CITY OF GILLETTE
Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

**MEMORANDUM**

**TO:** **Mayor and Members of the City Council**

**FROM:** **J. Carter Napier, City Administrator** JCN

**RE:** **General Information**

**DATE:** **June 3, 2016**

The following meetings are scheduled for the week of **June 4 – June 10:**

**Tuesday, June 7th**

**6:00 p.m. City Council Pre-Meeting, Agenda Attached**

- Citizen Survey
- Madison Project Update
- Harassing Phone Calls Ordinance Discussion
- Review June 7th Agenda
- Executive Session
- City Hall – 3rd Floor Conference Room
- Dinner Served at 5:30 p.m.

**7:00 p.m. City Council Meeting**

- City Hall – Council Chambers

1. City Administrator Napier will be gone to the **WAM Convention June 9-10, 2016**. **Public Works Director Wilde** will be **Acting City Administrator**.

2. Attached please find a **letter** regarding **Funding for the Campbell County Joint Powers Fire Board** dated **June 3, 2016** provided by **City Administrator Napier**.

3. Attached please find a **letter** regarding **Funding for the Cam-Plex** dated **June 3, 2016** provided by **City Administrator Napier**.

4. Attached please find a **memorandum** regarding **Campbell County Fire Station No. 3 Project Update** dated **June 1, 2016** provided by **Development Services Director Hamilton**.

5. Attached please find a **memorandum** and **proposed Ordinance** regarding **Harassing Telephone Calls** dated **May 31, 2016** provided by **Assistant City Attorney Davidson**.

6. Attached please find **information** regarding **Gillette, Wright, Campbell County Fire Protection Joint Powers Board of Directors Business Meeting** on **June 8, 2016**.

7. Attached please find a **meeting agenda** for the **Campbell County Public Land Board** on **June 9, 2016**.

8. Attached please find a **news release** regarding a **Military Exercise June 7-9** in the **Powder River Training Complex** dated **May 2, 2016**.

9. Attached please find a **news release** regarding **Liebherr Announces Liebherr USA, Co.** dated **June 1, 2016**.

10. Attached please find an **invitation** to **Tracy Overton's Retirement Party** at the **Police Department Community Conference Room** on **June 6, 2016**.

11. Attached please find a **thank you card** from the **KGM Advisory Committee**.

# CITY OF GILLETTE

**Pre-Meeting – 6:00 p.m.**
**City Hall – 3rd Floor Conference Room**
**Tuesday, June 7, 2016**
**Dinner Served at 5:30 p.m.**

## Pre-Meeting Topic(s):

- Citizen Survey
- Madison Project Update
- Harassing Phone Calls Ordinance Discussion
- Review June 7th Agenda
- Executive Session

CITY OF GILLETTE
Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

June 3, 2016

Cory Bryngelson
Campbell County Joint Powers Fire Board
106 Rohan Avenue
Gillette, WY 82716

Mr. Bryngelson,

I would like to start by thanking the Joint Powers Fire Board for being partners with the City of Gillette in being excellent stewards of the tax dollars that we have shared over the years. We have come a long way in improving the standard of living in our community through the judicious use of those funds.

Each year city staff makes recommendations to the Mayor and Council regarding the distribution of the tax dollars we are forecast to collect in the upcoming fiscal year. Unfortunately that forecast is looking bleak. The recent economic downturn is forcing everyone to accept a new reality of reduced revenues. Pursuant to formal Council approval, the City recommends funding our 20% share of the fire department's operating cost ($880,305) as outlined in the Joint Powers Board Memorandum of Understanding, contingent upon continued funding. At this time, we are not recommending funds for capital construction or for vehicle depreciation. However, there are some leftover funds available from the consensus funds shared with Campbell County and the Town of Wright that may be used for a new pumper-tender for Station #13 in Freedom Hills, three grass trucks, as well as aid in the construction of a facility at Pine Tree Junction, contingent upon approval of the City, Town of Wright and Campbell County.

If you have any questions regarding this decision, please don't hesitate to contact me at (307) 686-5203.

Sincerely,

J. Carter Napier
City Administrator

Cc: Campbell County Commission Chair Garry Becker
Fire Chief William Shank

JCN/gp

CITY OF GILLETTE
Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

June 3, 2016

L.D. Gilbertz
Campbell County Public Land Board
1635 Reata Drive
Gillette, WY 82718

Mr. Gilbertz,

I would like to start by thanking the Public Land Board for being partners with the City of Gillette in being excellent stewards of the tax dollars that we have shared over the years. We have come a long way in improving the standard of living in our community through the judicious use of those funds.

