



**CITY COUNCIL AGENDA  
CITY COUNCIL CHAMBERS  
201 E. 5TH ST.  
Tuesday, May 6, 2025  
6:00 PM**

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**A. CALL TO ORDER**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Invocation and Pledge of Allegiance led by Pastor Marty Crump of Family Life Church.

**C. APPROVAL OF GENERAL AGENDA**

**D. APPROVAL OF CONSENT AGENDA**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. Regular Meeting - April 15, 2025  
Special Meeting - April 29, 2025  
Executive Session - April 29, 2025

2. **ORDINANCE 2ND READING**

Council Consideration of an Ordinance Amending the District Zoning Map of the City of Gillette, Wyoming, for Tract G, Pronghorn Ranch Phase 1, City of Gillette, Campbell County, Wyoming, from R-1, Single Family Residential District and R-2, Two-Family Residential District, to R-4, Multi-Family Residential District, per the Attached Exhibit. (Planning Commission Vote: 5/0)

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

3. **Bills and Claims**

Staff Reference: Michelle Henderson, Finance Director

**E. APPROVAL OF CONFLICT CLAIMS**

1. **Council Member Gross - \$35.00**

Staff Reference: Michelle Henderson, Finance Director

**F. COMMENTS**

Council:

Liaison:

Written:

Other - Comments:

**G. PROCLAMATIONS / PRESENTATIONS**

**1. Things to Know Video for May, 2025**

Staff Reference: Jennifer Toscana, Public Affairs Director

**2. A Proclamation Designating May 2025 as *Mental Health Awareness Month*.  
~ Ashley McRae, Campbell County Prevention Council**

Staff Reference: Michael H. Cole, City Administrator

**3. A Proclamation Designating May 2025 as *Supervised Visitation Awareness Month*.  
~ Visitation & Advocacy Center**

Staff Reference: Michael H. Cole, City Administrator

**4. A Proclamation Designating May 6-12, 2025 as *Nurses Week*.  
~ Wyoming Nurses Association**

Staff Reference: Michael H. Cole, City Administrator

**5. A Proclamation Designating May 2025 as *National Historic Preservation Month*.  
~ Gillette Historic Preservation Commission**

Staff Reference: Michael H. Cole, City Administrator

**6. Charter Franchise Negotiation Update**

Staff Reference: Sean Brown, City Attorney

**7. TNR Presentation**

Staff Reference: Chuck Deaton, Chief of Police

**H. UNFINISHED BUSINESS**

**I. NEW BUSINESS**

**1. Council Consideration of a Parade Permit for the 4th of July Parade on 2nd Street from Burma Avenue to Osborne Avenue on July 4th 2025, with street closures for staging, starting at 7:00 a.m. to 12:00 p.m., Requested by Campbell County Parks and Recreation.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

**2. Council Consideration of a Special Event Permit on June 21, 2025 for a Donkey Creek Music & Arts Festival on Warren Avenue between 1st and 2nd Street from 7:00 a.m. to**

**11:59 p.m., this event will include an Open Container Permit, Requested by Big Lost Meadery.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

- 3. Council Consideration of a Special Event Permit on June 28, 2025 for a Clean Rides Car Show on Frontage Road from 8:00 a.m. to 5:00 p.m., Requested by BTK Detailing.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

- 4. Council Consideration of a Bid Award for the Fox Park Monitoring Building Project to Hladky Construction, Inc., in the Amount of \$411,120.27 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 5. Council Consideration of a Bid Award for the 2025 Large Patch Project to S&S Builders, LLC, in the Amount of \$59,595.00 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 6. Council Consideration of a Bid Award in the Amount of \$249,755.00 for the City Hall IT Telecom AC Replacement Project to Powder River Heating & Air Conditioning Inc.**

Staff Reference: Sawley Wilde, Public Works Director

- 7. Council Consideration of a Bid Award in the Amount of \$243,760.00 for the Heated Vehicle Storage Roof Restoration Project to Raisley Painting.**

Staff Reference: Sawley Wilde, Public Works Director

- 8. Council Consideration for the Acceptance of Bid to Floyd's Truck Center, Gillette, Wyoming in the amount of \$499,265.20 for their bid on one (1) new Autocar Cab & Cassis with one (1) new McNeilus Automated Refuse Compactor Body.**

Staff Reference: Sawley Wilde, Public Works Director

- 9. Council Consideration for the Acceptance of Public Improvements for the 2024 Concrete Pothole Repair Phase 2 Project, Installed by S&S Builders, LLC, in the Amount of \$235,220.00 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 10. Council Consideration of Amendment No. 1 for Additional Construction Management Services for the Cam-Plex Lift Station with HDR Engineering, Inc., in the Amount of \$94,095.00 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 11. Council Consideration of Amendment No. 1 for Construction Management services for the Force Road Mill and Overlay project with WWC Engineering, in the Amount of \$56,200.00 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

12. **Council Consideration of Amendment No. 1 for Construction Management Services for the RC Ranch Mill and Overlay Project with PCA Engineering, in the Amount of \$78,327.00 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

13. **Council Consideration of Amendment No. 1 for the Project Agreement for the City of Gillette Pool Renovation to Extend the Project Completion Date to January 31, 2026, for Land and Water Conservation Funds, with the State of Wyoming Department of State Parks and Cultural Resources, Division of State Parks, Historic Sites and Trails and the City of Gillette, Wyoming.**

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

14. **Council Consideration to Authorize the Mayor to Sign the Amendment Document to Amend the Wire Line Crossing Permit Agreement with Burlington Northern Santa Fe (BNSF) Railway Company.**

Staff Reference: Joff Pilon, P.E., Utilities Director

15. **Council Consideration of a Professional Services Agreement for the Design, Bidding, Construction Management and Contract Administration Services Associated with the Antelope Valley Playground Renovations Project, with Steiner Thuesen PLLC, in the Amount of \$109,528.60 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

16. **Appointment of an Official Voting Delegate and Alternate Delegate for the 2025 WAM Summer Convention.**

Staff Reference: Michael H. Cole, City Administrator

17. **ORDINANCE 1ST READING**

**An Ordinance Establishing Article VIII, Section 4-44 of the Gillette City Code Regarding the Trap-Neuter Release Program for Certain Cats in the City of Gillette.**

Staff Reference: Sean A. Brown, City Attorney.

18. **ORDINANCE 1ST READING**

**An Ordinance to Amend Chapter 10, Sections 10-, 10-4, 10-5, and 10-7 of the Gillette City Code.**

Staff Reference: Sean A. Brown, City Attorney.

## **J. PUBLIC HEARINGS AND CONSIDERATIONS**

## **K. PUBLIC COMMENT**

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public

Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

**1. Council Meeting Safety & Public Meeting Rules.**

Staff Reference: Michael H. Cole, City Administrator

**L. ADMINISTRATOR'S REPORT**

**M. EXECUTIVE SESSION**

**N. ADJOURNMENT**