



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council

FROM: J. Carter Napier, City Administrator *JCN*

RE: General Information

DATE: July 8, 2016

The following meetings are scheduled for the week of **July 9th – July 15th:**

Tuesday, July 12th

6:00 p.m. City Council Work Session, Agenda Attached - Canceled

1. Attached please find **information** regarding **Sales Tax Revenue** provided by **Finance Director Pitlick**.
2. Attached please find **information** regarding **Bulk Water Load Outs** dated **June 30, 2016** provided by **Utilities Director Glover**.
3. Attached please find **information** requested by **Councilman Barks** regarding a **Proclamation Limiting the Use of Water Preparation and Emergency Water Ordinance** dated **June 30, 2016** provided by **Utilities Director Glover**.
4. Attached please find **information** regarding **3 Yard Dumpster Service** provided by **Public Works Director Wilde**.
5. Attached please find **information** regarding the **City of Gillette Adopt-A-Park Program** provided by **Public Works Director Wilde**.
6. Attached please find a **letter** from **CAM-PLEX** regarding a **budget request** dated **June 30, 2016** provided by **CAM-PLEX General Manager Foster**.
7. Attached please find a **letter to CAM-PLEX** regarding **Campbell County Funding for the Joint Powers Public Land Board FY2016-17 Budget** dated **June 27, 2016** provided by **Campbell County Commissioners Chairman Becker**.
8. Attached please find a **letter to Campbell County Fire Department** regarding **Campbell County Funding for the Joint Powers Fire Board FY2016-17 Budget** dated **June 27, 2016** provided by **Campbell County Commissioners Chairman Becker**.
9. Attached please find a **letter** regarding **Blasting Activity at Black Thunder Mine** dated **June 28, 2016** provided by **Thunder Basin Coal Co., LLC**.
10. Attached please find a **letter** regarding **Highway 59** provided by **Marc Alex Fleury**.
11. Attached please find **Daily Water Usage Information** provided by **Utilities Director Glover**.
12. Attached please find a **memorandum** regarding the **Board of Examiners Regular Meeting Agenda** dated **July 12, 2016** and the **June 14, 2016 Meeting Minutes** provided by **Chief Building Official Rogers**.
13. Attached please find the **Gillette, Wright, Campbell County Fire Protection Joint Powers Board of Directors Business Meeting Agenda** dated **July 13, 2016**.

14. Attached please find the **Campbell County Public Land Board Meeting Agenda** dated **July 7, 2016** and the **June 9, 2016 Meeting Minutes**.
15. Attached please find the **Utilities Department 2nd Quarter 2016 Newsletter** provided by **Utilities Director Glover**.
16. Attached please find **information** regarding the **City of Gillette Photo Contest** provided by **Communications Manager Palazarri**.
17. Attached please find a **flyer** for **Rock Band Camp** provided by **CAM-PLEX**.
18. Attached please find **information** regarding the **Arts in Education 2015-16 Season Recap** and **thank you letters from students**.
19. Attached please find an **Invitation to Mike Bennett's' Retirement Celebration** on **July 14, 2016**.

| | |
|--|--|
| | Work Session Meeting - CANCELED Tuesday, July 12, 2016 |
| | |

Agenda Topics:

Meeting Canceled

Productivity ~~Service With P.R.I.D.E.~~ Enthusiasm
Responsibility Integrity Dedication

Upcoming Work Session Topics:

July 26 - CANCELED

August 9

- Leased Parking Discussion
- Curbside Service Recycling Discussion
- Solid Waste 3-yard Discussion
- Review August 16th Agenda
- Executive Session

August 23 - CANCELED

August 30

- QPR Training – Spring Wilkins
- Review September 6th Agenda
- Executive Session

September 13

- PFLAG Request Discussion
- Employee Benefits Plan Discussion
- Review September 20th Agenda
- Executive Session

September 27

- Leash Law Discussion
- Review October 4th Agenda
- Executive Session

City/County/Town of Wright Meetings

- August 3rd – 5:30 p.m. Town of Wright Town Hall

Upcoming Council Events

- July 14 – Employee/Citizen Advisory Board Picnic 5:30 p.m. – City Park
- July 26 - PFI Charity City/County Softball Game
- July 28 – Senior Luncheon 12:00 p.m.
- July 30 – Children’s Memorial Garden Ceremony – 1:00 p.m.

Upcoming Council Pre-Meeting Topics

July 19

- Employee Handbook Update Discussion
- MOU for the Northeast Wyoming Growth Alliance Discussion
- Sweat Lodge Discussion
- 2nd Quarter Updates
 - CCJP Fire Board
 - Energy Capital Economic Development
 - Gillette Main Street
- Review July 19th Agenda
- Executive Session

August 2

- 2nd Quarter Updates
 - Cam-Plex
 - Lodging Tax Board
 - Chamber of Commerce
- 6th Street Parking Discussion
- High Friction Surface Road Treatment Discussion
- Review August 2nd Agenda
- Executive Session

August 16

- Northland Village LID Discussion
- Communications Plan Discussion
- Review August 16th Agenda
- Executive Session

September 6

- Review September 6th Agenda
- Executive Session

September 20

- Review September 20th Agenda
- Executive Session

New Agenda Items for July 19, 2016

1. Council Consideration of a Parade Permit for the 125th Celebration Kick-off Parade for August 20, 2016 on Gillette Avenue Between 7th Street and 1st Street from 2:00 p.m. to 3:00 p.m., Requested by the Gillette Main Street Committee.

(New Business – Minute Action)
2. Council Consideration of a Memorandum of Understanding Between the City of Buffalo, City of Gillette, and City of Sheridan for the Northeast Wyoming Growth Alliance.

(New Business – Minute Action)
3. Council Consideration of a Resolution to Accept Changes to the City Employee Handbook.

(New Business – Minute Action)
4. Council Consideration of an Offer to Acquire a Parcel of Land for \$14,652.72 from Community First National Bank to Expand the Boxelder Right of Way.

(New Business – Minute Action)
5. Council Consideration of a Resolution Establishing Reimbursement Amounts for the Reimbursement Agreement with Liebherr Mining Equipment Newport News Company.

(New Business – Minute Action)
6. Council Consideration of a Resolution Approving and Authorizing the Final Plat for Lot 8A, Block 2, Original Town of Gillette, a Re-Subdivision of Lots 8, 9, 10, 11 & 12, Block 2, Original Town of Gillette, to the City of Gillette, Wyoming, Subject to All Planning Requirements (Pending Approval of the Planning Commission on 7/12/16)

(New Business – Minute Action)
7. Council Consideration for the Acceptance of Public Improvements for Concrete Apron Repair Z1-R4 Tank and Driveway Repairs Z1-R5 Project, Installed by S&S Builders, LLC, in the Amount of \$283,744.75 (1% Project).

(New Business – Minute Action)

| 1% SALES/USE TAX REVENUE | | | | | | |
|----------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| MONTH | 2014 Actual | 2015 Actual | 2015 BUDGET | 2016 Actual | 2016 BUDGET | YTD BUDGET |
| July | \$1,848,465 | \$2,193,961 | \$1,750,000 | \$1,482,243 | \$1,666,667 | |
| Aug | \$1,644,080 | \$2,047,500 | \$1,750,000 | \$1,727,561 | \$1,666,667 | |
| Sept. | \$1,692,767 | \$2,319,150 | \$1,750,000 | \$1,670,260 | \$1,666,667 | |
| Oct. | \$1,886,332 | \$2,133,732 | \$1,750,000 | \$1,518,716 | \$1,666,667 | |
| Nov. | \$1,752,144 | \$2,224,851 | \$1,750,000 | \$1,631,941 | \$1,666,667 | |
| Dec. | \$1,782,737 | \$1,956,419 | \$1,750,000 | \$1,553,096 | \$1,666,667 | |
| Jan | \$2,094,728 | \$2,059,551 | \$1,750,000 | \$1,397,081 | \$1,666,667 | |
| Feb. | \$1,719,078 | \$2,131,287 | \$1,750,000 | \$1,339,636 | \$1,666,667 | |
| Mar. | \$1,727,604 | \$1,888,193 | \$1,750,000 | \$1,187,296 | \$1,666,667 | |
| Apr. | \$1,963,305 | \$1,873,713 | \$1,750,000 | \$1,090,995 | \$1,666,667 | |
| May | \$1,971,668 | \$1,853,014 | \$1,750,000 | \$1,056,446 | \$1,666,667 | |
| June | \$2,002,323 | \$1,662,976 | \$1,750,000 | \$1,007,449 | \$1,666,667 | |
| | \$22,085,232 | \$24,344,347 | \$21,000,000 | \$16,662,720 | \$20,000,000 | \$20,000,000 |
| GENERAL FUND SALES/USE TAX | | | | | | |
| MONTH | 2014 Actual | 2015 Actual | 2015 BUDGET | 2016 Actual | 2016 BUDGET | YTD BUDGET |
| July | \$2,258,515 | \$2,683,648 | \$2,133,333 | \$1,808,457 | \$2,083,333 | |
| Aug | \$2,007,150 | \$2,503,543 | \$2,133,333 | \$2,110,093 | \$2,083,333 | |
| Sept. | \$2,064,998 | \$2,835,751 | \$2,133,333 | \$2,037,999 | \$2,083,333 | |
| Oct. | \$2,303,016 | \$2,606,081 | \$2,133,333 | \$1,852,973 | \$2,083,333 | |
| Nov. | \$2,144,723 | \$2,724,609 | \$2,133,333 | \$1,995,137 | \$2,083,333 | |
| Dec. | \$2,181,749 | \$2,392,974 | \$2,133,333 | \$1,900,213 | \$2,083,333 | |
| Jan | \$2,563,565 | \$2,518,115 | \$2,133,333 | \$1,707,093 | \$2,083,333 | |
| Feb. | \$2,099,104 | \$2,608,989 | \$2,133,333 | \$1,638,389 | \$2,083,333 | |
| Mar. | \$2,115,571 | \$2,311,830 | \$2,133,334 | \$1,450,422 | \$2,083,333 | |
| Apr. | \$2,403,364 | \$2,294,055 | \$2,133,334 | \$1,332,759 | \$2,083,333 | |
| May | \$2,415,385 | \$2,270,969 | \$2,133,334 | \$1,289,068 | \$2,083,333 | |
| June | \$2,450,969 | \$2,034,346 | \$2,133,334 | \$1,227,387 | \$2,083,333 | |
| | \$27,008,109 | \$29,784,910 | \$25,600,000 | \$20,349,991 | \$25,000,000 | \$25,000,000 |

TOTAL SALES/USE TAX

| | | | | | | | YTD BUDGET |
|-------|--------------|--------------|--------------|--------------|--------------|--|--------------|
| July | \$4,106,980 | \$4,877,609 | \$3,883,333 | \$3,290,700 | \$3,750,000 | | |
| Aug | \$3,651,230 | \$4,551,043 | \$3,883,333 | \$3,837,654 | \$3,750,000 | | |
| Sept. | \$3,757,766 | \$5,154,901 | \$3,883,333 | \$3,708,259 | \$3,750,000 | | |
| Oct. | \$4,189,348 | \$4,739,813 | \$3,883,333 | \$3,371,689 | \$3,750,000 | | |
| Nov. | \$3,896,867 | \$4,949,460 | \$3,883,333 | \$3,627,078 | \$3,750,000 | | |
| Dec. | \$3,964,486 | \$4,349,393 | \$3,883,333 | \$3,453,309 | \$3,750,000 | | |
| Jan | \$4,658,293 | \$4,577,666 | \$3,883,333 | \$3,104,174 | \$3,750,000 | | |
| Feb. | \$3,818,182 | \$4,740,276 | \$3,883,333 | \$2,978,025 | \$3,750,000 | | |
| Mar. | \$3,843,175 | \$4,200,023 | \$3,883,334 | \$2,637,718 | \$3,750,000 | | |
| Apr. | \$4,366,669 | \$4,167,768 | \$3,883,334 | \$2,423,754 | \$3,750,000 | | |
| May | \$4,387,053 | \$4,123,983 | \$3,883,334 | \$2,345,514 | \$3,750,000 | | |
| June | \$4,453,292 | \$3,697,322 | \$3,883,334 | \$2,234,836 | \$3,750,000 | | |
| | \$49,093,341 | \$54,129,257 | \$46,600,000 | \$37,012,710 | \$45,000,000 | | \$45,000,000 |

| | | GF | | 1% | |
|-------|-------------|-------|-------------|-------|-------------|
| Jan | \$4,577,666 | Sept. | \$2,835,751 | Sept. | \$2,319,150 |
| Feb. | \$4,740,276 | Oct. | \$2,606,081 | Oct. | \$2,133,732 |
| Mar. | \$4,200,023 | Nov | \$2,724,609 | Nov | \$2,224,851 |
| Apr. | \$4,167,768 | Dec | \$2,392,974 | Dec | \$1,956,419 |
| May | \$4,123,983 | Jan | \$2,518,115 | Jan | \$2,059,551 |
| June | \$3,697,322 | Feb. | \$2,608,989 | Feb. | \$2,131,287 |
| July | \$3,290,700 | Mar. | \$2,311,830 | Mar. | \$1,888,193 |
| Aug | \$3,837,654 | Apr. | \$2,294,055 | Apr. | \$1,873,713 |
| Sept. | \$3,708,259 | May | \$2,270,969 | May | \$1,853,014 |
| Oct. | \$3,371,689 | June | \$2,034,346 | June | \$1,662,976 |
| Nov | \$3,627,078 | July | \$1,808,457 | July | \$1,482,243 |
| Dec | \$3,453,309 | Aug | \$2,110,093 | Aug | \$1,727,561 |
| | | Sept. | \$2,037,999 | Sept. | \$1,670,260 |
| | | Oct. | \$1,852,973 | Oct. | \$1,518,716 |
| | | Nov | \$1,995,137 | Nov | \$1,631,941 |



CITY OF GILLETTE

Utilities

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Phone (307) 686-5262
www.gillettewy.gov

TO: J. Carter Napier, City Administrator
THRU: Kendall Glover, Utilities Director
FROM: Diane Monahan, ^{DM}Water Services Manager
DATE: June 30, 2016
RE: Bulk Water Load Outs

Effective June 6, 2016, the City of Gillette discontinued “free water” available at the bulk water load out facilities. These free water taps averaged 1,000,000 gallons or \$3,700 billed in sales per year, which was “accounted for” (metered), but not billed. Since the change in policy, the facilities are averaging 130 billed transactions per week.



DM/jsb

DM/16-013



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TO: J. Carter Napier, City Administrator
THRU: Kendall Glover, Utilities Director
FROM: Diane Monahan, Water Services Manager *DM*
DATE: June 30, 2016
RE: Proclamation Limiting the Use of Water Preparation and Emergency Water Ordinance

During the discussion at the Work Session on Tuesday, June 28, 2016, Councilman Barks inquired if the Proclamation Limiting the Use of Water Preparation and Emergency Water Ordinance would affect our Regional Customer, Bennor Estates.

Bennor Estates has signed a Water Service Agreement (WSA) with the City of Gillette which covers just this scenario (Page 4, Section 9). The section discusses emergency conservation measures and refers to Gillette City Code (§17-32). Basically, Bennor is subject to the same water conservation measures as City customers are. Please see the attachments for reference.

DM/jsb

DM/16-014

Attachment

6. The CITY shall use the \$20,000,000 from the Special Excise Tax approved on May 3, 2011, for infrastructure required to extend and connect special districts, subdivisions and other regional users located outside the Gillette city limits to the Gillette Regional Water Supply Project as set out in the Gillette Regional Water Supply System Joint Powers Agreement dated December 21, 2010, and, to the extent necessary and allowed by law, the pledge or use to the payment of debt service and/or lease payments in connection therewith. To the extent that funds are available for this purpose the CITY shall design and cause the construction of the infrastructure to connect the Regional Participants to the PROJECT. Facilities of the WHOLESale CUSTOMER that are downstream of the master meter are "non-Project" components according to the JPA and are not eligible for State funding.
7. The WHOLESale CUSTOMER shall be responsible for water quality through their system to their customers. The WHOLESale CUSTOMER shall comply with all State, Federal and local requirements for the operation and maintenance of their private community water system. The WHOLESale CUSTOMER shall hold the City harmless from any claims for injury or damage from anyone related to the WHOLESale CUSTOMER's operation of its water system including water quality.
8. The WHOLESale CUSTOMER shall establish and maintain adequate financial reserves for the operation and maintenance of their water system. The WHOLESale CUSTOMER shall collect charges for water in an amount which is sufficient to pay for the water delivered by the CITY and pledges the revenues therefrom for the payment of City water charges which constitute a WHOLESale CUSTOMER indebtedness. In the event the WHOLESale CUSTOMER is in default under this agreement or has become insolvent, and fails to pay for water delivered by the CITY, and after 30 days written notice if the default in payment is not then corrected in full, then the PARTIES agree that the CITY may discontinue service under the provisions contained in City ordinances.
9. It is recognized by the PARTIES that emergency conservation measures may have to be implemented on a regional basis in order to meet an emergency condition or a regional water shortage. For purposes of illustration, but not limitation, the procedures to be used in the event of a weather-related regional

water shortage are described in §17-32. of the Gillette City Code, entitled *Proclamation limiting use of water.*

10. The City shall provide oral notice to the wholesale customer, and may temporarily interrupt or reduce deliveries of water to the customer, if the City determines that such interruption or reduction is necessary or reasonable in case of system emergencies or in order to install equipment, make repairs, replacements, investigation and inspections or perform other maintenance work on the Regional Water Supply System or those parts of the system supplying the wholesale customer. Except in cases of emergency, and in order that the wholesale customer operations will not be unreasonably interfered with, the City shall give the customer reasonable written notice of any such interruption or reduction, the reasons for and the probably duration of those actions. The City is committed to manage, administer, finance, and operate the Project in a business-like manner making decisions that are equitable and representative of all customers. The WHOLESale CUSTOMER shall hold the City harmless from any claims for injury or damage including but not limited to claims related to interrupted or reduces deliveries of water, from anyone related to the City's operation of the PROJECT during maintenance or emergency conditions.

11. This agreement contains the complete agreement of the parties hereto and shall supersede all other discussions, offers and agreements between the City and the WHOLESale CUSTOMER, its predecessors in interest, and the landowners within the WHOLESale CUSTOMER'S service area.

12. This agreement shall take effect upon the approval and final execution of the agreement by all the parties hereto. The terms of this agreement shall bind the parties hereto and their successors and assigns. This agreement shall not be assigned in whole or in part without the prior written approval of the CITY. Any assignment without the prior written approval of the CITY is void.

13. This agreement shall be subject to the terms of the CITY ordinances concerning the payment of utility bills, as set by City ordinances which may be changed from time to time according to the procedures specified in the most current JPA, but which change will only be effective as to WHOLESale CUSTOMER, after notice is mailed to its President or Designated Representative, listed below. This agreement shall continue for so long as WHOLESale

(Q) Water Purveyor – The term Water Purveyor shall mean the City of City of Gillette Water Division.

(R) Backflow Prevention Assembly Tester – Certified – The term “certified backflow prevention assembly tester” shall mean a person or company who has a current Class D plumbing contractors license on file with the City of Gillette Building Inspection Division. This person shall also have a current, American Society of Sanitary Engineering (ASSE) Certification and/or the American Backflow Prevention Association (ABPA) tester Certification on file with the City of Gillette Water Division. (C.O. 1948, §§ 124, 125.; Ord. 3309, 3/24/2004)

§17-32. Proclamation limiting use of water.

- (a) The watering of lawns and gardens through the application of City supplied water is prohibited as may be set forth in a proclamation issued pursuant to this Ordinance when the Mayor finds as a fact that the supply of water is insufficient to allow its otherwise uncontrolled use.
- (b) The use of City supplied water for any use other than to fulfill domestic and sanitary needs such as drinking and cooking is prohibited when in the opinion of the Mayor the supply of water is insufficient to allow less restricted use.
- (c) The Mayor shall issue a statement invoking either of the restrictions provided above when the water situation in his opinion reaches a critical level. The Mayor shall consult with the City Administrator to determine whether the City's supply of water is sufficient to permit any nondomestic uses.
- (d) The statement issued by the Mayor shall state that there is a water emergency, shall state the facts relied on to support that finding, shall indicate whether water use is to be restricted or prohibited, and shall state the duration of the restriction. Water restrictions may continue for a time certain or until the particular restriction involved is either vacated or modified by another statement issued by the Mayor based on a change in the water supply necessitating a change to a lesser or greater restriction of water use.

(e) The restrictions contained in Sections 1 and 2 of this Ordinance shall be effective and binding and the violation thereof subject to punishment as of the time the Mayor's signed statement is made available for public inspection with the City Clerk.

(f) Any violation of water use restrictions enacted under the terms of this Ordinance may be terminated by entry onto private property by members of the Gillette Police Department under the direction of the Chief of Police to shut off the unpermitted use.

(g) Any and all further violations of water restrictions shall be subject the water user to a fine of not more than \$200.00 per occurrence.

(h) The City Council may authorize variances to modify the strict application of this ordinance when they find as a fact that by reason of exceptional or extraordinary circumstances, literal enforcement of the terms of this ordinance will result in an unnecessary hardship to affected individuals without serving thereby any of the goals of this ordinance. (Ord. 1010, 6-18-79.)

Division 2. Rates, Charges, Etc.; Meters Generally.

§17-33 Payment for water in compliance with division.

All water sold or furnished by the city shall be paid for as provided in this division. (C.O. 1948, § 94.)

§17-34. Provisions as to water rates as part of contract for users.

The provisions of this Code and other ordinances and regulations fixing or relative to the water rates to be paid by users of city water shall be considered a part of the contract with every person supplied with water through the waterworks of this city. Every such person, by taking water, shall be bound thereby and when any such provision is violated, the water shall be cut off from the user so violating such provisions. In case any payment for use of the water has been made, it shall be deemed to have been forfeited for noncompliance with the provisions of this article. (C.O. 1948, § 83.)

§17-35. Additional Remedies for Unauthorized Connections to the Municipal Water System and Damaged Water Meters.

List of alleys with 3 yard dumpster service.

