



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: J. Carter Napier, City Administrator *JCN*
RE: General Information
DATE: August 28, 2015

The following meetings are scheduled for the week of **August 31 – September 5:**

Tuesday, September 1st

- **5:30 p.m. Pre-Meeting (Agenda attached)**
 - Cadillac Excise Tax – Brad Johnson
 - Audit Proposal from Bennett, Weber & Hermstad
 - Goldenrod Update – Attorney Alex Berger, R.T. Cox Law Firm
 - Thunder Basin Orthopaedics Site Development – Development Services Director Hamilton
 - Review September 1st Agenda
 - Executive Session
 - City Hall - 3rd Floor Conference Room
 - Dinner served at 5:15 p.m.

Wednesday, September 2nd

- **5:30 p.m. ~ Cemetery Water Tower Ribbon Cutting**

1. Attached please find the **calendar of upcoming meetings and special events for September 2015.**
2. Attached please find **Casper's Ordinance 19-15, establishing rules and regulations for the keeping of chicken hens within the city limits** provided by the City of Casper.
3. Attached please find **Douglas' Ordinance 927 regarding fowl in the City**, provided by the City of Douglas.
4. Attached please find a **letter from Bennett, Weber, & Hermstand, LLP dated July 21, 2015 regarding a proposal to extend audit services** for an additional three years provided by **Finance Director Pitlick.**
5. Attached please find a **letter from the Debby Zolnoski, Campbell County Lodging Tax Joint Powers Board regarding the 10% Lodging Tax Administrative Fees Memorandum of Understanding (MOU).**
6. Attached please find an **email from Ann Ladd, Wyoming Business Coalition on Health dated August 26, 2015 regarding strategies for avoiding the impact of the Cadillac Tax.**
7. Attached please find a **letter of support from Gillette Main Street dated August 25, 2015 regarding their support of the City becoming a Certified Local Government (CLG) provided by City Administrator Napier.**
8. Attached please find **letters from the Veterans Day Parade Committee regarding the Committee's request for assistance from the City, and the Itinerary of the November 11th activities.**
9. Attached please find the **Parks and Beautification Board Agenda dated August 27, 2015 and the July 23, 2015 Meeting Minutes.**
10. Attached please find a **flyer regarding Board Member Training for Fall 2015.**

11. Attached please find a **press release** from the **Cam-Plex Heritage Center Theater** dated **August 25, 2015** regarding an **Artist Reception** for **Susan Jerke, Janice Hamilton, and Dara Corkery** on **September 3rd** from **5:00 p.m. to 7:00 p.m.**
12. Attached please find a **press release** from the **Cam-Plex Heritage Center Theater** regarding **acting classes and Magic Camp** with **registration** beginning **September 1st**.
13. Attached please find an **invitation** from **Darin Edmonds, Campbell County Cemetery District** regarding a **ribbon cutting ceremony and open house** for its **new water storage tank** on **September 2nd** from **4:00 p.m. to 6:00 p.m.**
14. Attached please find a **flyer** from the **Campbell County Chamber of Commerce** for a **Chamber Member Appreciation** on **Thursday, September 3rd** from **5:00 p.m. to 7:00 p.m.**
15. Attached please find an **update** from **WAM** dated **August 25, 2015** regarding **local, state and national issues.**
16. Attached please find a **letter** from the **Wyoming Business Council** dated **August 26, 2015** regarding a **Community Assistance Directory** to **aid communities and organizations.**
17. Attached please find a letter from **Mary Silvernell, Executive Director** of the **Campbell County Convention & Visitors Bureau** regarding her **support** of the **City** becoming a **Certified Local Government (CLG)** provided by **City Administrator Napier.**
18. Attached please find the **Planning Commission Minutes** from **August 25, 2015** regarding the **Zoning Map Amendment – Ash Meadows Subdivision, Tract D.**

JCN/kka



CITY OF GILLETTE

Administrative Services Department
City Clerk Division

Karlene Abelseh, City Clerk/Print Shop
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5210 • Fax (307) 686-4810
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Pre-Meeting – 5:30 p.m.
City Hall – 3rd Floor Conference Room
Tuesday, September 1, 2015
Dinner Served at 5:15 p.m.

Pre-Meeting Topic(s):

- Cadillac Excise Tax – Brad Johnson
- Audit Proposal from Bennett, Weber, & Hermstad
- Goldenrod Avenue Update – Attorney Alex Berger, R.T. Cox Law Firm
- Thunder Basin Orthopaedics Site Development Discussion –
Development Services Director Hamilton
- Review September 1st Agenda
- Executive Session

September 2015

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		<p>City Council Pre-Meeting 5:30PM - 3rd Fl Cadillac Excise Tax-Brad Johnson Audit Proposal-Bennett, Weber, Hermstad Goldenrod Update-Atty Alex Berger RT Cox Law Firm Thunder Basin Ortho Site Development City Council Meeting 7PM - Chambers</p>	<p>Ribbon Cutting Cemetery Water Tower-5:30 PM</p>	3	4	5
6	7	8	9	10	11	12
	<p>Labor Day City Offices Closed</p>	<p>City Council Special Meeting 6PM - City West Breakroom Council Consideration to Accept Emergency Operations Plan Urban Chicken Discussion Aquatic Park Update</p>	<p>Student Housing Groundbreaking 4:00 PM Parking Lot Next to Existing Student Housing</p>		<p>Patriot Day Hour of Honor TBD</p>	
13	14	15	16	17	18	19
<p>Grandparent's Day</p>		<p>City Council Pre-Meeting 6 PM 3rd Fl War on Coal-Kelly Mader Snow Option-Level of Service City Council Meeting 7PM - Chambers</p>	<p>Memory of the 8 Run 5 PM Walkers, 5:30 Runners</p>			
20	21	22	23	24	25	26
		<p>City Council Work Session 6 PM-3rd Fl Retail Liquor License Presentations *Eischeid Investments LLC(Chophouse) *Farmers Coop Association *Razor City Liquor LLC *Virtual Golf Simulator *Walmart</p>		<p>Senior Center Luncheon 12PM</p>		<p>NEWY Municipal Leaders Regional Meeting 8:30AM - 3rd Fl</p>
27	28	29				
		<p>City Council Work Session 3 PM-3rd Fl Retiree Trust Fund Discussion (per Councilman McGrath) Budget Amendment Discussion</p>				

ADDITIONAL INFORMATION

Geno Out of Office 9-11, 18

Carter Out of Office Sept 26-Oct 1

ORDINANCE NO. 19-15

AN ORDINANCE AMENDING CHAPTER 6.04 OF THE
CASPER MUNICIPAL CODE PERTAINING TO
ESTABLISHING RULES AND REGULATIONS FOR
THE KEEPING OF CHICKEN HENS WITHIN THE CITY
LIMITS

WHEREAS, the keeping of chicken hens in the City supports a local, sustainable food system by providing an affordable, nutritious source of protein through fresh eggs. The keeping of chicken hens also provides free nitrogen-rich fertilizer, chemical-free pest control, animal companionship and pleasure, and weed control; and,

WHEREAS, the keeping of chicken hens increases food security for the residents of the City and decreases the dependence on others to provide food for our community; and,

WHEREAS, the keeping of chicken hens provides an educational experience for the youth of the community and encourages active participation in caring for animals and producing locally grown food; and,

WHEREAS, when properly regulated, the keeping of chicken hens does not cause a public nuisance to any greater extent than the keeping of other domestic pets, such as cats and dogs; and,

WHEREAS, citizens of Casper are entitled to the enjoyment and use of their personal property to the extent that the use does not infringe on the rights of others; and,

WHEREAS, the keeping of chicken hens within the City limits, if properly regulated, will not harm or have a detrimental effect on neighboring properties; and,

WHEREAS, private covenants, which the City does not enforce, may impose more strict regulations on the use of private properties, including the prohibition of chicken hens, and constitutes a contract between the residents of a specified area or subdivision, without the need for government regulation or intervention; and,

WHEREAS, based on the experiences of other communities which currently allow chicken hens, the keeping of chicken hens within the City will not significantly impact the resources of METRO Animal Services; and,

WHEREAS, it is the desire of the governing body of the City of Casper to amend Chapter 6.04 of the Casper Municipal Code to allow the keeping of chicken hens within the City limits, subject to the regulations as specified herein.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

Section 6.04.010 – Definitions, is hereby amended to add the following definitions:

“Coop” means a building or structure where chicken hens are kept and often include nest boxes for egg-laying and perches on which the birds can sleep. The floor of the coop typically contains litter, such as straw or wood shavings, to collect chicken feces. The purpose of the coop is to protect chickens from the weather, and predators.

“Hen” means an adult female chicken.

“Hybrid” means the offspring of two (2) animals of different species, such as a “turken” which is a hybrid of a chicken and a turkey.

“Pen, Chicken” means a fenced outdoor run or yard, typically attached to a coop, which allows chickens access to the outdoors, while still providing protection from predators.

“Rooster” means an adult male chicken.