Each year city staff makes recommendations to the Mayor and Council regarding the distribution of the tax dollars we are forecast to collect in the upcoming fiscal year. Unfortunately that forecast is looking bleak. The recent economic downturn is forcing everyone to accept a new reality of reduced revenues. Pursuant to formal Council approval, the City recommends funding our 18% share of CAM-PLEX's operating cost ($590,570) as outlined in the Public Land Board Memorandum of Understanding, contingent upon continued funding. At this time, we are not recommending funds for capital construction or for vehicle depreciation.

If you have any questions regarding this decision, please don't hesitate to contact me at (307) 686-5203.

Sincerely,

J. Carter Napier
City Administrator

Cc: Campbell County Commission Chair Garry Becker
General Manager Paul Foster

JCN/gp

CITY OF GILLETTE
Engineering & Development Services
Engineering Division
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone 307.686.5265
www.gillettewy.gov

**MEMORANDUM**

DATE: June 1, 2016

TO: Carter Napier, City Administrator JCN
Mayor and City Council

FROM: Dustin Hamilton, P.E., Development Services Director

RE: Campbell County Fire Station No. 3 Project Update

As you are aware, the Guaranteed Maximum Price for the Campbell County Fire Station No. 3 Project was accepted by the City Council on March 17, 2016 in the amount of $3,583,555.00. Since that time, Hladky Construction, Inc., the Construction Manager At Risk has opened bids on the packages for the project. The bidding climate was favorable and the four (4) items that were removed from the base project and added as alternates to the project as a result of estimated project costs/funding will be able to be included in the project as originally desired. The four (items) included interior LED light fixtures, an epoxy floor coating in the apparatus bay and adjacent gear room, an exterior storage shed, and masonry screen wall for the solid waste collection area.

At this time, the construction costs (does not include Architectural/Engineering Fees/Owner Contingency, etc.) are estimated to be $3,329,188.95, which includes a Construction Manager's Contingency of $300,000. This leaves the project with a surplus of construction funds in the amount of approximately $250,000, which Hladky Construction, Inc. has agreed to Change Order out of the Contingency line item. It is anticipated this funding would then be available to return to the current unencumbered Consensus Fund balance which could then be used for a new project agreed upon by the City/County/Town and as approved by the State Loan and Investment Board.

The Fire Station No. 3 project is scheduled for completion at the turn of the New Year. Should you have any additional questions, please feel free to contact me.

Cc: Campbell County Fire Board
Robert Palmer, Commissioners Administrative Director
Kevin King, P.E., Campbell County Public Works Director
Bill Shank, Fire Chief
Kyle Gillette, Schutz-Foss Architects
Scott Heibult, Hladky Construction, Inc.

CITY OF GILLETTE
City Attorney
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5290
www.gillettewy.gov

**MEMORANDUM**

TO: Mayor Carter-King, Gillette City County, Administrator Napier
FROM: Pat Davidson, Assistant City Attorney
RE: Proposed Amendment to City Code 14-31 regarding Harassing Telephone Calls
DATE: May 31, 2016

Section 14-31 of the Gillette City Code (adopted in 1974) generally prohibits anonymous, obscene, rude or harassing telephone calls. It also prohibits the use of a telephone to attempt to extort money or threaten physical harm to someone. Obviously, as technology has changed over the years, the means of initiating calls that would fall within this category has likewise changed to include text messages, cellular phones, electronic mail (email). In addition, there are telephone applications which can be used to engage in such behavior.

The Police Department, City Prosecutor and Municipal Judges have all indicated a need to revise and update the current Code in this regard. Of specific concern are repeated text messages (and emails) among teenagers and young adults which ultimately lead to physical confrontation, and repeated text messages among adults previously in a romantic relationship which may lead to domestic issues.

Currently, prosecutions only arise after the harassing text messages and emails have escalated to a level of causing an assault or breach of the peace. The intention behind the proposed Code change is to modernize the 1974 version of the Code, and provide a means for law enforcement intervention before any incident arises to an assault or breach of the peace.

