



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council

FROM: J. Carter Napier, City Administrator *JCN*

RE: General Information

DATE: September 16, 2016

The following meetings are scheduled for the week of **September 17th – September 23rd:**

Saturday, September 17th

8:00 a.m. Northeast Wyoming Municipal Leaders Regional Meeting, 3rd Floor Conference Room

Tuesday, September 20th

11:30 a.m. Chamber of Commerce Luncheon, Prime Rib Restaurant

Tuesday, September 20th

6:00 p.m. City Council Pre-Meeting, Agenda Attached

- Gillette Main Street Paver Project – Jessica Seders
- Razor City Liquor Update – Tom Simons
- Employee Appreciation Day Discussion
- Review September 20th Agenda
- Executive Session
 - Personnel
- City Hall – 3rd Floor Conference Room
- Dinner Served at 5:30 p.m.

7:00 p.m. City Council Meeting

City Hall – Council Chambers

Friday, September 23rd

8:00 a.m. Special Olympics Opening Ceremony, Camelanes Bowling Center

1. Attached please find **information requested by Councilman Jerred** regarding **Solid Waste Collections** dated **September 15, 2016** provided by **Public Works Director Wilde**.
2. Attached please find a **memorandum** regarding **Leash Law Background Information** dated **September 9, 2016** provided by **Chief of Police Hloucal**.
3. Attached please find a **memorandum** regarding **Spot Speed Study on 6th Street Between 4-J Road and Burma Avenue** dated **September 15, 2016** provided by **Development Services Director Hamilton**.
4. Attached please find **information** regarding **various street projects** dated **September 13, 2016** provided by **Development Services Director Hamilton**.
5. Attached please find a **letter** regarding **Gillette – Montana State Line (Garner Lake Road #38N), Campbell County, Wyoming, WYDOT Project 5349001, Agency Scoping** dated **September 9, 2016** provided by the **Wyoming Department of Transportation**.
6. Attached please find a **draft Administrative Policy/Procedure Number 8.3.4** regarding **Employee Appreciation Holiday** provided by **Human Resources Director Aguirre**.

7. Attached please find **Department of Engineering Project Status Reports** provided by **Development Services Director Hamilton**.
8. Attached please find a **Governor's Proclamation** regarding **Memory of the 8 Day** on **September 16, 2016** provided by the **Memory of the 8 Organization**.
9. Attached please find a **flyer** regarding **Board Training** on **October 18th 5:00 p.m. -- 9:00 p.m.** and **October 19th 1:00 p.m. -- 5:00 p.m.** provided by **Campbell County**.
10. Attached please find a **flyer** regarding **Raptors Rule** on **September 17, 2016** provided by the **Rockpile Museum**.
11. Attached please find a **flyer** regarding **Taste of Home Cooking School** on **September 20, 2016** provided by **Cam-Plex**.
12. Attached please find an **invitation** to **Stocktrail Elementary School Open House** on **September 22, 2016** from **5:00 p.m. – 7:00 p.m.**

JCN/adw



CITY OF GILLETTE

**Pre-Meeting – 6:00 p.m.
City Hall – 3rd Floor Conference Room
Tuesday, September 20, 2016
Dinner Served at 5:30 p.m.**

Pre-Meeting Topic(s):

- Gillette Main Street Paver Project – Jessica Sedars
- Razor City Liquor Update – Tom Simons
- Employee Appreciation Day Discussion
- Review September 20th Agenda
- Executive Session
 - Personnel

Sawley Wilde

September 15, 2016

to Carter, me

Hello Carter,

At Tuesday's Council work session, Councilman Jerred asked if we had seen an increase in tonnage of solid waste collected, due to the blue bag recycling program being terminated. At the time of that question, I did not have the data with me.

After some research, it appears our tonnages have actually dropped from the previous months. When I compare the data to previous years, our tonnages for the current year are less than in previous years as well. Several factors can attribute to this, such as less customers, fewer 3-yarders, less yard waste, etc.

In short, to answer the question, we have not seen an increase in solid waste tonnage since the curbside recycling program ended. This is an excellent question and a great statistic to monitor, and we will continue to do so.

Please let me know if you would like additional data or have further questions.

**GILLETTE POLICE DEPARTMENT
MEMORANDUM**

TO: Carter Napier, City Administrator *JCN*
FROM: Jim Hloucal, Chief of Police
SUBJECT: Leash Law Background Information
DATE: 9-9-2016
CC:

Carter,

You asked me to prepare some background information on current City ordinance regarding leash laws and related animal control issues.

As you are aware there have been occasions where a citizen has brought forth a request to have a city ordinance requiring all dogs to be on a leash while out in public. The most recent request is a specific law to require dogs to be on leashes on the cemetery property.

It is my understanding that these requests are generated from two concerns. The first is dogs running at and being aggressive towards other people or animals while they are being walked on sidewalks or in parks. The second issue is owners allowing their dogs to run free and leaving dog feces on other people property or in the parks etc.

Currently there are 3 separate city ordinances that address these issues:

- 14-9 Animals at Large in McManamen Park
- 14-10 Animal Nuisances
- 14-12 B. Animal Feces

The first ordinance, 14-9, requires that animals must be kept on a leash while in McManamen park and that the animals can only be on an established path. A violation of either of these requirements may result in a citation and a fine.

The second ordinance, 14-10 Animal Nuisances, is essentially what we use in lieu of a "leash law". This ordinance states the following:

"Owners shall exercise the care and control of their animals necessary to prevent them from becoming a public nuisance. Excessive, continuous or untimely animal noise; molesting passersby; chasing motor vehicles or bicycles; attacking other animals; trespassing upon public or private property shall constitute a nuisance".

This ordinance essentially creates a “leash law” in that if an owner either does not have their animal on a leash to prevent it from “molesting passersby’s; chasing motor vehicles or bicycles; attacking other animals; trespassing upon public or private property”, or have verbal control of the animal to prevent it from engaging in these behaviors, they are in violation of this ordinance.

The last ordinance is 4-12, Animal feces. One of the justifications for requiring a leash law is to prevent animals from going onto public or private property and the owners leaving animal feces behind. Obviously having the animal on a leash doesn’t prevent that, but having the owner closer to the animal may encourage them to pick up the feces more frequently.

In any case, the current City Ordinance already requires an owner to pick up their animal’s feces in any situation:

“It is unlawful for any person in control of, causing or permitting any dog to be on any property, public or private, not owned or possessed by such person to fail to remove feces left by such dog to a proper receptacle. The provisions of this section shall not apply to the ownership or use of any properly identified service dog which aids persons who are totally or partially blind or deaf or have physical or sensory disabilities”.

