



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: J. Carter Napier, City Administrator JCN
RE: General Information
DATE: May 27, 2016

The following meetings are scheduled for the week of **May 28 – June 3:**

Tuesday, May 31st

6:00 p.m. City Council Work Session Meeting, Agenda Attached – Canceled

1. Attached please find the **Current Monthly Calendar** for **June 2016**.
2. Attached please find **information** requested by **Councilman Kuntz** regarding **Parking Along Harder Drive Near the Intersection of Third Street** provided by **Development Services Director Hamilton**.
3. Attached please find a **memorandum** regarding **Billboard Definition Zoning Text Amendment** dated **May 26, 2016** provided by **Planning Manager Michael H. Cole**.
4. Attached please find a **memorandum** regarding the **Retirement Health Benefit Plan and Trust Update** dated **May 24, 2016** provided by **Medical Fund/Retiree Trust Manager Deca Wasson**.
5. Attached please find a **revised draft Memorandum of Understanding** regarding **The Operations and Oversight of the Third Street Plaza** provided by **Assistant City Attorney Davidson**.
6. Attached please find the **Public Works & Utilities Advisory Committee Agenda** dated **May 25, 2016**.
7. Attached please find the **Campbell County Fire Department Newsletter Issue 33** dated **June 2016** provided by the **Campbell County Fire Department**.
8. Attached please find a **flyer** regarding **Volunteering at the National High School Finals Rodeo** provided by **Cam-Plex**.
9. Attached please find a **flyer** regarding the **Convoy of Hope Event** on **June 11, 2016** at **Cam-Plex Spirit Hall**.
10. Attached please find an **invitation** to **Larry Haselwood's Retirement Party** at the **Alan Michelson Fire Training Center** on **June 2, 2016**.
11. Attached please find **thank you cards** from the **Senior Center**.

	Work Session Meeting - Canceled Tuesday, May 31, 2016

Agenda Topics:

Meeting canceled



Upcoming Work Session Topics:

June 14 – SPECIAL MEETING

- **ACTION ITEM:** Budget Ordinance – 2nd Reading
- Inberg Miller Solid Waste Report
- Zoning Text Amendment for Digital Billboards Ordinance Discussion
- East Industrial Park Discussion
- Review June 21st Agenda
- Executive Session

June 28 - CANCELED

July 12

- High Friction Road Surface Discussion
- Review July 19th Agenda
- Executive Session

July 26

- Review August 2nd Agenda
- Executive Session

August 9

- Review August 2nd Agenda
- Executive Session

August 23 - CANCELED

August 30

- Review September 6th Agenda
- Executive Session

City/County/Town of Wright Meetings

- August 3rd – 5:30 p.m. Town of Wright Town Hall

Upcoming Council Events

- June 15 – Council Coffee
 - 7:00 a.m. Community Room
 - 8:00 a.m. Community Room
- June 23 – Senior Luncheon 12:00 p.m.

June 7

- Citizen Survey
- Madison Update
- Harassing Phone Calls Ordinance Discussion
- Review June 7th Agenda
- Executive Session

June 21

- Recycling Discussion
- Budget Discussion
- Review June 21st Agenda
- Executive Session

July 5

- Consolidated Dispatch Discussion
- Review July 5th Agenda
- Executive Session

July 19

- 2nd Quarter Updates
 - CCJP Fire Board
 - Cam-Plex
 - Energy Capital Economic Development
 - Gillette Main Street
- Review July 19th Agenda
- Executive Session

August 2

- Review August 2nd Agenda
- Executive Session

August 16

- Review August 16th Agenda
- Executive Session

Upcoming Council Pre-Meeting Topics

New Agenda Items for June 7, 2016

1. Council Consideration of a Street Closure for July 30th, from 1:00 p.m. to 2:00 p.m., on Warlow Drive Beginning Just West of the Aquatic Center Entrance, West to North Osborne Avenue and Between Lakeside Drive and Warlow Drive on Brooks Avenue, Requested by the Mayor's Art Council for "A Time of Remembrance" at the Children's Memorial Garden.

(New Business – Minute Action)

2. Council Consideration of a Street Closure Permit on Gillette Avenue Between 1st Street and 2nd Street, Including the Intersection of 1st Street and Gillette Avenue, and an Open Container Permit, for August 27th from 5:00 p.m. to Midnight for a Community Street Dance that will Include Live Music, Requested by Gillette Main Street Committee.

(New Business – Minute Action)

3. Council Consideration of a Memorandum of Understanding Regarding the Operation and Management of Third Street Plaza.

(New Business – Minute Action)

4. Council Consideration for the Acceptance of Public Improvements for the Gillette Softball/Baseball Complex Phase I Project, Constructed by Van Ewing Construction, Inc., in the Amount of \$3,926,436.74.

(New Business – Minute Action)

5. Council Consideration of a Resolution Approving and Authorizing the Corrected Plat for the Final Plat of the Devon Addition, to the City of Gillette, Wyoming, Subject to all Planning Requirements.

(New Business – Minute Action)

6. A Public Hearing for a Zoning Map Amendment for Property Generally Located at 4800 S. Garner Lake Road, and Legally Described as Tract E-3 of the Resubdivision of Tract E-1 Hays Subdivision from C-3, Business/Services District to I-1, Light Industrial District. *(PC Vote 3-1)*.

(Public Hearings and Considerations)

7. An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for Tract E-3 of the Resubdivision of Tract E-1 Hays Subdivision from C-3, Business/Services District, to I-1, Light Industrial District, Subject to All Planning Requirements.

(Public Hearings and Considerations)

8. A Public Hearing to Consider the Gillette City Budget for FY2016-2017.

(Public Hearings and Considerations)

9. An Ordinance Providing for the Annual Appropriation of Money for the Maintenance of the City of Gillette, Wyoming, for FY2016-2017.

(Public Hearings and Considerations)

June 2016

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6 Years of Service Recognition 10:30 AM - 3rd Fl Conf Room Vicky Skadsem, 10 years Rollin Juby 10 years Diane Monahan, 10 years Derek Weinhardt, 10 years Tiffany Roesner, 10 years	7 City Council Pre-Meeting Citizen Survey Madison Update Harassing Phone Calls Ordinance Discussion 6PM - 3rd Fl City Council Meeting 7PM - Chambers Carter Napier Birthday	8	9 ← 2016 WAM CONVENTION Cody, WY NEWY Meeting 5PM, Cody, WY	10	11 Western Governor's Association Tour 9:30 AM Third Street Plaza Ribbon Cutting 1PM Third and Main Fine Art Festival 10AM - 5PM
12	13	14 City Council Special Meeting ACTION ITEM: Budget Ordinance (2nd Reading) Inberg Miller Solid Waste Report Digital Billboards Discussion East Industrial Park Discussion 6PM - 2nd Fl	15 Council Coffee 7AM and 8AM 2nd Floor Community Room	16	17	18
19	20 Father's Day	21 City Council Pre-Meeting Budget Discussion Recycling Discussion 6PM - 3rd Fl City Council Meeting 7PM - Chambers	22	23	24 Donkey Creek Festival Gillette College Avenues of Art Reception 5:30PM - Tech Center	25 Donkey Creek Festival Gillette College
26 Donkey Creek Festival Gillette College Patti Davidsmeier Birthday	27	28 City Council Work Session CANCELED	29	30		

As per the inquiry from Councilman Kuntz regarding parking along Harder Drive near the intersection of Rodeo Street, please find a plan sheet from the Safe Routes to Schools, Phase 2 project attached. As part of the project the crosswalk across Harder Drive between Wagon Trail and Rodeo will be modified to shorten the crossing distance and the area between Lakeway and Belle Fourche will be re-stripped to accommodate the improvements. The re-stripping will include an on-street bike lane on each side of the street which will preclude parking on Harder Drive along this stretch and ultimately improve sight visibility in the area for pedestrians and vehicles alike. Ultimately, in the near future, Harder Drive will include the bike lanes from Boxelder to Lakeway. Signage will also be included to identify that there is to be no parking in the bike lanes.

If there are additional questions, please let me know.