SECTION 2:

Section 6.04.260 is hereby amended by adding the language that is capitalized and deleting the language that is stricken through, as follows:

6.04.260 – ~~Chickens and other fowl~~ DUCKS, GEESE, TURKEYS AND OTHER FOWL, OTHER THAN CHICKENS – Location restrictions.

~~Chickens, Ducks, geese, or turkeys, ANY HYBRID OF, AND OTHER FOWL~~ may be kept and maintained within the animal control district only in areas which are properly zoned for such use, or a ~~zoning board of adjustment exception has been allowed~~ CONDITIONAL USE PERMIT HAS BEEN GRANTED BY THE PLANNING AND ZONING COMMISSION PURSUANT TO SECTION 17.12.240, ~~Such exceptions may be granted~~ for organized youth group projects and OR dog training purposes.

SECTION 3:

Section 6.04.270 is hereby amended by adding the language that is capitalized and deleting the language that is stricken through, as follows:

6.04.270 – Chicken HENS ~~and other fowl~~ – Enclosure and other limitations.

~~All persons owning fowl not mentioned in Section 6.04.260 within the animal control district limits, and all exceptions provided in Section 6.04.260 shall be kept enclosed in a good and substantial pen, and shall limit the number kept to five. Such pen~~

~~shall not be within one hundred feet of any school, church, hospital, residence or dwelling, except the residence or dwelling of the owner, and the pen shall be cleaned daily and approved by the health department. The zoning board of adjustment may grant exceptions to the one hundred foot requirement of this section for organized youth group projects.~~

CHICKEN HENS SHALL BE PERMITTED IN ASSOCIATION WITH AN OCCUPIED SINGLE-FAMILY RESIDENTIAL DWELLING/STRUCTURE AS AN ACCESSORY USE, SUBJECT TO THE FOLLOWING REGULATIONS:

- (1) THE MAXIMUM NUMBER OF CHICKEN HENS PERMITTED SHALL BE SIX (6).
- (2) NO ROOSTERS SHALL BE PERMITTED, WITH THE EXCEPTION THAT ROOSTERS SHALL BE PERMITTED IN THE AG (URBAN AGRICULTURE) ZONING DISTRICT.
- (3) ONLY CHICKEN HENS SHALL BE PERMITTED. CHICKEN HENS MAY BE ANY BREED OR CROSSBREED OF CHICKEN. NO HYBRIDS WILL BE ALLOWED UNLESS PROPERLY ZONED, OR A CONDITIONAL USE PERMIT HAS BEEN APPROVED BY THE PLANNING AND ZONING COMMISSION.
- (4) CHICKEN HENS SHALL BE PROVIDED WITH A COVERED, FULLY ENCLOSED AND PREDATOR-RESISTANT COOP WHICH IS ADEQUATELY VENTILATED, DESIGNED FOR EASY ACCESS FOR CLEANING, AND SHALL CONSIST OF AN ENCLOSED AREA (MAY INCLUDE THE PEN) OF AT LEAST FIVE (5) SQUARE FEET PER CHICKEN HEN. CHICKEN HENS SHALL BE PROTECTED FROM PREDATORS BY BEING ENCLOSED IN THE COOP FROM DUSK UNTIL DAWN.
- (5) DURING DAYLIGHT HOURS, THE CHICKEN HENS SHALL HAVE ACCESS TO THE COOP/PEN AT ALL TIMES. IF THE CHICKEN HENS ARE PERMITTED OUTSIDE OF THE COOP/PEN, THEN THE AREA WHICH THEY HAVE ACCESS TO MUST BE SECURED, WITH A MINIMUM OF A SIX (6) FOOT HIGH PRIVACY FENCE, AND IF NECESSARY, WING FEATHERS SHALL BE CLIPPED TO PREVENT THE BIRDS FROM FLYING AND ESCAPING.
- (6) THE COOP/PEN SHALL BE CLEANED AND MAINTAINED SO AS NOT TO CAUSE EXCESSIVE SMELLS OR ODORS, DUST, OR ATTRACT EXCESSIVE INSECTS OR VERMIN. THE FREQUENCY OF CLEANING SHALL DEPEND ON THE NUMBER OF CHICKEN HENS, THE TYPE OF LITTER, THE AREA OF THE COOP, AND THE WEATHER. SECTION 6.04.090 SHALL APPLY TO THE

ENFORCEMENT OF CHICKEN WASTE, TO INCLUDE UNHARVESTED EGGS, AND THE OWNER'S RESPONSIBILITIES.

- (7) NO BUTCHERING OF CHICKENS IS PERMITTED WITHIN THE CITY LIMITS.
- (8) COOPS AND PENS SHALL BE CONSTRUCTED A MINIMUM OF SIX (6) FEET FROM SIDE AND REAR PROPERTY LINES, AND ARE ONLY PERMITTED IN THE REAR YARD OF A HOME. IF AN ALLEY IS LOCATED ADJACENT TO THE PROPERTY, THE MINIMUM SETBACK FOR THE COOP/PEN SHALL BE THREE (3) FEET FROM THE ALLEY.
- (9) IT IS UNLAWFUL FOR CHICKEN HENS TO BE AT LARGE, AS DEFINED IN SECTION 6.04.010. ANY CHICKEN HEN FOUND TO BE AT LARGE MAY BE TAKEN INTO POSSESSION AND IMPOUNDED BY METRO ANIMAL SERVICES, AND SHALL BE ADOPTED, REHOMED OR EUTHANIZED IF NOT RECLAIMED WITHIN TWO (2) WORKING DAYS.
- (10) CHICKEN HENS SHALL BE PROVIDED WITH ACCESS TO ADEQUATE AND FRESH WATER AT ALL TIMES, AND IN A MANNER TO PREVENT THE WATER FROM FREEZING.
- (11) NO COOP SHALL EXCEED A FOOTPRINT OF SIXTY (60) SQUARE FEET, OR SHALL EXCEED A HEIGHT OF SEVEN (7) FEET AT THE HIGHEST POINT OF THE ROOF.
- (12) CHICKEN FEED SHALL BE STORED IN AN AIRTIGHT, METAL CONTAINER TO DISCOURAGE ATTRACTING MICE, RATS, AND OTHER VERMIN.
- (13) CHICKEN HENS SHALL BE CONFINED IN SUCH A FASHION AS TO PREVENT THEM FROM COMING INTO CONTACT WITH WILD DUCKS OR GEESE OR THEIR EXCREMENT.
- (14) THE REQUIREMENTS OF THIS SECTION ARE MINIMUM REQUIREMENTS AND DO NOT AFFECT ANY PRIVATE CONTROLS, INCLUDING ANY MORE STRINGENT REGULATIONS OR PROHIBITIONS ON THE KEEPING OF CHICKEN HENS CONTAINED IN PRIVATE COVENANTS. NOTHING IN THIS CHAPTER SHALL AFFECT THE AUTHORITY OF ANY OWNERS' ASSOCIATION TO ADOPT AND ENFORCE MORE STRINGENT STANDARDS FOR THE KEEPING OF CHICKEN HENS, OR TO PROHIBIT OUTRIGHT THE KEEPING OF CHICKEN HENS ON ANY PROPERTY WITHIN THE JURISDICTION OF SUCH ASSOCIATION.

(15) VIOLATIONS OF THIS SECTION SHALL BE PROCESSED PURSUANT TO THE PROCEDURES SET FORTH IN SECTIONS 6.04.340, 6.04.350 AND 6.04.360 OF THE CASPER MUNICIPAL CODE.

SECTION 4:

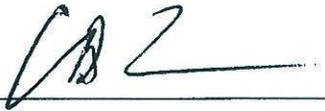
This ordinance shall be in full force and effect after passage on three readings and publication in a local newspaper, pursuant to law.

PASSED on 1st reading the 21st day of July, 2015.

PASSED on 2nd reading the 4th day of August, 2015.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the 18th day of August, 2015.

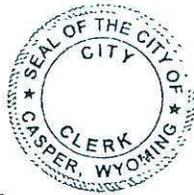
APPROVED AS TO FORM:



ATTEST:



V. H. McDonald
City Clerk



CITY OF CASPER, WYOMING
A Municipal Corporation



Charlie Powell
Mayor

ORDINANCE NO. 927

AN ORDINANCE AMENDING CHAPTER 6.04 AND 18.72 OF THE MUNICIPAL CODE OF THE CITY OF DOUGLAS, WYOMING TO PERMIT FOWL IN THE CITY WITH CERTAIN RESTRICTIONS

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF DOUGLAS, WYOMING:

Section 1. Section 6.04.005 is hereby created. Sections 6.04.070, 6.04.080, and 18.72.080 of the Douglas Municipal Code are hereby amended.

Section 2. Section 6.04.005 of the Douglas Municipal Code is hereby created to read as follows:

6.04.005 Definitions

(A) As used in this chapter, unless the context otherwise indicates, the following shall have the meanings specified in this section:

(i) "Animal" means any vertebrate creature excluding man.

(ii) "Fowl" means live Fowl, turkeys, ducks, geese or carrier pigeons.

