



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council

FROM: J. Carter Napier, City Administrator *JCN*

RE: General Information

DATE: October 7, 2016

The following meetings are scheduled for the week of **October 8th – October 14th:**

Monday, October 10th

- 5:15 p.m. Mayor and Council Tour of Gillette College Pronghorn Center and Student Housing
- Meet at Old Main

Tuesday, October 11th

- 7:00 – 10:00 a.m. Flu Shot Clinic
- City West Break Room

Tuesday, October 11th

6:00 p.m. **City Council Special Meeting, Agenda Attached**

- **ACTION ITEM:** Council Consideration of a Resolution Authorizing the Utilities Department Staff to Submit a Level III Grant Application on Behalf of the City of Gillette in the Amount of \$1,728,556.00 to the Wyoming Water Development Commission (WWDC) to Extend Regional Water Service to Existing Improvement and Service Districts and other Water Systems Collectively Referred to as "Water Districts" Located within the Designated Service Area as Established by the December 21, 2010 City/County Joint Powers Agreement for the Gillette Regional Water Supply Project.
- **3rd Quarter Update**
 - Campbell County Joint Powers Fire Board – Chief Bill Shank
- **Fire Station 3 Update – Director Hamilton**
- **Smart Capital Network Presentation – Kendall Hutchinson and Mark Huston**
- **Coalition Healthcare Center Discussion – Director Aguirre (15 minutes)**
- **Snow Season Pre-Brief – Director Wilde**
- **Leash Law Discussion**
- **Review October 18th Council Agenda**
- **Tour of the City West Utilities Remodel**
- **Executive Session**
- **Dinner Served at 5:30 p.m.**
- **City West – Break Room**

Wednesday, October 12th

- 3:00 p.m. – 6:00 p.m. Flu Shot Clinic
- City Hall 2nd Floor Community Room

1. Attached please find a **Sales/Use Tax Report** provided by **Finance Director Pitlick**.
2. Attached please find **information** regarding **Summarized Funding Requests for Fiscal 2016-17 Outside, Social Service, & Other Agencies** provided by **Finance Director Pitlick**.
3. Attached please find **Engineering Project Status Reports** provided by **Development Services Director Hamilton**.

4. Attached please find **information** regarding the **City of Gillette Online Auction** dated **October 7, 2016** provided by **Communications Manager Palazzari**.
5. Attached please find a **press release** regarding **Momentum Building for Millennium Bulk Terminals – Longview** dated **September 30, 2016** provided by **Millennium Bulk Terminals Vice President of Public Affairs Wendy Hutchinson**.
6. Attached please find a **news release** regarding **Wyoming ITC Opens Application Process for Research Teams** dated **October 6, 2016** provided by the **Wyoming Infrastructure Authority**.
7. Attached please find a **news release** regarding **BNSF Starts New Intermodal Service between the Pacific Northwest and Texas** dated **October 7, 2016** provided by **BNSF**.
8. Attached please find a **Utilities Department 3rd Quarter 2016 Newsletter** provided by **Utilities Director Glover**.
9. Attached please find a **memorandum** regarding the **Agenda** for the **Board of Examiners Regular Meeting** dated **October 11, 2016** and **Meeting Minutes** dated **September 13, 2016** provided by **Chief Building Official Rogers**.
10. Attached please find the **Agenda** for the **Public Works and Utilities Advisory Committee Meeting** dated **September 21, 2016** and **Meeting Minutes** dated **April 20, 2016**.
11. Attached please find the **Agenda** for the **Campbell County Public Land Board Meeting** dated **October 13, 2016** and **Meeting Minutes** dated **September 8, 2016**.
12. Attached please find the **Agenda** for the **Gillette, Wright, Campbell County Fire Protection Joint Powers Board of Directors Meeting** dated **October 12, 2016** and **Meeting Minutes** dated **September 14, 2016**.
13. Attached please find a **flyer** regarding a **Marine Corps League 241st Birthday Celebration** on **November 12, 2016** at **6:00 p.m.** at the **American Legion Post #42**.
14. Attached please find a **flyer** regarding an **Artist Reception for Doug Dumbrill Art Display** on **October 22, 2016** at **5:00 p.m.** at the **Cam-Plex Heritage Center Gallery**.
15. Attached please find a **press release** regarding **Erth's Dinosaur Zoo Live** on **November 2, 2016** at **6:30 p.m.** provided by **Cam-Plex**.

JCN/adw

	Special Meeting Tuesday, October 11, 2016 Meeting: 6:00 p.m. City West Break Room

Dinner served at 5:30 p.m. in the City West Break Room

Agenda Topics:

- **ACTION ITEM:** Council Consideration of a Resolution Authorizing the Utilities Department Staff to Submit a Level III Grant Application on Behalf of the City of Gillette in the Amount of \$1,728,556.00 to the Wyoming Water Development Commission (WWDC) to Extend Regional Water Service to Existing Improvement and Service Districts and other Water Systems Collectively Referred to as “Water Districts” Located within the Designated Service Area as Established by the December 21, 2010 City/County Joint Powers Agreement for the Gillette Regional Water Supply Project.
- 3rd Quarter Update
 - Campbell County Joint Powers Fire Board – Chief Bill Shank
- Fire Station 3 Update – Director Hamilton
- Smart Capital Network Presentation – Kendall Hutchinson and Mark Huston
- Coalition Healthcare Center Discussion – Director Aguirre (15 minutes)
- Snow Season Pre-Brief – Director Wilde
- Leash Law Discussion
- Review October 18th Council Agenda
- Tour of the City West Utilities Remodel
- Executive Session

Upcoming Work Session Topics:

October 25 – 5:15 p.m. Meet at Legacy Living & Rehabilitation Center

- Council Tour of Legacy Living & Rehabilitation Center

Return to City Hall 2nd Floor Community Conference Room Approximately 6:15 p.m.

- Yard Waste Ordinance Discussion – City Attorney Anderson
- Leased Parking Discussion
- Holiday Parking Discussion
- Review November 1st Agenda
- Executive Session

November 8

- Fort Union Industrial Park Tour
- Review November 15th Agenda
- Executive Session

November 22 - CANCELED

November 29

- Review December 6th Agenda
- Executive Session

December 13

- ITC Update – Jason Begger
- Review December 20th Agenda
- Executive Session

December 27

- Review January 3rd Agenda
- Executive Session

Upcoming Council Pre-Meeting Topics

October 18

- Dawson Geophysical Presentation – Steve Duffy
- Power Generation Update – Dan Bridges
- Addressing Standards – Natalie Buchwald
- Review October 18th Agenda
- Executive Session

November 1

- Budget Amendment #2 Discussion
- Review November 1st Agenda
- Executive Session

November 15

- Review November 15th Agenda
- Executive Session

December 6

- Review December 6th Agenda
- Executive Session

December 20

- Review December 20th Agenda
- Executive Session

City/County/Town of Wright Meetings **November 2 – 5:30 p.m.**

Upcoming Activities

- October 27 – Senior Center Luncheon

New Agenda Items for October 18, 2016

1. Council Consideration of a Parade Permit for November 11th from 1:00 p.m. to 2:30 p.m., Located on 2nd Street Beginning at 4J Road East to Osborne Avenue for the Veterans Day Parade Requested by Veterans Day Parade Committee.

(New Business – Minute Action)

2. Council Consideration of a Bid Award for One (1) New 6x4 Utility Vehicle to Sundance Equipment Company of Sundance, Wyoming, in the Amount of \$9,695.00.

(New Business – Minute Action)

3. Council Consideration of a Bid Award for Two (2) New 3/4 Ton 4WD Crew Cab Pickups to Fremont Chevrolet of Riverton, Wyoming, in the Amount of \$63,312.00.

(New Business – Minute Action)

4. Council Consideration of a Bid Award for One (1) New 2017 Vacuum/Hydro Excavator Truck to Titan Machinery of Gillette, Wyoming, in the Amount of \$382,658.45.

(New Business – Minute Action)

5. Council Consideration of a Bid Award for One (1) New Ford AWD Utility Police Interceptor SUV to Thunder Basin Ford of Gillette, Wyoming, in the Amount of \$29,650.47.

(New Business – Minute Action)

6. Council Consideration of the Rejection of Bids for One (1) New 2017 Ford Utility Police Interceptor (All Wheel Drive).

(New Business – Minute Action)

7. Council Consideration for the Acceptance of Public Improvements for the 2015 Sanitary Sewer Main Replacement Project, Installed by Hot Iron, Inc. in the Amount of \$1,293,641.49 (1% Project).

(New Business – Minute Action)

8. Council Consideration for the Acceptance of Public Improvements for the Pavement Management System 2016 Schedule C Project, Installed by _____, in the Amount of \$_____.

(New Business – Minute Action)

9. Council Consideration for the Acceptance of Public Improvements for the Boxelder Road Extension Phase III Project, Installed by _____, in the Amount of \$_____.

(New Business – Minute Action)

10. Council Consideration of a Bid Award for the Concrete Panel Replacement Project to _____, in the Amount of \$_____.

(New Business – Minute Action)

11. Council Consideration for the Acceptance of Development Improvements for the Sportsman's Warehouse Site and Utilities Project, Installed by _____ on Behalf of the Developer _____.

(New Business – Minute Action)

12. Council Consideration to Authorize the Mayor to Sign an Agreement to Convey Sewer System Improvements from the South Douglas Highway Water and Sewer District to the City of Gillette, Wyoming.

(New Business – Minute Action)

13. Council Consideration for the Acceptance of Public Improvements for the Gillette Madison Pipeline Project, Contract 7, Installed by COP Wyoming in the Amount of \$5,751,156.82.

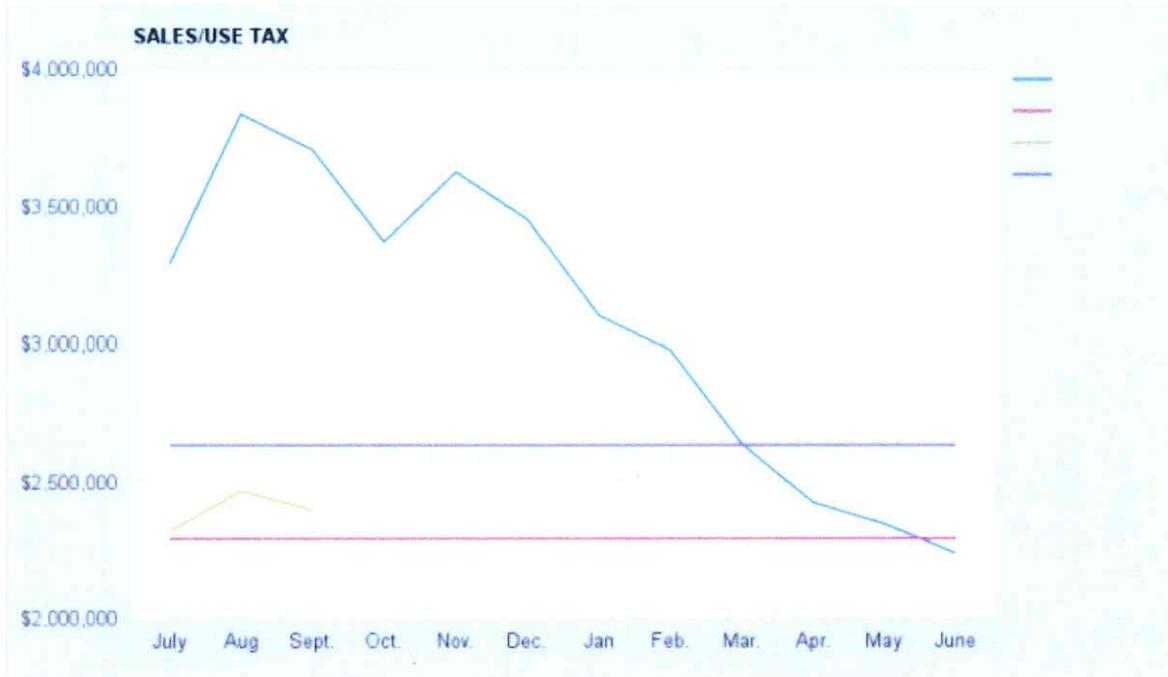
(New Business – Minute Action)

14. A Public Hearing Regarding the Transfer of Two (2) Inoperable Brush Fire Trucks to the Crook County Volunteer Firefighters Association, Crook County, Wyoming.

(Public Hearings and Considerations)

15. Council Consideration of a Resolution to Transfer Two (2) Inoperable Brush Fire Trucks to the Crook County Volunteer Firefighters Association, Crook County, Wyoming.

(Public Hearings and Considerations)



	FY 2016 ACTUAL	FY 2017 ACTUAL	% CHANGE
July	\$3,290,700	\$2,319,649	-29.51%
Aug	\$3,837,654	\$2,466,559	-35.73%
Sept.	\$3,708,259	\$2,397,197	-35.36%
Oct.	\$3,371,689	\$0	-100.00%
Nov.	\$3,627,078	\$0	-100.00%
Dec.	\$3,453,309	\$0	-100.00%
Jan	\$3,104,174	\$0	-100.00%
Feb.	\$2,978,025	\$0	-100.00%
Mar.	\$2,637,718	\$0	-100.00%
Apr.	\$2,423,754	\$0	-100.00%
May	\$2,345,514	\$0	-100.00%
June	\$2,234,836	\$0	-100.00%
TOTAL	\$37,012,710	\$7,183,405	-80.59%

\$10,836,613 -33.71%

YEAR TO DATE SALES TAX RECEIPTS (September):

FY 2015	FY 2016	FY 2017
\$14,583,553	\$10,836,613	\$7,183,405

YTD BUDGET
\$6,875,000

% Over/(Under) Budget: 4.49%

City of Gillette
Summarized Funding Requests for Fiscal 2016-17
OUTSIDE, SOCIAL SERVICE, & OTHER AGENCIES

AGENCY REQUESTS FUNDED THROUGH 1%	2016-17 CITY APPROVED FUNDING	2016-17 City APPROVED FUNDING QUARTERLY	ACTUAL QTR 1
American Red Cross	\$ 9,000	\$ 2,250	\$ 1,823
Boys & Girls Club of Campbell County	\$ 67,000	\$ 16,750	\$ 13,574
Campbell County Adult Drug Court	\$ 10,500	\$ 2,625	\$ 2,127
Campbell County Parks & Recreation-July 4th	\$ 4,000	\$ 1,000	\$ 810
CASA Volunteers	\$ 55,000	\$ 13,750	\$ 11,143
CLIMB Wyoming	\$ 29,500	\$ 7,375	\$ 5,977
Council of Community Services	\$ 20,000	\$ 5,000	\$ 4,052
Gillette Abuse Refuge Foundation	\$ 64,000	\$ 16,000	\$ 12,966
Gillette Reproductive Health	\$ 25,000	\$ 6,250	\$ 5,065
Juvenile & Family Drug Court	\$ 10,000	\$ 2,500	\$ 2,026
Personal Frontiers, Inc.	\$ 30,000	\$ 7,500	\$ 6,078
Second Chance Ministries	\$ 15,000	\$ 3,750	\$ 3,039
Senior Citizens Center	\$ 313,000	\$ 78,250	\$ 63,414
YES House	\$ 148,000	\$ 37,000	\$ 29,985
Sub - Total Agency Operating Requests	\$ 800,000	\$ 200,000	\$ 162,081
1% SALES TAX RECEIPTS - Original Projection	\$ 16,000,000		\$ 4,000,000
ACTUAL 1% SALES TAX RECEIPTS			\$ 3,241,613
% Actual vs Original Projection			81.04%

Actual Revenue

July 2016	\$ 1,046,345.04
August 2016	\$ 1,113,357.33
September 2016	\$ 1,081,911.00

Engineering Development Summary

Permits Issued and Improvements Accepted

Meadowlark Elementary School - New 6" Fire/Domestic Waterline - PTC issued on 7/12/16
Gillette College Rodeo Ag Complex (Water Main) - PTC issued on 7/18/16
Gillette Madison Pipeline Project - Contract 8 - Blending Line - PTC issued on 7/22/16
South Campus Soccer Field Addition - Grading & Storm Sewer - PTC issued on 7/25/16
South Campus Stadium – Grading and Water – PTC issued on 9/13/16
Madison Extension – Street Extension – 9/13/16

Homestead Development Site & Utilities - Accepted on 7/5/16
TownePlace Suites Site & Utilities - Accepted on 8/2/16
Paradise Pointe Subdivision Improvements - Accepted on 8/2/16

Permits Under Review

Gillette Madison Pipeline Project - Contract 8 - Blending Line - 1st submittal

Additional Development Staff Reviews, Meetings, and other Miscellaneous Items

Attended a Pre-Staff Review Meeting on 9/29/16

- *Sonic Pre-Development Meeting*
- *16.042V-VACATION-Carson Ave. Vacation, Lot 1, Block 1, Homco Subdivision (future Sonic)*
- *16.043V-VACATION-Portion of Elon Ave ROW & Sewer ROW Vacate*

Final, Interim, and Warranty Inspections Conducted

Tanner Drive – Warranty Inspection 8/17/16 and 9/30/16
Sportsman's Warehouse – Final Re-Inspection on 9/1/16
Lakeview Elementary School – Warranty Inspection 9/14/16
Westwood Alternative High School – Warranty Inspection 9/20/16
Sportsman's Warehouse – Final Re-Inspection on 9/27/16
Tractor Supply Company – Warranty Inspection on 9/27/16

DEPARTMENT OF ENGINEERING - Project Status Report

9/6/16 16:16

Project Manager - Dustin Hamilton, P.E.