Dustin

Dustin Hamilton, P.E.
Development Services Director
City of Gillette, Wyoming

Phone: 307-686-5265



CITY OF GILLETTE

Engineering & Development Services
Planning Division
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Phone 307.686.5281
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MEMO

DATE: May 26, 2016
TO: Carter Napier, City Administrator
Dustin Hamilton, PE, Development Services Director
RE: Information Regarding "BILLBOARD" Definition Zoning Text Amendment
FROM: Michael H. Cole, Planning Manager, City of Gillette *Michael H. Cole*
FILE: H:\PL\CASES\2016_Docs\16.022ZA-ZONING TEXT AMEND

The City Planning Division received a request to change the definition of "BILLBOARDS" within Section 16 of the City's Zoning Ordinance. The applicant requesting to make the change is Target Sign Company of Gillette WY. The Planning Case No. is 16.022ZA. This case will be considered by the Planning Commission during their June 14, 2016 meeting. The City Council will consider this case as an Ordinance, First Reading, following a public hearing during their separate meeting on June 21, 2016.

The current "BILLBOARD" definition from Section 16 of our Zoning Ordinance states the following:

sss. *SIGN:*⁴¹ any device or display of letters, words, models, banners, flags, pennants, symbols or other representations which are in the nature of an announcement or advertisement or calls attention to a product, service, organization, person or event. The word "sign" does not include the flag, pennant, or insignia of any nations, state, city or other political unit. Types of signs authorized by this resolution include:

(1) *BILLBOARD:* a board, panel or tablet used for the display of posters, printed or painted advertising matter, either illuminated or non-illuminated, which directs attention to goods, merchandise, entertainment or services offered elsewhere than the premises where the sign is located

The applicant would like to change the definition of "BILLBOARD" to read as follows:

(1) *BILLBOARD:* a board, panel, **or electronic device** ~~or tablet used for the display of posters, printed or painted~~ **used for the** advertising matter, either illuminated or non-illuminated, which directs attention to goods, merchandise, entertainment or services offered elsewhere than the premises where the sign is located

Based upon our preliminary review, City Staff has some concerns about the proposed text amendment submitted by the applicant, and offers the following, additional language to clearly define "Electronic Devices", and specific requirements for their use, should the Council view the definition change as favorable:

(1) *BILLBOARD:* a board, panel, **electronic graphic display sign** or tablet used for the display of posters, printed or painted advertising matter, either illuminated or non-illuminated, which directs attention to goods, merchandise, entertainment or services offered elsewhere than the premises where the sign is located

(a) Electronic Graphic Display Signs

Electronic graphic display signs are highly visible from long distances and at very wide viewing angles, both day and night. They are designed to catch the eye of persons in their vicinity. These types of signs can pose a hazard to traffic safety if operated in such a manner that a driver's attention would be held for an extended period of time. All electronic display signs shall comply with the following standards:

- 1. Message display. No electronic graphic display signs shall utilize colors or displays which create confusion with traffic lights and with lights on emergency vehicles. There shall be no multi-frame messages or effects of movement, blinking, animation, scrolling, flashing, or similar effects in individual images. A one to two (1-2) second animated transition between messages shall be allowed. Only grayscale full color may be used.**
- 2. Dwell Time. All electronic graphic display signs shall be programmed so that the message or image on the sign changes no more than every six (6) seconds.**
- 3. Separation. A minimum distance of two thousand (2,000) feet, in all directions, shall be required between each electronic graphic display sign.**
- 4. Brightness. All electronic graphic display signs shall utilize technologies which automatically reduce light levels at night and under cloudy or other darkened conditions. Electronic graphic display signs may not display light of such intensity or brilliance to cause glare or otherwise impair the vision of a driver, or result in a nuisance to the driver. Electronic graphic display signs shall not increase the amount of ambient lighting during nighttime viewing by no more than 0.3 foot candles when measured by a foot candle meter at 100 feet.**
- 5. Audio. Audio speakers in any form are prohibited in association with electronic graphic display signs.**

The proposed additional language is nearly identical to the County's language within their Zoning Regulations. When several county "islands" are annexed into the corporate limits of the City of Gillette in the future, it will be much easier for the City to accept these pre-existing Billboards with "Electronic Graphic Display Signs" under the recommended, proposed zoning text amendment.

If the proposed zoning text amendment is not approved, future county "island" annexations with these types of billboards and electronic graphic display signs will enter the City as non-conforming accessory structures.

Section 10, f. (1) of the City's Zoning Ordinance **shall remain unchanged**, and is copied for reference below:

(1) **Billboard.**

(a) *The owner shall agree, at the time of issuance of the permit, to place and maintain on such billboard the name of the person owning or in control of the billboard.*

(b) *No billboard shall be erected, altered, constructed, reconstructed or moved until an application and plans have been filed with the Zoning Administrator and shall have been approved by the Zoning Administrator as to size, location and construction.*

(c) *Billboards shall not exceed thirty feet (30') in height above the ground.*

(d) *The owner, lessee or manager of such billboard and the owner of the sign shall maintain and keep the ground area around the sign free and clean of weeds and debris.*

(e) *Plans for billboards within fire limits shall be referred to the Fire Chief for review and recommendation.*

(f) *No billboards shall project beyond the front, side or rear building line established for the zoning district in which the billboard is located.*

(g) *No billboard shall exceed six hundred eighty (680) square feet in area (on a single face) and shall not be erected closer than one hundred fifty feet (150') from another billboard on the same side of the street.*

(h) *It shall be unlawful to construct or maintain, or cause to be constructed or maintained, any billboard, in such a manner as to:*

- (1) *obstruct the view of street crossings or railroad crossings;*
- (2) *be unable to stand a pressure of at least thirty (30) pounds per square foot of advertising surface;*
- (3) *be dangerous to the public by falling or blowing down;*
- (4) *increase the danger of loss by fire or to increase fire insurance rates; and*
- (5) *be nearer than five feet (5') from any building, unless attached to the building.*

(i) *Billboards supported by the ground shall have all posts set in concrete.*

(j) ^{30a} *In addition to billboards permitted in the A, I-1, and I-2 Districts, there shall be a special zone established within two-hundred-fifty feet (250') of the I-90 right-of-way which allows billboards in the C-1, C-3 and C-O Districts.*

(k) *No billboard shall be erected within two-hundred-fifty feet (250') of the boundary of any residential zone.*

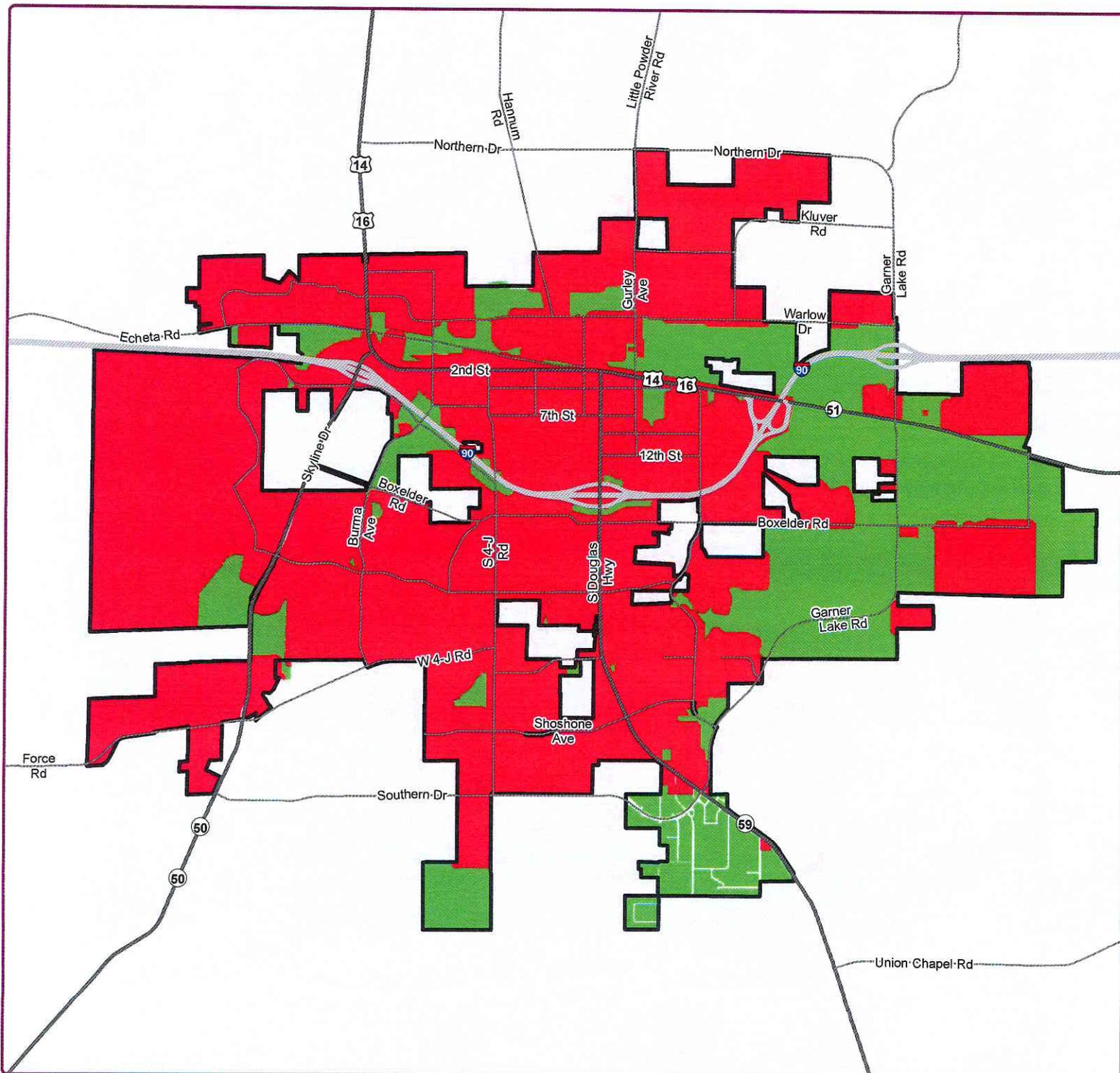
Attached for your reference are several maps that show the locations within the City Limits where Billboards would be permitted should the proposed amendment pass. The first figure shows where BILLBOARDS under the existing definition would be allowed. The second figure shows where BILLBOARDS (with Electronic Graphic Display Signs) under the proposed text amendment would be allowed.

