



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: J. Carter Napier, City Administrator JCN
RE: General Information
DATE: September 11, 2015

The following meetings are scheduled for the week of **September 14 – September 19:**

Tuesday, September 15th

- **6:00 p.m. Pre-Meeting (Agenda Attached)**
 - Planning Commission Staff Recommendation (See Attached)
 - Energy Policy Network Grant Request – Kelly Mader (See Attached)
 - Gillette Main Street Update – Jessica Seders, Executive Director
 - Snow Option – Level of Service – Sawley Wilde
 - Review September 15th Council Agenda
 - Executive Session
 - City Hall – 3rd Floor Conference Room
 - Dinner served at 5:30 p.m.
- **7:00 p.m. City Council Meeting**
 - City Hall – 2nd Floor Community Room

Wednesday, September 16th

- **Board Member Training (Fall 2015) (See Attached)**
 - George Amos Memorial Building, Cottonwood Room
 - Wednesday: 1:00 p.m. – 5:00 p.m.
 - Thursday (September 17): 5:00 p.m. – 9:00 p.m.
- **Memory of the 8 Run**
 - 5 p.m. Walkers, 5:30 p.m. Runners
- **City and County Zoning for Dummies (See Attached)**
 - 12:00 p.m. at Campbell County Public Library

1. Attached please find an **Agenda for September 22, 2015** regarding **Potential Retail Liquor License Applicants**.
2. Attached please find the **Sales Tax Report** provided by **Finance Director Pitlick**.
3. Attached please find the **Park Plex Project Status Reports** provided by **Mark Dorr**.
4. Attached please find the **Campbell County Public Land Board Agenda** dated **September 10, 2015** and **August 6, 2015 Meeting Minutes**.
5. Attached please find the **Public Works and Utilities Advisory Committee Agenda** dated **September 16, 2015**.
6. Attached please find the **Staff Review Meeting Agenda** dated **September 17, 2015**.
7. Attached please find an **update from WAM** dated **September 8, 2015** on **local, state, and national issues**.

JCN/ale



CITY OF GILLETTE

Administrative Services Department

City Clerk Division

Karlene Abelseth, City Clerk/Print Shop
P.O. Box 3003 • Gillette, Wyoming 82717-3003

Phone (307) 686-5210 • Fax (307) 686-4810

www.gillettewy.gov

Pre-Meeting – 6:00 p.m.
City Hall – 3rd Floor Conference Room
Tuesday, September 15, 2015
Dinner Served at 5:30 p.m.

Pre-Meeting Topic(s):

- Recommendation for Appointment to the Planning Commission
- Energy Policy Network Grant Request ~ Kelly Mader
- Gillette Main Street Update ~ Jessica Seders, Executive Director
- Snow Option – Level of Service ~ Sawley Wilde
- Review September 15th Agenda
- Executive Session

**APPLICATION FOR SERVING ON
CITY OF GILLETTE
CITIZEN ADVISORY BOARDS**

Applicants should be able to regularly attend Board meetings and understand that they may be removed for 3 consecutive unjustified absences. Applicants should not apply for Boards that act on matters with which they would have a conflict of interest.

Date: September 3, 2015

Ward Number: 1

Name: Jim Nielsen

Mailing Address: 903 Pioneer Ave City: Gillette State: WY Zip: 82718

Home Address: 903 Pioneer Ave City: Gillette State: WY Zip: 82718

Primary Phone: 307-660-6544 Other Phone: 307-686-8232 Email: jrncrn@gmail.com

Employment

Employer: Cloud Peak Energy Profession: Engineer Title: Sr Mining Engr

Employer's Address: 505 S Gillette Ave, Gillette, 82716 Employer's Phone: 307-687-6046

Length of Residency in Gillette: 32 years

Have you participated in the Gillette Area Leadership Institute? Yes No

I am interested in serving on one or more of the following Boards/Committees of the City of Gillette. (See back for descriptions)

- | | |
|---|--|
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Parks and Beautification Board |
| <input type="checkbox"/> Board of Examiners | <input type="checkbox"/> Personnel Review Board |
| <input type="checkbox"/> Campbell County Fire Protection Joint Powers Board | <input checked="" type="checkbox"/> Planning Commission |
| <input type="checkbox"/> CC Joint Powers Lodging Tax Board | <input type="checkbox"/> Public Works/Utilities Advisory Committee |
| <input type="checkbox"/> Campbell County Public Land Board | <input type="checkbox"/> Regional Water Panel |
| <input type="checkbox"/> Investment Advisory Committee | <input type="checkbox"/> Urban Systems Advisory Committee |
| <input type="checkbox"/> Mayor's Art Council | |

My reasons to participate on the above selected Board(s) are:

I have served on several City Boards in the past (including the Planning Commission) and miss knowing and being involved in what is happening in Gillette plus I believe my experience can be of assistance as the City moves into new times and conditions.

(Use Additional Sheets If Needed)

This application may be subject to a personal interview.



Afton Evans <aftone@gillettewy.gov>

Fwd: EPN Background Documents

1 message

Patti Davidsmeier <patti@gillettewy.gov>
To: Afton Evans <aftone@gillettewy.gov>

Thu, Sep 10, 2015 at 1:45 PM

----- Forwarded message -----

From: **Kelly Mader** <kfmader@tepn.org>
Date: Thu, Sep 10, 2015 at 12:05 PM
Subject: EPN Background Documents
To: Patti Davidsmeier <patti@gillettewy.gov>

(Resending – Received error message on earlier send)

Patti:

For the pre-meeting packet find the following:

1. Video that tells the story of what happened to the communities after coal was put out of business in the KY/VA/WV region. <https://www.youtube.com/watch?v=vosL332rm0c>
 - a. EPN Note: To be clear, I am not predicting this level of impact to Campbell County and Gillette as the PRB has greater competitive access to markets than did Appalachian coal. What we do know is that the well-funded anti-coal lobby is working to eliminate coal as soon as possible. Even a 10 or 20% reduction in workforce will still be very significant in its impact on Gillette
2. EPN One-Pager
3. Bios of EPN team
4. PowerPoint

Thanks,

Kelly F. Mader

11773 Durrand St.

College Station, TX 77845

(303) 807-9132

Kfmader@TEPN.ORG



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Patti Davidsmeier

Community & Governmental Relations Manager
(office) 307-686-5203
(cell) 307-689-4689
My e-mail has changed to patti@gillettewy.gov

6 attachments

-  **Greg Sopkin-c1-c1.pdf**
734K
-  **Raymond Gifford-c1-c1.pdf**
732K
-  **Matt Larson-c1-c1.pdf**
112K
-  **Mader EPN Bio 06022015-c1.doc**
155K
-  **Campbell County_EPA-c1.pptx**
3083K
-  **EPN One-Pager-c1.pdf**
47K

Gregory E. Sopkin

Partner

Greg Sopkin has been practicing energy and telecommunications law for over fifteen years. Sopkin has handled complex transmission, rate, generation, and communications regulatory cases, often in a first-chair capacity. He was the Chairman of the Colorado PUC from January 2003 until January 2007. While Chairman, Sopkin presided over numerous Phase I and II electric rate cases as well as integrated resource planning cycles; investigated service outages; guided the redrafting of the Commission's electric, gas and transmission rules; implemented a renewable energy initiative; and oversaw transmission line disputes, the electric price response pilot program, high cost fund administration and the Qwest deregulation case.

Greg also has represented energy and telecommunications clients at Squire Sanders and Gorsuch Kirgis LLP and represented the Colorado PUC as an assistant attorney general in the Colorado Attorney General's office. He taught at the University of Colorado and has been a member of the National Association of Regulatory Utility Commissioners, serving on the telecommunications, energy and critical infrastructure committees; a member of the Federalist Society, serving on the telecommunications and electronic media practice group executive committee; and director of the Federation for Economically Rational Utility Policy. He received his J.D. in 1991 from the University of Colorado School of Law, where he was on the University of Colorado Law Review, and his BS, with high honors, in 1988 from the University of Illinois. Sopkin, his wife Rebecca and six children live in Lakewood, Colorado.



CONTACT

DENVER
E gsopkin@wbkllaw.com
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F 303.626.2351
[Outlook vCard](#)

BAR ADMISSIONS

Colorado, 1991
U.S. District Court for Colorado
U.S. Court of Appeals for the 10th Circuit

EDUCATION

J.D., University of Colorado School of Law, 1991
B.S., with High Honors, University of Illinois, 1988

PRACTICE AREAS

Administrative & Court Litigation
Broadband & IP-Enabled Services
Corporate & Commercial Transactions
Energy Regulation
Smart Grid
State Regulation
Wired Communications
Wireless Communications

ACTIVITIES AND RECOGNITION

Former Vice-Chair, Energy Bar Association State Commission Practice Committee

Member, Energy Bar Association Telecommunications & Electronic Media Practice Group;

Member, Executive Committee, Federalist Society.

Co-Chair, Video Programming & Distribution Committee, Federal Communications Bar Association (2009-2011).

Past: Member, Telecommunications, Energy, and Critical Infrastructure Committees, National Association of Regulatory Utility Commissioners (NARUC).

PUBLICATIONS AND EVENTS

Raymond L. Gifford • Gregory E. Sopkin • Matthew S. Larson [State Implementation of CO2 Rules: Institutional and Practical Issues with State and Multi-State Implementation and Enforcement](#) November 2014

Raymond L. Gifford • Gregory E. Sopkin • Matthew S. Larson [EPA's CO2 Rules and the Cooperative and Municipal Question Regulatory Issues Implicated by the Proposed Rule](#) October 2014

Raymond L. Gifford • Gregory E. Sopkin • Matthew S. Larson [EPA's CO2 Rules and the State Institutional Problem](#) September 2014

Raymond L. Gifford • Gregory E. Sopkin • Matthew S. Larson

EPA's CO₂ Rule and 18 States' Resolutions and Legislation EPA's Proposed CO₂ Rule
Collides with Flexibility Asserted by States

Raymond L. Gifford • Gregory E. Sopkin • Matthew S. Larson

State Implementation of CO₂ Rules Institutional and Practical Issues with State and
Multi-State Implementation and Enforcement

Raymond L. Gifford

Partner

Raymond L. Gifford counsels communications, electric and gas utilities, and information technology companies on state and federal aspects of regulation, administrative law, and competition policy. He is an expert in public utilities law, and the law and economics of regulation of network industries. He represents clients in state and federal courts and agencies, and serves as an expert witness on utility regulation and its history. Mr. Gifford's law and policy work focuses on the convergence of broadband communications and energy, as well as competition and environmental policy as it applies to communications and electricity markets.

Mr. Gifford served as President of The Progress & Freedom Foundation, a non-profit think-tank that studies the digital revolution as it relates to regulation of network industries. Before that, he served as Chairman of the Colorado Public Utilities Commission. Mr. Gifford began his regulatory career as First Assistant Attorney General for Regulatory Law in the Colorado Attorney General's office. He clerked for the Honorable Richard P. Matsch of the United States District Court for the District of Colorado. Mr. Gifford has authored a number of articles on communications law, public utility regulation and competition policy in network industries.

ACTIVITIES AND RECOGNITION

Senior Adjunct Fellow and Chairman, Advisory Board, University of Colorado's Silicon Flatirons Program for Law, Technology and Entrepreneurship

Co-Director, Institute for Regulatory Law and Economics

Adjunct Faculty, University of Colorado Law School

Elected Member, American Law Institute

Best Lawyers, Denver Communications, Lawyer of the Year 2013

Former Chairman, Federalist Society's Telecommunications Practice Group

Featured in Legal 500 US 2011, Telecoms & Broadcast Regulatory

Co-Chair, Rocky Mountain Chapter of the Federal Communications Bar Association

PUBLICATIONS AND EVENTS

Raymond L. Gifford • Gregory E. Sopkin • Matthew S. Larson
[State Implementation of CO2 Rules: Institutional and Practical Issues with State and Multi-State Implementation and Enforcement November 2014](#)

Raymond L. Gifford • Gregory E. Sopkin • Matthew S. Larson
[EPA's CO2 Rules and the Cooperative and Municipal Question Regulatory Issues Implicated by the Proposed Rule October 2014](#)



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BAR ADMISSIONS

Colorado
 United States District Court for Colorado
 U.S. District Court for Nebraska
 U.S. Court of Appeals for the 10th Circuit
 U.S. Court of Appeals for the D.C. Circuit

EDUCATION

J.D. University of Chicago, 1992
 B.A (Great Books), St. John's College (Annapolis, MD), 1989

PRACTICE AREAS

Administrative & Court Litigation
 Broadband & IP-Enabled Services
 Energy Regulation
 Smart Grid
 State Regulation
 Wired Communications

Raymond L. Gifford • Gregory E. Sopkin • Matthew S. Larson
EPA's CO2 Rules and the State Institutional Problem September 2014

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Matthew S. Larson

Associate

Matthew S. Larson joined Wilkinson Barker Knauer LLP after four years in private practice and counsels utilities on state and federal aspects of regulation and administrative law. Mr. Larson has worked on matters before the Colorado Public Utilities Commission relating to transmission and renewable energy infrastructure. This includes dockets involving transmission infrastructure, renewable energy credit trading, and resource planning activities of utilities. He has also participated in transmission planning dockets and formal complaint proceedings involving rate design and rate impacts at the Colorado Public Utilities Commission. In addition, Mr. Larson counsels clients regarding compliance with applicable environmental laws.

Earlier in his career, Mr. Larson practiced with a Colorado-based law firm in its Environmental, Energy and Natural Resources practice group. He previously served as a law clerk for the U.S. Attorney's Office in Denver, Colorado and the Honorable John L. Kane of the United States District Court for the District of Colorado.

