



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council

FROM: J. Carter Napier, City Administrator

JCN

RE: General Information

DATE: August 5, 2016

The following meetings are scheduled for the week of **August 6th – August 12th:**

Tuesday, August 9th

6:00 p.m. City Council Work Session, Agenda Attached

- 6th Street (Between Burma and 4-J) Parking Discussion
- Curbside Service Recycling Discussion
- Solid Waste Three-Yard Container Discussion
- 4-J Pathway (Near the Skate Park) Discussion
- Review August 16th Agenda
- Executive Session
- City Hall – 2nd Floor Community Room
- Dinner Served at 5:30 p.m.

1. Attached please find the **CARE Recycling Summary** provided by **Campbell County**.
2. Attached please find a **memorandum** regarding the **Board of Examiners Agenda** dated **August 4, 2016** and **meeting minutes** dated **July 12, 2016**.
3. Attached please find **information** regarding the **Gillette, Wright, Campbell County Fire Protection Joint Powers Board of Directors Business Meeting** on **August 10, 2016** and **meeting minutes** dated **July 13, 2016**.
4. Attached please find the **Daily Water Usage Report**.
5. Attached please find a **flyer** regarding the **YES House 40th Year Community Celebration** on **August 11th, 2016** from **3:00 p.m. – 6:00 p.m.**

	Work Session Meeting Tuesday, August 9, 2016 Meeting: 6:00 p.m. Second Floor Community Room

Dinner served at 5:30 p.m. in the Second Floor Community Room

Agenda Topics:

- 6th Street (Between Burma and 4-J) Parking Discussion
- Curbside Service Recycling Discussion
- Solid Waste Three-Yard Container Discussion
- 4-J Pathway (Near the Skate Park) Discussion
- Review August 16th Agenda
- Executive Session



Upcoming Work Session Topics:

August 23 - CANCELED

August 30

- Lakeland Hills Drainage Discussion – Dave Freeland
- Council Tour of the Madison - East
- Review September 6th Agenda
- Executive Session

September 13

- PFLAG Request Discussion
- Employee Benefits Plan Discussion
- Review September 20th Agenda
- Executive Session

September 27

- Leash Law Discussion
- Review October 4th Agenda
- Executive Session

October 11

- 3rd Quarter Updates
 - CCJP Fire Board
 - Energy Capital Economic Development
 - Cam-Plex
 - Gillette Main Street
- Smart Capital Network Presentation
- Review October 18th Agenda
- Executive Session

October 25

- Review November 1st Agenda
- Executive Session

November 8

- Review November 15th Agenda
- Executive Session

November 29

- Review December 6th Agenda
- Executive Session

Upcoming Council Pre-Meeting Topics

August 16

- Northland Village LID Discussion
- Communications Plan Discussion
- Gillette College – Sinclair Pedestrian Crossing
- Review August 16th Agenda
- Executive Session

September 6

- NHSFR Solid Waste Expenses Discussion
- Leased Parking Discussion
- Review September 6th Agenda
- Executive Session

September 20

- Safety Day Discussion
- Review September 20th Agenda
- Executive Session

October 4

- QPR Training
- Review October 4th Agenda
- Executive Session

October 18

- Review October 18th Agenda
- Executive Session

November 1

- Review November 1st Agenda
- Executive Session

November 15

- Review November 15th Agenda
- Executive Session

City/County/Town of Wright Meetings

Upcoming Council Events

- August 15-19 – Congressional Fact-Finding Tour
- August 16 – Primary Election
- August 20-27 – Quasiquicentennial 125 Year Celebration
 - Aug 20 – Parade 1:30-3:30
 - Aug 21 – BNSF Business Cars
 - Aug 26 – Edward Gillette Day

New Agenda Items for August 16, 2016

1. Council Consideration of a Resolution Confirming the Amounts and Projects to be Submitted to the State of Wyoming, State Loan and Investment Board, for Purposes of the County Wide Consensus Block Grant Application.

(New Business – Minute Action)

2. Council Consideration of a Professional Services Agreement for Design Services Associated with the PAVER Software Implementation Project - Phase II, with PERTAN, Inc., in the Amount of \$45,961.00 (1% Project).

(New Business – Minute Action)

3. Council Consideration for the Acceptance of Public Improvements for the Gillette Youth Learning Center Project, Installed by Norton Construction, Inc., in the Amount of \$\$863,119.50.

(New Business – Minute Action)

4. An Ordinance Amending and Revising Chapter 17, Section 2(B) and 2(C) of the Gillette City Code Regarding Utility Deposits for Electrical Customers.

(New Business – Ordinance 1st Reading)

CARE RECYCLING SUMMARY

Campbell County Amalgamated Recycling Enterprise (CARE) hours of operation:

Monday — Friday 7:30 a.m. to 4:00 p.m. for residential and commercial drop off.

Saturday — 11:00 a.m. to 4:30 p.m. for residential only drop off

Delivery and deposit of eligible recycle materials will be consolidated to one County location, Building B on Westover Road. Building B and CARE will be staffed at all times. Any additional collection sites or curbside collection will be the responsibility of the City of Gillette or Town of Wright.

All eligible materials must be pre-sorted, clean, and dry when delivered, and must be placed in the respective designated bin or location for that commodity.

Definitions

"Residential Quantity" means recyclables delivered to Building B by individuals or non-profit groups for which no payment has or will be received for pickup/delivery. Quantities are generally smaller and must be placed in the respective designated recyclable bin or location by the individual or group.

"Commercial Quantity" means recyclables delivered by individuals or companies for which payment has or will be received for pickup/delivery; or, any recyclables that are dumped onto a tipping floor in Building A, Building B or the Recycle building, requiring additional labor by recycle staff.

Residential Quantity Recycling – will continue to be free at the CARE Center.

The County has identified seven (7) commodities initially eligible for Residential Quantity recycling drop off at Building B:

1. clean corrugated cardboard (up to 5% pasteboard i.e. cereal boxes/soft drink boxes, etc.)
2. aluminum cans
3. newspaper
4. office/copy paper (no shreds at this time)
5. mixed paper (phone books, magazines, junk mail, library and text books)
6. plastics, including #1 (water, sports drink and soft drink bottles only), #2 natural (milk jugs) and #2 colored (laundry detergent jugs, shampoo bottles, etc.). All plastics must be fully separated
7. tin cans

Commercial Quantity Recycling (beginning January 2, 2017, the a tipping fee of \$40/ton will be charged)

The County has identified four (4) commodities initially eligible for Commercial Quantity recycling drop off at our transfer station (Building A, Building B or Recycle building):

1. clean corrugated cardboard (up to 5% pasteboard i.e. cereal boxes/soft drink boxes, etc.)
2. office/copy paper (no shreds at this time)
3. newspaper

FY 15/16 Actual Tons: Cardboard – 151

Newspaper - 283

Contaminated or wet Commercial Quantity recyclable loads discovered prior to dumping on the floor will be considered MSW and will incur the \$75/ton MSW tipping fee. If the load has been dumped on the floor and is found to be wet or contaminated, the tipping fee will increase to \$150/ton.

The City of Gillette will contribute \$10,000 per year to Campbell County to support the CARE program.