Attached separately is a copy of the DRAFT Ordinance, with the proposed Text Amendments.

City Staff will make a presentation during the June 14 Council Workshop regarding the proposed Zoning Text Amendment for the definition of BILLBOARDS.

Please contact the City of Gillette Planning Division if you have any questions.

- END OF MEMO -



CITY OF GILLETTE
 GIS Division
 P.O. Box 3003
 Gillette, Wyoming 82717-3003
 Phone (307) 686-5364
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Legend

Areas Where Billboards Are Allowed Based on Current Definition

Areas Where Billboards Are Not Allowed Based on Current Definition

City Limits

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

YACD WorkMike C/Billboards

0 0.5 1 Miles

Current Billboard Areas

May 26, 2016

Service With P.R.I.D.E.
 Productivity Responsibility Integrity Dedication



CITY OF GILLETTE

GIS Division
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Legend

Existing Electronic Billboards in County



2000' Buffer Around Existing Electronic Billboards



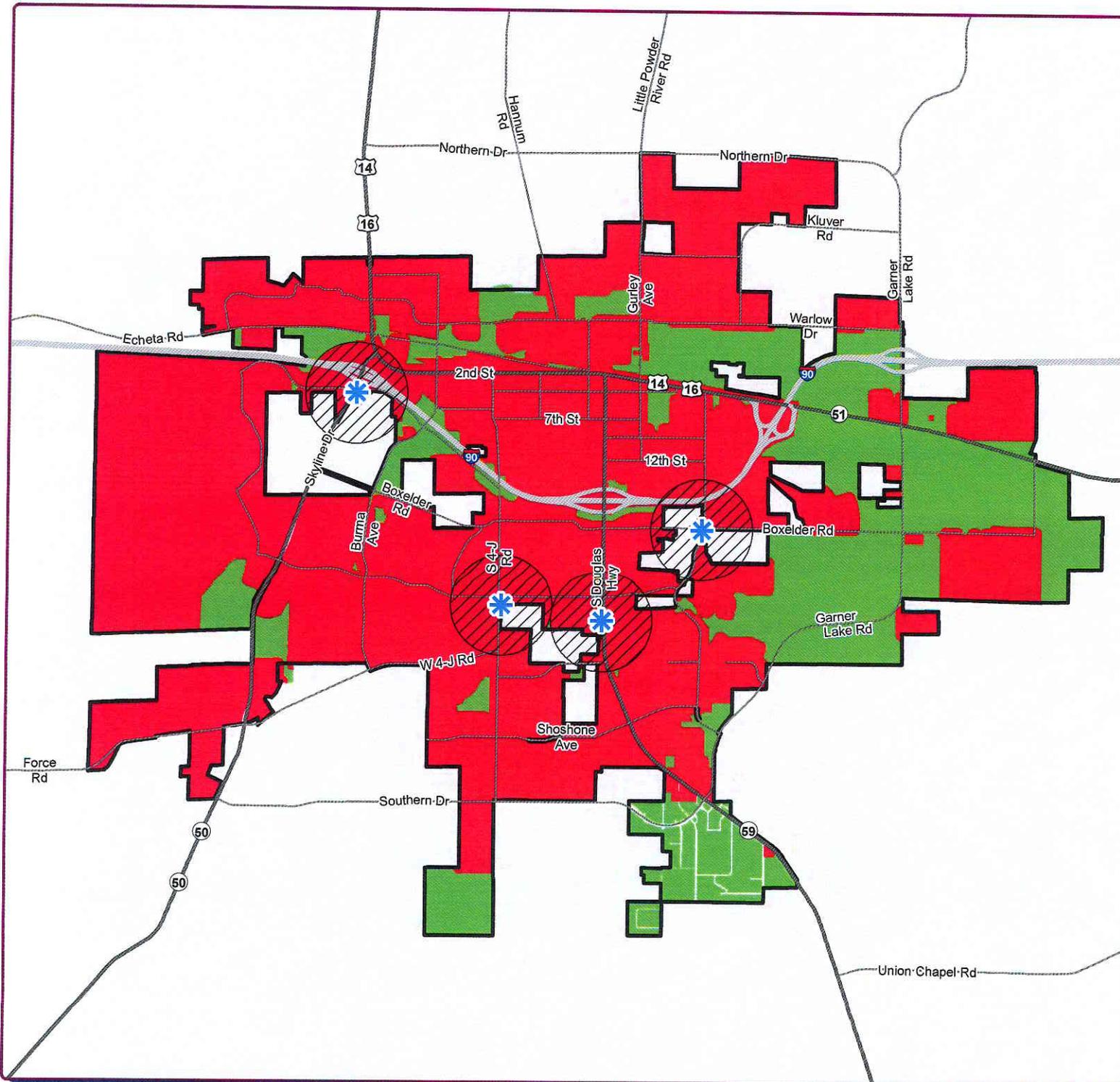
Areas Where Electronic Billboards Would Be Allowed



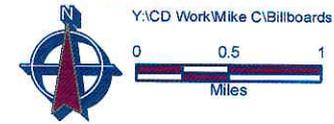
Areas Where Electronic Billboards Would Not Be Allowed



City Limits



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Billboard Areas

May 26, 2016

Service With P.R.I.D.E.
Productivity Responsibility Integrity Diligence Enthusiasm

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE ZONING ORDINANCE
OF THE CITY OF GILLETTE, WYOMING,
SECTION 16.SSS.(1). (THE DEFINITION OF A BILLBOARD) TO INCLUDE
ELECTRONNIC GRAPHIC DISPLAY SIGNS

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE,
WYOMING;

SECTION 1: Section 16.sss. (1) of the Zoning Ordinance of the City of Gillette is amended to read:

(1) BILLBOARD: a board, panel, electronic graphic display sign or tablet used for the display of posters, printed or painted advertising matter, either illuminated or non-illuminated, which directs attention to goods, merchandise, entertainment or services offered elsewhere than the premises where the sign is located

(a) Electronic Graphic Display Signs

Electronic graphic display signs are highly visible from long distances and at very wide viewing angles, both day and night. They are designed to catch the eye of persons in their vicinity. These types of signs can pose a hazard to traffic safety if operated in such a manner that a driver's attention would be held for an extended period of time. All electronic display signs shall comply with the following standards:

1. Message display. No electronic graphic display signs shall utilize colors or displays which create confusion with traffic lights and with lights on emergency vehicles. There shall be no multi-frame messages or effects of movement, blinking, animation, scrolling, flashing, or similar effects in individual images. A one to two (1-2) second animated transition between messages shall be allowed. Only grayscale full color may be used.
2. Dwell Time. All electronic graphic display signs shall be programmed so that the message or image on the sign changes no more than every six (6) seconds.