Tarver South (63)

Tarver North (36)

Foothills (19)

Westover (24)

Westside of 4-J (29)

Stocktrail and Hunt 6th to 4th (8)

Rohan and Stocktrail between 8th and 9th (19)

4j and Rohan between 8th and 9th (4)

Graham and Stocktrail alley between 10th and 9th (7)

Alley south of 10th (9)

Meadow Hills East alley between Longmont and Laramie South of Brooks (18)

Alley between North Brooks and North Miller (16)

Meadow Hills West alley between North Brooks and North Osborne, Longmont and Lakeside (16)

Alley between North Brooks and Sunset Longmont and Laramie (39)

Railroad street (13)

Alley between Valley and Laramie North Gillette and Valley (13)

Alley between Valley North Gillette (33)

Warlow Alley (14)

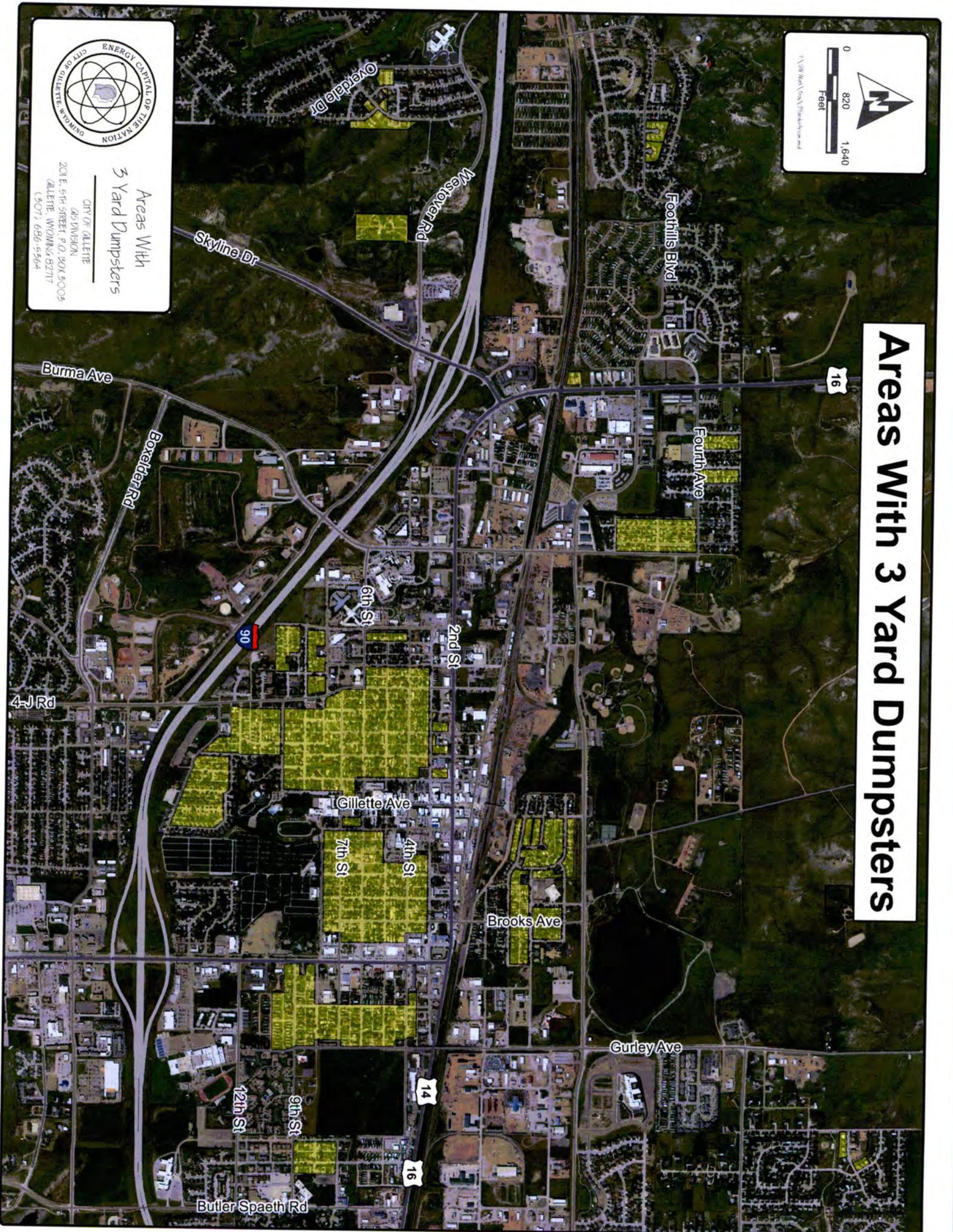
Alley behind old Lakeview School (6)

Saunders Sub (88)

South Alleys (122)

Hill alley between 4j and 7th (173)

Areas With 3 Yard Dumpsters



Areas With
3 Yard Dumpsters

DIV OF ALLETTIE
DISPOSITION
ALLETTIE, W. VA. 26017
(507) 686-5564

201 E. 5TH STREET, P.O. BOX 5003
ALLETTIE, W. VA. 26017
(507) 686-5564

ATTACHMENT "A"
Program Rules for City of Gillette Adopt-A-Park Program

By performing volunteer work for the City of Gillette, through the Adopt-A-Park Program, I agree to abide by the following rules, terms, and conditions:

GENERAL RULES AND CONDITIONS

1. I understand I am bound by the *Release and Indemnification* for the City of Gillette Adopt-A-Park Program.
2. I am over the age of 18, and understand that only those individuals over the age of 18 and who have signed the proper *Release and Indemnification* are allowed to participate in the Program.
3. I will only use my personal lawn mower to perform work under the Program. I understand that my personal lawn mower will be inspected prior to being allowed to participate in the Program.
4. I will not make use of any walking, self-propelled or riding lawn mower that has been modified from its factory condition, or which has had its guards, safety features, or safety equipment altered or removed.
5. I agree that I will only perform trash pick-up and/or mowing as directed by the Public Works Parks Division staff. I will not perform any weed-eating, edging, aerating, chemical application, spraying, fertilizing or similar activities as part of my volunteer work in the Adopt-A-Park Program. Only City staff, under direction of the Public Works Parks Division, is to engage in these activities.
6. I understand that I am responsible for my own maintenance on my personal lawn mower, its fuel, wear and tear, and upkeep. I also understand that I use my equipment at my own risk.
7. I understand that it is strongly recommended that I wear protective clothing, eye protection, and hearing protection during any mowing I undertake as a volunteer. I am solely responsible for my own personal safety and well-being while participating in the Program.
8. I agree to mow my assigned park one time (1x) per week. I will inform the Public Works Parks Division staff each time mowing is completed. I agree that in the event I am unable to further participate in the Program, or am unable to perform my assigned work on any given week, I will inform City staff.
9. I understand the Public Works Parks Division staff will determine what height the grass should be cut to, whether the grass is to be bagged for pickup or mulched, and how the cut grass should otherwise be disposed of. I also agree to attend whatever additional training City staff determines as necessary for lawn mowing within my designated park area.
10. During mowing I will remain a safe distance of at least twenty (20) feet from any person making use of the park. I will only mow between the hours of 7:00 am and 7:00 pm, Monday through Saturday. I agree to be considerate of persons making use of the park area during mowing, and to be considerate of adjacent property owners, including homeowners next to park locations.
11. I agree that I will not engage in the use of alcoholic beverages either before or during my time mowing my assigned park. I also agree to refrain from participating in the Adopt-A-Park Program if I am under the influence of any drugs or medication which could affect my ability to operate dangerous equipment.

Volunteer's Signature

Date

Volunteer's Phone Contact

Volunteer's Mailing Address

RELEASE AND INDEMNIFICATION – City of Gillette Adopt-A-Park Program

In consideration of the City of Gillette allowing _____ (full name) to perform volunteer work for the City of Gillette Adopt-A-Park Program, I _____ (referred to as "Volunteer and Releaser"), now residing at _____ (City, State/Zip), agree to the following terms and conditions of this Release and Indemnification (the "Agreement").

I know and understand the scope, nature and extent of the risks involved in volunteering to pick up litter/trash and mow on City of City of Gillette property, and the related activities including transportation, etc. Specifically, I understand that picking up litter/trash and mowing are dangerous activities in which there is risk of injury. I expressly and voluntarily assume all risk of death or personal injury to Volunteer or damage to or loss of property while volunteering for the Adopt-A-Park programs, including the risk of active or passive negligence as set forth below. I understand that by assuming this risk I may relinquish legal rights.

I exempt and release the City of Gillette and its Council, Manager, officers, employees, agents, and subcontractors (the "Releasees") from any and all liability, responsibility, claims, demands, actions, or causes of action whatsoever arising out of Volunteer's injury or death, or damage or loss of property while upon any Releasees' premises or while participating in any of the activities. I specifically release and discharge Releasees for liability for any injury, death, damage or loss of property arising out of the negligence, active or passive, of any Releasee(s), or from some other cause while participating in the activities. I understand that I am giving up legal rights which I may otherwise have by entering into this Agreement.

I agree not to institute any suit, action, arbitration, or claim against any Releasee or arising out of any injury, death or damage or loss of property suffered while upon Releasees' premises or while participating in any of the activities.

It is my intent that this Agreement will be binding on my estate, executors, personal representatives, administrators, heirs, assigns, or other successors, and I instruct my executors, personal representatives, administrators, heirs, assigns, or other successors not to institute any suit or action, arbitration, or other action or claim arising out of Volunteer's death or injury, or damage or loss to property while upon any Releasees' premises or while participating in any of the activities.

I agree to defend, indemnify, and hold harmless any or all Releasees from any or all losses, claims, actions, or proceedings of every kind and character, including attorney's fees, costs and expenses incurred, which may be presented or initiated by any person or organization and which arise directly or indirectly from the activities.

I have read this Agreement and understand its terms and conditions. I understand that I am giving up important legal rights by executing this Agreement and that if I institute any suit or other action or claim as a result of Volunteer's injury or death, or any property damage or loss arising out of the activities covered by this Agreement that this Agreement can and will be used against me and that waivers of this type have been upheld by courts in similar circumstances.

This Agreement and all rights, duties, and obligations related hereto shall be governed by the law of Wyoming and jurisdiction of any legal proceedings shall be Campbell County, Wyoming.

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statute Sections 1-39-101, et seq. The City specifically reserves the right to assert any and all immunities, rights and defenses it may have pursuant to the Wyoming Governmental Claims Act.

The terms of this Release and Indemnification are contractual and not a mere recital. The undersigned acknowledges by execution of this Release and Indemnification that he/she understands these provisions and freely and voluntarily enters into them.

In addition, I agree to the following:

Adhering to all Items Listed in Attachment 'A' - Program Rules for City of Gillette Adopt-A-Park Program

Dated this _____ day of _____, 20__

Volunteer's Signature

Volunteer's Printed Name

1635 Reata Drive
Gillette, WY 82718

cam-plex@vcn.com
www.cam-plex.com



Phone 307-682-0552
Fax 307-682-8418
Tickets 307-682-8802

June 30, 2016

The City of Gillette
Attn: Mayor Louise Carter King
201 East 5th Street
P.O. Box 3003
Gillette, WY 82717

Dear Mayor and City Council Members,

The HVAC Upgrade Phase III capital project is unable to be completed during the current fiscal year. This project is for temperature controls and monitoring systems for the newly upgraded HVAC System in Energy Hall and the Heritage Center. Despite our best efforts to get this project moving, and concerted attempts to bid it out earlier, it will run into next fiscal year. I am requesting that the entire budgeted amount of \$105,000 be carried over into the next fiscal year to allow us to complete this project.

I do my best to anticipate capital project durations. This project was stalled due to extenuating circumstances with the contractor bidding the project. I realize these requests are the exception and not the rule and will manage our capital projects more proactively in the future. If you have questions or wish to discuss this further please contact me. Your support of this request is appreciated. Thank you for your time and consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Paul Foster". The signature is stylized and includes a large, sweeping flourish that extends to the right.

Paul Foster
CAM-PLEX General Manager

CC: Campbell County



OFFICE

500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 682-7283
(307) 687-6325 FAX
www.ccgov.net

BOARD OF COMMISSIONERS

Garry G. Becker, M.D., Chairman
Rusty Bell
Micky Shober
Mark A. Christensen
G. Matthew Avery

Robert P. Palmer, Commissioners
Administrative Director

27 June 2016

Mr. Paul Foster
General Manager
CAM-PLEX
1635 Reata Drive
Gillette, WY 82178

Dear Paul,

The Board of Commissioners officially adopted the Campbell County Fiscal Year 2016-2017 budget during our June 21st meeting. Campbell County funding for the Joint Powers Public Land Board FY2016-17 budget, by category, is outlined below:

| | | |
|-------------|---------------------|-------|
| Operating - | \$2,718,823. | (82%) |
| Capital - | <u>\$ 93,000.</u> | (50%) |
| Total: | <u>\$2,811,823.</u> | |

In addition, the following funding for the Fleet program was approved by the County:

| | |
|----------------------|-----------|
| Fleet Depreciation - | \$23,512. |
| Fleet Contingency - | \$30,000. |
| Fleet Purchases - | \$15,500. |

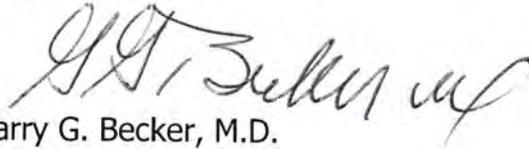
These funds are held and distributed by Campbell County.

The approved budget reflects adjustments for benefits and payroll expenses. Additionally, \$945,000 for the Heritage Center was removed from Capital. It is our understanding the City of Gillette has made the decision not to provide any funding for Capital, Vehicle Depreciation and Purchases, nor the adjustments for benefit and payroll expenses. Campbell County will maintain the level of funding provided for these accounts and would request that you provide correspondence detailing the items for which the County funds will be expended. As outlined earlier, please present an actual invoice for any capital items to be purchased in the new fiscal year, for approved capital funding to be released.

Paul, on behalf of the Board of Commissioners, I want to thank you, Ms. Keuck, your staff and the Joint Powers Public Land Board for the preparation and presentation of your funding request. The submission of budget information and ensuing discussions for the Fiscal Year 2016-2017 budget proceeded quite well. We ask that you continue to support businesses in Campbell County and emphasize local purchasing. Please remember all Capital purchases will be reimbursed with a detailed invoice.

We welcome your feedback and suggestions as we continue to address austere revenue projections. If you have any questions regarding the Joint Powers Public Land Board operating budget, capital budget, or vehicle replacement account, please contact our office or the Office of the County Clerk.

Sincerely,

A handwritten signature in black ink, appearing to read "G.G. Becker, M.D.", written in a cursive style.

Garry G. Becker, M.D.
Chairman



OFFICE

500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 682-7283
(307) 687-6325 FAX
www.ccgov.net

Robert P. Palmer, Commissioners
Administrative Director

BOARD OF COMMISSIONERS

Garry G. Becker, M.D., Chairman
Rusty Bell
Micky Shober
Mark A. Christensen
G. Matthew Avery

27 June 2016

Mr. Bill Shank
Fire Chief
Campbell County Fire Department
106 Rohan Road
Gillette, WY 82176

Dear Bill:

The Board of Commissioners officially adopted the Campbell County Fiscal Year 2016-2017 budget during our June 21st meeting. Campbell County funding for the Joint Powers Fire Board FY 2016-17 budget, by category, is outlined below:

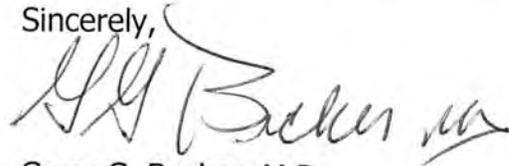
| | |
|-----------------------|---------------------|
| Operating - | \$3,498,973. (79%) |
| Capital - | \$ 193,551. (49.5%) |
| Vehicle Replacement - | \$ 261,401. (49.5%) |
| Total: | <u>\$3,953,925</u> |

The approved budget reflects adjustments for benefits and payroll expenses. It is our understanding the City of Gillette has made the decision not to provide any funding for Capital, Vehicle Depreciation nor the adjustments for benefit and payroll expenses. Campbell County will maintain the level of funding provided for these accounts and would request that you provide correspondence detailing the items for which the County funds will be expended. As outlined earlier, please present an actual invoice for any capital items to be purchased in the new fiscal year, for approved capital funding to be released.

Bill, on behalf of the Board of Commissioners, I want to thank you, Ms. Lhotak-Crippen, your staff and the Joint Powers Fire Board for all of the preparation and presentations on your funding request. The submission of budget information and ensuing discussions for the Fiscal Year 2016-2017 budget proceeded quite well. Historically, this is the first time we have adopted a fiscal year budget prior to July 1st. We ask that you continue to support businesses in Campbell County and emphasize local purchasing.

We welcome your feedback and suggestions as we continue to address austere revenue projections. If you have any questions regarding the Joint Powers Fire Board operating, capital, or vehicle replacement account, please contact our office or the Office of the County Clerk.

Sincerely,

A handwritten signature in black ink that reads "Garry G. Becker, M.D." with a stylized flourish at the end.

Garry G. Becker, M.D.
Chairman

xc: County Clerk
City of Gillette
Town of Wright



Thunder Basin

Joel M. Coast, E.I.T.
Environmental Engineer
jcoast@archcoal.com

June 28, 2016

To Whom It May Concern:

Please be advised of the attached Public Notice of blasting activity for the next twelve month period at the Black Thunder Mine south of Gillette, Wyoming.

Sincerely,

Joel Coast
Environmental Engineer

Attachment

cc: PER-14-2-1-11

Thunder Basin Coal Co., LLC.
Black Thunder Mine
P.O. Box 406
Wright, WY 82732
office: 307-464-2300

**STATE OF WYOMING
COUNTY OF CAMPBELL
PUBLIC NOTICE OF BLASTING**

Blasting will be conducted daily at Thunder Basin Coal Company, LLC's Black Thunder Mine, P.O. Box 406, Wright, Wyoming 82732. (307) 939-1300. The mine is located approximately 12 miles SE of Wright, WY on Highway 450.

During the next 12 months beginning August 11, 2016 all blasting will be located in Sections 2, 3, 4, 5, 6 and 11; W/2W/2 of Section 1; E/2 of Section 10; S/2SW/4 of Section 12; N/2SW/4, NW/4, W/2SW/4NE/4 of Section 13; N/2, N/2S/2 of Section 14; NE/4, N/2SE/4 of Section 15; all in T42N-R70W. All of Sections 1 and 2; N/2NE/4 SE/4NE/4 of Section 3 all in T42N-R71W. SW/4SW/4 of Section 6; NW/4, portions of SW/4 of Section 7; all in T43N-R69W. All of Sections 2 – 11, 15 – 21, 28 – 35; W/2, SE/4, portions of NE/4 of Section 1; N/2, SW/4, portions of SE/4 of Section 12; all of Section 13 except portions of the SW/4SW/4; W/2, NW/4NE/4, E/2NE/4, NE/4SE/4, portion of SE/2SE/4 of Section 14; W/2, portions of E/2 of Section 22; E/2NW/4, NE/4, portions of the N/2SE/4 of Section 24; S/2NW/4, W/2SW/4, NE/4SW/4 of Section 25; All of Section 26 except N/2NW/4, NW/4NE/4; all of section 27 except the NE/4NE/4; W/2SW/4, SW/4NW/4 of Section 36; all in T43N-R70W. All of Sections 1, 2, 8 – 17, 19 – 27 and 34 – 36; E/2, SW/4, S/2NW/4 of Section 3; S/2 of Section 18; and E/2 of Section 28 all in T43N-R71W. All of Sections 19 – 20, 27 – 30, and 31 – 35; S/2 of Section 21; S/2 of Section 22; W/2SW/4 of Section 23; SW/4SE/4, SW/4 of Section 25; S/2, S/2NE/4, S/2NW/4, NW/4NW/4 of Section 26; W/2, W/2NE/4, W/2SE/4 of Section 36; all in T44N-R70W. All of Sections 14, 23 – 26, 35 – 36; SE/4 of Section 22; S/2 of Section 13; E/2 of Section 27; E/2 of Section 34; all in T44N-R71W of Campbell County, Wyoming.

Blasting of coal and overburden is conducted during daylight hours, seven days per week. The designated blasting time is between sunrise and sunset except under conditions where operator or public safety requires unscheduled detonation or for emergency blasting actions.

In unusual situations, it may be necessary to detonate blasts at times other than those specified. This emergency blasting will be done when weather or other conditions present some hazard to normal blasting procedures, when necessary to maintain safe operating conditions, or when necessary for public safety.

Blasting areas containing loaded holes will be marked with "Danger Loaded Blast Holes, Keep Away" signs. Access to the blasting area will be marked with berms and flagging at all access points through the berms to guard against unauthorized entry into this zone.

Audible warning of blasting activity will be given by sirens audible for at least one-half mile. The first warning will be a one-minute wail siren sound to indicate blast detonation in ten minutes. A one-minute yelp siren sound will indicate blast detonation within one minute and will continue until blast detonation. An all clear, fifteen-second wail siren will be sounded after the blast has been detonated and checked for complete detonation.

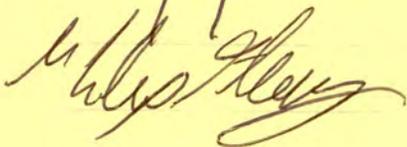
Residents or owners of manmade dwellings or structures located within ½ mile of the term of permit boundary may request a pre-blasting survey by submitting a written request to Thunder Basin Coal Company, LLC at the above address or to the Department of Environmental Quality, Land Quality Division, 2100 West 5th Street, Sheridan, Wyoming 82801.

**Thunder Basin Coal Company, LLC
Black Thunder Mine**

To whom it may concern:

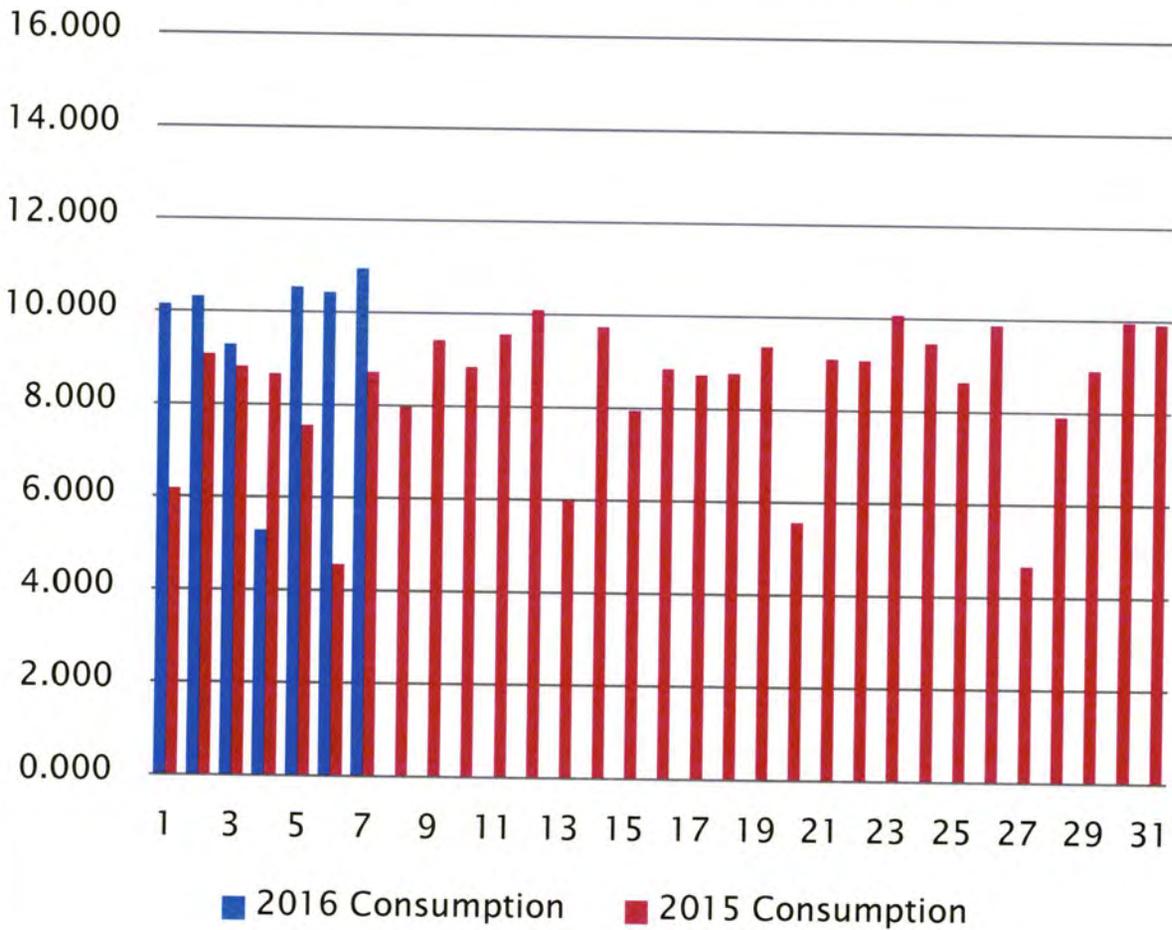
Route 59 between Douglas and Gillette could be upgraded into a highway or interstate. This can increase the speed, save fuel and reduce emissions. This can also add jobs to the area as well. This can great to the Gillette economy and area. This will be great improvement to the area. Thank you.

