



# CITY OF GILLETTE

Administration  
P.O. Box 3003 • Gillette, Wyoming 82717-3003  
Phone (307) 686-5203  
www.gillettewy.gov

## MEMORANDUM

**TO:** Mayor and Members of the City Council  
**FROM:** J. Carter Napier, City Administrator JUN  
**RE:** General Information  
**DATE:** April 1, 2016

The following meetings are scheduled for the week of **April 2 – April 8:**

### Tuesday, April 5th

#### 5:00 p.m. City Council Pre-Meeting, Agenda Attached

- Executive Session
  - Litigation
  - Personnel
  - Confidential Information
- Downtown Plaza Management Discussion
- Rates Review
- Review April 5<sup>th</sup> Agenda
- City Hall – 3rd Floor Conference Room
- Dinner served at 4:45 p.m.

### Thursday, April 7th

#### 5:30 p.m. Annual Meeting for Economic Development

- Gillette Tech Center

1. Attached please find a **City, County, Town Joint Statement** dated **April 1, 2016** regarding **recent layoffs**.
2. Attached please find a **letter** dated **April 1, 2016** from **Mayor Carter-King** to **Governor Mead** regarding **Coal Mine Layoffs**.
3. Attached please find a **letter** dated **March 31, 2016** from **Public Works Director Wilde** regarding **Floating Islands in Fishing Lake**.
4. Attached please find an **e-mail** dated **April 1, 2016** from **City Engineer Kurt Siebenaler** regarding **Burlington Ditch**.
5. Attached please find the **Snow Event Report #15** for **March 22, 2016** provided by **Public Works Director Wilde**.
6. Attached please find the **Snow Event Report #16** for **March 25, 2016** provided by **Public Works Director Wilde**.
7. Attached please find the **Campbell County Public Land Board Agenda** dated **April 7, 2016** and the **March 10, 2016 Meeting Minutes**.
8. Attached please find the **Campbell County Fire Department Newsletter Issue 30** dated **March 2016**.
9. Attached please find **information** regarding **State Agencies Temporary Community Resource Centers for Individuals Facing Layoffs**.

10. Attached please find **information** regarding a **Community Prayer Vigil** on **April 5, 2016** at the **Holy Trinity Episcopal Church** for **Laid Off Employees of the Coal, Oil and Gas and Support Industries**.
11. Attached please find an **update** from **WAM** regarding the **March 2016 Wyoming Insight Issue**.



# CITY OF GILLETTE

Administrative Services Department

City Clerk Division

Karlene Abelseth, City Clerk/Print Shop  
P.O. Box 3003 • Gillette, Wyoming 82717-3003

Phone (307) 686-5210 • Fax (307) 686-4810  
[www.gillettewy.gov](http://www.gillettewy.gov)

**Pre-Meeting – 5:00 p.m.**  
**City Hall – 3rd Floor Conference Room**  
**Tuesday, April 5, 2016**  
**Dinner Served at 4:45 p.m.**

## Pre-Meeting Topic(s):

- Executive Session
  - Litigation
  - Personnel
  - Confidential Information
- Downtown Plaza Management Discussion
- Rates Review
- Review April 5th Agenda

# **NEWS RELEASE**

**FOR IMMEDIATE RELEASE**

**CONTACT:**

Ivy McGowan  
County PIO  
(307) 687-6318  
[ljm01@ccgov.net](mailto:ljm01@ccgov.net)

Geno Palazzari  
Gillette Communications Manager  
(307) 686-5393  
[genop@gillettewy.gov](mailto:genop@gillettewy.gov)

Brandi Harlow  
Wright Economic Development  
(307) 464-1666  
[Brandi@wrightwyoming.com](mailto:Brandi@wrightwyoming.com)

## **City, County, Town Issue Joint Statement Supporting Energy Industry Workers**

**Gillette, WY– April 1, 2016 –** Campbell County, the City of Gillette and the Town of Wright would like to express their heartfelt condolences to all those notified they would be laid off from their jobs in the local coal mines, as well as to all the oil field workers who have seen their jobs vanish over the last several months. This is a difficult time for Wyoming and Campbell County, yet we are confident that together we will weather this storm. These individuals have worked hard for their families, their communities and their state; now we are prepared to work hard for them.

Please be assured, Mayors, Commissioners and City and Town Councils are proactively seeking solutions focused on developing a diversified local, regional and statewide economy, including the development of manufacturing. Diversification is a matter local officials have been working to develop for quite some time. Campbell County and northeast Wyoming have a high concentration of skilled workers and it is our goal to find ways to utilize those talents while helping workers earn a good living wage. In addition to searching for ways to stabilize our local economy, we will also continue to impassionedly fight for the reduction and elimination of federal regulations currently harming our coal mines and oil and gas industries.

We will be working closely with the State of Wyoming to assist with addressing the immediate needs of the families throughout Campbell County who have been effected by the recent downturn in the energy sector. Stay Strong Wyoming, Campbell County, Gillette and Wright.

###



# CITY OF GILLETTE

Mayor's Office

P.O. Box 3003 • Gillette, Wyoming 82717-3003  
Phone 307.686.5203 • Fax 307.686.1593  
[www.gillettewy.gov](http://www.gillettewy.gov)

April 1, 2016

Governor Matt Mead  
State Capitol, 200 West 24<sup>th</sup> Street  
Cheyenne, WY 82002

Subject: Coal mine layoffs

Dear Governor Mead,

I write to you today with a heavy heart. The news of the recent layoffs in our area is a difficult reality to face. Long-time residents of Gillette and Campbell County have seen downturns before, but the combined decreased demand for coal and low oil prices have created an uncertain future for our area, that may not have been witnessed before.

This downturn has been unexpected and unprecedented. This isn't just something we read about in the paper or see on the news. It is happening to our close neighbors and friends. There isn't a member of our community that hasn't felt the effects of this downturn. That includes myself and all the members of the Council. We love this city; each of us do, deeply. And that is why we decided to run for elected office. We didn't decide to lead this community only when times were good; we are here to lead this community and serve our citizens regardless of the economic climate.

Despite the difficult times ahead, I hope we can look at this as an opportunity. Gillette is in a unique position as the bellwether for Wyoming and therefore uniquely qualified to set a course for leadership in regards to where we need to go from here. Unfortunately, the relatively easy part of all of this is adjusting budgets and cutting costs to reconcile with our new revenue norms.

The much greater challenge for our community and our state is determining what we need to do now to start the re-positioning process so that Gillette and Wyoming can illuminate the path we now need to take. This path will direct us toward the ways in which we can maintain the quality of life that has made our community great – that has made our state great.

My call to our community leaders is to join with me in re-imagining Gillette. We need to start the process of setting our new course. Waiting for a supposed resolution in Washington to end the stream of challenges we face will likely provide little result. We can't wait for someone else to step forward and provide the answers we need. Who else better to reimagine Gillette than those love Gillette the most?

Productivity Service With P.R.I.D.E. Enthusiasm  
Responsibility Integrity Dedication

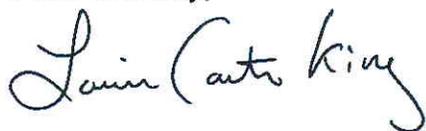
The reimagined Gillette should not be a Gillette without our coal companies as our neighbors and partners. Gillette is the vanguard as to how a community can thrive with coal and energy as its partners. We will continue to host staffers from Washington, D.C. to tell our story. Our story is a great one to tell that does more to repudiate the myths and demagoguery surrounding supposed environmental impact. It is more important than ever to educate those with influence in our nation's capital and in the port areas. It is a slow process, but we are making a difference!

The Integrated Test Center at the Dry Fork Station power plant is a bright spot on the horizon. A steel duct will connect the plants gas flue to the ITC. Technology positioned inside the plants' exhaust flue will allow researchers to divert flue gas to their testing facility when and as needed, where carbon dioxide molecules can be pulled and utilized to create usable products like graphene.

We will continue to explore opportunities with other communities in our region. The Northeast Wyoming Growth Alliance is an effort by Gillette, Sheridan and Buffalo to attract new businesses and industry to our larger area. Working together, we have more leverage than working separately. A win for any one of our communities will benefit the entire region.

Gillette is a community that rallies around its neighbors. This is a fantastic community to live in because of that. We will support each other through these tough times and come back stronger than ever. We've done it before and we will do it again.

Yours sincerely,

A handwritten signature in cursive script that reads "Louise Carter-King". The signature is written in black ink and is positioned above the typed name.

Louise Carter-King  
Mayor  
City of Gillette, WY



# CITY OF GILLETTE

Public Works  
P.O. Box 3003 • Gillette, Wyoming 82717-3003  
Phone (307) 686-5320  
[www.gillettewy.gov](http://www.gillettewy.gov)

**TO:** J. Carter Napier, City Administrator  
**FROM:** Sawley Wilde, Public Works Director *SW*  
**DATE:** March 31, 2016  
**RE:** Follow Up – Floating Islands in Fishing Lake

Carter,

We have had plans in the works to move the floating islands in the fishing lake at Dalbey Park back to their original positions. The old cables that are securing the islands to the bottom have corroded away. We purchased the replacement parts last summer, so those are all in stock. We will be replacing the hardware with stainless steel in hopes that the problem won't reoccur in the near future.

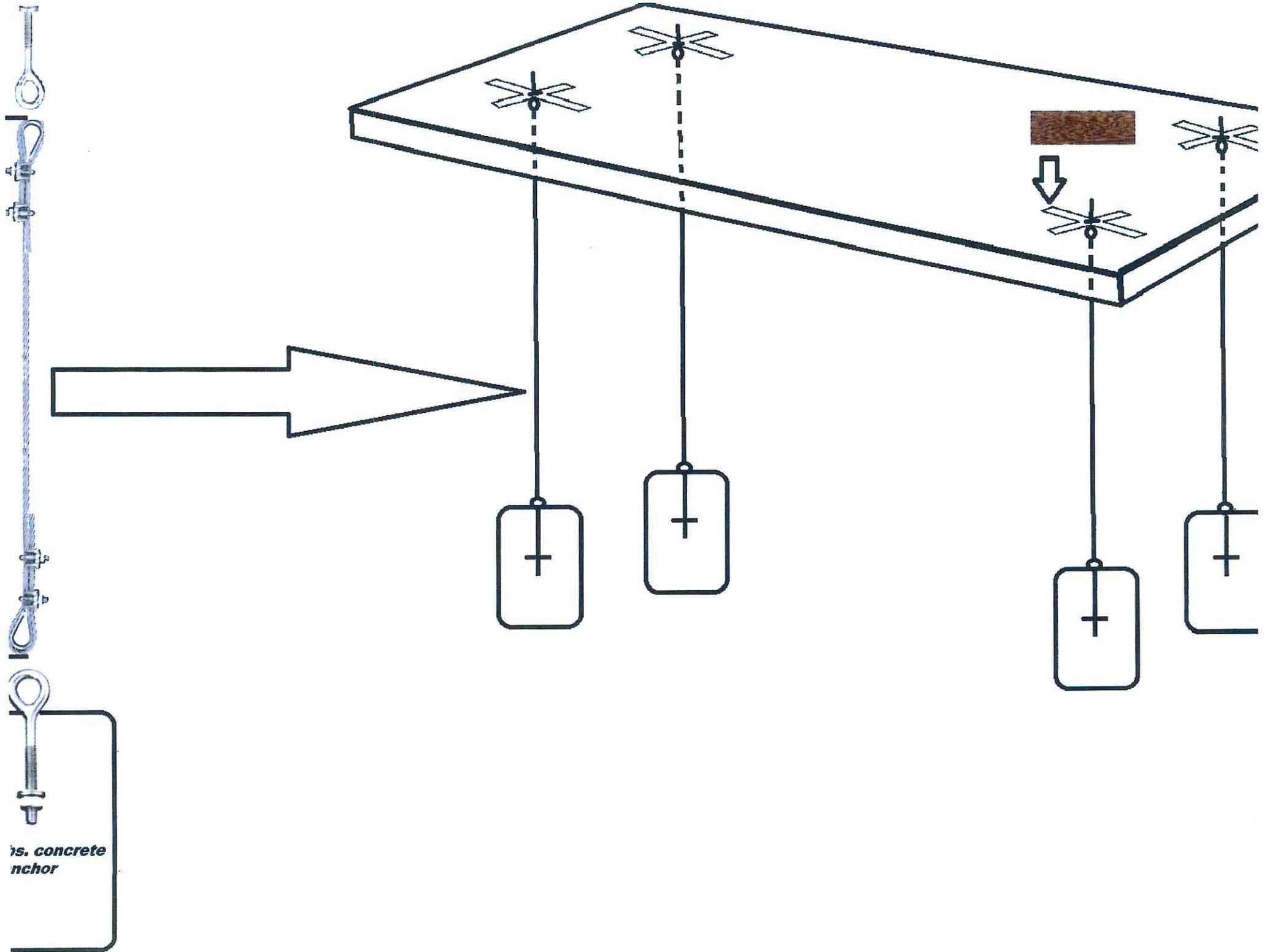
Moving the islands back is quite the process. We have already contacted Wyoming Game and Fish and have received permission to use a motorized boat to tow the islands (which are very heavy, if vegetated) back into the middle of the lake. We have spoken with Mike Ratcliff, from the Campbell County Fire Department, who is going to make contact with the department's Dive and Rescue Team, and see if they can come up with a plan to assist with the moving of the islands. This should be a great joint project for us and the Fire Department, and will be good for their team as well, so we are excited to take this on.

The timeframe for this project will probably be early this summer, before there is a lot of vegetation on the island. I will keep you posted on dates and schedules when we get closer to beginning the project.

Attached is a quick diagram of the plan and the materials we have purchased for the project.

Please let me know if you would like additional information.

SW/kk



s. concrete anchor

96'-3/4" X 3' X 6" Trex BROWN Composite/PVC Decking

320'- 3/8" Plastic Coated Stainless Steel Cable

24-Stainless Steel Thimbles

24-Stainless Steel Anchor Eyebolts

48-Stainless Steel Wire Cable Clamps

12-5 Concrete Filled Buckets

X SHAPE Island Supporting Anchors 3' X 3'

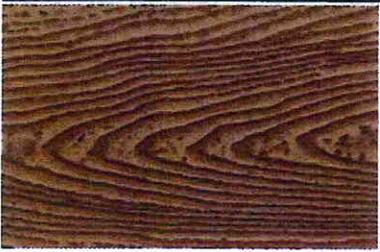
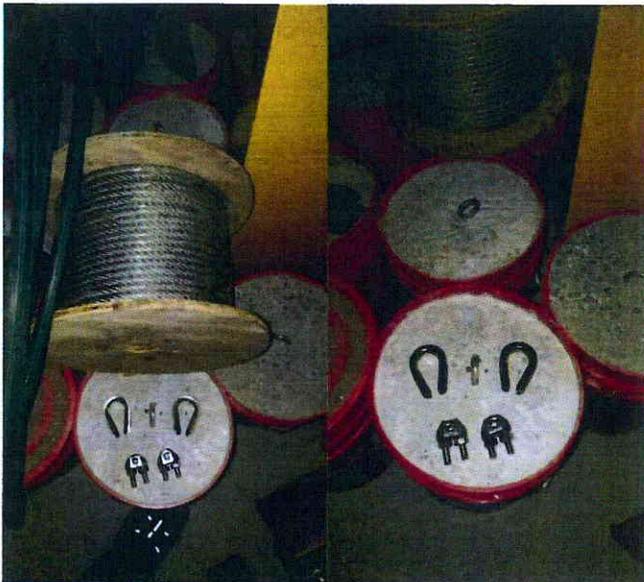
Approximately 12'-15' in Length (4 per Island)

Top / Bottom of Cable

Island Support Anchors

Cable Clamps 2 per Top / Bottom Section of Each Cable

130 lbs. Concrete Anchors



**Kurt Siebenaler**

11:59 AM  
(52 minutes ago)

to me, Carter, Patti, Dustin, Heath, Sawley

Angela, Carter and Patti,

I inspected Burlington Ditch, upstream of Hannum Road, near the tennis courts that was brought to our attention in the Council Workshop Tuesday Night.

There is some minor sediment in the bottom of the channel in various areas throughout this reach. There is an area that appears to be eroded, however it is the surface of a sandstone outcrop and is stable at this time. There is some minor erosion of the bank near the sandstone outcrop. Just upstream of this area is a culvert for a maintenance road crossing the ditch, there is some eroding of the channel bottom on the discharge side of this culvert.

