



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: J. Carter Napier, City Administrator JCN
RE: General Information
DATE: January 20, 2017

The following meetings are scheduled for the week of **January 21st – January 27th:**

Tuesday, January 24th

6:00 p.m. City Council Work Session, Agenda Attached – **Canceled**

Thursday, January 26th

- 12:00 p.m. Senior Center Luncheon
 - Campbell County Senior Center

- 1. City Administrator Napier will be gone **January 25-30, 2017**. Development Services Director Hamilton will be Acting City Administrator.
- 2. Attached please find information requested by City Council regarding **Electronics Recycling** dated **January 17, 2017** provided by **Utilities Director Glover**.
- 3. Attached please find a memorandum regarding **Shared Roads Memorandum of Understanding (MOU)** dated **January 19, 2017** provided by **Development Services Director Hamilton**.
- 4. Attached please find a memorandum regarding **Liquor License and Crime Information** dated **January 19, 2017** provided by **Chief of Police Hloucal**.
- 5. Attached please find the **City of Gillette Development Summary Through the End of the 4th Quarter of 2016** provided by **Development Services Director Hamilton**.
- 6. Attached please find a memorandum regarding **Quarterly Distribution of Federal Mineral Royalties Tax** dated **January 17, 2017** provided by **Wyoming Association of Municipalities (WAM)**.
- 7. Attached please find a memorandum regarding **Quarterly Distribution of Lottery Amounts** dated **January 17, 2017** provided by **Wyoming Association of Municipalities (WAM)**.
- 8. Attached please find the **agenda** for the **Public Works and Utilities Advisory Committee Meeting** dated **December 21, 2016** and **meeting minutes** dated **December 21, 2016** provided by **Development Services Director Hamilton**.
- 9. Attached please find a **flyer** regarding **Relay for Life of Northeast Wyoming Daffodil Sales** provided by the **American Cancer Society**.

JCN/adw

	Work Session - Canceled Tuesday, January 24, 2017

Meeting canceled.

New Agenda Items for February 7, 2017

1. Council Consideration of a Memorandum of Understanding Between the City of Gillette and Campbell County for Agreement on Shared Road Maintenance Updated February 2017.



CITY OF GILLETTE

Utilities

P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5262
www.gillettewy.gov

DEPARTMENT OF UTILITIES

TO: Carter Napier, City Administrator
FROM: Kendall Glover, Utilities Director
DATE: January 17, 2017
RE: Council Request for Information on Electronics Recycling

At the Council Workshop on January 10, I reported on the amount that Sustainability has paid in recent years for the collection and disposal of Electronics materials which have been collected at the semi-annual "Stop and Drop" event.

You will recall that I reported we have paid the local vendor ProTech Computing approximately \$1700.00 in 2013, \$3900.00 in 2014, \$9000.00 in 2015, and \$3000 in 2016 to collect and recycle the electronic equipment that our citizens no longer have any use for.

Council requested that I inquire if this vendor would be interested in taking this equipment for free and salvaging what they could. I contacted ProTech owner Jeremy Jimison and he explained that he does not disassemble the electronics, he just has a trailer that is used to collect old unwanted electronics and haul the components to Denver where the equipment is taken apart and salvaged by a third party recycler. He bills the City for the costs he incurs to haul and handle the materials for the third party. Consequently, he would not be interested in taking the surplus items for free because he would have to bear the cost for recycling himself.

Our practice of paying for this service to the tune of \$16,000 over the last three years, should be evaluated to determine if the convenience of some of our rate payers, at the cost to all of our rate payers is truly justifiable.

At a time when costs are being scrutinized as a want or a need, my recommendation is that we no longer pay for this service in an effort use these funds to hire and retain our valuable workforce.

If our citizens want to take their old electronics to his facility and pay to have them recycled, that option would still be available.

KG/17-001



CITY OF GILLETTE

Engineering & Development Services
Engineering Division
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone 307.686.5265
www.gillettewy.gov

MEMORANDUM

DATE: January 19, 2017

TO: J. Carter Napier, City Administrator *JCN*
Mayor and City Council

FROM: Dustin Hamilton, P.E., Development Services Director *DH*

RE: Shared Roads Memorandum of Understanding (MOU)

As you are likely aware, the Shared Roads MOU Exhibit "A" (map) is to be reviewed by City and County staff by February 1st of each biennium to reflect annexation and ownership and maintenance changes for the next two-year maintenance cycle. City and County staff (Engineering/Public Works/County Public Works/County Road and Bridge) met on January 5, 2017 to discuss the past two-year maintenance cycle and any proposed modifications to the map or MOU.

Upon review of the MOU, map, and past two-year maintenance cycle, the staff has recommended the following housekeeping changes to the MOU (see redline copy attached). There are no proposed changes to the Exhibit A map as it pertains to road maintenance responsibilities.

Staff believes the agreement has worked well over the past two-year maintenance cycle and would recommend approval of the changes as proposed.

If there are any additional questions, please let me know.

CAMPBELL COUNTY
500 S. Gillette Avenue, Suite 1100
Gillette Wyoming 82716
Phone 307-682-7283 Fax 307-687-6325

CITY OF GILLETTE
201 East 5th Street
P.O. Box 3003
Gillette, WY 82717

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Line width, From text: 2 pt Border spacing:)

**MEMORANDUM OF UNDERSTANDING
BETWEEN
CITY OF GILLETTE AND CAMPBELL COUNTY
FOR
AGREEMENT ON SHARED ROAD MAINTENANCE
Updated ~~February~~ **March** 2017~~5~~**

1. Parties. This Memorandum of Understanding (hereinafter referred to as MOU) is made and entered into by and between the City of Gillette, (hereinafter referred to as CITY), whose address is 201 E. 5th Street, P.O. Box 3003, Gillette, WY 82717, and Campbell County, (hereinafter referred to as COUNTY), whose address is 500 South Gillette Avenue, Gillette, WY 82716.
2. MOU Definitions. For the purposes of this MOU, the following definitions apply:

Maintenance is defined as the assumption of financial responsibility for the care and upkeep of the roadway and associated bike paths, including bridges, drainage structures, culverts, roadway and bike path surfacing to include overlays, chip seals, crack seals and total reconstruction as required. This definition also applies to right-of-way mowing, pavement markings, roadway signage, fencing, litter control (including the removal of dead animals), and snow removal (The Parties will continue to provide overlapping operations as they see fit to best benefit the citizens). The definition does NOT include any CITY-owned or privately-owned utility lines or structures.

Belt Roads are defined as the following ~~existing/future~~ roadways; Garner Lake Road on the east, Northern Drive on the north, Skyline Drive/US 14-16 on the west (WYDOT maintained) and Southern Drive on the south.

Interior Roads are defined as the roadways inside the belt roads as shown on Exhibit A attached to the MOU.

Shared Roads are defined as Belt Roads and Interior Roads that cross the Jurisdictional Boundary as shown on Exhibit A attached to the MOU.

Jurisdictional Boundary is defined as the CITY corporate boundary (City Limits).

3. Goals and Purposes of this MOU. The CITY and COUNTY recognize that:
 - the road system in and around the City crosses the Jurisdictional Boundary which is ever-changing as the City continues to annex and grow.
 - a formal agreement for Maintenance of these shared roads has ~~been in place since 2011~~ ~~not been developed in the past.~~
 - with ~~occasional~~ ~~a rapidly expanding~~ Jurisdictional Boundary ~~changes~~, coupled with transportation system expansions, a formal and periodically updated Maintenance agreement between the CITY and COUNTY is essential for the long term success of the system.
 - the cost savings and efficiency of developing an equitable system for splitting the Shared Roads into Maintenance sections that don't necessarily follow strict Jurisdictional Boundaries is in the best interest of the taxpayers.
 - The expansion of the roadway system in and around the Urban Systems Boundary should be guided by the Urban Systems Functional Classification Map and the City's Transportation Master Plan.