10/5/2016

PROJECT NUMBER	Gillette Aquatic Park Design	Contract \$	DESIGNER	DATES	MILESTONE	ACTUAL DATES
		TBD	AT Architecture			
SCOPE OF WORK			COMMENTS			
15EN13	Preliminary/Conceptual Design/Site Selection of Outdoor Aquatic Park.		Staff has completed the review of the 95% plans and made final commen	Winter/Spring 2014	Preliminary Design	
				2015/16	Final Design	

DEPARTMENT OF ENGINEERING
PROJECT STATUS REPORT - Jade Butler

10/6/2016

	PROJECT NAME	BUDGET	PROJECT MANAGER	Engineer	Contractor	PROPOSED DATES	MILESTONE	Actual DATES
	Donkey Creek Festival Improvements	\$ 110,000.00	Jade Butler	In House	TBD			
16EN28	SCOPE OF WORK		Comments				Eng Notice to Proceed	
	Improvements to the Donkey Creek Festival location at the Gillette College. Improvements to include new retaining wall, a new concrete stage as well as electrical improvements and possible drainage improvements to the area.		Project to be partly funded by grants. Project currently in the design phase.				Final Drawing 100%	
						TBD	Council Award	
							Notice to Proceed	
							Final Completion	
							Council Acceptance	
	PROJECT NAME	BUDGET	PROJECT MANAGER	Engineer	Contractor	PROPOSED DATES	MILESTONE	Actual DATES
	PMS 2016 Schedule C	\$ 800,000.00	Jade Butler	CEI Engineering	S & S Builders			
16EN12	Engineering firm to assess conditions and design improvements and repairs for four distinct areas. Areas to include 1. 4th street(4-J to Richards) 2. 6th st (west of Warren to Gillette Ave.) 3. 4th St.- (Gillette Ave to Emerson) 4. 5th St. (Gillette Ave to Brooks)		Project has been narrowed down to just repair and replacement on 4th st			7-Oct-15	Eng Notice to Proceed	
						15-Mar-16	Final Drawing 100%	
						17-Apr-16	Council Award	17-Apr-16
						27-Jun-16	Notice to Proceed	27-Jun-16
						29-Sep-16	Final Completion	29-Sep-16
			1-Nov-16	Council Acceptance				

DEPARTMENT OF ENGINEERING - Project Status Report

10/3/2016

Project Manager - Josh Richardson

PROJECT NUMBER	SCOPE OF WORK	BUDGET	ENGINEER	CONTRACTOR	PROPOSED DATES	MILESTONE	ACTUAL DATES
	Boxelder Road Enhancements-Emerson to 59	\$ 724,000.00	PCA Engineers	TBD			
16EN16	Widen roadway and gentle the S curve on Boxelder Road. Project includes a permanent traffic signal at the K-Mart exit. (Budget includes ROW acquisition and design for 4-J to Emerson)		PCA has been selected as design engineers on the project for \$125,192.1		20-Oct-15	Council Award	20-Oct-15
						Construction Start	
						Substantial Completion	
						Final Competition	
						Council Acceptance	
	School Zone Crossings - Phase 2	\$ 167,300.00	City	Powder River Const.			
15EN27	Install improvements to school crossings as noted in Safe Routes to School Travel Plan. This project includes school neck down and crossing improvements to various locations within the City.		A WYDOT grant will provide \$133,840 of the \$167,300 allocated to the pr		5-Apr-16	Council Award	17-May-16
					25-May-16	Construction Start	27-Jun-16
					18-Aug-16	Substantial Completion	1-Sep-16
					1-Sep-16	Final Competition	9-Sep-16
	Dalbey Park to Gillette College Pathway, Phase 1	\$ 312,000.00	TBD	TBD			
17EN01	This pathway contains a boardwalk in Dalbey Park and west of Highway 59, a concrete path under the Highway 59 bridge along with esthetic improvements and a wall to control Donkey Creek during low flows and a pump station for high flow situations.		WYDOT and the review committee has reviewed project and will make re			Council Award	
						Construction Start	
						Substantial Completion	
						Final Competition	
						Council Acceptance	
	Dalbey / Energy Sports Pathway	\$ 305,646.25	In House	TBD			
16EN04	The multi-use pathway is to connect Dalbey Memorial Park and the Energy Capital Sports Complex along Sinclair Street. The 8' pathway includes a bridge over Donkey Creek and a Rapid Flashing Beacon at Butler Spaeth and Sinclair which will also be used as a school crossing when the new school is built.		Most of the design is in house. An Environmental Assessment (EA) has b			Council Award	
						Construction Start	
						Substantial Completion	
						Final Competition	
	Boxelder Extension Phase III	TBD	DOWL-HKM	Earth Works			
15EN06	To develop an extension to Boxelder Road from Burma Avenue to Skyline Drive (Highway 50). Includes utilities and new pavement.		The project was awarded to Earth Works at \$2,640,972.04. Major earth rr		4-Aug-15	Award	18-Aug-15
					8-Sep-15	Construction Start	8-Sep-15
					24-Jun-16	Substantial Completion	7-Jul-16
					18-Jul-16	Final Competition	28-Jul-16
					02-Aug-16		

DEPARTMENT OF ENGINEERING - Project Status Report

10/6/2016

Project Manager - Todd Merchen, P.E.

PROJECT NUMBER	PROJECT NAME	BUDGET	ENGINEER	CONTRACTOR	DATES	MILESTONES	ACTUAL DATES
	Pavement Management Systems 2016 A	\$ 1,200,000.00	Morrison-Maierle	TBD		Award Design Contract	10/20/2015
16EN10	The Pavement Management System 2016 Schedule A project will include repair and paving of Wyoming Blvd., EZ Street, N. Brooks from Warlow to Railroad, Osborne from Warlow to Longmont, EE. Laramie from Brooks to east end, and Lincoln from Railroad to east end. The project will include replacement of water fittings and valves.		PMS 2016 A was bid on 3-22-16. Two bids were received. PRC \$1,170,560.65, Simon \$958,362.85, Engineer's Estimate \$1,098,253.00. Council awarded project to Simon Contractors at the March 5, 2016 Council Meeting. Notice to Proceed has been issued for May 16. Simon proposes to begin work on Brooks, then Osborn, finishing on EZ Street (start EZ mid July). Simon started work on EZ on July 28, 2016. The project did not start until May 16, 2016, 3 weather days were granted, and 2 additional working days were added to the schedule, bring Substantial Completion to August 30, 2016. There are 10 additional days for for Final Completion, anticipated for September 15.		10/20/15	Award Design Contract	10/20/2015
						70% drawings	12/4/2015
						Advertise	3/4/2016
						pre-bid	3/10/2016
					3-22-16	Bid Opening	3/22/2016
					3-5-16	Bid Award	
					5/2/16	Construction NTP	5/16/2016
					8/30/16	Substantial Comp	8/30/2016
9/15/16	Final Completion	9/8/2016					
PROJECT NUMBER	PROJECT NAME	BUDGET	ENGINEER	CONTRACTOR	DATES	MILESTONES	ACTUAL DATES
16EN20	Downtown Facility Enhancement	\$ 550,000.00	HDR	Hladky	3-3-16	Rest Room Structure Advertise	4/3/2016
					3-11-16	50% Parking Design	
					3/15/16	RR Prebid	3/15/2016
					3/22/16	RR Bid Opening	3/22/2016
						Site Work NTP	7/25/2016
					end of Aug	Rest Room Structure	8/30/2016
					9/12/16	Substantial	9/12/2016
					10/3/16	Final	10/3/2016
PROJECT NUMBER	PROJECT NAME	BUDGET	ENGINEER	CONTRACTOR	DATES	MILESTONES	ACTUAL DATES
16EN21	Paver Pavement Management Software	\$ 100,000.00	TBD				
						Council Award	3/2/2016
					Mar-16	Retain Consultant	3/7/2016
					5/15/16	Begin Field survey	
					9/1/16	Receive First Analysis	8/26/2016

PROJECT NUMBER	PROJECT NAME	BUDGET	ENGINEER	CONTRACTOR	DATES	MILESTONES	ACTUAL DATES
	Westover Slope Erosion	funded by AML	RESpec				
16EN30	The erosion of the exposed slope along Westover Road east of Oregon Street will be stabilized by the Abandoned Mine Lands Program. Funding will be all AML funds. The slope was a previous AML mine reclamation project of The Vines-Campbell Mine. A portion of the reclamation has become unstable and is eroding on to the Westover Road surface resulting in high maintenance in the spring of the year. AML has retained RESpec of Cheyenne, Wyoming to design stabilization methods for the slope.		RESpec anticipates construction the summer of 2016. RESpec has received authorization from the AML to proceed with the design of the project. The City has received a copy of the preliminary plans for the remediation of the slope. City Engineering is in contact with RESpec to assist in the advancement of the project.....The AG's office determined that the erosion issues were not mine related but more likely a result of the original construction of Westover Road. RESPEC will complete the design and provide a copy for our records. RESPEC is investigating a reclassification for the project with AML based on our community being impacted by mining.				



Angela Williams <angelaw@gillettewy.gov>

Fwd: Gillette, WY: City of Gillette Online Auction Starts October 10th

1 message

Geno Palazzari <genop@gillettewy.gov>
To: Angela Williams <angelaw@gillettewy.gov>

Fri, Oct 7, 2016 at 2:19 PM

For GI

City of Gillette Online Auction Starts October 10th

Auction will begin at 8:00 a.m.

The City of Gillette will be holding an online auction beginning Monday, October 10th at 8:00 a.m.

Post Date: 10/07/2016 2:00 PM

The City of Gillette will be holding an [online auction](#) beginning Monday, October 10th at 8:00 a.m. Items to be sold include: office furniture, computers, printers, iPads and more. All items sold as is. Items will be added as they become available.

Visit stores.ebay.com/cityofgillette to start bidding on October 10th at 8:00 a.m.

For more information, contact Communications Manager Geno Palazzari at (307) 686-5393.

Having trouble viewing this email? [View on the website instead.](#)

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Patti Davidsmeier <patti@gillettewy.gov>

Millennium coal export advances!

1 message

Wendy Hutchinson <w.hutchinson@millenniumbulk.com>
 To: "Patti Davidsmeier (patti@Gillettewy.gov)" <patti@gillettewy.gov>

Fri, Sep 30, 2016 at 11:37 AM

Patti,

We are making progress! Feel free to share this with folks in the city.

Below is the press announcement issued by Millennium about the release of the federal DEIS. Please feel free to call me if you have any questions.



September 30, 2016

Momentum Building for Millennium Bulk Terminals-Longview

Release of Army Corps of Engineers Comprehensive Draft Environmental Impact Statement is Second Major Regulatory Milestone Reached for the Proposed Export Terminal this Year

Longview, Wash. – The Army Corps of Engineers released its Draft Environmental Impact Statement for a coal export facility located on a 1940's era industrial site on the Columbia River in Cowlitz County, Washington. The Millennium team is currently reviewing the 3,000 page document and remains committed to meeting federal environmental standards. Millennium is diligent about the environmental clean-up and redevelopment of the site into a vibrant, world-class port facility that will create family-wage jobs and meet strict environmental standards.

Bill Chapman, CEO for Millennium Bulk Terminals, issued the following statement, "Millennium Bulk Terminals is the right project in the right location to meet the increasing Asian demand for better quality American coals. Our project has been subjected to an unprecedented and rigorous environmental review process, further assuring that our commitment to exemplary environmental performance will be kept. Both state and county regulators made it clear in their Draft Environmental Impact Statement that we can meet Washington's strict environmental standards. We're confident the federal draft environmental impact statement by the Army Corp of Engineers will also deliver a favorable review."

To see a timeline for both environmental review projects at: millenniumbulk.com/permitting-process-summary

Support for Millennium from Longview Mayor Don Jensen, Longview/ Kelso Building and Construction Trades Council President Mike Bridges, and Kate Mickelson Executive Director, Columbia River Steamship Operators' Association, Inc.

· "Longview is a great place where rail, river, and roads all come together, making it ideal for export projects. Millennium offers the right opportunity for local family wage jobs, while cleaning up the riverfront and giving a

new lease on life to the town's old smelter site. I and the vast majority of the Longview City Council are in full support of the Millennium Bulk Terminals project." – Longview Mayor Don Jensen

· "Millennium earned the trust of those of us in local labor through five years of putting their money where their mouth is and hiring local union labor. We're standing strong with Millennium and are ready to deliver the thousand building trades members to construct this world-class export facility." – Mike Bridges, President of the Longview\Kelso Building and Construction Trades

· "The Millennium Bulk project would be a valuable addition to our regional economy, create jobs, and be an asset to the surrounding communities and the economic outlook of our nation as a whole." – Kate Mickelson Executive Director, Columbia River Steamship Operators' Association, Inc.

Key Facts & Figures:

- [2,650 direct and indirect jobs](#)
- \$680 million private investment in Cowlitz County
- \$43.1 million in state and local taxes during constructions and \$5.4 million in state and local taxes each year when fully operational
- Supported by 15 labor unions and endorsed by Kelso-Longview Chamber of Commerce
- Permits filed 4 years, 7 months and 7 days ago

Media Contact: Eric Schudiske (206) 310-3597

ABOUT MILLENNIUM BULK TERMINALS: Millennium Bulk Terminals-Longview is an operating bulk materials port on the Columbia River which was initially home to an aluminum smelter. Millennium is committed to the environmental cleanup and redevelopment of this 1940's era industrial site into a vibrant, world-class port facility that will create family-wage jobs and help keep Longview and Cowlitz County working.

Wendy Hutchinson

Vice President of Public Affairs



Millennium Bulk Terminals

Longview, LLC

PO Box 2098

4029 Industrial Way

Longview, WA 98632

P 360-425-2800

F 360-636-8340

w.hutchinson@millenniumbulk.com



Angela Williams <angelaw@gillettewy.gov>

Fwd: Wyoming ITC Opens Application Process for Research Teams

1 message

ADMN ADMN <adm@gillettewy.gov>
To: Angela Williams <angelaw@gillettewy.gov>

Thu, Oct 6, 2016 at 10:12 AM

For GI

----- Forwarded message -----

From: **Integrated Test Center** <info@wyomingitc.org>

Date: Thu, Oct 6, 2016 at 10:00 AM

Subject: Wyoming ITC Opens Application Process for Research Teams

To: adm@gillettewy.gov

You are receiving this email as a member of the media.



NEWS RELEASE

October 6, 2016

CONTACT: Jason Begger

307-635-3573

jason.begger@wyo.gov

Wyoming ITC Opens Application Process for Research Teams

CHEYENNE, Wyo. – Governor Matt Mead announced the opening of the application process for researchers and potential tenants at the Wyoming Integrated Test Center (ITC). The ITC is being built at Basin Electric Power Cooperatives' Dry Fork Station near Gillette. Its goal is to advance Carbon Capture, Utilization and Storage (CCUS) technologies.

“Every day, scientists, researchers and entrepreneurs around the world are making advancements in carbon utilization and storage technologies,” said Governor Mead. “There is no better place to bring the best and brightest to test these cutting edge technologies than in Wyoming. The Wyoming ITC will be an incubator for game-changing technology and energy evolution.”

The Wyoming ITC issued a Request for Proposal (RFP) to identify candidates and select initial users of test bays. Interested parties may obtain and submit applications at www.wyomingitc.org. Applicants will need to go through a secure login process, creating a username and password to obtain and upload the RFP.

The RFP gives interested parties the opportunity to “lease,” at no cost, a test bay with flue gas slipstream from a coal-fired power plant in a competitive process. The ITC provides developers of advanced post-combustion CO2 capture technologies a place to test equipment and processes in a real-world commercial facility.

Individuals and groups in private industry, government agencies, government laboratories, university faculty and staff may submit proposals.

The ITC will provide space for researchers to test CCUS technologies using 20 MW of actual coal based flue gas to be split among one large test bay and five smaller test bays. The large test bay will have access to flue gas equivalent of 5 MW to 18 MW. Today's RFP is for large test bay applicants.

RFPs will be reviewed and a selection made by a technical advisory committee made up of Wyoming ITC partners including the State of Wyoming, Basin Electric Power Cooperative, Tri-State Generation and Transmission Association and the National Rural Electric Cooperative Association. Proposals are due to the Wyoming Infrastructure Authority by December 12, 2016. The ITC is expected to be available in late 2017.

The NRG COSIA Carbon XPRIZE was previously announced as the first tenant of the Wyoming ITC. The Carbon XPRIZE is a global competition designed to spur breakthrough technologies that convert the most CO2 into one or more products with the highest net value. A total of forty-seven entries from seven countries were submitted earlier this year to contend for the \$20 million prize – twenty of these entries are competing for space at the Wyoming ITC. XPRIZE will announce those advancing to Round 2 in October 2016. Finalists from Round 2 advancing to Round 3 will be named in December 2017.

For more on the ITC and information on the process, please visit www.wyomingitc.org or contact Jason Begger, Executive Director of the Wyoming Infrastructure Authority, at jason.begger@wyo.gov or 307-635-3573.

