



**CITY COUNCIL AGENDA  
CITY COUNCIL CHAMBERS  
201 E. 5TH ST.**

**Tuesday, December 16, 2025  
6:00 PM**

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**A. CALL TO ORDER**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Invocation and Pledge of Allegiance led by Pastor Marty Crump of Family Life Church.

**C. APPROVAL OF GENERAL AGENDA**

**D. APPROVAL OF CONSENT AGENDA**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. Regular Meeting Minutes - December 2, 2025

2. Bills and Claims

Staff Reference: Michelle Henderson, Finance Director

**E. APPROVAL OF CONFLICT CLAIMS**

1. Mayor Lundvall - \$138,186.40  
Travel Reimbursement - \$869.53  
S & S Builders - Pump Station #1 Upgrades - \$130,451.03  
First National Bank - Pump Station #1 Upgrades (Retainage) - \$6,865.84

Staff Reference: Michelle Henderson, Finance Director

**F. COMMENTS**

Council:

Liaison:

Written:

Other - Comments:

**G. PROCLAMATIONS / PRESENTATIONS**

1. Dalbey Park Master Plan Improvements Study

Staff Reference: Ry Muzzarelli, Development Services Director

**H. UNFINISHED BUSINESS**

**I. NEW BUSINESS**

- 1. Council Consideration for the Acceptance of the Financial Audit Report Prepared by Bennett, Weber & Hermstad, LLP, for the Fiscal Year Ended June 30, 2025.**

Staff Reference: Michelle Henderson, Finance Director

- 2. Council Consideration for the Acceptance of Public Improvements for the Arlington Court Drainage Access Project, Installed by Hladky Construction, in the Amount of \$185,578.80 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 3. Council Consideration for the Acceptance of the Heated Vehicle Storage Roof Restoration Project, Completed by Raisley Painting LLC in the amount of \$243,760.00.**

Staff Reference: Sawley Wilde, Public Works Director

- 4. Council Consideration for the Acceptance of the Donkey Creek Flood Study Final Report, Prepared by WWC Engineering, in the Amount of \$250,000.00 (FEMA grant and 1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 5. Council Consideration of a Professional Services Agreement for Design Services Associated with the Westover Road Retaining Wall Project with DOWL, LLC in the Amount of \$48,000.00 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 6. Council Consideration to Authorize the Mayor to Sign a Well Maintenance M9 & M10 Quote Agreement Between the City of Gillette, Wyoming and Sargent Drilling in the Amount of \$63,206.00.**

Staff Reference: Joff Pilon, P.E., Utilities Director

- 7. Council Consideration of a Resolution Authorizing the Mayor to Execute a Change of Status Form for Appointed Positions.**

Staff Reference: Deca Wasson, Human Resources Director

**J. PUBLIC HEARINGS AND CONSIDERATIONS**

- 1. A Public Hearing to Consider a Transfer of Real Property to the Gillette Community College District.**

Staff Reference: Sean Brown, City Attorney

2. **A Public Hearing to Amend the District Zoning Map of the City of Gillette, Wyoming, for Lot 1, Pronghorn Ranch Phase III, from R-4, Multi-Family Residential District, to R-R, Rural Residential District, per the Attached Exhibit.**

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

3. **Council Consideration of an Ordinance Amending the District Zoning Map of the City of Gillette, Wyoming, for Lot 1, Pronghorn Ranch Phase III, from R-4, Multi-Family Residential District, to R-R, Rural Residential District, per the Attached Exhibit. (Planning Commission Vote: 6/0/1 Abstention)**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

4. **A Public Hearing to Amend the District Zoning Map of the City of Gillette, Wyoming, for a Portion of the North Half of the North Half of the Northeast Quarter of the Southwest Quarter and all of the Southeast Quarter of the Northwest Quarter, Section 6, Township 49, Range 72, Also Known As 4500 Force Road, City of Gillette, Campbell County, Wyoming, from R-S, Suburban Residential District, and Ag, Agricultural District, to R-R, Rural Residential District, per the Attached Exhibit. (Planning Commission Vote: 7/0)**

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

5. **Council Consideration of an Ordinance Amending the District Zoning Map of the City of Gillette, Wyoming, for a Portion of the North Half of the North Half of the Northeast Quarter of the Southwest Quarter and all of the Southeast Quarter of the Northwest Quarter, Section 6, Township 49, Range 72, Also Known As 4500 Force Road, City of Gillette, Campbell County, Wyoming, from R-S, Suburban Residential District, and Ag, Agricultural District, to R-R, Rural Residential District, per the Attached Exhibit. (Planning Commission Vote: 7/0)**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

#### **K. PUBLIC COMMENT**

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

1. **Council Meeting Safety & Public Meeting Rules.**

Staff Reference: Michael H. Cole, City Administrator

#### **L. ADMINISTRATOR'S REPORT**

#### **M. EXECUTIVE SESSION**

#### **N. ADJOURNMENT**