



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: J. Carter Napier, City Administrator *JCN*
RE: General Information
DATE: December 16, 2016

The following meetings are scheduled for the week of **December 17th – December 23rd:**

Monday, December 19th

- 5:30 p.m. – Legislative Dinner**
- 3rd Floor Conference Room

Tuesday, December 20th

- 6:00 p.m. City Council Pre-Meeting, Agenda Attached**
- Introduction of Recommended Citizen Advisory Board Members
 - Board of Examiners
 - Mayor's Art Council
 - Gillette Historic Preservation Commission
 - Audit Discussion
 - Student Housing Planned Unit Development Discussion
 - Gillette College Update Discussion
 - 2017 Capital Projects Update Discussion-Development Services Director Hamilton
 - Review December 20th Agenda
 - Executive Session
 - City Hall – 3rd Floor Conference Room
 - Dinner Served at 5:30 p.m.
- 7:00 p.m. City Council Meeting**
- City Hall - Council Chambers

Wednesday, December 21st

- 11:45 a.m. – 2:15 p.m. GALI Leadership Tour**
- City Hall

Wednesday, December 21st

- 4:00 p.m. – Charlie Anderson Retirement Party**
- 2nd Floor Community Room

1. Attached please find **information requested by Council Members** regarding **Proposed Revisions to the Line Extension Policy** dated **December 14, 2016** provided by **Utilities Director Glover**.
2. Attached please find a **memorandum** regarding **Gillette College Rodeo/Ag Facility Water Line and Parking** dated **December 14, 2016** provided by **Development Services Director Hamilton**.
3. Attached please find a **follow-up** from the **December 6, 2016 Council Meeting** regarding **Marijuana** provided by **Chad Trebby**.
4. Attached please find a **memorandum** regarding **Spillman Server Replacement** dated **December 15, 2016** provided by **Police Chief Hloucal**.

5. Attached please find **Engineering Project Status Reports** provided by **Development Services Director Hamilton**.
6. Attached please find **Snow Event Report # 4** provided by **Public Works Director Wilde**.
7. Attached please find a **Christmas card** from the **Senior Center**.
8. Attached please find **thank you cards** from the **Senior Center**.

JCN/adw



CITY OF GILLETTE

Administrative Services Department City Clerk Division

Karlene Abelseth, City Clerk/Print Shop
P.O. Box 3003 , Gillette, Wyoming 82717-3003
Phone (307) 686-5210 Fax (307) 686-4810
www.gillettewy.gov

Pre-Meeting – 6:00 p.m. City Hall – 3rd Floor Conference Room Tuesday, December 20, 2016 Dinner Served at 5:30 p.m.

Pre-Meeting Topic(s):

- Introduction of Recommended Citizen Advisory Board Members
 - Board of Examiners
 - Mayor's Art Council
 - Gillette Historic Preservation Commission
 - Campbell County Joint Powers Lodging Tax Board
- Audit Discussion
- Student Housing Planned Unit Development Discussion
- Gillette College Update Discussion
- 2017 Capital Projects Update Discussion – Development Services Director Hamilton
- Review December 20th Agenda
- Executive Session



CITY OF GILLETTE

Utilities

P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5262
www.gillettewy.gov

DEPARTMENT OF UTILITIES

TO: Carter Napier, City Administrator
FROM: Kendall Glover, Utilities Director
DATE: December 14th, 2016
RE: Council Request for Additional Information

At the Council Workshop on December 13th, Council members requested additional information regarding the proposed revisions to the Line Extension Policy.

Specifically, after Mick Wolf reported that a residential developer's cost per lot for providing electrical distribution would be increasing by roughly \$220.00 from an average of \$1,100 to \$1,320 per lot, Council asked what the City's cost are.

Currently the City pays for a portion of that distribution cost as well as the installation of the service line power up to the meter base on the home. That cost now averages \$1291.00 per lot and will be reduced to \$1,072.00.

KRG/16-007



CITY OF GILLETTE

Engineering & Development Services
Planning Division
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone 307.686.5281
www.gillettewy.gov

MEMORANDUM

To: Carter Napier, City Administrator

From: Dustin Hamilton, PE, Development Services Director 

Date: December 14, 2016

Re: Gillette College Rodeo/Ag Facility Water Line and Parking

As you are aware, the City of Gillette budgeted \$305,000 of Optional 1% Sales Tax dollars to assist Gillette College in providing water system improvements for their Rodeo/Ag Facility located at the eastern end of Boxelder Road. The priority of funding was previously directed as follows:

Priority #1 – Provide 12” & 8” water main extension in future Boxelder Road alignment in “L” configuration from Fox Park Road to College Rodeo/Ag Facility.

Priority #2 – Complete asphalt parking/pedestrian access adjacent to west side of structure.

Priority #3 – Complete “T” configuration of water system by extending 12” water main east down future Boxelder Road alignment to the western boundary of Campbell County’s property (Pronghorn Industrial Park).

Based upon the bids received by Campbell County for the project, Priority #1, #2, and #3 were able to be completed in the amount of \$245,000. Campbell County contributed approximately \$20,690.58 of in-kind inspection services for the construction observation associated with the water line work. A map of the completed improvements is attached for reference.

The City is processing reimbursement to Campbell County in the amount of \$245,000 for this work. The excess funding allocated for the project (\$60,000) will remain in the City’s possession as per the funding agreement for the project.

If you have any additional questions, please let me know.

To Madam Mayor and Council Members,

The Campbell County Prevention Council has recognized that the marijuana resolution issue is dividing the council and we propose that you consider adopting the following language in an attempt to unify the council on this issue. Please find the proposed language change in a revised resolution (in bold). We feel that this change would satisfy the concern of those opposed to including all marijuana in the verbiage. The proposed change would also remain aligned with the statements and positions from the following organizations, which have been included with citations for your review as well:

- American Medical Association
- The National Association of Drug Court Professionals
- The American Society of Addiction Medicine
- National Sheriffs' Association
- The White House
- Community Anti-Drug Coalitions of America
- National Epilepsy Foundation
- American Academy of Neurology
- American Cancer Society
- National Cancer Institute
- American Academy of Child & Adolescent Psychiatry
- National Multiple Sclerosis Society
- American Academy of Pediatrics
- Veterans Affairs
- American Glaucoma Foundation
- Association for Addiction Professionals
- The National Center on Addiction and Substance Abuse
- American Psychiatric Association
- American College of Physicians
- US Drug Enforcement Administration
- National Association of School Nurses
- Drug Free America Foundation
- American Academy of Ophthalmology

