RESOLUTION NO. 2354

A RESOLUTION ADOPTING A PUBLIC RECORD FEE SCHEDULE

WHEREAS, under the terms of Wyoming Statute Section 16-4-204, the City may charge reasonable fees and charges for copies, printouts or photographs of public records; and

WHEREAS, the City has prepared a Schedule of Fees for copying and printing public records.

IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

The City of Gillette Public Record Fee Schedule for copying and printing public records, is adopted to read as follows:

**City of Gillette Public Record Fee Schedule**
Information is available to the public via the City's Web Page @ http://gillettewy.gov

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
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<tbody>
<tr>
<td>Brochures, handouts, newsletters (items designed for mass distribution)</td>
<td>No charge</td>
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</table>

*(Note: Additional Fees May Apply to Each Request)*

**Authorization:**
- Notary: No charge
- Attest Seal (certified copy): $5

**Digital Transmission:**
- Fax Transmission: $1/First page $.25/page after
- E-Mail: No charge

**Electronic:**
- Cassette: $5/Cassette
- CD/DVD: $5/CD or DVD
- VHS: $5/VHS

**Gillette Public Access (GPA) DVDs:**
- Athletic events: Call 686-5745
- Copying for customer (disc must not be copyrighted):
  - 1-10: $10/DVD
  - 11-24: $6/DVD
  - 25 or more: $4/DVD
- Copying for customer for an event that was filmed by GPA:
  - 1-10: $20/DVD
  - 11-24: $12/DVD
  - 25 or more: $6/DVD
- Copying CCHS graduation: $12/DVD
Maps:
Building Plans $2/Sq. ft.
Record Drawings and Plats (24x36) $12/Sheet
Reproduction of Digital Maps $2/Sq. ft.

Photocopies or Printing (letter/legal/11x17):
Black/White $1/First page $.25/page after
Color $2/Page
Photos Color (1-4 photos/page) $2/Page

Postage & Shipping:
Actual cost

Other:
Case Files $1/First page $.25/page after
Contact Sheets $2/Person
Crash Reports $3/Each
Fingerprints $5/Person
Microfiche Prints $1/First page $.25/page after
Microfilmed Prints $1/First page $.25/page after
Reports/Studies/Analyses $5/Copy or cost to produce