ORDINANCE NO. _____

AN ORDINANCE AMENDING AND REVISING CHAPTER 14, SECTION 31 OF THE GILLETTE CITY CODE REGARDING HARASSING OR OBSCENE PHONE CALLS AND ELECTRONIC COMMUNICATIONS

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

Chapter 14, Section 31 of the Gillette City Code is amended and revised in whole to read as follows:

§14-31. Harassing or Obscene Phone Calls and Electronic Communications.

(a) It shall be unlawful for any person, by means of electronic communication, originating within or received within the City of Gillette, to:

1. Make an unwelcomed comment, request, suggestion or proposal which is obscene, lewd, lascivious, filthy or indecent.

2. Make a telephone call or send an electronic communication, anonymously or otherwise, with the intent to abuse, intimidate, threaten, annoy, offend, or harass any person receiving the telephone call or electronic communication.

3. Makes or causes the telephone of another to repeatedly or continuously ring, with the intent to harass any person at the called number or numbers.

4. Makes repeated telephone calls or repeatedly sends electronic communications solely to harass any person receiving the calls or electronic communication.

5. Knowingly permits any telephone, smart phone, or electronic device to be used for any purpose prohibited under this section.

6. In conspiracy or concerted action with other persons, makes repeated telephone call or simultaneous calls solely to harass any person at the called telephone number.

b. For purposes of this Section, the term "electronic communication" shall include, but is not limited to: land-line telephone calls, cellular telephone calls, electronic mail (email), text (SMS) messaging, or similar communication originating through or received by means of an electronic device.

c. Any person found in violation of Section 14-31 shall be guilty of a misdemeanor punishable by a fine of not more than seven hundred fifty dollars ($750.00).

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2016.

_____
Louise Carter-King, Mayor

(SEAL)
ATTEST:

_____
Karlene Abelseth, City Clerk
Published: _____, 2016.

Gillette, Wright, Campbell County Fire
Protection Joint Powers
Board of Directors
June 8, 2016 Business Meeting

## *Table of Contents*


**1. CALL TO ORDER ..... 4**

**2. WELCOME AND INTRODUCTIONS ..... 4**

**3. BUSINESS ADDITIONS AND DELETIONS: ..... 4**

3.1 APPROVE THE AGENDA ..... 4

*3.1.1 Approve agenda as amended (if needed) ..... 4*

**4. PUBLIC COMMENTS ..... 5**

**5. CONSENT AGENDA: ..... 5**

5.1 CONSENT AGENDA APPROVAL ITEMS: ..... 5

*5.1.1 Regular Board Meeting Minutes ..... 5*
*5.1.2 Monthly Expenditures ..... 10*
*5.1.3 101 Function of the Fire Department Personnel Policies ..... 11*
*5.1.4 103 Philosophy of Employment Relations ..... 13*
*5.1.5 104 Employment At-Will ..... 15*
*5.1.6 105 Shift Trades and Leave Selection Policy ..... 17*
*5.1.7 201 Protecting a Productive Work Environment ..... 18*
*5.1.8 202 Equal Employment Opportunity ..... 21*
*5.1.9 203 Hiring ..... 24*
*5.1.10 205 Introductory Period ..... 27*
*5.1.11 207 Hours of Work ..... 29*
*5.1.12 208 Outside Employment ..... 32*
*5.1.13 211 Termination of Membership ..... 33*
*5.1.14 212 Adoption of County Personnel Policies ..... 35*
*5.1.15 304 Pay Policy ..... 36*
*5.1.16 400 Overtime ..... 39*
*5.1.17 401 Leave Selection ..... 41*
*5.1.18 411 Inclement Weather or Emergency Closing ..... 50*
*5.1.19 502 Breaks from Work ..... 51*
*5.1.20 505 Personnel Records ..... 53*
*5.1.21 508 Threats of Violence ..... 55*
*5.1.22 510 Workplace Wrongdoing/Whistleblower Policy ..... 57*
*5.1.23 100.040 Discipline Policy ..... 59*

**6. EXPENDITURE APPROVAL ..... 60**

6.1 APPROVAL OF MANUAL CHECKS ..... 60
6.2 BOARD MEMBER EXPENDITURE APPROVAL ..... 60

**7. BOARD REVIEW/FYI ITEMS ..... 61**

7.1 FINANCIAL AND POLICY REVIEW ..... 61

*7.1.1 Cash Position ..... 61*
*7.1.2 FY 2015-2016 Budget vs. Actual Statements ..... 62*
*7.1.3 On Call Policy ..... 69*
*7.1.4 Leave Selection Procedure ..... 72*
*7.1.5 Holiday Day Procedure ..... 74*
*7.1.6 Violence and Ballistic Procedure ..... 76*
*7.1.6 Bylaws ..... 79*