CITY OF GILLETTE

Development Services Department
Building Inspection Division
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone 307.686.5260
www.gillettewy.gov

MEMORANDUM

TO: Board of Examiners – Scott Heibult, Chairman; Jaye Drake, Vice-Chairman; Steve King, John Alt, Brian Shippy, Chad Renken, Weston Scott, Dale Phipps, and Dean Thompson.

CC: Administration
Carter Napier, City Administrator
Charlie Anderson, City Attorney
Dustin Hamilton, P.E., Development Services Director
Jim Brown, Deputy Building Official
Kim King, Administrative Assistant

FROM: Ken Rogers, Chief Building Official

SUBJECT: Board of Examiners Regular Meeting – August 9, 2016

DATE: August 4, 2016

The Regular Meeting is scheduled for 12:30 p.m. on Tuesday, August 9, 2016 at City Hall, in the Community Conference Room, 2nd Floor. Lunch will be served at 12:00 p.m.

Enclosed please find the Meeting Agenda and Packet.

If you have questions or concerns prior to the meeting, please contact me.

Thank you.

Agenda

BOARD OF EXAMINERS REGULAR MEETING

**August 9, 2016
12:00 p.m. to 2:00 p.m.
City of Gillette – City Hall
2nd Floor
Community Conference Room**

Call to Order

Scott Heibult, Chairman

Approval of Minutes

Regular Meeting of July 12, 2016

Unfinished Business

New Business

**Approval of
Contractor License
Applications**

Individual Trade License Applications
Contractor License Applications (Class A, B, C, D, F and R)

Announcements

The next Regular Meeting will be on Tuesday, September 13, 2016.

Adjournment

BOARD OF EXAMINERS
MEETING MINUTES

Regular

July 12, 2016

12:30 p.m.

Board Members present: Chairman Scott Heibult, Vice Chairman Jaye Drake, Steve King, John Alt, Brian Shippy, Weston Scott, and Dean Thompson.

Board Members absent: Chad Renken and Dale Phipps.

Staff Members present: Dustin Hamilton, Development Services Director; Ken Rogers, Chief Building Official; Jim Brown, Deputy Building Official; Kim King, Administrative Assistant.

Scott Heibult, Chairman, called the meeting to order.

Approval of Minutes

Chairman Heibult called for approval of the June 14, 2016, Regular Meeting Minutes. It was moved by Steve King, seconded by Dean Thompson to approve said Minutes. Roll was called on the motion with the following results. Board Members voting aye: King, Alt, Shippy, Scott, Thompson, Vice Chairman Drake and Chairman Heibult. Motion carried.

Unfinished Business

There was none.

New Business

There was none.

Individual Review of Contractor Application

Applicant: Frame Construction LLC

Owner or Master of Record: Robert Johannsen

Applicant Status: Complete with One Flag

The applicant indicated on their application they had been involved in a lawsuit within the last year.

Chairman Heibult called for a motion. It was moved by Brian Shippy, seconded by John Alt, to approve the Contractor License Applicant.

A copy of the Complaint was submitted for the Board to review with the application. Robert Johannsen, the owner of the company, attended the meeting to answer any questions.

Steve King asked Robert Johannsen if he could give the Board some clarification regarding the lawsuit. Robert stated the excavation company had overbilled him and had decided to sue Robert because he would not pay. Steve asked if the lawsuit had been settled and Robert confirmed that it had been settled but not for the full amount.

There being no further discussion among the Board, Chairman Heibult called for a vote. Board Members voting aye: Scott, Thompson, King, Alt, Shippy, Vice Chairman Drake, and Chairman Heibult. Motion carried.

Individual Review of Contractor Application

Applicant: Groathouse Construction Inc.

Owner or Master of Record: Wayne Kitchen

Applicant Status: Complete with One Flag

The applicant indicated on their application they had been involved in two (2) lawsuits within the last year.

A copy of the email detailing the lawsuits was submitted for the Board to review with the application.

Chairman Heibult called for a motion. It was moved by Vice Chairman Drake, seconded by Weston Scott, to approve the Contractor License Applicant.

John Alt asked if a representative of Groathouse Construction was going to attend the meeting and Ken Rogers stated there was not a need for someone to attend. Brian Shippy asked if contractors will always be flagged if they answer 'yes' to the Status Questions. Ken stated they would because it is in the Ordinance. John Alt stated he felt the Board should see this information because it provides them with a 'track record' on that particular contractor.

There being no further discussion among the Board, Chairman Heibult called for a vote. Board Members voting aye: Thompson, King, Alt, Shippy, Scott, Vice Chairman Drake, and Chairman Heibult. Motion carried.

Individual Trade License Applications

The Board reviewed the following Individual Trade License Applications:

ANDERSON, ARLYN of PINE HAVEN, WY • MASTER PLUMBER, LICENSE ACTIVE ONLY Lic# 2134
ARBACH, RAYMOND of GILLETTE, WY • MASTER ELECTRICIAN, CAMPBELL COUNTY SCHOOL DISTRICT Lic# 2983
BRIGHAM, JAYME of GILLETTE, WY • JOURNEYMAN PLUMBER, MILLER MECHANICAL LLC Lic# 2172
BURRIS, JEFFREY of EVANSVILLE, WY • MASTER HVAC TECH, JOHNSON CONTROLS Lic# 2185
CIOFFI, TRAVIS of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, R & G ELECTRIC INC Lic# 2196
ELIAS, PAUL of BELLE FOURCHE, SD • MASTER ELECTRICIAN, HAUCK ELECTRIC & CONTROLS INC Lic# 2654
ELTON, GARY D of GILLETTE, WY • MASTER ELECTRICIAN, ELTON ELECTRIC LLC Lic# 1477
FULLENWIDER, BRANDON of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, TUCKER ELECTRIC INC Lic# 2234
HUBBARD, RUSSELL J of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, R & G ELECTRIC INC Lic# 2337
KEY, TED of CASPER, WY • JOURNEYMAN HVAC TECH, SHEET METAL SPECIALITIES INC Lic# 2354
LAMBERT, BRANDON of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, BROWNING ELECTRIC COMPANY INC Lic# 2360
LOFTUS, JOHN of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2641
LOFTUS, JOHN of GILLETTE, WY • APPRENTICE PLUMBER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2642
MASTON, KEVIN of CASPER, WY • MASTER PLUMBER, CK MECHANICAL PLUMBING & HEATING Lic# 1577
MILLER, LEONARD of GILLETTE, WY • MASTER GAS PIPEFITTER, MILLER MECHANICAL LLC Lic# 1613
MILLER, LEONARD of GILLETTE, WY • MASTER PLUMBER, MILLER MECHANICAL LLC Lic# 1614
PARKS, DELBERT JR of GILLETTE, WY • MASTER PLUMBER, CITY OF GILLETTE Lic# 1710
PHIPPS, DALE E of GILLETTE, WY • MASTER ELECTRICIAN, CONTINENTAL ELECTRIC & POWER INC Lic# 1717
PHIPPS, KYLE of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, CONTINENTAL ELECTRIC & POWER INC Lic# 2977
ROGERS, KEN A of GILLETTE, WY • MASTER PLUMBER, CITY OF GILLETTE Lic# 1808
STEINHAUS, DARIN of CASPER, WY • JOURNEYMAN HVAC TECH, SHEET METAL SPECIALITIES INC Lic# 1904
STUDY, LARRY G of GILLETTE, WY • MASTER ELECTRICIAN, IDEAL ELECTRIC & SERVICES LLC Lic# 1911
THOLE, ADAM of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, CAMPBELL COUNTY SCHOOL DISTRICT Lic# 1935
ULANSKI, MICHAEL of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, ALL ELECTRIC LLC Lic# 1968
VESSA, GERALD of GILLETTE, WY • MASTER ELECTRICIAN, NORTHERN ELECTRIC SERVICE LLC Lic# 1675
WALKER, RYAN of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 1990
WALKER, RYAN of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 1991
WENDLING, CURTIS of GILLETTE, WY • MASTER ELECTRICIAN, CAMPBELL COUNTY Lic# 2632
WINTERHOLLER, RONALD C of GILLETTE, WY • MASTER ELECTRICIAN, R & G ELECTRIC INC Lic# 2044
WOFFORD, JOSH of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, ACTION ENERGY SERVICES LLC Lic# 2617
WOFFORD, LOYD of GILLETTE, WY • MASTER ELECTRICIAN, ACTION ENERGY SERVICES LLC Lic# 2049

