



# CITY OF GILLETTE

Administration  
P.O. Box 3003 • Gillette, Wyoming 82717-3003  
Phone (307) 686-5203  
www.gillettewy.gov

## MEMORANDUM

**TO:** Mayor and Members of the City Council  
**FROM:** J. Carter Napier, City Administrator   
**RE:** General Information  
**DATE:** October 28, 2016

The following meetings are scheduled for the week of **October 29th – November 4th:**

### **Saturday, October 29<sup>th</sup>**

**2:30 p.m. Boo Fest, Third Street Plaza**

### **Tuesday, November 1<sup>st</sup>**

**6:00 p.m. City Council Pre-Meeting, Agenda Attached**

- Joint Dispatch Discussion
- Fire Department Vehicle Request Discussion
- Review November 1st Agenda
- Executive Session
- City Hall – 3<sup>rd</sup> Floor Conference Room
- Dinner Served at 5:30 p.m.

**7:00 p.m. City Council Meeting**

City Hall – Council Chambers

### **Thursday, November 3<sup>rd</sup>**

**3:00 p.m. Atlas Carbon Tour (meet at County Commissioner's Office at 2:30 p.m. for Shuttle Transportation)**

1. Attached please find the **Current Monthly Calendar for November 2016**.
2. Attached please find the **Gillette Area Urban System Program Fund Balance dated October 17, 2016** provided by **Development Services Director Hamilton**.
3. Attached please find an **e-mail regarding Kluver Road dated October 26, 2016** provided by **Public Works Director Wilde**.
4. Attached please find a **letter from Atlas Carbon regarding a State Loan and Investment Board Loan dated October 11, 2016** provided by **Atlas Carbon**.
5. Attached please find the **Agenda for the Parks and Beautification Board Meeting dated October 27, 2016** and **meeting minutes dated September 22, 2016** provided by **Public Works Director Wilde**.
6. Attached please find the **Agenda for the Public Works & Utility Advisory Committee Meeting dated September 21, 2016** and **meeting minutes dated September 21, 2016** provided by **Development Services Director Hamilton**.
7. Attached please find the **Campbell County Fire Department Newsletter Issue 38** provided by the **Campbell County Fire Department**.
8. Attached please find a **flyer regarding NEW Growth Alliance Advanced Carbon Products Conference on December 16, 2016 from 9:00 a.m.– 3:00 p.m. in Buffalo, WY**.

9. Attached please find a **thank you card** from **Sunrise Wellness and Recovery**.
10. Attached please find **thank you cards** from the **Senior Center**.

JCN/adw



# CITY OF GILLETTE

**Pre-Meeting – 6:00 p.m.  
City Hall – 3rd Floor Conference Room  
Tuesday, November 1, 2016  
Dinner Served at 5:30 p.m.**

## **Pre-Meeting Topic(s):**

- Joint Dispatch Discussion
- Fire Department Vehicle Request Discussion
- Review November 1st Agenda
- Executive Session

# November 2016

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 City Council Pre-Meeting 6 PM-3rd Fl Joint Dispatch Discussion Fire Dept Vehicle Request Discussion City Council Meeting 7 Pm-Chambers	2	3 Atlas Carbon Tour 3PM - 5PM Meet at County Commissioner's Office at 2:30 for Shuttle Transportation	4	5 NEWY Municial Leaders Regional Meeting 8AM City Hall - 3rd Fl
6 Daylight Saving Time 2:00 a.m. Turn Clocks Back 1hr		8 City Council Work Session 6 PM-2nd Fl Mowing Debrief Hladky Agreement Discussion Recycling Proposal Discussion <b>General Election Day</b> <b>VOTE</b>	9	10 Council Coffee 7 AM - City West 8 AM - 2nd Fl Community Room	11 Veteran's Day City Offices <b>Closed</b> 	12
13		15 City Council Pre-Meeting 6 PM-3rd Fl Debrief on Energy Capital Sports Complex Budget Amendment #2 Discussion City Council Meeting 7 PM-Chambers	16 City/County/Town Meeting County Hosts 5:30PM GAMB 2017 Legislative Session FY 17/18 Budget Preparation Project Updates General Discussion	17 Mayor, Council, Employee Thanksgiving Carry-In Dinner 11:30 AM - 1:30 PM City West	18	19
20		22 City Council Work Session <b>CANCELED</b>	23	24 Thanksgiving Day City Offices <b>Closed</b>  <b>Happy Thanksgiving</b>	25	26
27		29 City Council Work Session Broadcast Work Session Discussion Franchise Agreement Discussion 6 PM-2nd Fl	30	1 2 3	2 3	3

Additional Information:

**GILLETTE**

Urban Area STP-U Fund Balance  
Federal Funds Only

Effective Date: 10/17/2016

Master

Current Balance:  
**\$1,377,383**

Fiscal Year	Date	Allocations/Credits	AFEs / Expenditures	Debit	Credit	Balance
<i>FY97 Ending Balance</i>						<b>-\$649,898</b>
1998	10/1/1997	Annual STP-U Allocation			\$346,963	
<i>FY98 Ending Balance</i>						<b>-\$302,935</b>
1999	10/1/1998	Annual STP-U Allocation			\$346,963	
<i>FY99 Ending Balance</i>						<b>\$44,028</b>
2000	10/1/1999	Annual STP-U Allocation			\$346,963	
<i>FY00 Ending Balance</i>						<b>\$390,991</b>
2001	10/1/2000	Annual STP-U Allocation			\$346,963	
	5/1/2004		STPU-GI-B014-00(063) TYPE A PE	\$27,147		
<i>FY01 Ending Balance</i>						<b>\$710,807</b>
2002	10/1/2001	Annual STP-U Allocation			\$346,963	
<i>FY02 Ending Balance</i>						<b>\$1,057,770</b>
2003	10/1/2002	Annual STP-U Allocation			\$346,963	
<i>9/31/03 End of TEA-21</i>						
<i>FY03 Ending Balance</i>						<b>\$1,404,733</b>
2004	10/1/2003	Annual STP-U Allocation			\$346,963	

STPU-GI-4687-00(001) TYPE B PE

\$229,106

<i>FY04 Ending Balance</i>				\$1,522,590
2005	10/1/2004	Annual STP-U Allocation		\$346,963
<i>FY05 Ending Balance</i>				\$1,869,553
2006	10/1/2005	Annual STP-U Allocation		\$426,487
<i>FY06 Ending Balance</i>				\$2,296,040
2007	10/1/2006	Annual STP-U Allocation		\$426,487
	4/16/2007	4687001 SINC ST MOD PE21	\$87,211	
	9/5/2007	4687001 SINC ST MOD PE21	\$117,339	
<i>FY07 Ending Balance</i>				\$2,517,977
2008	10/1/2007	Annual STP-U Allocation		\$426,487
	11/5/2007	4687001 SINC ST ROW1	\$623,476	
	2/19/2008	4687001 SINC ST MOD CE11	\$480,123	
	3/17/2008	B014063 SINC ST PE11 FINAL		\$14,426
	4/16/2008	4687001 SINC ST MOD CON1	\$3,273,937	
	6/5/2008	4687001 SINC ST MOD ROY1	\$11,624	
	8/1/2008	4687001 SINC ST MOD STR1	\$7,080	
<i>FY08 Ending Balance</i>				-\$1,437,350
2009	10/1/2008	Annual STP-U Allocation		\$426,487
	6/22/2009	4687001 SINC ST UTL1	\$3,620	
<i>FY09 Ending Balance</i>				-\$1,014,483
2010	10/1/2009	Annual STP-U Allocation		\$426,487
	1/4/2010	4687001 SINC ST MOD CON1		\$575,638
<i>FY10 Ending Balance</i>				-\$12,358
2011	10/1/2010	Annual STP-U Allocation		\$426,487
	2/7/2011	4641001 PE11 RECONN	\$19,587	