4. City and County Responsibilities. The CITY and COUNTY agree to the following:
 - by February 1st of each biennium, Exhibit A will be updated by the City of Gillette after meetings with Campbell County Public Works. This exhibit will reflect annexation and subsequent ownership and Maintenance changes for the next two-year Maintenance cycle. ~~A database of total lane miles of streets pertinent to this agreement, broken out per CITY and COUNTY, will be maintained by the City.~~
 - with the exception of Belt Roads, which are covered in Section 5, the CITY agrees to assume all Maintenance responsibilities and ownership of all Interior Roads located within, adjacent to, or between the boundaries of all current annexed property and any future annexations as evidenced by including all such roadways within its annexation plats. ~~At the time of entering into this agreement, COUNTY has prepared and executed necessary documents to transferring its right, title and interest in certain existing roadways to further effectuate the purposes of this agreement, copies of which are attached hereto and by this reference, incorporated herein.~~
 - to work together cooperatively, and particularly in instances when an issue falls outside the specifics of this MOU.
 - Permits:

- i. Underground or overhead utilities crossing or within the roadway right-of-way shall be permitted by the Party having Maintenance responsibility for the roadway, provided however, that CITY may install utilities within all public roadways within the city limits.
 - ii. Approach permits shall be processed by the Party approving the development or subdivision accessing the roadway. The Parties shall work together to establish and/or agree upon appropriate standards for approaches.
 - iii. Both Parties shall work together cooperatively to review and process permits on roadways of common concern.
 - Any modifications needed to a Belt Road due to CITY annexations which cross or border the Belt Road are the financial responsibility of the CITY or developer. An example might be the installation, operation and maintenance of traffic signals at major intersections with a City street.
5. Shared Road Split. The CITY and COUNTY agree to the following:
- the COUNTY agrees to assume Maintenance responsibility for the Belt Roads (other than WYDOT ~~maintained Skyline Drive roads~~ on the west) and the CITY agrees to assume Maintenance responsibility for the Interior Roads. Exceptions to this general statement are listed below and are shown on Exhibit A attached to the MOU.
 - i. Echeta Road from Hwy 14/16 west to the Jurisdictional Boundary will be CITY maintained.
 - ii. Force Road from Hwy 50 west to Blue Tick Drive/High Cliff Avenue will be CITY maintained.
 - iii. Buckskin Drive from Jurisdictional Boundary north to Northern Drive will be COUNTY maintained but CITY will plow this section of roadway.
 - iv. Little Powder River Road 0.23 miles north of Kluver Road to Northern Drive will be COUNTY maintained.
 - v. Boxelder Road east of Garner Lake Road will be CITY maintained.
 - vi. Boxelder Road from Burma Avenue west to Skyline Drive will be CITY maintained.
 - vii. Hannum Road from Warlow Drive to Jurisdictional ~~b~~oundary will be CITY maintained but COUNTY will plow this section of roadway. Hannum Road from Jurisdictional Boundary north to Northern Drive will be COUNTY maintained.
 - viii. Swanson Road from Southern Drive south to the end of the pavement near the south Jurisdictional ~~B~~oundary will be CITY maintained. ~~The gravel section of roadway to the south will be maintained by the COUNTY or the landowners.~~
 - ~~ix~~. All local public streets within the Jurisdictional Boundary will remain the CITY's responsibility and all local streets outside the Jurisdictional Boundary City Limits will remain the responsibility of individual homeowners, Homeowner's Associations, and/or Improvement Districts.
 - ~~ix~~. The CITY and COUNTY agree that when any future Belt Road is constructed concentrically outside of the current Belt Roads as defined

by this agreement, the CITY agrees to assume Maintenance responsibilities for the existing Belt Road.

~~x. Boxelder Road from Burma west to Skyline Drive will be CITY maintained~~

6. Future Roads and Planned Roadway Improvements. The CITY and COUNTY agree to the following:

- ~~Boxelder Road from Burma west to Highway 50 will be a CITY project, maintained by the CITY.~~ Boxelder Road from Highway 50 west to ~~the Westover subdivision~~ Overdale Drive will be a CITY project and will be maintained by the CITY.

The parties of this Memorandum of Understanding do agree to the goals and responsibilities described in this agreement effective upon both parties signature.

~~Rusty Bell~~ Matt Avery, Chairman
Campbell County Commission

Madame Louise Carter-King
Mayor City of Gillette

Attest:

Attest:

Susan Saunders, Campbell County Clerk

Karlene Abelseth, City Clerk

**GILLETTE POLICE DEPARTMENT
MEMORANDUM**

TO: Carter Napier, City Administrator *JCN*
FROM: Jim Hloucal, Chief of Police
SUBJECT: Liquor License and Crime information
DATE: 1-19-2017

Carter,

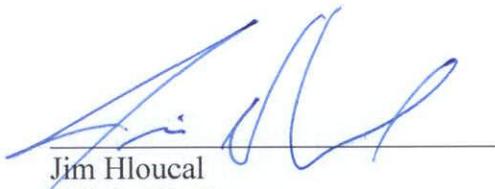
Attached you will find the following memos and documents:

- Alcohol compliance inspection results for 2016 for each business that currently has a liquor license.
- Spreadsheet broken down by business detailing any category 1 or 2 violations and the administrative action or fee assessed for the last 3 years.
- Spreadsheet detailing calls and crimes reported at each business for the years 2015 and 2016 with the percentage increase/decrease calculated.

On the compliance inspection report you will see in the results column if an establishment had no violations, if they had a violation and a citation was issued to an employee, and if there was a warning given. The warning indicator was used in any inspection where there was no violation for selling alcohol to a minor however the establishment did not immediately report the attempted purchase to the police department as required.

Currently all establishments that had a violation have taken appropriate corrective action as required by ordinance.

If there is additional information that we may provide prior to the City Council discussing the renewal of liquor licenses this year please let me know.



Jim Hloucal
Chief of Police

**2016 Alcohol Compliance
Inspections**

Date:	Establishment	Charge:
4/20/2016	Coop	No violations
4/20/2016	Eagles	No violations
4/20/2016	Fiesta Tequila	No violations
4/20/2016	Brothers Coffee	No violations
4/20/2016	Gillette Brewing Company	No violations
4/20/2016	Center Bar	No violations
4/20/2016	Chophouse	No violations
4/20/2016	Montgomery Bar	No violations
4/20/2016	Jack's Liquor	No violations
4/20/2016	Otherside Bar	No violations
4/20/2016	Sundance Lounge	No violations
4/20/2016	Eastside Liquors	No violations
4/20/2016	Mon'a Café	No violations
4/20/2016	Boothill	Sale to a Minor
4/22/2016	Big Lost Meadery	No violations
4/22/2016	Pokey's	No violations
4/22/2016	Pat's Liquor	No violations
4/22/2016	Gillette Elks Lodge	No violations
4/22/2016	Gillette Golf & Country Club	No violations
4/22/2016	Bell Nob Golf Course	No violations
4/22/2016	Wyoming Downs	No violations
4/22/2016	Fireside Lounge	No violations
4/22/2016	Pizza Hut	No violations
4/22/2016	Camelanes	No violations
4/22/2016	TLC Liquors	No violations
4/22/2016	Hong Kong	No violations
4/22/2016	Los Compadres	No violations
4/22/2016	American Legion	No violations
4/27/2016	Old Chicago	No violations
4/27/2016	Applebees	No violations
4/27/2016	Sapporo	No violations
4/27/2016	Great Wall	No violations
4/27/2016	Las Margaritas	No violations
4/27/2016	Jordan's	No violations
4/27/2016	I Sicilani Restaurant	No violations
4/27/2016	Sakura	No violations
4/27/2016	Buffalo Wild Wings	Sale to a Minor
4/27/2016	Albertsons	No violations
4/27/2016	Lakeside Liquors	No violations
4/27/2016	Beverage Broker	No violations
4/29/2016	Goodtimes Lounge	No violations
4/29/2016	Jake's Tavern	No violations
4/29/2016	Frontier Family Fun Center	No violations

**2016 Alcohol Compliance
Inspections**

5/5/2016	Prime Rib	No violations
5/5/2016	Mingles Lounge	No violations
5/5/2016	Clarion Western Plaza	No violations
5/5/2016	Humphreys	No violations
5/5/2016	Tower's West Lodge	No violations
5/5/2016	Creative Beverage	No violations
10/19/2016	Boothill	No violations
10/19/2016	Mona's Café	No violations
10/19/2016	Eastside Liquors	Sale to a Minor
10/19/2016	National 9	No violations
10/19/2016	Otherside Bar	No violations
10/19/2016	Pokey's	No violations
10/19/2016	Pat's Liquor	No violations
10/19/2016	Prime Rib	No violations
10/19/2016	Jack's Liquor	Sale to a Minor
10/19/2016	Creative Beverage	No violations
10/19/2016	Humphreys	No violations
10/19/2016	Wyoming Downs	No violations
10/19/2016	Tower's West Lodge	No violations
10/19/2016	Fireside Lounge	Sale to a Minor
10/19/2016	Pizza Hut	No violations
10/19/2016	TLC Liquors	No violations
10/19/2016	Los Compadres	No violations
10/19/2016	Hong Kong	No violations
10/19/2016	Camelanes	No violations
10/19/2016	Coop	No violations
10/19/2016	American Legion	No violations
10/19/2016	Eagles	No violations
10/19/2016	Montgomery Bar	No violations
10/19/2016	Center Bar	Sale to a Minor
10/19/2016	Big Lost Meadery	No violations
10/19/2016	Gillette Brewing Company	No violations
10/19/2016	Bell Nob Golf Course	Business Closed
10/19/2016	CJ Roosters	Business Closed
10/19/2016	Chophouse	Business Closed
11/9/2016	Brothers Coffee	No violations
11/9/2016	Fiesta Tequila	No violations
11/9/2016	Gillette Golf & Country Club	No violations
11/9/2016	Sapporo	Sale to a Minor
11/9/2016	Applebees	No violations
11/9/2016	Old Chicago	No violations
11/9/2016	Mingles Lounge	No violations
11/9/2016	I Sicilani Restaurant	No violations
11/9/2016	Lakeside Liquors	No violations