Sincerely yours,



Marc Alex Fleury
3874 Willis Rd.
Apt. 10
Columbus, GA 31904

July Water Use (MGD)



| | | | |
|--|----------|--------|--|
| | 7/1/2016 | 10.143 | |
| | 7/2/2016 | 10.319 | |
| | 7/3/2016 | 9.281 | |
| | 7/4/2016 | 5.295 | |
| | 7/5/2016 | 10.547 | |
| | 7/6/2016 | 10.433 | |
| | 7/7/2016 | 10.954 | |



CITY OF GILLETTE

Development Services Department
Building Inspection Division
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone 307.686.5260
www.gillettewy.gov

MEMORANDUM

TO: Board of Examiners – Scott Heibult, Chairman; Jaye Drake, Vice-Chairman; Steve King, John Alt, Brian Shippy, Chad Renken, Weston Scott, Dale Phipps, and Dean Thompson.

CC: Administration
Carter Napier, City Administrator
Charlie Anderson, City Attorney
Dustin Hamilton, P.E., Development Services Director
Jim Brown, Deputy Building Official
Kim King, Administrative Assistant

FROM: Ken Rogers, Chief Building Official

SUBJECT: Board of Examiners Regular Meeting – July 12, 2016

DATE: July 7, 2016

The Regular Meeting is scheduled for 12:30 p.m. on Tuesday, July 12, 2016 at City Hall, in the Community Conference Room, 2nd Floor. Lunch will be served at 12:00 p.m.

Enclosed please find the Meeting Agenda and Packet.

If you have questions or concerns prior to the meeting, please contact me.

Thank you.

Agenda

BOARD OF EXAMINERS REGULAR MEETING

July 12, 2016
12:00 p.m. to 2:00 p.m.
City of Gillette – City Hall
2nd Floor
Community Conference Room

| | |
|--|--|
| Call to Order | Scott Heibult, Chairman |
| Approval of Minutes | Regular Meeting of June 14, 2016 |
| Unfinished Business | |
| New Business | |
| Approval of Contractor License Applications | Review of Individual Contractor <ul style="list-style-type: none">➤ Frame Construction LLC➤ Groathouse Construction Inc. Individual Trade License Applications Contractor License Applications (Class A, B, C, D, F and R) |
| Announcements | The next Regular Meeting will be on Tuesday, August 9, 2016. |
| Adjournment | |

BOARD OF EXAMINERS
MEETING MINUTES

Regular

June 14, 2016

12:30 p.m.

Board Members present: Chairman Scott Heibult, Vice Chairman Jaye Drake, Steve King, John Alt, Chad Renken, Weston Scott, Dale Phipps, and Dean Thompson.

Board Members absent: Brian Shippy.

Staff Members present: Ken Rogers, Chief Building Official; Jim Brown, Deputy Building Official; Kim King, Administrative Assistant.

Staff Members absent: Dustin Hamilton, Development Services Director.

Scott Heibult, Chairman, called the meeting to order.

Approval of Minutes

Chairman Heibult called for approval of the May 10, 2016, Regular Meeting Minutes. It was moved by Dean Thompson, seconded by Steve King to approve said Minutes. Roll was called on the motion with the following results. Board Members voting aye: King, Alt, Renken, Scott, Phipps, Thompson, Vice Chairman Drake and Chairman Heibult. Motion carried.

Unfinished Business

There was none.

New Business

Chairman Heibult introduced Nancy Nehl of Overhead Door Company of Gillette to the Board. Ken Rogers detailed the reason for Nancy being at the meeting was in reference to the Class C Specialty license for Windows, Siding, Gutters and Garage Doors. He explained in 2012, along with some other "cleanup" with the applications, some of the different Class C licenses were grouped together so that the contractors would not have to get three (3) Class C licenses. He stated Nancy had called him asking that the Garage Door license be separated from the way it is currently grouped, to be a stand-alone license once more. Ken invited Nancy to come speak to the Board to explain her reasons for wanting to separate the license.

Nancy stated shortly after receiving her renewed licenses in May, a siding contractor contacted her wanting to purchase some springs for a garage door. She stated he had

no clue what he needed and did not feel that he knew what he was doing. Nancy stated she called and spoke with Ken and gave him her concerns. She stated she asked if she could do all of the categories listed on her license of Windows, Siding, Gutters and Garage Doors. Ken confirmed that she could. She stated her company has no business doing siding work and that if you do not know what you are doing with a garage door, you do not have any business doing it. She stated one of her employees just earned his national certification as a Master Tech plus another employee who will be certified soon and feels this is a pretty specialized field. She stated she would like the license types broken down into separate license categories again.

Chairman Heibult asked Ken what the requirements for this type of license were, if there were any testing requirements and Ken stated there were not. John Alt asked how many contractors were licensed under the Windows, Siding, Gutters and Garage Door category. Ken stated there were many but only approximately four (4) were garage door companies.

After discussion among the Board with City Staff and Nancy Nehl, the Board chose not to take any further action in changing the license.

Individual Trade License Applications

The Board reviewed the following Individual Trade License Applications:

ANDERSON, WAYNE of YANKTON, SD • JOURNEYMAN PLUMBER, LICENSE ACTIVE ONLY Lic# 2136
AUGARE, TYLER of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2570
AUGARE, TYLER of GILLETTE, WY • JOURNEYMAN PLUMBER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2571
BAKER, DAVID of TORRINGTON, WY • MASTER GAS PIPEFITTER, VALLEY PLUMBING & HEATING Lic# 2609
BAKER, DAVID of TORRINGTON, WY • MASTER PLUMBER, VALLEY PLUMBING & HEATING Lic# 2610
BEASLEY, JUSTIN of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, DARYL'S ELECTRIC INC Lic# 2572
BOLES, GERALD T of GILLETTE, WY • MASTER PLUMBER, LICENSE ACTIVE ONLY Lic# 2162
BROWNING, ANTHONY of GILLETTE, WY • MASTER ELECTRICIAN, BROWNING ELECTRIC COMPANY INC Lic# 2178
BRUNETTE, JERRY of GILLETTE, WY • MASTER ELECTRICIAN, MCM GENERAL CONTRACTORS INC Lic# 2964
CISNEROS, RICHARD of GILLETTE, WY • MASTER GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2614
CISNEROS, RICHARD of GILLETTE, WY • MASTER HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2615
CISNEROS, RICHARD of GILLETTE, WY • MASTER PLUMBER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2616
DRAKE, JAYE of GILLETTE, WY • MASTER GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2212
DRAKE, JAYE of GILLETTE, WY • MASTER PLUMBER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2213
EVENSON, DALE of PINE HAVEN, WY • MASTER GAS PIPEFITTER, EVENSON'S PLUMBING Lic# 2491
FEATHER, BRANDON of CASPER, WY • JOURNEYMAN HVAC TECH, SHEET METAL SPECIALITIES INC Lic# 2221
FITZER, TIM of SUNDANCE, WY • JOURNEYMAN ELECTRICIAN, SUNDANCE ELECTRIC INC Lic# 2225
FULCINITI, ANTHONY of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, DARYL'S ELECTRIC INC Lic# 2232
HARTMAN, GREGORY A of SPEARFISH, SD • JOURNEYMAN PLUMBER, WOLFF'S PLUMBING & HEATING INC Lic# 2321
HARTMAN, SCOTT C of SPEARFISH, SD • MASTER PLUMBER, WOLFF'S PLUMBING & HEATING INC Lic# 2322
HIEB, JASON of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2330
HOPKINS, MATTHEW of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, ELECTRICAL SPECIALISTS Lic# 2586
HYLES, TRAMPUS of GILLETTE, WY • JOURNEYMAN PLUMBER, WEST CONSTRUCTION LLC Lic# 2957
JESPERSEN, NORMAN of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & A/C Lic# 2341
JESPERSEN, NORMAN of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & A/C Lic# 2342
KEITHLY, BRIAN of DOUGLAS, WY • MASTER ELECTRICIAN, H & H ELECTRIC LLC Lic# 2960
KING, KEITH of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, ELECTRICAL SPECIALISTS Lic# 2583
KLAASSEN, LARRY of GILLETTE, WY • MASTER ELECTRICIAN, KLAASSEN CONSTRUCTION COMPANY LLC Lic# 1487

LAW, ADAM of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, TUCKER ELECTRIC INC Lic# 2361
 LUBOVINSKY, JOHN of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & A/C Lic# 2370
 LUBOVINSKY, JOHN of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2371
 MAGNUSON, RICK of GILLETTE, WY • MASTER GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2373
 MAGNUSON, RICK of GILLETTE, WY • MASTER HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2374
 MALONE, CURTIS of GILLETTE, WY • MASTER ELECTRICIAN, BROWNING ELECTRIC COMPANY INC Lic# 2375
 MASSIE, CALEB of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, COMFORT SYSTEMS HEATING & AC Lic# 1568
 MASSIE, CALEB of GILLETTE, WY • MASTER HVAC TECH, COMFORT SYSTEMS HEATING & AC Lic# 1569
 MATTERN, JEF of SPEARFISH, SD • JOURNEYMAN PLUMBER, WOLFF'S PLUMBING & HEATING INC Lic# 2376
 MAURER, MATTHEW of GILLETTE, WY • MASTER GAS PIPEFITTER, AIR-TECH HEATING & A/C INC Lic# 2600
 MAURER, MATTHEW of GILLETTE, WY • MASTER HVAC TECH, AIR-TECH HEATING & A/C INC Lic# 2601
 MAXWELL, CURTIS of DOUGLAS, WY • MASTER ELECTRICIAN, H & H ELECTRIC LLC Lic# 2961
 MENDENHALL, HUNTER of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, ELECTRICAL SPECIALISTS Lic# 2584
 MITTLEIDER, JIM of GILLETTE, WY • MASTER GAS PIPEFITTER, AIR-TECH HEATING & A/C INC Lic# 1621
 MITTLEIDER, JIM of GILLETTE, WY • MASTER HVAC TECH, AIR-TECH HEATING & A/C INC Lic# 1622
 MOORE, DANNY R of GILLETTE, WY • APPRENTICE PLUMBER, WEST CONSTRUCTION LLC Lic# 2603
 MUILENBERG, KENT of TORRINGTON, WY • MASTER PLUMBER, VALLEY PLUMBING & HEATING Lic# 2605
 NAYMAN, TIM of RAPID CITY, SD • MASTER PLUMBER, STREAMLINE PLUMBING Lic# 2947
 ODDE, MICHAEL of CASPER, WY • MASTER ELECTRICIAN, AUTOMATION & ELECTRONICS INC Lic# 1691
 ORBECK, DARYL of GILLETTE, WY • MASTER ELECTRICIAN, DARYL'S ELECTRIC INC Lic# 1697
 OSMON, BRETT of GILLETTE, WY • MASTER GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2385
 OSMON, BRETT of GILLETTE, WY • MASTER PLUMBER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2386
 POND, TY of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, ELECTRICAL SPECIALISTS Lic# 2585
 REED, BRANDON of LEHI, UT • APPRENTICE HVAC TECH, COBALT REFRIGERATION INC Lic# 2581
 REXIN, WESLEY of TORRINGTON, WY • APPRENTICE GAS PIPEFITTER, VALLEY PLUMBING & HEATING Lic# 2952
 REXIN, WESLEY of TORRINGTON, WY • APPRENTICE PLUMBER, VALLEY PLUMBING & HEATING Lic# 2953
 RIVES, RANDALL of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 1797
 ROSS, J. SCOTT of CASPER, WY • MASTER HVAC TECH, SHEET METAL SPECIALITIES INC Lic# 2403
 SALMON, GARY of GILLETTE, WY • MASTER GAS PIPEFITTER, AIR-TECH HEATING & A/C INC Lic# 1825
 SALMON, GARY of GILLETTE, WY • MASTER HVAC TECH, AIR-TECH HEATING & A/C INC Lic# 1826
 SCHILZ, MATTHEW of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, DARYL'S ELECTRIC INC Lic# 1827
 SHANKS, DALTON of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, PRO ELECTRIC INC Lic# 2959
 SISNEROS, ALEX of GILLETTE, WY • APPRENTICE HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2562
 TAYLOR, BRIAN of LEHI, UT • JOURNEYMAN HVAC TECH, COBALT REFRIGERATION INC Lic# 2580
 TUCKER, SHAWN of GILLETTE, WY • MASTER ELECTRICIAN, TUCKER ELECTRIC INC Lic# 2591
 UDINK, REX of OGDEN, UT • JOURNEYMAN ELECTRICIAN, LINE SIDE ELECTRIC INC Lic# 2592
 VANCE, JARED of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, DARYL'S ELECTRIC INC Lic# 1976
 WEST, CORY of GILLETTE, WY • APPRENTICE PLUMBER, WEST CONSTRUCTION LLC Lic# 2003
 WEST, JIM of GILLETTE, WY • MASTER PLUMBER, WEST CONSTRUCTION LLC Lic# 2004
 WEST, JOSHUA of GILLETTE, WY • APPRENTICE PLUMBER, WEST CONSTRUCTION LLC Lic# 2005
 WETHOR, THOMAS of BUFFALO, WY • MASTER ELECTRICIAN, ASPEN LIGHT ELECTRIC LLC Lic# 2017
 WHITLOCK, WILL of CASPER, WY • JOURNEYMAN HVAC TECH, SHEET METAL SPECIALITIES INC Lic# 2021
 WILLETT, DAVID of SHERIDAN, WY • MASTER ELECTRICIAN, ELECTRIC SOLUTIONS - WYOMING Lic# 2531
 WOFFINDEN, SCOTT of LEHI, UT • MASTER HVAC TECH, COBALT REFRIGERATION INC Lic# 2579
 WOODHEAD, DANIELE of GILLETTE, WY • JOURNEYMAN PLUMBER, LICENSE ACTIVE ONLY Lic# 2051
 WOODHEAD, DANIELE of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, LICENSE ACTIVE ONLY Lic# 2587

It was moved by John Alt, seconded by Dean Thompson, to approve the above Individual Trade License Applications. Roll was called on the motion with the following results. Board Members voting aye: Alt, Renken, Scott, Phipps, Thompson, King, and Chairman Heibult. Vice Chairman Drake abstained. Motion carried.

Contractor License Applications

The Board reviewed the following Contractor License Applications (Class A, B, C, D, F and R):

ACCENT LANDSCAPES INC. of GILLETTE, WY • RICK STASKIEWICZ, LOW VOLTAGE
 AIR-TECH HEATING & A/C INC of GILLETTE, WY • JIM MITTLEIDER, MECHANICAL
 AIR-TECH HEATING & A/C INC of GILLETTE, WY • JIM MITTLEIDER, GAS PIPEFITTER
 ALTA FIRE PROTECTION COMPANY of SALT LAKE CITY, UT • RONALD LLOYD, SPRINKLER SYSTEMS
 ASPEN LIGHT ELECTRIC LLC of BUFFALO, WY • THOMAS WETHOR, ELECTRICAL
 AUTOMATION & ELECTRONICS INC of CASPER, WY • MICHAEL ODDE, ELECTRICAL
 B & H CUSTOM CONCRETE of GILLETTE, WY • SHAWN KAROL, NONSTRUCTURAL CONCRETE
 BGM BUILDINGS INC of GILLETTE, WY • BRET WOLZ, GENERAL CONTRACTOR
 BLACKBURN BASEMENT SYSTEMS of MILLER, SD • KRISTEN JOHNSON, MISCELLANEOUS
 BLUSKY RESTORATION CONTRACTORS of CENTENNIAL, CO • DREW BISPING, BUILDING CONTRACTOR
 BROWNING ELECTRIC COMPANY INC of GILLETTE, WY • ANTHONY BROWNING, ELECTRICAL
 BUGLE CONSTRUCTION of GILLETTE, WY • STEVE MISCHKE, RESIDENTIAL CONTRACTOR
 CC INSULATION AND URETHANE of BILLINGS, MT • JON SHERNER, INSULATION
 COBALT REFRIGERATION INC of LEHI, UT • SCOTT WOFFINDEN, MECHANICAL
 COUNCIL OF COMMUNITY SERVICES of GILLETTE, WY • STACI BUNGARD, INSULATION
 COUNCIL OF COMMUNITY SERVICES of GILLETTE, WY • STACI BUNGARD, TRIM CARPENTRY PAINT FLOORING
 COUNCIL OF COMMUNITY SERVICES of GILLETTE, WY • STACI BUNGARD, WIND SIDING GUTTER GARAGE DOOR
 DARYL'S ELECTRIC INC of GILLETTE, WY • DARYL ORBECK, ELECTRICAL
 ECHO ENTERPRISES of GILLETTE, WY • MARK PALMER, LANDSCAPING & FENCING
 ELECTRIC SOLUTIONS - WYOMING of SHERIDAN, WY • DAVID WILLETT, ELECTRICAL
 ELECTRICAL SPECIALISTS of GILLETTE, WY • TATE SCHIPPORREIT, ELECTRICAL
 EVENSON'S PLUMBING of PINE HAVEN, WY • DALE EVENSON, GAS PIPEFITTER
 EXCEL COATINGS OF WYOMING INC of GREYBULL, WY • DAVID FARROW, TRIM CARPENTRY PAINT FLOORING
 FIRELINE SPRINKLER CORPORATION of APPLETON, WI • GENE SEGUIN, SPRINKLER SYSTEMS
 FLIPPING 307 of GILLETTE, WY • MARK WILLIAMSON, LANDSCAPING & FENCING
 FLIPPING 307 of GILLETTE, WY • MARK WILLIAMSON, TRIM CARPENTRY PAINT FLOORING
 FLIPPING 307 of GILLETTE, WY • MARK WILLIAMSON, WIND SIDING GUTTER GARAGE DOOR
 FLOORTEX LLC of WEST HAVEN, UT • CLAIR KIRBY, TRIM CARPENTRY PAINT FLOORING
 G.C.S. GILLETTE COMMERCIAL SWEEPING of GILLETTE, WY • DALE HELSPER, LANDSCAPING & FENCING
 GLENN CONSTRUCTION LLC of MOORCROFT, WY • BEN GLENN, GENERAL CONTRACTOR
 GRISWOLD SPRAYING INC of GILLETTE, WY • MERVIN GRISWOLD, LANDSCAPING & FENCING
 IMS MASONRY INC of LINDON, UT • RICHARD HOLDAWAY, MASONRY (STRUC)
 INDUSTRIAL DOOR SPECIALISTS INC of BOUNTIFUL, UT • VICTOR LEMAY, WIND SIDING GUTTER GARAGE DOOR
 INTERIOR IMAGES of SHERIDAN, WY • JEREMY BLAND, TRIM CARPENTRY PAINT FLOORING
 JIM'S WATER SERVICE INC. of GILLETTE, WY • JOHN RODGERS, EXCAVATION & GRADING
 JIM'S WATER SERVICE INC. of GILLETTE, WY • JOHN RODGERS, WATER & SEWER PIPELAYER
 KEN WHITES LLC of GILLETTE, WY • KEN WHITES, MISCELLANEOUS
 KLAASSEN CONSTRUCTION COMPANY LLC of GILLETTE, WY • LARRY KLAASSEN, BUILDING CONTRACTOR
 KLAASSEN CONSTRUCTION COMPANY LLC of GILLETTE, WY • LARRY KLAASSEN, ELECTRICAL
 LEVI'S BACKHOE SERVICE of DOUGLAS, WY • LEVI GROHS, WATER & SEWER PIPELAYER
 LINES UNLIMITED of WORLAND, WY • MARK LUNGREN, NONSTRUCTURAL CONCRETE
 LIVING WATERS LANDSCAPE LLC of GILLETTE, WY • TREVOR COOL, LANDSCAPING & FENCING
 MARSH MASONRY of BLACK HAWK, SD • TIMOTHY MARSH, LANDSCAPING & FENCING
 MASTER PROTECTION LP of FT MYERS, FL • JIM CLAUSEN, CHEMICAL FIRE SUPPRESSION
 MEADOW FLOORS & DESIGN of FT COLLINS, CO • JOHN TONY, TRIM CARPENTRY PAINT FLOORING
 MEDICINE LODGE LLC of GILLETTE, WY • KASEY COOK, BUILDING CONTRACTOR
 MEDICINE LODGE LLC of GILLETTE, WY • KASEY COOK, WATER & SEWER PIPELAYER
 MIDSTATE RECLAMATION S.D. LLC of SPEARFISH, SD • DAN SCHELLHAMMER, MISCELLANEOUS
 MIDWEST LANDSCAPING OF WYOMING of GILLETTE, WY • DIRK PINON, LANDSCAPING & FENCING
 MIKE CHAMBERS of GILLETTE, WY • MIKE CHAMBERS, MISCELLANEOUS
 MILLER EXTERIORS LLC of GILLETTE, WY • JASON MILLER, WIND SIDING GUTTER GARAGE DOOR
 MILLER LANDSCAPING of GILLETTE, WY • DANIEL MILLER, LANDSCAPING & FENCING
 MORTON BUILDINGS INC of SUMMERSET, SD • BRUCE SABERS, BUILDING CONTRACTOR
 NEWCASTLE FIRE SUPPRESSION LLC of DOUGLAS, WY • JOE MILLER, CHEMICAL FIRE SUPPRESSION
 NEWCASTLE FIRE SUPPRESSION LLC of DOUGLAS, WY • JOE MILLER, SPRINKLER SYSTEMS
 OGDEN ART METAL INC of OGDEN, UT • MARK IMLAY, MISCELLANEOUS
 O'LEARY HOME REPAIR/HOME SYSTEMS of GILLETTE, WY • WILLIAM LEARY, TRIM CARPENTRY PAINT FLOORING
 O'LEARY HOME REPAIR/HOME SYSTEMS of GILLETTE, WY • WILLIAM LEARY, LOW VOLTAGE
 PREMIER FLOOR COMPANY INC of MIDVALE, UT • ELISHA FULLERTON, TRIM CARPENTRY PAINT FLOORING
 PRO BUILT HOMES INC of GILLETTE, WY • BRYAN MILLER, GENERAL CONTRACTOR
 PRO PLUS CONSTRUCTION ROOFING & SIDING of GILLETTE, WY • NATE SIKKENGA, GENERAL CONTRACTOR

QUARTER CIRCLE 8 CONST LLC of MOORCROFT, WY • JEREMI VON OLNHAUSEN, BUILDING CONTRACTOR
RC'S CONCRETE OF WYOMING of CASPER, WY • DIANA RUIZ, STRUCTURAL CONCRETE
REDPOINT CONTRACTING of PHOENIX, AZ • SCOTT MITCHELL, GENERAL CONTRACTOR
REDPOINT CONTRACTING of PHOENIX, AZ • SCOTT MITCHELL, WATER & SEWER PIPELAYER
RELIANCE ELECTRIC INC of HILDALE, UT • JEFFREY JESSOP, FIRE ALARM SYSTEMS
ROZIER CONSTRUCTION LLC of GILLETTE, WY • BRIAN ROZIER, RESIDENTIAL CONTRACTOR
ROZIER CONSTRUCTION LLC of GILLETTE, WY • BRIAN ROZIER, WATER & SEWER PIPELAYER
SENECA COMPANIES of DES MOINES, IA • RUSS MORRIS, MISCELLANEOUS
SHEET METAL SPECIALITIES INC of CASPER, WY • J SCOTT ROSS, MECHANICAL
SIGN PRODUCTS INC of BILLINGS, MT • TERRY REIMERS, SIGNAGE
SIGNSPLUS LLC of GILLETTE, WY • PAMELA WIEWECK, SIGNAGE
SIMPLEX GRINNELL of BOCA RATON, FL • GARY JACKSON, SPRINKLER SYSTEMS
SIMPLEX GRINNELL of BOCA RATON, FL • RANDON ROTH, FIRE ALARM SYSTEMS
SPARKS CONCRETE LIFTING of KEYSTONE, SD • SHARRON TAYLOR, STRUCTURAL CONCRETE
SPRINKLER BY ARCHER of GILLETTE, WY • ROBERT TESDALL, LANDSCAPING & FENCING
STANLEY ACCESS TECHNOLOGIES LLC of INDIANAPOLIS, IN • KAREN MAPLES, MISCELLANEOUS
STREAMLINE PLUMBING of RAPID CITY, SD • TIM NAYMAN, PLUMBING
STREAMLINE SEAMLESS GUTTERS LLC of GILLETTE, WY • RHYAN ALDINGER, WIND SIDING GUTTER GARAGE DOOR
SUNDANCE ELECTRIC INC of SUNDANCE, WY • LAWRENCE BOCK, ELECTRICAL
TRITAN CONSTRUCTION INC of GILLETTE, WY • JASON ANGELOS, GENERAL CONTRACTOR
UNITED SUBCONTRACTORS INC of SALT LAKE CITY, UT • RICK MARSHALL, INSULATION
URBAN CONCRETE LLC of ROZET, WY • AL URBAN, STRUCTURAL CONCRETE
VALLEY PLUMBING & HEATING of TORRINGTON, WY • DAVID BAKER, GAS PIPEFITTER
VALLEY PLUMBING & HEATING of TORRINGTON, WY • DAVID BAKER, PLUMBING
WEST CONSTRUCTION LLC of GILLETTE, WY • CORY WEST, GENERAL CONTRACTOR
WEST CONSTRUCTION LLC of GILLETTE, WY • JIM WEST, PLUMBING
WESTERN ROOFING of GILLETTE, WY • KELLY VAN ENGEN, GENERAL ROOFING

It was moved by Dean Thompson, seconded by Steve King, to approve the above Contractor License Applications. Roll was called on the motion with the following results. Board Members voting aye: Renken, Scott, Phipps, Thompson, King, Alt, Vice Chairman Drake, and Chairman Heibult. Motion carried.