ACTIVITIES AND RECOGNITION

Gubernatorial Appointee, Colorado Commission on Low Income Energy Assistance
 Chair-Elect, Executive Council, Denver Bar Association Young Lawyers Division (current)
 Member, Advisory Council, Colorado Bar Association Environmental Law Section (current)
 Gubernatorial Appointee, Governor's Council on Physical Fitness (current)
 Board Secretary, WorldDenver (current)
 Chair, International Visitor Leadership Program Committee, WorldDenver (current)
 Recipient, Colorado Super Lawyer - 2014

PUBLICATIONS AND EVENTS

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CONTACT

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BAR ADMISSIONS

Colorado, 2009
 U.S. District Court for Colorado

EDUCATION

J.D., University of Denver Sturm
 College of Law, 2009, Order of St.
 Ives
 B.S., University of Colorado at
 Boulder, 2003

PRACTICE AREAS

Energy Regulation
 Smart Grid
 State Regulation

Co-Author, Annual Survey of Environmental Law, Colorado Lawyer (forthcoming 2013)

Co-Presenter, Transact with Confidence: Measures to Account for and Minimize Risk of Liability (May 2012)

Book Note, This Land, This Nation: Conservation, Rural America, and the New Deal, 11 U. DENV. WATER L. REV. 437 (2008)

Book Note, American Indian Water Rights and the Limits of the Law, 11 U. DENV. WATER L. REV. 176 (2007)



Biography

KELLY F. MADER

- Present Position:** President, Energy Policy Network
- Responsibilities:** Responsible for directing and coordinating policy and legal teams. The organization works to inform and educate energy consumers and local, state and national thought leaders and constituencies regarding energy and environmental policies that balance environmental values, business needs and consumer interests.
- Past Positions:** Vice President of State Government Relations, Peabody Energy, St. Louis, Mo., August 2, 2004 – January 15, 2015.
General Manager for Government Affairs for Rio Tinto / Kennecott Energy Company 1999-2004
Director of Government & Public Affairs - Rio Tinto / Kennecott Energy Company 1999 –2002
Principal of a Denver-based policy consulting group for 7 years.
Owner of real estate brokerage firm in Gillette, Wyoming for 20 years.
Wyoming State Senator, 1984 – 1991.
 Chairman, Senate Appropriations Committee 1989 – 1991
 CoChairman, Joint Appropriations Committee 1989 – 1991
 Chairman, Senate Republican Conference 1988 – 1990
 Member, Wyoming Bicentennial Commission 1986 – 1988
Wyoming State Representative, 1982 – 1984.
- Education:** Texas A&M University, College Station, Texas;
Bob Jones University, Greenville, S.C. ; Grace College, Winona Lake, IN;
American Institute, Jerusalem, Israel.
- Activities:** Chairman, Southern States Energy Council Associates Board 2011
Private Sector Chairman, American Legislative Exchange Council Natural Resources Task Force 2004-2008
Chairman, NextGen Energy Council 2008-2010
Vice Chairman, NextGen Energy Council 2007- 2008
Member, Board of Directors - Illinois Chamber of Commerce 2006-2012
Chairman, Western Business Roundtable Energy Committee 2004-2006;
Co-Chairman, National Mining Association Energy Policy Task Force 2001 – 2002
Member, Private Sector Advisory Council – American Legislative Exchange Council (Private Sector) 2008-present
- Born:** February 12, 1952 Sheridan, Wyoming
- Office Address:** Energy Policy Network
11773 Durrand St.
College Station, TX 77845
Phone: (303) 807-9132
kfmader@TEPN.org



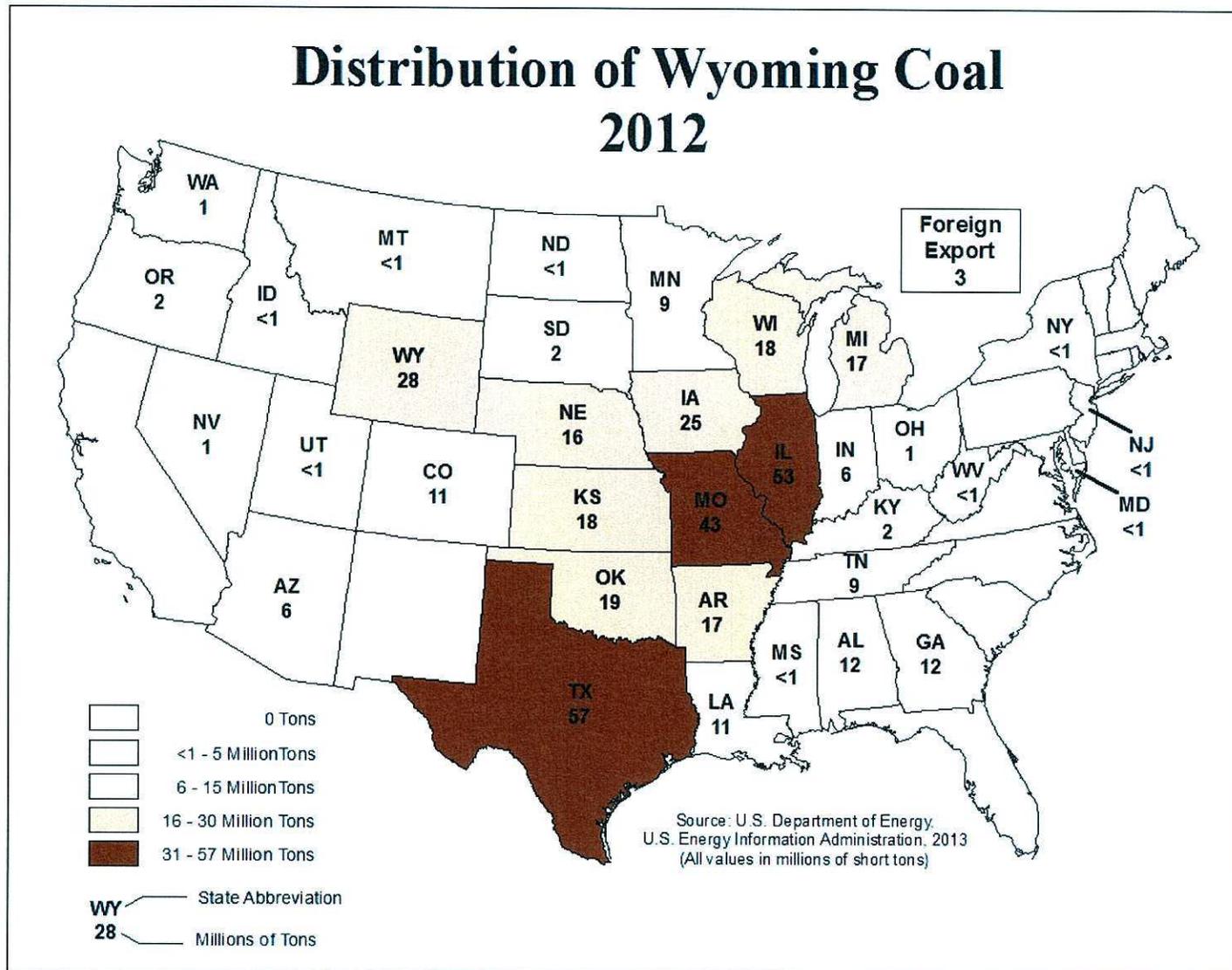
ENERGY POLICY NETWORK

EPA's Clean Power Plan: The Stakes for Gillette Could not be Higher

Kelly Mader

September 10, 2015

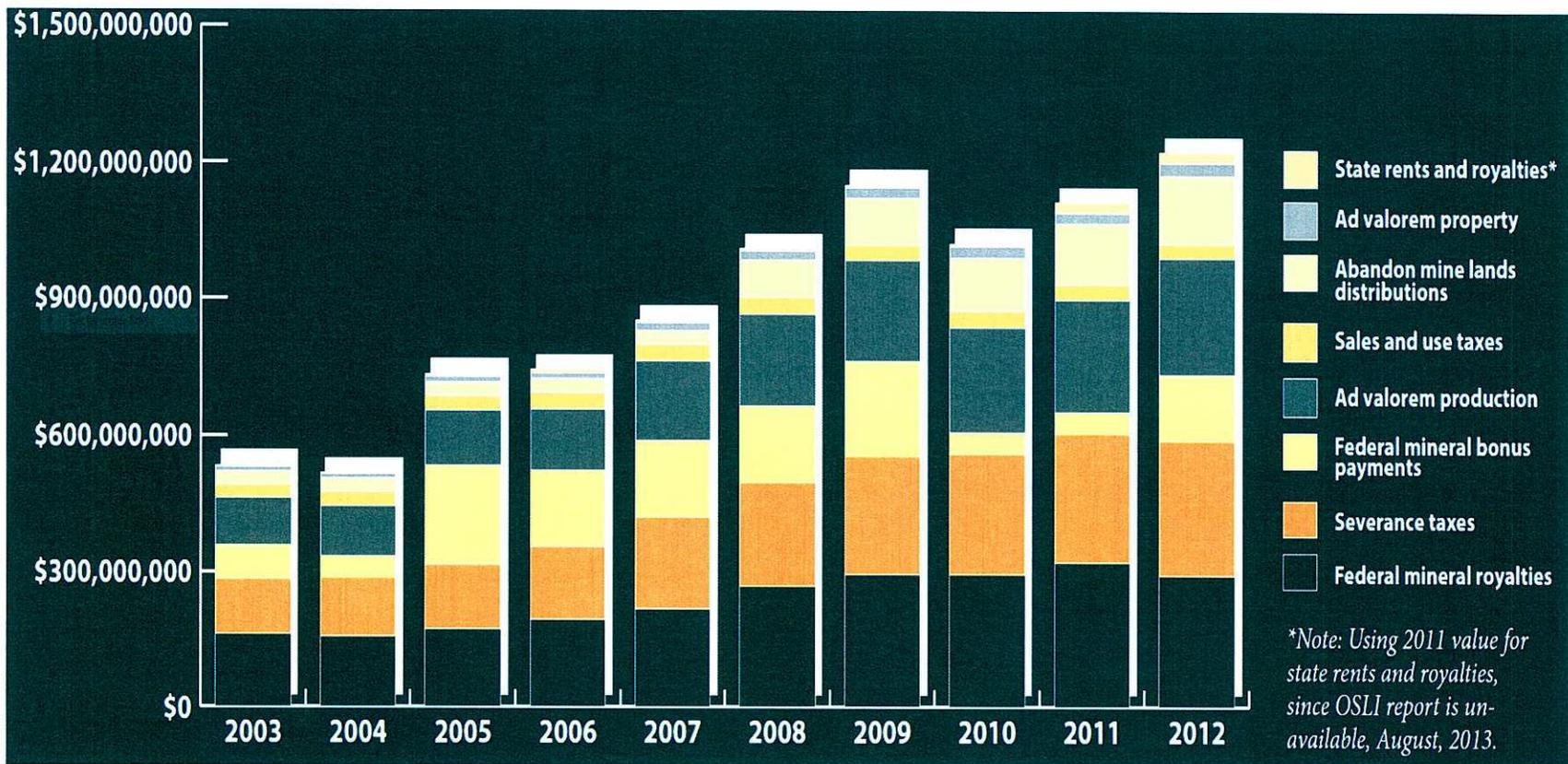
WY Coal Distribution By State



Final CPP Hits WY Coal Import States Hard

States (2012 CO ₂ Baseline lbs. per Megawatt hour)	Final Rule 2030 Carbon Goal (CO ₂ lbs./MWh)	Percentage Reduction from 2012 Baseline	2012 State Imports of WY Coal (mm tons)
Colorado (1973) – 64% Coal	1174	40.5%	11
Illinois (2208) – 43% Coal	1245	43.6%	53
Iowa (2195) – 59% Coal	1283	41.5%	25
Kansas (2319) – 61% Coal	1293	44.2%	18
Michigan (1928)- 54% Coal	1169	39.4%	17
Missouri (2008) – 83% Coal	1272	36.7%	43
Nebraska (2161) – 72% Coal	1296	40%	16
Wisconsin (1996) – 62% Coal	1176	41.1%	18
Wyoming (2331) – 89% Coal	1299	44.3%	28

WY State and Local Tax Revenues From Coal



Campbell County Coal

2012 Wyoming Coal Production by County

Location/Operator	Mine	Employees	Production (in Tons)
Campbell County			
Alpha Coal West, Inc.	Belle Ayr Mine	346	24,227,846
Alpha Coal West, Inc.	Eagle Butte Mine	305	22,466,733
Buckskin Mining Co.	Buckskin Mine	381	18,058,827
Cloud Peak Energy LLC	Cordero Rojo Complex	628	39,204,737
Peabody Caballo Coal, LLC	Caballo Mine	277	16,841,183
Peabody Powder River Operations, LLC	Rawhide Mine	211	14,721,376
Powder River Coal Co.	North Antelope Rochelle Complex	1,368	107,639,188
Thunder Basin Coal Co. LLC	Black Thunder Mine	1,635	93,083,524
Thunder Basin Coal Co. LLC	Coal Creek Mine	145	7,564,231
Western Fuels of Wyoming, Inc.	Dry Fork Mine	77	6,006,7874
Wyodak Resources Develop. Corp.	Wyodak Mine	80	4,245,981

Final CPP Rule Effect on Wyoming

- 44.3% Carbon Rate Reduction by 2030 (versus 19% in proposed rule – EPA increased WY carbon reduction mandate by 67%)
- EPA: CPP will result in the retirement of 27 to 38 gigawatts of existing coal-fired generation by 2030
- For just the top ten Wyoming coal consumption states, a simplistic application of the Final Rule's carbon reduction percentage to state coal tonnage consumption would yield a reduction as follows:
4.46 (CO) + 23.11 (IL) + 10.38 (IA) + 7.96 (KS) + 6.7 (MI) + 3.63 (MN) + 15.78 (MO) + 6.4 (NE) + 3.6 (TN) + 7.4 (WI) + 12.4 (WY) = **102 million ton annual Wyoming coal consumption reduction**
- At \$13/ton, this translates to a loss of \$1.3 billion/year of revenues
- This figure is likely conservative given that it is generally uneconomic to run coal plants at low capacity levels, meaning many plants will simply be shut down. Further, the 102 million annual tonnage reduction figure does not include the Wyoming coal consumption reduction of other states as a result of the CPP

Will Natural Gas Plants Replace Coal Plants?

- No. EPA suggested under the proposed CPP rule that natural gas would act as a bridge fuel and construction of natural gas combined cycle (NGCC) units would increase under the CPP
- However, under the final CPP rule natural gas use is expected to be flat or decline because the building block 2 credit is based on replacing coal usage through the use of existing NGCC plants, as opposed to building new NGCC plants
- EPA now estimates that NGCC construction decreases from between 39 percent to 68 percent from the base case by 2030. Source: EPA, *Regulatory Impact Analysis for the Clean Power Plan Final Rule*, at 3-32

Pro-CPP Resources

- Michael Bloomberg has pledged over \$110 million to the Sierra Club's Beyond Coal campaign
- SNL (9/3/15) reports: "Bruce Nilles, senior campaign director of the Sierra Club, told SNL Energy that the campaign files a legal appeal roughly every three days — including holidays and weekends — against everything from new and existing coal plants right down to the mine itself. The group is even attacking the industry's means of transport with lawsuits against the railroads that move coal around the country and the ports that move it abroad."
- The 2016 White House budget requests \$52 million for lawyers to defend the CPP
- Under President Obama, the EPA has already given more than \$27 million in taxpayer-funded grants to major environmental groups, including the National Research Defense Council (NRDC) and the Environmental Defense Fund (EDF)
- July 2014 U.S. Senate committee report: Billionaires and foundations have contributed hundreds of millions across environmental groups like ClimateWorks Foundation, EDF, Energy Foundation, Greenpeace, NRDC, Sierra Club, and 350.org. EDF alone has received over \$544 million from 600 foundations since 2008.