It was moved by Dean Thompson, seconded by Vice Chairman Drake, to approve the above Individual Trade License Applications. Roll was called on the motion with the following results. Board Members voting aye: Alt, Shippy, Scott, Thompson, King, Vice Chairman Drake, and Chairman Heibult. Motion carried.

Contractor License Applications

The Board reviewed the following Contractor License Applications (Class A, B, C, D, F and R):

ACTION ENERGY SERVICES LLC of GILLETTE, WY • LOYD WOFFORD, ELECTRICAL
AQUA PUMPS LLC of ROZET, WY • ROBERT SHOCK, GENERAL CONTRACTOR
ARMORED PAINTING LLC of GILLETTE, WY • JONATHAN FOLTZ, TRIM CARPENTRY PAINT FLOORING
BEHREND CONSTRUCTION INC of BUFFALO, WY • NATHAN BEHREND, BUILDING CONTRACTOR
BJ NELSON INC of GILLETTE, WY • BYRON NELSON, MISCELLANEOUS
BJ NELSON INC of GILLETTE, WY • MATTHEW NELSON, WIND SIDING GUTTER GARAGE DOOR
BLUE BULL/MAZ'S HOUSE MOVERS of LANDER, WY • VIC MAZURIE, MANUFACTURED HOME INSTALLATION
BONES PLUMBING of GILLETTE, WY • CODY BONE, GAS PIPEFITTER
BONES PLUMBING of GILLETTE, WY • CODY BONE, PLUMBING
BOSS ENTERPRISES INC of GILLETTE, WY • EMERY WALKER, TRIM CARPENTRY PAINT FLOORING
BROOK'S SIDING & CONSTRUCTION of GILLETTE, WY • BROOK BAHNSON, WIND SIDING GUTTER GARAGE DOOR
CAMPBELL COUNTY of GILLETTE, WY • KEITH BOWAR, MECHANICAL