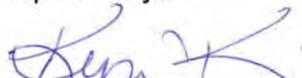
Announcements

The next regularly scheduled meeting will be Tuesday, July 12, 2016.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 12:49 p.m.

Prepared by:



Kim King, Administrative Assistant
Building Inspection Division

City of Gillette
Board of Examiners
Meeting of July 12, 2016

Individual Review ~ Contractor License Application for:
FRAME CONSTRUCTION LLC

Applicant: Frame Construction LLC
Idaho Falls, ID
Master of Record: Robert Johannsen

Application Type: Class R – Residential Contractor

Application Status: Complete with one (1) flag

Applicant submitted complete application with one (1) flag.

Applicant indicated 'yes' to Status Question #2 on page 4 of Application. Applicant submitted information related to the lawsuit the company is involved in.

ADMINISTRATIVE USE ONLY
 Board of Examiners Action
 Approved Denied
 at ___ / ___ / ___ meeting
 License #



CITY OF GILLETTE
BUILDING INSPECTION DIVISION
 P.O. Box 3003, Gillette, WY 82717
 201 E. Fifth Street, 2nd Floor
 Telephone: (307) 686-5260
www.gillettewy.gov

CONTRACTOR LICENSE APPLICATION – (RENEWAL)

Please complete each field - insert N/A if not applicable. See instructions for details and additional information.

DATE OF APPLICATION: 6/15/2016

APPLICANT CONTACT INFORMATION

Please remember to contact Building Inspection in writing with any address changes during the year.

Business Name: Frame Construction LLC
 Mailing Address: 4519 Sutter Lane City Idaho Falls State Ida Zip Code 83404
 Office Telephone: _____ Fax Number: _____
 Master of Record: Robert S. Johannsen Phone Number: 208 589-1156
 Contact Person's email: frameconstructionwy@gmail.com

CLASS OF LICENSE (Select one): Please note that a separate application is required for each license applied for.

Class D Vocational Contractors

- Electrical
- Gas Pipefitter
- HVAC Mechanical
- Plumbing

Class F Fire Suppression Contractors

- Chemical Fire Suppression
- Fire Alarm
- Flammable or Combustible Liquids
- Sprinkler (Fire/Standpipe)

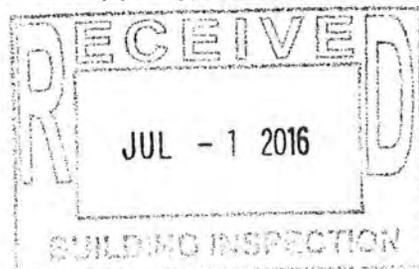
Building Contractors** (General Contractors)

- Class A-General Contractor
- Class B-Building Contractor
- Class R-Residential Contractor

May **not perform Class D, Class F, Class C Water & Sewer or Class C Electrical category work without holding the appropriate license.

Class C Specialty Contractors (Sub-Contractors)

- Concrete - Structural (Type 1)
- Concrete - Non-Structural (Type 2)
- Drywall & Plaster
- Elevator
- Excavation, Grading, Snow Removal & Demolition
- Framing - Stick Built Structure
- Insulation
- Landscaping, Sprinkler Systems, Tree Trimming & Fencing
- Limited Technician
- Low Voltage Technician
- Manufactured Housing (Type 1)
- Masonry - Structural (Type 1)
- Masonry - Veneer (Type 2)
- Roofing - General
- Roofing - Shingle
- Signage
- Trim Carpentry, Painting & Flooring
- Water & Sewer Pipe Layer
- Windows, Siding, Gutters & Garage Doors
- Miscellaneous (specify): _____



WYOMING CORPORATE REGISTRATION - Not applicable for sole proprietorships and general partnerships.

TYPE OF BUSINESS ENTITY

- Corporation
- Limited Liability Company
- Limited Partnership
- General Partnership
- Sole Proprietorship
- Other _____

LIST THE NAME AND TITLE OF EVERY OWNER

(Officer, member, partner, sole proprietor, etc.)

Robert S. Johannsen
Irene C. Johannsen

EMPLOYEES - Employees that are or will be working in the City limits:

- No, applicant does not have employees.
- Yes, applicant has employees from Wyoming Out-of-State

WORKERS' COMPENSATION - Letter of Good Standing

Requested from State of Wyoming - Date of Request 6 / 14 / 2016

UNEMPLOYMENT INSURANCE - Letter of Good Standing

Requested from State of Wyoming - Date of request 6 / 15 / 2016

STATUS QUESTIONS

Please answer each of the following questions. When responding to Questions #1 through #5, if answer is "Yes" to any of these questions, **attach copies of relevant paperwork, including court documents, bankruptcy, if applicable.**

| | | YES | NO |
|----|---|-----|----|
| 1. | Has Owner or Master of Record, or any individual employed, had a contractor license or vocational license denied, fined, suspended, or revoked in the past year? | | X |
| 2. | Are there any liens, lawsuits, or judgments of record pending against Owner or Master of Record in the past year (relating to business activities within the scope of this license application)? | X | |
| 3. | Is Owner or Master of Record currently in bankruptcy proceedings or operating under a Court supervised reorganization plan as a debtor in possession within the past year? | | X |
| 4. | Has any officer, partner, member, owner or Master of Record been convicted of a felony (related to forgery, embezzlement, obtaining money under false pretenses, larceny, or extortion) within the past year? | | X |
| 5. | Has Owner or Master of Record failed to complete a project in the past year? | | X |

Continue on next page

IN THE CIRCUIT COURT
WITHIN AND FOR CAMPBELL COUNTY
STATE OF WYOMING
SIXTH JUDICIAL DISTRICT

RDC EXCAVATING, LLC,)
)
Plaintiff,)
)
vs.) CV- 2015-1824
)
ROBERT JOHANNSEN d/b/a)
FRAME CONSTRUCTION and,)
FRAME CONSTRUCTION, LLC,)
)
Defendants.)
)

ANSWER AND COUNTERCLAIMS

The Defendants, Robert Johannsen d/b/a Frame Construction and Frame Construction, LLC, by and through their undersigned attorney, answer the *Complaint* as follows:

1. Defendants are without knowledge or information sufficient to form a belief as to the truth of the allegations in Paragraph 1 of the *Complaint*, and therefore deny those allegations.
2. Defendant Mr. Johannsen admits that he resides in Campbell County, Wyoming and that he has been engaged in residential construction activities in Campbell County, Wyoming.
3. Defendants admit the allegations contained in Paragraph 3 of the *Complaint*.
4. Defendants admit the allegations contained in Paragraph 4 of the *Complaint*.
5. Defendants admit the allegations contained in Paragraph 5 of the *Complaint*.

RESPONSE TO FACTS COMMON TO ALL COUNTS

6. Defendants reallege and incorporate their responses to Paragraphs 1 through 5 of the *Complaint* as if fully set forth herein.

7. Defendant Johannsen admits that he had been engaged in construction work on 307 Mountain Shadow, Gillette, Wyoming ("307 Mountain Shadow") in late 2014 through early 2015.

8. Defendants admit the allegations contained in Paragraph 8 of the *Complaint*.

9. Defendant Johannsen admits that he received a document titled "Bid Proposal #140," a true and accurate copy of which is attached as **Exhibit A**. This document speaks for itself. Defendants are without knowledge or information sufficient to form a belief as to the truth of the other allegations in Paragraph 9 of the *Complaint*, and therefore deny those allegations.

10. Defendant Johannsen requested that Plaintiff complete excavation and backfill of the foundation at 307 Mountain Shadow.

11. Defendants deny the allegations contained in Paragraph 11 of the *Complaint*.

12. Defendants deny the allegations contained in Paragraph 12 of the *Complaint*, the Plaintiff did not complete the work as was requested and bid for.

13. Defendants admit that they did not pay the Plaintiff for the final invoice because they dispute the amount of that billing and Plaintiff has been unwilling to correct the last invoice.

RESPONSE TO COUNT I: BREACH OF CONTRACT

14. Defendants reallege and incorporate their responses to Paragraphs 1 through 13 of the *Complaint* as if fully set forth herein.

15. The allegations contained in Paragraph 15 of the *Complaint* call for a legal conclusion such that no answer is required; however, to the extent a response is required, Defendants deny the same.

16. The allegations contained in Paragraph 16 of the *Complaint* call for a legal conclusion such that no answer is required; however, to the extent a response is required, Defendants deny the same.

17. The allegations contained in Paragraph 17 of the *Complaint* call for a legal conclusion such that no answer is required; however, to the extent a response is required, Defendants deny the same.

18. The allegations contained in Paragraph 18 of the *Complaint* call for a legal conclusion such that no answer is required; however, to the extent a response is required, Defendants deny the same.

RESPONSE TO COUNT II: UNJUST ENRICHMENT

19. Defendants reallege and incorporate their responses to Paragraphs 1 through 18 of the *Complaint* as if fully set forth herein.

20. The allegations contained in Paragraph 20 of the *Complaint* call for a legal conclusion such that no answer is required; however, to the extent a response is required, Defendants deny the same.

21. The allegations contained in Paragraph 21 of the *Complaint* call for a legal conclusion such that no answer is required; however, to the extent a response is required, Defendants deny the same.

22. Defendants admit that they have not paid the final invoice, but deny that this invoice represents work properly done. All other allegations contained in Paragraph 22 are denied.

23. The allegations contained in Paragraph 23 of the *Complaint* call for a legal conclusion such that no answer is required; however, to the extent a response is required, Defendants deny the same.

**RESPONSE TO COUNT III: BREACH OF THE IMPLIED COVENANT
OF GOOD FAITH AND FAIR DEALING**

24. Defendants reallege and incorporate their responses to Paragraphs 1 through 23 of the Complaint as if fully set forth herein.

25. The allegations contained in Paragraph 25 of the *Complaint* call for a legal conclusion such that no answer is required; however, to the extent a response is required, Defendants deny the same.

26. The allegations contained in Paragraph 26 of the *Complaint* call for a legal conclusion such that no answer is required; however, to the extent a response is required, Defendants deny the same.

27. The allegations contained in Paragraph 27 of the *Complaint* call for a legal conclusion such that no answer is required; however, to the extent a response is required, Defendants deny the same.

GENERAL DENIAL

Defendants deny any unnumbered paragraph in Plaintiff's *Complaint* and further deny any allegation of Plaintiff's *Complaint* not specifically admitted herein, except those constituting admissions against Plaintiff's interest.

DAMAGES AND REQUEST FOR RELIEF

Defendants deny the nature and extent of Plaintiff's alleged damages, and further deny that Plaintiff is entitled to the relief requested or to any relief whatsoever.

AFFIRMATIVE DEFENSES

1. Plaintiff's *Complaint* fails to state a claim upon which relief can be granted.
2. Plaintiff's conduct bars, estops and/or should be constituted a waiver of the claims asserted in the *Complaint*
3. Plaintiff's claims are barred by the doctrines of waiver, laches, and estoppel.
4. Plaintiff's claims are barred by failure of consideration.

5. Plaintiff's claims are barred by accord and satisfaction, and acceptance.
6. Plaintiff has failed to satisfy one or more contractual conditions precedent set out in their contract and such failure precludes and bars their claims, and they have failed to plead as required under W.R.Civ.P. 9(c).
7. Plaintiff's claims are barred by the economic loss doctrine or the economic loss rule.
8. Defendant reserves the right to assert any additional affirmative defenses, or to delete any defenses, as they become known in discovery.

COUNTERCLAIM

1. Defendant Robert Johannsen resides in Campbell County, Wyoming, and Defendant Frame Construction, LLC is an Idaho limited liability company registered to do business in Wyoming, and performs work in Campbell County, Wyoming.
2. Plaintiff is a Wyoming limited liability company, with its principal place of business in Campbell County, Wyoming.
3. Jurisdiction is proper under all counterclaims pursuant to W.S. § 5-9-128 because the amount in controversy is below \$50,000. This Court also has jurisdiction to issue declaratory judgment pursuant to W.S. §§ 1-37-101, *et seq.* See *Best v. Best*, 15 Wyo 133.

FACTS COMMON TO ALL COUNTERCLAIM COUNTS

4. Defendants reallege and incorporate Paragraphs 1 through 3 above as if fully set forth herein.
5. Defendant Robert Johannsen received a "Bid Proposal Sheet" dated "11-6-14" offering that certain work would be done by Plaintiff for Mr. Johannsen for a total payment of \$12,475.00 ("Bid"). Specifically, the Bid states that \$4,200 of the bid is for sand at the rate of \$90.00 per hour for trucking and \$3.00 per cubic yard of sand, totaling \$140.00 per load. Attached as **Exhibit A** is a copy of the Bid.
6. The Bid was for excavation services for the foundation of the home located at 307 Mountain Shadow.

7. Upon commencement of excavation, Mr. Johannsen discovered that the material removed from the foundation excavation was of high enough quality to serve as backfill and that sand may not be needed. Mr. Johannsen communicated to Plaintiff this information.

8. On or about January 19, 2015, Mr. Johannsen received an invoice from the Plaintiff in the amount of \$8,386.00, titled Invoice # 0526. A copy of this first invoice is attached as **Exhibit B**.

9. Invoice # 0526 states on the materials line: "Sand. 19x12 1026.00," which on information and belief was written to mean that 228 cubic yards were invoiced for \$1,026.00. This number represents that Plaintiff charged \$4.50 per cubic yard, not the \$3.00 originally quoted.

10. Shortly after receiving Invoice # 0526, Mr. Johannsen paid the amount billed without questioning because he had enjoyed a productive business relationship with the Plaintiff on previous projects. He did not think to question the integrity of the invoice.

11. On or about February 2, 2015, Mr. Johannsen had a conversation with Dale Carpenter, representative of the Plaintiff, regarding the backfill situation. Plaintiff advised that the on-site removed fill will not be sufficient to backfill and some sand would still be required. Plaintiff was not directed to use exclusively new sand to back-fill and was expected to use some of the on-site fill.

12. On or about February 15, 2015, Mr. Johannsen received a second invoice, titled Invoice # 0532, which involved Frame Construction for an additional, \$9,135.00. A copy of Invoice # 0532 is attached as **Exhibit C**.

13. Invoice # 0532 states on the materials line "27 loads with Belly Dump 540yrds @ 5.00 per yard" and on the trucking line states that the amount bid was "110.00," which for 27 hours totaled "\$2700.00." Again, this amount did not comport with the bid of \$3.00 per cubic yard and \$90.00 per hour of trucking.

14. On Invoice # 0532, Mr. Johannsen noticed the discrepancies between the bid and the invoices for sand backfill. He reviewed the first invoice for errors as well and discovered that both invoices contained such discrepancies.

15. On or about March 23, 2015, Mr. Johannsen sent a letter to the Plaintiff describing the discrepancies and proposing a resolution. Attached as **Exhibit D** is a true and accurate copy of the March 23, 2015 letter.

16. On March 23, 2015, after a conversation between Mr. Johannsen and Mr. Carpenter, Plaintiff issued Invoice # 0540 which corrected the cost-per-yard of sand for both Invoices # 0532 and 0526. A copy is attached as **Exhibit E**. Invoice # 0540 did not account for overbilling of trucking per hour.

17. Subsequent to sending the March 23, 2015 letter, Mr. Johannsen further reviewed the sand billed and the project and determined that the invoices did not match sand that was actually used.

18. On or about March 30, 2015, Mr. Johannsen sent an email to Dale Carpenter of RDC Excavation, LLC requesting invoices for sand actually purchased to determine if the invoicing was proper. Plaintiff demanded payment in response to Mr. Johannsen's email. A copy of this email exchange is attached as **Exhibit F**.

19. On information and belief, the Plaintiff invoiced more sand than was used, or could possibly be used, to backfill the foundation of 307 Mountain Shadow.

COUNTERCLAIM COUNT I: DECLARATORY JUDGMENT

20. Defendants reallege and incorporate Paragraphs 1 through 19 above as if fully set forth herein.

21. The parties entered into a contract upon Mr. Johannsen's acceptance of the Bid on November 6, 2014.

22. The contract created by the bid should govern the dealings between the parties regarding any agreement for services, to the extent that the Court finds that there is a binding agreement between the parties

23. Pursuant to W.S. §§ 1-37-101, *et seq.* this Court should declare that the bid created a contract regarding the maximum price of services, and that the amount owed to the Plaintiff for work performed cannot exceed \$12,475.00, the amount of the bid.

24. Because Mr. Johannsen paid \$8,386.00, the Court should enter judgment finding that under any claim possible, Defendants cannot owe Plaintiff more than \$4,089.00 for services rendered and goods delivered.

COUNTERCLAIM COUNT II: INTENTIONAL MISREPRESENTATION OF COST

25. Defendants reallege and incorporate Paragraphs 1 through 24 above as if fully set forth herein.

26. The Plaintiff represented to Mr. Johannsen that the amount he would be charged for sand was \$3.00 per cubic yard and trucking would cost \$90.00 per hour.

27. Plaintiff's representation of the cost of sand was false because on all three invoices, even after a request to correct the amounts invoiced, the Plaintiff charged more than the original bid amount.

28. On information and belief, the Plaintiff knew that the bid amount was false. At his first opportunity, Plaintiff charged more than he bid, and he continued to at every opportunity thereafter.

29. On information and belief, the Plaintiff intended that the Defendants rely on the misrepresentation because Plaintiff accepted the funds improperly paid on the incorrect first invoice. Plaintiff continued to demand payment on invoices showing higher amounts than the original bid. Plaintiff intended that Defendants rely on the invoices because they, by their very nature, represent a clear demand for payment.

30. Mr. Johannsen did not expect that the Plaintiff would improperly bill him and reasonably relied upon the invoices. The first invoice, which Mr. Johannsen paid without question, did not contain a breakdown of the per-cubic-yard price. The second invoice did, which is what reasonably aroused Mr. Johannsen's concerns.

31. Plaintiff has suffered damages as a result of this intentional misrepresentation. He overpaid on the first invoice in the amount of \$342.00 because of his reliance on the misrepresented cost of sand. Further, Mr. Johannsen has been damaged in the cost to defend and litigate this matter.

32. Defendants are entitled to a judgment in the amount of the damages from the Plaintiff's intentional misrepresentation, including \$342.00 paid over the bid amount, and any other damages the Court deems appropriate.

COUNTERCLAIM COUNT III:

INTENTIONAL MISREPRESENTATION OF AMOUNT OF SAND

33. Defendants reallege and incorporate Paragraphs 1 through 33 above as if fully set forth herein.

34. The Plaintiff represented to Mr. Johannsen through Invoices # 0526 & 0532 that 768 cubic yards of sand were used in the 307 Mountain Shadow refill project, together with 46 hours of labor to truck the sand.

35. On information and belief, significantly less than 768 cubic yards of sand were used on this project because that is too much sand to re-fill the foundation with compaction, and most of the fill could and should have been done with the on-site fill from the excavation.

36. On information and belief, the Plaintiff knew that the amount of sand on the invoice was incorrect and the representation was false because, as the excavator, the Plaintiff must have known the actual amount of sand used, or had no basis for the amounts he invoiced.

37. On information and belief, the Plaintiff used the on-site fill that was excavated for the vast majority of the backfill and billed for sand he never purchased, trucked, or used.

38. On information and belief, the Plaintiff intended that the Defendants rely on the misrepresentation because it accepted the funds improperly paid on the incorrect first invoice showing an amount of sand that is, on information and belief, inaccurate. Plaintiff continued to demand payment on invoices showing more sand than was used. Plaintiff intended that Defendants rely on amount of sand on the invoices because the invoices represent a clear demand for payment.

39. Mr. Johannsen reasonably relied upon the invoices sent by the Plaintiff because he had no reason to doubt their veracity. It was only after other discrepancies

were discovered that Mr. Johannsen looked further into the matter and discovered that the amount of sand was also misrepresented.

40. Plaintiff has suffered damages as a result of this intentional misrepresentation. He paid for sand on the first invoice which on information and belief was misrepresented. Further, Mr. Johannsen has been damaged by incurring the cost to defend and litigate this matter.

41. Defendants are entitled to a judgment in the amount of the damages from the Plaintiff's intentional misrepresentation, including amounts paid for sand not delivered and used by the Plaintiff, and any other damages the Court deems appropriate.