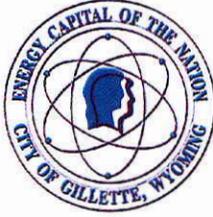
The obvious challenges are in enforcing the current codes. The large area our staff have to patrol, the number of staff in animal control that we have, and catching these violations in progress all contribute to a low citation rate for most of these violations. We do rely on citizens to report violations to us, especially the animal nuisance violations, and always respond and investigate these reports, taking whatever action is appropriate. Additionally, directed patrols are done in areas citizens inform us there are on-going issues.

Please let me know if you need any further information on this subject.

Respectfully,



Jim Hloucal
Chief of Police



CITY OF GILLETTE

Engineering & Development Services
Engineering Division
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone 307.686.5265
www.gillettewy.gov

MEMORANDUM

To: Carter Napier, City Administrator

From: Dustin Hamilton, PE, Development Services Director *DH*

Date: September 15, 2016

Re: Spot Speed Study on 6th Street Between 4-J Road and Burma Avenue

Summary

In response to questions from the City Council regarding speed limits on 6th Street during discussion on the parking modifications on 6th Street between 4-J Road and Burma Avenue, staff indicated a spot speed study could be conducted in the area to evaluate the speeds. Staff has recently completed the data collection and analyzed the data. Staff believes based upon the speed data collected, the current speed limits should not be lowered in this area. Further, it is recommended that directed patrols for speeding in this area be included with nearby areas when the Police Department is conducting their routine directed patrols.

Background

Speed limits are typically set using the 85th Percentile Speeds based upon data collected from speed studies. This is the speed at which 85% of the vehicles are travelling at or under. Additional factors also play into the determination of speed limits, including, but not limited to number of access points/conflicts within a road segment, street classification, roadway geometrics, adjacent property uses such as school zones or high pedestrian traffic areas, accident data, etc. The 10 MPH pace is the specified increment of spot speed, usually 10 MPH range, that includes the greatest number of speed measurements. The time mean speed (average speed) is the average speed traveled at the spot speed location (sum of measured spot speeds divided by number of measurements). All of the above factors were used to determine if the current speed limits on 6th Street between 4-J Road and Burma Avenue are prudent and reasonable.

The current posted speed limits on 6th Street are as follows:

Burma Avenue to 160' East of Tyler Avenue – 20 MPH
160' East of Tyler Avenue to 4-J Road – 25 MPH

Data/Analysis

Speed data was collected at the two locations shown on the attached map on 6th Street between 4-J Road and Burma Avenue. The first location was between Rohan Avenue and Hunt Avenue and the second location was between Tyler Avenue and Stocktrail Avenue. The data collected is as follows:

Rohan/Hunt Location

3,885 Vehicle Speeds Recorded

Westbound - 85th Percentile Speed: 31 MPH

Eastbound - 85th Percentile Speed: 32 MPH

Average Speed: 27.5 MPH

10 MPH Pace: 21 – 30 MPH (73.2 % of Vehicles within Pace)

Tyler/Stocktrail Location

3,229 Vehicle Speeds Recorded

Westbound - 85th Percentile Speed: 30 MPH

Eastbound - 85th Percentile Speed: 32 MPH

Average Speed: 26.5 MPH

10 MPH Pace: 21 – 30 MPH (70.1 % of Vehicles within Pace)

Other considerations include:

- Burma to 160' east of Tyler contains the Campbell County Health Hospital Campus
- 4-J Road to Stocktrail Avenue is a residential neighborhood
- 6th Street is designated as a minor arterial
- Grade of 6th Street from 4-J Road to Rohan Avenue exceeds 8%
- Grade of 6th Street from Tyler Avenue to Stocktrail Avenue is nearly 6%
- 1 accident in this road segment within past year (does not include intersections of 6th/4-J and 6th/Burma)

The data suggests that the speed limits on 6th Street from 4-J Road to Burma Avenue could be posted at a higher speed due to the 85th Percentile Speeds observed and the fact that 6th Street is designated as a minor arterial street, however, due to the Hospital Campus and the residential character of the neighborhood, the 20 MPH and 25 MPH current postings seem reasonable and prudent.

Recommendations

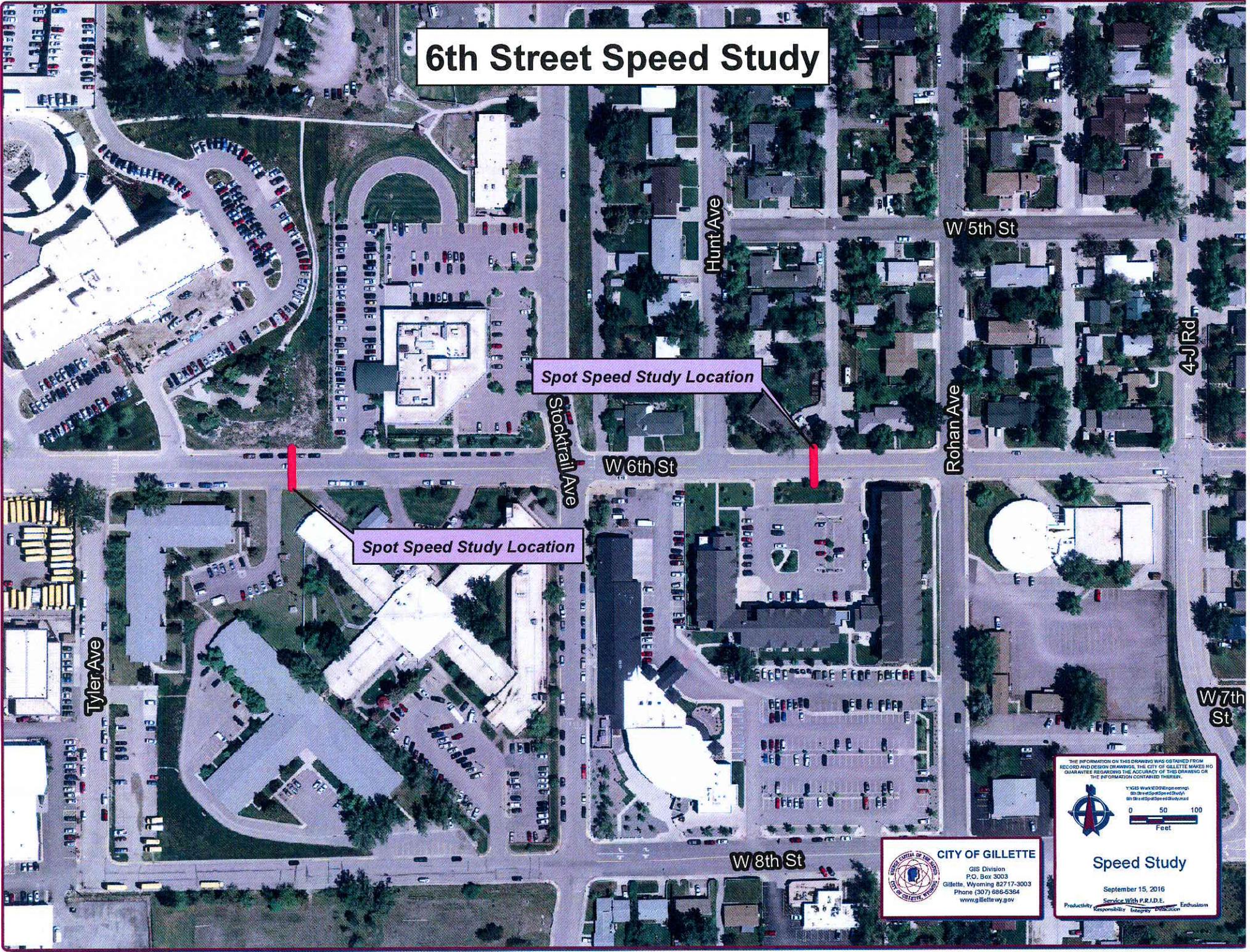
It is recommended the posted speed limits in this area remain unchanged due to the fact that traffic currently has trouble maintaining speeds this low due to the steep downgrades contained within this section of roadway. The recent elimination of on-street parking will improve visibility for vehicles entering 6th Street making it safer and providing further justification not to lower the current posted speed limits.

