



CITY OF GILLETTE

Administration
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MEMORANDUM

TO: Mayor and Members of the City Council
FROM: J. Carter Napier, City Administrator *JCN*
RE: General Information
DATE: January 8, 2016

The following meetings are scheduled for the week of **January 9 – January 15:**

Tuesday, January 12th

6:00 p.m. City Council Work Session, agenda attached

- Nuisance/Code Compliance Discussion – Mike Wallischeck (See Attached)
- Audit Review
- City Hall – 2nd Floor Community Room
- Dinner served at 5:30 p.m.

Wednesday, January 13th

5:30 p.m. Visioning Meeting, Wright Town Hall (See Attached)

Thursday, January 14th

7:00 a.m. Energy Capital Economic Development Quarterly Breakfast, The Chophouse (See Attached)

11:30 a.m. to 1:30 p.m. United Way Chili Cook Off, City Hall - 2nd Floor Conference Room (See Attached)

1. Attached please find the **Engineering Project Status Reports** provided by **Development Services Director Hamilton**.
2. Attached please find the **current Sales/Use Tax Report** provided by **Finance Director Pitlick**.
3. Attached please find the **Board of Examiners Agenda** dated **January 12, 2016** and the **December 8, 2015 meeting minutes**.
4. Attached please find an **update** from **WAM** dated **January 5, 2016** on **local, state, and national issues**.
5. Attached please find an **invitation** from **Second Chance Ministries "House of Hope"** to their **Open House** on **January 9, 2016** beginning at **2:00 p.m.**
6. Attached please find a **thank you card** from the **Senior Center**.

JCN/ale

	Work Session Meeting Tuesday, January 12, 2016 Meeting: 6:00 p.m. Second Floor Community Room

Dinner served at 5:30 p.m. in the Second Floor Community Room

Agenda Topics:

- Nuisance/Code Compliance Discussion – Mike Wallischeck
- Audit Review
- Review January 19th Council Agenda
- Executive Session



Upcoming Work Session Topics:

January 26 – CANCELED (TENTATIVELY)

February 9

- Utility Rate – Setting Meeting with Council
- Clean Air Act - BHE
- Review February 16
- Executive Session

February 23

- Liquor Delivery Discussion
- Review March 1st Agenda
- Executive Session

March 8

- Storm Water Ordinance
- Review March 15th Agenda
- Executive Session

March 22

- Review April 5th Agenda
- Executive Session

April 12

- Agency Funding
- Review April 19th Agenda
- Executive Session

April 26

- Council Workshop #1 – CIP Review
- Review May 3rd Agenda
- Executive Session

January 19

- CCJP Fire Board Quarterly Update
- Cam-Plex Quarterly Update
- ECED Quarterly Update
- Gillette Main Street Quarterly Update
- Review January 19th Agenda
- Executive Session

February 2

- Liquor License Police Call Statistics
- Review February 2nd Agenda
- Executive Session

February 16

- Review February 16th Agenda
- Executive Session

March 1

- Review March 1st Agenda
- Executive Session

March 15

- Review March 15th Agenda
- Executive Session

April 5

- Review April 5th Agenda
- Executive Session

April 19

- Review April 19th Agenda
- Executive Session

Upcoming Council Pre-Meeting Topics:

New Agenda Items for January 19, 2016

1. Council Consideration for the Approval of the FY2015 Annual Audit.

(New Business – General Agenda)

2. Council Consideration of a Resolution Approving and Authorizing the Final Plat for the Re-subdivision of Lot 2, Devon Addition, to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Pending Approval of the Planning Commission on 1/12/16)

(New Business – General Agenda)

3. Council Consideration for the Acceptance of Public Improvements for the Westover Road Project Installed by Powder River Construction, Inc., in the Amount of \$1,313,979.85 (1% Project).

(New Business – General Agenda)

4. Appointment of Mark Smith to the Campbell County Joint Powers Lodging Tax Board.

(Appointments)

5. A Public Hearing to Consider an Application for the Transfer of Ownership of a Retail Liquor License from M. Farid Khan and Bibi Israr Khan, d.b.a. Tower West Lodge to Discount Liquors, LLC, d.b.a. Razor City Discount Liquors, Located at 821 Madison Avenue.

(Special Orders of the Day)

6. Council Consideration of an Application to Transfer the Ownership of a Retail Liquor License from M. Farid Khan and Bibi Israr Khan, d.b.a. Tower West Lodge to Discount Liquors, LLC, d.b.a. Razor City Discount Liquors, Located at 821 Madison Avenue.

(Special Orders of the Day)

7. A Public Hearing to Consider an Application for a Resort Liquor License Submitted by M. Farid Khan and Bibi Israr Khan, d.b.a. Tower West Lodge, Located at 109 N. Hwy 14-16.

(Special Orders of the Day)

8. Council Consideration of an Application for a Resort Liquor License Submitted by M. Farid Khan and Bibi Israr Khan, d.b.a. Tower West Lodge, Located at 109 N. Hwy 14-16.

(Special Orders of the Day)

9. A Public Hearing to Consider an Application for the Transfer of Ownership of a Retail Liquor License from Corner Pocket of Gillette, Inc., d.b.a. Mingles Lounge to B&B Kelley of Gillette, LLC, d.b.a. Mingles/Uncle Fredies, Located at 2209 S. Douglas Hwy.

(Special Orders of the Day)

10. Council Consideration of an Application to Transfer the Ownership of a Retail Liquor License from Corner Pocket of Gillette, Inc., d.b.a. Mingles Lounge to B&B Kelley of Gillette, LLC, d.b.a. Mingles/Uncle Fredies, Located at 2209 S. Douglas Hwy.

(Special Orders of the Day)

11. A Public Hearing to Consider an Application for the Transfer of Ownership of a Retail Liquor License from White Pony, Inc., d.b.a. Humphrey's Bar & Grill to B&B Kelley of Wyoming, LLC, d.b.a. Humphrey's Bar & Grill, Located at 408 W. Juniper Lane.

(Special Orders of the Day)

12. Council Consideration of an Application for the Transfer of Ownership of a Retail Liquor License from White Pony, Inc., d.b.a. Humphrey's Bar & Grill to B&B Kelley of Wyoming, LLC, d.b.a. Humphrey's Bar & Grill, Located at 408 W. Juniper Lane.

(Special Orders of the Day)