RESOLUTION NO. _____

A RESOLUTION BY THE CITY OF GILLETTE IN OPPOSITION TO THE LEGALIZATION
OF MARIJUANA IN THE STATE OF WYOMING

WHEREAS, the American Medical Association (AMA), the National Association of Drug Court Professionals (NADCP), the American Society of Addiction Medicine (ASAM), the National Sheriffs' Association (NSA), and the White House all stand in opposition to the legalization of marijuana; and

WHEREAS, marijuana is a Schedule I drug under the Controlled Substances Act, defined as having a high potential for abuse; and

WHEREAS, marijuana use rates have risen substantially since 2007, with more youth in treatment for marijuana abuse or dependence than for use of alcohol and all other drugs; and

WHEREAS, any tax revenue from marijuana sales would be insignificant in comparison to its social and health expense, placing a significant strain on our health care system, and posing considerable danger to the health and safety of the users themselves, their families and our communities; and

WHEREAS, there are select components of marijuana that, if safely administered in reliable doses, may convey promising therapeutic benefits for specific medical conditions. It is strongly supported that there is a need for more scientific research and development on pharmaceutical cannabinoids within the process by the Food and Drug Administration.

WHEREAS, the City of Gillette has steadfastly supported strategies for the prevention, education and treatment of substance abuse in our communities;

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING that the City of Gillette strongly opposes the legalization of marijuana in the State of Wyoming.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2016.

Louise Carter-King, Mayor

ATTEST:

Karlene Abelseth, City Clerk

As it states in the resolution, the following organizations are opposed to the legalization of Marijuana:

The American Medical Association

AMA Policy Statement on Cannabis, H-95.998. American Medical Association House of Delegates (1-13), Council on Science and Public Health Report 2. November 19, 2013. P. 6

US Department of Justice. (2014) The dangers and consequences of marijuana abuse. *Drug Enforcement Administration* Retrieved from: <https://www.dea.gov/docs/dangers-consequences-marijuana-abuse.pdf>

The National Association of Drug Court Professionals

National Association of Drug Court Professionals. (2012). Position statement of marijuana.

Retrieved from:

<http://www.nadcp.org/sites/default/files/nadcp/NADCP%20Board%20Position%20Statement%20-%20Marijuana.pdf>

The American Society of Addiction Medicine

American Society of Addiction Medicine. (2010). ASAM public policy on “medical marijuana.” Retrieved from: <http://www.wfad.se/latest-news/1-articles/213-asam-public-policy-statement-on-qmedical-marijuanaq>.

The National Sheriffs’ Association

The National Sheriffs’ Association. (2015). National sheriffs’ association opposes efforts to legalize medical and recreational marijuana. Retrieved from:

<https://www.sheriffs.org/sites/default/files/uploads/documents/GovAffairs/Resolution%202015%20-%20202.pdf>

The White House

Office of National Drug Control Policy. (2016). Marijuana legalization. Retrieved from:

<https://www.whitehouse.gov/ondcp/marijuana>

In addition to the organizations listed in the resolution the following organizations have also published statements in regards to the legalization of marijuana.

Community Anti-Drug Coalitions of America

“Community Anti-Drug Coalitions of America (CADCA) strongly opposes any efforts to pass “medical” marijuana initiatives or marijuana legalization. “Medical” marijuana and legalization need to be opposed because they will: Reduce the perception of harm associated with marijuana use; Increase the number of new initiates; Increase the number of daily users and those addicted to marijuana; and Increase societal health and safety costs related to increased use and abuse.”

Community Anti-Drug Coalitions of America. (2016). Position statement on “medical” marijuana and marijuana legalization. Retrieved from: http://www.scan-inc.org/assets/pdf/Medical_Marijuana_Legalization_Position_Statement.pdf

National Epilepsy Foundation

“Scientifically controlled studies have not shown definitive proof of the effectiveness and safety of marijuana or cannabis in epilepsy. For example, in 2012, a literature review of clinical studies on cannabinoids for epilepsy could not give a reliable conclusion about the effectiveness of four randomized controlled trials of cannabidiol.”

Sirven, J.I., Shafer, P.O. (2015). Medical marijuana and epilepsy. *Epilepsy Foundation*. Retrieved from: <http://www.epilepsy.com/learn/treating-seizures-and-epilepsy/other-treatment-approaches/medical-marijuana-and-epilepsy>

American Academy of Neurology

“The AAN does not advocate for the legalization of marijuana-based products for use in neurologic disorders at this time, as further research is needed to determine the benefits and safety of such products. This is of paramount importance when marijuana-based products are used in patients with underlying neurologic disorders, or in children whose developing brains may be more vulnerable to the toxic effects of marijuana.” “Importantly, there is no evidence to support the use of smoked cannabis.”

Patel, A., Fee, D., Brust, J.C.M., Song, S., Miller, T., Narayanaswami, P. (2014). Position statement: Use of

medical marijuana for neurologic disorder. *American Academy of Neurology*. Retrieved from: https://www.aan.com/uploadedFiles/Website_Library_Assets/Documents/6.Public_Policy/1.Sta_y_Informed/2.Position_Statements/3.PDFs_of_all_Position_Statements/Final%20Medical%20Marijuana%20Position%20Statement.pdf

American Cancer Society

“The ACS does not advocate the use of inhaled marijuana or the legalization of marijuana.”

“There have been some early clinical trials of cannabinoids in treating cancer in humans and more studies are planned. While the studies so far have shown that cannabinoids can be safe in treating cancer, they do not show that they help control or cure the disease.”

American Cancer Society. (2013). Medical use of marijuana: ACS position. Retrieved from:

<http://medicalmarijuana.procon.org/sourcefiles/american-cancer-society-position.pdf>

National Cancer Institute

“At present, there is insufficient evidence to recommend inhaling Cannabis as a treatment for cancer-related symptoms or cancer treatment–related symptoms or cancer treatment-related side effects; however, additional research is needed.”

Abrams, D.I., Kumar, N.B. (2016). Cannabis and cannabinoids (PDQ) health: Professional version.

Retrieved from: https://www.cancer.gov/about-cancer/treatment/cam/hp/cannabis-pdq#link/_13

American Academy of Child & Adolescent Psychiatry

“Legalization of marijuana for medicinal or recreational purposes, even if restricted to adults, is likely to be associated with decreased adolescent perceptions of marijuana’s harmful effects, increased marijuana use among parents and caretakers, and increased adolescent access to marijuana, all of which reliably predict increased rates of adolescent marijuana use and associated problems.” “As child and adolescent mental health advocates, AACAP opposes efforts to legalize marijuana”

Substance Abuse and Addiction Committee. (2014). Marijuana legalization. *American Academy of Child*

& *Adolescent Psychiatry*. Retrieved from:

http://www.aacap.org/AACAP/Policy_Statements/2014/aacap_marijuana_legalization_policy.aspx

National Multiple Sclerosis Society

“Although it is clear that cannabinoids have potential both for the management of MS symptoms, such as pain and spasticity, as well as for neuroprotection, the Society cannot at this time recommend that medical marijuana be made widely available to people with MS for symptom management. This decision was not only based on existing legal barriers to its use but, even more importantly, because studies to date do not demonstrate a clear benefit compared to existing symptomatic therapies and because issues of side effects, systemic effects, and long-term effects are not yet clear.”