7.2 ADMINISTRATIVE ITEMS: CHIEF SHANK ..... 92


Note: Signifies a Decision Item

*7.2.1 Call Reviews* ..... *92*
*7.2.2 Training Report* ..... *96*
*7.2.3 Facility Update/ General Information* ..... *98*
7.3 CALENDAR OF UPCOMING CCFD/FIRE BOARD EVENTS ..... 99
**8. BOARD ACTION ITEMS** ..... **100**
8.1 APPROVAL OF 2016-2017 BUDGET ..... 100
**9. EXECUTIVE SESSION:** ..... **101**
9.1 MATTERS POSING THREAT TO SECURITY OF PUBLIC OR PRIVATE PROPERTY, OR THREAT TO PUBLIC ACCESS ..... 101
9.2 APPOINTMENT, EMPLOYMENT, OR DISMISSAL OF PUBLIC OFFICER, EMPLOYEE, OR PROFESSIONAL PERSON ..... 101
9.3 LITIGATION MATTERS ..... 101
9.4 NATIONAL SECURITY MATTERS ..... 101
9.5 REAL ESTATE PURCHASES ..... 101
9.6 ATTORNEY CLIENT PRIVILEGED INFORMATION ..... 101
**10.0 BOARD ACTON ITEM** ..... **101**
10.1 EXECUTIVE MINUTES ..... 101
**11.0 ADJOURNMENT** ..... **101**

# GWCCFPJPB Meeting

## Pre-meeting at 5:45 p.m., Meeting at 6:00 p.m.

## June 8, 2016

Gillette, Wright, Campbell County
Joint Powers Fire Board of Directors
Business Meeting
June 8, 2016 - Attendance

**ATTENDANCE**

Board Members:

_____ Everett Boss

_____ Cory Bryngelson

_____ Steve Crow

_____ Chuck Davis

_____ Lisa Finkey

_____ Ryan Gross

_____ Ron Holmes

INVITED STAFF MEMBERS:

_____ Fire Chief Bill Shank

_____ Jerrica Johnson

_____ Donna Lhotak-Crippen

INVITED GUESTS:

_____ Joe Hallock (Stevens, Edwards, Hallock, Carpenter, & Phillips, P.C.)

_____ Mark Christensen (County Commissioner & Liaison to the Fire Board)

_____ Kevin McGrath (City Council & Liaison to the Fire Board)

Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
CALL TO ORDER/INTRODUCTIONS/ADDITIONS & DELETIONS
June 8, 2016

## 1. CALL TO ORDER

The Meeting was called to order at _____ hours

by _____.

## 2. WELCOME AND INTRODUCTIONS

Guests:

_____

_____

_____

_____

_____

_____

## 3. BUSINESS ADDITIONS AND DELETIONS:

_____

_____

_____

_____

_____

### 3.1 Approve the agenda

#### 3.1.1 Approve agenda as amended (if needed)

## 4. PUBLIC COMMENTS

## 5. CONSENT AGENDA:

### 5.1 Consent Agenda Approval Items:

#### 5.1.1 Regular Board Meeting Minutes

JOINT POWERS FIRE BOARD OF
DIRECTORS' MEETING MINUTES
May 11, 2016

**ATTENDANCE:** Steve Crow, Chuck Davis; Everett Boss, Cory Bryngelson, Lisa Finkey and Ryan Gross.

**STAFF and GUESTS:** Legal Counsel Joe Hallock, Chief William Shank, Donna Lhotak-Crippen, Commissioner Mark Christensen and City Councilman Kevin McGrath.

**PRE-MEETING**

**1.0 CALL TO ORDER**
Board Chair, Cory Bryngelson called the meeting to order at 1800 hours at the Campbell County Fire Department Station 1 in Gillette, Wyoming.

**2.0 WELCOME AND INTRODUCTIONS**
Chairman Bryngelson introduced the attendees who are listed above under the heading "Staff and Guests."

