



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: J. Carter Napier, City Administrator
RE: General Information
DATE: May 13, 2016

*Carina Boger
for J. Carter Napier*

The following meetings are scheduled for the week of **May 14 – May 20:**

Tuesday, May 17th

6:00 p.m. City Council Pre-Meeting, Agenda Attached

- Energy Hall & Heritage Center Theatre Remodel Discussion – Dale Buckingham Architects
- Liaison Appointment Discussion
- Review May 17th Agenda
- Executive Session
- Reception for CCHS Champions, 6:30 p.m., Council Chambers Lobby
- City Hall – 3rd Floor Conference Room
- Dinner Served at 5:30 p.m.

7:00 p.m. City Council Meeting

- City Hall- Council Chambers

Wednesday, May 18th

12:00 p.m. Law Enforcement Memorial – Council Chambers

5:30 p.m. City Council Budget Work Session #3, Agenda Attached

- Gillette Gun Club Funding Request – Tracy Shaw
- Council Budget Work Session #3
- City Hall – 3rd Floor Conference Room
- Executive Session
- **Dinner Served at 5:00 p.m.**

Thursday, May 19th

3:00 p.m. Jon Hardy Memorial

- Kendrick Avenue and 4th Street

1. City Administrator Napier will be gone **May 12-16, 2016**. Administrative Services Director Boger will be Acting City Administrator.
2. Attached please find **information** regarding **Utilities Revenue Analysis** provided by **Utilities Director Glover**.
3. Attached please find **information** regarding **Community Wide Drive and Drop Totals** dated **May 12, 2016** provided by **Public Works Director Wilde**.
4. Attached please find a **letter** regarding **Service to Select Apartment Owners** provided by **Solid Waste Manager Tyrrell**.
5. Attached please find a **letter** regarding a **Budget Request for 2016 – 2017 Fiscal Year** dated **March 15, 2016** provided by **Senior Juvenile Diversion Officer Erica L. Wood**.

6. Attached please find a **letter** regarding **Candidates for Election to the Chamber of Commerce Board** dated **May 6, 2016** provided by the **Campbell County Chamber of Commerce**.
7. Attached please find a **Wyoming Business Report Article** regarding the **Wyoming Lottery** dated **May 12, 2016**.
8. Attached please find a **flyer** regarding the **Department of Interior's Rally and Public Scoping Meeting** on **May 17, 2016** in **Casper, Wyoming**.
9. Attached please find a **flyer** regarding the **2016 Garden and Landscape Expo** on **May 14, 2016** at **The Cam-Plex Wyoming Center**.
10. Attached please find a **flyer** regarding the **Wyoming Peace Officer Memorial** on **May 18, 2016** at **City Hall** at **12:00 p.m.**
11. Attached please find a **flyer** regarding the **Jon Hardy Memorial** on **May 19, 2016** at the **Police Department** at **3:00 p.m.**
12. Attached please find a **flyer** regarding the **Gillette Transportation Master Plan Open House** on **May 19, 2016** in the **City Hall Second Floor Community Room** at **5:30 p.m.**
13. Attached please find an **invitation** to the **La Quinta Inns and Suites Ribbon Cutting Ceremony** on **May 18, 2016** at **12:00 p.m.**



CITY OF GILLETTE

**Pre-Meeting – 6:00 p.m.
City Hall – 3rd Floor Conference Room
Tuesday, May 17, 2016
Dinner Served at 5:30 p.m.**

Pre-Meeting Topic(s):

- Energy Hall & Heritage Center Theatre Remodel Discussion – Dale Buckingham Architects
- Liaison Appointment Discussion
- Review May 17th Agenda
- Executive Session
- Reception for CCHS Champions, 6:30 p.m., Council Chambers Lobby



CITY OF GILLETTE

Budget Work Session #3
City Hall – 3rd Floor Conference Room
Wednesday - May 18, 2016 – 5:30 p.m.
Dinner Served at 5:00 p.m.