-End-

About the ITC

The ITC is a public-private partnership designed to foster the next generation of energy technology. The ITC will provide space for researchers to test Carbon Capture, Utilization and Sequestration (CCUS) technologies using actual coal based flue gas from the Dry Fork Station near Gillette.

In 2014, with the support and encouragement of Governor Matt Mead, the Wyoming State Legislature allocated \$15 million in funding for the design, construction and operation of an integrated test center to study the capture, sequestration and management of carbon emissions from a Wyoming coal-based power plant. An additional \$5 million commitment from private industry was required under the appropriation, which has since been secured from the [Tri-State Generation and Transmission Association](#) in addition to \$1 million pledged from the [National Rural Electric Cooperative Association](#). Basin Electric Power Cooperative is providing additional in-kind contributions including engineering and construction management services at the Dry Fork Station host site, which is jointly owned by Basin Electric and the Wyoming Municipal Power Agency.

The ITC is slated to be one of a handful of such facilities around the world and only the second one in the United States. While many carbon capture technologies are being developed and studied in laboratory settings, the ITC will be one of the few research and testing facilities at an operating coal-fired powered plant. The ITC will allow for real world testing at an active power plant and alleviates typical concerns over being able to transfer technology from a lab to a plant.

Pre-construction engineering and design work started in 2015. In March 2016, when the Dry Fork Station went into routine maintenance mode, a large steel damper was installed into the flue system that will help direct gas to researchers at the test center. The ITC is scheduled to be completed in the summer of 2017.

Wyoming Infrastructure Authority

200 E 17th Street

Cheyenne, WY 82001

307-635-3573 jason.begger@wyo.gov





Angela Williams <angelaw@gillettewy.gov>

Fwd: BNSF News Update

1 message

ADMN ADMN <admn@gillettewy.gov>
To: Angela Williams <angelaw@gillettewy.gov>

Fri, Oct 7, 2016 at 12:58 PM

For GI

----- Forwarded message -----

From: **BNSF Railway** <InsideTrackMW@bnsf.com>

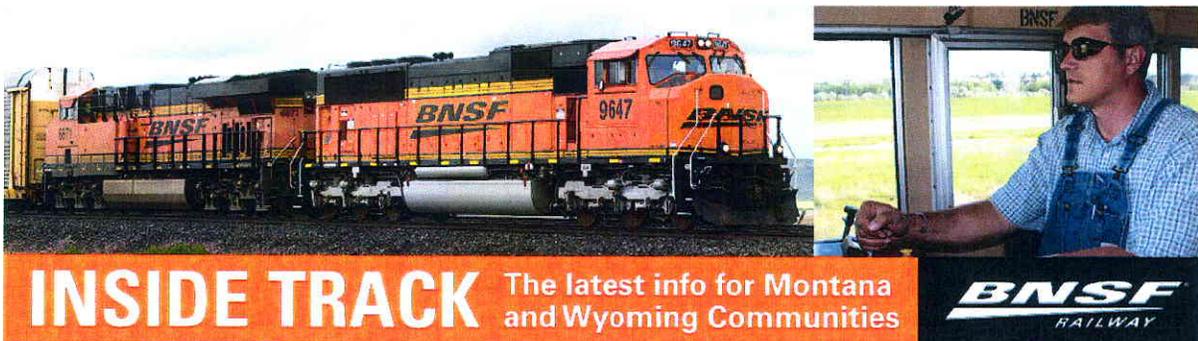
Date: Fri, Oct 7, 2016 at 11:59 AM

Subject: BNSF News Update

To: admn@gillettewy.gov

Railroads Key to MT & WY's Economic Success

[View this email in your browser](#)



BNSF Starts New Intermodal Service between the Pacific Northwest and Texas

In response to customer demand, BNSF introduced a new intermodal service lane between Seattle, Portland and Dallas/Fort Worth with access to additional Texas markets. The service began Sept. 12th.

Previously, freight between the Pacific Northwest (PNW) and Dallas/Fort Worth was often routed through Chicago and took eight days. This new, more direct route through Colorado, Wyoming and Montana will cut that trip to just five days for southbound service options. In cooperation with an important regional partner, the service will run the section of track from Sandpoint, ID to Laurel, MT on Montana Rail Link.

This new rail service offers competitive transit times that are similar to single-driver over-the-road trucking service. Both northbound and southbound schedules will be available with standard and expedited options, with service

originating Monday through Friday.

The service is targeted at freight moving in domestic containers and trailers and will also offer a competitive option for customers looking to ship perishable items such as Washington apples and other produce to the Dallas/Fort Worth market and beyond, working with our trucking partners to extend our reach to the Houston, Austin and San Antonio markets.

While a structural change in the coal industry has impacted rail volumes across parts of the Powder River Division, this new intermodal service between the PNW and Dallas/Fort Worth is just one example of how BNSF is looking for creative ways to leverage the assets across this part of the network while aggressively seeking new business.



BNSF Releases 2015 Corporate Responsibility and Sustainability Report

- Highlights BNSF's focus on enhancing safety across our network and efforts to reduce energy consumption and carbon emissions through more sustainable operations.

- Prepared in accordance with the Global Reporting Initiative (GRI) Sustainability Reporting Guidelines, and available on BNSF's website by clicking [here](#).



BNSF Honors Gillette with Heritage Award

For well over 100 years, BNSF and its predecessor railroads have crisscrossed the western United States, serving communities along the way and providing transportation services for farmers, mines, manufacturers and many more. In recognition of the deep connections between BNSF and the many communities we serve, we're proud to award the BNSF Railway Heritage Community Award to a select few of those communities each year. The award recognizes communities for their shared history, present and future ties to freight rail. In 2015, BNSF awarded Pasco, Washington the company's first Railway Heritage Award.

In August of this year, BNSF announced that Gillette, WY would be honored as the next recipient of the Railway Heritage Award. Andrew Johnsen, BSNF Assistant Vice President for Community Affairs, presented the award to Gillette Mayor Louise Carter-King aboard BNSF's executive business cars. BNSF also celebrated the occasion with two donations to Gillette area non-profits, the Campbell County Boys and Girls Club and the Council of Community Services.

Below Andrew Johnsen (AVP of Community Affairs for BNSF) presents the Heritage Award to Gillette Mayor Louise Carter-King



BNSF Celebrates with Great Falls AgriTech Park Ribbon Cutting

For years, the Great Falls Development Authority has worked with local governments, elected officials and private sector partners to develop a new industrial site capable of serving the diverse needs of heavy industry and other customers. The site officially opened for business with a ribbon cutting ceremony on Friday, September 9th in Great Falls.

BNSF is proud to be a part of the project by providing safe, reliable and efficient rail service to the area, a key to attracting new customers to the site. BNSF Director of Economic Development Jim Gordon, joined many elected officials

including U.S. Senator Jon Tester, customers and citizens in the ceremony and spoke about the positive role freight rail plays in job creation and economic growth in Montana and across our network.

Learn more about the project in the Great Falls Tribune [here](#).



Making Connections Video Series

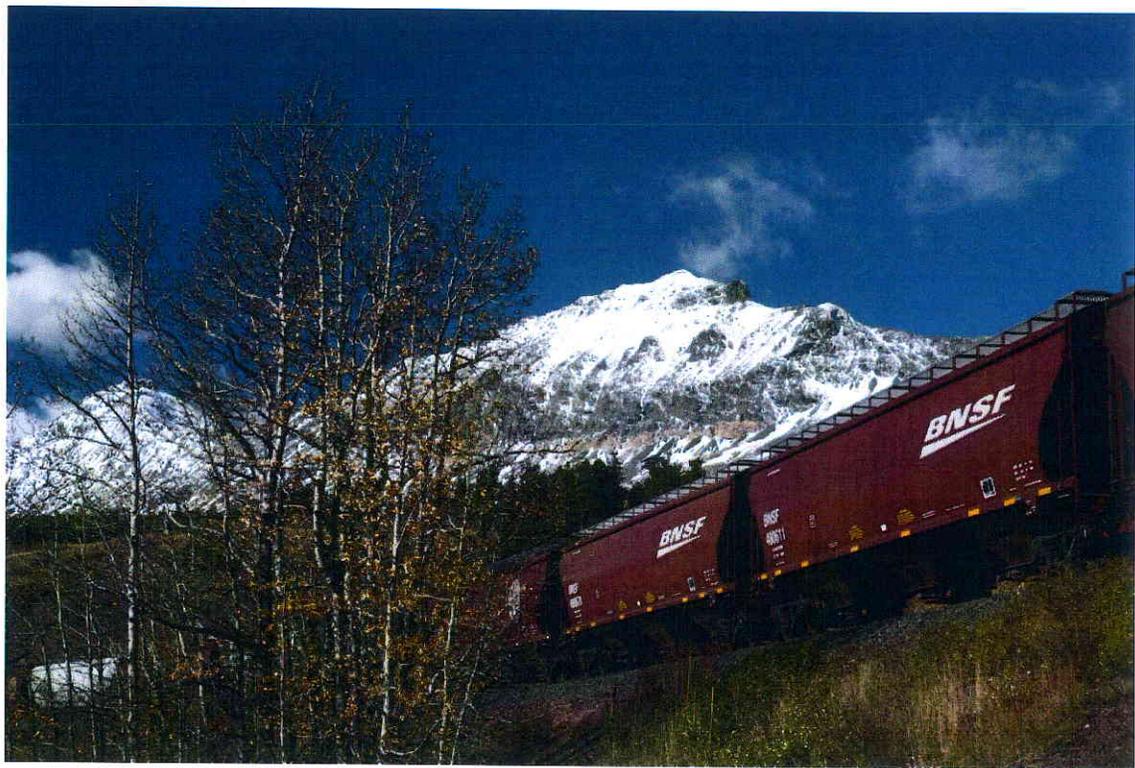
In March of this year, BNSF launched the first segment in a new video series called 'Making Connections'. The new series takes viewers behind the scenes of BNSF operations and focuses on the daily lives both on and off work of BNSF employees across the Northwest.

The first video features Roger Hsieh, BNSF's Agricultural Ombudsman for the Pacific Northwest. Hsieh's role is to interact directly with agricultural producers in the Northwest and work with them to ensure their needs are effectively served by BNSF.

In the segment, he explains why freight rail is not only important to American farmers and ranchers, but to the millions of consumers who benefit from the

safe, efficient transportation of agricultural products. Stay tuned for more videos featuring employees across the BNSF system.

There are currently three videos in the Making Connections series available for viewing on BNSF's YouTube channel found [here](#). Check back often for new videos in the series and view the many videos already on our channel.



For any questions about BNSF Railway in Montana and Wyoming,
please visit BNSF.com or email us at InsideTrackMW@bnsf.com

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Inside Track MW · 1555 Campus Way Suite 201 · Billings, MT 59102 · USA





2016

**INSIDE
THIS ISSUE:**

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SCADA
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Utilities Department

3rd Quarter

Madison Project Status Update

07EN58 Gillette Madison Pipeline Contracts

Contract 4b, c, d, f (Wyodak to Moorcroft/Pine Ridge)

- 42-inch pipeline from a new blending station at Wyodak to Moorcroft and disinfection facility to chlorine monitoring facility.
 - ◆ The contractor continues to work on surface and right-of-way restoration

Contract 4e (Moorcroft to Pine Ridge)

- 42-inch pipeline from Moorcroft and to chlorine monitoring facility at Pine Ridge.
 - ◆ Garney Construction began installing pipe from Highway 14-16 near Keyhole Reservoir towards D Road in June. With a second crew along Highway 14, their current schedule and pace indicates that the pipeline will be installed by the end of the year. They also have a subcontractor installing steel casings for stream crossings.



Garney Construction preparing to install pipeline in a cased bore

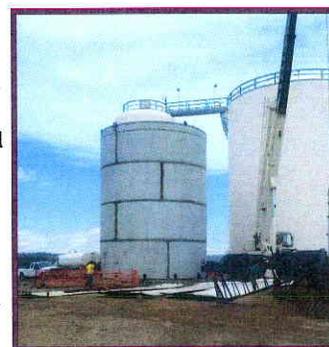
07EN58 Gillette Madison Pipeline Facilities Contracts 5, 6, and 7

Contract 5 - Record Steel and Construction, Inc. (RSCI) began construction on the Donkey Creek Pump Station on April 15, 2015.

- RSCI continued equipment installation of the last few months. Startup and commissioning phases are starting in September.

Contract 6 - COP has completed the installation of the tank during the past quarter. They have been working on yard piping installation and coating. The project is on schedule for completion in November.

Contract 7 - COP Wyoming began construction of the Pine Ridge Disinfection Facility on March 16, 2015. The project has now reached final completion.



COP Wyoming welding new tank next to the Pine Ridge Disinfection Facility

07EN58 Contract 2a (Three New Production Wells)

- Layne Christensen began construction on December 4, 2015.
 - ◆ Well #13 - Total depth has been reached and acid fracking is complete.
 - ◆ Well #14 - Layne has set a 24 inch casing to a depth of 1,610 feet. They have continued to make progress with a 22 inch hole that will reach the Madison formation by the end of September.
 - ◆ Well #15 - A 36" surface conductor has been set.

12UT05 Regional Extensions Phase I

- Twenty-two water districts have now signed Water Service Agreements. Seven of these districts will be served by this phase of the project (Cook Road, Bennor, Overbrook, South Fork, Rafter D, Spring Hill Ranch, and Antelope Valley).
 - ◆ All PVC piping has been installed for the project.
 - ◆ All pump station buildings and control buildings are set and are in various stages of completion (i.e. mechanical, electrical, and communications).
 - ◆ The contractor is in the final stages of completion by performing the seeding operations.
- The Bennor Subdivision began receiving water on May 16 as the City's first regional customer.

16UT04 Regional Extensions Phase II

- The next phase of regional extensions will start with the design of a project to extend regional water service to 8-Mile, Stone Gate Estates, and Rock Road. The project agreement is signed and consultant selections have been made. Grant proposals for construction funding will be submitted to the Wyoming Water Development Commission for the upcoming funding cycle.

Water Division

Operations Crew

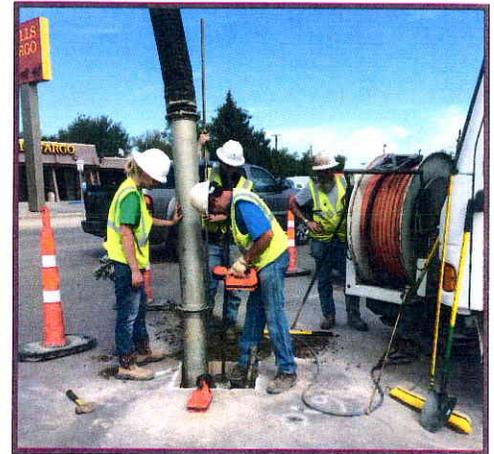
Quarterly production for the last 90 days totaled 646.38 million gallons (MG) which is 160.76 MG more than last year at this time. Average flows were 9.91 MG for the quarter with a peak usage of 11.77 MG in July. Soft well #23 was pulled, rehabbed and put back into operation and seven regional connection buildings were accepted into our system. Regulatory samples were taken to meet the Primary Drinking Water Standards including yearly nitrates, quarterly heterotrophic plate counts, tri-annual lead/cooper and monthly bacteria samples. Operations also worked closely with SCADA on the upcoming Pine Ridge Disinfection Facility and Donkey Creek 2 Pump Station.

Preventative Maintenance

Crews worked throughout the month wrapping up numerous projects assigned to them including completing final inspections on the 2015 Sanitary Sewer and Water Main replacement project. Numerous hours were spent on walk through inspections for the Madison pipeline and regional projects. The walk through inspections are important to ensure everything is done right before the City accepts the water lines. WACH's Utility Services arrived in town and completed 1000 valve inspections (of 6,823 total valves) which included the inspection, exercising and repairing of 1000 valves. In addition, we took care of trouble calls (104), meter on/off (163) and water meter fixes (134). Locates for the quarter totaled 1,207 compared to 1,969 at this time last year.



Wigwam and Sioux valve repair



6th and Hwy. 59 valve repair



Collins main break

Distribution Crews

Throughout the quarter crews replaced valves at Harder/Frontier and Harder/Beaver and responded to main breaks at Collins/Mills, 1080 Hwy. 14-16 and 4408 Collins Road. They replaced meter pits at 401 and 405 East Laramie, 910 Skylark, and repaired

valves at 6th and Hwy. 59, Brorby and Christinck, Almon and Alberta. In addition to all the repairs, we performed (6) water outages for PMS A on E-Z Street which caused a valve bonnet to fail at Wyoming and Madison.