CAMPBELL COUNTY of GILLETTE, WY • KEITH BOWAR, GENERAL CONTRACTOR
CAMPBELL COUNTY of GILLETTE, WY • DOUG EVENSON, PLUMBING
CK MECHANICAL PLUMBING & HEATING of CASPER, WY • KEVIN MASTON, PLUMBING
COMMUNICATION ELECTRONICS INC of CASPER, WY • ROBERT DOBLER, FIRE ALARM SYSTEMS
COMMUNICATION ELECTRONICS INC of CASPER, WY • ROBERT DOBLER, LOW VOLTAGE
CONCRETE FOUNDATIONS INC of SUNDANCE, WY • BRYSON GAMBREL, NONSTRUCTURAL CONCRETE
CONCRETE FOUNDATIONS INC of SUNDANCE, WY • BRYSON GAMBREL, EXCAVATION & GRADING
CONNELY'S SCENIC LANDSCAPING of GILLETTE, WY • ADAM CONNELLY, LANDSCAPING & FENCING
CONRAD'S BIG C SIGNS of RAPID CITY, SD • DANIEL ANDERSON, SIGNAGE
CONTINENTAL ELECTRIC & POWER INC of GILLETTE, WY • DALE PHIPPS, ELECTRICAL
CURRY GARAGE DOOR CO LLC of GILLETTE, WY • RHONDA CURRY, WIND SIDING GUTTER GARAGE DOOR
CURRY GARAGE DOOR CO LLC of GILLETTE, WY • RHONDA CURRY, MISCELLANEOUS
D & P ELECTRIC of GILLETTE, WY • RODNEY MATHIS, ELECTRICAL
D & P ELECTRIC of GILLETTE, WY • RODNEY MATHIS, RESIDENTIAL CONTRACTOR
DAVE LODEN CONSTRUCTION INC of BUFFALO, WY • ERICK LODEN, GENERAL ROOFING
DONKEY CREEK CONSTRUCTION of GILLETTE, WY • LANCE CROELL, NONSTRUCTURAL CONCRETE
ELTON ELECTRIC LLC of GILLETTE, WY • GARY ELTON, ELECTRICAL
EPCON SIGN CO of BILLINGS, MT • MARK WOLLENBURG, SIGNAGE
FATHER & SONS of GILLETTE, WY • JESUS CERVANTES, NONSTRUCTURAL CONCRETE
FREED'S FINE FURNISHINGS INC of RAPID CITY, SD • ROBERT WEINBERGER, TRIM CARPENTRY PAINT FLOORING
GARNEY COMPANIES INC of LITTLETON, CO • MATT FOSTER, NONSTRUCTURAL CONCRETE
GARNEY COMPANIES INC of LITTLETON, CO • MATT FOSTER, WATER & SEWER PIPELAYER
GARNEY COMPANIES INC of LITTLETON, CO • MATT FOSTER, EXCAVATION & GRADING
GEER INVESTMENTS LLC of GILLETTE, WY • BLAINE GEER, MISCELLANEOUS
GEORGE'S ROUSTABOUT SERVICE INC of GILLETTE, WY • GEORGE RHODES, EXCAVATION & GRADING
HAUCK ELECTRIC & CONTROLS INC of BELLE FOURCHE, SD • PAUL ELIAS, ELECTRICAL
HEART OF THE WEST LLC of GILLETTE, WY • WILL DEEGAN, NONSTRUCTURAL CONCRETE
HEART OF THE WEST LLC of GILLETTE, WY • WILL DEEGAN, EXCAVATION & GRADING
HERITAGE HOMES INC of MOORCROFT, WY • DAN SWANEY, WATER & SEWER PIPELAYER
IDEAL ELECTRIC & SERVICES LLC of GILLETTE, WY • LARRY STUDY, ELECTRICAL
INTEGRITY PAINTING LLC of GILLETTE, WY • WESLEY CURTIS, TRIM CARPENTRY PAINT FLOORING
IRON MOUNTAIN LANDSCAPE of GILLETTE, WY • HECTOR FUENTES, LANDSCAPING & FENCING
ISI DESIGN AND INSTALLATION SOLUTIONS of MONSEY, NY • RANDY SMITH, TRIM CARPENTRY PAINT FLOORING
JOHN'S WELDING & FABRICATION of GILLETTE, WY • JOHN KRAMER, MISCELLANEOUS
JOHNSON CONTROLS of EVANSVILLE, WY • JEFF BURRIS, MECHANICAL
KNECHT HOME CENTER OF GILLETTE of GILLETTE, WY • JIM STURM, WIND SIDING GUTTER GARAGE DOOR
KNECHT HOME CENTER OF GILLETTE of GILLETTE, WY • JIM STURM, INSULATION
LIFESTYLE HOMES of GILLETTE, WY • ED RUST, GENERAL CONTRACTOR
LOWE ROOFING OF WYOMING LLC of GILLETTE, WY • TODD NEWLIN, GENERAL ROOFING
LOWE ROOFING OF WYOMING LLC of GILLETTE, WY • TODD NEWLIN, WIND SIDING GUTTER GARAGE DOOR
LUCKY TILE & CLEANING SERVICES LLC of GILLETTE, WY • MARIA TORRES, TRIM CARPENTRY PAINT FLOORING
MASTER STONE CRAFTERS of GILLETTE, WY • JOEL ROBIDART, MASONRY (STRUC)
MATCO of BILLINGS, MT • TOM WATTS, MISCELLANEOUS
MBC TREE FARM of GILLETTE, WY • MARVIN WALKER, LANDSCAPING & FENCING
MIDWEST PEST MANAGEMENT of GILLETTE, WY • ANDREW BEUG, LANDSCAPING & FENCING
MILLER MECHANICAL LLC of GILLETTE, WY • LEONARD MILLER, GAS PIPEFITTER
MILLER MECHANICAL LLC of GILLETTE, WY • LEONARD MILLER, PLUMBING
NAGLE SIGNS INC of WATERLOO, IA • JOHN NAGLE, SIGNAGE
NORTHERN ELECTRIC SERVICE LLC of GILLETTE, WY • GERALD VESSA, ELECTRICAL
NORTHLAND INDUSTRIAL SPECIALTIES of GILLETTE, WY • BRIAN NORSTEGAARD, NONSTRUCTURAL CONCRETE
NORTHLAND INDUSTRIAL SPECIALTIES of GILLETTE, WY • BRIAN NORSTEGAARD, EXCAVATION & GRADING
NORTHLAND INDUSTRIAL SPECIALTIES of GILLETTE, WY • BRIAN NORSTEGAARD, LANDSCAPING & FENCING
NORTHLAND INDUSTRIAL SPECIALTIES of GILLETTE, WY • BRIAN NORSTEGAARD, WATER & SEWER PIPELAYER
O'NEIL COMPANY INC of WILLISTON, ND • MARCIA KILGORE, MISCELLANEOUS
OSCAR RENDA CONTRACTING INC of ROANOKE, TX • HADI GARAKANI, GENERAL CONTRACTOR
OSCAR RENDA CONTRACTING INC of ROANOKE, TX • HADI GARAKANI, WATER & SEWER PIPELAYER
PARADIGM CONTRACTORS LLC of CEDAR CITY, UT • ALVIN BARLOW JR, GENERAL CONTRACTOR
R & G ELECTRIC INC of GILLETTE, WY • RONALD WINTERHOLLER, ELECTRICAL
R PHILLIPS PLASTERING LLC of PROVO, UT • RUSSELL PHILLIPS, WIND SIDING GUTTER GARAGE DOOR
RAMIREZ BROTHERS STONE & STUCCO of GILLETTE, WY • JOSE RAMIREZ, TRIM CARPENTRY PAINT FLOORING
SACRISON PAVING INC of WHITEWOOD, SD • WILLIAM SACRISON, NONSTRUCTURAL CONCRETE

SHAW CONTRACT FLOORING SERVICE of DALTON, GA • PHILLIP SEELEY, TRIM CARPENTRY PAINT FLOORING
SITE WORK SPECIALISTS INC of RAPID CITY, SD • DOUG WILSON, EXCAVATION & GRADING
SITE WORK SPECIALISTS INC of RAPID CITY, SD • DOUG WILSON, WATER & SEWER PIPELAYER
SPEARFISH SEAMLESS INC of SPEARFISH, SD • MARK LALONDE, WIND SIDING GUTTER GARAGE DOOR
THOMAS & MEASLES PAINTING II LLC of SALT LAKE CITY, UT • KURT WISEMAN, TRIM CARPENTRY PAINT FLOORING
TIGERTREE INC of LARAMIE, WY • KAYLA STONEHOUSE, LANDSCAPING & FENCING
TRI-STATE INDUSTRIES INC of GILLETTE, WY • TERRY HAGEN, INSULATION
TWO GUYS DECO INC of GILLETTE, WY • SHAWN DORR, TRIM CARPENTRY PAINT FLOORING
WILLIAM WOODS PAINTING of SALT LAKE CITY, UT • WILLIAM WOODS, TRIM CARPENTRY PAINT FLOORING

It was moved by Brian Shippy, seconded by John Alt, to approve the above Contractor License Applications. Roll was called on the motion with the following results. Board Members voting aye: Shippy, Scott, Thompson, King, Alt, Vice Chairman Drake, and Chairman Heibult. Motion carried.

Announcements

The next regularly scheduled meeting will be Tuesday, August 9, 2016.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 12:37 p.m.

Prepared by:



