



**CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
201 E. 5TH ST.
Tuesday, April 14, 2026
5:30 PM**

Social Service Agency and Non-Profit 1% Funding Requests

A. CALL TO ORDER

B. PRESENTATIONS

1. Agency Funding Request Presentations:

- Ride and Shine Equine Assisted Therapy (1% Fund)
- From Me To You Clothes Swap (1% Fund)
- VOA Northern Rockies (1% Fund)
- Campbell County Eat Read Grow (1% Fund)
- Campbell County Senior Center (1% Fund)
- Gillette Abuse Refuge Foundation (GARF) (1% Fund)
- Personal Frontiers, Inc. (1% Fund)
- The Salvation Army (1% Fund)
- Edible Prairie Project (1% Fund)
- Gabriel Project of Wyoming, Inc. (1% Fund)
- Gillette Reproductive Health (1% Fund)
- Second Chance Ministries (1% Fund)
- Energy Capital Economic Development - Start Up Challenge (General Fund)
- Energy Capital Economic Development (General Fund)

Staff Reference: Michelle Henderson, Finance Director

C. ADMINISTRATOR'S REPORT

D. ADJOURNMENT



**CITY OF GILLETTE
CITY COUNCIL**

DATE: April 14, 2026

TITLE:

Agency Funding Request Presentations:

- Ride and Shine Equine Assisted Therapy (1% Fund)
- From Me To You Clothes Swap (1% Fund)
- VOA Northern Rockies (1% Fund)
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- The Salvation Army (1% Fund)
- Edible Prairie Project (1% Fund)
- Gabriel Project of Wyoming, Inc. (1% Fund)
- Gillette Reproductive Health (1% Fund)
- Second Chance Ministries (1% Fund)
- Energy Capital Economic Development - Start Up Challenge (General Fund)
- Energy Capital Economic Development (General Fund)

CASE BACKGROUND:

1. Ride and Shine Equine Assisted Therapy - **1% Fund, \$6,500 Request**
2. From Me To You Clothes Swap - **1% Fund, \$3,000 Request**
3. VOA Northern Rockies - **1% Fund, \$25,000 Request**
4. Campbell County Eat Read Grow - **1% Fund, \$1,500 Request**
5. Campbell County Senior Center - **1% Fund, \$378,000 Request**
6. Gillette Abuse Refuge Foundation (GARF) - **1% Fund, \$105,000 Request**
7. Personal Frontiers, Inc. - **1% Fund, \$69,000 Request**
8. The Salvation Army - **1% Fund, \$30,000 Request**
9. Edible Prairie Project - **1% Fund, \$5,000 Request**
10. Gabriel Project of Wyoming, Inc. - **1% Fund, \$23,000 Request**
11. Gillette Reproductive Health - **1% Fund, \$30,000 Request**
12. Second Chance Ministries - **1% Fund, \$30,000 Request**
13. Energy Capital Economic Development (Start Up Challenge) - **General Fund, \$10,000 Request**
14. Energy Capital Economic Development - **General Fund, \$130,000 Request**

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:

Resolution 2356_Agency Funding
Agency Funding Request Summary
Ride & Shine Equine Assisted Therapy
From Me to You Clothes Swap
VOA Northern Rockies
CC Eat Read Grow
CC Senior Center
Gillette Abuse Refuge Foundation - GARF
Personal Frontiers
Salvation Army
Edible Prairie Project
Gabriel Project of Wyoming
Gillette Reproductive Health
Second Chance Ministries
Energy Capital Economic Development - Start Up Challenge
Energy Capital Economic Development

RESOLUTION NO. 2356

**A RESOLUTION TO ESTABLISH CRITERIA AND METHODOLOGY TO
GUIDE THE EVALUATION OF BUDGET REQUESTS FROM OUTSIDE
AGENCIES AND SOCIAL SERVICE AGENCIES**

WHEREAS, the City of Gillette historically has furnished support to various Outside Agencies and Social Service Agencies, who have requested funding during the annual budget process; and

WHEREAS, the City intends to establish a funding process that is efficient for agencies, the Governing Body and City staff which will encourage and promote fiscal restraint and accountability.

IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE,
WYOMING:

Gillette Agency Funding Criteria

The City of Gillette intends to consider requests to furnish support primarily to those Outside Agencies and Social Service Agencies which meet the qualifying criteria by providing services to youth or senior citizens, combating and treating substance abuse, promoting cultural values and/or sponsoring activities which contribute to the local economy. The total funding for Outside Agencies and Social Service Agencies, except for requests for capital construction requests, shall not exceed 5% of the revenues received from the general purpose excise tax enacted pursuant to Wyoming Statute Section 39-15-203 (a (i), known as the *One Percent Tax*.

The City of Gillette may not fund Agency requests if Disqualifying Considerations exist. Disqualifying Considerations include the following:

1. the Agency is a profit making enterprise, or,
2. the Agency does not establish a funding need, or,
3. the Agency is located outside Gillette or primarily serves clients who reside outside the Gillette area, or,
4. the Agency is a local government or a governmental agency, or,
5. the Agency exhibits internal management problems identified upon review by the City Finance Department, or,
6. the Agency does not provide any of the qualifying criteria for funding and provides services outside the scope of traditionally sponsored governmental programs.

Gillette Agency Budget Funding Process

Agencies which seek support from the City of Gillette as part of the annual budget shall file their funding application, in March upon forms available from the Finance Department. The process is described in the flow chart which is attached as an exhibit and titled *PROPOSED ALTERNATE PROCESS*. The Agencies will indicate if they seek the same level of funding received from Gillette in the previous

budget or if they seek an increase or seek support for capital expansion such as for the purchase of land or the construction of a building.

The Finance Department will review the applications from Agencies seeking no increase in support, using the criteria established in this Resolution and reviewing the previous year's accounting to determine if all budgeted funds were spent and spent as budgeted. The Finance Department will recommend the Agency application for funding and it will be included in the draft Budget Ordinance if there are no concerns raised by the application which are not resolved in a meeting with the Agency.

A hearing before the Governing Body during the budget process will be held with Agencies who have unresolved concerns identified in the Finance Department review of their funding application and with Agencies seeking increased funding from the previous budget or seeking to purchase real estate or to construct a building and with Agencies that have not previously received funding. After the hearing, the Governing Body will determine whether to support those funding requests and direct the Finance Department to include them in the draft Budget Ordinance.

PASSED, APPROVED AND ADOPTED this 6th day of February, 2012.



Tom Murphy, Mayor

(SEAL)

ATTEST:



Karlene Abelseth, City Clerk

Resolution 2356A



CITY OF GILLETTE
Initial Review for FY 27 Budget
Outside Agencies, Social Services Agencies & Other Agencies

April 14, 2026

1% FUND

FY 2027 AGENCIES REQUESTING FUNDING

	FY26 Approved	FY27 Increase	FY27 Request
Agencies that did not receive funding in FY26:			
From Me To You Clothes Swap	\$ -	\$ 3,000.00	\$ 3,000.00
VOA Northern Rockies	\$ -	\$ 25,000.00	\$ 25,000.00
Subtotal of Agencies that did not Receive FY26 Funding	\$ -	\$ 28,000.00	\$ 28,000.00

Agencies requesting an increase to their FY26 approved funding:

Campbell County Eat Read Grow	\$ 1,000.00	\$ 500.00	\$ 1,500.00
Campbell County Senior Center	\$ 338,000.00	\$ 40,000.00	\$ 378,000.00
Gillette Abuse Refuge Foundation (G.A.R.F)	\$ 95,000.00	\$ 10,000.00	\$ 105,000.00
Personal Frontiers, Inc.	\$ 63,000.00	\$ 6,000.00	\$ 69,000.00
Ride and Shine Equine Assisted Therapy	\$ 6,000.00	\$ 500.00	\$ 6,500.00
The Salvation Army	\$ 25,000.00	\$ 5,000.00	\$ 30,000.00
Subtotal of Agencies Requesting an Increase from FY26 Approved Funding	\$ 528,000.00	\$ 62,000.00	\$ 590,000.00

Agencies requesting the same level of funding as FY26:

Blessings in a Backpack	\$ 20,000.00	\$ -	\$ 20,000.00
Boys & Girls Club of Campbell County	\$ 85,000.00	\$ -	\$ 85,000.00
Climb Wyoming	\$ 39,500.00	\$ -	\$ 39,500.00
Council of Community Services	\$ 150,000.00	\$ -	\$ 150,000.00
Edible Prairie Project	\$ 5,000.00	\$ -	\$ 5,000.00
Gabriel Project of Wyoming, Inc.	\$ 23,000.00	\$ -	\$ 23,000.00
Gillette Reproductive Health	\$ 30,000.00	\$ -	\$ 30,000.00
Second Chance Ministries	\$ 30,000.00	\$ -	\$ 30,000.00
Visitation and Advocacy Center for the Sixth Judicial District	\$ 71,852.00	\$ -	\$ 71,852.00
Youth Emergency Services, Inc. (Y.E.S. House)	\$ 192,000.00	\$ -	\$ 192,000.00
Subtotal of Agencies Requesting the Same Funding Levels as FY26 Funding	\$ 646,352.00	\$ -	\$ 646,352.00

1% FUND, Subtotal of all Agency Funding Requests **\$ 1,174,352.00** **\$ 90,000.00** **\$ 1,264,352.00**

(the above amount was 5.5% of total 1% Fund receipts for FY26)

GENERAL FUND

FY 2027 AGENCIES REQUESTING FUNDING

	FY26 Approved	FY27 Increase	FY27 Request
Agencies requesting the same level of funding as FY26:			
Campbell County Adult Treatment Courts	\$ 15,000.00	\$ -	\$ 15,000.00
Campbell County Conservation District	\$ 50,000.00	\$ -	\$ 50,000.00
Campbell County Youth Treatment Court	\$ 15,000.00	\$ -	\$ 15,000.00
Campbell County Parks & Recreation - July 4th festivities	\$ 4,000.00	\$ -	\$ 4,000.00
Energy Capital Economic Development - Start Up Challenge	\$ -	\$ 10,000.00	\$ 10,000.00
Energy Capital Economic Development	\$ 130,000.00	\$ -	\$ 130,000.00
Gillette Main Street	\$ 15,000.00	\$ -	\$ 15,000.00
Subtotal of Agencies Requesting the Same Funding Levels as FY26 Funding	\$ 229,000.00	\$ 10,000.00	\$ 239,000.00

GENERAL FUND, Subtotal of all Agency Funding Requests **\$ 229,000.00** **\$ 10,000.00** **\$ 239,000.00**

GRAND TOTAL; 1% FUND REQUESTS + GENERAL FUND REQUESTS **\$ 1,403,352.00** **\$ 100,000.00** **\$ 1,503,352.00**

City of Gillette 1% Funding Request

*Type or print clearly, form is available in electronic format.
Please, DO NOT submit any additional documentation unless requested.*

Today's Date:	02/08/26
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Organization Requesting Funding			
Name:	Ride and Shine Equine Assisted Therapy		
Address:	P.O. Box 116 Gillette, WY 82717		
Phone:	307-689-9760	Fax:	
Date Organized:		01/01/20	
What is your fiscal year?		January to Decmeber	

Organization Contact Person(s)			
Name and Title:	Jamie Hendryx	Phone:	307-689-9760
Email:	rideandshinetr@gmail.com		
Name and Title:		Phone:	
Email:			

Organization Board Members (if applicable)					
Name:	Michael Frith	Office Held:	President	Term:	2025-2027
Name:	Tracey Handran	Office Held:	Vice President	Term:	2025-2027
Name:	Amber Parsons	Office Held:	Secretary	Term:	2024-2026
Name:	Jim Brown	Office Held:	Member at Large	Term:	2025-2026
Name:	Ruth Neufeld	Office Held:	Member at Large	Term:	2025-2026
Name:	Tori Williamson	Office Held:	Member at Large	Term:	2025-2026
Name:		Office Held:		Term:	
Name:		Office Held:		Term:	

Funding History and Amount Requested (if not applicable, list N/A)		
Fiscal Year	City	County
2026-27 (Requested)	6500	6500
2025-26 (Approved)	6000	6000
2024-25 (Approved)	0	6000

1. What populations are being served by your organization?

Ride and Shine Equine Assisted Therapy serves individuals with challenges related to movement, cognition, behavior, and mental health, including those with autism spectrum disorder, developmental delays, and mental health conditions. We work with community members residing in the City of Gillette and throughout Campbell County, providing services to clients ranging in age from 3 to 50 years old.

Our participants include children, youth, and adults who benefit from the therapeutic incorporation of equine movement and equine-assisted treatments to improve functional abilities, emotional regulation, independence, and overall quality of life. We strive to serve any individual for whom equine-assisted therapy can support greater independence in daily living activities.

2. What programs are currently offered by your organization?

Ride and Shine Equine Assisted Therapy offers licensed, equine-assisted therapy services provided by a Physical Therapist (PT), Occupational Therapist (OT), and Mental Health (MH) provider. All programs integrate equine movement and equine-assisted interventions to support individualized therapeutic goals.

Individualized therapy sessions are available across all disciplines and are tailored to each participant's physical, cognitive, behavioral, and mental health needs. Treatment plans are developed and implemented by licensed professionals and adjusted based on client progress.

In addition, Ride and Shine offers equine-assisted mental health group sessions, providing participants opportunities to build emotional regulation, social skills, communication, and coping strategies in a supportive group environment.

3. Describe how your 2025-26 funding was used. If it was not used for its original intent, please explain why.

During the 2025–26 reporting period, grant funds were used in accordance with the approved purpose to provide participant scholarships, resulting in a 50% reduction in program fees for individuals receiving services through Ride and Shine Equine Assisted Therapy. The funding reduced financial barriers and increased access to licensed equine-assisted Physical Therapy, Occupational Therapy, and Mental Health services, including individualized therapy sessions and mental health group programming. As a result, the number of individuals served increased from 285 to 396 in 2025, representing a 39% increase in service utilization among children, youth, and adults ages 3–50 residing in Gillette and Campbell County.

4. Describe how your 2026-27 funding will be used.

During the 2025–26 reporting period, grant funds were used in accordance with the approved purpose to provide participant scholarships, resulting in a 50% reduction in program fees for individuals receiving services through Ride and Shine Equine Assisted Therapy. The funding reduced financial barriers and increased access to licensed equine-assisted Physical Therapy, Occupational Therapy, and Mental Health services, including individualized therapy sessions and mental health group programming. As a result, the number of individuals served increased from 285 to 396 in 2025, representing a 39% increase in service utilization among children, youth, and adults ages 3–50 residing in Gillette and Campbell County. Attached in a spreadsheet of the application of scholarship fund from 2025-2026.

5. If your total grant request is more than the previous year's award, please explain why.

The total grant request for 2026 exceeds the previous year's award due to a combination of increased service demand. In 2025, Ride and Shine Equine Assisted Therapy experienced a 39% increase in the number of individuals served, resulting in higher scholarship utilization and program costs. Additionally, mental health services were expanded to a 12-month service window, increasing the number of individuals served by at least eight participants per month. The increased request will address the prior shortfall, support expanded scholarship needs, and ensure continued access to licensed equine-assisted Physical Therapy, Occupational Therapy, and Mental Health services for the projected approximately 520 individuals to be served in 2026.

6. How will it affect your program if you do not receive this funding?

If this funding is not received, Ride and Shine Equine Assisted Therapy will experience a reduction in its ability to provide participant scholarships, resulting in increased out-of-pocket costs for individuals and families. Higher fees would likely limit access to services for many participants, particularly those with ongoing therapy needs, and could reduce consistent attendance. Without this funding, the program may be unable to sustain the current level of service demand, including the expanded 12-month mental health services, potentially leading to fewer individuals served and reduced continuity of licensed equine-assisted Physical Therapy, Occupational Therapy, and Mental Health services for residents of Gillette and Campbell County.

7. Please indicate whether you utilize a sliding fee scale, or a reduced rate structure for individuals participating in your programs(s). (If utilized, include a copy of your current scale or structure, and identify the percentage (%) of the clients served on each level.)

Ride and Shine Equine Assisted Therapy utilizes a reduced rate structure through participant scholarships rather than a traditional income-based sliding fee scale. Currently, 100% of individuals participating in all programs receive scholarship assistance, resulting in a 50% reduction in program fees across licensed equine-assisted Physical Therapy, Occupational Therapy, and Mental Health services. This structure is used to ensure equitable access to services and to reduce financial barriers for individuals and families with ongoing therapeutic needs. Because Ride and Shine serves a rural region with limited availability of specialized therapeutic services, scholarship support is essential to ensuring consistent access for residents who would otherwise face significant financial and geographic barriers to care. A copy of the current reduced fee structure is attached, and scholarship utilization is tracked internally for reporting and compliance purposes.

8. Does your agency provide the same or similar services being provided by other organizations (for-profit or non-profit) in Campbell County/City of Gillette? If so, please explain.

Ride and Shine Equine Assisted Therapy provides services that complement existing health and human service providers in the City of Gillette and Campbell County. While other organizations offer traditional clinic-based Physical Therapy, Occupational Therapy, and Mental Health services, Ride and Shine expands the local service network through providers who have completed additional specialized education and training in equine-assisted interventions, allowing them to effectively integrate clinical therapy with the therapeutic movement and behavior of the horse.

Ride and Shine works collaboratively with other providers through referrals and coordinated care, serving individuals who may benefit from this specialized, equine-integrated approach in addition to traditional treatment models. This collaboration strengthens the continuum of care in the community, increases access to specialized services in a rural area, and addresses service gaps without duplicating existing programs.

Please answer the following questions:

Is your organization tax exempt under the Internal Revenue Service section 501(C)(3)?		Yes
Do the minutes of your board meetings reflect authorization for disbursement of funds?		Yes
Does your organization have a clear policy governing the approval of expense accounts?		Yes
Has your organization adopted a policy of non-discrimination in all levels of operation?		Yes
Does your organization operate on an approved budget?		Yes
Has your organization operated within its budget for the past four years? If NO, please explain why.		Yes
Does an independent public accountant review the accounts and expenditures of your organization?		No
Does your organization issue a credit card to any of the employees or board members? If so, does each transaction require dual approval or a review process? Please explain.		No
Does your organization have a policy regarding a funded reserve or other type of reserve for your organization?		Yes
Does each board member receive the following:		How Often:
A treasurer's report?	Yes	Monthly
Salary information on each employee?	No	We do not currently have any employees
A copy of all minutes?	Yes	Monthly
A copy of all policy changes?	Yes	As they are developed

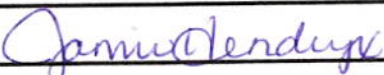
Revenue Sources and Fundraising

List actual revenue sources from last year and all anticipated revenue sources for the current year. (Please also include any private fundraising efforts)		Last Year (Actual)	Current Year (Budget/Anticipated)	Next Year (Anticipated)
From: Month/Year		Jan-25	Jan-26	Jan-26
To: Month/Year		Dec-25	Dec-26	Dec-27
1	Fundraising	\$4,368	\$7,000	\$7,700
2	Direct Public Support	\$24,772	\$15,500	\$17,050
3	Program Revenue	\$18,800	\$22,400	\$24,640
4	In kind donation	\$7,200	\$7,200	\$7,200
5	Grants	\$11,000	\$13,000	\$15,400
6	others	\$360	\$400	\$440
7				
8				
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20				
TOTAL REVENUE		\$66,500	\$65,500	\$72,430

Expenditure Information				
List expenses separately that were over \$1,000 for the previous year or will be over \$1,000 (anticipated) for the current year.		Last Year Expenses (Actual)	Current Year (Budget/Anticipated)	Next Year Expenses (Anticipated)
From: Month/Year		Jan-25	Jan-26	Jan-27
To: Month/Year		Dec-25	Dec-26	Dec-27
1	Administrative Expenses	\$861	\$998	\$1,098
2	Administrative Expenses - Liability insurance	\$1,011	\$1,800	\$1,980
3	Administrative Expenses - Equipment Maintenance	\$2,170	\$1,500	\$1,650
4	Operations	\$1,716	\$3,020	\$3,322
5	Program Expenses	\$848	\$1,150	\$1,265
6	Program Expenses - Boarding cost	\$6,600	\$6,600	\$6,600
7	Program Expenses - Equine supplies	\$1,213	\$1,500	\$1,650
8	Program Expenses - Feed	\$6,007	\$6,250	\$6,875
9	Program Expenses - Farrier	\$1,645	\$1,700	\$1,870
10	Program Expenses - Equine transport	\$1,001	\$1,500	\$1,650
11	Program Expenses - Vet	\$1,428	\$2,000	\$2,200
12	Program Expenses - Barn Rental	\$5,490	\$6,000	\$6,600
13	Program Expenses - Horse Rental	\$1,750	\$3,000	\$3,300
14	Program Expenses - scholarships	\$2,420	\$6,500	\$7,000
15	Capital fund	\$32,340	\$21,982	\$25,370
16				
17				
18				
19				
20				
TOTAL EXPENDITURES		\$66,500	\$65,500	\$72,430

Summary			
	Last Year	Current Year	Next Year
Revenues	\$ 66,500.00	\$ 65,500.00	\$ 72,430.00
Expenses	\$ 66,500.00	\$ 65,500.00	\$ 72,430.00
Surplus/Deficit	\$ -	\$ -	\$ -

Do you have any residual cash from previous years?	no
If Yes, How Much?	\$ -

Authorization	
<i>Submittal of this request has been authorized by (Board of Directors, Chairman, President)</i>	
Authorized Signature:	
Printed Name/Title:	Jamie Hendryx Director.