Opportunities to Challenge

CPP

- State Legislation
 - Legislative Approval of State Plan
 - Inside the Fence and Cost Caps
 - State Air Regulator Restrictions
- State Attorneys General
 - Authority of State Agencies
- State Governors
 - Direction to Executive Agencies
- State Utility Commissions
 - Resource Planning
 - Findings re CPP Effect on Rates and Reliability
- State Courts
 - Contest state agency ultra vires actions
- Grass Roots
 - Mobilize local policy, industrial, labor, consumer groups

State Legislation Re: Carbon Trading

- Rule promotes carbon trading between states
- EPA approval criteria drives the discussion:
 - (1) Enforceable measures that reduce EGU CO₂ emissions;
 - (2) projected achievement of emission performance equivalent to the goals established by the EPA, on a timeline equivalent to that in the emission guidelines;
 - (3) quantifiable and verifiable emission reductions; and
 - (4) a process for reporting on plan implementation, progress toward achieving CO₂ goals, and implementation of corrective actions, if necessary.

Enforceable plan will require state legislation

State Courts- the State Institutional Question

Does the air/environmental regulator have authority to:

- Implement carbon trading?
- Order NGCC to double output?
- Devise, impose and administrate a renewable energy portfolio?



Case Study: Michigan

- 17 million ton consumer of WY coal annually = \$204 million/yr
- Conservative Legislature:
Senate 27 R, 11 D
House 63 R, 47 D
- AG Schuette: Opposes CPP
- Gov. Snyder: Mobilize grass roots re importance of manufacturing to state
- State Courts: Challenge ultra vires actions



Case Study: Missouri

- 43 million ton consumer of WY coal annually = \$516 million/yr
- State Legislature: Speaker Richardson helped pass HB 1631 (limits MO environmental department to submitting 'inside the fence' state plan)
Senate 25 R, 9 D
House 116 R, 44 D
- State Courts: Enforcement of HB 1631
- Governor and AG: Mobilize grass roots re importance of coal companies to state



WANT MORE?

State Implementation of CO₂ Rules
Institutional and Practical Issues with State and Multi-State Implementation and Enforcement



A White Paper
 Release 2.0 – November 2014
 Raymond L. Gifford
 Gregory E. Saphin
 Matthew S. Larson

WILKINSON BARBER KNABER LLP

EPA's CO₂ Rule and 18 States' Resolutions and Legislation
EPA's Proposed CO₂ Rule Collides with Flexibility Asserted By States



August 2014
 Raymond L. Gifford
 Gregory E. Saphin
 Matthew S. Larson

WILKINSON BARBER KNABER LLP

EPA's CO₂ Rules and the Cooperative and Municipal Question
Regulatory Issues Implicated by the Proposed Rule



October 2014
 Raymond L. Gifford
 Gregory E. Saphin
 Matthew S. Larson

WILKINSON BARBER KNABER LLP

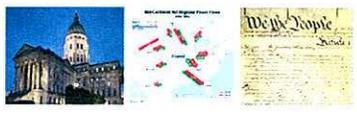
EPA's CO₂ Rules and the State Institutional Problem
Legislative and Regulatory Complexities for Existing State Institutions



September 2014
 Version 1.1
 Raymond L. Gifford
 Gregory E. Saphin
 Matthew S. Larson

WILKINSON BARBER KNABER LLP

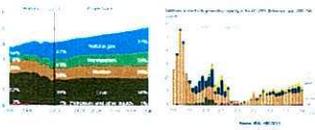
EPA's CO₂ Rules and the Common Elements Approach
Legal and Practical Issues with the Compliance Avenue



April 2015
 Raymond L. Gifford
 Gregory E. Saphin
 Matthew S. Larson

WILKINSON BARBER KNABER LLP

The New Building Block 3 and the Final Rule
EPA's significantly increased renewable energy assumptions drive more stringent standards



August 2015
 Release 1.0
 Raymond L. Gifford
 Gregory E. Saphin
 Matthew S. Larson

WILKINSON BARBER KNABER LLP



THANK YOU!

White Papers are Available at:

http://www.wbklaw.com/News/Articles_Publications



ENERGY POLICY NETWORK

Kelly Mader

11773 Durrand St.

College Station, TX 77845

(303) 807-9132

Kfmader@TEPN.ORG



Q. Why EPN?

A. EPN is formed in response to opposition and mirrors its playbook.

- *The opposition is sophisticated.* Years ago, it saw that the fossil fuel fight is fought at the state and local level – not solely through national campaigns or advertising.
- *The opposition is organized.* It monitors relevant state-level proceedings where resource planning decisions are made and deploys teams of specialized attorneys, economists and policymakers to reach the desired results.
- *The opposition is funded.* Sierra Club’s Beyond Coal campaign alone is funded with more than \$100 million from Bloomberg, Steyer and the like. Monies from the Energy Foundation and others are just as significant. The collective war chest is in the hundreds of millions.
- *Without an EPN-like response, the opposition will prevail.* Federal litigation, while productive and useful, is not enough, nor is simply seeking a change in administration.
- *To prevail, we replicate and improve the opposition playbook.* EPN fills the role.

Q. What is EPN?

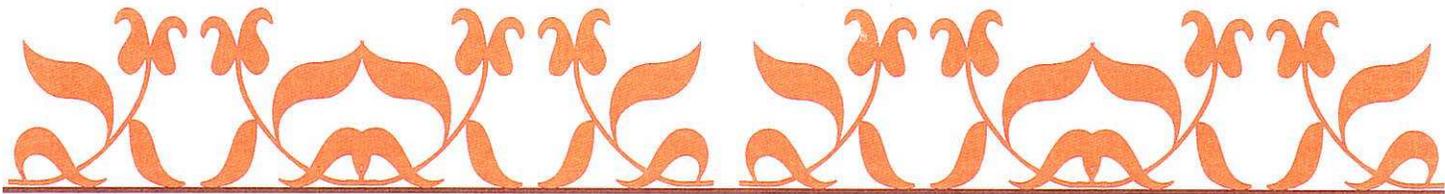
A. EPN runs a regulatory campaign that makes a straightforward, fact-driven and honest case: fossil fuels are least-cost generation resources, largely domestically-produced and plentiful resources, and the only resources that can meet the nation’s burgeoning energy and economic needs.

- *EPN’s regulatory campaign is multi-layered.* There is a targeted and group-specific focus on utility and environmental regulators, attorneys general, political leaders, industrial electric customers, ‘little platoon’ civil society groups, rural/low-income groups, and the public at large.
- *EPN is flexible.* Each layer of the campaign depends on regional and local circumstances. Where there is a friendly attorney general, but a hostile administration, the focus will be on the AG describing the state agency authority limitations. By contrast, where the Governor is opposed, but the regulators are lapsing into the flow of the regional environmental groups’ advocacy, the goal will be educating the regulators and encouraging the Governor to assert state primacy over state administrative law capitulation.
- *EPN shows up.* A common observation about the opposition is that it “shows up.” With sufficient resources, EPN will show up – anywhere and everywhere – just like the opposition does and has been doing for years.

Q. What are EPN’s goals?

A. EPN is adapting the opposition’s playbook to make the fight on the same field as the opponents and change the outcome there: at the state level; at the individual plant level; in extending the plant’s life – even one month at a time; saving one unit train at a time.

- *The overall goal.* EPN seeks to turn the regulatory and political tide against the Clean Power Plan, thereby avoiding the shuttering of coal units via anticipatory regulation. It further endeavors to avoid state acquiescence to EPA’s proposal by focusing on long-term implications and state-level legal vulnerabilities of EPA’s plans, including ozone, methane, etc.
- *EPN’s fundamental focus on showing up will result in achieving this goal.* When fossil fuels are unrepresented at PUC proceedings, or in broader regulatory and legislative discussions, the regulators and policymakers have no need to even attempt to be rational and fact-based, much less hew to legal boundaries, and the proceedings and policy outcomes turn into the equivalent of anti-fossil drunken revels. An expectation that anti-fossil decisions will be challenged and even appealed (or that there will be electoral consequences for lawmakers) would do much for regulatory sobriety; and compelling PUCs and policymakers to focus on the realities of science and cost impacts will lead to state-by-state victories for fossil fuels.



Board Member Training Fall 2015

George Amos Memorial Bldg. (GAMB)
Cottonwood room
Gillette, WY
412 S. Gillette Ave.

Board Fundamental Session:

Board Members will gain knowledge about their responsibilities.

Topics include:

- ~ Building Exceptional Boards
- ~ Understanding Fiduciary and Legal Responsibilities
- ~ Intentional Leadership
- ~ Ensuring Organizational Sustainability

Fall 2015:

Wednesday, September 16, 2015

1:00-5:00 pm

or

Thursday, September 17, 2015

5:00-9:00 pm

Michelle Pierce–

Northeast Area Community Development
Educator for the University of Wyoming
Extension

Carol Seeger–

Deputy County and Prosecuting Attorney
for Campbell County Government

Ivy McGowan-Castleberry–

Campbell County Grants Specialist and
Public Information Officer

Who Should Attend:

- ~ Appointed Board Members
- ~ Community Volunteer Board Members
- ~ Organizational Directors

Your participation will be an investment
in your success as a board member.

Please register early as seating
is limited! Contact Kendra
Call: (307) 682-7283 or email
krc01@ccgov.net

Sponsored by:



Fall Session Hosted By: Campbell County

 The Campbell County Chamber of Commerce Business Advocacy Committee Presents:

City & County Zoning

FOR

DUMMIES

Planning on constructing,
expanding or buying a
building for your business, find
out how our local zoning
ordinances affects you!

Date: Wednesday, September 16, 2015
Time: Program Begins at Noon
Location: Campbell County Public Library,
Pioneer Rooms 1 & 2
Cost: FREE! Bring your lunch and your
questions!

	Work Session Tuesday, September 22, 2015 Meeting: 6:00 p.m. 3rd Floor Conference Room

Dinner Served at 5:45 p.m.

Agenda Topics

- Scheduled Appearance Times for Potential Retail Liquor License Applicants (all presenters should be present **15 minutes prior** to their scheduled time):
 - 6:00 p.m. - Eischeid Investments, LLC
 - 6:30 p.m. - Farmers Cooperative Association
 - 7:00 p.m. - Razor City Liquor, LLC
 - 7:30 p.m. - Virtual Golf Simulator – Zane Lacovetto and Abe VanHorn
 - 8:00 p.m. - Walmart

- Applicants will give their presentations in the order indicated.
- It is preferred that each applicant is in the room one at a time.
- Each applicant will have up to 30 minutes for their presentations.



Patti Davidsmeier <patti@gillettewy.gov>

Sales Tax

1 message

Tom Pitlick <tomp@gillettewy.gov>

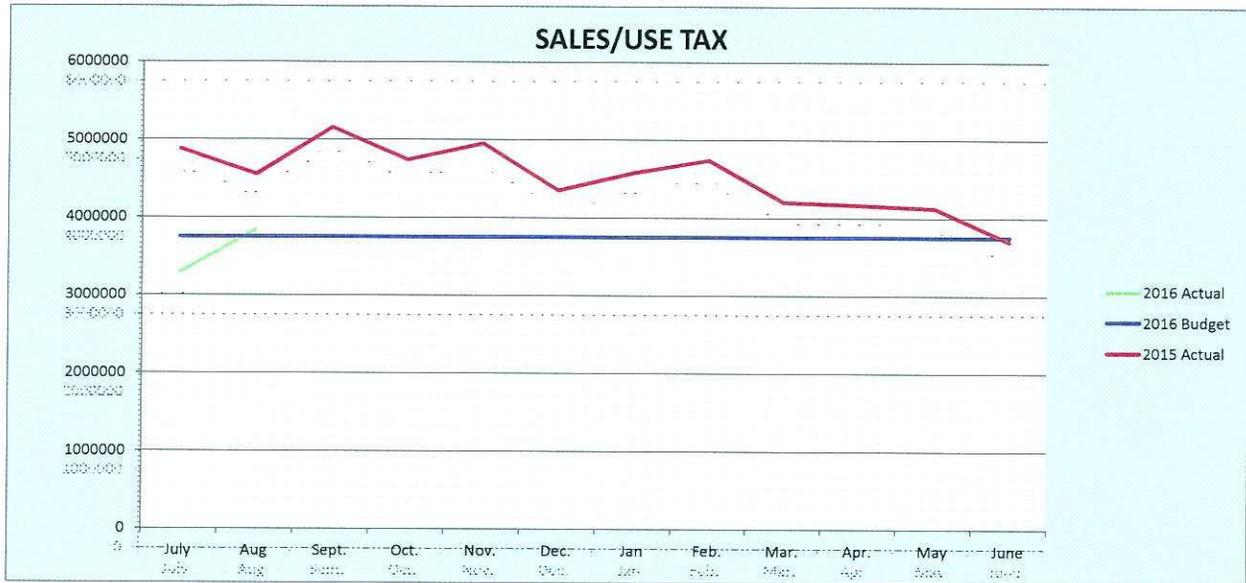
Thu, Sep 3, 2015 at 4:17 PM

To: SLT <SLT@gillettewy.gov>

Updated sales tax data attached. We actually hit budget for the month!! (still approx. 5% below for the year but at least heading in the right direction....)