I did not see anything that would be of major concern at this time. Staff will continue to monitor the overall condition of Burlington Ditch and I will coordinate with Public Works to provide some minor maintenance as needed at this time.

Kurt Siebenaler

FYI

The photo in Heath's presentation of the channel that was eroded that we were asked about was in the Westover Subdivision. It was in the location of the Prairie Wind School. The pond just south of the school had a discharge pipe that emptied into a natural drainage channel that existed before the school was built. There was a large diameter pipe installed to route this water around the school.

Kurt

## Snow Event Report #15

Event Start Date: 3/22/2016 Event Start Time: 7:30 p.m.  
Event End Date: 3/23/2016 Event End Time: 4:45 p.m.  
Duration of Event: 21.25 Hours Streets First Responder: Full Night Crew

### Storm Event Overview:

The Streets night crew was called out by Director Wilde on 3/22/16 at 7:15 p.m. due to snow and slick conditions. The night crew faced deteriorating weather conditions and increasing snowfall with wind and drifting. Wet roads turned to slush and packed icy snow as the wind and snowfall continued. The night crew focused efforts on priority areas and trouble spots throughout the night until snowfall began taper off by early morning.

The day shift faced packed snow and icy roads as they plowed and applied material to priority 1's, 2's and trouble areas until the weather cleared at 11:30 a.m. The day shift finished up priorities and trouble areas by 11:30 a.m. At this time temperatures rose and priority streets were beginning to melt off. The day crew continued work on drifted and trouble areas around subdivisions until 4:45 p.m. when the event was ended.

Post event clean-up efforts were initiated by the night crew at 7:00 p.m. on 3/23/2016.

### Number of Pieces of Equipment Used:

Snow Plows:	<u>8</u>	Blades:	<u>0</u>
1-Tons:	<u>6</u>	Snow Blowers:	<u>0</u>
Loaders:	<u>1</u>	Liquid Truck:	<u>0</u>

### Amount of Material Used:

Ice Slicer lbs:	<u>99,709</u>
Scoria lbs:	<u>0</u>
Liquid Gallons:	<u>0</u>

**Number of Miles Plowed During Event: 1,951**

### Personnel:

Day Crew – Lonnie Meidinger, Josh Wright, Shane Prentice, Jeremy Hagen, Melissa Bell, Dale Warren, Mark Webb

Night Crew - Leonard Taylor, Nick Scherry, Dustin Younger, Billy Little, Dale Harter, Mike McFarlane, Josh Wright

### Contractor Work Effort:

Contractors cleaned off handicap sidewalk ramps two times during this event.

### Subdivision Activities:

We applied material to hills, corners, trouble areas and major intersections during this event.

### Parks Division Activities:

Parks Division plowed City maintained parking lots and 40 miles of bike paths during this event.

### Environmental Conditions Present:

Snow: 3-4 Drifting: Yes Rain: Yes Low Temp: 24 Wind: NW 9-21

**Equipment Issues:**

Four plow trucks were down for a short time on the 23<sup>rd</sup> due to minor equipment issues. Vehicle Maintenance was able to quickly get them back in service.

**Incidents:**

A sander chute was pulled loose from its mounting bolts as a Solid Waste driver was pulling their one ton plow truck out of an alley down town. Vehicle Maintenance was able to shorten and re attach the chute.

**Complaints / Concerns:**

A citizen complaint of a plow covering his recently shoveled driveway and sidewalk with slush and wet snow. The plow truck speed at that location was 1 and 7 MPH according to AVL. I contacted the citizen and explained that slush and wet snow tend to fly farther than we can control at times.

**Items of Interest:**

During this weather event the Gillette Police Department investigated 15 vehicle crashes. Ten of those crashes occurred on a City of Gillette maintained roadway and were influenced by weather conditions.

We received a compliment for our in house downtown cleanup efforts at the end of this event.





## Gillette Police Department 2015/2016 Weather Event Crash Report

IR#	Date/Time	Location	Injury	Property Damage	Citation
7025	03/22/2016 - 1938	Warlow Dr. / Gurley Ave.	None	Private - >\$1,000	No
7030	03/22/2016 - 2003	4-J Road / 4th Street	None	Private - >\$1,000	No
7029	03/22/2016 - 2005	Lakeway Rd. / Moonlight Dr.	None	Private - >\$1,000	No
7049	03/23/2016 - 0739	Highway 59 / Lakeway Rd.	None	Private - >\$1,000	No
7050	03/23/2016 - 0739	Highway 59 / 12th Street	None	Private - >\$1,000	Yes
7059	03/23/2016 - 0837	Foothills Blvd. / Highway 14/16	Yes	Private - >\$1,000	Yes
7061	03/23/2016 - 0902	Highway 59 / Southern Dr.	None	Private - >\$1,000	No
7066	03/23/2016 - 0947	Westover Rd. / Skyline Dr.	None	Private - >\$1,000	Yes
7111	03/23/2016 - 1528	4-J Rd. / Boxelder Rd.	None	Private - >\$1,000	No
7115	03/23/2016 - 1543	1200 Block Sioux Ave.	None	Private - >\$1,000	Yes

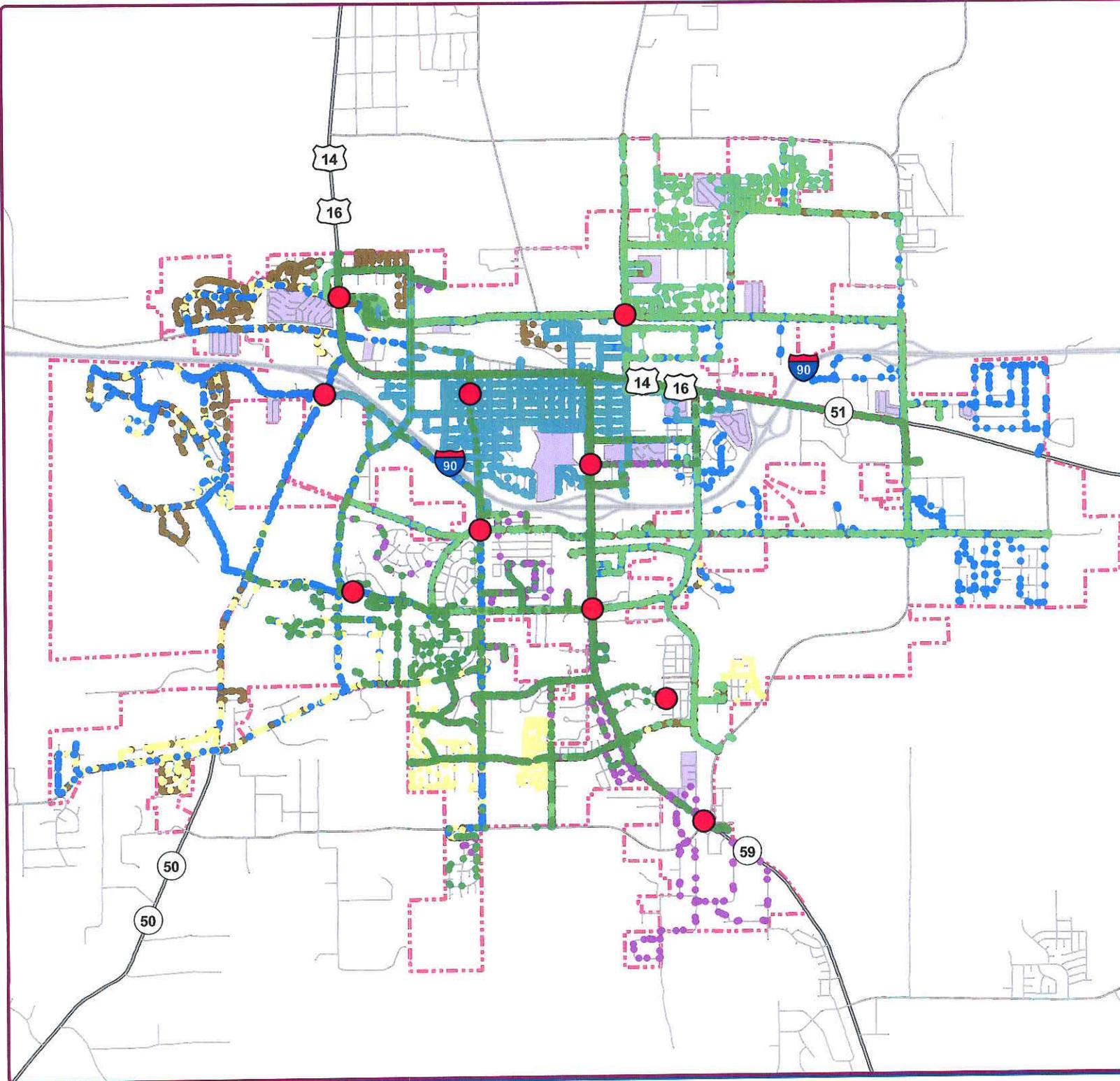
**March 22nd, 2016 7:30 p.m. to March 23rd, 2016 4:4**

During this weather event the Gillette Police Department investigated 15 vehicle crashes. Ten of those crash roadway and were influenced by weather conditions.



# CITY OF GILLETTE

GIS Division  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
www.gillettewy.gov



### Legend

#### Large Snow Plows

#### Unit # & Description

- Unit 25 Snow Plow
- Unit 28 Snow Plow
- Unit 40 Snow Plow
- Unit 44 Snow Plow
- Unit 99 Snow Plow
- Unit 100 Snow Plow
- Unit 157 Snow Plow
- Reported Crashes

According to the AVL system,  
Our snowplows drove a total  
of 1,727 miles during this event.

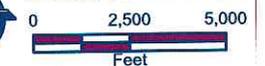
#### Police Report:

Crashes: 10  
Crashes w/ Injuries: 1  
Citations: 4  
Personal Property Damage: \$10,000  
City Property Damage: \$0

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



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#### Snowplow AVL

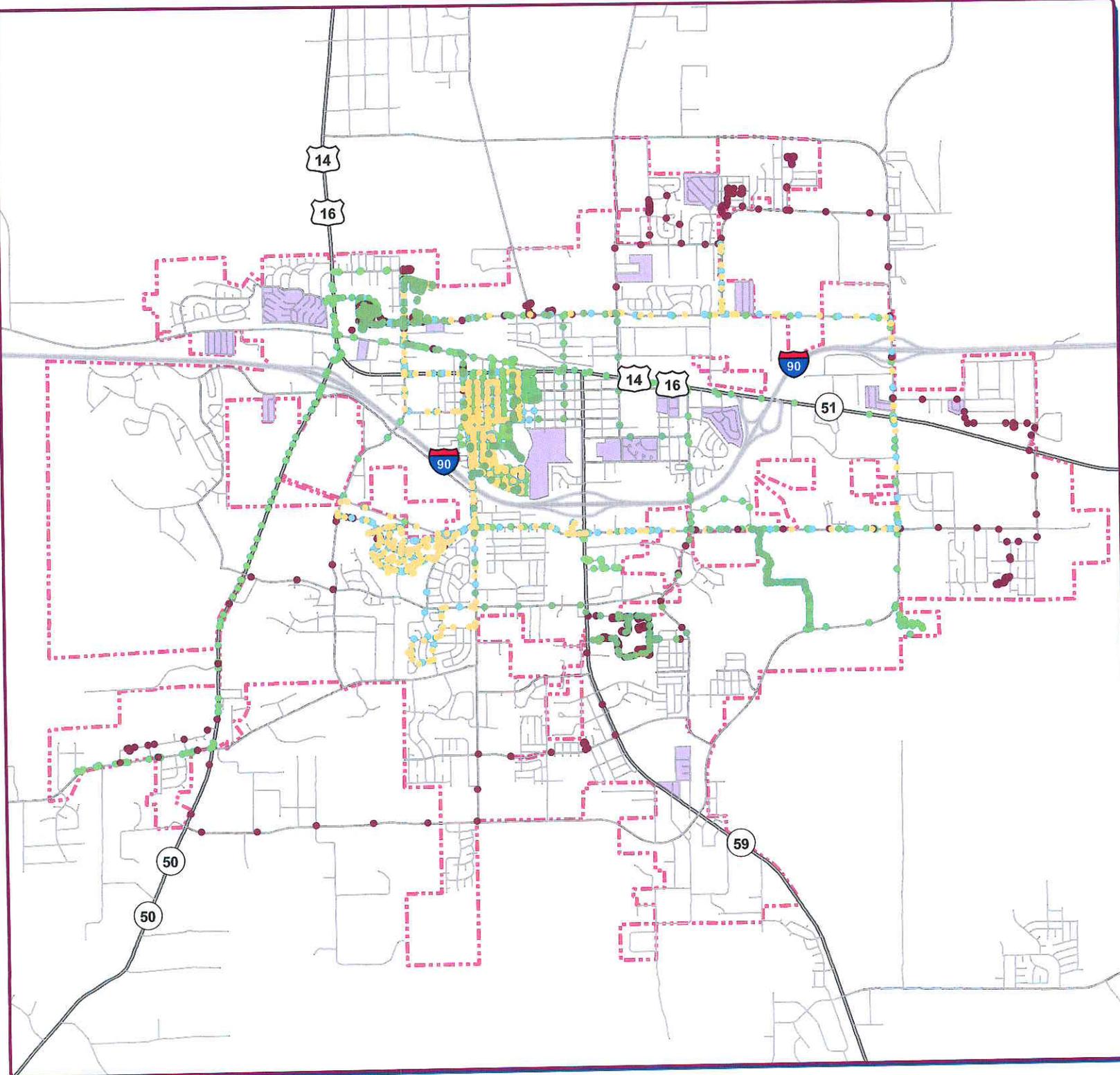
Snow Event Fifteen  
03/22/2016 07:30 pm to  
03/23/2016 04:45 pm  
March 24, 2016

Productivity Responsibility Integrity Dedication Enthusiasm  
Service With P.R.I.D.E.



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GIS Division  
P.O. Box 3003  
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### Legend

#### One Tons

#### Unit # & Description

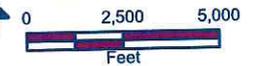
- Unit 126 One Ton Streets
- Unit 168 One Ton Streets
- Unit 1 One Ton Parks
- Unit 163 One Ton Parks
- Unit 184 One Ton Parks
- Unit 171 One Ton

According to the AVL system, our one ton trucks drove a total of 265 miles during this event.