**3.0 BUSINESS ADDITIONS AND DELETIONS**

**3.1. AGENDA APPROVAL**
**Motion** Ryan Gross moved, seconded by Everett Boss, to approve the meeting agenda as amended.

| | | | |
|---|---|---|---|
| Everett Boss | yes | Lisa Finkey | yes |
| Cory Bryngelson | yes | Ryan Gross | yes |
| Steve Crow | yes | Ron Holmes | absent |
| Chuck Davis | yes | | |

The motion carried.

## 4. PUBLIC COMMENTS

### 5.1 APPROVE CONSENT AGENDA

**Motion** Lisa Finkey moved, seconded by Everett Boss, to approve the Consent Agenda.

- Regular Board Meeting Minutes April 13, 2016.
- Monthly Expenditures totaling $194,793.52
- 102.050 Seasonal Wildland Firefighters

| | | | |
|---|---|---|---|
| Everett Boss | yes | Lisa Finkey | yes |
| Cory Bryngelson | yes | Ryan Gross | yes |
| Steve Crow | yes | Ron Holmes | absent |
| Chuck Davis | yes | | |

The motion carried.

### 6.1 MANUAL CHECKS

**Motion** Ryan Gross moved, seconded by Chuck Davis, to approve payment of the Manual Checks totaling $116,732.88

| | | | |
|---|---|---|---|
| Everett Boss | yes | Lisa Finkey | yes |
| Cory Bryngelson | yes | Ryan Gross | yes |
| Steve Crow | yes | Ron Holmes | absent |
| Chuck Davis | yes | | |

The motion carried.

### 6.2 BOARD MEMBER EXPENDITURES

**Motion** Lisa Finkey moved, seconded by Ryan Gross, to approve "Gourmet on the Go" for the amount of $180.00.

| | | | |
|---|---|---|---|
| Everett Boss | Abstained | Lisa Finkey | yes |
| Cory Bryngelson | yes | Ryan Gross | yes |
| Steve Crow | yes | Ron Holmes | absent |
| Chuck Davis | yes | | |

The motion carried.

### 7.1.1 CASH POSITION

Donna Crippen stated that we have requested our 4th quarter operating funding, and 3rd quarter capital.

### 7.1.2 FY 2015-2016 BUDGET VS ACTUAL

Donna Crippen stated we are spending our budget and was requested that everyone turn in invoices for the year by the next board meeting.

2016-1017 Budget:
Chief Shank stated that we have gone through budget line by line to get us at the County additional reduction of $386,000. We also had to eliminate three positions to get us within budget.

**7.1.3 POLICY REVIEW**
The twenty policies submitted are due to change in terminology and FLSA issues. We have also combined several policies together. These policies will have more changes in the future.

**7.2.1 CALL REVIEW**
Chief Shank reported we had 100 calls for the month. There were no significant calls for the month.

It was asked of Chief Shank to make a comparison to where we were last year at this time.

**7.2.2 TRAINING REPORT**
Chief Shank stated that the academy had their first live fire training last Saturday. If you have never watch this training you should see the excitement for a recruit to do this training for the first time.

Tom Laubach our seat base manager is getting the site ready for the season and rebuilding the pumps.

Members are attending more trainings this year compared to last. We are going to be working on new training programs such as driver training and we will be starting our own officer program.

**7.2.3 FACILTY UPDATE**
Chief Shank stated that all bids packages for station three have been awarded and we are below budget. We have not received the official document with all the bids, but should get soon.
We will be having update meeting for station three every Tuesday at 2:00 pm at the construction site. Anyone is more than welcome to come.

**7.3 CALENDAR OF UPCOMING EVENTS**

**8.1 DATE ON ELECTION OF OFFICERS**
The board agreed to move the date from December to July. But also decided to update approve the Bylaws next month instead of a motion today.

**RECESS**
**Motion** Ryan Gross moved, seconded by Everett Boss to recess meeting at 1902.

| | | | |
|---|---|---|---|
| Everett Boss | yes | Lisa Finkey | yes |
| Cory Bryngelson | yes | Ryan Gross | yes |
| Steve Crow | yes | Ron Holmes | absent |
| Chuck Davis | yes | | |

The motion carried.

**Motion** Lisa Finkey moved, seconded by Steve Crow to reconvene meeting at 1913.

| | | | |
|---|---|---|---|
| Everett Boss | yes | Lisa Finkey | yes |
| Cory Bryngelson | yes | Ryan Gross | yes |
| Steve Crow | yes | Ron Holmes | absent |
| Chuck Davis | yes | | |

The motion carried.