Tom

 **SLT Sales Tax Report 08-31-15 (1) (1).xlsx**
44K



YEAR TO DATE SALES TAX RECEIPTS (July-August):

FY 2014	FY 2015	FY 2016
\$ 7,758,210	\$ 9,428,652	\$ 7,128,354

YTD BUDGET
\$ 7,500,000

% Over/(Under) Budget: -4.96%

FY 2015 ACTU FY 2016 ACT % CHANGE

	FY 2015 ACTU	FY 2016 ACT	% CHANGE
July	\$4,877,609	\$3,290,700	-32.53%
Aug	\$4,551,043	\$3,837,654	-15.68%
Sept.	\$5,154,901	\$0	-100.00%
Oct.	\$4,739,813	\$0	-100.00%
Nov.	\$4,949,460	\$0	-100.00%
Dec.	\$4,349,393	\$0	-100.00%
Jan	\$4,577,666	\$0	-100.00%
Feb.	\$4,740,276	\$0	-100.00%
Mar.	\$4,200,023	\$0	-100.00%
Apr.	\$4,167,768	\$0	-100.00%
May	\$4,123,983	\$0	-100.00%
June	\$3,697,322	\$0	-100.00%
TOTAL	\$54,129,257	\$7,128,354	-86.83%

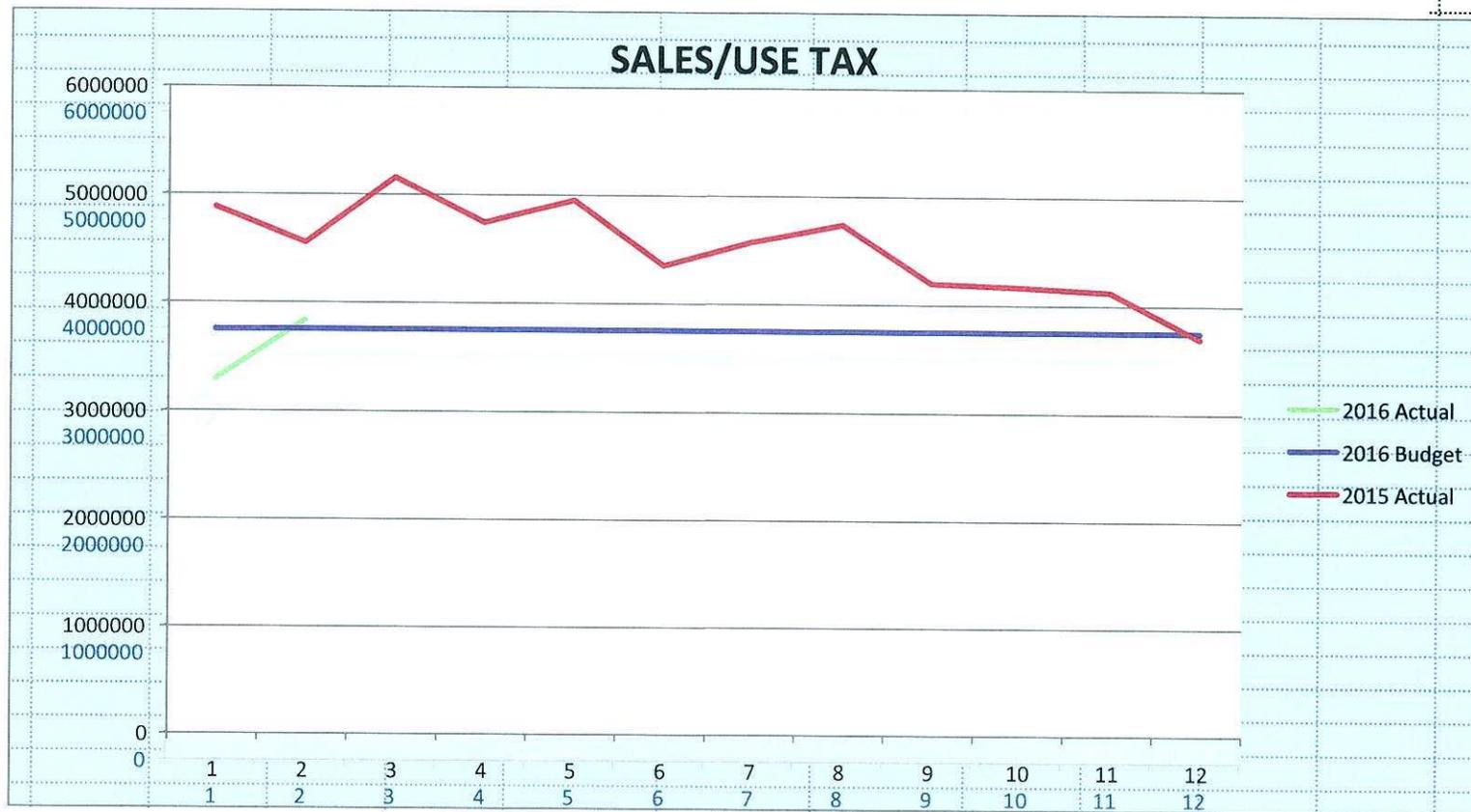
1% SALES/USE TAX REVENUE						
MONTH	2014 Actual	2015 Actual	2015 BUDGET	2016 Actual	2016 BUDGET	YTD BUDGET
July	\$1,848,465	\$2,193,961	\$1,750,000	\$1,482,243	\$1,666,667	
Aug	\$1,644,080	\$2,047,500	\$1,750,000	\$1,727,561	\$1,666,667	
Sept.	\$1,692,767	\$2,319,150	\$1,750,000		\$1,666,667	
Oct.	\$1,886,332	\$2,133,732	\$1,750,000		\$1,666,667	
Nov.	\$1,752,144	\$2,224,851	\$1,750,000		\$1,666,667	
Dec.	\$1,782,737	\$1,956,419	\$1,750,000		\$1,666,667	
Jan	\$2,094,728	\$2,059,551	\$1,750,000		\$1,666,667	
Feb.	\$1,719,078	\$2,131,287	\$1,750,000		\$1,666,667	
Mar.	\$1,727,604	\$1,888,193	\$1,750,000		\$1,666,667	
Apr.	\$1,963,305	\$1,873,713	\$1,750,000		\$1,666,667	
May	\$1,971,668	\$1,853,014	\$1,750,000		\$1,666,667	
June	\$2,002,323	\$1,662,976	\$1,750,000		\$1,666,667	
	\$22,085,232	\$24,344,347	\$21,000,000	\$3,209,804	\$20,000,000	\$3,333,333
GENERAL FUND SALES/USE TAX						
MONTH	2014 Actual	2015 Actual	2015 BUDGET	2016 Actual	2016 BUDGET	YTD BUDGET
July	\$2,258,515	\$2,683,648	\$2,133,333	\$1,808,457	\$2,083,333	
Aug	\$2,007,150	\$2,503,543	\$2,133,333	\$2,110,093	\$2,083,333	
Sept.	\$2,064,998	\$2,835,751	\$2,133,333		\$2,083,333	
Oct.	\$2,303,016	\$2,606,081	\$2,133,333		\$2,083,333	
Nov.	\$2,144,723	\$2,724,609	\$2,133,333		\$2,083,333	
Dec.	\$2,181,749	\$2,392,974	\$2,133,333		\$2,083,333	
Jan	\$2,563,565	\$2,518,115	\$2,133,333		\$2,083,333	
Feb.	\$2,099,104	\$2,608,989	\$2,133,333		\$2,083,333	
Mar.	\$2,115,571	\$2,311,830	\$2,133,334		\$2,083,333	
Apr.	\$2,403,364	\$2,294,055	\$2,133,334		\$2,083,333	
May	\$2,415,385	\$2,270,969	\$2,133,334		\$2,083,333	

June	\$2,450,969	\$2,034,346	\$2,133,334		\$2,083,333	
	\$27,008,109	\$29,784,910	\$25,600,000	\$3,918,550	\$25,000,000	\$4,166,667
TOTAL SALES/USE TAX						YTD BUDGET
July	\$4,106,980	\$4,877,609	\$3,883,333	\$3,290,700	\$3,750,000	
Aug	\$3,651,230	\$4,551,043	\$3,883,333	\$3,837,654	\$3,750,000	
Sept.	\$3,757,766	\$5,154,901	\$3,883,333	\$0	\$3,750,000	
Oct.	\$4,189,348	\$4,739,813	\$3,883,333	\$0	\$3,750,000	
Nov.	\$3,896,867	\$4,949,460	\$3,883,333	\$0	\$3,750,000	
Dec.	\$3,964,486	\$4,349,393	\$3,883,333	\$0	\$3,750,000	
Jan	\$4,658,293	\$4,577,666	\$3,883,333	\$0	\$3,750,000	
Feb.	\$3,818,182	\$4,740,276	\$3,883,333	\$0	\$3,750,000	
Mar.	\$3,843,175	\$4,200,023	\$3,883,334	\$0	\$3,750,000	
Apr.	\$4,366,669	\$4,167,768	\$3,883,334	\$0	\$3,750,000	
May	\$4,387,053	\$4,123,983	\$3,883,334	\$0	\$3,750,000	
June	\$4,453,292	\$3,697,322	\$3,883,334	\$0	\$3,750,000	
	\$49,093,341	\$54,129,257	\$46,600,000	\$7,128,354	\$45,000,000	\$7,500,000
Jan	\$4,577,666					
Feb.	\$4,740,276					
Mar.	\$4,200,023					
Apr.	\$4,167,768					
May	\$4,123,983					
June	\$3,697,322					
July	\$3,290,700					
Aug	\$3,837,654					
Sept.						
Oct.						

Nov

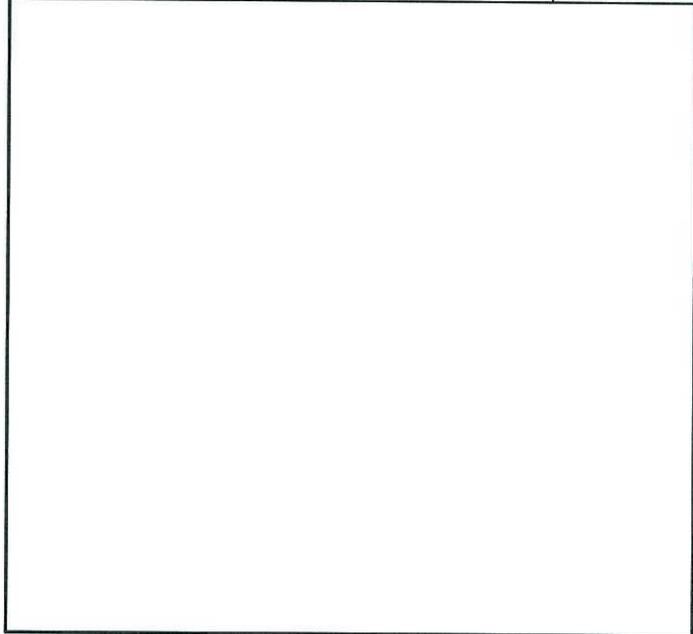
Dec

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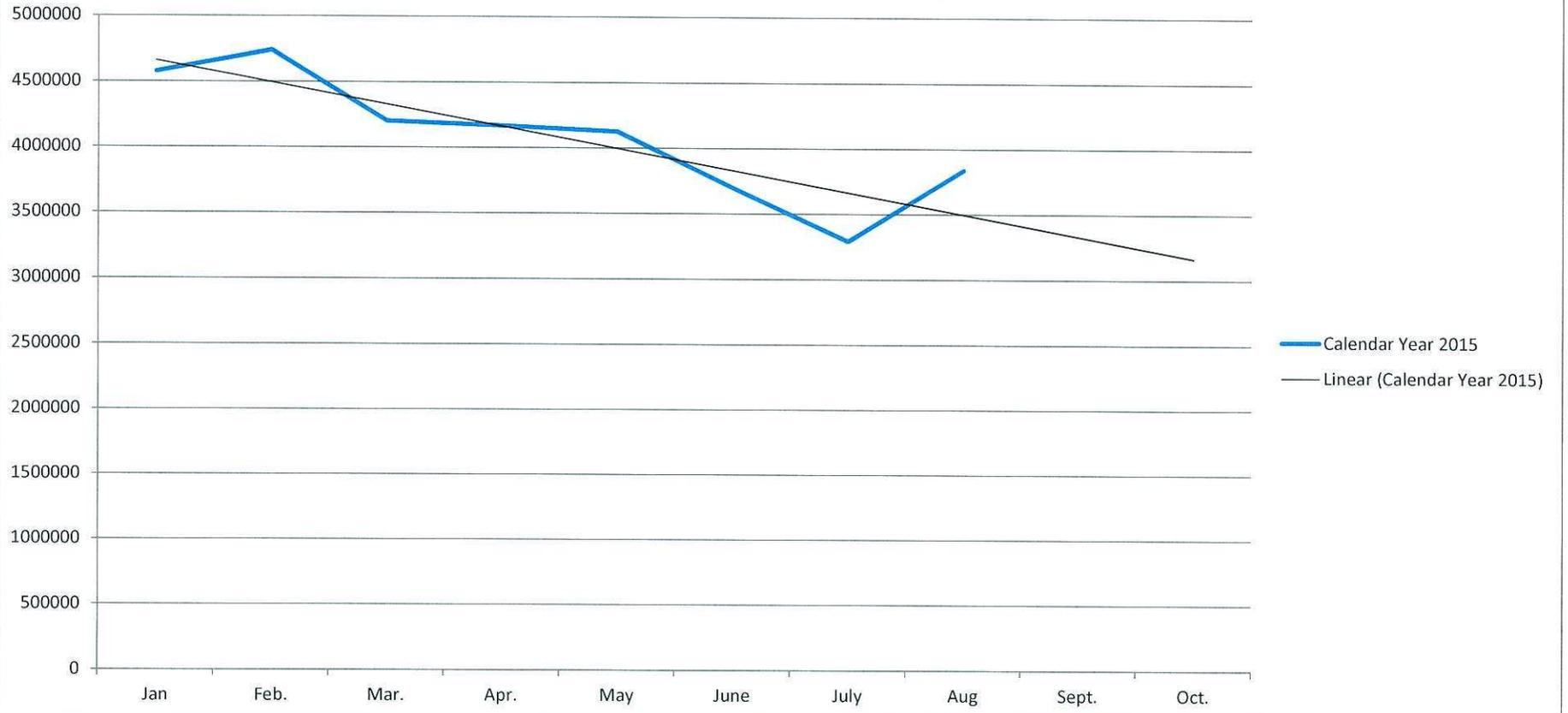


YEAR TO DATE SALES TAX RECEIPTS (July-August):

	FY 2015 ACTUAL	FY 2016 ACTUAL	% CHANGE
July	\$4,877,609	\$3,290,700	-32.53%
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Oct.	\$4,739,813	\$0	-100.00%
Nov.	\$4,949,460	\$0	-100.00%
Dec.	\$4,349,393	\$0	-100.00%
Jan	\$4,577,666	\$0	-100.00%
Feb.	\$4,740,276	\$0	-100.00%
Mar.	\$4,200,023	\$0	-100.00%
Apr.	\$4,167,768	\$0	-100.00%
May	\$4,123,983	\$0	-100.00%
June	\$3,697,322	\$0	-100.00%
TOTAL	\$54,129,257	\$7,128,354	-86.83%



SALES/USE TAX CALENDAR YEAR 2015





Afton Evans <aftone@gillettewy.gov>

Park Plex Project

1 message

ConnecterGuy@aol.com <ConnecterGuy@aol.com>

Thu, Sep 10, 2015 at 1:42 PM

To: aftone@gillettewy.gov, Charlie@gillettewy.gov

Afton

Please find attached the drawings we spoke about earlier this week.