COUNTERCLAIM COUNT IV: PUNITIVE DAMAGES

42. Defendants reallege and incorporate Paragraphs 1 through 41 above as if fully set forth herein.

43. The Defendants are entitled to punitive or exemplary damages because the Plaintiff intentionally misrepresented aspects of the billing on the project at 307 Mountain Shadow to get unearned money from the Defendants.

44. The Plaintiff inaccurately billed Mr. Johannsen on Invoice # 0526 charging more for sand than was bid. After immediate payment, the Plaintiff billed Mr. Johannsen on Invoice # 0532 for even more on sand, and more than the bid amount on trucking. The circumstantial evidence strongly supports that the Plaintiff got away with improper billing the first time, and then tried to improperly bill even more on the second invoice.

45. On information and belief, the Plaintiff billed for more sand than can even physically fit into this location.

46. On information and belief, the Plaintiff used the on-site fill to fill most of the excavation, not trucked-in sand.

47. Mr. Johannsen requested the sand invoices to verify that the sand was actually bought, see **Exhibit F**, but the Plaintiff has provided no such invoices.

48. The Plaintiff's misrepresentations amount to willful and wanton misconduct.

49. The Defendants are entitled to punitive damages in the amount of costs and attorney's fees incurred to defend this matter and investigate the misrepresentations, in an amount to be calculated, in addition to any other punitive damages that the trier of fact deems appropriate.

COUNTERCLAIM COUNT V: PIERCING THE CORPORATE VEIL

50. Defendants reallege and incorporate Paragraphs 1 through 47 above as if fully set forth herein.

51. If the Court enters judgment on Countclaim Counts II through IV, that judgment should be against RDC Excavating, LLC and Dale Carpenter personally, jointly and severally.

52. At all relevant times, Mr. Johannsen dealt with Mr. Carpenter as the representative of the Plaintiff.

53. If the Plaintiff was used to commit a fraud, that alone justifies piercing the corporate veil and justifies a judgment personally against Mr. Carpenter. See *Greenhunter Energy v. Western Ecosystems Tech*, 2014 WY 144, ¶¶ 29, 34 (Wyo. 2014).

54. Dale Carpenter should be added as a Plaintiff in this matter and any judgment on Counterclaim Counts II through IV should be entered against Mr. Carpenter and Plaintiff jointly and severally.

WHEREFORE, the Defendant prays that the Plaintiff take nothing, that the Complaint be dismissed with prejudice and that:

1. This Court enter a declaratory judgment finding that the maximum liability for the Defendants is the amount of the original bid, \$12,475.00.

2. This Court enter judgment in the amount of damages incurred for the Plaintiff intentional misrepresentations, in an amount at least at \$342.00, plus any other appropriate damages. ? \$19,622.00

3. This Court enter an award of punitive damages in an amount at least equal to the attorney's fees and costs incurred by the Defendants in this matter.

4. That this Court pierce the corporate veil of the Plaintiff limited liability company and any money judgment in the Defendants favor be entered against the Plaintiff and Dale Carpenter, jointly and severally.

DATED this ____ day of October, 2015.

THE RT COX LAW FIRM

Alexander R. Berger, # 7-5470
910 East Third Street, Suite A
Gillette, WY 82716
307-682-2500
307-685-0527 fax
alex@rtcoxlaw.com

CERTIFICATE OF SERVICE

The undersigned certifies that on the ____ of October, 2015, a true and correct copy of the foregoing and proposed order was served as indicated on the individuals named below:

| | | |
|---------------------------------|-------------------------------------|-----------------|
| Ryan W. McGrath | <input checked="" type="checkbox"/> | U.S. Mail |
| Horning, Horning & McGrath, LLC | <input type="checkbox"/> | Federal Express |
| 400 South Douglas Highway | <input type="checkbox"/> | Facsimile |
| Gillette, WY 82716 | <input type="checkbox"/> | Hand Delivery |

Alexander R. Berger

City of Gillette
Board of Examiners
Meeting of July 12, 2016

Individual Review ~ Contractor License Application for:
GROATHOUSE CONSTRUCTION INC.

Applicant: Groathouse Construction Inc.
Casper, WY
Master of Record: Wayne Kitchen

Application Type: Class A – General Contractor

Application Status: Complete with one (1) flag

Applicant submitted complete application with one (1) flag.

Applicant indicated 'yes' to Status Question #2 on page 4 of Application. Applicant submitted information related to the lawsuits the company is involved in.

| | |
|--------------------------------|----------------------|
| ADMINISTRATIVE USE ONLY | |
| Board of Examiners Action | |
| [] Approved [] Denied | |
| at ___/___/___ meeting | |
| License # | <input type="text"/> |



CITY OF GILLETTE
BUILDING INSPECTION DIVISION
P.O. Box 3003, Gillette, WY 82717
201 E. Fifth Street, 2nd Floor
Telephone: (307) 686-5260
www.gillettewy.gov

CONTRACTOR LICENSE APPLICATION – (RENEWAL)

Please complete each field - insert N/A if not applicable. See instructions for details and additional information.

DATE OF APPLICATION: 5/28/16

APPLICANT CONTACT INFORMATION

Please remember to contact Building Inspection in writing with any address changes during the year.

Business Name: Greathouse Construction
Mailing Address: 3440 Bypass Blvd City Casper State WY Zip Code 82404
Office Telephone: 307-237-7171 Fax Number: 307-237-7181
Master of Record: Wayne Kitchen Phone Number: 307-251-1182
Contact Person's email: C.priest@greathouse.com

CLASS OF LICENSE (Select one): Please note that a separate application is required for each license applied for.

Class D Vocational Contractors

- Electrical
- Gas Pipefitter
- HVAC Mechanical
- Plumbing

Class F Fire Suppression Contractors

- Chemical Fire Suppression
- Fire Alarm
- Flammable or Combustible Liquids
- Sprinkler (Fire/Standpipe)

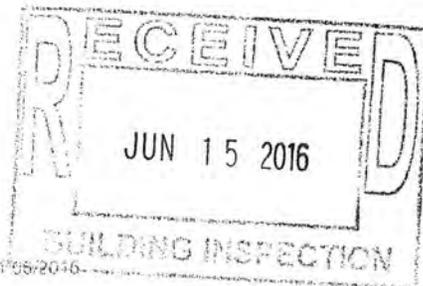
Building Contractors** (General Contractors)

- Class A-General Contractor
- Class B-Building Contractor
- Class R-Residential Contractor

**May not perform Class D, Class F, Class C Water & Sewer or Class C Electrical category work without holding the appropriate license.

Class C Specialty Contractors (Sub-Contractors)

- Concrete - Structural (Type 1)
- Concrete - Non-Structural (Type 2)
- Drywall & Plaster
- Elevator
- Excavation, Grading, Snow Removal & Demolition
- Framing - Stick Built Structure
- Insulation
- Landscaping, Sprinkler Systems, Tree Trimming & Fencing
- Limited Technician
- Low Voltage Technician
- Manufactured Housing (Type 1)
- Masonry - Structural (Type 1)
- Masonry - Veneer (Type 2)
- Roofing - General
- Roofing - Shingle
- Signage
- Trim Carpentry, Painting & Flooring
- Water & Sewer Pipe Layer
- Windows, Siding, Gutters & Garage Doors
- Miscellaneous (specify): _____



WYOMING CORPORATE REGISTRATION - Not applicable for sole proprietorships and general partnerships.

TYPE OF BUSINESS ENTITY

- Corporation
- Limited Liability Company
- Limited Partnership
- General Partnership
- Sole Proprietorship
- Other _____

LIST THE NAME AND TITLE OF EVERY OWNER

(Officer, member, partner, sole proprietor, etc.)
Fred Bronnenberg - President
Pat McLeod - Vice President
Ray McElwee - Secretary/Treasurer

EMPLOYEES - Employees that are or will be working in the City limits:

- No, applicant does not have employees.
- Yes, applicant has employees from Wyoming Out-of-State

WORKERS' COMPENSATION - Letter of Good Standing

Requested from State of Wyoming - Date of Request 5 / 31 / 16

UNEMPLOYMENT INSURANCE - Letter of Good Standing

Requested from State of Wyoming - Date of request 5 / 31 / 16

STATUS QUESTIONS

Please answer each of the following questions. When responding to Questions #1 through #5, if answer is "Yes" to any of these questions, **attach copies of relevant paperwork, including court documents, bankruptcy, if applicable.**

| | | YES | NO |
|----|---|-----|----|
| 1. | Has Owner or Master of Record, or any individual employed, had a contractor license or vocational license denied, fined, suspended, or revoked in the past year? | | X |
| 2. | Are there any liens, lawsuits, or judgments of record pending against Owner or Master of Record in the past year (relating to business activities within the scope of this license application)? | X | |
| 3. | Is Owner or Master of Record currently in bankruptcy proceedings or operating under a Court supervised reorganization plan as a debtor in possession within the past year? | | X |
| 4. | Has any officer, partner, member, owner or Master of Record been convicted of a felony (related to forgery, embezzlement, obtaining money under false pretenses, larceny, or extortion) within the past year? | | X |
| 5. | Has Owner or Master of Record failed to complete a project in the past year? | | X |

Continue on next page

Kim King <kimk@gillettewy.gov>
To: Christine Priest <cpriest@groathouse.com>

Mon, Jun 20, 2016 at 11:22 AM

Sounds good! No need to apologize, I just needed to confirm with you.

Thank you,
Kim
[Quoted text hidden]

Christine Priest <cpriest@groathouse.com>
To: Kim King <kimk@gillettewy.gov>

Mon, Jun 20, 2016 at 1:01 PM

Hi Kim. I wasn't aware of a different dispute and judgment, as described below in Item #1. Item #2 is a description of the dispute we have with a subcontractor. These summaries were provided by one of our owners, Ray McElwee. Please check the YES box for us on status question 2, and attach this. Please let me know if we need to provide any further documentation. And I do apologize for taking more of your time!

Thanks,
Christine

1. *Aaron Rojas, Edgar Tejada, Ivan Paredes, Ulises Cisneros, Adolfo Rio, Hugo Buena Rodriguez v. Westco Framers, LLC, Dusty Gray, Travelers Casualty and Surety Company of America, Groathouse Construction, Inc.*, United States District Court of Colorado, Civil Action No.: 15-cv-00168. The plaintiffs are various former employees of Westco Framers who claim that they were unpaid for work they performed on various projects, including a project in Pinedale, Wyoming, on which Westco was a subcontractor to Groathouse. Plaintiffs claim that Groathouse and Travelers, via the bond contract, are legally liable as statutory employers under the federal and state law and as such are obligated to pay the unpaid wages. The claims against Groathouse arise solely under Wyoming law. Wyoming law is clear with respect to prosecuting a claim against the contractor and Bond Company, specifically Wyoming Statutes, §16-6-112, §16-6-113, and §16-6-121. Groathouse is confident that plaintiffs failed to comply with the statutory requirements. Moreover, Groathouse was not the employer of the plaintiffs; rather Westco was the employer. Groathouse anticipates being dismissed from this action based on a recently filed motion for summary judgment.

2. *Ramshorn Construction, Inc. v. Groathouse Construction, Inc. and Natrona County School District #1*, Wyoming District Court, Seventh Judicial District. The plaintiff, a subcontractor to Groathouse on a high school project in Casper, WY, claims it performed work which was in addition to its subcontracted scope and is therefore due additional compensation as well as damages. Groathouse denies this claim in its entirety and has filed a response to that effect along with several motions for dismissal.

From: Kim King [mailto:kimk@gillettewy.gov]
Sent: Monday, June 20, 2016 11:23 AM
To: Christine Priest
Subject: Re: Question

[Quoted text hidden]

FOR REVIEW INDIVIDUAL LICENSE APPLICATIONS

JULY 12, 2016

| | |
|----|---|
| 1 | ANDERSON, ARLYN of PINE HAVEN, WY • MASTER PLUMBER, LICENSE ACTIVE ONLY Lic# 2134 |
| 2 | ARBACH, RAYMOND of GILLETTE, WY • MASTER ELECTRICIAN, CAMPBELL COUNTY SCHOOL DISTRICT Lic# 2983 |
| 3 | BRIGHAM, JAYME of GILLETTE, WY • JOURNEYMAN PLUMBER, MILLER MECHANICAL LLC Lic# 2172 |
| 4 | BURRIS, JEFFREY of EVANSVILLE, WY • MASTER HVAC TECH, JOHNSON CONTROLS Lic# 2185 |
| 5 | CIOFFI, TRAVIS of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, R & G ELECTRIC INC Lic# 2196 |
| 6 | ELIAS, PAUL of BELLE FOURCHE, SD • MASTER ELECTRICIAN, HAUCK ELECTRIC & CONTROLS INC Lic# 2654 |
| 7 | ELTON, GARY D of GILLETTE, WY • MASTER ELECTRICIAN, ELTON ELECTRIC LLC Lic# 1477 |
| 8 | FULLENWIDER, BRANDON of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, TUCKER ELECTRIC INC Lic# 2234 |
| 9 | HUBBARD, RUSSELL J of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, R & G ELECTRIC INC Lic# 2337 |
| 10 | KEY, TED of CASPER, WY • JOURNEYMAN HVAC TECH, SHEET METAL SPECIALITIES INC Lic# 2354 |
| 11 | LAMBERT, BRANDON of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, BROWNING ELECTRIC COMPANY INC Lic# 2360 |
| 12 | LOFTUS, JOHN of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2641 |
| 13 | LOFTUS, JOHN of GILLETTE, WY • APPRENTICE PLUMBER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2642 |
| 14 | MASTON, KEVIN of CASPER, WY • MASTER PLUMBER, CK MECHANICAL PLUMBING & HEATING Lic# 1577 |
| 15 | MILLER, LEONARD of GILLETTE, WY • MASTER GAS PIPEFITTER, MILLER MECHANICAL LLC Lic# 1613 |
| 16 | MILLER, LEONARD of GILLETTE, WY • MASTER PLUMBER, MILLER MECHANICAL LLC Lic# 1614 |
| 17 | PARKS, DELBERT JR of GILLETTE, WY • MASTER PLUMBER, CITY OF GILLETTE Lic# 1710 |
| 18 | PHIPPS, DALE E of GILLETTE, WY • MASTER ELECTRICIAN, CONTINENTAL ELECTRIC & POWER INC Lic# 1717 |
| 19 | PHIPPS, KYLE of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, Lic# 2977 |
| 20 | ROGERS, KEN A of GILLETTE, WY • MASTER PLUMBER, CITY OF GILLETTE Lic# 1808 |
| 21 | STEINHAUS, DARIN of CASPER, WY • JOURNEYMAN HVAC TECH, SHEET METAL SPECIALITIES INC Lic# 1904 |
| 22 | STUDY, LARRY G of GILLETTE, WY • MASTER ELECTRICIAN, IDEAL ELECTRIC & SERVICES LLC Lic# 1911 |
| 23 | THOLE, ADAM of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, CAMPBELL COUNTY SCHOOL DISTRICT Lic# 1935 |
| 24 | ULANSKI, MICHAEL of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, ALL ELECTRIC LLC Lic# 1968 |
| 25 | VESSA, GERALD of GILLETTE, WY • MASTER ELECTRICIAN, NORTHERN ELECTRIC SERVICE LLC Lic# 1675 |
| 26 | WALKER, RYAN of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 1990 |
| 27 | WALKER, RYAN of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 1991 |

FOR REVIEW INDIVIDUAL LICENSE APPLICATIONS

JULY 12, 2016

| | |
|-----------|--|
| 28 | WENDLING, CURTIS of GILLETTE, WY • MASTER ELECTRICIAN, CAMPBELL COUNTY Lic# 2632 |
| 29 | WINTERHOLLER, RONALD C of GILLETTE, WY • MASTER ELECTRICIAN, R & G ELECTRIC INC Lic# 2044 |
| 30 | WOFFORD, JOSH of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, ACTION ENERGY SERVICES LLC Lic# 2617 |
| 31 | WOFFORD, LOYD of GILLETTE, WY • MASTER ELECTRICIAN, ACTION ENERGY SERVICES LLC Lic# 2049 |

FOR REVIEW CONTRACTOR LICENSE APPLICATIONS**JULY 12, 2016**

| | |
|----|--|
| 1 | ACTION ENERGY SERVICES LLC of GILLETTE, WY • LOYD WOFFORD, ELECTRICAL |
| 2 | AQUA PUMPS LLC of ROZET, WY • ROBERT SHOCK, GENERAL CONTRACTOR |
| 3 | ARMORED PAINTING LLC of GILLETTE, WY • JONATHAN FOLTZ, TRIM CARPENTRY PAINT FLOORING |
| 4 | BEHREND CONSTRUCTION INC of BUFFALO, WY • NATHAN BEHREND, BUILDING CONTRACTOR |
| 5 | BJ NELSON INC of GILLETTE, WY • BYRON NELSON, MISCELLANEOUS |
| 6 | BJ NELSON INC of GILLETTE, WY • MATTHEW NELSON, WIND SIDING GUTTER GARAGE DOOR |
| 7 | BLUE BULL/MAZ'S HOUSE MOVERS of LANDER, WY • VIC MAZURIE, MANUFACTURED HOME INSTALLATION |
| 8 | BONES PLUMBING of GILLETTE, WY • CODY BONE, GAS PIPEFITTER |
| 9 | BONES PLUMBING of GILLETTE, WY • CODY BONE, PLUMBING |
| 10 | BOSS ENTERPRISES INC of GILLETTE, WY • EMERY WALKER, TRIM CARPENTRY PAINT FLOORING |
| 11 | BROOK'S SIDING & CONSTRUCTION of GILLETTE, WY • BROOK BAHNSON, WIND SIDING GUTTER GARAGE DOOR |
| 12 | CAMPBELL COUNTY of GILLETTE, WY • KEITH BOWAR, MECHANICAL |
| 13 | CAMPBELL COUNTY of GILLETTE, WY • KEITH BOWAR, GENERAL CONTRACTOR |
| 14 | CAMPBELL COUNTY of GILLETTE, WY • DOUG EVENSON, PLUMBING |
| 15 | CK MECHANICAL PLUMBING & HEATING of CASPER, WY • KEVIN MASTON, PLUMBING |
| 16 | COMMUNICATION ELECTRONICS INC of CASPER, WY • ROBERT DOBLER, FIRE ALARM SYSTEMS |
| 17 | COMMUNICATION ELECTRONICS INC of CASPER, WY • ROBERT DOBLER, LOW VOLTAGE |
| 18 | CONCRETE FOUNDATIONS INC of SUNDANCE, WY • BRYSON GAMBREL, NONSTRUCTURAL CONCRETE |
| 19 | CONCRETE FOUNDATIONS INC of SUNDANCE, WY • BRYSON GAMBREL, EXCAVATION & GRADING |
| 20 | CONNELY'S SCENIC LANDSCAPING of GILLETTE, WY • ADAM CONNELLY, LANDSCAPING & FENCING |
| 21 | CONRAD'S BIG C SIGNS of RAPID CITY, SD • DANIEL ANDERSON, SIGNAGE |
| 22 | CONTINENTAL ELECTRIC & POWER INC of GILLETTE, WY • DALE PHIPPS, ELECTRICAL |
| 23 | CURRY GARAGE DOOR CO LLC of GILLETTE, WY • RHONDA CURRY, WIND SIDING GUTTER GARAGE DOOR |
| 24 | CURRY GARAGE DOOR CO LLC of GILLETTE, WY • RHONDA CURRY, MISCELLANEOUS |
| 25 | D & P ELECTRIC of GILLETTE, WY • RODNEY MATHIS, ELECTRICAL |
| 26 | D & P ELECTRIC of GILLETTE, WY • RODNEY MATHIS, RESIDENTIAL CONTRACTOR |
| 27 | DAVE LODEN CONSTRUCTION INC of BUFFALO, WY • ERICK LODEN, GENERAL ROOFING |

FOR REVIEW CONTRACTOR LICENSE APPLICATIONS

JULY 12, 2016

| | |
|----|---|
| 28 | DONKEY CREEK CONSTRUCTION of GILLETTE, WY • LANCE CROELL, NONSTRUCTURAL CONCRETE |
| 29 | ELTON ELECTRIC LLC of GILLETTE, WY • GARY ELTON, ELECTRICAL |
| 30 | EPCON SIGN CO of BILLINGS, MT • MARK WOLLENBURG, SIGNAGE |
| 31 | FATHER & SONS of GILLETTE, WY • JESUS CERVANTES, NONSTRUCTURAL CONCRETE |
| 32 | FREED'S FINE FURNISHINGS INC of RAPID CITY, SD • ROBERT WEINBERGER, TRIM CARPENTRY PAINT FLOORING |
| 33 | GARNEY COMPANIES INC of LITTLETON, CO • MATT FOSTER, NONSTRUCTURAL CONCRETE |
| 34 | GARNEY COMPANIES INC of LITTLETON, CO • MATT FOSTER, WATER & SEWER PIPELAYER |
| 35 | GARNEY COMPANIES INC of LITTLETON, CO • MATT FOSTER, EXCAVATION & GRADING |
| 36 | GEER INVESTMENTS LLC of GILLETTE, WY • BLAINE GEER, MISCELLANEOUS |
| 37 | GEORGE'S ROUSTABOUT SERVICE INC of GILLETTE, WY • GEORGE RHODES, EXCAVATION & GRADING |
| 38 | HAUCK ELECTRIC & CONTROLS INC of BELLE FOURCHE, SD • PAUL ELIAS, ELECTRICAL |
| 39 | HEART OF THE WEST LLC of GILLETTE, WY • WILL DEEGAN, NONSTRUCTURAL CONCRETE |
| 40 | HEART OF THE WEST LLC of GILLETTE, WY • WILL DEEGAN, EXCAVATION & GRADING |
| 41 | HERITAGE HOMES INC of MOORCROFT, WY • DAN SWANEY, WATER & SEWER PIPELAYER |
| 42 | IDEAL ELECTRIC & SERVICES LLC of GILLETTE, WY • LARRY STUDY, ELECTRICAL |
| 43 | INTEGRITY PAINTING LLC of GILLETTE, WY • WESLEY CURTIS, TRIM CARPENTRY PAINT FLOORING |
| 44 | IRON MOUNTAIN LANDSCAPE of GILLETTE, WY • HECTOR FUENTES, LANDSCAPING & FENCING |
| 45 | ISI DESIGN AND INSTALLATION SOLUTIONS of MONSEY, NY • RANDY SMITH, TRIM CARPENTRY PAINT FLOORING |
| 46 | JOHN'S WELDING & FABRICATION of GILLETTE, WY • JOHN KRAMER, MISCELLANEOUS |
| 47 | JOHNSON CONTROLS of EVANSVILLE, WY • JEFF BURRIS, MECHANICAL |
| 48 | KNECHT HOME CENTER OF GILLETTE of GILLETTE, WY • JIM STURM, WIND SIDING GUTTER GARAGE DOOR |
| 49 | KNECHT HOME CENTER OF GILLETTE of GILLETTE, WY • JIM STURM, INSULATION |
| 50 | LIFESTYLE HOMES of GILLETTE, WY • ED RUST, GENERAL CONTRACTOR |
| 51 | LOWE ROOFING OF WYOMING LLC of GILLETTE, WY • TODD NEWLIN, GENERAL ROOFING |
| 52 | LOWE ROOFING OF WYOMING LLC of GILLETTE, WY • TODD NEWLIN, WIND SIDING GUTTER GARAGE DOOR |
| 53 | LUCKY TILE & CLEANING SERVICES LLC of GILLETTE, WY • MARIA TORRES, TRIM CARPENTRY PAINT FLOORING |
| 54 | MASTER STONE CRAFTERS of GILLETTE, WY • JOEL ROBIDART, MASONRY (STRUC) |

