



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council

FROM: J. Carter Napier, City Administrator *JCN*

RE: General Information

DATE: December 9, 2016

The following meetings are scheduled for the week of **December 10th – December 16th:**

Tuesday, December 13th

6:00 p.m. City Council Work Session, Agenda Attached

- **ACTION ITEM (Third Reading Ordinance):** Council Consideration of an Ordinance Approving and Authorizing a Zoning Text Amendment to Add Commercial Recreation as a Permitted Use Within the City's I-1, Light Industrial District, Subject to All Planning Requirements. (First Reading Vote: 7/0; Second Reading Vote: 7/0)
- Integrated Test Center (ITC) Update – Jason Begger, Executive director, Wyoming Infrastructure Authority
- Madison Operational Update – Diane Monahan
- Ordinance for New Utility Line Extensions Policy Discussion – Mick Wolf
- Yard Waste Ordinance Discussion
- Review December 20th Agenda
- Executive Session
- City Hall – 2nd Floor Community Room
- Dinner Served at 5:30 p.m.

Thursday, December 15th

11:30 a.m. – 1:30 p.m. Engineering Feast

- 2nd Floor Community Room

Friday, December 16th

9:00 a.m. – 3:00 p.m. NEWY Growth Alliance Advanced Carbon Products Conference

- JOCO First – Bomber Mountain Civic Center, Buffalo, WY

1. Attached please find information regarding **Current Sales Tax Revenue** provided by **Finance Director Pitlick**.
2. Attached please find a **letter** regarding **Residential Curbside Recycling** dated **December 8, 2016** provided by **Communications Manager Palazzari**.
3. Attached please find a **memorandum** regarding **Cancellation of Bid Award to Sundance Equipment** dated **December 8, 2016** provided by **Administrative Services Director Boger**.
4. Attached please find a **letter** regarding **Marijuana** provided by **Chad Trebby**.
5. Attached please find a **letter** regarding **Public Notice for Permit Amendment and T10 Renewal, Cordero Rojo Coal Mine, Permit No. 237; TFN 6 2/174** dated **November 29, 2016** provided by the **Department of Environmental Quality**.
6. Attached please find a **letter** regarding **Antelope Coal LLC 2017 Blasting Schedule** dated **December 1, 2016** provided by **Cloud Peak Energy**.
7. Attached please find **Snow Event Report # 3** provided by **Public Works Director Wilde**.

8. Attached please find a **draft ordinance** regarding **Mixing Yard Waste and Refuse and Rubbish and Providing New Regulations for Recycling** provided by **City Attorney Anderson**.
9. Attached please find a **draft resolution** regarding **Opposition to the Legalization of Recreational Marijuana in the State of Wyoming** provided by **Assistant City Attorney Davidson**.
10. Attached please find **House Bill HB0032** regarding **Regulation of Hemp Extract** effective **July 1, 2015**.
11. Attached please find **Article 19** regarding **Supervised Medical Use of Hemp Extracts**.
12. Attached please find **information** regarding the **Legalization of Marijuana in Colorado** provided by **Police Chief Hloucal**.
13. Attached please find the **Agenda** for the **Board of Examiners Meeting** dated **December 13, 2016** and **meeting minutes** dated **November 8, 2016** provided by **Chief Building Official Rogers**.
14. Attached please find the **Agenda** for the **Campbell County Public Land Board Meeting** dated **December 15, 2016** and **meeting minutes** dated **November 10, 2016** provided by **Campbell County Public Land Board**.
15. Attached please find the **agenda** for the **Gillette, Wright, Campbell County Fire Protection Joint Powers Board Meeting** dated **December 14, 2016** and **meeting minutes** dated **November 9, 2016** provided by **Campbell County Fire Department**.
16. Attached please find a **flyer** regarding **Engineering Feast** on **December 15, 2016** at **11:30 a.m.** in the **Community Conference Room**.
17. Attached please find an **Invitation** to **Charlie Anderson's Retirement Party** in the **City Hall Community Room** on **December 21, 2016** at **4:00 p.m.**
18. Attached please find a **flyer** regarding **Campbell County Wreaths Across America Events**.
19. Attached please find a **thank you card** from **Leadership Wyoming**.
20. Attached please find **thank you cards** from the **Senior Center**.

JCN/adw

	Special Meeting Tuesday, December 13, 2016 Meeting: 6:00 p.m. Second Floor Community Room

Dinner served at **5:30 p.m.** in the Second Floor Community Room

Agenda Topics:

- **ACTION ITEM (Third Reading Ordinance):** Council Consideration of an Ordinance Approving and Authorizing a Zoning Text Amendment to Add Commercial Recreation as a Permitted Use Within the City's I-1, Light Industrial District, Subject to All Planning Requirements. (First Reading Vote: 7/0; Second Reading Vote: 7/0)
- Integrated Test Center (ITC) Update – Jason Begger, Executive Director, Wyoming Infrastructure Authority
- Madison Operational Update – Diane Monahan
- Ordinance for New Utility Line Extensions Policy Discussion – Mick Wolf
- Yard Waste Ordinance Discussion
- Review December 20th Agenda
- Executive Session

Upcoming Work Session Topics:

December 27 - CANCELED

January 10

- Sustainability Program Updates
- Recycling Program Update
- Review January 17th Agenda
- Executive Session

January 24 (CANCELED)

January 31

- Review February 7th Agenda
- Executive Session

February 14

- Mowing Agreement for College Discussion
- Review February 21st Agenda
- Executive Session

February 28

- Review March 7th Agenda
- Executive Session

March 14

- Review March 21st Agenda
- Executive Session

March 28

- Review April 4th Agenda
- Executive Session

City/County/Town of Wright Meetings

February 8 – 5:30 p.m. (2nd Floor Community Room)

Upcoming Activities

- **December 19th**, Annual Legislator Dinner, 5:30 p.m., 3rd Floor Conference Room

Upcoming Council Pre-Meeting Topics

December 20

- Introduction of Recommended Citizen Advisory Board Members
 - Board of Examiners
 - Mayor's Art Council
 - Gillette Historic Preservation Commission
- Audit Discussion
- Student Housing PUD Discussion
- College Update Discussion
- 2017 CIP Update Discussion
- Discount Liquors Update Discussion (Tentative)
- Review December 20th Agenda
- Executive Session

January 3

- 6:00 p.m. Swearing In Ceremony for Newly Elected Council Members
- 6:30 p.m. Reception for Newly Elected Council Members
- Review January 3rd Agenda
- Executive Session

January 17

- Fleet Progress Report
- 2nd Street from 4 Lanes to 3 Lanes from Brooks to 4J Road
- Building Abatement Update
- Self-Performance Debrief
- Review January 17th Agenda
- Executive Session

February 7

- Leased Parking Discussion
- Review February 7th Agenda
- Executive Session

February 21

- Review February 21st Agenda
- Executive Session

March 7

- Review March 7th Agenda
- Executive Session

March 21

- Review March 21st Agenda
- Executive Session

New Agenda Items for December 20, 2016

1. Council Consideration of a Resolution Adopting the Multi-Jurisdiction Joint Hazard Mitigation Plan for Campbell County, City of Gillette, and Town of Wright.

(Other – Consent)

2. **TABLED UNTIL December 20, 2016:** Council Consideration of a Resolution by the City of Gillette in Opposition to the Legalization of Marijuana in the State of Wyoming.

(New Business – Minute Action)

3. Council Consideration of a Resolution Approving and Authorizing the Resubdivision of Tract 3A, Gillette Golf Club Subdivision and Tract N-A, Moon Meadow Estates No. 3 Subdivision to the City of Gillette, Wyoming, Subject to All Planning Requirements. (Pending Planning Commission Approval on 12-13-2016)

(New Business – Minute Action)

4. Council Consideration of a Resolution Initiating Annexation of a Tract of Land, Entirely Adjacent and Contiguous to the City of Gillette, Wyoming, Pursuant to W.S. 15-1-404, Known as the Country Club Lake Annexation Island, Located in Lot 1 (NE 1/4 NE 1/4) and Portions of Lot 2 (NW 1/4 NE 1/4) of Section 35, T50N, R72W and Establishing a Public Hearing Date of March 21, 2017 to Consider the Proposed Annexation.

(New Business – Minute Action)

5. Council Consideration for the Acceptance of the City's Financial Audit Report for the Fiscal Year 2016.

(New Business – Minute Action)

6. Council Consideration for the Surplus Sale of a 2007 KW Windrow Turner to Theodore Buderus of Buderus Farms, Greeley, CO, for the Amount of \$75,000.00.

(New Business – Minute Action)

7. Council Consideration of an Action to Cancel the Award of a Bid to Sundance Equipment Company of Sundance, Wyoming, in the Amount of \$9,695.00, for Failure to Complete the Contract as Bid.

(New Business – Minute Action)

8. **TABLED UNTIL December 20, 2016 (Tentative):** An Ordinance to Amend Chapter 9 of the Gillette City Code to Prohibit Mixing Yard Waste and Refuse and Rubbish and Providing New Regulations for Recycling.

(New Business – Ordinance 1st Reading)

9. An Ordinance to Enact the Electrical Line Extension Policy for the City of Gillette, to Amend Section 17-67 of the Gillette City Code Concerning the Electrical Line Extension Policy and Repealing Inconsistent Ordinances and Resolutions.

(New Business – Ordinance 1st Reading)

10. Appointment of Citizen Advisory Board Members

- Board of Examiners
 - Re-Appointment of Chad Renken
 - Re-Appointment of Weston Scott
 - Re-Appointment of Scott Heibult
 - Appointment of Chad Weight
 - Appointment of TBD
- Mayor’s Art Council
 - Appointment of TBD
 - Appointment of TBD
- CC Joint Powers Lodging Tax Board
 - Re-Appointment of Jessica Seders
- Gillette Historic Preservation Commission
 - Appointment of TBD
- Retiree Health Benefit Plan Committee
 - Re-Appointment of Pamela Boger

(Appointments)

11. A Public Hearing for the Final Planned Unit Development (P.U.D.) Plat for the Resubdivision of Lot 3, Block 4, Marquiss Addition in the City of Gillette, Wyoming, and Changing the Zoning Classification from R-4 Multi-Family Residential District, to P.U.D., Planned Unit Development Zoning District. (Pending Planning Commission Approval on 12-13-2016)

(Public Hearings and Considerations)

12. An Ordinance Approving and Authorizing the Final PUD Plat for the Resubdivision of Lot 3, Block 4, Marquiss Addition in the City of Gillette, Wyoming, and Changing the Zoning Classification from R-4 Multi-Family Residential District, to P.U.D., Planned Unit Development Zoning District, Subject to all Planning Requirements. (Pending Planning Commission Approval on 12-13-2016)

(Public Hearings and Considerations)

13. A Public Hearing to Amend the District Zoning Map of the City of Gillette, Wyoming, for Lots 1A & 1B, Block 10, Rolling Hills Subdivision from R-2, Single and Two Family Residential District and C-1, General Commercial District, to C-1, General Commercial District. (Pending Planning Commission Approval on 12-13-2016)

(Public Hearings and Considerations)

14. An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for Lots 1A & 1B, Block 10, Rolling Hills Subdivision from R-1, Single and Two Family Residential District and C-1, General Commercial District, to C-1, General Commercial

District, Subject to all Planning Requirements. (Pending Planning Commission Approval on 12-13-2016)

(Public Hearings and Considerations)

1% SALES/USE TAX REVENUE

MONTH	2016 Actual
July	\$1,482,243
Aug	\$1,727,561
Sept.	\$1,670,260
Oct.	\$1,518,716
Nov.	\$1,631,941
Dec.	\$1,553,096
Jan	\$1,397,081
Feb.	\$1,339,636
Mar.	\$1,187,296
Apr.	\$1,090,995
May	\$1,056,446
June	\$1,007,449
July	\$1,046,345
Aug	\$1,113,358
Sept.	\$1,081,911
Oct.	\$1,058,280
Nov.	\$1,104,988

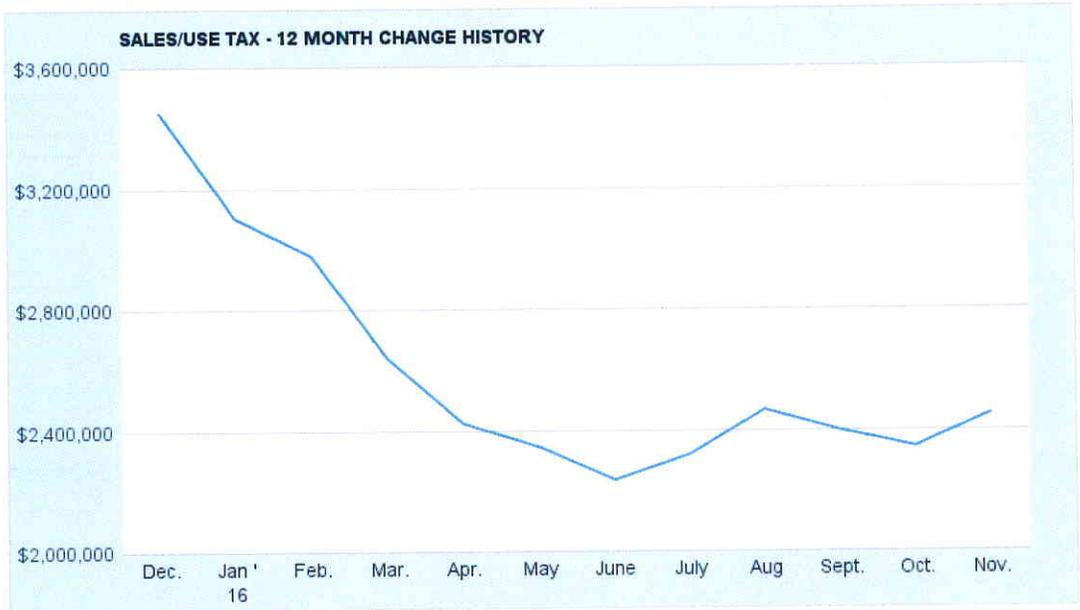
GENERAL FUND SALES/USE TAX

MONTH	2016 Actual
July	\$1,808,457
Aug	\$2,110,093
Sept.	\$2,037,999
Oct.	\$1,852,973
Nov.	\$1,995,137
Dec.	\$1,900,213
Jan	\$1,707,093
Feb.	\$1,638,389
Mar.	\$1,450,422
Apr.	\$1,332,759
May	\$1,289,068
June	\$1,227,387
July	\$1,273,304
Aug	\$1,353,201
Sept.	\$1,315,286
Oct.	\$1,285,022
Nov.	\$1,347,493

TOTAL SALES/USE TAX

July	\$3,290,700
Aug	\$3,837,654
Sept.	\$3,708,259
Oct.	\$3,371,689

Nov.	\$3,627,078
Dec.	\$3,453,309
Jan '16	\$3,104,174
Feb.	\$2,978,025
Mar.	\$2,637,718
Apr.	\$2,423,754
May	\$2,345,514
June	\$2,234,836
July	\$2,319,649
Aug	\$2,466,559
Sept.	\$2,397,197
Oct.	\$2,343,302
Nov.	\$2,452,481



- 16.62%
- 3.37%
- 9.08%
- 7.57%
- 4.79%
- 10.11%
- 4.06%
- 11.43%
- 8.11%
- 3.23%
- 4.72%
- 3.80%
- 6.33%
- 2.81%
- 2.25%
- 4.66%

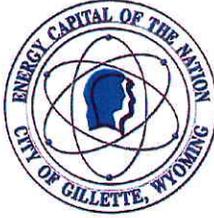
1% SALES/USE TAX REVENUE							YTD BUDGET
MONTH	2015 Actual	2016 Actual	2016 Budget	2017 Actual	Amended 2017 Budget	Original 2017 Budget	
July	\$2,193,961	\$1,482,243	\$1,666,667	\$1,046,345	\$1,041,667	\$1,183,333	
Aug	\$2,047,500	\$1,727,561	\$1,666,667	\$1,113,358	\$1,041,667	\$1,183,333	
Sept.	\$2,319,150	\$1,670,260	\$1,666,667	\$1,081,911	\$1,041,667	\$1,183,333	
Oct.	\$2,133,732	\$1,518,716	\$1,666,667	\$1,058,280	\$1,041,667	\$1,183,333	
Nov.	\$2,224,851	\$1,631,941	\$1,666,667	\$1,104,988	\$1,041,667	\$1,183,333	
Dec.	\$1,956,419	\$1,553,096	\$1,666,667		\$1,041,667	\$1,183,333	
Jan	\$2,059,551	\$1,397,081	\$1,666,667		\$1,041,667	\$1,183,333	
Feb.	\$2,131,287	\$1,339,636	\$1,666,667		\$1,041,667	\$1,183,333	
Mar.	\$1,888,193	\$1,187,296	\$1,666,667		\$1,041,667	\$1,183,333	
Apr.	\$1,873,713	\$1,090,995	\$1,666,667		\$1,041,667	\$1,183,333	
May	\$1,853,014	\$1,056,446	\$1,666,667		\$1,041,667	\$1,183,333	
June	\$1,662,976	\$1,007,449	\$1,666,667		\$1,041,667	\$1,183,333	
	\$24,344,347	\$16,662,720	\$20,000,000	\$5,404,882	\$12,500,000		\$5,208,333

GENERAL FUND SALES/USE TAX							YTD BUDGET
MONTH	2015 Actual	2016 Actual	2016 Budget	2017 Actual	Amended 2017 Budget	Original 2017 Budget	
July	\$2,683,648	\$1,808,457	\$2,083,333	\$1,273,304	\$1,250,000	\$1,450,000	
Aug	\$2,503,543	\$2,110,093	\$2,083,333	\$1,353,201	\$1,250,000	\$1,450,000	
Sept.	\$2,835,751	\$2,037,999	\$2,083,333	\$1,315,286	\$1,250,000	\$1,450,000	
Oct.	\$2,606,081	\$1,852,973	\$2,083,333	\$1,285,022	\$1,250,000	\$1,450,000	
Nov.	\$2,724,609	\$1,995,137	\$2,083,333	\$1,347,493	\$1,250,000	\$1,450,000	
Dec.	\$2,392,974	\$1,900,213	\$2,083,333		\$1,250,000	\$1,450,000	
Jan	\$2,518,115	\$1,707,093	\$2,083,333		\$1,250,000	\$1,450,000	
Feb.	\$2,608,989	\$1,638,389	\$2,083,333		\$1,250,000	\$1,450,000	
Mar.	\$2,311,830	\$1,450,422	\$2,083,333		\$1,250,000	\$1,450,000	
Apr.	\$2,294,055	\$1,332,759	\$2,083,333		\$1,250,000	\$1,450,000	
May	\$2,270,969	\$1,289,068	\$2,083,333		\$1,250,000	\$1,450,000	
June	\$2,034,346	\$1,227,387	\$2,083,333		\$1,250,000	\$1,450,000	
	\$29,784,910	\$20,349,991	\$25,000,000	\$6,574,306	\$15,000,000		\$6,250,000

TOTAL SALES/USE TAX

YTD BUDGET

July	\$4,877,609	\$3,290,700	\$3,750,000	\$2,319,649	\$2,291,667	\$2,633,333	
Aug	\$4,551,043	\$3,837,654	\$3,750,000	\$2,466,559	\$2,291,667	\$2,633,333	
Sept.	\$5,154,901	\$3,708,259	\$3,750,000	\$2,397,197	\$2,291,667	\$2,633,333	
Oct.	\$4,739,813	\$3,371,689	\$3,750,000	\$2,343,302	\$2,291,667	\$2,633,333	
Nov.	\$4,949,460	\$3,627,078	\$3,750,000	\$2,452,481	\$2,291,667	\$2,633,333	
Dec.	\$4,349,393	\$3,453,309	\$3,750,000	\$0	\$2,291,667	\$2,633,333	
Jan	\$4,577,666	\$3,104,174	\$3,750,000	\$0	\$2,291,667	\$2,633,333	
Feb.	\$4,740,276	\$2,978,025	\$3,750,000	\$0	\$2,291,667	\$2,633,333	
Mar.	\$4,200,023	\$2,637,718	\$3,750,000	\$0	\$2,291,667	\$2,633,333	
Apr.	\$4,167,768	\$2,423,754	\$3,750,000	\$0	\$2,291,667	\$2,633,333	
May	\$4,123,983	\$2,345,514	\$3,750,000	\$0	\$2,291,667	\$2,633,333	
June	\$3,697,322	\$2,234,836	\$3,750,000	\$0	\$2,291,667	\$2,633,333	
	\$54,129,257	\$37,012,710	\$45,000,000	\$11,979,188	\$27,500,000		\$11,458,333



CITY OF GILLETTE

P.O. Box 3003 • Gillette, Wyoming 82717-3003
www.gillettewy.gov

December 8th, 2016

Dear Former Blue Bag Recycling Customer,

The City of Gillette, in partnership with Western Waste Solutions, is hoping to reinstate a residential Curbside Recycling collection program. The new program will maintain some aspects of the old Blue Bag recycling program:

- Recycling will be picked up curbside on the same day as trash
- Items will be commingled in a blue or clear plastic bag
- Cardboard will be flattened and placed under the recycling bag

The new residential Curbside Recycling collection program expands the type of items that can be placed in the blue or clear bags. Below is a list with some examples of what can be recycled in each category:

- Steel – Vegetable cans, soup cans, coffee cans, empty paint cans, aerosol cans
- Aluminum – Soda cans, aerosol cans, food cans, spray starch cans, aluminum bottles
- Glass – Any type of glass beverage container. Please remove lids
- Plastics – Any plastics container with a recycle logo with a number inside: milk jugs, detergent jugs, soda bottles, water bottles, food containers
- Corrugated Cardboard – Flattened and placed under the recycling bag

There is a \$6 per month fee for the service, and you must sign up to receive the service. 900 customers are needed for the service to begin. Currently that number is under 400. **If the number of interested customers does not continue to increase in the coming weeks, the program will be canceled.** If you are interested in seeing curbside recycling return to Gillette, please sign up by January 6th.