As I explained then, the county commissioners asked us to keep them posted as to our progress of our Park Plex restaurant/arcade project.

We wanted to provide the same information to the City Council, Mayor, and city staff.

The latest version of the building floor plan, front elevation drawing, and site plan are attached.

If you will pass this on to the council, mayor and Carter I would appreciate it.

I have attempted to keep the city attorney apprised of this project as well, so I am copying this to him as well.

If they would like further information please let me know.

Thanks again for your help.

Mark A Dorr

*****Internet Email Confidentiality Footer*****

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3 attachments

0715-154FloorPlanrV2.jpg

8432K



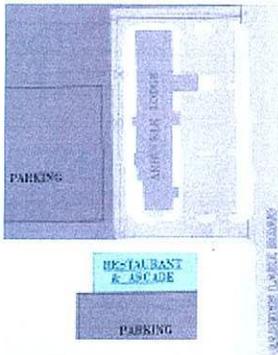
0715-154FrontElevation.jpg

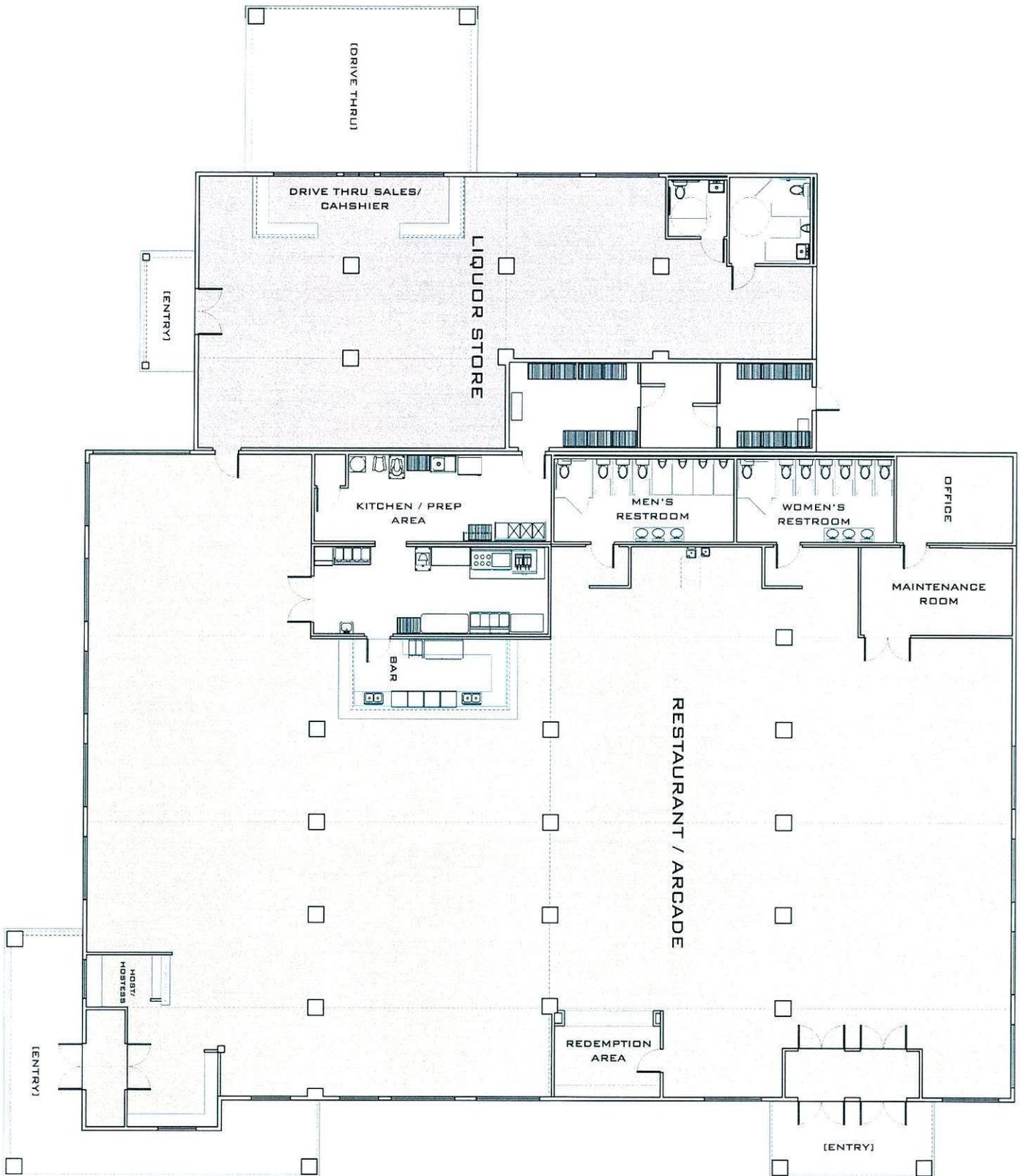
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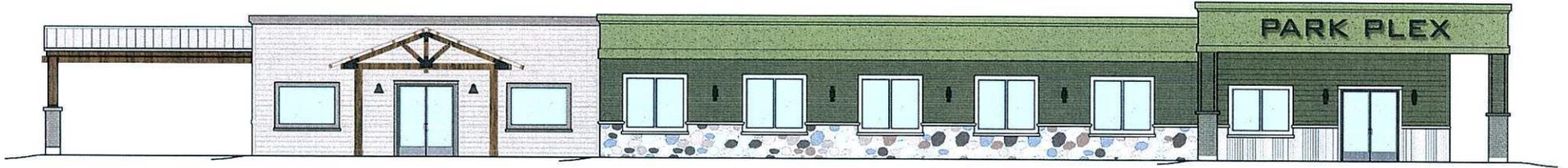


Park Plex & Arbuckles Layout.jpg

4969K







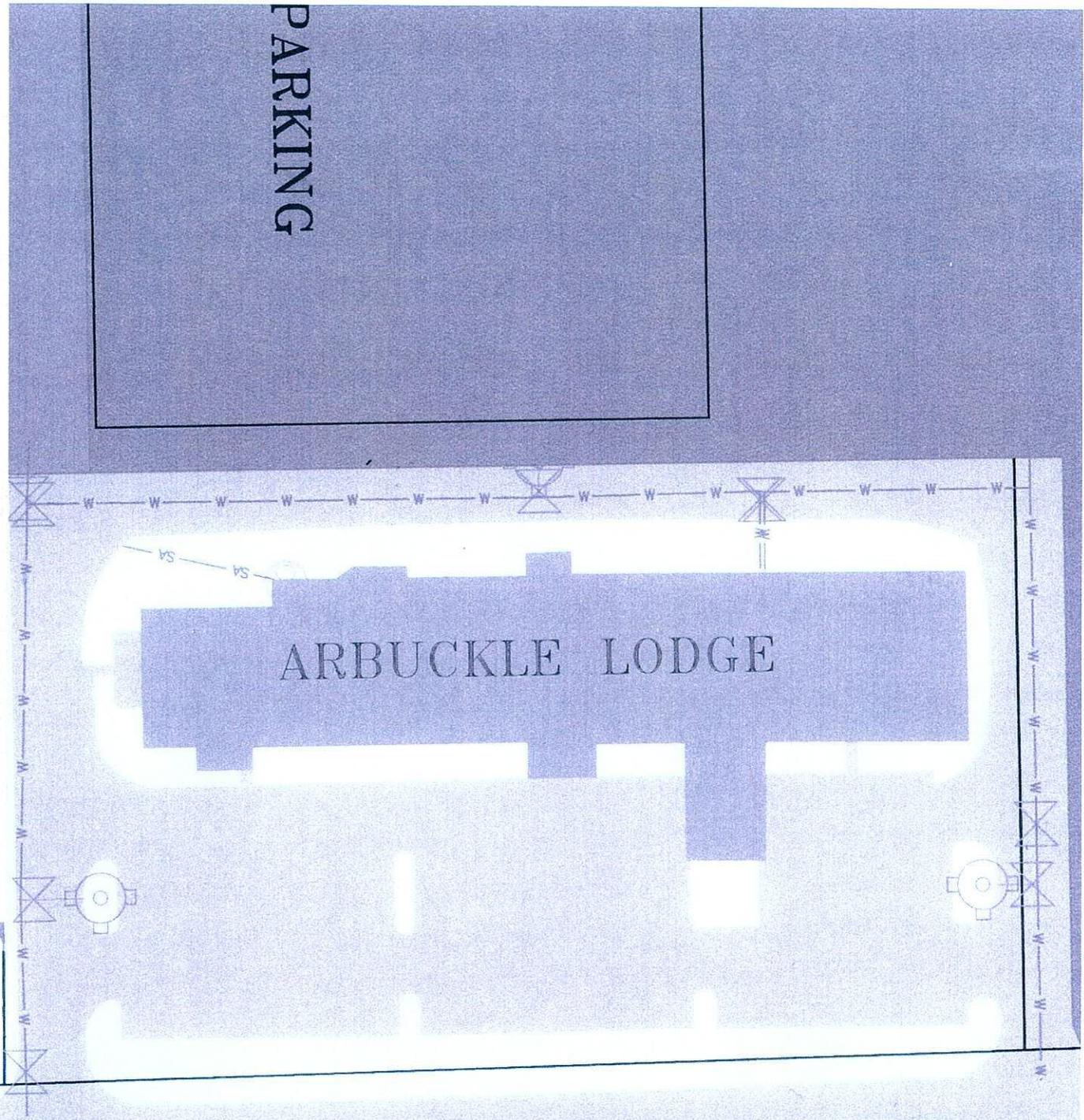
PARKING

RESTAURANT
& ARCADE

PARKING

ARBUCKLE LODGE

GARNER LAKE ROAD





CAMPBELL COUNTY PUBLIC LAND BOARD
MEETING AGENDA
September 10, 2015 – 6:30 P.M.

1. MEETING CALLED TO ORDER AND QUORUM ANNOUNCED
2. APPROVAL OF AGENDA
3. CONSENT AGENDA
(All items listed will be enacted by one motion unless a request is made for discussion by any member of the Audience or Council, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the Agenda).
 - 3.1 Approval of the August General Meeting Minutes
 - 3.2 Approval of Warrants
4. MATTERS FOR DECISION
 - 4.1 Approval of Digital Radio Bid
5. MATTERS FOR DISCUSSION
 - 5.1 Board Training Overview
 - 5.2 Quarterly Meeting with County Commissioners – date change, agenda items, etc...
 - 5.3 Changes to Joint Powers Agreement & Bylaws
 - 5.4 Spirit Hall MOU Update
 - 5.5 Energy Hall and Heritage Center Professional Services Fee Proposal (Enc. #1)
 - 5.6 County Capital Construction & Maintenance Project Protocols (Encl. #2)
 - 5.7 General Managers Report
 - 5.7.1 PGI Event Summary
 - 5.7.2 Horse Racing Progress Report
 - 5.7.3 Organizational Structure & Strategic Plan Update
6. MATTERS FOR NOTING
 - 6.1 Major correspondence
 - 6.2 Updated Board Calendar
 - 6.3 Quarterly County Commissioners Meeting – September 17, 6 p.m. @ County Chambers
 - 6.4 Other Meetings – Annual Planning Meeting, September 29 from 5-9 p.m.
7. MEETING FINALIZATION
 - 7.1 Review action to be taken or assignments made
 - 7.2 Meeting Evaluation
 - 7.3 Next Meeting – October 8, 2015 at 6:30 p.m.
 - 7.4 Close Meeting – go into Executive Session
8. EXECUTIVE SESSION
 - 8.1 Personnel Discussion
9. ADJOURNMENT

ENCLOSURE #1



4300 T. Lucks Street, Suite 301
Sheridan, WY 82901
ph: 307.672.8270
info@dalebuchnighthawk.com
www.dalebuchnighthawk.com

May 22, 2015

Mr. Greg Rook – Operations Manager
Cam-Plex Multi Events Facilities
1635 Reata Drive
Gillette, WY 82718

RE: Energy Hall and Fine Arts – Interiors Upgrade

Greg,

Per your request, we are pleased to submit our proposed fees to upgrade the interior finishes at Energy Hall and the Heritage Fine Arts Center. In addition to our staff, McKinley Wood at Mechanical Design Works, Inc. will assist with any HVAC work required as a result of the interior remodel. Doug Vallis at Electrical Design Consultants will do the same for electrical work.

SCOPE OF WORK

Energy Hall:

- Upgrade Finishes in Main Hall:
 - Floor Coverings
 - Possible Base / Wainscotting
 - Walls (including finishes on the existing modular wall panels)
 - Ceilings
 - Lighting
- FFE amenities such as artwork, interior planters, lobby furniture, etc.
- Upgrade IT capabilities in Main Hall
- Upgrade finishes in Toilet Rooms
- Upgrade finishes and furnishings in support areas such as the reception, conference rooms and offices
- Acoustical treatments if necessary

Fine Arts Heritage Center:

- Upgrade Finishes in Lobby:
 - Possible Carpet upgrade, although existing carpet is fairly new and in good shape
 - Possible Base / Wainscotting

- Walls
- Ceilings
- Lighting
- Remove or replace translucent skylights that leak
- FFE amenities such as artwork, interior planters, lobby furniture, etc.
- Upgrade Finishes in Toilet Rooms
- Upgrade Finishes in Star Dressing Rooms
- Upgrade Finishes in Chorus Dressing Rooms
- Upgrade Finishes in Theater
- Upgrade Finishes in Galleria between the Art Gallery and Administration Offices
- Upgrade Finishes at Art Gallery
- Remove or replace all translucent skylights that leak with commercial skylights or clerestory openings.

SCHEDULE

We are available to begin work immediately and estimate that it will take the majority of the summer to accomplish the design work. With Construction Documents complete by the end of the summer, the project could be bid by early fall or later, depending on scheduling and funding. Since this is primarily interior work, we believe that you will receive the best pricing from Contractors if the construction is scheduled for the winter months. We estimate that construction could take 3 to 5 months depending on who the successful contractor is.