Section 3. Section 6.04.070(B) of the Douglas Municipal Code is hereby amended to read as follows:

6.04.070 Keeping certain animals within city limits.

B. Except as specifically provided by zoning classification pursuant to Title 18 of the Douglas Municipal Code, no person shall keep or cause to be kept any big game animals, exotic species, fur bearing animals, game bird, predatory animal, protected animal, small game animal, trophy game animal, or wildlife as the same are defined in Wyoming Statute 23-1-101 or any fowl, horses, hogs, sheep, llamas, cows, goats, ponies, mules, or donkeys within the city limits unless same are permitted pursuant to the provisions of Section 6.04.080 of this chapter.

Section 4. Section 6.04.080(A) of the Douglas Municipal Code is hereby amended to read as follows:

6.04.080 Keeping of certain animals—Permit.

A. The keeping, stabling and corralling of fowl, horses, hogs, sheep, llamas, cows, goats, ponies, mules, and donkeys, and other similar barnyard animals without a valid permit in any zoned district other than A agriculture or RR rural residential is considered a nuisance.

Section 5. Section 18.72.018(B) and (C) of the Douglas Municipal Code is hereby amended to read as follows and hereby creates Section (E) and (F) to read as follows:

18.72.018 Conditional use permit—Animals and Fowl.

Those persons wishing to keep animals listed in Section 6.04.070(B) or fowl on their property as described in Section 6.04.080 of this code must apply for a conditional use permit as described in Section 18.72.010, with the same fee and application requirements, review, amendments and enforcement as outlined in Chapter 72 of Title 18 herein.

B. The granting of the permit hereinabove set forth shall be in addition to all other state and federal permits, statutes and regulations regarding the care and keeping of such animals or fowl for which a permit is sought.

C. In zoning districts wherein commercial animal use operations are allowed as permitted conditional uses, owners or operators shall first obtain a conditional use permit from the city according to the requirements contained in this section. The granting of such a permit shall be at the discretion of the governing body, who shall take into consideration the type of construction to be employed as it relates to sanitation and the manner in which animals, fowl, birds or livestock are to be housed, as well as such zoning regulations or

regulations concerning animal use operations as may be adopted by the governing body from time to time.

E. Upon the issuance of a conditional use permit for fowl, the city council may place such conditions and restrictions upon the permit as it deems reasonable and necessary, including, but not limited to:

1. No parcel of Land or lot shall have more than four (4) Fowl unless that parcel of land is larger than 10,000 square feet. Then one (1) Fowl per 1000 square feet will be permitted;
2. Male Fowl are prohibited;
3. Fowl must be kept in a coop in a rear yard and must remain in the coop or an adjoining fenced enclosure at all times.
4. Enclosures, which are subject to zoning standards for fence height and accessory buildings, must be at least 7.5 feet from any property line and 40 feet from any neighboring houses.
5. The maximum size of a coop or enclosure may not exceed 10 square feet per chicken and both together may not exceed 15 square feet per chicken.
6. Fencing, landscape buffering or screening of a minimum of 6 feet in height and enclosing the entire perimeter of the coop and chicken exercise area (yard) must be installed and maintained at all times;
7. There shall be no slaughtering of Fowl on the premises. Harvesting of the chicken for meat or any purpose other than eggs shall be conducted at a USDA approved facility.
9. Provisions for the removal of excrement from the property on a regular basis; and
10. Any other matter which the city council deems reasonably pertinent or relevant to the issuance of the permit

F. This Section does not apply to an animal that is an FFA or 4-H project and that is being kept and maintained in accordance with the requirements of such program, and is and remains in good standing and on an official list of such authorized projects filed with the City by the authorized sponsor of such FFA or 4-H program; provided that such exemption shall be withdrawn upon the sponsor of the applicable FFA or 4-H program notifying the animal control officer that such animal is not being maintained and cared for in compliance with the standards of such FFA or 4-H program, or is otherwise no longer an authorized FFA or 4-H project, provided the same does not become a public nuisance.

Section 6. Douglas Municipal Code Sections 1.04.050, 1.04.060 and 2.08.060, by reference, are incorporated herein and made a part hereof.

Attest:

/s/ Karen Rimmer, City Clerk

/s/ Bruce A. Jones, Mayor

Passed and Approved on First Reading This 22nd day of October, 2012.

Passed and Approved on Second Reading This 13th day of November, 2012.

Passed, Approved, and Adopted on Third and Final Reading This 26th day of November, 2012.

Published: December 5, 2012

ATTESTATION

I, Karen Rimmer, the Clerk of the City of Douglas, Wyoming, do hereby attest and state that the above ordinance was published/posted in the manner required by law and that all procedures required by Wyoming State law were complied with.

/s/ Karen Rimmer, City Clerk

BENNETT, WEBER & HERMSTAD, LLP

CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS

319 S. Gillette Avenue, Suite 200
P.O. Box 2256
Gillette, WY 82717-2256

Michael R. Bennett, CPA Rauland J. Weber, CPA
Tamara J. Fischer, CPA Ryan J. Gemar, CPA
Richard L. Klein, CPA Shelly E. Edwards, CPA
Paula S. Steiger, CPA

Telephone (307)682-5250
Fax (307) 682-6938
sbw@sbwcpas.com
www.gilletteaccountant.com

July 21, 2015

To The Honorable Mayor and City Council Members
City of Gillette, Wyoming
Gillette, Wyoming

Dear Mayor and Council Members:

We are pleased to present this proposal to extend our audit services to the City of Gillette, Wyoming for an additional three years.

Our audits would be made in accordance with Generally Accepted Auditing Standards; *Government Auditing Standards*, issued by the Comptroller General of the United States; and if necessary the provisions of Office of Management and Budget *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance for Federal Awards)*. The audits would also include testing as required by the Wyoming Department of Audit. Finally, we would provide assistance in preparation of the Comprehensive Annual Financial Report which would be submitted to the Government Finance Officers Association for consideration for their Certificate of Excellence in Financial Reporting. Our fee for these services would be:

	Year Ended June 30,		
	2016	2017	2018
Maximum audit fee charged to The City of Gillette, Wyoming (includes out-of-pocket expenses)	<u>\$80,000</u>	<u>\$80,000</u>	<u>\$80,000</u>

The above fees anticipate 1) no significant changes in the scope of the engagement, 2) no major changes required by the Governmental Accounting Standards Board (GASB) and, 3) no major changes in the provisions of Office of Management and Budget Uniform Guidance for Federal Awards. Should any of the above occur any fee adjustment would be discussed with the City before proceeding.

If our standard rates are lower than the above maximum audit fee, the City will be charged the lesser amount.

We appreciate the opportunity to work with the City and look forward to continuing our relationship. Please feel free to contact me with any questions you may have or additional information you may need.

If this proposal defines the arrangements as you understand them please sign and date one of the copies and return it to us.

Sincerely,

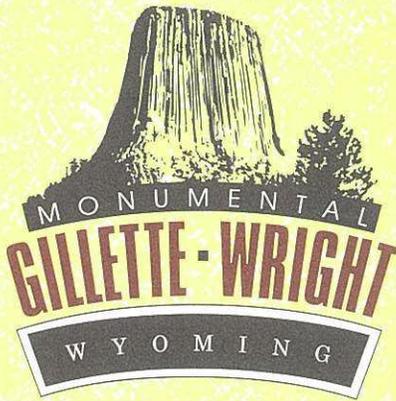
BENNETT, WEBER & HERMSTAD, LLP



Ryan J. Gemar, CPA
Partner

Confirmed by:

_____, 20__



**CAMPBELL COUNTY
CONVENTION & VISITORS BUREAU
1810 S. DOUGLAS HIGHWAY, SUITE A
GILLETTE, WY 82718**

**307.686.0040 • 800.644.6136 TOLL FREE
MARY@VISITGILLETTEWRIGHT.COM**

VISITGILLETTEWRIGHT.COM

City of Gillette, Wyoming
Mayor Louise Carter-King
and Gillette City Council
P.O. Box 3003
Gillette, Wyoming 82717

Mayor Carter-King,

The Campbell County Lodging Tax Joint Powers Board met Wednesday, August 12, 2015, where an agenda item for the 10% Lodging Tax Administrative Fees Memorandum Of Understanding (MOU) was discussed, in response to the letter sent by the County, City of Gillette and Town of Wright to the Lodging Tax Joint Powers Board, dated August 4, 2015.

The Lodging Board voted unanimously for the following:

"A motion was made and seconded to move forward with an MOU between the Town of Wright, City of Gillette, and Campbell County. The MOU would allow for the collection of 10% of the annual Lodging Tax revenues for fiscal year 2015-16. The 10% funds would be used for future development or operation of the Campbell County Convention & Visitors Bureau locations."

Please accept this letter as interest on the part of the Lodging Tax Joint Powers Board to continue with the requested revisions to finalize the 10% MOU that was drafted earlier this year.

I am happy to answer any questions regarding this topic.