It is recommended that the Police Department monitor this area as part of their routine directed patrols to aide in compliance with the current posted speed limits.

6th Street Speed Study

Spot Speed Study Location

Spot Speed Study Location



CITY OF GILLETTE
GIS Division
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillette.wy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM FIELD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THE DRAWING OR THE INFORMATION CONTAINED THEREIN.



0 50 100
Feet

Speed Study

September 15, 2016

Service With P.R.I.D.E. Enthusiasm
Productivity Responsibility Integrity Dedication



Angela Williams <angelaw@gillettewy.gov>

High Friction Surface Treatment/4-J Road-Lakeway Milling/Concrete Repairs on Georgia Circle and 4-J Road (6th to 7th)

1 message

Dustin Hamilton <dustinh@gillettewy.gov>

Tue, Sep 13, 2016 at 2:41 PM

To: Carter Napier <CarterN@gillettewy.gov>

Cc: Kurt Siebenaler <Kurt@gillettewy.gov>, Angela Williams <angelaw@gillettewy.gov>, Heath VonEye <HeathV@gillettewy.gov>, Sawley Wilde <Sawley@gillettewy.gov>

Carter,

As mentioned at last week's pre-meeting, Maintenance Quotes for the High Friction Surface Treatment were due last week and the City did receive a Quote from S&S Builders, LLC for the installation on Westover Road (eastbound lanes - west of Lee Esther Lane) and for the eastbound lane of Boxelder Road approaching the new traffic signal near Ruby Tuesday/Laquinta Inn. The Quote from S&S was in the amount of \$41,115 which is within the funds (\$50,000) allocated for the work. We will be working with S&S to schedule the work soon.

We also received Maintenance Quotes (3) back today for the the milling on 4-J Road near Lakeway Road. The low Quote was from Simon Contractors in the amount of \$2,800, which was within the funds (\$6,000) allocated for the work. We will be working with Simon to schedule the work soon.

We will be putting a bid package together for the concrete repairs on Georgia Circle and 4-J Road (6th to 7th) with an anticipated Council award date of October 18th. The bid package will be set up to allow work this fall should the weather cooperate, with an ultimate completion date of May 2017, should we have an early winter.

Dustin

--

Dustin Hamilton, P.E.
Development Services Director
City of Gillette, Wyoming

Phone: 307-686-5265

My email has changed to dustinh@gillettewy.gov



Matthew H. Mead
Governor

Wyoming Department of Transportation

"Providing a safe, high quality, and efficient transportation system"

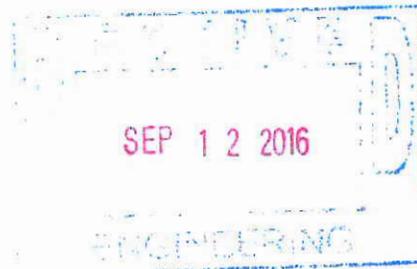
5300 Bishop Boulevard
Cheyenne, Wyoming 82009-3340



William T. Panos
Director

September 9, 2016

Mr. Dustin Hamilton
Director of Development Services
City of Gillette
P.O. Box 3003
Gillette, WY 82717



Re: Gillette – Montana State Line (Garner Lake Road #38N), Campbell County, Wyoming, WYDOT Project 5349001, Agency Scoping

Dear Mr. Hamilton,

The Wyoming Department of Transportation (WYDOT), in coordination with the Federal Highway Administration (FHWA), is initiating scoping to study the potential environmental impacts to resources associated with the construction of a new roadway to connect Wyoming Highway 59 with Garner Lake Road in Campbell County, northeast of Gillette, WY. The project is being funded through Abandoned Mine Lands (AML) funds along with a match using local funding sources. It is expected that information received as part of project scoping will be used to prepare an environmental assessment (EA). HDR Engineering, Inc. (HDR) has been hired by WYDOT to conduct scoping and early data collection tasks.

The purpose of the project is to fulfill the legislative requirement established by the 2016 Wyoming legislature directing AML funds to WYDOT for the relocation, construction, or improvement of roads and bridges impacted by mineral development in Campbell County. The new roadway would also provide an additional safe and direct route to Gillette and I-90 for the residents north of town on Hwy 59. The project would improve the connectivity of the roadway system, including emergency access in the event of a road closure.

The project begins at the intersection of Garner Lake Road and Northern Dr., and extends northeast for approximately 5 miles, and then approximately 2.5 miles northwest to connect with Hwy 59. The total project length is approximately 7.5 miles. The Study Area for the project is shown on the attached figure.

WYDOT is seeking information from federal, state, and local resource agencies concerning potential effects of the project. We are requesting information from your agency on the resource(s) under your jurisdiction in the Study Area that could be affected by the project, identify the issues that you feel require analysis in the environmental document, and determine if any permits and approvals are required from your agency for project construction.

In order for the project's environmental documentation to move forward, we are requesting a response by October 9, 2016. Please contact Mike Oakley, HDR Project Manager, by phone at (307) 228-6000 or by email at Mike.Oakley@hdrinc.com with any questions or comments regarding this request.

Thank you for your assistance.