<i>FY11 Ending Balance</i>				<b>\$394,542</b>
2012	10/1/2011	Annual STP-U Allocation		\$550,190
	1/3/2012		4641001 PE11 RECONN	\$3,915
	7/16/2012		4641001 PE21 Boxelder	\$45,245
<i>FY12 Ending Balance</i>				<b>\$895,572</b>
2013	10/1/2012	Annual STP-U Allocation		\$550,190
	3/25/2013		4641001 MOD PE21 Boxelder	\$100,000
<i>FY13 Ending Balance</i>				<b>\$1,345,762</b>
2014	10/1/2013	Annual STP-U Allocation		\$550,190
	5/12/2014		4641001 MOD PE21 Boxelder	\$131,211
<i>FY14 Ending Balance</i>				<b>\$1,764,741</b>
2015	10/1/2014	Annual STP-U Allocation		\$550,190
	12/8/2014		4641001 ROW Boxelder	\$46,501
<i>FY15 Ending Balance</i>				<b>\$2,268,430</b>
2016	10/1/2015	Annual STP-U Allocation		\$550,190
	10/29/2015		4641001 MOD PE21 Boxelder	\$1,863
	10/29/2015		4641001 MOD PE21 Boxelder	\$130,749
	10/29/2015		4641001 CE Boxelder	\$247,729
	2/8/2016		4641001 CON Boxelder	\$1,651,527
	2/8/2016		4641001 ROW Boxelder	\$37,452
	2/8/2016		4641001 ROY1 Boxelder	\$228
	2/8/2016		4641001 STR1 Boxelder	\$509
<i>FY16 Ending Balance</i>				<b>\$827,193</b>
2017	10/1/2016	Annual STP-U Allocation		\$550,190
<i>FY17 Ending Balance</i>				<b>\$1,377,383</b>
2018	10/1/2017	Annual STP-U Allocation		
<i>FY18 Ending Balance</i>				<b>\$1,377,383</b>

From: "Sawley Wilde" <[sawley@gillettewy.gov](mailto:sawley@gillettewy.gov)>  
Date: Oct 26, 2016 3:21 PM  
Subject: Fwd: Kluver  
To: "Dustin Hamilton" <[DustinH@gillettewy.gov](mailto:DustinH@gillettewy.gov)>  
Cc:

----- Forwarded message -----

From: **Lynn Quinn** <[lynn@gillettewy.gov](mailto:lynn@gillettewy.gov)>  
Date: Wed, Oct 26, 2016 at 2:48 PM  
Subject: Kluver  
To: Streets <[streets@gillettewy.gov](mailto:streets@gillettewy.gov)>, Sawley Wilde <[Sawley@gillettewy.gov](mailto:Sawley@gillettewy.gov)>

James Cox just called and wanted to tell Streets "Thank you, you did a great job smoothing those bumps out on Kluver!" He lives in Heritage and said it made a huge difference and he really appreciates your efforts!

**Thank you Streets!**



October 11, 2016

Dear Mr. Napier,

Atlas is pleased to announce that with your help we have received approval from the WY State Loan and Investment Board for a \$15 million loan under the new Large Loan Program. Please allow us the opportunity to thank you for your on-going support of Atlas.

The loan will allow Atlas to add one complete additional production line to our existing facility, doubling annual production capacity. Our goal is that eighty percent of the loan funds will be injected back into the Wyoming economy; with the majority supporting the fabricators, contractors and suppliers that are already in Campbell County. Atlas will hire additional full time personnel to operate the plant expansion that is currently scheduled to be complete by the end of 2017.

Atlas was drawn to the Powder River Basin for the coal but has thrived because of the people. We look forward to our continuous work with you, and to create value added Wyoming products for many years to come.

Most Sincerely,

A handwritten signature in blue ink, appearing to read "Frank Levy".

Frank Levy  
*CEO/Chairman*

A handwritten signature in blue ink, appearing to read "Jim Ford".

Jim Ford  
*COO*

A handwritten signature in blue ink, appearing to read "Michael A. Jones".

Michael A. Jones  
*CTO/Cofounder*

A handwritten signature in blue ink, appearing to read "Brian LeBourgeois".

Brian LeBourgeois  
*CFO*

A handwritten signature in blue ink, appearing to read "Brooke Levy".

Brooke Levy  
*BD Manager*



**CITY OF GILLETTE  
PARKS AND BEAUTIFICATION BOARD  
AGENDA  
OCTOBER 27, 2016 – 5:30 P.M.  
PUBLIC WORKS CONFERENCE ROOM**

**Members:**

**Glen Asay – Chairperson  
Rollo Williams - Vice-Chairperson  
Kyle Ferris  
Adrian Gerrits  
Megan McManamen  
Matt Stroot  
Robin Voigt**

- I. MEETING CALLED TO ORDER**
- II. APPROVAL OF MINUTES**
  - A. September 22, 2016
- III. PUBLIC COMMENT**
- IV. NEW BUSINESS**
  - A. Landscape Excellence Award Winner (yearly award)
- V. OLD BUSINESS**
  - A. Fall Clean Up
  - B. Photo Contest
- VI. STAFF REPORT**
  - A. Snow Debrief
- VII. CHAIRPERSON'S / BOARD REPORT**
  - A. None
- VIII. ADJOURNMENT**



# CITY OF GILLETTE

Public Works  
P.O. Box 3003 • Gillette, Wyoming 82717-3003  
Phone (307) 686-5320  
www.gillettesy.gov

**CITY OF GILLETTE  
PARKS AND BEAUTIFICATION BOARD  
MINUTES  
SEPTEMBER 22, 2016  
5:30 P.M.  
CITY WEST BREAKROOM**

**MEMBERS:**

	<b>PRESENT</b>	
	<u>(YES)</u>	<u>(NO)</u>
Glen Asay, Chairperson	(X)	( )
Rollo Williams, Vice-Chairperson	(X)	( )
Kyle Ferris	(X)	( )
Adrian Gerrits	( )	(X)
Megan McManamen	( )	(X)
Matt Stroot	(X)	( )
Robin Voigt	(X)	( )
<b>Meeting Quorum:</b>	<b>(X)</b>	<b>( )</b>

**STAFF:**

Sawley Wilde, Public Works Director  
Kim Klein, Senior Administrative Assistant

**I. CALL MEETING TO ORDER**

Chairperson Asay called the meeting to order at 5:30 p.m.

**II. APPROVAL OF MINUTES**

Mr. Williams made a motion to accept the minutes from September 8, 2016. Mr. Ferris seconded. All members voted Aye. Motion passed.

**III. PUBLIC COMMENT**

None

**IV. NEW BUSINESS**

None

**V. OLD BUSINESS**

**A. Fall Clean Up**

Mr. Asay drafted a letter on behalf of the Board to the Council expressing the Board's support for a fall cleanup. Plans were discussed for the project. The cleanup will be a community wide effort, and garbage bags will be available at the convenience stores for distribution to citizens. Elementary and junior high schools will also be invited to participate, with the possibility of some type of reward for most bags of trash collected.

**B. Photo Contest**

All pictures submitted for the contest were shown to the Board and the winners were announced. Mr. Ferris asked the Board if they wanted to do another contest for fall; the answer was yes. Staff will get with Geno and get it set up.

**C. Mural Project**

Mr. Ferris shared information with the Board about a possible future funding source from the National Endowment for the Arts. Mr. Ferris will continue working on this project, and bring it any updates back before the Board.

**VI. STAFF REPORT**

None

**VII. CHAIRPERSON'S/BOARD REPORT**

None

**VIII. ADJOURNMENT**

This meeting was adjourned at 6:27 p.m.