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



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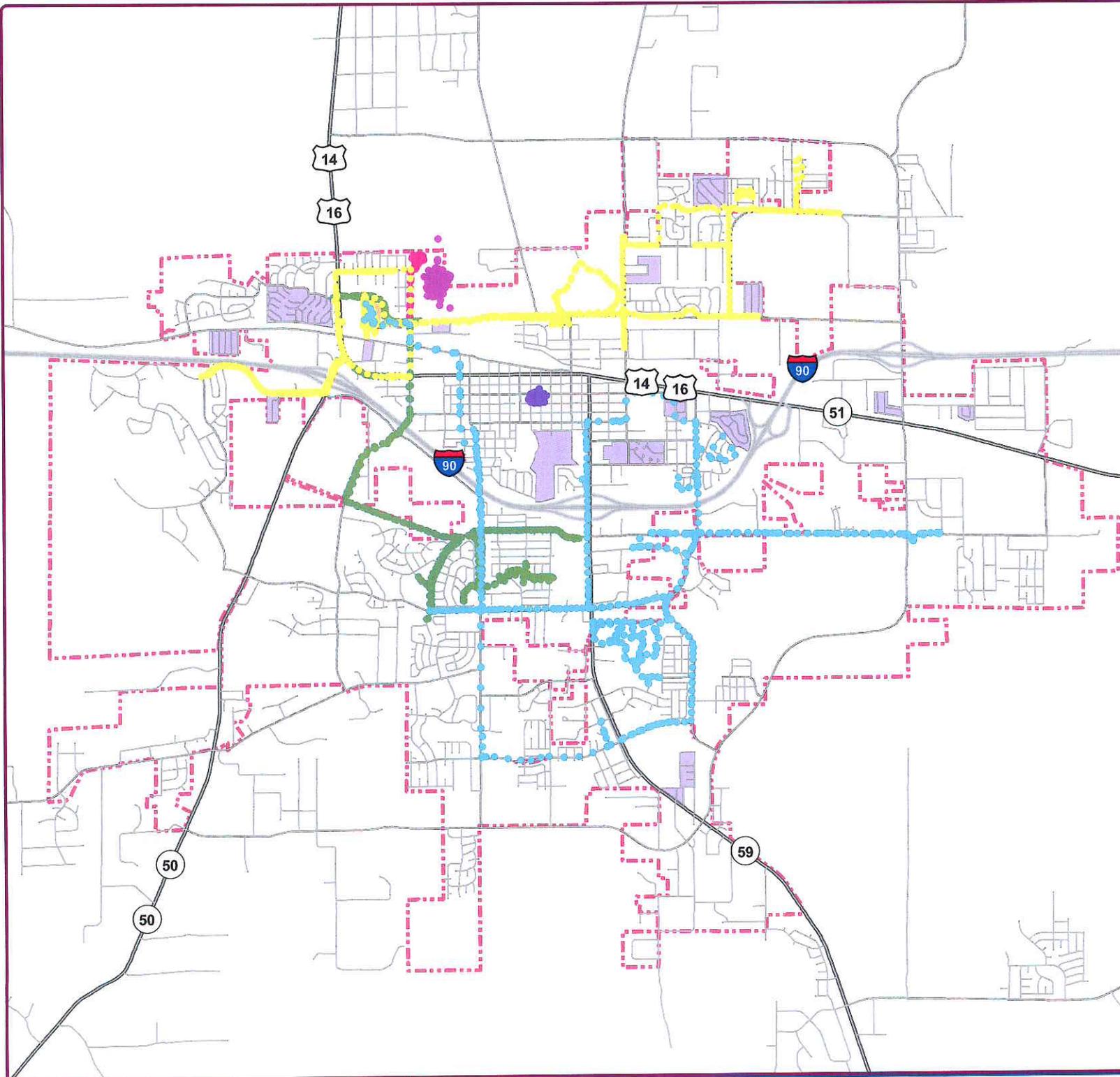
**One Ton AVL**  
**Snow Event Fifteen**  
**03/22/2016 07:30 pm to**  
**03/23/2016 04:45 pm**  
March 24, 2016

Service With P.R.I.D.E.  
Productivity Responsibility Integrity Dedication Enthusiasm



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### Legend

#### Tractors & Others

#### Unit # & Description

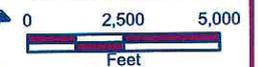
- Unit 89 Tractor Belos
- Unit 162 Tractor Tool Cat
- Unit 54 Tractor JD
- Unit 76 Tractor JD
- Unit 161 Tractor JD
- Unit 193 Loader
- Unit 199 Skidsteer

According to the AVL system,  
our tractors drove a total  
of 128 miles during this event.

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Tractor AVL  
Snow Event Fifteen  
03/22/2016 07:30 pm to  
03/23/2016 04:45 pm  
March 24, 2016

Service With P.R.I.D.E.  
Productivity Responsibility Integrity Dedication Enthusiasm

## Snow Event Report #16

Event Start Date: 3/25/2016 Event Start Time: 2:30 a.m.  
Event End Date: 3/26/2016 Event End Time: 3:20 a.m.  
Duration of Event: 25 Hours Streets First Responder: Full Night Crew

### Storm Event Overview:

The Streets Night Crew was finishing up post storm cleanup for Event #15 on 3/25/16 at 2:30 a.m. when another snowstorm struck causing snow cover and slick conditions.

The Night Crew began plowing and applying material to slick priority areas. Snowfall continued and the Night Crew focused efforts on priority areas and trouble spots throughout the night until again, snowfall began taper off by early morning.

The Day Crew took over at 7:00 a.m. and worked on packed snow and icy roads in priority 1's, 2' areas and trouble spots until the weather cleared at 9:00 a.m. and the day shift finished up priorities and trouble areas.

At about 4:00 p.m. snow began falling as temperatures dropped and some streets were beginning to collect drifting snow. The Day Crew continued work on drifted and trouble areas until 7:00 p.m. when Night Crew arrived to take over.

At about 10:30 p.m. temperatures had dropped enough to freeze up everything and the Night Crew was back to square one. Snowfall had become light so the Night Crew was able to focus on the icy conditions. The Night Crew was able to address the slick areas by 3:20 a.m. and the event was ended.

### Number of Pieces of Equipment Used:

Snow Plows:	<u>8</u>	Blades:	<u>0</u>
1-Tons:	<u>3</u>	Snow Blowers:	<u>0</u>
Loaders:	<u>1</u>	Liquid Truck:	<u>0</u>

### Amount of Material Used:

Ice Slicer lbs:	<u>138,026</u>
Scoria lbs:	<u>0</u>
Liquid Gallons:	<u>0</u>

### Number of Miles Plowed During Event:

#### Personnel:

Day Crew – Lonnie Meidinger, Shane Prentice, Jeremy Hagen, Melissa Bell, Dale Warren, Mark Webb, TJ Bruce.

Night Crew – Leonard Taylor, Nick Scherry, Dustin Younger, Billy Little, Dale Harter, Mike McFarlane, Josh Wright

#### Contractor Work Effort:

Contractors cleaned off handicap sidewalk ramps two times during this event.

#### Subdivision Activities:

We applied material to hills, corners, trouble areas and major intersections during this event.







# CITY OF GILLETTE

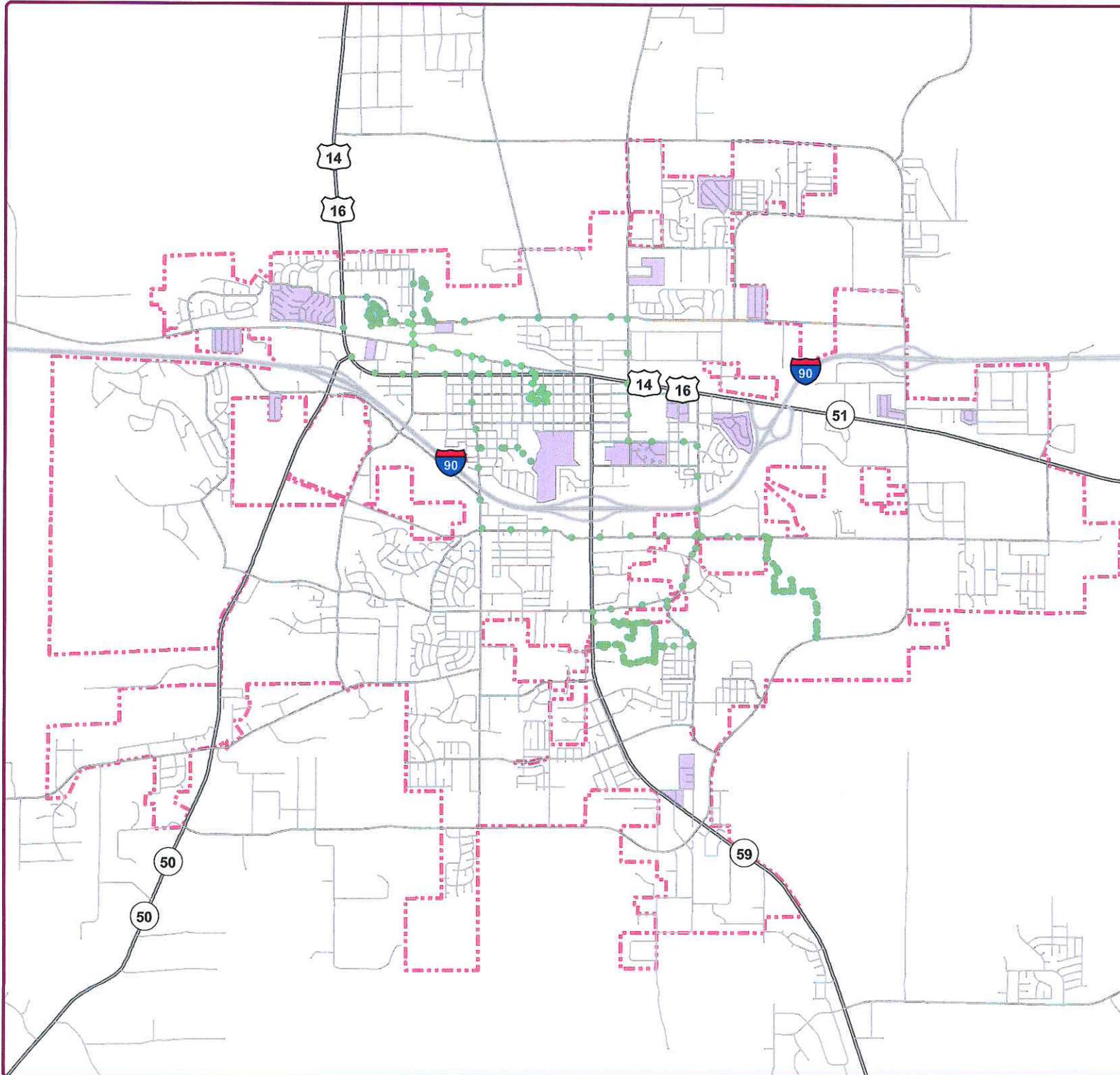
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## Legend

### One Tons

### Unit # & Description

- Unit 168 One Ton Streets
- Unit 1 One Ton Parks
- Unit 184 One Ton Parks

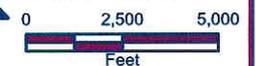


According to the AVL system,  
our one ton trucks drove a total  
of 26 miles during this event.

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



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**One Ton AVL**  
**Snow Event Sixteen**  
**03/25/2016 02:30 am to**  
**03/26/2016 03:20 am**  
March 28, 2016

Productivity **Service With P.R.I.D.E.** Enthusiasm  
Responsibility Integrity Dedication



# CITY OF GILLETTE

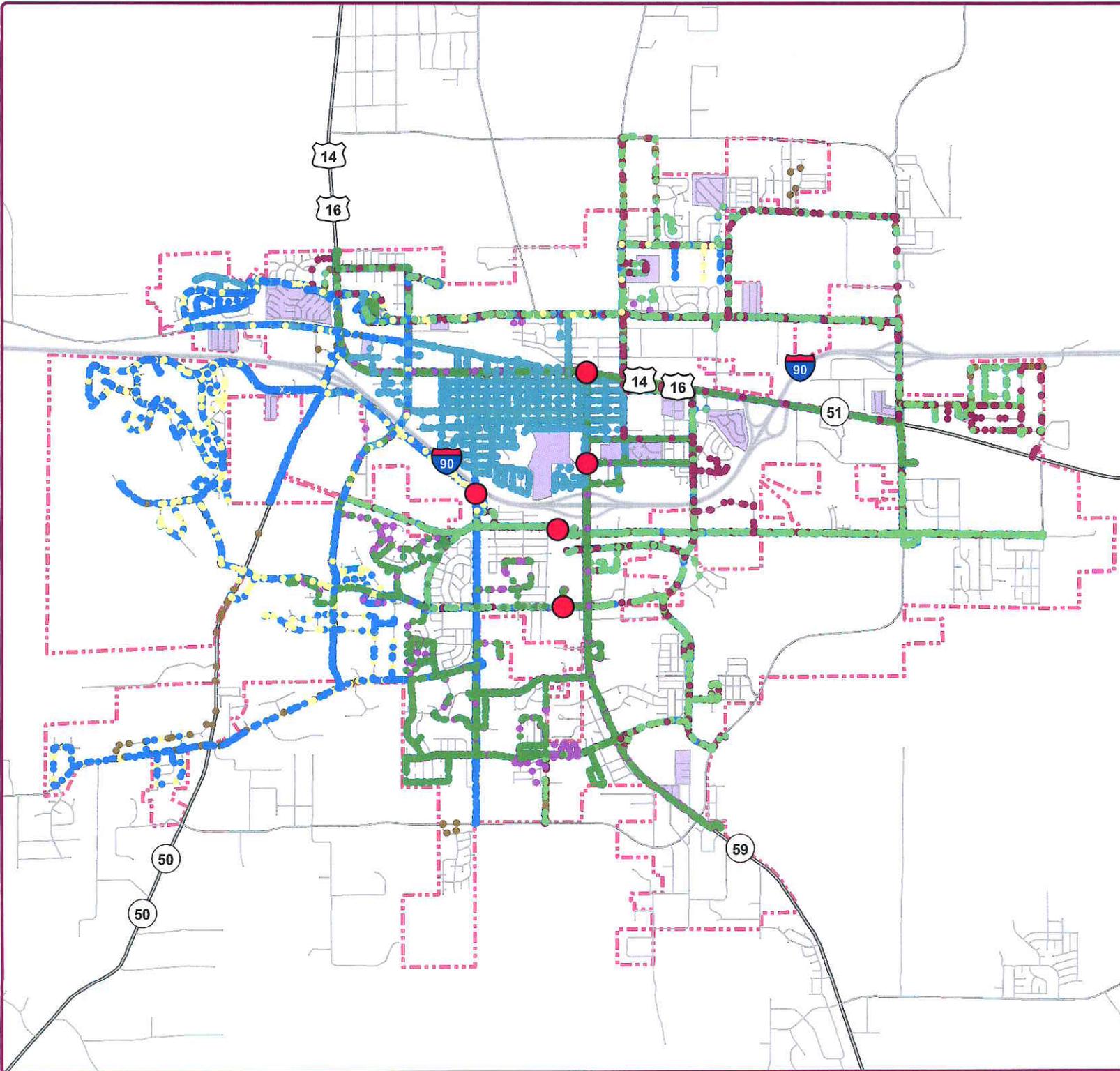
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### Legend

#### Large Snow Plows

#### Unit # & Description

- Unit 25 Snow Plow
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- Unit 31 Snow Plow
- Unit 40 Snow Plow
- Unit 44 Snow Plow
- Unit 45 Snow Plow
- Unit 99 Snow Plow
- Unit 100 Snow Plow
- Unit 157 Snow Plow
- Reported Crashes



According to the AVL system,  
Our snowplows drove a total of 1,371 miles during this event.

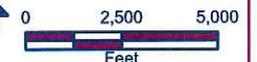
#### Police Report:

Crashes: 6  
Crashes w/ Injuries: 0  
Citations: 3  
Personal Property Damage: \$5,200  
City Property Damage: \$0

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**Snowplow AVL**  
**Snow Event Sixteen**  
 03/25/2016 02:30 am to  
 03/26/2016 03:20 am  
 March 28, 2016

Productivity *Service With P.R.I.D.E.* Enthusiasm  
 Responsibility Integrity Dedication



# CITY OF GILLETTE

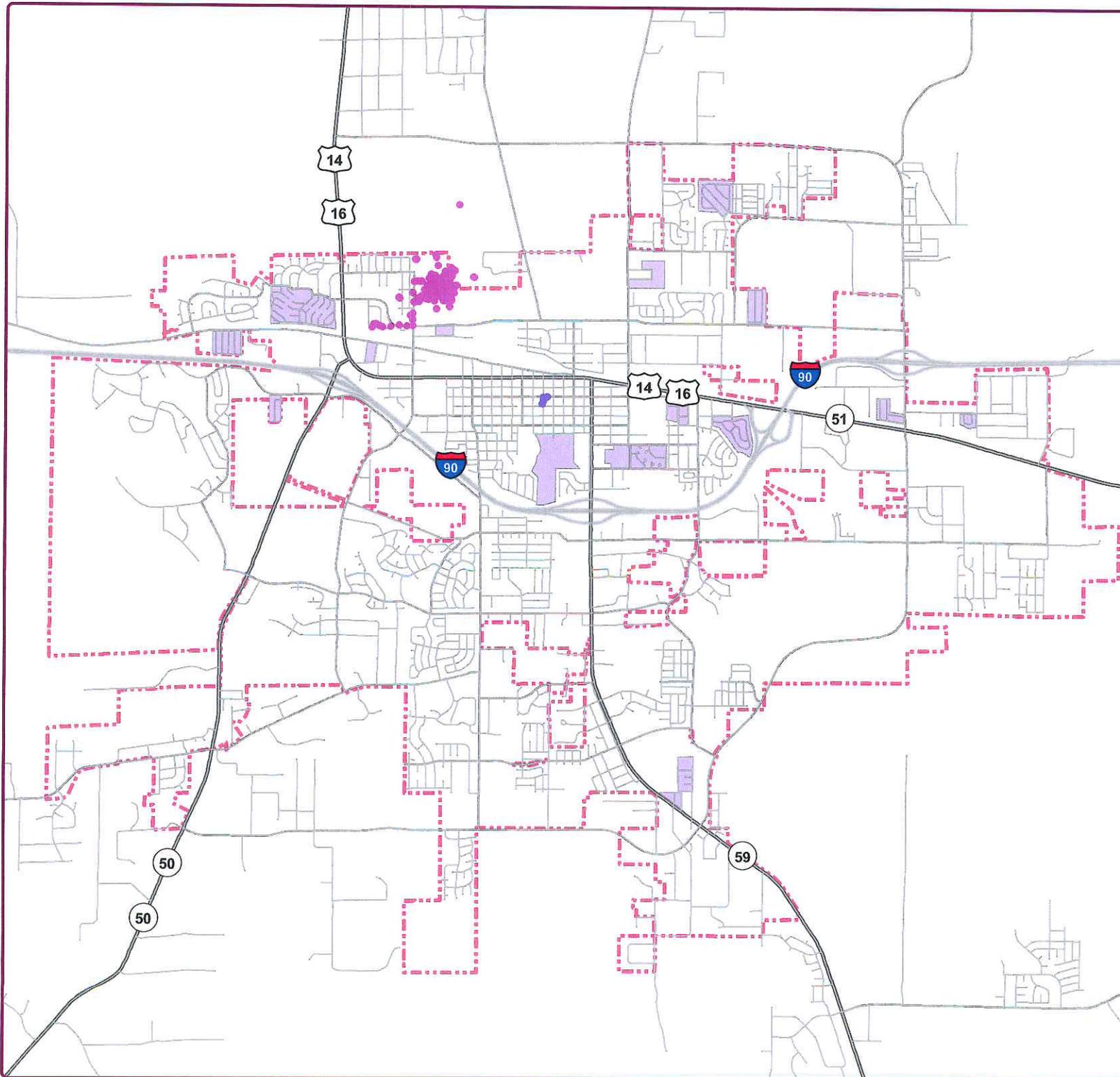
GIS Division  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
www.gillettewy.gov

## Legend

### Tractors & Others

### Unit # & Description

- Unit 76 Tractor JD
- Unit 193 Loader

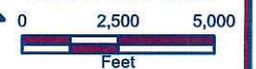


According to the AVL system,  
our tractors drove a total  
of 31 miles during this event.