Sincerely,

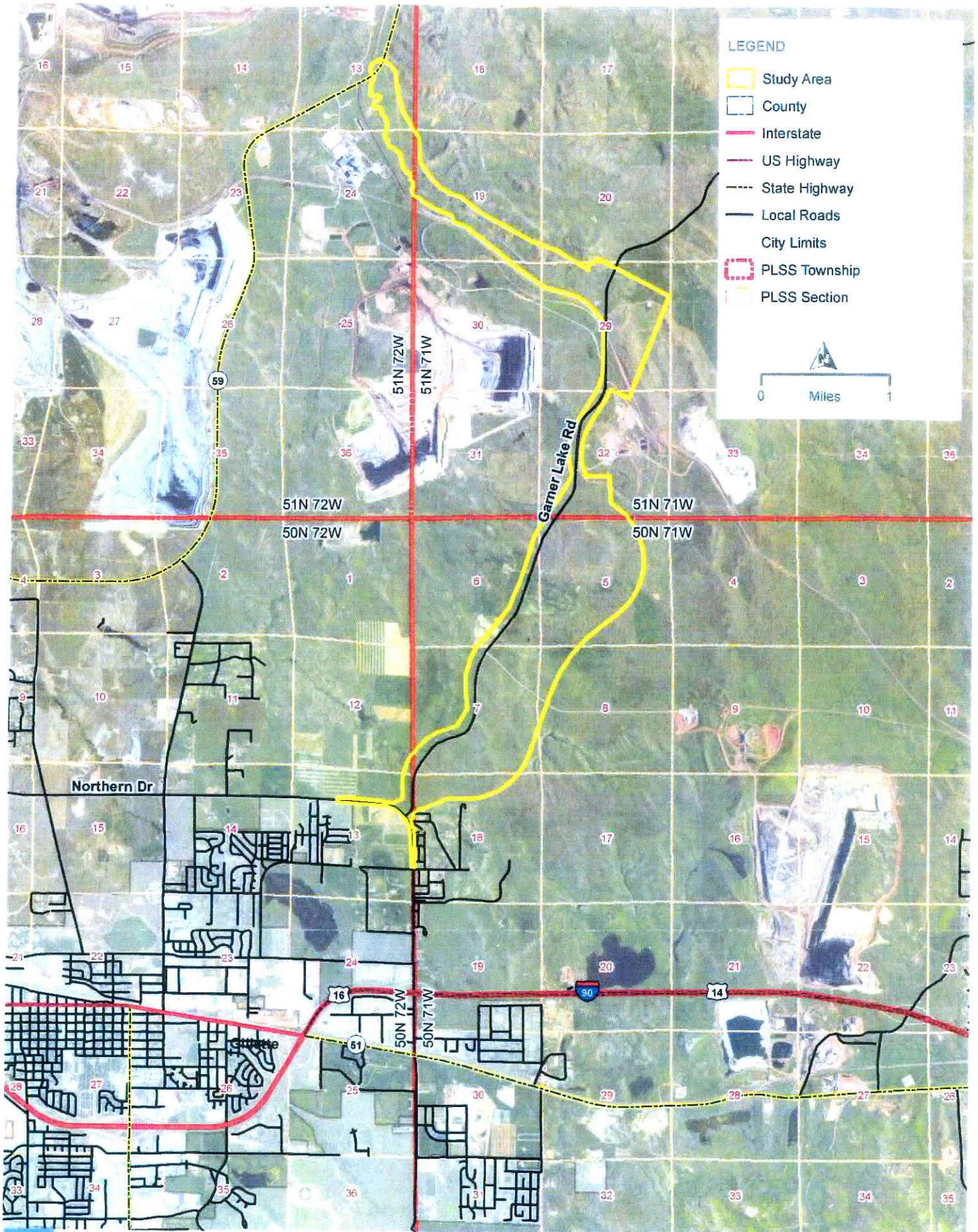
A handwritten signature in blue ink, appearing to read "N. Hines", is positioned above the typed name.

Nick Hines

WYDOT Environmental Services

Attachment: Figure 1. Project Location

cc: Kevin Stogsdill (WYDOT)
Randy Strang (FHWA)
Jessica Brisbois (HDR)



**PROJECT LOCATION
AGENCY SCOPING**

FIGURE 1



City of Gillette		Administrative Policy/Procedures (APP)	
Number: 8.3.4		Subject: Leaves	
Original Issue: 10-19-09	Effective: 11-1-09	Category: Employee Appreciation Holiday	
Current Issue: 10-01-16	Effective: 10-01-16		
Supersedes:			

The City Council, in support of encouraging safe behavior from all employees, has agreed to designate an "Employee Appreciation Holiday" each year when the City Workers demonstrate a concerted effort towards the improving our overall Safety culture by meeting the following requirements:

1. The overall Incident Rate over the preceding fiscal year is at or below the national average, or
2. There is a reduction of the amount of Preventable/At-Fault incidents for the preceding fiscal year.
3. If the overall Incident Rate is above the National Average, and there is no reduction in the amount of Preventable/At-Fault incidents for the preceding fiscal year, the City Administrator could still designate the Employee Appreciation Holiday, if he/she feels that the City's Safety Culture has significantly improved and none the less shows a clear acceptance of appropriate safety awareness and responsibility.

If the above conditions are met, the Day after Thanksgiving will be designated as the "Employee Appreciation Holiday" and become a paid holiday for regular full time and part time employees.

If the City's overall Incident Rate is above the national average and there is not a reduction in the amount of Preventable/At-Fault incidents over the preceding fiscal year, the City Council may discuss whether to designate the "Employee Appreciation Holiday" or not.