3. Separation. A minimum distance of two thousand (2,000) feet, in all directions, shall be required between each electronic graphic display sign.
4. Brightness. All electronic graphic display signs shall utilize technologies which automatically reduce light levels at night and under cloudy or other darkened conditions. Electronic graphic display signs may not display light of such intensity or brilliance to cause glare or otherwise impair the vision of a driver, or result in a nuisance to the driver. Electronic graphic display signs shall not increase the amount of ambient lighting during nighttime viewing by no more than 0.3 foot candles when measured by a foot candle meter at 100 feet.
5. Audio. Audio speakers in any form are prohibited in association with electronic graphic display signs.
6. Malfunction. All electronic graphic display signs shall contain a default design that will freeze the device and message in one position if a malfunction occurs. Any electronic graphic display sign that malfunctions, fails, or ceases to operate in its usual or normal programmed manner shall be restored to its normal operation within twenty-four (24) hours or set to a blank or static display until repairs can be accomplished.

SECTION 2: Section 10, f. (1) of the City's Zoning Ordinance shall remain unchanged.

PASSED, APPROVED AND ADOPTED THIS ____ day of _____, 2016.

Louise Carter-King, Mayor

(S E A L)
ATTEST:

Karlene Abelseth, City Clerk

Publication date:



CITY OF GILLETTE

Human Resources
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www.gillettewy.gov

TO: Mayor Louise Carter-King
City Council Members
Carter Napier, City Administrator

FROM: Déca Wasson, Medical Fund/Retiree Trust Manager

DATE: May 24, 2016

RE: Retiree Health Benefit Plan & Trust Update – General Information Packet

I. PURPOSE. To provide the Mayor and City Council Members with information being given to the Retiree Health Benefit Trust members on the status of the Trust funds.

II. DISCUSSION.

- a. ICMA-RC has been applying fees and investment earnings/losses directly to the individually funded retiree accounts, whereas, Article 6.1 of the City of Gillette Retiree Health Benefit Plan and Trust states that income, gains, losses and expenses shall be allocated among all accounts in proportion to their balances at the end of each plan year. The ICMA-RC funded accounts will be adjusted so that their balance reconciles back to the Carryover Balance maintained by the City. Attached is a report titled, “Analysis of Funded Trust Participant Accounts” which reflects the ICMA-RC funded account balances as of March 31, 2016, the respective Carryover Balances maintained by the City and finally the transfers that ICMA-RC will process to reconcile the variance. These transfers will not impact active employees, only those who have retired and have had accounts funded at ICMA-RC. ICMA-RC has confirmed that these corrective transfers will occur on or before June 3, 2016.
- b. The City of Gillette Retiree Health Benefit and Trust statements have been prepared and disseminated; please find the attached sample statements for (1) Retiree Participants and (2) current Employee Participants. The statements begin with the individual’s Carryover Trust Balance as of January 1, 2015, summarizes transactions from January 1, 2016 thru March 31, 2016 and finishes with the March 31, 2016 Carryover Trust Balance.

The Retiree Participant Statements are unique in that the upper right-hand corner also reports the total health benefits paid out on their behalf since the inception of their funded ICMA-RC account. For example, in the sample statement, this specific individual has used \$70,908.26 of health care benefits from the trust.

Additionally, these statements report the ICMA-RC account balance as of March 31, 2016 and the adjustment the retiree can expect to see on the ICMA-RC side, which, on this example will be a transfer-out of \$39,148.16. The balance reduction factor noted here is the reduction which triggers for those who are between the ages of 55 and 68 and have a Carryover Balance that is greater than the present value of a forecasted medical need (premiums to get to Medicare plus forecasted out of pocket expenses).

III. RECOMMENDATION. That the Mayor and Council Members note this information.

Attachments

c. Retiree Health Benefit Plan & Trust Committee

City of Gillette
 Retiree Health Benefit & Trust
 Analysis of Funded Trust Participant Accounts
 Effective 3/31/2016

ICMA-RC Plan	ICMA-RC Reference Code	ICMA-RC Ending Balance 3/31/2016 *	City of Gillette Carryover Balance ^	Adjustment Needed:@
800996	RKFPCFKD	\$ 86,401.63	\$ 29,403.90	\$ (56,997.73)
800996	RCDXPWSG	246,285.95	181,692.09	(64,593.86)
800996	RHWNCMPK	152,980.92	65,341.19	(87,639.73)
800996	RK9GHBDY	78,760.01	39,574.48	(39,185.53)
800996	RHD9MXJP	169,888.51	79,554.82	(90,333.69)
800996	RMDNJVKT	48,803.76	20,796.43	(28,007.33)
800996	RRTS9KTG	76,747.71	49,191.74	(27,555.97)
800996	RRYSGLLG	50,101.05	4,602.41	(45,498.64)
800996	RYTDDXY	99,817.50	38,131.71	(61,685.79)
800996	RFCPLYB	42,074.94	20,451.40	(21,623.54)
800996	RFSLJTB	76,872.23	13,550.05	(63,322.18)
800996	RFVW99T	94,506.77	62,553.36	(31,953.41)
800996	RHXNVYST	30,051.98	12,870.56	(17,181.42)
800996	RBWKNWSP	30,646.67	8,308.18	(22,338.49)
800996	RFHWS9DY	61,434.99	45,466.76	(15,968.23)
800996	RPBTBTR	78,950.15	37,208.21	(41,741.94)
800996	RYNWPMPK	147,276.85	111,471.46	(35,805.39)
800996	RKKGKYT	165,779.98	72,132.53	(93,647.45)
800996	RBVBBWYT	144,641.91	109,564.31	(35,077.60)
800996	RHLJNFKB	149,803.30	90,562.41	(59,240.89)
800996	RMCLBBMR	122,835.55	66,836.98	(55,998.57)
800996	RFNTW9WV	71,705.11	32,772.87	(38,932.24)
800996	RMDYJCBV	69,282.75	29,739.51	(39,543.24)
800996	RNVWPMSR	180,453.98	155,893.66	(24,560.32)
800996	RTMGXS9B	153,649.20	84,587.77	(69,061.43)
800996	RWJBLFBF	243,467.42	145,032.10	(98,435.32)
800996	RXHDHBYG	118,439.67	52,962.50	(65,477.17)
800997	RYRPVXSR	121,118.47	81,970.31	(39,148.16)
800997	RMKGP9BG	55,625.12	33,138.07	(22,487.05)
800997	RBSLVLSV	115,847.89	71,554.59	(44,293.30)
800997	RLVBVJVF	112,069.22	108,888.97	(3,180.25)
880997	RYTTLWLG	75,047.71	54,721.09	(20,326.62)
800997	RMNMYPCR	89,002.67	11,657.88	(77,344.79)
800998	RHRPJBWY	10,498.04	3,721.32	(6,776.72)
800997	RWNPBPF	82,433.31	35,199.90	(47,233.41)
				<u>\$ (1,592,197.40)</u>
800999	RC9PYPM9	EIP Account		\$ 1,592,197.40

Reduce participant accounts by the adjustment needed and transfer into the 800999 Account

* Represents Retirees balances at 3/31/2016 maintained by ICMA-RC; these do not include current employees whose trust accounts have not been funded yet.

^ Represents the trust balance (Carryover Balance) maintained by the City of Gillette for those respective individuals.

@ Indicates the variance of the ICMA-RC balance and the City of Gillette's Carryover Balance. This is the adjustment that ICMA-RC will post (on or before June 3, 2016) to the Retiree accounts to reconcile the difference.

A (parenthesis) indicates funds that will be withdrawn from the ICMA-RC participant account and deposited back into the Trust's main account, 800999. i.e., those accounts listed on the top will see transfers out of their account mainly due to investments gains erroneously deposited into their individual ICMA-RC accounts.

ICMA-RC Plan	ICMA-RC Reference Code	ICMA-RC Ending Balance 3/31/2016 *	City of Gillette Carryover Balance ^	Adjustment Needed:@
800997	RTGNSFBR	\$ 15,459.12	\$ 58,439.43	\$ 42,980.31
800997	RYTVVVLB	32,295.99	78,530.21	46,234.22
800997	RMRYNDSG	114,316.10	116,467.25	2,151.15
800997	RMCCFSSY	90,750.21	100,761.10	10,010.89
800997	RPJXLCT	141,420.84	150,984.66	9,563.82
800997	RXLWPDDB	142,075.55	185,382.18	43,306.63
800997	RMNJRFVW	75,406.26	78,886.09	3,479.83
800997	RT9RLTTR	69,661.35	83,340.84	13,679.49
800997	RCYFFPVP	39,688.22	92,665.34	52,977.12
800996	RPJFFWHV	79,877.23	82,182.48	2,305.25
800996	RLJINY9G	17,137.16	17,631.40	494.24
800996	RYGXH9WP	102,763.45	107,659.76	4,896.31
800996	RHHVVKBB	168,436.24	188,515.59	20,079.35
800996	RHCCYTPB	96,327.48	104,735.14	8,407.66
800996	RYWXMMD	68,416.23	70,380.16	1,963.93
800996	RXYXXLRP	97,352.29	107,222.08	9,869.79
800996	RN9RLB9B	14,509.42	15,108.06	598.64
800996	RRTVVLBB	60,225.91	101,505.35	41,279.44
800996	RBRVBWCP	29,697.04	38,022.74	8,325.70
800996	RWSRPHBP	1,662.14	1,669.48	7.34
				<u>\$ 322,611.11</u>
800999	RC9PYPM9	EIP Account		\$ (322,611.11)

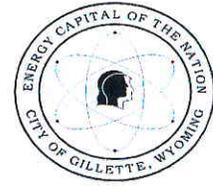
Those accounts listed on the lower portion of the spreadsheet, will see funds deposited into their ICMA-RC accounts. These represent participant accounts that weren't fully funded previously or accounts that incurred some market losses.