City of Gillette 1% Funding Request

*Type or print clearly, form is available in electronic format.
Please, DO NOT submit any additional documentation unless requested.*

Today's Date:	02/26/26
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Organization Requesting Funding			
Name:	From Me to You Clothes Swa[
Address:	511 Carey Ave		
Phone:	307-689-6455	Fax:	Date Organized: 07/04/05
What is your fiscal year? Jan-Jan			

Organization Contact Person(s)			
Name and Title:	Meghan Davies	Phone:	686-7339
Email:	admin@imaginefaith.com		
Name and Title:	Kim Messenhimer	Phone:	660-8265
Email:	kimfromwy@gmail.com		

Organization Board Members (if applicable)					
Name:	Meghan Davies	Office Held:	Board Member	Term:	none
Name:	Kim Messenheimer	Office Held:	Board Member	Term:	none
Name:	Pat Leair	Office Held:	Board Member/Treasurer	Term:	none
Name:	Lila Young	Office Held:	Board Member	Term:	none
Name:	Cindy Millam	Office Held:	Board Member	Term:	none
Name:		Office Held:		Term:	
Name:		Office Held:		Term:	
Name:		Office Held:		Term:	

Funding History and Amount Requested (if not applicable, list N/A)		
Fiscal Year	City	County
2026-27 <i>(Requested)</i>	\$3,000	\$3,000
2025-26 <i>(Approved)</i>	N/A	N/A
2024-25 <i>(Approved)</i>	N/A	N/A

1. What populations are being served by your organization?

All of Cambell County

2. What programs are currently offered by your organization?

Free Clothing and Textiles to the community

3. Describe how your 2025-26 funding was used. If it was not used for its original intent, please explain why.

N/A

4. Describe how your 2026-27 funding will be used.

We need to repair our recycle trailer roll up door and several of our clothing racks and shelving units are in need of replacement.

5. If your total grant request is more than the previous year's award, please explain why.

Help with much needed repairs or replacement of itemsto keep us functioning safely and efficiently

6. How will it affect your program if you do not receive this funding?

7. Please indicate whether you utilize a sliding fee scale, or a reduced rate structure for individuals participating in your programs(s). (If utilized, include a copy of your current scale or structure, and identify the percentage (%) of the clients served on each level.)

We do not. Any and all are welcome to receive free clothes no matter their financial standing to help take that expense burden off their plate.

8. Does your agency provide the same or similar services being provided by other organizations (for-profit or non-profit) in Campbell County/City of Gillette? If so, please explain.

Yes, Seconds on the Ave and Salvation Army also provide gently used clothes. They offer free clothes only if the client qualifies under certain parameters. We off Free clothes to anyone no matter what. We are not open on a daily basis like a store would be, we have specific days that we give clothes away. Emergencies due to being displaced or emergency foster placement we always make exceptions for.

Please answer the following questions:

Is your organization tax exempt under the Internal Revenue Service section 501(C)(3)?	Yes	
Do the minutes of your board meetings reflect authorization for disbursement of funds?	Yes	
Does your organization have a clear policy governing the approval of expense accounts?	Yes	
Has your organization adopted a policy of non-discrimination in all levels of operation?	Yes	
Does your organization operate on an approved budget?	Yes	
Has your organization operated within its budget for the past four years? If NO, please explain why.	Yes	
Does an independent public accountant review the accounts and expenditures of your organization?	No	
Does your organization issue a credit card to any of the employees or board members? If so, does each transaction require dual approval or a review process? Please explain. If larger purchases need to be made that petty cash cant cover, Meghan will use the church issued credit card. The funds that the swap has will then pay for those expenses when the bill comes due.	No	
Does your organization have a policy regarding a funded reserve or other type of reserve for your organization?	Yes	
Does each board member receive the following:	How Often:	
A treasurer's report?	Yes	Quarterly
Salary information on each employee?	Yes	Only our AARP members are paid by AARP and we are aware of their contract and salary
A copy of all minutes?	Yes	when needed
A copy of all policy changes?	Yes	when needed

Revenue Sources and Fundraising

List actual revenue sources from last year and all anticipated revenue sources for the current year. (Please also include any private fundraising efforts)		Last Year (Actual)	Current Year (Budget/Anticipated)	Next Year (Anticipated)
From: Month/Year		Jan-25	Jan-26	Jan-27
To: Month/Year		Dec-25	Dec-26	Dec-27
1	Jan Donation	\$172	\$150	\$100
2	Feb Donation	\$184	\$200	\$100
3	March Donation	\$255	\$100	\$100
4	Sale of personal items and money donated	\$13	\$0	\$0
5	Sale of personal items and money donated	\$30	\$0	\$0
6	April Donations	\$235	\$200	\$100
7	May Donations	\$231	\$200	\$100
8	garage sale as a fundraiser	\$857	\$0	\$0
9	Sale of personal items and money donated	\$180	\$0	\$0
10	June Donations	\$239	\$250	\$100
11	July Donation	\$221	\$200	\$100
12	Additional July Donations	\$114	\$0	\$0
13	August Donations	\$199	\$200	\$200
14	September Donations	\$301	\$250	\$200
15	October Donations	\$85	\$100	\$50
16	November Donations	\$141	\$150	\$150
17	December Donations	\$182	\$150	\$100
18				
19				
20				
TOTAL REVENUE		\$3,639	\$2,150	\$1,400

Expenditure Information				
List expenses separately that were over \$1,000 for the previous year or will be over \$1,000 (anticipated) for the current year.		Last Year Expenses (Actual)	Current Year (Budget/Anticipated)	Next Year Expenses (Anticipated)
From: Month/Year		Jan-25	Jan-26	Jan-27
To: Month/Year		Dec-25	Dec-26	Dec-27
1	Rent	\$1,200	\$1,200	\$1,200
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TOTAL EXPENDITURES		\$1,200	\$1,200	\$1,200

Summary			
	Last Year	Current Year	Next Year
Revenues	\$ 3,638.56	\$ 2,150.00	\$ 1,400.00
Expenses	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Surplus/Deficit	\$ 2,438.56	\$ 950.00	\$ 200.00

Do you have any residual cash from previous years?	Yes
If Yes, How Much?	\$ 13,000.99

Authorization	
<i>Submittal of this request has been authorized by (Board of Directors, Chairman, President)</i>	
Authorized Signature:	<i>Meghan Davies</i>
Printed Name/Title:	Meghan Davies, Administrative Assistant FUMC and Board Member

City of Gillette 1% Funding Request

*Type or print clearly, form is available in electronic format.
Please, DO NOT submit any additional documentation unless requested.*

				Today's Date:	02/27/26
Organization Requesting Funding					
Name:	Volunteers of America				
Address:	1876 S. Sheridan Ave. Sheridan, WY 82801				
Phone:	307-672-0475	Fax:		Date Organized:	06/25/92
What is your fiscal year?	July 1, 2025-June 30, 2026				

Organization Contact Person(s)			
Name and Title:	Aimee Foster, Chief Program Officer	Phone:	307-672-0475
Email:	aimee.foster@voanr.org		
Name and Title:	Richard Burton Senior Vice President of Operations	Phone:	307-672-0475
Email:	richard.burton@voanr.org		

Organization Board Members (if applicable)					
Name:	Mr. Bob Morcom	Office Held:	Chair	Term:	2029
Name:	Mr. Brent Miller	Office Held:	Vice Chair	Term:	2031
Name:	Mr. Brent Wulff	Office Held:	Treasurer	Term:	2032
Name:	Mrs. Amy Moon	Office Held:	Secretary	Term:	2032
Name:	Mr. Jeffery Holsinger	Office Held:	CEO	Term:	on going
Name:	Mr. John Muecke	Office Held:	Board Member	Term:	2026
Name:	Mrs. Sue Osborn	Office Held:	Board Member	Term:	2027
Name:	Mr. Gabe Lapito	Office Held:	Board Member	Term:	2027
Name:	Mr. Cliff Root	Office Held:	Board Member	Term:	2028
Name:	Mr. Brandon Swain	Office Held:	Board Member	Term:	2030
Name:	Mrs. Jennifer Anderson	Office Held:	Board Member	Term:	2030
Name:	Mrs. Brittany Wingses	Office Held:	Board Member	Term:	2031
Name:	Mr. Matthew Leibrich	Office Held:	Board Member	Term:	2031
Name:	Mrs. Jan Edwards	Office Held:	Board Member	Term:	2032
Name:	Mr. Chipper Fitzpatrick	Office Held:	Board Member	Term:	2032
Name:	Ms. Lindsey Davis	Office Held:	Board Member	Term:	2033
Name:	Mr. Mark Lachmund	Office Held:	Board Member	Term:	2033

Funding History and Amount Requested (if not applicable, list N/A)		
Fiscal Year	City	County
2026-27 (Requested)	\$25,000	\$25,000
2025-26 (Approved)	N/A	\$25,000
2024-25 (Approved)	N/A	N/A

1. What populations are being served by your organization?

VOA Northern Rockies provides services in Gillette and Campbell County to populations with critical mental health and addiction disorders, individuals with severe mental illness, people involved in the justice system, and homeless veterans through our residential and outreach programs. As demand for these types of services continue to grow, VOA is committed to assess the potential of providing services to new populations across the continuum of care.

2. What programs are currently offered by your organization?

VOA offers supportive services designed to meet the needs of individuals and families residing in Gillette. VOA's core services.

*Behavioral Health Outpatient: Our team of professional and highly trained staff work with each client to understand their mental health goals and the obstacles standing in the way of achieving those goals. With compassion and a commitment to excellence, we customize our approach to provide each individual with a continuum of care that is suited to their needs. Our services include: Counseling, Youth and Family Counseling, Crisis Stabilization, Case Management, Skills Training, and Outpatient Addiction Treatment.

*Veteran Residential and Outreach: Support homeless veterans through the Supportive Services for Veteran Families (SSVF) program. This program provides case management and financial assistance for eligible veterans and their families to support rapid rehousing and to provide homeless prevention services.

*Adult Re-entry: Booth Hall, an adult re-entry program allows state and federal offenders to live in an environment that offers gender-specific programs to deal with issues such as trauma, substance abuse, healthy relationships, parenting and grief. Booth Hall houses an average of 105 residents at any point. Each resident entering the program is guided with an individualized case plan, designed to meet his or her needs. VOA also runs a 24/7 Crisis Support Line.

3. Describe how your 2025-26 funding was used. If it was not used for its original intent, please explain why.

VOA did not apply for funding in fiscal year 2025.

4. Describe how your 2026-27 funding will be used.

Funding will support essential administrative and overhead costs. We are looking to expand our facility-either through construction or rental. This will be based on staffing needs to support the population we serve and operational needs. Additionally, your support will ensure ongoing service quality, ensure staff retention, and sustain critical program functions.

5. If your total grant request is more than the previous year's award, please explain why.

VOA did not receive grant funds in 2025

6. How will it affect your program if you do not receive this funding?

VOA's services are limited by space and operational costs. VOA is working to expand services so to meet growing demand in Gillette. This effort has placed a burden on our organization that needs to be met from supplemental sources. In the absence of this funding, our progress toward these goals may be hindered as we seek supportive funding sources.

7. Please indicate whether you utilize a sliding fee scale, or a reduced rate structure for individuals participating in your programs(s). (If utilized, include a copy of your current scale or structure, and identify the percentage (%) of the clients served on each level.)

Roughly 60.2% of clients receive state assistance. For those who are self pay, this covers most (if not all) of their treatment costs, for those who are self pay.

8. Does your agency provide the same or similar services being provided by other organizations (for-profit or non-profit) in Campbell County/City of Gillette? If so, please explain.

VOA provides a wide range of mental health services in Gillette, at little to no cost to most clients, we also connect clients with a much wider continuum of care through our state leading behavioral health services offerings. Alongside our other services for Veterans and incarcerated individuals we provided 8,283 distinct services to 601 individuals.

Please answer the following questions:		
Is your organization tax exempt under the Internal Revenue Service section 501(C)(3)?	Yes	
Do the minutes of your board meetings reflect authorization for disbursement of funds?	Yes	
Does your organization have a clear policy governing the approval of expense accounts?	Yes	
Has your organization adopted a policy of non-discrimination in all levels of operation?	Yes	
Does your organization operate on an approved budget?	Yes	
Has your organization operated within its budget for the past four years? If NO, please explain why.	Yes	
Does an independent public accountant review the accounts and expenditures of your organization?	Yes	
Does your organization issue a credit card to any of the employees or board members? If so, does each transaction require dual approval or a review process? Please explain.	Yes	
Does your organization have a policy regarding a funded reserve or other type of reserve for your organization?	Yes	
Does each board member receive the following:		How Often:
A treasurer's report?	Yes	Quarterly
Salary information on each employee?	Yes	Annually
A copy of all minutes?	Yes	Quarterly
A copy of all policy changes?	Yes	Annually

Revenue Sources and Fundraising				
List actual revenue sources from last year and all anticipated revenue sources for the current year. (Please also include any private fundraising efforts)		Last Year (Actual)	Current Year (Budget/Anticipated)	Next Year (Anticipated)
From: Month/Year		Jul-24	Jul-25	Jul-26
To: Month/Year		Jun-25	Jun-26	Jun-27
1	Governmental Funding - WY DOH	\$1,389,210	\$750,210	\$700,000
2	Client Services Billing	\$1,163,572	\$1,033,799	\$930,000
3	Campbell County	\$0	\$25,000	\$0
4				
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20				
TOTAL REVENUE		\$2,552,782	\$1,809,009	\$1,630,000

Expenditure Information				
List expenses separately that were over \$1,000 for the previous year or will be over \$1,000 (anticipated) for the current year.		Last Year Expenses (Actual)	Current Year (Budget/Anticipated)	Next Year Expenses (Anticipated)
From: Month/Year		Jul-24	Jul-25	Jul-26
To: Month/Year		Jun-25	Jun-26	Jun-27
1	Training & Education	\$4,390	\$3,187	\$2,900
2	Supplies	\$9,181	\$23,000	\$21,100
3	Postage & Shipping	\$1,094	\$601	\$600
4	Telecommunications	\$18,312	\$16,089	\$14,800
5	Computer & Software	\$106,315	\$73,851	\$67,800
6	Licenses and Permits	\$475	\$0	\$0
7	Advertising	\$465	\$81	\$0
8	Equipment Rental	\$10,575	\$10,285	\$9,400
9	Personnel Expense	\$1,606,219	\$1,050,663	\$965,400
10	Occupancy	\$106,978	\$112,169	\$103,000
11	Professional Fees	\$45,990	\$39,683	\$36,500
12	Client Service Expense	\$6,778	\$5,477	\$5,000
13	Depreciation	\$16,790	\$19,319	\$17,700
14	Insurance	\$4,632	\$24,714	\$22,700
15	Interest	\$61,620	\$48,120	\$44,200
16	Travel	\$20,375	\$18,483	\$17,000
17	Allocated Indirect Costs	\$348,796	\$247,376	\$227,300
18				
19				
20				
TOTAL EXPENDITURES		\$2,368,982	\$1,693,096	\$1,555,400

Summary			
	Last Year	Current Year	Next Year
Revenues	\$ 2,552,781.98	\$ 1,809,008.79	\$ 1,630,000.00
Expenses	\$ 2,368,982.49	\$ 1,693,096.40	\$ 1,555,400.00
Surplus/Deficit	\$ 183,799.49	\$ 115,912.39	\$ 74,600.00

Do you have any residual cash from previous years?	No
If Yes, How Much?	\$ -

Authorization	
Submittal of this request has been authorized by (Board of Directors, Chairman, President)	
DocuSigned by: _____	
Authorized Signature:	<i>Heath Steel</i>
Printed Name/Title:	HEATH STEEL Executive Vice President - Chief Business Officer

City of Gillette 1% Funding Request

*Type or print clearly, form is available in electronic format.
Please, DO NOT submit any additional documentation unless requested.*

Today's Date:	02/11/26
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Organization Requesting Funding			
Name:	Campbell County Community Resource Coalition Doing Business As (DBA) Campbell County Eat Read Grow See attached By Laws, page 4, Article 6, 1.		
Address:	PO Box 3354, Gillette, WY 82717		
Phone:	307-680-0319	Fax:	NA
Date Organized:		May of 2014	
What is your fiscal year?		July 1st to the following June 30th	

Organization Contact Person(s)			
Name and Title:	Lynn Wright, Eat Read Grow Member	Phone:	307-680-0319
Email:	llwright56@outlook.com		
Name and Title:	Liz Wernsmann, Eat Read Grow Treasurer	Phone:	307-660-1349
Email:	m_wernsmann@bresnan.net		

Organization Board Members (if applicable)					
Name:	Lori Jones	Office Held:	Chair	Term:	1 year
Name:	Janet Tharp	Office Held:	Vice-Chair	Term:	1 year
Name:	Liz Wernsmann	Office Held:	Treasurer	Term:	1 year
Name:	Mikayla Wright	Office Held:	Secretary	Term:	1 year
Name:		Office Held:		Term:	
Name:		Office Held:		Term:	
Name:		Office Held:		Term:	
Name:		Office Held:		Term:	

Funding History and Amount Requested (if not applicable, list N/A)		
Fiscal Year	City	County
2026-27 <i>(Requested)</i>	\$1,500	\$1,500
2025-26 <i>(Approved)</i>	\$1,000	\$1,000
2024-25 <i>(Approved)</i>	\$1,000	\$1,000

1. What populations are being served by your organization?

Mainly elementary school-aged children and their families, however Eat Read Grow has done programming with Early Headstart (birth to 3 years old), Headstart (3 to 5 years old), and Boys and Girls Club (5 to 18 years old). Early Headstart and Headstart programming includes families while Boys and Girls Club does not. The 6th annual program at Boys and Girls Club is currently being planned for this summer. This past summer, Eat Read Grow was also able to provide books for bags that were created for children at the Council of Community Service Way Station.

2. What programs are currently offered by your organization?

Campbell County Eat Read Grow conducts three events annually within our local elementary schools and youth organizations, working directly with the school/organization to provide programming. In 2025, programs were conducted at Meadowlark and Wagonwheel Elementary Schools with 85 kids/48 families in attendance. There were 158 kids that participated in the Boys and Girls Club Summer Event. School programming includes dinner for children and families provided by our local Kiwanis Club, local churches and volunteers. In small group settings, children and their families are read to by "local Celebrity Readers" such as first responders, college students, or local talent. Entertainment (dance studios to choirs/individual singers/college athletes) is also provided. Each child in attendance within the family is able to select a book to keep and take home. Books of interest (birth to junior high age) from board books to graphic novels are offered. Eat Read Grow also coordinates for each family to receive a bag of groceries (providing food for at least two meals) through the Wyoming Food Bank of the Rockies. A brief talk about the benefits of families eating and reading together is given by the school principal and Eat Read Grow Chairperson. Kiwanis also brings coats, hats and mittens for families needing those items. Example of a school program agenda: 5:15-6:15pm Families Sign-In, Divide into Reading Groups/Rotate to Dinner of Pizza, fresh vegetables, dessert
6:15pm Welcome/Announcements: Eat Read Grow & School Representatives/Entertainment - College Athletes
6:30pm - Select Books & Groceries 1. Books for children-Gym 2. Kiwanis Coats-Cafeteria 3. Groceries Hallway near cafeteria

3. Describe how your 2025-26 funding was used. If it was not used for its original intent, please explain why.

Funding was used as planned. 2025-26 funding received was used primarily to purchase books through Campbell County Public Library (with a literacy discount provided by Scholastic Books) and food from the Wyoming Food Bank of the Rockies for the groceries sent home with families. Additionally, the grant supports the minimal operating costs for our organization such as a post office box, bank charges, stamps, and bags to bag food sent home with families. This year we also purchased 2 rolling carts to help in moving totes of books from storage to the event site.

4. Describe how your 2026-27 funding will be used.

2026-27 funding will be utilized to purchase books through Campbell County Public Library, food from the Wyoming Food Bank of the Rockies, and other operating costs such as Post Office box rental. The cost for food is by the pound for staples; fresh produce is usually free, but has been limited this last year due to lack of space on the delivery truck because of the increased need for staples. \$1497 was spent on the 2 school events in 2025 totalling 1898 pounds of food. Food costs and need continues to rise due to inflation and current economic conditions. Since 2023 we have had to pay shipping costs for food delivery. Our goal is to provide enough staples to help families with two meals.

Book costs for 2025 were \$1764; 308 books were distributed. Books currently cost \$7 to \$11 each for paperbacks (cost per book depends on grade level). Eat Read Grow continues to focus on ensuring our book inventory is interesting, challenging, and relevant. Overall, graphic novels and chapter books remain the most popular. Even though they are a bit more expensive to purchase, it's what the kids want and will read (numerous times). Also, annual Post Office box rates jumped from \$55 to \$166 in 2024, for 2025 the cost increased to \$170 and this year (2026) rates increased to \$188.

All other services and programming are free. Kiwanis provides all meals which is usually pizza.

Local churches provide dessert and volunteers provide fresh vegetables and dip is provided by Prime Rib Restaurant. Eat Read Grow diligently works to keep operating costs to a minimum.

5. If your total grant request is more than the previous year's award, please explain why.

Eat Read Grow is requesting an additional \$500 this year (\$1500) due to inflation and the current economic state which have increased book, food, shipping and operating costs as stated in paragraph 4 above.

6. How will it affect your program if you do not receive this funding?

Eat Read Grow would not be able to provide as many pounds of basic foods to families and truly may have to discontinue the practice of giving groceries to families at all even though families eating and reading together is the cornerstone of our organization's mission. Additionally important, we would not be able to provide as many books or the variety and quality in our attempt to reach each child to encourage them to read.