**RESPECTFULLY SUBMITTED,**

Sawley Wilde, Public Works Director

SW/kk



# AGENDA

## Public Works & Utilities Advisory Committee

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September 21, 2016 • 5:30 p.m.  
2<sup>nd</sup> Floor Community Room, City Hall  
Please RSVP Jill at 686-5265

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### COMMITTEE MEMBERS:

Mark Hines – Chair, *Engineer* | Ken McKillop – Vice Chair, *Contractor* | Tom Sylte, *At-Large*  
Robin Matti, *Supplier* | Mike Oakley, *At-Large* | Aaron Beyerl, *At-Large* | Travis Bourne, *Contractor*  
Dennis Russell, *Engineer*

**City Staff:** Dustin Hamilton, *Development Services Director* | Kendall Glover, *Utilities Director*  
Kurt Siebenaler, *City Engineer* | Heath VonEye, *City Engineer* | Kent Clark, *Public Works Operations Manager*  
Jill McCarty, *Administrative Support*

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### I. Call to Order

### II. Approval of Minutes

### III. Personal Appearances

### IV. Old Business

#### A. Agenda for 2016

##### 1. Mix Designs

##### i. Asphalt

##### ii. Concrete

#### B. City Staff Updates

##### 1. Stormwater Ordinance

##### 2. Project Update

##### 3. Standard Specs – Modifications or Adjustments

### V. New Business

#### A. Committee Topics/Subcommittee Involvement

### VI. Other Business

Next Meeting: October 19, 2016.

### VII. Adjournment



# MINUTES

## Public Works & Utilities Advisory Committee

September 21, 2016

### Attendance:

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#### Committee Members:

Mark Hines – Chair, *Engineer*  
Ken McKillop – Vice Chair, *Contractor*  
Tom Sylte, *At-Large*  
Aaron Beyerl, *At-Large*  
Mike Oakley, *At-Large*  
Dennis Russell, *Engineer*  
Robin Matti, *Supplier*

#### City Staff:

Dustin Hamilton, *Development Services Director*  
Kendall Glover, *Utilities Director*  
Heath VonEye, *City Engineer*  
Kent Clark, *Streets Manager*  
Jill McCarty, *Administrative Support*

#### Absent:

Travis Bourne, *Contractor*

Meeting Quorum: Yes

### I. Call to Order:

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Meeting was called to order at 5:43 p.m. by Mark Hines, Chair.

### II. Approval of Minutes:

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Dennis Russell made a motion to approve the minutes and Robin Matti seconded the motion. All were in favor.

### III. Personal Appearances:

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None.

### IV. Old Business:

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#### • Mix Designs

Heath said there was progress made with the amount of class S concrete/slurry mix being used in back fill areas for waterlines, etc. in the roadway. Excavating a large amount on recent projects demonstrated a need to formalize the class S concrete mix design. Heath said Campbell County Concrete poured some sample placements and those were able to be excavated more easily than what has been used in the past.

The Engineering Division also worked with the Water Division and Utilities Department on when the class S slurry would be used, and when a native/natural backfill should be used.

Mark asked if the compressive strength was checked on the slurry mix. Heath said it was, and thought it was 60, with the minimum in the Standard Construction Specifications being 60. Heath thought that number would need to be corrected and incorporated in the updates to the specifications, along with the class B mix as well.

It was decided by the committee to add the slurry mix discussion to the Standard Spec – Modifications or Adjustments topic for future discussion.

- **Stormwater Ordinance**

Heath said the Stormwater Ordinance was adopted by City Council in April, and an open house was held in August for home builders. The intent of the open house was to inform the home builders on the stormwater permit they would be required to obtain along with the building permit for residential lots. There was not a large attendance for the open house, and it is being discussed to have another open house when building of residential houses picks up again. It was decided to take the Stormwater Ordinance topic off of future meeting agendas.

- **Project Update**

Dustin said completed projects include the Alley PMS project, 2016 PMS Schedule A, the traffic signal at Hospitality Way, School Zone Crossings Ph. II project, and the concrete work around the Southern Drive tank and also the Hidden Valley tank, including the access roads.

Projects that are expected to be going before City Council for acceptance soon include 2016 PMS Schedule C, 2015 Water Main Replacement and 2015 Sanitary Sewer Replacement projects, Boxelder Road Extension Ph. III between Burma Rd. and Hwy 50, and the Downtown Facilities Enhancement project.

Dustin said there was money left in the budget after all the construction this season had ended, and there will be some smaller projects coming out for bid in the fall including concrete panel replacement, high friction surface treatment, park equipment replacement, drainage repair, Gurley Overpass barriers, and sealing on the Butler Speath Donkey Creek Bridge. There are also two pathway projects the City has applied for grants from the state to complete.

Kendall said the bid opening for the blending line for the Madison Pipeline has been delayed due to a realignment needed. He also said the sodium hypo-chlorite generation facility is complete at Pine Ridge, and final testing is going on at the Donkey Creek Pump Station for the new 42-inch booster station. The professional services agreement for the 2016 Sanitary Sewer Main and Water Main Replacement projects for next year will be awarded soon, and the hydraulic water model update was approved at the City Council meeting on September 20.

Kendall said the position of Sustainability Coordinator with the city has been eliminated. Along with that, the curbside collection of recycling has ended and research continues on the future of city collection of recyclables.

There will be a new tipping fee that will be effective January 1 for commercial haulers of recyclables, and the city has a request for proposal out for solid waste haulers to give their ideas for recycling depot collection, as well as a charged service for curbside collection of recycling. October 14 will be the deadline for the proposals from the solid waste haulers.

- **Standard Specs – Modifications or Adjustments**

Discussion was held about forming a sub-committee to work on the proposed changes to the Standard Construction Specifications. Mark asked for volunteers to be on the committee, and Mike Oakley and Dennis Russell both volunteered as a Consultant Representative. Ken McKillop volunteered as a Contractor Representative.

Ken said he will get two other contractor representatives to be on the subcommittee from the October 4 North East Wyoming Contractors Association (NEWCA) meeting. It was decided by the committee that Ken will also be the chairman of the subcommittee for PWUAC. The subcommittee will try to have two meetings a month, with the first meeting on October 11.

Heath asked for any revisions to the specifications to be continued to be sent to him, and he will send an outline to the committee of changes already made so duplicate changes are not being sent.

Mark asked if the goal of the PWUAC should be to have finalized revisions of the specifications ready to be adopted by City Council by this coming January. Heath said if a final draft was prepared by the January 18 PWUAC meeting, then the

document could go through the required three readings of City Council, and be adopted by March when the pre-bidding of city projects would be starting.

## **V. New Business:**

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Dustin said that he and City Administrator Carter Napier met with NEWCA, and it was decided to have an analysis for city-provided project management and RPR services. The city will be analyzing the time employees spent as RPR for city projects, and testing expenses. The report will go to the City Council when it is completed, and Dustin said he could also bring the report to the committee for their review. Dustin also said if the committee wanted, they could make a recommendation based on the information to City Council.

The projects being looked at in the analysis will included: Downtown Facilities Enhancement, Alley PMS 2016, PMS 2016 Schedule C, Boxelder Extension Ph. III, and the traffic signal at Hospitality Way.

Dustin said other topics discussed with NEWCA were reinstating a post-project review with contractors and designers, and evaluations of contractor prequalification. Ken thought the prequalification should be done like the state, they do it once a year.

Dustin also went over the by-laws of the committee, and the functions listed in them. Dustin encouraged the committee for any topics needing to be reviewed to bring it up to the committee. Any topics needing to be added to the meeting agenda for discussion can be emailed to Jill.

## **VI. Other Business:**

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Next Meeting October 19, 2016.