Resident's driveway collapsed from Collins main break

Electrical Division

Install New Infrastructure:

Sportsman's Warehouse, Freund Construction, Boxelder Road Extension (Burma to Hwy. 50), New Donkey Creek Pump Station

System Upgrades:

Convert OVH to URD behind Campbell County Concrete (3500'); convert 4KV OVH to 25KV URD Rolling Hills MHP (2015'); completed 4KV to 25KV conversion on the east side of the Gillette Avenue alley; started work on 4KV to 25KV conversion on the west side of the Gillette Avenue alley; changed out 4 failing ABB switch cabinets; relocated equipment for Boxelder extension by the Gillette College Agriculture & Rodeo Complex

Southern Industrial Annexation:

Completed phase three of four and started work on phase four. Anticipate completion mid-October. Total meters converted: 190 of 260

Proactive Cable Replacement:

Liberty Lane 4 runs (1150')

LED Conversion:

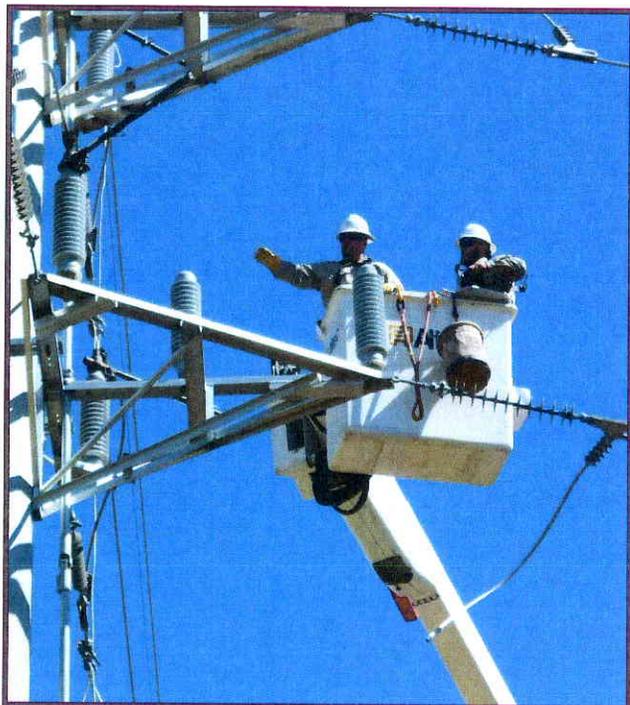
53 street lights retrofitted to LED's

Outages:

Lightning (2); animals in line (3); contractor dig in (2); vehicle hit equipment (2); failed equipment (3); failed primary cable (2); fuse blew with no problem found (2)

TROUBLE CREW	
Assists Customer/Contractor	215
Locates	1,298
New Services	8
Trouble Calls	5
Outages	16

METER TECHNICIAN	
Changed Residential Meters	38
Changed Commercial Meters	24
Shut Offs	456



69 KV Switch repair



Echeta OVH retirement



South Annexation retirement

Wastewater Division

Operations

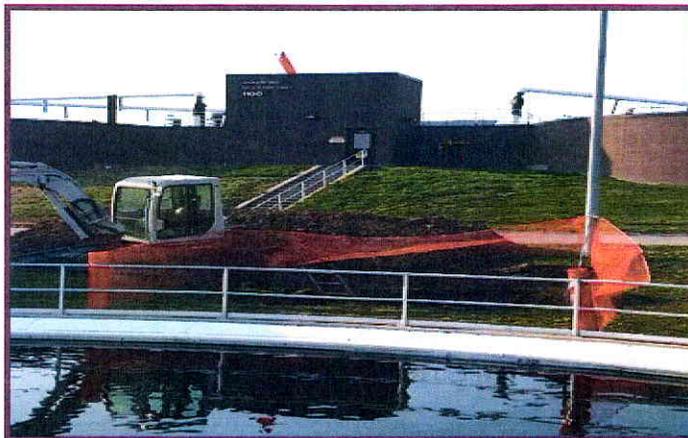
- Trained with new operators (ongoing)
- Attended Workplace Harassment class
- Attended Suicide Prevention class
- Attended Defensive Driving class
- Sam Edlund Retired

Yard Waste

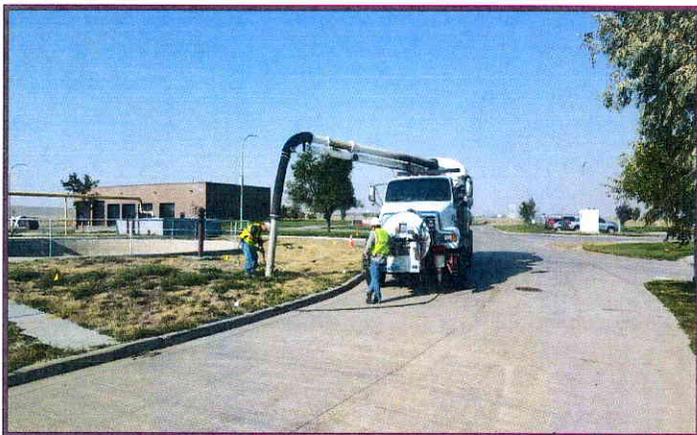
- Compost screening
- Compost screen down for repair

Contractors

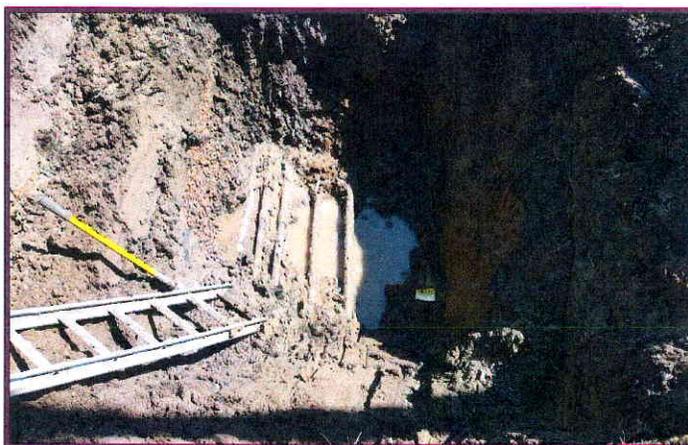
- Black Cat Construction repaired sample line by final clarifier



Sample line repair between final clarifier and road



Roger and Brandon B. looking for gas line



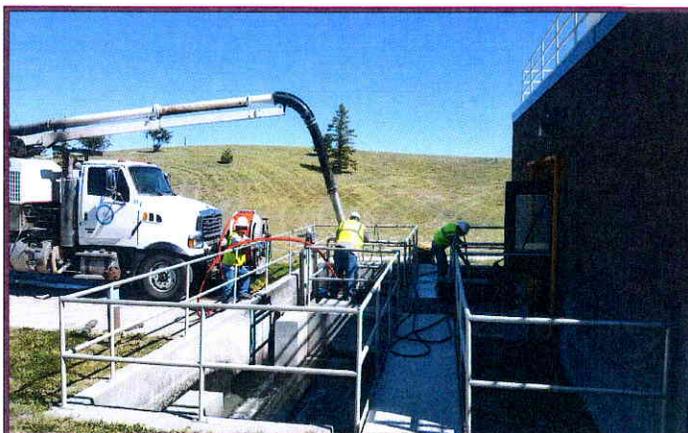
Hole that Black Cat Construction dug to repair sample line

Maintenance

- Replaced valves (ongoing)
- Installed new door locks
- Inspected grit basins
- Inspected and replaced some of the centrifuge auger liners
- Tested backflow preventer
- Rebuilt Heritage lift station pump

Collection

- Routine cleaning of sewer lines
- Routine TV'ing of sewer lines
- TV'd Crestview for annexation
- New GraniteNet software



Brandon B., Bruce and Ben cleaning grit basins

Utility Engineering Division

16UT01 2015 Sanitary Sewer Main Replacement

- The substantial completion date is 8/24/16 and final completion was 9/9/16.
- Anticipating final acceptance of the project by City Council on 10/18/16.

16UT02 Concrete Apron Repairs Z1-R4 Tank and Driveway Repairs Z1-R5 Tank

- The substantial completion date was 7/1/16 and final completion was 7/5/16.
- The project was accepted by City Council on 7/19/16.

16UT03 2015 Water Main Replacement

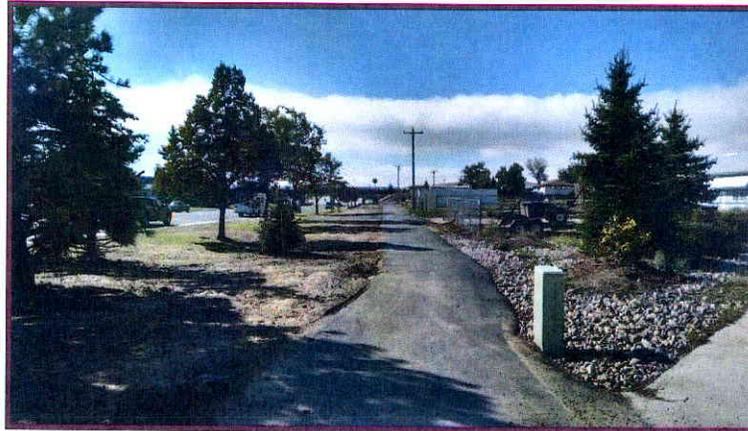
- The substantial completion was 8/22/16 and final completion was 9/6/16.
- Anticipating final acceptance of the project by City Council on 10/4/16.

17UT01 2016 Sanitary Sewer Main Replacement

- The design contract with HDR Engineering was awarded at the 9/6/16 City Council Meeting.

17UT02 2016 Water Main Replacement

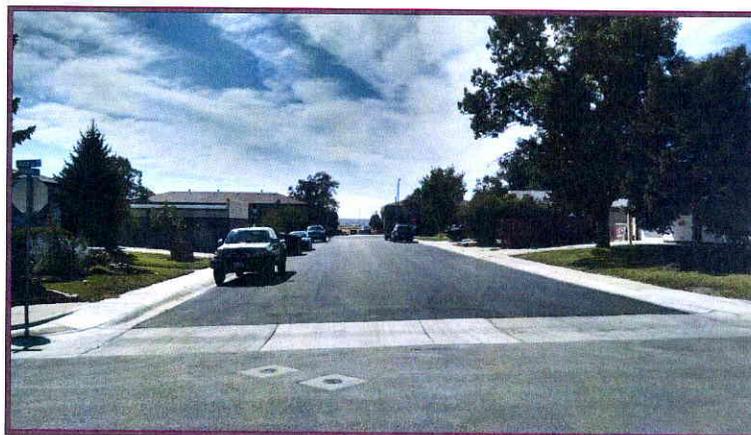
- The design contract with Morrison-Maierle was awarded at the 9/6/16 City Council Meeting.



16UT01 Construction completion along Hwy. 14-16



16UT02 Concrete driveway approach Z1-R5 Hidden Valley tank



16UT03 Construction completion Morningside Drive

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Electrical Engineering Division

Wholesale Power

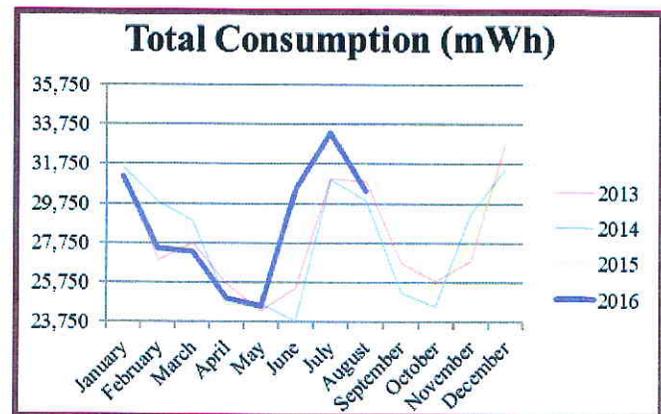
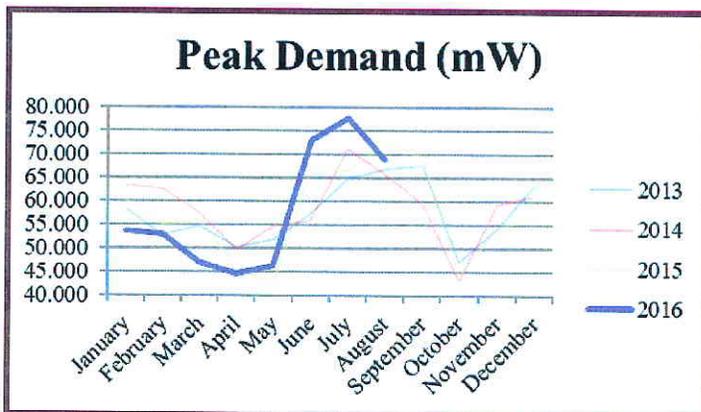
Wygen III:

Gillette Share of Wygen III – June 2016	16,166 MWh
Gillette Share of Wygen III – July 2016	17,049 MWh
Gillette Share of Wygen III – August 2016	16,600 MWh

Year to Date Forced Outage	=	3.92%
Year to Date Planned Outage	=	7.55%
Year to Date Availability	=	88.53%

CT II:

Economy Energy Purchased by Black Hills – June 2016	6,620 MWh
Economy Energy Purchased by Black Hills – July 2016	8,912 MWh
Economy Energy Purchased by Black Hills – August 2016	11,913 MWh



Staff Initiatives:

- ◆ Staff is wrapping up negotiations with Black Hills Energy on a Peaking Power contract to cover the peaking power requirements for the City of Gillette for 2016-2020.
- ◆ Staff is working on SQL database reporting in order to automate much of the information that we receive on a day-to-day basis on our electrical system. This will allow for more custom reporting options in the future.
- ◆ Staff is working with Engineering and the City Attorney on a Use Agreement for third party fiber extensions in public rights-of-way.
- ◆ Staff has begun the retro-fit of our existing fiber system to incorporate the new 7-way inner duct fiber conduit system.
- ◆ Staff is working with Vantage Point (Broadband Study) to create a fiber construction standard to be included in the City Engineering Standards.

Electrical Engineering Division (Cont.)

Accomplishments	
City Electrical Project Designs	7
City Electrical Project Insp.	201
Developer Project Designs	9
Developer Project Inspections	47
Assist Developers/Contractors	427
Projects Mapping Updates	12
Mapping-Maps-Crew Updates	29
Mapping-Secondary Ped Runs	293
Mapping-Residential Services	523
Mapping-Street Light Runs	510
Street Light Mapping Updates	52
ePlans Reviews	17
Fiber Projects	18
Service Drop Requests-Res.	1
Service Drop Requests-Com.	6

Electrical Engineering (EE) assisted with design/inspections of the fiber for: Legacy (Pioneer Manor), Georgia Circle cable replacement, Rolling Hills Phase II, fiber extension Veterans Drive, with continued work on the Southern Industrial Annexation area. Recent project completions have been the Feeder 23 extension to Gillette Avenue -East Alley, Liberty Lane cable replacement II, and the re-route of power east of Fox Park Road. For the developer projects, EE continues to review a few new commercial development sites and do inspections for the Boxelder extension into Westover (WYDOT), Campbell County Fire Station on Enzi, Gillette College dorm, Sprigler/Capps Development, and the CCSD Thunder Basin Stadium. Staff continues defining the map data by adding pedestals and street lights to the electrical model. Additional model work was started to include secondary conductors for pedestals, street lights, and service drops. In addition, EE continues with the cost of service study, fiber system extensions and upgrades, wholesale power database/forecasting, the broadband R-O-W license and peaking contracts, in addition to continued assistance from the SCADA Division with support on their control drawings. Staff also assisted Finance with budget and project reports, and continues to update the electrical system map and equipment tracking.

Supervisory Control & Data Acquisition

In addition to routine corrective and preventative maintenance, the SCADA group worked on the following projects:

Wastewater Division:

- ◆ Jeff is designing the controls upgrade for the plant backup power generators
- ◆ Replaced DAF discharge valve actuator and designing the PLC and HMI for automation

Water Division:

- ◆ Chris is testing the Winn911 PRO Alarm Dialer
- ◆ Installed and terminated the control panels for Antelope Valley pump station and the five control buildings for the regional water expansion
- ◆ Installed and terminated the control panels for Donkey Creek 2 Pump Station
- ◆ Jeff W. and Eric have been programming and testing the PLC controls for Donkey Creek 2 Pump Station . Chris has been designing the HMI Screens.
- ◆ Installed the new UPS at Donkey Creek 2 Pump Station

Electrical Services Division:

- ◆ Eric upgraded firmware on the Beckwith 2001D's and standardized the settings
- ◆ Design, program and test all Cap Banks for individual power factor control for NS1 and NS2
- ◆ Designed the HMI screens for the Cap Bank indication
- ◆ Installed the PT switch for Boxelder and Swanson substations

SCADA:

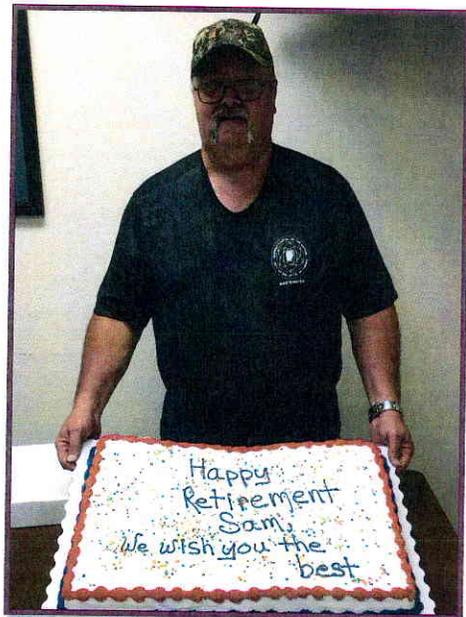
- ◆ Installed the new fiber from Pine Ridge Disinfection Facility to the CL2 valve vault
- ◆ Repair fiber dig in at Doud water tank
- ◆ Testing the future path fiber conduit at Patty Avenue
- ◆ Installed and terminated new fiber for Donkey Creek 2 Pump Station

Training/Cross Training:

- Jeff has been training Travis on WWTF Allen Bradley programming.
- Chris has been training Travis on the Winn911 Pro Alarm Dialer.
- Dan has been training Chris on fiber installation.
- Eric has been training Jeff on programming the Red Lion network controller.