PROPOSED FEES

<u>ENERGY HALL INTERIORS UPGRADE</u>	
PRELIMINARY DESIGN:	\$20,155.00
CONSTRUCTION DOCUMENTS:	\$25,370.00
BIDDING:	\$ 3,430.00
CONSTRUCTION ADMINISTRATION:	\$14,665.00
<u>PROJECT CLOSEOUT:</u>	<u>\$ 560.00</u>
TOTAL AE FEES:	\$64,180.00

<u>HERITAGE CENTER FINE ARTS INTERIORS UPGRADE</u>	
PRELIMINARY DESIGN:	\$25,760.00
CONSTRUCTION DOCUMENTS:	\$37,580.00
BIDDING:	\$ 3,760.00
CONSTRUCTION ADMINISTRATION:	\$15,050.00
<u>PROJECT CLOSEOUT</u>	<u>\$ 660.00</u>
TOTAL AE FEES:	\$82,810.00

- If both projects are packaged and bid together, the Bidding and Construction Administration Fees will be reduced significantly. Therefore, we suggest that Bidding and CA services be handled on an hourly not-to-exceed basis to capture this cost savings.
- DBA considers work at the Cam-Plex local work and does not charge travel or per diem costs.
- DBA carries Professional Liability (Errors and Omissions) Insurance, General Liability Insurance, and Worker's Compensation Insurance.
- Upon Acceptance of the fee proposal, DBA would like to enter into an AIA Owner-Architect agreement satisfactory to the Cam-Plex.

Thanks again for this opportunity.

Sincerely,

A handwritten signature in black ink, appearing to read "Dale Buckingham". The signature is fluid and cursive, with a long horizontal stroke at the end.

Dale Buckingham – AIA, President
DALE BUCKINGHAM ARCHITECTS, LLC

Enclosures

FEE SUMMARY

FEE SUMMARY
Cam-Plex Energy Hall Renovations
 Gillette, WY
 Date: 5/21/2015



PHASE I

FIRM	DISCIPLINE	INVEST/PRELIM	CONST DOCS	BIDDING	CONST ADMIN	PROJ CLOSEOUT	REIMBURSABLES	TOTAL FEE
DBA	Architecture	\$ 14,380.00	\$ 18,440.00	\$ 2,880.00	\$ 9,550.00	\$ 560.00	\$ -	\$ 45,810.00
PRHVC	Mechanical Engineering	\$ -	\$ 880.00	\$ -	\$ 440.00	\$ -	\$ -	\$ 1,320.00
EDC	Electrical Engineering	\$ 5,775.00	\$ 6,050.00	\$ 550.00	\$ 4,675.00	\$ -	\$ -	\$ 17,050.00
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 20,155.00	\$ 25,370.00	\$ 3,430.00	\$ 14,665.00	\$ 560.00	\$ -	\$ 64,180.00

TASK BUDGET

DALE DUCKINGHAM ARCHITECTS, LLC
 Project: Cam-Plex Energy Hall Renovation
 Project No: 300
 Client: Cam-Plex Multi-Events Facilities
 Proj Mgr: DEB
 Date: 5/21/2015



Task/Phase	Discipline	Billing Rate	DALE		RICK		LEVI		TIM		BEN		LORENA		SCOTT		REINAE		Subtotal	Cost	
			Lead Architect	Staff Architect	Staff Architect	Intern Architect I	Arch Technician II	Arch Technician I	Interior Designer	Drafter I	Cleaner I										
			Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	
1 INVESTIGATION / PRELIMINARY DESIGN																					
a			2	\$ 230.00	8	\$ 760.00					16	\$ 1,120.00							26	\$ 2,110.00	
b					8	\$ 760.00													8	\$ 760.00	
c					4	\$ 380.00					4	\$ 280.00	12	\$ 600.00					16	\$ 880.00	
d					4	\$ 380.00					16	\$ 1,120.00							20	\$ 1,500.00	
e					4	\$ 380.00					32	\$ 2,240.00	8	\$ 400.00					40	\$ 3,400.00	
f					4	\$ 380.00					4	\$ 280.00							12	\$ 1,120.00	
g					8	\$ 760.00					4	\$ 280.00							8	\$ 660.00	
h					4	\$ 380.00					24	\$ 1,680.00	4	\$ 200.00					36	\$ 2,640.00	
i					4	\$ 380.00					4	\$ 280.00							8	\$ 660.00	
j					2	\$ 190.00					3	\$ 210.00							5	\$ 400.00	
k																			0	\$ -	
3 CONSTRUCTION DOCUMENTS																					
a					4	\$ 380.00					16	\$ 1,120.00	24	\$ 1,200.00					44	\$ 2,700.00	
b					6	\$ 570.00					16	\$ 1,120.00	8	\$ 400.00					30	\$ 2,050.00	
c					4	\$ 380.00					8	\$ 560.00	8	\$ 400.00					20	\$ 1,340.00	
d											8	\$ 560.00							8	\$ 560.00	
e					2	\$ 190.00					16	\$ 1,120.00							18	\$ 1,310.00	
f					2	\$ 190.00					4	\$ 280.00	4	\$ 200.00					10	\$ 670.00	
g					4	\$ 380.00					2	\$ 140.00							6	\$ 520.00	
h					8	\$ 760.00					24	\$ 1,680.00			8	\$ 320.00			36	\$ 2,380.00	
i					8	\$ 760.00					8	\$ 560.00							16	\$ 1,320.00	
j					8	\$ 760.00					8	\$ 560.00							16	\$ 1,320.00	
k					4	\$ 380.00					8	\$ 560.00							12	\$ 1,040.00	
l					2	\$ 190.00					4	\$ 280.00	6	\$ 300.00					16	\$ 1,300.00	
m					4	\$ 380.00					8	\$ 560.00							12	\$ 1,040.00	
n					2	\$ 190.00					4	\$ 280.00							8	\$ 660.00	
o					4	\$ 380.00					4	\$ 280.00							8	\$ 660.00	
p																			0	\$ -	
q																			0	\$ -	
BIDDING																					
a					2	\$ 190.00					2	\$ 140.00	2	\$ 100.00	2	\$ 80.00			8	\$ 510.00	
b					2	\$ 190.00					4	\$ 280.00							6	\$ 470.00	
c					2	\$ 190.00					2	\$ 140.00			2	\$ 80.00			6	\$ 410.00	
d					4	\$ 380.00					4	\$ 280.00			2	\$ 80.00			10	\$ 740.00	
e					4	\$ 380.00					2	\$ 140.00							6	\$ 520.00	
f					2	\$ 190.00					2	\$ 140.00							4	\$ 330.00	
g																		0	\$ -		
h																		0	\$ -		
4 CONSTRUCTION ADMINISTRATION																					
a					4	\$ 380.00					4	\$ 280.00							8	\$ 660.00	
b					2	\$ 190.00					8	\$ 560.00							10	\$ 750.00	
c					8	\$ 760.00					40	\$ 2,800.00							48	\$ 3,560.00	
d					2	\$ 190.00					16	\$ 1,120.00							18	\$ 1,310.00	
e					4	\$ 380.00					8	\$ 560.00							12	\$ 940.00	
f					4	\$ 380.00					8	\$ 560.00							12	\$ 940.00	
g					2	\$ 190.00					4	\$ 280.00							6	\$ 470.00	
h																		0	\$ -		
PROJECT CLOSEOUT																					
a																			0	\$ -	
b																			0	\$ -	
c																			0	\$ -	
d																			0	\$ -	
SUBTOTAL																					
			34	2760	150	14250	0	0	0	0	8	640	336	23620	60	4000	16	640	614	45810	\$ 45,810.00

Trip Costs: 0 miles @ 0.55 per mile = \$ -
 0 meals @ \$12.00 per meal = \$ -
 TOTAL \$ -
 0 Trips @ \$ - per Trip = \$ -

TOTAL FEE EXCLUDING REIMBURSABLES 45810

ESTIMATED REIMBURSABLE EXPENSES
 Travel \$ -
 Telephone \$ -
 Copy \$ -
 Blueprint 12 copies at \$100.00 each \$ -
 Miscellaneous \$ -
TOTAL INCL. EST. REIMBURSABLE EXPENSES \$ 45,810.00

TOTAL

FEE SUMMARY

FEE SUMMARY
Cam-Plex Fine Arts Renovations
 Gillette, WY
 Date: 5/21/2015



PHASE I										
FIRM	DISCIPLINE	INVEST/PRELIM	CONST DOCS	BIDDING	CONST ADMIN	PROJ CLOSEOUT	REIMBURSABLES	TOTAL FEE		
DBA	Architecture	\$ 18,830.00	\$ 27,570.00	\$ 3,210.00	\$ 9,550.00	\$ 680.00	\$ -	\$ -	\$ -	\$ 59,820.00
PRHVC	Mechanical Engineering	\$ -	\$ 1,780.00	\$ -	\$ 880.00	\$ -	\$ -	\$ -	\$ -	\$ 2,640.00
EDC	Electrical Engineering	\$ 8,930.00	\$ 8,250.00	\$ 550.00	\$ 4,620.00	\$ -	\$ -	\$ -	\$ -	\$ 20,350.00
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 25,760.00	\$ 37,580.00	\$ 3,760.00	\$ 15,050.00	\$ 680.00	\$ -	\$ -	\$ -	\$ 82,810.00

TASK BUDGET

DALE BUCKINGHAM ARCHITECTS, LLC
 Project: Cam-Plex F&A Arts Renovation
 Project No: 350
 Client: Cam-Plex Multi-Events Facility
 Proj Mgr: DEB
 Date: 1/21/2016



Task/Phase	Discipline	Description of Labor Code	DALE		ROCK		LEVI		T.M		BEN		LORENA		SCOTT		RENAE		Subtotal	
			Billing Rate		Billing Rate		Billing Rate		Billing Rate		Billing Rate		Billing Rate		Billing Rate		Billing Rate			
			Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost		
1 INVESTIGATION / PRELIMINARY DESIGN																				
a		Project Startup / User meetings	2	\$ 239.00	8	\$ 760.00							16	\$ 1,120.00					26	\$ 2,119.00
b		Code Review	1		4	\$ 760.00													5	\$ 760.00
c		Field Verification / measuring / As-Built CAD Drawings	3		4	\$ 760.00			2	\$ 170.00			8	\$ 560.00	24	\$ 1,200.00			41	\$ 2,690.00
d		Pre-Design Research	3		4	\$ 760.00							20	\$ 1,400.00					24	\$ 1,760.00
e		Develop Concepts	1		8	\$ 760.00							40	\$ 2,800.00	12	\$ 600.00			60	\$ 4,160.00
f		IT Systems	1										8	\$ 560.00					8	\$ 560.00
g		Review Concepts with Owner	2	\$ 460.00	4	\$ 760.00							4	\$ 280.00					10	\$ 1,400.00
h		Cost Estimates	1		3	\$ 380.00							8	\$ 560.00					12	\$ 920.00
i		Finalize Schematics	1		8	\$ 760.00							20	\$ 1,400.00	8	\$ 400.00			26	\$ 2,560.00
j		Correspondence	1		4	\$ 760.00							8	\$ 560.00					13	\$ 940.00
k		Project Management	4	\$ 460.00	2	\$ 760.00													6	\$ 560.00
3 CONSTRUCTION DOCUMENTS																				
a		Exist Plans / Enlarged Plans / Finish Plans	1		4	\$ 760.00							32	\$ 2,240.00	32	\$ 1,600.00			68	\$ 4,220.00
b		Interior Elevations	1		3	\$ 760.00							12	\$ 840.00					15	\$ 1,140.00
c		Finish Details	1		4	\$ 760.00							16	\$ 1,120.00	12	\$ 600.00			32	\$ 2,120.00
d		Interiors / Colors	1		2	\$ 760.00							16	\$ 1,120.00					18	\$ 1,380.00
e		Furniture Affixure	1		2	\$ 760.00							12	\$ 840.00					14	\$ 1,020.00
f		Casework details	1		2	\$ 760.00							4	\$ 280.00	8	\$ 400.00			14	\$ 1,020.00
g		Coordination with Consultants	1		4	\$ 760.00							2	\$ 140.00					6	\$ 420.00
h		Specifications / Product Research	1		4	\$ 760.00							16	\$ 1,120.00			8	\$ 320.00	24	\$ 1,820.00
i		Review Packages (35% - 65%)	1		4	\$ 760.00							12	\$ 840.00					16	\$ 1,200.00
j		Review Packages (35% and 65%)	1		4	\$ 760.00							4	\$ 280.00					8	\$ 600.00
k		Cost Estimates	1		3	\$ 760.00							8	\$ 560.00					12	\$ 920.00
l		QA/QC Review	1		4	\$ 760.00							4	\$ 280.00					12	\$ 920.00
m		Finalize Documents for Printing	1		2	\$ 760.00			2	\$ 170.00	10	\$ 800.00	6	\$ 420.00					24	\$ 1,770.00
n		Correspondence	1		4	\$ 760.00							4	\$ 280.00	4	\$ 200.00			10	\$ 820.00
o		Project Management	8	\$ 920.00	3	\$ 760.00							4	\$ 280.00					15	\$ 1,120.00
p		Red Plan / Details / Sx. gfr replacement	1		10	\$ 1,500.00			40	\$ 1,400.00					16	\$ 800.00			75	\$ 5,720.00
BIDDING																				
a		Package and Issue Documents	1		2	\$ 760.00							2	\$ 140.00	2	\$ 100.00	2	\$ 80.00	6	\$ 510.00
b		Contractor QSA	1		4	\$ 760.00							8	\$ 560.00					12	\$ 920.00
c		Issue Addenda	1		2	\$ 760.00							2	\$ 140.00					4	\$ 300.00
d		Pre-B Meeting	1		4	\$ 760.00							4	\$ 280.00					8	\$ 600.00
e		Bid Opening / Recommendation	1		4	\$ 760.00							2	\$ 140.00					6	\$ 420.00
f		Project Management	2	\$ 239.00	1	\$ 760.00													3	\$ 239.00
4 CONSTRUCTION ADMINISTRATION																				
a		Pre-Construction Meeting	1		4	\$ 760.00							4	\$ 280.00					8	\$ 600.00
b		Shop Drawing Review	1		2	\$ 760.00							8	\$ 560.00					10	\$ 750.00
c		Sit Visits / OAC Meetings (Assume 10 visits)	1		6	\$ 760.00							40	\$ 2,800.00					48	\$ 3,560.00
d		Action Item Reports	1		2	\$ 760.00							16	\$ 1,120.00					18	\$ 1,310.00
e		Save-on-the-construction issues	1		4	\$ 760.00							8	\$ 560.00					12	\$ 920.00
f		Substantial Completion	1		4	\$ 760.00							8	\$ 560.00					12	\$ 920.00
g		Punch List / Followup	1		2	\$ 760.00							4	\$ 280.00					6	\$ 420.00
h		Project Management	8	\$ 920.00	3	\$ 760.00													11	\$ 820.00
PROJECT CLOSE-OUT																				
a		Record Documents	1		1										0	\$ 300.00			1	\$ 300.00
b		Close-out Documentation	1		1								4	\$ 280.00			2	\$ 80.00	6	\$ 300.00
c		11-Month Inspection	1		1														1	\$ 0.00
d		Punch List / Followup	1		1														1	\$ 0.00
GUDTOTAL			28	\$ 3,220	172	\$ 16,340	0		44	\$ 3,740	10	\$ 800	404	\$ 2,820	130	\$ 6,800	10	\$ 840	810	\$ 5,820
TOTAL FEE EXCLUDING REIMBURSABLES																				59820
ESTIMATED REIMBURSABLE EXPENSES:																				
Travel																				\$ -
Telephone																				\$ -
Copy																				\$ -
Blueprint 12 copies at \$100.00 ea																				\$ -
Miscellaneous																				\$ -
TOTAL INCL EST. REIMBURSABLE EXPENSES																				\$ 59,820.00

