



**CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
201 E. 5TH ST.
Tuesday, July 7, 2026
6:00 PM**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Invocation and Pledge of Allegiance led by Pastor Deacon Kim Carroll of St. Matthew's Catholic Church.

C. APPROVAL OF GENERAL AGENDA

D. APPROVAL OF CONSENT AGENDA

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. Regular Meeting Minutes - June 16, 2026
Executive Session Meeting Minutes - June 16, 2026

2. Bills and Claims

Staff Reference: Michelle Henderson, Finance Director

E. APPROVAL OF CONFLICT CLAIMS

1. Council Member Gross - \$374.15
Travel Reimbursement - \$374.15 - WAM Conference

Staff Reference: Michelle Henderson, Finance Director

2. Mayor Lundvall - \$12,913.30
S & S Builders - \$12,267.64 ECSC Bleacher Shelters
First National Bank - \$645.66 - ECSC Bleacher Shelters Retainage

Staff Reference: Michelle Henderson, Finance Director

F. COMMENTS

Council:

Liaison:

Written:

Other - Comments:

Recognition of Trish Simonson for 3 Years of Service on the Campbell County Fire Board.

Staff Reference: Michael H. Cole, City Administrator

G. PROCLAMATIONS / PRESENTATIONS

1. Things to Know Video for July, 2026.

Staff Reference: VIDEO - Jennifer Toscana, Public Affairs Director

H. UNFINISHED BUSINESS

I. NEW BUSINESS

1. Council Consideration of a Special Event Permit on July 11, 2026 for a Country Western Swing Dancing and Line Dancing Event in the Prince of Peace parking lot from 5:00 p.m. to 8:00 p.m., requested by David Freeman.

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

2. Council Consideration of a Special Event Permit that includes Street Closures on 3rd Street Plaza and a Portion of Kendrick Avenue, on August 4, 2026, from 1:00 p.m. to 9:00 p.m. for a National Night Out Event, requested by the City of Gillette.

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

3. Council Consideration to allow Gillette Rail Yard LLC to utilize their Retail Liquor License to apply for a Catering Permit in Cheyenne, WY for a Rail Yard Grand Opening Event and Cheyenne Frontier Days, from July 8-27th, 2026.

Staff Reference: Jennifer Toscana, Public Affairs Director

4. Council Consideration to allow Gillette Rail Yard LLC to utilize their Retail Liquor License to apply for a Catering Permit in Wheatland, WY for a Wedding Reception on July 11, 2026.

Staff Reference: Jennifer Toscana, Public Affairs Director

5. Council Consideration to Authorize Exclusive Use of the Enzi Practice Fields for the USSSA 18 and under Wyoming State Softball Tournament from July 10th through July 12th, 2026.

Staff Reference: Michael H. Cole, City Administrator

6. Council Consideration for the Acceptance of Public Improvements for the Alley Sewer Replacement Project, installed by Hot Iron Inc., in the Amount of \$492,814.45 (1% Project).

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

7. Council Consideration for the Acceptance of Public Improvements for the 2026 Asphalt

Pothole Repair Project Constructed by S & S Builders, LLC, in the Amount of \$241,637.80 (1% Project).

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

8. Council Consideration of a Water Service Agreement with Section 4 Water System.

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

9. Council Consideration of a Water Service Agreement with Hoy Mobile Home Park.

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

10. Council Consideration to Waive the Preliminary Plat Process and Allow the Developer to Move to the Final Plat Application Process for the Pronghorn Ranch, Phase III, Filing 1A, Subdivision.

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

11. Council Consideration of a Resolution Approving and Authorizing the Final Plat of Lots 6E, 6F, 6G, and 6H, of Prestige Park; to the City of Gillette, Wyoming, Subject to All Planning Requirements. (Planning Commission Vote: 6/0)

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

12. Council Consideration of a Resolution Approving and Authorizing the Distribution of Wood Chips at No Charge to Reduce Excess Stockpile Inventory.

Staff Reference: Joff Pilon, P.E., Utilities Director

13. Appointment of One (1) Council Member to the Campbell County Joint Powers Fire Board for One (1) Three-Year Term Expiring on June 30, 2029.

Staff Reference: Michael H. Cole, City Administrator

**14. Appointment to Citizen Advisory Board
~ Campbell County Public Land Board - One (1) Partial Term Expiring on June 30, 2027**

Staff Reference: Michael H. Cole, City Administrator

**15. Appointment to Citizen Advisory Board
~ Board of Adjustment - One (1) Full Term Expiring on June 30, 2029 and One (1) Partial Term Expiring on June 30, 2027**

Staff Reference: Michael H. Cole, City Administrator

**16. Appointment to Citizen Advisory Board
~ Investment Advisory Committee - One (1) Term Expiring on June 30, 2029**

Staff Reference: Michael H. Cole, City Administrator

17. Appointments to Citizen Advisory Board

~ Parks & Beautification Board - Two (2) Terms Expiring on June 30, 2029

Staff Reference: Michael H. Cole, City Administrator

18. Appointments to Citizen Advisory Board

~ Personnel Review Board - Two (2) Terms Expiring on June 30, 2029

Staff Reference: Michael H. Cole, City Administrator

19. Appointment to Citizen Advisory Board

~ Planning Commission - One (1) Term Expiring on June 30, 2029

Staff Reference: Michael H. Cole, City Administrator

20. Appointment to Citizen Advisory Board

~ Regional Water Panel - One (1) Term Expiring on June 30, 2029

Staff Reference: Michael H. Cole, City Administrator

21. Appointment to Citizen Advisory Board

~ Retiree Health Benefit Trust Committee - One (1) Partial Term Expiring on December 31, 2028

Staff Reference: Michael H. Cole, City Administrator

22. Appointments to Citizen Advisory Board

~ Gillette Historic Preservation Commission - One (1) Term Expiring on June 30, 2029

Staff Reference: Michael H. Cole, City Administrator

23. Appointment to Citizen Advisory Board

~ Urban Systems Committee - One (1) Full Term Expiring on June 30, 2029 and One (1) Partial Term Expiring on June 30, 2027

Staff Reference: Michael H. Cole, City Administrator

24. Appointment to Citizen Advisory Board

~ Community Juvenile Services Board - One (1) Term Expiring on June 30, 2029

Staff Reference: Michael H. Cole, City Administrator

J. PUBLIC HEARINGS AND CONSIDERATIONS

- 1. A Public Hearing to Amend the District Zoning Map of the City of Gillette, Wyoming, for the Northern 1,457.60 FT, more or less, of the Morrish Property, as Recorded in Book 5 Plats, Page 9, City of Gillette, Campbell County, Wyoming, from C-O, Office and Institutional District, to C-1, General Commercial District, per the attached Exhibit. (Planning Commission Vote: 4/0)**

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

2. ORDINANCE 1ST READING

Council Consideration of an Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for the Northern 1,457.60 FT, more or less, of the Morrish Property, as Recorded in Book 5 Plats, Page 9, City of Gillette, Campbell County, Wyoming, from C-O, Office and Institutional District, to C-1, General Commercial District, per the attached Exhibit. (Planning Commission Vote: 4/0)

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

K. PUBLIC COMMENT

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

1. Council Meeting Safety & Public Meeting Rules.

Staff Reference: Michael H. Cole, City Administrator

L. ADMINISTRATOR'S REPORT

M. EXECUTIVE SESSION

N. ADJOURNMENT