National Clinical Advisory Board of the National Multiple Sclerosis Society. (2008). Recommendations regarding the use of cannabis in multiple sclerosis: Executive summary. *Treatment Recommendations for Physicians*. Retrieved from: <http://www.nationalmssociety.org>.

American Academy of Pediatrics

“The AAP opposes medical marijuana outside of the usual process by the Food and Drug Administration to approve pharmaceutical products. Only limited research has been conducted on medical marijuana for adults, and there have been no published studies of cannabinoids -- either in the form of marijuana or other preparations -- that involve children. The Academy supports further study of cannabinoids, which limited research to date shows can help specific conditions in adults. While cannabinoids may have potential as a therapy for a number of medical conditions, dispensing marijuana raises concerns regarding purity, dosing and formulation, all of which are of heightened importance in children. We need further research to determine the efficacy and correct dosing for cannabinoids, and we need to formulate cannabinoids safely as we do for any other medication”

American Academy of Pediatrics. (2015). American academy of pediatrics reaffirms opposition to legalizing marijuana for recreational or medical use. *Pediatrics*. Retrieved from: <https://www.aap.org/en-us/about-the-aap/aap-press-room/pages/American-Academy-of-Pediatrics-Reaffirms-Opposition-to-Legalizing-Marijuana-for-Recreational-or-Medical-Use.aspx>

Veterans Affairs

Research suggests that marijuana is actually harmful to individuals with PTSD. A number of factors that are associated with marijuana use include the diagnosis of PTSD, social anxiety disorder, other substance use, particularly during youth, and peer substance use. When considering Veterans seen in VA health care with co-occurring PTSD and substance use disorders, cannabis use disorder has been the most diagnosed substance use disorder since 2009. The number of Veterans with PTSD that are diagnosed with cannabis use disorder continues to steadily increase and there are now more than 40,000 Veterans with PTSD and substance use disorder diagnosed with cannabis use disorder.

Bonn-Miller, M.O., Rousseau, S. (2016). Marijuana use and PTSD among veterans. *US Department of Veterans Affairs*. Retrieved from: http://www.ptsd.va.gov/professional/co-occurring/marijuana_use_ptsd_veterans.asp

American Glaucoma Foundation

“Marijuana, or its components administered systemically, cannot be recommended without a long term trial which evaluates the health of the optic nerve. Although marijuana can lower IOP, its side effects and short duration of action, coupled with a lack of evidence that its use alters the course of glaucoma, preclude recommending this drug in any form for the treatment of glaucoma at the present time.”

Jampel, H. (2009). Position statement on marijuana and the treatment of glaucoma. *American Glaucoma Society*. Retrieved from: http://www.americanglaucomasociety.net/patients/position_statements/marijuana_glaucoma

Association for Addiction Professionals

“NAADAC, the Association for Addiction Professionals does not support the use of marijuana as medicine. Marijuana should be subject to the same research, consideration and study as any other potential medicine, under the standards of the U.S. Food and Drug Administration (FDA). Further, NAADAC does not support legislative or voter ballot initiatives to legalize marijuana for medical use.”

NAADAC Executive Committee. (2011). NAADAC position statement on medical marijuana. Retrieved from: http://www.naadac.org/assets/1959/medical_marijuana_2011.pdf

The National Center on Addiction and Substance Abuse

“The National Center on Addiction and Substance Abuse opposes the legalization of marijuana for recreational use because it will increase access to and use of the drug among adolescents. Marijuana is an addictive drug that can interfere with brain development and exacerbate mental health conditions. The risks of marijuana use have been demonstrated through clinical and epidemiological research and the concerns about these health risks and the adverse consequences of legalization have been consistently voiced by national medical societies.”

The National Center on Addiction and Substance Abuse. (2016). Position statements: Marijuana – legalization. Retrieved from: <http://www.centeronaddiction.org/newsroom/position-statements>

American Psychiatric Association (APA)

The American Psychiatric Association states that there is no current scientific evidence that marijuana is in any way beneficial for treatment of any psychiatric disorder. Current evidence supports, at minimum, a strong association of cannabis use with the onset of psychiatric disorders. Adolescents are particularly vulnerable to harm due to the effects of cannabis on neurological development. The APA does support further research of cannabis-derived substances as medicine, facilitated by the federal government, and if scientific evidence supports the use for treatment of specific conditions, the approval process should go through the FDA and in no way be authorized by ballot initiatives.

American Psychiatric Association. (2013). Position statement on marijuana as medicine.

American College of Physicians (ACP)

“ACP supports programs and funding for rigorous scientific evaluation of the potential therapeutic benefits of medical marijuana and the publication of such findings. ACP supports increased research for conditions where the efficacy of marijuana has been established to determine optimal dosage and route of deliver. Medical marijuana research should not only focus on determining drug efficacy and safety but also on determining efficacy in comparison with other available treatments.”

US Drug Enforcement Administration

“The DEA and the FDA continue to believe that scientifically valid and well-controlled clinical trials conducted under investigational new drug (IND) applications are the most appropriate way to conduct research on the medicinal uses of marijuana. Furthermore, DEA and FDA believe that the drug approval process is the most appropriate way to assess whether a product derived from marijuana or its constituents is safe and effective and has an accepted medical use.”

“Based on the legal standards in the CSA, marijuana remains a schedule I controlled substance because it does not meet the criteria for currently accepted medical use in treatment in the United States, there is a lack of accepted safety for its use under medical supervision, and it has a high potential for abuse.”

DEA Public Affairs. (2016). DEA announces actions related to marijuana and industrial hemp. *US Drug Enforcement Administration*. Retrieved from:
<https://www.dea.gov/divisions/hq/2016/hq081116.shtml>

National Association of School Nurses

“It is the position of the National Association of School Nurses (NASN) that the marijuana plant remain under the United States Drug Enforcement Agency’s (DEA) Schedule I category of the Controlled Substances Act (CSA), 21 U.S.C. § 801, et seq. (DEA, 2011, p.2). To date there is not sufficient scientific evidence for U.S. Food and Drug Administration (FDA) to approve the smoked marijuana plant for medical use. NASN believes any marijuana made available for the purpose of adult recreational use facilitates youth access and is not in the best interest of the health and well-being of students.”