FOR REVIEW CONTRACTOR LICENSE APPLICATIONS**JULY 12, 2016**

| | |
|----|---|
| 55 | MATCO of BILLINGS, MT • TOM WATTS, MISCELLANEOUS |
| 56 | MBC TREE FARM of GILLETTE, WY • MARVIN WALKER, LANDSCAPING & FENCING |
| 57 | MIDWEST PEST MANAGEMENT of GILLETTE, WY • ANDREW BEUG, LANDSCAPING & FENCING |
| 58 | MILLER MECHANICAL LLC of GILLETTE, WY • LEONARD MILLER, GAS PIPEFITTER |
| 59 | MILLER MECHANICAL LLC of GILLETTE, WY • LEONARD MILLER, PLUMBING |
| 60 | NAGLE SIGNS INC of WATERLOO, IA • JOHN NAGLE, SIGNAGE |
| 61 | NORTHERN ELECTRIC SERVICE LLC of GILLETTE, WY • GERALD VESSA, ELECTRICAL |
| 62 | NORTHLAND INDUSTRIAL SPECIALTIES of GILLETTE, WY • BRIAN NORSTEGAARD, NONSTRUCTURAL CONCRETE |
| 63 | NORTHLAND INDUSTRIAL SPECIALTIES of GILLETTE, WY • BRIAN NORSTEGAARD, EXCAVATION & GRADING |
| 64 | NORTHLAND INDUSTRIAL SPECIALTIES of GILLETTE, WY • BRIAN NORSTEGAARD, LANDSCAPING & FENCING |
| 65 | NORTHLAND INDUSTRIAL SPECIALTIES of GILLETTE, WY • BRIAN NORSTEGAARD, WATER & SEWER PIPELAYER |
| 66 | O'NEIL COMPANY INC of WILLISTON, ND • MARCIA KILGORE, MISCELLANEOUS |
| 67 | OSCAR RENDA CONTRACTING INC of ROANOKE, TX • HADI GARAKANI, GENERAL CONTRACTOR |
| 68 | OSCAR RENDA CONTRACTING INC of ROANOKE, TX • HADI GARAKANI, WATER & SEWER PIPELAYER |
| 69 | PARADIGM CONTRACTORS LLC of CEDAR CITY, UT • ALVIN BARLOW JR, GENERAL CONTRACTOR |
| 70 | R & G ELECTRIC INC of GILLETTE, WY • RONALD WINTERHOLLER, ELECTRICAL |
| 71 | R PHILLIPS PLASTERING LLC of PROVO, UT • RUSSELL PHILLIPS, WIND SIDING GUTTER GARAGE DOOR |
| 72 | RAMIRES BROTHERS STONE & STUCCO of GILLETTE, WY • JOSE RAMIRES, TRIM CARPENTRY PAINT FLOORING |
| 73 | SACRISON PAVING INC of WHITEWOOD, SD • WILLIAM SACRISON, NONSTRUCTURAL CONCRETE |
| 74 | SHAW CONTRACT FLOORING SERVICE of DALTON, GA • PHILLIP SEELEY, TRIM CARPENTRY PAINT FLOORING |
| 75 | SITE WORK SPECIALISTS INC of RAPID CITY, SD • DOUG WILSON, EXCAVATION & GRADING |
| 76 | SITE WORK SPECIALISTS INC of RAPID CITY, SD • DOUG WILSON, WATER & SEWER PIPELAYER |
| 77 | SPEARFISH SEAMLESS INC of SPEARFISH, SD • MARK LALONDE, WIND SIDING GUTTER GARAGE DOOR |
| 78 | THOMAS & MEASLES PAINTING II LLC of SALT LAKE CITY, UT • KURT WISEMAN, TRIM CARPENTRY PAINT FLOORING |
| 79 | TIGERTREE INC of LARAMIE, WY • KAYLA STONEHOUSE, LANDSCAPING & FENCING |
| 80 | TRI-STATE INDUSTRIES INC of GILLETTE, WY • TERRY HAGEN, INSULATION |
| 81 | TWO GUYS DECO INC of GILLETTE, WY • SHAWN DORR, TRIM CARPENTRY PAINT FLOORING |

FOR REVIEW CONTRACTOR LICENSE APPLICATIONS

JULY 12, 2016

| | |
|-----------|--|
| 82 | WILLIAM WOODS PAINTING of SALT LAKE CITY, UT • WILLIAM WOODS, TRIM CARPENTRY PAINT FLOORING |
|-----------|--|



Gillette, Wright, Campbell County Fire
Protection Joint Powers
Board of Directors
July 13, 2016 Business Meeting

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Note: ⚡ Signifies a Decision Item



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

July 7, 2016 – 6:30 P.M.

| ITEM # | AGENDA ITEM (CCPLB Governing Policies Manual Number or By-Laws) <i>NOTES IN GREEN – Guidance for the handling of the item.</i> |
|--------|--|
| 1. | CALL TO ORDER/ATTENDANCE (2.5.10) |
| 2. | APPROVAL OF AGENDA (2.3.3) |
| 3. | APPROVAL OF MINUTES (2.3.3) for the A. June 9, 2016 CCPLB Board meeting (ATTACHMENT "A") |
| 4. | CONSENT AGENDA (2.3.4). A. APPROVAL OF WARRANTS. (ATTACHMENT "B") |
| 5. | CITIZEN INPUT (2.2.1) |
| 6. | BOARD PROCESS A. RECOGNITION OF INCOMING BOARD MEMBERS B. 2016/2017 BUDGET REVIEW C. NHSFR LETTER OF INTENT / PROPOSAL D. CAPITAL BUDGET CONSIDERATIONS FROM WYOMING CENTER TRUST FUND E. MEETING'S SUMMARY F. CONTRACTING/PURCHASING DECISIONS (2.2.7): (no actions to be taken at this meeting) |
| 7. | OPERATIONS REPORT/UPDATE (3.8.1.C) <i>Items GM Foster will be discussing include:</i> A. GM Foster will discuss: i. NHSFR Volunteer Progress ii. Capital Projects Update iii. Event Updates (PAW, Tiffin RV Rally) |



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

July 7, 2016 – 6:30 P.M.

| ITEM # | AGENDA ITEM (CCPLB Governing Policies Manual Number or By-Laws) <i>NOTES IN GREEN – Guidance for the handling of the item.</i> |
|--------|---|
| 8. | <p>MATTERS FOR NOTING:</p> <p>A. MAJOR CORRESPONDENCE: i.</p> <p>B. BOARD CALENDAR: (ATTACHMENT "C") i. Upcoming Board Meetings: a. August 11, 2016 at 6:30 (Workshop at 6:00 p.m.) b. September 8, 2016 at 6:30 (Workshop at 6:00 p.m.) ii. Other meetings/events: a. Governor's Reception and Social with NHSFR Directors will be on Wednesday 7/20/2016 at 6:00 p.m.</p> <p>C. SUMMARY OF FOLLOW-UP ITEMS: (items from this meeting to be followed up at the next meeting)</p> |
| 9. | <p>BOARD MEETING EVALUATION (2.1.8) - Board members will share observations/opinions as to:</p> <ul style="list-style-type: none"> • what worked really well at this meeting? • what we could have done to make it more productive? |
| 10. | <p>ADJOURNMENT</p> |

ATTACHMENT A
Campbell County Public Land Board (CCPLB)
Meeting Minutes
June 9, 2016

Attachment(s)-A1, A2, A3, A4

| | |
|---|---|
| Board Members | Staff |
| Present: L.D. Gilbertz, Shilo Lundvall, Jordan Ostlund, Mary Silvernell, Marilyn Mackey, Duane Evenson, Don Hamm Absent: | Present: Paul Foster, ReNae Keuck, Kathy Ashton |
| Legal Counsel | Guests |
| Present: Frank Stevens | Present: : Rusty Bell <i>County Liaison</i> , Grant Egger representing the <i>News-Record</i> , Tony Knievel representing <i>Campbell County</i> , Steve Mueller and Mark Ostream- representing <i>Black Hills Corp</i> , Rebecca Gilbertz- <i>Citizen</i> , Zoe Sherman- <i>Citizen</i> , Shay Lundvall- <i>Citizen</i> , Wayne Manning- <i>Citizen</i> |

| | ITEM | DISCUSSION | ACTIONS TAKEN | ACTIONS TO BE TAKEN |
|----|---------------------------------|---|--|---------------------|
| 1. | Call to Order/Attendance | The meeting was called to order at 6:30 PM MDT on June 9, 2016, by Chair L.D. Gilbertz. | | |
| 2. | Approval of Agenda | The June 9, 2016 agenda was reviewed. | Mr. Evenson made a motion to approve the June 9, 2016 agenda. Mr. Hamm seconded the motion and it passed unanimously. | |
| 3. | Approval of Minutes | The May 6, 2016 Special Budget meeting and May 12, 2016 CCPLB meeting minutes were reviewed. | Mrs. Mackey made a motion to approve the May 6 and May 12, 2016 meeting minutes as presented. Mrs. Silvernell seconded the motion and it passed unanimously. | |
| 4. | Consent Agenda | <p style="text-align: center;">A. Approval of Warrants:</p> The Warrants for the June 9, 2016 meeting were reviewed. - May 2016 Accounts Payable Voucher Numbers 45250-45338 (General Fund/Special Events) in the amount of \$151,351.38. - May 2016 Manual Purchase Order Numbers 9265-9292 in the amount of \$101,094.43. - May 2016 Payroll Warrants in the amount of \$179,277.35 for the period of 4/24/2016-5/21/2016. | Mr. Ostlund made a motion to approve the May 12, 2016 warrants as presented. Mr. Evenson seconded the motion and it passed unanimously. | |
| 5. | Citizen Input | None | | |

| | ITEM | DISCUSSION | ACTIONS TAKEN | ACTIONS TO BE TAKEN |
|----|---------------|--|--|---------------------|
| 6. | Board Process | <p>A. Outgoing CCPLB members, L.D. Gilbertz and Jordan Ostlund were recognized and presented with an award. The two members did an outstanding job and were praised for the roles they played on the Board. Both members enjoyed their experiences on the Board and encouraged the others to continue to do great work.</p> <p>B. The Board discussed the City's format of the Road & General Utility Easement document presented by Mr. Stevens from the City.</p> <ul style="list-style-type: none"> • Mr. Knievel provided a map (attachment A1). The map showed the easement goes east to the city limits but not to the end of CCPLB property. The width is 100 feet wide off of Foxpark Road and thins down to 50 feet. • Mr. Stevens and Mr. Knievel explained the easement details to the Board. The County's immediate need for the approval of this easement is so they may provide utility services to the college arena being built. The County is also working towards developing a future industrial park to the east of the college arena. The City currently has a 30' easement leading towards the site. This easement would grant over the existing 30' expanding to 100'. Legal counsel went to the County and the City in initial planning, as future utilities would need to be put in place. Currently, fiber optics are being run to the college arena and a 12" City water line to the north. The water line was not placed in the middle so it would not be in the way of future roads. The water line should not affect the remote control airport. Currently, the 30' strip is the City's responsibility for maintaining and will still be when increased to 100'. A future road cannot be memorialized as it has already been dedicated to the City. When a future industrial park is in place an improved road should occur, which will be the City's responsibility to maintain. | <p>Mr. Evenson made a motion to approve the Road and General Utility Easement to the City of Gillette for the amount of \$10.00. Mr. Hamm seconded the motion and it passed unanimously.</p> | |

| ITEM | DISCUSSION | ACTIONS TAKEN | ACTIONS TO BE TAKEN |
|------|---|---|---------------------|
| | <p>C. Wyodak presented a letter to the Board regarding procurement of the runoff control impoundment. (Attachment A2)</p> <ul style="list-style-type: none"> • The history of the parcel of land east of Thunder Speedway was presented by Mr. Stevens and Mr. Steve Mueller from Black Hills Energy, the current mining company. In 1986 Kerr McGee donated 202.4 acres to CCPLB. A temporary use agreement between the mining company and CCPLB defined that 240 acres would be given back to the mining company and in exchange they would donate it and the 40 acres back. In 2002 the Board signed a lease for a racetrack to be built which caused the slope to change and erosion to occur on the reclaimed land. Black Hills Energy put in a runoff control impoundment to assist in erosion control. The final bond release will be initiated in 2016. After regulatory processes are met in 2018 the land is to be released back to CCPLB as stated in original documentation. Impoundment was not part of the original agreement but was added because of the building of the race track. The reclamation and impoundment was an improvement made by the mining company to protect the sideslope. There will be another 10 years bonding release if CCPLB does not accept the terms of the letter. <ul style="list-style-type: none"> ○ The Board discussed the following concerns: ○ Would CCPLB have liability of the water that collects in the pit? ○ Would racetrack maintain since they are currently using the water for dust control and ensure that no spills occur? ○ Is it a wetland? Per Mr. Mueller, since it is not connected to water it is not considered for protection from the federal government. No maintenance on the pond is anticipated. ○ Could a road be made in the future for access? ○ What benefits are gained if CCPLB accepts? • The Board would like more discussion in a workshop and invite Mr. Mueller from Black Hills Energy, legal counsel, and the two new Board members. Mr. Mueller will see if there are other options for the impoundment as well. • This discussion was tabled. | <p>Mr. Evenson made a motion to approve the Wyodak runoff control impoundment letter and accept the 40-acre donation as outlined in the letter. Mrs. Silvernell seconded the motion and did not pass.</p> <p>Mrs. Mackey made a motion to accept the impoundment as presented in the letter. Mr. Hamm seconded the motion and did not pass.</p> <p>Mr. Hamm made a motion to table this until the August Board meeting. Mr. Lundvall seconded the motion and it passed unanimously.</p> | |

| | ITEM | DISCUSSION | ACTIONS TAKEN | ACTIONS TO BE TAKEN |
|--|------|---|---------------|--|
| | | <p>D. Comp time policies were discussed (Attachments A3).</p> <ul style="list-style-type: none"> Because of the new federal salary overtime laws, the Board asked for discussion on the subject. Hourly and salary comp time were explained by Comptroller, ReNae Keuck. No CAM-PLEX employees fall into the federal gap. Only non-salary employees get time and a half. The only time salary employees receive comp is for an event or for travel. No employees can accrue above 40 hours of comp time. 40 hours can only be accrued 3 times a year (max 120 hours/year) and it all must be used by May. There is only a few thousand-dollar impact on CAM-PLEX budget. Comp is paid only if an employee leaves. The County has a policy used in 4 hour banks. The County employees can accrue comp time if its excessive hours (not in the normal duties). Because the nature of this facility is why previous Boards and staff created the current system. If hourly employees had to work all events vs. salaried employees, it would affect the budget. Other venues are similar in nature. <p>E. Future NHSFR dates and bids to host them at CAM-PLEX were discussed.</p> <ul style="list-style-type: none"> Staff recommends bidding for the 2020-2021 NHSFR and would like Board approval. The procedure will require writing a Letter of Intent and submit it to the NHSRA the last Sunday of this year's rodeo. Per phone conversations with NHSRA a bid is not due at that time. The Board members would be able to discuss during the social with NHSRA Directors issues and ideas. Mr. Foster suggested coming up with a menu of ideas for the Board to choose from such as a two-year rotation between venues. At the mid-winter meeting have an executable contract available for the NHSRA. The Board members recognizes the positive impact the NHSFR has on the community. There was discussion from the Board to consider CAM-PLEX hosting the event permanently. The committee will discuss pros (economic impact, etc.) and cons (volunteer, staff, and sponsor burnout; less profit if more staff is hired to help, etc.) It would have to | | <p>E. Mr. Lundvall, Mrs. Silvernell, and Mr. Hamm volunteered to be on a subcommittee to investigate if CCPLB should suggest hosting the NHSFR here permanently. Committee will meet before rodeo.</p> |

| | ITEM | DISCUSSION | ACTIONS TAKEN | ACTIONS TO BE TAKEN |
|--|------|--|---------------|---|
| | | <p>change a lot and make less and there are concerns if NHSRA chooses a rental route.</p> <ul style="list-style-type: none"> The Board agreed to have staff pursue the Letter of Intent. <p>F. Recent event financials were given to the Board (Attachments A4)</p> <ul style="list-style-type: none"> Joseph and the Amazing Technicolor Dreamcoat: The show needed to sell 873 tickets to break-even but only 424 were sold. The Profit and Loss statement shows a \$19,581.39 loss. Comparisons were made with Mama Mia which was a great success. The downturn of the economy and the Sunday showing affected sales. Another Broadway performance in 2016-2017 was considered but only available on a Sunday night so it will not be coming because of this. The production company was extremely happy with CAM-PLEX's ability to handle Broadway shows and wants to book future shows. Wyoming Sportsman's Expo: This was a very successful event. Commissioner Bell was the organizer for this event and spoke highly of the facility and staff and received fantastic reviews from exhibitors. Because of this facility high quality exhibits and certain pieces were displayed which would have been limited at other venues. The next Western Regional show will be in Albuquerque. They are interested in bringing their national show here possibly in 2018 <p>G. City and County quarterly meetings were discussed.</p> <ul style="list-style-type: none"> The Board members discussed having a unified front at these meetings and being able to address issues at funder's workshops. Mr. Lundvall proposed he as CCPLB Chair and Mrs. Silvernell, Vice-Chair, attend both City and County workshops on behalf of all the Board members and cancel the group quarterly meetings. The Quarterly meeting next week will be attended by all CCPLB members and will approach Commissioners on this idea. Concerns they can't make it if just two show up. The two members committed to attending all the meetings. Upcoming Commissioner's workshop is Board applicants so it is a really full meeting. | | <p>F. CAM-PLEX staff will pursue a future Sportsman's Expo bid.</p> <p>Deeply Rooted financials were requested for next month's meeting.</p> <p>G. Mr. Lundvall will talk to Mr. Palmer about adding CCPLB members attending Commissioners meeting to the agenda.</p> |

| | ITEM | DISCUSSION | ACTIONS TAKEN | ACTIONS TO BE TAKEN |
|----|--------------------------|--|---------------|---|
| | | <p>H. The status of the Operation and Capital budgets were discussed.</p> <ul style="list-style-type: none"> • Staff received the budget letters from the City and County. Mr. Foster spoke to Mr. Palmer today regarding the unanswered questions using the Wyoming Center Trust Fund money and Special Events Funds for rodeo capital items. Mr. Palmer will resolve with commissioners. • Items need to be in place before rodeo starts. • Letter from the City states no money was approved for Capital; however, County approved Capital funding. The Board feels strongly on keeping up with the maintenance of this premiere facility. | | <p>H. Mr. Lundvall and Mrs. Silvernell will approach both funding entities in person to discuss the budget situation.</p> |
| 7. | Operations Report/Update | <p>A. General Manager Paul Foster discussed the following items:</p> <ol style="list-style-type: none"> i. Paul reported on personnel <ul style="list-style-type: none"> o The introduction letter for new staff members discontinue. Paul will verbally report on new employees. ii. NHSFR volunteers <ul style="list-style-type: none"> o City, County, and local banks are allowing paid time off to folks that volunteer. Various groups are also volunteering. There are still more slots to fill so please ask friends and family to volunteer. iii. Capital projects <ul style="list-style-type: none"> o Road Improvement Projects-Broken Spur is completed one day early. They are now working on Maverick. o Upgrade to HVAC Control System Final Phase scheduled to be done June 25th. iv. Design phase update <ul style="list-style-type: none"> o The steering committee is still making plans on the future updates for HC/EH. They do understand it will change but would like to keep moving forward. Buckingham Architects did a presentation to the City and will present to the Board at the 65% completion point. The Board requested any future presentations that they be notified. v. Lee Brice Concert <ul style="list-style-type: none"> • Jordan's Fine Dining is selling their restaurant and will not be selling alcohol at the concert. A bid was quickly sent out and Beverage Brokers won the bid. | | |

| | ITEM | DISCUSSION | ACTIONS TAKEN | ACTIONS TO BE TAKEN |
|-----|--------------------------|---|---------------|--|
| | | <p>vi. Other: WYDOT project on Highway 51 said they will be removing the temporary fence around the fill dirt and securing the gate along the road.</p> <p>Board members inquired if the pens at Wrangler were going to be painted and requested not painting them white. Paul will verify. Don't paint white.</p> <p>East Pavilion roof repairs were discussed</p> | | A.vi. Mr. Foster will inquire about Wrangler Arena pens being painted and about East Pavilion repairs. |
| 8. | Matters for Noting | <p>A. Major Correspondence: i. A Community Grant was approved for \$250 for the 2016 Harvest Festival.</p> <p>B. Board Calendar: i. The July CCPLB Meeting will be at 6:30 p.m. on July 7, 2016 with the pre-meeting workshop at 6:00 p.m. The next monthly CCPLB meeting is on August 11th. ii. The social with the NHSRA Directors will be on 7/20/2016 at 6:00 p.m. iii. A Governors reception is being planned during NHSFR as well.</p> <p>C. Summary of Follow-Up Items: i. Actions to be taken are noted in minutes.</p> | | B.iii. Mr. Foster will inform Board about Governor's reception when details are completed. |
| 9. | Board Meeting Evaluation | Inquiries were made as to when the marketing plan would be presented to the Board. | | The marketing plan from Mark will be forthcoming. |
| 10. | Adjournment | Meeting was adjourned at 8:21 PM MDT | | |

Respectfully submitted,

Don Hamm, Secretary

Campbell County

Wyoming

0 200 400 600 800 Feet



Name: EASEMENT EXHIBIT A

User: alk08

Date: 6/3/2016

CAMPBELL COUNTY
DEPARTMENT OF PUBLIC WORKS
500 S. Gillette Ave, Gillette, Wyoming 82716
Phone # 307 685-8061
Fax # 307 687-6349



ATTACHMENT A1

ATTACHMENT A3

OVERTIME COMPENSATION

The overtime policy of Campbell County Public Land Board shall be in accordance with the provisions of the "Federal Fair Labor Standards Act of 1938," as amended 29 U.S.C. 201 et seq. At the option of the employee and subject to Campbell County Public Land Board approval compensatory time may be offered to FLSA non-exempt employees in lieu of overtime pay. Such comp time will be earned at the rate of one and one-half times the number of overtime hours worked, and may be accrued up to a limit of 40 hours (revised down from 120 hrs. January, 2003).

Personnel employed in executive, administrative and professional capacities are exempt from overtime pay. Exempt employees will not normally receive overtime compensation, but may be eligible for compensatory time-off at straight time for hours in excess of 40 hours in a one week work period. Compensatory leave must be approved by the supervisor and General Manager.