Increase participant accounts by the adjustment needed and transfer from the 800999 Account

Net Individual Participant ICMA-RC Account Adjustment: \$ (1,269,586.28)

Retiree Health Benefit & Trust

PO Box 3003
 Gillette, WY 82717
 Ph: 307-686-5222
 Fax: 307-685-8892



Statement for Current Employee Participant of the City of Gillette Retiree Health Benefit & Trust

Employee:

Statement Date: May 21, 2016

Years of Service as of 2015: 26

2015 Trust Balance: \$103,630.00

1/1/2015 Trust Balance	\$110,229.00
Add: Forfeitures	.00
Retroactive Service Allocations	.00
Current Year Service Allocation	53.00
Less: Balance Reduction Factor	-5,568.00
Allocated Fees & Earnings	-1,084.00
3/31/2016 Trust Balance	\$103,630.00

The 2015 Account Ending Balance is based on the funding ability of the trust, years of service you have completed with the City of Gillette, and your age as of December 31, 2015. The trust is currently partially funded thru 2011. As forfeitures, market adjustments and expenditures are allocated back to the trust, these adjustments are apportioned back to trust participants on an annual basis not to exceed the potential total years of service accrual.

Service and Vesting

Pursuant to Article 5.2, the balance in an Employee Participant's Account shall become vested as follows:

Credited Year of Service For Vesting	Vested Percentage in Account	Schedule C	
<5 Years	0%		Annual Accrual
5	5%	If fewer than 10 years of service	\$500
6	7%	If at least 10 but fewer than 15 years of service	\$1,000
7	9%	If at least 15 but fewer than 20 years of service	\$2,000
8	11%	If at least 20 but fewer than 30 years of service	\$5,000**
9	13%	If at least 30 years of service	\$7,000**†
10	20%	*At 20 years of service, the employee is credited to \$100,000.	
11	25%	**At 30 years of service, the employee is credited to \$210,000. Spouses can be eligible to utilize the trust benefits at this time.	
12	30%	<u>Example</u>	
13	35%	14 years of service (40% vested): 9 years at \$500 + 5 years at \$1,000 = \$9,500	
14	40%	All account balances are subject to balance/age reduction factor	
15	50%		
16	60%		
17	70%		
18	80%		
19	90%		

Additional Information

The Retiree Health Benefit Plan and Trust was initially established in 2003 with a fund balance of \$8 million.

- The fund balance as of March 31, 2016 is \$7,810,656
- Total interest earnings, dividends paid and net market gains for the trust since its inception as of March 31, 2016 is \$2,951,851.
- Total health benefits paid on behalf of retirees from inception thru March 31, 2016 is \$3,008,466.
- Due to non-compliance of Article 5.3(a) to the Retiree Health Benefit Plan and Trust (participants must maintain current address with the trust), 15 participants forfeited their rights to trust benefits.
- Total health benefits paid in 2015 and the 1Q16 was \$638,012.

MEMORANDUM OF UNDERSTANDING REGARDING THE OPERATIONS AND OVERSIGHT OF THE THIRD STREET PLAZA

This is an agreement between the City of Gillette (hereinafter "CITY") whose address is 201 E. 5th Street, P.O. Box 3003, Gillette, Wyoming 82717 and Gillette Main Street (hereinafter "MAIN STREET") of P.O. Box 7256, Gillette, Wyoming 82717, providing for an agreement by which City property commonly known as the Third Street Plaza may be managed through the assistance of Gillette Main Street. Collectively the CITY and MAIN STREET may be referred to as the PARTIES.

A. PURPOSE

The PARTIES enter into this Memorandum of Understanding (MOU) to pool resources to allow for the orderly operation of the Third Street Plaza (hereinafter "Plaza"). Specifically, while the CITY is the owner of the Plaza, part of the intended use of the Plaza is to promote the downtown area of the CITY, including the promotion of commercial traffic for the downtown merchants, provide a location for cultural and artistic events, and the promotion of the CITY as a whole. The PARTIES share these general goals and beliefs for the benefit of the entire community. This MOU sets forth the respective duties and obligations of the PARTIES for the promotion of the Plaza while maintaining the health, safety and welfare of those individuals and entities wishing to make use of the Plaza.

B. COMPLIANCE WITH CITY CODE AND ORDINANCES

Nothing contained within this MOU shall be interpreted to alter or amend the existing City Code and City Ordinances with regard to catering, malt beverage and open container permits (City Code §3-8), live music, amplified sound, or P.A. systems (City Code §3-8c)- parking regulations (City Code §11-12), and street closures (City Code §18-4).

C. PLANNING AND SCHEDULING OF EVENTS

1. Responsibility for Scheduling. MAIN STREET shall be responsible for the scheduling and management of the calendar of events held at the Plaza. MAIN STREET shall schedule events on the Plaza on a "first-come, first-serve basis" without preference to any specific race, creed, religion, sexual orientation, ~~gender identity~~, political affiliation, ~~or~~ disability, or other

protected class. CITY, however, shall retain all authority to approve any event occurring at the Plaza which would require closure of Third Street within the Plaza.

2. Regularly Scheduled Events. At the first regularly scheduled meeting of the City Council each year, MAIN STREET shall seek a resolution (street closure permit) from the CITY to close and reserve the Plaza for any regular events of MAIN STREET including but not limited to: the February Ice Fest, the June Art Festival, the July Brew Festival, the October Fall Boo Fest, November Small Business Saturday, the December Parade of Lights, and all known or expected dates for the Farmer's Market.

3. Special Events / Individual Requests. In addition, MAIN STREET shall be responsible for the reservation of any additional dates sought by individuals or organizations seeking to promote the City of Gillette, its merchants, its clubs and organizations, cultural or artistic events, and other needs for public areas that are for the betterment of the community.

4. Notice to the CITY. Every request for the reservation of the Plaza shall be forwarded to the City Clerk for inclusion in the regular agenda of the City Council. The City Council, for the City of Gillette, shall retain all authority to grant the closure of Third Street for purposes of the use of the Plaza through the use of a street closure permit.

5. Events Involving Alcoholic or Malt Beverages. Any event requiring the issuance of a catering, malt beverage or open container permit under City Code §3-8 shall be granted only in conformity with the existing City Code. It shall be the responsibility of the individuals seeking the permit, and not MAIN STREET, to submit the appropriate application, fee, and other information at least three (3) weeks prior to the proposed date of the event/activity as required by City Code §3-8. No catering, malt beverage or open container permit shall be granted directly to MAIN STREET under the terms of this MOU.

6. Events Involving Live Bands, Amplified Sound or P.A. Systems. Any event which may involve an outdoor dance, live band, amplified music, amplified sound or P.A. system shall require Council consideration under City Code §3-8. It shall be the responsibility of the individuals seeking the permit to make timely application to the City for Council consideration.

D. NOTICE OF STREET CLOSURE FOR OPERATIONS OF THE PLAZA

MAIN STREET shall be responsible for providing notice of the granting of any street closure to the Gillette Police Department, the local newspaper and radio stations as may be required by the CITY or under Wyoming law.

E. FEES AND EXPENSES FOR EVENTS

1. Electrical Expenses. Electrical outlets for purposes of vendors are located within the Plaza. The individual or organization making use of the Plaza, and requiring electrical service shall tender the sum of ten dollars (\$10.00) to the CITY, for each electrical outlet to be used for the event, prior to obtaining any street closure permit for use of the Plaza.