- Visit www.gillettewy.gov and click on the Recycling link
- Call Customer Service at (307) 686-5206 during normal business hours
- Send in the attached form in the enclosed envelope

RESIDENTIAL CURBSIDE RECYCLING SIGN-UP

Name: _____
Phone Number: _____
Customer ID#: _____
Account #: _____



CITY OF GILLETTE

TO: Madam Mayor and City Council
FROM: B. Evan Byrd, Fleet Manager
THROUGH: Pamela Boger, Administrative Services Director
DATE: December 8, 2016
RE: Cancellation of Bid Award to Sundance Equipment

RECOMMENDED ACTION & SUMMARY

Staff recommends that the Council consider a motion to cancel the bid award to Sundance Equipment in the amount of \$9,695, for failure to complete the contract as bid. The bid was for a 6x4 Utility Vehicle, in this case, a John Deere Gator. John Deere raised their prices at the beginning of their fiscal year which was November 1st. After being notified that they won the bid award, Sundance Equipment then sent a new quote to the fleet manager for \$10,128. The fleet manager plans to begin the process anew after the bid award is cancelled.

BACKGROUND

On August 19, 2016 and August 26, 2016, the City published an Advertisement and Invitation for Bids for a new 6x4 Utility Vehicle. On August 24, 2016 a bid was timely submitted by Sundance Equipment Company. A bid opening was conducted on August 31, 2016 and Sundance Equipment Company was deemed the low bidder.

On November 1, 2016, Council awarded a bid in the amount of \$9,695.00 to Sundance Equipment Company, pursuant to the bid received on August 24, 2016. On November 3, 2016, the Fleet Manager informed Sundance Equipment Company that they had been awarded the bid for the 6x4 Utility Vehicle.

Later that same day, Sundance Equipment Company informed the City's Fleet Manager that the price had increased by \$433.00 due to the time delay between bid and acceptance. The cause for the price increase was that John Deere, the manufacturer of the 6x4 Utility Vehicle, had finished out its fiscal year, and had implemented its price increases on equipment beginning November 1, 2016.

Sundance Equipment Company has asserted that it will not complete the sale for the bid amount. As a result, Council is placed in a position to cancel the previously awarded bid and to seek to begin the bid process for this vehicle anew.

Madam Mayor and Members of Council,

I appreciate the opportunity to have addressed the council during December 6th's City Council meeting in reference to the resolution opposing marijuana. It was an issue that certainly evoked emotion and I appreciate your tabling the item to allow for further discussion and research on the issue. The potential impact of the councils' decision of the resolution moving forward is large and it is reassuring to know you are exercising the due diligence this issue deserves. The purpose of this correspondence is to provide the citations requested for the information I presented during my comments. Below you will find the points I addressed and the sources from which they came. If you have any questions or would like additional research or information, myself and the Campbell County Prevention Council would be happy to assist.

Marijuana is addictive. Research suggests that about 1 in 11 users becomes addicted to marijuana. This number increases among those who start as teens (to about 17 percent, or 1 in 6) and among people who use marijuana daily. Source: *National Institute on Drug Abuse; National Institutes of Health; U.S. Department of Health and Human Services. Adverse Health Effect of Marijuana Use. (2016).*

Marijuana abuse/dependence is the number one reason kids are admitted to substance abuse treatment across the nation. Source: *Center for Behavioral Health Statistics and Quality, Substance Abuse and Mental Health Services Center for Administration, Treatment Episode Data Set. (2012).*

Prohibition efforts are effective. Percentages of American's 12 year of age and older reported having used the following substances in the past 30 days: Alcohol-52%, Tobacco-27% and Marijuana 7%. Marijuana is prohibited the others are regulated and we have been able to keep marijuana usage down significantly. Source: *Summary health statistics for U.S. adults: National Health Interview Survey. National Center for Health Statistics. Vital Health Stat 10(256). (2012).*

The number of marijuana dispensaries (324) in Denver, CO outnumber Starbucks (208), Liquor Stores (206), McDonalds (179) and Pharmacies (117). Source: *The Legalization of Marijuana in Colorado: The Impact, Volume 3, Published by the Rocky Mountain High Intensity Drug Trafficking Area (HIDTA). (2015).*

Student who start Marijuana use by the age of 15 are 3.6 times less likely to graduate from high school, 2.3 times less likely to enroll in college and 3.7 times less likely to earn the college degree. Source: *National Institute on Drug Abuse, National Institute of Health, U.S. Department of Health and Human Services. Adverse Health Effects of Marijuana Use. (2016).*

Employees who abuse drugs are 10 times more likely to miss work, 3.6 times more likely to be involved in an on the job accident and 5 times more likely to file a workers' compensation claim. Source: *American Council for Drug Education, New York.*

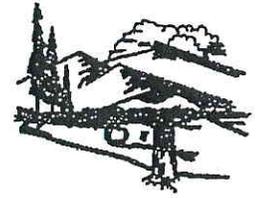
This concludes the sources for the information I referenced during the council meeting. I would encourage you each to spend a few moments reviewing *The Legalization of Marijuana in Colorado: The Impact* produced by Rocky Mountain HIDTA. It is one of the most comprehensive studies conducted on the impact that both medical and recreational marijuana use has on communities.

Respectfully Submitted,

Chad Trebby



Department of Environmental Quality



To protect, conserve and enhance the quality of Wyoming's environment for the benefit of current and future generations.

Matthew H. Mead, Governor

Todd Parfitt, Director

November 29, 2016

Mayor/Administration (Northern Powder River Basin)
City of Gillette
201 East 5th St.
Gillette, WY 82716

RE: Public Notice for Permit Amendment and T10 Renewal, Cordero-Rojo Coal Mine, Permit No. 237; TFN 6 2/174.

Dear Sir:

The Department of Environmental Quality, Land Quality Division (LQD) has determined that the Amendment and Renewal of Cordero-Rojo Mine Permit No. 237 is technically adequate per W.S. § 35-11-406(h). Four weeks of Public Notice followed by 30 days of Public Comment were initiated on November 29, 2016. The public review and comment period will end approximately January 19, 2016. A copy of the Public Notice is attached.

This letter is being sent to you to fulfill the notification requirements of our program per LQD Coal Rules and Regulations, Chapter 12, Section 1.(a)(ii). It is being provided for informational purposes and is not a request for review.

Should you or your staff have any questions regarding this final public process, please contact me at 307-675-5611.

Sincerely,

David Schellinger
Permit Coordinator

ds/

Attachment: Public Notice
cc: Cheyenne LQD w/o Attachment



4512
11/30

071 LEGAL NOTICES

Public Notice

The Cordero Mining LLC of Gillette, Wyoming has applied for a coal mining permit amendment from the Land Quality Division of the Department of Environmental Quality for the State of Wyoming. The coal mining permit amendment area will be located in portions of Sections 6 and 7 of Township 47 North, Range 70 West, portions or all of Sections 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 20, 21, 22, 23, 24, 25, 26, 27, 28, 33, 34, 35, 36 of Township 47 North, Range 71 West and portions or all of Sections 1, 2, 3, 4, 9, 10, 11, 12, 14, 15 and 16 of Township 46 North, Range 71 West, all in Campbell County, Wyoming. A permit renewal is also included in this action to renew the Cordero Mining, LLC permit to mine coal at the Cordero Rojo mine. At the time of the posting of this public notice, the current term-of-permit to mine coal at the Cordero Rojo mine has not expired.

Cordero Rojo Mine is located approximately 17 miles south of Gillette, Wyoming on Highway 59 and 5 miles East on Haight/T7 Road near the Belle Fourche River. This

071 LEGAL NOTICES

area can be found on the Eagle Rock, Neil Butte, Saddle Horse Butte and The Gap SW USGS quadrangle maps. The mining operation began in the late 1970s and coal removal is estimated to continue until 2034. The land, after mining, will be returned to a seasonal grazing land and wildlife habitat. This amendment will allow Cordero Mining LLC to conduct mining operations within the South Maysdorf Lease in portions of Sections 21 & 28, Township 47 North, Range 71 West. Information regarding the proposed mining operation and reclamation procedures may be reviewed in the Office of the Land Quality Division of the Department of Environmental Quality in Cheyenne and Sheridan, Wyoming or the Campbell County Clerk's Office, Gillette Wyoming. Written objections to the proposed mining operation must be received by the Administrator of the Land Quality Division Department of Environmental Quality, 200 W. 17 Street, Suite 10, Cheyenne, WY 82002, before the close of business January 19, 2017. The Director may hold an informal conference if requested, hear the complaint and take action on the application in accordance with the Department's Rules of Practice and Procedure. The complainants shall have a right of appeal to the Environmental Quality Council where the complaint will be heard a second time. A conference shall be held if the Director determines that the nature of the complaint or the position of the complainants indicates that an attempt to informally resolve the disputes is preferable to a contested case proceeding. An informal conference or a public hearing shall be held within twenty (20) days after the final date for filing objec-

071 LEGAL NOTICES

tions unless a different period is stipulated to by the parties. The Council or Director shall publish notice of the time, date and location of the hearing or conference in a newspaper of general circulation in the locality of the proposed operation once a week for two (2) consecutive weeks immediately prior to the hearing or conference. The hearing would be conducted as a contested case in accordance with the Wyoming Administrative Procedure Act (W.S. §16-3-101 through § 16-3-115), and the right of judicial review would be afforded as provided in that act. All parties as given in W.S. §35-11-406(j) will be mailed a copy of this notice. The Wyoming Oil and Gas Commission will be mailed a copy of the application mine plan map as required by W.S. §35-11-406(j).
November 29, December 6, 13, 20, 2016



CLOUD PEAK
ENERGY®

December 1, 2016

City of Gillette
PO BOX 3003
Gillette, WY 82717-3003

To Whom It May Concern:

Attached is a copy of Antelope Coal LLC Public Notice for Blasting Schedule submitted pursuant to the Wyoming Department of Environmental Quality, Land Quality Division, Rules and Regulations, Chapter 6, Section 3 and our Permit to Mine No. 525-T9, Section MP4.3.2. Blasting will only occur within the Antelope Coal Mine Permit Area. The attached public notice covers the period of January 1, 2017 through December 31, 2017.

Please contact me if you have any questions or concerns.

Sincerely,

Chris Fare
Environmental Manager

Enclosure: Blasting Schedule

PUBLIC NOTICE OF BLASTING SCHEDULE

Antelope Coal LLC has scheduled the following blasting program beginning January 01, 2017 and ending December 31, 2017. This notice was prepared to serve as a safety warning to the public, as required by Chapter 6, Section 3 of the WDEQ-LQD Rules and Regulations. Public notice is required for explosions which detonate more than the equivalent of 5 pounds of TNT.

Date: Sunday - Saturday, January 01, 2017 to December 31, 2017

Hours: Daylight hours, between sunrise and sunset

Blasting Site: Within the Antelope Coal LLC Permit Area, encompassing the following legal description:

<u>Location</u>	<u>Section</u>	<u>Township</u>	<u>Range</u>
W½	13	40 North	71 West
ALL	14	40 North	71 West
ALL	15	40 North	71 West
ALL	16	40 North	71 West
ALL	17	40 North	71 West
E½	18	40 North	71 West
E½	7	40 North	71 West
ALL	8	40 North	71 West
ALL	9	40 North	71 West
ALL	10	40 North	71 West
ALL	11	40 North	71 West
W½, N½	12	40 North	71 West
E½, N½	6	40 North	70 West
ALL	1	40 North	71 West
ALL	2	40 North	71 West
ALL	3	40 North	71 West
ALL	4	40 North	71 West
ALL	5	40 North	71 West
E½, N½	6	40 North	71 West
E½	31	41 North	71 West
ALL	32	41 North	71 West
ALL	33	41 North	71 West
ALL	34	41 North	71 West
ALL	35	41 North	71 West
ALL	36	41 North	71 West
ALL	31	41 North	70 West
W½	32	41 North	70 West
W½	29	41 North	70 West
ALL	30	41 North	70 West
ALL	25	41 North	71 West
ALL	26	41 North	71 West
ALL	27	41 North	71 West
ALL	28	41 North	71 West
ALL	29	41 North	71 West
E½	30	41 North	71 West
E½	19	41 North	71 West
ALL	20	41 North	71 West
ALL	21	41 North	71 West
ALL	22	41 North	71 West
ALL	23	41 North	71 West
NW Quarter SW Quarter	24	41 North	71 West
ALL	14	41 North	71 West
ALL	15	41 North	71 West
ALL	16	41 North	71 West
E½	17	41 North	71 West
E½	8	41 North	71 West
ALL	9	41 North	71 West
ALL	10	41 North	71 West
S½	11	41 North	71 West

Access Control: Access to blasting areas will be controlled by guards.

Blasting Signals: An interrupted signal with a siren will sound 60 seconds before any blast. After blasting has been completed and the area inspected, an "all-clear" signal consisting of a steady signal with the same siren will be sounded before travel through the area will be allowed.

Deviation from the schedule may occur if emergency blasting is required for public safety or in response to atmospheric conditions such as lightning. A notice of the revised blasting schedule will be issued when the location of blasts or frequency of individual detonations changes significantly.

Antelope Coal LLC
Caller Box 3008
Gillette, WY 82717-3008
Phone (307) 464-2535

Snow Event Report #3

Event Start Date: 12/05/2016 Event Start Time: 1:30 a.m.
Event End Date: 12/06/2016 Event End Time: 3:30 a.m.
Duration of Event: 26 Hours Streets First Responder: Night Crew

Storm Event Overview:

The night shift was called in at 1:30 a.m. on 12/05/16 by P.D. for snow and slick road conditions. The night shift began plowing and applying material to priority 1's, 2's and trouble areas. The plow teams worked against snow, falling temperatures and winds causing open areas to ice up and drift with snow. Night shift reported white out conditions around 4:30 a.m. making it impossible to keep priority areas clear by shift change.

Day shift took over at 7:00 a.m. and faced wind and falling snow until early afternoon when snowfall began to taper off. Day shift was able to make better progress as the sun helped melt packed snow and ice allowing plows to push it off the roadway. Day shift was able to clear the remaining drifts from priority areas and trouble spots by the end of shift.

Night shift took over at 7:00 p.m. working over some drifted priority areas and then cleaning subdivisions. The subdivisions and trouble areas were finished by 3:30 a.m. and the event was then ended.

Number of Pieces of Equipment Used:

Snow Plows: 10
1-Tons: 5
Loaders: 2

Blades: 0
Snow Blowers: 0
Liquid Truck: 1

Amount of Material Used:

Ice Slicer lbs: 202,039
Scoria lbs: 500
Liquid Gallons: 3890

Number of Miles Plowed During Event: 2,423

Personnel:

Night Crew --- Leo Rodell, Dale Harter, Mike McFarlane, Nick Scherry, Toby Fiske, Leonard Taylor,

Day Crew – Lonnie Meidinger, Shane Prentice, Jeremy Hagen, TJ Bruce, Dale Warren, Mark Webb, Jo Wright, Lynn Morrison

Volunteer Drivers – Brian Hartle

Contractor Work Effort:

N/A

Subdivision Activities:

Subdivisions were plowed one time during this event.

Parks Division Activities:

Parks staff cleaned and maintained all City owned parking lots and facilities. They also cleared school zone pathways and crosswalks.

Environmental Conditions Present:

Snow 2.5 Drifting: Yes Rain: N/A Low Temp: -2 Wind: 3-25 -gusts to 30 mph
: _____

Equipment Issues:

Plow light came loose on Unit 204. Plow Truck 44 had some hydraulic problems during part of the event.

Incidents:

N/A

Complaints / Concerns:

None

Items of Interest:

During this weather event the Gillette Police Department investigated 11 vehicle crashes. Seven of these crashes occurred on City of Gillette maintained roadways.

Gillette Police Department

2016/2017 Weather Event Crash Report III

IR#	Date/Time	Location	Injury	Property Damage	Citation	Cause
29883	12/05/2016 - 0734	2100 Block Mint Ave.	None	Private - >\$1,000	No	Vehicle was westbound on Mint Ave., slid on the snow/ice and struck a fence on private property.
29886	12/05/2016 - 0748	1200 Block Beaver Dr.	None	Private - <\$1,500	Yes	Vehicle was eastbound on Beaver Dr., slid on the snow/ice and struck a retaining wall and two cable boxes on private property.
29900	12/05/2016 - 1053	Warlow Dr. / Commercial Dr.	None	Private - <\$1,000	Yes	Vehicle was eastbound on Warlow Dr., slid on the snow/ice and struck the curb and a railroad crossing.
29913	12/05/2016 - 1325	Swanson Rd. Mohan Rd.	None	Private <\$1,000	Yes	Vehicle traveling west on Mohan Rd. and slid on the snow/ice and collided with a vehicle in the intersection with Swanson Rd.
29925	12/05/2016 - 1555	2700 Block South Emerson	None	Private - >\$1,000	Yes	Vehicle turning left from Sequoia to South Emerson, slid on snow/ice and collided with a parked vehicle.
29931	12/05/2016 - 1721	Highway 59 / Shoshone	None	Private - >\$1,000	No	Vehicle was stopping in traffic, northbound on Highway 59, slid on the snow/ice and collided with a bus stopped at Shoshone.
29936	12/05/2016 - 1721	12th Street / Green Ave	None	Private - >\$1,000	Yes	Vehicle traveling west on 12th Street slid on the snow/ice and collided with the rear of a vehicle stopped, waiting to turn.