Kim King, Administrative Assistant
Building Inspection Division

FOR REVIEW INDIVIDUAL LICENSE APPLICATIONS
AUGUST 9, 2016

1	ALLEN, CLINT of SHERIDAN, WY • JOURNEYMAN HVAC TECH, WESTIN MECHANICAL LLC Lic# 2091
2	BARTON, DONOVAN of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, POWER SOLUTIONS LLC Lic# 2147
3	BEITLER, BRYAN of ANAHEIM, CA • MASTER HVAC TECH, SOURCE REFRIGERATION & HVAC Lic# 2150
4	BENSON, JAY D of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, BLACK HILLS GAS HOLDINGS LLC Lic# 2153
5	BENSON, JAY D of GILLETTE, WY • APPRENTICE HVAC TECH, BLACK HILLS GAS HOLDINGS LLC Lic# 2154
6	BENSON, JAY D of GILLETTE, WY • APPRENTICE REFRIGERATION TECH, BLACK HILLS GAS HOLDINGS LLC Lic# 2155
7	CHADO, BERNARD of GILLETTE, WY • JOURNEYMAN PLUMBER, MILLER MECHANICAL LLC Lic# 2194
8	EHRHARD, BRIAN of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, POWER SOLUTIONS LLC Lic# 2432
9	ELLSWORTH, ROY of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2217
10	ELLSWORTH, ROY of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2218
11	EVENSON, DALE of PINE HAVEN, WY • MASTER PLUMBER, EVENSON'S PLUMBING Lic# 1478
12	GALES, TIM of GILLETTE, WY • MASTER PLUMBER, CITY OF GILLETTE Lic# 2305
13	GOODELL, CRAIG of HULETT, WY • JOURNEYMAN ELECTRICIAN, HULETT ELECTRIC LLC Lic# 2310
14	JOHNSON, BRANDON of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2343
15	JOHNSON, BRANDON of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2344
16	MORENO, FRANCISCO of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2380
17	MORENO, FRANCISCO of GILLETTE, WY • APPRENTICE PLUMBER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2381
18	MURRAY, PHILLIP of CASPER, WY • JOURNEYMAN ELECTRICIAN, ENVISION ELECTRIC INC Lic# 2662
19	OLIVER, TOAN of CASPER, WY • JOURNEYMAN ELECTRICIAN, ENVISION ELECTRIC INC Lic# 2663
20	OPP, RUSSELL of GILLETTE, WY • MASTER PLUMBER, LICENSE ACTIVE ONLY Lic# 1694
21	PLATO, ALAN of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2399
22	PLATO, ALAN of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2400
23	REED, MATTHEW of CASPER, WY • MASTER ELECTRICIAN, ENVISION ELECTRIC INC Lic# 2661
24	RENKEN, BRYAN of GILLETTE, WY • MASTER PLUMBER, RENKEN PLUMBING LLC Lic# 1788
25	RENKEN, BRYAN of GILLETTE, WY • MASTER HVAC TECH, RENKEN PLUMBING LLC Lic# 2657
26	ROGERS, LANCE of HULETT, WY • MASTER ELECTRICIAN, HULETT ELECTRIC LLC Lic# 1809
27	SALES, STEVE of GILLETTE, WY • JOURNEYMAN PLUMBER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 1822

FOR REVIEW INDIVIDUAL LICENSE APPLICATIONS
AUGUST 9, 2016

28	SALES, STEVE of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 1823
29	SCHULTZ, SHANE of GILLETTE, WY • MASTER PLUMBER, SHANE SCHULTZ PLUMBING & HEATING Lic# 1843
30	SHAW, ZACK of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, AMPED ELECTRIC LLC Lic# 2993
31	SHIELDS, CORBY of GILLETTE, WY • MASTER HVAC TECH, S & S BUILDERS LLC Lic# 1847
32	SHIELDS, CORBY of GILLETTE, WY • MASTER GAS PIPEFITTER, S & S BUILDERS LLC Lic# 1848
33	SHIELDS, CORBY of GILLETTE, WY • MASTER PLUMBER, S & S BUILDERS LLC Lic# 1849
34	SIMONSON, TIMOTHY of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, CAMPBELL COUNTY SCHOOL DISTRICT LLC Lic# 3004
35	SIMPSON, JUSTIN of LOVELAND, CO • MASTER ELECTRICIAN, SIMPSON ELECTRIC OF COLORADO Lic# 1868
36	SMITH, GARR of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 1881
37	SMITH, GARR of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 1882
38	STRONG, JUSTIN of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 1908
39	STRONG, JUSTIN of GILLETTE, WY • JOURNEYMAN PLUMBER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 1909
40	THOMPSON, JEREMY W of GILMER, TX • MASTER HVAC TECH, TDR CONTRACTORS INC Lic# 1937
41	WHITCOTTON, HARRIS of MOORCROFT, WY • APPRENTICE PLUMBER, CLEARWATER X-SPURTS INC Lic# 3000
42	WOFFORD, KRISTOPHER of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, AMPED ELECTRIC LLC Lic# 2048

FOR REVIEW CONTRACTOR LICENSE APPLICATIONS
AUGUST 9, 2016

1	3B CONSTRUCTION LLC of GILLETTE, WY • EDWIN SAENZ, NONSTRUCTURAL CONCRETE
2	ACCENT MASONRY of GILLETTE, WY • SCOTT BENNETT, NONSTRUCTURAL CONCRETE
3	BACHTOLD PAINTING of GILLETTE, WY • HAROLD BACHTOLD, TRIM CARPENTRY PAINT FLOORING
4	BEATRIZ G FERRALES FRAMING of GILLETTE, WY • BEATRIZ FERRALES, WIND SIDING GUTTER GARAGE DOOR
5	BYRD'S HANDYMAN SERVICES LLC of GILLETTE, WY • LANCE BYRD, TRIM CARPENTRY PAINT FLOORING
6	BYRD'S HANDYMAN SERVICES LLC of GILLETTE, WY • LANCE BYRD, MISCELLANEOUS
7	BYRD'S HANDYMAN SERVICES LLC of GILLETTE, WY • LANCE BYRD, LANDSCAPING & FENCING
8	CHRISTENSEN CONCRETE CURBING of GILLETTE, WY • MICAH CHRISTENSEN, NONSTRUCTURAL CONCRETE
9	CJ'S LANDSCAPING & MAINTENANCE LLC of GILLETTE, WY • MARY PADOVA, LANDSCAPING & FENCING
10	COLLINS COMPANIES of RAPID CITY, SD • GENE WITTKOWSKE, WIND SIDING GUTTER GARAGE DOOR
11	DATA OPTICAL TELEPHONE COMMUNICATIONS of OGDEN, UT • THOMAS WALSH, LOW VOLTAGE
12	DENALI CONSTRUCTION of GILLETTE, WY • ALEX GILMOUR, GENERAL CONTRACTOR
13	EHC LLC of DEAVER, WY • JERRY BUBLITZ, NONSTRUCTURAL CONCRETE
14	EHREDT FLOORING of GILLETTE, WY • TRISTAN EHREDT, TRIM CARPENTRY PAINT FLOORING
15	ENVISION ELECTRIC INC of CASPER, WY • MATTHEW REED, ELECTRICAL
16	EVENSON'S PLUMBING of PINE HAVEN, WY • DALE EVENSON, PLUMBING
17	FAIRWAY HYDRO-SEEDING LLC of GILLETTE, WY • BRYAN KRAFT, LANDSCAPING & FENCING
18	FAIRWAY HYDRO-SEEDING LLC of GILLETTE, WY • BRYAN KRAFT, EXCAVATION & GRADING
19	FRANK ACUNA CONSTRUCTION of GILLETTE, WY • FRANK ACUNA, NONSTRUCTURAL CONCRETE
20	G & G LANDSCAPING INC of GILLETTE, WY • GREG SCALLON, WATER & SEWER PIPELAYER
21	G P SPECIALTIES INC of GILLETTE, WY • MICHAEL STEDMAN, BUILDING CONTRACTOR
22	GOLDEN WEST TECHNOLOGIES INC of RAPID CITY, SD • MICHAEL MOSER, LOW VOLTAGE
23	HAGEN GLASS WINDOWS & SIDING of RAPID CITY, SD • JAY HAGEN, MISCELLANEOUS
24	HEAVY CONSTRUCTORS INC of RAPID CITY, SD • MARIA GARDUNA, GENERAL CONTRACTOR
25	HERITAGE HOMES INC of MOORCROFT, WY • DAN SWANEY, GENERAL CONTRACTOR
26	HESPEN EXCAVATING LLC of GILLETTE, WY • JOHN HESPEN, WATER & SEWER PIPELAYER
27	HILLS ROOFING & SHEET METAL of RAPID CITY, SD • RANDALL PALMER, GENERAL ROOFING