Of note, since Eat Read Grow's beginning in 2014, 2483 books and over 12,500 pounds of food have been distributed to Campbell County families. Eat Read Grow has held programming in the 13 elementary schools and 4 rural schools within Campbell County and are beginning our second rotation with them. Eat Read Grow has formed partnerships with the Campbell County Public Library, Campbell County School District, Community Volunteers, Delta Kappa Gamma Society International, Family Life Church, First United Methodist Church, Gillette Girl Scouts, Kiwanis Club of Gillette, St. Matthew's Catholic Church, Wyoming Food Bank of the Rockies, AVA Community Art Center, University of WY Extension Office, Boys & Girls Club, and Y.E.S. House. We have also worked closely with Gillette College Athletics Department (basketball and Rodeo Club), Energy City Voices, Dance Arts Studio and local schools and organizations. In 2025, each program required from 30 to 40 volunteers from various organizations within our community to support.

7. Please indicate whether you utilize a sliding fee scale, or a reduced rate structure for individuals participating in your programs(s). (If utilized, include a copy of your current scale or structure, and identify the percentage (%) of the clients served on each level.)

We do not utilize any of the above, all children receive the same opportunity to receive a book and all families a bag of groceries with everything at no cost to participants.

8. Does your agency provide the same or similar services being provided by other organizations (for-profit or non-profit) in Campbell County/City of Gillette? If so, please explain.

Other agencies provide food. However, Eat Read Grow programming provides food and books in combination emphasizing the importance of families eating and reading together and the long-term, positive effects it cultivates. Our programming models families eating dinner together and reading together and provides them some of the tools to do so (food for at least 2 meals and a book for each child in the family regardless if they are school aged). The program is held at the school, public library or organization location in an effort to help build community within that school/organization. Parents get to hear stories with their children, have a meal, see the excitement of their children choosing a book to take home, and meeting and being together with other school/organization families. The entertainment and celebrity readers show families that other people within the community care and it offers inspiration to students to meet successful role models such as college students. Research shows sharing a family meal is good for the development of the brain, lowers rates of depression, substance abuse, eating disorders, obesity, teen pregnancy and improves self-esteem, grade-point averages, and resilience. Reading with your children cultivates a strong bond and teaches language skills and builds creativity and imagination which helps them succeed in their future educational experiences. Reading to your child for just fifteen minutes a day can help them obtain higher test scores and raise grade point averages. These children are our future citizens, employees, employers and parents themselves.

Please answer the following questions:

Is your organization tax exempt under the Internal Revenue Service section 501(C)(3)?	Yes	
Do the minutes of your board meetings reflect authorization for disbursement of funds?	Yes	
Does your organization have a clear policy governing the approval of expense accounts?	Yes	
Has your organization adopted a policy of non-discrimination in all levels of operation?	Yes	
Does your organization operate on an approved budget?	Yes	
Has your organization operated within its budget for the past four years? If NO, please explain why.	Yes	
Does an independent public accountant review the accounts and expenditures of your organization?	No	
Does your organization issue a credit card to any of the employees or board members? If so, does each transaction require dual approval or a review process? Please explain.	No	
Does your organization have a policy regarding a funded reserve or other type of reserve for your organization?	No	
Does each board member receive the following:	How Often:	
A treasurer's report?	Yes	Monthly or at every meeting or upon request
Salary information on each employee?	No	Eat Read Grow has no paid staff
A copy of all minutes?	Yes	Monthly or at every meeting or upon request
A copy of all policy changes?	Yes	Annually in June, during By laws review or upon request

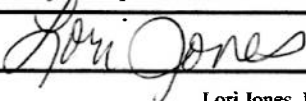
Revenue Sources and Fundraising

List actual revenue sources from last year and all anticipated revenue sources for the current year. (Please also include any private fundraising efforts)		Last Year (Actual)	Current Year (Budget/Anticipated)	Next Year (Anticipated)
From: Month/Year		Jan-25	Jan-26	Jan-27
To: Month/Year		Dec-25	Dec-26	Dec-27
1	Basin Electric Donation	\$1,000	\$1,000	\$1,000
2	Powder River Energy Corporation Donation	\$500	\$500	\$500
3	City of Gillette Optional 1% Funding Request	\$1,000	\$1,500	\$1,500
4	Campbell County Parks & Rec 1% Funding Request	\$1,000	\$1,500	\$1,500
5	Eat Read Grow Members Donations	\$70	\$200	\$0
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TOTAL REVENUE		\$3,570	\$4,700	\$4,500

Expenditure Information			
List expenses separately that were over \$1,000 for the previous year or will be over \$1,000 (anticipated) for the current year.	Last Year Expenses (Actual)	Current Year (Budget/Anticipated)	Next Year Expenses (Anticipated)
From: Month/Year	Jan-25	Jan-26	Jan-27
To: Month/Year	Dec-25	Dec-26	Dec-27
1 Scholastic Books	\$1,764	\$2,000	\$2,100
2 Wyoming Food Bank of the Rockies	\$1,497	\$1,560	\$1,620
3 Grocery Bags (cloth & plastic)	\$0	\$60	\$700
4 Post Office Box Rental	\$170	\$188	\$200
5 Checks for bank account & other bank charges	\$24	\$24	\$24
6 Advocacy for the Visual Arts (AVA) for Boys & Girls Club Programming	\$100	\$150	\$150
7 2% of procurred funds paid to our fiduciary agent, CCCRC, a 501-3c agemd (pg4 bylaws)	\$70	\$90	\$90
8 Postage Stamps	\$0	\$32	\$35
9 Miscellaneous - Rolling Book Carts	\$63	\$50	\$50
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20			
TOTAL EXPENDITURES	\$3,688	\$4,154	\$4,969

Summary			
	Last Year	Current Year	Next Year
Revenues	\$ 3,570.00	\$ 4,700.00	\$ 4,500.00
Expenses	\$ 3,688.03	\$ 4,154.00	\$ 4,969.00
Surplus/Deficit	\$ (118.03)	\$ 546.00	\$ (469.00)

Do you have any residual cash from previous years?	Yes
If Yes, How Much?	\$1876.78 as of 1/1/2026

Authorization	
Submittal of this request has been authorized by (Board of Directors, Chairman, President)	
Authorized Signature:	
Printed Name/Title:	Lori Jones, Eat Read Grow of Campbell County Chairperson

City of Gillette 1% Funding Request

Type or print clearly, form is available in electronic format.
 Please, DO NOT submit any additional documentation unless requested.

Today's Date:	03/27/26
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Organization Requesting Funding			
Name:	Campbell County Senior Citizens Association, Inc.		
Address:	701 Stocktrail Avenue, Gillette, WY 82716		
Phone:	(307) 686-0804	Fax:	
Date Organized:	03/25/81		
What is your fiscal year?	July 1st - June 30, 2027		

Organization Contact Person(s)			
Name and Title:	Ann Rossi Executive Director	Phone:	(307) 686-0804
Email:	arossi@gilletteseniors.org		
Name and Title:		Phone:	
Email:			

Organization Board Members (if applicable)					
Name:	Jack Clary	Office Held:	Chair	Term:	7/2023-6/2026
Name:	Ed Sisti	Office Held:	Vice Chair	Term:	7/2023-6/2026
Name:	Claudia Urlaub	Office Held:	Treasurer	Term:	7/2024-6/2027
Name:	Carla Poynor	Office Held:	Secretary	Term:	7/2025-6/2028
Name:	Mark Junek	Office Held:		Term:	7/2024-6/2027
Name:	Patricia Collins	Office Held:		Term:	7/2025-6/2028
Name:	Rolf Arands	Office Held:		Term:	7/2025-6/2028
Name:		Office Held:		Term:	

Funding History and Amount Requested (if not applicable, list N/A)		
Fiscal Year	City	County
2026-27 <i>(Requested)</i>	378,000.00	462,000.00
2025-26 <i>(Approved)</i>	338,000.00	422,000.00
2024-25 <i>(Approved)</i>	338,000.00	435,000.00

1. What populations are being served by your organization?

The Campbell County Senior Center offers services to all senior citizens, age 60 years or older and their spouses and/or caregivers who reside in Campbell County. The majority of the clients receiving services reside in Gillette and the surrounding subdivisions. Limited services are also available to residents in the communities of Recluse, Rozet and Wright.

2. What programs are currently offered by your organization?

Campbell County Senior Center offers Senior Congregate Meals to senior citizens 60 years of age and older. Home Delivered Meals are provided to eligible homebound senior citizens and persons with disabilities. Medicaid meals are also provided to Medicaid Eligible Clients, 60 years of age and older. The Transportation Program provides handicap accessible rides to senior citizens, Veterans, and those with disabilities and to the general public. In Home Services are provided to eligible senior citizens to assist them in remaining independent in their own homes for as long as possible. In Home Services include assisting with bathing or dressing for the day. Housekeeping, laundry, meal preparation, shopping and chores are also offered. National Family Caregiver services are provided to eligible individuals, caring for a loved one.. Lastly, the Activities Program provides an array of physically and mentally stimulating games, events, and classes for senior citizens age 60 years of age and older. Activities include exercise classes, handicraft classes, cards and games, book clubs, hiking and so much more.

3. Describe how your 2025-26 funding was used. If it was not used for its original intent, please explain why.

2025-26 funding is being used as intended – for senior citizen programs that support independence and are related to nutrition, wellness, transportation and socialization. The funding is used as a required match to access Federal and State grants. The funding covers indirect expenses such as overhead expenses that other grants do not cover.

4. Describe how your 2026-27 funding will be used.

The funds requested will be used to support vital senior essential services and activity programs within Campbell County. These funds serve as the required match necessary to access the available federal and state funds to maintain services within each individual program. Federal and state grants cover a portion of the direct service expenses, with the City funds, other funding sources, and the participant contributions covering the remainder of the direct and the indirect service expenses.

5. If your total grant request is more than the previous year's award, please explain why.

This year the Senior Center is requesting an increase in funding to include some of the additional funds granted last year. The request is due to the increased growth of the senior population utilizing services, Federal & State Funding has been flat since 2017, and the increase in cost to provide services, inflation. Senior population (age 65 & older) is the fastest growing population in the state of Wyoming, growing at the rate of 3.5% per year. Which is the highest rate in the nation. Since 2017 cost to provide services has increase 32.23%. What cost \$1.00 in 2017 is now costing the center and seniors on fixed incomes \$1.32. During the rise of inflation, Federal government offered additional funding through the American Recovery program, which helped subsidize programs as costs increased. As of 2026 all American Recovery funds have ended, although the cost to provide the services are leveling off, the cost is not going down and the gap has grown over years. The Senior Center is asking for \$40,000. more this year 11.8% increase. Senior Centers statewide are working with State Legislators to help fill the gap as well, and at this time have seen some success but will not know until the state budget is finalized. Increase in Federal Funds are possible but again at this time there is no confirmation as to whether additional Federal funds will be granted. This Funding application is completed prior to confirmations on State & Federal Funding. The requested funds on this application, we believe to be adequate for the 2026/27 Grant year, while anticipating increases in Federal & State Funds. If Federal & State funds do not increase the Senior Center will need to re-evaluate and possibly request additional funds in the future.

6. How will it affect your program if you do not receive this funding?

If funding is not granted for Senior Services, comparative services to senior citizens of Campbell County will be re-evaluated and determined what services are most needed. All services will be at risk if the Senior Center is disqualified from applying to Federal and State Funding due to the lack of a community match. This would not only effect the Senior Center, but all participants who utilize our vital services, some of which may be in most need. Families will feel the stress of filling in where the senior center can no longer provide the service. Some seniors will have no option if their familites are unable to step in and help, putting more stress on the nursing homes and limited services. Some seniors may fall through the cracks. The Senior Center will do what we can, but without funding, the senior population will suffer mentally and physically.

7. Please indicate whether you utilize a sliding fee scale, or a reduced rate structure for individuals participating in your programs(s). (If utilized, include a copy of your current scale or structure, and identify the percentage (%) of the clients served on each level.)

A sliding fee scale is used in the Wyoming In-home Services program. A copy is enclosed. A total of 87 clients have utilized the sliding fee scale in the past year and declared net income during the intake process. Currently, 38% of the clients who utilized the sliding fee scale fall in the under \$978 per month income range and 18% fall in the \$978 - \$1,303 range. Other levels are as follows: \$1,304 to \$1,942: 17%; \$1,943 to \$2,607: 12.00% \$2,608 to \$3,259: 11% Over \$3,126 per month: 4%. Per the Aging Division's grant requirements, all clients must pay the adjusted fee for services or be subject to termination of services. Note: Means Testing is required by the Wyoming Legislature and was implemented across the state fiscal year (2025-26). Reduced rates for the Congregate Meal and the Home Delivered Meal programs involve a suggested contribution for individuals age 60 and older, their spouses and/or caregivers, as required by the WY Department of Health. The Congregate Meals suggested contribution is \$6.00 per meal and the Home Delivered Meals suggested contribution is \$6.50 per meal. Federal grant requires "no eligible individual can be denied a meal based on an inability to pay for the meal". Transportation services offer a reduced rate for individuals age 60 or older and those who are disabled. The Transportation suggested contribution is \$3.00 per stop within the city limits of Gillette and \$5.00 per stop outside the city limits of Gillette. No eligible individual can be denied a ride based on an inability to pay. Activities involve voluntary contributions to support the program. No eligible individual is denied participation in Activities based on an inability to pay. This is a requirement of the Federal

8. Does your agency provide the same or similar services being provided by other organizations (for-profit or non-profit) in Campbell County/City of Gillette? If so, please explain.

Senior Congregate Meals: Council of Community Services Soup Kitchen provides daily noon meals for the needy public.

Home Delivered Meals: No other provider offers home delivered meals in Campbell County.

In-Home Care Services: Various agencies in the county provide some level of in-home services, including Campbell County Public Health and Campbell County Memorial Hospital Home Health / Hospice. Their services are limited by the client's income and /or health status. Sharon's Home Health, Tendercare and Healing Hearts are for-profit businesses that offer various types of in-home services for a set fee.

Transportation: Local taxi companies, Lift and Uber provide non-discounted rides.

Activities: The Campbell County Parks & Recreation Center offers free access for senior citizens who are age 62 or older. Class participation for senior citizens at the Rec Center is a set fee. The Gillette College Area 59 Innovation and Technology Center offers makerspace and classes for a fee.


Please answer the following questions:		
Is your organization tax exempt under the Internal Revenue Service section 501(C)(3)?	Yes	
Do the minutes of your board meetings reflect authorization for disbursement of funds?	Yes	
Does your organization have a clear policy governing the approval of expense accounts?	Yes	
Has your organization adopted a policy of non-discrimination in all levels of operation?	Yes	
Does your organization operate on an approved budget?	Yes	
Has your organization operated within its budget for the past four years? If NO, please explain why.	Yes	
Does an independent public accountant review the accounts and expenditures of your organization? An Independent Public Bookkeeper for daily processing of Income/Expenditures. CPA for Annual Audit	Yes	
Does your organization issue a credit card to any of the employees or board members? If so, does each transaction require dual approval or a review process? Please explain. Executive Director: Review Process, All transactions must have a receipt to detail the expense. Receipts must balance with the statement. Bookkeeper reconciles the credit card statements. 2 Board members review the statements with supporting receipts when signing the checks for payments.	Yes	
Does your organization have a policy regarding a funded reserve or other type of reserve for your organization?	Yes	
Does each board member receive the following:		How Often:
A treasurer's report?	Yes	Monthly
Salary information on each employee?	Yes	As Needed
A copy of all minutes?	Yes	Monthly
A copy of all policy changes?	Yes	As Needed

Revenue Sources and Fundraising				
List actual revenue sources from last year and all anticipated revenue sources for the current year. (Please also include any private fundraising efforts)		Last Year (Actual)	Current Year (Budget/Anticipated)	Next Year (Anticipated)
From: Month/Year		Jul-24	Jul-25	Jul-26
To: Month/Year		Jun-25	Jun-26	Jun-27
1	Program Fees	\$184,256	\$198,500	\$190,000
2	Donations/Memorials	\$68,950	\$36,000	\$66,500
3	Fundraising	\$25,182	\$30,000	\$33,000
4	Grants: Federal	\$531,176	\$558,112	\$571,000
5	Grants: State	\$104,502	\$92,088	\$92,088
6	Grants: Wyoming Senior Service Board	\$150,781	\$157,975	\$175,000
7	Foundation	\$30,000	\$15,000	\$42,000
8	County Funding	\$422,000	\$482,000	\$462,000
9	City Funding	\$338,000	\$338,000	\$378,000
10	Medicaid	\$127,911	\$133,000	\$125,000
11	WIL	\$5,200	\$5,100	\$5,500
12	Rental Revenue	\$19,800	\$28,000	\$25,000
13	Misc. Income	\$30,343	\$20,000	\$30,000
14	Marna Kuehne Grant: Veterans Breakfast	\$6,081	\$6,000	\$7,500
15	WyDot Vehicle Grant		\$150,000	
16	Insurance Proceeds			
17	In-Kind: Building Rent	\$583,680	\$583,680	\$583,680
18	CCSC Reserves		\$240,668	\$216,507
19	Other: Non Profit Grants	\$40		
20	Sale of Asset	\$4,912		
TOTAL REVENUE		\$2,632,813	\$3,074,123	\$3,002,775

Expenditure Information				
List expenses separately that were over \$1,000 for the previous year or will be over \$1,000 (anticipated) for the current year.		Last Year Expenses (Actual)	Current Year (Budget/Anticipated)	Next Year Expenses (Anticipated)
From: Month/Year		Jul-24	Jul-25	Jul-26
To: Month/Year		Jun-25	Jun-26	Jun-27
1	Salaries and Related Expenses	\$1,412,750	\$1,699,826	\$1,794,960
2	Postage & Freight	\$2,832	\$3,200	\$3,000
3	Telephone	\$15,825	\$18,450	\$18,360
4	Dues & Subscriptions	\$2,700	\$3,068	\$2,725
5	Utility Services	\$67,299	\$69,500	\$69,500
6	Professional Services	\$19,962	\$23,524	\$24,000
7	Maintenance Agreements	\$38,278	\$44,100	\$46,000
8	Travel	\$6,823	\$8,825	\$10,000
9	Employee Development	\$1,920	\$5,000	\$4,000
10	Custodial Expenses	\$6,465	\$9,900	\$9,000
11	Promo, Publicity, Development	\$0	\$1,500	\$1,000
12	Office Supplies	\$3,618	\$5,250	\$4,150
13	Building Repairs/ Maintenance	\$24,345	\$28,000	\$34,200
14	Program Expenses	\$355,528	\$384,300	\$306,000
15	Insurance	\$32,230	\$36,000	\$42,200
16	Rent/Lease	\$583,680	\$583,680	\$583,680
17	Capitol Expenses	\$53,702	\$150,000	
18	Other: FF&E, Bad Debt, Recogn, Corp Exp.	\$1,534		
19	Grant Specific Purchases	\$9,244		
20	Transit Dispatch Upgrade/Kitchen Equipment			\$50,000
TOTAL EXPENDITURES		\$2,638,735	\$3,074,123	\$3,002,775

Summary			
	Last Year	Current Year	Next Year
Revenues	\$ 2,632,813.32	\$ 3,074,123.00	\$ 3,002,775.00
Expenses	\$ 2,638,734.64	\$ 3,074,123.00	\$ 3,002,775.00
Surplus/Deficit	\$ (5,921.32)	\$ -	\$ -

Do you have any residual cash from previous years?	
If Yes, How Much?	\$ -

Authorization	
<i>Submittal of this request has been authorized by (Board of Directors, Chairman, President)</i>	
Authorized Signature:	
Printed Name/Title:	EDWARD SISTI



Wyoming Home Services (WyHS) Program

Eligible Participant 2025 Income Verification and Sliding Fee Scale



Eligible Participant's Legal Name _____

Wyoming Home Services (WyHS) Program applicants must verify their household's monthly income to determine eligibility and payment amounts for services. Assets are not considered.

Verification of Household Monthly income: Please provide details below for all applicable sources of your monthly income. Refer to your bank statements, pay stubs, 1099 forms, and other relevant financial records to verify this information.

Monthly Gross Household Income		Monthly Household Deductions	
Social Security Income		Medical & Prescription	
Salary & Wages		Supplemental Insurance	
VA Benefits		Mortgage/Rent	
Retirement Benefits			
1099 (previous year)			
Other, List all			
Total Gross Household Income:		Total Household Deductions:	
Adjusted Household Income (Gross Income – Deductions): \$			

Sliding Fee Scale: Please use the table below to determine the percentage that the EP will pay for each service. The fee is based on the household's net income and is adjusted according to the household size. Remember that the program relies on EP fees to serve as many EPs as possible. If the family has zero income, the EP's cost share would be zero.

EP's Cost Share	0-5%	10%	15%	25%	40%	55%	70%	85%	95%
EP Contribution Level	1	2	3	4	5	6	7	8	9
Household Size and Monthly Income	Less than 75%	Less than 100%	Less than 149%	Start 150% - 199%	Start 200% - 249%	Start 250% - 299%	Start 300% - 349%	Start 350% - 399%	Start 400% - 449%
1	\$978	\$1304	\$1943	\$1956	\$2608	\$3260	\$3913	\$4565	\$5217
2	\$1322	\$1763	\$2626	\$2644	\$3525	\$4406	\$5288	\$6169	\$7050
3	\$1666	\$2221	\$3309	\$3331	\$4442	\$5552	\$6663	\$7773	\$8883
4	\$2009	\$2679	\$3992	\$4019	\$5358	\$6698	\$8038	\$9377	\$10717
5	\$2353	\$3138	\$4675	\$4706	\$6275	\$7844	\$9413	\$10981	\$12550
6	\$2697	\$3596	\$5358	\$5394	\$7192	\$8990	\$10788	\$12585	\$14383

I agree to pay \$ _____ per hour/per day for services being rendered.