Trip Costs: 11 miles @ \$1.50 per mile = \$16.50
 2 meals @ \$12.00 per meal = \$24.00
 0 Trips @ \$ - per Trip = \$0.00
TOTAL \$ 40.50

ESTIMATED REIMBURSABLE EXPENSES:
 Travel \$ -
 Telephone \$ -
 Copy \$ -
 Blueprint 12 copies at \$100.00 ea \$ -
 Miscellaneous \$ -
TOTAL INCL EST. REIMBURSABLE EXPENSES \$ 59,820.00

TOTAL

ENCLOSURE #2

DEPARTMENT OF PUBLIC WORKS
500 South Gillette Avenue
Suite 1500
Gillette, Wyoming 82716
307-685-8061
307-687-6468 Fax



Building
307-682-1970
307-687-6468 Fax

Engineering
307-685-8061
307-687-6468 Fax

Planning & Zoning
307-685-8061
307-687-6468 Fax

Facilities Maintenance
307-685-8061
307-687-6468

Solid Waste/Recycling
307-682-9499
307-686-5156 Fax

Surveying
307-685-8061
307-687-6468 Fax

Kevin C. King, P.E., Director

MEMORANDUM

TO: County Commissioners, Directors, and Managers
FROM: Kevin C. King, P.E., Director
DATE: July 21, 2015

SUBJECT: Protocol for development of capital construction and maintenance projects

Beginning in August 2015, we will be utilizing the following protocol for developing capital construction and maintenance projects for Campbell County:

1. A Public Works inspection team will coordinate and schedule an inspection visit to each Campbell County facility during the months of July through September of each year. The inspection team will consist of a mix of engineers, technicians, and maintenance personnel. Prior to the inspection, we ask that the Director/Manager of the facility put together a list of projects for consideration. During the inspection, capital construction and maintenance needs will be identified and discussed with the Director/Manager.
2. Maintenance items will be directed to the Facility Manager for scheduling and work order entry. Capital construction items will be processed by the Public Works Engineering Division. Preliminary design and cost estimates will be developed for inclusion in 5-year capital construction plan with highest priority items added to the next fiscal year budget request
3. Prior to submitting the budget request in March, a review meeting will be held with the Director/ Manager to discuss the projects and budget request. An agreement will be reached on need, prioritization, schedule, and budget category (capital construction versus maintenance)
4. Once budgets are approved in July, the assigned Public Works project manager will contact the Director/Manager and discuss each of the approved projects. Decisions will be made regarding overall management of the project, as well as schedule and completion date requirements
5. Any projects that were favorable to the Commissioners but were not approved during the budget process will be brought back the following year for consideration
6. Any capital construction requests not previously approved for the current budget cycle must be submitted to the Facilities Manager via the enclosed form titled *Additional Work Request – Not Budgeted*. The Commissioners will make a determination on whether to fund the project, to have Facilities fund the project, or to require it go through the next budget cycle
7. Normal maintenance needs shall be requested through the Facilities Division by sending an email to facilities@ccgov.net . Once the email is received, a work order is processed and the appropriate maintenance staff member(s) is dispatched. Verbal maintenance requests are highly discouraged. For after-hours maintenance needs, please call 257-3088. For after-hours custodial needs, please call 680-0774.

DEPARTMENT OF PUBLIC WORKS

500 South Gillette Avenue
Suite 1500
Gillette, Wyoming 82716
307-685-8061
307-687-6468 Fax



Building
307-682-1970
307-687-6468 Fax

Engineering
307-685-8061
307-687-6468 Fax

Planning & Zoning
307-685-8061
307-687-6468 Fax

Facilities Maintenance
307-685-8061
307-687-6468

Solid Waste/Recycling
307-682-9499
307-686-5156 Fax

Surveying
307-685-8061
307-687-6468 Fax

Kevin C. King, P.E., Director

The following is a matrix outlining the inspection and project management assignments for each facility.

Code	Facility/Department	Inspected	Public Works Project Management Level
AIR	Airport	Terminal bldg., roads and terminal parking	Parking projects – PW Building projects - As requested by Director. Projects generally estimated by Airport Engineer
BLN	Bell Nob Clubhouse	Bldg./parking	All projects - PW
CAM	Cam-Plex	Parking lots	Parking projects - PW to perform pavement inspections per JPB agreement Building projects - As requested by Director and approved by the Commissioners per JPB agreement
CDS	Children's Developmental	Bldg./parking	All projects – PW
COM	College Old Main ¹	Bldg./parking	Parking projects – PW Building projects – PW to manage approved modifications and alterations and structural projects per the terms of the lease agreement
CRT	Courthouse	Bldg.	All projects – PW
CTC	College Tech Center ¹	Bldg./parking	Parking projects – PW Building Projects – PW to manage approved modifications and alterations and structural projects per the terms of the lease agreement
EXT	Extension Office	GAMB Office Suite	All projects – PW
FIR	Campbell County Fire Department ²	Stations outside Corporate limits	Capital projects outside of corporate limits of Gillette and Wright - PW as approved by the Commissioners per JPB agreement
FRB	Fair Board ⁴	Office and outbuildings	Building projects – PW to manage approved modifications and alterations and structural projects per the terms of the lease agreement
GAM	George Amos Building	Bldg.	All projects - PW
GAR	GARF	Bldg.	All projects - PW
HTH	Public Health	Bldg./parking	All projects - PW
ICE	Ice Arena/Council of Community Services	Bldg./parking	Parking projects - PW Building projects - As requested by Director
LAN	Landfill	All facilities	All projects - PW
LIB	Library	Bldg./parking	All projects - PW
LMH	Longmont House ⁴	Bldg.	Tennant responsible for all maintenance items per lease agreement
MUS	Rockpile Museum	Bldg./parking	All projects - PW
OFH	Old Fire Station #1	Bldg./parking	All projects - PW
RAB	Road and Bridge	Bldg./parking	All projects not self-performed by R&B staff - PW

DEPARTMENT OF PUBLIC WORKS

500 South Gillette Avenue
 Suite 1500
 Gillette, Wyoming 82716
 307-685-8061
 307-687-6468 Fax



Building 307-682-1970 307-687-6468 Fax	Engineering 307-685-8061 307-687-6468 Fax
Planning & Zoning 307-685-8061 307-687-6468 Fax	Facilities Maintenance 307-685-8061 307-687-6468
Solid Waste/Recycling 307-682-9499 307-686-5156 Fax	Surveying 307-685-8061 307-687-6468 Fax

Kevin C. King, P.E., Director

Code	Facility/Department	Inspected	Public Works Project Management Level
RCC	Recluse Community Center	Bldg. (at request of Board)	Recluse Community Trust responsible for all owning and operating expenses
RDL	Roadway Lights	Lighting	All projects - PW
REC	Parks and Rec ³	Bldg./parking	Parking projects - PW Building projects – PW (Rec Center and Bell Nob Clubhouse only) Parks-related projects – Parks Staff Bell Nob golf course projects – Bell Nob Staff
RSM	Rohan Storage Med	Bldg./parking	All projects – PW
RSN	Rohan Storage NW	Bldg./parking	All projects – PW
RSS	Rohan Storage SW	Bldg./parking	All projects - PW
SEN	Senior Center ⁴	Bldg./parking	Alterations, improvements and repair/maintenance of structural projects per terms of the lease agreement – PW Parking projects: PW
SKN	Soup Kitchen	Bldg./parking	All Projects - PW
SO	Sheriff's Office	Parking	Parking projects - PW Building projects – As requested by Sheriff
SO2	Old Public Health Annex (CDS-CC)	Bldg./parking	All Projects - PW
WAP	Weed and Pest ⁴	Bldg./parking	Alterations, improvements and repair/maintenance of structural projects per terms of the lease agreement – PW Parking projects: PW
WAR	Warren House	Bldg.	All projects - PW
WRC	Wright Rec Center ³	Bldg./parking	All projects - PW
WRL	Wright Library	Bldg./parking	All projects - PW
WRP	Wright Public Safety	Bldg./parking	All projects - PW
YES	Y.E.S. House ⁴	As requested	Tenant responsible for all maintenance

¹ Long-term maintenance account administered by County and long-term lease agreement with College

² Joint Powers Agreement with Joint Powers Fire Board and Joint Powers Land Board

³ Long-term maintenance account administered by County

⁴ Lease Agreement

Note: The use of long-term maintenance accounts are limited to interest only per Resolution of the Board of Commissioners. Use of funds must be budgeted and approved by Commissioners prior to use.

We look forward to working with you on your facility maintenance and construction needs. If you have any questions, please contact me at your convenience.

Enclosures

Additional Work Request – Not Budgeted

FL TOP

WITH
Black



SEPTEMBER 20, 2015

WYOMING CENTER AT CAM-PLEX

CAMPBELL COUNTY PUBLIC LAND BOARD MEETING MINUTES

August 6, 2015

1. Chairman L.D. Gilbertz was absent. Vice-Chairman Shilo Lundvall called the meeting to order at 6:30 p.m. and announced a quorum was present.

Board Members Present: Shilo Lundvall Marilyn Mackey Jordan Ostlund
Mary Silvernell Don Hamm Duane Evenson

Staff Present: Paul Foster Greg Rook ReNae Keuck
Mark Smith Ashley Winn Jaymi Gilmour-Crowley

Legal Counsel: Frank Stevens

Absent: L.D. Gilbertz

Guests Present: Tony Jarmusz representing the *News-Record*; Tim Carsrud the *City Liaison*

2. APPROVAL OF AGENDA: **Mrs. Silvernell made a motion to approve the August 6, 2015 agenda.** Mr. Evenson seconded the motion and it passed unanimously.
3. APPROVAL OF MINUTES: **Mrs. Mackey made a motion to approve the July 8, 2015 meeting minutes and the Executive Session meeting minutes for March 12, 2015 and May 11, 2015.** Mr. Evenson seconded the motion and it passed unanimously.
4. APPROVAL OF WARRANTS: **Mr. Ostlund made a motion to approve the warrants as presented.** Mrs. Silvernell seconded the motion and it passed unanimously.
 - July 2015 Accounts Payable Voucher Numbers 44361-44449 (General Fund/Special Events) in the amount of \$378,829.43.
 - July 2015 Manual Purchase Order Numbers 8925-8965 in the amount of \$420,781.68.
 - July 2015 Payroll Warrants in the amount of \$183,946.16 for the period 6/21/2015-7/18/2015.
5. CITIZENS' COMMENTS: None
6. VIDEO REPORT: June and July events were shown.
7. STAFF REPORTS:
 - Greg Rook, Operations Manager, reported the Barn 3 Re-Roof Project is completed. The inspection was done today, August 6, 2015, and the warranty is on its way. The Permanent Horse Stall Shelter Project final inspection is scheduled for August 8, 2015 and it is completed. Fair is over and staff is moving into PGI.
 - ReNae Keuck, Comptroller, announced the audit is completed and everything has been turned into the auditor. The Wi-Fi project is finished, and there is now a system established for paid Wi-Fi in the campgrounds. The 3 tiered system offers daily Wi-Fi for \$7.95, weekly for \$19.95, and monthly for \$29.95. A few people from PGI connected to it already so it seems to be working well. PGI volunteering is fully staffed and each of them will receive a free car pass.

- Jaymi Gilmour-Crowley, Theater Manager, reported a busy and successful summer including the second year of Rock Band Camp (doubled participation) and the twenty-second year of the Performing Arts Workshop. In addition to PGI sales, the theater is gearing up for the season. The calendar outlines a great season lineup of events. There has been a nice response from Facebook for the lineup. Highlights are Lewis Black and Mannheim Steamroller. Also, the spring will present two big musicals, Mama Mia and Joseph and the Amazing Technicolor Dreamcoat. Included in the listing are the Arts and Education performances and many family shows. The public on-sale date is August 18, 2015. PGI attendance on Facebook is currently showing 1,900 people planning to attend.
 - Mark Smith, Marketing Manager, reported the completions of the Christian Motorcycle Association (CMA) Rally. There were 200 campers which amounted to 918 camping days. Before leaving, they asked for a proposal for 2019. If their plans fall through for 2017, they will consider Gillette as the event location. CMA members were very complimentary about the staff here and enjoyed the Wyoming Center. PGI sponsors now have their tickets and passes. The VIP party is set up and Prime Rib will be generously providing dinner, beer, and wine. There are 350 PGI campers and 44 people from the public who are also camping on grounds. There have been 45 local campers rented. 18 campers came from Sunshine RV. The community has stepped up and many people offered their homes for rent. The News Record interviewed Dan Creagan and he was very complimentary of Gillette, the community, and CAM-PLEX. A PGI APP for the public and PGI members will be available for Android users and possibly for Apple users. The APP will be a test run for future APPS. CAM-PLEX recently made a proposal for the National Cattle Dog Show which would come in 2018 or 2019. After visiting the show in Steamboat Springs, they requested a proposal as they are looking to grow their event. The new GM at Hilton has contacted Mark and will be meeting with him this month.
8. BUSINESS ITEMS:
- A. Community Grant Application – **Mr. Evenson made a motion to approve the 2015 Harvest Festival Grant not to exceed \$250.00.** Mrs. Mackey seconded the motion and it passed unanimously.
 - B. Vacation Leave Policy Update – Revisions were made to consolidate and update information to be more uniform with the county policies. CAM-PLEX and the County currently vary on the number of hours that can be carried over. The county goes up to 280 and currently we can only do 160. The workers compensation wording seems to contradict itself as far as the options you can elect. Frank stated the language used for Workers Compensation came directly from the County. Business items B and C have been tabled. Questions will be answered regarding Workers Compensation by staff and relayed to Board. **Mr. Evenson made a motion to table the Vacation and Sick Leave Policy Update.** Mr. Ostlund seconded the motion and it passed unanimously.
 - C. Sick Leave Policy Update – Addressed in Section B
 - D. FMLA Leave Policy – There was some confusion about what and why changes were being made to the policy, a check list or executive summary were suggested for future presentations of policy changes. Though the Land Board and County may differ on format, both are bound to the same policies. The changes made on Sick Leave, Vacation Leave, and

FMLA Leave were minor changes in order to make the policies more clear. Readability and ease of administering policies were the focus for cleaning up the policies. It is the HR director's obligation to ensure uniform with the contract for county benefits. **Mr. Evenson made a motion to approve the revised Family & Medical Leave of Absence Policy.** Mrs. Silvernell seconded the motion and it passed unanimously.