ADMINISTRATIVE LEAVE

Personnel employed in executive, administrative, professional and computer-related positions which meet the requirements of the Fair Labor Standards Act for classification as "exempt," will not be paid for time worked over 40 hours in any week. FLSA exempt employees are eligible for Administrative Leave as provided for in this policy. Administrative Leave shall be credited at one hour of Administrative Leave for one hour of time worked over 40 hours per week provided this work is associated with an event held at Cam-Plex or travel concerning Cam-Plex business. Administrative Leave shall be taken at such time as the supervisor shall designate or approve. The maximum allowable accumulation of Administrative Leave by an exempt employee shall be 40 hours unless otherwise authorized by the General Manager. The employee will not be compensated for any time worked in excess of the allowed accumulation amount. The maximum allowable amount of Administrative Leave an exempt employee can take in each year shall be 120 hours. Any accumulated Administrative Leave that has not been used by May 31st of each year shall be forfeited and the employee is not entitled to any form of compensation for the forfeited Administrative Leave, unless otherwise approved by the Board. Upon resignation or termination of employment for any reason, FLSA exempt employees forfeit all rights to any accumulated Administrative Leave.

Approved in May 13, 2010

Profit and Loss

For 7/1/2015 To 6/30/2016

Joseph & The Amazing Tech Drea

| | Account Number | Current YTD |
|--------------------------------------|-------------------|----------------------|
| REVENUE | | |
| THEATER EVENTS - 0102 | 1-40-5600-00-0102 | \$22,514.00 |
| FOOD CONCESSIONS - 0102 | 1-40-5680-10-0102 | 110.00 |
| MERCHANDISE COMMISSION - 0102 | 1-40-5685-20-0102 | 67.00 |
| | | <hr/> |
| Gross Sales | | \$22,691.00 |
| EXPENSES | | |
| STAGE CREWS - CAM-PLEX - 0102 | 1-40-6025-03-0102 | \$9,273.28 |
| FICA TAXES - 0102 | 1-40-6040-01-0102 | 709.45 |
| WORKERS COMPENSATION - 0102 | 1-40-6040-02-0102 | 204.91 |
| PRINTING - 0102 | 1-40-6070-00-0102 | 249.19 |
| ADVERTISING - HERITAGE CENTER - 0102 | 1-40-6085-00-0102 | 5,885.89 |
| EVENT FEES - 0102 | 1-40-6160-00-0102 | 17.83 |
| ARTIST HOSPITALITY - MEALS - 0102 | 1-40-6165-00-0102 | 931.84 |
| THEATER SERIES ARTIST FEES - 0102 | 1-40-6175-00-0102 | 25,000.00 |
| | | <hr/> |
| Total Expenses | | \$42,272.39 |
| | | <hr/> |
| NET INCOME | | (\$19,581.39) |
| | | <hr/> <hr/> |

**WYOMING SPORTSMAN'S EXPO
FINANCIAL REPORT 2016**

| | Total GL | To Be Split |
|---------------------------------------|----------------------------|-----------------------------|
| Revenue | | |
| Ticket Sales (Cam-Plex Keeps) | \$ 14,300.00 | |
| Booth Sales | \$ 12,575.00 | \$ 12,575.00 |
| Sponsorship (WSG Keeps) | \$ 700.00 | |
| Total Revenue | <u>\$ 27,575.00</u> | <u>\$ 12,575.00</u> |
| Expense | | |
| Pipe and Drape | \$ 1,793.50 | \$ 1,793.50 |
| Advertising | \$ 4,615.75 | \$ 4,615.75 |
| Office Depot (Vendor Badges) | <u>\$ 117.96</u> | <u>\$ 117.96</u> |
| Total Expense | <u>\$ 6,527.21</u> | <u>\$ 6,527.21</u> |
| Net Income | \$ 21,047.79 | \$ 6,047.79 |
| Net Income WSG | | \$ 3,023.90 |
| 1/2 Booth Revenue Due from WSG | | <u>\$ (5,612.50)</u> |
| Total Due from WSG | | <u>\$ (2,588.61)</u> |
| Booth Revenue Due | | |
| 4-H | | \$ 1,500.00 |
| Absolute Auto | | \$ 2,200.00 |
| Buckstitch Canvas | | \$ 1,800.00 |
| Wyoming Rustic Log Furniture | | \$ 300.00 |
| Ford Street Team | | \$ 1,900.00 |
| Heartland Kubota | | \$ 1,175.00 |
| Kiwanas Club | | \$ 300.00 |
| Stranded Outdoors | | \$ 1,150.00 |
| Wyoming Game and Fish | | \$ 600.00 |
| Wyoming Life Federation | | <u>\$ 300.00</u> |
| | | <u>\$ 11,225.00</u> |
| Net Income | \$ 21,047.79 | |
| Due from WSG | <u>\$ 2,588.61</u> | |
| CAM-PLEX Net Income from event | <u>\$ 23,636.40</u> | |

1635 Reata Drive
Gillette, WY 82718

cam-plex@vcn.com
www.cam-plex.com



Phone 307-682-0552
Fax 307-682-8418
Tickets 307-682-8802

ATTACHMENT B

CCPLB MEMBERS WILL BE E-MAILED

WARRANTS

FOR THIS MONTH'S

APPROVAL

PRIOR TO MEETING.

July 2016

| July 2016 | | | | | | | August 2016 | | | | | | |
|-----------|----|----|----|----|----|----|-------------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa | Su | Mo | Tu | We | Th | Fr | Sa |
| 3 | 4 | 5 | 6 | 7 | 1 | 2 | 7 | 1 | 2 | 3 | 4 | 5 | 6 |
| 10 | 11 | 12 | 13 | 14 | 8 | 9 | 14 | 8 | 9 | 10 | 11 | 12 | 13 |
| 17 | 18 | 19 | 20 | 21 | 15 | 16 | 21 | 15 | 16 | 17 | 18 | 19 | 20 |
| 24 | 25 | 26 | 27 | 28 | 22 | 23 | 28 | 22 | 23 | 24 | 25 | 26 | 27 |
| 31 | | | | | 29 | 30 | | 29 | 30 | 31 | | | |

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|--------|---------|---|--|--------|----------|
| Jun 26 | 27 | 28 | 29 | 30 | Jul 1 | 2 |
| 3 | 4 | 5 | 6 | 7 6:00pm CCPLB Workshop (Board) 6:30pm CCPLB Monthly Board Meeting | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 6:00pm Governor's Reception & Social w/NHSFR Directors (VIP Tent) | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | Aug 1 | 2 | 3 | 4 | 5 | 6 |

ATTACHMENT C

August 2016

| August 2016 | | | | | | | September 2016 | | | | | | |
|-------------|----|----|----|----|----|----|----------------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa | Su | Mo | Tu | We | Th | Fr | Sa |
| 7 | 1 | 2 | 3 | 4 | 5 | 6 | 4 | 5 | 6 | 7 | 1 | 2 | 3 |
| 14 | 8 | 9 | 10 | 11 | 12 | 13 | 11 | 12 | 13 | 14 | 8 | 9 | 10 |
| 21 | 15 | 16 | 17 | 18 | 19 | 20 | 18 | 19 | 20 | 21 | 15 | 16 | 17 |
| 28 | 22 | 23 | 24 | 25 | 26 | 27 | 25 | 26 | 27 | 28 | 22 | 23 | 24 |
| | 29 | 30 | 31 | | | | | | | | 29 | 30 | |

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|--------|---------|-----------|--|--------|----------|
| Jul 31 | Aug 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 6:00pm CCPLB Workshop (Board Room) 6:30pm CCPLB Monthly Board Meeting | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | Sep 1 | 2 | 3 |

September 2016

| September 2016 | | | | | | | October 2016 | | | | | | |
|----------------|----|----|----|----|----|----|--------------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa | Su | Mo | Tu | We | Th | Fr | Sa |
| | | | | 1 | 2 | 3 | | | | | | | 1 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 | 30 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| | | | | | | | 30 | 31 | | | | | |

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|--------|---------|-----------|---|--------|----------|
| Aug 28 | 29 | 30 | 31 | Sep 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 6:00pm CCPLB Workshop (Board Room) 6:30pm CCPLB Monthly Board Meeting | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | Oct 1 |



2016

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| Waste Diversion/Employee Happenings | 8 |

Utilities Department

2nd Quarter

Madison Project Status Update

07EN58 Gillette Madison Pipeline Contracts

Contract 4b, c, d, f (Wyodak to Moorcroft/Pine Ridge)

- 42-inch pipeline from a new blending station at Wyodak to Moorcroft and disinfection facility to chlorine monitoring facility.
 - ◆ The contractor continues to work on surface and right-of-way restoration

Contract 4e (Moorcroft to Pine Ridge)

- 42-inch pipeline from Moorcroft and to chlorine monitoring facility at Pine Ridge.
 - ◆ Garney Construction began installing pipe from Highway 14/16 near Keyhole Lake towards D Road in June.
 - ◆ A second crew will mobilize in July to install pipe along Highway 14/16 in July.



Garney Construction installing pipe west of Hwy. 14/16, north of Moorcroft

07EN58 Gillette Madison Pipeline Facilities Contracts 5, 6, and 7

Contract 5 - Record Steel and Construction, Inc. (RSCI) began construction on the Donkey Creek Pump Station on April 15, 2015.

- RSCI has completed masonry work, installed roof decking, pumps, motors, VFDs, surge vessels, and the suction header.

Contract 6 - COP Wyoming started construction on the tank in June with earthwork preparation of the foundation.

Contract 7 - COP Wyoming began construction of the Pine Ridge Disinfection Facility on March 16, 2015. The project is on schedule for completion in July 2016.

- The contractor has made good progress in completing the project this quarter. They are currently fine tuning the sodium hypochlorite generators for performance testing.

07EN58 Contract 2a (Three New Production Wells)

- Layne Christensen began construction on December 4, 2015.
 - ◆ Well #13 - Total depth has been reached and acid fracturing is complete.
 - ◆ Well #14 - A 6-1/8" pilot hole is currently being drilled.
 - ◆ Well #15 - A 36" surface conductor has been set.



Pine Ridge Disinfection Facility nearing completion

12UT05 Regional Extensions Phase I

- Twenty-two water districts have now signed Water Service Agreements. Seven of these districts will be served by this phase of the project (Cook Road, Bennor, Overbrook, South Fork, Rafter D, Spring Hill Ranch, and Antelope Valley).
 - ◆ All PVC piping has been installed for the project.
 - ◆ All pump station buildings and control buildings are set and are in various stages of completion (i.e. mechanical, electrical, and communications). Project completion is anticipated for July.
- The Bennor Subdivision began receiving water on May 16 as the City's first regional customer.

16UT04 Regional Extensions Phase II

- The next phase of regional extensions will start with the design of a project to extend regional water service to 8-Mile, Stone Gate Estates, and Rock Road. The project agreement is signed and consultant selections will be made in the upcoming quarter.

Water Division

Operations Crew

Quarterly production for the last 90 days totaled 296.05 million gallons (MG) which is 6.19 MG more than last year at this time. Operations worked on connecting our first regional water customer (Bennor), Pine Ridge Disinfection Facility (training on auxiliary generator, booster pumps, and dosage pumps) and Donkey Creek Pump Station #2. We rehabbed Madison, Donkey Creek and Pump Station #1 booster pumps. We pulled and reset Madison wells #4 & #5 and helped on the system wide annual flushing. We completed the annual tank cleaning at the swimming pool, dump hill, Red Hills and Westover Road sites & Pump Station #1. In addition, we worked with SCADA and Pro Electric on installing four new drives at Madison and dewatered FH-3, M-9 and M-10 in prep for summer. We finished the quarter with classroom presentations for CC High School and Westwood chemistry classes.



Pulled and reset Madison wells #4 (left) and #5 (right)

Preventative Maintenance

With the mixed weather throughout March, crews were able to focus on our hydrant rebuild and painting, completing seven to date. The month of April brought us nice weather and we were able to start the annual fire hydrant flushing program. Five crews started at our current blending point (Hwy 14/16 and Butler Spaeth) and continued in four different quadrants to pull fresh water through the system and clean the water mains of any build up in sediment. Crews did a great job working to get this large and very important task completed and were done by May 27th. We will now begin our annual hydrant testing and maintenance. Crews also performed multiple water outages on North Fir and Rose Creek for our annual water main replacement. In addition, we took care of trouble calls, meter upgrades, new meter installs, and a few hundred water on/off. Locates for the quarter totaled 1,107 compared to 1,303 at this time last year.



Hydrant flushing



Hydrant flushing

Distribution Crews



Main break-Garner Lake Road/Boxelder

Throughout the month of March, crews completed four more of the 30 service line valve installations in the 4-J subdivision concentrating on West Redwood. Curb stop rods and boxes replaced at 405 Prairie and 210 Limestone, completed 37 Wach's work orders (74 of 78 have been completed). Also replaced damaged valve boxes at Cattail and Bantam, Pronghorn Way and Garner Lake. Splash pans were installed around fire hydrants at the east end of Country Club Road, Wakika and Kiowa. Crews worked with preventative maintenance to flush the entire water system servicing 408 fire hydrants during the process and repairing two of them.

We replaced meter pits at 401 and 405 E. Laramie and were involved with the water main replacement on Rose Creek, North and South Fir, and Hwy 14-16. In addition, crews repaired two valves that were leaking (Shipwheel and Flying Circle; Harder and Cabin), service line leak at Garner Lake Road/Boxelder, and a main break at Mills and Collins Road. Last, but not least, was the debut of our "Mobile Filling Station" we built for emergency response and City-wide events.



Staff completed the "Mobile Filling Station," which was utilized at the first City-wide event

Electrical Division

Install New Infrastructure:

Pine Ridge Disinfection Facility, Boxelder and Kmart traffic signals, Yates Petroleum, Antelope Valley Pump Station, 1515 E. Lincoln, Gillette Avenue clock

System Upgrades:

Completed Feeder 66 upgrade on Butler Spaeth, Porter Dental Office, Continued work on 4KV to 25KV of the Feeder 23 extension in the Gillette Avenue area

Southern Industrial Annexation:

Continued on phase three of four, converted 39 of 62 meters
Total meters converted: 167 of 270

Proactive Cable Replacement:

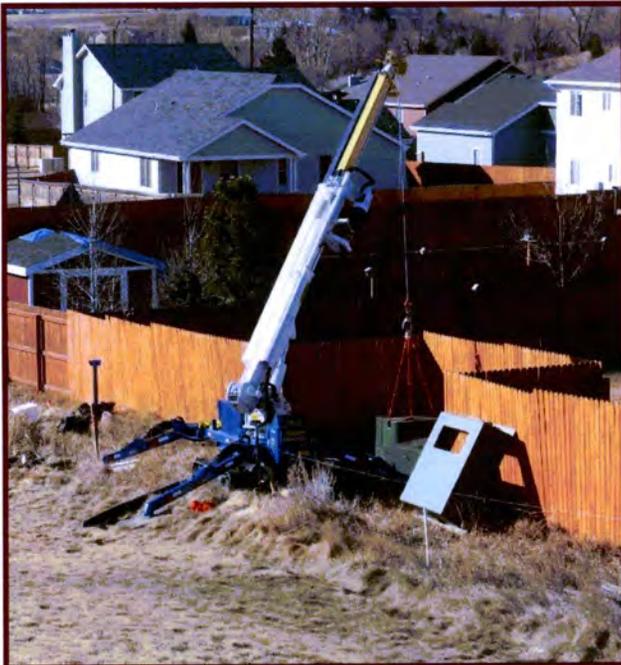
Limestone Avenue-5 runs (1,550'), Liberty Lane and Independence-7 runs (1,970'), Porter Dental Office-1 run (60'), Fiscal 15/16 total cable replacement: 15,490' of the 15,000' goal

LED Conversion:

128 street lights retrofitted to LED's

| TROUBLE CREW | |
|-----------------------------|-------|
| Assists Customer/Contractor | 237 |
| Locates | 1,046 |
| New Services | 13 |
| Trouble Calls | 16 |
| Outages | 10 |

| METER TECHNICIAN | |
|----------------------------|-----|
| Changed Residential Meters | 32 |
| Changed Commercial Meters | 20 |
| Shut Offs | 558 |



Back yard machine

Outages:

Winter storms caused 5 outages: 1 primary cable failure, 1 secondary cable failure, 2 dig-ins caused by contractor, 1 electrical fire in meter pedestal



Riser work

Wastewater Division

Operations

- Trained with new operators (ongoing)
- Passed Level 3 Operators Certification (Shane)
- Passed Level 2 Collections Certification (Brett)
- Passed Level 2 Collections Certification (Ben)
- Completed DEQ inspection
- Attended Drug Free Workplace
- Attended Workplace Harassment

Yard Waste

- Compost screening
- Yard Waste program started April 18
- Yard Waste seasonals started April 18

Contractors

- Hot Iron repaired water leak at digester building
- ProElectric swapped out generator transfer switch
- Black Cat Construction repaired water main at chlorine building



2" water main broke at chlorine building and water started flowing



Wayne working on P-303



Hot Iron repairing water main break at the digester building

Maintenance

- Replaced valves (ongoing)
- Repaired broken clarifier skimmer
- Rebuilt digester heat exchanger 1102
- Rebuilt primary sludge pump P-303
- Installed new door locks

Collection

- Routine cleaning of sewer lines
- Routine TV'ing of sewer lines
- Assisted Town of Upton TV a problem area
- Trained on new system for the plant's new TV van



Hole dug by Hot Iron to repair water main break at digester building

Utility Engineering Division

16UT01 2015 Sanitary Sewer Main Replacement

- The design contract with HDR Engineering was awarded at the 9/15/15 City Council Meeting.
- Design Notice to Proceed was issued to HDR Engineering on 9/16/15.
- 50% design review was completed on 12/11/15.
- Final design was completed on 1/15/16.
- Project was bid on 2/17/16 and the low bidder was Hot Iron, Inc., for \$1,407,957.43.
- Project was awarded to Hot Iron, Inc., at 3/15/16 City Council Meeting.
- Hot Iron, Inc., is currently working on installation of the sanitary sewer in Hidden Valley Road from Dade Road to Patik Road.
- The anticipated substantial completion date is 8/2/16.



Construction on Fir Avenue

16UT02 Concrete Apron Repairs Z1-R4 Tank and Driveway Repairs Z1-R5 Tank

- The design contract with Morrison-Maierle was awarded at the 10/20/15 City Council Meeting.
- Design Notice to Proceed was issued to Morrison-Maierle on 10/21/15.
- 50% design review was completed on 1/8/16.
- Final design was completed on 2/2/16.
- Project was bid on 3/9/16 and the low bidder was S&S Builder for \$290,486.00.
- Project was awarded to S&S Builders, LLC, at the 4/5/16 City Council Meeting.
- S&S Builders, LLC, is currently working on installing the concrete apron around Z1-R4 Southern Drive Tank.
- The anticipated substantial completion date is 6/27/16.



Concrete Apron Z1-R4 Southern Drive Tank

16UT03 2015 Water Main Replacement

- The design contract with KLJ was awarded at the 10/6/15 City Council Meeting.
- Design Notice to Proceed was issued to KLJ on 10/7/15.
- 50% design review was completed on 12/18/15.
- Final design was completed on 1/29/16.
- Project was bid on 3/2/16 and the low bidder was Powder River Construction, Inc., for \$1,877,786.35.
- Project was awarded to Powder River Construction, Inc., at the 3/15/16 City Council Meeting.
- Powder River Construction, Inc., is currently working on installation of the water main in Rose Creek Drive from Rodeo Street to Frontier Drive.
- The anticipated substantial completion date is 8/12/16.



Construction on Rose Creek

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Electrical Engineering Division

Wholesale Power

Wygen III:

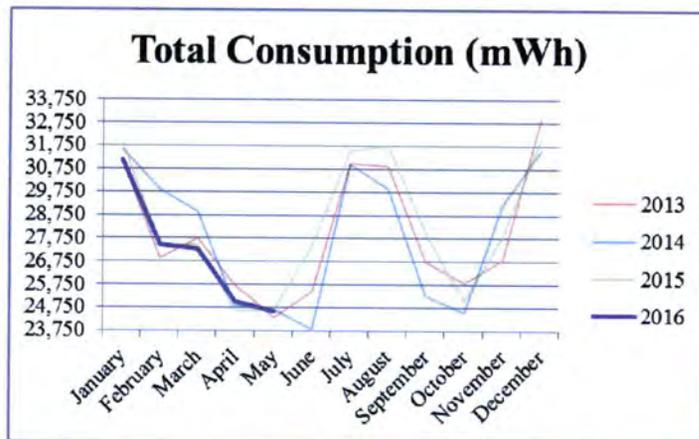
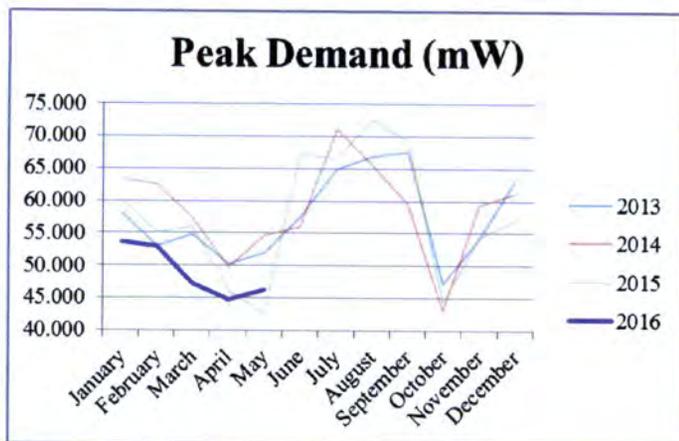
| | |
|--|------------|
| Gillette Share of Wygen III – March 2016 | 9,814 MWh |
| Gillette Share of Wygen III – April 2016 | 13,177 MWh |
| Gillette Share of Wygen III – May 2016 | 13,117 MWh |

| | | |
|-----------------------------|---|--------|
| Year to Date Forced Outage | = | 6.03% |
| Year to Date Planned Outage | = | 12.08% |
| Year to Date Availability | = | 81.89% |



CT II:

| | |
|--|-----------|
| Economy Energy Purchased by Black Hills – March 2016 | 7,295 MWh |
| Economy Energy Purchased by Black Hills – April 2016 | 5,994 MWh |
| Economy Energy Purchased by Black Hills – May 2016 | 5,438 MWh |



Staff Initiatives:

- ◆ Staff is wrapping up negotiations with Black Hills Energy on a Peaking Power contract to cover the peaking power requirements for the City of Gillette for 2016-2020.
- ◆ Staff is working on SQL database reporting in order to automate much of the information that we receive on a day-to-day basis on our electrical system. This will allow for more custom reporting options in the future.
- ◆ Staff is talking to Basin Electric to coordinate the purchase of power for the Southern Industrial Annex for the next (5) years or as part of the annexation agreement to compensate Basin for lost revenue for the next (5) years.
- ◆ Staff is working with Engineering and the City Attorney on a Use Agreement for third party fiber extensions in public rights-of-way.
- ◆ Staff has begun the retro-fit of our existing fiber system to incorporate the new 7-way inner duct fiber conduit system.
- ◆ Staff is working with Vantage Point (Broadband Study) to create a fiber construction standard to be included in the City Engineering Standards.