EP Signature: _____ Date _____

ACC Signature: _____ Date _____



Wyoming Home Services (WyHS) Program

Eligible Participant 2025 Income Verification and Sliding Fee Scale



Definitions

Household size: The eligible participant (EP) and any other individual or family member that is part of the financial household. Includes spouse or significant other and dependents of the EP. WyHS almost always involves a household size of one or two. If homeless or living with someone, only the EP's income is considered for WyHS.

Gross Household Income: Income received monthly before household deductions are given.

Household Deductions: Allowable monthly deductions include prescription and medical expenses, supplemental insurance, mortgage or rent payments.

Adjusted Household Income: Total amount when household deductions are subtracted from the gross household income.

Change in Circumstances: Circumstances of an EP may change during the eligibility period. If the EP reports a change or the agency has reason to believe that a change is likely, eligibility must be determined within 30 calendar days of the change being reported or becomes known to the agency. Changes may relate to household size, income, deductions or need for services.

City of Gillette 1% Funding Request

*Type or print clearly, form is available in electronic format.
Please, DO NOT submit any additional documentation unless requested.*

Today's Date:	02/23/26
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Organization Requesting Funding			
Name:	Gillette Abuse Refuge Foundation, Inc. (G.A.R.F.)		
Address:	910 E. 3rd Street, Suite I, Gillette, WY 82716		
Phone:	307-686-8071	Fax:	307-686-8076
		Date Organized:	1/1/1980
What is your fiscal year?	July 1 - June 30		

Organization Contact Person(s)			
Name and Title:	Tatyana Walker, Executive Director	Phone:	307-686-8071
Email:	garfdirector@garfwyo.org		
Name and Title:	Linda Gerbitz, Finance Manager	Phone:	307-686-8071
Email:	accounting@garfwyo.org		

Organization Board Members (if applicable)					
Name:	Ashley McGrath	Office Held:	President	Term:	12/31/2026
Name:	Kadi Johnson	Office Held:	Vice President	Term:	12/31/2026
Name:	Rita Jordan	Office Held:	Secretary	Term:	12/31/2026
Name:	Heather Herr	Office Held:	Treasurer	Term:	12/31/2026
Name:	Dennis Brown	Office Held:	Member	Term:	12/31/2026
Name:	Dr. Barry Spriggs	Office Held:	Member	Term:	12/31/2026
Name:	Billy Montgomery	Office Held:	Member	Term:	12/31/2026
Name:	Carrie Boedeker	Office Held:	Member	Term:	12/31/2026

Funding History and Amount Requested (if not applicable, list N/A)		
Fiscal Year	City	County
2026-27 <i>(Requested)</i>	\$105,000	\$120,000
2025-26 <i>(Approved)</i>	\$95,000	\$110,000
2024-25 <i>(Approved)</i>	\$75,000	\$94,478

1. What populations are being served by your organization?

G.A.R.F. provides services to victims of domestic violence and sexual assault. Victim services are provided to the underserved population that is geographically isolated and has limited access to resources. Poverty, cultural values such as strong allegiance to community, kinship ties, and traditional gender roles; and the increased availability of firearms and other weapons make it difficult for rural victims to leave abusive relationships. The G.A.R.F. 2025 survey revealed: 51% of victims were unemployed, 61% were parents with children, and 92% stated that they were struggling with mental/cognitive/emotional well-being.

For 45 years, G.A.R.F. has been at the forefront of providing innovative, effective, and high-quality services to survivors of domestic violence and sexual assault. In 1982, G.A.R.F. opened its Crisis Shelter. When the needs of the community began to change, so did the agency. Throughout the years, G.A.R.F. has implemented additional programs such as a 24/7 on-call helpline, advocacy services, education & outreach, volunteers in services, etc. to address community gaps and meet the needs of domestic violence and sexual assault survivors. Domestic violence remains one of the leading causes of housing instability and homelessness for survivors and their children. At G.A.R.F., 61% of the survivors served are parents with children ages 0-12. Last year alone, G.A.R.F. supported 565 survivors. Of those, 93 were experiencing homelessness, including 59 parents with young children.

2. What programs are currently offered by your organization?

G.A.R.F. services:

Crisis Shelter:

24/7 Crisis Shelter provides a safe haven for individuals and families fleeing violence. The shelter can accommodate up to 22 individuals and offers case management, safety planning, crisis intervention, mental health counseling, support groups, emergency financial assistance, employment and educational assistance, transportation, food and basic necessities. The shelter is more than a place to stay - it is a foundation for rebuilding lives.

Advocacy:

Trained advocates are available 24 hours a day to help survivors explore their options, understand their rights, and access community resources. Advocacy services include emotional support and crisis response, assistance with filing Family Violence, Sexual Assault, and Stalking Protection Orders. Advocates work alongside survivors to empower informed, safe decisions.

Support Groups:

G.A.R.F. offers several self-help and educational groups designed to promote healing, connection, and empowerment: Domestic Violence 101, Stronger Together, Family and Friends of Survivors, Co-Dependency, Self-Esteem, and Art Without Permission. These groups provide safe spaces for learning, sharing, and personal growth.

Helpline:

The G.A.R.F. helpline operates 24 hours a day, 7 days a week, serving as a critical access point for survivors in crisis. In 2025, the agency responded to 841 crisis calls. Most calls involve requests for shelter services, assistance with protection orders, and referrals from law enforcement and hospitals. The helpline is staffed by 8 trained staff members and supported by 14 dedicated on-call volunteers, ensuring that no call for help goes unanswered.

3. Describe how your 2025-26 funding was used. If it was not used for its original intent, please explain why.

The funds are spent as it was proposed. A portion was utilized on wages/benefits for the oversight and management of programs. Expenses also included independent audit fees, tech support, training of staff to stay current in the field, purchases of food for the shelter, and supplies for operations.

4. Describe how your 2026-27 funding will be used.

A portion of the funds will be utilized on wages/benefits of staff. Expenses will also include housing assistance, independent audit fees, training of staff to stay current in the field, purchases of food for the shelter, and supplies for operations.

5. If your total grant request is more than the previous year's award, please explain why.

The current funding request reflects a \$10,000 increase over the previous year, directly corresponding to significant growth in client numbers and the need to ensure their safety.

In 2025, the agency served 565 clients, compared to 422 clients in 2023 - a 34% increase in individuals seeking assistance. Many of these clients require support in developing safety plans for themselves and their children, obtaining protection orders, and securing refuge in emergency shelter. A substantial number were also experiencing the effects of trauma resulting from abuse. An additional full-time professional was hired to meet the demand for services and help clients to obtain safety, stability, and self-independence.

Homelessness and housing insecurity are increasingly prevalent and affect survivors' health, safety, and well-being. Domestic violence is both a cause and a consequence of homelessness. Survey data from the Centers for Disease Control and Prevention (CDC) ranks Wyoming 3rd highest in the nation for domestic violence victimization rates. Wyoming 211 reported that Campbell County continues to lead the state in highest number of domestic violence and sexual assault referrals in the state.

The demand for housing assistance has risen sharply. In 2025, G.A.R.F. assisted 93 homeless clients with shelter and provided rental assistance to 41 individuals. In Campbell County, the average rent and deposit total approximately \$2,000 per month, creating a significant barrier for survivors attempting to rebuild their lives. When victims flee abuse, they often leave with only a small backpack, abandoning nearly all possessions in order to escape safely. Securing stable housing for survivors and their children is the agency's top priority, as stability enables children to remain in school and supports families in rebuilding productive, independent lives. In 2025, the agency expended \$64,340 on housing and rental assistance, compared to \$35,350 in 2023 - a 84% increase. This substantial rise reflects both increased demand and the escalating cost of housing in the community.

The requested \$10,000 increase is necessary to sustain these essential services, meet the growing needs of survivors, and ensure that victims of domestic violence and their children can access safety, stability, and long-term independence.

6. How will it affect your program if you do not receive this funding?

G.A.R.F. believes that the City of Gillette shares a mutual commitment to keeping residents safe and reducing crime. An abuser who strangles a victim is 75% more likely to assault a police officer, and victims of intimate partner strangulation are 7 times more likely to be killed by their partner. Providing shelter and advocacy services reduces the likelihood of repeat violence by 50-60%, and survivors with access to safety planning, protective orders, and resources are more likely to comply with those orders, reducing confrontations with law enforcement.

Domestic violence accounts for 15-25% of all law enforcement calls nationwide; in Campbell County it is much higher. Every \$1 invested in prevention and victim support can save up to \$4 in healthcare, law enforcement, and social service costs. By investing in G.A.R.F.'s programs, including housing assistance, legal advocacy, and safety planning, the City of Gillette directly strengthens community safety, prevents future crimes, and enhances the overall well-being and quality of life for all citizens, while breaking the cycle of violence that can affect children and future generations.

7. Please indicate whether you utilize a sliding fee scale, or a reduced rate structure for individuals participating in your programs(s). (If utilized, include a copy of your current scale or structure, and identify the percentage (%) of the clients served on each level.)

no sliding fee scale is used to serve victims of crime.

8. Does your agency provide the same or similar services being provided by other organizations (for-profit or non-profit) in Campbell County/City of Gillette? If so, please explain.

G.A.R.F. is the only domestic violence shelter and rape crisis response center in Campbell County. It partners closely with the Gillette Police Department Victim Services to support victims of crime. While Victim Services respond directly to crime scenes, G.A.R.F. provides comprehensive support including case management, counseling, peer-to-peer support groups, assistance with protection orders, and court advocacy for victims of domestic violence and rape.

Please answer the following questions:		
Is your organization tax exempt under the Internal Revenue Service section 501(C)(3)?		Yes
Do the minutes of your board meetings reflect authorization for disbursement of funds?		Yes
Does your organization have a clear policy governing the approval of expense accounts?		Yes
Has your organization adopted a policy of non-discrimination in all levels of operation?		Yes
Does your organization operate on an approved budget?		Yes
Has your organization operated within its budget for the past four years? If NO, please explain why.		Yes
Does an independent public accountant review the accounts and expenditures of your organization?		Yes
Does your organization issue a credit card to any of the employees or board members? If so, does each transaction require dual approval or a review process? Please explain. The agency has a credit card in the executive directors name under GARF. A purchase order is completed and approved by the executive director and finance manager prior to the card being used. The receipts are attached to the purchase orders and with the credit card reconciliation each month. The finance review committee reviews randomly selected payments for proper authorization and documentation.		Yes
Does your organization have a policy regarding a funded reserve or other type of reserve for your organization?		Yes
Does each board member receive the following:		How Often:
A treasurer's report?	Yes	Monthly
Salary information on each employee?	Yes	Annually
A copy of all minutes?	Yes	Monthly
A copy of all policy changes?	Yes	Annually

Revenue Sources and Fundraising

List actual revenue sources from last year and all anticipated revenue sources for the current year. (Please also include any private fundraising efforts)		Last Year (Actual)	Current Year (Budget/Anticipated)	Next Year (Anticipated)
From: Month/Year		Jul-24	Jul-25	Jul-26
To: Month/Year		Jun-25	Jun-26	Jun-27
1	Federal Funding	\$227,152	\$346,165	\$397,327
2	Federal Funding - CSBG	\$61,537	\$57,550	\$57,550
3	State of Wyoming	\$243,420	\$201,165	\$201,165
4	Campbell County	\$116,582	\$110,000	\$120,000
5	City of Gillette	\$75,000	\$95,000	\$105,000
6	Private Grants	\$7,500	\$97,500	\$7,500
7	Fundraising Activities	\$124,444	\$140,000	\$140,000
8	Donations/Other income	\$78,690	\$53,800	\$67,089
9	Contributed Rent (Campbell County for Shelter building)	\$42,000	\$42,000	\$42,000
10	Interest/Investment Income	\$5,759	\$10,000	\$10,000
11	Gain on sale of property and equipment	\$5,000	\$0	\$0
12	United Way	\$0	\$5,000	\$5,000
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL REVENUE		\$987,084	\$1,158,180	\$1,152,631

Expenditure Information				
List expenses separately that were over \$1,000 for the previous year or will be over \$1,000 (anticipated) for the current year.		Last Year Expenses (Actual)	Current Year (Budget/Anticipated)	Next Year Expenses (Anticipated)
From: Month/Year		Jul-24	Jul-25	Jul-26
To: Month/Year		Jun-25	Jun-26	Jun-27
1	Audit	\$10,500	\$10,500	\$10,500
2	Client Aide / Housing	\$81,163	\$61,750	\$67,750
3	Conference / Training / Travel	\$6,870	\$18,900	\$10,900
4	Dues & Subscriptions	\$5,224	\$9,500	\$12,500
5	Food	\$4,107	\$12,000	\$12,000
6	Fundraising Expense	\$19,920	\$25,500	\$25,500
7	Insurance - Business	\$9,025	\$12,000	\$12,000
8	Health & Dental Insurance	\$50,980	\$82,000	\$86,100
9	Postage / Printing	\$2,002	\$2,000	\$2,000
10	Prevention Education	\$2,999	\$3,000	\$3,000
11	Depreciation	\$20,168	\$29,321	\$29,321
12	Rent & Lease - Equipment	\$4,462	\$6,500	\$6,500
13	Contributed Rent	\$42,000	\$42,000	\$42,000
14	Repairs & Maintenance	\$72,578	\$52,000	\$22,000
15	Salaries & Wages	\$404,273	\$568,900	\$601,900
16	Employer Taxes	\$52,249	\$77,597	\$71,850
17	Retirement Contribution	\$35,952	\$62,112	\$67,910
18	Supplies / General	\$17,979	\$52,600	\$36,900
19	Telephone	\$6,099	\$8,000	\$10,000
20	Utilities	\$18,160	\$22,000	\$22,000
TOTAL EXPENDITURES		\$866,710	\$1,158,180	\$1,152,631

Summary			
	Last Year	Current Year	Next Year
Revenues	\$ 987,084.00	\$ 1,158,180.00	\$ 1,152,631.00
Expenses	\$ 866,710.00	\$ 1,158,180.00	\$ 1,152,631.00
Surplus/Deficit	\$ 120,374.00	\$ -	\$ -

Do you have any residual cash from previous years?	Yes
If Yes, How Much?	\$ 605,454.00

Authorization	
<i>Submittal of this request has been authorized by (Board of Directors, Chairman, President)</i>	
Authorized Signature:	<i>Ashley McGrath</i>
Printed Name/Title:	<i>Ashley McGrath / Board President</i>

City of Gillette 1% Funding Request

*Type or print clearly, form is available in electronic format.
Please, DO NOT submit any additional documentation unless requested.*

Today's Date:	02/24/26
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Organization Requesting Funding					
Name:	Personal Frontiers, Inc.				
Address:	310 South Miller Avenue, Suite G, Gillette, WY 82716				
Phone:	307-686-1189	Fax:	1-866-502-2977	Date Organized:	03/01/76
What is your fiscal year?	July 1, 2026 to June 30, 2027				

Organization Contact Person(s)			
Name and Title:	Kay Guire	Phone:	307-686-1189
Email:	kay.guire@personalfrontiers.org		
Name and Title:		Phone:	
Email:			

Organization Board Members (if applicable)					
Name:	Nicole Giles pie	Office Held:	President	Term:	10/31/2027
Name:	Lyle Wortman	Office Held:	Vice President	Term:	8/15/2027
Name:	Austin Rosenau	Office Held:	Treasurer	Term:	4/18/2027
Name:	Casey Lessert	Office Held:	Member	Term:	9/16/2027
Name:	Will Collier	Office Held:	Member	Term:	3/21/2027
Name:	Lora Holyoak	Office Held:	Member	Term:	10/20/2026
Name:		Office Held:		Term:	
Name:		Office Held:		Term:	

Funding History and Amount Requested (if not applicable, list N/A)		
Fiscal Year	City	County
2026-27 <i>(Requested)</i>	\$69,000	\$50,000
2025-26 <i>(Approved)</i>	\$63,000	\$44,880
2024-25 <i>(Approved)</i>	\$58,080	\$39,576

1. What populations are being served by your organization?

Personal Frontiers, Inc. provides essential outpatient behavioral-health and substance-use treatment services to adults across Campbell County and the surrounding rural region. The organization primarily serves adults experiencing substance use disorders, including individuals struggling with alcohol or drug dependence, those seeking early intervention, and people working to maintain long-term recovery. Many clients present with co-occurring mental health conditions, such as depression, anxiety, trauma-related symptoms, or chronic stress, which significantly impact their stability, employment, and overall well-being.

A substantial portion of the adults served are justice-involved individuals, referred through probation, parole, and other legal systems. These clients often face complex barriers; unstable housing, limited income, unemployment, and histories of trauma, that increase their risk of relapse and recidivism. Personal Frontiers provides assessments, structured outpatient treatment, case management, and monitoring that support both legal compliance and meaningful behavioral change.

Because the region includes large rural and underserved communities, many adults seeking care encounter challenges such as limited transportation, financial hardship, and scarce access to specialized behavioral-health services. Personal Frontiers addresses these gaps through accessible, trauma-informed, and person-centered programming designed to reduce disparities and ensure that adults can receive timely, effective support.

Through treatment, education, and community outreach, Personal Frontiers strengthens adult resilience, promotes recovery, and contributes to the overall health and stability of the community.

2. What programs are currently offered by your organization?

1. Adult Outpatient Substance Use Treatment

Evidence-based individual and group counseling for adults experiencing alcohol or drug misuse, including relapse-prevention, recovery planning, and ongoing support.

2. Co-Occurring Mental Health and Substance Use Services

Integrated treatment for adults managing both substance use disorders and mental health conditions such as depression, anxiety, or trauma-related symptoms.

3. Gambling Treatment and Recovery Program

Specialized counseling and support for individuals experiencing problem gambling or gambling addiction. Services include assessment, individual therapy, financial-impact education, relapse-prevention strategies, and coordination with community resources to support long-term recovery.

4. Court-Referred and Justice-Involved Treatment Programs

Structured services for adults referred by probation, parole, and other justice entities. Programs include assessments, treatment planning, monitoring, and compliance-focused support.

5. DUI/MIP Assessments and Education

State-approved assessments and education classes for individuals with DUI, MIP, or related legal violations, helping clients meet court requirements and reduce future risk.

6. Case Management and Recovery Support

Assistance with navigating community resources, stabilizing basic needs, and building long-term recovery skills through referrals, coordination, and ongoing support.

7. Medication Management

Clinical oversight and management of prescribed medications related to behavioral health and recovery needs. This includes psychiatric evaluation, medication monitoring, and coordination with therapeutic services to support stabilization and sustained recovery.

3. Describe how your 2025-26 funding was used. If it was not used for its original intent, please explain why.

During the 2025–26 fiscal year, funding was used to expand and sustain direct behavioral-health services for adults in need of substance use, co-occurring mental health, gambling-related, and justice-involved treatment. Resources supported assessment services, group and individual counseling, case management, and medication-management appointments, ensuring that clients received timely, evidence-based care.

Funding was dedicated to maintaining the organization’s sliding fee scale, which allows adults with limited income or no insurance to access services without financial barriers. This support ensured that individuals who might otherwise forgo treatment were able to participate fully in outpatient programming, complete court-mandated requirements, and engage in long-term recovery planning.

Overall, 2025–26 funding strengthened Personal Frontiers’ capacity to deliver accessible, person-centered care and reduced disparities for adults across Campbell County and surrounding rural communities.

4. Describe how your 2026-27 funding will be used.

A key priority for the upcoming year is maintaining and enhancing the organization's sliding fee scale, which ensures that adults with limited income, underinsurance, or no insurance can access services without financial barriers. Funding will help offset the cost of providing low- or no-cost treatment to individuals who would otherwise be unable to engage in care, particularly those in rural or underserved areas.

In 2026-27, funding will be used to strengthen and expand direct behavioral-health services for adults seeking support for substance use disorders, co-occurring mental health needs, gambling addiction, and justice-related treatment requirements. Resources will support clinical staffing, assessments, individual and group counseling, case management, medication-management services, and recovery-focused programming that ensures adults receive timely, evidence-based care.

5. If your total grant request is more than the previous year's award, please explain why.

Our 2026-27 grant request is higher than the previous year's award due to a significant increase in the number of adults seeking behavioral-health and substance-use services. Over the past year, Personal Frontiers has experienced sustained growth in client volume across outpatient treatment, co-occurring services, gambling treatment, justice-involved programming, and medication-management appointments.

This rise in demand has increased the need for clinical staffing, assessment capacity, and direct-service hours. Additionally, more clients are qualifying for the sliding fee scale, resulting in a higher proportion of low- or no-cost services that require supplemental funding to maintain access and continuity of care.

The increased request ensures that Personal Frontiers can continue meeting community needs without creating waitlists, reducing service availability, or limiting support for adults who rely on affordable, accessible treatment.

6. How will it affect your program if you do not receive this funding?

If Personal Frontiers does not receive this funding, our ability to provide accessible, affordable behavioral-health services will be significantly reduced. The organization relies on these funds to support direct services and to maintain the sliding fee scale, which ensures that adults with limited income or no insurance can still access treatment. Without this support, more clients would face financial barriers, leading to increased waitlists, reduced service availability, and fewer opportunities for adults to complete treatment, meet court requirements, or maintain recovery.