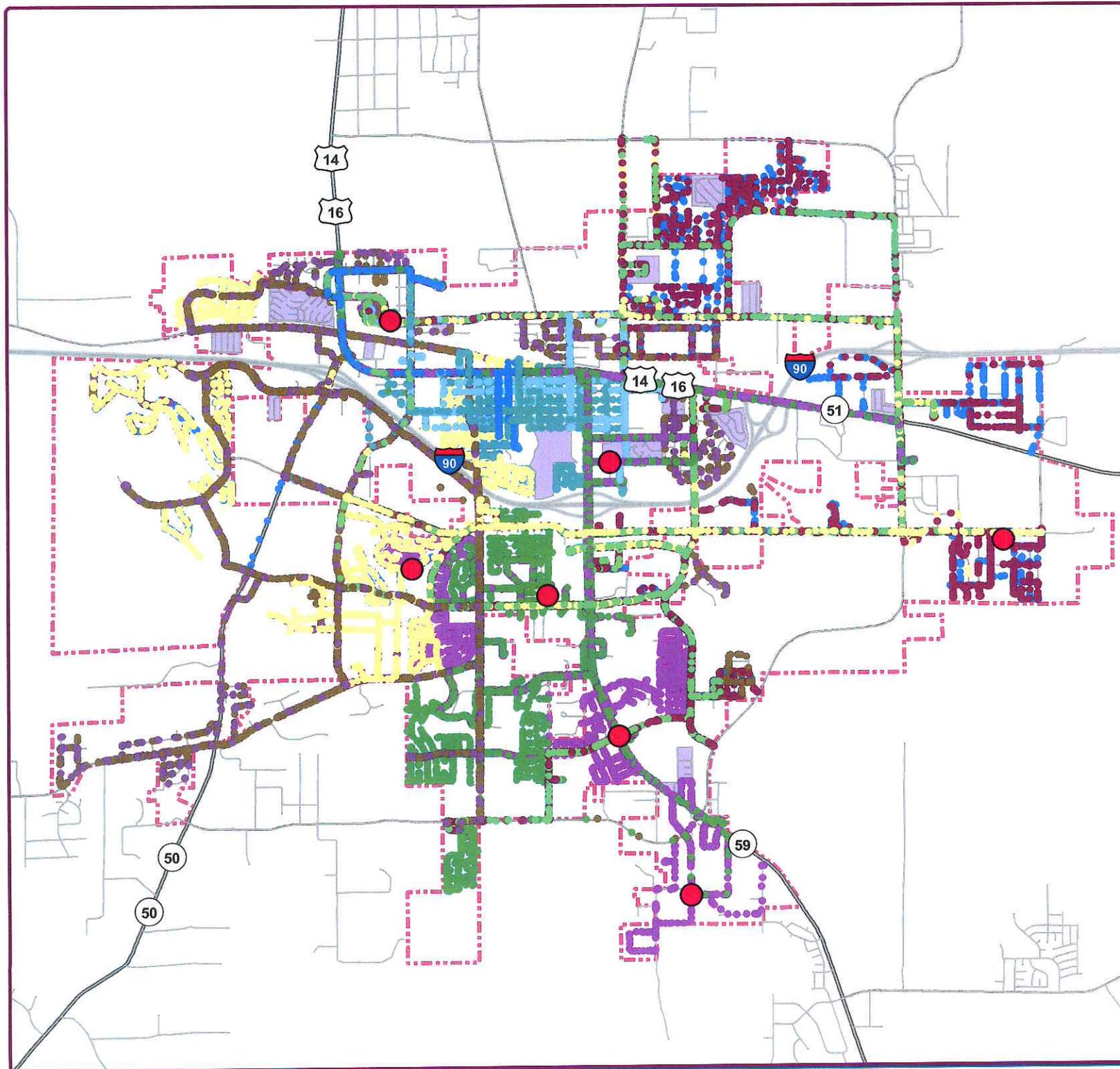
December 5th, 2016 1:30 a.m. to Decmeber 6th, 2016 3:30 a.m.

During this weather event the Gillette Police Department investigated eleven vehicle crashes. Seven of those crashes occurred on a City of Gillette maintained roadway and were influenced by weather conditions.



CITY OF GILLETTE

GIS Division
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov



Legend

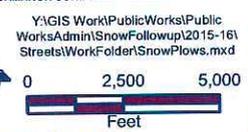
Large Snow Plows Unit # & Description

- Unit 25 Snow Plow
- Unit 28 Snow Plow
- Unit 31 Snow Plow
- Unit 40 Snow Plow
- Unit 44 Snow Plow
- Unit 99 Snow Plow
- Unit 100 Snow Plow
- Unit 157 Snow Plow
- Unit 160203 Snow Plow
- Unit 160204 Snow Plow
- Reported Crashes

According to the AVL system, our snowplows drove a total of 2,305 miles during this event.

Police Report:
 Crashes: 7
 Crashes w/Injuries: 0
 Citations: 5
 Personal Property Damage: \$7,500
 City Property Damage: \$0

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



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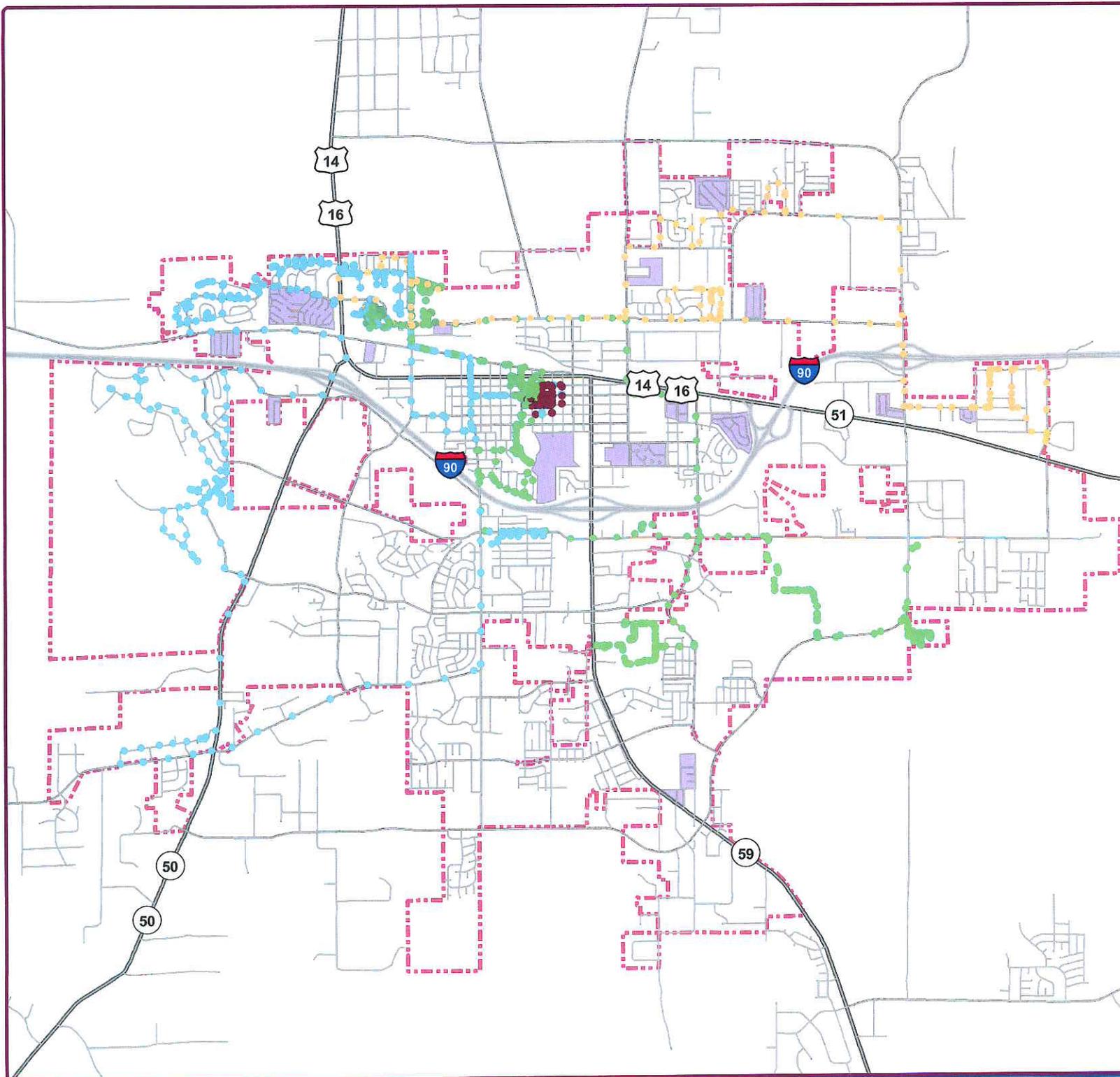
Snowplow AVL
Snow Event Three
 12/05/2016 01:30 am to
 12/06/2016 03:30 am
 December 06, 2016

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm



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Phone (307) 686-5364
www.gillettewy.gov



Legend

One Tons

Unit # & Description

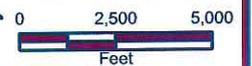
- Unit 168 One Ton Streets
- Unit 1 One Ton Parks
- Unit 163 One Ton Parks
- Unit 184 One Ton Parks
- Unit 171 One Ton

According to the AVL system, our one ton trucks drove a total of 118 miles during this event.

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



Y:\GIS Work\PublicWorks\Public Works\Admin\SnowFollowup\2015-16\StreetsWorkFolder\OneTon.mxd



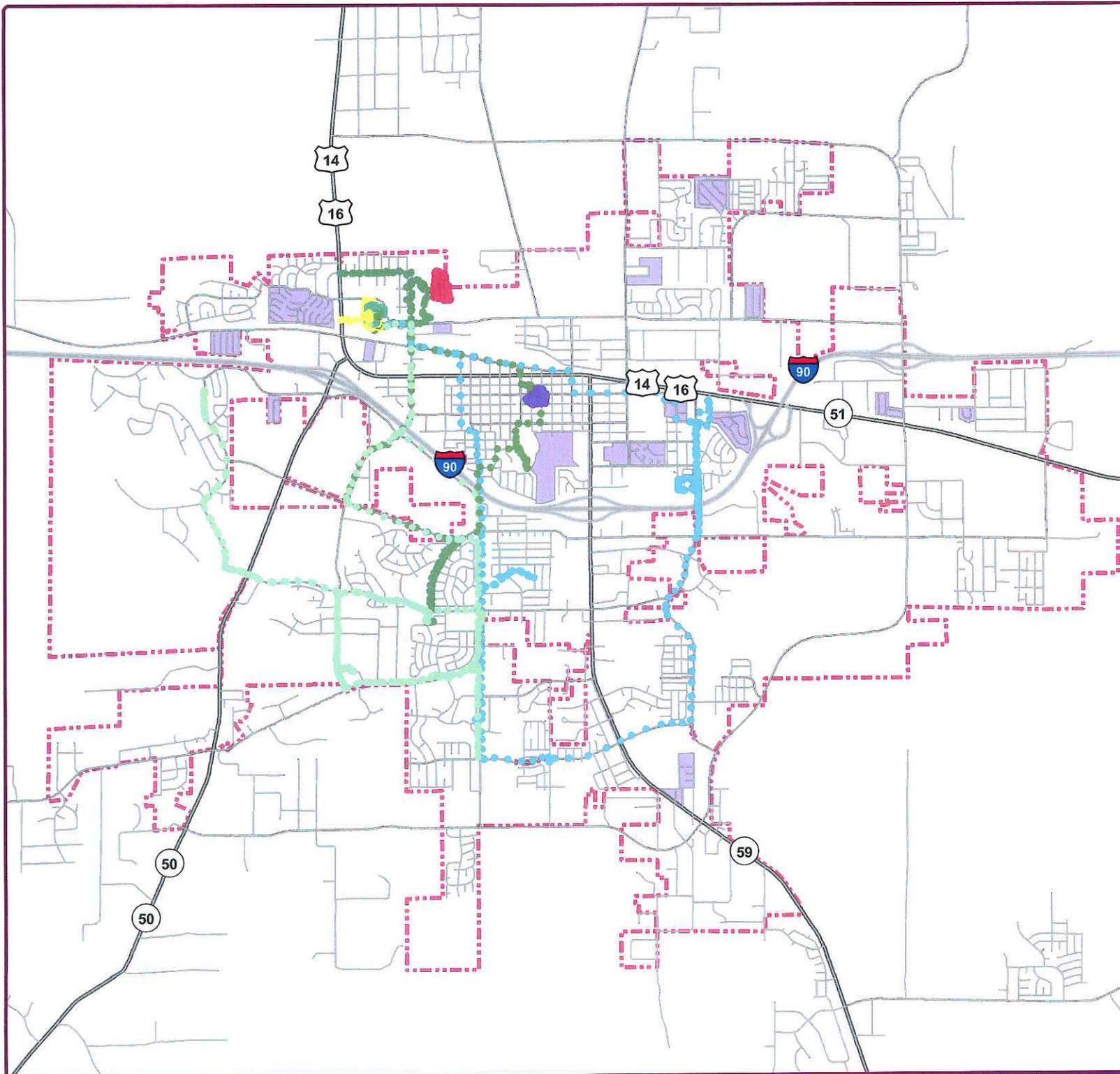
One Ton AVL
Snow Event Three
12/05/2016 01:30 am to
12/06/2016 03:30 am
December 06, 2016

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm



CITY OF GILLETTE

GIS Division
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Gillette, Wyoming 82717-3003
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Legend

Tractors & Others

Unit # & Description

- Unit 13 Wheel Loader
- Unit 54 Tractor JD
- Unit 76 Tractor JD
- Unit 89 Tractor Belos
- Unit 161 Tractor JD
- Unit 162 Tractor Tool Cat
- Unit 193 Loader
- Unit 199 Skidsteer

According to the AVL system,
our tractors drove a total
of 157 miles during this event.

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



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Tractor AVL

Snow Event Three
12/05/2016 01:30 am to
12/06/2016 03:30 am
December 06, 2016

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm

ORDINANCE NO. __

AN ORDINANCE TO AMEND CHAPTER 9 OF THE GILLETTE CITY CODE
TO PROHIBIT MIXING YARD WASTE AND REFUSE AND RUBBISH AND
PROVIDING NEW REGULATIONS FOR RECYCLING

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE,
WYOMING:

SECTION ONE. Section 9-1 (A) Definitions Refuse, Rubbish and Yard Waste of
the Gillette City Code are amended to read as follows:

§ 9-1. Garbage and Refuse – General;

(A) Definitions.

For the purposes of this chapter, the following words and phrases shall have
the meanings respectively ascribed to them by this section:

"Refuse": All decomposable or nondecomposable, solid waste, including
garbage, litter, rubbish, street cleanings, dead animals, animal feces, abandoned
automobiles, and solid market and industrial waste. When the City of Gillette Yard
Waste Facility is open, April through November, Yard Waste may not be placed in
any Solid Waste Containers used for refuse or rubbish.

"Rubbish": Nondecomposable, solid waste, consisting of both combustible
and noncombustible wastes, such as paper, bedding, building materials, furniture,
crochery, and similar material. (Ord. 1339, 5/3/82)

"Yard Waste": shall mean leaves, grass or plant cuttings, twigs, brush,
branches or tree limbs. This term does not include refuse, rubbish, construction
related lumber, stumps, rocks, sod, gravel, dirt and sand. In addition, branches and
tree limbs larger than two (2) inches in diameter and thirty-six (36) inches in length
are not included. It is unlawful to rake leaves and other yard waste into any paved
street or right-of-way. (Ord. 3671, 4-6-2010)

SECTION TWO. Section 9-2 (B) of the Gillette City Code is amended to read as follows:

§ 9-2 Solid Waste Service

(B) All Refuse to be placed in Container.

Only refuse placed into City provided containers will be collected as part of the normal collection route. Items too large for containers, or in excess of 60 pounds or greater than six feet in length will not be collected. When the City of Gillette Yard Waste Facility is open, April through November, Yard Waste may not be placed in any Solid Waste Containers. (Ord. 1724, 6/19/89; Ord. 1999, 7/3/95)

SECTION THREE. Section 9-3 (A) of the Gillette City Code is amended to read as follows:

§ 9-3 Yard Waste

(A). City Supplied Roll-Outs.

Only Yard waste shall be placed in city supplied Yard Waste roll-outs and set out at the curb on their designated trash day for collection by the City of Gillette, or transported to a city designated drop-off site. Yard waste may not be bagged before placement in city supplied roll-outs and no other waste, refuse or rubbish including plastic bags, may be placed in yard waste roll-outs. When the City of Gillette Yard Waste Facility is open, April through November, Yard Waste may not be placed in any Solid Waste or Recycling Containers.

SECTION FOUR. Section 9-4 of the Gillette City Code is amended to read as follows:

§ 9-4 Recycling

(A) Campbell County Amalgamated Recycling Enterprise (CARE) Center

Campbell County operates a recycling service known as the Campbell County Amalgamated Recycling Enterprise (CARE) Center located at 909 Westover Road in Gillette. This service uses a source separated process in which their customers must separate each of the recyclable items. The CARE Center will have collection containers clearly marked to show what item goes into which compartment. The items accepted at the CARE Center are the following:

1. Newspaper
2. Mixed paper (for example: junk mail, catalogs, magazines, and phone books)
3. White office/copy paper (no shreds)
4. Corrugated cardboard boxes
5. Plastics #1 (water, soft drink, and sport drink bottles)
6. Plastics #2 (milk and water jugs)
7. Plastic #2 (colored detergent bottles)
8. Aluminum cans
9. Tin and steel cans

PASSED, APPROVED AND ADOPTED this ___ day of _____, 2016.

Louise Carter-King, Mayor

(S E A L)
ATTEST:

Karlene Abelseth, City Clerk
Published:

RESOLUTION NO. _____

A RESOLUTION BY THE CITY OF GILLETTE IN OPPOSITION TO THE LEGALIZATION
OF **RECREATIONAL** MARIJUANA IN THE STATE OF WYOMING

WHEREAS, the American Medical Association (AMA), the National Association of Drug Court Professionals (NADCP), the American Society of Addiction Medicine (ASAM), the National Sheriffs' Association (NSA), and the White House all stand in opposition to the legalization of marijuana; and

WHEREAS, marijuana is a Schedule I drug under the Controlled Substances Act, defined as having a high potential for abuse; and

WHEREAS, marijuana use rates have risen substantially since 2007, with more youth in treatment for marijuana abuse or dependence than for use of alcohol and all other drugs; and

WHEREAS, any tax revenue from marijuana sales would be insignificant in comparison to its social and health expense, placing a significant strain on our health care system, and posing considerable danger to the health and safety of the users themselves, their families and our communities; and

WHEREAS, the City of Gillette has steadfastly supported strategies for the prevention, education and treatment of substance abuse in our communities;

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING that the City of Gillette strongly opposes the legalization of **recreational** marijuana in the State of Wyoming.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2016.

Louise Carter-King, Mayor

(S E A L)

ATTEST:

Karlene Abelseth, City Clerk

Bill No.: HB0032 **Effective:** 7/1/2015

LSO No.: 15LSO-0135

Enrolled Act No.: HEA 64

Chapter No.: 102

Prime Sponsor: McKim

Catch Title: Hemp extract regulation.

Subject: Regulation of the use of hemp extract.

Summary/Major Elements:

- This bill authorizes the use of hemp extract in Wyoming if the person is using the hemp extract under a validly issued hemp extract registration card.
- The bill provides a process for the issuance of hemp extract registration cards.
- The bill requires certain conditions to be met prior to issuance of a hemp extract registration card including requiring a statement signed by a neurologist stating the person, or minor in the care of a parent, suffers from intractable epilepsy or seizure disorders and may benefit from treatment with hemp extract.
- The bill provides a person using or possessing hemp extract with a valid registration card is not subject to any otherwise applicable penalties.

Comment:

This bill became law without the Governor's signature.

The above summary is not an official publication of the Wyoming Legislature and is not an official statement of legislative intent. While the Legislative Service Office endeavored to provide accurate information in this summary, it should not be relied upon as a comprehensive abstract of the bill.

ARTICLE 19
SUPERVISED MEDICAL USE OF HEMP EXTRACTS

3571901. Definitions.

(a) As used in this article:

(i) "Department" means the state department of health;

(ii) "Hemp extract" means an extract from a cannabis plant or a mixture or preparation containing cannabis plant material that:

(A) Is composed of less than threetenths of a percent (0.3%) tetrahydrocannabinol by weight;

(B) Is composed of at least five percent (5%) cannabidiol by weight;

(C) Contains no other psychoactive substance;
and

(D) Complies with federal definitions of industrial hemp, including the definition under section 7606 of the federal Agricultural Act of 2014, which shall apply to all samples, products, derivatives and oils.

(iii) "Hemp extract registration card" means a card issued by the department under W.S. 3571902;

(iv) "Intractable epilepsy" means epilepsy or seizure disorders that, as determined by a neurologist, does not respond to other treatment options overseen by the neurologist;

(v) "Neurologist" means a person who is licensed to practice medicine pursuant to W.S. 3326301 et seq. and who is certified in neurology by a nationally recognized neurological physician organization designated by the Wyoming state board of medicine;

(vi) "Parent" means a parent or legal guardian of a minor who is responsible for the minor's medical care;

(vii) "Registrant" means the person who holds a hemp extract registration card issued by the department pursuant to this article.

3571902. Hemp extract registration cards.

(a) The department shall issue a hemp extract registration card to a person who:

(i) Is at least eighteen (18) years of age;

(ii) Is a resident of Wyoming;

(iii) Provides a statement to the department which is signed by a neurologist and specifies that the person suffers from intractable epilepsy or seizure disorders and may benefit from treatment with hemp extract;

(iv) Pays a fee to the department as specified in subsection (e) of this section; and

(v) Submits an application to the department on a form created by the department that contains:

(A) The individual's name and address;

(B) A copy of the individual's valid photo identification; and

(C) Any other information the department considers necessary to implement this article.

(b) The department shall issue a hemp extract registration card to a parent who:

(i) Is at least eighteen (18) years of age;

(ii) Is a Wyoming resident;

(iii) Provides the department with a statement signed by a neurologist that the minor in the parent's care suffers from intractable epilepsy or seizure disorders and may benefit from treatment with hemp extract;

(iv) Pays the department a fee as provided in subsection (e) of this section; and

(v) Submits an application to the department on a form created by the department, which contains:

- (A) The parent's name and address;
- (B) The minor's name;
- (C) A copy of the parent's valid photo identification; and
- (D) Any other information the department considers necessary to implement this article.