National Association of School Nurses. (2014). Marijuana and children: Position statement. Retrieved from:
<https://www.nasn.org/PolicyAdvocacy/PositionPapersandReports/NASNPositionStatementsFullView/tabid/462/ArticleId/632/Marijuana-and-Children-Adopted-January-2014>

Drug Free America Foundation

“Legalization advocates would have the public and policy makers incorrectly believe that marijuana is the only treatment alternative for masses of cancer sufferers who are going untreated for the nausea associated with chemotherapy, and for all those who suffer from glaucoma, multiple sclerosis, and other ailments. However, numerous effective medications are currently available for these conditions. According to Dr. Eric Voth, a Fellow of the American College of Physicians, some alleged uses for

marijuana are to treat the nausea associated with chemotherapy or to create appetite stimulation in persons with AIDS, but there are better and safer FDA approved medications available such as Reglan, Zofran, Decadron, Compazine. Another remotely documented benefit is with spasticity for MS sufferers, but there are also better medicines available such as Baclofen, Amrix, Flexeril, Clonazepam, Robaxin and Neurontin.”

Drug Free America Foundation. (2013). Position statements: Why crude marijuana is not medicine.

Retrieved from: <https://dfaf.org/index.php?q=about-us/position-statements/>

American Academy of Ophthalmology

“Based on analysis by the National Eye Institute and the Institute of Medicine, the Academy finds no scientific evidence that marijuana is an effective long-term treatment for glaucoma, particularly when compared to the wide variety of prescription medication and surgical treatments available.

Ophthalmologists also caution that marijuana has side effects which could further endanger the user's eye health.”

American Academy of Ophthalmology. (2014). American academy of ophthalmology reiterates position t

hat marijuana is not proven treatment for glaucoma. Retrieved from:

<https://www.aao.org/newsroom/news-releases/detail/american-academy-of-ophthalmology-reiterates-posit>

**GILLETTE POLICE DEPARTMENT
MEMORANDUM**

TO: Carter Napier, City Administrator
FROM: Jim Hloucal, Chief of Police
SUBJECT: Spillman Server Replacement
DATE: 12-15-2016
CC:

Carter,

As you are aware, we were due to replace our outdated Spillman server this last year. We had delayed that replacement because we anticipated consolidating our Spillman server with the Sheriff's Office Spillman server as the first step in consolidating our dispatch centers.

In the current fiscal year, we budgeted \$250,596 for the first phase of dispatch consolidation. The bulk of the budgeted funds were to be used for a new Spillman server and consolidating of our database with the Sheriff's Office.

Since the consolidated dispatch project has been rejected by the County Commission, we need to move forward as soon as possible with replacing our outdated Spillman server in order to ensure adequate functioning. Once we sign a contract with Spillman we get placed on the waiting list for replacement and migration and at present their estimate is about 7 to 8 months out after they receive a signed contract.

I have worked with Mike Porter on the options available to us for upgrading the server. One item to note is that we were also going to need to upgrade some memory storage that is obsolete and inadequate to house our expanding data needs with our original plans to replace our Spillman server. Those funds had been in his CIP budget but were removed due to the plan to move all of our Spillman data to the combined server with the Sheriff's Office.

Mike has proposed that we move our Spillman server onto the current city blade server system. This would eliminate the need to have a separate server for Spillman and eliminate having to replace that server at additional costs to the City in the future. Additionally, we are planning on moving our digital evidence server, the Veripic system, onto the City's blade server system for the same reason. This will eliminate 2 separate servers. Moving the Veripic server to the City's blade system will eliminate approximately \$18,000 in costs that were planned for in the next fiscal year.

This plan provides for other efficiencies as well. With this configuration IT will no longer have to back up our Spillman and Veripic data bases and programs separately from the City's servers.

This also moves the Spillman server to a Windows operating system. This reduces the ongoing cost to the City in that we already have the licensing and maintenance for this server system and do not need to pay for separate licensing and maintenance for other server systems.

The total cost for the storage upgrade and the Spillman migration to a Windows platform is approximately \$91,000.

Since we budgeted a total of \$250,596 for the consolidated dispatch project, this means that we will be able to reallocate approximately \$159,596 to other City projects.

I would like authorization to move forward immediately with signing a contract with Spillman to secure our place on their list for server upgrade and migration. Mike will be able to get the memory upgrade completed prior to the Spillman migration.

Please let me know if you need any further information on this matter.

Respectfully,



Jim Hloucal
Chief of Police

Project Manager - Bonnie Hochhalter

PROJECT NUMBER	PROJECT NAME	BUDGET	ENGINEER	CONTRACTOR	PROPOSED DATES	MILESTONE	ACTUAL DATES	
	PMS 2016 Schedule B	\$1,400,000.00	PCA Engineering, Inc.	TBD				
16EN11	SCOPE OF WORK		COMMENTS			21-Sep-15	Proposal	21-Sep-15
	Sunridge Ave (1490 LF), Paintbrush Dr (740 LF), Columbine Dr (480 LF), Jonquil Lane (500 LF), and minor asphalt patching on Summerfield Lane, Carrington Ave, Huntington, Mountain Shadow, Chancery and Fairway Dr.		Plan set reviewed at 90% and returned to PCA for revisions. Due to budgetary concerns this project has been put on hold until a later date.			6-Oct-15	Council Approval	6-Oct-15
						1-Feb-16	90% Review	6-Jan-16
						16-Mar-16	100% Plan Set	11-Feb-16
						16-Mar-16	Final Report	11-Feb-16
						TBD	Bid Date	
						TBD	Council Award	
						TBD	Substantial Completion	
						TBD	Final Completion	
						TBD	Council Acceptance	
PROJECT NUMBER	PROJECT NAME	BUDGET	PROJECT MANAGER	Contractor	PROPOSED DATES	MILESTONE	Actual DATES	
	Boxelder Extension- Highway 50-Overdale		Jade Butler/Bonnie Hochhalter	Hedquist Const.				
11EN32	Project with WYDOT to construct a new road and infrastructure including water lines and sanitary sewer from Highway 50 to Overdale Dr. The City is responsible for the underground utilities and WYDOT is in charge of the road work.		Comments				Eng Notice to Proceed	
			The Project has been under construction since spring of 2016 and currently about 75% of the water and sewer has been completed. The contractor has been off site since May and is suppose to return to the project in August so that they can reach the completion date of October 15, 2016. Hedquist closed Overdale on 9/6/16 to begin the six week closure to place water and sewer and to do the resurface. The water and sewer is complete. Hedquist is working on the storm sewer and preparing for the paving. The mainline paving is complete. Sidewalk is needed at the intersection of Overdale and Boxelder and there are numerous tie-ins needed.					
							Final Drawing 100%	
							Council Award	
					1-Mar-16	Notice to Proceed		
					15-Oct-16	Final Completion		
					1-Dec-16	Council Acceptance		