## **VII. Adjournment:**

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Meeting adjourned at 6:30 p.m.



# Campbell County Fire Department Newsletter

Issue 38 November 2016

Editors: Admin Staff

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## From Chief Shank

I just finished a very interesting article that addressed a number of questions regarding our “Mind Set” when we enter our respective fire stations. This “Mind Set” affects everything we do as firefighters. It has no limitations or boundaries pertaining to rank, experience or specific position. It does however, have a profound effect on how we operate as an individual, Engine Company, and the organization as a whole. The article asks very poignant questions that each and every one of us should consider each day as we fulfill our obligation as a Campbell County Firefighter. The article was written by John B. Tippett, Jr. who has more than 40 years of fire service experience. During the coming months we will explore these questions in detail.

Question one—“Why did I come to the firehouse today”?

This is far and away the most important question to answer before you start your shift, call, training session or committee meeting. The answer is a personal one so there is no “right” answer. Is it to serve others? Is it to fulfill a commitment to the county crew? Is it to effect change in the organization? Whatever the answer may be, make sure the answer includes some aspect of the organizational mission. If it is to satisfy a self-righteous or self-serving purpose that overshadows the organizational mission or the overall mission of the fire service of “Serve others before self”, your motivation should be evaluated. Focusing on this fundamental for which Campbell County was formed will serve as a foundation for what we are here to do.

Question two—“How can I make someone else’s day better”?

By attempting to answer this question, it will keep us focused on serving others and the attitude that must accompany this type of mind set. The satisfaction of making even the smallest difference ones day far exceeds any impact realized from a personal gain. The public trusts that when the alarm sounds we will come and regardless of the situation, we will make the situation better. Thousands of firefighters have made the ultimate sacrifice in service to others over the past 250 years. “We uphold their sacrifice by making someone’s day better who call us upon us for service”.

Question three—“What am I going to do to improve myself today”?

Regardless of rank or seniority, if you feel you have nothing else to learn about this profession, it is time to get out. This is an extremely dangerous mind set to have. There is no possible way we can learn everything about firefighting in a life time. I have personally worked for and with seasoned veterans of the fire service that have taken it upon themselves to learn something new on their last shift as a firefighter. Become a student of the profession. Master the skills it takes to be a competent firefighter and then practice them until you cannot get it wrong. As important as mastering these skills, share them with those that follow you. You owe it to them because they are the ones that will be responding to our emergencies when our service has come to an end. Let your actions speak for themselves and let them be contagious. If you are as good as you think you are, people will mimic your actions. It all hinges on conducting some form of self-improvement every day. Are you a 20 year veteran with 20 years of progressive experience or are you a 20 year veteran with one year experience repeated 20 times? The choice is yours.

## November 2016

### Anniversaries!

Gene Plessner	11/19	23 Years
Tom Lubnau	11/16	21 Years
Jason		
Oedekoven	11/1	20 Years
Rob Dickey	11/8	15 Years
Joe Case	11/1	14 Years
John Gunnels	11/17	12 Years

## November 2016

### Birthdays!

Tanner Lynde	11/2
Levi Mellott	11/3
John Waaraniemi	11/3
Rod Warne	11/10
Pat Olson	11/14
John Pafford	11/23
Matthew Schultz	11/29
Matthew Goettle	11/30



## November 2016

**THE DEADLINE  
FOR  
DECEMBER'S  
NEWSLETTER  
ARTICLES IS:**

**November 28, 2016  
@ 5:00p.m.  
dcrippen@ccfire.us**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		<b>1</b> <i>Wellness</i>	<b>2</b>	<b>3</b> <i>County-wide</i>	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b> <i>Hazmat</i>	<b>8</b> <i>Chief's Meeting</i>	<b>9</b> <i>Board Meeting</i>	<b>10</b> <i>County-wide</i>	<b>11</b> <i>Veteran's Day</i>	<b>12</b>
<b>13</b>	<b>14</b>	<b>15</b> <i>Captain's Meeting</i>	<b>16</b>	<b>17</b> <i>Business Meeting</i>	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b> <i>Cadet Meeting</i>	<b>22</b>	<b>23</b>	<b>24</b> <i>Thanksgiving Day</i>	<b>25</b> <i>Staff Day off</i>	<b>26</b>
<b>27</b>	<b>28</b> <i>Cadre Meeting</i>	<b>29</b>	<b>30</b>			

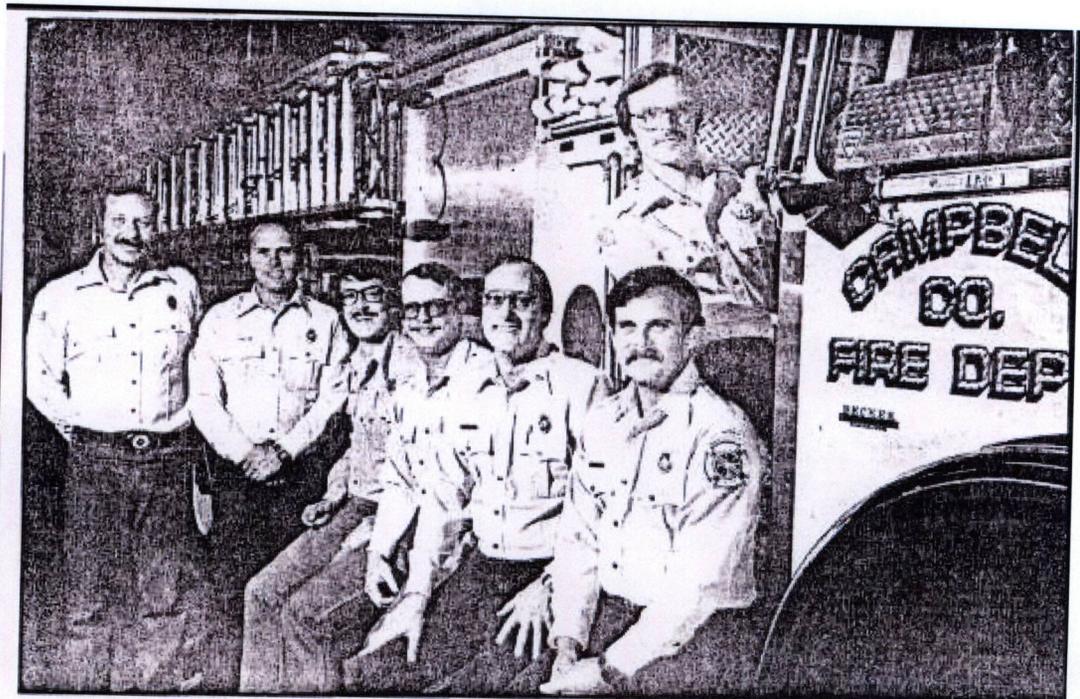


## LINE OF DUTY DEATHS:

2016 Year to date: 68

Location	Name	Age	Cause of death
Wilmington, DE	Lt. Christopher Leach	41	Structure Fire
Wilmington, DE	FF Jerry Fickes	51	Structure fire
Manchester, MO	FF/Para Sean McMullin	46	Unknown
Brooklyn, NY	Batt. Chf Michael Fahy	44	Structure Explosion
N. Las Vegas, NV	Capt. Yaphet Miller	43	Unknown

## HISTORY:



Gillette-Campbell County firefighters who recently received state certification as Firefighter I are (from left) J.C. Houle, Larry Hazelwood, Bob Ernst, Al Mickelson, Wayne Price, Gene Palmer and Ken Shubert (above Palmer).

# Seven firefighters first ever certified in county

For the first time ever, seven Campbell County firefighters have been certified by the state of Wyoming. Ken Shubert, Gene Palmer, Wayne Price, Al Mickelson, Bob Ernst, Larry Hazelwood and J.C. Houle all passed the voluntary, self-study program and each has been certified as a "Firefighter I."