Sincerely,

Debby Zolnoski, Chair
Campbell County Lodging Tax Joint Powers Board





Karlene Abelseth <karlene@gillettewy.gov>

Fwd: Cadillac Tax

1 message

Patti Davidsmeier <patti@gillettewy.gov>
To: Karlene Abelseth <Karlene@gillettewy.gov>

Thu, Aug 27, 2015 at 3:17 PM

Sent from my iPhone

Begin forwarded message:

From: Carter Napier <cartern@gillettewy.gov>
Date: August 27, 2015 at 3:02:34 PM MDT
To: Patti Davidsmeier <Patti@gillettewy.gov>
Subject: Fwd: Cadillac Tax

For the GI please. Thank you. Carter
----- Forwarded message -----

From: Anne Ladd <anneladd@wyohealth.org>
Date: Wed, Aug 26, 2015 at 4:56 PM
Subject: Cadillac Tax
To: Anne Ladd <anneladd@wyohealth.org>

Dear Board and Members, I've had a request for some ideas about strategies for avoiding the impact of the Cadillac Tax. This white paper (short and readable) has some good information I thought I would share with you in an attempt to meet your request. It was just published yesterday.

<http://kff.org/health-reform/issue-brief/how-many-employers-could-be-affected-by-the-cadillac-plan-tax/>

Here is the crux of the article:

By making modifications now, employers can phase-in changes to avoid a bigger disruption later on. Some of the things that employers can do to reduce costs under the tax include:

- Increasing deductibles and other cost sharing;
- Eliminating covered services;
- Capping or eliminating tax-preferred savings accounts like Flexible Spending Accounts (FSAs), Health Savings Accounts (HSAs), or Health Reimbursement Arrangements (HRAs);
- Eliminating higher-cost health insurance options;
- Using less expensive (often narrower) provider networks; or
- Offering benefits through a private exchange (which can use all of these tools to

cap the value of plan choices to stay under the thresholds).

For the most part these changes will result in employees paying for a greater share of their health care out-of-pocket.

In addition to raising revenue to fund the cost of coverage expansion under the ACA, the HCPT was intended to discourage employers from offering overly-generous benefit plans and help to contain health care spending. Health benefits offered through work are not taxed like other compensation, with the result that employees may receive **tax benefits** worth thousands of dollars if they get their health insurance at work. Economists have long argued that providing such tax benefits without a limit encourages employers to offer more generous benefit plans than they otherwise would because employees prefer to receive additional benefits (which are not taxed) in lieu of wages (which are). Employees with generous plans use more health care because they face fewer out-of-pocket costs, and that contributes to the growth in health care costs.

I hope this is helpful.

Anne

Anne Ladd
Wyoming Business Coalition on Health
anneladd@wyohealth.org
307-472-5013
www.wyohealth.org

--
J. Carter Napier
City Administrator
City of Gillette, WY
307.686.5203

GILLETTE MAIN STREET

August 25, 2015

Mr. Carter Napier, City Administrator
City of Gillette
201 East 5th Street
PO Box 3003
Gillette, WY 82717

Mr. Napier,

On behalf of Gillette Main Street, I am writing you in support of the City becoming a Certified Local Government (CLG). With this designation, I understand a Historic Preservation Commission can then be formed, making historic preservation in our City a priority, creating additional eligibility for certain grant funding.

As Gillette Main Street, we are in support of this committee being formed to enhance historic preservation. We understand the importance of preservation based revitalization. Through our initiatives, we encourage our community to think about the revitalization of our historic downtown, and strive to put historic preservation back in the community revitalization conversations.

We would be very interested in working with the proposed Historic Preservation Commission toward our common goal of historic preservation. We ask that you would share this letter of support with Mayor Carter-King and the City Council, and thank them for their consideration of pursuing this designation.

Sincerely,

Jessica Seders, MBA
Executive Director



Veteran's Day Parade
11 November 2015
Gillette Wyoming

Honoring Those Who Served

Parade Permit Request

Karlene Abelseth, City Clerk
201 E 5th St.
PO Box 3003
Gillette, WY 82717

Karlene:

On behalf of the Veterans Day Parade Committee I would like to thank the City of Gillette for its participation in this and many previous Veterans Day Parades. This years Parade will be on Wednesday, November 11th, the parade starts at 1:00 P.M.

Attached is a copy of the filled out the parade permit request, and a map of the parade route to support this permit request. As in previous years the Parade Committee will require assistance from the City of Gillette to make the parade a success. The following is a list of requested participation:

- Barricades along the parade route
- Street cleaning (if needed)
- Snow removal before parade (if needed)
- 2nd street closed during the parade.
- Police Department: Lead Vehicle for the parade.
- Advise Police officers on duty of the parade.
- GPA Video Taping the parade.
- GPA place parade announcements on GPA.
- Announcements placed in Utility Bills.
- City participation with floats in the parade (hoping)

Veterans Day Parade Committee looks forward to the cities participation in the 2015 Veterans Day Parade. Please let me know as soon as possible if the city Council needs additional information to support this request.

Sincerely


Paul Woessner

E-Mail: woessner@bresnan.net
Phone: 307 682 2769

CC:
Charlene Kirkendoll

The American Legion Campbell County Post No 42

PO Box 68
Gillette, Wyoming 82717
Phone: 307 682 3232

Karlene Abelseth, City Clerk
201 E 5th St.
PO Box 3003
Gillette, WY 82717

Karlene:

Veterans in our community use the traditional 11 November date to celebrate Veterans Day, and with Schools out this year we anticipate larger turnouts at the events. Veterans Day in Gillette Wyoming is full day of activities starting with placing flags on graves at 7AM until the Veterans Dinner at the American Legion Post Home. We invite all veterans and the community to participate in the Veterans Day activities. The following is an outline of activities during this year's Veterans Day.

- Placing flags on graves - Mt Pisgah Cemetery at 7AM
- Breakfast -Legion @ 8AM
- Memorial Ceremony Lasting Legacy Park at 11:00 AM
 - Fireworks at conclusion of the Ceremony
- Veterans Day Parade starts @ 1:00 PM
- Collect flags from graves @ 4PM
- Reception at the Legion Hall @ 6PM
- Veterans Day Dinner at Post Home (free to veterans and guest)

The annual Veterans Day Ceremony to honor all American veterans and service personnel starts in Lasting Legacy Park at 11AM. The American Legion Post 42 and VFW Post 7756 join to honor our veterans with speeches, flag ceremony, rifle salute, and taps. For the past couple of years we have concluded the ceremony with a rocket salute to veterans using a fireworks display. After the fireworks display the Veteran Posts retire the colors.

Again this year we are asking the City Council to grant us permission to display fireworks at the conclusion of our Veterans Day Ceremony. The veterans will cooperate with city officials to insure the fireworks are exploded without incident. Please let us know if we need to contact the Police Department or the Fire Department to insure we comply with local regulations.

Again the veterans of our community would like to thank the City Council, our Community and all of Campbell County for making our Veterans Day a success. We would also like to extend a special invitation to the Gillette City Council to participate in this year's events.


Everett Boss
VFW Post 7756


Paul Woessner
American Legion Post 42



**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
AGENDA
AUGUST 27, 2015 – 5:30 P.M.
CITY WEST BREAKROOM**

Members:

**Kyle Ferris – Chairperson
Rollo Williams - Vice-Chairperson
Glen Asay
Scott Clem
Adrian Gerrits
Sandra Hunter
Karen Johnson**

- I. MEETING CALLED TO ORDER**
- II. APPROVAL OF MINUTES**
 - A. July 23, 2015
- III. PUBLIC COMMENT**
- IV. NEW BUSINESS**
 - A. **Case – Gillette Community College Student Housing, Phase II**
- V. OLD BUSINESS**
 - A. Landscape Beautification Award Nominees
 - B. Landscape Beautification Award Signs
 - C. Parks Board By-Laws
- VI. STAFF REPORT**
 - A. Highway 59 Light Poles
 - B. Board Training
 - C. 2015 Landscape Beautification Award Winners
- VII. CHAIRPERSON'S / BOARD REPORT**
 - A. Yard Sale/Garage Sale Signs
- VIII. ADJOURNMENT**



CITY OF GILLETTE

Public Works
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5320
www.gillettewy.gov

**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
MINUTES
JULY 23, 2015
5:30 P.M.
CITY WEST CONFERENCE ROOM**

MEMBERS:

	PRESENT	
	<u>(YES)</u>	<u>(NO)</u>
Kyle Ferris, Chairperson	(X)	()
Rollo Williams, Vice-Chairperson	()	(X)
Glen Asay	()	(X)
Scott Clem	(X)	()
Adrian Gerrits	(X)	()
Sandra Hunter	(X)	()
Karen Johnson	()	(X)
Meeting Quorum:	(X)	()

STAFF:

Sawley Wilde, Public Works Director
Geno Palazzari, Communications Manager
Kim Klein, Senior Administrative Assistant
Pam Altenberg, Administrative Assistant

I. CALL MEETING TO ORDER

Chairperson Ferris called the meeting to order at 5:30 p.m.

II. APPROVAL OF MINUTES

Mr. Clem made a motion to accept the minutes from May 9, 2015. Mr. Gerrits seconded. All members voted Aye. Motion passed.