Engineering Development Summary

Permits Issued and Improvements Accepted

Meadowlark Elementary School - New 6" Fire/Domestic Waterline - PTC issued on 7/12/16
Gillette College Rodeo Ag Complex (Water Main) - PTC issued on 7/18/16
Gillette Madison Pipeline Project - Contract 8 - Blending Line - PTC issued on 7/22/16
South Campus Soccer Field Addition - Grading & Storm Sewer - PTC issued on 7/25/16
South Campus Stadium – Grading and Water – PTC issued on 9/13/16
Madison Extension – Street Extension – PTC 9/13/16

Homestead Development Site & Utilities - Accepted on 7/5/16
TownePlace Suites Site & Utilities - Accepted on 8/2/16
Paradise Pointe Subdivision Improvements - Accepted on 8/2/16
Stocktrail Elementary School (Grading Only) – Accepted on 9/20/16
KG Town Center Sportsman’s Warehouse Site & Utilities – Accepted on 10/18/16
Pioneer Manor Utilities and Grading (Living Legacy) – Accepted on 11/15/16

Permits Under Review

Gillette Madison Pipeline Project - Contract 8 - Blending Line - 1st submittal
Sonic Drive-In Commercial Site Plan

Additional Development Staff Reviews, Meetings, and other Miscellaneous Items

Attended a Pre-Staff Review Meeting on 10/27/16

- *PL 16.044SFPM Final Plat-Minor – Resub Lot 1, Block 1, Homco Sub. and Vacated 35' ROW*
- *PL 16.045AP Annexation Plat – Butler Spaeth ROW Annexation*

Attended a discussion with the owner of Cook’s Nook about the separation of lots 200 and 202 on S. Gillette Avenue on 10/27/16.

Attended a Staff Review Meeting on 12/1/16

- *PL 16.052COMSP - COMMERCIAL SITE PLAN – Sonic Drive-In*

Attended Madison Street Extension Pre-Construction Meeting

Final, Interim, and Warranty Inspections Conducted

Tanner Drive – Warranty Inspection 8/17/16 and 9/30/16
Sportsman’s Warehouse – Final Re-Inspection on 9/1/16
Lakeview Elementary School – Warranty Inspection 9/14/16
Pioneer Manor Utilities and Grading (Living Legacy) 9/16/16
Westwood Alternative High School – Warranty Inspection 9/20/16
Sportsman’s Warehouse – Final Re-Inspection on 9/27/16
Tractor Supply Company – Warranty Inspection on 9/27/16

- Warranty Correction List review meeting 10/26/16

Bobcat of Gillette Site Improvements – Warranty Inspection 10/11/16
Gillette College Rodeo Ag Complex – Final Acceptance Walk Through 10/18/16
Pronghorn Ranch, Ph. II – Warranty Inspection 10/21/16
Lakeland Hills – Warranty Inspection 10/25/16
Gillette College Education and Activities Center – Final Acceptance Walk Through 11/22/16

PROJECT STATUS REPORT - Jade Butler

	PROJECT NAME	BUDGET	PROJECT MANAGER	Engineer	Contractor	PROPOSED DATES	MILESTONE	Actual DATES
	Donkey Creek Festival Improvements	\$ 110,000.00	Jade Butler	In House	TBD			
16EN28	SCOPE OF WORK		Comments				Eng Notice to Proceed	
	Improvements to the Donkey Creek Festival location at the Gillette College. Improvements to include new retaining wall, a new concrete stage as well as electrical improvements and possible drainage improvements to the area.		Project to be partly funded by grants. Project currently in the design phase. Project was submitted for a grant in April of 2016. The full grant amount was not awarded. Direction has been given to reduce items to lower budget and to bid early in the 2017 year. Design is nearly completed and will be ready in January for Bidding.			January 15	Final Drawing 100%	
						TBD	Council Award	
						1-May-17	Notice to Proceed	
						1-Jul-14	Final Completion	
						Council Acceptance		

DEPARTMENT OF ENGINEERING - Project Status Report

12/12/2016

Project Manager - Kurt Siebenaler, P.E.

PROJECT NUMBER	PROJECT NAME	BUDGET	ENGINEER	CONTRACTOR	PROPOSED DATES	MILESTONE	ACTUAL DATES
11EN32	Boxelder Road - Hwy 50 to Overdale (11EN32)	\$ 2,064,000	WyDOT - Staff	tbd			
	SCOPE OF WORK		COMMENTS		tbd	Proposal	
	This is a Urban Systems Project that will extend Boxelder Road from Highway 50 to Overdale Drive in the Westover Subdivision. It will be a three lane, major collector.		The project is about 95% complete. A winter shut-down has been issued. It will not be opened to traffic until it is completed next summer.		17-Nov-15	Council Concurrence	Nov. 17th
					1-Mar-16	Notice to Proceed	Feb. 23rd
					31-Oct-16	Final Completion	
11EN32	Boxelder Road West Utility Extension Project	included above	In-house and DOWL	tbd			
	SCOPE OF WORK		COMMENTS				
	The construction management services will be done with city staff and with minimal assistance from DOWL for the water main and sanitary sewer main extensions along Boxelder Road between Overdale and Hwy 50. (Part of the Urban Systems Project with WyDOT)		The water and sanitary sewer improvements are installed. Final inspection of the new facilities will be done next year. They are operational.			Will be included in project above.	
14EN30	Fishing Lake Improvements - Phase II	\$ 150,000	HDR Engineering	tbd			
	SCOPE OF WORK		COMMENTS				
	To design bank stabilization and new outlet works for the lake and design dredging operations to enhance the water quality.		HDR has been working on the design. They submitted technical reports on dredging options, bank stabilization and outlet works designs. This project will be delayed until funding for construction is approved in the budget.			Preliminary Design	completed
					tbd	Final Design	tbd
					tbd	Bidding	tbd
PROJECT NUMBER	PROJECT NAME	BUDGET	ENGINEER	CONTRACTOR	PROPOSED DATES	MILESTONE	ACTUAL DATES
	SCOPE OF WORK		COMMENTS			Study Phase Completed	
						Preliminary Design	
						Bidding	
						Construction	
						Council Acceptance	
PROJECT NUMBER	PROJECT NAME	BUDGET	ENGINEER	CONTRACTOR	PROPOSED DATES	MILESTONE	ACTUAL DATES
	SCOPE OF WORK		COMMENTS			Study Phase Completed	
						Preliminary Design	
						Bidding	
						Construction	
						Council Acceptance	

DEPARTMENT OF ENGINEERING - Project Status Report

12/12/2016

Project Manager - Luke Antonich, P.E.