(c) The department shall maintain a registry of:

(i) The names of each applicant to whom the department issues a hemp extract registration card under subsection (a) of this section; and

(ii) The names of each minor receiving care from a parent who is issued a hemp registration card under subsection (b) of this section.

(d) The department shall promulgate rules and regulations to establish:

(i) The information an applicant is required to provide to the department under this article; and

(ii) The form of the hemp extract registration card issued under this article.

(e) The department shall establish a fee for maintaining the registry in an amount to ensure that, to the extent practicable, the total revenue generated from the fees collected approximates, but does not exceed, the direct and indirect costs of administering the registry. All fees received shall be deposited in the general fund.

(f) A registration card issued under subsection (a) or (b) of this section is valid for one (1) year and is renewable if, at the time of renewal, the registrant meets the requirements of subsection (a) or (b) of this section. A card issued pursuant to subsection (b) of this section remains valid after the minor reaches the age of majority until the card expires or is replaced by a card issued pursuant to subsection (a) of this section.

(g) The neurologist who signs a statement as provided in this section shall:

(i) Keep a record of the neurologist's evaluation and observation of a patient who is a registrant or a minor under a registrant's care including the patient's response to hemp extract; and

(ii) Transmit a copy of the records to the department.

(h) The department shall maintain a database of records received under subsection (g) of this section. The department shall treat the records as confidential, provided that the department, with the consent of the registrant or the registrant's parent, may share the records with a higher education institution for the purpose of studying hemp extract if the records are redacted so that the patient cannot be identified individually.

3571903. Exemption from criminal and civil penalties for the medical use of hemp extract.

(a) Notwithstanding any other provision of this chapter, an individual who possesses or uses hemp extract is not subject to the penalties described in this chapter for possession or use of the hemp extract if the individual:

(i) Possesses or uses the hemp extract only for the treatment of the individual's or the individual's minor child's intractable epilepsy or seizure disorders;

(ii) Is a holder of a valid hemp extract registration card issued by the department under W.S. 3571902; and

(iii) Can provide, through a certificate of analysis or otherwise, evidence that the hemp extract meets the percentages for tetrahydrocannabinol and cannabidiol provided in W.S. 3571901(a)(ii).

(b) Notwithstanding any other provision of this chapter, an individual who possesses hemp extract lawfully under subsection (a) of this section and administers the hemp extract to a minor is not subject to the penalties described in this chapter for administering the hemp extract to the minor if:

(i) The individual is the minor's parent or legal guardian;

(ii) The individual is a holder of a valid hemp extract registration card issued by the department under W.S. 3571902(b); and

(iii) The individual administers the hemp extract only to the minor on whose behalf the hemp registration card was issued.

The Legalization of Marijuana in Colorado *The Impact*

Volume 4
September 2016



Rocky Mountain High Intensity
Drug Trafficking Area
www.rmhidta.org

Executive Summary

Purpose

Rocky Mountain High Intensity Drug Trafficking Area (RMHIDTA) is tracking the impact of marijuana legalization in the state of Colorado. This report will utilize, whenever possible, a comparison of three different eras in Colorado's legalization history:

- **2006 – 2008:** Medical marijuana pre-commercialization era
- **2009 – Present:** Medical marijuana commercialization and expansion era
- **2013 – Present:** Recreational marijuana era

Rocky Mountain HIDTA will collect and report comparative data in a variety of areas, including but not limited to:

- Impaired driving
- Youth marijuana use
- Adult marijuana use
- Emergency room admissions
- Marijuana-related exposure cases
- Diversion of Colorado marijuana

This is the fourth annual report on the impact of legalized marijuana in Colorado. It is divided into ten sections, each providing information on the impact of marijuana legalization. The sections are as follows:

Section 1 – Impaired Driving:

- Marijuana-related traffic deaths increased **48 percent** in the three-year average (2013-2015) since Colorado legalized recreational marijuana compared to the three-year average (2010-2012) prior to legalization.
 - During the same time, all traffic deaths increased **11 percent**.
- Marijuana-related traffic deaths increased **62 percent** from 71 to 115 persons after recreational marijuana was legalized in 2013.

- In 2009, Colorado marijuana-related traffic deaths involving operators testing positive for marijuana represented **10 percent** of all traffic fatalities. By 2015, that number doubled to **21 percent**.

Section 2 – Youth Marijuana Use:

- Youth past month marijuana use **increased 20 percent** in the two year average (2013/2014) since Colorado legalized recreational marijuana compared to the two-year average prior to legalization (2011/2012).
 - Nationally youth past month marijuana use **declined 4 percent** during the same time.
- The latest 2013/2014 results show Colorado youth ranked **#1** in the nation for past month marijuana use, up from **#4** in 2011/2012 and **#14** in 2005/2006.
- Colorado youth past month marijuana use for 2013/2014 was **74 percent higher** than the national average compared to **39 percent higher** in 2011/2012.

Section 3 – Adult Marijuana Use:

- College-age past month marijuana use increased **17 percent** in the two-year average (2013/2014) since Colorado legalized recreational marijuana compared to the two-year average prior to legalization (2011/2012).
 - Nationally college-age past month marijuana use **increased 2 percent** during the same time.
- The latest 2013/2014 results show Colorado college age adults ranked **#1** in the nation for past month marijuana use, up from **#3** in 2011/2012 and **#8** in 2005/2006.
- Colorado college age past month marijuana use for 2013/2014 was **62 percent higher** than the national average compared to **42 percent higher** in 2011/2012.
- Adult past-month marijuana use **increased 63 percent** in the two year average (2013/2014) since Colorado legalized recreational marijuana compared to the two-year average prior to legalization (2011/2012).
 - Nationally adult past month marijuana use **increased 21 percent** during the same time.

- The latest 2013/2014 results show Colorado adults ranked **#1** in the nation for past month marijuana use, up from **#7** in 2011/2012 and **#8** in 2005/2006.
- Colorado adult past month marijuana use for 2013/2014 was **104 percent higher** than the national average compared to **51 percent higher** in 2011/2012.

Section 4 – Emergency Department Marijuana and Hospital Marijuana-Related Admissions:

- Colorado Emergency Department visits per year related to marijuana:
 - 2013 – **14,148**
 - 2014 – **18,255**
- Emergency Department rates likely related to marijuana increased **49 percent** in the two-year average (2013-2014) since Colorado legalized recreational marijuana compared to the two-year average prior to legalization (2011-2012).
- Number of hospitalizations related to marijuana:
 - 2011 – **6,305**
 - 2012 – **6,715**
 - 2013 – **8,272**
 - 2014 – **11,439**
- Hospital rates likely related to marijuana increased **32 percent** in the two-year average (2013-2014) since Colorado legalized recreational marijuana compared to the two-year average prior to legalization (2011-2012).

Section 5 – Marijuana-Related Exposure:

- Marijuana-related exposures increased **100 percent** in the three-year average (2013-2015) since Colorado legalized recreational marijuana compared to the three-year average (2010-2012) prior to legalization.
- Marijuana-only exposures increased **155 percent** in the three-year average (2013-2015) since Colorado legalized recreational marijuana compared to the three-year average (2010-2012) prior to legalization.

Section 6 – Treatment:

- Marijuana treatment data from Colorado in years 2005 – 2015 does not appear to demonstrate a definitive trend. Colorado averages approximately **6,500** treatment admissions annually for marijuana abuse.
- Over the last ten years, the top three drugs involved in treatment admissions, in descending order, were alcohol (average **13,382**), marijuana (average **6,652**) and methamphetamine (average **5,298**).

Section 7 – Diversion of Colorado Marijuana:

- Highway patrol yearly interdiction seizures of Colorado marijuana increased **37 percent** from **288** to **394** (2013-2015), since recreational marijuana was legalized.
- Of the 394 seizures in 2015, there were **36** different states destined to receive marijuana from Colorado. The most common destinations identified were Missouri, Illinois, Texas, Iowa, and Florida.

Section 8 – Diversion by Parcel:

- Seizures of Colorado marijuana in the U.S. mail has increased **427 percent** from an average of 70 parcels (2010-2012) to 369 parcels (2013-2015) in the three years that recreational marijuana has been legal.
- Seizures of Colorado marijuana in the U.S. mail has increased **471 percent** from an average of 129 pounds (2010-2012) to 736 pounds (2013-2015) in the three years that recreational marijuana has been legal.

Section 9 – Related Data:

- Crime in Denver and Colorado has increased from 2013 to 2015.
- Colorado annual tax revenue from the sale of recreational and medical marijuana was \$115,579,432 (CY2015) or about **0.5 percent** of Colorado's total statewide budget (FY2016).
- "Denver is losing visitors and valuable convention business as a result of these overall safety (or perception of safety) issues..." – VISIT DENVER Report

- As of January 2016, there were **424 retail marijuana stores** in the state of Colorado compared to **322 Starbucks** and **202 McDonald's**.
- **68 percent** of local jurisdictions have banned medical and recreational marijuana businesses.

Section 10 – Related Material:

- This section lists various studies and reports regarding marijuana.

THERE IS MUCH MORE DATA IN EACH OF THE TEN SECTIONS. THIS PUBLICATION MAY BE FOUND ON THE ROCKY MOUNTAIN HIDTA WEBSITE; GO TO WWW.RMHIDTA.ORG AND CLICK ON REPORTS.

State of Washington Data:

Washington legalized recreational marijuana at the same time as Colorado. The reader is encouraged to review data from Washington on the impact of legalization in that state. Many of the same trends in Colorado related to legal marijuana also are occurring in Washington. These trends include: impaired driving, traffic fatalities, use among teens and exposure (see Sections 1 and 10).

SECTION 9: Related Data

Topics

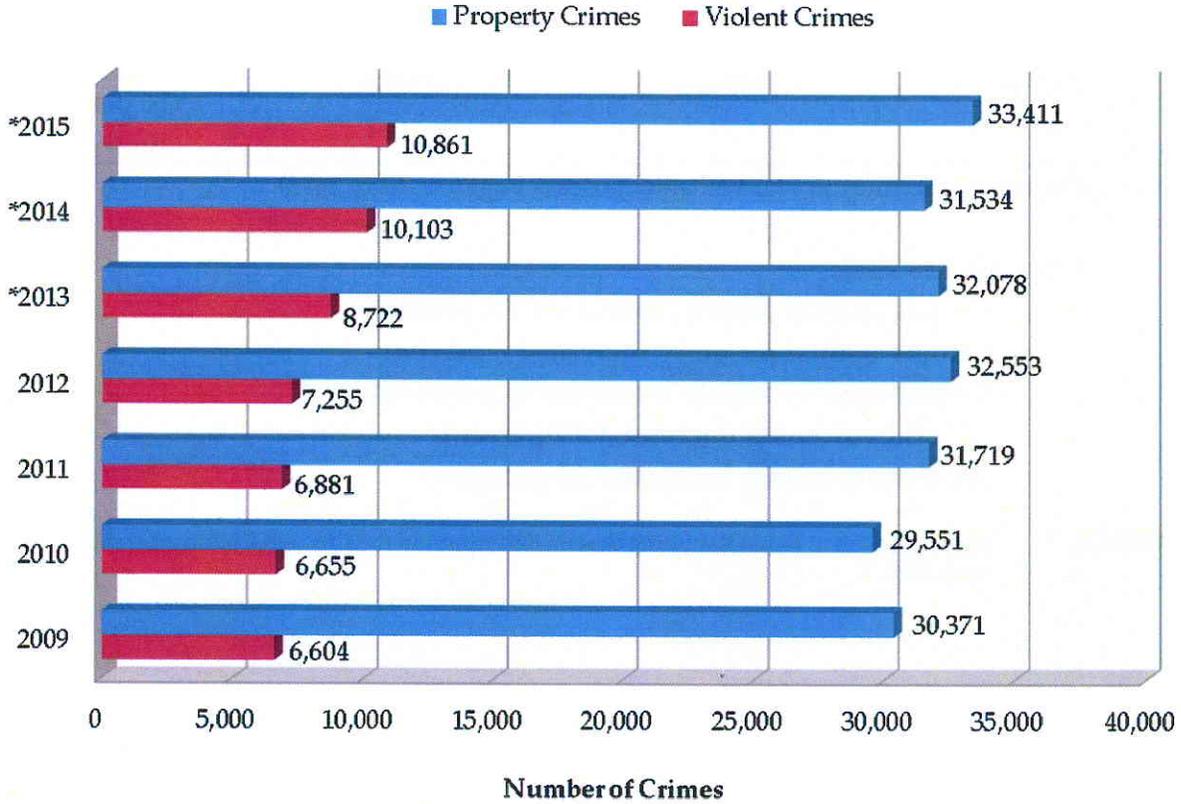
- Crime
- Revenue
- Event Planners' Views of Denver
- Homeless
- Suicides
- Environmental Impact
- THC Potency
- Marijuana Use and Alcohol Consumption
- Medical Marijuana Registry
- Licensed Marijuana Businesses as of January 2015
- Business Comparisons as of January 2015
- Demand and Market Size
- 2014 Reported Sales of Marijuana in Colorado
- 2014 Price of Marijuana
- Local Response to the Medical and Recreational Marijuana Industry in Colorado

NOTE: SOME OF THE DATA REPORTED IN THIS SECTION IS BECAUSE THERE HAVE BEEN SO MANY INQUIRIES ON THE PARTICULAR SUBJECT, SUCH AS CRIME AND SUICIDES. THIS IS NOT TO INFER THAT THE DATA IS DUE TO THE LEGALIZATION OF MARIJUANA.

Some Findings

- Crime in Denver and Colorado has increased from 2013 to 2015.
- Colorado annual tax revenue from the sale of recreational and medical marijuana was \$115,579,432 (CY2015) or about **0.5 percent** of Colorado's total statewide budget (FY2016).
- "Denver is losing visitors and valuable convention business as a result of these overall safety (or perception of safety) issues..." – VISIT DENVER report

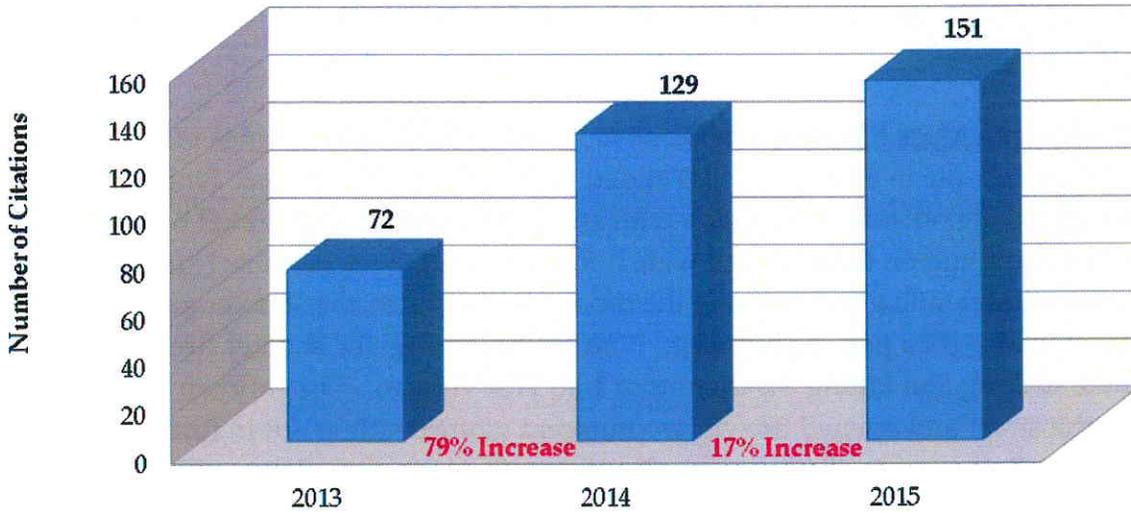
City and County of Denver Crime



*In May 2013 the Denver Police Department implemented the Unified Summons and Complaint (US&C) process. This process unifies multiple types of paper citations, excluding traffic tickets, into an electronic process. That information is transmitted to the Denver Sheriff, County Court, City Attorney and District Attorney through a data exchange platform as needed. As a result of this process a reported offense is generated which was previously not captured in National Incident Based Reporting System (NIBRS).

SOURCE: City and County of Denver, Denver Police Department, Crime Statistics and Maps, April 2016

Boulder Police Department Marijuana Public Consumption Citations



SOURCE: Boulder Police Department, Records and Information Services

NOTE: THE CITY OF BOULDER DID NOT HAVE A MUNICIPAL STATUTE SPECIFIC TO PUBLIC CONSUMPTION OF MARIJUANA UNTIL MID-2013.

Related Material

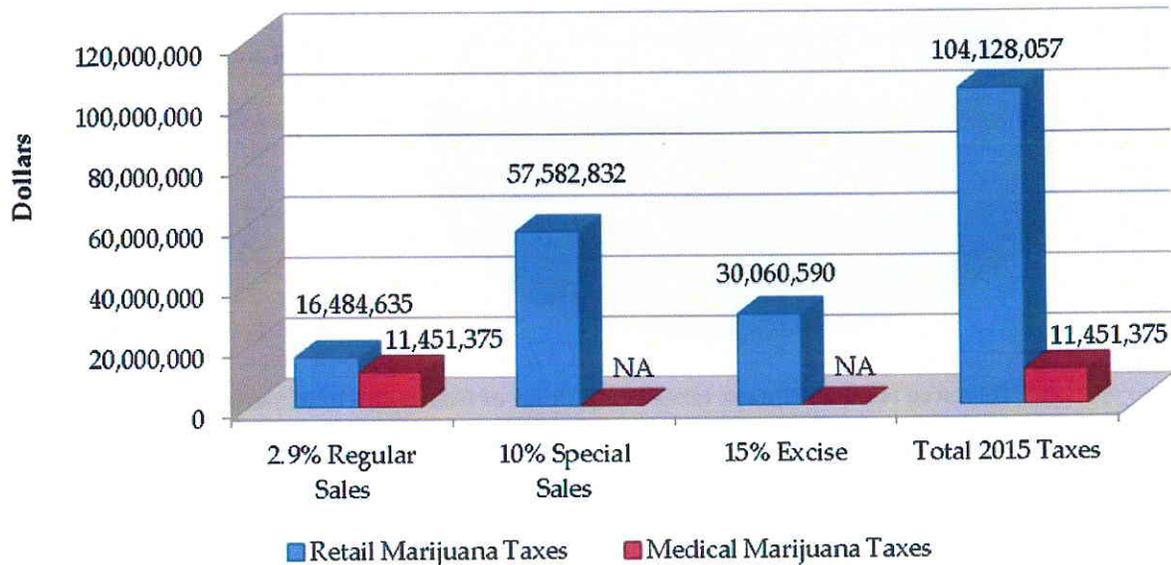
Legalized Marijuana Brings Violence to Downtown Denver’s 16th Street Mall:

Video was posted to Facebook of a man wielding PVC pipes and violently swinging them at anyone within reach. According to police, the man from Indiana had only been in Denver for a week before the incident occurred. In response to the attack, Denver Mayor Michael Hancock stated, “Let’s be clear. Marijuana is drawing people to the mall. The travelers are very clear. I can tell you this because I’ve talked to the travelers,” said Hancock. “This is one of the results of the legal marijuana industry in Denver and we’re going to have to deal with it.” Due to several such incidents occurring in the area the Mayor and Denver Police Department announced they would be increasing patrols on the 16th Street Mall. “The strategy for improved safety involves spending over half a million dollars to increase police patrols and add resources.”¹

Violent Crimes are Up in Colorado: According to the Colorado Bureau of Investigation’s annual crime report, “officials say homicides increased by nearly 15

Revenue

Total Revenue from Marijuana Taxes, Calendar Year 2015

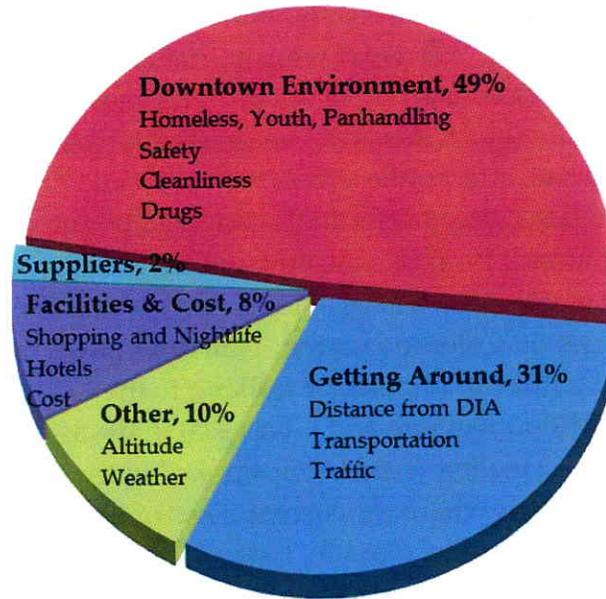


SOURCE: Department of Revenue, Monthly Marijuana Taxes, Licenses and Fees Transfers and Distribution

NOTE: FIGURES DO NOT INCLUDE ANY CITY TAXES: THE STATE DOES NOT ASSESS OR COLLECT THOSE TAXES.