FOR REVIEW CONTRACTOR LICENSE APPLICATIONS**AUGUST 9, 2016**

28	HLADKY CONSTRUCTION INC of GILLETTE, WY • SCOTT HEIBULT, GENERAL CONTRACTOR
29	HULETT ELECTRIC LLC of HULETT, WY • LANCE ROGERS, ELECTRICAL
30	JOHN'S CUSTOM CARPET AND TILE LLC of GILLETTE, WY • JOHNATHAN EHREDT JR, TRIM CARPENTRY PAINT FLOORING
31	JUAN & LUCIA MIRANDA PAINTING of GILLETTE, WY • LUCIA MIRANDA, TRIM CARPENTRY PAINT FLOORING
32	JUDSON ENTERPRISES INC - K DESIGNERS of BILLINGS, MT • JOHN FRENCH, RESIDENTIAL CONTRACTOR
33	KUSTOM HOME REPAIR of GILLETTE, WY • DAVID NICKS, WIND SIDING GUTTER GARAGE DOOR
34	L M OLSON INC of RAWLINS, WY • GREGG OLSON, GENERAL CONTRACTOR
35	LEVANEN PLUMBING INC of MOORCROFT, WY • RANDY LEVANEN, PLUMBING
36	LEVANEN PLUMBING INC of MOORCROFT, WY • RANDY LEVANEN, GAS PIPEFITTER
37	LINE FINDERS LLC of GILLETTE, WY • MATT MURSCHEL, MISCELLANEOUS
38	LOST CABIN CONSTRUCTION LLC of GILLETTE, WY • GARY GILBERT, GENERAL CONTRACTOR
39	LPR CONSTRUCTION CO of LOVELAND, CO • JOHN TURNER, GENERAL CONTRACTOR
40	MGM ENTERPRISES INC of GILLETTE, WY • MATTHEW GARLAND, GENERAL CONTRACTOR
41	MINING ELECTRICAL SERVICES LLC of GILLETTE, WY • JOSEPH LARRALDE, GENERAL CONTRACTOR
42	MODERN ELECTRIC COMPANY of CASPER, WY • RICHARD VIGNAROLI, ELECTRICAL
43	NAYLORS PAINTING of GILLETTE, WY • THOMAS NAYLOR, TRIM CARPENTRY PAINT FLOORING
44	NEW DISCOVERY CONSTRUCTION of GILLETTE, WY • HECTOR GANDARA, NONSTRUCTURAL CONCRETE
45	NORTON CONSTRUCTION INC of GILLETTE, WY • DOUG NORTON, GENERAL CONTRACTOR
46	OEDEKOVEN EXCAVATING & CONSTRUCTION of GILLETTE, WY • ROGER OEDEKOVEN, EXCAVATION & GRADING
47	O'LEARY HOME REPAIR/HOME SYSTEMS of GILLETTE, WY • WILLIAM LEARY, LANDSCAPING & FENCING
48	PURE TECHNOLOGIES U.S. INC of COLUMBIA, MD • PETE OLSON, MISCELLANEOUS
49	QUALITY FLOOR COVERING LLC of GILLETTE, WY • DALLAS GRUBBS, RESIDENTIAL CONTRACTOR
50	R & L CONTRACTORS INC of GILLETTE, WY • RANDY LANGDON, RESIDENTIAL CONTRACTOR
51	RADIX CONSTRUCTION INC of GILLETTE, WY • TIM DEWINE, GENERAL CONTRACTOR
52	RENKEN PLUMBING LLC of GILLETTE, WY • BRYAN RENKEN, PLUMBING
53	RENKEN PLUMBING LLC of GILLETTE, WY • BRYAN RENKEN, MECHANICAL
54	ROLL "N" RITE DOORS INC of SHERIDAN, WY • BRAD ROSENLUND, WIND SIDING GUTTER GARAGE DOOR

**FOR REVIEW CONTRACTOR LICENSE APPLICATIONS
AUGUST 9, 2016**

55	RON WINDER CARPENTRY of GILLETTE, WY • RON WINDER, WIND SIDING GUTTER GARAGE DOOR
56	RON WINDER CARPENTRY of GILLETTE, WY • RON WINDER, TRIM CARPENTRY PAINT FLOORING
57	ROZIER CONSTRUCTION LLC of GILLETTE, WY • BRIAN ROZIER, LANDSCAPING & FENCING
58	RUSSELL CONSTRUCTION CO of DOUGLAS, WY • WILLIAM RUSSELL, GENERAL CONTRACTOR
59	SHANE SCHULTZ PLUMBING & HEATING of GILLETTE, WY • SHANE SCHULTZ, PLUMBING
60	SIMON CONTRACTORS of GILLETTE, WY • NATE WILSON, NONSTRUCTURAL CONCRETE
61	SIMON CONTRACTORS of GILLETTE, WY • NATE WILSON, EXCAVATION & GRADING
62	SIMON CONTRACTORS of GILLETTE, WY • NATE WILSON, WATER & SEWER PIPELAYER
63	SOURCE REFRIGERATION & HVAC of ANAHEIM, CA • BRYAN BEITLER, MECHANICAL
64	STEVE GEERTSON of GILLETTE, WY • STEVE GEERTSON, BUILDING CONTRACTOR
65	TDR CONTRACTORS INC of GILMER, TX • JEREMY WAYNE THOMPSON, MECHANICAL
66	TOTAL CONCRETE WORKS of GILLETTE, WY • LUIS FUENTES, STRUCTURAL CONCRETE
67	TURN KEY TECHNOLOGIES LLC of GILLETTE, WY • DAVID BRINEY, LOW VOLTAGE
68	VERSATILE CARPETS of SPEARFISH, SD • TIM VERHULST, TRIM CARPENTRY PAINT FLOORING
69	VIPER ENERGY SERVICES LLC of GILLETTE, WY • SUSAN CORNELIUS, INSULATION
70	VIPER ENERGY SERVICES LLC of GILLETTE, WY • SUSAN CORNELIUS, NONSTRUCTURAL CONCRETE
71	WHITE & TIGHT INDUSTRIES of GILLETTE, WY • MARCUS BLACK, NONSTRUCTURAL CONCRETE
72	WOLFF'S PLUMBING & HEATING INC of SPEARFISH, SD • SCOTT HARTMAN, PLUMBING
73	WORCESTER CONSTRUCTION of GILLETTE, WY • JEFF WORCESTER, GENERAL CONTRACTOR
74	YELLOWJACKET CONSTRUCTION of GILLETTE, WY • EDI MENDOZA, LANDSCAPING & FENCING
75	YELLOWJACKET CONSTRUCTION of GILLETTE, WY • EDI MENDOZA, NONSTRUCTURAL CONCRETE
76	YELLOWJACKET CONSTRUCTION of GILLETTE, WY • EDI MENDOZA, TRIM CARPENTRY PAINT FLOORING



Gillette, Wright, Campbell County Fire
Protection Joint Powers
Board of Directors
August 10, 2016 Business Meeting