Budget Work Session Topic(s):

- Gillette Gun Club Funding Request – Tracy Shaw
- Council Budget Work Session #3
- Executive Session

UTILITIES REVENUE ANALYSIS

		CUSTOMER COUNT (end of year)			COMBINED REVENUE	TYPICAL USAGE	TYPICAL BILL	REVENUE IMPACT **
		RESIDENTIAL	COMMERCIAL	TOTAL				LOSS OF 500 POPULATION
POWER	2012	12,515	2,261	14,776	\$24,086,469			
	2013	12,635	2,277	14,912	\$25,278,926			
	2014	12,769	2,294	15,063	\$26,555,552			
	2015	12,958	2,339	15,297	\$27,485,100			
	* 2016	13,212	2,446	15,658	\$29,899,490	750 kWh/mo	\$87.75	\$195,000
WATER	2012	8,333	1,458	9,791	\$7,169,345			
	2013	8,434	1,482	9,916	\$7,086,331			
	2014	8,573	1,498	10,071	\$6,154,446			
	2015	8,797	1,533	10,330	\$6,136,666			
	* 2016	8,770	1,610	10,380	\$8,456,286	12,000 Gal	\$53.90	\$119,778
SEWER	2012	9,850	1,240	11,090	\$2,706,550			
	2013	9,939	1,252	11,191	\$2,916,759			
	2014	10,082	1,265	11,347	\$3,108,560			
	2015	10,314	1,292	11,606	\$3,698,029			
	* 2016	10,299	1,301	11,600	\$3,527,668	7,000 Gal off peak	\$27.54	\$61,200

*DUE TO MISSING DATA FROM TYLER CONVERSION, USED JAN 2016 DATA AS OPPOSED TO END OF YEAR (AS IN 2012-2015)

** POPULATION LOSS OF 500 ASSUMES FAMILIES OF 2.7 PEOPLE/UTILITIES ACCOUNT, WHICH EQUATES TO 217 ACCOUNTS LOST



CITY OF GILLETTE

Public Works
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5320
www.gillettewy.gov

DEPARTMENT OF PUBLIC WORKS ADMINISTRATION DIVISION

TO: J. Carter Napier, City Administrator
FROM: Sawley Wilde, Public Works Director *SW*
DATE: May 12, 2016
RE: Community Wide Drive and Drop Totals - 2016

This year, as you are aware, instead of the Spring Clean Up program, we returned to the Community Wide Drive and Drop, which was last completed in 2013. The event was held for three consecutive Saturday's; April 23rd, April 30th, and May 7th. Each Saturday we were set up at 3 different sites around the city. We contracted with Kieffer Sanitation to provide us with 30 yard roll-offs, and to empty them throughout the event as they became full.

A common concern we heard from citizens was that they relied on the Spring Clean Up program because they didn't have a way to haul their debris to the landfill. We addressed this concern by providing our phone number to citizens, allowing them to call us if they needed special assistance. We didn't have any citizens contact us and take advantage of this service. The Chamber of Commerce also provided this service to the public, and they assisted three citizens.

Below are the internal costs associated with this project (paid for by the Public Works budget):

Total Man Hours: 233
Labor (including benefits): \$7,476.73

Below are the external costs associated with this project (paid for by 1% funds):

Kieffer Sanitation: \$22,120.00

Below are the totals that were calculated by Kieffer Sanitation, Campbell County Landfill, and the City of Gillette Yard Waste Site.

Tons of Metal taken by contractor:	12.70
Tons of Debris taken to landfill:	22.3
Tons of Demo material taken to landfill:	18.25
Tons of Yard Waste Material taken to the YW Site:	3.99
Vehicle Count:	553

SW/kk



CITY OF GILLETTE

Public Works

P.O. Box 3003 • Gillette, Wyoming 82717-3003

Phone (307) 686-5320

www.gillettewy.gov

Date

To Whom It May Concern:

We are sending this letter to select apartment owners within the city limits of Gillette to notify you that as of **(DATE)**, the City of Gillette's Solid Waste Division will no longer be providing service for your refuse removal. We feel this change will be beneficial to you in a couple of ways; the size of your refuse container will be more consistent based on the level of service your apartment building requires, and the container placement could be more optimal for your tenants.