III. PUBLIC COMMENT

None

IV. NEW BUSINESS

A. Welcome of New Member: Adrian Gerrits

The Board welcomed new member, Mr. Adrian Gerrits.

B. By-Laws

The Board reviewed the present guidelines. Mr. Clem had a few questions, as well as suggestions. Director Wilde will follow up with Mr. Anderson, City Attorney, for clarity. More follow-up will occur at the next meeting.

C. Designs for Landscape Beautification Award Winner

Staff distributed designs for the Landscape Beautification Award to the Board. After discussion, it was decided that staff will take more design ideas back to the sign shop and will bring more samples back to the Board at the next meeting.

D. Photo Contest

Chairperson Ferris handed out examples of guidelines, ideas, and categories regarding the photo contest. A lengthy discussion followed. The Board agreed by consensus to move forward with the photo contest program. Chairperson Ferris will research specifics and bring feedback to the next meeting for further discussion.

V. OLD BUSINESS

A. Landscape Beautification Award Nominees

Mr. Clem made a motion to nominate Noble Energy, whose building is owned by Crossed Arrows Ranch, Inc. Mr. Gerrits seconded. All members voted Aye. Motion passed. Ms. Hunter made a motion to nominate Espresso Lube. Mr. Gerrits seconded. All members voted Aye. Motion passed. A time and date will be set to present the awards to the winners. All Parks Board members will be welcome to attend.

VI. STAFF REPORT

None

VII. BOARD/CHAIRPERSON'S REPORT

A. Information Requested Regarding In-House Parks Projects

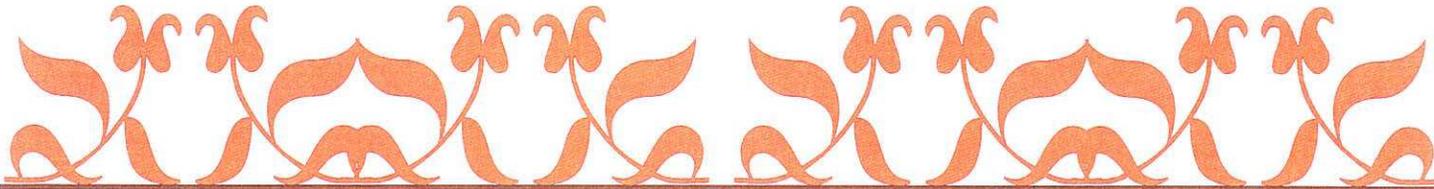
Ms. Hunter requested updates on in-house projects. Staff will incorporate updated information at future meetings. Director Wilde will present an irrigation information update as soon as this presentation and information is available.

VII. ADJOURNMENT

The meeting was adjourned at 7:15 p.m.

RESPECTFULLY SUBMITTED,

Sawley Wilde
Public Works Director



Board Member Training Fall 2015

Board Fundamental Session:

Board Members will gain knowledge about their responsibilities.

Topics include:

- ~ Building Exceptional Boards
- ~ Understanding Fiduciary and Legal Responsibilities
- ~ Intentional Leadership
- ~ Ensuring Organizational Sustainability

Who Should Attend:

- ~ Appointed Board Members
- ~ Community Volunteer Board Members
- ~ Organizational Directors

Your participation will be an investment in your success as a board member.

George Amos Memorial Bldg. (GAMB)
Cottonwood room
Gillette, WY
412 S. Gillette Ave.

Fall 2015:
Wednesday, September 16, 2015
1:00-5:00 pm
or
Thursday, September 17, 2015
5:00-9:00 pm

Michelle Pierce–

Northeast Area Community Development
Educator for the University of Wyoming
Extension

Carol Seeger–

Deputy County and Prosecuting Attorney
for Campbell County Government

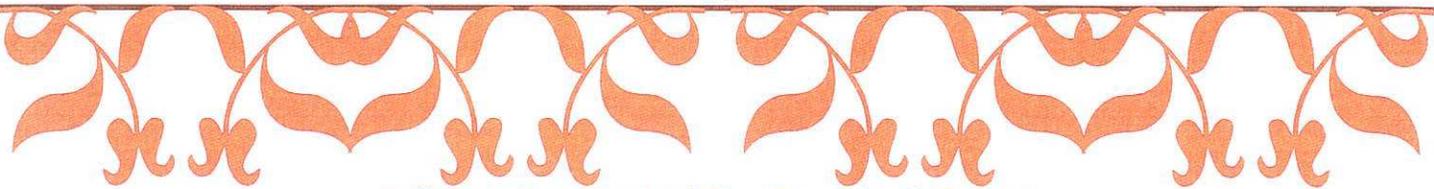
Ivy McGowan-Castleberry–

Campbell County Grants Specialist and
Public Information Officer

Please register early as seating
is limited! Contact Kendra
Call: (307) 682-7283 or email
krc01@ccgov.net



Sponsored by:



Fall Session Hosted By: Campbell County

PRESS RELEASE FROM THE CAM-PLEX HERITAGE CENTER THEATER
For Immediate Release on August 25, 2015

Artist Reception for
Susan Jerke, Janice Hamilton, & Dara Corkery

Thursday, September 3
5:00—7:00 PM

Dara Corkery ~

Artist Statement

"My only "A" in algebra was on a bonus assignment that allowed me to use a compass to make art. I knew then that I was destined for the arts, and not engineering school."

Watercolors have always fascinated me. When I was in elementary school I used them to paint pieces of drift wood while fishing with my Grandmother on the Missouri River in South Dakota. I now paint on watercolor paper instead of driftwood, and have replaced my school watercolor tray for tubes, but the light translucent look and feel of watercolors are still my first medium of choice. Capturing my Grandmother fishing has now been replaced by painting primarily still life, but the goal is still the same; capture what you feel and see it with shape, color and line.



Guardian
—Dara Corkery

Artist Biography

Dara studied art at Black Hills State College and has attended a number of watercolor workshops since leaving college in 1976. She lives in Gillette, Wyoming with her husband John and their two children, Tim and Caitlin.

Janice Hamilton ~

Artist Statement

My desire is to portray everyday scenes with a beauty and simplicity that will encourage people to look at their environment with a new appreciation.

Artist Biography

Janice Hamilton is a colorist who celebrates the subtle, natural beauty of ordinary scenes in a way that is both intimate and intense. She paints in both watercolor and acrylic and has a diverse portfolio from rusted cars to graceful trees.

Janice has been painting in Gillette for 15 years. She was a board member of AVA for a number of years and is still dedicated to the advancement of art and artists in the Gillette Community.



Perky
-Janice Hamilton

Hamilton is a charter member of Local Color an organization that nurtures new and established artists by showcasing works of art annually in a unique home setting. She has taught numerous classes and workshops in the hopes of inspiring others to express themselves through art. Her work is in personal and public collections across the United States and can be seen in The Prairie Edge Gallery in Rapid City and locally at the AVA Community Art Center.



Jacks
-Susan Jerke

Susan Jerke ~

Artist Biography

Susan Jerke is a contemporary Wyoming artist living in Gillette. Her primary mediums are stained glass and photography, and she recently began working with a technique she calls "paper painting." Her style is often whimsical and is inspired by nature.

Susan is a founding member of the co-op Local Color Gallery of Fine Art, LLC, and her work is displayed in the 1875 Gallery in Sundance, WY.

CAM-PLEX is pleased to invite you to the Artist Reception for **Susan Jerke, Janice Hamilton, & Dara Corkery** on **Thursday, September 3, 2015** from 5:00 p.m. to 7:00 p.m. This artist reception is free and open to the public. For more information contact the CAM-PLEX Ticket Office at 307-682-8802. CAM-PLEX's website: www.cam-plex.com. The Gallery is open Monday through Friday from 8:00 a.m. to 5:00 p.m., during Heritage Center events and by appointment.

For Further Information Contact:
Steph McGee, Senior Administrative Assistant
CAM-PLEX Heritage Center Theater
Phone: 307-682-0552
Fax: 307-682-8418
E-Mail: steph@cam-plex.com



PRESS RELEASE FROM THE CAM-PLEX HERITAGE CENTER THEATER

Participatory Classes Being Offered at the Heritage Center Theater Acting Classes & Magic Camp Registration begins September 1, 2015.

Class description: CAM-PLEX offers fun and educational acting classes for a variety of age groups. Join two great instructors as they bring you through acting warm ups, exercises and games. These classes are appropriate for all skill levels. Whether you are a seasoned performer or a beginner, these classes will be enjoyable and you are sure to pick up a new tip or two!

Class Dates:

Fall

Saturday, October 3, 2015 - Taking Direction
Saturday, November 7, 2015 - Building Character

Spring

Saturday, February 6, 2016 - Acting is Storytelling
Saturday, March 19, 2016 - Acting Auditions



Class Schedule:

10:00 am—10:45 am	K-3rd grade
11:00 am—12:00 pm	4th-6th grade
1:00 pm—2:30 pm	7th-12th grade

Registration:

K-6th grade: \$5 per class 7th -12th \$10 per class
Registration is limited and taken on a first-come, first-served basis.
Pre-registration is strongly encouraged.