Authority – By Authority of the City Administrator

J. Carter Napier, City Administrator

Project Manager - Bonnie Hochhalter

PROJECT NUMBER	PROJECT NAME	BUDGET	ENGINEER	CONTRACTOR	PROPOSED DATES	MILESTONE	ACTUAL DATES
	Pathway Repairs 2015	\$300,000.00	In-House	SIMON CONTRACTORS			
15EN25	SCOPE OF WORK The designated pathway is on the north side of Westover Road from Skyline to Overdale - approximately 5100 LF.		COMMENTS Project is in design. Rick Eddy is core drilling the existing pathway to determine the thickness of the current asphalt. Preliminary plan set is being drawn and will be ready for review on February 9th. Kurt is reviewing plan set - 2/13/2015. Kurt still has the plan set under review. Kurt returned the reviewed plan set on April 1, comments were addressed and the project is ready for bid. This project has been placed into a winter shut-down until June 2016. Simon Contractors has requested a tentative start date of May 16, 2016 - weather permitting. Project restarted on May 18th and will be substantially complete on June 9th with the weather days. The Project will be final on June 23 and ready for payment directly after. This project is complete - awaiting close-out paperwork from Simon Contractors.		9-Feb-15	90% Review	6-Feb-15
					20-Feb-15	100% Plan Set	7-Apr-15
					20-Feb-15	Final Report	7-Apr-15
					6-May-15	Bid Date	6-May-15
					19-May-15	Council Award	19-May-15
					9-Jun-16	Substantial Completion	8-Jun-16
					23-Jun-16	Final Completion	20-Jun-16
					5-Jul-16	Council Acceptance	
PROJECT NUMBER	PROJECT NAME	BUDGET	ENGINEER	CONTRACTOR	PROPOSED DATES	MILESTONE	ACTUAL DATES
	PMS 2016 Schedule B	\$1,400,000.00	PCA Engineering, Inc.	TBD			
16EN11	SCOPE OF WORK Sunridge Ave (1490 LF), Paintbrush Dr (740 LF), Columbine Dr (480 LF), Jonquil Lane (500 LF), and minor asphalt patching on Summerfield Lane, Carrington Ave, Huntington, Mountain Shadow, Chancery and Fairway Dr.		COMMENTS Plan set reviewed at 90% and returned to PCA for revisions. Due to budgetary concerns this project has been put on hold until a later date.		21-Sep-15	Proposal	21-Sep-15
					6-Oct-15	Council Approval	6-Oct-15
					1-Feb-16	90% Review	6-Jan-16
					16-Mar-16	100% Plan Set	11-Feb-16
					16-Mar-16	Final Report	11-Feb-16
					TBD	Bid Date	
					TBD	Council Award	
					TBD	Substantial Completion	
					TBD	Final Completion	
					TBD	Council Acceptance	
PROJECT NUMBER	PROJECT NAME	BUDGET	ENGINEER	CONTRACTOR	PROPOSED DATES	MILESTONE	ACTUAL DATES
	Alley PMS 2015	\$500,000.00	Bruce Engineering	Powder River Const, Inc.			
16EN13	SCOPE OF WORK Portion of the alley from 5th St to 6th St between Gillette Ave and Kendrick Ave (200 LF) including removing and replacing several sewer service Fernco wyes if needed, West 5th St running east from Warren Ave to the end of the alley (200 LF), the alley running from West 5th St to 4th St between Gillette Ave and Warren Ave (320 LF) including repairing the sanitary manhole invert and small length of sewer if needed, and the alley running from 3rd St to 4th St between 4J Rd and Rockpile Blvd (340 LF) including removing and replacing the existing 8" sanitary sewer line.		COMMENTS Construction has started on the Cloud Peak alley between 5th Street and 6th Street. Due to the private construction on the north end of the Cloud Peak alley at 5th Street, PRC has chosen to move to the 3rd Street Alley to do the sewer work. They are also pot-holing the Court House alley to locate the gas main in case it has to be lowered. The gas company can get the line lowered while PRC is on the 3rd Street alley. At the end of the project, PRC will go back to the Cloud Peak alley and do the north end of the alley project. The sanitary sewer is complete on the 3rd Street alley and PRC has closed 4th Street to extend the PVC mainline 65 LF to the south in preparation of PMS 2016 Schedule C. With the change order to add the 65 LF of sewer main and additional 5 working days were added to the project. The 3rd Street Alley is complete and PRC has moved to the Courthouse alley, June 21st. The Courthouse alley has all of the surface complete as of July 20th and the alley opened August 3rd. This project is complete.		5-Oct-15	Proposal	5-Oct-15
					20-Oct-15	Council Approval	20-Oct-15
					22-Jan-16	90% Review	25-Jan-16
					5-Feb-16	100% Plan Set	23-Feb-16
					5-Feb-16	Final Report	23-Feb-16
					17-Mar-16	Bid Date	24-Mar-16
					5-Apr-16	Council Award	5-Apr-16
					11-Aug-16	Substantial Completion	9-Aug-16
					25-Aug-16	Final Completion	10-Aug-16
					20-Sep-16	Council Acceptance	6-Sep-16
	PROJECT NAME	BUDGET	PROJECT MANAGER	Contractor	PROPOSED DATES	MILESTONE	Actual DATES
	Boxelder Extension- Highway 50-Overdale		Jade Butler/Bonnie Hochhalter	Hedquist Const.			
11EN32	Project with Wydot to construct a new road and infrastructure including water lines and sanitary sewer from Highway 50 to Overdale Dr. The City is responsible for the underground utilities and Wydot is in charge of the road work.		Comments The Project has been iunder construction since spring of 2016 and currently about 75% of the water and sewer has been completed. The contractor has been off site since May and is suppose to return to the project in August so that they can reach the completion date of October 15, 2016. Hedquist closed Overdale on 9/6/16 to begin the six week closure to place water and sewer and to do the resurface.			Eng Notice to Proceed	
						Final Drawing 100%	
						Council Award	
					1-Mar-16	Notice to Proceed	
					15-Oct-16	Final Completion	
					1-Dec-16	Council Acceptance	

DEPARTMENT OF ENGINEERING - Project Status Report

8/2/2016 7:58

Project Manager - Dustin Hamilton, P.E.

9/6/2016

PROJECT NUMBER	Gillette Aquatic Park Design	Contract \$	DESIGNER	DATES	MILESTONE	ACTUAL DATES
		TBD	AT Architecture			
15EN13	SCOPE OF WORK		COMMENTS			
	Preliminary/Conceptual Design/Site Selection of Outdoor Aquatic Park.		The 95 % plans are complete and have been submitted for review. Staff will review the plans, make final comments and complete the design, such that the project can be bid when funds are available.		Winter/Spring 2014	Preliminary Design
					2015/16	Final Design