Below is a list of privately owned companies you may contact to provide your refuse removal service:

- Western Waste Solutions - 685-2556
- Ryan Sanitation - 682-1599
- Kieffer Sanitation - 682-6000
- Paintbrush Sanitation - 682-3913

The Solid Waste Division will be collecting the containers that are currently located at your buildings, beginning the week of **(Date?)** to give you ample time to transfer your services to your new vendor. If you would like the Solid Waste Division to collect them earlier, please call the office at 686-5320 and we will get it scheduled.

If you have any questions, please feel free to contact me at 686-5320.

Respectfully,

Troy Tyrrell, Solid Waste Manager
City of Gillette



Campbell County and Prosecuting Attorney's Office
 500 South Gillette Avenue, Suite B200
 Gillette, WY 82716
 Phone: (307) 682-4310
 Fax: (307) 687-6441

County Attorney
 Ronald E. Wirthwein

Chief Deputy
Attorney
 Nathan Henkes

Deputy Attorneys
 Carol Seeger
 Charlene Edwards
 Brooke Undeberg
 Daniel Reade
 Glen Asay
 Jeani Stone
 Kyle Ferris
 Cameron Geeting
 Angela Dougherty



March 15, 2016

Gillette City Council
 Administration
 201 East Fifth Street
 Gillette, WY 82716

RE: Budget Request for 2016-2017 Fiscal Year

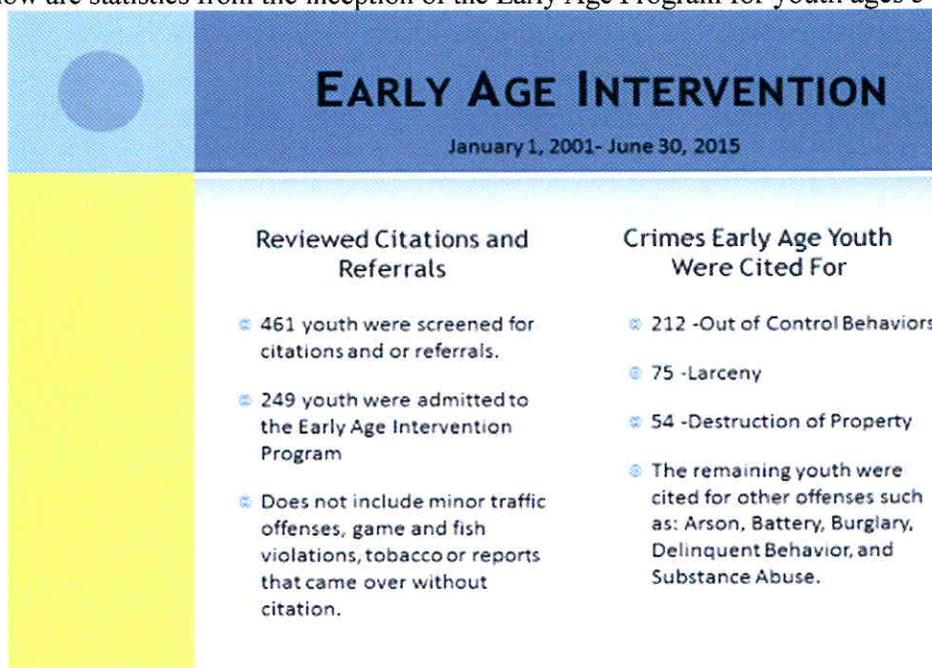
Dear Members of the City Council:

Thank you for taking time from your busy schedules to meet with me yesterday regarding the Juvenile Diversion Program. Following the meeting there were a couple of questions asked about what types of charges juveniles join the Diversion Program for. It should also be noted that the Juvenile Diversion Program that youth participate is not duplicated services anywhere within the community. The chart below shows the crimes that youth committed in the City of Gillette and Campbell County during 2014-2015.

Juvenile Diversion Program Statistics

Reviewed Citations January 1, 2014- June 30, 2015	Top Crimes Youth Were Cited For
<ul style="list-style-type: none"> • 563 youth were screened for citations. • Does not include minor traffic offenses, game and fish violations, tobacco or reports that came over without citation. • Same time frame, 366 additional citations were forwarded to court for tobacco and traffic violations. 	<ol style="list-style-type: none"> 1. 175 Minors in Possession/Use or Possession of a Controlled Substance 2. 113 Shoplifting/Larceny 3. 75 Physical or Verbal Breach of Peace 4. 62 Destruction of Property <p>The remaining youth were cited for other offenses.</p>

Shown below are statistics from the inception of the Early Age Program for youth ages 5-12.