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



Y:\GIS Work\PublicWorks\Public  
WorksAdmin\SnowFollowup\2015-16  
Streets\WorkFolder\Tractor.mxd



**Tractor AVL**  
**Snow Event Sixteen**  
**03/25/2016 02:30 am to**  
**03/26/2016 03:20 am**  
March 28, 2016

Productivity **Service With P.R.I.D.E.** Enthusiasm  
Responsibility Integrity Dedication

**Gillette Police Department  
2015/2016 Weather Event Crash Report XVI**

IR#	Date/Time	Location	Injury	Property Damage	Citation	Cause
7329	03/25/2016 - 1954	400 Block East Boxelder Rd.	None	Private - >\$1,000	No	Vehicle #2 was stopped due to the icy conditions and other traffic being stopped. Vehicle #1 was approaching the stopped traffic and slid on the snow/ice and struck Vehicle #2.
7331	03/25/2016 - 2017	12th. Street / Highway 59	None	Private - >\$1,000	No	Vehicle #1 slid through the intersection on snow/ice and collided with Vehicle #2.
7332	03/25/2016 - 2028	Highway 59 / 2nd Street	None	Private - >\$200	No	Vehicle #1 was turning west onto 2nd Street from northbound Highway 59 when the driver slid on the snow/ice and collided with a guardrail.
7337	03/25/2016 - 2109	Westover Rd. / 4-J Road	None	Private - >\$1,000	Yes	Vehicle #1 slid on the snow/ice at the intersection and collided with Vehicle #2.
7338	03/25/2016 - 2119	Powder Basin Ave. / Lakeway	None	Private - >\$1,000	Yes	Vehicle #1 was traveling south on Powder Basin. Vehicle #1 slid on the snow/ice and collided with Vehicle #2 on Lakeway Road.
7340	03/25/2016 - 2126	Powder Basin Ave. / Lakeway	None	Private - >\$1,000	Yes	Vehicle #1 was traveling south on Powder Basin. Vehicle #1 slid on the snow/ice and collided with Vehicle #2 on Lakeway Road.

**March 25th, 2016 2:30 a.m. to March 26th, 2016 3:20 a.m.**

During this weather event the Gillette Police Department investigated 12 vehicle crashes. Six of those crashes occurred on a City of Gillette maintained roadway and were influenced by weather conditions.



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

April 7, 2016 – 6:30 P.M.

ITEM #	AGENDA ITEM (CCPLB Governing Policies Manual Number or By-Laws)				
	<i>NOTES IN GREEN – Guidance for the handling of the item.</i>				
1.	CALL TO ORDER/ATTENDANCE (2.5.10)				
2.	APPROVAL OF AGENDA (2.3.3)				
3.	APPROVAL OF MINUTES (2.3.3) for the A. March 10, 2016 Board/Staff Planning meeting (ATTACHMENT "A") B. March 14, 2016 Stakeholders Planning meeting (ATTACHMENT "B") C. March 14, 2016 Small Group Discussion meeting (ATTACHMENT "C")				
4.	CONSENT AGENDA (2.3.4). A. APPROVAL OF WARRANTS. (ATTACHMENT "D")				
5.	CITIZEN INPUT (2.2.1)				
6.	MONITORING GENERAL MANAGER PERFORMANCE (4.4)				
	A. MANAGEMENT PARAMETERS MONITORING (ATTACHMENT "E")				
	AGENDA ITEM #	POLICY #	TITLE	DUE DATE	DATE SUBMITTED
	i.	3.2	Treatment of Staff (Annual Report)	April	3/31/16
	ii.	3.4	Asset Protection (Annual Report)	April	3/31/16
iii.	3.6	Compensation and Benefits (Annual Report)	April	3/31/16	
<i>"MOTION: that the Board approve that the General Manager's monitoring report on Policy #3.2, Treatment of Staff (Annual Report), Policy #3.4, Asset Protection (Annual Report) and Policy #3.6, Compensation and Benefits (Annual Report)" conveys (a) interpretations of the policy that are reasonable, and (b) that the data reasonably substantiates compliance with the Management Parameters policy provisions, consistent with the General Manager's interpretations."</i>					



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

April 7, 2016 – 6:30 P.M.

ITEM #	AGENDA ITEM (CCPLB Governing Policies Manual Number or By-Laws) <i>NOTES IN GREEN – Guidance for the handling of the item.</i>													
	<p><b>B. ENDS MONITORING:</b></p> <table border="1" data-bbox="411 373 1929 508"> <thead> <tr> <th data-bbox="411 373 584 439">AGENDA ITEM #</th> <th data-bbox="584 373 724 439">POLICY #</th> <th data-bbox="724 373 1500 439">TITLE</th> <th data-bbox="1500 373 1698 439">DUE DATE</th> <th data-bbox="1698 373 1929 439">DATE SUBMITTED</th> </tr> </thead> <tbody> <tr> <td data-bbox="411 439 584 508">i.</td> <td data-bbox="584 439 724 508">1.3</td> <td data-bbox="724 439 1500 508">CAM-PLEX Recognized as a Premier Venue/Destination (Annual Report)</td> <td data-bbox="1500 439 1698 508">April</td> <td data-bbox="1698 439 1929 508">3/31/16</td> </tr> </tbody> </table> <p><i>"MOTION: that the Board approve that the General Manager's monitoring report on Ends Policy #1.3, CAM-PLEX Recognized as a Premier Venue/Destination, conveys (a) interpretations of the policy that are reasonable, and (b) that the data reasonably substantiates achievement of the Ends policy provisions, consistent with the General Manager's interpretations."</i></p>				AGENDA ITEM #	POLICY #	TITLE	DUE DATE	DATE SUBMITTED	i.	1.3	CAM-PLEX Recognized as a Premier Venue/Destination (Annual Report)	April	3/31/16
AGENDA ITEM #	POLICY #	TITLE	DUE DATE	DATE SUBMITTED										
i.	1.3	CAM-PLEX Recognized as a Premier Venue/Destination (Annual Report)	April	3/31/16										
7.	<p><b>BOARD PROCESS</b></p> <ul style="list-style-type: none"> <li><b>A. DISCUSS BOXELDER ROAD EXTENSION/EASEMENT WITH MR. KYLE KNIEVEL L.S., CHIEF SURVEYOR/PROJECT MANAGER, OF THE COUNTY PUBLIC WORKS OFFICE (ATTACHMENT "F")</b></li> <li><b>B. APPROVAL OF SPECIAL EVENTS FUNDING</b> <i>"MOTION: that the Board approve the Special Events Funding balance remain in the account for 2016."</i></li> <li><b>C. APPROVAL OF 2016-2017 BUDGET</b> <i>"MOTION: that the Board approve the 2016/2017 Campbell County Public Land Board Budget as presented."</i></li> <li><b>D. CONSENT TO ACCESS CAM-PLEX MONITORING WELL (ATTACHMENT "G")</b> <i>"MOTION: that the Board approve the consent form to access CAM-PLEX property to employees of the Wyoming State Engineer's Office for the purpose of collecting resource data while conducting official business of the Wyoming State Engineer's Office."</i></li> <li><b>E. COMMITTEE PROGRESS REPORTS</b></li> <li><b>F. FOOD CONCESSION VENDOR UPDATE</b></li> <li><b>G. POST EVENT REPORT POLICY</b></li> <li><b>H. FOLLOW UP ITEMS FROM PREVIOUS MEETING (2.3.3)</b> <ul style="list-style-type: none"> <li><b>i. Mr. Gilbertz and Mr. Lundvall discussion on Policy #3.7 Emergency Management Succession Board after</b></li> </ul> </li> </ul>													



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

April 7, 2016 – 6:30 P.M.

ITEM #	<b>AGENDA ITEM</b> (CCPLB Governing Policies Manual Number or By-Laws) <i>NOTES IN GREEN – Guidance for the handling of the item.</i>
	<p style="text-align: center;"><b>consulting with Bill Charney.</b></p> <p style="text-align: center;"><b>ii. Steering Committee update.</b></p> <p><b>I. CONTRACTING/PURCHASING DECISIONS (2.2.7):</b> (no actions to be taken at this meeting)</p>
8.	<p><b>ENDS REVIEW AND PLANNING (1.0):</b>            Board discussion/review of Ends Policy 1.0. "Broadest End: Purpose." With its action on the GM's Monitoring Report as context, the Board will discuss:</p> <ul style="list-style-type: none"> <li>• Additional background information the Board would like the GM to prepare/present at subsequent meeting regarding external trends, additional data on CAM-PLEX results, staff planning, etc. for the Board to consider itself sufficiently informed about this Priority Result.</li> <li>• Needs for "Board Education" and/or "Community Linkage," pertaining to this End, e.g. inviting subject matter experts or key constituents to subsequent Board meeting for presentation/discussion, requesting staff to provide related industry trend/"white paper" information, etc.</li> </ul>
9.	<p><b>OPERATIONS REPORT/UPDATE (3.8.1.C)</b> Items GM Foster will be discussing include:</p> <p><b>A. GM Foster will discuss:</b></p> <ul style="list-style-type: none"> <li>i. City/County Budget request letter</li> <li>ii. NHSFR update</li> <li>iii. Mamma Mia! performance report</li> <li>iv. Digital sign convention report</li> </ul>
10.	<p><b>MATTERS FOR NOTING:</b></p> <p><b>A. MAJOR CORRESPONDENCE:</b> (None)</p> <p><b>B. BOARD CALENDAR:</b> (ATTACHMENT "H")</p> <ul style="list-style-type: none"> <li>i. Upcoming Board Meetings:</li> </ul>



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

April 7, 2016 – 6:30 P.M.

ITEM #	<b>AGENDA ITEM</b> (CCPLB Governing Policies Manual Number or By-Laws) <i>NOTES IN GREEN – Guidance for the handling of the item.</i>
	<ul style="list-style-type: none"> <li>a. May 12, 2016 at 6:30 p.m. (Dinner at 6:00 p.m.) We will elect officers at this meeting.</li> <li>b. June 9, 2016 at 6:30 p.m. (Dinner at 6:00 p.m.)</li> </ul> <p>ii. <b>Other meetings/events:</b></p> <ul style="list-style-type: none"> <li>a. None</li> </ul> <p><b>C. SUMMARY OF FOLLOW-UP ITEMS:</b> (items from this meeting to be followed up at the next meeting)</p>
11.	<p><b>BOARD MEETING EVALUATION</b> (2.1.8) - Board members will share observations/opinions as to:</p> <ul style="list-style-type: none"> <li>• what worked really well at this meeting?</li> <li>• what we could have done to make it more productive?</li> </ul>
12.	<p><b>ADJOURNMENT</b></p>

ATTACHMENT A  
Campbell County Public Land Board (CCPLB)  
Meeting Minutes  
March 10, 2016

Attachment(s)-none

<b>Board Members</b>	<b>Staff</b>
<b>Present:</b> L.D. Gilbertz, Shilo Lundvall, Jordan Ostlund, Mary Silvernell, Marilyn Mackey, Don Hamm, Duane Evenson	<b>Present:</b> Paul Foster, Kathy Ashton, ReNae Keuck
<b>Legal Counsel</b>	<b>Guests</b>
<b>Absent:</b> Frank Stevens	<b>Present:</b> Rusty Bell the <i>County Liaison</i>

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
1.	<b>Call to Order/Attendance</b>	The meeting was called to order at 6:30 PM MDT on March 10, 2016, by Chair L.D. Gilbertz.		
2.	<b>Approval of Agenda</b>	The March 10, 2016 agenda was reviewed. Agenda item F under Board Process was added. The topic: Discuss Quarterly County Commissioners Board Meeting Agenda or decide if March meeting should be cancelled.	Mr. Evenson made a motion to approve the amended March 10, 2016 agenda. Mrs. Silvernell seconded the motion and it passed unanimously.	
3.	<b>Approval of Minutes</b>	The February 11, 2016 meeting minutes were reviewed.	Mrs. Mackey made a motion to approve the February 3 and 11, 2016 meeting minutes as presented. Mr. Evenson seconded the motion and it passed unanimously.	
4.	<b>Consent Agenda</b>	<p style="text-align: center;"><b>A. Approval of Warrants:</b></p> The Warrants for the March 10, 2016 meeting were reviewed. - February 2016 Accounts Payable Voucher Numbers 44984-45072 (General Fund/Special Events) in the amount of \$154,399.85. - February 2016 Manual Purchase Order Numbers 9186-9215 in the amount of \$337,899.01. - February 2016 Payroll Warrants in the amount of \$166,270.51 for the period of 1/17/2016-2/13/2016.	Mr. Ostlund made a motion to approve the March 10, 2016 warrants as presented. Mr. Evenson seconded the motion and it passed unanimously.	
5.	<b>Citizen Input</b>	None		

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
6.	<b>Monitoring General Manager Performance</b>	<p><b>A. The Board discussed the General Manager's Management Parameters Monitoring Reports:</b></p> <ul style="list-style-type: none"> <li>• Policy 3.5 Financial Planning and Budgeting (Annual Report): <ul style="list-style-type: none"> <li>○ No comments.</li> </ul> </li> <li>• Policy 3.7 Emergency Management Succession (Annual Report): <ul style="list-style-type: none"> <li>○ There was much discussion on clarifying this policy's Broadest Policy Provision statement. Members suggested having a specified successor, whether it be by name or by position, should something happen to the GM. The Board interpretation of this policy is for "Emergency Management" and not for normal succession planning. This policy report approval was tabled by the Board for further discussion at a later date.</li> </ul> </li> </ul> <p><b>B. The Board discussed the Ends Monitoring Report.</b></p> <ul style="list-style-type: none"> <li>• Policy 1.2 Multi-Purpose Venues Available and Utilized (Annual Report) <ul style="list-style-type: none"> <li>○ Spelling correction from "and" to "an" on page 2 after "areas" on the second to last line under report. Also in Capital narrative change "sings" to "signs."</li> </ul> </li> </ul>	<p><b>A. Mrs. Mackey made a motion to approve that the General Manager's monitoring report on Policy 3.5 Financial Planning and Budgeting (Annual Report) conveys (a) interpretations of the policy that are reasonable, and (b) that the data reasonably substantiates compliance with the Management Parameters policy provisions, consistent with the General Manager's interpretations. Mr. Evenson seconded the motion and it passed unanimously.</b></p> <p><b>B. Mr. Evenson made a motion to approve that the General Manager's monitoring report on Ends Policy 1.2 Multi-Purpose Venues Available and Utilized (Annual Report), conveys (a) interpretations of the policy that are reasonable, and (b) that the data reasonably substantiates achievement of the Ends policy provisions, consistent with the General Manager's interpretations. Contingent upon the verbiage changes. Mr. Ostlund seconded the motion and it passed unanimously.</b></p>	<p><b>A. Paul will talk to Board Consultant, Bill Charney, to get feedback to bring to the Board and will put it back on next month's agenda.</b></p> <p><b>B. Paul and ReNae will make spelling corrections on the monitoring report and Capital narrative.</b></p>