Employee Happenings

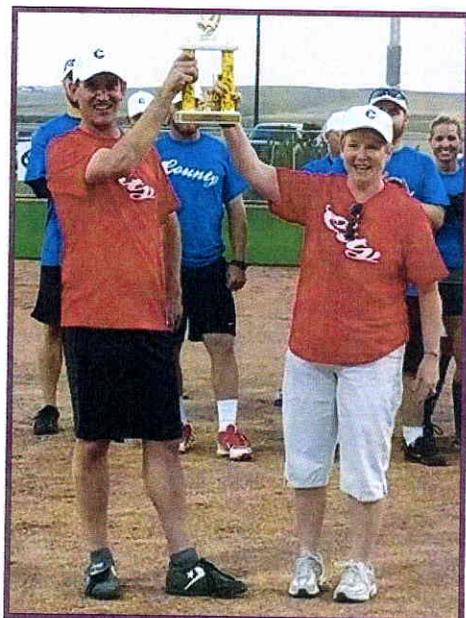
Pride Award



Wastewater employee, Sam Edlund retired on July 15, after 26 years of service



Several Water Division employees received the Pride Award for 2nd quarter for money saving innovations involving hydrant refurbishing, new tool invention for hydrants, and the well-received water rehydration station



The City softball team takes first place against the County



Justin Starck, HDR, hands out ice cream bars at City West to say "Thanks for your business."



CITY OF GILLETTE

Development Services Department
Building Inspection Division
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone 307.686.5260
www.gillettewy.gov

MEMORANDUM

TO: Board of Examiners – Scott Heibult, Chairman; Jaye Drake, Vice-Chairman; Steve King, John Alt, Brian Shippy, Chad Renken, Weston Scott, Dale Phipps, and Dean Thompson.

CC: Administration
Carter Napier, City Administrator
Charlie Anderson, City Attorney
Dustin Hamilton, P.E., Development Services Director
Jim Brown, Deputy Building Official
Kim King, Administrative Assistant

FROM: Ken Rogers, Chief Building Official

SUBJECT: Board of Examiners Regular Meeting – October 11, 2016

DATE: October 6, 2016

The Regular Meeting is scheduled for 12:30 p.m. on Tuesday, October 11, 2016 at City Hall, in the Community Conference Room, 2nd Floor. Lunch will be served at 12:00 p.m.

Enclosed please find the Meeting Agenda and Packet.

If you have questions or concerns prior to the meeting, please contact me.

Thank you.

<h1>Agenda</h1>	<p style="text-align: center;">BOARD OF EXAMINERS REGULAR MEETING</p> <p style="text-align: center;">October 11, 2016 12:00 p.m. to 2:00 p.m. City of Gillette – City Hall 2nd Floor Community Conference Room</p>
<p>Call to Order</p>	<p>Scott Heibult, Chairman</p>
<p>Approval of Minutes</p>	<p>Regular Meeting of September 13, 2016</p>
<p>Unfinished Business</p>	
<p>New Business</p>	<p>Board Member Training – Fall Session</p> <ul style="list-style-type: none"> • October 18, 2016 from 5:00 – 9:00 p.m. • October 19, 2016 from 1:00 – 5:00 p.m.
<p>Approval of Contractor License Applications</p>	<p>Individual Trade License Applications</p> <p>Contractor License Applications (Class A, B, C, D, F and R)</p>
<p>Announcements</p>	<p>The next Regular Meeting will be on Tuesday, November 8, 2016.</p>
<p>Adjournment</p>	

BOARD OF EXAMINERS
MEETING MINUTES

Regular

September 13, 2016

12:30 p.m.

Board Members present: Chairman Scott Heibult, Vice Chairman Jaye Drake, Steve King, John Alt, Brian Shippy, Weston Scott, Dale Phipps.

Board Members absent: Chad Renken and Dean Thompson.

Staff Members present: Dustin Hamilton, Development Services Director; Ken Rogers, Chief Building Official; Kim King, Administrative Assistant.

Staff Members absent: Jim Brown, Deputy Building Official.

Scott Heibult, Chairman, called the meeting to order.

Approval of Minutes

Chairman Heibult called for approval of the August 9, 2016, Regular Meeting Minutes. It was moved by Steve King, seconded by John Alt to approve said Minutes. Roll was called on the motion with the following results. Board Members voting aye: King, Alt, Shippy, Scott, Phipps, Vice Chairman Drake and Chairman Heibult. Motion carried.

Unfinished Business

There was none.

New Business

Chairman Heibult asked Dustin Hamilton, Ken Rogers, and Jim Brown to come to the next NEWCA meeting on October 4, 2016 to discuss any changes to the ICC Building Code. Dustin stated they would come to that meeting or the next one depending on everyone's schedules.

Individual Trade License Applications

The Board reviewed the following Individual Trade License Applications:

ALEXANDER, AARON of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, BLAIR ELECTRIC SERVICE CO Lic# 2090
ANDERSON, BRANDON of GILLETTE, WY • MASTER GAS PIPEFITTER, MILLER MECHANICAL LLC Lic# 3022
ANDERSON, BRANDON of GILLETTE, WY • MASTER PLUMBER, MILLER MECHANICAL LLC Lic# 3023
BONEFIELD, MICHAEL of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, R & G ELECTRIC INC Lic# 2163
DEGEN, ROBERT of GILLETTE, WY • MASTER GAS PIPEFITTER, BOB DEGEN PLUMBING Lic# 2207
DEGEN, ROBERT of GILLETTE, WY • MASTER PLUMBER, BOB DEGEN PLUMBING Lic# 2208

DOWDY, LUKE of UPTON, WY • MASTER GAS PIPEFITTER, LG PLUMBING LLC Lic# 1535
DOWDY, LUKE of UPTON, WY • MASTER PLUMBER, LG PLUMBING LLC Lic# 1536
FRONK, JOSH of GILLETTE, WY • APPRENTICE HVAC TECH, EASTERN WYOMING MECHANICAL PLUMBING HEAT Lic# 2707
GRECO, FRANK of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, S & S BUILDERS LLC Lic# 2312
GRECO, FRANK of GILLETTE, WY • JOURNEYMAN HVAC TECH, S & S BUILDERS LLC Lic# 2313
HAIGHT, SHAWN of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, LONG'S PLUMBING & HEATING INC Lic# 3020
HAIGHT, SHAWN of GILLETTE, WY • APPRENTICE PLUMBER, LONG'S PLUMBING & HEATING INC Lic# 3021
JOHNSON, RICHARD of CASPER, WY • MASTER HVAC TECH, LONG BUILDING TECHNOLOGIES INC Lic# 2347
KNAPP, JEREMY of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2355
KNAPP, JEREMY of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2356
MILNER, BENJI of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, AMPED ELECTRIC LLC Lic# 2694
MORRISON, DONALD of GILLETTE, WY • MASTER ELECTRICIAN, NEON MAGIC OF WY LLC Lic# 1651
PFLEGER, MARK of RAPID CITY, SD • MASTER ELECTRICIAN, TEMPERATURE TECHNOLOGY INC Lic# 2389
POPE, JOSHUA of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 3018
POPE, JOSHUA of GILLETTE, WY • JOURNEYMAN PLUMBER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 3019
ROHDE, CHRIS of GILLETTE, WY • MASTER ELECTRICIAN, RMS INSTRUMENT & ELECTRIC LLC Lic# 1810
SUCHOR, JOE of GILLETTE, WY • MASTER PLUMBER, JOE'S PLUMBING & HEATING INC Lic# 1913
THOMAS, RICHARD J of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, TUCKER ELECTRIC INC Lic# 1936
WINTERHOLLER, MICHAEL of GILLETTE, WY • MASTER GAS PIPEFITTER, LONG'S PLUMBING & HEATING INC Lic# 2041
WINTERHOLLER, MICHAEL of GILLETTE, WY • MASTER PLUMBER, LONG'S PLUMBING & HEATING INC Lic# 2042

It was moved by Brian Shippy, seconded by Vice Chairman Drake, to approve the above Individual Trade License Applications. Roll was called on the motion with the following results. Board Members voting aye: Alt, Shippy, Scott, Phipps, King, Vice Chairman Drake, and Chairman Heibult. Motion carried.

Contractor License Applications

The Board reviewed the following Contractor License Applications (Class A, B, C, D, F and R):

A CLIMB ABOVE LLC of GILLETTE, WY • DANIEL BRYCE, LANDSCAPING & FENCING
ABC SEAMLESS OF BILLINGS of BILLINGS, MT • LARRY GRAYSON, WIND SIDING GUTTER GARAGE DOOR
ABC SEAMLESS OF BILLINGS of BILLINGS, MT • LARRY GRAYSON, GENERAL ROOFING
AIR SOLUTIONS LLC of GILLETTE, WY • BRAD REED, MISCELLANEOUS
AMERICAN EXTERIORS LLC of GREENWOOD VILLAGE, CO • STEVEN THIEL, WIND SIDING GUTTER GARAGE DOOR
BIG HORN ROOFING INC of LARAMIE, WY • JASON SMALLWOOD, GENERAL ROOFING
BOB DEGEN PLUMBING of GILLETTE, WY • BOB DEGEN, PLUMBING
BOB DEGEN PLUMBING of GILLETTE, WY • BOB DEGEN, GAS PIPEFITTER
BRAD'S MOBILE HOME PARTS of GILLETTE, WY • BRAD O'BRIEN, WIND SIDING GUTTER GARAGE DOOR
BREIT ROOFING LLC of CASPER, WY • NATHAN BREIT, GENERAL ROOFING
BRICKER ENTERPRISES LLC of GILLETTE, WY • LES BRICKER, LANDSCAPING & FENCING
BRICKER ENTERPRISES LLC of GILLETTE, WY • LES BRICKER, MASONRY (VNR)
BRICKER ENTERPRISES LLC of GILLETTE, WY • LES BRICKER, TRIM CARPENTRY PAINT FLOORING
BRICKER ENTERPRISES LLC of GILLETTE, WY • LES BRICKER, MISCELLANEOUS
BRICKER ENTERPRISES LLC of GILLETTE, WY • LES BRICKER, NONSTRUCTURAL CONCRETE
BROWN CONSTRUCTION SERVICES LLC of GILLETTE, WY • BILL BROWN, BUILDING CONTRACTOR
CENTENNIAL HOMES OF RAPID CITY of BLACK HAWK, SD • MICHAEL EVANS, MANUFACTURED HOME INSTALLATION
CHALK BUTTES LANDSCAPING INC of DOUGLAS, WY • BRET FRYE, LANDSCAPING & FENCING
COMPLETE DRYWALL SOLUTIONS INC of LOVELAND, CO • CARL HUGHES, DRYWALL
CREATIVE HOME IMPROVEMENTS of GILLETTE, WY • ROBERT WELCH, TRIM CARPENTRY PAINT FLOORING
DESIGN CONSTRUCTION LLC of GILLETTE, WY • EDD COLLINS, GENERAL CONTRACTOR
E & S CONSTRUCTION LLC of GILLETTE, WY • EARL SHAW, EXCAVATION & GRADING
E & S CONSTRUCTION LLC of GILLETTE, WY • EARL SHAW, NONSTRUCTURAL CONCRETE
EASTERN WYOMING MECHANICAL PLUMBING HEAT of GILLETTE, WY • LORRAN MINICK, MECHANICAL
EASTERN WYOMING MECHANICAL PLUMBING HEAT of GILLETTE, WY • LORRAN MINICK, GAS PIPEFITTER
FDR QUALITY SOLUTIONS LLC of GILLETTE, WY • FRED REUM, RESIDENTIAL CONTRACTOR

FUEL MANAGEMENT SOLUTIONS of CHEYENNE, WY • BRAD NELSON, MISCELLANEOUS
HANDY WORK & HOME INSPECTION of GILLETTE, WY • WADE BRINDA, TRIM CARPENTRY PAINT FLOORING
HANDY WORK & HOME INSPECTION of GILLETTE, WY • WADE BRINDA, WIND SIDING GUTTER GARAGE DOOR
HANDYMAN SERVICE & REMODELING of GILLETTE, WY • CHRIS GORE, TRIM CARPENTRY PAINT FLOORING
HEDQUIST CONSTRUCTION INC of MILLS, WY • CORT HEDQUIST, EXCAVATION & GRADING
HEDQUIST CONSTRUCTION INC of MILLS, WY • CORT HEDQUIST, NONSTRUCTURAL CONCRETE
HEDQUIST CONSTRUCTION INC of MILLS, WY • CORT HEDQUIST, WATER & SEWER PIPELAYER
HIGH GLASS WINDOW CLEANERS INC of GILLETTE, WY • KATHLEEN BANG, MISCELLANEOUS
JDS ELECTRIC LLC of GILLETTE, WY • JUSTIN STRUB, SIGNAGE
JP RESIDENTIAL CONSTRUCTION of MOORCROFT, WY • JOSE PACHECO, FRAMING
KUNTZ ROOFING & REPAIR of GILLETTE, WY • DAMIAN KUNTZ, GENERAL ROOFING
LONG BUILDING TECHNOLOGIES INC of CASPER, WY • RICHARD JOHNSON, MECHANICAL
MONUMENT HOME BUILDERS INC of CHEYENNE, WY • COLLIN KOSTELECKY, WATER & SEWER PIPELAYER
NEON MAGIC OF WY LLC of GILLETTE, WY • DON MORRISON, ELECTRICAL
NEON MAGIC OF WY LLC of GILLETTE, WY • DON MORRISON, SIGNAGE
NERY SOSA PAINTING of GILLETTE, WY • NERY SOSA, TRIM CARPENTRY PAINT FLOORING
OTIS ELEVATOR COMPANY of CLAYTON, MO • PHILLIP COMPTON, ELEVATOR
OVERHEAD DOOR CO OF GILLETTE of GILLETTE, WY • KAYCE NEHL, LOW VOLTAGE
PERFORMANCE SURFACES LLC of OKLAHOMA CITY, OK • JOHN CONNERS, TRIM CARPENTRY PAINT FLOORING
PS SERVICES LLC of GILLETTE, WY • PATRICK SCHWEITZER, EXCAVATION & GRADING
PS SERVICES LLC of GILLETTE, WY • PATRICK SCHWEITZER, WATER & SEWER PIPELAYER
RMS INSTRUMENT & ELECTRIC LLC of GILLETTE, WY • CHRIS ROHDE, ELECTRICAL
RUSHMORE ROOFING INC of BLACK HAWK, SD • DAVID DARNELL, GENERAL ROOFING
SLETTEN CONSTRUCTION OF WYOMING INC of CODY, WY • LOREN TOPE, GENERAL CONTRACTOR
SPECIALTY CONCRETE INC of GILLETTE, WY • MONTE ANDERSON, STRUCTURAL CONCRETE
T BAR CONSTRUCTION of EVANSTON, WY • CURTIS REX, LANDSCAPING & FENCING
TEMPERATURE TECHNOLOGY INC of RAPID CITY, SD • MARK PFLEGER, ELECTRICAL
TOTAL LAWN CARE LLC of GILLETTE, WY • TOM MURPHY, LANDSCAPING & FENCING
VAZQUEZ GARAGE DOOR SERVICES of GILLETTE, WY • LUIS VAZQUEZ, WIND SIDING GUTTER GARAGE DOOR
WEED WARRIORS of SHERIDAN, WY • STEVE WORSLEY, LANDSCAPING & FENCING
WESTERN SERVICES LLC of GILLETTE, WY • DOUG COX, NONSTRUCTURAL CONCRETE
WRANGLER CONSTRUCTION INC of GILLETTE, WY • RODNEY MAKI, WATER & SEWER PIPELAYER
WYOMING LAWN PRO of GILLETTE, WY • NEIL OUTZEN, LANDSCAPING & FENCING
WYOMING SEAMLESS of RANCHESTER, WY • NICOLE ROSICS, WIND SIDING GUTTER GARAGE DOOR

It was moved by Dale Phipps, seconded by John Alt, to approve the above Contractor License Applications. Roll was called on the motion with the following results. Board Members voting aye: Shippy, Scott, Phipps, King, Alt, Vice Chairman Drake, and Chairman Heibult. Motion carried.

Announcements

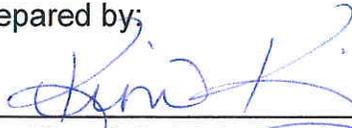
Dustin stated there was Board training coming up on October 18 and October 19, 2016. He encouraged the Board members to attend one of these classes if they had not in the past.

The next regularly scheduled meeting will be Tuesday, October 11, 2016.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 12:34 p.m.

Prepared by;



Kim King, Administrative Assistant
Building Inspection Division

BOARD TRAINING

Guidelines & Principles of Trusteeship

The training will include a discussion about basic roles, fiduciary responsibilities, and behaviors expected of a board member.