**2016 Alcohol Compliance
Inspections**

11/9/2016	Great Wall	No violations
11/9/2016	Buffalo Wild Wings	No violations
11/9/2016	Sakura	No violations
11/9/2016	Albertsons	No violations
11/9/2016	Beverage Broker	No violations
11/9/2016	Goodtimes Lounge	No violations
11/9/2016	Las Margaritas	No violations
11/15/2016	Jake's Tavern	No violations
11/15/2016	Frontier Family Fun Center	No violations
11/15/2016	Ramada Plaza	Business Closed
11/15/2016	Gillette Elks Lodge	Business Closed

98 Alcohol Compliances
7 Violations

Liquor Violation Administrative Action

Violation Date	Business	Employee	Violation	Cat.	Disposition Date	Ltr to Clerk	Date Notified	Response Due	Administrative Action Taken
10/08/15	Applebee's	Brandi Bruns	Sale to a Minor	2	11/06/15	11/12/15	11/13/15	11/23/15	Deferred/Admin Fee Waived 12/01/15
05/28/14	Albertson's	Charles Martin	Sale to a Minor	1	06/17/14	--	--	08/14/14	Took Corrective Steps/Admin Fee Waived
05/14/15	Albertson's	Dora Corbett	Sale to a Minor	1	06/02/15	07/22/15	07/27/15	08/06/15	Took Corrective Steps/Admin Fee Waived
10/08/15	Albertson's	Angie Flores	Sale to a Minor	1	11/06/15	11/12/15	11/13/15	11/23/15	PD \$1000 Administrative Fee to Clerks
12/19/14	American Legion	Lacey Brosa	Sale to a Minor	1	01/08/15	01/08/15	01/28/15	02/07/15	Took Corrective Steps/Admin fee Waived
12/18/14	Bell Nob	Joanna Mansur	Sale to a Minor	1	01/14/15	01/14/15	01/21/15	01/31/15	Took Corrective Steps / Admin Fee Waived
12/17/14	Boot Hill	Kandace Rosenthal	Sale to a Minor	1	01/08/15	01/08/15	01/20/15	01/30/15	Took Corrective Steps / Admin Fee Waived
04/20/16	Boot Hill	Connie Ortegel	Sale to a Minor	1	05/24/16	06/29/16	07/05/16	07/12/16	Took Corrective Steps / Admin Fee Waived 07/11/16
04/27/16	Buffalo Wild Wings	Crystal Camacho	Sale to a Minor	1	05/17/16	06/29/16	07/05/16	07/28/16	Took Corrective Steps / Admin Fee Waive 07/16/16
12/17/14	Center Bar	Kayla Cornelius	Sale to a Minor	1	01/08/15	01/08/15	01/16/15	01/26/15	Took Corrective Steps / Admin Fee Waived
10/19/16	Center Bar	Renn Nordheim	Sale to a Minor	1	11/09/16	12/13/16	12/17/16	12/20/16	Took Corrective Steps / Admin Fee Waived
10/07/15	Chophouse	Natasha Stahl	Sale to a Minor	1	11/06/15	11/12/15	11/13/15	11/23/15	Took Corrective Steps/Admin Fee Waived - 11/17/15
12/16/14	CJ Roosters	Stacey Hobbs	Sale to a Minor	1	01/08/15	01/08/15	01/16/15	01/26/15	Took Corrective Steps / Admin Fee Waived
05/13/15	Eagles	Piper Manning	Sale to a Minor	1	06/02/15	07/22/15	07/27/15	08/06/15	Took Corrective Steps / Admin Fee Waived
07/29/14	Eastside	Brittney Penrose	Overly Intoxicated	1	--	--	--	--	*Was found not Guilty in court*
10/19/16	Eastside	Marcus Retzlaff	Sale to a Minor	1	11/09/16	12/13/16	12/17/16	12/19/16	Took Corrective Steps / Admin Fee Waived
05/13/15	Fiesta Tequila	Juan Matta Hernandez	Sale to a Minor	1	06/02/15	07/22/15	07/27/15	08/06/15	Took Corrective Steps / Admin Fee Waived
07/01/16	Fireside	Fishbeck, Jonathan	Failure to Report	1	08/25/16	08/29/16	09/12/16	09/14/16	Took Corrective Steps/Admin Fee Waived
10/19/16	Fireside	Shirley Rossiter	Sale to a Minor	1	11/09/16	12/13/16	12/17/16	01/17/17	Took Corrective Steps/Admin Fee Waived
10/08/15	Gillette Golf/C.C.	Linette Nelson	Sale to a Minor	1	11/06/15	11/12/15	11/13/15	11/23/15	Took Corrective Steps/Admin Fee Waived - 11/25/15
12/18/14	Godfathers	Heather Wilson	Sale to a Minor	1	01/14/15	01/14/15	01/21/15	01/31/15	Took Corrective Steps/Admin Fee Waived
10/13/15	Godfathers	Jason Worden	Sale to a Minor	1	11/06/15	11/12/15	11/13/15	11/23/15	Took Corrective Steps/Admin Fee Waived - 11/17/15
10/01/16	Goodtimes	Mchelle Brooks	Failure to Report	1	11/29/16	12/13/16	12/17/16	12/20/16	Took Corrective Steps / Admin Fee Waived
04/22/14	Great Hong Kong	Gordon Wu	Sale to a Minor	1	04/22/14	05/22/14	--	--	Took Corrective Steps / Admin Fee Waived
10/13/15	I Siciliani	Flaviane Prado	Sale to a Minor	1	11/12/15	11/12/15	11/13/15	11/23/15	Took Corrective Steps/Admin Fee Waived - 12/2/15
10/19/16	Jack's Liquor	Erika Devall	Sale to a Minor	1	11/09/16	12/13/16	12/17/16	12/19/16	Took Corrective Steps / Admin Fee Waived
10/13/15	Jake's	Randi Wilson	Sale to a Minor	1	11/06/15	11/12/15	11/13/15	11/23/15	Took Corrective Steps/Admin Fee Waived - 11/23/15
12/18/14	Jordans	Steven Temple	Sale to a Minor	1	01/14/15	01/14/15	01/20/15	01/30/15	Took Corrective Steps / Admin Fee Waived

Liquor Violation Administrative Action

Violation Date	Business	Employee	Violation	Cat.	Disposition Date	Ltr to Clerk	Date Notified	Response Due	Administrative Action Taken
12/9/2014	Mingles	Pamela King	Sale to a Minor	1	12/10/2014	1/15/15	1/20/2015	01/30/15	Took Corrective Steps / Admin Fee Waived
10/8/2015	Uncle Fredgies	Kendra Locken	Sale to a Minor	1	11/6/2015	11/12/15	11/13/2015	11/23/15	Took Corrective Steps / Admin Fee Waiver 02/11/16
04/22/14	Mona's	Teresa Ivester	Sale to a Minor	1	04/22/14	05/22/14	--	--	Took Corrective Steps / Admin Fee Waived
05/28/14	Mona's	Penny Joynt	Sale to a Minor	1	06/17/14	--	--	06/10/14	Took Corrective Steps / Admin Fee Waived
05/13/15	Montgomery	Ashley Strong	Sale to a Minor	1	06/02/15	07/22/15	07/27/15	08/06/15	Took Corrective Steps/Admin Fee Waived
05/14/15	Old Chicago	Kate Eckles	Sale to a Minor	1	06/02/15	07/22/15	07/28/15	08/06/15	Took Corrective Steps / Admin Fee Waived
10/08/15	Pat's Liquor	Shaylene Sherard	Sale to a Minor	1	11/12/15	11/12/15	11/13/15	11/23/15	Took Corrective Steps/Admin Fee Waived 12/22/15
12/18/14	Pizza Hut	Kimberly Yetter	Sale to a Minor	1	1/14/2015	1/14/15	1/21/2015	01/31/15	Took Corrective Steps / Admin Fee Waived
12/18/14	Pokeys	Danielle Ryan	Sale to a Minor	1	01/08/15	01/08/15	01/20/15	01/30/15	Took Corrective Steps / Admin Fee Waived
10/08/15	Pokeys	Jennifer Schuyler	Sale to a Minor	1	11/06/15	11/12/15	11/13/15	11/23/15	Took Corrective Steps / Admin Fee Waived - 11/19/15
05/13/15	Prairie Fire	Autumn Williams	Sale to a Minor	1	06/02/15	07/22/15	07/27/15	08/06/15	Took Corrective Steps/Admin Fee Waived
10/08/15	Prairie Fire	Shannon Jorneau	Sale to a Minor	1	11/06/15	11/12/15	11/13/15	11/23/15	Took Corrective Steps/Admin Fee Waived - 11/18/15
05/08/15	Silver Creek Steak	Egberto, Cynthia	Sale to a Minor	1	05/28/15	07/22/15	07/27/15	08/06/15	Took Corrective Steps / Admin Fee Waived
05/14/15	Sapporo Steak	Kelly Ou	Sale to a Minor	1	06/02/15	07/22/15	07/24/15	08/06/15	Took Corrective Steps / Admin Fee Waived
10/08/15	Sapporo Steak	Yi Wang	Sale to a Minor	1	11/06/15	11/12/15	11/13/15	11/23/15	Took Corrective Steps / Admin Fee Waived - 11/17/15
11/09/16	Sapporo Steak	Sherilyn Jamora	Sale to a Minor	1	11/29/16	12/13/16	12/17/16	01/12/17	Paid \$1000 Administrative Fee to Clerks
01/10/14	Sundance	Leroy Williams	Fail to Rpt an Assault	1	02/18/14	--	--	--	Paid \$80 fee to City Clerk on 02/18/2014
05/13/15	Sundance	Kimberly Pederson	Sale to a Minor	1	06/02/15	07/22/15	07/27/15	08/06/15	Took Corrective Steps / Admin Fee Waived
05/08/15	Wyoming Downs	Kathryn Bott	Sale to a Minor	1	05/28/15	07/22/15	08/06/15	08/16/15	Took Corrective Steps / Admin Fee Waived