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
7.	Board Process	<p>A. The Board discussed Board Policy 2.7: Governance and Community Linkage Committee Appointments.</p> <ul style="list-style-type: none"> <li>• Concerns were voiced that Policy 2.7 is contradictory to Policy 2.4. Members discussed the Board as a whole making appointments vs. the Chairman only.</li> </ul> <p>B. The Boxelder Road extension/easement was discussed by the Board.</p> <ul style="list-style-type: none"> <li>• Paul informed the Board Mr. Anthony Knievel, with the County, will be attending next month's meeting. Paul asked the Board for any questions or concerns to be made ahead of time so Mr. Knievel could address them at the April meeting. Currently, there is only a 30 feet right of way with the City to the College Arena with water and electric. The County will be requesting a transfer of land (100 feet total- 50 feet to the north; 50 feet to the south of the current road) to allow access to the College. If approved the City's will be null and void and County will own the easement. Phil Christopherson from Economic Development would be another good resource in understanding this process.</li> <li>• Questions to ask: <ul style="list-style-type: none"> <li>• Is the County building the road?</li> <li>• Who will own and maintain the road?</li> <li>• To what standards will this road be built? The City or County?</li> <li>• With the possibility of heavier traffic on the gravel road of Foxpark Road, who is going to take care of that road?</li> <li>• If the industrial park happens will there be another access road west of the race track?</li> <li>• Is the easement request for the College Arena and industrial park or just arena?</li> </ul> </li> </ul> <p>C. The following topics were followed up on from the previous meeting.</p> <ol style="list-style-type: none"> <li>i. Setup/teardown form update <ul style="list-style-type: none"> <li>• Paul reported working with staff on this matter.</li> <li>• More Board discussion took place on the ways to track setup/teardown days. Because of dates being blocked out and the facility not being marketed is a concern. Renters do pay for setup days if applicable.</li> </ul> </li> </ol>	<p>A. Mr. Hamm made a motion to approve a change to Policy 2.7 in both Items 1 and 2 section C from Board appointed committee members to Chairman appointments. Mr. Evenson seconded the motion. Mrs. Silvernell and Mr. Hamm were in favor of the motion. Mr. Ostlund, Mr. Evenson, Mrs. Mackey opposed the motion. The motion did not pass.</p>	<p>B. Paul will forward easement questions to Mr. Knievel and include topic in next month's agenda.</p> <p>C. Paul will probe more with the staff. Talk to other facilities to see how much they use for setup/teardown and figure out how to make the data tangible.</p>

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
		<ul style="list-style-type: none"> <li>• Need to know how to better utilize this facility because of downturn in the economy.</li> <li>• Clarification for the conclusion of the data was also discussed. The Board would like to see tracking data to justify several issues such as: <ul style="list-style-type: none"> <li>What is the cause of events being turned away on setup/teardown days? Do we need more manpower? More facilities? Better or more scheduling management? Are personnel being used effectively? Is there a more efficient process?</li> </ul> </li> <li>• If there is documentation tracking labor issues then the Board and Staff would have justification to hire new staff. The Board was interested in employee scheduling to see if there is any indication of setup/teardown issues.</li> <li>• Some possible tracking methods suggested:</li> <li>• Gather data from larger events to see how much money was generated and to see how many days revenue were lost because of setup/teardown.</li> <li>• Calculate banquet setup time for 300, 400, 500 people and see how long it takes to do a setup using the same amount of employees.</li> </ul> <p>ii. Steering Committee meeting report.</p> <ul style="list-style-type: none"> <li>• Dale Buckingham meetings with the group for the two building updates are going well. Energy Hall discussions are steering towards a nice banquet feel and talking about the overall style. Lighting patterns to mark the exterior of buildings better were also discussed. The Heritage Center discussion also was generating lots of great ideas. The layout of HC lobby was being researched. The overall plans will be expensive. Their next meeting is on the March 24<sup>th</sup>.</li> </ul> <p>D. The Stakeholder Planning Meeting for March 14 was discussed.</p> <ul style="list-style-type: none"> <li>• There was much discussion on how to best utilize the time spent with the two funding entities.</li> <li>• <u>Agenda and Presentation Changes:</u> <ul style="list-style-type: none"> <li>○ Keep opening statement with Land Board and CAM-PLEX highlights brief.</li> <li>○ Highlight some past events such as PGI and upcoming events such as NHSFR.</li> </ul> </li> </ul>		

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
		<ul style="list-style-type: none"> <li>○ The PowerPoint slide with major Capital updates include both Energy Hall and Heritage Center.</li> <li>○ A photo should accompany all Capital Request Items.</li> <li>○ Compare 2015-2016 budgets on a slide with emphasis in the presentation of being mindful of economic cutbacks. Staff had listened to funding entities suggestion requesting only necessary Capital.</li> <li>○ The majority of the conversation is to be on the Capital Budget items. Direct questions to funding entities.</li> <li>○ Operational Budget comparison slide.</li> <li>● <u>Setup Changes:</u> <ul style="list-style-type: none"> <li>○ Remove u-shape presentation table setup and arrange round tables to a u-shape setup for the whole meeting.</li> <li>○ Smaller group setting more information can be given.</li> </ul> </li> </ul> <p>E. There were no contracting or purchasing decisions at this meeting.</p> <p>F. There was discussion regarding the Quarterly County Commissioners Board Meeting.</p>		<p>F. Chairman Gilbertz will verify Quarterly County Commissioners Board date on March 24.</p>
8.	<b>Ends Review and Planning</b>	<p>Ends Policy 1.3 will be reported on in Paul's Monitoring Report next month.</p> <ul style="list-style-type: none"> <li>● No comments.</li> </ul>		
9.	<b>Operations Report/Update</b>	<p>A. Follow-up items from previous meeting:</p> <ul style="list-style-type: none"> <li>i. Paul reported all follow-up items have been completed and addressed.</li> </ul> <p>B. General Manager Paul Foster discussed additional items:</p> <ul style="list-style-type: none"> <li>i. 2016 NHSFR update. <ul style="list-style-type: none"> <li>○ The visit with NHSRA was good. Shooting competition arrangements were made with Gillette Gun Club. The reining cow horse event moved to Wrangler Arena since the college arena may not be built in time. A</li> </ul> </li> </ul>		

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
		<p>written horse disease plan is being created and FEMA training will take place in April.</p> <ul style="list-style-type: none"> <li>o Board Members please don't forget to volunteer!</li> </ul> <p>ii. Mamma Mia!</p> <ul style="list-style-type: none"> <li>o A large amount of staff was hired to do this production. There will be four semi-trucks of equipment for the show. The shifts will be from 7am-2am</li> </ul> <p>iii. Operational Planning progress report:</p> <ul style="list-style-type: none"> <li>o Staff was informed March 4<sup>th</sup> of the plan. There are 105 tactics. Playbook is being developed with the management team.</li> <li>o Our AIE Facilitator, Keri Shannon, is leaving and Steph McGee is taking her place. We hired, Kendra Anderson, to take Steph's place.</li> </ul>		
10.	<b>Matters for Noting</b>	<p>A. Major Correspondence:</p> <ul style="list-style-type: none"> <li>i. No major correspondence for this meeting.</li> </ul> <p>B. Board Calendar:</p> <ul style="list-style-type: none"> <li>i. The April Board Meeting will be on the first Thursday April 7, 2016 instead of the second Thursday. Mr. Evenson will not be at this meeting.</li> <li>ii. Board training session was worthwhile.</li> <li>iii. Other March meetings include Monday the 14th, Thursday the 24<sup>th</sup> and Monday the 29<sup>th</sup>.</li> </ul> <p>C. Summary of Follow-Up Items:</p> <ul style="list-style-type: none"> <li>i. Stakeholder Agenda will be revised.</li> <li>ii. Actions to be taken are noted in minutes.</li> </ul>		
11.	<b>Board Meeting Evaluation</b>	Chairman noted there was a lot of discussion at the meeting but it continues to improve each time.		
12.	<b>Adjournment</b>	Meeting was adjourned at 8:41 PM MDT		

Respectfully submitted,

\_\_\_\_\_  
Jordan Ostlund, Secretary

ATTACHMENT B  
**Stakeholders Planning Meeting**  
**Meeting Minutes**  
**March 14, 2016**

Attachment(s)-A1

Campbell County Public Land Board Members (CCPLB)	CAM-PLEX Staff
<b>Present:</b> L.D. Gilbertz, Shilo Lundvall, Jordan Ostlund, Mary Silvernell, Marilyn Mackey, Don Hamm, Duane Evenson	<b>Present:</b> Paul Foster, Greg Rook, ReNae Keuck, Jaymi Gilmour, Mark Smith, Kathy Ashton, Ashley Winn
City	County
<b>Present:</b> Louise Carter-King, Tim Carsrud, Robin Kuntz, Kevin McGrath, Billy Montgomery, Ted Jerred, Dan Barks, Carter Napier, Michelle Henderson, Tom Pitlick	<b>Present:</b> Matt Avery, Mark Christensen, Garry Becker, Micky Shober, Rusty Bell, Maxine Lieber, Anthony Langone, Robert Palmer
<b>NewsRecord</b>	
<b>Present:</b> Tony Jarmusz	

	ITEM	DISCUSSION	ACTIONS TO BE TAKEN
1.	<b>Call to Order/Attendance</b>	The dinner began at 5:30 and the meeting was called to order at 5:53 PM MDT on March 14, 2016, by CCPLB Chair L.D. Gilbertz.	
2.	<b>Opening Statement: Land Board and CAM-PLEX Highlights</b>	<p>CCPLB Chair L.D. Gilbertz summarized the following topics to the group:</p> <ul style="list-style-type: none"> <li>• Board training, done with Bill Charney and Associates workshops, benefited CCPLB members by providing a clear understanding of the differences between governance and management. The Board learned to empower the staff but with systemic accountability. Through the process both the CCPLB By-Laws and Policies were updated as well. Mr. Charney will continue to be a resource for the CCPLB Board.</li> <li>• CAM-PLEX updates from 2015-2016 included development of a Strategic and Operational Plan for the organization.</li> <li>• 2015 was a very busy year for CAM-PLEX with many attendees and events including Wyoming Horse Racing, PGI and many theater events. CAM-PLEX has received a 99% approval rating with a high response rate of 60% as well.</li> <li>• 2016 is bringing back the National High School Finals Rodeo, several large RV rallies, the Western Regional Taxidermy &amp; Sportsman's Expo, and several other large equine events.</li> <li>• The CCPLB Board appreciates the City and County support and cares deeply about CAM-PLEX's future.</li> </ul>	

	ITEM	DISCUSSION	ACTIONS TO BE TAKEN
3.	<b>Operations Budget Overview</b>	<p>CCPLB Vice-Chair Shilo Lundvall expressed his gratitude to the group for attending and the intention from the CCPLB Member's new format presentation was to help manage everyone's precious time more wisely. Mr. Lundvall reported on the following budget items:</p> <ul style="list-style-type: none"> <li>• He reported the Operational Budget from CCPLB does not show many changes for the upcoming year and any changes will be communicated on the justification column. The budget will be presented in full on the timeline created by both the City and County after CCPLB approval.</li> <li>• It was noted that CCPLB policy is to adjust building and equipment rental fees annually using the Northeast Wyoming cost of living percentage provided by the State of Wyoming using the average of the 2<sup>nd</sup> and 4<sup>th</sup> quarter percentages. The 4<sup>th</sup> quarter number will come in early April. The Board created this policy to prevent dramatic increases to the community. The Board is recommending not increasing rental fees this year due to the current economic forecast and condition of the local economy.</li> <li>• The Joint Powers Agreement outlines the split for funding between the City and County for the Operational Budget. The split will change each year until the year 2018 in which case it will be at and stay at a 20/80 split between the City and County respectively. For the 2016-2017 Budget the City will contribute 18% and the County 82%. Each entity will continue to contribute 50/50 for items approved in the Capital Budget.</li> <li>• <b>3.1 Special Event Account Review (ENC. #1):</b> Mr. Lundvall explained this account was created in 1993 and this account continues to allow CAM-PLEX to manage large regional and national events separate from the general budget. Each year at this meeting the account is discussed. It is CCPLB Board's recommendation to leave money in this account to accommodate upcoming events.</li> <li>• <b>3.2 Trust Fund Review (ENC. #2):</b> Mr. Lundvall summed up what the accounts are and what they are used for. It is the CCPLB Board's recommendation to keep the available money and not send it to the Trust Fund for this year. When asked what the monies could be used for the response was it could be used for Capital and/or Operational Budget items or funding for a loss for some of the special events.</li> </ul>	
4.	<b>Fleet Discussion</b>	<p>County Fleet Manager, Anthony Langone, reported on his duties of overseeing the process of maintaining the County fleet. His duties include evaluating methods of tracking vehicle depreciation, vehicle replacements and managing funding. Mr. Langone highlighted several topics on the handout he provided. (ATTACHMENT A1)</p> <ul style="list-style-type: none"> <li>• Funding is available when vehicles depreciate.</li> <li>• The City and County supply 50/50 for this fund.</li> <li>• The final tally is TBD. The City is committing to \$100,000.</li> <li>• CAM-PLEX has equipment worth \$1,227,000.</li> <li>• Equipment for disposal will be sold through the County auction.</li> <li>• The Scorecard assists in rating vehicles.</li> </ul>	

	ITEM	DISCUSSION	ACTIONS TO BE TAKEN
	<b>Fleet Discussion</b> (continued)	<ul style="list-style-type: none"> <li>• The last 2 pages show the new depreciation values for each vehicle.</li> <li>• The Budget Breakdown was given for CAM-PLEX. The mower and pickup will not be replaced this year but the two snow plow attachments were approved.</li> <li>• Mr. Langone informed the group there was a misprint on the handout on page 5 under CAM-PLEX Vehicle Budget Request FY 16/17. The 5<sup>th</sup> amount listed at \$820.62.00 should be \$1,164.00.</li> <li>• Fleet Management's goal is to improve overall in time CAM-PLEX's fleet.</li> <li>• The unit # prefixes such as CUS and OP numbers are going to be removed from the lists on the last two pages.</li> </ul> <p>The question was asked if the County has paid their portion in the Vehicle Reserve Account and the answer was yes.</p>	
5.	<b>Capital Budget Presentation</b>	<p>CCPLB Treasurer Mary Silvernell provided a quick overview on the 2016-2017 Capital Requests for CAM-PLEX. She noted the budget was comparable from the 2015/2016 budget to the 2016/2017 budget. Mrs. Silvernell also explained that the Heritage Center and Energy Hall numbers were merely placeholders until final numbers came in from Dale Buckingham Architects.</p> <p>Mrs. Silvernell went line-by-line on each Capital Request item and explained the justification along with a photo presentation of every item. It was also noted that the Capital Request Items are in the order of highest to lowest priority and the CCPLB members have worked closely with the CAM-PLEX staff.</p> <p>Mrs. Silvernell also went over all the Capital Requests needed for the upcoming NHSFR event coming this summer.</p> <p>Questions and comments from the Capital Budget Presentation:</p> <ul style="list-style-type: none"> <li>• Reata Field Water System Replacement: Current water access being above ground in the campground is a concern because they are frequently ran over. Burying the water line would eliminate this problem. The question was asked about backflow. Operations Manager, Greg Rook, believes there is a backflow preventer in place already and will look into it.</li> <li>• Heritage Center (HC) and Energy Hall (EH) Remodel: The renovations for HC &amp; EH generated a lot of discussion. CAM-PLEX General Manager, Paul Foster, explained to the group about the steering committee formed for these two building projects and what direction they have headed. The group has had tours and discussions about the trouble spots in each building. They have also received feedback from the community. CAM-PLEX staff is also working with Dale Buckingham Architects about basic concepts and Mr. Buckingham is also informing the steering committee of these improvements. Final project cost estimates are to be provided by March 24 from Mr. Buckingham. The group is working on a phased approach per earlier County recommendations. The planning and funding is a high priority for CCPLB and staff because these two facilities will need closure dates and scheduling must be done to block time out. Events are already booked a year in advance so proper planning is a must. Comments from several County Commissioners were in support of both projects. However; because of the economy, the County is expecting to</li> </ul>	<p>The CCPLB would appreciate feedback on the setup from tonight's meeting.</p> <p>Mr. Rook will confirm there is a backflow preventer in place for Reata.</p>