The out of control behaviors that we regularly see in Early Age clients could include:

- Drug Use
- Severe disobedience toward parents and school staff
- Compulsive stealing
- Lying
- The inability to function effectively and/or remain in the classroom
- Physical aggression toward themselves and others (this can include kicking, hitting, throwing objects, and head butting)
- Running off school grounds
- Destruction of Property
- Setting fires
- Alcohol and tobacco use
- Burglary

The Juvenile Diversion Program is making a difference with our youth. As always, thank you for your continued support of the Juvenile Diversion Programs. If you have any questions, please give me a call.

Respectfully Submitted,

Erica L. Wood

Erica L. Wood
Senior Juvenile Diversion Officer

CC: Pamela L. Boger, Administrative Services Director
Glenda Brown, Judicial Manager
Carter Napier, City Administrator



314 S. Gillette Ave.
Gillette, WY 82716
www.gillettechamber.com
307-682-3673 (p)
307-682-0538 (f)

May 6, 2016

Dear Member:

On behalf of the Board and Nominating Committee of the Campbell County Chamber of Commerce, I am pleased to offer the following slate of candidates for election to the Chamber of Commerce Board of Directors. The Board has elected to offer a single slate of candidates based on a priority of balancing industry, diversity, and expertise necessary to appropriately govern the Chamber of Commerce. Each candidate has been nominated to serve a three-year term. Members of the Board of Directors may serve two full terms.

2016-2017 Slate of Candidates

Dalton Huber, Chief Financial Officer, Campbell County Health (Reappointment)

Steve Laakso, Associate Broker, ERA Priority Real Estate

Kalina Petersen, Owner, Alignment Pros

Deborah Robbins, Chief Operating Officer, Peregrine Leadership Institute

Jennifer Tuomela, Manager, First American Title Insurance

According to the bylaws of the Chamber of Commerce, additional names of candidates can be nominated by petition(s) bearing the signature of at least ten (10) members in good standing and otherwise qualified to vote for Directors of the Chamber. Such petition(s) must be filed with the Nominating Committee or Executive Director prior to May 23, 2016. Interested candidates should contact Charlene Murdock at the Chamber of Commerce to receive an official petition form. If petitions are received, once they are validated, a subsequent ballot will be mailed to the membership. If no petition is filed prior to May 23, nominations by petition method of procedure shall be closed and the nominated slate of candidates shall be declared elected by the Board of Directors at the first regular Board meeting in May.

I encourage members who are interested in a future appointment or nomination to the Board of Directors to contact our Executive Director, Charlene Murdock, to discuss leadership opportunities.

Sincerely,

Don Clonch
Chairman of the Board

Lottery starts paying off to Wyoming governments

More than \$1M doled out to municipalities and counties

May 12th, 2016

Leave a comment (<http://wyomingbusinessreport.com/lottery-starts-paying-off-to-wyoming-governments/#respond>)



What's the difference between \$13.17 and \$112,155.31?

Before you reach for your calculator, those are the differences between the lowest and highest amounts paid cities, towns and counties from the Wyoming Lottery. The law setting up the lottery specifies that proceeds are to be distributed to local governments based on population, as well as amounts of sales and use taxes collected.



By Tim Monroe

The Wyoming Lottery Corporation sent a check for \$1,120,000 to the state treasurer in early April. The treasurer's office then sent checks to cities, towns and counties in May. The largest amount, more than \$112,000, went to the City of Gillette. The lowest amount went to the small Converse County town of Lost Springs, which received the \$13.17.

Lottery CEO Jon Clontz told the lottery corporation board at its regular meeting this week that \$425,000 was left in the transfer account at this time. He said he was hopeful that the account would hold another million dollars by the time the next check is written to the state treasurer. The law specifies that up to \$6 million should be distributed to local governments each fiscal year. The \$1.1 million paid to the state in April was the first payment in fiscal year 2016. The lottery board decided to pay off the line of credit it received to set up lottery operations before making distributions to local governments.