**DEPARTMENT OF ENGINEERING
PROJECT STATUS REPORT - Jade Butler**

9/7/2016

	PROJECT NAME	BUDGET	PROJECT MANAGER	Engineer	Contractor	PROPOSED DATES	MILESTONE	Actual DATES
	Donkey Creek Festival Improvements	\$ 110,000.00	Jade Butler	In House	TBD			
16EN28	SCOPE OF WORK		Comments				Eng Notice to Proceed	
	Improvements to the Donkey Creek Festival location at the Gillette College. Improvements to include new retaining wall, a new concrete stage as well as electrical improvements and possible drainage improvements to the area.		Project to be partly funded by grants. Project currently in the design phase. Project was submitted for a grant in April of 2016. The full grant amount was not awarded. Direction has been given to cut items to reduce budget and to bid either the fall of 2016 or spring of 2017.			TBD	Final Drawing 100%	
							Council Award	
							Notice to Proceed	
							Final Completion	
							Council Acceptance	
	PROJECT NAME	BUDGET	PROJECT MANAGER	Engineer	Contractor	PROPOSED DATES	MILESTONE	Actual DATES
	PMS 2016 Schedule C	\$ 800,000.00	Jade Butler	CEI Engineering	S & S Builders			
16EN12	SCOPE OF WORK		Comments			7-Oct-15	Eng Notice to Proceed	
	Engineering firm to assess conditions and design improvements and repairs for four distinct areas. Areas to include 1. 4th street (4-J to Richards) 2. 6th st (west of Warren to Gillette Ave.) 3. 4th St.- (Gillette Ave to Emerson) 4. 5th St. (Gillette Ave to Brooks)		Project has been narrowed down to just repair and replacement on 4th street -4-J to Richards and Gillette Ave to Emerson st. Project has been awarded to S & S Builders and they have started the work on June 27th, 2016. Currently the contractor has replaced most sidewalk, curb and gutter, other concrete items as well as concrete paving on East 4th street. Contractor will be paving the western portion of 4th street on 9/8/2016. East 4th is currently open and West 4th should be opened on 9/16/2016			15-Mar-16	Final Drawing 100%	
						17-Apr-16	Council Award	17-Apr-16
						27-Jun-16	Notice to Proceed	27-Jun-16
						15-Oct-16	Final Completion	
							Council Acceptance	
	PROJECT NAME	BUDGET	PROJECT MANAGER	Engineer	Contractor	PROPOSED DATES	MILESTONE	Actual DATES
	Boxelder Extension- Highway 50-Overdale		Jade Butler	Dowl	Hedquist Const.			
11EN32	SCOPE OF WORK		Comments				Eng Notice to Proceed	
	Project with Wydot to construct a new road and infrastructure including water lines and sanitary sewer from Highway 50 to Overdale Dr. The City is responsible for the underground utilities and Wydot is in charge of the road work.		The Project has been under construction since spring of 2016 and currently about 75% of the water and sewer has been completed. The contractor has been off site since May and is supposed to return to the project in August so that they can reach the completion date of October 15, 2016.				Final Drawing 100%	
							Council Award	
						1-Mar-16	Notice to Proceed	
						15-Oct-16	Final Completion	
					1-Dec-16	Council Acceptance		

DEPARTMENT OF ENGINEERING - Project Status Report

7/31/2016

Project Manager - Kurt Siebenaler, P.E.

PROJECT NUMBER	PROJECT NAME	BUDGET	ENGINEER	CONTRACTOR	PROPOSED DATES	MILESTONE	ACTUAL DATES
	Boxelder Road - Hwy 50 to Overdale (11EN32)	\$ 2,064,000	WyDOT - Staff	tbd			
11EN32	SCOPE OF WORK		COMMENTS		tbd	Proposal	
	This is a Urban Systems Project that will extend Boxelder Road from Highway 50 to Overdale Drive in the Westover Subdivision. It will be a three lane, major collector.		WyDOT opened bids and the project has been awarded to Hedquist Construction, a Casper Company. Construction started on February 23rd. They are done with the majority of the earthwork for the new roadway. They have installed most of the sanitary sewer main and 12" water main (out-side of the Overdale Intersection). They are currently hauling in aggregate base for the road.		17-Nov-15	Council Concurrence	Nov. 17th
					1-Mar-16	Notice to Proceed	Feb. 23rd
					30-Oct-16	Final Completion	
	Boxelder Road West Utility Extension Project	included above	In-house and DOWL	tbd			
11EN32	SCOPE OF WORK		COMMENTS				
	The construction management services will be done with city staff and with minimal assistance from DOWL for the water main and sanitary sewer main extensions along Boxelder Road between Overdale and Hwy 50. (Part of the Urban Systems Project with WyDOT)		This project will be incorporated into the Boxelder Road Extension Project that WyDOT is managing. The utility plans have been inserted into the roadway plans and the utility extensions will be inspected by In-House Staff in conjunction with WyDOT's roadway improvements.			Will be included in project above.	
	Fishing Lake Improvements - Phase II	\$ 150,000	HDR Engineering	tbd			
14EN30	SCOPE OF WORK		COMMENTS				
	To design bank stabilization and new outlet works for the lake and design dredging operations to enhance the water quality.		HDR has been working on the design. They submitted a technical report on dredging options that staff will review with City Council. They continue working on the bank stabilization and outlet works designs. This project will be delayed until funding for construction is approved in the budget.		tbd	Preliminary Design	
					tbd	Final Design	
					tbd	Bidding	
	PROJECT NAME	BUDGET	ENGINEER	CONTRACTOR	PROPOSED DATES	MILESTONE	ACTUAL DATES
	SCOPE OF WORK		COMMENTS			Study Phase Completed	
						Preliminary Design	
						Bidding	
						Construction	
						Council Acceptance	
	PROJECT NAME	BUDGET	ENGINEER	CONTRACTOR	PROPOSED DATES	MILESTONE	ACTUAL DATES
	SCOPE OF WORK		COMMENTS			Study Phase Completed	
						Preliminary Design	
						Bidding	
						Construction	
						Council Acceptance	

DEPARTMENT OF ENGINEERING - Project Status Report

9/2/2016

Project Manager - Josh Richardson

PROJECT NUMBER	Boxelder Extension Phase III	BUDGET	ENGINEER	CONTRACTOR	PROPOSED DATES	MILESTONE	ACTUAL DATES
		TBD	DOWL-HKM	Earth Works			
15EN06	SCOPE OF WORK		COMMENTS		4-Aug-15	Council Award	18-Aug-15
	To develop an extension to Boxelder Road from Burma Avenue to Skyline Drive (Highway 50). Includes utilities and new pavement.		The project was awarded to Earth Works at \$2,640,972.04. Major earth moving is complete. Work is complete. Waiting on paperwork for final acceptance.		8-Sep-15	Construction Start	8-Sep-15
					24-Jun-16	Substantial Completion	7-Jul-16
					18-Jul-16	Final Competition	28-Jul-16
					02-Aug-16	Council Acceptance	
PROJECT NUMBER	Boxelder Road Enhancements-Emerson to 59	BUDGET	ENGINEER	CONTRACTOR	PROPOSED DATES	MILESTONE	ACTUAL DATES
		\$ 724,000.00	PCA Engineers	TBD			
16EN16	SCOPE OF WORK		COMMENTS		20-Oct-15	Council Award	20-Oct-15
	Widen roadway and gentle the S curve on Boxelder Road. Project includes a permanent traffic signal at the K-Mart exit. (Budget includes ROW acquisition and design for 4-J to Emerson)		PCA has been selected as design engineers on the project for \$125,192.00. Construction timing to be determined during budgetary review in 2016. Design is progressing.			Construction Start	
						Substantial Completion	
						Final Competition	
PROJECT NUMBER	School Zone Crossings - Phase 2	BUDGET	ENGINEER	CONTRACTOR	PROPOSED DATES	MILESTONE	ACTUAL DATES
		\$ 167,300.00	City	TBD			
15EN27	SCOPE OF WORK		COMMENTS		5-Apr-16	Council Award	17-May-16
	Install improvements to school crossings as noted in Safe Routes to School Travel Plan. This project includes school neck down and crossing improvements to various locations within the City.		A WYDOT grant will provide \$133,840 of the \$167,300 allocated to the project. Construction is complete. Final paperwork is being performed.		25-May-16	Construction Start	27-Jun-16
					18-Aug-16	Substantial Completion	1-Sep-16
					1-Sep-16	Final Competition	

DEPARTMENT OF ENGINEERING - Project Status Report

9/5/2016

Project Manager - Todd Merchen, P.E.