	ITEM	DISCUSSION	ACTIONS TO BE TAKEN
	<b>Capital Budget Presentation</b> (continued)	<p>reduce budgets by \$500-\$750 thousand overall in the County. The \$100,000 placeholders for both facilities were expressed to be too low. Suggestions were made to possibly carry the budgeted monies forward and close the buildings in a couple of years to do updates.</p> <ul style="list-style-type: none"> <li>• Wyoming Center (WC) Exterior Light Fixtures Replacement: The question was asked if the WC lights could be replaced using monies set aside in a fund specifically for the WC. Consensus was to use those monies only if really necessary for large needs and to try and fund through this process. Can adaptors in the current light fixtures be installed to use LED lights? It is preferred that no buildings be down or under construction during the NHSFR.</li> <li>• Special Events Fund open discussion: CCPLB members expressed the desire to keep the available funds of \$71,120.49 and not send it to the WYO-STAR Fund. Allowing use of these funds could provide the needed monies for the NHSFR and other Capital Budget items. It was noted that for years the amount of \$110,000 was required to be kept on hand for large events and it has always been agreed to. The \$71,120.49 could add to this amount as well. It was suggested to revise the policy to increase the amount to a rounded figure such as \$150,000 for ease of calculations and direct it to the rodeo. There was also some discussion about this form having two fiscal year figures on the table.</li> </ul> <p>Small Group Discussions: Each table had discussions on the following topics:</p> <ul style="list-style-type: none"> <li>• Capital Budget Items.</li> <li>• Hot topics and critical issues about CAM-PLEX that citizens have.</li> <li>• Projections of future funding for Energy Hall and the Heritage Center updates.</li> </ul>	
6.	<b>Adjournment</b>	Meeting was adjourned at 7:12 PM MDT	

Respectfully submitted,

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Jordan Ostlund, Secretary



# Campbell County Fire Department Newsletter

Issue 30 March 2016

Editors: Admin Staff

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# From the Chief:

## Expectations for CCFD Members

1. Family comes first.
2. Safety will guide all actions. This includes training, duty time, public education, and response activities. Safety will also be the primary consideration when the fire department is requested to provide services of any type and at any time.
3. Communicate at all times. This is the key to our success. Do not assume anything. If you are unsure of a particular aspect of our operations, ask questions. I will strive to be as transparent as possible; but, there are a few instances where I may not be able to share information with you. I will share things that I know to be true. If I am asked not to share information, I will respect this request until such time I am able to share the information.
4. Respect each other. If we do not respect each other, it will spill over into all that we do. Open and honest communications will alleviate most issues.
5. Respect the external customer. They pay for the equipment and facilities we enjoy. This is a privilege that is extended to us; do not abuse it.
6. Respect the internal customer. Without our members, we are just buildings and apparatus. The internal customer is our most important resource.
7. Conduct yourself in a professional manner at all times. The community knows who you are and that you are a firefighter. Do not bring embarrassment to our organization regardless of the situation or circumstances. You are a representative of the Campbell Fire Department at all times. Do not take this responsibility lightly.
8. Do not let yesterday consume today. We cannot change what has happened in the past, but we can learn from our mistakes and strive to avoid repeating them in the future.
9. Truly evaluate why you are here. Ask yourself this question: "Who am I here to serve?" If we diligently serve those we are sworn to protect, our rewards will come as a result of our service (not the other way around).
10. Be accountable for your duty time and training time. Each of you made a commitment to the members, the community, and the organization when you joined. CCFD has invested a considerable amount of time and money in you. Honor your commitment. Each member "owns" his/her position within the organization. Treat it with pride because it is yours.
11. Keep apparatus and your personal protective equipment in top condition. They are both integral parts of what we do, and if they are not kept in top shape, our overall mission will suffer. Be mission ready at all times.
12. Make positive contributions at all times. Negativity brings everybody down, and we do not need this.
13. The Status Quo will no longer be the norm. We will be changing things for the betterment of our members, the organization, and those we serve.

## From the Chief (Con't):

14. Maintain integrity and honesty at all times. Nothing less will be accepted. Stop all rumors immediately. You are expected to deal with all issues, large or small and report them to the appropriate officer as soon as possible.
15. Maintain the chain of command at all times. If the chain breaks down, inform your officer (not another firefighter since there is nothing he/she can do about it). It is your problem, not theirs. Accept it and deal with it in a professional manner.
16. Take responsibility for your actions.
17. Adhere to all policies, procedures, and SOPs of the Campbell County Fire Department including the expectations the organization has for all positions.
18. When we train or have a meeting, it starts on time. Our time is important so use it effectively. Do not waste your time and that of our fellow members.
19. Relay your expectations, wants, needs, and desires to your officer. They are here to make sure you are successful in your endeavors here at Campbell County Fire Department. They will do what they can to help make you successful no matter the situation. If you are not the best you can be, the organization is not the best it can be. Ultimately it is your responsibility. Your career is yours. You own it so take care of it.
20. Communicate your expectations of your officers to them. If they do not know your expectations, they will be unable meet them.
21. Accept new members and make them feel welcome. They are the future of our organization. We all have a responsibility to develop those that follow us regardless of your rank.
22. Operate as an effective team. Together we are stronger than we can ever be operating as individuals. Nobody has all the answers so contribute when and where you are able. Each of you have a special talent that will benefit the organization. My expectation is that you contribute when and where you can. When you are here, give 110%.
23. Learn your craft to the best of your abilities. Become a master at what you do. It will make you and the organization better. You owe this to yourself and those with whom you serve.
24. Feel free to talk to me anytime. Visit my office or call me. My door is always open.
25. If you recognize a problem or issue, bring it to our attention. Take ownership and offer solutions you have thought of. Chances are they will be effective resolutions to the issue. Ask questions. This is the only way we will all learn.
26. Bring dangerous equipment or situations to the attention of your officers as soon as possible.
27. Understand that I was hired to do a specific job, and that I take that job very seriously. Your help in making that job enjoyable, safe, and fun is greatly appreciated.
28. Please keep me informed at all times. If you do that, I will be able to support and protect you. I do not like surprises and cannot support them effectively.
29. BE NICE!

## April 2016

### Birthdays!

Matthew Wimer	4/1
Bryan Borgialli	4/4
Patrick Collins	4/4
Ryan Asklund	4/6
Chris Prager	4/6
Dan Grace	4/8
Bob Sinclair	4/8
Louis Martell	4/9
Austin Tarno	4/14
Matthew Dobrovolny	4/16
Doug Rigsby	4/16
Steven Clemetson	4/18
Shane Adams	4/19
Shane Kirsch	4/19
Bill Sims	4/19
Kraig Johnston	4/20
Nick Cheser	4/24
Scott Earnest	4/25
Brain Stenerson	4/25
Jim Clausen	4/27
William Parks IV	4/27
Craig Wollman	4/27
James Tarver	4/28

## April 2016

### Anniversaries!

Bob Ernst	4/22	40	Years
Joe Pettit	4/24	30	Years
Jim Clausen	4/28	22	Years
Robert Tarver	4/1	21	Years
Kristine Johnston	4/4	21	Years
James Tarver	4/1	17	Years
Ted Oxta	4/27	15	Years
Andrew Rutigliano	4/9	9	Years
Wayce Waller	4/5	3	Years
Andrew Pond	4/17	3	Years
Patrick Collins	4/19	3	Years
Chris Kramer	4/29	3	Years

**THE DEADLINE  
FOR  
MAY'S  
NEWSLETTER  
ARTICLES IS:**

**April 25, 2016  
@ 5:00p.m.  
dcrippen@ccfire.us**

## April 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 <i>Hazmat</i>	5 <i>Wellness</i>	6	7 <i>County-wide</i>	8	9
10	11	12 <i>Chief's Meeting</i>	13 <i>Board Meeting</i>	14 <i>County-wide</i>	15	16
17	18 <i>Cadet Meeting</i>	19 <i>Captain's Meeting</i>	20	21 <i>Battalion</i>	22	23
24	25 <i>Cadre Meeting</i>	26	27	28 <i>Business Meeting</i>	29	30

## Spotlight: Tanner Lynde

**Where are you from?** I was born in Buffalo, WY but raised my whole life here in Gillette. Started out on a family ranch near the airport and then at age 7 moved up north on the Collins Rd until after I graduated high school.

**Which secondary (*high*) school did you attend?** I graduated from Campbell County High School in 2005. I was the Parliamentarian, and Vice President in FFA and was very active in 4-H as a Jr. Leader. Growing up on a ranch, being a part of those clubs was always a huge passion of mine and loved every second of it! I also worked part time for 84 Lumber as the Yard Tech putting together orders for customers and keeping the lumber organized.

**What has kept you located in Gillette?** Family has been the biggest thing that has kept me in Gillette all these years. All my immediate family and a lot of my extended family live in the Gillette area. Apart from family, I enjoy the diverse country in Wyoming and being an hour away from going to the lake or going up to the mountains to go camping, fishing and hunting.

My Job has kept me in Gillette as well. Shortly after High School I was fortunate enough to join my Dad and two brothers in the company they had already started a year prior to that. It's not very often you get to be a part owner in a company with family and for us to still be together still going strong and still close as a family!



**What company do you work for and what is your primary Job?** I am self-employed in a company with my Dad and two brothers called Harvest Production. We do everything from contract pumping of Methane wells, trenching for oilfield pipelines, custom crushing rock/scoria, ranch hands at a local ranch north of town, and domestic water well work for anyone who needs it! I am also a Pastor on staff at a local church called Church at The Barn.



**Why and when did you decide to become a firefighter?** Back in 2006 I moved into town from the ranch and have always had a passion for wildland fires. Growing up on a ranch not far from timber north of town, we were always out helping neighbors with small fires after storms that came through. One year in particular we had a fire that came within about 100 yards of the house and barns at our family's ranch. If it weren't for structure protection that was set up by the department, we probably would have lost the house and barn that day. After I moved into town from the ranch I knew I had to join the department. I quickly fell in love with every aspect of being on the department and being able to give back to my community that I grew up in!

**How long have you Volunteered with CCFD?** I have been a Volunteer with CCFD since 2007.

## Spotlight: Tanner Lynde Continued

**Is there a particular aspect of firefighting that you enjoy more than others?** I enjoy every part about firefighting but my biggest passion would have to be wildland fires by far! Part of it is coming from a ranching background and seeing what kind of damage a fire can do to grass that is used for grazing cattle, but I also love the sights, sounds and smells of a grass or timber fire on a hot summer day!

**Do you have a significant other and/or children?** I have an amazing Daughter Jasmine that is 8 years old! She is everything to me. She lives with her mom part time down in Bar Nunn where she goes to school and is very active in dance in Casper in Tumbling and Ballet!

**Favorite...**

Tool? Pulaski

Sports team? Broncos

Food? Crab, Steak and Potatoes

Beverage? Dr. Pepper, Black coffee

Movie? Comedy

Color? Blue

**Is there anything else you would like to share with us?** I have been very blessed to be surrounded by such amazing people all these years that I have been on this department and would like to thank each and every one of you for everything you've done for me and look forward to many many more years to come!



## Engine 26



Engine 26 making its first run with girls indoor track state champions.





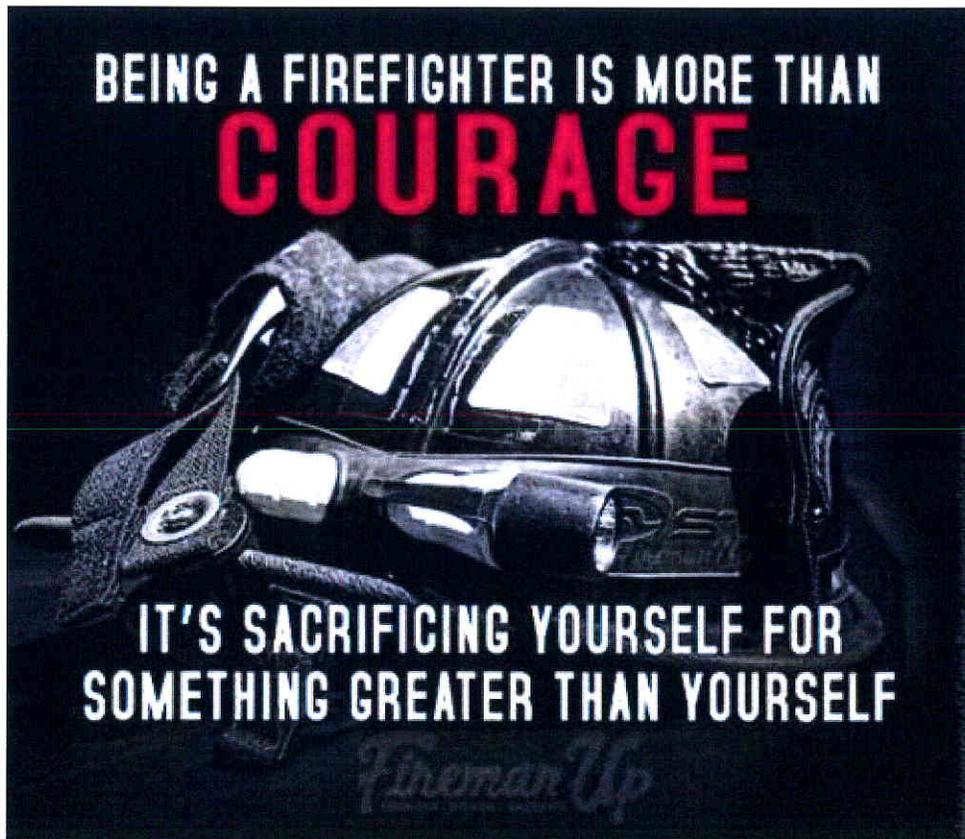
## LINE OF DUTY DEATHS:

2016 Year to date: 14

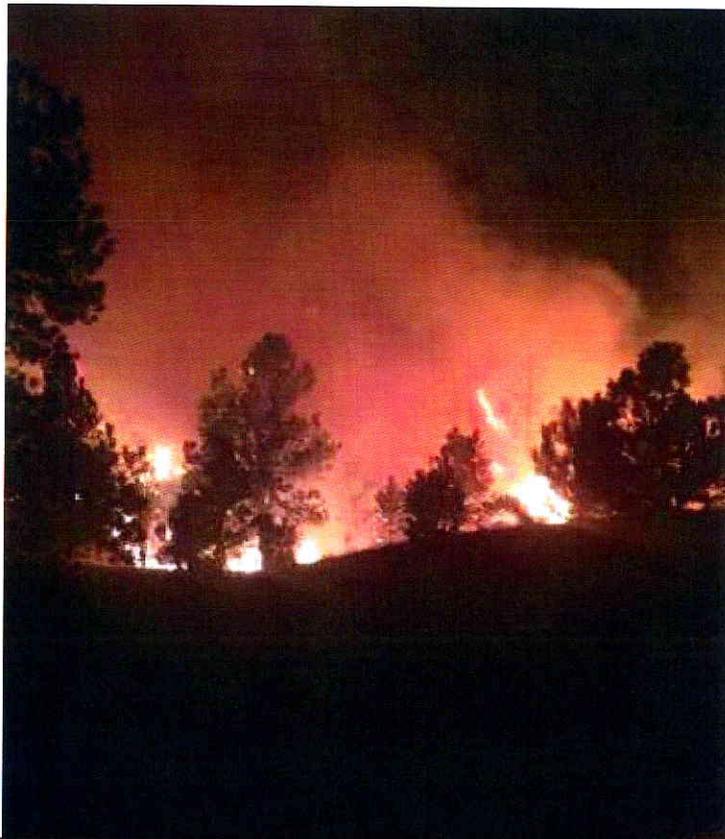
Location	Name	Age	Cause of death
Sacramento, CA	Inmate FF Shawna Jones	22	Struck By Falling Rock
East Millinocket, MN	Capt. Peter Larlee	57	Unknown
Hanover, PA	FF Earl Shoemaker	68	Heart Attack
Conway, SC	FF Christopher Ray	42	Fall From And Run Over By Apparatus

### QUOTE OF THE MONTH:

Courage isn't that you can see what lies ahead; courage means you will advance not knowing but doing at all costs. -Byron Pulsifer



## Rourke Fire II at Midnight



# D Shift-Confined Space Training



Pictures by: Logan Tomer

# Station 3 combination PT



Pictures by: Chief Tim Williams

# New Academy Class Members



A.C. Bowolick



Erin Brown



Jeremy Carnes



Billy Cuchine



Jeromy Dickey



Jarik Dudley



Tanner Evans



Patrick Jenner



Thomas Linden



Trevor Lynde



Zachary Maroney



Louis Martell

## New Academy Class Members continued



Dalton Portwine



Richard Princen



Brian Stenerson



Austin Tarno



Matthew Wimer



Michelle Zeigler



## RECIPE OF THE MONTH:

# SLOW COOKER HONEY CHIPOTLE CHICKEN WINGS

FEATURED IN CRÈME DE LA CRUMB BY TIFFANY

## INGREDIENTS

2 pounds chicken wings (store bought bone-in or boneless wings, OR recipe below for homemade boneless chicken wings)

optional: ranch dressing for dipping

### sauce

$\frac{2}{3}$  cup honey

1 cup sugar

4 teaspoons chipotle adobo sauce (the sauce that chipotle peppers are packed adobo sauce - these can be found at most grocery stores near the canned jalapeños.)