PROJECT NUMBER	PROJECT NAME	BUDGET	Architect	CMAR	PROPOSED DATES	MILESTONE	ACTUAL DATES		
	Campbell Country Fire Station No. 3	\$ 3,984,660.00	Schutz Foss Architects	Hladky Construction					
15EN15	SCOPE OF WORK		COMMENTS				CM/GC RFQ Issued		
	Obtain Construction Manager at Risk (CMAR) services to develop a Guaranteed Maximum Price (GMP) for the construction of the Campbell County Fire Station No. 3 project. The project includes construction of the fire station and associated site development.		Schutz Foss and design team developed a design and produced construction documents. The selected CMAR and Architect and Owner worked through a VE process and the CMAR issued a GMP for project. CMAR performed bidding successfully, subs were chosen, construction began. The floor slabs, site paving, CMU, exterior framing, roof, insulation, masonry veneer, sheetrock, electrical, HVAC, and plumbing are nominally complete.				Qualifications Due		
							25-Aug-15	CMAR Pre-Const. Award	28-Aug-15
							8-Mar-16	GMP Complete	8-Mar-16
							15-Mar-16	GMP Consideration	15-Mar-16
							28-Dec-16	Project Completion	
PROJECT NUMBER	PROJECT NAME	BUDGET	Architect	CMAR	PROPOSED DATES	MILESTONE	ACTUAL DATES		
	Gillette College Student Housing Ph. II	\$ 12,500,000.00	MOA Architecture	Van Ewing					
15EN35	SCOPE OF WORK		COMMENTS				CM/GC RFQ Issued		
	Obtain Construction Manager at Risk (CMAR) services to develop a Guaranteed Maximum Price (GMP) for the construction of the Gillette College Student Housing Phase II project. Construct the next phase of student housing: a 140 bed facility with a full service kitchen and dining hall.		MOA and design team developed a design and produced construction documents. The selected CMAR and MOA and Owner worked through a VE process and the CMAR issued a GMP for project. Construction is underway. The foundation is complete. The building is dried in and the dorm units are getting finished out. The parking lot (installed by the EAC project), shingles, brick veneer, door frames, and framing are complete. Electrical rough-in, plumbing, HVAC, fire suppression, sheetrocking, and siding are nominally complete. Tiling, painting, doors, and flooring are on-going. The kitchen equipment is being installed and finishes are being applied.				Qualifications Due		
							Spring 2015	CMAR Selection	Spring 2015
								CMAR Pre-Const. Award	20-May-15
							October 2015	GMP Complete	11-Dec-15
							October 2015	GMP Consideration	15-Dec-15
							Fall 2016	Project Completion	
PROJECT NUMBER	PROJECT NAME	BUDGET	ENGINEER	CONTRACTOR	PROPOSED DATES	MILESTONE	ACTUAL DATES		
	Interstate Industrial Park L.I.D. and Street Improvements	\$1,800,000 Streets \$2,000,000 Water	DOWL	Pending Bid Process					
15EN47	SCOPE OF WORK		COMMENTS				Eng Notice to Proceed	13-Oct-15	
	Design improvements for the Interstate Industrial Park with a focus on replacing the failing existing water system with a new larger system connected to the City water system and rehabilitating/replacing E. 2nd Street and Conestoga Drive pavement sections. Work with District to form an Local Improvement District (L.I.D.).		The design is 100% complete. The district met and moved forward with gaining popular approval of the landowners to form an L.I.D. They acquired the necessary number of landowner signatures to form the L.I.D.				Spring 2016	Design Completion	1-Oct-16
							Spring 2016	Form L.I.D.	
							Spring 2017	Bidding	
							Spring 2017	Council Award	
							2017	Substantial Completion	
							2017	Final Completion	
2017	Council Acceptance								

Project Manager - Todd Merchen, P.E.

PROJECT NUMBER	PROJECT NAME	BUDGET	ENGINEER	CONTRACTOR	DATES	MILESTONES	ACTUAL DATES
16EN21	Paver Pavement Management Software Implementation would involve retaining a consultant to set up the software, perform the initial Pavement Condition Index Surveys, provide reports and pavement management plans, as well as provide training to City of Gillette personnel.	\$ 146,000.00	PERTAN Group		with significant support by City of Gillette GIS Division		
						Counsel Award	3/2/2016
					Mar-16	Retain Consultant	3/7/2016
					5/15/16	Begin Field survey	
					9/1/16	Receive First Analysis	8/26/2016
					12/9/16	Initiate Phase II	
					March, 2017	Complete Phase II	

Snow Event Report #4

Event Start Date: 12/10/2016 Event Start Time: 7:00 p.m.
Event End Date: 12/11/2016 Event End Time: 4:30 a.m.
Duration of Event: 9.5 Hours Streets First Responder: Lonnie Meidinger

Storm Event Overview:

On the evening of Saturday, December 10th, around 7:00 p.m. Lonnie Meidinger, Streets Night Crew Leader noticed it was starting to snow lightly and called the Streets Division on call person to begin the event. As a side note, there was a 0% chance of snow in the forecast.

At around 7:05 p.m. the Streets on call person received a call from PD in regards to snow falling. At that time, the Streets night crew was called out to plow. The snow began falling heavy and within 35 minutes, it had accumulated to 1 ½" of fresh powder, resulting in snow covered roads and icy conditions. By 7:45 p.m. the snow had quit and the cloud cover broke with partial clear sky.

Seven plows and operators worked on all priority 1 and 2 routes, winter watch areas, as well as areas within subdivisions that had grades, hills, or potential hazards. The temperatures started out in the low 20's and fell to the low teens and single digits by the end of the event.

At 4:30 a.m. on Dec 11th the event was ended, all priority 1 and 2 routes, winter watch areas, and trouble areas within subdivisions had been plowed and treated with ice slice as needed. There was no further snow accumulation throughout the night or morning and PD had cleared the Streets crew to go home at that time.

Number of Pieces of Equipment Used:

Snow Plows: 7 Blades: 0
1-Tons: 0 Snow Blowers: 0
Loaders: 1 Liquid Truck: 0

Amount of Material Used:

Ice Slicer lbs: 98,042 lb
Scoria lbs: 0
Liquid Gallons: 0

Number of Miles Plowed During Event: 806

Personnel:

Night Crew --- Lonnie Meidinger, Shane Prentice, Jeremy Hagen, TJ Bruce, Mark Webb, Josh Wright, Rocky Crist

Contractor Work Effort:

N/A

Subdivision Activities:

N/A

Parks Division Activities:

N/A

Environmental Conditions Present:

Snow: 1.5 Drifting: no Rain: N/A Low Temp: 6 Wind: None
" _____

Equipment Issues:

Unit 44 was down for hydraulic issues.