STATISTICS FOR LOCAL BARS 2015-2016

	Crimes Against Person ^{*1}		Crimes Against Person ^{*2}		Property Crimes		Traffic Crimes		Alcohol Crimes		Underage Crimes		Narcotics		Totals		Difference 2015-2016	Security Checks	
	2015	2016	2015	2016	2015	2016	2015	2016	2015	2016	2015	2016	2015	2016	2015	2016		2015	2016
American Legion	2		1		1	1			1						5	1	-80%	11	7
Bell Nob															0	0	0%	0	0
Big Lost Meadery															0	0	0%	11	2
Center Bar			8	3		1	1	3	3	1		1			12	9	-25%	27	3
Country Club								2							0	2	0%	1	3
Eagles Lodge	1		1				1			1					3	1	-67%	0	1
Eastside		1					1	1	3	2					4	4	0%	11	1
Elks															0	0	0%	0	0
Fireside	3	5	8	3		2	16	15	4	3	1	1	2	2	34	31	-9%	55	25
Gillette Brewing Co.									1		1				2	0	0%	9	1
Good Times			2	8	1	1	6	3	1	6		2			10	20	100%	15	6
Jack's Liquor	3			1		2	2	4	1			1			6	8	33%	9	2
Jake's Tavern	1		1		2	1	3	2	3	1	1				11	4	-64%	26	8
Knights of Columbus															0	0	0%	0	0
Lakeside	1				1	3	2	3		2					4	8	100%	12	2
Mingles	1		6	2	3		4	7	6	5			1		21	14	-33%	44	30
Montgomery		1	5			3	1	1	2	2					8	7	-13%	22	4
Otherside Bar	1		1		2			3		1					4	4	0%	15	2
Pat's Liquor			2		1		1								4	0	0%	10	3
TOTALS	13	7	35	17	11	14	38	44	25	24	3	5	3	2	128	113	-12%	278	100
Difference	-46%		-51%		27%		16%		-4%		67%		-33%		-12%		-64%		

Crimes Against Person¹

Crimes Against Person²

Property Crimes

Traffic Crimes

Alcohol Crimes

Underage Crimes

Security Checks

Narcotics

Assaults, Agg Assault, Robbery, Agg Robbery, Battery, FVI, Reckless Endangerment, Sex Assault, Stalking

Breach of Peace, Disturbance, Disorderly Conduct, Harassment, Mental Illness, Interference

Destruction of Property, Larceny, Criminal Trespass, Criminal Entry

DWUI, Hit and Run, REDDI, Reckless Driving

Intoxication, Urinating in Public, Open Container, Refusal to Leave a Bar

Minor in Possession/Consumption, Minor in a Bar, False ID

Bar Checks, Welfare Checks, Directed Patrol, Security Checks

Possession of a Controlled Substance, All Other Controlled Substance Crimes

STATISTICS FOR LOCAL RESTAURANTS 2015 vs 2016

	Crimes Against Person ^{*1}		Crimes Against Person ^{*2}		Property Crimes		Traffic Crimes		Alcohol Crimes		Underage Crimes		Narcotics		Totals		Difference 2015 to 2016	Security Checks	
	2015	2016	2015	2016	2015	2016	2015	2016	2015	2016	2015	2016	2015	2016	2015	2016		2015	2016
Applebees								2	2	1					2	3	50%	0	0
Boothill	5		8	2	7	1	13	6	17	4	3	1	1		54	14	-74%	60	28
Brothers Coffee															0	0	0%	0	0
Buffalo Wild Wings	2		1	1	1		1		1						6	1	-83%	0	2
Camelanes				1				1							0	2	0%	3	2
Chophouse			1				1		1						3	0	-100%	1	0
Coop															0	0	0%	3	0
Family Fun Center		1		1	1							1	2		3	3	0%	2	0
Fiest Tequila Mexican								1							0	1	100%	0	0
Great Hong Kong															0	0	0%	0	0
Great Wall															0	0	0%	0	0
Humphreys			1		1						2				4	0	-100%	1	0
I Siciliano Italian									1			1			1	1	0%	0	0
Jordan's Fine Dining								1							0	1	100%	3	1
La Catrina															0	0	0%	0	1
Las Margaritas															0	0	0%	0	0
Los Compadres															0	0	0%	1	0
Mona's Café															0	0	0%	0	0
Old Chicago	1		1	1		1	2	2			2		1	1	7	5	-29%	2	1
Pizza Hut															0	0	0%	0	0
Pokey's BBQ															0	0	0%	2	0
Prime Rib															0	0	0%	0	0
Ruby Tuesday										1					0	1	100%	0	0
Sakura Japanese															0	0	0%	0	0
Sapporo Japanese			1				1								2	0	-100%	0	0
WY Rib & Chophouse													1		0	1	100%	0	0
TOTALS	8	1	13	6	10	2	18	13	22	6	7	3	4	2	82	33	-60%	78	35
Difference	-88%		-54%		-80%		-28%		-73%		-57%		-50%		-60%		-55%		

Crimes Against Person¹

Assaults, Agg Assault, Robbery, Agg Robbery, Battery, FVI, Reckless Endangerment, Sex Assault, Stalking

Crimes Against Person²

Breach of Peace, Disturbance, Disorderly Conduct, Harassment, Mental Illness, Interference

Property Crimes

Destruction of Property, Larceny, Criminal Trespass, Criminal Entry

Traffic Crimes

DWUI, Hit and Run, REDDI, Reckless Driving

Alcohol Crimes

Intoxication, Urinating in Public, Open Container, Refusal to Leave a Bar

Underage Crimes

Minor in Possession/Consumption, Minor in a Bar, False ID

Security Checks

Bar Checks, Welfare Checks, Directed Patrol, Security Checks

Narcotics

Possession of a Controlled Substance, All Other Controlled Substance Crimes

STATISTICS FOR LOCAL PACKAGE LIQUOR AND MOTELS 2015 vs 2016

	Crimes Against Person *1		Crimes Against Person *2		Property Crimes		Traffic Crimes		Alcohol Crimes		Underage Crimes		Narcotics		Totals		Difference 2015 to 2016	Security Checks	
	2015	2016	2015	2016	2015	2016	2015	2016	2015	2016	2015	2016	2015	2016	2015	2016		2015	2016
Albertsons															0	0	0%	0	0
Beverage Broker															0	0	0%	1	0
Creative Beverage		1				1		2							0	4	0%	1	1
Ramada							1		1				1		0	3	0%	1	0
Razor City Discount															0	0	0%	0	1
Silver Creek / Towers	1			2				2	1	3					2	7	250%	3	24
Sundance Lounge	1	1	6		1	2	6	4	9						23	7	-70%	29	0
TLC Liquors															0	0	0%	0	0
Wyoming Downs	1				1				1				1		4	0	-100%	27	0
Totals	3	2	6	2	2	3	6	9	11	4	0	0	1	1	29	21	-28%	62	26
Difference	-33%		-67%		50%		50%		-64%		#DIV/0!		0%		-28%		-58%		

Crimes Against Person*1

Assaults, Agg Assault, Robbery, Agg Robbery, Battery, FVI, Reckless Endangerment, Sex Assault, Stalking

Crimes Against Person*2

Breach of Peace, Disturbance, Disorderly Conduct, Harassment, Mental Illness, Interference

Property Crimes

Destruction of Property, Larceny, Criminal Trespass, Criminal Entry

Traffic Crimes

DWUI, Hit and Run, REDDI, Reckless Driving

Alcohol Crimes

Intoxication, Urinating in Public, Open Container, Refusal to Leave a Bar

Underage Crimes

Minor in Possession/Consumption, Minor in a Bar, False ID

Security Checks

Bar Checks, Welfare Checks, Directed Patrol, Security Checks

Narcotics

Possession of a Controlled Substance, All Other Controlled Substance Crimes



2016 Developing Gillette

City of Gillette Development Summary

Through the End of the Fourth Quarter 2016



New Pronghorn Center at Gillette College

The **2016 Developing Gillette Annual Report** includes the City's 4th Quarter Development Summary.