Ms. Seeger will cover the following topics:

- Wyoming open meeting/public record laws
- Wyoming Administrative Procedures Act
- Ethics and Disclosure Act

Mr. Quiroz will address topics such as:

- member orientation
- strategic thinking,
- discuss issues of interest to attendees

Presenter: Joseph Quiroz

A veteran of various boards of directors and a professional in Institutional Developmental and Leadership Training for over thirty years.



Presenter: Carol Seeger

Carol holds a bachelor's degree in Public Administration and a juris doctorate from the University of Missouri. She has been providing legal advice to county government and its boards for almost twenty years.



DATE & TIME:

October 18th, 5:00 pm – 9:00 pm

October 19th, 1:00 pm – 5:00 pm

LOCATION:

GAMB – Cottonwood Room
500 South Gillette Avenue, Gillette

WHO SHOULD ATTEND:

Appointed Board Members, Non-profit Board Members, Organization Directors

REGISTRATION:



Sandra Beeman
307.682.7283
sdb01@ccgov.net

OR

Angela Williams
307.686.5203
angelaw@gillettewy.gov



Hosted by: Campbell County

**FOR REVIEW INDIVIDUAL LICENSE APPLICATIONS
OCTOBER 11, 2016**

1	BAYNE, JAMES P of GILLETTE, WY • MASTER GAS PIPEFITTER, JIM'S HEATING A/C & REFRIGERATION Lic# 1481
2	BAYNE, JAMES P of GILLETTE, WY • MASTER HVAC TECH, JIM'S HEATING A/C & REFRIGERATION Lic# 1482
3	BOWAR, KEITH of GILLETTE, WY • MASTER HVAC TECH, CAMPBELL COUNTY Lic# 2167
4	BOWAR, KEITH of GILLETTE, WY • MASTER PLUMBER, CAMPBELL COUNTY Lic# 2168
5	BREDTHAUER, CHARLES E of GILLETTE, WY • MASTER ELECTRICIAN, BULLDOG INC Lic# 2171
6	BURTON, JAMES of TORRINGTON, WY • JOURNEYMAN GAS PIPEFITTER, VALLEY PLUMBING & HEATING Lic# 3040
7	BURTON, JAMES of TORRINGTON, WY • JOURNEYMAN PLUMBER, VALLEY PLUMBING & HEATING Lic# 3041
8	CARRUTH, MICHAEL of MILLS, WY • MASTER ELECTRICIAN, ITC ELECTRICAL TECHNOLOGIES Lic# 2193
9	EVENSON, DOUG of GILLETTE, WY • MASTER PLUMBER, CAMPBELL COUNTY Lic# 2220
10	JAMES, WILLIAM of DELTA, CO • MASTER ELECTRICIAN, HOMETOWN ELECTRIC INC Lic# 2730
11	MEANS, ERIK of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2378
12	MERTZ, JARED of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, ALL ELECTRIC LLC Lic# 3045
13	NELSON, DAVID of SHERIDAN, WY • MASTER ELECTRICIAN, WYOMING ELECTRIC INC Lic# 2383
14	SCHIPPOREIT, TATE of GILLETTE, WY • MASTER ELECTRICIAN, ELECTRICAL SPECIALISTS Lic# 1828
15	SMEBAKKEN, JIM of GILLETTE, WY • MASTER ELECTRICIAN, J & T OILFIELD ELECTRIC LLC Lic# 2735
16	SMITH, CHARLES of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, PROELECTRIC INC Lic# 1879
17	SORENSEN, KEVIN of SHERIDAN, WY • MASTER ELECTRICIAN, JACKSON ELECTRIC INC Lic# 1891
18	SUNDQUIST, CHARLENE of GILLETTE, WY • MASTER ELECTRICIAN, HIGH PLAINS ELECTRIC Lic# 1919
19	SUNDQUIST, ERIC of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, HIGH PLAINS ELECTRIC Lic# 1920
20	SUNDSTROM, ALAN of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, J & T OILFIELD ELECTRIC LLC Lic# 3039
21	TOIVONEN, LANCE of SHERIDAN, WY • JOURNEYMAN GAS PIPEFITTER, WESTIN MECHANICAL LLC Lic# 3047
22	TOIVONEN, LANCE of SHERIDAN, WY • JOURNEYMAN PLUMBER, WESTIN MECHANICAL LLC Lic# 3048
23	URICH, JEREMY of GILLETTE, WY • MASTER GAS PIPEFITTER, LICENSE ACTIVE ONLY Lic# 1972
24	URICH, JEREMY of GILLETTE, WY • MASTER PLUMBER, LICENSE ACTIVE ONLY Lic# 1973
25	WILLIAMS, JASON of OGDEN, UT • MASTER ELECTRICIAN, LINE SIDE ELECTRIC INC Lic# 2024
26	WISCOMBE, DAN of OGDEN, UT • JOURNEYMAN ELECTRICIAN, LINE SIDE ELECTRIC INC Lic# 2047

**FOR REVIEW CONTRACTOR LICENSE APPLICATIONS
OCTOBER 11, 2016**

1	ACCENT LANDSCAPES INC. of GILLETTE, WY • RICK STASKIEWICZ, LANDSCAPING & FENCING
2	ADVANCED BUILDERS INC of SPEARFISH, SD • ANDRE AGER, GENERAL CONTRACTOR
3	ALLIANCE ROOFING INC of AURORA, CO • DAVE LASECKE, GENERAL ROOFING
4	BULLDOG INC of GILLETTE, WY • CHARLES BREDTHAUER, GENERAL CONTRACTOR
5	BULLDOG INC of GILLETTE, WY • CHARLES BREDTHAUER, WATER & SEWER PIPELAYER
6	BULLDOG INC of GILLETTE, WY • CHARLES BREDTHAUER, ELECTRICAL
7	C & J CONTRACTING LLC of GILLETTE, WY • CORY ALBRECHT, LANDSCAPING & FENCING
8	C & J CONTRACTING LLC of GILLETTE, WY • CORY ALBRECHT, MANUFACTURED HOME INSTALLATION
9	C & J CONTRACTING LLC of GILLETTE, WY • CORY ALBRECHT, TRIM CARPENTRY PAINT FLOORING
10	C & J CONTRACTING LLC of GILLETTE, WY • CORY ALBRECHT, WIND SIDING GUTTER GARAGE DOOR
11	CASCADE DRILLING LP of FEDERAL WAY, WA • GARY CRUEGER, MISCELLANEOUS
12	CENTURY GLASS CO of RAPID CITY, SD • JAKE SCHAD, WIND SIDING GUTTER GARAGE DOOR
13	CLAUS LLC of GILLETTE, WY • WADE BURR, MISCELLANEOUS
14	COLSON CONSTRUCTION LLC of GILLETTE, WY • JACK COLSON, TRIM CARPENTRY PAINT FLOORING
15	DOUD BTS of GOLDEN, CO • TONY HABERTHIER, WATER & SEWER PIPELAYER
16	DOUD BTS of GOLDEN, CO • JOSHUA MATHIS, GENERAL CONTRACTOR
17	ELCO DRILLING CO of CASPER, WY • RICHARD LUDWIG, MISCELLANEOUS
18	GEM CITY ROOFING INC of LARAMIE, WY • DEREK OLSON, GENERAL ROOFING
19	GEOTECH FOUNDATION CO-WEST of HILLSBORO, OR • JOHN MARTIN, MISCELLANEOUS
20	GLASS FLOORING of GILLETTE, WY • RONALD GLASS, TRIM CARPENTRY PAINT FLOORING
21	GOODSELL HARDWOOD FLOORING of RAPID CITY, SD • CHRIS STANIFER, TRIM CARPENTRY PAINT FLOORING
22	HANDYMAN SERVICE & REMODELING of GILLETTE, WY • CHRIS GORE, WIND SIDING GUTTER GARAGE DOOR
23	HANK BROWN PAINTING of HAILEY, ID • HANK BROWN, TRIM CARPENTRY PAINT FLOORING
24	HIGH PLAINS ELECTRIC of GILLETTE, WY • CHARLENE SUNDQUIST, ELECTRICAL
25	HOLLAND PAVING INC of WICHITA, KS • GEORGE HOLLAND, NONSTRUCTURAL CONCRETE
26	HOMETOWN ELECTRIC INC of DELTA, CO • WILLIAM JAMES, ELECTRICAL
27	HOWARD IMMEL INC of GREEN BAY, WI • PAUL MARTZKE, GENERAL CONTRACTOR

**FOR REVIEW CONTRACTOR LICENSE APPLICATIONS
OCTOBER 11, 2016**

28	INDEPENDENT INDUSTRIAL SERVICES of GILLETTE, WY • STANLEY DYMOND, MISCELLANEOUS
29	INNOVATIVE BUILDERS of GILLETTE, WY • JOE LAHR, GENERAL CONTRACTOR
30	J & T OILFIELD ELECTRIC LLC of GILLETTE, WY • JIM SMEBAKKEN, ELECTRICAL
31	J S ENTERPRISES LLC of CASPER, WY • JOHN STRONG, MISCELLANEOUS
32	JACKSON ELECTRIC INC of SHERIDAN, WY • KEVIN SORENSEN, ELECTRICAL
33	JIM'S HEATING A/C & REFRIGERATION of GILLETTE, WY • JIM BAYNE, MECHANICAL
34	JIM'S HEATING A/C & REFRIGERATION of GILLETTE, WY • JIM BAYNE, GAS PIPEFITTER
35	JOE WICKS FLOORING of GILLETTE, WY • JOE WICKS, TRIM CARPENTRY PAINT FLOORING
36	KANSAS ASPHALT INC of BUCYRUS, KS • ROSE OLESEN, NONSTRUCTURAL CONCRETE
37	KL BUILDERS of GILLETTE, WY • KRIS LANGDON, BUILDING CONTRACTOR
38	LINE SIDE ELECTRIC INC of OGDEN, UT • JASON WILLIAMS, ELECTRICAL
39	LIPP CONSTRUCTION INC of RAPID CITY, SD • DAVID LIPP, GENERAL CONTRACTOR
40	M G OIL COMPANY INC of RAPID CITY, SD • RODNEY JOHANSEN, GENERAL CONTRACTOR
41	MASTERPIECE BUILDERS LLC of GILLETTE, WY • JAY HOLLENBECK, BUILDING CONTRACTOR
42	MIDWEST LANDSCAPING of GILLETTE, WY • CLIFF TOOLE, LANDSCAPING & FENCING
43	NICHOLSON BUILDING & EXCAVATION of WINDSOR, CO • RANDY NICHOLSON, EXCAVATION & GRADING
44	NICHOLSON BUILDING & EXCAVATION of WINDSOR, CO • RANDY NICHOLSON, WATER & SEWER PIPELAYER
45	NIX SIGN COMPANY LLC of CASPER, WY • CASEY NIX, SIGNAGE
46	NIX SIGN COMPANY LLC of CASPER, WY • CASEY NIX, LIMITED VOLTAGE
47	O'LEARY HOME REPAIR/HOME SYSTEMS of GILLETTE, WY • WAYNE SCHNEIDER, FRAMING
48	POWDER RIVER HEATING & AIR CONDITIONING of GILLETTE, WY • KEVIN MAGNUSON, NONSTRUCTURAL CONCRETE
49	PRECISION SIDING & CONSTRUCTION CO of DENVER, CO • HAROLD GRAHAM, WIND SIDING GUTTER GARAGE DOOR
50	RAMIRES BROTHERS STONE & STUCCO of GILLETTE, WY • JOSE RAMIRES, MASONRY (VNR)
51	RAZOR CITY ROOFING & SIDING of ST CLOUD, FL • TROY KRISLE, WIND SIDING GUTTER GARAGE DOOR
52	RAZOR CITY ROOFING & SIDING of ST CLOUD, FL • TROY KRISLE, SHINGLE ROOFING
53	ROCKY MOUNTAIN FIRE SYSTEMS of CASPER, WY • MICHAEL FANKHAUSER, LOW VOLTAGE
54	ROCKY MOUNTAIN FIRE SYSTEMS of CASPER, WY • MICHAEL FANKHAUSER, FIRE ALARM SYSTEMS

FOR REVIEW CONTRACTOR LICENSE APPLICATIONS
OCTOBER 11, 2016

55	SIMPSON ELECTRIC OF COLORADO of LOVELAND, CO • JUSTIN SIMPSON, ELECTRICAL
56	SKYLINE BUILDERS INC of MOORCROFT, WY • KIRK NORRIS, GENERAL CONTRACTOR
57	SPHERE INC of GILLETTE, WY • PEGGY RITTER, MISCELLANEOUS
58	UHC CONSTRUCTION SERVICES of NORTHFIELD, OH • BRYON HAMAD, BUILDING CONTRACTOR
59	WYOMING ELECTRIC INC of SHERIDAN, WY • DAVID NELSON, ELECTRICAL



AGENDA

Public Works & Utilities Advisory Committee

September 21, 2016 • 5:30 p.m.
2nd Floor Community Room, City Hall
Please RSVP Jill at 686-5265

COMMITTEE MEMBERS:

Mark Hines – Chair, *Engineer* | Ken McKillop – Vice Chair, *Contractor* | Tom Sylte, *At-Large*
Robin Matti, *Supplier* | Mike Oakley, *At-Large* | Aaron Beyerl, *At-Large* | Travis Bourne, *Contractor*
Dennis Russell, *Engineer*

City Staff: Dustin Hamilton, *Development Services Director* | Kendall Glover, *Utilities Director*
Kurt Siebenaler, *City Engineer* | Heath VonEye, *City Engineer* | Kent Clark, *Public Works Operations Manager*
Jill McCarty, *Administrative Support*

I. Call to Order

II. Approval of Minutes

III. Personal Appearances

IV. Old Business

A. Agenda for 2016

1. Mix Designs

i. Asphalt

ii. Concrete

B. City Staff Updates

1. Stormwater Ordinance

2. Project Update

3. Standard Specs – Modifications or Adjustments

V. New Business

A. Committee Topics/Subcommittee Involvement

VI. Other Business

Next Meeting: October 19, 2016.

VII. Adjournment



MINUTES

Public Works & Utilities Advisory Committee

April 20, 2016

Attendance:

Committee Members:

Mark Hines – Chair, *Engineer*
Ken McKillop – Vice Chair, *Contractor*
Tom Sylte, *At-Large*
Aaron Beyerl, *At-Large*
Mike Oakley, *At-Large*
Dennis Russell, *Engineer*

City Staff:

Kendall Glover, *Utilities Director*
Heath VonEye, *City Engineer*
Kent Clark, *Streets Manager*
Jill McCarty, *Administrative Support*

Absent:

Robin Matti, *Supplier*
Travis Bourne, *Contractor*

Meeting Quorum: Yes

I. Call to Order:

Meeting was called to order at 5:46 p.m. by Mark Hines, Chair.

II. Approval of Minutes:

Dennis Russell made a motion to approve the minutes and Mike Oakley seconded the motion. All were in favor.

III. Personal Appearances:

None.

IV. Old Business:

● Waste Diversion Program/Recycling

Kendall said Michael Foote will now be providing quarterly summary updates to the committee. Michael's efforts will be mainly focusing on recycling, and working with the county on providing an assessment of the possibility of the city taking over the recycling at the transfer station. Kendall said the city is exploring ideas such as placement of 3 yard dumpsters at locations the city would be able to pick up and transfer to a larger facility. Exploration into the costs of sorting the recycling will be looked into as well.

Kendall said the Keep Gillette Beautiful and water restriction programs are expected to keep going as well. A Stop and Drop is scheduled for April 30 for citizens wanting to get rid of electronics, food waste and medication. The Coal County Trash-a-Thon is scheduled for May 7 at Dalbey Park. The yard waste curbside pickup began April 18th for the season.

● Mix Designs

A meeting on concrete mix designs was held on March 30, and Dennis said a few local contractors have proposed a change in the specifications on concrete slump to be a maximum of five inches for workability purposes. Their intent was

to not go over using 4½-inch concrete slump, but wanted to ability to use close to a five-inch slump. Croell is working on a trial batch to be submitted for a demonstration using a medium range plasticizer to get the slump up.

Heath said the city is still reviewing the mix design, and will be doing some follow-up research on it. Mark asked where the new mix would be best used, and Dennis said it was submitted as being used on flatwork such as sidewalks and driveways for placement. Mike asked if the city was expecting to limit the use of the proposed slump mixture to flatwork, and Heath said it was being proposed for all City class B concrete.

Dennis asked if the new slump mixture would need to be approved on a project-by-project basis or if the Standard Construction Specifications would need to be changed. Ken thought approving the new slump mixture on a project-by-project basis might lead to drawn out discussions at pre-bid meetings, and thought if slump mixtures were not brought up in pre-bid meetings, liability for the way the project was bid would come out later down the road. Heath said more research will need to be done on the topic by city staff before making a recommendation.

- **Stormwater Ordinance**

Heath said the Stormwater Ordinance passed the third reading at the April 19 City Council Meeting. It is expected after the advertisement of the new ordinance for it to become effective in June. The City will host a workshop for homebuilders to help educate them on the new requirements.