2. Garbage Disposal and Associated Expenses. Any clean up associated with an event or activity occurring at the Plaza shall be the responsibility of the party reserving the Plaza. CITY shall provide a total of ten (10) roll-out (96 gallon residential style) containers for any event scheduled in advance by MAIN STREET for each event. In the event MAIN STREET shall require more than ten (10) roll-outs for any single event, MAIN STREET shall be charged the additional amount of ten dollars (\$10.00) per roll-out container provided by CITY.

The individuals or organizations holding a special event or individual request made under Paragraph C(3) above shall be responsible for arranging for the placement of roll-out (96 gallon residential style) containers for their event. Said individuals or organizations shall be solely responsible for determining the total number of roll-outs required to ensure the Plaza is returned to its pre-event condition. CITY shall provide roll-out containers for such events at the rate of ten dollars (\$10.00) each, or the individuals or organizations holding an event may choose to obtain garbage disposal from another source, at their sole expense.

3. Cleaning of City Restroom Facility. The permanent restroom facility located at the Plaza will be open for use during scheduled events no later than 8:00 a.m. on the morning of the event, and will be closed at 5:00 p.m. the end of the scheduled event. Should it be necessary to extend the hours of operation for the permanent restroom facility, MAIN STREET shall provide notice of the extended hours at least two (2) days in advance of the scheduled event to ensure the facilities are open to the public during such extended hours. The individual, entity or organization reserving the Plaza (including MAIN STREET) shall be responsible for ensuring that the bathrooms are returned to their pre-event condition. The failure to return the restroom facility to

the same condition it was in prior to the event may result in the imposition of cleaning costs upon the individual or organization reserving the Plaza.

4. Portable Restrooms. MAIN STREET shall determine the need for any additional portable restrooms that may be required as a result of the size and nature of the event occurring at the Plaza. MAIN STREET shall convey this information to the individual or organization reserving the Plaza so that appropriate temporary facilities are provided at the Plaza. The CITY shall not be responsible for providing portable restrooms nor responsible for the costs thereof unless otherwise agreed to in writing.

5. Street Closure Barricades. CITY shall provide portable barricades to be used to close the Plaza to motor vehicle traffic during any scheduled event. CITY shall not be required to place the barricades prior to the event or street closure, or to remove them at the end of any event or street closure. MAIN STREET shall be responsible for the placement of barricades for any event identified in paragraph C(2) and in all other cases, the placement of the barricades shall be the responsibility of the individual, entity or organization seeking to use the Plaza.

6. Damages to Restrooms, Public Property, and the Plaza. Any individual, entity or organization (including MAIN STREET) agrees to be responsible for any property damages arising from any event held by them at the Plaza.

F. LIABILITY AND SOVEREIGN IMMUNITY

Unless specifically addressed by this MOU (or other written agreement), the parties agree to be responsible for the negligent or wrongful acts or omissions of their respective officers and employees, but only to the extent they would be liable under the laws of the State of Wyoming. Nothing in this Memorandum of Understanding shall be read to constitute or to require a waiver of any rights of the CITY under the doctrine of sovereign immunity, or a waiver of its immunity under the Wyoming Governmental Claims Act, W.S. §1-39-101 et seq.

G. INSURANCE REQUIRED

MAIN STREET shall obtain general liability insurance coverage, naming the CITY as an additional insured, against any personal injury, property damage and other injuries arising from the operations of the Plaza by MAIN STREET for those events specifically scheduled by MAIN STREET under the terms of this agreement. The amount of coverage shall be in the minimum

amount of five hundred thousand dollars (\$500,000.00). Any individual or organization seeking to reserve the Plaza under Paragraph C(3) of this MOU shall be required to obtain general liability insurance coverage, naming the CITY as an additional insured, against any personal injury, property damage or other injuries arising from any event in the minimum amount of five hundred thousand dollars (\$500,000.00).

H. TERM

This MOU shall be for an annual term beginning upon approval and execution by the CITY, and shall automatically renew each year thereafter unless otherwise terminated upon thirty (30) days written notice by either party.

I. MISCELLANEOUS PROVISIONS

1. This Agreement is intended to supersede any previous written or oral Agreements regarding to the matters set forth herein.

2. This Agreement, consisting of six (6) pages shall constitute the full Agreement between the PARTIES, and any amendments, alterations and modifications hereof shall be in writing and signed by the PARTIES' named representatives.

3. Should any provision of this Agreement be found un-enforceable, the remaining provisions shall remain in full force and effect.

In witness whereof, the Parties, through their authorized representatives, have executed this MOU on the dates set out below and certify that they have read, understood and agree to the terms and conditions of this MOU as set forth herein.

PASSED, APPROVED AND ADOPTED this _____ day of June 2015.

CITY OF GILLETTE

Louise Carter-King, Mayor

(SEAL)

ATTEST:

Karlene Abelseth, City Clerk

GILLETTE MAIN STREET

_____, Executive Director of the
Gillette Main Street Program



AGENDA

Public Works & Utilities Advisory Committee

May 25, 2016 • 5:30 p.m.
3rd Floor Conference Room, City Hall
Please RSVP Jill at 686-5265

COMMITTEE MEMBERS:

Mark Hines – Chair, *Engineer* | Ken McKillop – Vice Chair, *Contractor* | Tom Sylte, *At-Large*
Robin Matti, *Supplier* | Mike Oakley, *At-Large* | Aaron Beyerl, *At-Large* | Travis Bourne, *Contractor*
Dennis Russell, *Engineer*

City Staff: Dustin Hamilton, *Development Services Director* | Kendall Glover, *Utilities Director*
Kurt Siebenaler, *City Engineer* | Heath VonEye, *City Engineer* | Kent Clark, *Public Works Operations Manager*
Jill McCarty, *Administrative Support*

I. Call to Order

II. Approval of Minutes

III. Personal Appearances

IV. Old Business

A. Agenda for 2016

1. Mix Designs

i. Asphalt

ii. Concrete

B. City Staff Updates

1. Stormwater Ordinance

2. Project Update

3. Standard Specs – Modifications or Adjustments

V. New Business

VI. Other Business

Next Meeting: September 21, 2016.

VII. Adjournment



Campbell County Fire Department Newsletter

Issue 33 June 2016

Editors: Admin Staff

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Happy Father's Day



From the Chief

Are You a Professional?

As I review the strategy map that the Mission Statement Committee developed a short time ago, a single word always catches my attention. That word is Professionalism. What does it mean to be a professional? Is it compensation? Is it education? Is it behavior? Is attitude? This single word conjures up a significant amount of emotion and debate among friends and co-workers each time it is discussed so let's look at professionalism and what being a professional is all about.

If we examine what professionalism means we find that the Merriam-Webster dictionary defines professionalism as "the conduct, aims, or qualities that characterize or mark a profession or a professional person". It also defines a profession as "a calling requiring specialized knowledge and often long and intensive academic preparation".

How can we compare the different attributes contained in these definitions and apply them here at Campbell County Fire Department?

The hallmark of a professional and professionalism is specialized knowledge. Doctors, attorneys, engineers, nurses and teachers all have an array of specialized knowledge and training associated within their fields. All individuals that are licensed to practice within these arenas have exhibited a tremendous amount of dedication and personal commitment to develop their skills and obtain degrees and certifications that serve as the foundations of these fields of practice.

As a Campbell County Firefighters we have a specialized knowledge that is required prior to successfully completing the recruit academy and passing the state firefighter certification exam. If you have a BEC or EMT certification you have an additional set of specialized knowledge. Those that have a hazardous materials certification have that expertise. Some of our members have obtained undergraduate and advanced degrees along with other designations that also require a specialized set of knowledge. All members have exhibited a level of mastery of this knowledge base in order to obtain basic certification. This required commitment and dedication to obtain these certifications.

What separates many of us in the profession is the continued commitment and dedication. A good place to begin is to look internally and take a long hard look at that commitment and dedication. What have you done since obtaining that last certification, degree or qualification? What if any outside trainings have you attended? What is your attitude toward out weekly training? When is the last time you picked up a fire service journal and studied an article? Have you ever browsed a professional journal to study leadership or project management and thought about how those concepts apply to your position as a CCFD Firefighter? If so how often? Daily? Weekly? Monthly or maybe not at all? Maybe you are satisfied and are riding the coattails of others.

At the beginning of this message it was stated that the hallmark of a true professional was the acquisition of a body of specialized knowledge associated with the profession. Members that take the initiative to train and obtain professional and technical education, above and beyond the minimums, on their own are exhibiting the dedication and commitment to be a professional. How committed and dedicated are you as an individual? How committed are you to your fellow members?

June 2016

Birthdays!