City of Gillette Planning Division
201 East 5th Street
PO Box 3003
Gillette, WY 82717

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www.gillettewy.gov
Cityplan@gillettewy.gov

Energy Impacts

2016 was extremely challenging for the Gillette Area.

- Powder River Basin mines laid off several hundred employees as a result of bankruptcy, increased regulation and declining demand for coal.
- Natural gas prices remain low.
- Oil development in the Powder River Basin slowed dramatically.

Low demand, increased regulation and the loss of jobs associated with the depressed energy industry in Campbell County and the Powder River Basin significantly impacted Gillette's growth and development trends in 2016.

2016 Growth and Development Highlights

- The City's sales tax collections dropped by nearly 40% resulting in significant budget cuts and a reduction in the City's workforce.
- Campbell County School District No. 1 enrollment decreased by nearly 5% over the one-year period from October 2015 to October 2016.
- Revenues collected in recent "energy-boom" years were invested to continue and/or complete large-scale, publicly-funded building projects in 2016.
- Publicly-funded building projects for the School District and Gillette College are nearly complete.
- Private commercial and industrial development projects slowed dramatically in 2016.
- No major subdivisions were approved in 2016.
- The total valuation for all new commercial permits issued in 2016 was **\$28,705,078**.
- New housing permits for 2016 were significantly less than permits issued in 2015.
- The total valuation for all new housing permits issued in 2016 was **\$6,986,349**.
- The vacancy rate for apartments/rental units in the fourth quarter of 2016 increased to **26.5%** compared to **9.3%** for the fourth quarter of 2015.
- There are approximately **809** apartment/rental units currently available in Gillette.
- The vacancy rate for mobile/manufactured home units in manufactured home parks in the fourth quarter of 2016 increased to **15.9%** compared to **9.1%** for the fourth quarter of 2015.
- There are approximately **458** mobile/manufactured home units/lots in manufactured home parks currently available in Gillette.
- The incorporated area of the City of Gillette is **21.7** square miles.
- Gillette's population declined by over 2,000 people during a 12-month period from an historic high of **32,649** as of July 1, 2015 to less than **30,500** on July 1, 2016.
- The estimated population of the City of Gillette at the end of 2016 was **30,467**.
- The unemployment rate in Campbell County increased from **6.0%** in January 2016 to **8.1%** in May 2016 following the layoffs at several Powder River Basin mines.
- As of November 30, 2016, Campbell County's unemployment rate was **5.9%**.



New Student Housing at Gillette College

Commercial Project Horizon

Project	Status
Thunder Basin High School (expand CCHS So. Campus)	Under Construction
Stocktrail Elementary School	Construction Complete / CO Issued
Gillette College Pronghorn Center	Under Construction – to be complete early 2017
Gillette College Student Housing	Under Construction – to be complete early 2017
Legacy Living & Rehabilitation Center – Douglas Hwy	Construction Complete / CO Issued
New Apartment Complex – Lakeway and Hwy 50	Under Construction
Sportsman’s Warehouse – E. Lakeway Road	Construction Complete / CO Issued
Gillette College Rodeo & Ag Complex (East Boxelder)	Under Construction – To be complete early 2017
Fire Station No. 3 – Enzi Drive (South Fork Apts.)	Under Construction
Thunder Basin High School – Track, Field & Stadium	Under Construction

New Commercial Construction Permits 2011 – 2016

2016: 12	2016 Valuation: \$ 28,705,078
2015: 29	Valuation: \$78,254,824
2014: 23	Valuation: \$82,610,443
2013: 27	Valuation: \$30,643,901
2012: 30	Valuation: \$23,813,746
2011: 25	Valuation: \$23,272,779

**Commercial Additions and Alterations
2011 – 2016**

2016: 52	2016 Valuation: \$11,725,119
2015: 67	Valuation: \$41,655,772
2014: 90	Valuation: \$24,505,678
2013: 58	Valuation: \$10,323,461
2012: 78	Valuation: \$22,591,121
2011: 66	Valuation: \$14,327,599

*Does not include Commercial Re-Roof Projects.

Active Utility Account Comparison
End of Fourth Quarter Comparison of Active Utility Accounts by Service Type
2011 through 2016

Utility Service Type	End of Fourth Quarter					
	2011	2012	2013	2014	2015	2016
Electric						
Residential	12,456	12,618	12,729	12,885	13,212	13,123
Commercial	2,192	2,233	2,266	2,303	2,466	2,572
<i>Subtotal</i>	14,648	14,851	14,995	15,188	15,678	15,695
Water						
Residential	8,248	8,380	8,483	8,684	8,770	8,653
Commercial	1,404	1,468	1,482	1,507	1,610	1,662
<i>Subtotal</i>	9,652	9,848	9,965	10,191	10,380	10,315
Sewer						
Residential	9,769	9,910	10,001	10,214	10,299	10,380
Commercial	1,193	1,241	1,255	1,274	1,301	1,313
<i>Subtotal</i>	10,962	11,151	11,256	11,488	11,600	11,693
Trash						
Residential	9,957	10,103	10,175	10,399	10,403	9,920
Commercial	361	383	390	391	407	382
<i>Subtotal</i>	10,318	10,486	10,565	10,790	10,810	10,302
Yard Waste	1,645	1,811	1,866	1,967	2,075	2,062
Recycle	3,053	3,082	3,057	3,006	2,970	694
Active Customers						
Residential	13,019	13,154	13,249	13,424	13,780	13,840
Commercial	2,557	2,640	2,667	2,696	2,928	2,983
TOTAL	15,576	15,794	15,916	16,120	16,708	16,823

Source: City of Gillette Customer Service Division

Housing Horizon

New Housing

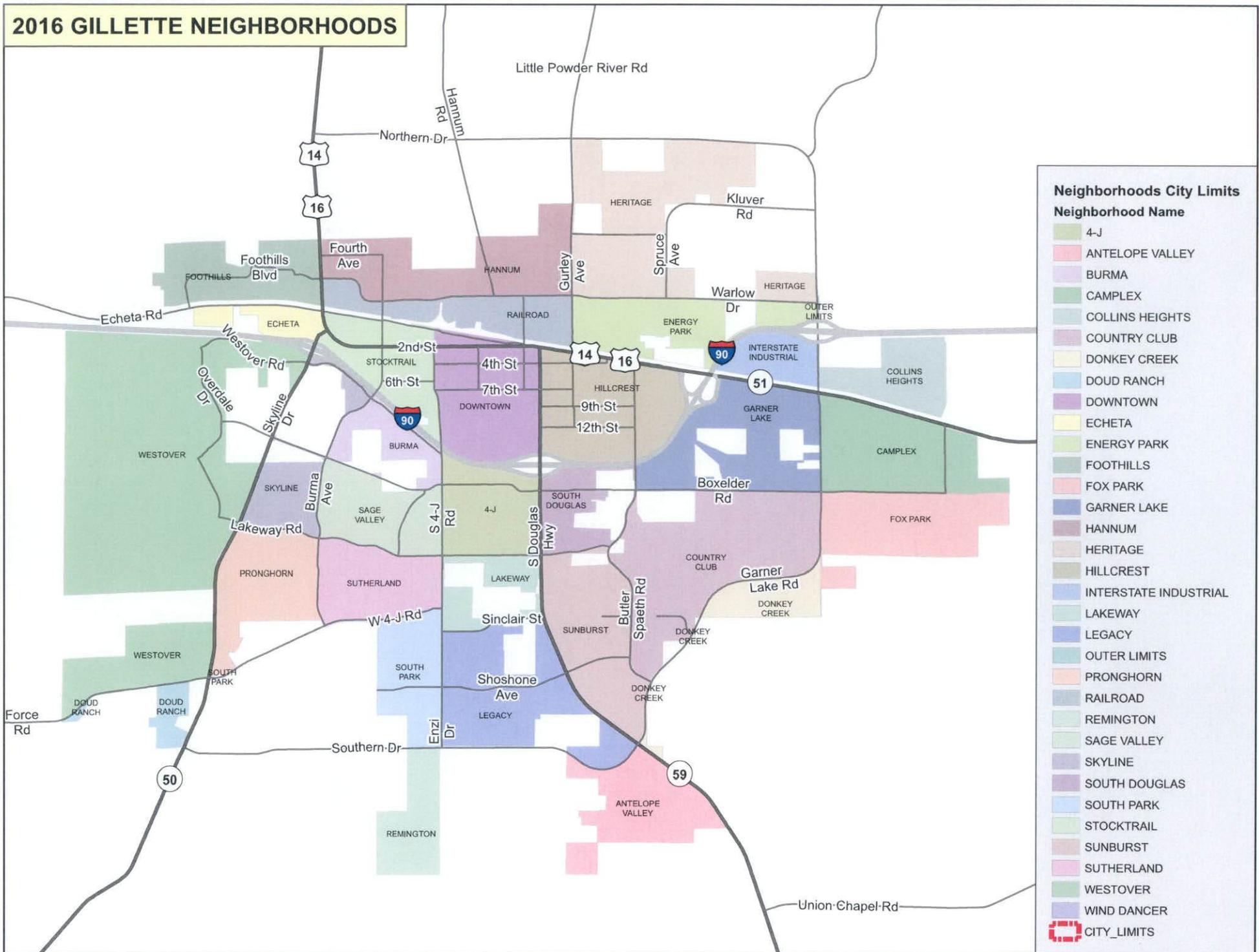
New Housing Units Permitted by Type and Neighborhood