The certification is the first of three levels for firefighters, structured much like the Emergency Medical Ser-

VICES program for medical technicians. Firemen learn various stages of firefighting and department administration in the program.

Ernst, the Gillette-Campbell County Volunteer Fire Department training officer, says the statewide certification is a form of recognition and does not give the firefighter additional authorization or higher ranking in the department.

## Spotlight: John Sullivan

**Where are you from?** Born in Minneapolis MN and raised in the state as well. I am a graduate of Willmar Senior High School located in Willmar MN. and a competitive Swimmer, additionally involved in Band and Choir.

**Which secondary (high) school did you attend?**

Post high school I enlisted in the US Navy spending 3.5 yrs. active service time stationed shipboard in San Diego CA. as well as assisting

in Operations in Central America and the Middle East, for a combined service time of 11 yrs... I am privileged to have received Military Service Commendations including being presented the Naval Achievement Medal from then Sen. Joe Biden (DE) for service rendered during the middle east deployment of a Mobile Inshore Undersea Warfare Unit of which I was attached.

**Do you have any post-secondary education?** I attended Dunwoody College of Technology, and St. Thomas University both located in Minneapolis MN. attaining credentials in Refrigeration, Heating, and Air Conditioning, and the (BOMI) Systems Maintenance Administrator designation.

Prior to Firefighting I worked in Commercial Real Estate in Facility Operations, achieving the level of Chief Operating Engineer/Operations Manager, in the operation of high rise office facilities, located in the states of Delaware and Minnesota.

**When and why did you move to Gillette?** My wife Carrie and I, relocated our family to the area in 2009 when presented with the opportunity to join the CCFD family. It was our desire to raise our children in an environment other than a major metropolitan setting, as well as having the opportunity to perform the greatest job in the world!

**Why and when did you decide to become a career firefighter?** Being a firefighter was my desire when I transitioned from the military service however jobs at that time were not advised per military/(VA) recommendations. The Navy train all "Squids"/Sailors in shipboard firefighting operations, however the differences are two numerous to compare.

My civilian fire service career began in 2006 with Shakopee Fire Department in Shakopee MN. I was privileged to have had the opportunity of assisting in a "Save" in the spring of 2007 which I consider to be life impacting. The abundance of water in Minnesota developed the water discipline side of Rescue Operations prior to my joining CCFD.



## Spotlight: John Sullivan Continued

**Is there a particular aspect of firefighting that you enjoy more than others?** I enjoy all aspects of fire and rescue operations, and feel honored to call each one of you, my “brother”, or “sister”, “from another mother”.

**Do you have a significant other and/or child?** Carrie and I have four children, three girls and one boy, of which the younger two, reside with us here in Gillette. The oldest two live in the state of Delaware along with our only granddaughter. Amber (27), Shelby (25), Isabelle (11), and Aaron (10). Amber blessed us with Kaylee in May of 2012.

**Favorite...**

Tool: A Cool Head.

Sports team: The Minnesota Vikings (NFL)/Wild (NHL)

Food: Popcorn

Beverage: Cerveza / Amber Dos Equis (XX)

Movie: Scent of a Woman (1992)



## Future of Special Operations in the C.C.F.D.

The Campbell County Fire Department (CCFD) has been involved in technical rescue and hazardous materials for decades. From a risk management perspective, the CCFD is taking an active approach to training and equipping its members to respond to these type of emergencies.

The CCFD has long been the host to Regional Emergency Response Team #1 (RERT1), on a state level most of these 8 teams are following the special operations model. Typically, the "Team" is actually several smaller teams that usually encompass trench rescue, confined space rescue, technical rescue, hazardous materials and water/ice rescue. The CCFD will follow this model with a few exceptions, with our relatively low staffing we will cross train on most disciplines. The following individuals have agreed to be the team leaders;

Hazardous Materials- Kelly Abelmann

Technical Rescue- Milo Peterson

Confined Space- Pat Olson

Trench Rescue- Bryan Borgialli

Ice Rescue- Wayce Waller

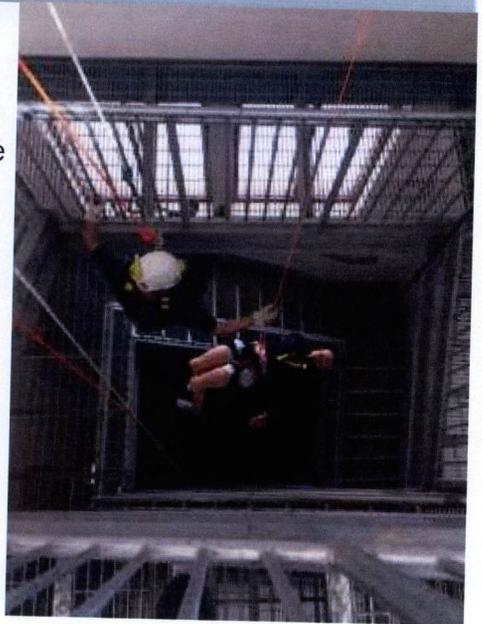
These team leaders will take an active role in their discipline and support the others as well. They will be responsible for attending advanced training, compiling budgetary information, equipment procurement, maintenance and training up the next team leader. They will also be instructing three monthly trainings and one quarterly training on their discipline with the exception of ice rescue. Our typical monthly hazmat training will become special operations training. Participation at this training will be limited to individuals who have already completed their Firefighter II training. In the future as we advance we will be encouraging members to obtain either their hazardous materials technician certification or a rescue technician certification along with at least an EMR license. This is not to discourage participation from members, the CCFD wants to ensure before we add more technical skills that members have shown proficiency in being a solid firefighter.

Training and certification will follow the NPFA standards related to each discipline, it will be hands on, difficult and technically challenging. This training will allow our members to face seemingly daunting challenges with technical expertise, safety and professionalism. Grants have already been secured for trench rescue equipment and a trailer to house current and new equipment. Bryan Borgialli and Logan Tomer have registered to attend a technician course at Texas A&M in April, Pat Olson will be registered soon to take a similar course in confined space. Chief Shank, Chief Smith and myself are working diligently to ensure that this program receives the desired support.

November 8<sup>th</sup> will be our first training, Firefighter Peterson will be conducting technical rescue training at Station 1, 1900 hours. I would encourage all interested individuals to attend.

J.R. Fox

Battalion Chief



# Tailboard Talk

## Health and Wellness Tailboard Talk

### CCFD Wellness Committee

As we move into the holiday season with cold weather, it's important that we stay moving. Working out for 1/2 hour a day roughly 9% of your day after work and sleep. There are 24 hours in a day. In a perfect day, 8 hours of sleep, and a 9 hour work day (this includes an hour lunch). Figure 1.5 hours before work to get ready and commute. If 9% seems like too much to commit, then that's ok. The CCFD Wellness committee offers a way for you to use your entire day for that 9%.

### THE STEP INCENTIVE PROGRAM

This is an honor program, all you have to do is record the data. The wellness committee has purchased roughly 90 pedometers for department members. These pedometers are first come first serve and FREE. All you have to do is come on down to Station 1 and ask a wellness member for a step counter. If you have a fit bit or your own pedometer, those will work too. Again, you just need to walk or run, log your steps, and turn them into a wellness committee member to ear the prizes.

The rules are pretty simple:

Log your steps per day in some fashion that is easy to read.

Could be on lined or unlined paper, as long as it is dated.