Electrical Engineering Division (Cont.)

| Accomplishments | |
|---------------------------------|-----|
| City Electrical Project Designs | 8 |
| City Electrical Project Insp. | 133 |
| Developer Project Designs | 13 |
| Developer Project Inspections | 34 |
| Assist Developers/Contractors | 277 |
| Projects Mapping Updates | 18 |
| Misc. Mapping Updates | 68 |
| Street Light Mapping Updates | 128 |
| ePlans Reviews | 23 |
| Fiber Projects | 14 |
| Service Drop Requests-Res. | 15 |
| Service Drop Requests-Com. | 7 |

Electrical Engineering (EE) assisted with design/inspections of the fiber for: Antelope Valley Control Building, Clarion 3Φ – Phase II, I-90 to Echeta power/fiber, Pine Ridge–Madison well field, South Douglas Hwy. fiber extension (Camel Drive to Flying J), with continued work on the Southern Industrial Annexation area. Recent project completions have been the Antelope Valley Control Building fiber, Clarion 3Φ Phase-I, Feeder 67 to Antelope Valley, Limestone cable replacement. For the developer projects, EE continues to review a few new commercial development sites and do inspections for Black Hills Orthodontics, Campbell County Fire Station on Enzi, Gillette College Dorm, Gillette West Pump Station, Sportsman's Warehouse, and the Yates Petroleum addition. Staff continues defining the map data by adding pedestals and street lights to the electrical model. Additional model work was started to include secondary conductors for pedestals, street lights, and service drops. In addition, EE continues with the cost of service study, wholesale power database/forecasting, the Broadband R-O-W license and peaking contracts, in addition to

continued assistance from the SCADA Division with support on their control drawings. Staff also assisted Finance with budget and project reports, and continues to update the electrical system map and equipment tracking.

Supervisory Control & Data Acquisition (SCADA) Division

In addition to routine corrective and preventative maintenance, the SCADA group worked on the following projects:

Wastewater Division:

- ◆ Developed PLC control and built new HMI screens for the waste activated sludge pumps and blower return activated sludge pumps
- ◆ Replaced the transfer switch in the Energy Building, and the main breaker in the Blower/RAS Building
- ◆ Upgraded the Inplant building methane detector which is the final methane detector upgrade in the plant

Water Division:

- ◆ Chris continued working on the Winn911 PRO Alarm Dialer
- ◆ Installed and terminated the control panels for the Antelope Valley Pump Station and the five control buildings for the regional water expansion
- ◆ Installed and terminated the control panels for the Pine Ridge Disinfection Facility and pump station building for the Madison water project
- ◆ Jeff and Eric have been programming the PLCs for the Pine Ridge Disinfection Facility and pump station buildings. Chris has been designing the HMI Screens. SCADA has started to commission these two facilities
- ◆ Installed the new UPS at the Madison pump station
- ◆ Installed the new UPS at the Pine Ridge Disinfection Facility

Electrical Services Division:

- ◆ Continued developing iFIX Historian
- ◆ Dan R. assisted in the substation under-frequency testing with Black Hills Power
- ◆ Designing the UPS's for Donkey Creek and Madison ION meters
- ◆ Designing the PT switching for the Boxelder and Swanson Substations

SCADA:

- ◆ Installed the new fiber from the Madison pump station to the Pine Ridge Disinfection Facility
- ◆ Testing the future path fiber conduit at Patty Avenue

Training/Cross Training:

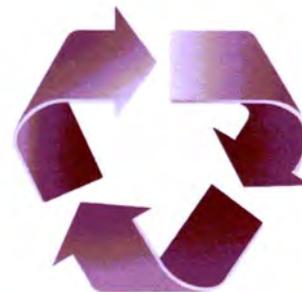
- Jeff has been training Travis on WWTF Allen Bradley programming.
- Chris Jarvis has been training Travis on the Winn911 Pro Alarm Dialer.
- Chris is also training Eric on the iFIX HMI software.

Waste Diversion

Staff has been focused on developing options for the challenges recently encountered with the City's recycling program. An internal team has been assembled to investigate the opportunity to manage the processing of recyclable materials at the County's transfer station. We have also hosted meetings with the local Recycling Advisory Committee in order to gain an understanding of the community's concerns plus provide a forum for idea sharing.

Curbside Recycling

| Month | Tons | Customer Count |
|-------|-------|----------------|
| March | 21.77 | 2,982 |
| April | 21.45 | 2,979 |
| May | 22.37 | 2,982 |



Employee Happenings

No matter how it's spelled,
we wished
David Harris
the best
Fairwell/Farewell ever!



David Harris, Water Division

City of Gillette Photo Contest

1. Rules

- a. Entries must be submitted by the original photographer. Your submission of the photo is your guarantee that you are the author and copyright holder of the photo.
- b. Residents and non-residents are encouraged to submit photos.
- c. All photos must be taken on the grounds of the City of Gillette Parks between July 1, 2016 and September 5, 2016. All photos must depict the Parks with in the City of Gillette or areas within the City of Gillette.
- d. All photos must be submitted to the city by September 14, 2016.
- e. Each photographer may submit up to ten photographs to the competition. Each photo submitted must include an entry form.
- f. Photographs submitted with a watermark will not be considered.
- g. Photos should accurately reflect the subject matter and scene as it appeared. Photos should not be digitally altered beyond standard optimization (removal of dust, cropping, reasonable adjustments to exposure, color and contrast, etc.)
- h. Anyone 17 years of age or younger must submit a written waiver by their parent or guardian.
- i. Any photos that include images of people must be accompanied by written waiver by those that are included in the photo.
- j. The City is not responsible for lost entries.
- k. The undersigned photographer shall defend, indemnify and hold harmless, the City of Gillette from and against any action, suit, claim, damages, liability, costs and expenses (including reasonable attorneys' fees) arising out of or related to the use of the photo(s) by the City of Gillette.
- l. Submission of photographs, as part of the contest, includes a license to the City to make unlimited and exclusive use of the photograph for the purposes set forth in the Contest Entry Form. The original photographer shall retain all authorship and copyright ownership in the photographs, and may continue to use the photographs, images, and any copies thereof, solely for personal use.
- m. At the City of Gillette's discretion, credit for the photograph may be included in publications.
- n. Photo Criteria
 - i. At the discretion of the photographer.
 - ii. Photos that are of low resolution or quality may not be considered when selecting winners.
 - iii. All entries can either be submitted:
 1. Attached to an email, with completed entry form and emailed to: Geno Palazzari, Communications Manager, City of Gillette - photocontest@gillettewy.gov
 2. Mailed with completed entry form to Parks Photo Contest, c/o City Administration, P.O. Box 3003, Gillette, WY 82717
 3. Hand delivered with completed entry form to City Administration, 201 E. 5th St. Gillette, WY 82716

2. Categories

- a. General
- b. Sports and Action
- c. Nature and Wildlife
- d. Pets

3. Selection Process

- a. A panel of judges consisting of:
 - i. Mayor of Gillette;
 - ii. One person from the Gillette City Council;
 - iii. Two members from the Parks and Beautification Board;
 - iv. As available: one or two, current or former Art Educators;
 - v. One person from the Mayor's Art Counsel;
 - vi. Judges will be included as available.

- b. City of Gillette, Communications Manager, will administer the photo contest and will present all photos to the panel of judges without any identification that may suggest the name or identity of the person who took the photo.

4. Awards/Prizes/Places

- a. All winning photos may be included in a special photo exhibit at City Hall or other city facilities. In addition, all winning photos may displayed on the City's website.
- b. In each category winners will receive:
 - i. 1st: \$50 Gold bucks
 - ii. 2nd: \$25 Gold bucks
- c. Those who may be unable to use Gold bucks (ex. visitors to Gillette, WY) may request a gift debit card equivalent be awarded instead.

City of Gillette Parks Photo Contest Entry Form – Summer 2016

Contestant's Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

| Photo # | Month/Year Taken | Location | Contest Category <small>(General, Sports & Action, Nature & Wildlife, Pets)</small> |
|---------|------------------|----------|--|
| 1 | | | |
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| 10 | | | |

- I am the author of, and have lawful ownership rights to the photos, including the publication and republication rights of the photos.
- The photos are the result of the Contestant's sole artistic effort.
- The photos are unique and original and does not infringe upon any copyright, trademark, or patent.
- Any models or persons identifiable in the photos have given approval for publication and distribution (releases) of photos as stated in this Entry Agreement, and that the City of Gillette shall have no obligation to compensate the models or persons.
- The photo is free and clear of any lien.
- Contestant licenses to the City of Gillette (City) perpetually all rights of reproduction, distribution, and to display two- or three-dimensional reproductions of the photo in any manner, provided however that the City's use of the photo shall be restricted to use, publication, republication, and distribution of whatsoever kind relating to any City publication or event, including, without limitation, public display as well as reproduction on City items, such as print ads, postcards, posters, brochures, applications, television programs, City website, and any other of distribution or display, whether print, electronic, or televised. In addition, the City may alter images of the photo as necessary to fit into reduced or enlarged format sizes. The photo may be reproduced, displayed, or distributed in any form without photo credit to the Contestant. No compensation shall be due to Contestant.

- Contestant agrees to release, defend, indemnify and hold harmless the City, its agents, officials, employees, and volunteers from and against any and all claims and liability, including but not limited to copyright, trademark, or patent infringement, arising out of Contestant's participation or association with the City Photo Contest, or publication or distribution of the photo. Contestant agrees to pay all costs incident to any claim, including, without limitation, attorneys' fees.
- I have read and understand the rules of the City of Gillette Parks Photo Contest and agree that by submitting this Entry Form, I am bound by the contest rules.

CONTESTANT:

Name (print): _____

Signature: _____

Signature of parent or guardian (if under 18): _____

Date: _____



Visit our website www.cam-plex.com for upcoming events!
Books teach the basics...the ARTS bring it to LIFE!



PRESS RELEASE FROM THE CAM-PLEX HERITAGE CENTER THEATER
For Immediate Release on July 5, 2016



Sixteen local students, 7th—12th grade, are spending this week jamming out with their own bands at **Rock Band Camp!** With the help of our dedicated professionals they will refine their guitar, bass, drums, key-boards and Rock-N-Roll singing talents. Don't miss the rockin' show on Friday, July 9th at 6:00 PM., when the campers will display their mastered skills and perform like pros.

Please join the CAM-PLEX Heritage Center Theater staff for the Rock Band Performance, on Friday, July 9th at 6:00 p.m. For more information, contact the CAM-PLEX Ticket Office at 307-682-8802 or visit our website at www.cam-plex.com.

This performance may be funded in part by the Campbell County Community Public Recreation District, corporate and private sponsors, WESTAF (the Western Arts Federation), and the Wyoming Arts Council through funding from the Wyoming State Legislature and the National Endowment for the Arts.



Basin Radio Network



WESTAF



WYOMING CULTURAL TRUST FUND

See page 2 for campers and their primary instrument.



For Further Information Contact:
Kendra Anderson, Senior Administrative Assistant
CAM-PLEX Heritage Center Theater
Phone: 307-682-0552 Fax: 307-682-8418
E-Mail: kendra@cam-plex.com

MEET THE CAMPERS

| First Name | Last Name | Primary Instrument |
|-------------------|------------------|---------------------------|
| Max | McGee | Bass |
| Maddisyn | Majors | Bass |
| Bridger | Love | Drums |
| Jaxon | Becker | Guitar |
| Kayde | Blake | Guitar |
| Kylee | Morgado | Guitar |
| Logan | Bowden | Guitar |
| Trevor | Rook | Guitar |
| Tristan | Dowling | Guitar |
| Trevan | Dowling | Guitar |
| Austin | Alexander | Guitar |
| Tierney | Worthen | Vocals |
| Brook | Nowack | Vocals |
| Brittany | Franzel | Vocals |
| Avery | Stratton | Vocals |
| Sydney | Robinson | Piano |



Arts in Education 2015-2016 Season Recap

| <u>Event</u> | <u>Total Impact</u> |
|---------------------------------|---------------------------------|
| The Cat in the Hat | 2820 |
| Doktor Kaboom: Live Wire! | 2819 |
| Masterworks6 | 1279 |
| Letters Home | 760 |
| Romeo & Juliet | 917 |
| MCT– Sleeping Beauty | 727 |
| Stinky Cheese Man | 1258 |
| Taikoza | 2340 |
| The Lightning Thief | 1968 |
| Clifford the Big Red Dog | 2220 |
| Daniel Kelly Rakonto | 243 |
| Kevin Spencer Hocus Focus | 594 |
| Acting Classes | 97 |
| Performing Arts Workshop– Annie | 584 |
| Rock Band Camp | 314 |
| Professional Development | 75 |
| Total Impact | 19,015 Community Members |



Dear Sponsor,

Today I went to see
The Stinky Cheese Man.
I really enjoyed the
part when the Little Red
Hen came and interrupted
Jack. I think the Little
Red Hen was hilarious
expecially when she said
to Jack lazy lazy Jack.
Thank you for sponsoring
this play.

Sincerely, Aeryn
Aeryn

10-9-15

Dear Doktor Kaboom

Thank you so much for the show.
My favorite part was your pickle light! You can
make history and I believe you can. It was amazing
to see that so keep working on it. I loved being
on stage with you at Pronghorn Elementary. You are
a AWESOME guy.

Sincerely,
Madison



Dear Arts in Education ²⁰¹⁶⁻¹⁶
Sponsor

Thank you for the Play

"Lighting Thief" I enjoyed

it so much. They are wonder-

ful actors. The best was

the where they were in the

Underworld

Sincerely,

Katelyn

Name Logan



Be a great sponsor,
Thank you for
the new life of
is now. You're friends
Logan

Dear Sponsor,

Thank you for your play.
My favorite part is when
Little red riding hood calls Jack
lazy. My favorite character is
Jack. I liked show because
it was funny and ridiculous.
My favorite story was
the one when the frog tricks
the princess to kissing her.

Sincerely
Gavin

Name

Addison

Date

10-7-15



Dear S p o n s o r s

Thank you for the
part in the Hot Show.

My favorite part was

when the cat was bouncing
on the ball.

From Addison

October 12,2015

Dear Arts in Education Sponsor,

Thank you for letting Dr. Kaboom come to our school he was super funny and he seems to be nice. I liked it when he says KABOOM! When he did the catapult it was really funny the student had to wear the goggles of safety. If we didn't have science Dr. Kaboom would not have come to our school and that day would have been a boring day if Dr. Kaboom did not come.

Sincerely,

A handwritten signature in cursive script that reads "Tristin Gilson". The letters are connected and fluid, with a prominent loop on the 'G'.

Tristin Gilson

4th grader
Rozet Elementary

Dear Sponsor,

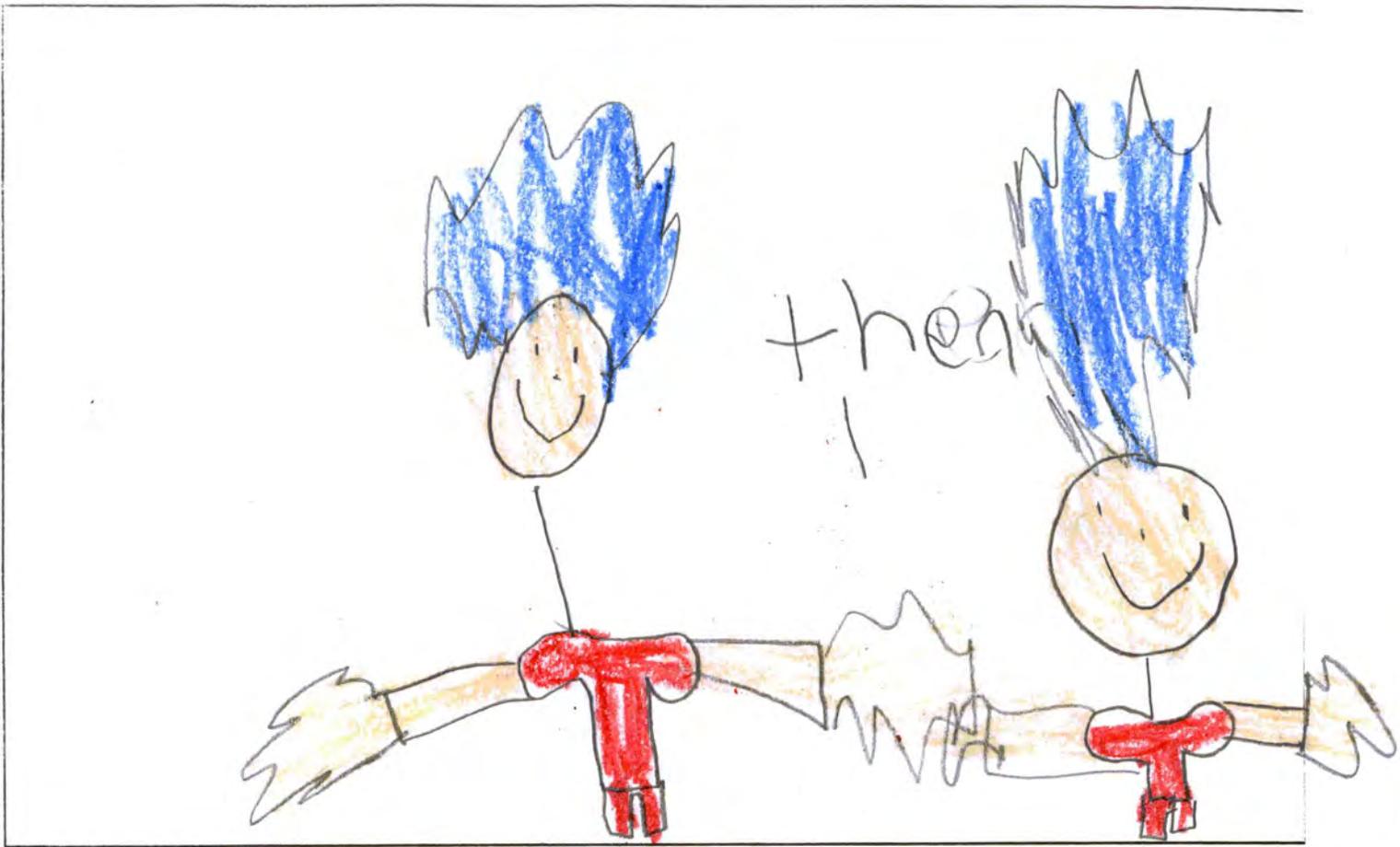
Thank you for
bringing the Cat in the
Hat to Gillette. I liked
the part when Thing 1 and
Thing 2 destroyed the
house. They were Not
tame!



Sincerely,
Giles

10-5-15

Dear sponsor,
thank you for
letting us work
you art^r how
thing 1 and 2 fit
in the box. Thank you.
Olivia



Dear Sponsor Thank
You for sending us
to the cat in the
hat! It was funny
Your friend
Ethan

Ja e:ynn Oct 10-06-2015

Dear Friends,

Thank you for the program
the cat in the hat My favorite
part was when thing 1 and thing
2 Slided in the Box it was
Cool. I Loved it!



Jaellin
Thank you

October 12, 2015

Dear Arts in Education Sponsor,

Thank you for letting us see
Dr. Kaboom and he was
fun to watch thank you very much.

I really had a fun time at Dr. Kaboom
the part I liked is the pickle one
when he lit up the pickle then
was the pickle person the thing that
reput them on and he made them
like up and it was cool and
thank you again.



yours
truly,
Addison

Dear in Education sponsors thank you for your
effort we really enjoyed it the show
was funny real funny thank
you

Sincerely

Owen

10/16/15

Dear, Doktor, Kaboomm

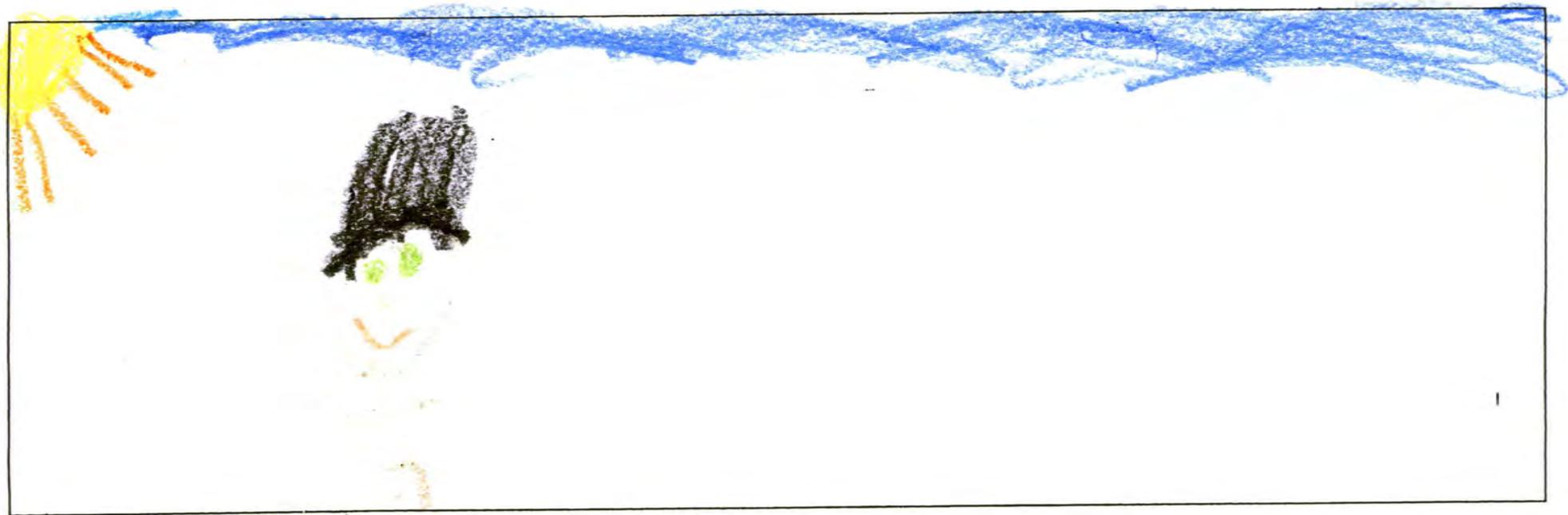
I love you when you did the
fogg that the cup fall. My favorite
part is when you did the glove went
into the glass bottle in was funny.
And a nother favorite part is when
someone was trying to get the banana
into it's mouth. One thing I learned
is how to make a rocket blow
into the air. and the manice for
the ou

Love Unyuky

DOKTOR
KABOOM
I LOVE YOU
AND WORK!



• Kurtis, & Fayle



Dear sponsor, Thank you for letting us see the cat in the
hat. My favorite part was the ball part.



YOU did a good
God no erring
I liked it.

I Liked win
you hit the
Ball.



Thank you for the
gift I like it so
much it was a
great gift the dog
I also love it.

Brenda Hackworth

Dear Arts in Education Sponsor,

I really enjoyed your play! The play was funny and creative! I also liked how you danced and the sets! Thanks for giving us the opportunity to come and watch your play! I loved how creative your people from the Lighting Thief were they looked cool, funny, and creative.

Sincerely,
Chris Horsley!

2-9-16

Dear SPONSORS,

I would like to thank you for
 sponsoring the play, Percy Jackson
and The Lightning Thief. At the CAMPLEX
 without your sponsoring I wouldn't
 have been able to watch the play.
 I thought the play was interesting because
 when they were acting out the play
 when their pen turned into a sword
 and they had swords hidden so they
 could jump and quickly switch them
 out, like it actually turned into
 a sword.

Sincerely
 Nick

October 6, 2015

Dear Sponsors

I like the
part wen you made
a mess because
everything was flying
around.

Your friend

Zane

PLEASE JOIN US TO

Celebrate

The

RETIREMENT OF

MIKE BENNETT

Thursday, July 14, 2016

6:00 PM—8:00 PM

JOIN US FOR HORS D'OEUVRES

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