- E. Open Meeting Laws/Protocol – Frank Stevens prepared a document with the current open meeting laws which includes provisions for Executive Sessions. The necessity of having a staff member present to record meeting minutes was discussed. The County and City meeting minutes procedures were discussed. The County only records action items and the City has very brief minutes in which the City clerk records. The only requirement according to the meeting laws is to have action items recorded. The Board will discuss CCPLB meeting minutes further at the Charney training. It was suggested to have sample meeting minutes from the County and City to look over. The open meeting laws document discusses what defines a meeting. Discussion is allowed, but if a Chairman or a Vice Chairman opens a discussion, the whole Board must be invited to the discussion. If a meeting is called, the public must be notified for the opportunity to respond and attend.

No motion called.

- F. MOU for Spirit Hall – Paul and Greg had a meeting with Dave McCormick, Mike McNutt, and Fred Neugebauer and the contract is moving forward to be approved. Wording was changed in order to include anything structural in Spirit Hall, as Capital funding comes directly from the County, which they would like to discuss with the City. CAM-PLEX would like to keep Capital as thin as possible. If CAM-PLEX includes hockey as Capital, there will be a decrease in what can be done in other facilities. CCPRD would like to include information on lost revenue in case an event will require use of the entire Wyoming Center. This is unlikely to happen but the option for use of the entire facility should remain open, allowing CAM-PLEX to interrupt with a 12-month notice. This will most likely be an action item at the next meeting.
- G. Capital Projects Discussion – Several suggestions were made for looking at Capital Projects. A long term process was suggested because of the budget process. One suggestion was to incorporate one facility at each Board meeting and take a comprehensive look at each area, discuss budget, generate ideas, and create a long term plan. Staff would put a packet together for a preliminary plan. Another suggestion was a retreat type meeting to discuss all facilities and plans outside of a Board meeting and have staff prepare a plan. Plans should be done well in advance of the budget to allow plenty of time. The date can be set annually. Paul will send out suggestions for a date possibly in October.
- H. Contract Negotiations – The Board discussed whether or not they should review comprehensive facility wide contracts before they are signed. It may be a dollar amount or event size that would qualify for Board review in order to give the GM more leverage with negotiation. There are some contracts the Board currently reviews and the Chairman signs. This will be discussed at the Charney training in order to define when it is necessary for the Board to review a contract.

9. GENERAL MANAGER'S REPORT:

- A. PGI Update, 125th Wyoming Display Night – PGI is here on grounds digging holes and preparing for the event. Staff is also busy preparing for the event and for the public display

nights. The Board is invited to the VIP party for Wyoming night. Prime Rib is very generous for donating the food, wine, and staff for this party. The Wyoming shirts will be ready on Monday. Packets can be picked up ahead of time or on the night of the VIP party. VIP seats are available, let Mark know which nights you would like reserve seats.

- B. NHSFR Rodeo Visit and Update – Staff members went on the front end and watched the procedures at Rock Springs in order to prepare for the event. Greg, Mark and Paul attended the executive Board meeting, which included their Board plus a representative from each state. Future sites were discussed. The Junior Finals will take place in Lebanon, TN, for the next 2 years and then Huron, SD, after that. The Rodeo Board wanted to know how CAM-PLEX felt about having the finals an additional two years after 2016-2017 but change the event to a rental event instead of a partnership. A decision could not be made by CAM-PLEX on that day and the Rodeo Board decided to go back to Rock Springs after the two years they are here. They will then go on to Springfield, IL, after Rock Springs. They would like to see the event rotated every two years at a different place. The Rodeo Board will be visiting CAM-PLEX in September but no date has been set. Input from the Board is needed in order to prepare a preliminary proposal. The Board should review all the information before submitting a preliminary offer. The proposal should include information on changing the event to a rental and what that would look like for CAM-PLEX staff, summer events, and volunteer coordination. This will be added to the September agenda.
- C. Review dates for Charney Training – Aug 28th and 29th are the meeting dates. More information will be coming after Paul and Chairman Gilbertz meet with him. The meetings will determine what is important to the Board, what the priorities are, and Chairman Gilbertz will set the agenda. Mr. Charney will be sending out a survey to also help decide what the priorities are for this Board.

Paul sent out the information for his evaluation, the Board will need to review this. He will also be sending his self-evaluation out before the next Board meeting. An Executive Session will take place at the next Board meeting to discuss Paul's evaluation and everyone should be prepared for this session.

10. BOARD COUNSEL REPORT: Nothing to report.
11. ADJOURNMENT: **Mr. Evenson made a motion to adjourn the meeting.** Mrs. Mackey seconded and it passed unanimously. The meeting adjourned at 8:25 p.m.

Jordan Ostlund, Secretary



AGENDA

Public Works & Utilities Advisory Committee

September 16, 2015 • 5:30 p.m.
3rd Floor Conference Room, City Hall
Please RSVP Jill at 686-5265

COMMITTEE MEMBERS:

Mark Hines – Chair, *Engineer* | Ken McKillop – Vice Chair, *Contractor* | Tom Sylte, *At-Large*
Robin Matti, *Supplier* | Mike Oakley, *At-Large* | Aaron Beyerl, *At-Large* | Travis Bourne, *Contractor*
Dennis Russell, *Engineer*

City Staff: Dustin Hamilton, *Development Services Director* | Kendall Glover, *Utilities Director*
Kent Clark, *Public Works Operations Manager* | Michael Foote, *Sustainability Manager*
Jill McCarty, *Administrative Support*

I. Call to Order

II. Approval of Minutes

III. Personal Appearances

IV. Old Business

A. Agenda for 2015

1. Waste Diversion Program/Recycling
2. Mix Designs
 - i. Asphalt
 - ii. Concrete

B. City Staff Updates

1. Stormwater Ordinance
2. Project Update
3. Standard Specs – Modifications or Adjustments

V. New Business

VI. Other Business

Next Meeting: October 21, 2015.

VII. Adjournment

STAFF REVIEW MEETING AGENDA
 SEPTEMBER 17, 2015
 ENGINEERING CONFERENCE ROOM, 2ND FLOOR, CITY HALL
 For information call Carol Best at 686-5281 or carolb@gillettewy.gov

Attendees: Planning Commission and Commercial Site Plans
 City Administration (Agenda Only)
 Applicant/Agent (Agenda Only)
 Communication Manager (Agenda Only)

Planning Commission case material only
 Campbell County Clerk
 Campbell County Assessor
 Post Office

EPLANS #	TIME	PROJECT	CASE MANAGER
15.064SFP	2:00 p.m.	Final Plat – Resubdivision RC Ranch Phase I Tract B1 and Lot 1	Larry Manning
15.065SFP	2:15 p.m.	Final Plat – Resubdivision Lot 49A Saunders Subdivision	Brent Albrecht

Subject to the outcome of the Staff Review Meeting, the cases listed have tentatively been scheduled for hearing before the **City Planning Commission** at its regular meeting on **October 13, 2015** beginning at 7:00 p.m. in the Second Floor Community Conference Room, 201 East Fifth Street. Commercial Site Plan projects are reviewed with building permit as the next step.



Karlene Abelseth <karlene@gillettewy.gov>

WAM's Heads Up!

1 message

Wyoming Association of Municipalities <kwaldner@wyomuni.org>
Reply-To: kwaldner@wyomuni.org
To: karlene@gillettewy.gov

Tue, Sep 8, 2015 at 7:06 AM



Wyoming Association of Municipalities

Building Strong Communities

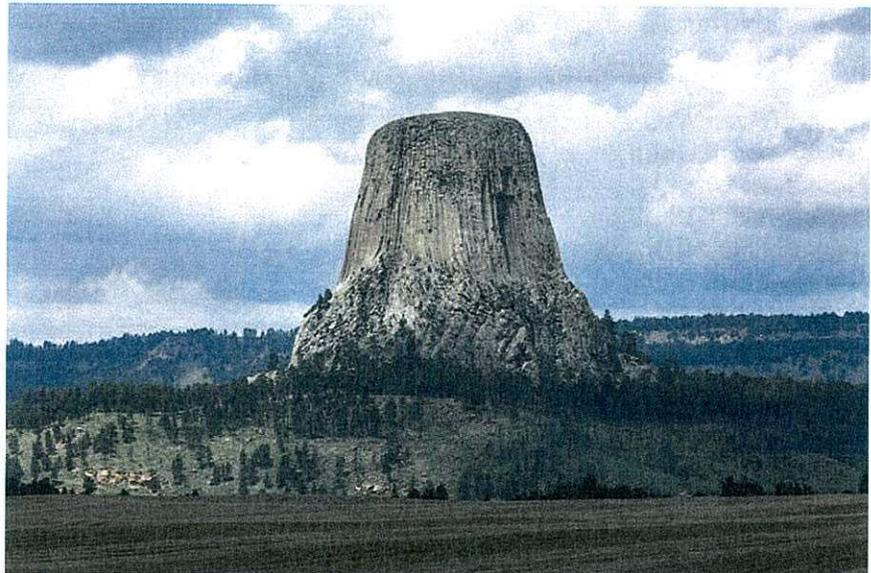
Heads Up from WAM!

September 8, 2015

Ryan Dorgan, Star-Tribune

Upcoming Workshops

Public Participation
Pinedale WY
October 19 - 21
Public participation and community engagement are increasing in both importance and complexity. This class will focus on the planning, conceptualizing, and facilitator skills necessary for professionals working in public participation.



Proposed Name Change for Devil's Tower

Last week Mount McKinley was officially renamed Denali and it isn't the only mountain American Indians have been lobbying to rename. President Dickson sign a letter addressed to the U.S. Board on Geographic Names in support of the first U.S. National Monument, Devil's Tower, to remain named as such. [Read WAM's full response here.](#)

Business Council Board Meeting

The Wyoming Business Council Board will meet in Sheridan September 9th and 10th. They plan to tour the community and to see its economic development progress. Also being considered is the Minerals to Value Added Rules that will go out for public comment. [Click here for the meeting packet.](#)

tkuipers@uwyo.edu

Farmer's Markets:

Basin Wed 4:30-6 pm
4th St & C Street.
Buffalo Wed 5 - 7 pm
Crazy Woman Square,
55 N. Main St
Casper Tues 5 - 7:30 pm
Nicolaysen Art Museum,
400 E. Collins Dr.
Cheyenne Saturday
7 am Depot Plaza
Tuesday 3-6:30 pm Frontier
Mall by Sears.
Cody Thurs 4:30 - 6:30
pm Park County Complex,
1501 Stampede Ave.
Dubois Thursday
St Thomas Episcopal
Church,
Evanston Thurs 3 - 7 pm
Historic Depot Community
Room
Green River Wed 4 - 7
pm Corner of Uinta Dr. &
Roosevelt Dr.
Jackson Sat 10 - 6 pm
Jackson Hole Town Square
Kemmer Sat 9 - noon
Downtown on Grand Ave.
Herschler Triangle Park
Laramie Fri. 3 - 7
Downtown on Grand Ave.
Thursday Local Market 3 -
7 Undine Park
Rock Springs Thursday
4 - 7 pm South Main St.
Sundance Thurs. 4 - 7
pm Church of Christ Parking
Lot 369 US 14

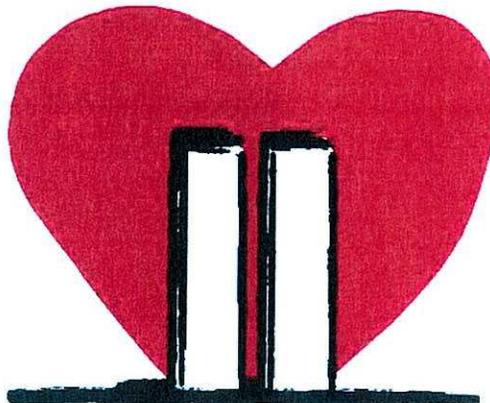
Grant Opportunities from the Laura Jane Musser Fund

Through the Rural Initiative, the Laura Musser Fund grants up to \$25,000 to rural communities to encourage collaborative and participatory efforts that will help to strengthen their towns and regions. More information is available at www.musserfund.org.

Charri Lara receives the prestigious credential of "Certified Public Finance Administrator"

Charri Lara from Lander is one of only two City Treasurers in the state of Wyoming to achieve this certification. Feel free to comment on Lander's [Facebook page and congratulate her on this great accomplishment!](#)

The Town of Frannie is looking for a police cruiser. Please send your replies to Deidre at frannietown@tctwest.net



Wyoming Trivia

Where is the smallest town in the United States with a post office?

East Tropic, Alaska

What year did Wyoming copyright the bucking horse and rider that is featured on WYO license plates?

The bucking horse and rider have been copyrighted for Wyoming since 1939

It has been 14 years, since the attack of 9/11. There has been some time to understand the scale of the day. Though the families of the 2,973 people who lost their lives that day need no calendar to remind them of their losses.

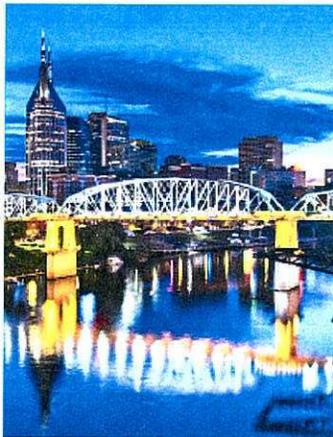
While facts from this day have been well documented, many are unaware of the health impacts still faced by thousands of responders and survivors.

The following facts are from the Centers for Disease Control and Prevention's World Trade Center Health Program:

Over 71,000 responders and survivors receiving medical monitoring and/or medical treatment for their September 11 injuries.

More than 51,000 responders and survivors have at least one injury or illness related to September 11. More than 22,000 have two or more. More than 9,000 have cancer related to the events.

The scope and magnitude of this day may never really be fully grasped.



Music City Center in downtown Nashville, TN | November 4-7, 2015 | www.nlc.org/nashville

MEET US IN MUSIC CITY

Host City Nashville heads the list of best travel destinations, places to live, and cities attracting young people. See why this November at the annual Congress of Cities and Exposition, and discover how this city ran with its identity as a historic music center and developed a thriving creative economy.

Join over 2,500 mayors, council members, and city staff to experience Nashville's creativity for yourself at the largest national gathering for local leaders in America.

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Wyoming Association of Municipalities | 315 West 27 Street | Cheyenne | WY | 82001