INSTRUCTOR BIOS

Fall Classes:

Molly O'Connor Dailey is a native of Rapid City, South Dakota. She received her BS in Theatre from South Dakota State University in 2000, and her BA in Music Education from Black Hills State University in 2008. Locally, Molly has worked with the Performing Arts Workshop at the CAM-PLEX in Gillette, Wyoming for seven years. In the Rapid City area she frequently fills the role of Musical Director at the Black Hills Community Theater. She has done this for the Firehouse Theatre and for the Black Hills Community Theatre as well as performing in shows. Most recently she played Grizabella the Glamour Cat in the regional premier of *CATS*. Previous to that she played the title character, Cinderella, from Roger and Hammerstein's *Cinderella*. In 2010 she played Jeri Neal in *The Dixie Swim Club*.

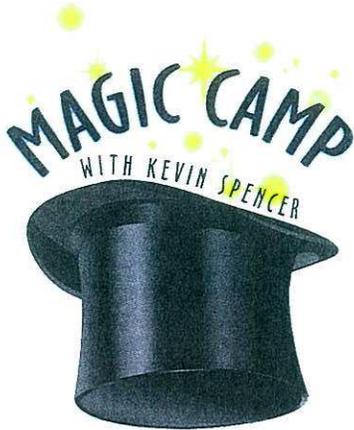
Spring Classes:

Rebecca R. Lustig has served as the Artistic Producer for the Put-in-Bay Community Theatre and the President of the Put-in-Bay Arts Council, both in Put-in-Bay, OH. Ms. Lustig has taught several youth theatre workshops and directed several community productions including: *The Best Christmas Pageant Ever*, *A Christmas Carol*, *Zara Spook and Other Lures*, and *Afraid of the Dark*. She received her MFA in Theatre Management from Wayne State University, her MA in Theatre and Directing from Miami University, and her BA in Theatre Arts from Ashland University.

To register for these exciting opportunities contact the CAM-PLEX ticket office beginning September 1 (11:30am– 5:00 pm M-F) at 307-682-8802.

See page two for Magic Camp information.

Magic Camp with Kevin Spencer



Rehearsals: December 8-11, 2015 4:00 PM—6:00 PM
Performance: December 12 at 2:00 PM

Join world-renowned magician Kevin Spencer in a one of a kind after school camp experience. Students in grades 3rd-6th are invited to learn magic from a master and use those secrets to perform an amazing show!

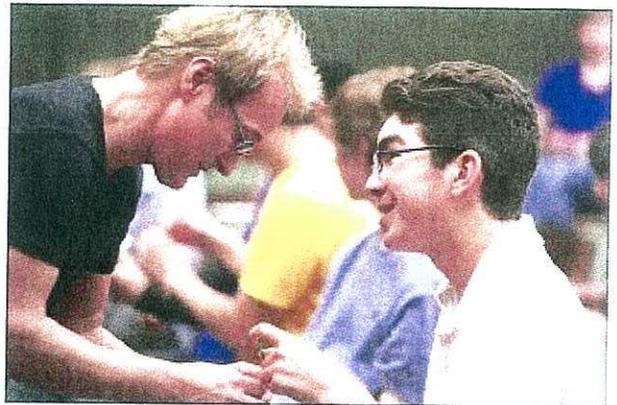
Limited space available– Register early!

Magic Camp will be taught by the same **Kevin Spencer** that dazzled our local audience in 2014 with his Theatre of Illusion performance. Additionally, Kevin will teach workshops in Campbell County School District throughout the week working specifically with students in the Autism Spectrum Disorder classrooms.

Biography

Kevin Spencer is a Teaching Artist, Researcher, Speaker, Consultant, and Film Producer. He is also a world renowned Illusionist with dozens of accolades to his credit. He and his wife, Cindy, were the recipients of the Merlin Award for International Magicians of the Year (2009) and six-time recipients of Performing Arts Entertainer of the Year. Most recently, the Milbourne Christopher Foundation honored them as Illusionists of the Year (2015).

Historically, artists have been at the forefront of social change. Spencer is a thought leader who believes strongly in the power of the arts to impact the realities in which we live, learn, work, and heal. From childhood to adolescence and continuing through emerging adulthood and senior living, the arts play an important role in the our development and the quality of our lives. Spencer is an advocate of art across the lifespan, empowering people of all ages and abilities. He believes in creating inclusive communities where everyone experiences an authentic sense of belonging and no one—for—any reason—is relegated to the margins. For more information please visit <http://www.spencersmagic.com>.



This performance may be funded in part by the Campbell County Community Public Recreation District, corporate and private sponsors, WESTAF (the Western Arts Federation), and the Wyoming Arts Council through funding from the Wyoming State Legislature and the National Endowment for the Arts.



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facebook

For Further Information Contact:
Steph McGee, Senior Administrative Assistant
CAM-PLEX Heritage Center Theater
Phone: 307-682-0552 Fax: 307-682-8418
E-Mail: steph@cam-plex.com

Darin Edmonds

From: Darin Edmonds
Sent: Tuesday, August 04, 2015 9:00 AM
To: 'patti@gillettewy.gov'
Subject: Cemetery Tank Ribbon Cutting

Patti,

The Campbell County Cemetery District is holding a ribbon cutting ceremony and open house for its new water storage tank on September 2, from 4-6 p.m. The ribbon cutting will be held at 5:30 p.m. to accommodate those city employees who can attend after work. We have worked very closely with many departments within the city to put this project together and graciously extend this invitation to attend the ribbon cutting ceremony at 5:30 p.m.

Date: September 2, 2015

Time: Open House 4-6 p.m. Ribbon Cutting at 5:30

Where: Parking in the overflow lot at the outdoor city pool. Take the new park pathway to the tank.

We would like to extend our invitation to at least the following list of names, but encourage them to further invite members of their staff that would be interested in seeing this project up close and behind the scenes.

Mayor Louise Carter-King

City Council members

City Attorney

Carter Napier

Dustin Hamilton and building dept. staff and engineers Kendall Glover Diane Monahan and interested staff Sawley Wilde
Kent Clark Janie Kuntz Michael Foote

This project has been a huge inter-governmental effort and is a shining example of the cooperation and effort that went into the conservation efforts for not only the city, but the cemetery district as well. The additional development of previously undeveloped park land by the district for the benefit of its constituents as well as the city's constituents which was done in exchange for the easements granted by the city is a benefit to all tax payers in the city as well as county that use both of those facilities.

Please let me know that you received this e-mail.

If there is anything else you need, please let me know.

Regards,

Darin Edmonds

Campbell County Cemetery District

307-682-3125 phone

307-686-1554 FAX

dedmonds@cccdistrict.com

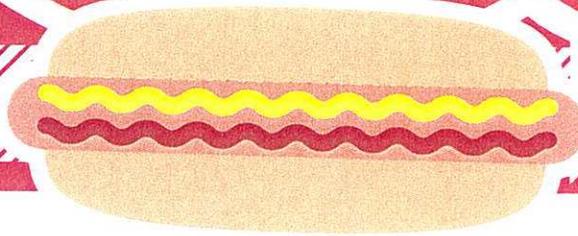
Campbell County Chamber of Commerce

Chamber Member Appreciation Hosted by the Energizers

Thursday, September 3

5 - 7 p.m.

Gillette Avenue
(Between 3rd and 4th Street)



Join us for Hot Dogs,
Chips, & Lemonade.
There will be a Cash Bar available.

Bring your business cards to be
entered into the door prize drawings!

 **Energizers**





Karlene Abelseth <karlene@gillettewy.gov>

WAM's Heads Up!

1 message

Wyoming Association of Municipalities <kwaldner@wyomuni.org>

Tue, Aug 25, 2015 at 4:02 PM

Reply-To: kwaldner@wyomuni.org

To: karlene@gillettewy.gov



Wyoming
Association of
Municipalities

Building Strong Communities

Heads Up from WAM!

August 25, 2015

How Secure is Our Nation: Former Secretary of the U.S. Dept. of Homeland Security, Michael Chertoff Speaks

AUGUST 25th

Jackson, WY

Chertoff will address the greatest threats facing the U.S. today and what we can do about them.

Evening starts at 7 pm at 265 S. Cache Street.

Laramie Arts Festival

AUGUST 28th

Laramie, WY

Festivities

Wild West Wednesdays

Farmer's Markets:

Basin Wed 4:30-6 pm
4th St & C Street.

Buffalo Wed 5 - 7 pm
Crazy Woman Square,
55 N. Main St

Casper Tues 5 - 7:30 pm
Nicolaysen Art Museum,
400 E. Collins Dr.

Cheyenne Saturday
7 am Depot Plaza
Tuesday 3-6:30 pm Frontier
Mall by Sears.

Cody Thurs 4:30 - 6:30
pm Park County Complex,
1501 Stampede Ave.

