



**CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
201 E. 5TH ST.
Tuesday, April 1, 2025
6:00 PM**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Invocation and Pledge of Allegiance led by Pastor Mark Mitchell of Cross Pointe Church.

C. APPROVAL OF GENERAL AGENDA

D. APPROVAL OF CONSENT AGENDA

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. Regular Meeting Minutes - March 18, 2025

2. **ORDINANCE 3RD READING:**

Council Consideration of an Ordinance Amending the District Zoning Map of the City of Gillette, Wyoming, for Lots 1 & 6 of Block 2, Arley Acres Phase 1, City of Gillette, Campbell County, Wyoming, from C-1, General Commercial District, to E-MH RS, Enhanced Manufactured Home Suburban Residential District, per the Attached Exhibit. (Planning Commission Vote: 5/0)

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

3. **Bills and Claims**

Staff Reference: Michelle Henderson, Finance Director

E. APPROVAL OF CONFLICT CLAIMS

F. COMMENTS

Council:

Liaison:

Written:

Other - Comments:

G. PROCLAMATIONS / PRESENTATIONS

1. Things to Know Video for April, 2025

Staff Reference: VIDEO - Jennifer Toscana, Public Affairs Director

2. A Proclamation Designating the Month of April 2025 as *Sexual Assault Awareness Month*. ~ Gillette Abuse Refuge Foundation

Staff Reference: Michael H. Cole, City Administrator

3. A Proclamation Designating April 2025 as *National Child Abuse Prevention Month*. ~ Visitation and Advocacy Center

Staff Reference: Michael H. Cole, City Administrator

4. Wholesale Power Update

Staff Reference: Joff Pilon, P.E., Utilities Director

H. UNFINISHED BUSINESS

I. NEW BUSINESS

1. Council Consideration of a Special Event Permit, including a Street Closure on 3rd Street Plaza on June 21, 2025, from 7:00 am to 4:00 pm, for a Kick off to Summer Car Show requested by Ida Snead State Farm.

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

2. Council Consideration of a Special Event Permit, including a Street Closure on E. Warlow Dr. on June 16, 2025, from 5:30 p.m. to 6:30 p.m. for the Children's Memorial Remembrance Ceremony, Requested by the Mayor's Office.

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

3. Council Consideration of Special Event Permits, including Street Closures on the 3rd Street Plaza and Gillette Avenue for the Following 2025 Gillette Main Street Events: ~ Weekly Downtown Thursday Night Concert Series ~ Downtown Yard Sale ~ Brews & Cruise ~ Trick-or-Treat on the 3rd Street Plaza ~ Parade of Lights

Staff Reference: MAPS - Jennifer Toscana, Public Affairs Director

4. Council Consideration of a Special Event Permit, including a Street Closure, on May 3rd, 2025 from 8:00 a.m. to 9:30 a.m. for the 4th Annual Sheepherder's Festival requested by the Campbell County Rockpile Museum.

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

5. **Council Consideration of a Special Events Permit which includes a 3rd Street Closure, and an Open Container Permit, on May 5th, 2025 from 4:00 p.m. to 9:00 p.m., for a Cinco De Mayo Celebration, Requested by Cinco De Mayo Restaurant.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

6. **Council Consideration for the Acceptance of Development Improvements for the Otto Road and LeTourneau Drive Sewer Extensions, Installed by Dan Hart Patrol, on Behalf of the Developer, Basin Electric Power Cooperative.**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

7. **Council Consideration for Approval of a Bid Award to Floyds Truck Center in the amount of \$278,645.00 for One (1) New 2026 Tandem Axel Dump Truck, Sander, Plow Hitch and Hydraulic System Installation.**

Staff Reference: Sawley Wilde, Public Works Director

8. **Council Consideration of a Quote Award for the Painting and Coating of the Floors and Walls at the Digester Building at the Wastewater Treatment Plant to Mandros Painting, Inc. in the Amount of \$218,468.00.**

Staff Reference: Joff Pilon, P.E., Utilities Director

9. **Council Consideration of a Professional Consulting Services Agreement Between the City of Gillette, Wyoming, and Ron Turley Associates, Inc.**

Staff Reference: Sawley Wilde, Public Works Director; Michelle Henderson, Finance Director

10. **Council Consideration to Authorize the Mayor to Sign Amendment No. 21 of the Telecommunications Raceway Lease Agreement Between the City of Gillette and Visionary Communications, Inc.**

Staff Reference: Joff Pilon, P.E., Utilities Director

11. **Council Consideration of a Memorandum of Understanding for Agreement on Shared Road Maintenance Between the City of Gillette and Campbell County, Updated April 2025.**

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

12. **Council Consideration of a Memorandum of Understanding Among the City of Gillette, Wyoming, Campbell County, Wyoming, and the Campbell County Public Land Board Regarding Certain High Priority Capital Maintenance Items.**

Staff Reference: Sean Brown, City Attorney

13. **Council Consideration of a Resolution Prioritizing Projects, Programs and Initiatives (2025).**

Staff Reference: Michael H. Cole, City Administrator; Sean Brown, City Attorney

J. PUBLIC HEARINGS AND CONSIDERATIONS

- 1. A Public Hearing for the Issuance of a New Bar and Grill Liquor License to Olas Tulum Seafood Bar & Grill, LP d.b.a. Olas Tulum Seafood Bar & Grill, located at 806 E. 2nd Street.**

Staff Reference: Jennifer Toscana, Public Affairs Director

- 2. Council Consideration of a New Bar and Grill Liquor License to Olas Tulum Seafood Bar & Grill, LP d.b.a. Olas Tulum Seafood Bar & Grill, located at 806 E. 2nd Street.**

Staff Reference: Jennifer Toscana, Public Affairs Director

K. PUBLIC COMMENT

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

- 1. Council Meeting Safety & Public Meeting Rules.**

Staff Reference: Michael H. Cole, City Administrator

L. ADMINISTRATOR'S REPORT

- 1. April 15 Council Meeting - Funding Agency Attendance; Council Discussion and Direction**

Staff Reference: Michael H. Cole, City Administrator

M. EXECUTIVE SESSION

N. ADJOURNMENT