- **Project Update**

Heath said the Alley PMS 2016 and PMS 2016 Schedule A projects have been awarded. PMS 2016 Schedule C will have a bid opening in the next week. A Fire Station No. 3 project pre-bid meeting was held today. The two Boxelder Road Extension projects are both progressing with construction work being done. The Gillette College Student Housing project also continues, and the Energy Capital Sports Complex Ph. I will be closing out soon. A temporary traffic signal has started installation on Boxelder by Kmart this week. It is expected there will be minimal traffic impact for the wiring to be done as it will be done on Sunday.

Commercial developments nearing completion include the La Quinta Inn, Ruby Tuesday and the Marriott hotel. The Sportsman's Warehouse has begun construction of their building as well.

Kendall said the third well is being drilled in the new Madison field, and had reached the Madison formation approximately a month ago. It is expected to be ready for production testing soon, and work will start on the fourth well soon. Pre-construction meetings have been scheduled for the final section of the 42-inch line from Moorcroft to Pine Ridge. The disinfection facility tank production project at Pine Ridge has been awarded to a contractor. The 2015 Sanitary Sewer Main Replacement Project has started work. The final approval of the increase to utility rates was approved at the April 19 Council Meeting as well.

Kent said the Drive and Drop is scheduled to take place on the next three Saturdays at different locations around Gillette. The Chamber of Commerce will be available to help those citizens not able to get their items to the sites themselves. The Streets Division has begun mowing in the right of ways, and the Parks Department has been irrigating the main lines and system testing to be ready to begin watering later in the season. Pothole patching on streets around the city has begun. With some streets requiring more intensive repair a quote job will be put together for those. The Solid Waste study is progressing, and Kent said Solid Waste Manager Troy Tyrrell can present the findings of the study to the committee when it has been completed.

Mark asked what the capital improvement project plan was expected to be for the next year, and Heath said the intent for the city is to plan projects based on the 1% optional sales tax funds that are already on-hand, rather than project tax revenues expected to be available for projects as it has done in the past. Kendall said once the drop in tax money collected has leveled off, then the city can better estimate the funds coming in from the 1% optional sales tax. The taxes for projects being planned for next fiscal year have already been collected, Kendall said, and the reserves in place now have allowed the city to continue construction for the next year while collecting sales tax for future projects.

- **Standard Specs – Modifications or Adjustments**

Heath said an addendum has been made to the Alley PMS 2016 contract, to make provisions for having the city take on the Resident Project Representative (RPR) responsibilities. As well, the same changes have been made the PMS 2016

Schedule C project in the form of a Special Provision (SP) to the contract due to the in-house inspections taking place on those projects.

Mark asked when the rewrites that had been started on the utility line locates and other sections were expected to be completed. Heath thought most likely the changes could be put into the revised Standard Construction Specifications expected to be completed in 2017, and could be wrapped up this coming fall or winter. Given the recent focus and completion of the Stormwater Ordinance, staff focus can now shift to the SPs and specification updates.

V. New Business:

None.

VI. Other Business:

Next Meeting May 18, 2016.

VII. Adjournment:

Meeting adjourned at 6:28 p.m.



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

October 13, 2016 – 6:30 P.M.

ITEM #	AGENDA ITEM (CCPLB Governing Policies Manual Number or By-Laws) <i>NOTES IN GREEN – Guidance for the handling of the item.</i>			
1.	CALL TO ORDER/ATTENDANCE (2.5.10)			
2.	APPROVAL OF AGENDA (2.3.3)			
3.	APPROVAL OF MINUTES (2.3.3) for the A. September 8, 2016 Board meeting (ATTACHMENT "A")			
4.	CONSENT AGENDA (2.3.4). A. APPROVAL OF AUGUST 31, 2016 EXECUTIVE SESSION MINUTES B. APPROVAL OF WARRANTS. (ATTACHMENT "B")			
5.	CITIZEN INPUT (2.2.1)			
6.	MONITORING GENERAL MANAGER PERFORMANCE (4.4)			
	A. MANAGEMENT PARAMETERS MONITORING (ATTACHMENT "C")			
	AGENDA ITEM #	POLICY #	TITLE	DUE DATE
	i.	3.6	Compensation and Benefits (Annual Report)	October
	<i>"MOTION: that the Board approve that the General Manager's monitoring report on Policy #3.6, Compensation and Benefits (Annual Report) conveys (a) interpretations of the policy that are reasonable, and (b) that the data reasonably substantiates compliance with the Management Parameters policy provisions, consistent with the General Manager's interpretations."</i>			
B. ENDS MONITORING:				
AGENDA ITEM #	POLICY #	TITLE	DUE DATE	DATE SUBMITTED
i.	1.2	Multi-Purpose Venues Available and Utilized (Annual Report)	October	10/6/16
<i>"MOTION: that the Board approve that the General Manager's monitoring report on Ends Policy #1.2, Multi-Purpose Venues Available and Utilized, conveys (a) interpretations of the policy that are reasonable, and (b) that the data reasonably substantiates achievement of the Ends policy provisions, consistent with the General Manager's interpretations."</i>				



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

October 13, 2016 – 6:30 P.M.

ITEM #	AGENDA ITEM (CCPLB Governing Policies Manual Number or By-Laws) <i>NOTES IN GREEN – Guidance for the handling of the item.</i>
7.	<p>BOARD PROCESS</p> <p>A. BUCKING CHUTE TRANSFER TO COLLEGE</p> <p>B. FESTIVAL OF LIGHTS REQUEST (ATTACHMENT "D")</p> <p>C. BOARD COMMITTEE ASSIGNMENTS & OVERVIEW</p> <ol style="list-style-type: none"> 1. Governance Committee (current listed members: Mr. Lundvall, Mrs. Mackey, Mr. Evenson) 2. Community Linkage (current listed members: Mr. Gilbertz, Mrs. Silvernell, Mr. Hamm) 3. Rodeo (current listed members: Mr. Lundvall, Mrs. Silvernell, Mr. Hamm) <p>D. FOLLOW UP ITEMS FROM PREVIOUS MEETING (2.3.3)</p> <ol style="list-style-type: none"> i. Annual Board Planning Meeting Overview ii. Wyodak Agreement Update <p>E. CAM-PLEX MARKETING PLAN PRESENTATION (ATTACHMENT "E")</p> <p>F. CONTRACTING/PURCHASING DECISIONS (2.2.7):</p> <ol style="list-style-type: none"> i. APPROVAL OF THE CAM-PLEX WIRELESS MICROPHONE REPLACEMENT BID <i>"MOTION: that the Board approve the CAM-PLEX Wireless Microphone Replacement bid from ___ for the amount of \$ ___."</i>
8.	<p>OPERATIONS REPORT/UPDATE (3.8.1.C) Items GM Foster will be discussing include:</p> <p>A. GM Foster will discuss:</p> <ol style="list-style-type: none"> i. Final Rodeo Budget ii. Special Events Account Information iii. Horse Racing Report iv. Schedule Presentations at Future Board Meetings v. Visual Communications Strategy vi. Retirement Package Approval



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

October 13, 2016 – 6:30 P.M.

ITEM #	AGENDA ITEM (CCPLB Governing Policies Manual Number or By-Laws) <i>NOTES IN GREEN – Guidance for the handling of the item.</i>
9.	MATTERS FOR NOTING: A. MAJOR CORRESPONDENCE: i. Relay for Life letter & certificate (ATTACHMENT "F") B. BOARD CALENDAR: (ATTACHMENT "G") i. Upcoming Board Meetings: a. November 10, 2016 at 6:30 p.m. (Workshop at 6:00 p.m.) b. December 8, 2016 at 6:30 p.m. (Quarterly Commissioner's meeting at 6:00 p.m.) ii. Other meetings/events: a. October 18 & 19 Board Member training sessions available at GAMB C. SUMMARY OF FOLLOW-UP ITEMS: (items from this meeting to be followed up at the next meeting)
10.	BOARD MEETING EVALUATION (2.1.8) - Board members will share observations/opinions as to: <ul style="list-style-type: none"> • what worked really well at this meeting? • what we could have done to make it more productive?
11.	ADJOURNMENT

Campbell County Public Land Board (CCPLB)

Attachment(s)-(none)

Meeting Minutes
September 8, 2016

Board Members	Staff
Present: Shilo Lundvall, Mary Silvernell, Marilyn Mackey, Don Hamm, Duane Evenson, Betty Hough, Skyler Pownall	Present: Paul Foster, Mark Smith, Jaymi Gilmour, Kathy Ashton
Legal Counsel	Guests
Present: Frank Stevens	Present: Rusty Bell <i>County Liaison & CC Commissioner</i> , Mark Christensen <i>CC Commissioner</i> , Bobbi Jo Heald, Justin Holcomb, Marilyn Christensen, Shawn Acord, Jake Boller, and Sarah Edwards <i>representing the CC Fair Board</i>

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
1.	Call to Order/Attendance	The meeting was called to order at 6:37 PM MDT on September 8, 2016, by Chair Shilo Lundvall.		
2.	Approval of Agenda	The September 8, 2016 agenda was reviewed.	Mr. Evenson made a motion to approve the September 8, 2016 agenda. Mrs. Mackey seconded the motion and it passed unanimously.	
3.	Approval of Minutes	The August 11, 2016 CCPLB meeting minutes were reviewed.	Mrs. Silvernell made a motion to approve the August 11, 2016 meeting minutes as presented. Mr. Evenson seconded the motion and it passed unanimously.	
4.	Consent Agenda	<p style="margin-left: 20px;">A. Approval of August 11, 2016 Executive Session Minutes.</p> <p style="margin-left: 20px;">B. Approval of Warrants:</p> <p>The Warrants for the September 8, 2016 meeting were reviewed.</p> <ul style="list-style-type: none"> - August 2016 Accounts Payable Voucher Numbers 45519-45606 (General Fund/Special Events) in the amount of \$101,293.97. - August 2016 Manual Purchase Order Numbers 9386-9416 in the amount of \$678,777.56. - August 2016 Payroll Warrants in the amount of \$313,639.39 for the period of 7/17/2016-8/27/2016. 	Mrs. Mackey made a motion to approve the August 11, 2016 Executive Session Minutes and the September 8, 2016 warrants as presented. Mr. Hamm seconded the motion and it passed unanimously.	
5.	Citizen Input	None		

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
6.	Monitoring General Manager Performance	<p>A. The Board discussed the General Manager's Management Parameters Monitoring Reports:</p> <ul style="list-style-type: none"> • Policy 3.2 Treatment of Staff (Annual Report): 	<p>A. Mrs. Silvernell made a motion to approve the General Manager's monitoring report on Policy 3.2 Treatment of Staff (Annual Report), conveys (a) interpretations of the policy that are reasonable, and (b) that the data reasonably substantiates compliance with the Management Parameters policy provisions, consistent with the General Manager's interpretations. Mrs. Mackey seconded the motion and it passed unanimously.</p>	
7.	Board Process	<p>A. Campbell County fair representatives reported on their event and presented a letter to the Board. CAM-PLEX and fair staff will meet at the September Fair Board meeting to discuss any issues that came up. In general, all attendance was down other than pig wrestling and there were no major issues. Livestock sales are still strong. The CCPLB members appreciated the Fair Board member's involvement and expressed their full support in helping with any issues that may arise including any concerts. If the Boards would like to meet again it was suggested, they meet after the Rocky Mountain convention. The Boards also discussed sharing ideas and resources to gain better attendance. Staff will also work with the Fair Office on this issue.</p> <p>B. The Board went over the tentative Planning Meeting agenda. The agenda was put together by Mr. Foster according to the CCPLB Governing Policies Manual.</p> <ul style="list-style-type: none"> • Item #3 was discussed and members will continue discussion at the meeting. • Customer meeting spaces and kitchen use needs to be added. • Members would like the meeting to be about goals, what needs to be done and being able to brainstorm. • The agenda needs to have a timeframe set and some structure. • It was suggested to have sections: Facility, Staff, City, etc. 		<p>B. Mr. Lundvall and Mr. Foster will work to provide a format that connects with Board's goal and vision with the Coraggio plan. Paul will provide the information to the Board before the planning meeting.</p> <p>The Marketing Plan will be presented in October by Mr. Smith.</p>

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
		<ul style="list-style-type: none"> • Policy review could be refined such as booking policies, etc. • Goal to use CAM-PLEX to its full capacity. • The Coraggio plan needs to have a connection to the Board. • Budget concerns will be put on the agenda. • NHSFR capital for next year needs to be added. • The Board would like to know the status of the \$300,000 in the Special Accounts Fund and to talk about it's possible use for facility improvements. What is the transfer timeframe? What's been the direction for that money. • Add the topic for developing a plan for the \$5 million in the Wyoming Center Trust Fund to the agenda. • The topic of tying a concrete number for growth from a revenue standpoint was discussed. • Look at the mix of events that generate more income and quality of life events and weddings, etc. <p>C. Follow up items from previous meeting:</p> <ul style="list-style-type: none"> i. Wyodak runoff control impoundment <ul style="list-style-type: none"> o No sediment has been removed yet by Wydak. Parameters will be set by Mr. Stevens and Mr. Mueller. ii. Lease land <ul style="list-style-type: none"> o Ed Kirchoff with Thunder Speedway has been contacted regarding the impoundment. o Meeting with all the Lessors is being planned annually in January. <p>D. The economic impact study was discussed regarding rodeo.</p> <ul style="list-style-type: none"> • The study from Highland Market Research, LLC., out of Texas, was not ready as promised by the company. • CAM-PLEX split the cost of the study with NHSRA. • The County sales tax report for July was given to the Commissioners; it was the lowest amount in 12 years. It is unknown what the City's sales tax was for July. <p>There were no contracting/purchasing decisions made at this meeting.</p>		<p>Mr. Foster will find out the status of the Special Accounts Fund and report to the Board.</p> <p>Paul will look at tying a concrete number for growth to revenue from CAM-PLEX's standpoint.</p> <p>Ci. Paperwork for Wydak will be provided at the next meeting by Mr. Stevens.</p> <p>ii. Lease descriptions will be updated by Mr. Foster and Mr. Stevens. They will also work together in the planning of an annual meeting.</p> <p>D. Mr. Foster will email the study when it is available.</p>

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
8.	Operations Report/Update	<p>A. General Manager Paul Foster discussed the following items:</p> <ul style="list-style-type: none"> i. Solid waste & electricity during rodeo. <ul style="list-style-type: none"> o This subject was discussed earlier at the Quarterly Joint Powers with Commissioners meeting at 6 p.m. this evening. o Mr. Lundvall and Mr. Foster met with City officials regarding a meter that covers three RV parks. Comparisons from previous large events with the same amount or more RV's were made. The July bill showed a significant spike. The City has been asked to check this meter to make sure it is functioning properly. The bill is a quarter of our entire budget for just one month. We are holding the bill per the city's request and may have to use Special Event budget revenue to pay the bill. Electricity needs should be considered for next year's NHSFR budget. ii. Treatment of staff <ul style="list-style-type: none"> o We did two drills with staff to prepare for potential emergencies. Staff meetings were the same day and provided good feedback. iii. Event overviews <ul style="list-style-type: none"> o Horse racing extended an additional two days on both weekends (Friday, 9/16 & 9/23,). o Jaymi reported on the new Heritage Center season for the theater. AIE and entertainment performances were explained to the Board. Funding by grants help AIE events be more affordable. High quality performances have a little higher ticket price. Cultural performances include Ballet Folklorico Quetzalli which staff is working in conjunction with the new Spanish immersion elementary school. Other season performances were also mentioned. o Mark reported and distributed a new brochure the Marketing Department created. Several events are being worked on such as a Microbrew Fest in conjunction with horse racing for next year. The team is working on a Street Fest with food and beer vendors. The PACKA national convention will bring in 400-500 participants. CMA Nationals is coming back in 2019 and is also interested in 		<p>AI. Paul is meeting with the City to discuss the electricity issue.</p>

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
		<p>returning in 2021 and 2023. A TV show event is also coming and will be revealed when required by contract. The Good Sam Rally is coming back. The National Taxidermy Association and World Taxidermy is interested booking here. Nitro Circus has called for dates in 2018. Some events are booking as far out as 2028. The team is working on travel plans and getting organizations to visit here. Most of the large events are already scheduled for the next two years. Wyoming Cowboy Hall of Fame and Wyoming Chamber have recently been sent a RFP. Mrs. Silvernell is also working on a Solar Eclipse viewing site event for next August in Gillette.</p> <p>iv. Retirement package</p> <ul style="list-style-type: none"> o The Commissioners are working on the retirement package for the Joint Powers groups. 		
9.	Matters for Noting	<p>A. Major Correspondence (none)</p> <p>B. Board Calendar:</p> <ul style="list-style-type: none"> i. September 28 Board Planning meeting is from 5-9pm. The October CCPLB Meeting will be at 6:30 p.m. on October 13, 2016 with the pre-meeting workshop at 6:00 p.m. The next monthly CCPLB meeting is on November 10th. ii. Other meetings/events (none) <p>C. Summary of Follow-Up Items: Actions to be taken noted.</p>		
10.	Board Meeting Evaluation	<p>Mr. Evenson will be absent for the October 13th meeting. Board members are satisfied with the new Chair's performance.</p>		
11.	Adjournment	<p>Meeting was adjourned at 8:15 PM MDT</p>		

Respectfully submitted,

Don Hamm, Secretary



Gillette, Wright, Campbell County Fire
Protection Joint Powers
Board of Directors
October 12, 2016 Business Meeting

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Note: ⚡ Signifies a Decision Item

GWCCFPJPB Meeting
Pre-meeting at 5:45 p.m., Meeting at 6:00 p.m.
October 12, 2016
Gillette, Wright, Campbell County
Joint Powers Fire Board of Directors
Business Meeting
October 12, 2016 - Attendance

ATTENDANCE

Board Members:

- | | |
|-----------------------|-------------------|
| _____ Cory Bryngelson | _____ Ryan Gross |
| _____ Lisa Finkey | _____ Damon Hart |
| _____ Ron Holmes | _____ Chuck Davis |
| _____ Mike Shober | |

INVITED STAFF MEMBERS:

- | | |
|-----------------------------|----------------------------|
| _____ Fire Chief Bill Shank | _____ Donna Lhotak-Crippen |
| _____ Jerrica Johnson | _____ |
| _____ | _____ |
| _____ | _____ |

INVITED GUESTS:

- | | |
|--|--|
| _____ Joe Hallock (Stevens, Edwards, Hallock, Carpenter, & Phillips, P.C.) | |
| _____ Mark Christensen (County Commissioner & Liaison to the Fire Board) | |
| _____ Kevin McGrath (City Council & Liaison to the Fire Board) | |
| _____ | |
| _____ | |
| _____ | |
| _____ | |



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
CALL TO ORDER/INTRODUCTIONS/ADDITIONS & DELETIONS
October 12, 2016

1. CALL TO ORDER

The Meeting was called to order at _____ hours
by _____.