January 1 – December 31, 2016

NEIGHBORHOODS (See Map)	Units Permitted This Year					Total Known Units		
	SFD	SFA	MH	MF	Year to Date	Single Family Units	All Other Units	Total All Units
4-J						649	332	981
ANTELOPE VALLEY						13		13
BURMA								
CAMPLEX								
COLLINS HEIGHTS						178		178
COUNTRY CLUB						301	121	422
DONKEY CREEK								
DOUD RANCH						105		105
DOWNTOWN						792	358	1,150
ECHETA						140		140
ENERGY PARK								
FOOTHILLS						757	341	1,098
FOX PARK						430		430
GARNER LAKE	2				2	52		52
HANNUM						235	123	358
HERITAGE			1		1	1,212	300	1,512
HILLCREST						984	539	1,523
INTERSTATE INDUSTRIAL						101		101
LAKEWAY	2				2	9		9
LEGACY						467	138	605
OUTER LIMITS								
PRONGHORN						161	173	334
RAILROAD						319	106	425
REMINGTON						224	216	440
SAGE VALLEY						652	15	667
SKYLINE						3		3
SOUTH DOUGLAS						9	141	150
SOUTH PARK						300	335	635
STOCKTRAIL						195	261	456
SUNBURST	1	12			13	559	1	560
SUTHERLAND						548	97	645
WESTOVER	1				1	887	92	979
WIND DANCER								
TOTAL For Year	7	12	1	0	19	10,283	3,689	13,972
% For Year	32%	63%	5%	0%	100%			

SFD = Single Family Detached // SFA = Single Family Attached (up to 3 units) // MH = Manufactured/Mobile Home // MF = Multi-Family (>= 4 units)

2016 GILLETTE NEIGHBORHOODS



Neighborhoods City Limits

- Neighborhood Name**
- 4-J
 - ANTELOPE VALLEY
 - BURMA
 - CAMPLEX
 - COLLINS HEIGHTS
 - COUNTRY CLUB
 - DONKEY CREEK
 - DOUD RANCH
 - DOWNTOWN
 - ECHETA
 - ENERGY PARK
 - FOOTHILLS
 - FOX PARK
 - GARNER LAKE
 - HANNUM
 - HERITAGE
 - HILLCREST
 - INTERSTATE INDUSTRIAL
 - LAKEWAY
 - LEGACY
 - OUTER LIMITS
 - PRONGHORN
 - RAILROAD
 - REMINGTON
 - SAGE VALLEY
 - SKYLINE
 - SOUTH DOUGLAS
 - SOUTH PARK
 - STOCKTRAIL
 - SUNBURST
 - SUTHERLAND
 - WESTOVER
 - WIND DANCER
 - CITY_LIMITS

Valuation: The total valuation for all new housing permits issued year-to-date is **\$6,986,349.00**.

**New Housing Units Permitted
2011 – 2016**

Year	Total New Housing Permits Issued
2016	19
2015	160
2014	183
2013	129
2012	210
2011	208

**Final Certificate of Occupancy Issued
2011 – 2016**

Year	Final Certificates of Occupancy Issued
2016	60
2015	138
2014	151
2013	140
2012	188
2011	303

Note: The Final Certificate Occupancy means that the building is approved for permanent occupancy.

**Residential Additions and Alterations*
2011 – 2016**

Year	Number of Permits	Valuation
2016	81	\$2,359,860
2015	134	\$2,970,439
2014	103	\$1,886,018
2013	105	\$2,391,665
2012	91	\$1,505,932
2011	80	\$1,701,568

*Does not include Residential Re-Roof Projects.

**Single Family Real Estate Summary - Total Active Residential Listings per Zip Code
End of Fourth Quarter 2016 as of 12/30/2016 @ 11:30 am**

Price Range		82716	82718	Combined Total
\$ 0.00	\$ 99,999.99	13	10	23
\$ 100,000.00	\$ 199,999.99	88	78	166
\$ 200,000.00	\$ 299,999.99	50	72	122
\$ 300,000.00	\$ 399,999.99	7	38	45
\$ 400,000.00	\$ 499,999.99	1	8	9
\$ 500,000.00	\$ 599,999.99	1	2	3
OVER	\$ 600,000.00	2	6	8
TOTAL		162	214	376

Source: Campbell County Board of Realtors and the Multiple Listing Service (MLS)

Rental Vacancy Rates

The vacancy rate for apartments/rental units in the fourth quarter of 2016 has increased to **26.5%** compared to **26.0%** in the third quarter of 2016, and **9.3%** for the fourth quarter of 2015. There are approximately **445** apartment/rental units currently available in the rental stock surveyed in Gillette.

The vacancy rate for mobile/manufactured home units in manufactured home parks in the fourth quarter of 2016 has increased to **15.9%** compared to **15.7%** in the third quarter of 2016, and **9.1%** for the fourth quarter of 2015. There are approximately **227** mobile/manufactured home units/lots in manufactured home parks currently available in the rental stock surveyed in Gillette.

Rental Vacancy Rate by Quarter 2011 – 2016 by Percent Vacant

Apartments and Other Buildings	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Average for Year
2011	6.3	6.3	8.5	8.9	7.5%
2012	8.2	7.5	7.5	9.2	8.1%
2013	12.5	9.1	4.9	4.5	7.7%
2014	4.4	1.3	0.7	1.3	1.9%
2015	3.7	5.9	8.2	9.3	6.8%
2016	12.0	22.4	26.0	26.5	21.7%
Manufactured and Mobile Home Parks					
2011	8.3	8.3	7.5	7.5	7.9%
2012	7.5	8.4	8.4	7.9	8.0%
2013	7.9	6.6	7.5	6.4	7.0%
2014	6.4	6.3	5.5	4.8	5.7%
2015	9.2	9.1	9.6	9.1	9.3%
2016	9.9	22.6	15.7	15.9	16.0%

Sample Size 4th Qtr 2016: apartments/other residential rental buildings = 1,677; manufactured/mobile homes in parks = 1,431 units. Apartments/rental units sample size makes up approximately 55% of all known units. Manufactured/mobile home sample size makes up approximately 50% of all known units.

The **combined, weighted-average rental vacancy rate** for all rental stock surveyed at the end of the fourth quarter of 2016 is **21.6%**.

2016 Subdivision Plats, Annexations & Commercial Site Plans

The City processed and approved over 33 development and subdivision cases in 2016.

Type	Number
Annexations	1
Minor Subdivision Plats (< 5 lots)	21
Major Subdivision Plats	0
Development Plans / Commercial Site Plans	11

Note: Minor Subdivision Plats (< 5 lots) includes Conventional Plats, Administrative Plats, Condo Plats and PUD Plats for 2016

One (1) annexation was completed in 2016. The City of Gillette corporate limits currently encompass 21.7 square miles. By comparison, the City of Gillette was 16.15 square miles in 2008.

Name	Annexation Date and Ordinance	Acreage and Zoning	Number of Dwelling Units	Estimated Population
Aspen Heights Annexation	9/6/2016; Ord. 3901	0.50 acres / R-2 zoning 4.49 acres / C-1 zoning	0	0

2016 Gillette Area Public Improvement Projects

Major public projects, either completed or ongoing throughout the Gillette Community in 2016 include:

- Downtown Restrooms and Parking Enhancements / Third Street Plaza (City of Gillette)
- Boxelder Extension –Hwy 50 to Overdale (WYDOT on behalf of the City of Gillette)
- Multiple street and pavement management projects (City of Gillette)
- Multiple sidewalk & pathways projects (City of Gillette)
- Water System Improvements (City of Gillette)
- Sanitary Sewer Improvements (City of Gillette)
- Fiber Optics and Electrical Transmission/Distribution Improvements (City of Gillette)
- Landfill & Recycle Center Improvements (Campbell County)
- Gillette College Pronghorn Center (Campbell County / Gillette College)
- Gillette College Student Housing (City of Gillette / Gillette College)
- Gillette College Rodeo Practice Facility (Campbell County / Gillette College)
- Legacy Living and Rehabilitation Center (Campbell County Hospital)
- Fire Station No. 3 on Enzi near Southfork Apartments (City of Gillette / Campbell County)
- New Stocktrail Elementary School (Campbell County School District #1)
- New Thunder Basin High School / Expansion of CCHS South Campus (CCSD#1)
- New Thunder Basin High School Track, Field & Stadium (CCSD#1)

Campbell County Voters approved the Optional 1% Sales Tax during the 2014 General Election for another four years. The Optional 1% Sales Tax generates approximately \$20M per year (countywide) and is used for public capital improvement projects throughout Campbell County. The Optional 1% Sales Tax Revenue is distributed to the City of Gillette, Town of Wright and unincorporated Campbell County on a population basis. Several of the aforementioned projects were funded by the Optional 1% Sales Tax.