Dubois Thursday
St Thomas Episcopal
Church,

Evanston Thurs 3 - 7 pm
Historic Depot Community
Room

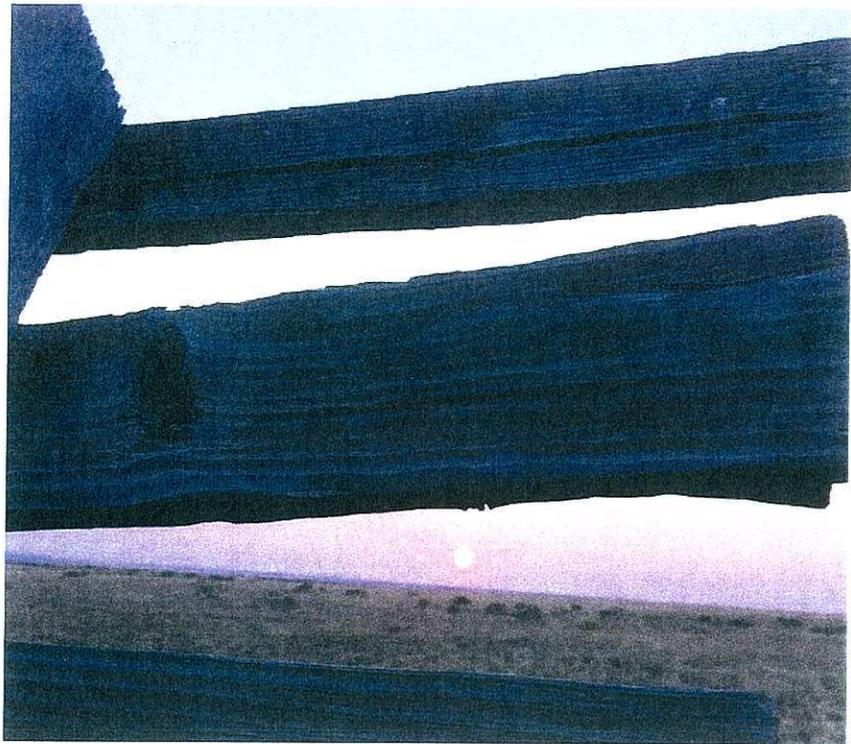
Green River Wed 4 - 7
pm Corner of Uinta Dr. &
Roosevelt Dr.

Jackson Sat 10 - 6 pm
Jackson Hole Town Square

Sundance Thurs. 4 - 7
pm Church of Christ Parking
Lot 369 US 14

Laramie Fri. 3 - 7
Downtown on Grand Ave.
Thursday Local Market 3 -
7 Undine Park

Kemmerer Sat 9 -noon
Downtown on Grand Ave.
Herschler Triangle Park



The Western Sky is Hazy

Firefighters in the West have seen little relief over the weekend. Evacuations have been ordered in northern Idaho near the town of Weippe. Over 42 buildings have been destroyed in this area. The fires across the West are creating a great deal of smoke that is affecting the air quality for hundreds of miles. [See the map!](#)

WAM @ Joint Interim Meetings

Scott Badley will be in Riverton this week following these topics: WYOLINK, Quiet Zones, Abandoned Vehicles, High Value Vehicle Registrations and the Veterans Cemetery Bridge. [See the full agenda for the Joint Transportation, Highways, and Military Affairs Interim Committee.](#)

He will also be attending the Joint Minerals, Business and Economic Development Interim Committee Meeting Thursday and Friday. He will be following DEQ items, Clean Water State Revolving Fund, and Alternative Energy items. [See the full agenda.](#)

Tax Abatements

Earlier this year GASB, Governmental Accounting Standards Board, sought public comments on a proposed new reporting standard that would require cities and states to disclose the value of sales, income and property tax abatements on their

Wyoming Trivia

What national business came up with the idea of Frontier Days and presented it to Cheyenne's fledgling Chamber of Commerce?

Last week's Answer:

What domestic household fixture best explains how the Periodic Spring works?

The Periodic Spring works like a toilet bowl in reverse. The "bowl" is a reservoir buried within the rock behind the spring. When water in the reservoir reaches a certain level, it "flushes" through siphon action to the spring opening and into the streambed.

financial statements. NCL filed comments, but over their objection GASB approved the new standard, which will be effective for reporting periods beginning after December 15, 2015. Email kwaldner@wyomuni.org to receive NLC's filed comments.

WAM Region Meetings Taking Place Over the Next Few Weeks

Region 3 held its first fall meeting last Monday at Cody's City Hall. John Wetzel, Council Member of Powell, was appointed the region's Legislative Committee Representative. Nancy Tia Brown, Mayor of Cody, was appointed the regions representative to the executive committee. The region had an opportunity to discuss several legislative issues including upcoming budget expectations, local governments participating in state investment programs, upcoming changes in the Wyoming Businesses Council process and discussion on the LSO study regarding recreational mill levies. Preparation for the 2016 Cody Convention was also discussed as the region is very eager to be hosting the event!

Upcoming Region Meetings:

September 9th, Region 6
 September 10th, Region 4
 September 16th, Region 5
 September 26th, Region 2
 October 15th, Region 1

SLIB Approves Glenrock Request

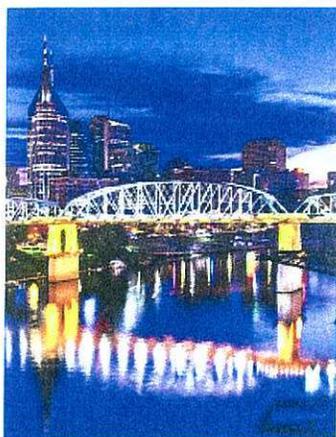
On August 13th the Wyoming Sate Loan and Investment Board (SLIB) approved the Town of Glenrock's Business Ready Community grant request. Glenrock requested \$1,350,000 to purchase a building and fixed assets and make necessary improvements for McGinley Orthopedic Innovations to manufacture precision medical devices.

Art for Abby

Deborah Moore, WAM's Office Manager and Executive Assistant, will be supporting her grandson's efforts to help raise money for his friend's family, the Netts, who were in a serious car accident earlier this summer. They will be selling donated artwork in WAM's Office parking lot on Sunday, September 6th

from 11 am to 2 pm. [See the full story here.](#)

Back to School



Music City Center in downtown Nashville, TN | November 4-7, 2015 | www.nlc.org/nashville

MEET US IN MUSIC CITY

Host City Nashville heads the list of best travel destinations, places to live, and cities attracting young people. See why this November at the annual Congress of Cities and Exposition, and discover how this city ran with its identity as a historic music center and developed a thriving creative economy.

Join over 2,500 mayors, council members, and city staff to experience Nashville's creativity for yourself at the largest national gathering for local leaders in America.

[Forward this email](#)

SafeUnsubscribe

This email was sent to karlene@gillettewy.gov by kwaldner@wyomuni.org | [Update Profile/Email Address](#) | [Rapid removal with SafeUnsubscribe™](#) | [About our service provider.](#)



Wyoming Association of Municipalities | 315 West 27 Street | Cheyenne | WY | 82001



T: 307.777.2800 | F: 307.777.2837
214 W. 15th Street | Cheyenne, WY
82002

www.wyomingbusiness.org

August 26, 2015

Greetings,

The Wyoming Business Council is putting together a Community Assistance Directory to aid communities and organizations in finding the services they need in order to be successful. Many of those services are already being provided by various organizations. This directory will put all those services in one place.

The directory will follow the building blocks of economic development:

- Leadership/Civic Development – (i.e. Leadership programs, facilitation services, board training)
- Quality of Life – (i.e. Food programs, recreational programs, healthcare, daycare, housing, etc.)
- Workforce Development
- Infrastructure Development – (i.e. business parks, office space, entrepreneurial centers, land)
- Existing Business Development
- Entrepreneurial Development – (i.e. entrepreneur programs, including youth)
- New Business Recruitment

You are receiving this letter because you are either one of those organizations providing valuable services and/or you know who provides the services in your community. I have attached the intake form, but it can also be found at <http://tinyurl.com/communityassistance> or on the Wyoming Business Council webpage under the Community Assistance tab.

Please take the time to fill out the intake form and pass this on to other providers in your community. A directory will be prepared with the information and forwarded onto to you and community leaders. The directory will also be kept up on-line so the information will be current. I hope to have responses by the end of September, so we can get this out later this fall.

If you have any questions or suggestions for the directory, please feel free to contact me at 307-777-5812.

Sincerely,

A handwritten signature in black ink that reads "Kim Porter".

Kim Porter
Planning Manager



The Wyoming Business Council is putting together a Community Assistance Directory to aid communities and organizations find the services they need in order to be successful. Many of those services are already being provided by various organizations. This directory will put all those services in one place.