Some of the other payments to local governments this month included \$107,597 to Cheyenne; \$13,081 to Lincoln County; \$19,488 to Natrona County; \$95,267 to Casper; \$39,711 to Laramie; \$54,601 to Campbell County; \$20,128 to Douglas; \$21,982 to Fremont County; \$67,905 to Rock Springs; \$312 to Bairoil; \$44,814 to Jackson; and \$54,372 to Teton County.

WYOMING STATE TREASURER
 Lottery Amount for Cities, Towns and Counties
 W.S. 6-12-111 §60(a, b)

City/Town/County Amount

City/Town	Amount
Albany County	\$112,155.31
Casper	\$95,267.00
Cheyenne	\$107,597.00
Converse County	\$13.17
Douglas	\$20,128.00
Fremont County	\$21,982.00
Gillette	\$112,155.31
Hotchkiss	\$13,081.00
Lincoln County	\$13,081.00
Natrona County	\$19,488.00
Rock Springs	\$67,905.00
Teton County	\$54,372.00
Wheatland	\$39,711.00
Other	\$44,814.00
Total	\$1,120,000.00

(<http://wyomingbusinessreport.com/wp->

CIORITZ also told the board that a new game is being developed and he hopes to launch it this fall, although he didn't specify the nature of the game. The lottery's approximately 450 retail outlets already sell tickets for the Cowboy Draw, a state game, and the national Powerball and MegaMillions games.

There was brief discussion about asking the Legislature to amend the lottery law to allow "instant gratification" ticket sales, such as scratch-off tickets. No action was taken on that issue.

Leave a Reply

Your email address will not be published. Required fields are marked *

Comment

Name *

Email *

Website

seven × 9 =



Newsletters

Email Address

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No New Electricity Tax

Stop the Administration's War on the West

Since 2002, Wyoming coal production has generated over \$19 billion for federal, state and local governments. These funds go to schools, highways and other essential services across the state.

The Administration is trying to hike the cost of coal mining to raise electricity prices. Increased energy taxes will kill jobs and state revenues.

Let your voice be heard! Attend the Department of the Interior's Public Scoping Meeting in Casper on May 17.

Join us for a rally prior to the scoping meeting on May 17!

RALLY:

9 AM

Casper Events Center
Summit Room

PUBLIC SCOPING MEETING:

10 AM - 4 PM

Casper Events Center
Arena

Want to ride to Casper with other supporters? Powder River Transportation has generously donated a bus from Gillette to Casper and back for anyone that wants to rally in support of coal! **E-mail or call Michelle Butler at michelle.butler@cldpk.com or 307.687.6022 before Friday, May 13th to sign up!**

SPONSORED BY:


**WYOMING MINING
ASSOCIATION**
AND INDUSTRY PARTNERS

**Friends
of Coal**


Coach USA
A STAGECOACH Company

8TH ANNUAL



FREE
ADMISSION

2016 GARDEN & LANDSCAPE EDUCATIONAL EXPO

SATURDAY 9AM-6PM

MAY 14TH 2016 CAM-PLEX WYOMING CENTER



KEYNOTE SPEAKER

STACEY HIRVELA

Stacey Hirvela is a member of the Proven Winners ColorChoice Shrubs marketing team. A graduate of the School of Professional Horticulture at the New York Botanical Garden, she has worked as a Manhattan rooftop gardener and as the horticulturist for Tavern on the Green restaurant in Central Park. In 2005, she became a garden editor at Martha Stewart Living magazine where she created, wrote, and edited garden content and co-hosted a call-in radio program. Her first book, *Edible Spots & Pots*, was published by Rodale in 2014.

FEATURED SPEAKER

MARY COLLETTE ROGERS

Mary is a healthy eating coach and certified vegetable guide and has been in the healthy cooking and eating field for over 20 years. She is the author of *Control of Your Kitchen*, the guide to organizing, simplifying and setting up the kitchen for easy, enjoyable and healthful meal making. Mary enjoys sharing her practical strategies, habits and tools so busy people everywhere can enjoy wonderfully delicious and nourishing meals.