Construction of New Thunder Basin High School Track, Field & Stadium

Major construction contracts associated with the Gillette Regional Water Supply Project, either completed or ongoing in 2016 include:

- Completion of the new water treatment facility near Pine Ridge in Crook County
- Completion of regional water line extensions for the Force Road and Cook Road areas
- Completion of regional water line extensions for the Crestview / Antelope Valley Areas
- Construction of the 42-inch Transmission Main between Moorcroft and Pine Ridge
- Construction of the new water transmission pumping facility near Rozet
- Construction of a new water tank near Pine Ridge in Crook County
- Construction of three additional wells near Pine Ridge in Crook County

Population

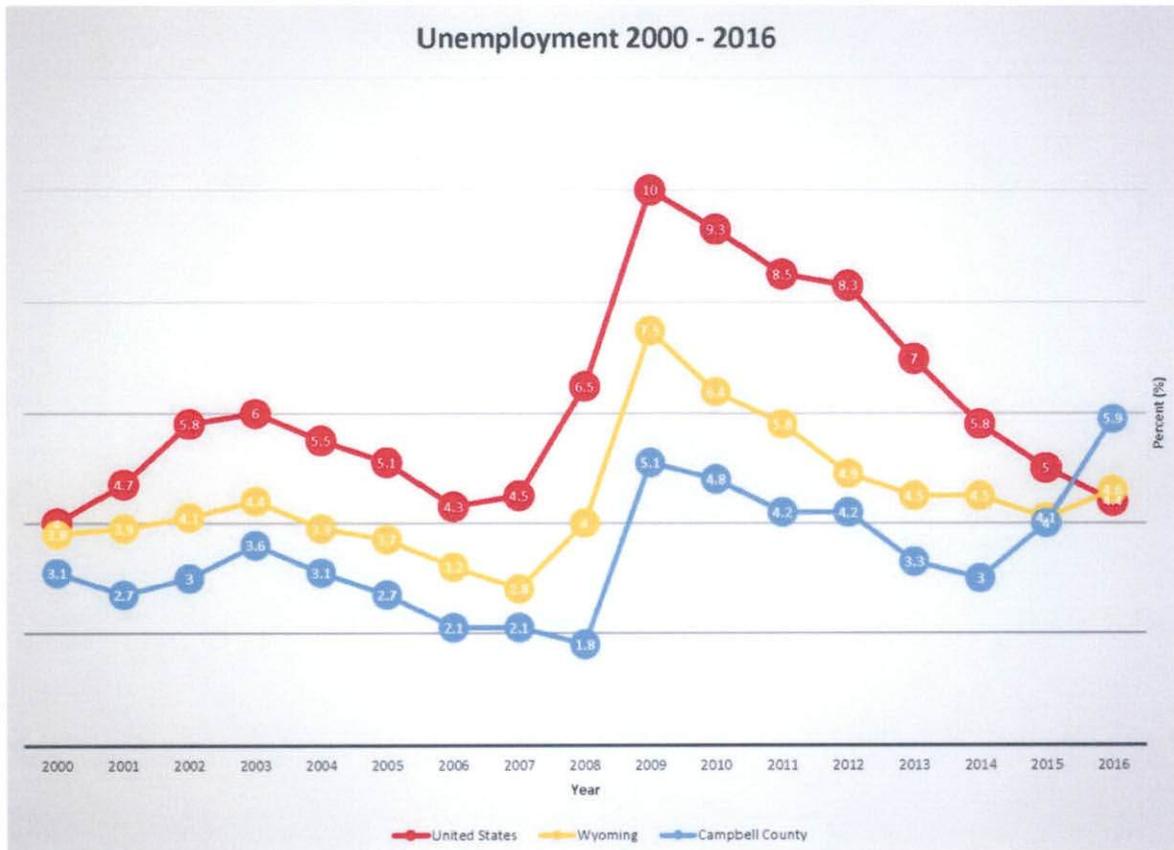
The City Planning Division's "unofficial" population estimate for the City of Gillette as of December 31, 2016 is **30,467**. The following table summarizes the population for Wright, Gillette and Unincorporated Campbell County since 2010.

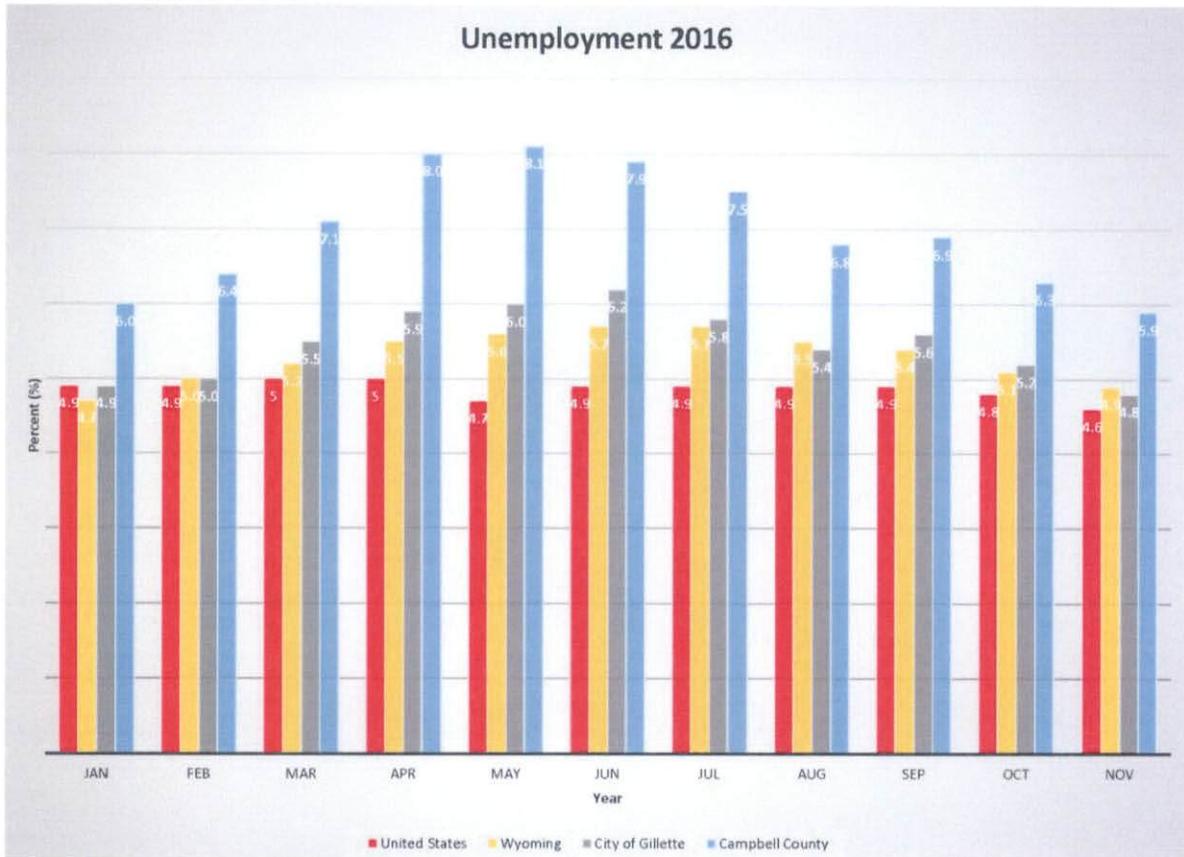
Place	Population Estimate (as of July 1)							2016 Gillette City Staff Population Estimate
	2010	2011	2012	2013	2014	2015		
						Estimate	Percent of Total County	
Campbell County	46,244	46,600	47,881	48,121	48,243	49,220	100.000%	30,467
Unincorporated	14,483	14,359	14,603	14,539	14,479	14,709	29.884%	
City of Gillette	29,954	30,432	31,423	31,732	31,920	32,649	66.333%	
Town of Wright	1,807	1,809	1,855	1,850	1,844	1,862	3.783%	

Source: U.S. Census Bureau, Population Division
Release Date: May 2016

Unemployment

The unemployment rate for the City of Gillette is 4.8% as of November 30, 2016. The unemployment rate for Campbell County is 5.9% as of November 30, 2016. By comparison, the national unemployment rate is 4.6% and the statewide unemployment rate for Wyoming is 4.9% for the same period.





*2016 Unemployment Rates as of November 30, 2016
 Source: Wyoming Department of Workforce Services, Research & Planning



City of Gillette Planning Division
 201 East 5th Street
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 Gillette, WY 82717

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Wyoming
Association of
Municipalities
Building Strong Communities

MEMORANDUM

TO: Municipal Treasurers

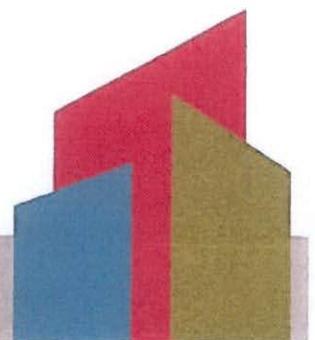
DATE: January 17, 2017

FROM: Earla Checchi

SUBJECT: Quarterly Distribution of Federal Mineral Royalties Tax

Attached is the *quarterly distribution of the Federal Mineral Royalties Tax* to Cities and Towns. Your Municipality should have received the distribution already or will soon.