The directory will follow the seven tiers of economic development:

1. Leadership/Civic Development – (i.e. Leadership programs, facilitation services, board training)
2. Quality of Life – (i.e. Food programs, recreational programs, etc.)
3. Workforce Development
4. Infrastructure Development – (i.e. business parks, office space, entrepreneurial centers, land)
5. Existing Business Development
6. Entrepreneurial Development – (i.e. entrepreneur programs, including youth)
7. New Business Recruitment

Name: _____

Address: _____

City, State, Zip: _____

Phone: _____

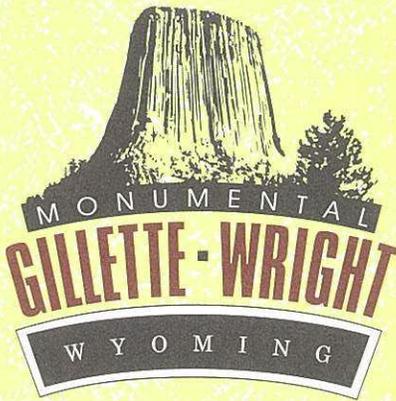
Email: _____

Website: _____

Area Served: _____

Service Provided: _____

Fill out the form for your organization and pass this along to other organizations in your community. Also fill free to put in the name of an organization and we can get the details.



CAMPBELL COUNTY
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August 25, 2015

Mr. Carter Napier, City Administrator
City of Gillette
201 East 5th Street
PO Box 3003
Gillette, WY 82717

Mr. Napier,

On behalf of the Campbell County Lodging Tax Joint Powers Board, dba the Campbell County Convention & Visitors Bureau, I am writing you in support of the City becoming a Certified Local Government (CLG). With this designation, I understand a Historic Preservation Commission can then be formed, making historic preservation in our City a priority, creating additional eligibility for certain grant funding.

As the local Destination Marketing Organization, or CVB, for Gillette and Campbell County, we are in support of this committee being formed to enhance historic preservation. This is definitely a tourism segment for heritage tourism that we as the CVB could promote and market to extend our tourism market segments. Historic preservation is also an important part of the Gillette Main Street organization, which has been a great partner for the Campbell County Convention & Visitors Bureau's efforts to support and market new downtown events that bring in overnight visitors.

Growing the number of overnight stays in Gillette will create a positive economic impact with additional hotel and campground sales and lodging tax receipts; additional food and beverage and retail sales and tax receipts; and positive impact to many other businesses, due to the increased traffic to the area, especially if this Historic Preservation Committee is successful in achieving a Historic District designation.

Please share this letter of support with Mayor Carter-King and City Council, and thank them for their consideration of pursuing this designation.

Sincerely,

Mary Silvernell
Executive Director

CITY OF GILLETTE PLANNING COMMISSION
MINUTES OF THE REGULAR MEETING
Second Floor Community Conference Room ~ City Hall
August 25, 2015 ~ 7:00 p.m.

PRESENT

Commission Members Present: Chairman Clark Sanders, Adrienne Hahn, Bill Ellingson, Holly Helm, and Cindy Reardon.

Commission Members Absent: Jennifer Thomas

Staff Present: Larry Manning, Senior Planner, Brent Albrecht, Planner, Teddie Beck, Administrative Assistant, and Maggie Stufflebeam, Administrative Assistant.

CALL TO ORDER

Chairman Sanders called the meeting to order at 7:00 p.m.

APPROVAL OF THE MINUTES

A motion was made by Ms. Hahn, seconded by Ms. Helm, to approve the Minutes of the City Planning Commission Meeting of July 28, 2015.

15.060Z – Zoning Map
Amendment – Ash
Meadows Subdivision,
Tract D

Bret Wolz, 501 Sinclair Street, agent and applicant, stated that he had a couple changing additions that he may not have communicated initially. He said that Mr. Albert Howell, who owned the property, was in his 80's and the lots have not been selling. He stated that Mr. Howell did not wish to leave a problem for his children and would like to get rid of the property soon. Mr. Wolz said that the demand for industrial is higher than residential. His plan was to never give trucks access to internal streets. He planned to have a common entrance that meets all standards.

Terri Triebs, 1704 Shade Tree Avenue, wanted to know what exactly an I-1 zone was.

Chairman Sanders explained the definition and referred to Mr. Manning for detail.

Larry Manning, Senior Planner, read off examples of uses in in I-1 District stating that there was a wide variety including airport, assembly and fabrication, cabinet and carpentry shops, dry cleaners, restaurants, etc.

Terri Triebs, asked if only a portion of the area was to be I-1 and wanted to be shown on the exhibit map which area was to be zoned.

Larry Manning, Senior Planner, pointed out the area proposed to be re-zoned.

Terri Triebs, said that when the current homeowners purchased their homes that they were not expecting anything to change. She wondered if there was any way to know how far away the zone would be.

Chairman Sanders stated that City regulations required a 40 foot buffer.

Kevin Fralick, 25 Mancor Road, asked if anything could be built or stored in the easement/buffer area.

Chairman Sanders stated that it was possible for landscape improvements only.

Kevin Fralick asked if that included fencing.

Larry Manning, Senior Planner, stated that it could be fencing but mostly would consist of landscaping such as trees and shrubs.

Kevin Fralick wanted to know if any specific fencing was required since he had livestock on the other side of the fence.

Larry Manning, Senior Planner, stated that would be decided by our Parks Division along with details such as design type.

Bret Wolz said that he would like to work with Kevin and get with him after the meeting and discuss concerns. He said he was more than willing to work with all the neighbors.

Nadine Fralick, 25 Mancor Court, shared that when the subdivision was first put in that they were promised fence would be put up and it never happened. She wondered what their recoil would be if it happened this time around. She wanted it in writing.

Bret Wolz stated that while he was not there then and did not have anything to do with that deal, that he would pass the information along.

Candice Martinez, 2600 Nut Tree, stated that she wanted to be clear on the reasons and purpose for the zoning. She said that her parents had owned a townhouse on Lakeland when the area was changed to industrial and that it made the property hard to sell. While she understands the desire to sell quickly, she was unaware of the changes that would be coming and had thought that she would not see changes. She understands that she would gain some property but wants what is fair for everyone. She stated that there is not adequate parking now with the current park. She questioned the landscape buffer and asked for white vinyl fence and not chain link to match what they were expected to have. She would like a common entrance and would like a fire access to go in as well. She would prefer that it all be as concealed as possible as it would be hard to accept since she did not expect changes and wanted a nice home. She did not wish to be self-serving but to consider all who are involved.

Wendy Dornan, 1702 Shade Tree Avenue, wanted to know if Ash Meadows was going to continue to Northern Drive.

Chairman Sanders stated that it would be a possibility.

Wendy Dornan wanted to know which area that would be.

Candice Martinez referred to the gray shaded area on the map and stated that there was heavy traffic with a lot of kids and congestion already.

Wendy Dornan asked if there would be another meeting before this all went through. She stated that traffic is already horrible and she did not wish to see it increase. She said a neighbor did not receive a notification about this.

Chairman Sanders said that there could potentially be a meeting and that state statute required everyone within 140 feet of a development has to be notified. It was determined that this neighbor was more than 140 foot away.

Wendy Dornan asked about whether the buffer was required. She said that she bought her home with plans to grow old there a little over a year ago. She liked the horses and the peace and quiet. She does not wish to be hearing industrial noise pollution and she did not believe that a 40 foot buffer would keep that far enough away.

Chairman Sanders responded with saying that the 40 foot buffer would be required.

Wendy Dornan was glad to hear that the buffer was required. However, she loves the quiet that her neighborhood currently has and she wondered if the homeowners would have more of a say in what happens if the land sells and if more meetings would be involved.

Chairman Sanders said that depending on the size of the building and changes to the land, a meeting may not be required or necessary and that a public hearing may still happen.

Bret Wolz met with Candice and said that it was difficult to have development behind her home so they offered her a piece of land to increase her lot size. He assured that discussion would occur no later than tomorrow morning to address concerns. His plan for traffic was to have no direct commercial access and a second fire emergency access that would not be available for any other use. He is willing to post a sign stating no truck traffic. He repeated that he was willing to work with the City and the neighbors on all these matters.

Chairman Sanders asked if Albert had considered cutting this property in half.

Bret Wolz said that he had been advised that something would have to change and that it was a balancing act. The lots have been selling at approximately one and a half per year and that were still seven lots available. He pointed out, at that rate that it would be another 5 years before existing lots were sold out.

Chairman Sanders wondered if they had ever considered being sold as mobile home lots.

Bret Wolz said that the lots have been on the market for two and a half years and he understands that homeowners did not expect it to change. He stated that Albert is interested in being done with the project, as it had not been as profitable as predicted.

Chairman Sanders said that he recognized all those factors.

Bret Wolz pointed out the reason we create truck routes is to take traffic away from residential areas. He said that conditions are changing and that they are driven by demands of the community and that residential properties do get changed to commercial.

Donavan Nelson, 1800 Ash Meadows Drive, stated that when he bought the property he was told it would always be residential. He was concerned that this change would be an eye sore and he did not care about the buffer. He believed that traffic would increase regardless of the signs and that there are already traffic issues.

Chairman Sanders thanked him for his comments and asked if anyone had any other comments or questions.

There were no questions or comments, therefore, a vote was taken on the motion. Motion denied 5/0.

OLD BUSINESS

NEW BUSINESS

Mr. Manning stated there will be one (1) case at the next Planning Commission Meeting on Tuesday, September 8, 2015.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:58 p.m.

Minutes taken and prepared by Teddie Beck, Administrative Assistant.

Pcm082515minutes