Phil Weibel	6/1
Patrick Homan	6/4
Dustin Gonzalez	6/8
Joe Case	6/11
Frank Thallas Jr	6/13
Patrick Tomson	6/13
Jarik Dudley	6/17
Kristine Johnston	6/21
Rori Coates	6/22
Michael McReynolds	6/24
Lindsay Wood	6/24
Galen Lee	6/25
Royce Biegler	6/27
Michael Peterson	6/29

June 2016

Anniversaries!

Larry Mills	6/1	49 Years
Robert Roush	6/1	49 Years
Clark Reynolds	6/1	48 Years
Orin Edwards	6/1	44 Years
Ted Edwards	6/1	44 Years
Robert Hauber	6/1	41 Years
Glen Terry	6/1	41 Years
Matt Avery	6/1	40 Years
Fred Oedekoven	6/1	36 Years
Frank Reynolds	6/1	36 Years
Bruce Amende	6/1	35 Years
Mark Renner	6/4	25 Years
Sam Shafer	6/1	22 Years
Kraig Johnston	6/18	18 Years
Kory Study	6/7	12 Years
LouAnn Izatt	6/18	12 Years
James Heald	6/22	7 Years
Bill Shank	6/3	3 Years
John Pafford	6/8	3 Years

THE DEADLINE FOR JULY'S NEWSLETTER ARTICLES IS:

June 27, 2016
@ 5:00p.m.
dcrippen@ccfire.us

June 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2 <i>County-wide</i>	3	4
5	6 <i>Hazmat</i>	7 <i>Wellness</i>	8 <i>Board Meeting</i>	9 <i>County-wide</i>	10	11 <i>Wildland Practical Day</i>
12	13	14 <i>Chiefs Meeting</i>	15	16 <i>Battalion</i>	17	18
19 <i>Father's Day</i>	20 <i>Cadet Meeting</i>	21 <i>Captain's Meeting</i>	22	23 <i>Business Meeting</i>	24	25
26	27 <i>Cadre Meeting</i>	28	29	30 <i>CPR Training</i>		



LINE OF DUTY DEATHS:

2016 Year to date: 24

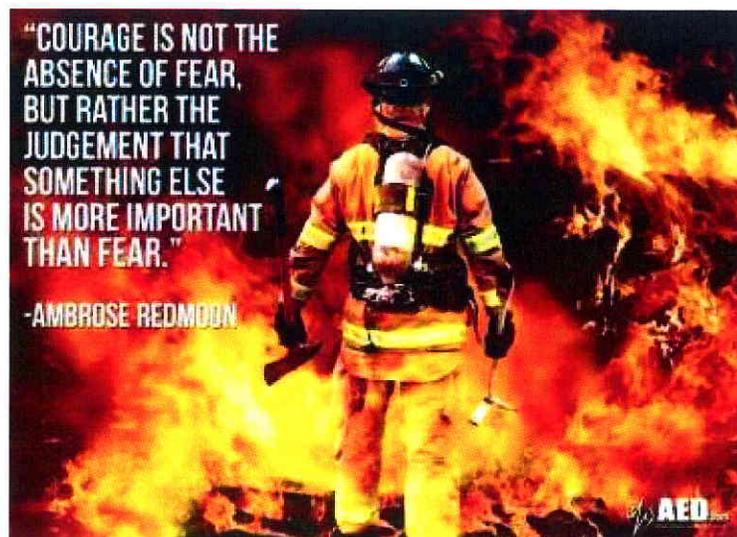
Location	Name	Age	Cause of death
Pineville, NC	FF Richard Sheltra	20	Structure Fire
Sag Harbor, NY	FF Theodore Stafford	73	Unknown
St. Albans, NY	FF Steven Lapierre	58	Heart Attack
Kenly, NC	FF John Davis	45	Heart Attack

HISTORY:

1971

Friday, November 5, 1971, a house burned down in the Valley view Subdivision southwest of Gillette's City limits. Only the County fire truck could respond to the fire. It is equipped to fight grass and timber fires-not houses on fire. It was out of water in four minutes and had to run for more water. These were the facts that cased a group of people to meet Friday night to find out what could be done. "It is the biggest group I've seen at one time interested in learning about a fire district and Gillette, and the Volunteer fire department has been trying to start one for 15 or 20 years." one fireman said at the meeting.

QUOTE OF THE MONTH:



Andrew Rutigliano's Last Day



The crews had to get Rudy a Betty Boop Sailor Cake!



Both Captain JR Fox and Chief Shank wanted to thank Andrew for all his years of service and to wish him luck on his future endeavors.



Andrew's official going away cake

Lewis Road Structure Fire



Primrose Dumpster Fire



Brunsen Road Structure Fire

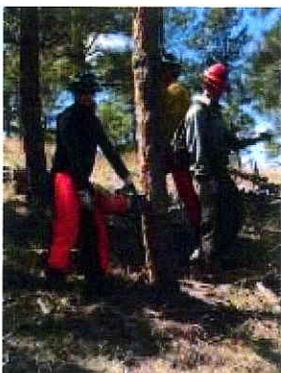
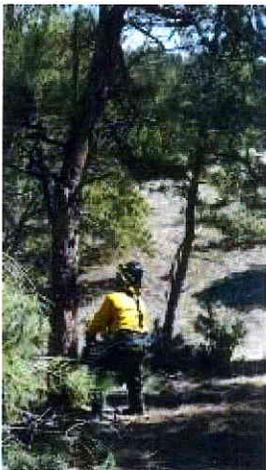


On May 21st at approximately 8:36 the Campbell County Fire Department was dispatched to Brunsen Road for the report of a mobile home with heavy smoke and fire showing. Firefighters were able to contain the fire to the residence. There were no injuries and the fire is under investigation.

Chain-Saw Certification Class S-212



May 1st CCFD firefighters finished a 3-day chain-saw certification class (S-212). We are grateful for the professional instruction from several of our favorite Wyoming BLM firefighters. Many dead and diseased trees were thinned through this project.



Countywide Training



Pictures by: Chris Chafee and Chief Smith

RECIPE OF THE MONTH:

Father's Day Recipes

BBQ Ribs

1/2 Pan water (large stock pot)
Soy sauce
Worcester Sauce
Lawry's Seasoned Salt
Pepper
Regular Salt
Vinegar
Oil
1 onion, cut in half
Chili powder
Baby-back ribs, cut into 2-4 rib sections



No quantities. Just pour some of each into the water. Boil ribs in mixture about 1 hour. Turn heat down and simmer with lid on another 1-2 hours until fork tender. Finish on grill or under broiler with sauce on. Freeze separately on a cookie sheet, then freeze them in gallon zip lock bags until you need them.

Honey Ginger Salmon

1/2 cup orange juice
1/2 cup soy sauce
1/4 cup honey
1 green onion, chopped
1 tsp ground ginger
1 tsp garlic powder
1 salmon fillet, 1 1/2 pound, 3/4 inch thick



Combine all ingredients and marinate salmon overnight or for several hours in refrigerator. (You can reserve a little unused marinade to baste with but not after it's been on the salmon.) Spray grill with non-stick cooking spray before starting the grill (or cook on aluminum foil). Place salmon skin side down on grill. Grill covered over medium-hot heat for 5 minutes. Baste with reserve marinade. Grill 10-15 minutes longer or until fish flakes easily with a fork, basting frequently. Top with Mango Salsa

Father's Day Recipes Continued

Mango Salsa

1 cup diced tomatoes
1/2 cup diced red onion
1/4 cup diced jalapeno or green chilies
2 T. chopped fresh cilantro
Salt and pepper to taste
1 tsp salad oil
1 tsp vinegar
1/2 tsp minced garlic
1/2 cup (or more) chopped mango
Optional: Chopped peaches



Mix everything together

Mandarin Orange Cream (Tang dessert)

8 oz, cream cheese
1/4 cup sugar
1/4 Tang powder
2 eggs
12 oz. cool Whip
Sm Can Mandarin oranges, drained



Mix (beat) cream cheese, sugar and Tang well. Add 2 eggs and beat well again. Add whipped cream and mandarin oranges and stir by hand until blended. Can freeze and set out 1 hour before serving or refrigerate until ready to serve. Stays fluffier is not frozen.

Can substitute other flavors of drink mix for the Tang as long as the drink mix is pre-sweetened. If change the drink flavor, change the fruit to match.