Event Planners' Views of Denver

Negative Meeting Planner Perceptions, 2014



SOURCE: VISIT DENVER, Impacts of the Downtown Environment on the Tourism Industry and Visitor Perceptions report

VISIT DENVER is the marketing organization for the city and it measures, records and reports hundreds of data points, to include safety trends and feedback received from convention and leisure visitors. Based on data collected they came away with three key takeaways:

- “The downtown environment is the #1 complaint from meeting planners, far surpassing any other categories. The severity of this issue has increased and as of 2014 nearly 50% of meeting planners negatively commented on homeless, youth, panhandling, safety, cleanliness, and drugs including public marijuana consumption.”
- “Denver ranks very high on walkability, affordability, facilities, and other factors. However, Denver as a ‘safe city’ ranks significantly lower according to interviews with key convention planners conducted by an independent third-party.”
- “Denver is losing visitors and valuable convention business as a result of these overall safety (or perception of safety) issues. Unfortunately, word is beginning to spread among meeting planners about the safety challenges Denver is facing.

Some of the comments received from attendee in survey after the conference were:

- 'Denver seems less safe now that pot is legalized.'
- 'Don't have a meeting in downtown Denver...what a depressing downtown area.'
- 'The neighborhood had way too many vagrants. I don't remember Denver being that bad.'
- 'Poor area, lots of crime as we sat outside on a patio on the 16th Street mall on Sunday evening having a beer, I turned my head to look at a television, when I turned back a street person was drinking my beer. I am sure this is not an image Denver wants portrayed around the country.'"

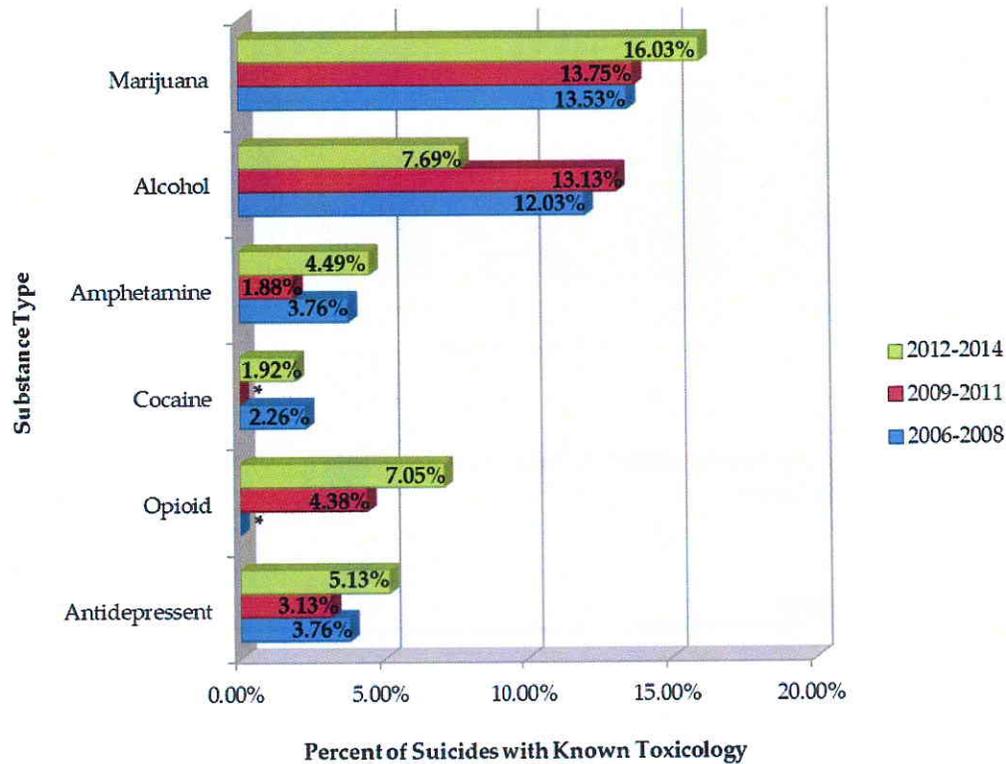
Homeless

Marijuana Legalization in Colorado: How Recreational Weed is Attracting People, but Spiking the State's Homeless Rate:⁷ In this two-part reporting piece, a 25 year old man named Devin Butts is followed around by a reporter during his first two days in Pueblo, Colorado. Devin self-admitted he moved to Colorado due to the legal marijuana industry where he can freely use without harassment. After beginning to use marijuana as a youth, Devin graduated to hydrocodone pills, methamphetamine and crack and did stints in and out of jail related to the drug use. As a final determining factor, Devin decided to move to Colorado from Texas when "...his lawyer had told him the new marijuana charge was finally moving forward in the courts. He was looking at another 120 days behind bars." As the reporter follows Devin around, he applies for jobs at the local mall and takes several hits of marijuana throughout the day. While he is determined to become a success story in Colorado, he also is in line with the belief that tax revenue from marijuana "...should go to help those like himself that have been lured to the region because of cannabis." Likewise, various other individuals involved with the marijuana industry as well as homeless services believe that more money "...should go to understanding and addressing the needs of the people who've arrived in the state with an interest in marijuana and not much else."

Further information from the series: According to the report, "Interviews with people at homeless shelters in Denver and other Colorado cities like Pueblo suggest that since Colorado launched its legalized cannabis system in 2014, the percentage of newcomers to the facilities who are there in part because of the lure of marijuana has swollen to 20 to 30 percent." "All told, several hundred marijuana migrants struggling with poverty appear to be arriving in Colorado each month."

Suicide Data

Average Toxicology of Suicides Among Adolescents Ages 10 to 19 Years Old



*Results Unavailable

SOURCE: Colorado Department of Public Health and Environment (CDPHE), Colorado Violent Death Reporting System

Mind-Blowing Facts About Marijuana Production in America:¹¹

- Trespass grows accounted for 72 percent of outdoor plants seized in California in 2013. Nearly half of the cannabis eradicated by law enforcement nationwide was on public or tribal land.
- During California's growing season, outdoor grows consume roughly 60 million gallons of water a day – 50 percent more than is used by all the residents of San Francisco.
- An indoor grow module accommodating 4 plants sucks as much electricity as 29 refrigerators.
- In California, indoor marijuana grows account for about 9 percent of household electricity use.
- For every pound of pot grown indoors, 4,600 pounds of CO₂ goes into the atmosphere.
- The production and distribution of pot in America emits as much carbon as 3 million cars.

Water Consumption More than Doubles with Illegal Marijuana Home Grows in Colorado: Public utility records revealed that water usage in one illegal marijuana home grow ranged from 13,200 to 18,000 gallons per month. Water consumption by previous tenants within the same exact residence averaged 6,000 to 7,000 gallons per month.¹²

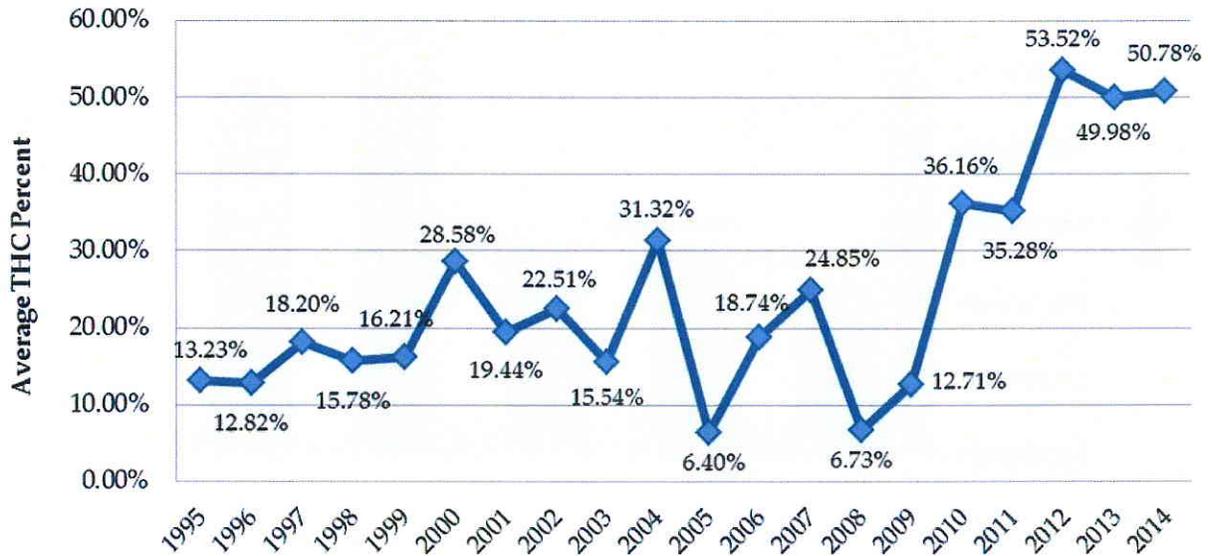
Illegal Marijuana Home Grows are the New Meth Houses: Illegal home grows present significant potential risks to public health and public safety. Colorado homes used for cultivating marijuana often sustain extensive damage. In many cases these operations have caused house fires, blown electrical transformers, mold throughout the residences, and environmental damages. Growing conditions consume high levels of power and water and results in the drainage of chemical-laden waste water often disposed of improperly.

Growers often alter the interior structure of these homes to enhance their ability to grow year round. Most of these alterations are not to code which presents serious risks to first responders. Holes are cut into the floors, tampering with high voltage electrical systems, loose and extension cords present entrapment hazards, explosive chemicals such as propane and butane all present clear hazards for fire fighters and police officers responding to the residence in an emergency situation.

"Much like the 'meth houses' of the 1990's, many of these homes may ultimately be rendered uninhabitable."¹³

Stealing Electricity for Home Grows: "In some cases, growers tap directly into utility lines outside the residence in order to 'steal' electricity before its consumption is

National Average THC Potency Submitted Hash Oil Samples



SOURCE: Potency Monitoring Program, Quarterly Report Number 132, National Center for Natural Products Research (NCNPR) at the University of Mississippi, under contract with the National Institute on Drug Abuse.

Marijuana Use and Alcohol Consumption

- ❖ There are some who have theorized that legalizing marijuana would reduce alcohol consumption. Thus far that theory is not supported by the data.

Related Material

Colorado Stands out for Consuming Drugs and Alcohol: “The Substance Abuse and Mental Health Services Administration annually surveys Americans age 12 and older about whether they use opioid painkillers for non-medical reasons or consume any marijuana, alcohol or cocaine. States are ranked into quintiles based on what proportion of their population uses each substance, thereby creating a ‘top 10 list’ for all four. Colorado stands out as the only state which is a top consumer of all four substances.”¹⁵

Medical Marijuana Registry

Medical Marijuana Registry Identification Cards¹⁶

- December 31, 2009 – 41,039
- December 31, 2010 – 116,198
- December 31, 2011 – 82,089
- December 31, 2012 – 108,526
- December 31, 2013 – 110,979
- December 31, 2014 – 115,467
- December 31, 2015 – 107,534

Profile of Colorado Medical Marijuana Cardholders:¹⁷

- Age of cardholder
 - 65 percent male, with an average age of 42 years
 - 0.3 percent between the ages of 0 and 17
 - 49 percent between the ages of 18 and 40
 - 23 percent between the ages of 21 and 30
- Reporting medical condition of cardholder
 - 93 percent report severe pain as the medical condition
 - 6 percent collectively report cancer, glaucoma and HIV/AIDS
 - 2 percent report seizures

Colorado Licensed Marijuana Businesses as of January 2016

Medical Marijuana:¹⁹

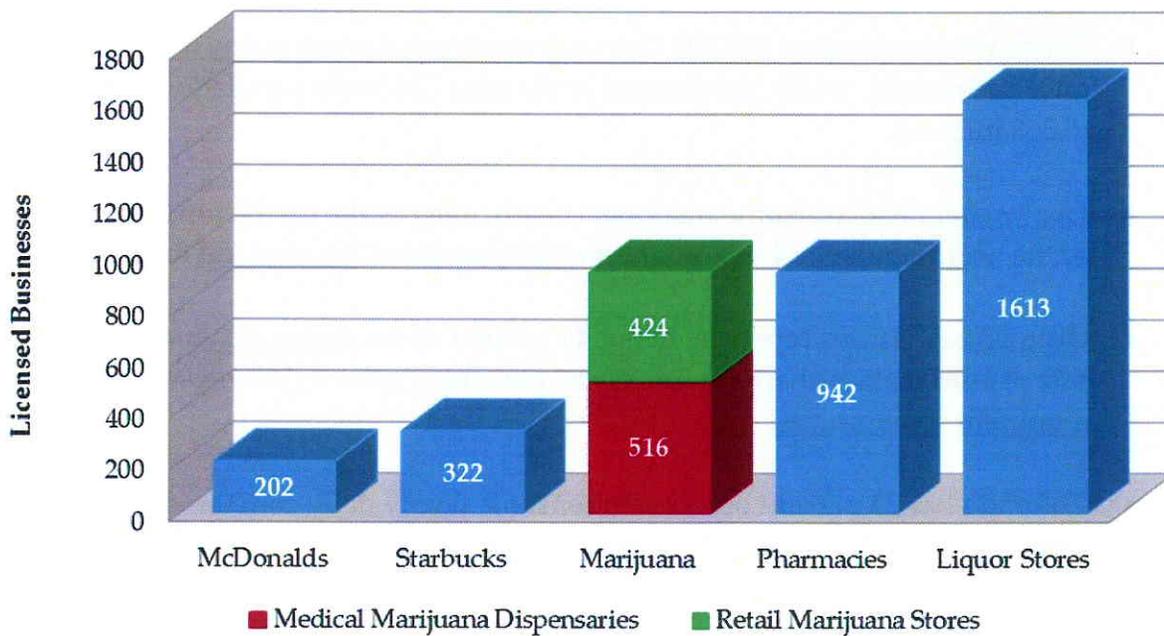
- 516 medical marijuana centers (dispensaries)
- 751 marijuana cultivation facilities
- 202 infused products (edibles) businesses

Recreational Marijuana:²⁰

- 424 marijuana retail stores
- 514 marijuana cultivation facilities
- 168 infused product (edibles) businesses
- 17 testing facilities

Business Comparisons, January 2016

Colorado Business Comparisons, January 2016



SOURCE: Colorado Department of Revenue; Starbucks Coffee Company, Corporate Office Headquarters; McDonalds Corporation, Corporate Office Headquarters

- 1,719,551 units of medical edible products
- 3,932,215 units of recreational edible products

- ❖ **A single ounce of marijuana, depending on the solvent type and production method, can produce between 347 and 413 edibles of 10 mg THC strength.**

2014 Price of Marijuana²³

	1 Gram	Ounce
Buds/Flowers	\$14.03	\$264.14
Edibles	\$24.99 (100 mg)	N/A
Concentrates	\$55.00	N/A

Local Response to the Medical and Recreational Marijuana Industry in Colorado²⁴

Recreational Marijuana Business and Local Jurisdiction Response:

- 272 municipalities*
- 234 municipalities have taken action on the issue
 - 75 percent have prohibited (168) or have a moratorium (8)
 - 25 percent have allowed (58)

- 62 counties* (unincorporated areas)
 - 63 percent have prohibited or have a moratorium (39)
 - 37 percent have allowed (23)

- 296 local jurisdictions have addressed the issue
 - 73 percent have prohibited or have a moratorium (215)
 - 27 percent have allowed (81)

- 334 total of all local jurisdictions
 - 64 percent have prohibited or have a moratorium (215)
 - 24 percent have allowed (81)
 - 11 percent have not addressed the issue (38)

* Broomfield and Denver are both a city and county but included only once in municipalities data.



CITY OF GILLETTE

Development Services Department
Building Inspection Division
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone 307.686.5260
www.gillettewy.gov

MEMORANDUM

TO: Board of Examiners – Scott Heibult, Chairman; Jaye Drake, Vice-Chairman; Steve King, John Alt, Brian Shippy, Chad Renken, Weston Scott, Dale Phipps, and Dean Thompson.

CC: Administration
Carter Napier, City Administrator
Charlie Anderson, City Attorney
Dustin Hamilton, P.E., Development Services Director
Jim Brown, Deputy Building Official
Kim King, Administrative Assistant

FROM: Ken Rogers, Chief Building Official

SUBJECT: Board of Examiners Regular Meeting – December 13, 2016

DATE: December 8, 2016

The Regular Meeting is scheduled for 12:30 p.m. on Tuesday, December 13, 2016 at City Hall, in the Community Conference Room, 2nd Floor. Lunch will be served at 12:00 p.m.

Enclosed please find the Meeting Agenda and Packet.

If you have questions or concerns prior to the meeting, please contact me.

Thank you.

<h1 style="font-size: 2em; font-weight: bold; transform: rotate(-15deg);">Agenda</h1>	<p>BOARD OF EXAMINERS REGULAR MEETING</p> <p>December 13, 2016 12:00 p.m. to 2:00 p.m. City of Gillette – City Hall 2nd Floor Community Conference Room</p>
<p>Call to Order</p>	<p>Scott Heibult, Chairman</p>
<p>Approval of Minutes</p>	<p>Regular Meeting of November 8, 2016</p>
<p>Unfinished Business</p>	
<p>New Business</p>	
<p>Approval of Contractor License Applications</p>	<p>Individual Trade License Applications Contractor License Applications (Class A, B, C, D, F and R)</p>
<p>Announcements</p>	<p>The next Regular Meeting will be on Tuesday, January 10, 2017.</p>
<p>Adjournment</p>	

BOARD OF EXAMINERS
MEETING MINUTES

Regular

November 8, 2016

12:30 p.m.

Board Members present: Chairman Scott Heibult, Vice Chairman Jaye Drake, Steve King, John Alt, Brian Shippy, Chad Renken, Dale Phipps, and Dean Thompson.

Board Members absent: Weston Scott.

Staff Members present: Dustin Hamilton, Development Services Director; Ken Rogers, Chief Building Official; Jim Brown, Deputy Building Official; Kim King, Administrative Assistant.

Scott Heibult, Chairman, called the meeting to order.

Approval of Minutes

Chairman Heibult called for approval of the October 11, 2016, Regular Meeting Minutes. It was moved by John Alt, seconded by Steve King to approve said Minutes. Roll was called on the motion with the following results. Board Members voting aye: King, Alt, Shippy, Renken, Phipps, Thompson, Vice Chairman Drake and Chairman Heibult. Motion carried.

Unfinished Business

There was none.

New Business

There was none.