1 tablespoon hot sauce (I used Franks)

1 teaspoon salt

1 teaspoon garlic powder

$\frac{1}{2}$  cup ketchup

2 tablespoons white vinegar

$\frac{2}{3}$  cup cold water + 4 tablespoons corn starch



### homemade boneless chicken wings

3-4 boneless chicken breasts cut into pieces (2-3 inches long, 1 inch wide)

$\frac{1}{3}$  cup corn starch

3 eggs + 3 tablespoons water

2 cups panko bread crumbs

## INSTRUCTIONS

In slow cooker, whisk together all sauce ingredients except for water and corn starch. Spray the inside of a slow cooker with cooking spray. Add half of the sauce. Add chicken wings to slow cooker and toss to coat in the sauce. (\*\*see directions below for homemade boneless wings). Cook on high for 3-4 hours or on low 6-7 hours.

In a small bowl whisk together cold water and corn starch. Add reserved sauce to slow cooker and stir to combine. Stir in cold starch mixture. Cover and cook another 15-20 minutes until sauce is thickened. Serve wings with ranch dressing or other favorite dipping sauces.

\*\*For homemade boneless chicken wings: Whisk together eggs and water in a small bowl. Place bread crumbs in another bowl. Add chicken pieces and corn starch to a large bag. Seal the bag and shake to coat chicken pieces with corn starch.

Remove chicken from bag, dip into egg mixture, then toss in bread crumbs to coat well. Add breaded chicken pieces to well greased slow cooker (without sauce). Cook on high 3-4 hours or on low 6-7 hours. When fully cooked, toss in sauce and then serve. (Waiting to toss the chicken in the sauce at the end will prevent the chicken breading from getting soggy. For even crispier chicken, bake at 450 for 5-10 minutes before tossing in the sauce)

# Mystery Readers

Chris Rogge (as sparky) and Angel Rogge got to go to Buffalo ridge school as "mystery readers". Angel said "it was so much fun watching kids play with sparky!"



Pictures by: Angel Rogge

## Tailboard Talk

# Health and Wellness Tailboard Talk

### CCFD Wellness Committee

Random ramblings on health and wellness

Having been on the wellness/health committee for a while now, I finally offered to write an article. My thoughts on being on the committee have been....well, I can try to represent that older generation, as well as some of the more rural membership-and the female aspect. So, some random thoughts!

It seems that, gaining this "free time" upon retirement, one would have more time to stay in shape and contribute to society in a positive manner. However, once the children have grown up and gone ("Wow! We have TIME now to do what we need to do, and want to do!"), suddenly new responsibilities take shape. The number one factor impacting our lives now is caring for our parents. Time spent taking them to appointments, or traveling to visit them, or taking care of taxes, paperwork, personal issues, care issues...the list goes on. And, you find there is less time to take care of yourself.

Looking at statistics in the fire service, it becomes very evident that the age groups most heavily impacted by heart attacks are actually in that care-taker age group: ages 41-60. Out of 50 LODDs (non-wildland activity) attributed to heart attacks in 2015, 28 of those were in that specific age group. Interestingly, no heart attack deaths were recorded in wildland fire activity. The variation in gear worn and tools carried, as well as duration and intensity of stressing situations, are major factors.

Wildland firefighters, in consideration of terrain and physical demands, may be more aware of their physical fitness as they continue in that vocation. Yearly testing for the "red card" may be one of the driving forces in maintaining physical fitness. Walking three miles with a 45 pound pack within 45 minutes is a challenge to be met-and may provide that needed incentive, and intrinsic motivation. Keeping track of daily steps raises awareness of maintaining that level of fitness.

Since about 2100 steps equals one mile, the general trend is to recommend walking 10,000 steps a day. Challenging, it's a goal to basically keep moving, and not be sedentary. Pedometers are an inexpensive way to keep track of steps, and the fire department has many available at no cost. So, maintaining some type of fitness is paramount.

Walking is the number one recommendation for exercise. Where to go at no cost, other than a treadmill?

Casper has the Sunrise Shopping Center, which has a long hallway and a welcoming attitude to walkers of all ages. One lap down the hallway is 1/4 mile, and it's all enclosed. A similar experience would be to walk Home Depot, Menards, or Walmart around the perimeter. Shop while you walk!

Those folks who age well, and are fit, have found the following to be helpful...

-Stay hydrated. Drink 1 oz. water or non-caffeinated beverage for every 2 pounds of weight. As you age, your body has less water!

-Stretch every day. Just like your pets or livestock-keep what you have in shape!

-30 minutes of physical activity, at least, a day. Try walking 15 minutes twice a day, or 10 minutes 3 times a day.

-Work out 4-5 times a week (moderate exercise)

-TV watching- if for more than 1 hour at a time, set up a treadmill, elliptical, or stationary bike in front of the TV, and exercise while you watch news or shows.

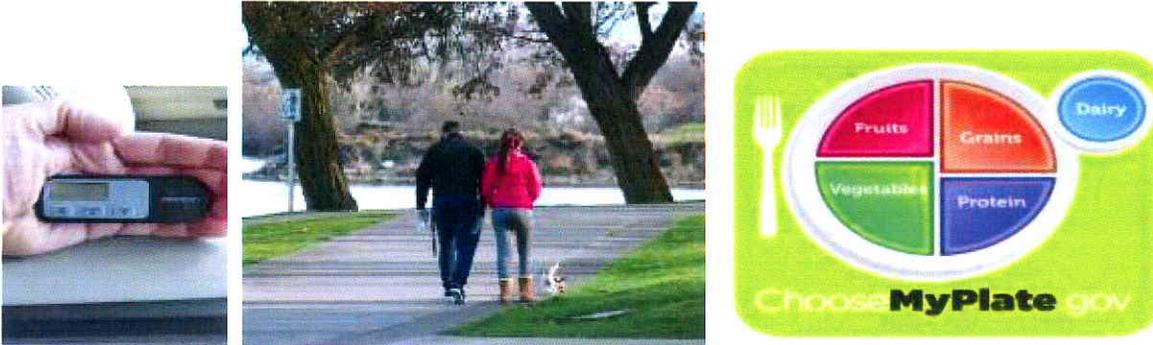
-Weight-bearing exercise is crucial for keeping bones strong, and moving blood out of lower extremities (so it doesn't stagnate and cause pain and swelling).

## Tailboard Talk Continued

-Increased blood flow keeps muscles and organs oxygenated, transports nutrients to muscles and organs, and eliminates waste from muscles and organs, preventing infections.

-Positive eating habits: Less bread (whole grain vs. white) and dairy products. Increase leafy green vegetables- they can provide needed calcium. Fruits and vegetables are key to good health, providing important fiber. Fewer sweets -avoid high fructose corn syrup or corn starch. Sugar isn't bad, just limit amounts.

-Processed foods-deli meats, etc.- are obvious in their negative impact on health. For protein, lean meats, including venison, are preferable. Poultry and fish are positive additions to good eating habits.



To eat healthy, a simple approach is splitting your plate into portion sizes. Basically: 1/2 plate of vegetables and fruits (try roasting in the oven for a new approach), 1/4 plate of protein (bake, broil, or grill for best outcome!), and 1/4 plate starches-like yams, corn, and potatoes. Simply, starches convert to sugar when digested.

With all that, the trips made to help parents has revealed that all this healthy rhetoric is, actually, applicable and true.

A classic example would be an 80+ year-old housewife having gone through several surgeries. She had participated in various types of physical therapy, and continued with restorative therapy-daily exercise on a stationary bike, and walking independently to and from the dining hall with her walker. When she was ill with a cold virus, it took her about two additional weeks to get to where she could tolerate exercise again. Having conversations with her at that time was difficult. Her mental acuity was notably diminished, and she was unhappy. After starting her regimen of exercise again, she was much more pleasant to be around, and could hold a normal conversation.

After her last surgery, she had to change her diet...no more fats, little dairy, fresh fruit, more vegetables. An even more positive change...her doctor reduced her daily high blood pressure medication dosage to half!

So: exercise can not only improve fitness, but also may increase mental acuity. Adjustments to diet and eating habits can reduce the need for medications for health issues. Overall, a pretty beneficial and mood-elevating step on the road to better health.

Resources:

NIOSH Firefighter fatality : [www.cdc.gov/wisards/fffmap/](http://www.cdc.gov/wisards/fffmap/)

Healthyeating.webmd.com

Women's Health Checklist for Wellness

<http://www.hnqn.com/articles/192662/20160326/exercise-slow-down-brain-aging-10-years-study.htm>

# Around Town

## New babies!



This picture is of Scott Earnest's new niece, Tressa Speas, who was born on February 9. She weighed 8 lbs. 12 oz., and she was 20 inches long.



Congrats to Mike and Cree Merchen on their new baby Jayston Michael born on March 24th. 7lbs 9.5oz and 20 inches Long.

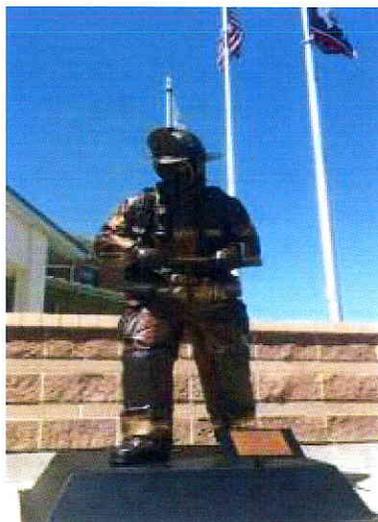
# Fund Raising Update



Dave Fetter and Captain Ryan Fox

Thanks to our generous donation from Fraternal Order of Eagles of \$2000.00. We have a balance of \$3,840.00 left to be raised.

Hopefully this will be the last of our fund raising efforts. We are going to be raffling off a beef (Thanks to the Donation of the Lynde Family). We will be selling tickets at \$20.00 each to win a chance at (4) quarter sides of beef.



# State Agencies to Hold Temporary Community Resource Centers for Individuals Facing Layoffs

The Wyoming Department of Workforce Services (DWS), the Wyoming Department of Insurance, the Wyoming Community College Commission and the Wyoming Business Council will partner to host temporary community resource centers in Casper, Gillette and Douglas for individuals impacted by recent layoffs.

Information regarding unemployment insurance, job training opportunities, health insurance, counseling services and more will be available at the temporary community resource centers.

The centers will be staffed with experts able to assist individuals from 10 a.m. to 7 p.m. on Friday, April 1, Saturday, April 2, and Monday, April 4, at the following locations:

**CASPER** – DWS Casper Workforce Center (851 Werner Court #120)

**DOUGLAS** – Eastern Wyoming College - Douglas campus (800 South Wind River Drive)

**GILLETTE** – Gillette College Technical Education Center (3251 S 4-J Road)

Wyoming Department of Insurance staff availability at the Douglas and Gillette locations will be slightly delayed on April 1.

The DWS workforce centers in Casper, Douglas and Gillette will also be open for extended hours on Friday, April 1, from 8 a.m. – 7 p.m., Saturday, April 2, from 10 a.m. – 7 p.m. and Monday, April 4, from 8 a.m. – 7 p.m. to provide information regarding unemployment insurance enrollment, job training opportunities and assistance with job searches and résumé preparation.

The DWS workforce center locations follow:

**CASPER** - 851 Werner Court #120

**DOUGLAS** - 311 N Russell Ave # B

**GILLETTE** - 551 Running W Drive #100

FOR IMMEDIATE RELEASE: 1 April 2016  
Fr. Tom Fiske | [fr.tom@holytrinitygillettewy.org](mailto:fr.tom@holytrinitygillettewy.org)  
307-682-4296 office | 307-689-9112 cell



HOLY TRINITY EPISCOPAL CHURCH WILL HOLD A COMMUNITY PRAYER VIGIL AND SOUP SUPPER FOR LAID-OFF EMPLOYEES OF THE COAL, OIL AND GAS, AND SUPPORT INDUSTRIES ON TUESDAY, APRIL 5<sup>TH</sup>. ALL ARE WELCOME TO JOIN US THIS TUESDAY AT 6 PM FOR A SERVICE OF PRAYER AND HOPE. HOLY TRINITY IS LOCATED AT 5101 TANNER DRIVE, RIGHT OFF OF SOUTHERN DRIVE.



Wyoming Association  
of Municipalities  
Building Strong Communities

*"Communities that don't matter, don't exist."*

----- Forwarded message -----

From: **Jim Robinson** <jim.robinson@wyo.gov>  
Date: Tue, Mar 29, 2016 at 7:52 AM  
Subject: Wyoming Insight: March 2016  
To: Jim Robinson <jim.robinson@wyo.gov>

The March 2016 issue of the Wyoming Insight is available at the State of Wyoming's Economic Analysis Division website <http://ai.wyo.gov/economic-analysis>. The Wyoming Insight serves as an energy index and business indicators report for the State.

Highlights from this month's issue include:

*Four Counties Show Gains in Sales and Use Tax Collections in Fiscal 2016.*

1. After eight months of fiscal year (FY) 2016, the state's 4 percent sales and use tax collections declined by \$114.9 million (-19.9%) in a year-to-date comparison to FY 2015. "Four of the state's twenty-three counties have registered gains after eight months of collections. Campbell and Converse counties recorded the largest declines, \$29.5 million and \$25.4 million, respectively. Of the twelve industry sectors that are tracked, none generated gains in year-over-year comparisons. Even so, the transportation & utilities and leisure & hospitality sectors posted year ago comparative losses of less than one percent," according to **Jim Robinson**, principal economist for the state's Economic Analysis Division.

*Natural Gas Price Declined in March but Crude Oil Experienced Some Recovery.*

2. "The price of natural gas fell again in March while oil bounced back for the first time since October of 2015," noted **Robinson**. The March 2016 price at the Opal Hub averaged \$1.50 per thousand cubic feet (mcf) to date, down from the \$1.76 per mcf average in February 2016, a decrease of 14.8 percent. By comparison, the March 2015 average price was \$2.45 per mcf. The West Texas Intermediate crude oil price averaged \$37.57 per bbl. in March 2016, up from the February 2016 average of \$30.39 per bbl. and was \$10.21 per bbl. less than the March 2015 price. The oil rig count numbered 5 for February, while conventional gas rigs decreased by 4 in February, falling to 6. Applications for permits to drill for oil reached 941 through the end of February compared to 667 in 2015. Oil and gas jobs numbered 12,000 in February, a decline of 5,000 from a year earlier.

*February YTD 2016 Total Residential Building Permits Show Increase Compared to Last Year.*

3. Total housing units permitted through the end of February 2016 increased by 7.1 percent compared to 2015. "Single family permits declined by 3.8 percent after two months in 2016 while multifamily permits were ahead of last year's pace by 18 units," remarked **Robinson**.