A loss of funding would also limit our capacity to meet the growing demand for outpatient treatment, co-occurring services, gambling counseling, and medication-management appointments. This would directly impact adults in rural and underserved areas who already struggle to access behavioral-health care. Ultimately, reducing funding would weaken our ability to provide timely, person-centered services and would negatively affect community health and stability.

7. Please indicate whether you utilize a sliding fee scale, or a reduced rate structure for individuals participating in your programs(s). (If utilized, include a copy of your current scale or structure, and identify the percentage (%) of the clients served on each level.)

Yes. Personal Frontiers, Inc. utilizes a sliding fee scale and reduced-rate structure to ensure that adults can access behavioral-health and substance-use treatment regardless of their financial situation. Fees are adjusted based on household income, insurance status, and ability to pay, allowing individuals with limited resources to participate fully in our programs. This structure is essential for reducing financial barriers and ensuring equitable access to outpatient treatment, co-occurring services, gambling counseling, and medication-management appointments.

8. Does your agency provide the same or similar services being provided by other organizations (for-profit or non-profit) in Campbell County/City of Gillette? If so, please explain.

Yes, Personal Frontiers, Inc. provides some services that are also offered by other behavioral-health organizations in Campbell County. However, our agency plays a unique and essential role in meeting the community's growing need for accessible outpatient substance-use, co-occurring mental-health, gambling-treatment, and justice-involved services. Personal Frontiers is one of the few providers that offers specialized outpatient addiction treatment with a comprehensive sliding fee scale, ensuring that adults with limited income, underinsurance, or no insurance can still access care.

Additionally, our long-standing partnerships with the courts, probation and parole, and community agencies allow us to serve a high volume of justice-referred clients, a population that often struggles to access timely, affordable treatment elsewhere. Our integrated approach, flexible scheduling, and focus on adult outpatient care help fill a critical service gaps and reduce barriers for individuals who might otherwise go untreated.

Please answer the following questions:		
Is your organization tax exempt under the Internal Revenue Service section 501(C)(3)?		Yes
Do the minutes of your board meetings reflect authorization for disbursement of funds?		Yes
Does your organization have a clear policy governing the approval of expense accounts?		Yes
Has your organization adopted a policy of non-discrimination in all levels of operation?		Yes
Does your organization operate on an approved budget?		Yes
Has your organization operated within its budget for the past four years? If NO, please explain why.		Yes
Does an independent public accountant review the accounts and expenditures of your organization?		Yes
Does your organization issue a credit card to any of the employees or board members? If so, does each transaction require dual approval or a review process? Please explain.		No
Does your organization have a policy regarding a funded reserve or other type of reserve for your organization?		Yes
Does each board member receive the following:		How Often:
A treasurer's report?	Yes	Monthly
Salary information on each employee?	Yes	Monthly
A copy of all minutes?	Yes	Monthly
A copy of all policy changes?	Yes	When they change

Revenue Sources and Fundraising

List actual revenue sources from last year and all anticipated revenue sources for the current year. (Please also include any private fundraising efforts)		Last Year (Actual)	Current Year (Budget/Anticipated)	Next Year (Anticipated)
From: Month/Year		Jul-24	Jun-25	Jun-26
To: Month/Year		Jul-25	Jul-26	Jul-27
1	Corporate and Foundation Grants	\$5,000	\$25,000	\$25,000
2	Donations-Individuals	\$2,479	\$15,000	\$15,000
3	CSBG	\$37,580	\$41,338	\$45,713
4	TANF	\$15,307	\$11,051	\$11,706
5	US Probation	\$4,375	\$5,600	\$5,000
6	Campbell County 1%	\$47,516	\$44,880	\$50,000
7	Gambling Prevention Grant	\$2,595	\$42,959	\$0
8	City of Gillette 1%	\$66,880	\$63,000	\$69,000
9	Grants from other nonprofits	\$1,200	\$2,000	\$5,000
10	Fundraising Income	\$3,950	\$40,303	\$25,000
11	Colletions	\$8,960	\$12,000	\$12,000
12	Missed Appointment Fees	\$543	\$500	\$300
13	Theft Loss Recovery	\$5,178	\$4,800	\$4,800
14	Assessments	\$46,141	\$54,500	\$51,700
15	Education	\$20,779	\$22,500	\$34,000
16	Treatment	\$133,925	\$163,500	\$168,500
17	Billable Expenditure Revenue	\$17,813	\$26,000	\$15,000
18	Goshen Help			\$5,000
19	Department of Family Service			\$1,500
20	Department of Workforce Services			\$1,000
TOTAL REVENUE		\$420,221	\$574,931	\$545,219

Expenditure Information				
List expenses separately that were over \$1,000 for the previous year or will be over \$1,000 (anticipated) for the current year.		Last Year Expenses (Actual)	Current Year (Budget/Anticipated)	Next Year Expenses (Anticipated)
From: Month/Year		Jul-24	Jun-25	Jun-26
To: Month/Year		Jul-25	Jul-26	Jul-27
1	Accounting Fees	\$13,306	\$23,000	\$25,000
2	Employee Appreciation	\$327	\$1,500	\$1,500
3	Fundraising Expense	\$153	\$2,500	\$2,500
4	Insurance	\$7,769	\$8,500	\$9,000
5	Interest and Bank Fees	\$477	\$600	\$500
6	Rent	\$23,135	\$27,000	\$28,200
7	Utilities	\$510	\$500	\$500
8	Equipment Lease & Maintenance	\$1,765	\$1,700	\$2,500
9	Internet Service	\$3,315	\$4,000	\$4,000
10	Membership and Subscription	\$4,049	\$5,000	\$5,000
11	Merchant Account Fees	\$3,673	\$3,500	\$5,000
12	Office Supplies & Client Supplies	\$8,087	\$9,000	\$9,000
13	Shipping & Postage	\$1,262	\$1,500	\$1,500
14	Software & Apps	\$4,277	\$4,000	\$4,000
15	Payroll Expenses	\$354,042	\$453,131	\$421,519
16	Reimbursements	\$4,198	\$5,500	\$4,000
17	Supplies and Materials	\$500	\$2,000	\$2,000
18	Training and Travel	\$2,968	\$4,000	\$1,500
19	MAT Program	\$21,800	\$18,000	\$18,000
20	Repairs and Maintenance	\$100		
TOTAL EXPENDITURES		\$455,713	\$574,931	\$545,219

Summary			
	Last Year	Current Year	Next Year
Revenues	\$ 420,220.52	\$ 574,931.00	\$ 545,218.75
Expenses	\$ 455,713.16	\$ 574,931.00	\$ 545,218.75
Surplus/Deficit	\$ (35,492.64)	\$ -	\$ -

Do you have any residual cash from previous years?	<i>No</i>
If Yes, How Much?	\$ -

Authorization	
<i>Submittal of this request has been authorized by (Board of Directors, Chairman, President)</i>	
Authorized Signature:	<i>Nicole Gillespie</i>
Printed Name/Title:	<i>Nicole Gillespie</i>

City of Gillette 1% Funding Request

*Type or print clearly, form is available in electronic format.
Please, DO NOT submit any additional documentation unless requested.*

Today's Date:	02/12/26
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Organization Requesting Funding			
Name:	The Salvation Army		
Address:	PO Box 161, Gillette, WY 82717		
Phone:	307-682-6982	Fax:	
		Date Organized:	01/01/90
What is your fiscal year?	Oct 1-Sept 30		

Organization Contact Person(s)			
Name and Title:	Jennifer Nell Hartung	Phone:	307-680-8881
Email:	jennifer.nell@usw.salvationarmy.org		
Name and Title:	Morgane Dussault	Phone:	530-301-6990
Email:	Morgane.Dussault@USW.salvationarmy.org		

Organization Board Members (if applicable)					
Name:	Emily Heimann	Office Held:	member	Term:	2025-2028
Name:	Nancy Anderson	Office Held:	member	Term:	2024-2027
Name:	Laraine Wilson	Office Held:	member	Term:	2025-2028
Name:	Wendy Mayer	Office Held:	member	Term:	2024-2026
Name:	Susie Hooker	Office Held:	member	Term:	2024-2027
Name:	Susie Renken	Office Held:	member	Term:	2025-2028
Name:	Kyle Leingang	Office Held:	member	Term:	2025-2028
Name:	Sarah Hayworth	Office Held:	Member	Term:	2025-2028

Funding History and Amount Requested (if not applicable, list N/A)		
Fiscal Year	City	County
2026-27 <i>(Requested)</i>	30,000	20,000
2025-26 <i>(Approved)</i>	25,000	20,000
2024-25 <i>(Approved)</i>	25,000	0

1. What populations are being served by your organization?

For over 35 years, the Salvation Army has served low-income individuals and families living in Gillette and Campbell County. Our primary focus is on those who have fallen on hard times, including families with children, senior citizens, veterans, and people with disabilities. Our main goal is to keep individuals and families in stable, safe, affordable, and permanent housing. We cover rent and utilities for these families and provide ample food to help them catch up on other financial obligations. In 2025, we assisted 10,383 unduplicated individuals and 4,827 families, representing a 28% increase over FY2024. Among those served, 1,405 are Veterans, 1,753 are seniors (60+), 2,902 are children, and 5,728 are adults (veterans are also either adults or seniors).

2. What programs are currently offered by your organization?

We currently offer seven programs designed to support individuals and families in need. These include assistance with emergency rent, emergency utilities, access to our food pantry, prescription medication assistance, and specialized clothing for new employment (such as FR clothing, steel-toed boots, and non-slip shoes). We also provide help with transportation-related expenses, including bus tickets, gas vouchers, and tires. In addition, we operate a drop-in center where unhoused and homeless individuals can warm up, do laundry, enjoy a cup of coffee or a meal, and receive case management services aimed at helping them transition into permanent housing or placement into critical programs such as residential treatment for SUD. We also offer vouchers for our thrift store to assist with obtaining clothing, furniture, kitchen items, and other household essentials.

3. Describe how your 2025-26 funding was used. If it was not used for its original intent, please explain why.

We are deeply grateful for the \$25,000 we received from the City 1% funds for FY2025–26. With this support, we were able to assist 90 individuals and families with emergency rent and utility needs, helping prevent evictions and ensuring their homes remained safe with lights and heat. Maintaining stable housing is the first and most important step toward long-term financial stability. We work with clients to build financial literacy through education on budgeting, reducing unnecessary expenses (such as rental furniture, payday loans, and collections), exploring grant-covered medical debt, and establishing payment plans while communicating and negotiating with landlords and other service providers to help them get back on track.

4. Describe how your 2026-27 funding will be used.

We will utilize the City 1% funding to help families remain safely housed and maintain their utilities. With this support, we anticipate assisting approximately 60 individuals in preventing eviction and helping another 45 keep their utilities connected.

5. If your total grant request is more than the previous year's award, please explain why.

Our funding request this year (\$30,000) is \$5,000 higher than last year (\$25,000) due to the continued increases in rent and utility costs. While we actively collaborate with other agencies and government programs to share resources and reduce expenses, the demand for assistance still exceeds the funding available. As a result, this additional financial support is essential for us to meet the growing needs of our community.

6. How will it affect your program if you do not receive this funding?

If this funding is not approved, our program will face significant challenges in maintaining current service levels. Rising rent and utility costs have reduced the resources available for direct assistance, which may result in evictions or the inability to support all eligible individuals. Without these additional funds, we risk turning away community members who rely on us during times of need, ultimately limiting the program's effectiveness for homeless prevention.

7. Please indicate whether you utilize a sliding fee scale, or a reduced rate structure for individuals participating in your programs(s). (If utilized, include a copy of your current scale or structure, and identify the percentage (%) of the clients served on each level.)

There is never any charge for services through the Salvation Army.

8. Does your agency provide the same or similar services being provided by other organizations (for-profit or non-profit) in Campbell County/City of Gillette? If so, please explain.

There are a few partner agencies that help us with paying for rent and utilities as well as small food pantries and other services. The Council of Community Services provides food assistance to individuals and families who meet income-based eligibility guidelines. They also typically receive a Rapid Rehousing grant through CSBG, which helps qualifying families secure stable housing. Several local churches maintain small emergency food pantries and often refer individuals to us for ongoing support or help accessing SNAP (and other) benefits. In partnership with two Gillette churches, we assist community members facing rent and utility crises. We are the only agency in Campbell County that offers year-round rent and utility assistance, as well as emergency help with utility bills, ASI's (an assessment used to determine level of addiction and treatment recommended) medications, and specialized work-related clothing. Additionally, we are a founding member of the Gillette Assistance League—a collaborative network of churches and agencies dedicated to bridging service gaps and responding efficiently to community needs. Together, we maintain a strong continuum of care, working closely to deliver coordinated and effective support.

Please answer the following questions:		
Is your organization tax exempt under the Internal Revenue Service section 501(C)(3)?	Yes	
Do the minutes of your board meetings reflect authorization for disbursement of funds?	Yes	
Does your organization have a clear policy governing the approval of expense accounts?	Yes	
Has your organization adopted a policy of non-discrimination in all levels of operation?	Yes	
Does your organization operate on an approved budget?	Yes	
Has your organization operated within its budget for the past four years? If NO, please explain why.	Yes	
Does an independent public accountant review the accounts and expenditures of your organization?	Yes	
Does your organization issue a credit card to any of the employees or board members? If so, does each transaction require dual approval or a review process? Please explain. According to our policies and procedures, we must have our immediate supervisor approve all expenditures.	Yes	
Does your organization have a policy regarding a funded reserve or other type of reserve for your organization?	Yes	
Does each board member receive the following:		How Often:
A treasurer's report?	Yes	Quarterly
Salary information on each employee?	Yes	Annually
A copy of all minutes?	Yes	BiMonthly
A copy of all policy changes?	Yes	Annually or as needed


Revenue Sources and Fundraising

List actual revenue sources from last year and all anticipated revenue sources for the current year. (Please also include any private fundraising efforts)		Last Year (Actual)	Current Year (Budget/Anticipated)	Next Year (Anticipated)
From: Month/Year		Oct-24	Oct-25	Oct-26
To: Month/Year		Sep-25	Sep-26	Sep-27
1	Contributions/special fundraising	\$286,579	\$192,151	\$197,916
2	Gifts in Kind	\$2,199,745	\$1,691,079	\$1,741,811
3	Gov't Gifts in Kind	\$636,752	\$250,000	\$257,500
4	Gov't Grants	\$25,000	\$51,000	\$52,530
5	Non Gov't grants	\$0	\$0	\$0
6	Program fees	\$0	\$400	\$412
7	Thrift Shop Sales	\$145,071	\$157,500	\$162,225
8	Miscellany	\$543	\$1,000	\$1,030
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL REVENUE		\$3,293,690	\$2,343,130	\$2,413,424

Expenditure Information				
List expenses separately that were over \$1,000 for the previous year or will be over \$1,000 (anticipated) for the current year.		Last Year Expenses (Actual)	Current Year (Budget/Anticipated)	Next Year Expenses (Anticipated)
From: Month/Year		Oct-24	Oct-25	Oct-26
To: Month/Year		Sep-25	Sep-26	Sep-27
1	Salaries and Benefits	\$129,519	\$180,235	\$185,642
2	Employment Taxes	\$8,243	\$11,695	\$12,046
3	Professional Fees	\$16,087	\$6,229	\$6,416
4	Supplies/postage/shipping/printing	\$23,898	\$21,268	\$21,906
5	Telecom	\$3,312	\$5,042	\$5,193
6	Occupancy	\$84,599	\$28,554	\$29,411
7	Equipment and Furnishings	\$5,043	\$9,300	\$9,579
8	Transportation/Meals/Conferences/Dues	\$11,586	\$8,275	\$8,523
9	Specific Assistance	\$213,499	\$89,800	\$92,494
10	Gifts in kind assistance	\$2,834,828	\$1,941,079	\$1,999,311
11	Miscellany	-\$1,978	\$339	\$349
12	Indirect Agency Support	\$35,714	\$40,205	\$41,411
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL EXPENDITURES		\$3,364,350	\$2,342,021	\$2,412,281

Summary			
	Last Year	Current Year	Next Year
Revenues	\$ 3,293,690.00	\$ 2,343,130.00	\$ 2,413,424.00
Expenses	\$ 3,364,350.00	\$ 2,342,021.00	\$ 2,412,281.00
Surplus/Deficit	\$ (70,660.00)	\$ 1,109.00	\$ 1,143.00

Do you have any residual cash from previous years?	
If Yes, How Much?	\$ -

Authorization	
<i>Submittal of this request has been authorized by (Board of Directors, Chairman, President)</i>	
Authorized Signature:	
Printed Name/Title:	Morgane Dussault Regional Director of Development

City of Gillette 1% Funding Request

*Type or print clearly, form is available in electronic format.
Please, DO NOT submit any additional documentation unless requested.*

Today's Date:	
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Organization Requesting Funding

Name:	Edible Prairie Project		
Address:	PO Box 3799, Gillette, WY 82717		
Phone:	307-228-0044	Fax:	NA
		Date Organized:	02/19/19
What is your fiscal year?	January - December		

Organization Contact Person(s)

Name and Title:	Megan Taylor	Phone:	307-487-0196
Email:	megan@edibleprairieproject.org		
Name and Title:	Erin Galloway	Phone:	307-228-0044
Email:	erin@edibleprairieproject.org		

Organization Board Members (if applicable)

Name:	Office Held:	Term:	
Michelle Otten	Chair	2025 - 2026	
Stephanie Bryce	Vice Chair	2025 - 2026	
Cindy Casey	Secretary	2026 - 2027	
Lisa Coleman	Treasurer	2026 - 2027	
Laurel Vicklund	At Large	2026 - 2027	
Steve Haefs	At Large	2026 - 2027	
Noal Yarnes	At Large	2026 - 2027	

Funding History and Amount Requested (if not applicable, list N/A)

Fiscal Year	City	County
2026-27 <i>(Requested)</i>	\$5,000	N/A
2025-26 <i>(Approved)</i>	\$5,000	N/A
2024-25 <i>(Approved)</i>	\$5,000	N/A

1. What populations are being served by your organization?

The Edible Prairie Project serves children from food-insecure households, SNAP/WIC recipients, and families below Wyoming's self-sufficiency standard who reside in Gillette, with our Summer Weekend Meals for Kids program extending into Wright through our partnership with Wright Community Assistance. Summer Weekend Meals for Kids serves over 200 children weekly during summer break. Our partner organizations identify eligible children based on their existing relationships and knowledge of family circumstances, ensuring children who need support receive it.

Our Veggie Basket program focuses on SNAP/WIC recipients and families below Campbell County's self-sufficiency standard as determined by MIT's Living Wage Calculator. These families face significant barriers to accessing fresh, local food due to limited financial resources, transportation challenges, and limited availability. Garden Kits are made available for free to SNAP/WIC eligible families, our gleaned produce is distributed to low-income families and those facing economic hardship via the Council of Community Services and the Salvation Army, and our Little Free Pantries are available to any individual in our community facing a food emergency.

2. What programs are currently offered by your organization?

Our Summer Weekend Meals for Kids program addresses the increased food insecurity many children face when school ends. We provide over 200 kid-friendly, filling food bags every weekend during summer break. In 2025, we distributed 2,570 summer weekend food bags through eight partner locations across Campbell County. Our Local Veggie Baskets provide spring, summer, and fall baskets featuring local produce, meat, honey, and eggs. Families using SNAP or WIC benefits receive baskets for free, and we offer a 50% discounted option to households who don't qualify for federal assistance but fall below Campbell County's self-sufficiency standard. Since 2020, we have provided over \$55,000 worth of local food to families in need. Our Little Free Pantry Network operates 24/7, helping community members meet emergency food needs with no applications and no questions asked. Over 5,000 food items moved through the pantry network in 2025. We provide free Garden Kits for SNAP/WIC families to grow their own edible gardens at home, and our Gleaning Program ensures leftover produce from our farm is donated to local food banks and pantries, preventing waste while serving our neighbors.

3. Describe how your 2025-26 funding was used. If it was not used for its original intent, please explain why.

During the 2025-2026 funding cycle, support was primarily directed toward the Edible Prairie Project's core programming, specifically Summer Weekend Meals for Kids. \$2,500 helped stock our little free pantries and fill 2,570 weekend food bags with two breakfast items, two lunch items, two dinner items, two snacks, and at least one serving of fresh produce to children enrolled at our eight community partner sites, including the Boys and Girls Club of Campbell County, Wright Community Assistance, Kid Clinic, and the Gillette Abuse Refuge Foundation. Beyond direct food costs, \$2,288 was allocated to support 5% of the Program Coordinator's hourly wage, a role that dedicated 43% of its time to the implementation of our Summer Weekend Meals program. Lastly, \$212 was used to cover increased contracted accounting costs, as we crossed the financial threshold requiring the filing of the full IRS Form 990. These combined investments ensured that our programs remained both operationally sound and impactful for the food-insecure families and children in our community.

4. Describe how your 2026-27 funding will be used.

For the 2026–2027 funding cycle, the Edible Prairie Project is requesting \$5,000 to support both the purchase and production of food. We intend to allocate \$2,500 to our revamped Summer Weekend Meals for Kids program, which will provide weekend meal equivalents designed around USDA recommendations. By incorporating more fresh produce and protein, in addition to shelf-stable favorites, we are increasing the nutritional density of each bag, which has shifted our individual bag cost from \$6 to \$8. This investment ensures children receive enough food every Saturday and Sunday throughout the entire summer break. \$1,500 will be used to support our Program Associate's hourly wage. This position will help coordinate all our programs, including Summer Weekend Meals for Kids, Veggie Basket distribution, Little Free Pantries, and Garden Kits. This role ensures consistent program delivery and community engagement throughout the year. The remaining \$1,000 will support our long-term food production capabilities through the purchase of farm equipment and supplies. Essential tools and infrastructure at our new 41-acre nonprofit farm will enable us to grow the fresh produce that supplies our Veggie Basket program, Summer Weekend Meals, and gleaning partnerships, keeping our programs sustainable and locally rooted.