Individual Trade License Applications

The Board reviewed the following Individual Trade License Applications:

ALLISON, MATTHEW of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, RMS INSTRUMENT & ELECTRIC LLC Lic# 2132
ANDERSON, DIRK of GILLETTE, WY • JOURNEYMAN HVAC TECH, COMFORT SYSTEMS HEATING & AC Lic# 2744
ANDERSON, VAUGHN of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, CSI ELECTRICAL LLC Lic# 2135
ANDREWS, RICHARD of DOUGLAS, WY • MASTER ELECTRICIAN, ARROW ELECTRIC INC Lic# 3069
ASHER, BRANT of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2144
ASHER, BRANT of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2145
BAUMANN, TANNER of GILLETTE, WY • APPRENTICE PLUMBER, MILLER MECHANICAL LLC Lic# 2762
BELL, RICK of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, R & G ELECTRIC INC Lic# 2152
BONE, CODY of GILLETTE, WY • MASTER GS PIPEFITTER, BONES PLUMBING Lic# 1617
BONE, CODY of GILLETTE, WY • MASTER PLUMBER, BONES PLUMBING Lic# 1618

BRITTON, ALFRED of GILLETTE, WY • MASTER ELECTRICIAN, CSI ELECTRICAL LLC Lic# 2175
 BUSH, STEVE of SHERIDAN, WY • MASTER PLUMBER, WESTIN MECHANICAL LLC Lic# 2186
 BUSH, STEVE of SHERIDAN, WY • MASTER HVAC TECH, WESTIN MECHANICAL LLC Lic# 2187
 BUSH, STEVE of SHERIDAN, WY • MASTER GAS PIPEFITTER, WESTIN MECHANICAL LLC Lic# 2188
 COREY, ARON of CASPER, WY • MASTER HVAC TECH, AIR COMFORT COMPLETE INC Lic# 2772
 CRANSTON, KENT of GILLETTE, WY • MASTER ELECTRICIAN, CRANSTON ELECTRIC LLC Lic# 2748
 EASLEY, PAUL of DENVER, CO • MASTER ELECTRICIAN, EXPERT ELECTRIC INC Lic# 2759
 ELLIS, CLINTON of GILLETTE, WY • MASTER GAS PIPEFITTER, BROWN CONSTRUCTION SERVICES LLC Lic# 2751
 ELLIS, CLINTON of GILLETTE, WY • MASTER PLUMBER, BROWN CONSTRUCTION SERVICES LLC Lic# 2752
 HANSULD, BEN of CASPER, WY • MASTER ELECTRICIAN, CASPER ELECTRIC INC Lic# 2318
 HAYMAN, KEITH of DOUGLAS, WY • JOURNEYMAN ELECTRICIAN, ARROW ELECTRIC INC Lic# 3070
 HIXSON, NATHAN of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, LICENSE ACTIVE ONLY Lic# 2332
 HIXSON, NATHAN of GILLETTE, WY • JOURNEYMAN PLUMBER, LICENSE ACTIVE ONLY Lic# 2333
 HOFFMAN, EDGAR R of GILLETTE, WY • MASTER ELECTRICIAN, PROELECTRIC INC Lic# 2335
 JUBY, CURTIS E of GILLETTE, WY • MASTER ELECTRICIAN, PROELECTRIC INC Lic# 2349
 MASSIE, DOUGLAS of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, DELTA WYE INC Lic# 3067
 MILLS, LARRY of GILLETTE, WY • MASTER ELECTRICIAN, MILLS ELECTRIC LLC Lic# 2761
 MINICK, LORRAN of GILLETTE, WY • MASTER HVAC TECH, EASTERN WYOMING MECHANICAL PLUMBING HEAT Lic# 1615
 PETERMAN, CHRISTOPHER of DOUGLAS, WY • JOURNEYMAN ELECTRICIAN, ARROW ELECTRIC INC Lic# 3071
 RASMUSSEN, ROGER of WRIGHT, WY • JOURNEYMAN ELECTRICIAN, RASMUSSEN ELECTRIC INC Lic# 3061
 SIEGMUND, DONALD of CASPER, WY • APPRENTICE HVAC TECH, AIR COMFORT COMPLETE INC Lic# 3073
 STEWART, TIMOTHY of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, LONG'S PLUMBING & HEATING INC Lic# 2120
 STEWART, TIMOTHY of GILLETTE, WY • APPRENTICE PLUMBER, LONG'S PLUMBING & HEATING INC Lic# 2121
 TOWNLEY, RYAN of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, CSI ELECTRICAL LLC Lic# 2766
 VAN DAM, STEVE of RAPID CITY, SD • MASTER HVAC TECH, PRECISION MECHANICAL Lic# 1974
 WEBB, JACOB of DELTA, CO • JOURNEYMAN ELECTRICIAN, HOMETOWN ELECTRIC INC Lic# 2731
 WINTERHOLLER, RICHARD R of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, R & G ELECTRIC INC Lic# 2043

It was moved by Dean Thompson, seconded by Brian Shippy, to approve the above Individual Trade License Applications. Roll was called on the motion with the following results. Board Members voting aye: Alt, Shippy, Renken, Phipps, Thompson, King, Vice Chairman Drake, and Chairman Heibult. Motion carried.

Contractor License Applications

The Board reviewed the following Contractor License Applications (Class A, B, C, D, F and R):

AIR COMFORT COMPLETE INC of CASPER, WY • ARON COREY, MECHANICAL
 AMERICAN REMODELING INC of LITTLETON, CO • KENA BLAIS, WIND SIDING GUTTER GARAGE DOOR
 ARNING COMPANIES INC of CASSVILLE, MO • RANDY STOCKTON, MISCELLANEOUS
 ARROW ELECTRIC INC of DOUGLAS, WY • RICHARD ANDREWS, ELECTRICAL
 ASSOCIATED GLASS INC of GILLETTE, WY • CASEY BARNES, MISCELLANEOUS
 ASSOCIATED GLASS INC of GILLETTE, WY • CASEY BARNES, WIND SIDING GUTTER GARAGE DOOR
 B & L OILFIELD SERVICE INC of GILLETTE, WY • BARRY STEEG, LANDSCAPING & FENCING
 B & L OILFIELD SERVICE INC of GILLETTE, WY • BARRY STEEG, EXCAVATION & GRADING
 BEARLODGE SPRAY FOAM & COATING of SUNDANCE, WY • JOSHUA KAMMERER, INSULATION
 BLACK HAWK CRANE & RIGGING INC of GILLETTE, WY • KIRSTEN ELIASSEN, MISCELLANEOUS
 BROWN CONSTRUCTION SERVICES LLC of GILLETTE, WY • CLINTON ELLIS, GAS PIPEFITTER
 BROWN CONSTRUCTION SERVICES LLC of GILLETTE, WY • CLINTON ELLIS, PLUMBING
 BUCHANAN EXCAVATING of GILLETTE, WY • CHAD BUCHANAN, NONSTRUCTURAL CONCRETE
 BUCHANAN EXCAVATING of GILLETTE, WY • CHAD BUCHANAN, EXCAVATION & GRADING
 BUCHANAN EXCAVATING of GILLETTE, WY • CHAD BUCHANAN, LANDSCAPING & FENCING
 BUCHANAN EXCAVATING of GILLETTE, WY • CHAD BUCHANAN, WATER & SEWER PIPELAYER
 BUILDER SERVICES GROUP INC of DAYTONA, FL • SCOTT ZUNK, INSULATION
 CASCADE CONSTRUCTION INC of MOORCROFT, WY • STEVEN WALIEZER, GENERAL CONTRACTOR
 CASPER ELECTRIC INC of CASPER, WY • BEN HANSULD, ELECTRICAL

CHAMPION WINDOWS CO of LOVELAND, CO • TOM YETTER, RESIDENTIAL CONTRACTOR
CONCRETE STABILIZATION TECHNOLOGIES INC of DENVER, CO • DAMIEN ARCHEY, NONSTRUCTURAL CONCRETE
CONRAD'S BIG C SIGNS of RAPID CITY, SD • DANIEL ANDERSON, ELECTRICAL
CONSTRUCTION SQUAD LLC of CROSBY, ND • JEREMY HOWER, WIND SIDING GUTTER GARAGE DOOR
CORNERSTONE LAWN SERVICES LLC of GILLETTE, WY • DEAN SMITH, LANDSCAPING & FENCING
CORPORATE PROTECTIVE SERVICES INC of CHEYENNE, WY • QUINN MATHEWS, FIRE ALARM SYSTEMS
CRANSTON ELECTRIC LLC of GILLETTE, WY • KENT CRANSTON, ELECTRICAL
CSI ELECTRICAL LLC of GILLETTE, WY • ALFRED BRITTON, ELECTRICAL
EXPERT ELECTRIC INC of DENVER, CO • PAUL EASLEY, ELECTRICAL
FIELDTURF USA INC of MONTREAL, QC • LISA LANTAU, EXCAVATION & GRADING
FIELDTURF USA INC of MONTREAL, QC • LISA LANTAU, MISCELLANEOUS
G M NORTHRUP CORPORATION of PRIOR LAKE, MN • JEFF JOHNSON, GENERAL CONTRACTOR
HANDYMAN SERVICE & REMODELING of GILLETTE, WY • CHRIS GORE, NONSTRUCTURAL CONCRETE
HANDYMAN SERVICE & REMODELING of GILLETTE, WY • CHRIS GORE, INSULATION
HARRELL'S BOBCAT SERVICE LLC of GILLETTE, WY • LARRY HARRELL, EXCAVATION & GRADING
HARRELL'S BOBCAT SERVICE LLC of GILLETTE, WY • LARRY HARRELL, LANDSCAPING & FENCING
HOM' SOLUTIONS INC of DENVER, CO • JAMES AMBROSE, RESIDENTIAL CONTRACTOR
INFINITY BUILDERS LLC of GILLETTE, WY • MICHAEL KUGLIN, WATER & SEWER PIPELAYER
ISEC INCORPORATED of GREENWOOD VILLAGE, CO • BRANDEN DERKS, TRIM CARPENTRY PAINT FLOORING
JDP SNOW REMOVAL of GILLETTE, WY • JOSEPH PETTIT, EXCAVATION & GRADING
JDP SNOW REMOVAL of GILLETTE, WY • JOSEPH PETTIT, TRIM CARPENTRY PAINT FLOORING
JERKE INC of GILLETTE, WY • GARY JERKE, WATER & SEWER PIPELAYER
JERKE INC of GILLETTE, WY • GARY JERKE, EXCAVATION & GRADING
JERKE INC of GILLETTE, WY • GARY JERKE, NONSTRUCTURAL CONCRETE
JKL ASSOCIATES INC of BILLINGS, MT • WAYNE PAULSEN, EXCAVATION & GRADING
JTJ INTERIOR WOODWORKS of SHERIDAN, WY • JOEL HOLLENBECK, TRIM CARPENTRY PAINT FLOORING
KOBALT CONSTRUCTION INC of SALT LAKE CITY, UT • MATTHEW JEPSON, GENERAL CONTRACTOR
LIECHTY HOMES INC of JAMESTOWN, ND • CURTIS LIECHTY, MANUFACTURED HOME INSTALLATION
LONG'S PLUMBING & HEATING INC of GILLETTE, WY • MIKE WINTERHOLLER, GAS PIPEFITTER
LONG'S PLUMBING & HEATING INC of GILLETTE, WY • MIKE WINTERHOLLER, PLUMBING
MALON INSULATION SERVICE INC of RAPID CITY, SD • JACOB ANDERSON, INSULATION
MCKINNON FLOORING of GILLETTE, WY • KATIE HERNANDEZ, TRIM CARPENTRY PAINT FLOORING
MH CONSTRUCTION & PAINTING LLC of NORTH GLENN, CO • RICHARD MILLS, BUILDING CONTRACTOR
MH CONSTRUCTION & PAINTING LLC of NORTH GLENN, CO • MARIO HERRERA, WATER & SEWER PIPELAYER
MILLS ELECTRIC LLC of GILLETTE, WY • LARRY MILLS, ELECTRICAL
NEW HORIZONS ALTERNATIVE ENERGY of GILLETTE, WY • CURT GRAUMANN, WIND SIDING GUTTER GARAGE DOOR
NEW HORIZONS ALTERNATIVE ENERGY of GILLETTE, WY • CURT GRAUMANN, GENERAL ROOFING
OPIE'S MOBILE HOME TRANSPORT of SHERIDAN, WY • JEFFREY O'BRIEN, MANUFACTURED HOME INSTALLATION
OVERHEAD DOOR CO OF CASPER of CASPER, WY • ROY PARMELY, WIND SIDING GUTTER GARAGE DOOR
PARKINSON CONCRETE of GLENROCK, WY • AARON PARKINSON, NONSTRUCTURAL CONCRETE
PAVEMENT RESTORATION INC of TAMPA, FL • HUBERT BEASLEY, NONSTRUCTURAL CONCRETE
PINNACLE ROOFING LLC of GILLETTE, WY • CHAD STEWART, SHINGLE ROOFING
PRECISION MECHANICAL of RAPID CITY, SD • STEVE VAN DAM, MECHANICAL
PROELECTRIC INC of GILLETTE, WY • EDGAR HOFFMAN, ELECTRICAL
PROELECTRIC INC of GILLETTE, WY • EDGAR HOFFMAN, SIGNAGE
R & O CONSTRUCTION CO of OGDEN, UT • PAUL TIPPETS, GENERAL CONTRACTOR
R & R ENTERPRISES/CWC PAINTING of GILLETTE, WY • RAYMOND RAMIREZ, TRIM CARPENTRY PAINT FLOORING
RENKEN SEAMLESS GUTTERS LLC of GILLETTE, WY • CASEY RENKEN, WIND SIDING GUTTER GARAGE DOOR
RICHARDS PAINTING of GILLETTE, WY • TIMOTHY RICHARDS, TRIM CARPENTRY PAINT FLOORING
RUBY DRILLING CO INC of GILLETTE, WY • CLINT RUBY, MISCELLANEOUS
S2M CONSTRUCTION INC of GLENWOOD SPRINGS, CO • SCOTT MILLER, STRUCTURAL CONCRETE
SMITH CONSTRUCTION INC of GILLETTE, WY • TERRY SMITH, GENERAL CONTRACTOR
SMITH CONSTRUCTION INC of GILLETTE, WY • TERRY SMITH, WATER & SEWER PIPELAYER
TBN BUILDERS LLC of WRIGHT, WY • TROY NOEL, RESIDENTIAL CONTRACTOR
TRI MOUNTAIN CONSTRUCTION INC of GILLETTE, WY • JOHN ALT, GENERAL CONTRACTOR
TYCO INTEGRATED SECURITY LLC of BOCA RATON, FL • KEITH ROBERTSON, LOW VOLTAGE
TYCO INTEGRATED SECURITY LLC of BOCA RATON, FL • GREG LAMBDIN, FIRE ALARM SYSTEMS
WALKER INSPECTION LLC of GILLETTE, WY • MATT WALKER, EXCAVATION & GRADING
WALKER INSPECTION LLC of GILLETTE, WY • MATT WALKER, LANDSCAPING & FENCING
WALKER INSPECTION LLC of GILLETTE, WY • MATT WALKER, NONSTRUCTURAL CONCRETE
WESTERN WATER CONDITIONING INC of GILLETTE, WY • MARK MARLENEE, MISCELLANEOUS

WESTIN MECHANICAL LLC of SHERIDAN, WY • STEVE BUSH, GAS PIPEFITTER
WESTIN MECHANICAL LLC of SHERIDAN, WY • STEVE BUSH, MECHANICAL
WESTIN MECHANICAL LLC of SHERIDAN, WY • STEVE BUSH, PLUMBING
WESTON ENGINEERING INC of UPTON, WY • JERRY HUNT, EXCAVATION & GRADING
WHITE & TIGHT INDUSTRIES of GILLETTE, WY • MARCUS BLACK, LANDSCAPING & FENCING
WILSON WELDING INC of GILLETTE, WY • BLAINE WILSON, MISCELLANEOUS

It was moved by Vice Chairman Drake, seconded by Dean Thompson, to approve the above Contractor License Applications. Roll was called on the motion with the following results. Board Members voting aye: Shippy, Renken, Phipps, Thompson, King, Vice Chairman Drake, and Chairman Heibult. Board Member Alt abstained. Motion carried.

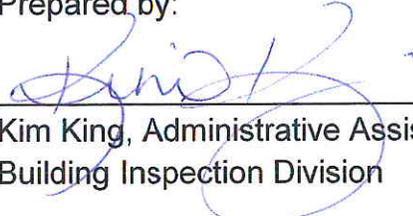
Announcements

The next regularly scheduled meeting will be Tuesday, December 13, 2016.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 12:38 p.m.

Prepared by:



Kim King, Administrative Assistant
Building Inspection Division

**FOR REVIEW INDIVIDUAL LICENSE APPLICATIONS
DECEMBER 13, 2016**

1	ADAM, JOE of BLACK HAWK, SD • APPRENTICE HVAC TECH, HERMY'S HEATING & A/C LLC Lic# 2801
2	ALCON, ROBERT of CHEYENNE, WY • MASTER PLUMBER, AC MECHANICAL INC Lic# 1472
3	APSHER, GARY of GILLETTE, WY • MASTER PLUMBER, LICENSE ACTIVE ONLY Lic# 2137
4	ARGUE, DERRICK of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 3087
5	ARGUE, DERRICK of GILLETTE, WY • JOURNEYMAN PLUMBER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 3088
6	CAIN, DAMON of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, BLACK HILLS GAS HOLDINGS, LLC Lic# 2189
7	DUNN, JARRED of BLACK HAWK, SD • APPRENTICE HVAC TECH, HERMY'S HEATING & A/C LLC Lic# 2800
8	FRONK, JOSH of GILLETTE, WY • APPRENTICE PLUMBER, EASTERN WYOMING MECHANICAL PLUMBING HEAT Lic# 1616
9	HERMANSON, BRYAN of BLACK HAWK, SD • MASTER HVAC TECH, HERMY'S HEATING & A/C LLC Lic# 2794
10	HOPKINS, DAVID of NEWCASTLE, WY • MASTER GAS PIPEFITTER, SUMMIT PLUMBING & HEATING Lic# 3095
11	HOPKINS, DAVID of NEWCASTLE, WY • MASTER PLUMBER, SUMMIT PLUMBING & HEATING Lic# 3096
12	KENITZER, KENNETH of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, BLACK HILLS GAS HOLDINGS, LLC Lic# 3099
13	KENITZER, KENNETH of GILLETTE, WY • APPRENTICE HVAC TECH, BLACK HILLS GAS HOLDINGS, LLC Lic# 3100
14	LEVANEN, RANDY of KALISPELL, MT • MASTER GAS PIPEFITTER, LEVANEN PLUMBING INC Lic# 1527
15	LEVANEN, RANDY of KALISPELL, MT • MASTER PLUMBER, LEVANEN PLUMBING INC Lic# 1528
16	LOYNING, PAUL of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, BLACK HILLS GAS HOLDINGS, LLC Lic# 3089
17	MITCHELL, SHANNON of CASPER, WY • MASTER ELECTRICIAN, S & M ELECTRIC Lic# 2093
18	PFLEGER, KELLAN of RAPID CITY, SD • JOURNEYMAN ELECTRICIAN, TEMPERATURE TECHNOLOGY INC Lic# 2119
19	REHDER, DENNIS of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, BLACK HILLS GAS HOLDINGS, LLC Lic# 3101
20	REHDER, DENNIS of GILLETTE, WY • APPRENTICE HVAC TECH, BLACK HILLS GAS HOLDINGS, LLC Lic# 3102
21	SCHUBERT, JOE of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, BLACK HILLS GAS HOLDINGS, LLC Lic# 3090
22	SWACKHAMMER, DONALD of NEWCASTLE, WY • APPRENTICE PLUMBER, SUMMIT PLUMBING & HEATING Lic# 3097
23	WALKER, JOHN of GILLETTE, WY • MASTER ELECTRICIAN, TRINITY CONSTRUCTION LLC Lic# 3084

**FOR REVIEW CONTRACTOR LICENSE APPLICATIONS
DECEMBER 13, 2016**

1	307 CONSTRUX LLC of NEWCASTLE, WY • JASON WEBBER, WIND SIDING GUTTER GARAGE DOOR
2	360 LANDSCAPING of GILLETTE, WY • REICHER OESTERLE, LANDSCAPING & FENCING
3	360 LANDSCAPING of GILLETTE, WY • REICHER OESTERLE, NONSTRUCTURAL CONCRETE
4	ACCENT MASONRY of GILLETTE, WY • SCOTT BENNETT, MASONRY (STRUC)
5	API INC of NEW BRIGHTON, MN • MICHELLE MATTKE, INSULATION
6	B & B LAWN CARE LLC of PIEDMONT, SD • BRANDON HEID, LANDSCAPING & FENCING
7	BIG SKY EXTERIOR DESIGNS of BILLINGS, MT • MARK MOREHEAD, WIND SIDING GUTTER GARAGE DOOR
8	BSP OF WYOMING LLC of WRIGHT, WY • TONY BERENDSE, TRIM CARPENTRY PAINT FLOORING
9	CAMPBELL COUNTY of GILLETTE, WY • CURTIS WENDLING, ELECTRICAL
10	CARPET EXPRESS DIRECT LLC of GILLETTE, WY • CHRIS PAULK, TRIM CARPENTRY PAINT FLOORING
11	CHICK LAWN SERVICES LLC of GILLETTE, WY • JOHN CHICK, LANDSCAPING & FENCING
12	CITY OF GILLETTE of GILLETTE, WY • TIM GALES, PLUMBING
13	DRURY BROTHERS ROOFING of ENGLEWOOD, CO • DON DRURY, GENERAL ROOFING
14	DRURY BROTHERS ROOFING of ENGLEWOOD, CO • DON DRURY, WIND SIDING GUTTER GARAGE DOOR
15	FIRETECH LLC of GILLETTE, WY • KEEGAN O'BRIEN, CHEMICAL FIRE SUPPRESSION
16	HAYWARD BAKER INC of COMMERCE CITY, CO • JULIA BANDIMERE, MISCELLANEOUS
17	HERMY'S HEATING & A/C LLC of BLACK HAWK, SD • BRYAN HERMANSON, MECHANICAL
18	HERNANDEZ SNOW REMOVAL of GILLETTE, WY • JOSE HERNANDEZ, EXCAVATION & GRADING
19	HORSLEY SPECIALTIES INC of RAPID CITY, SD • GARY CHALK, MISCELLANEOUS
20	J & M STEEL SOLUTIONS INC of LEHI, UT • CRAIG MADSEN, GENERAL CONTRACTOR
21	MELGAARD CONSTRUCTION CO INC of GILLETTE, WY • DONITA MUNN, EXCAVATION & GRADING
22	MILLER ROOFING & SHEET METAL of GILLETTE, WY • DOUG MILLER, GENERAL ROOFING
23	MILLER ROOFING & SHEET METAL of GILLETTE, WY • DOUG MILLER, WIND SIDING GUTTER GARAGE DOOR
24	NEW LOOK CONSTRUCTION of MOORCROFT, WY • SEAN WENDLING, BUILDING CONTRACTOR
25	PORTERS MOUNTAIN VIEW SUPPLY of RIVERTON, WY • LEONARD KOSIREG, LOW VOLTAGE
26	R T CONSTRUCTION of GILLETTE, WY • RAUL TORRES, STRUCTURAL CONCRETE
27	RAPID FIRE PROTECTION INC of RAPID CITY, SD • MATTHEW HAMMON, CHEMICAL FIRE SUPPRESSION