Incidents:

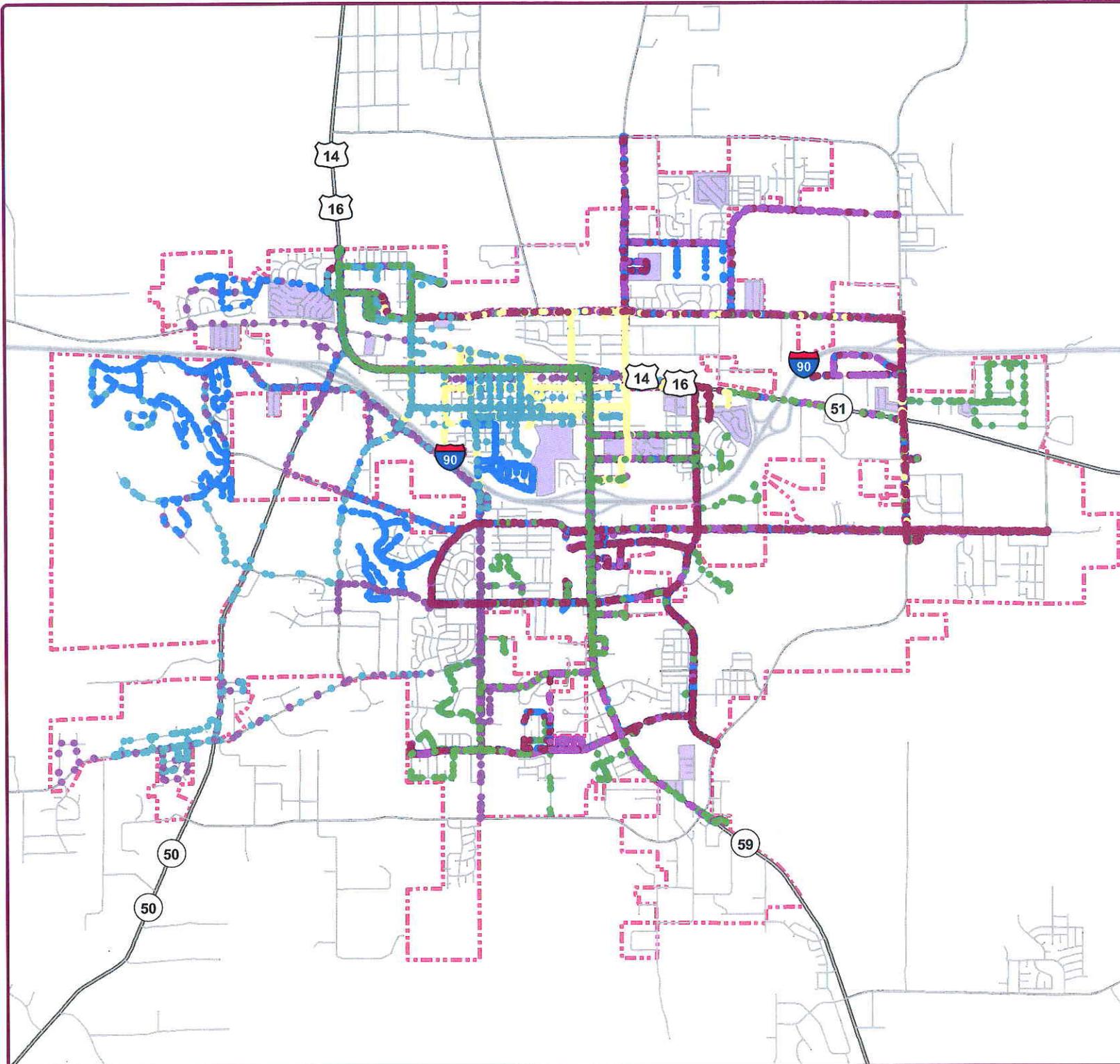
None

Complaints / Concerns:

None

Items of Interest:

During this weather event the Gillette Police Department investigated one vehicle crash. It was the only crash on a City of Gillette maintained roadway and was influenced by weather conditions.



CITY OF GILLETTE

GIS Division
 P.O. Box 3003
 Gillette, Wyoming 82717-3003
 Phone (307) 686-5364
 www.gillettewy.gov

Legend

Large Snow Plows

Unit # & Description

- Unit 25 Snow Plow
- Unit 28 Snow Plow
- Unit 31 Snow Plow
- Unit 40 Snow Plow
- Unit 99 Snow Plow
- Unit 157 Snow Plow
- Unit 160203 Snow Plow

According to the AVL system, our snowplows drove a total of 806 miles during this event.

Police Report:

Crashes: 0
 Crashes w/Injuries: 0
 Citations: 0
 Personal Property Damage: \$0
 City Property Damage: \$0

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



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Snowplow AVL
Snow Event Four
 12/10/2016 07:30 pm to
 12/11/2016 04:30 am
 December 12, 2016

Productivity *Service With P.R.I.D.E.* Enthusiasm
 Responsibility Integrity Dedication