FARMERS MARKET 8AM-3PM

SEMINARS

Edible Spots & Pots
Proper Tree Planting and Pruning
Weed Management on Your Small Acreage
Hayfield / Pasture Reseeding
Turf Irrigation
Pollinators
Water Bath Canning
Advanced Greenhouse / Hoophouse Growing

Hydrangeas
Composting
Xeric Landscaping
Papercrete Pot Making
Plant Stunning Planters
Berries
Various Cooking Classes

EVENING RECEPTION

4pm to 6pm
Complimentary drinks and appetizers
Book signing with Stacey Hirvela
Master Gardeners available to answer gardening questions
Door Prizes and Raffle Tickets



Like us on Facebook
Campbell County Master Gardeners

SCHEDULE INFORMATION
WWW.CCGOV.NET/MASTERGARDENERS

INFO : Michael Foote 686-5228
MichaelF@gillettewy.gov

GARDEN AND LANDSCAPE EDUCATIONAL EXPO

MAY 16TH, 2016

SCHEDULE OF EVENTS

TIME	CLASSROOM 1	CLASSROOM 2	CLASSROOM 3	CLASSROOM 4	KITCHEN	COMMON AREA
8:00 AM						
9:00 AM	9:00 - 9:50 Proper Tree Planting & Pruning Kelly Norris	9:00 - 9:50 Principles of Xeric in the Landscape Janie Kuntz	9:00 - 10:30 High Tunnel Production Chris Hilgert	9:00 - 9:50 Making Containers Master Gardeners	9:00 - 10:50 Knife Skills for Tasty Soups Mary Rogers	8:00 - 3:00 Farmers Market
10:00 AM	10:00 - 10:50 Weed Management on Small Acreage Aaron Ide	10:00 - 10:50 Composting Caitlyn Youngquist		10:00 - 10:50 Making Containers Master Gardeners		
11:00 AM			11:00 - 11:50 Edible Spots & Pots Stacey Hirvela		11:00 - 12:45 Water Bath Canning Kentz Willis	
12:00 PM						
1:00 PM	1:00 - 1:50 Hay Field / Pasture Reseeding Tim Kellogg	1:00 - 1:50 Berry Basics LeRoy Jons		1:00 - 1:50 Planting a Container Landon's Greenhouse	1:00 - 2:50 The Frying Pan Continuum Mary Rogers	
2:00 PM	2:00 - 2:50 Operating & Maintaining Drip Irrigation System Bill Kern	2:00 - 2:50 Pollinators Kari Bergerman		2:00 - 2:50 Succulent Basics Landon's Greenhouse		
3:00 PM			3:00 - 3:50 Hydrangeas Demystified Stacey Hirvela			
4:00 PM						4:00 - 6:00 Evening Reception Book Signing and Q&A with Sta Hirvela 4:45 - Raffle Drawings
5:00 PM						

Wyoming Peace Officer Memorial



May 18, 2016
12:00 p.m.
City Hall Council Chambers

Luncheon following ceremony in City Hall Community Meeting Room

MEMORIAL

*It is with special pride & honor that we
pay tribute to the officer
of our Police Department
who gave his life while serving
the City of Gillette.*

*May his heroic deed
never be forgotten.*



**May 19, 2016 - 3:00 p.m.
Gillette Police Department
PLEASE JOIN US**

Gillette Transportation Master Plan OPEN HOUSE

**Thursday, May 19, 2016
5:30 p.m. to 7:00 p.m.
City Hall, 201 E 5th Street,
2nd Floor Community Conference Room**

The City of Gillette is hosting an open house to gain public input on the City of Gillette Long Range Transportation Plan (LRTP). The objective of this plan is to update the transportation model, evaluate the future transportation network, and revise the priority list of transportation projects.

There will be an opportunity to provide your comments and ask questions at the meeting. You can also email comments/questions anytime by contacting:

Mail to: Jeffrey Rosenlund, DOWL
16 W 8th Street • Sheridan, Wyoming 82801

Phone: 307-672-9006 • Fax: 800-865-9847
Email: jrosenlund@dowl.com



YOU'RE INVITED

Join us for our Ribbon Cutting Ceremony

WHEN: Wednesday May 18th

12:00pm

*Join us for lunch, tours, giveaways,
and fun. Bring your business card to
enter for the drawings*



LAQUINTA.
INNS & SUITES

wake up on the bright side[®]