5. If your total grant request is more than the previous year's award, please explain why.

The current grant request is the same as the previous year's award.

6. How will it affect your program if you do not receive this funding?

While this request represents just 2.2% of our total operating budget, these specific funds are critical for our current growth phase. If this proposal is not funded, the primary impact will be a delay in the strategic expansion of our new nonprofit farm and a possible reduction in the planned nutritional enhancements for our Summer Weekend Meals program. Without the City of Gillette's support, we may be forced to reduce the hours and duration that we can keep our seasonal farmhand as part of our growing team, slowing the initial planting of our 41-acre farm and limiting our ability to scale produce production for 2026. Additionally, we may not be able to meet the higher-cost USDA nutritional standards, which would force us to scale back our planned revamp of the Summer Weekend Meals for Kids program.

7. Please indicate whether you utilize a sliding fee scale, or a reduced rate structure for individuals participating in your programs(s). (If utilized, include a copy of your current scale or structure, and identify the percentage (%) of the clients served on each level.)

The Edible Prairie Project utilizes a tiered and transparent fee structure for our Veggie Basket program to ensure fresh produce is accessible to all community members regardless of income. Households receiving SNAP or WIC benefits receive their baskets at no cost, though a fully refundable deposit is required to ensure program participation and reduce food waste. Families that do not qualify for federal assistance but remain below the Campbell County self-sufficiency standard are eligible for a 50% discount. To support our free and discounted baskets, a limited number of baskets are sold at full retail price to the general public. At least 60% of our spring, summer, and fall baskets are reserved for SNAP/WIC families, and to further bridge the gap between access and consumption, these participants also receive free kitchen utensils and recipes to assist in processing and preparing raw produce. Our winter "Protein from the Prairie" baskets are reserved exclusively for SNAP/WIC-eligible households. From May to December 2025, we successfully distributed 357 free veggie baskets and 4 subsidized baskets to local families in need.

8. Does your agency provide the same or similar services being provided by other organizations (for-profit or non-profit) in Campbell County/City of Gillette? If so, please explain.

The Edible Prairie Project provides services that address specific gaps within the Campbell County food system. While our Summer Weekend Meals for Kids program shares a similar mission with Blessings in a Backpack, it was designed to operate only during the summer months when their services are on pause. This ensures that the nutritional needs of local children are met year-round without any duplication of effort or resources. Our other core programs, including Veggie Baskets and Garden Kits, are the only ones of their kind in our community. Unlike traditional food pantries, our Veggie Basket program focuses on making fresh, locally grown produce affordable and accessible through no cost and discounted options. Simultaneously, this program supports local producers by ensuring farmers and ranchers receive fair compensation for their honey, eggs, and meat.

Please answer the following questions:

Is your organization tax exempt under the Internal Revenue Service section 501(C)(3)?	Yes	
Do the minutes of your board meetings reflect authorization for disbursement of funds?	Yes	
Does your organization have a clear policy governing the approval of expense accounts?	Yes	
Has your organization adopted a policy of non-discrimination in all levels of operation?	Yes	
Does your organization operate on an approved budget?	Yes	
Has your organization operated within its budget for the past four years? If NO, please explain why.	Yes	
Does an independent public accountant review the accounts and expenditures of your organization?	Yes	
Does your organization issue a credit card to any of the employees or board members? If so, does each transaction require dual approval or a review process? Please explain. EPP employs a dual-review process for all credit card transactions. The Executive Director reviews and approves all staff expenses and itemized receipts, and all monthly credit card statements are provided to the full Board of Directors for final review and oversight. This ensures that every transaction is transparent and that no single individual has sole authority over organizational spending.	Yes	
Does your organization have a policy regarding a funded reserve or other type of reserve for your organization?	Yes	
Does each board member receive the following:	How Often:	
A treasurer's report?	Yes	Monthly
Salary information on each employee?	Yes	Monthly
A copy of all minutes?	Yes	Monthly
A copy of all policy changes?	Yes	As needed

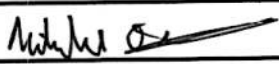
Revenue Sources and Fundraising

List actual revenue sources from last year and all anticipated revenue sources for the current year. (Please also include any private fundraising efforts)		Last Year (Actual)	Current Year (Budget/Anticipated)	Next Year (Anticipated)
From: Month/Year		Jan-25	Jan-26	Jan-27
To: Month/Year		Dec-25	Dec-26	Dec-27
1	Business Sponsorships	\$17,245	\$25,000	\$30,000
2	Gifts In Kind	\$2,500		
3	Donations	\$225,963	\$80,000	\$90,000
4	Fundraising Income (Grown on the Prairie Gourmet)	\$14,785	\$20,000	\$22,000
5	Grant Income	\$105,931	\$90,000	\$90,000
6	Investments	\$3,670	\$4,120	\$4,500
7	Program Fees	\$7,916	\$10,000	\$10,000
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL REVENUE		\$378,010	\$229,120	\$246,500

Expenditure Information				
List expenses separately that were over \$1,000 for the previous year or will be over \$1,000 (anticipated) for the current year.		Last Year Expenses (Actual)	Current Year (Budget/Anticipated)	Next Year Expenses (Anticipated)
From: Month/Year		Jan-25	Jan-26	Jan-27
To: Month/Year		Dec-25	Dec-26	Dec-27
1	Administrative Expenses	\$936	\$975	\$1,000
2	Bookkeeping & Accounting	\$7,280	\$8,000	\$8,000
3	Consulting (Community Engagement & Website)		\$6,000	
4	Farm Supplies	\$2,735	\$10,350	\$15,000
5	Commercial Refrigerator	\$2,248		
6	Operations	\$5,556	\$7,255	\$7,500
7	CRM	\$1,056	\$1,600	\$1,600
8	Insurance	\$4,616	\$6,000	\$6,250
9	Travel & Meetings	\$244	\$1,000	\$1,000
10	Event Costs	\$1,862	\$3,000	\$3,500
11	Little Free Pantries	\$2,478	\$2,500	\$3,000
12	Garden Kits	\$115	\$500	\$500
13	Veggie Basket	\$10,934	\$17,550	\$18,000
14	2 whole steers (Protein Baskets)	\$4,800	\$4,800	\$5,000
15	Summer Weekend Meals	\$19,957	\$20,000	\$22,500
16	Wages	\$122,191	\$122,080	\$130,000
17	Payroll Taxes and Fees	\$13,780	\$15,300	\$16,000
18	Capital: Land Purchase for Nonprofit Farm (41.23 acres)	\$58,566		
19	Capital: Perimeter Fence (Farm)		\$40,000	
20	Capital: Water Well Drilling (Farm)		\$40,000	
TOTAL EXPENDITURES		\$259,352	\$306,910	\$238,850

Summary			
	Last Year	Current Year	Next Year
Revenues	\$ 378,010.37	\$ 229,120.00	\$ 246,500.00
Expenses	\$ 259,352.46	\$ 306,910.00	\$ 238,850.00
Surplus/Deficit	\$ 118,657.91	\$ (77,790.00)	\$ 7,650.00

Do you have any residual cash from previous years?	Yes
If Yes, How Much?	\$ 156,233.77

Authorization	
<i>Submittal of this request has been authorized by (Board of Directors, Chairman, President)</i>	
Authorized Signature:	
Printed Name/Title:	Michelle Otten, Edible Prairie Project Board Chair

City of Gillette 1% Funding Request

*Type or print clearly, form is available in electronic format.
Please, DO NOT submit any additional documentation unless requested.*

Today's Date:	02/25/26
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Organization Requesting Funding			
Name:	Gabriel Project Of Wyoming		
Address:	1850 W Warlow Drive - Unit A-1, Gillette, WY 82716		
Phone:	307-660-1700	Fax:	
		Date Organized:	01/18/23
What is your fiscal year?	1/1 - 12/31		

Organization Contact Person(s)			
Name and Title:	Shannon Moodry, Executive Director	Phone:	307-660-1700
Email:	gabrielprojectofwyoming@gmail.com		
Name and Title:	Allison Brandt, Associate Director	Phone:	307-363-0526
Email:	allison.brandt@gabrielprojectwy.org		

Organization Board Members (if applicable)					
Name:	Nancy Garland	Office Held:	President	Term:	1/2025-TBD
Name:	Jill Richter	Office Held:	Vice President	Term:	1/2025 - TBD
Name:	Mary Sue Redle	Office Held:	Secretary	Term:	1/2026-TBD
Name:	Jennifer Schroefel	Office Held:	Treasurer	Term:	1/2025-TBD
Name:	Shannon Moodry	Office Held:	Board Member	Term:	1/2023-TBD
Name:	Marc Richter	Office Held:	Board Member	Term:	1/2024-TBD
Name:	Deacon Jay Garland	Office Held:	Board Member	Term:	1/2024-TBD
Name:	Kelly Moodry	Office Held:	Board Member	Term:	1/2023-TBD
Name:	Lisa Sheehan	Office Held:	Board Member	Term:	1/2025-TBD

Funding History and Amount Requested (if not applicable, list N/A)		
Fiscal Year	City	County
2026-27 <i>(Requested)</i>	\$23,000	\$23,000
2025-26 <i>(Approved)</i>	\$23,000	\$22,310
2024-25 <i>(Approved)</i>	\$23,000	\$4,850

1. What populations are being served by your organization?

The Gabriel Project of Wyoming serves Gillette families with infants, toddlers, and preschool-aged children, as well as expectant mothers preparing to welcome a child. Our work focuses on families during early childhood, a critical period where unmet basic needs can create long-term barriers to stability, employment, and healthy child development. In the last year, Gabriel Project of Wyoming supported **1,351 families and 1,776 children** living in Gillette by providing diapers, pull-ups, wipes, and connection to local resources through **13 city-based distribution events**. Families served represent diverse household structures, including single-parent homes, multi-generational caregivers, foster families, and guardians navigating limited financial resources. Access to diapering supplies is a preventative service that reduces health risks, supports parental employment, and helps families maintain childcare placements. As awareness of the Gabriel Project of Wyoming continues to grow within Gillette, demand for our services has increased. With continued funding from the City of Gillette, we will expand our capacity to serve more families, strengthen partnerships with city organizations, and ensure young children have the foundational support they need to thrive.

2. What programs are currently offered by your organization?

The Gabriel Project of Wyoming provides preventative, family-centered programs for families with infants and young children living within the City of Gillette, addressing immediate health-related needs while strengthening long-term family stability and workforce participation. Our primary program focuses on diaper and hygiene assistance, responding to a critical basic need that directly impacts child health, childcare access, and parental employment. By providing free diapers, pull-ups, and baby wipes, The Gabriel Project of Wyoming helps reduce health risks, prevent childcare disruptions, and alleviate financial strain during early childhood. Every family served also receives referrals to Gillette-based nonprofits, service providers, and businesses that offer continued support beyond our services. To ensure equitable access and reduce barriers related to transportation, stigma, or awareness, The Gabriel Project of Wyoming operates an organized Mobile Unit service model. Through this model, we host Diaper Distribution Events throughout the City of Gillette, intentionally locating services at community-centered venues and citywide events. This approach allows us to reach families who may not otherwise seek assistance and ensures services are accessible across neighborhoods.

3. Describe how your 2025-26 funding was used. If it was not used for its original intent, please explain why.

During the 2025–26 funding period, The Gabriel Project of Wyoming used grant funding to strengthen service delivery, address growing community need, and contribute to local workforce development within the City of Gillette. Grant funding awarded through the City of Gillette played a critical role in our organizational capacity by allowing The Gabriel Project of Wyoming to continue financially supporting our existing two part-time paid positions (Executive Director and Administrative positions) as well as allowing us to create two additional part-time paid positions in January 2026 (Associate Director and Fundraiser/Grant Writer positions) - all located in Gillette. Note: All four of these critical part-time positions' hours combined are equivalent to **ONLY** one full-time position. These roles enhanced operational stability, data accuracy, and coordination with local partners, ensuring services could scale responsibly and remain accessible across the city. Importantly, this funding also produced a direct economic benefit to the City of Gillette. Compensation paid to employees was spent locally, supporting businesses and services within the community. This investment demonstrates how public funding not only supports vulnerable families but also strengthens the local economy through job creation and reinvestment. Together, these uses of funding supported The Gabriel Project of Wyoming’s mission while advancing the City of Gillette’s goals related to health, prevention, workforce support, and economic stability.

4. Describe how your 2026-27 funding will be used.

Funding for the 2026–27 cycle will strengthen The Gabriel Project of Wyoming’s core services within the City of Gillette, ensuring families with young children continue to receive essential support while also sustaining local employment. A portion of the funding will provide partial salary support for Gillette-based staff who coordinate programs, manage data, oversee volunteers, and conduct outreach. The addition of new staff in January has expanded office hours, allowing families to receive assistance beyond scheduled Distribution Events. Supporting these roles ensures consistent, accountable service delivery while reinvesting wages back into the Gillette economy. Funding will also sustain our partnership with Campbell County Health’s Baby Program. Through this initiative, every baby born at CCH receives a package of diapers and connections to local resources. Families identified by Case Managers as needing additional support receive Welcome Baby Bags containing diapers, wipes, clothing, blankets, and feminine hygiene products. These supplies address immediate health needs and reduce financial strain. The Gabriel Project of Wyoming is launching a NEW monthly family engagement program for families with young children in the City of Gillette called **The Gabriel Project of Wyoming Family Workshop**. Each themed gathering will provide practical activities designed to strengthen the family unit, encourage positive parent-child interaction, and promote healthy early childhood development. Monthly themes will include hands-on activities such as creating family activity baskets, planting projects that symbolize growth and nurturing, and father-focused events that encourage bonding. Each session will include a brief educational component to support positive parenting practices and family stability. To reduce participation barriers and support child health, families attending will receive additional diapering supplies, including 50 extra diapers or 25 pull-ups and one package of wipes, in addition to their regular monthly distribution. By combining material support with relational engagement, this program reduces family stress, promotes prevention, and strengthens long-term stability for Gillette families during the critical early childhood years. Additional funds will support Mobile Distribution Events across Gillette, maintaining equitable access to services. Together, salary and program support will expand outreach, meet growing demand, and advance the City of Gillette’s goals of health, prevention, workforce support, and community stability.

5. If your total grant request is more than the previous year's award, please explain why.

N/A

6. How will it affect your program if you do not receive this funding?

If The Gabriel Project of Wyoming does not receive this funding, our ability to serve Gillette families with young children will be significantly reduced. Fewer resources would mean fewer families receiving critical diapering supplies, despite continued and increasing demand. Current data shows that one in two families experiences diaper need, making this a widespread issue within our community. Clean diapers are a basic necessity for infant and toddler health. Without consistent access to diapers:

- Babies face increased risk of skin infections, illness, and toxic stress
- Parents, particularly mothers, experience higher risk of maternal depression
- Families are unable to access childcare, which requires a daily supply of diapers
- Parents may be forced to miss work or school, directly impacting household stability and workforce participation. A reduction in funding would also limit The Gabriel Project of Wyoming’s ability to host Mobile Distribution Events throughout the City of Gillette, decreasing equitable access to services for families who rely on these outreach efforts. While The Gabriel Project of Wyoming will continue to pursue private fundraising and donations, the absence of this funding would prolong existing service gaps and reduce our capacity to respond to community needs. City of Gillette support is essential to maintaining preventative services that protect child health, support a stable workforce, and strengthen the overall health and economic resilience of our community.

7. Please indicate whether you utilize a sliding fee scale, or a reduced rate structure for individuals participating in your programs(s). (If utilized, include a copy of your current scale or structure, and identify the percentage (%) of the clients served on each level.)

There is no fee for any of our services currently offered to families.

8. Does your agency provide the same or similar services being provided by other organizations (for-profit or non-profit) in Campbell County/City of Gillette? If so, please explain.

The Gabriel Project of Wyoming works collaboratively with organizations serving families within the City of Gillette and is intentional about avoiding duplication of services. Through ongoing coordination and community engagement, we regularly assess whether the assistance we provide is already available through other agencies and have not identified another organization delivering services in the same manner or scope. Gabriel Project of Wyoming uniquely serves Gillette families through a proactive, mobile outreach approach, delivering free critical supplies and referral assistance directly within the community. This service model is designed to reduce access barriers and ensure families who may experience transportation limitations, lack of information, or stigma are able to receive support. Rather than duplicating services, Gabriel Project of Wyoming serves as a connector and bridge within the local service network. Partner agencies have expressed appreciation for our role in addressing immediate basic needs while referring families to appropriate, Gillette-based organizations for ongoing assistance. This collaborative model strengthens the overall system of care and ensures families are connected to the right resources at the right time. The Gabriel Project of Wyoming remains committed to learning about other services offered in the community and adjusting our programs to fill unmet gaps, ensuring our work complements—not competes with—existing efforts. Through intentional partnerships with both nonprofit and for-profit organizations, we help families transition from short-term assistance to long-term stability within the City of Gillette.

Please answer the following questions:		
Is your organization tax exempt under the Internal Revenue Service section 501(C)(3)?		Yes
Do the minutes of your board meetings reflect authorization for disbursement of funds?		Yes
Does your organization have a clear policy governing the approval of expense accounts?		Yes
Has your organization adopted a policy of non-discrimination in all levels of operation?		Yes
Does your organization operate on an approved budget?		Yes
Has your organization operated within its budget for the past four years? If NO, please explain why.		Yes
Does an independent public accountant review the accounts and expenditures of your organization?		No
Does your organization issue a credit card to any of the employees or board members? If so, does each transaction require dual approval or a review process? Please explain. The organization utilizes a designated credit card assigned to two authorized individuals. All purchases must be pre-approved. Receipts are submitted weekly and reviewed, with both authorized users initialing each entry on the spreadsheet to confirm it aligns with approved expenditures. Transactions are recorded in a tracking spreadsheet and reconciled monthly against the official credit card statement to ensure accuracy and accountability.		Yes
Does your organization have a policy regarding a funded reserve or other type of reserve for your organization?		No
Does each board member receive the following:		How Often:
A treasurer's report?	Yes	Quarterly
Salary information on each employee?	Yes	Yearly, as voted upon in Budget
A copy of all minutes?	Yes	Following board meetings
A copy of all policy changes?	Yes	Prior to upcoming board meeting that follows the effective date of any policy

Revenue Sources and Fundraising

List actual revenue sources from last year and all anticipated revenue sources for the current year. (Please also include any private fundraising efforts)		Last Year (Actual)	Current Year (Budget/Anticipated)	Next Year (Anticipated)
From: Month/Year		Jan-25	Jan-26	Jan-27
To: Month/Year		Dec-25	Dec-26	Dec-27
1	CC Optional 1% Grant Funding	\$7,147	\$23,000	\$25,000
2	City of Gillette Optional 1% Grant Funding	\$23,000	\$23,000	\$25,000
3	WY Children's Trust Fund (through Crook County's Child Protection Team/DFS)	\$7,500	\$7,500	\$7,500
4	Financial Donations (includes Fundraising from Brown Bag Program, SABERS Program, Community Diaper Drives, WYO-GIVES Campaign)	\$69,221	\$70,000	\$77,000
5	In-Kind Donations (rent, bookkeeping/tax services, material assistance donations)	\$34,000	\$56,000	\$62,000
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL REVENUE		\$140,868	\$179,500	\$196,500

Expenditure Information							
List expenses separately that were over \$1,000 for the previous year or will be over \$1,000 (anticipated) for the current year.		Last Year Expenses (Actual)		Current Year (Budget/Anticipated)		Next Year Expenses (Anticipated)	
From: Month/Year		Jan-25		Jan-26		Jan-27	
To: Month/Year		Dec-25		Dec-26		Dec-27	
1	Advertising	\$1,035		\$5,000		\$6,000	
2	Computer Software / Subscriptions Fees	\$6,003		\$5,000		\$5,000	
3	Depreciation Expense	\$729		\$729		\$729	
4	Dues	\$292		\$750		\$850	
5	Gas	\$3,202		\$5,000		\$6,000	
6	Insurance	\$1,628		\$2,000		\$2,500	
7	Legal and Professional Fees	\$3,180		\$3,300		\$4,000	
8	Office Supplies	\$2,178		\$4,000		\$4,500	
9	Payroll - Taxes	\$2,817		\$4,821		\$5,800	
10	Payroll - Wages	\$28,845		\$48,100		\$52,000	
11	Rent	\$31,000		\$48,000		\$50,000	
12	Trailer Expense	\$100		\$1,500		\$1,600	
13	Training and Education (staff)	\$1,662		\$3,000		\$3,000	
14	Diapers, Pullups, Wipes, Carseats	\$31,877		\$42,000		\$50,000	
15	Direct Deposit & Bank Fee	\$146		\$150		\$150	
16	Other Material Assistance			\$2,500		\$3,500	
17	CCH Hospital Program						
18	Baby Food Making Classes						
19	Parenting Classes / Client Education						
20	Baby Strollers, Baby Bouncers						
TOTAL EXPENDITURES		\$114,694		\$175,850		\$195,629	

Summary			
	Last Year	Current Year	Next Year
Revenues	\$ 140,868.00	\$ 179,500.00	\$ 196,500.00
Expenses	\$ 114,694.00	\$ 175,850.00	\$ 195,629.00
Surplus/Deficit	\$ 26,174.00	\$ 3,650.00	\$ 871.00

Do you have any residual cash from previous years?	yes
If Yes, How Much?	\$ 26,173.79