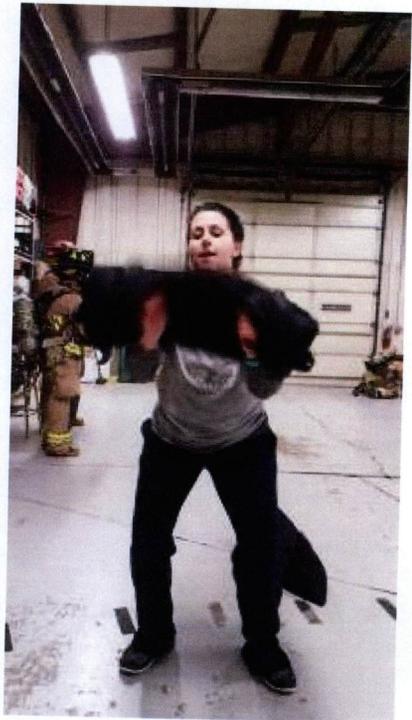
2. Visit station 1 to redeem prizes with steps.
3. You can earn 1 prize per month. (As the number of each prize diminishes, we hope to purchase new prizes, but cannot guarantee anything)
4. You cannot save up steps. You must walk that amount in the month to earn the prize. Meaning, each month, on the 1<sup>st</sup>, your steps will reset to Zero.
5. This is an honor system. Please do not cheat to win a prize.

ITEM	COST	AVERAGE STEPS/DAY NEEDED
Keychain Mag-Light	175,000 Steps/Month	Roughly 5,650 Steps/Day
Pelican Case	195,000 Steps/Month	Roughly 6,300 Steps/Day
Beach Towels	210,000 Steps/Month	Roughly 6,775 Steps/Day
Water Bottle	215,000 Steps/Month	Roughly 6,940 Steps/Day
Gym Bag	220,000 Steps/Month	Roughly 7,100 Steps/Day
Camper Chair	225,000+ Steps/Month	Roughly 7,260 Steps/Day

The wellness committee wants to see everyone on the department in good health, and in great shape. If you feel there is anything we can do to help, or have any ideas, please voice them.

## Station Three workout

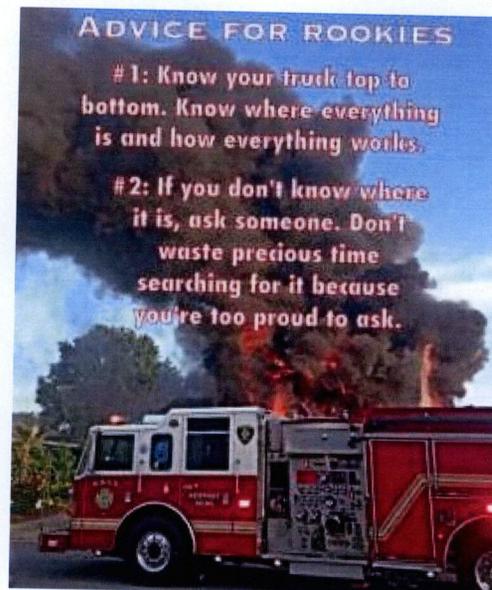
What a butt kicking of a workout on Tuesday October 18th with a great crew and some of our family members. We did a plank hold until your partner shoulders a 50lb sandbag 10 times!!! Continue rotating for 30 minutes.



## Safety Day

Station 7 firefighters at Fire Safety day at Home Depot on Saturday October 1st.

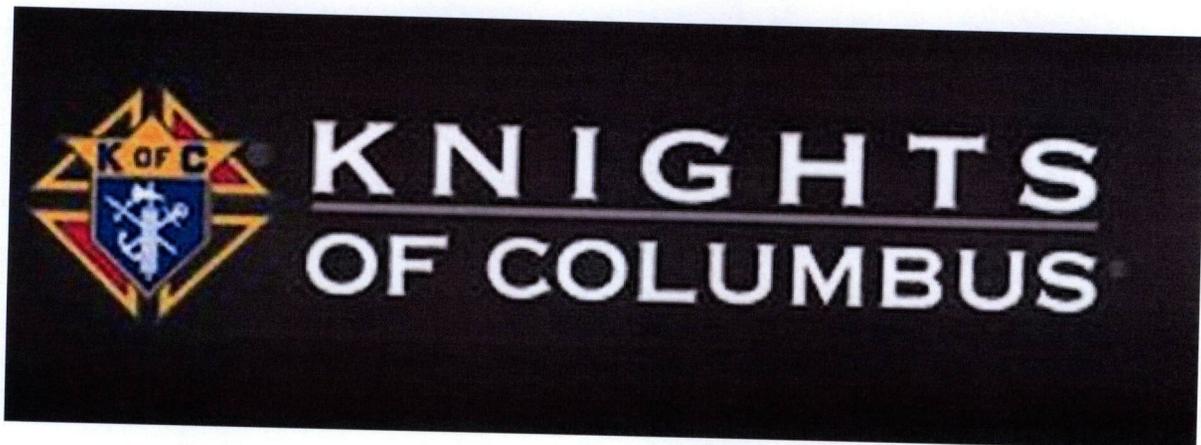
Austin Tarno, Scott Earnest and Mike McReynolds along with Sparky



## Blue Mass

We would like to thank the St. Matthews Catholic Church and the Knights of Columbus for holding a special service in honoring those who have chosen to work within the public service sector, specifically emergency services.

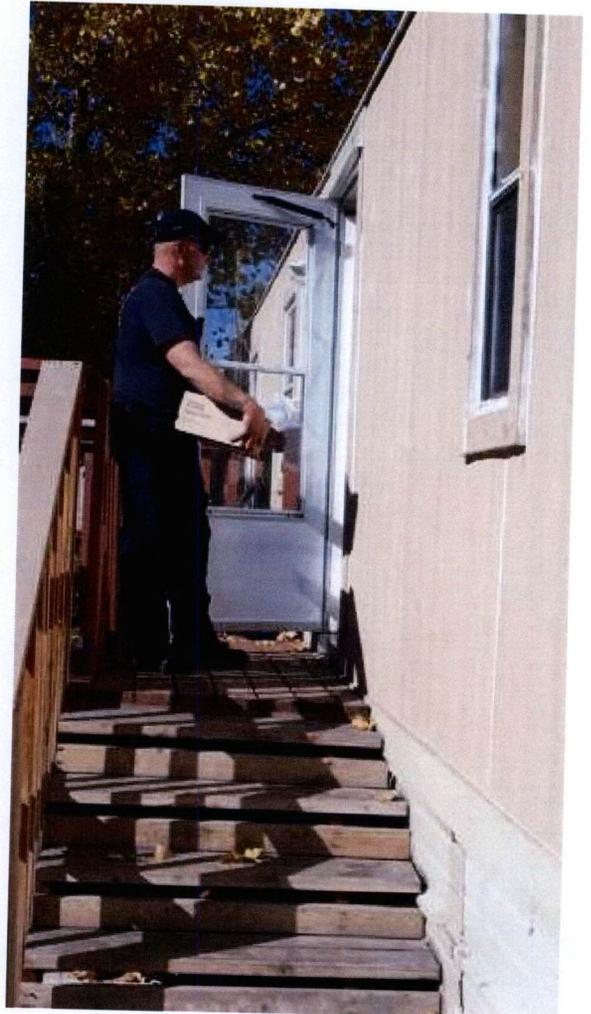
Each year St. Matthew's holds this special service and invites all members of fire, EMS and law enforcement to attend. A special blessing is given to those who are there. Following the Blue Mass, they provided a great breakfast and door prizes for all first responders in attendance. It is truly appreciated with such great people in our community of Campbell County.