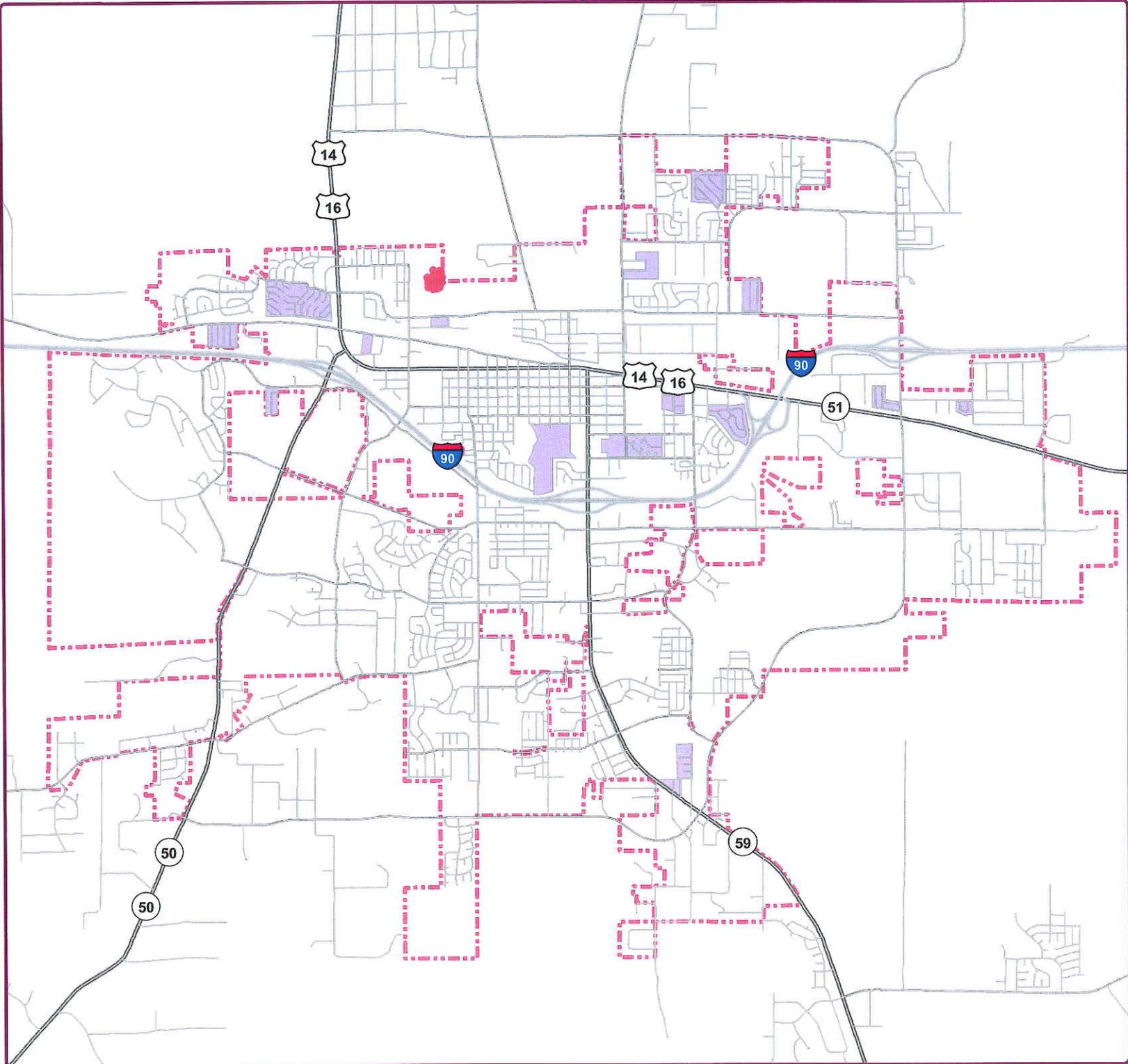
Police Department

2016/2017 Weather Event Crash Report IV

IR#	Date/Time	Location	Injury	Property Damage	Citation	Cause
30375	12/10/2016 - 2349	1204 Wagonhammer Ln.	None	Private - >\$1,000	No	Vehicle was westbound on Hogeye Dr., slid on the snow/ice and struck a fence on private property.

December 10th, 2016 7:30 p.m. to Decmeber11th, 2016 4:30 a.m.

During this weather event the Gillette Police Department investigated one vehicle crash. It was the only crash on a City of Gillette maintained roadway and was influenced by weather conditions.



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Legend

**Tractors & Others
 Unit # & Description**

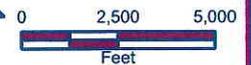
- Unit 193 Loader

According to the AVL system,
 our tractors drove a total
 of 14 miles during this event.

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



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Tractor AVL
Snow Event Four
 12/10/2016 07:30 pm to
 12/11/2016 04:30 am
 December 12, 2016

Productivity Service With P.R.I.D.E. Enthusiasm
 Responsibility Integrity Dedication

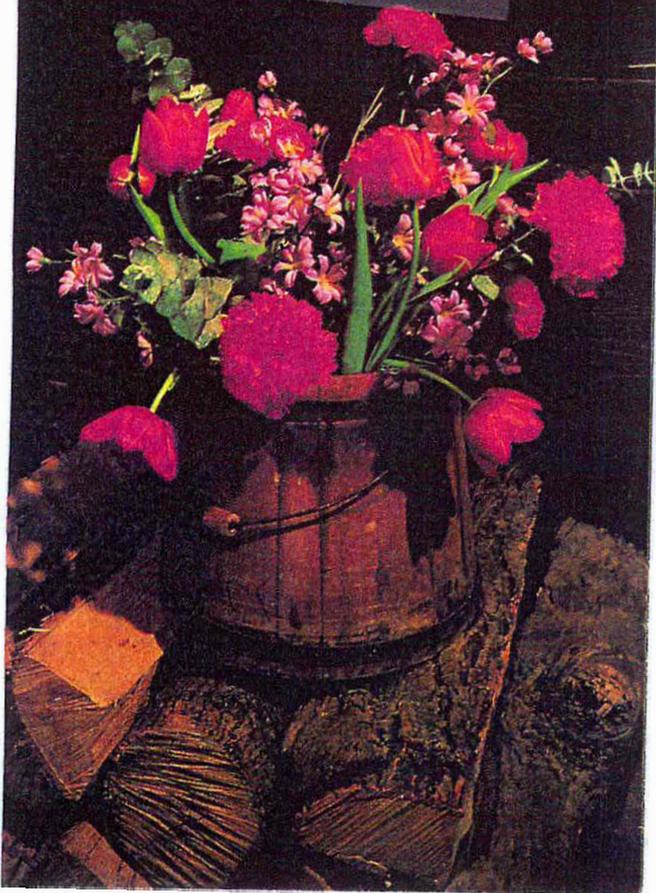
Dear Mayor & Council,
As 2016 Comes to a Close, A Huge
Thank-you is in order for your
support & understanding of Senior
Services. The Center had a Very
Successful year with over 1800
Senior Citizens utilizing the Center
& the Seniors of Gillette are
Touched by the efforts that keep
the Services available. We THANK
you & would like to wish you
A Merry Christmas & A wonderful
New Year... May 2017 Bring the
Very Best to you & your families

*May the holiday season bring peace and happiness
to you and your loved ones*

Sincerely

Ann Rossi &
Many Seniors

Thank you so much...



Thanks for a great
meal
Don & Marti Allen

That was very kind
and very much
appreciated!

Thanks so much for
lunch!

George & Connie Prales

Thank you for the
kindness and meal
Camela Lynch

Thank so much for feedings -
Nancy Carlson

Thank you for all you do
for the Senior Center & all
of Grillette

Rollie H. Park

May God Bless you!

Steve Mathews
Dory Johnson
Yerna Markin

12/1/10
Really appreciate it
Dorothy Hulse
Thank you, Pat Grace