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GWCCFPJPB Meeting
Pre-meeting at 5:45 p.m., Meeting at 6:00 p.m.
August 10, 2016
Gillette, Wright, Campbell County
Joint Powers Fire Board of Directors
Business Meeting
August 10, 2016 - Attendance

ATTENDANCE

Board Members:

- | | |
|-----------------------|-------------------|
| _____ Cory Bryngelson | _____ Ryan Gross |
| _____ Lisa Finkey | _____ Damon Hart |
| _____ Ron Holmes | _____ Chuck Davis |
| _____ Mike Shober | |

INVITED STAFF MEMBERS:

- | | |
|-----------------------------|----------------------------|
| _____ Fire Chief Bill Shank | _____ Donna Lhotak-Crippen |
| _____ Jerrica Johnson | _____ |
| _____ | _____ |
| _____ | _____ |

INVITED GUESTS:

- | |
|--|
| _____ Joe Hallock (Stevens, Edwards, Hallock, Carpenter, & Phillips, P.C.) |
| _____ Mark Christensen (County Commissioner & Liaison to the Fire Board) |
| _____ Kevin McGrath (City Council & Liaison to the Fire Board) |
| _____ |
| _____ |
| _____ |
| _____ |



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
CALL TO ORDER/INTRODUCTIONS/ADDITIONS & DELETIONS
August 10, 2016

1. CALL TO ORDER

The Meeting was called to order at _____ hours
by _____.

2. WELCOME AND INTRODUCTIONS

Guests:

3. BUSINESS ADDITIONS AND DELETIONS:

3.1 Approve the agenda

3.1.1 Approve agenda as amended (if needed)



4. PUBLIC COMMENTS

5. CONSENT AGENDA:

5.1 Consent Agenda Approval Items:

5.1.1 Regular Board Meeting Minutes

DIRECTORS' MEETING MINUTES
 July 13, 2016

ATTENDANCE: Chuck Davis, Cory Bryngelson, Ron Holmes, Lisa Finkey and Damon Hart

STAFF and GUESTS: Chief William Shank, Donna Lhotak-Crippen, Jerrica Johnson, City Councilman Kevin McGrath, County Commissioner Mark Christensen, Joe Hallock and Clark Melinkovich with County Public Works.

PRE-MEETING

1.0 CALL TO ORDER

Board Chair, Cory Bryngelson called the meeting to order at 1800 hours at the Campbell County Fire Department Station 1 in Gillette, Wyoming.

2.0 WELCOME AND INTRODUCTIONS

Chairman Bryngelson introduced the attendees who are listed above under the heading "Staff and Guests."

3.0 BUSINESS ADDITIONS AND DELETIONS

3.1. AGENDA APPROVAL

➤ **Motion** Lisa Finkey moved, seconded by Ron Holmes, to approve the meeting agenda as amended.

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes		
Ryan Gross	absent		

The motion carried.



4. PUBLIC COMMENTS

5.1 APPROVE CONSENT AGENDA

➤ **Motion** Lisa Finkey moved, seconded by Chuck Davis, to approve the Consent Agenda.

- 5.1.1 Regular Board Meeting Minutes June 8, 2015
- 5.1.2 Monthly Expenditures \$217,553.16
- 5.1.3 Bylaws
- 5.1.4 On Call Policy Pay

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes		
Ryan Gross	absent		

The motion carried.

6.1 MANUAL CHECKS

➤ **Motion** Steve Crow moved, seconded by Chuck Davis, to approve payment of the Manual Checks totaling \$209,853.05

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes		
Ryan Gross	absent		

The motion carried.

6.2 BOARD MEMBER EXPENDITURES

7.1.1 CASH POSITION

Donna Crippen stated that we have received the last of the Grant money for Forced Entry and everything has now been paid for. We also have received the Plaque and it will be put up this week. In addition, we have also received 4th Quarter Operating Funding from City of Gillette.

7.1.2 FY 2015-2016 BUDGET VS ACTUAL

Donna Crippen stated that everything is winding down and we will have final budget numbers at next month's meeting on how we ended the year.

7.2.1 CALL REVIEW

Chief Shank reported there had been 182 calls in the month of June up from the month before. There were four structure fires. He also reported there were no calls or fires related to fireworks. Commissioner Mark Christensen mentioned how he thought it was very helpful and appreciated



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
APPROVAL OF EXPENDITURES
August 10, 2016 - Discussion/Approval

that the firework vendors in Campbell County were cooperative and understanding to the no sale of fireworks in the County.

7.2.2 TRAINING REPORT

Chief Shank stated the Training Cadre will meet in July to determine training needs and schedule for September through December. Seasonal and Recruit Academy members have completed the Wildland Practical Day. There is no formal training scheduled for July.

7.2.3 FACILITY UPDATE

Chief Shank said Station 3 is progressing normally. Captain Ryan Fox reported utility work had begun and street portion was scheduled to begin this week. Steel construction has also begun. Masonry, brick and mortar should begin later in the month. There have been no issues with nearby residents. Captain Fox thanked City for taking the lead with this project.

Clark with the County came to discuss the Pine Tree Junction Station Building. He stated that we went out a year ago for bids. All bids came in way over budget this is why they decided to wait a year for bid process. The County recently advertised again for design build for this project and received no bids. He is asking if we can go back for quotes on this project since nothing else has worked. The Board directed Joe Hallock to get with the City of Gillette Attorney to see if we can legally go out for quotes.

7.3 CALENDAR OF UPCOMING EVENTS

Donna stated City Council meeting will be Tuesday July 19th. The following week will be Quarterly meeting with County Commissioners. Next Board Meeting scheduled for August 10th.

8.1 ELECTION OF FIRE BOARD OFFICERS

Nomination of Chairman of the Fire Board:

Ron Holmes nominated Cory Bryngelson, Cory Bryngelson accepted nomination.

Votes in consideration of Cory Bryngelson are as follows

Cory Bryngelson	yes
Chuck Davis	yes
Lisa Finkey	yes
Damon Hart	yes
Ron Holmes	yes

The motion carried.

Nomination of Vice Chairman of the Fire Board:

Ron Holmes nominated Lisa Finkey, Lisa Finkey accepted nomination.

Votes in consideration of Lisa Finkey are as follows



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Cory Bryngelson	yes
Chuck Davis	yes
Lisa Finkey	yes
Damon Hart	yes
Ron Holmes	yes

The motion carried.

Nomination of Secretary/ Treasurer of the Fire Board:
Chuck Davis nominated Ron Holmes, Ron Holmes accepted nomination.

Votes in consideration of Ron Holmes are as follows

Cory Bryngelson	yes
Chuck Davis	yes
Lisa Finkey	yes
Damon Hart	yes
Ron Holmes	yes

RECESS

➤ **Motion** Ron Holmes moved, seconded by Lisa Finkey to recess meeting at 1837.

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes		
Ryan Gross	absent		

The motion carried.

➤ **Motion** Lisa Finkey moved, seconded by Chuck Davis to reconvene meeting at 1846.

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes		
Ryan Gross	absent		

The motion carried.