Pictures by Tim Williams

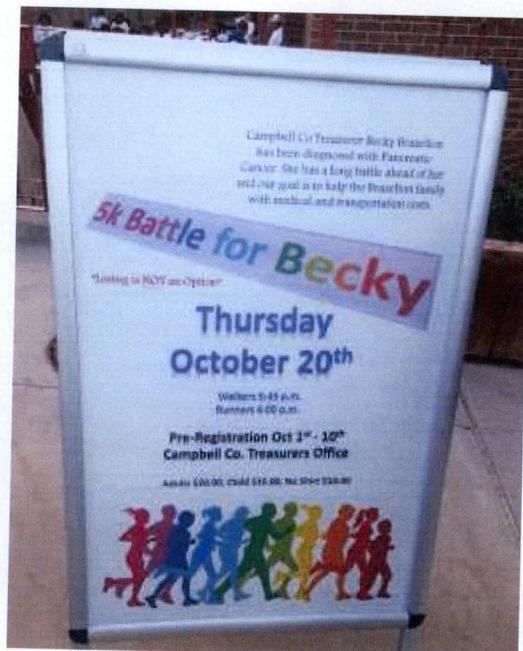
## American Red Cross Smoke Detectors

Firefighters were out in full force on October 15th with the American Red Cross, installing smoke detectors in neighborhood homes. As part of National Fire Prevention Month they were out educating the public with the importance of having smoke detectors in the home. Your home should have a smoke detector inside of each bedroom and in the area of your living room. Every 7 - 10 years it is important that your detectors are replaced. We had the privilege to install 55 smoke detectors inside of homes, making it safer for you and your families.



# 5K Battle for Becky

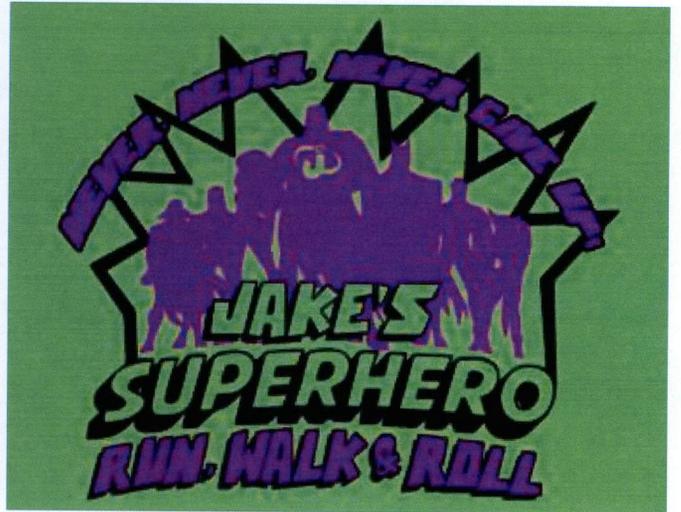
We were glad to be out with so many of you on October 20th to run this race for such a great cause. Losing is NOT an option!!!



## Jakes Superhero Run, Walk & Roll



Firefighter went out for another great cause the morning of October 22, participating in a 5k race for Jake. Jake is a 3 year old Superhero that has been diagnosed with cerebral palsy. They were honored to be out with Jake and so many family and friends .



## RECIPE OF THE MONTH:

# Mouth-Watering Stuffed Mushrooms

### Ingredients

- 12 whole fresh mushrooms
- 1 tablespoon vegetable oil
- 1 tablespoon minced garlic
- 1 (8 ounce) package cream cheese, softened
- 1/4 cup grated Parmesan cheese
- 1/4 teaspoon ground black pepper
- 1/4 teaspoon onion powder
- 1/4 teaspoon ground cayenne pepper



### Directions

1. Preheat oven to 350 degrees F (175 degrees C). Spray a baking sheet with cooking spray. Clean mushrooms with a damp paper towel. Carefully break off stems. Chop stems extremely fine, discarding tough end of stems.
2. Heat oil in a large skillet over medium heat. Add garlic and chopped mushroom stems to the skillet. Fry until any moisture has disappeared, taking care not to burn garlic. Set aside to cool.
3. When garlic and mushroom mixture is no longer hot, stir in cream cheese, Parmesan cheese, black pepper, onion powder and cayenne pepper. Mixture should be very thick. Using a little spoon, fill each mushroom cap with a generous amount of stuffing. Arrange the mushroom caps on prepared cookie sheet.
4. Bake for 20 minutes in the preheated oven, or until the mushrooms are piping hot and liquid starts to form under caps.

Aluminum foil can be used to keep food moist, cook it evenly, and make clean-up easier.

# HWY 51 Response



# Shop with Home Town Hero



Me and my hero  
2016



Me and my hero  
2016



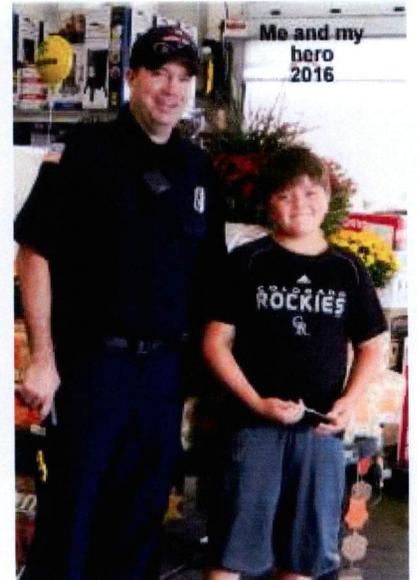
Me and my hero  
2016



Me and my hero  
2016



Me and my hero  
2016



Me and my hero  
2016

## Around Town



John Pafford getting ready for his bath at the new Legacy Living Center



Mike and Jennifer McReynolds welcomed their baby boy Decclan Michael . 7lbs 11 oz and 20" long



Sandy Johnson's daughter Jessica Erdman, from Casper, filled her bull elk tag this past October. DIY, with her husband's help, on public land (north of I-80. :) ). 471 yards. She said it took 8 days of hunting, and it was the hardest hunt she has ever been on .



Save the date for the NEW Growth Alliance Advanced Carbon Products Conference in Buffalo, Wyoming on Friday, December 16th from 9 a.m. - 3 p.m.

The conference will explore, examine and learn about the potential to Advanced Carbon Products from Wyoming natural fossil resources, ways in which this can be accomplished and how growth in such new manufacturing product industries can help transform and diversify Wyoming's economy. And much more!

More information will follow in the coming weeks. If you would like to RSVP please contact Mary Melaragno at 307-686-2603 or by emailing [mary@EnergyCapitalED.com](mailto:mary@EnergyCapitalED.com)