**9.0 EXECUTIVE SESSION**

**Motion** Lisa Finkey moved, seconded by Chuck Davis to move into executive session at 1913 hours for personnel matters and potential litigation.

| | | | |
|---|---|---|---|
| Everett Boss | yes | Lisa Finkey | yes |
| Cory Bryngelson | yes | Ryan Gross | yes |
| Steve Crow | yes | Ron Holmes | absent |
| Chuck Davis | yes | | |

The motion carried.

**Motion** Steve Crow moved, seconded by Ryan Gross to come out of executive session at 1947 hours.

| | | | |
|---|---|---|---|
| Everett Boss | yes | Lisa Finkey | yes |
| Cory Bryngelson | yes | Ryan Gross | yes |
| Steve Crow | yes | Ron Holmes | absent |
| Chuck Davis | yes | | |

The motion carried.

**Motion** Steve Crow moved, seconded by Everett Boss to reconvene regular meeting at 1947 hours.

| | | | |
|---|---|---|---|
| Everett Boss | yes | Lisa Finkey | yes |
| Cory Bryngelson | yes | Ryan Gross | yes |
| Steve Crow | yes | Ron Holmes | absent |
| Chuck Davis | yes | | |

The motion carried.

**10.0 BOARD ACTION ITEMS**

**Motion** Chuck Davis moved seconded by Everett Boss to approve executive session minutes of from March 9, 2016.

| | | | |
|---|---|---|---|
| Everett Boss | yes | Lisa Finkey | yes |
| Cory Bryngelson | yes | Ryan Gross | yes |
| Steve Crow | yes | Ron Holmes | absent |
| Chuck Davis | yes | | |

The motion carried.

**11.0 ADJOURNMENT**

**Motion** Everett Boss moved seconded by Lisa Finkey to adjourn meeting at 1959 hours.

| | | | |
|---|---|---|---|
| Everett Boss | yes | Lisa Finkey | yes |
| Cory Bryngelson | yes | Ryan Gross | yes |
| Steve Crow | yes | Ron Holmes | absent |
| Chuck Davis | yes | | |

The motion carried.

Respectfully Submitted,

Chairman Cory Bryngelson

Attest: Donna Lhotak-Crippen

CAMPBELL COUNTY PUBLIC LAND BOARD

**MEETING AGENDA**

*June 9, 2016 – 6:30 P.M.*

| ITEM # | **AGENDA ITEM** (CCPLB Governing Policies Manual Number or By-Laws)<br>***NOTES IN GREEN – Guidance for the handling of the item.*** |
|---|---|
| 1. | **CALL TO ORDER/ATTENDANCE** (2.5.10) |
| 2. | **APPROVAL OF AGENDA** (2.3.3) |
| 3. | **APPROVAL OF MINUTES** (2.3.3) for the<br>**A.** May 6, 2016 CCPLB Board meeting (ATTACHMENT "A")<br>**B.** May 12, 2016 CCPLB Board meeting (ATTACHMENT "B") |
| 4. | **CONSENT AGENDA** (2.3.4).<br>**A. APPROVAL OF WARRANTS.** (ATTACHMENT "C") |
| 5. | **CITIZEN INPUT** (2.2.1) |
| 6. | **BOARD PROCESS**<br>**A. RECOGNITION OF OUTGOING BOARD MEMBERS**<br>**B. ROAD & GENERAL UTILITY EASEMENT DISCUSSION** (ATTACHMENT "D")<br>*"MOTION: that the Board approve the Road and General Utility Easement to the City of Gillette for the amount of $10.00. (motion to be 2nd)*<br>**C. WYODAK RUNOFF CONTROL IMPOUNDMENT** (ATTACHMENT "E")<br>*"MOTION: that the Board approve the Wyodak runoff control Impoundment letter and accept the 40-acre donation as outlined in the letter. (motion to be 2nd)*<br>**D. COMP TIME POLICY DISCUSSION**<br>**E. NHSFR BID DISCUSSION**<br>**F. POST EVENT FINANCIALS**<br>**G. QUARTERLY MEETINGS WITH CITY AND COUNTY** |