PROJECT NUMBER	PROJECT NAME	BUDGET	ENGINEER	CONTRACTOR	DATES	MILESTONES	ACTUAL DATES
16EN10	Pavement Management Systems 2016 A	\$ 1,200,000.00	Morrison-Maierle	TBD	10/20/15	Award Design Contract	10/20/2015
	The Pavement Management System 2016 Schedule A project will include repair and paving of Wyoming Blvd., EZ Street, N. Brooks from Warlow to Railroad, Osborne from Warlow to Longmont, EE. Laramie from Brooks to east end, and Lincoln from Railroad to east end. The project will include replacement of water fittings and valves.					70% drawings	12/4/2015
						Advertise	3/4/2016
						pre-bid	3/10/2016
					3-22-16	Bid Opening	3/22/2016
					3-5-16	Bid Award	
					5/2/16	Construction NTP	5/16/2016
					8/30/16	Substantial Comp	8/30/2016
					9/15/16	Final Completion	
16EN20	Downtown Facility Enhancement	\$ 550,000.00	HDR	Hladky	3-3-16	Rest Room Structure Advertise	4/3/2016
	The installation of a public restroom facility (approximately 400 sf, heated) at the corner of 3rd Street and Kendrick as well as the reconstruction the parking lot along the south side of the 3rd Street Plaza.		The Rest Room Structure package has been was bid on March 22, 2016. There were two bidders. DRM \$217,035, HCI \$196,774. Both Contractors included the CXT Taos Structure in their bid. The Rest Room Structure was awarded to HCI in the amount of \$194, 274.00. Parking and Site Design - Hladky Construction was successful bidder on the site improvements. Construction began July 25, 2016. The site development has progressed to complete the building pad. the restroom building was set August 30, 2016. Two weather days and 7 working days have been added tot he project for design corrections, extend Substantial Completion to September 12. Final is shifted to October 3, 2016.		3-11-16	50% Parking Design	
					3/15/16	RR Prebid	3/15/2016
					3/22/16	RR Bid Opening	3/22/2016
					end of Aug	Site Work NTP	7/25/2016
					9/12/16	Rest Room Structure	8/30/2016
						Substantial	
					10/3/16	Final	
16EN21	Paver Pavement Management Software	\$ 100,000.00	TBD				
	Paver Pavement Management Software Implementation would involve retaining a consultant to set up the software, perform the initial Pavement Condition Index Surveys, provide reports and pavement management plans, as well as provide training to City of Gillette personnel.		Pertan has begun work on the PAVER implementation project. They are currently setting up roadway sections and sample units in preparation for the field survey. The Field survey should begin in May and proceed into August. The first phase of the Paver Implimentation was completed August 26, 2016 when the PCI report was submitted.			Counsel Award	3/2/2016
					Mar-16	Retain Consultant	3/7/2016
					5/15/16	Begin Field survey	
					9/1/16	Receive First Analysis	8/26/2016
16EN30	Westover Slope Erosion	funded by AML	RESpec				
	The erosion of the exposed slope along Westover Road east of Oregon Street will be stabilized by the Abandoned Mine Lands Program. Funding will be all AML funds. The slope was a previous AML mine reclamation project of The Vines-Campbell Mine. A portion of the reclamation has become unstable and is eroding on to the Westover Road surface resulting in high maintenance in the spring of the year. AML has retained RESpec of Cheyenne, Wyoming to design stabilization methods for the slope.		RESpec anticipates construction the summer of 2016. RESpec has received authorization from the AML to proceed with the design of the project. The City has received a copy of the preliminary plans for the remediation of the slope. City Engineering is in contact with RESpec to assist in the advancement of the project.....The AG's office determined that the erosion issues were not mine related but more likely a result of the original construction of Westover Road. RESPEC will complete the design and provide a copy for our records. RESPEC is investigating a reclassification for the project with AML based on our community being impacted by mining.				

Governor's Proclamation



WHEREAS, Cody Brown, Kyle Johnson, Joshua Jones, Justin Lambert-Belanger, Kevin Salverson, Nicholas Schabron, Shane Shatto and Morgan McLeland were student athletes at the University of Wyoming; and

WHEREAS, Kyle Johnson from Riverton, Kevin Salverson from Cheyenne, Nick Schabron from Laramie, Shane Shatto from Douglas and Morgan McLeland from Gillette were all student athletes from high schools in the state of Wyoming; and

WHEREAS, Cody Brown, Kyle Johnson, Joshua Jones, Justin Lambert-Belanger, Kevin Salverson, Nicholas Schabron, Shane Shatto and Morgan McLeland lost their lives on September 16, 2001 in an automobile accident caused by a driver under the influence of alcohol; and

WHEREAS, September 16, 2016 is the 15th anniversary of this tragic event; and

WHEREAS, in the state of Wyoming there were 797 alcohol involved traffic crashes in 2015 of which 323 involved injury and 54 resulted in deaths; and

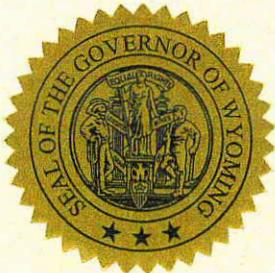
WHEREAS, the Memory of the 8 Run & Walk, a free community event, is held annually on September 16 to honor these eight runners, to generate annual scholarships in their memory and to raise awareness about the dangers of driving under the influence of alcohol.

NOW THEREFORE, I, MATTHEW H. MEAD, Governor of the State of Wyoming, do hereby proclaim September 16, 2016 as

MEMORY OF THE 8 DAY

in Wyoming.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Executive Seal of the Governor of Wyoming to be affixed this 7 day of September, 2016.



A handwritten signature in blue ink, appearing to read "Matthew H. Mead".

Matthew H. Mead
Governor

BOARD TRAINING

Guidelines & Principles of Trusteeship

The training will include a discussion about basic roles, fiduciary responsibilities, and behaviors expected of a board member.

Ms. Seeger will cover the following topics:

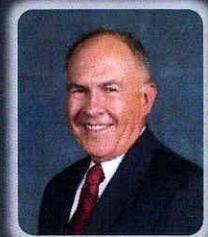
- Wyoming open meeting/public record laws
- Wyoming Administrative Procedures Act
- Ethics and Disclosure Act

Mr. Quiroz will address topics such as:

- member orientation
- strategic thinking,
- discuss issues of interest to attendees

Presenter: Joseph Quiroz

A veteran of various boards of directors and a professional in Institutional Developmental and Leadership Training for over thirty years.