**FOR REVIEW CONTRACTOR LICENSE APPLICATIONS
DECEMBER 13, 2016**

28	RAPID FIRE PROTECTION INC of RAPID CITY, SD • MATTHEW HAMMON, SPRINKLER SYSTEMS
29	REAL ESTATE SYSTEMS of GILLETTE, WY • ROGER BOSCHEE, GENERAL CONTRACTOR
30	S & M ELECTRIC of CASPER, WY • SHANNON MITCHELL, ELECTRICAL
31	SEAMLESS SYSTEMS LLC of MOORCROFT, WY • CODY WILLIAMSON, WIND SIDING GUTTER GARAGE DOOR
32	SOTO'S DRYWALL LLC of LONGMONT, CO • FERNANDO SOTO, DRYWALL
33	STEVE MULKEY of GILLETTE, WY • STEVE MULKEY, TRIM CARPENTRY PAINT FLOORING
34	SUMMIT PLUMBING & HEATING of NEWCASTLE, WY • DAVID HOPKINS, GAS PIPEFITTER
35	SUMMIT PLUMBING & HEATING of NEWCASTLE, WY • DAVID HOPKINS, PLUMBING
36	SUMMIT PLUMBING & HEATING of NEWCASTLE, WY • DAVID HOPKINS, NONSTRUCTURAL CONCRETE
37	SUPERIOR SEAMLESS GUTTERS of GILLETTE, WY • JESSE RILEY, WIND SIDING GUTTER GARAGE DOOR
38	TLC HOME IMPROVEMENT of GILLETTE, WY • TRACY SESSIONS, TRIM CARPENTRY PAINT FLOORING
39	TRI-JACK DESIGN PRODUCTS of BILLINGS, MT • STEVEN TUCKER, MISCELLANEOUS
40	TRINITY CONSTRUCTION LLC of GILLETTE, WY • JOHN WALKER, ELECTRICAL
41	WESTERN X CONSTRUCTION of GILLETTE, WY • DUSTIN HERREN, EXCAVATION & GRADING
42	WHITE & TIGHT INDUSTRIES of GILLETTE, WY • MARCUS BLACK, INSULATION
43	WHITE & TIGHT INDUSTRIES of GILLETTE, WY • MARCUS BLACK, TRIM CARPENTRY PAINT FLOORING
44	WYOMING EARTHMOVING CORP of ROZET, WY • GLEN WISE, EXCAVATION & GRADING
45	WYOMING EARTHMOVING CORP of ROZET, WY • GLEN WISE, WATER & SEWER PIPELAYER
46	YELLOWSTONE ACOUSTICS INC of BILLINGS, MT • MARK LOWMAN, MISCELLANEOUS



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

December 15, 2016 – 6:30 P.M.

ITEM #	AGENDA ITEM (CCPLB Governing Policies Manual Number or By-Laws) <i>NOTES IN GREEN – Guidance for the handling of the item.</i>
1.	CALL TO ORDER/ATTENDANCE (2.5.10)
2.	APPROVAL OF AGENDA (2.3.3)
3.	APPROVAL OF MINUTES (2.3.3) for the A. November 10, 2016 Board meeting (ATTACHMENT "A")
4.	CONSENT AGENDA (2.3.4). A. APPROVAL OF WARRANTS. (ATTACHMENT "B")
5.	CITIZEN INPUT (2.2.1)
6.	<p>BOARD PROCESS</p> <p>A. BOARD POLICY PROPOSAL (ATTACHMENT "C") <i>"MOTION: that the Board approve the Amendment to Section VIII-Board Vacancies of the CCPLB By-Laws.</i></p> <p>B. OPERATIONS DEPARTMENT REPORT</p> <p>C. RODEO CAPITAL PRIORITY LIST</p> <p>D. PROPOSED BUDGET CALENDAR</p> <p>E. CITY OF GILLETTE UTILITY PROPOSAL (ATTACHMENT "D")</p> <p>F. FOLLOW UP ITEMS FROM PREVIOUS MEETING (2.3.3) i. Board Members Group Photo, Picture Location, Update Mine Photos ii. NHSFR Proposal.</p> <p>G. CONTRACTING/PURCHASING DECISIONS (2.2.7): (no actions to be taken at this meeting)</p>



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

December 15, 2016 – 6:30 P.M.

ITEM #	AGENDA ITEM (CCPLB Governing Policies Manual Number or By-Laws) <i>NOTES IN GREEN – Guidance for the handling of the item.</i>
7.	OPERATIONS REPORT/UPDATE (3.8.1.C) A. Items GM Foster will discuss: i. Personnel Update ii. Governor's Business Forum Update iii. VCS On-Site Meeting iv. Metrics Proposal
8.	MATTERS FOR NOTING: A. MAJOR CORRESPONDENCE: i. Wyodak Annual Blasting Plan Letter (ATTACHMENT "E") B. BOARD CALENDAR: (ATTACHMENT "F") i. Upcoming Board Meetings: a. January 12, 2016 at 6:30 p.m. (Workshop at 6:00 p.m.) b. February 1, 2016 at 5:00 p.m. (CCPLB/Staff Planning Meeting) c. February 9, 2017 at 6:30 p.m. (Workshop at 6:00 p.m.) ii. Other meetings/events: a. December 16, 2016 Holiday Party in Energy Hall C. SUMMARY OF FOLLOW-UP ITEMS: (items from this meeting to be followed up at the next meeting)
10.	BOARD MEETING EVALUATION (2.1.8) - Board members will share observations/opinions as to: • what worked really well at this meeting? • what we could have done to make it more productive?
12.	ADJOURNMENT

Campbell County Public Land Board (CCPLB)

Attachment(s)-(none)

Meeting Minutes
November 10, 2016

Board Members	Staff
Present: Shilo Lundvall, Mary Silvernell, Marilyn Mackey, Don Hamm, Duane Evenson, Betty Hough, Skyler Pownall	Present: Greg Rook, ReNae Keuck, Jaymi Gilmour, Allyssa Torres
Legal Counsel	Guests
Present: Frank Stevens	Present: Rusty Bell <i>County Liaison</i>

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
1.	Call to Order/Attendance	The meeting was called to order at 6:32 PM MDT on November 10, 2016, by Chair Shilo Lundvall.		
2.	Approval of Agenda	The November 10, 2016 agenda was reviewed.	Mrs. Silvernell made a motion to approve the revised November 10, 2016 agenda. Mrs. Mackey seconded the motion and it passed unanimously.	
3.	Approval of Minutes	The October 13, 2016 CCPLB meeting minutes were reviewed & amended to strike the first bullet from Item 8Ai.	Mr. Evenson made a motion to approve the amended October 13, 2016 meeting minutes as presented. Mrs. Hough seconded the motion and it passed unanimously.	
4.	Consent Agenda	<p>A. Approval of Warrants:</p> <p>The Warrants for the November 10, 2016 meeting were reviewed.</p> <ul style="list-style-type: none"> - October 2016 Accounts Payable Voucher Numbers 45696-45784 (General Fund/Special Events) in the amount of \$45,944.80. - October 2016 Manual Purchase Order Numbers 9440-9460 in the amount of \$155,015.69. - October 2016 Payroll Warrants in the amount of \$178,876.66 for the period of 9/25/2016-10/22/2016. 	Mr. Evenson made a motion to approve the November 10, 2016 warrants as presented. Mrs. Silvernell seconded the motion and it passed unanimously.	
5.	Citizen Input	None		

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
6.	Monitoring General Manager Performance	<p>A. The Board discussed the General Manager's Management Parameters Monitoring Reports:</p> <ul style="list-style-type: none"> i. Policy 3.8 Board Awareness and Support (Annual Report): 	<p>A. Mr. Hamm made a motion to approve the General Manager's monitoring report on Policy 3.8 Board Awareness and Support (Annual Report), conveys (a) interpretations of the policy that are reasonable, and (b) that the data reasonably substantiates compliance with the Management Parameters policy provisions, consistent with the General Manager's interpretations. Mr. Pownall seconded the motion and it passed unanimously.</p>	
7.	Board Process	<p>A. Planning Meetings:</p> <ul style="list-style-type: none"> i. The Board discussed the Board/Staff Planning Meeting and set the date for Wednesday, February 1, 2017 at 5:00 p.m. ii. The Stakeholder's Planning Meeting with both City and County entities is currently scheduled for Monday, March 13, 2017 at 5:30 p.m. However, Mr. Palmer, with the County would like to move the meeting to Monday, February 27th, 2017. Commissioner Bell believes this is so the Joint Power Boards can have their budget items earlier on the Commissioner and City agendas to prevent conflicts. Mrs. Keuck stated that pushing the date earlier pushes the budget process to December rather than January. Mr. Lundvall brought up the idea of possibly splitting the Stakeholders meeting into individual meetings with the City and County. <p>B. The Board discussed taking a group photo that would be put on the website and to replace taking individual photos. Mr. Lundvall would also like to see updated mine photos and to have the Board photos moved from the Heritage Center Lobby to a more prominent space in the South Lobby.</p>		<p>7Ai. Mr. Foster will schedule the Board/Staff Planning meeting for 02/01/2017.</p> <p>7Aii. Commissioner Bell would like Mr. Foster, Mr. Napier, and Mr. Palmer to have further discussion on moving and scheduling the date for the Stakeholder's Planning Meeting.</p> <p>B. Mr. Foster will make arrangements regarding the CCPLB & mine photos.</p>

ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
	<p>C. A rodeo capital projects presentation was given by Mr. Rook to the Board.</p> <p>i. This list consists of projects for future NHSFR rodeos but does not include the 2017 NHSFR projects. Board members discussed approaching the funding agencies with a compiled priority list of projects and to ask for permission to use our Special Events Funding at their discretion. Mrs. Keuck mentioned we are currently working on the 2017 NHSFR budget and could possibly include lower dollar amount projects that would appeal to the NHSRA coming here on a permanent basis. The Board would like to see the list in a more presentable manner with more details. There was also discussion on applying for the Wyoming Business Council Grants or grants out there that Home Land Security may know about for updating lighting.</p> <p>D. Follow up items from the previous meeting:</p> <p>i. The Governance Committee followed up on their duties.</p> <ul style="list-style-type: none"> o A meeting is scheduled for Thursday, November 17, 2017 to begin reviewing the Event Booking Policies. o After the rodeo capital projects list is reworked, Mr. Lundvall would like the Governance Committee to go through it and inform the Community Linkage Committee on what should be presented to the funding agencies. <p>ii. There was Board discussion regarding the website and funding options.</p> <ul style="list-style-type: none"> o Reworking the website was last budgeted at \$50,000. Staff would like to see the website have more capabilities, such as: buying booths, more user friendly, etc. <p>E. The letter to the NHSRA was discussed regarding CAM-PLEX hosting the event on a regular basis. This letter will be sent to every state coordinator and a more detailed letter to be sent to the NHSRA site coordinator later.</p> <p>F. There was no contracting or purchasing decisions at this meeting.</p>		<p>Ci. Mr. Foster will compile a detailed rodeo project list for the Governance Committee.</p> <p>Mr. Foster will research grant funding.</p> <p>Di. Mr. Foster will email the event booking policies to the Governance Committee on Monday, November 14, 2017.</p> <p>7E. Mr. Foster will correct the spelling of Mr. Skyler's last name in the letter and send out the letter.</p>

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
8.	Operations Report/Update	<p>A. Comptroller, ReNae Keuck, filled in for GM Paul Foster to discuss the following items:</p> <ul style="list-style-type: none"> i. The annual management team planning overview: <ul style="list-style-type: none"> o The meeting was held last Friday, November 4, 2017 o Managers had discussion on the website, Operational Plan, Winter Fest (Adding: Winter Fest Bull Bash, Cross Fit Challenge, the tailgating party Friday night before the hockey game, etc.) o Staff is working on getting SharePoint up and going. Once established, the site will include access for Board members to the Board agenda, calendar, etc. ii. Early retirement update: <ul style="list-style-type: none"> o Bonnie Quinnell, Event Custodial Supervisor, elected to take the early retirement and her last day will be January 5, 2017. Her replacement plans are to have another custodian move up which will leave an open custodial position. CAM-PLEX staff will need to approach the County about rehiring. iii. Personnel update: <ul style="list-style-type: none"> o Kendra Anderson resigned and returned to the Courthouse to work in the Elections office. o Mandy Love is moving from the Theater to the Marketing Department. o The Senior Administrative Assistant to the Theater Manager will be combined with the Ticket Office Position. This job description will be redefined. iv. Excess capital funds plan: <ul style="list-style-type: none"> o CAM-PLEX staff will be buying a new server and with the remaining funds buy switches to help with outer grid. 		

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
9.	Matters for Noting	<p>A. Major Correspondence</p> <ul style="list-style-type: none"> i. Wyoming Infrastructure Authority presented CAM-PLEX a very nice thank you letter. ii. Chili Cookoff also presented a very complimentary thank you letter. <p>B. Board Calendar:</p> <ul style="list-style-type: none"> ia. The December CCPLB Meeting will be at 6:30 p.m. on December 8, 2016 with the Quarterly Commissioner's meeting at 6:00 p.m. ib. The next monthly CCPLB meeting is on January 12th with the pre-meeting workshop at 6:00 p.m. ii. The annual holiday party will be in Energy Hall on December 16, 2016. <p>C. Summary of Follow-Up Items: Actions to be taken noted.</p>		
6.	Board Meeting Evaluation	Mr. Pownall will be absent for the December 8 th meeting and Mrs. Silvernell will not be attending the January 12 th meeting.		
7.	Adjournment	Meeting was adjourned at 7:27 PM MDT		

Respectfully submitted,

Don Hamm, Secretary

1635 Reata Drive
Gillette, WY 82718

cam-plex@vcn.com
www.cam-plex.com



Phone 307-682-0552
Fax 307-682-8418
Tickets 307-682-8802

ATTACHMENT B

CCPLB MEMBERS WILL BE E-MAILED

WARRANTS

FOR THIS MONTH'S

APPROVAL

PRIOR TO MEETING.

ATTACHMENT C

Amendment to Section VIII-Board Vacancies

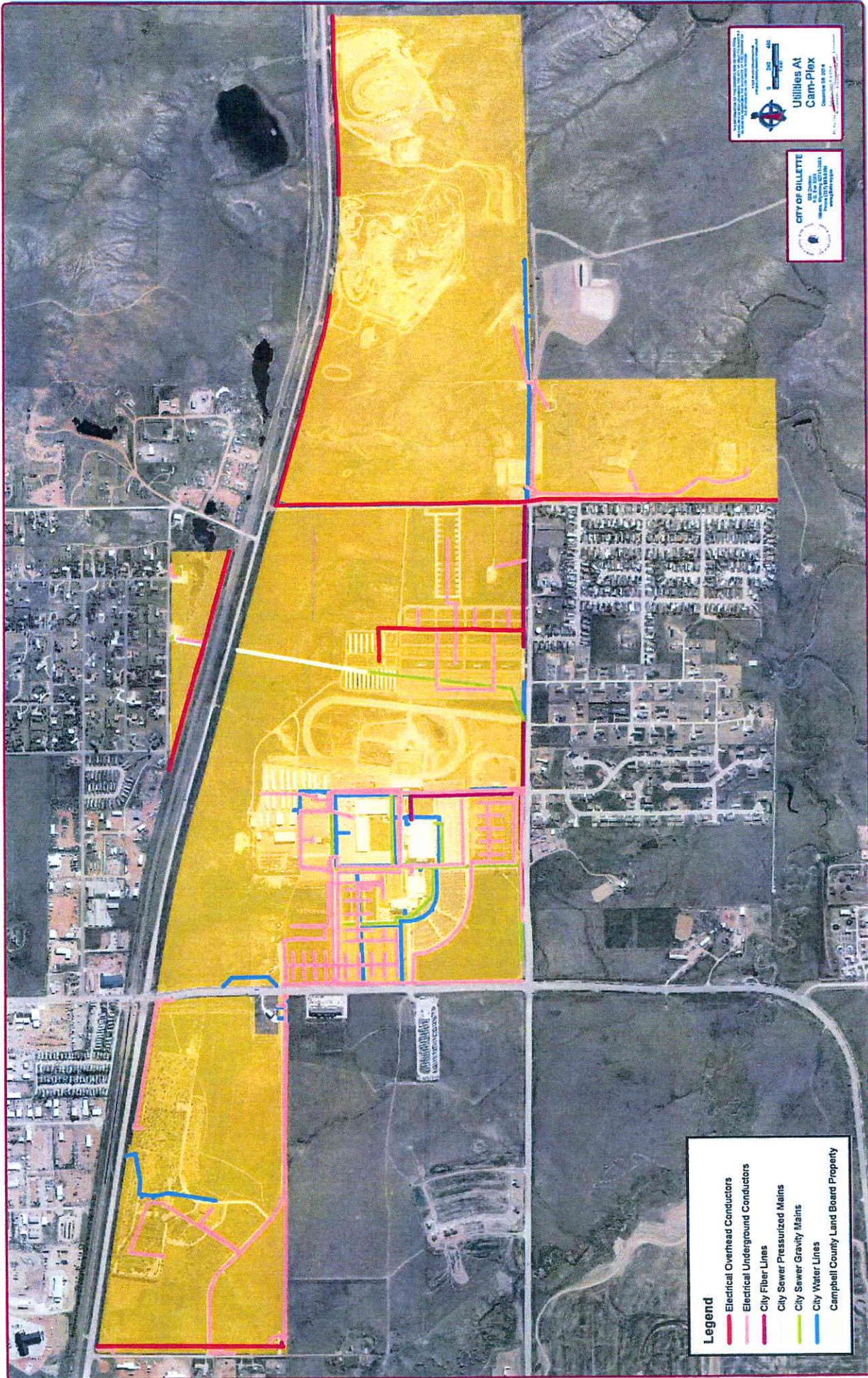
1. **Board Vacancy:** When a vacancy occurs on the Campbell County Public Land Board, the Campbell County Public Land Board may recommend a person to fill the vacancy to the Campbell County Commissioners or the City of Gillette, the agency from whom the representative is appointed, at which time the regular appointing process will take place. The appointee will serve the unexpired term of the person they are replacing.
2. **Board Officer Vacancy:** When a board officer vacancy occurs, the vacant position will be filled at the next regular meeting of the Campbell County Public Land Board following the election procedure in Section II. The newly elected officer shall fill that officer position until the regular officer elections as outlined in Section II.
3. **Chairman Vacancy:** As stated in Section VII, Duties of the Vice-Chair, the Vice-Chair will fulfill all duties of the Chairman until a new chairman is elected.
4. **For purposes of temporary filling of the chairman position, the order shall be**
 - a. Vice-Chair
 - b. Secretary
 - c. Treasurer.
5. **A special meeting may be called by the Chairman in order to fill a vacant officer position.**

Summary of MOU for City of Gillette Proposal.

The City of Gillette is in the process of re-designing their electrical distribution system that feeds CAM-PLEX which includes lines on our property. Some of the existing system is old direct buried wire that is past its life expectancy. Construction would begin next budget year after all our summer activities. When they complete the design, they will submit it to us for our review and to get our input on any conflicts we may have.

Historically, as far as easements, the City of Gillette has not needed to obtain them from the CCPLB. The reason being the joint ownership between the County and the City. Before they go forward with this project, they are wondering how the CCPLB feels about an MOU vs. easements.