CAM-PLEX
MULTI-EVENT FACILITIES

# CAMPBELL COUNTY PUBLIC LAND BOARD

## MEETING AGENDA

*June 9, 2016 – 6:30 P.M.*

| ITEM # | AGENDA ITEM (CCPLB Governing Policies Manual Number or By-Laws)<br>***NOTES IN GREEN – Guidance for the handling of the item.*** |
|---|---|
| | **H. OPERATION/CAPITAL BUDGET STATUS** |
| 7. | **OPERATIONS REPORT/UPDATE** (3.8.1.C) Items GM Foster will be discussing include:<br>**A. GM Foster will discuss:**<br>**i.** Personnel Report<br>**ii.** NHSFR Volunteer Progress<br>**iii.** Capital Projects Update<br>**iv.** Design Phase Update<br>**v.** Lee Brice Concert Update |
| 8. | **MATTERS FOR NOTING:**<br>**A. MAJOR CORRESPONDENCE:**<br>**i.** CCPLB Community Grant for the 2016 Harvest Festival was approved for $250.00. (ATTACHMENT "F")<br>**B. BOARD CALENDAR:** (ATTACHMENT "G")<br>**i. Upcoming Board Meetings**:<br>**a.** July 7, 2016 at 6:30 p.m. (Workshop at 6:00 p.m.) Special meeting date because of NHSFR<br>**b.** August 11, 2016 at 6:30 (Workshop at 6:00 p.m.)<br>**ii. Other meetings/events**:<br>**a.** Social with NHSFR Directors will be on Wednesday 7/20/2016 at 6:00 p.m.<br>**C. SUMMARY OF FOLLOW-UP ITEMS:** (items from this meeting to be followed up at the next meeting) |
| 9. | **BOARD MEETING EVALUATION** (2.1.8) - Board members will share observations/opinions as to:<br>• what worked really well at this meeting?<br>• what we could have done to make it more productive? |
| 10. | **ADJOURNMENT** |

# NEWS RELEASE

28th Bomb Wing Public Affairs, 1958 Scott Dr. Suite 4, Ellsworth AFB, S.D. 57706-4710 Tel: (605) 385-5056

**Release: 01-05-16**
**May 2, 2016**


**PRTC exercise scheduled for June 7-9**

**ELLSWORTH AIR FORCE BASE, S.D.** – A large force exercise of military aircraft has been scheduled for June 7-9 in the Powder River Training Complex.

During this period, people living under the following PRTC military operations areas can expect to see multiple types of aircraft utilizing the areas simultaneously:

- Powder River One
- Powder River Two
- Powder River Three
- Powder River Four
- Gaps A, B and C

There is also potential for loud noises associated with sonic booms. All B-1 supersonic activities will occur above 20,000 feet MSL and all transient fighter supersonic activity will occur above 10,000 feet AGL. People living under the following PRTC military operations areas can expect to be affected:

- Powder River Two
- Powder River Three
- Gap B

A map of the airspace is available for reference on the Ellsworth AFB website at http://www.ellsworth.af.mil/prtc.asp.

As a reminder, non-military aircraft should thoroughly review the Federal Aviation Administration's Notices to Airmen, or NOTAMs, and review flight plans to avoid these areas and altitudes where aircraft will be participating. This can be done by calling 1-800-WXBRIEF, or visiting online at https://sua.faa.gov/ and http://www.1800wxbrief.com.

This exercise is designed to train aircrew under realistic scenarios that support full spectrum operations against modern threats and replicate today's contingency operations. This type of training is limited to 10 days each year, with each exercise lasting no more than three days. These events will only occur once each three-month period, as separated into January through March, April through June, July through September, and October through December.

The new PRTC officially opened Sept. 17, 2015 upon its charting by the FAA, and military flying operations began Sept. 18, 2015. This will be the third LFE for the PRTC and this news release serves as the official public notification of the event.

The NOTAMs for the exercise, issued by the FAA 72 hours prior to its start, will act as the final official notice.

**-30-**

LIEBHERR

Liebherr USA, Co.
4100 Chestnut Avenue
Newport News, VA, 23607, USA
Phone: + 1 (757) 245 5251

Newport News, VA (USA) June 1, 2016

## Liebherr Announces Liebherr USA, Co.

Liebherr's remarkable story began in 1949 with Hans Liebherr and the invention of the TK10, the first mobile tower crane. The company that once employed 110 people and recorded net sales of $ 1.27 million USD in 1950 is now one of the world's largest and most successful manufacturers of construction machinery employing more than 41,000 people in 50 countries with total sales of $10.3 billion USD in 2015.