Health and Wellness Tailboard Talk

CCFD Wellness Committee

Stress is a large part of our lives, whether we want it to be or not. Even the beginning of summer can cause a large amount of stress due to things like; weather change, school ending, family vacations, economic hardships, work deadlines, and much more. Stress is a normal part of life, but if left unmanaged, stress can lead to emotional, psychological, and even physical problems. Including heart disease, high blood pressure, chest pains, or irregular heartbeats. With all that in mind, let's talk about managing your stress, or more specifically, what some people do to relieve stress. I asked the questions "What do you do to relieve stress?" Here is a list of what people have answered with:

- ◇ Play with your kids or family (Unless they are the cause of your stress)
 - ◇ If so, try get some alone time
- ◇ Go for a hike by yourself or with your significant other
- ◇ Go camping for a weekend and enjoy Nature
- ◇ Try kayaking or canoeing (with the all of the lakes and rivers near Gillette, should be easy)
- ◇ Talk/Vent to your significant other, family, or friends
- ◇ Try to laugh, smile, or tell more jokes
- ◇ Listen to or play music you enjoy
- ◇ Clean
- ◇ Read books, articles, or the news
- ◇ Work in the Garden
- ◇ Yoga, Meditation, or deep breathing
- ◇ Work out
- ◇ Rollerblade or Skateboard
- ◇ Walk through the park

Tailboard Talk Continued

- ◇ Shoot your Guns or Bows
- ◇ Play with your pets
- ◇ Volunteer your time
- ◇ Write it out, get it off your brain
- ◇ Do some wood working
- ◇ Surf the internet
- ◇ Take care of live stock
- ◇ Chop some fire wood
- ◇ Pray
- ◇ Go Fishing or Hunting
- ◇ Go for a Motorcycle ride
- ◇ Sharpen tools
- ◇ Play Video games
- ◇ Watch a Movie
- ◇ Scream

This list is to help you think of new ideas, or ways to manage your stress. With the pool of knowledge and different types of stressors people deal with, I hope one of these things can help you when you are in need. Please feel free to share what you do if it was not included in this list. We are all part of CCFD family and need to look out for each other.

Around Town

New baby



Doug and Kara Rigsby
Welcomed a baby body on
May 5th.
Evan Henry Rigsby.
8 lbs 10 oz
21.5 Inches tall



Recruit Academy

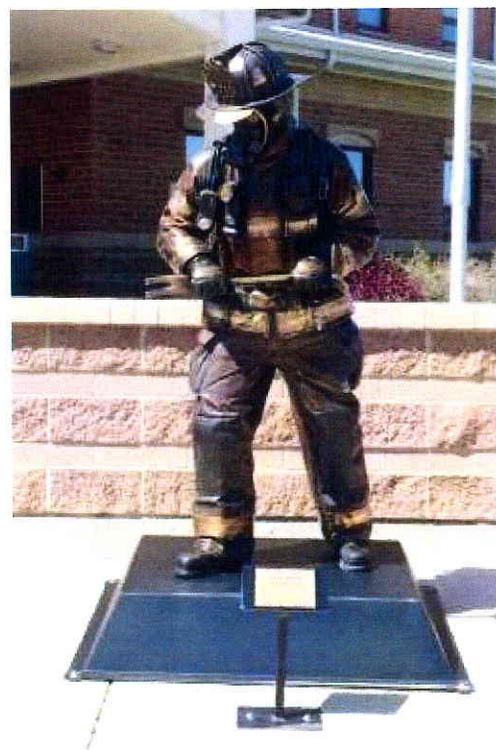
Forced Entry

IT'S STAYING!!!!

We have reached our fundraising goal to keep the "Forced Entry" statue in Gillette and at CCFD Fire Station 1.

All of the members of the Campbell County Fire Department would like to graciously thank everyone who donated. While the bulk of the donations came from local individuals and businesses, we also received donations from visitors passing through town and other firefighters and fire departments from around the country.

We would also like to thank the tireless efforts of the fundraising committee who worked to secure the donations and also applied for and received a grant from the Wyoming Cultural Trust Fund and the City of Gillette Mayors Art Council.





Visit our website www.cam-plex.com for upcoming events!
Books teach the basics...the ARTS bring it to LIFE!



PRESS RELEASE FROM THE CAM-PLEX
For Immediate Release on May 24, 2016



July 14th through July 23rd

Want to Volunteer?

The National High School Finals Rodeo is coming to Gillette and we are in need of **volunteers**.

The rodeo will bring approximately 1,600 contestants from 41 states, 5 Canadian provinces and Australia. We are expecting 6,000 guests.

Volunteer opportunities include:

- Horse Check-In
- Contestant Check-In
- RV Check-In
- Trade Show
- Information Center/Lost & Found
- Ticketing and Gate Security

**Visit our website, volunteer.cam-plex.com,
or call 682-0552
to sign up or for more information.**

Convoy of Hope

What? Convoy of Hope

Where? Spirit Hall at the Complex

When? Saturday June 11 from 10-1

Why? Many families are struggling in Gillette and surrounding areas right now so radio station KSLT in Rapid City is bringing the **Convoy of Hope** to distribute groceries for 2500 families. In addition, a Job fair provided by Gillette College, a Hot Dog lunch sponsored by St. Matthew's Catholic Church, along with Fun on the Go for the kids to enjoy and even free haircuts to get you looking your best to find a job!

For more information, please call Jenny Nell at Salvation Army 307-682-6982 or army@VCN.com

We Still Need:

Volunteers (7-9am, and 9:30-1:30pm)

Hair Dressers and Barbers (10-1)

Sponsors for:

- *Fun on the Go (\$275)*
- *Water for lunch (\$210)*

Larry Haselwood “F10” is Retiring!

Please join us in
celebrating Larry on
Thursday June 2nd at
6:00pm at the
Alan Michelson Fire Training
Center 701 Larch St.
Larry has given 46 years
to CCFD!

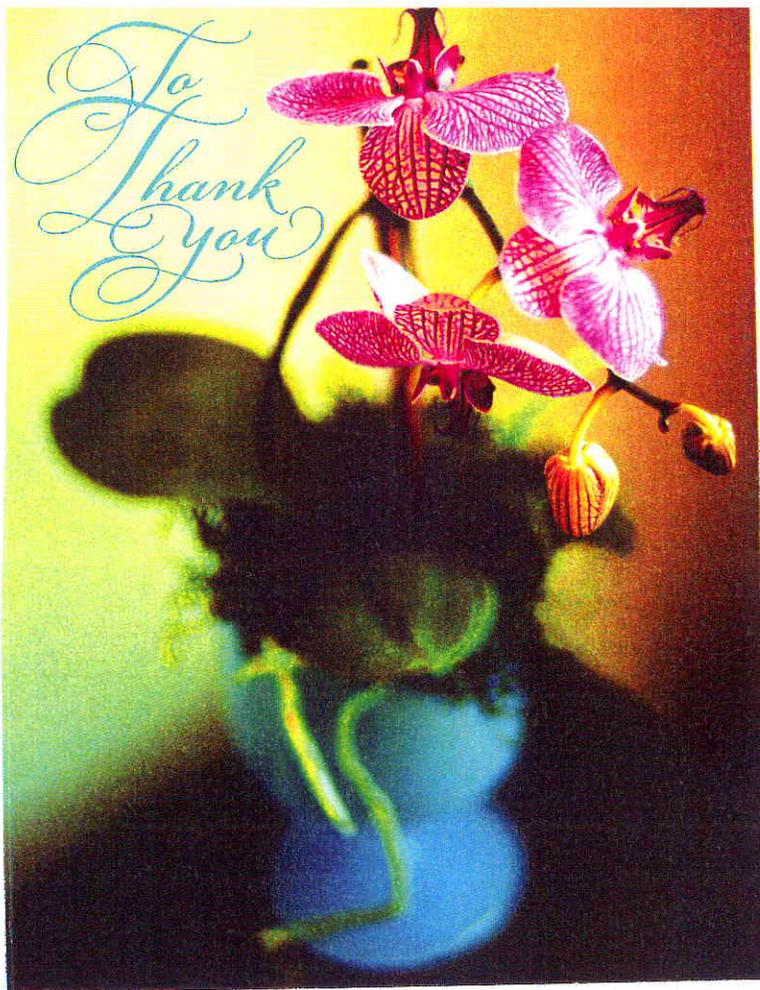
City of Hillside

Thank
You!

We at table # 23
appreciate your sponsoring
our lunch -

Ruth Steffen
Kelen Farnsworth
Dudley Dredgeon
John A. Hart
J.W. Keefling
John B. Wald
Mrs Clark

Hugh Danell



*Your special ways
and generous heart
make a beautiful difference.
Thank you so much.*

*Thank you
city of Gillette
Billy Jones Sr
Bunnie McCammon*