2. WELCOME AND INTRODUCTIONS

Guests:

3. BUSINESS ADDITIONS AND DELETIONS:

3.1 Approve the agenda

3.1.1 Approve agenda as amended (if needed)



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
APPROVAL OF EXPENDITURES
October 12, 2016 - Discussion/Approval

4. PUBLIC COMMENTS

5. CONSENT AGENDA:

5.1 Consent Agenda Approval Items:

5.1.1 Regular Board Meeting Minutes

JOINT POWERS FIRE BOARD OF
DIRECTORS' MEETING MINUTES
September 14, 2016

ATTENDANCE: Chuck Davis, Cory Bryngelson, Ron Holmes, Ryan Gross, Lisa Finkey and Mike Shober

STAFF and GUESTS: Chief William Shank, Donna Lhotak-Crippen, Joe Hallock, Captain Ryan Fox, and David King.

PRE-MEETING

1.0 CALL TO ORDER

Board Chair, Cory Bryngelson called the meeting to order at 1800 hours at the Campbell County Fire Department Station 1 in Gillette, Wyoming.

2.0 WELCOME AND INTRODUCTIONS

Chairman Bryngelson introduced the attendees who are listed above under the heading "Staff and Guests."

3.0 BUSINESS ADDITIONS AND DELETIONS

3.1. AGENDA APPROVAL

☞ **Motion** Ryan Gross moved, seconded by Lisa Finkey, to approve the meeting agenda.

Cory Bryngelson	yes	Damon Hart	absent
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes	Mike Shober	yes
Ryan Gross	yes		

The motion carried.

4. PUBLIC COMMENTS



5.1 APPROVE CONSENT AGENDA

➤ **Motion** Ryan Gross moved, seconded by Ron Holmes, to approve the Consent Agenda as amended.

- 5.1.1 Regular Board Meeting Minutes August 10, 2016
- 5.1.2 Monthly Expenditures \$229,405.05

Cory Bryngelson	yes	Damon Hart	absent
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes	Mike Shober	yes
Ryan Gross	yes		

The motion carried.

6.1 MANUAL CHECKS

➤ **Motion** Lisa Finkey moved, seconded by Chuck Davis, to approve payment of the Manual Checks totaling \$117,564.00

Cory Bryngelson	yes	Damon Hart	absent
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes	Mike Shober	yes
Ryan Gross	yes		

The motion carried.

7.1.1 CASH POSITION

Donna Crippen stated that we have received the 1st quarter funding from the City. We have also received funds from Crook County when we sent firefighters to help with their fires.

Ryan Gross asked if we have the money to cover the fires we have had, so we can tell our funding entities the amounts. Chief Shank stated that we will meet with the State and BLM in either February or March and will get a more definite costs on all fires.

7.1.2 FY 2015-2016 BUDGET VS ACTUAL

7.2.1 CALL REVIEW

Chief Shank reported that we had one fire this month that was 1888 acres; we also had several structure fires. Chief Shank also mentioned that the Sheriff's office and us are combining resources to develop an arson task force; this force is designed to investigate fires.

Chief Shank also mentioned that we had 196 calls last month which is an increase again in the last few months.

7.2.2 TRAINING REPORT



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 APPROVAL OF EXPENDITURES
 October 12, 2016 - Discussion/Approval

Chief Shank mentioned the following:

- The training cadre is preparing for the 2017 recruit fire academy.
- Firefighter Abelmann completed the radiological specialist class; he was the only one from Wyoming that was accepted.
- Wyoming Life Flight provided helicopter formalization training for 50 personals from various agencies.
- Mike McCall will be here in December doing the harassment training. This training is mandatory for everyone in the department including the board.

7.2.3 FACILTY UPDATE

Captain Ryan Fox gave an update on the construction of station three.

- CMU is up and ready,
- They are working on the structural framing,
- Masonries are back this week,
- They are working on the curb and gutter,
- They are moving outside in.

Captain Fox also mentioned that it is working well with the City handling the project.

7.3 CALENDAR OF UPCOMING EVENTS

Cory Bryngelson stated that not everyone can attend the October 29th workshop, he said he will put it back out there to see if any dates are better.

8.1 BOARD ACTION ITEMS

⚡ **Motion** Chuck Davis moved, seconded by Mike Shober to approve Earl Boardman resolution.

Cory Bryngelson	yes	Damon Hart	absent
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes	Mike Shober	yes
Ryan Gross	yes		

The motion carried.

8.2 BOARD ACTION ITEMS

David King explained how this will benefit the County and the Fire Department on getting real time on lightning. With this sensor we will also be able to access historical information.

⚡ **Motion** Ryan Gross moved seconded by Ron Holmes to approve a site agreement with Campbell County to install a Precision Lightning sensor at Station Seven.

Cory Bryngelson	yes	Damon Hart	absent
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Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 APPROVAL OF EXPENDITURES
 October 12, 2016 - Discussion/Approval

Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes	Mike Shober	yes
Ryan Gross	yes		

The motion carried.

8.3 BOARD ACTION ITEMS

➤ **Motion** Mike Shober moved seconded by Chuck Davis to table the motion to pay Porter, Muirhead, Cornia & Howard until next board meeting, provided they receive an itemized billing statement.

Cory Bryngelson	yes	Damon Hart	absent
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes	Mike Shober	yes
Ryan Gross	yes		

The motion carried.

8.4 BOARD ACTION ITEMS

➤ **Motion** Lisa Finkey moved seconded by Ryan Gross to approve Surplus Equipment as presented.

4.5-inch Cotton-Jacket-Hoses

- 45HS001A – 100'
- 45HS002 – 100'
- 45HS34 – 100'
- 45HS025 – 100'
- 45HS026A – 100'
- 45HS024A – 100'
- 45HS017 – 100'

5-inch Rubber: Hoses

- 5HS200 – 25' 5HS012 – 100'
- 5HS167 – 25' 5HS015 – 100'
- 5HS005 – 25'
- 5HS166 – 25'
- 5HS168 – 25'
- 5HS005 – 100'
- 5HS002 – 100'
- 5HS016 – 100'
- 5HS011 – 100'
- 5HS51 – 100'
- 5HS23 – 100'

Cory Bryngelson	yes	Damon Hart	absent
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Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
APPROVAL OF EXPENDITURES
October 12, 2016 - Discussion/Approval

Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes	Mike Shober	yes
Ryan Gross	yes		

The motion carried.

11.0 ADJOURNMENT

➤ **Motion** Chuck Davis moved seconded by Mike Shober to adjourn meeting at 1841 hours

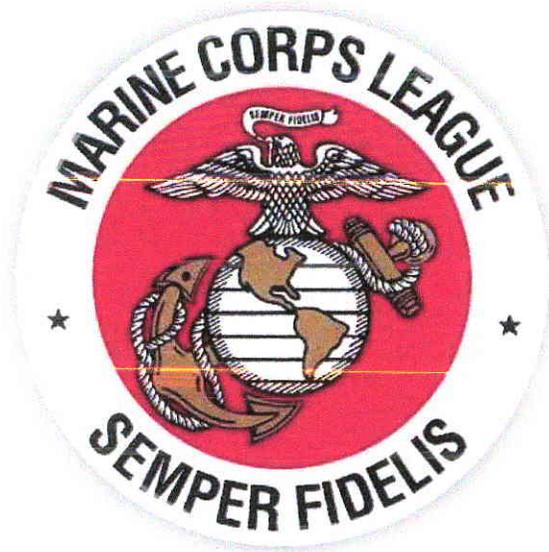
Cory Bryngelson	yes	Damon Hart	absent
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes	Mike Shober	yes
Ryan Gross	yes		

The motion carried.

Respectfully Submitted,

Chairman Cory Bryngelson

Attest: Donna Lhotak-Crippen



**HEAR YE, HEAR YE, ALL GILLETTE AREA FORMER
AND ACTIVE DUTY MARINES & FAMILY MEMBERS**

**THERE WILL BE A 241st BIRTHDAY CELEBRATION
HOSTED BY THE LCPL JACOB ROSS DETACHMENT #1425
OF THE MARINE CORPS LEAGUE**

NOVEMBER 12th AT THE AMERICAN LEGION POST #42

**DOORS WILL OPEN FOR SOCIAL HOUR @ 6:00 P.M.
A FORMAL CEREMONY WILL COMMENCE @ 6:45 P.M.**

DINNER WILL THEN BE SERVED

TICKETS ARE \$25 PER PERSON, \$40 PER COUPLE

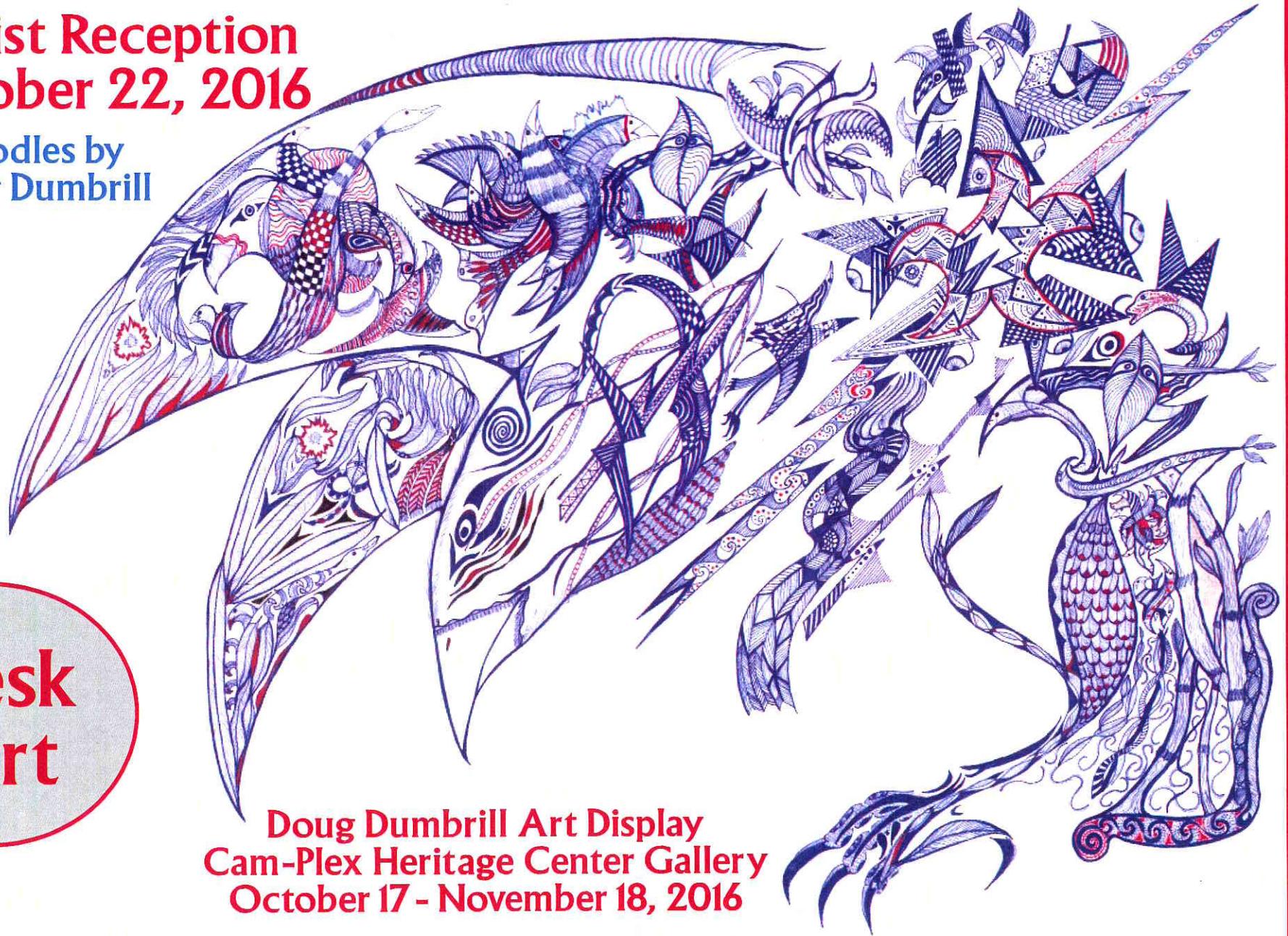
SEMI FORMAL DRESS WILL BE APPROPRIATE

**PLEASE RSVP BY OCT 28th TO:
(307) 685 - 2741 or (307) 660-3758
or E-mail grinder3758@yahoo.com
TO EACH AND EVERY ONE OF YOU WE SAY:**

SEMPER FI

Artist Reception October 22, 2016

Doodles by
Doug Dumbrill



**Desk
Art**

**Doug Dumbrill Art Display
Cam-Plex Heritage Center Gallery
October 17 - November 18, 2016**

**Please join Doug on October 22, 2016 at the Artist's Reception
5:00 - 7:00 pm at the Cam-Plex Heritage Center Gallery**



Angela Williams <angelaw@gillettewy.gov>

Fwd: PRESS RELEASE - Erth's Dinosaur Zoo

1 message

ADMN ADMN <adm@gillettewy.gov>
To: Angela Williams <angelaw@gillettewy.gov>

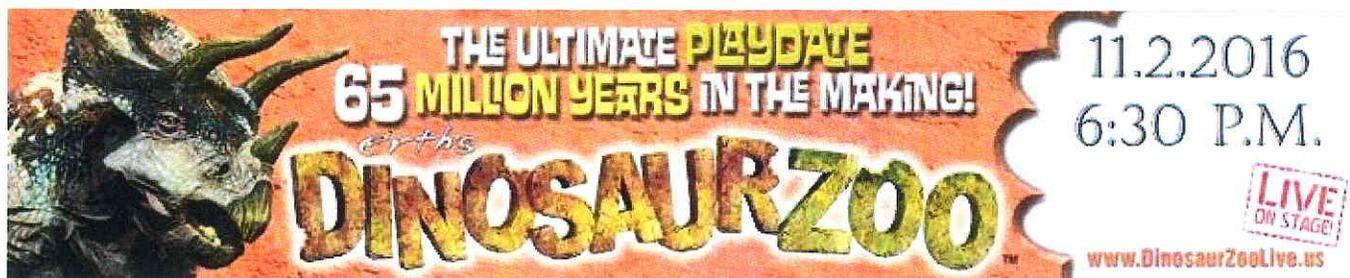
Thu, Oct 6, 2016 at 9:02 AM

For GI

----- Forwarded message -----

From: Kendra Anderson <kendra@cam-plex.com>
Date: Wed, Oct 5, 2016 at 1:40 PM
Subject: PRESS RELEASE - Erth's Dinosaur Zoo
To:

The CAM-PLEX Heritage Center presents:



Erth's DINOSAUR ZOO LIVE guides your family on a breathtaking tour through pre-historic Australia. You'll observe, meet and interact with an eye-popping collection of amazingly life-like dinosaurs and other creatures presented in a theatrical performance that will thrill and entertain kids while stimulating their imaginations in ways that will forever connect them to their world. Brought to life by a team of skilled performers and puppeteers, and designed with the help of professional paleontologists, **Erth's DINOSAUR ZOO LIVE's** puppets are so extraordinarily realistic you may feel the urge to run and hide – but don't! Because you won't want to miss a minute of this fun, unique, entertaining and educational live show created by Erth Visual & Physical of Sydney, Australia. While it may indeed have been 65 million years in the making, we think you'll agree, it's well worth the wait.

Contact the CAM-PLEX Ticket Office at 307-682-8802 or visit our website at www.cam-plex.com for more information.

Ticket office hours are 11:30 a.m. to 5:00 p.m. Monday through Friday.

Kendra R. Anderson

Sr. Administrative Assistant



1635 Reata Drive, Gillette, WY 82718