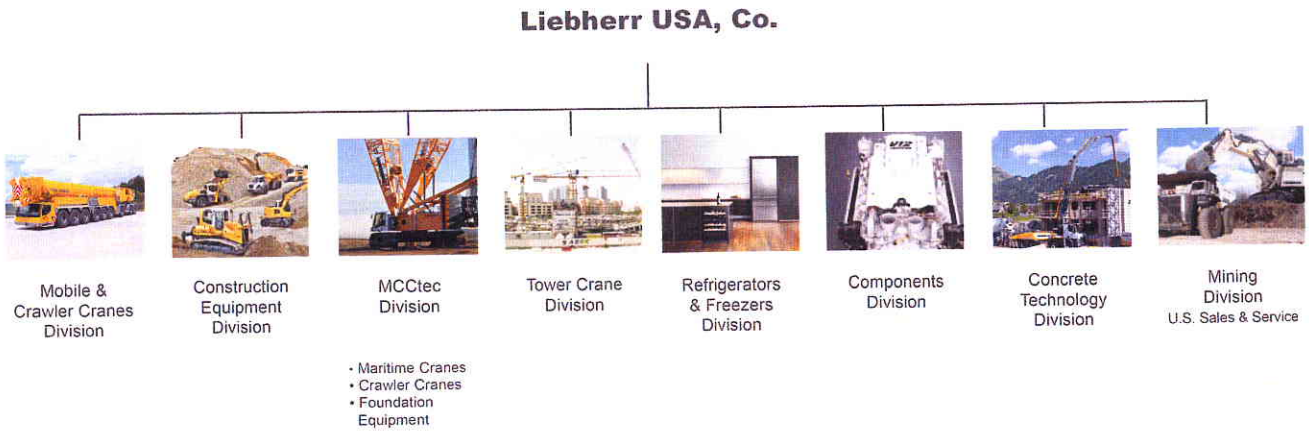
Liebherr's success and expansion in the United States followed a similar pattern to its success in Europe and throughout the world. Liebherr's venture into the United States began in 1970 with the construction of its manufacturing facilities and North American headquarters in Newport News, VA. In 1972, it expanded its production capabilities and began building and designing specialty cranes and hydraulic excavators for different industry sectors. It was later converted into the manufacturing facility for Liebherr's range of diesel-electric mining trucks. Over the years, Liebherr continued to expand its presence in the United States and formed new companies to fulfill customer needs in different industries.

As we continue to expand our presence in the United States and grow our brand we are transitioning to a mixed sales company. The newly formed company, Liebherr USA, Co., will serve as the umbrella company and the [i]existing Liebherr sales and service companies will become divisions of Liebherr USA, Co. Excluded are Liebherr-Aerospace Saline, Inc., Liebherr Gear Technology, Inc., Liebherr Automation Systems, Co., and Liebherr Mining Equipment

[i] Effective June 1, 2016 the following companies will be incorporated into Liebherr USA, Co: Liebherr-America, Inc.,(including Tower Cranes, Refrigerators and Freezers), Liebherr Components North America, Co., Liebherr Concrete Technology, Co. Liebherr Construction Equipment, Co., Liebherr Equipment Source, Liebherr Cranes, Inc., Liebherr Mining Equipment Newport News, Co. (Sales & Service in the U.S. only) and Liebherr Nenzing Crane, Co.

Newport News Co. However, sales and service for mining equipment in the U.S. will be incorporated into Liebherr USA, Co.

Liebherr USA, Co. will be organized into eight different divisions as illustrated in the diagram below.




In practical terms, all points of contact and business relationships will remain the same for our business partners and all contracts/programs/arrangements/agreements will remain in effect.

The new organization will become effective on June 1, 2016. We are confident that this new platform will leverage the existing know-how and expertise among Liebherr divisions providing Liebherr business partners with an exceptional and consistent experience in the United States.

Sincerely,

**Liebherr USA, Co., Executive Board**

4100 Chestnut Avenue
Newport News, VA, 23607, USA
Phone: +1 757 928 8720

*Join us for*

***Tracy Overton's***

*Retirement Party*

*June 6, 2016  3-5 pm*

*Community Conference Room at PD*

COAL COUNTRY

# trash-a-thon

Mayor & Council –

Thank you for your generous support in keeping our community looking beautiful. Once again, the annual Trash-a-thon was a success in cleaning the roadways throughout Gillette & Campbell County.

Warm Regards,

The KGM Advisory Committee