Presenter: Carol Seeger

Carol holds a bachelor's degree in Public Administration and a juris doctorate from the University of Missouri. She has been providing legal advice to county government and its boards for almost twenty years.



DATE & TIME:

October 18th, 5:00 pm – 9:00 pm

October 19th, 1:00 pm – 5:00 pm

LOCATION:

GAMB – Cottonwood Room

500 South Gillette Avenue, Gillette

WHO SHOULD ATTEND:

Appointed Board Members, Non-profit Board Members, Organization Directors

REGISTRATION:



Sandra Beeman
307.682.7283
sdb01@ccgov.net

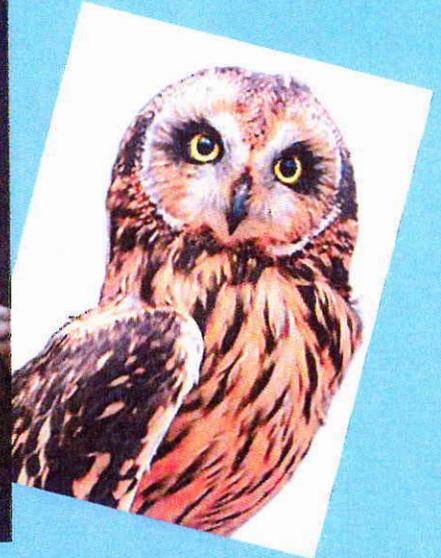
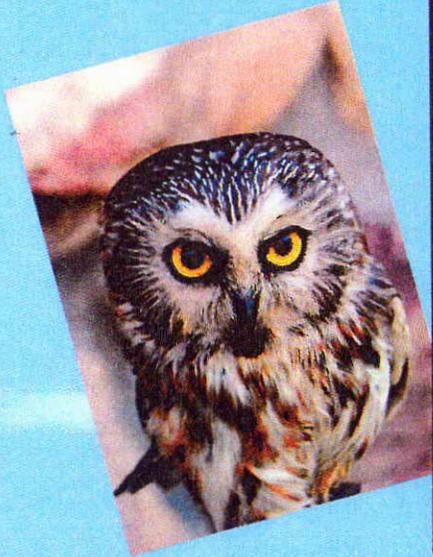
OR

Angela Williams
307.686.5203
angelaw@gillettewy.gov



Hosted by: Campbell County

WYOMING RAPTORS RULE!



ROCKPILE MUSEUM
SATURDAY, SEPT. 17TH 1:00-3:00 PM

FREE PUBLIC PROGRAM BY THE
DRAPER MUSEUM RAPTOR EXPERIENCE

JOIN US FOR A CLOSE ENCOUNTER WITH SOME
MAGNIFICENT BIRDS OF PREY!

OPTIONAL DONATIONS WILL BE ACCEPTED FOR
BLESSINGS IN A BACKPACK:
16 OZ JARS OF CREAMY PEANUT BUTTER



307-682-5723

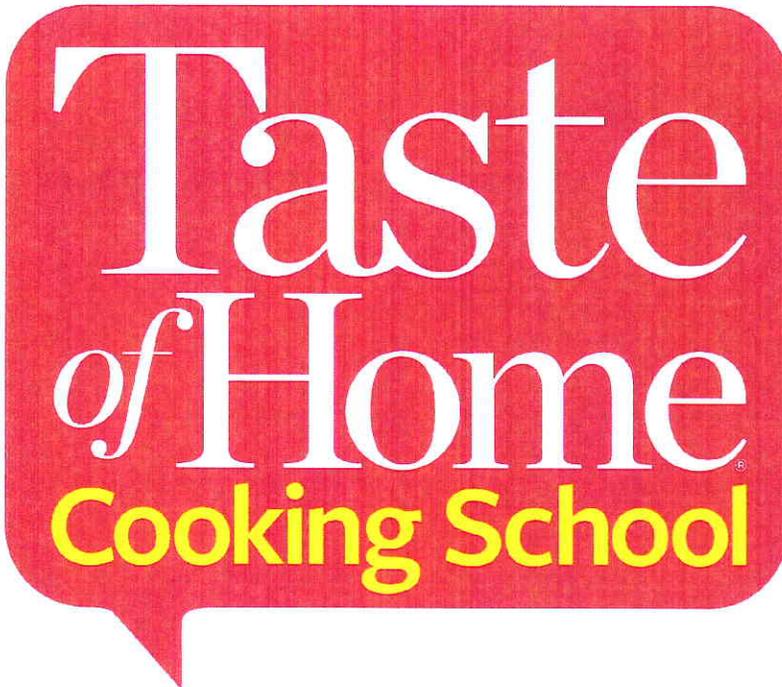
WWW.ROCKPILEMUSEUM.COM



Visit our website www.cam-plex.com for upcoming events!
Books teach the basics...the ARTS bring it to LIFE!



PRESS RELEASE FROM THE CAM-PLEX HERITAGE CENTER THEATER
For Immediate Release on August 25, 2016



The Taste of Home Cooking School is America's leading cooking school program, inspiring thousands of passionate home chefs at hundreds of events nationwide. Attendees experience exciting recipe demonstrations using ingredients that are easily found at the local grocery store and best of all, the dishes are submitted by home cooks from across the country and tested in the Taste of Home test kitchen to ensure for taste and quality.

Attendees will receive a gift bag including the Taste of Home Cooking School magazine. This magazine includes recipes featured during the program, as well as coupons and other goodies from participating sponsors. Some attendees may even go home with a special gift or two.

Tickets are on sale now!

SEPTEMBER 20TH

Trade Show starts at 4:00 p.m.
in Energy Hall

Cooking School starts at 7:00 p.m.
in the Heritage Center Theater

Please join the CAM-PLEX Heritage Center Theater staff for the Taste of Home Cooking School and Tradeshow, on Tuesday, September 20th at 4:00 p.m. For more information, contact the CAM-PLEX Ticket Office at 307-682-8802 or visit our website at www.cam-plex.com.



For Further Information Contact:
Kendra Anderson, Senior Administrative Assistant
CAM-PLEX Heritage Center Theater
Phone: 307-682-0552 Fax: 307-682-8418
E-Mail: kendra@cam-plex.com



**Thursday, September 22, 2016
5:00—7:00 p.m.
Tours to follow Dedication**

**Please R.S.V.P.
to Mary Kelley 307.687.4554
or mkelley@ccsd.k12.wy.us
by September 15, 2016**

**The Board of Trustees
and Administration of
Campbell County School District
Invite you to attend the Dedication
and Open House of**

**STOCKTRAIL
ELEMENTARY
SCHOOL**

**800 Stocktrail Avenue
Gillette, Wyoming 82716**