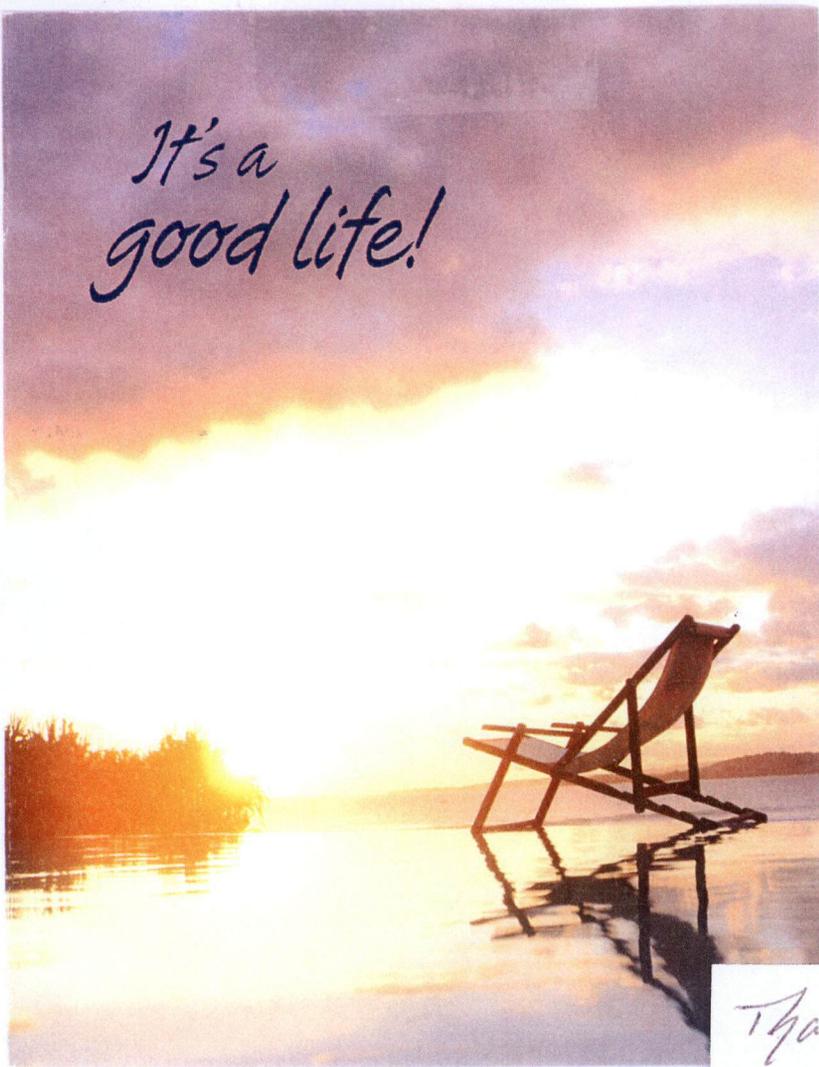
Warm Regards,

A handwritten signature in blue ink, appearing to read 'Phil Christopherson'.

Phil Christopherson



It's a  
good life!



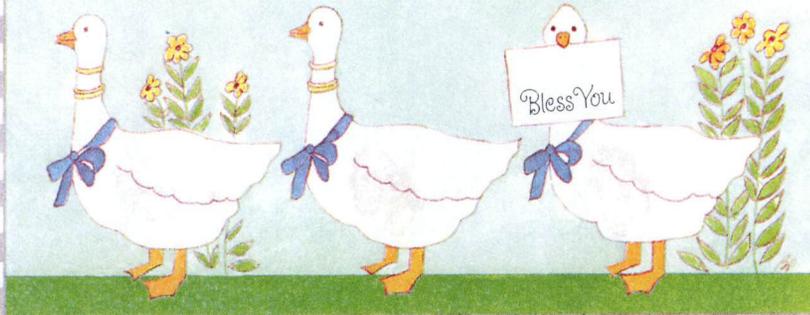
Thankyou from the  
bottom of our hearts!

Jayria Waldress  
and

Recovery



A Note To Keep In Touch



Thank you so much  
for the delicious meal!  
Pat Bross

Thank you for supporting us  
Seniors! a delicious meal!  
Gwendolynson

Thank you so much for  
the fine meal. Bernese  
Lanson



Thank you  
for the Grate  
meal

Bernie McCarmon  
Billy Jones

Love & Joy



Thanks for a lovely meal!

Fletcher Rice

Judy Schorr

Jack Schorr

Russ Opp

Thanks  
City of Gillette  
For sponsoring our meal  
From Table 14

Rosalie Richard  
Sheila Allen      Marge Hedd  
Dea Daley      Robert Hedd

God bless you  
all

Judy

Bonnie

Bill

Thank you  
Carol

Dennis Tjaden

Ally

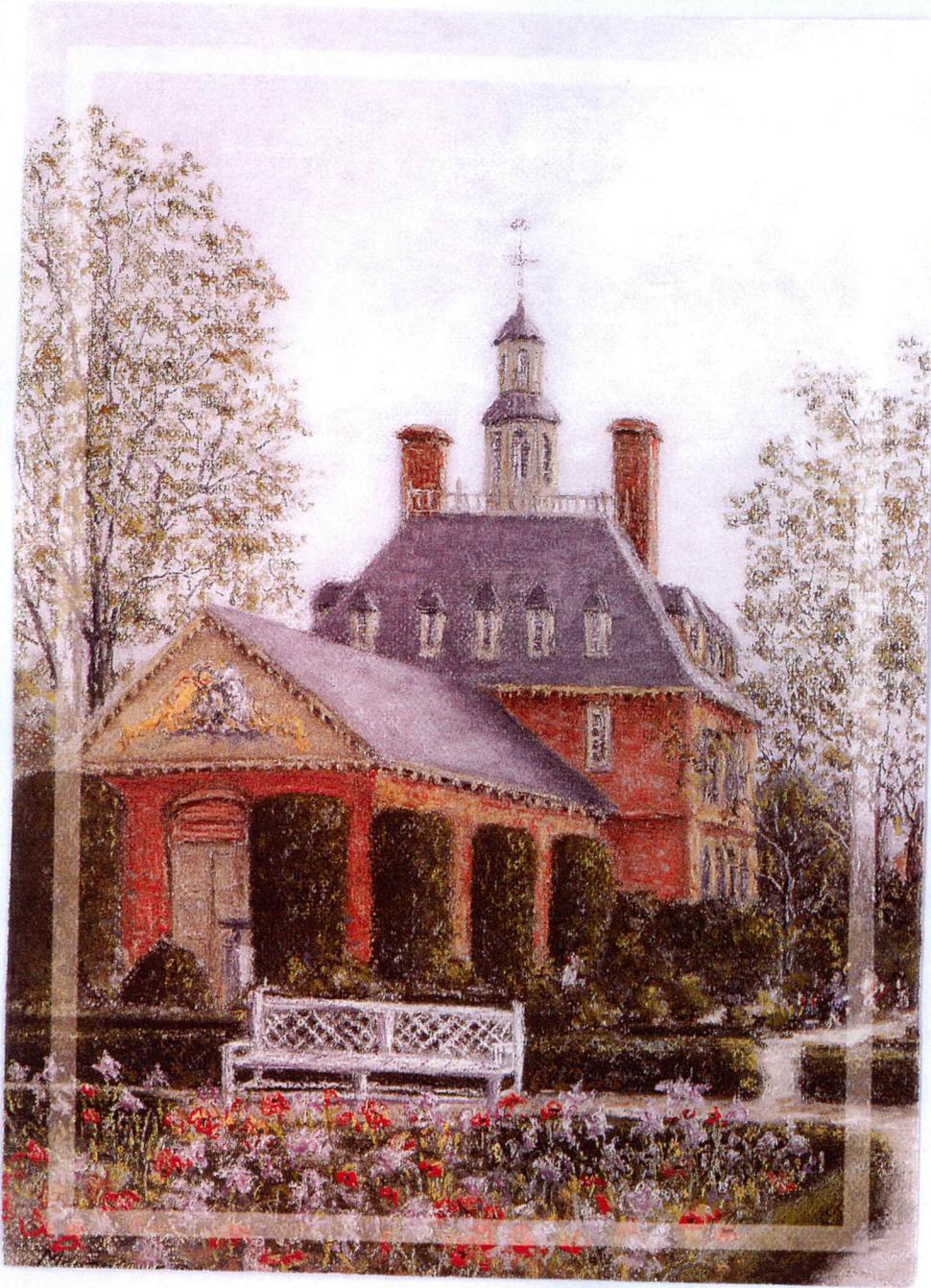
Thank you  
for your  
kind  
words  
and  
gift  
I  
love  
you  
both

Thanks for all you do  
Della + Marsha  
Hudsons ☺

Thank - You all for  
serving our Senior Citizens,  
with this meal. We appreciate  
it.

Sincerely,  
Caroline + Beth  
Schumacher

Many, many thanks  
Erna  
Kaufman



I thank you so much  
for your sponsorship @ the  
Senior Center. It is very much  
appreciated. Caroline  
Ray

Appreciate your sponsorship  
and the fine food  
Elder & Sister Power