Authorization	
Submittal of this request has been authorized by (Board of Directors, Chairman, President)	
Authorized Signature:	<i>Shannon Moodry</i>
Printed Name/Title:	Shannon Moodry (Feb 25, 2026 12:16:01 MST)







fy-2026-2027-citys-optional-1-funding-agency-application-revised-12.12.22-short-fy2024-25

Final Audit Report

2026-02-25

Created:	2026-02-25
By:	Kristal Alder (kristalalder@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAYzgY7kQ-ecw8RnL119JI6IKdVHrXKd8w

"fy-2026-2027-citys-optional-1-funding-agency-application-revised-12.12.22-short-fy2024-25" History

-  Document created by Kristal Alder (kristalalder@gmail.com)
2026-02-25 - 7:10:56 PM GMT
-  Document emailed to shannon.moodry@gabrielprojectwy.org for signature
2026-02-25 - 7:11:01 PM GMT
-  Email viewed by shannon.moodry@gabrielprojectwy.org
2026-02-25 - 7:13:42 PM GMT
-  Signer shannon.moodry@gabrielprojectwy.org entered name at signing as Shannon Moodry
2026-02-25 - 7:15:59 PM GMT
-  Document e-signed by Shannon Moodry (shannon.moodry@gabrielprojectwy.org)
Signature Date: 2026-02-25 - 7:16:01 PM GMT - Time Source: server
-  Agreement completed.
2026-02-25 - 7:16:01 PM GMT

City of Gillette 1% Funding Request

*Type or print clearly, form is available in electronic format.
Please, DO NOT submit any additional documentation unless requested.*

Today's Date:	02/16/26
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Organization Requesting Funding			
Name:	Gillette Reproductive Health		
Address:	1304 W 4th Street Gillette, WY 82716		
Phone:	307-682-8110	Fax:	(307) 682-1193
Date Organized:		12/01/97	
What is your fiscal year?	Jan-Dec		

Organization Contact Person(s)			
Name and Title:	Taylor Ortega	Phone:	505-331-2934
Email:	director@4grh.com		
Name and Title:	Jennifer Stevenson	Phone:	307-682-8110
Email:	Clinicalsupervisor@4grh.com		

Organization Board Members (if applicable)					
Name:	W. Gautner	Office Held:	Chair	Term:	1/25-1/28
Name:	J. Carr	Office Held:	Secretary/Treasurer	Term:	1/26-1/29
Name:	D. Cotton	Office Held:	Vice Chair	Term:	1/25-1/28
Name:	J. Miller	Office Held:	Member	Term:	2/26-2/29
Name:	Open	Office Held:		Term:	
Name:		Office Held:		Term:	
Name:		Office Held:		Term:	
Name:		Office Held:		Term:	

Funding History and Amount Requested (if not applicable, list N/A)		
Fiscal Year	City	County
2026-27 <i>(Requested)</i>	30,000	25,000
2025-26 <i>(Approved)</i>	30,000	25,000
2024-25 <i>(Approved)</i>	30,000	0

1. What populations are being served by your organization?

Gillette Reproductive Health is a medical safety net for uninsured and underinsured residents. Last year, 72% of our patients were uninsured. This means they did not have public or private health insurance. Our goal is to help families remove some of the financial, structural, and personal barriers that limit access to health care. Please refer to the information below for more specific geographic areas our program covers. 1% Rural Campbell County; 5% outside Campbell County; 93% have zip codes associated with the town of Gillette (82716, 82717, 82818). However, we cannot determine whether our patients live within city limits or within the jurisdiction of the county. Figures are from Ahlers and Associates Clinical Data System for 2025.)

2. What programs are currently offered by your organization?

Gillette Reproductive Health offers reproductive healthcare and some primary care light to our patients on a sliding fee schedule based upon household income. More specifically, we offer the following: Disease Prevention & Treatment, Women's Wellness Exams, Clinical Breast Exams, Pelvic Exams, Testicular Exams, Pap Smears, Testing and Treatment for Sexually Transmitted Infections, Rapid HIV Testing, Cancer Screenings, Rapid Syphilis Testing, Blood Pressure Screenings, Pregnancy Testing, Nutritional Counseling & Weight Management, Coloscopies, Long Acting Reversible Contraception (LARC) Methods, Anemia Screenings, Diabetics, Screenings for Depression, Tobacco & Alcohol, and Sports Physicals.

3. Describe how your 2025-26 funding was used. If it was not used for its original intent, please explain why.

The City 1% funding was utilized for medical visits. Helping to ensure we can keep patients reproductive health costs down. This is the only allotment of flexible funds we have.

4. Describe how your 2026-27 funding will be used.

The funding request from the City of Gillette 1% tax fund will allow us to continue our commitment in keeping health care costs down by ensuring that families have affordable reproductive health care on a sliding fee schedule, particularly for uninsured, underinsured, and residents with high deductibles.

5. If your total grant request is more than the previous year's award, please explain why.

Gillette Reproductive Health would like to request \$30,000 for maintenance of operation. This is the same amount as previous years.

6. How will it affect your program if you do not receive this funding?

Gillette Reproductive Health has a proven record of being fiscally responsible. We have operated within our budget since 2001. Although we stayed within our budget, our funding fell short the last two years. We try to maintain diverse funding streams in order to assist patients needing preventative healthcare. If these funding streams cease, the burden may fall upon the patients themselves and/or we pull from reserves until they are gone.

7. Please indicate whether you utilize a sliding fee scale, or a reduced rate structure for individuals participating in your programs(s). (If utilized, include a copy of your current scale or structure, and identify the percentage (%) of the clients served on each level.)

Gillette Reproductive Health utilizes a sliding fee scale and has no surprise billing. We provided 1,076 medical visits in 2025. See attached Service and Poverty level sheet attached. Ahlers & Associates 2025 data.

8. Does your agency provide the same or similar services being provided by other organizations (for-profit or non-profit) in Campbell County/City of Gillette? If so, please explain.

No. There is no other agency providing reproductive health care or family planning services on a sliding fee scale in Campbell County. We work closely with providers within the medical community and have an active referral system to and from local physicians. We enhance the medical community by being a safety net for our most vulnerable residents who otherwise cannot afford healthcare.

Please answer the following questions:

Is your organization tax exempt under the Internal Revenue Service section 501(C)(3)?	Yes	
Do the minutes of your board meetings reflect authorization for disbursement of funds?	Yes	
Does your organization have a clear policy governing the approval of expense accounts?	Yes	
Has your organization adopted a policy of non-discrimination in all levels of operation?	Yes	
Does your organization operate on an approved budget?	Yes	
Has your organization operated within its budget for the past four years? If NO, please explain why.	Yes	
Does an independent public accountant review the accounts and expenditures of your organization?	Yes	
Does your organization issue a credit card to any of the employees or board members? If so, does each transaction require dual approval or a review process? Please explain.	Yes	
Does your organization have a policy regarding a funded reserve or other type of reserve for your organization?	Yes	
Does each board member receive the following:		How Often:
A treasurer's report?	Yes	Monthly
Salary information on each employee?	Yes	Annually
A copy of all minutes?	Yes	At beginning of each meeting
A copy of all policy changes?	Yes	As they are adopted

Revenue Sources and Fundraising				
List actual revenue sources from last year and all anticipated revenue sources for the current year. (Please also include any private fundraising efforts)		Last Year (Actual)	Current Year (Budget/Anticipated)	Next Year (Anticipated)
From: Month/Year		Jan-25	Jan-26	Jan-27
To: Month/Year		Dec-25	Dec-26	Dec-27
1	TITLE X	\$46,017	\$49,809	\$50,000
2	PATIENT FEES	\$36,314	\$51,509	\$56,639
3	PATIENT DONATIONS	\$7,235	\$8,000	\$8,500
4	MEDICAID	\$20,298	\$21,000	\$21,000
5	PRIVATE INSURANCE	\$63,183	\$68,000	\$70,000
6	OTHER THIRD PARTY	\$174	\$0	\$0
7	WDH COMMUNICABLE DISEASE UNIT	\$5,372	\$6,000	\$6,000
8	CSBG GRANT	\$36,580	\$36,644	\$37,000
9	CAMPBELL COUNTY 1%	\$0	\$15,000	\$25,000
10	CITY OF GILLETTE 1%	\$30,000	\$30,000	\$30,000
11	WYO CANCER PROGRAM GRANT	\$0	\$7,500	\$7,500
12	WYOMING BREAST CANCER INITIATIVE	\$16,000	\$16,000	\$16,000
13	United Way	\$750	\$1,000	\$1,000
14	FUNDRAISING	\$68,853	\$70,000	\$70,000
15	OTHER GRANTS	\$1,000	\$0	\$1,000
16		\$12,522	\$0	\$0
17				
18				
19				
20				
TOTAL REVENUE		\$344,298	\$380,462	\$399,639

Expenditure Information				
List expenses separately that were over \$1,000 for the previous year or will be over \$1,000 (anticipated) for the current year.		Last Year Expenses (Actual)	Current Year (Budget/Anticipated)	Next Year Expenses (Anticipated)
From: Month/Year		Jan-25	Jan-26	Jan-27
To: Month/Year		Dec-25	Dec-26	Dec-27
1	WAGES	\$234,579	\$242,645	\$243,904
2	FRINGE BENEFITS	\$24,489	\$29,117	\$29,685
3	TRAVEL/ TRAINING/ EDUCATION	\$3,604	\$3,500	\$3,500
4	EQUIPMENT	\$1,190	\$500	\$500
5	SUPPLIES- MEDICAL	\$25,453	\$26,000	\$27,000
6	SUPPLIES- OFFICE	\$5,411	\$5,500	\$6,000
7	CONTRACTUAL	\$24,205	\$26,000	\$26,000
8	FACILITY COSTS	\$7,442	\$10,000	\$10,000
9	MAINTENANCE / REPAIRS	\$1,052	\$1,250	\$1,500
10	MAINTENANCE AGREEMENTS	\$0	\$500	\$750
11	INSURANCE	\$12,854	\$14,000	\$16,000
12	TELEPHONE	\$2,524	\$2,750	\$3,000
13	PROJECT PROMOTIONS/ OUTREACH	\$144	\$750	\$2,000
14	POSTAGE	\$989	\$1,000	\$1,250
15	PRINTING & PUBLISHING	\$374	\$500	\$750
16	DUES/ SUBSCRIPTIONS	\$9,017	\$9,500	\$10,000
17	FUNDRAISING	\$52	\$250	\$500
18	NETWORKING	\$969	\$1,000	\$1,000
19	EDUCATIONAL SUPPLIES	\$94	\$200	\$300
20	MISCELLANEOUS/ PROPERTY TAX	\$5,447	\$5,500	\$6,000
TOTAL EXPENDITURES		\$359,889	\$380,462	\$389,639

Summary			
	Last Year	Current Year	Next Year
Revenues	\$ 344,297.98	\$ 380,462.00	\$ 399,639.00
Expenses	\$ 359,888.77	\$ 380,462.00	\$ 389,639.00
Surplus/Deficit	\$ (15,590.79)	\$ -	\$ 10,000.00

Do you have any residual cash from previous years?	yes
If Yes, How Much?	\$ 439,451.07

Authorization	
<i>Submittal of this request has been authorized by (Board of Directors, Chairman, President)</i>	
Authorized Signature:	<i>Taylor Ortega</i>
Printed Name/Title:	<i>Taylor Ortega Executive Director</i>

City of Gillette 1% Funding Request

*Type or print clearly, form is available in electronic format.
Please, DO NOT submit any additional documentation unless requested.*

Today's Date:	02/15/26
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Organization Requesting Funding			
Name:	Second Chance Ministries		
Address:	706 Longmont St, Gillette, WY 82716		
Phone:	307-682-3148	Fax:	
		Date Organized:	06/01/06
What is your fiscal year?	June 1 - May 31		

Organization Contact Person(s)			
Name and Title:	Jeannie Miller/Executive Director	Phone:	682-3148
Email:	jeannie@secondchancegillette.org		
Name and Title:	Vickie Haynes/Bookkeeper	Phone:	689-2382
Email:	Vickie@secondchancegillette.org		

Organization Board Members (if applicable)					
Name:	Clint Haskins	Office Held:	Board Chairman	Term:	2024/2027
Name:	Chad Beeman	Office Held:	Vice Chairman	Term:	2024/2027
Name:	Maggi McCrerry-McCoy	Office Held:	Secretary	Term:	2024/2027
Name:	Gary Owens	Office Held:	Board Member	Term:	2024/2027
Name:	Mary Padova	Office Held:	Treasurer	Term:	2024/2027
Name:	Rick Weisheimer	Office Held:	Board Member	Term:	2024/2027
Name:	Tommie Verhasselt	Office Held:	Board Member	Term:	2024/2027
Name:	Paul Roberts	Office Held:	Board Member	Term:	2024/2027

Funding History and Amount Requested (if not applicable, list N/A)		
Fiscal Year	City	County
2026-27 <i>(Requested)</i>	30,000	30,000
2025-26 <i>(Approved)</i>	30,000	30,000
2024-25 <i>(Approved)</i>	25,000	19,400

1. What populations are being served by your organization?

Men and Women recently released from Wyoming's Penal system as well as homeless/low income individuals released from alcohol and substance abuse programs.

2. What programs are currently offered by your organization?

Second Chance Ministries is a "walk with partner" during the first days, weeks and months of the lives of newly released inmates from Wyoming's penal institutions providing the following re-entry programs and services: 1) Pre-release information and support to clients. 2) Basic assistance including but not limited to; personal clothing, Wal-Mart gift cards, phones and phone cards and transportation assistance for job interviews, church services, doctor appointments, probation and parole meetings, rehabilitation groups and miscellaneous other meetings as required. 3) Coordinating and collaborating with other social service agencies to meet the client's needs including, but not limited to, Council of Community Services, Salvation Army and Department of Vocation Rehabilitation. 4) Job placement and retention services including: Coaching to help clients in job interviews; documentation assistance for Social Security card; State Identification card and Driver License; Employment urinalysis testing; assisting clients in writing their resumes and completing their job applications; work clothes consisting of coveralls, steel toed boots, gloves, shirts, insulated and FR clothing; collaboration with Wyoming Workforce Services; assisting clients with gas, vehicle repairs, maintenance and insurance as needed; employment verification; assisting House of Hope clients with funding on an as needed basis for MSHA training, addiction severity index assessment, and any other pre-employment requirements. 5) Hygiene packs consisting of a 30-day supply of personal hygiene supplies. 6) Mentors to provide clients with support and accountability. 7) Sponsors a weekly, court sanctioned, 12 Step Life Recovery Group. 8) Refers to NA

3. Describe how your 2025-26 funding was used. If it was not used for its original intent, please explain why.

Client vehicle repair, Walmart gift cards, client cell phones, client gas and salary.

4. Describe how your 2026-27 funding will be used.

Salary, Client Start up cost such as licensing, work clothes, documentation, client phones, client gas, City utilities

5. If your total grant request is more than the previous year's award, please explain why.

N/A

6. How will it affect your program if you do not receive this funding?

Our organization did receive a couple of smaller grants for this fiscal year, however, as the cost of things has gone up, so has our operating expenses. Our fund raiser was not as successful as in previous years. We will also continue to seek out other sources for grant funding. The 1% funding is crucial to our ongoing efforts to help recently released individuals transition back into society. We will again, this year exhaust the 1% funds before the end of our fiscal year for the third year in a row. Without this funding we would be forced to cut vitally needed services to an increasing number of clients. With the rise in cost and need, the 1% funding is vital to our organization.

7. Please indicate whether you utilize a sliding fee scale, or a reduced rate structure for individuals participating in your programs(s). (If utilized, include a copy of your current scale or structure, and identify the percentage (%) of the clients served on each level.)

We do for both the women's and men's homes. They are required to pay up to 25% of their income but not more than \$625 a month. For the Honor House, it is a flat \$425 a month, which was increased this last fiscal year from \$350.

8. Does your agency provide the same or similar services being provided by other organizations (for-profit or non-profit) in Campbell County/City of Gillette? If so, please explain.

We are the only organization of its type in the State of Wyoming.

Please answer the following questions:		
Is your organization tax exempt under the Internal Revenue Service section 501(C)(3)?	Yes	
Do the minutes of your board meetings reflect authorization for disbursement of funds?	Yes	
Does your organization have a clear policy governing the approval of expense accounts?	Yes	
Has your organization adopted a policy of non-discrimination in all levels of operation?	Yes	
Does your organization operate on an approved budget?	Yes	
Has your organization operated within its budget for the past four years? If NO, please explain why.	Yes	
Does an independent public accountant review the accounts and expenditures of your organization?	Yes	
Does your organization issue a credit card to any of the employees or board members? If so, does each transaction require dual approval or a review process? Please explain. All expenditures are approved during monthly board meetings.	Yes	
Does your organization have a policy regarding a funded reserve or other type of reserve for your organization?	Yes	
Does each board member receive the following:	How Often:	
A treasurer's report?	Yes	Monthly
Salary information on each employee?	Yes	Monthly
A copy of all minutes?	Yes	Monthly
A copy of all policy changes?	Yes	Monthly

Revenue Sources and Fundraising

List actual revenue sources from last year and all anticipated revenue sources for the current year. (Please also include any private fundraising efforts)		Last Year (Actual)	Current Year (Budget/Anticipated)	Next Year (Anticipated)
From: Month/Year		Jun-24	Jun-25	Jun-26
To: Month/Year		May-25	May-26	May-27
1	City of Gillette	\$25,000	\$30,000	\$30,000
2	County Grant	\$19,400	\$30,000	\$30,000
3	Wy Community Foundation	\$10,000	\$0	\$10,000
4	Misc Grants	\$600	\$600	\$600
5	Corporate Donations	\$13,999	\$13,000	\$15,000
6	Individual Donations	\$9,616	\$10,000	\$12,000
7	Fund Raising	\$38,730	\$37,162	\$40,000
8	VOA Reimbursements	\$220	\$0	\$300
9	Churches	\$10,800	\$10,000	\$10,000
10	Client Reimbursements	\$933	\$900	\$800
11	Food Fees	\$4,950	\$5,000	\$5,000
12	House Fees for both Men and Women	\$35,758	\$36,000	\$36,000
13	HHOH Fees	\$16,070	\$16,500	\$17,000
14	Interest Income on CD	\$442	\$450	\$450
15	Bob Barker Grant	\$0	\$20,000	\$20,000
16				
17				
18				
19				
20				
TOTAL REVENUE		\$186,518	\$209,612	\$227,150

Expenditure Information				
List expenses separately that were over \$1,000 for the previous year or will be over \$1,000 (anticipated) for the current year.		Last Year Expenses (Actual)	Current Year (Budget/Anticipated)	Next Year Expenses (Anticipated)
From: Month/Year		Jun-24	Jun-25	Jun-26
To: Month/Year		May-25	May-26	May-27
1	Client Needs	\$27,374	\$28,000	\$29,500
2	House of Hope	\$35,910	\$36,000	\$36,500
3	Women's House of Hope	\$21,204	\$22,000	\$23,000
4	Honor House of Hope	\$10,081	\$11,000	\$12,000
5	Office Expenses	\$15,669	\$15,000	\$16,000
6	Payroll Expenses	\$65,085	\$66,000	\$68,000
7	Insurance	\$8,042	\$8,375	\$8,500
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL EXPENDITURES		\$183,365	\$186,375	\$193,500

Summary			
	Last Year	Current Year	Next Year
Revenues	\$ 186,518.18	\$ 209,611.94	\$ 227,150.00
Expenses	\$ 183,365.11	\$ 186,375.00	\$ 193,500.00
Surplus/Deficit	\$ 3,153.07	\$ 23,236.94	\$ 33,650.00

Do you have any residual cash from previous years?	YES
If Yes, How Much?	\$ 70,000.00

Authorization	
<i>Submittal of this request has been authorized by (Board of Directors, Chairman, President)</i>	
Authorized Signature:	<i>Jeannie Miller</i>
Printed Name/Title:	<i>Jeannie Miller, Executive Director</i>

City of Gillette 1% Funding Request

*Type or print clearly, form is available in electronic format
Please, **DO NOT** submit any additional documentation unless requested.*

Today's Date:	
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Organization Requesting Funding			
Name:	Campbell County Economic Development dba Energy Capital Economic Development		
Address:	345 Sinclair St. Gillette WY 82718		
Phone:	307-689-9554	Fax:	NA
Date Organized:	11/02/84		
What is your fiscal year?	July to June		

Organization Contact Person(s)			
Name and Title:	Rusty Bell - CEO	Phone:	307-306-8606
Email:	Rusty@EnergyCapitalED.com		
Name and Title:	Tyler Miller - ECED board President	Phone:	307-680-3605
Email:	Tyler.Miller@earthwork.us.com		

Organization Board Members (if applicable)					
Name:	Tyler Miller	Office Held:	Director, President	Term:	2025-2028
Name:	Lori Manning	Office Held:	Director, Vice President	Term:	Appointed
Name:	Jim Hastings	Office Held:	Director, Secretary	Term:	Appointed
Name:	Danna Burchess	Office Held:	Director, Treasurer	Term:	Appointed
Name:	Shay Lundvall	Office Held:	Director	Term:	Appointed
Name:	Mike Cole	Office Held:	Director	Term:	Appointed
Name:	Bob Jordan	Office Held:	Director	Term:	Appointed
Name:	Michael Moore	Office Held:	Director	Term:	Appointed
Name:	Luke Wilkins	Office Held:	Director	Term:	Appointed
Name:	Matt Shahan	Office Held:	Director	Term:	Appointed
Name:	Paul Hladky	Office Held:	Director	Term:	Appointed
Name:	Joe Burrell	Office Held:	Director	Term:	Appointed
Name:	John Melgaard	Office Held:	Director	Term:	Appointed
Name:	Christina Brink	Office Held:	Director	Term:	2025-2028
Name:	Trent Jones	Office Held:	Director	Term:	2025-2028
Name:	Josh McGrath	Office Held:	Director	Term:	2023-2026
Name:	Dana Miller	Office Held:	Director	Term:	2024-2027
Name:	Quentin Rogers	Office Held:	Director	Term:	2023-2026
Name:	Laurel Vicklund	Office Held:	Director	Term:	2024-2027
Name:	Matt Walker	Office Held:	Director	Term:	2024-2027
Name:	Nicole Wamsley	Office Held:	Director	Term:	2023-2026
Name:	Gail Lofing	Office Held:	Ex-Officio	Term:	Appointed
Name:	Janell Oberlander	Office Held:	Ex-Officio	Term:	Appointed

Funding History and Amount Requested (if not applicable, list N/A)		
Fiscal Year	City	County
2026-27 <i>(Requested)</i>	\$10,000	\$0
2025-26 <i>(Approved)</i>	\$10,000	\$0
2024-25 <i>(Approved)</i>	\$25,000	\$0

1. What populations are being served by your organization?

Entrepreneurs and innovators of Northeast Wyoming, including: Campbell County, Sheridan County, Crook County, Weston County, and Johnson County.