9.0 EXECUTIVE SESSION



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 APPROVAL OF EXPENDITURES
 August 10, 2016 – Discussion/Approval

➤ **Motion Lisa Finkey** moved, seconded by **Chuck Davis** to move into executive session at 1846 hours for personnel matters and potential litigation.

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes		
Ryan Gross	absent		

The motion carried.

➤ **Motion Lisa Finkey** moved, seconded by **Chuck Davis** to come out of executive session at 2000 hours.

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes		
Ryan Gross	absent		

The motion carried.

10.0 BOARD ACTION ITEMS

➤ **Motion Chuck Davis** moved seconded by **Ron Holmes** to approve executive session minutes of from May 11, 2016.

Cory Bryngelson	yes	Damon Hart	abstained
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	abstained		
Ryan Gross	absent		

The motion carried.

➤ **Motion Lisa Finkey** moved seconded by **Ron Holmes** to approve executive session minutes of from June 8, 2016.

Cory Bryngelson	yes	Damon Hart	abstained
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes		
Ryan Gross	absent		

The motion carried.

11.0 ADJOURNMENT

➤ **Motion Ron Holmes** moved seconded by **Chuck Davis** to adjourn meeting at 2003 hours.



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APPROVAL OF EXPENDITURES
August 10, 2016 - Discussion/Approval

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes		
Ryan Gross	absent		

The motion carried.

Respectfully Submitted,

Chairman Cory Bryngelson

Attest: Donna Lhotak-Crippen



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
APPROVAL OF EXPENDITURES
August 10, 2016 - Discussion/Approval

5.1.2 Special Board Meeting Minutes

JOINT POWERS FIRE BOARD OF
DIRECTORS' SPECIAL MEETING MINUTES
July 17, 2016

ATTENDANCE: Chuck Davis, Cory Bryngelson, Ron Holmes, and Damon Hart

STAFF and GUESTS: Chief William Shank, Donna Lhotak-Crippen, and City Councilman Kevin McGrath.

Chairman Bryngelson stated that in February four members of the department attended Federal Labor Standards Act (FLSA) seminar for Fire Departments; of the Four, Chief Shank and Donna Crippen were in attendance.

When they came back they notified the board to let them know that we are not paying our employees in accordance with FLSA. After meeting with the board they were directed to have an outside party do an audit on the payroll going back two years

Since the first audit was done, Donna re-audited the payroll and made changes, then sent the payroll to another accounting firm to do the third and final audit on all changes.

Donna Crippen was also directed to contact the Department of Labor to make sure the handling of the audit and the payment of back wages was compliant with that department.

It was the department's decision to go back two years in good faith.

Chief Shank and Donna Crippen explained that as of May 29, 2016 they are paying properly with the changes made and are now compliant.

MOTION APPROVAL

☞ **Motion Ron Holmes** moved, seconded by **Chuck Davis**, to approve the payment of \$184,497.18 for back pay due to Federal Labor Standard act rules.

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	absent		
Ryan Gross	absent		

The motion carried.



Gillette, Wright, Campbell County Fire Protection
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APPROVAL OF EXPENDITURES
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ADJOURNMENT

➤ **Motion** Damon Hart moved seconded by Ron Holmes to adjourn meeting at 1742 hours.

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	absent		
Ryan Gross	absent		

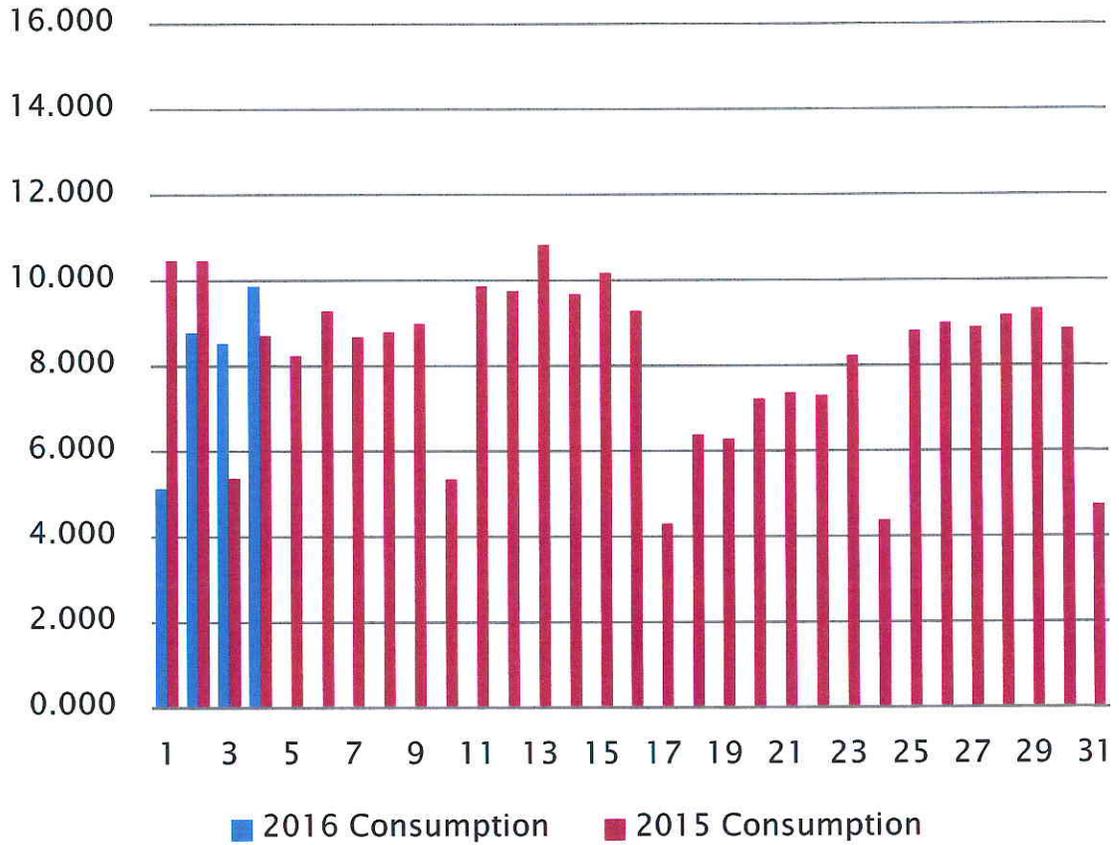
The motion carried.

Respectfully Submitted,

Chairman Cory Bryngelson

Attest: Donna Lhotak-Crippen

August Water Use (MGD)



7/29/2016	8.077
7/30/2016	9.031
7/31/2016	9.758
8/1/2016	5.140
8/2/2016	8.776
8/3/2016	8.524
8/4/2016	9.865

Y.E.S. HOUSE
TH YEAR

40

COMMUNITY
CELEBRATION

A THANK YOU TO THE COMMUNITY FOR 40 YEARS OF SUPPORT

ACTIVITIES INCLUDING:

- Fun on the Go
- Dunk Tank
- Free BBQ
- Body Zorbing Balls
- Petting Zoo

AUGUST 11TH

3:00 – 6:00 PM

905 N. Gurley Avenue

For more information call Jessica at 689-8639