See the attachment for details.

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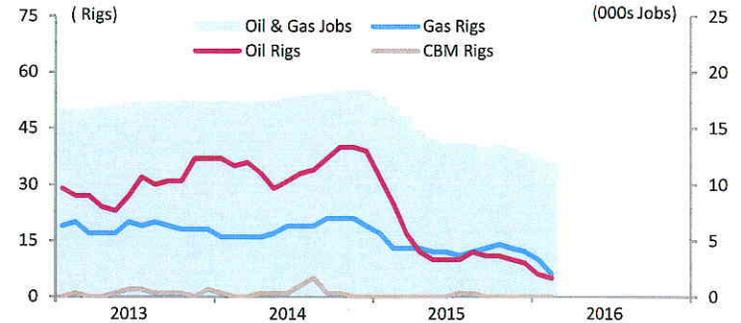
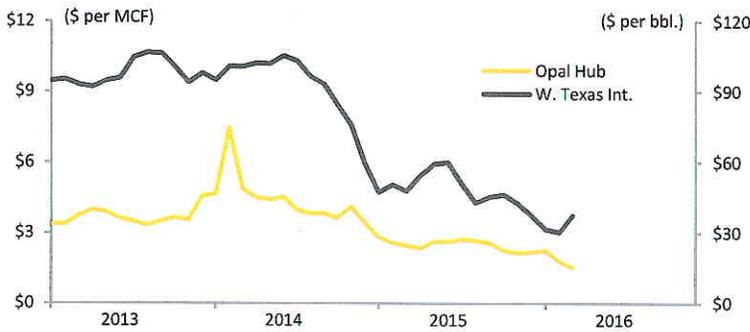
Jim S. Robinson, M.S. Economics & M.S. Finance  
Principal Economist - Economic Analysis Division  
Wyoming State Government  
(307) 777.7221  
jim.robinson@wyo.gov  
<http://ai.wyo.gov/economic-analysis>

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► Energy index: natural gas and crude oil prices, rig counts, and oil & gas employment.<sup>1,3,8</sup>



► The Opal Hub natural gas price averaged \$1.50 per mcf in March, a decrease of 14.8% compared to February and \$0.95 per mcf lower than a year ago. WTI crude oil price increased by 23.6% in March (compared to February) and was \$10.21 per bbl. lower in a year-over-year comparison.

► Oil & gas jobs numbered 12,000 in February, 5,000 fewer when compared to a year ago. Active oil rigs were 5 in February while the conventional gas rig count was 6. Note: Oil & gas jobs includes both the NAICS 211 (oil and gas extraction) and NAICS 213 (support activities for mining) subsectors.

**NATURAL GAS**

	[ \$/mcf ]		
<i>Historical Spot Prices</i> <sup>1</sup>	Jan 2016	Feb 2016	Mar 2016 TD
Opal Hub	\$2.24	\$1.76	\$1.50
Cheyenne Hub	\$2.18	\$1.76	\$1.50
Henry Hub	\$2.27	\$1.96	\$1.68
<i>Futures</i> <sup>2</sup> (As of 3.24.16)	May 2016	Jun 2016	Jul 2016
NYMEX - Henry Hub	\$1.89	\$2.00	\$2.10
<i>Jan 2016 CREG</i> <sup>5</sup>	CY 2015	CY 2016-17	CY 2018-20
CREG - All Gas	\$2.75	\$2.85-\$3.00	\$3.30-\$3.40

**CRUDE OIL**

	[ \$/bbl. ]		
<i>Historical Spot Prices</i> <sup>1</sup>	Jan 2016	Feb 2016	Mar 2016 TD
WY Sour	\$16.71	\$17.94	\$25.12
WY Sweet	\$25.97	\$25.41	\$32.59
W.Texas Int.	\$31.54	\$30.39	\$37.57
<i>Futures</i> <sup>2</sup> (As of 3.24.16)	May 2016	Jun 2016	Jul 2016
NYMEX - WTI	\$39.60	\$40.75	\$41.51
<i>Jan 2016 CREG</i> <sup>5</sup>	CY 2015	CY 2016-17	CY 2018-20
CREG - All Oil	\$40.00	\$42.00-\$50.00	\$55.00

**RIGS & APDs\***

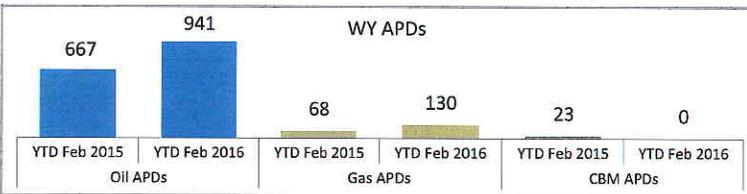
	Dec 15/14	Jan 16/15	Feb 16/15
Oil Rigs	9/39	6/32	5/25
Conventional Gas Rigs	12/19	10/17	6/13
Oil APDs	581/298	491/279	450/388
Conventional Gas APDs	51/29	109/35	21/33

**Differential \$/bbl.**<sup>3</sup>

	Jan 2016	Feb 2016	Mar 2016 TD
WY Sour vs. WTI	(\$14.83)	(\$12.45)	(\$12.45)
WY Sweet vs. WTI	(\$5.57)	(\$4.98)	(\$4.98)

**COAL - PRB\***

	[ \$/ton ]		
<i>Historical Spot Prices</i> <sup>1</sup>	Jan 2016	Feb 2016	Mar 2016 TD
PRB* 8800 btu	\$10.02	\$9.59	\$9.47
<i>Jan 2016 CREG</i> <sup>5</sup>	CY 2015	CY 2016-17	CY 2018-20
CREG Surface Coal	\$13.50	\$13.50	\$13.50
<i>WY Coal Production</i> <sup>11</sup>	Dec 15/14	Jan 16/15	Feb 16/15
Millions of Tons	26.2/35.4	24.6/35.9	23.0/29.9



\*Active conventional drilling rigs and applications for permits to drill (APDs).

\*Powder River Basin

► Business indicators: cost of living, unemployment rates, per capita and quarterly personal income, and ag price index.

**COST OF LIVING**

	2Q-2014	4Q-2014	2Q-2015
Wyoming <sup>6</sup>	2.7%	1.1%	0.9%
U.S. CPI <sup>8</sup>	2.1%	0.8%	0.1%

**JOBLESS RATES**<sup>8</sup>

	Dec 2015	Jan 2016	Feb 2016
Wyoming - Seasonally Adj.	4.4%	4.7%	5.0%
U.S. - Seasonally Adj.	5.0%	4.9%	4.9%

**PERSONAL INCOME**<sup>9</sup>

	Wyoming	Rocky Mtn	U.S.
Year 2015 - Per Capita	\$55,303	\$45,126	\$47,669

Preliminary personal income estimates released on March 24, 2016.

**QUARTERLY PI**<sup>9</sup>

	2Q-2015	3Q-2015	4Q-2015
Wyoming	-0.2%	0.4%	-0.1%
Rocky Mountain Region	1.3%	0.9%	0.8%
U.S.	1.3%	1.0%	0.8%

Personal income measured as the percent change from the preceding quarter.

**AG PRICE INDEX**<sup>12</sup>

	Nov 15/14	Dec 15/14	Jan 16/15
U.S. - All Production	92/102	90/101	89/97
U.S. - Crop Production	82/82	84/83	81/82
U.S. - Livestock Production	105/134	97/127	100/121

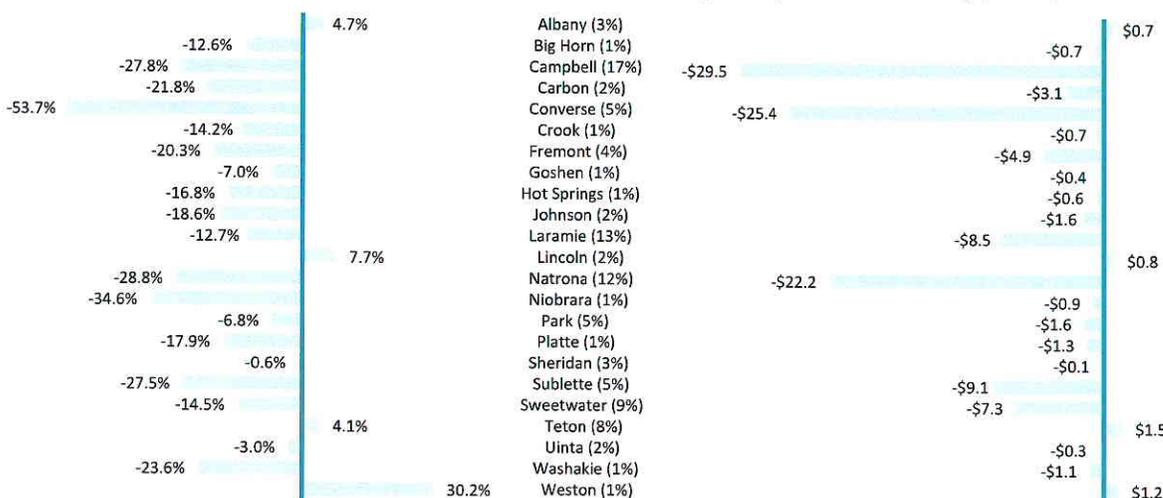
Prices received indexes; 2011 base.

► Energy benchmarks: for fiscal and calendar years to date.

SPOT PRICES [ As of March 24, 2016 ]	FY 2016 TD	CY 2016 TD
Opal Hub (\$/mcf)	\$2.23	\$1.84
Cheyenne Hub (\$/mcf)	\$2.17	\$1.82
Henry Hub (\$/mcf)	\$2.29	\$1.97
W. Texas Int. (\$/bbl.)	\$40.80	\$33.04
Powder River Coal (\$/ton)	\$10.88	\$9.70
Uranium (\$/lb.) <sup>4</sup>	\$34.72	\$32.17

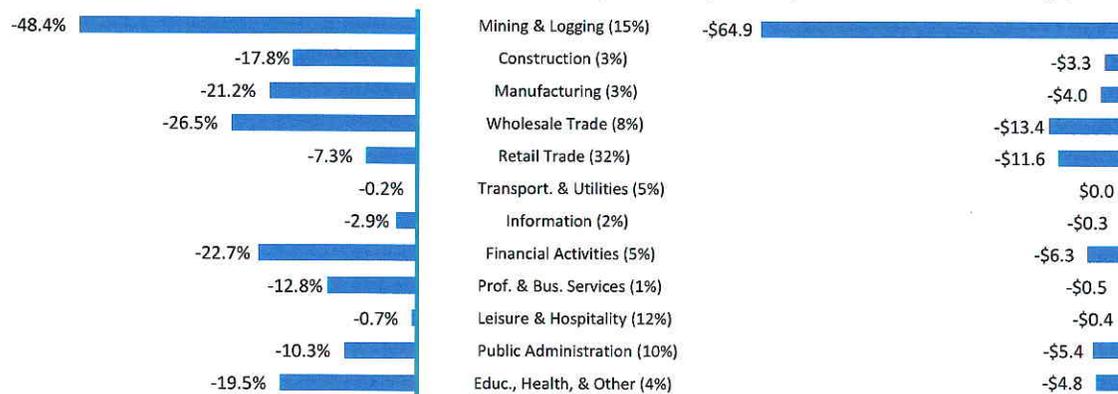
**Data sources:** <sup>1</sup>Bloomberg, <sup>2</sup>NYMEX, <sup>3</sup>WY Oil & Gas Conservation Commission, <sup>4</sup>Ux Consult. Co., <sup>5</sup>January 2016 CREG Forecast, <sup>6</sup>WY Dept. of Admin. & Info.'s Economic Analysis Division, <sup>7</sup>WY Dept. of Revenue, <sup>8</sup>U.S. Bureau of Labor Statistics, <sup>9</sup>U.S. Bureau of Economic Analysis, <sup>10</sup>U.S. Bureau of Census, <sup>11</sup>Energy Information Administration, and <sup>12</sup>USDA's National Agricultural Statistics Service.

► State & local shares of 4% sales and use tax collections.<sup>7</sup> [ Growth by County: cumulative change, fiscal year-to-date, over the year ]



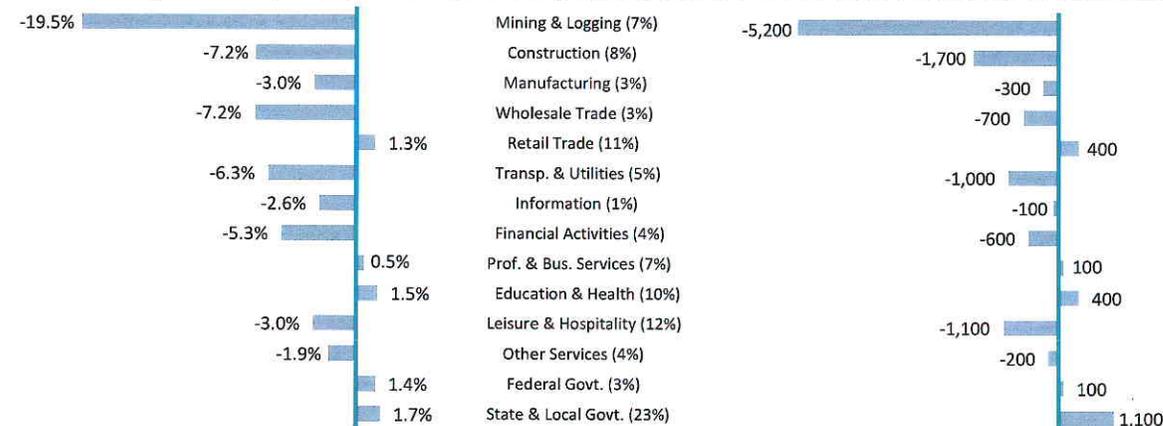
► After 8 months of fiscal 2016 (July 1, 2015 through February 29, 2016), sales and use tax collections were lagging fiscal 2015 by \$114.9 million or 19.9 percent. Teton and Weston counties outpaced the rest of the state in dollars collected. Collections for Weston and Lincoln counties grew the fastest among all 23 counties.

► State & local shares of 4% sales and use tax collections.<sup>7</sup> [ Growth by Industry Sector: cumulative change, fiscal year-to-date, over the year ]



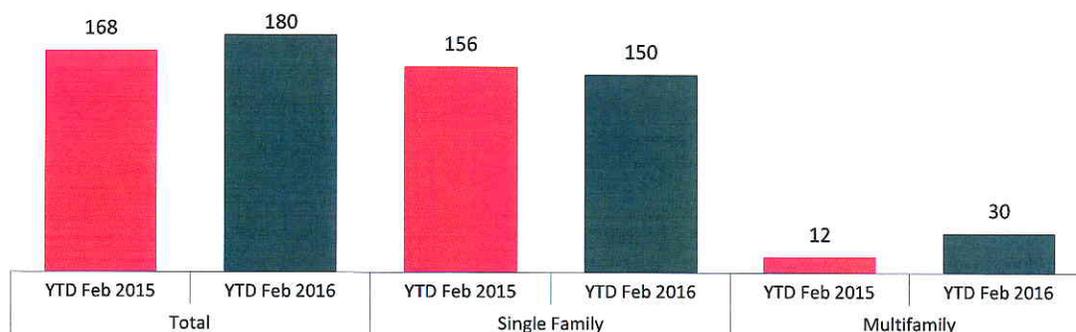
► Each of the twelve industries tracked reported a loss in collections when compared to a year ago. The transportation & utilities sector incurred the smallest decline (-0.2%) while mining & logging had the largest dropoff (-48.4%).

► Nonfarm wage and salary employment.<sup>8</sup> [ Growth by Industry Sector: Year-over-year by percent and jobs; seasonally adjusted ]



► Overall, Wyoming lost 8,800 jobs in February compared to a year ago, decreasing at a rate of 3.0 percent. Industries associated with goods production lost 7,200 jobs, while service-providing jobs declined by 1,600, both in comparison to a year ago. The private sector decreased at a 4.5 percent rate, resulting in a reduction of 10,000 jobs while government jobs increased by 1,200 from a year ago.

► Residential building permits.<sup>10</sup> [ Comparisons: Year-to-date total, single family, and multifamily units ]



► The number of total housing units permitted through the end of February 2016 increased by 7.1 percent compared to 2015. Single family units fell behind last year's pace by 3.8 percent. The number of multifamily units increased by 18 during the same period compared to 2015.