CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
201 E. 5TH ST.
Tuesday, October 6, 2026
6:00 PM

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Invocation and Pledge and Allegiance.

C. APPROVAL OF GENERAL AGENDA

D. APPROVAL OF CONSENT AGENDA

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. Regular Meeting Minutes - September 15, 2026

Staff Reference: Jennifer Toscana, Public Affairs Director

2. <u>ORDINANCE 2ND READING</u>

Council Consideration of an Ordinance Approving and Authorizing the Partial Vacation of a 20-Foot-Wide General Utility Easement, as Recorded in Book 5 of Plats, Page 122-123, by the Campbell County Clerk; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 4/0)

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

3. <u>ORDINANCE 2ND READING</u>

Council Consideration of an Ordinance Approving and Authorizing the Partial Vacation of an Access and General Utility Easement, as Recorded in Book 5 of Plats, Page 164-165, by the Campbell County Clerk; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 4/0)

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

4. Bills and Claims

Staff Reference: Michelle Henderson, Finance Director

E. APPROVAL OF CONFLICT CLAIMS

1. **Mayor Lundvall - $638.30**
   Travel Reimbursement - $638.30 - Nuclear Energy Institute Conference

   Staff Reference: Michelle Henderson, Finance Director

F. COMMENTS

Council:

Liaison:

Written:

Other - Comments:

G. PROCLAMATIONS / PRESENTATIONS

1. **Swearing In Ceremony for Police Chief George Dingfelder. ~ Judge Paul Phillips**

   Staff Reference: Michael H. Cole, City Administrator

2. **Employee Benefits Presentation**

   Staff Reference: Deca Wasson - Human Resources Director

3. **Employee Appreciation Day Presentation ~ Randy Milliron, Safety Manager**

   Staff Reference: Deca Wasson, Human Resources Director

4. **Summer 2026 Facility Use Update**

   Staff Reference: Sawley Wilde, Public Works Director

5. **A Proclamation Designating October as *Domestic Violence Awareness and Prevention Month*.**
   ~ Tatyana Walker, Executive Director, Gillette Abuse Refuge Foundation (GARF)

   Staff Reference: Michael H. Cole, City Administrator

6. **A Proclamation Designating October as *Pregnancy, Infant and Child Loss Awareness Month.***
   ~ Kelsey Ludemann, Founder, Loss Mommas of Gillette

   Staff Reference: Michael H. Cole, City Administrator

7. **Things to Know Video for October, 2026.**

   Staff Reference: VIDEO - Jennifer Toscana, Public Affairs Director

H. UNFINISHED BUSINESS

I. NEW BUSINESS

1. **Council Consideration of a Special Event Permit on December 5, 2026, from 2:00 p.m. to 2:30 p.m., on Gillette Ave. from 7th Street to 1st Street for the Annual ABATE Toy Store Parade, Requested by ABATE of NE Wyoming.**

   Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

2. **Council Consideration for the Acceptance of a Bid to Greiner Ford, Casper, Wyoming in the amount of $43,686.00 for One (1) New 4x4 Extended Cab Pickup.**

   Staff Reference: Sawley Wilde, Public Works Director

3. **Council Consideration for the Acceptance of Public Improvements for the Annual Crack Seal Project, Installed by Z&Z Seal Coating, Inc., in the Amount of $150,975.30 (1% Project).**

   Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

4. **Council Consideration for the Acceptance of Public Improvements for the Shoshone Avenue Crack Sealing Quote with Z&Z Seal Coating, Inc., in the Amount of $62,037.76 (1% Project).**

   Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

5. **Council Consideration for the Acceptance of Public Improvements for the Spruce and Kluver Surfacing Project, Installed by Croell, Inc., in the Amount of $418,567.95 (1% Project).**

   Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

6. **Council Consideration of a Bid Award for the Winland Drive Surfacing Project to Falcon Construction, LLC, in the Amount of $655,845.75 (1% and Wastewater Funds Project).**

   Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

7. **Council Consideration of an Amendment to a Professional Services Agreement for Construction Management Services Associated with the Wastewater Treatment Plant Phase 2A Project, with HDR Engineering, Inc, in the Amount of $598,440.00.**

   Staff Reference: Ry Muzzarelli, P.E., Development Services Director

8. **Council Consideration of a Work Change Directive Associated with the Construction of the Gillette Regional Water Supply Project: Priority 5 with DRM, Inc. in the Amount of $560,788.60.**

   Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

9. **Council Consideration of a Preliminary Engineering Service Agreement for Engineering Review Services for the Gurley Avenue Crossing Associated with the Senator Mike Enzi Memorial Overpass Project with BNSF Railway Company, in the Amount of $75,000.00.**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

10. **Council Consideration of a Preliminary Engineering Service Agreement for Engineering Review Services for the Brooks Avenue Crossing Associated with the Senator Mike Enzi Memorial Overpass Project with BNSF Railway Company, in the Amount of $30,000.00.**

    Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

11. **Council Consideration for the Mayor to Grant an Easement on Behalf of the City of Gillette for Black Hills Wyoming Gas, LLC.**

    Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

12. **Council Consideration for the Write-off of Bad Debt on Uncollectible Accounts for General Billing in the amount of $1,727.43.**

    Staff Reference: Michelle Henderson, Finance Director

13. **Council Consideration for the Write-Off of Bad Debt on Uncollectible Utility Accounts in the amount of $69,366.25.**

    Staff Reference: Michelle Henderson, Finance Director

14. **Council Consideration of a Resolution approving the City's Health Plan Premiums and Plan Design changes effective January 1, 2027.**

    Staff Reference: Deca Wasson, Human Resources Director

J. PUBLIC HEARINGS AND CONSIDERATIONS

1. **A Public Hearing to Consider the Transfer of Ownership of a Resort Liquor License from M Farid & Bibi Israr Khan, d.b.a. Tower West Lodge, to Khan Enterprises Inc., d.b.a. Tower West Lodge.**

   Staff Reference: Jennifer Toscana, Public Affairs Director

2. **Council Consideration of the Transfer of Ownership of a Resort Liquor License from M Farid & Bibi Israr Khan, d.b.a. Tower West Lodge, to Khan Enterprises Inc., d.b.a. Tower West Lodge.**

   Staff Reference: Jennifer Toscana, Public Affairs Director

3. **A Public Hearing to Consider Amendments to the Gillette City Budget for FY2026-2027.**

   Staff Reference: Michelle Henderson, Finance Director

4. **Council Consideration of a Resolution to Approve Amendments to the Gillette City Budget for FY2026-2027.**

   Staff Reference: Michelle Henderson, Finance Director

K. PUBLIC COMMENT

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

1. Council Meeting Safety & Public Meeting Rules.

Staff Reference: Michael H. Cole, City Administrator

L. ADMINISTRATOR'S REPORT

M. EXECUTIVE SESSION

N. ADJOURNMENT