Mick Wolf sent a series of maps. I have included the map that shows each of the City owned utilities. This map will give you a starting point for discussion and the complexity of all the lines. With the complexity, I believe an MOU stating permission for the City to maintain these lines would make the most sense versus dedicated easements. If the CCPLB give your approval to proceed with an MOU, the City of Gillette will begin to draft a copy for our review.





 0 50 100 Feet

Utilities At

Cam-Plex

 December 28, 2018



CITY OF BILLETTE

 400 South

 Gillette, Wyoming 81403

 Phone: 307.686.1100

 Fax: 307.686.1101

Legend

 Electrical Overhead Conductors

 Electrical Underground Conductors

 City Fiber Lines

 City Sewer Pressurized Mains

 City Sewer Gravity Mains

 City Water Lines

 Campbell County Land Board Property



Stevan H. Mueller
Stevan.Mueller@blackhillscorp.com



3338 Garner Lake Road
Gillette, Wyoming 82716
P: 307.682.3410
F: 307.682.0208

November 23, 2016

Campbell County Public Land Board
1635 Reata Drive
Gillette, Wyoming 82718

Re: Annual Blasting Plan, Wyodak Mine, Permit 232-T8

Dear Sir:

Enclosed please find a copy of the Publisher's Affidavit for the Wyodak Mine annual blasting plan published in the Gillette News Record on November 15, 2016. This notification is required under Chapter 6, Section 3(a) of the Wyoming Department of Environmental Quality/Land Quality Division Rules & Regulations.

Sincerely,


Stevan H. Mueller

AFFP
BLASTING PLAN Wyodak Resources

Affidavit of Publication

STATE OF WYOMING }
COUNTY OF CAMPBELL } SS

Ann Kennedy Turner, being duly sworn, says:

That she is Publisher of the The Gillette News Record, a daily newspaper of general circulation, printed and published in Gillette, Campbell County, Wyoming; that the publication, a copy of which is attached hereto, was published in the said newspaper on the following dates:

November 15, 2016

That said newspaper was regularly issued and circulated on those dates.

SIGNED:

Ann Kennedy Turner

Publisher

Subscribed to and sworn to me this 15th day of November 2016.

Valerie A. Kettrey
Valerie A. Kettrey, Notary Public, Campbell County, Wyoming

My commission expires: August 03, 2017

Publication Fees: \$ 76.31

b0100117 00322864

Wyodak Resources Dev Corp./MSC 10102
PO BOX 8106
RAPID CITY, SD 57709

BLASTING PLAN

Wyodak Resources Development Corp., telephone number (307) 682-3410, whose address is 3338 Garner Lake Road, Gillette, Wyoming will continue scheduled blasting from January 1, 2017 to December 31, 2017 at the Wyodak Mine located six miles east of Gillette, Wyoming.

Blasting will be conducted within T50N R71W in Section 9; S1/2 SW1/4 (part), SW1/4 SE1/4 (part) of Section 10; W1/2, W1/2 E1/2 of Section 15; Section 16; Section 21; NW1/4, W1/2 NE1/4, N1/2 SW1/4, NW1/4 SE1/4, W1/2 SE1/4 SW1/4, SW1/4 SW1/4 (part) of Section 22.

Blasting will be conducted seven days of each week, Monday through Sunday, between sunrise and sunset.

Access to blasting sites will be controlled by fences around pit areas and assigned personnel in the immediate area of blasting sites. Signs reading "BLASTING AREA" will be posted along haul roads and in the vicinity of blast sites.

Traffic will be stopped on Interstate 90 when necessary. The warning of imminent blast will be three-one minute siren signals with a minute of silence between each signal prior to detonation. The "all clear" designation will consist of two short siren signals after post blast inspection.

It may be necessary to blast at times other than those scheduled due to emergencies caused by weather conditions or to satisfy requirements of operator safety and public safety. If it is necessary to blast at unscheduled times, notification will be given by announcement on Gillette radio stations.
November 15, 2016



January 2017

January 2017						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2017						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 1, 17	2	3	4	5	6	7
8	9	10	11	12 6:00pm CCPLB Workshop; 6:30 CCPLB Board Meeting (Board Room) - Kathy Ashton	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	Feb 1	2	3	4

February 2017

February 2017						
Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	1	2	3	4
12	13	14	8	9	10	11
19	20	21	22	23	24	25
26	27	28				

March 2017						
Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	1	2	3	4
12	13	14	8	9	10	11
19	20	21	22	23	24	25
26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 29	30	31	Feb 1 5:00pm CCPLB/Staff Planning Meeting @ 5pm (Wyoming Center-Frontier Hall Lobby) - Kathy	2	3	4
5	6	7	8	9 6:00pm CCPLB Workshop; 6:30 CCPLB Board Meeting (Board Room) - Kathy Ashton	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	Mar 1	2	3	4



Gillette, Wright, Campbell County Fire
Protection Joint Powers
Board of Directors
December 14, 2016 Business Meeting

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Note: ⚡ Signifies a Decision Item

GWCCFPJPB Meeting
Pre-meeting at 5:45 p.m., Meeting at 6:00 p.m.
December 14, 2016
Gillette, Wright, Campbell County
Joint Powers Fire Board of Directors
Business Meeting
December 14, 2016 - Attendance

ATTENDANCE

Board Members:

- | | |
|-----------------------|-------------------|
| _____ Cory Bryngelson | _____ Ryan Gross |
| _____ Lisa Finkey | _____ Damon Hart |
| _____ Ron Holmes | _____ Chuck Davis |
| _____ Mike Shober | |

INVITED STAFF MEMBERS:

- | | |
|-----------------------------|----------------------------|
| _____ Fire Chief Bill Shank | _____ Donna Lhotak-Crippen |
| _____ Jerrica Johnson | _____ |
| _____ | _____ |
| _____ | _____ |

INVITED GUESTS:

- | |
|--|
| _____ Joe Hallock (Stevens, Edwards, Hallock, Carpenter, & Phillips, P.C.) |
| _____ Mark Christensen (County Commissioner & Liaison to the Fire Board) |
| _____ Kevin McGrath (City Council & Liaison to the Fire Board) |
| _____ |
| _____ |
| _____ |
| _____ |



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
CALL TO ORDER/INTRODUCTIONS/ADDITIONS & DELETIONS
December 14, 2016

1. CALL TO ORDER

The Meeting was called to order at _____ hours
by _____.

2. WELCOME AND INTRODUCTIONS

Guests:

3. BUSINESS ADDITIONS AND DELETIONS:

3.1 Approve the agenda

3.1.1 Approve agenda as amended (if needed)



4. PUBLIC COMMENTS

5. CONSENT AGENDA:

5.1 Consent Agenda Approval Items:

5.1.1 Regular Board Meeting Minutes

JOINT POWERS FIRE BOARD OF
 DIRECTORS' MEETING MINUTES
 November 9, 2016

ATTENDANCE: Chuck Davis, Cory Bryngelson, Ron Holmes, Lisa Finkey, Ryan Gross and Damon Hart

STAFF and GUESTS: Chief William Shank, Donna Lhotak-Crippen, Jerrica Johnson, Legal Counsel Joe Hallock, City Liaison Councilman Kevin McGrath, Commissioner Mark Christensen, Sam Shafer and Robert Palmer.

PRE-MEETING

1.0 CALL TO ORDER

Board Chair, Cory Bryngelson called the meeting to order at 1805 hours at the Campbell County Fire Department Station 1 in Gillette, Wyoming.

2.0 WELCOME AND INTRODUCTIONS

Chairman Bryngelson introduced the attendees who are listed above under the heading "Staff and Guests."

3.0 BUSINESS ADDITIONS AND DELETIONS

8.4 Grass Trucks and 8.5 Resolution was added.

3.1. AGENDA APPROVAL

Motion Lisa Finkey moved, seconded by Ryan Gross, to approve the meeting agenda as amended.

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes	Mike Shober	absent
Ryan Gross	yes		

The motion carried.



4. PUBLIC COMMENTS

5.1 APPROVE CONSENT AGENDA

➤ **Motion Ryan Gross** moved, seconded by **Ron Holmes**, to approve the Consent Agenda as presented.

- 5.1.1 Regular Board Meeting Minutes November 9, 2016
- 5.1.2 Monthly Expenditures \$81,518.69

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes	Mike Shober	absent
Ryan Gross	yes		

The motion carried.

6.1 MANUAL CHECKS

➤ **Motion Lisa Finkey** moved, seconded by **Chuck Davis**, to approve payment of the Manual Checks totaling **\$35,482.12**

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes	Mike Shober	absent
Ryan Gross	yes		

The motion carried.

7.1.1 CASH POSITION

Donna Crippen stated that we have received all 2nd Quarter funding.

7.1.2 FY 2015-2016 BUDGET VS ACTUAL

7.1.3 POLICY & PROCEDURE REVIEW

- Orientation & Bylaws: Both these policies were discussed with changes.
- Rural Applicant Process Procedure is needed to be consistent with all rural applicants.
- Part-Time Time Cards Procedure is needed to be consistent with all part time staff filing out time cards.
- Tuition Reimbursement Policy; the Board had asked Chief Shank to develop a policy on tuition reimbursement.
- Officer Candidate Program is something Ryan Fox has been working on. This procedure was designed to be consistent with Full Time Career Company Officers and Part Time Company Officers. This is a Mentorship type program with a certain set of hours, some task lists and basically bring them in and the Shift Captain would do the mentorship.

7.2.1 CALL REVIEW



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
APPROVAL OF EXPENDITURES
December 14, 2016 - Discussion/Approval

Chief Shank stated there were 160 calls in the month of October. One thing Chief did want to talk about was a call last night November 8th, 2016. The Regional Response Team was activated to work with DCI and some of our local law enforcement to secure a one pot meth lab from the Budget Inn. The process took about 2 hours with personal coming in using our equipment to identify some unknown chemicals, secure it and bag for evidential purposes. Chief read the report and stated it was a reflection of the professionalism we have in Campbell County with the Fire Department, Law enforcement and DCI.

7.2.2 TRAINING REPORT

Chief Shank mentioned the following:

- Training cadre working on master training schedule for 2017
- Cadre working on 2017 Recruit Fire Academy
- Cadre added several new members to address the Special Operations training.
- There will be a meeting of these individuals on November 7th to begin establishing a direction for providing training.

October Highlights Chief Izatt & Donna participated in Budgeting seminar via the web. There was an Emergency Vehicle Operator course was held on October 15th. This is an initial class for those members who have not had previous training. A refresher class was also held. CCFD began an EMR course on October 17th, this class will run through the first week of January all 11 students are members of the department. Chief Fox and Captain Eischeid attended training on the development of policy & procedures.

Upcoming in November will be the first “Special Operations” Training session. Training will cover specialized areas within the Special Operations Group. Firefighter Peterson instructed first course on ropes and knots. Hazmat Operations class will be held on November 18th-20th. This class is for the remaining 2016 Recruit Academy students who need the training to complete their probationary requirements.

Mike McCall will be returning the week of December 12 to conduct a training on Harassment, Misconduct and Discrimination. This training will be mandatory.

7.2.3 FACILITY UPDATE

Chief Shank gave an update on Station 3. Construction meeting was held November 8th. Construction is on schedule. They have completed the drywall and finishing a lot of the interior work. Landscaping has also been completed. Dustin Hamilton won a bid for sod and it has been laid and looks very nice.

7.3 CALENDAR OF UPCOMING EVENTS

Next Fire Board meeting to be held on December 14, 2016 pre-meeting at 5:45, and regular meeting begin at 6:00p.m.

8.1 BOARD ACTION ITEMS



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
APPROVAL OF EXPENDITURES
December 14, 2016 – Discussion/Approval

➤ **Motion Lisa Finkey** moved, seconded by **Ron Holmes** to approve 2017 Holiday Calendar as presented.

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes	Mike Shober	absent
Ryan Gross	yes		

The motion carried.

8.2 BOARD ACTION ITEMS

➤ **Motion Chuck Davis** moved, seconded by **Damon Hart** to approve 2017 Fire Board Meeting Calendar Schedule as presented

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes	Mike Shober	absent
Ryan Gross	yes		

The motion carried.

8.3 BOARD ACTION ITEMS

➤ **Motion Ron Holmes** moved, seconded by **Chuck Davis** to approve 1987 Freightliner Semi Tractor, Vin# 2FUPYXYB2HV31579 as surplus equipment.

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes	Mike Shober	absent
Ryan Gross	yes		

The motion carried.

8.4 BOARD ACTION ITEMS

➤ **Motion Ryan Gross** moved, seconded by **Lisa Finkey** to approve the purchase of 4 grass trucks with the amount of purchase not to exceed \$750.000

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes	Mike Shober	absent
Ryan Gross	yes		

The motion carried.

8.5 BOARD ACTION ITEMS



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 APPROVAL OF EXPENDITURES
 December 14, 2016 - Discussion/Approval

➤ **Motion** Chuck Davis moved, seconded by Ron Holmes to approve the resolution for Sam Shafer.

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes	Mike Shober	absent
Ryan Gross	yes		

The motion carried.

RECESS

➤ **Motion** Lisa Finkey moved, seconded by Damon Hart to recess meeting at 1837.

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes	Mike Shober	absent
Ryan Gross	yes		

The motion carried.

➤ **Motion** Ryan Gross moved, seconded by Lisa Finkey to reconvene meeting at 1844.

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes	Mike Shober	absent
Ryan Gross	yes		

The motion carried.

9.0 EXECUTIVE SESSION

➤ **Motion** Damon Hart moved, seconded by Ryan Gross to move into executive session at 1844 hours for personnel matters and potential litigation.

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes	Mike Shober	absent
Ryan Gross	yes		

The motion carried.

➤ **Motion** Lisa Finkey moved, seconded by Damon Hart to come out of executive session at 1902 hours.



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 APPROVAL OF EXPENDITURES
 December 14, 2016 - Discussion/Approval

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes	Mike Shober	absent
Ryan Gross	yes		

The motion carried.

➤ **Motion** Lisa Finkey moved, seconded by Chuck Davis to reconvene meeting at 1902.

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes	Mike Shober	absent
Ryan Gross	yes		

The motion carried.

10.1 EXECUTIVE MINUTES

➤ **Motion** Ryan Gross moved, seconded by Lisa Finkey to approve October 12th, 2016 Executive Minutes.

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes	Mike Shober	absent
Ryan Gross	yes		

The motion carried

11.0 ADJOURNMENT

➤ **Motion** Ron Holmes moved seconded by Lisa Finkey to adjourn meeting at 1904 hours

Cory Bryngelson	yes	Damon Hart	yes
Chuck Davis	yes	Ron Holmes	yes
Lisa Finkey	yes	Mike Shober	yes
Ryan Gross	yes		

The motion carried.

Respectfully Submitted,

 Chairman Cory Bryngelson

 Attest: Donna Lhotak-Crippen

∞ 2016 ∞

Engineering Feast

Thursday, Dec. 15 * 11:30 am to 1:30 pm

In the Community Conference Room

Minimum Donation: \$5 per plate

All proceeds will benefit:

Teri Dearcorn

Teri is a Sergeant with the Campbell County Sheriff's Office and has been diagnosed with leukemia. She will be in Denver for an extended period for treatment.

Cash donations will be accepted. Please make checks payable to Teri Dearcorn.

For more information contact:
Jill McCarty, Engineering Division
307-686-5265





GREETINGS



YOU

ARE HERE HEREBY

SUMMONED

TO APPEAR AT



CHARLIE ANDERSON'S

Retirement

Party!



Wednesday, Dec. 21

4 pm

in the

Community Room



CAMPBELL COUNTY WREATHS ACROSS AMERICA

DECEMBER 2016

Friday, Dec. 16 – 8:30 am Recluse Elementary School Memorial Ceremony
Wreaths at Recluse Cemetery

Friday, Dec 16 - 2:30 pm Rozet Elementary School Memorial Ceremony
Wreaths at Rozet Cemetery

Sat., Dec 17 - 11:00 am Lasting Legacy Park Memorial Ceremony
Noon Wreaths at Mt. Pisgah Cemetery

Sat., Dec. 17 - 1:30 pm Wright Veteran's Memorial Ceremony
Wreaths at Wright Cemetery

Call Toni Brown with questions: 307-660-8592 - tcbrown27@gmail.com

Travis Welch

David Underwood

Nick Goicolea

Melissa Stewart

[Signature]

[Signature]

Shan Pat

[Signature]

[Signature]

[Signature]

Sarah Michelle

[Signature]

[Signature]

Carter

Carter Good to see you

[Signature]

Nicole Hawk

Travis Wolfe
Margaret Benson

[Signature]

John Kennedy

[Signature]

Amber Rose

Shoa Ju Wall

Carter Napier

City of Gillette

Tom [Signature]

We sincerely thank you for your participation and sponsorship in our Class 2017 Gillette session.

Leadership Wyoming, a partnership of the Wyoming Heritage Foundation and the University of Wyoming

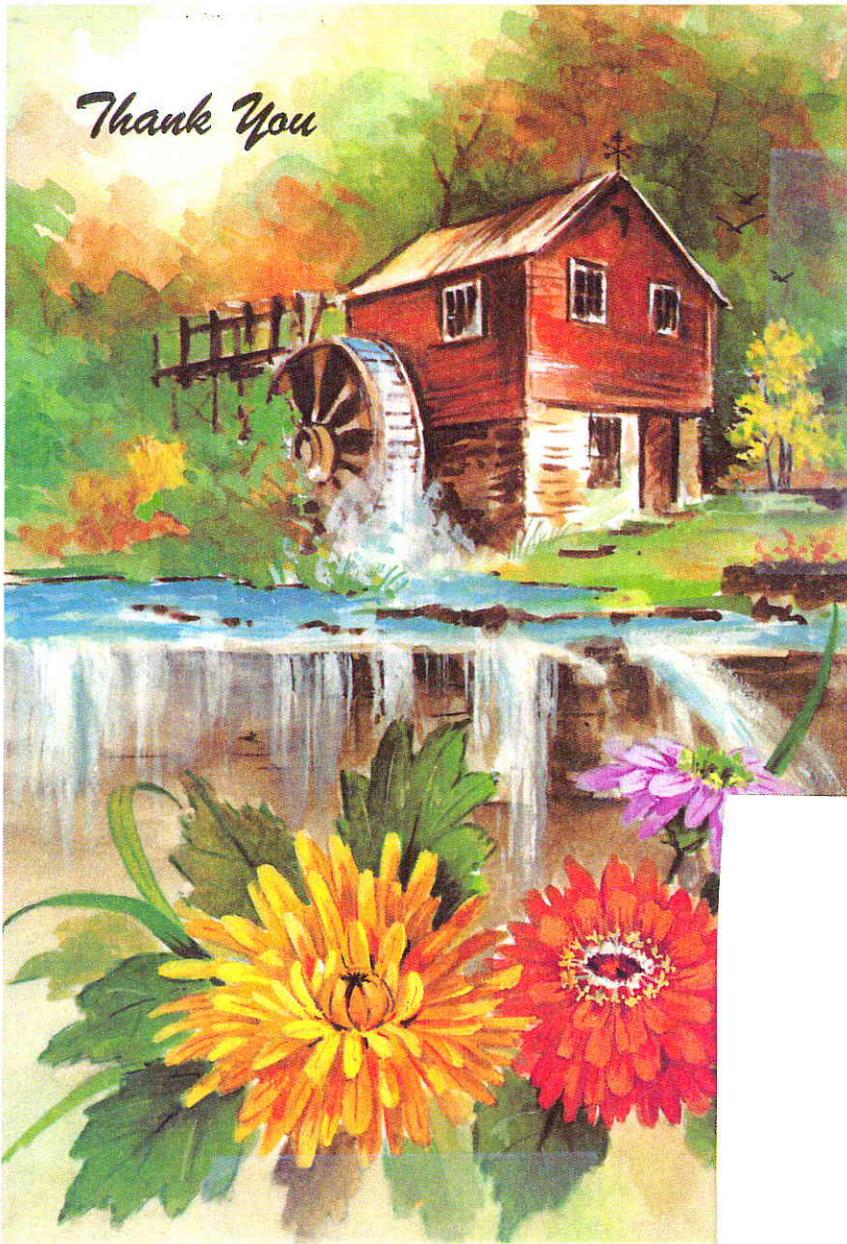
Jessica Allen
Bert
[Signature]

Scott FX
[Signature]

[Signature]

[Signature]
Gale Collins

Thank You



You were very,
very thoughtful
And I wish that I could say
How much appreciation
Comes with this note today!

Thank You very much

Thanks for the
appreciated meal

Marian Neugebauer



Thank you ... City of Gillette

Katie Nelson

Mary Ann Bourne

Colleen Heese

Donna Kempman

Evelyn Rasmussen

"2016"