2. What programs are currently offered by your organization?

Startup Challenge - A pitching event that provides local entrepreneurs the opportunity to gain pitching experience, receive mentorship, and acquire seed funding.

3. Describe how your 2025-26 funding was used. If it was not used for its original intent, please explain why.

The previous funding was used to support the administration, operation, marketing, and prize pool for the event.

4. Describe how your 2026-27 funding will be used.

This funding will be used for the administration, operation, marketing, and prize pool for the event.

5. If your total grant request is more than the previous year's award, please explain why.

N/A

6. How will it affect your program if you do not receive this funding?

The Startup Challenge will be forced to reduce the prize pool for the event. This would also impact the quality of the event via the reduction in administration and operational capacity.

7. Please indicate whether you utilize a sliding fee scale, or a reduced rate structure for individuals participating in your programs(s). (If utilized, include a copy of your current scale or structure, and identify the percentage (%) of the clients served on each level.)

There are no fees for contestants in the program.

8. Does your agency provide the same or similar services being provided by other organizations (for-profit or non-profit) in Campbell County/City of Gillette? If so, please explain.

There is no other Startup Challenge designated for Northeast Wyoming.

Please answer the following questions:

Is your organization tax exempt under the Internal Revenue Service section 501(C)(3)?		No
Do the minutes of your board meetings reflect authorization for disbursement of funds?		Yes
Does your organization have a clear policy governing the approval of expense accounts?		Yes
Has your organization adopted a policy of non-discrimination in all levels of operation?		Yes
Does your organization operate on an approved budget?		Yes
Has your organization operated within its budget for the past four years? If NO, please explain why.		Yes
Does an independent public accountant review the accounts and expenditures of your organization?		Yes
Does your organization issue a credit card to any of the employees or board members? If so, does each transaction require dual approval or a review process? Please explain. All receipts are reviewed by the CEO, board President, and board Vice President/Treasurer.		Yes
Does your organization have a policy regarding a funded reserve or other type of reserve for your organization?		Yes
Does each board member receive the following:		How Often:
A treasurer's report?	Yes	Monthly
Salary information on each employee?	Yes	Annually during budget season. Information is also provided when requested at any time.
A copy of all minutes?	Yes	Monthly
A copy of all policy changes?	Yes	When they occur - policy changes are voted on by the board.

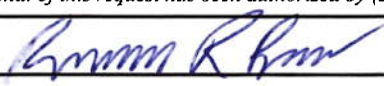
Revenue Sources and Fundraising

List actual revenue sources from last year and all anticipated revenue sources for the current year. (Please also include any private fundraising efforts)		Last Year (Actual)	Current Year (Budget/Anticipated)	Next Year (Anticipated)
From: 7/25		Jul-24	Jul-25	Jul-26
To: 6/26		Jun-25	Jun-26	Jun-27
1	S&S Builders	\$5,000	\$5,000	\$5,000
2	University of Wyoming		\$10,289	\$0
3	Peregrine Global Foundation		\$5,000	\$5,000
4	First National Bank		\$1,000	\$1,000
5	Earth Works Solutions		\$1,000	\$1,000
6	Grinners		\$1,000	\$1,000
7	Chamber of Commerce	\$1,000	\$1,000	\$1,000
8	Powder River Energy	\$5,000	\$2,500	\$2,500
9	Pinnacle Bank	\$500	\$1,000	\$1,000
10	Gillette College		\$40,000	\$40,000
11	City of Gillette	\$25,000	\$10,000	\$10,000
12	First Interstate Bank		\$1,000	\$1,000
13	State of Wyoming (WBC Grant)	\$25,000	\$0	\$0
14	Kennon Products	\$1,000	\$0	\$0
15	Sheridan County	\$3,000	\$0	\$0
16	ABC CPA PC	\$1,000	\$0	\$0
17	Sundance State Bank	\$1,000	\$0	\$0
18				
19				
20	Remaining Balance	\$990	\$1,163	\$305
TOTAL REVENUE		\$68,490	\$79,952	\$68,805

Expenditure Information				
List expenses separately that were over \$1,000 for the previous year or will be over \$1,000 (anticipated) for the current year.		Last Year Expenses (Actual)	Current Year (Budget/Anticipated)	Next Year Expenses (Anticipated)
From: Month/Year		Jul-24	Jul-25	Jul-26
To: Month/Year		Jun-25	Jun-26	Jun-27
1	Admin Fees	\$1,350	\$0	\$1,000
2	CFO 4 Success LLC	\$12,450	\$7,400	\$0
3	Marketing and Advertising	\$5,455	\$6,022	\$7,500
4	Event Management	\$5,000	\$14,500	\$7,500
5	Other Expenses	\$2,072	\$725	\$1,000
6	Competition Winner - Root to Shoot	\$17,250		
7	Competition Winner - White Hat Rescue	\$16,250		
8	Competition Winner - Inflatrix	\$7,500		
9	Competition Winner - Hen Hub		\$15,000	
10	Competition Winner - Stumpy's Speedshop		\$20,000	
11	Competition Winner - JR's Heating & Cooling		\$15,000	
12	Competition Winner - Salvage Supply Co.		\$1,000	
13	Competition Winner - TBD			\$15,000
14	Competition Winner - TBD			\$16,000
15	Competition Winner - TBD			\$20,000
16				
17				
18				
19				
20				
TOTAL EXPENDITURES		\$67,327	\$79,647	\$68,000

Summary			
	Last Year	Current Year	Next Year
Revenues	\$ 68,490.00	\$ 79,952.49	\$ 68,805.00
Expenses	\$ 67,327.00	\$ 79,647.00	\$ 68,000.00
Surplus/Deficit	\$ 1,163.00	\$ 305.49	\$ 805.00

Do you have any residual cash from previous years?	
If Yes, How Much?	\$ 302.00

Authorization	
<i>Submittal of this request has been authorized by (Board of Directors, Chairman, President)</i>	
Authorized Signature:	
Printed Name/Title:	Rusty Bell, CEO

City of Gillette 1% Funding Request

*Type or print clearly, form is available in electronic format.
Please, **DO NOT** submit any additional documentation unless requested.*

Today's Date: 02/26/26

Organization Requesting Funding			
Name:	Campbell County Economic Development dba Energy Capital Economic Development		
Address:	345 Sinclair St. Gillette WY 82718		
Phone:	307-689-9554	Fax:	NA
		Date Organized:	11/02/84
What is your fiscal year?	July 1 to June 30		

Organization Contact Person(s)			
Name and Title:	Rusty Bell - CEO	Phone:	307-306-8606
Email:	Rusty@EnergyCapitalED.com		
Name and Title:	Tyler Miller - ECED board President	Phone:	307-680-3605
Email:	Tyler.Miller@earthwork.us.com		

Organization Board Members (if applicable)					
Name:	Tyler Miller	Office Held:	Director, President	Term:	2025-2028
Name:	Lori Manning	Office Held:	Director, Vice President	Term:	Appointed
Name:	Jim Hastings	Office Held:	Director, Secretary	Term:	Appointed
Name:	Danna Burchess	Office Held:	Director, Treasurer	Term:	Appointed
Name:	Shay Lundvall	Office Held:	Director	Term:	Appointed
Name:	Mike Cole	Office Held:	Director	Term:	Appointed
Name:	Bob Jordan	Office Held:	Director	Term:	Appointed
Name:	Michael Moore	Office Held:	Director	Term:	Appointed
Name:	Luke Wilkins	Office Held:	Director	Term:	Appointed
Name:	Matt Shahan	Office Held:	Director	Term:	Appointed
Name:	Paul Hladky	Office Held:	Director	Term:	Appointed
Name:	Joe Burrell	Office Held:	Director	Term:	Appointed
Name:	John Melgaard	Office Held:	Director	Term:	Appointed
Name:	Christina Brink	Office Held:	Director	Term:	2025-2028
Name:	Trent Jones	Office Held:	Director	Term:	2025-2028
Name:	Josh McGrath	Office Held:	Director	Term:	2023-2026
Name:	Dana Miller	Office Held:	Director	Term:	2024-2027
Name:	Quentin Rogers	Office Held:	Director	Term:	2023-2026
Name:	Laurel Vicklund	Office Held:	Director	Term:	2024-2027
Name:	Matt Walker	Office Held:	Director	Term:	2024-2027
Name:	Nicole Wamsley	Office Held:	Director	Term:	2023-2026
Name:	Gail Lofing	Office Held:	Ex-Officio	Term:	Appointed
Name:	Janell Oberlander	Office Held:	Ex-Officio	Term:	Appointed

Funding History and Amount Requested (if not applicable, list N/A)		
Fiscal Year	City	County
2026-27 <i>(Requested)</i>	\$130,00 for ECED, \$10,000 for Startup Challenge (additional application submitted)	\$132,000
2025-26 <i>(Approved)</i>	\$130,000 for ECED, \$10,000 for Startup Challenge	\$132,000
2024-25 <i>(Approved)</i>	\$130,000 for ECED, \$25,000 for Startup Challenge	\$132,000

1. What populations are being served by your organization?

Energy Capital Economic Development (ECED) serves the citizens, workforce, entrepreneurs, and business owners of Gillette and Campbell County. Our work benefits current residents by supporting family-wage job creation and long-term tax base diversification, while positioning the County to attract and retain anchor industries in advanced manufacturing, energy, technology, healthcare, and related emerging sectors.

2. What programs are currently offered by your organization?

ECED advances economic development in alignment with Title 18-3-521 through the following public-purpose programs:

Business Retention and Expansion (BRE)

Quarterly business surveys and one-on-one meetings with local employers to identify barriers to growth, workforce needs, infrastructure gaps, and expansion opportunities—ensuring that existing primary employers remain competitive and positioned to create family-wage jobs.

Industrial Recruitment and Site Development

Marketing Campbell County's industrial assets, workforce strengths, infrastructure, and quality-of-life advantages to site selectors, investors, and target industries. This includes participation in industry conferences, engagement with site selection networks, and assisting companies in navigating permitting and regulatory processes in coordination with appropriate authorities.

Advocacy and Promotion of City and County Resources

Advertising and promoting Campbell County's industrial parks, co-use mine land opportunities, transportation infrastructure, advanced energy assets, and workforce capabilities to attract private investment.

FUEL Business Incubator

A structured business incubation program that supports entrepreneurs and small business owners through mentorship, professional connections, and below-market workspace. The program builds local capacity for business ownership and innovation, strengthening the Gillette's and Campbell County's long-term economic resilience.

Energy Capital Start-Up Challenge

An annual regional pitch competition that accelerates high-potential ventures, encourages private investment, and strengthens the entrepreneurial ecosystem in northeast Wyoming.

All services are structured to support broad economic development goals and are not provided for the express aid of any individual firm.

3. Describe how your 2025-26 funding was used. If it was not used for its original intent, please explain why.

2025-26 County funding was used to further industrial development and advertise the resources of Campbell County in accordance with Title 18-3-521. ECED strengthened its role as the regional economic development hub connecting businesses, investors, local governments, nonprofits, and state and federal partners. This included:

- Participation in more than 20 industry conferences and events to market Gillette and Campbell County to site selectors and investors.

- Quarterly reporting to stakeholders and funding partners to ensure transparency and accountability.

- Targeted marketing and communications promoting County industrial assets and workforce strengths.

- Grant writing and partnership development to leverage additional public and private investment.

ECED maintained approximately 20 active projects in its development pipeline at any given time, focused on primary job-creating industries such as advanced manufacturing, energy technology, large-scale construction, and healthcare.

Major efforts included:

- Facilitating coordination around advanced energy and manufacturing projects.

- Supporting development activity at the Wyoming Innovation Center.

- Promoting industrial and business park development.

- Conducting quarterly business surveys and one-on-one employer outreach.

ECED also strengthened the entrepreneurial ecosystem through the Energy Capital Startup Challenge, mentorship programming, and structured business incubation, building long-term local capacity for economic diversification.

All activities were conducted for public economic benefit and county-wide development outcomes.

4. Describe how your 2026-27 funding will be used.

2026–27 funding will be used to continue advancing industrial development, workforce alignment, and Gillette and Campbell County resource marketing through:

- Implementation of the updated FUEL Program to enhance entrepreneurial support and long-term business sustainability.
 - Deployment of a new CRM system to improve project tracking, data reporting, and stakeholder accountability.
 - Launch of a Capital Campaign to increase private investment and reduce reliance on public funding.
 - Establishment of an Entrepreneurship Consortium to coordinate regional resources and workforce development efforts.
 - Completion of a Campbell County Economic Indicators Document to support industrial recruitment and site selector engagement.
 - Development and distribution of professional marketing materials promoting County assets, infrastructure, workforce capabilities, post-mine industrial opportunities, and quality-of-life advantages.
- All planned uses align with encouraging industrial development, advertising City and County resources, and attracting anchor industries that create family-wage employment and diversify the tax base.

5. If your total grant request is more than the previous year's award, please explain why.

Energy Capital Economic Development is requesting the same amount as last year's award.

6. How will it affect your program if you do not receive this funding?

Without this funding, ECED's ability to fulfill its statutory role in advertising City and County resources and furthering industrial development would be significantly reduced.

Because the operating budget primarily supports professional staff and core administration, a reduction in funding would:

- Reduce staff capacity to manage development projects.
- Limit engagement with site selectors and participation in industrial recruitment events.
- Decrease quarterly business outreach and workforce alignment efforts.
- Constrain marketing and communications promoting County industrial assets.
- Reduce support for entrepreneurship and private investment development.

Additionally, ECED's ability to operate and strategically leverage economic assets such as the Enterprise Center and the Wyoming Innovation Center would be constrained, limiting their effectiveness as tools for business growth and innovation. Ultimately, reduced funding would diminish Gillette and Campbell County's competitiveness in attracting and retaining anchor industries, slow family-wage job creation, and hinder long-term tax base diversification.

7. Please indicate whether you utilize a sliding fee scale, or a reduced rate structure for individuals participating in your programs(s). (If utilized, include a copy of your current scale or structure, and identify the percentage (%) of the clients served on each level.)

ECED utilizes a structured, below-market rate model within the FUEL Business Incubator to encourage entrepreneurship and early-stage business growth.

FUEL Tenants

- Year 1: \$16.50 per sq/ft
- Scaled to \$18.00 per sq/ft over three years

Non-FUEL Tenants

- No sliding scale
- \$50 monthly building fee per office

FUEL Membership: \$30 per month

Business Recruitment Services: Free (public economic development function)

Business Retention & Expansion Services: Free (public economic development function)

Enterprise Center lease rates remain below market rate (local market exceeds \$20 per sq/ft), supporting early-stage business sustainability while maintaining compliance with public-purpose standards.

8. Does your agency provide the same or similar services being provided by other organizations (for-profit or non-profit) in Campbell County/City of Gillette? If so, please explain.

No.

ECED is the designated county-wide economic development organization focused specifically on industrial siting, primary job creation, recruitment, retention and expansion, and strategic marketing of City and County assets. While other organizations may provide business services or networking opportunities, ECED's statutory role and scope are unique in Campbell County.

Please answer the following questions:		
Is your organization tax exempt under the Internal Revenue Service section 501(C)(3)?		No
Do the minutes of your board meetings reflect authorization for disbursement of funds?		Yes
Does your organization have a clear policy governing the approval of expense accounts?		Yes
Has your organization adopted a policy of non-discrimination in all levels of operation?		Yes
Does your organization operate on an approved budget?		Yes
Has your organization operated within its budget for the past four years? If NO, please explain why.		Yes
Does an independent public accountant review the accounts and expenditures of your organization?		Yes
Does your organization issue a credit card to any of the employees or board members? If so, does each transaction require dual approval or a review process? Please explain. All receipts are reviewed by the CEO, board President, and board Vice President/Treasurer.		Yes
Does your organization have a policy regarding a funded reserve or other type of reserve for your organization?		Yes
Does each board member receive the following:		How Often:
A treasurer's report?	Yes	Monthly
Salary information on each employee?	Yes	Annually during budget season. Information is also provided when requested at any time.
A copy of all minutes?	Yes	Monthly
A copy of all policy changes?	Yes	When they occur - policy changes are voted on by the board.

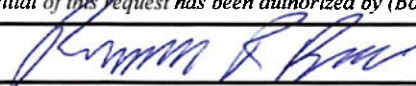
Revenue Sources and Fundraising

List actual revenue sources from last year and all anticipated revenue sources for the current year. (Please also include any private fundraising efforts)		Last Year (Actual)	Current Year (Budget/Anticipated)	Next Year (Anticipated)
From: Month/Year		Jul-24	Jul-25	Jul-26
To: Month/Year		Jun-25	Jun-26	Jun-27
1	Campbell County	\$132,000	\$132,000	\$132,000
2	City of Gillette	\$130,000	\$130,000	\$130,000
3	Memberships	\$127,875	\$141,400	\$150,000
4	Event and Other Revenue	\$28,774	\$67,075	\$67,000
5	In-Kind Contributions	\$8,701	\$4,200	\$0
6	Start Up Challenge	\$25,000	\$10,000	\$10,000
7	Interest Income	\$3,058	\$3,000	\$2,500
8	Workforce Training Grants	\$0	\$3,000	\$3,000
9	Rental Income - Sinclair and WyIC	\$142,918	\$142,708	\$150,000
10	Fuel Membership Fee	\$6,750	\$5,500	\$6,000
11	CAM Fee EC2 Tenants	\$9,599	\$9,000	\$10,000
12	Other Revenue Sinclair and WyIC	\$18,621	\$0	\$0
13	WyIC Operations Support - State	\$87,794	\$108,500	\$121,000
14				
15				
16				
17				
18				
19				
20				
TOTAL REVENUE		\$721,090	\$756,383	\$781,500

Expenditure Information				
List expenses separately that were over \$1,000 for the previous year or will be over \$1,000 (anticipated) for the current year.		Last Year Expenses (Actual)	Current Year (Budget/Anticipated)	Next Year Expenses (Anticipated)
From: Month/Year		Jul-24	Jul-25	Jul-26
To: Month/Year		Jun-25	Jun-26	Jun-27
1	Payroll Expenses	\$235,934	\$321,875	\$321,875
2	Office Rent	\$10,308	\$10,308	\$10,308
3	Telephone, Internet, and Utilities	\$140,878	\$51,699	\$80,000
4	Office Supplies and Equipment Repair	\$29,887	\$43,590	\$43,000
5	Insurance	\$16,830	\$33,900	\$35,000
6	Accounting and Professional Service Fees	\$35,005	\$37,000	\$37,000
7	Memberships and Subscriptions	\$3,693	\$5,100	\$5,000
8	Training, Conferences, Trade Shows	\$7,562	\$10,000	\$10,000
9	Mileage Reimbursement	\$2,238	\$6,000	\$6,000
10	Meeting and Fundraising Expense	\$19,281	\$21,462	\$22,000
11	New Business / High Impact Project Development	\$35,465	\$40,000	\$40,000
12	Start Up Challenge	\$25,182	\$10,000	\$10,000
13	Depreciation Sinclair and WyIC	\$151,914	\$64,500	\$64,300
14	Janitorial Sinclair and WyIC	\$5,590	\$12,000	\$12,000
15	Property Taxes	\$2,235	\$5,000	\$5,000
16	Snow Removal	\$4,746	\$10,000	\$8,000
17	Advertising Expense	\$153	\$300	\$300
18	Miscellaneous Program Expenses	\$850	\$3,000	\$1,000
19	Miscellaneous Admin Exp	\$595	\$650	\$650
20	Operations Manager Contract	\$68,329	\$70,000	\$70,000
TOTAL EXPENDITURES		\$796,674	\$756,384	\$781,433

Summary			
	Last Year	Current Year	Next Year
Revenues	\$ 721,090.00	\$ 756,382.96	\$ 781,500.00
Expenses	\$ 796,674.34	\$ 756,384.40	\$ 781,433.00
Surplus/Deficit	\$ (75,584.34)	\$ (1.44)	\$ 67.00

Do you have any residual cash from previous years?	
If Yes, How Much?	\$ -

Authorization	
<i>Submittal of this request has been authorized by (Board of Directors, Chairman, President)</i>	
Authorized Signature:	
Printed Name/Title:	Rusty Bell, CEO