If you have any questions, please do not hesitate to contact me.



January, 2017

CITY/TOWN	AMOUNT	CITY/TOWN	AMOUNT
Afton	\$32,120.88	LaGrange	\$4,577.85
Albin	\$2,009.63	Lander	\$113,184.55
Alpine	\$13,881.05	Laramie	\$175,128.63
Baggs	\$3,636.55	Lingle	\$4,782.22
Bairroll	\$1,115.37	Lost Springs	\$49.17
Bar Nunn	\$20,688.43	Lovell	\$36,677.79
Basin	\$19,970.74	Lusk	\$39,694.84
Bear River	\$6,466.34	Lyman	\$26,214.21
Big Piney	\$11,709.65	Manderson	\$1,771.72
Buffalo	\$56,153.96	Manville	\$2,406.52
Burlington	\$4,475.93	Marbleton	\$22,544.20
Burns	\$3,341.98	Medicine Bow	\$2,347.23
Byron	\$9,216.07	Meeteetse	\$3,677.98
Casper	\$517,192.02	Midwest	\$3,776.83
Cheyenne	\$662,156.80	Mills	\$32,374.16
Chugwater	\$2,320.85	Moorcroft	\$17,351.56
Clearmont	\$1,514.07	Mountain View	\$16,072.40
Cody	\$107,077.70	Newcastle	\$37,330.65
Cokeville	\$8,969.03	Opal	\$1,609.40
Cowley	\$10,179.64	Pavillion	\$3,471.37
Dayton	\$8,150.20	Pine Bluffs	\$12,535.21
Deaver	\$2,766.38	Pine Haven	\$8,426.43
Diamondville	\$12,355.47	Pinedale	\$42,213.06
Dixon	\$801.69	Powell	\$71,017.71
Douglas	\$75,154.79	Ranchester	\$9,202.54
Dubois	\$14,630.41	Rawlins	\$76,524.57
East Thermopolis	\$2,170.46	Riverside	\$429.77
Edgerton	\$1,822.97	Riverton	\$159,340.37
Elk Mountain	\$1,578.59	Rock River	\$1,392.39
Encampment	\$3,719.20	Rock Springs	\$242,392.12
Evanston	\$154,332.40	Rolling Hills	\$5,384.00
Evansville	\$23,698.67	Saratoga	\$13,967.65
Fort Laramie	\$2,350.24	Sheridan	\$187,379.52
Frannie	\$2,358.43	Shoshoni	\$9,669.18
Gillette	\$394,996.19	Sinclair	\$3,578.69
Glendo	\$2,244.22	South Superior	\$3,514.45
Glenrock	\$31,652.53	Star Valley Ranch	\$25,197.12
Granger	\$1,462.60	Sundance	\$20,326.61
Green River	\$131,686.81	Ten Sleep	\$2,997.96
Greybull	\$28,705.03	Thayne	\$6,135.83
Guernsey	\$12,556.69	Thermopolis	\$25,712.26
Hanna	\$6,950.77	Torrington	\$66,429.98
Hartville	\$678.74	Upton	\$11,622.90
Hudson	\$6,868.25	Van Tassell	\$379.98
Hulett	\$6,569.17	Wamsutter	\$4,745.57
Jackson	\$124,878.13	Wheatland	\$39,706.30
Kaycee	\$3,221.04	Worland	\$63,268.59
Kemmerer	\$44,526.63	Wright	\$23,941.17
Kirby	\$786.15	Yoder	\$1,542.98
LaBarge	\$9,237.27		
		TOTAL	\$4,291,125.00
			\$4,291,125.00



Wyoming
Association of
Municipalities
Building Strong Communities

MEMORANDUM

TO: Municipal Treasurers

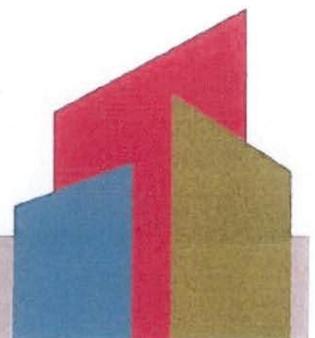
DATE: January 17, 2017

FROM: Earla Checchi

SUBJECT: Quarterly Distribution of Severance Tax

Attached is the *quarterly distribution of the Severance Tax* to Cities and Towns. Your Municipality should have received the distribution already or will soon.

If you have any questions, please do not hesitate to contact me.



WYOMING STATE TREASURER
Mineral Severance Tax for Cities and Towns
W.S. 39-14-211(ii) 39-14-801(viii)

January 2017

Alphabetically by City

<u>City/Town</u>		<u>City/Town</u>	
Afton	\$17,780.50 ✓	LaGrange	4,157.45 ✓
Albin	\$1,679.69 ✓	Lander	71,586.65 ✓
Alpine	\$7,683.84 ✓	Laramie	285,963.38 ✓
Baggs	\$4,083.20 ✓	Lingle	4,343.03 ✓
Balroil	\$983.68 ✓	Lost Springs	37.12 ✓
Bar Nunn	\$20,536.65 ✓	Lovell	21,900.81 ✓
Basin	\$11,924.81 ✓	Lusk	14,541.77 ✓
Bear River	\$4,816.32 ✓	Lyman	19,525.12 ✓
Big Piney	\$5,215.37 ✓	Manderson	1,057.92 ✓
Buffalo	\$42,548.83 ✓	Manville	881.61 ✓
Burlington	\$2,672.64 ✓	Marbleton	10,040.96 ✓
Burns	\$2,793.29 ✓	Medicine Bow	2,635.53 ✓
Byron	\$5,503.05 ✓	Meeteetse	3,034.56 ✓
Casper	\$513,397.75 ✓	Midwest	3,749.13 ✓
Cheyenne	\$553,505.97 ✓	Mills	32,136.67 ✓
Chugwater	\$1,967.37 ✓	Moorcroft	9,363.52 ✓
Clearmont	\$1,299.19 ✓	Mountain View	11,971.21 ✓
Cody	\$88,345.64 ✓	Newcastle	32,786.26 ✓
Cokeville	\$4,964.80 ✓	Opal	890.88 ✓
Cowley	\$6,078.40 ✓	Pavillion	2,162.24 ✓
Dayton	\$7,043.52 ✓	Pine Bluffs	10,477.12 ✓
Deaver	\$1,651.84 ✓	Pine Haven	4,547.21 ✓
Diamondville	\$6,839.37 ✓	Pinedale	18,801.30 ✓
Dixon	\$900.15 ✓	Powell	58,593.96 ✓
Douglas	\$56,737.94 ✓	Ranchester	7,952.97 ✓
Dubois	\$9,112.96 ✓	Rawlins	85,923.56 ✓
East Thermopolis	\$2,357.12 ✓	Riverside	482.56 ✓
Edgerton	\$1,809.60 ✓	Riverton	99,249.66 ✓
Elk Mountain	\$1,772.49 ✓	Rock River	2,273.59 ✓
Encampment	\$4,176.00 ✓	Rock Springs	213,774.21 ✓
Evanston	\$114,951.42 ✓	Rolling Hills	4,064.65 ✓
Evansville	\$23,524.81 ✓	Saratoga	15,683.22 ✓
Fort Laramie	\$2,134.40 ✓	Sheridan	161,936.09 ✓
Frannie	\$1,456.97 ✓	Shoshoni	6,022.72 ✓
Gillette	\$276,674.10 ✓	Sinclair	4,018.24 ✓
Glendo	\$1,902.41 ✓	South Superior	3,080.94 ✓
Glenrock	\$23,896.02 ✓	Star Valley Ranch	13,947.84 ✓
Granger	\$1,289.93 ✓	Sundance	10,968.97 ✓
Green River	\$116,139.28 ✓	Ten Sleep	2,412.81 ✓
Greybull	\$17,140.16 ✓	Thayne	3,396.49 ✓
Guernsey	\$10,644.16 ✓	Thermopolis	27,923.53 ✓
Hanna	\$7,804.48 ✓	Torrington	60,329.31 ✓
Hartville	\$575.36 ✓	Upton	10,208.01 ✓
Hudson	\$4,278.07 ✓	Van Tassell	139.19 ✓
Hulett	\$3,535.67 ✓	Wamsutter	4,185.27 ✓
Jackson	\$89,282.93 ✓	Wheatland	33,658.57 ✓
Kaycee	\$2,440.65 ✓	Worland	50,919.40 ✓
Kemmerer	\$24,647.69 ✓	Wright	16,768.97 ✓
Kirby	\$853.76 ✓	Yoder	1,401.28 ✓
LaBarge	\$5,113.29 ✓		
TOTAL		©SUM	<u>3,584,375.00</u>



Wyoming
Association of
Municipalities
Building Strong Communities

MEMORANDUM

TO: Municipal Treasurers

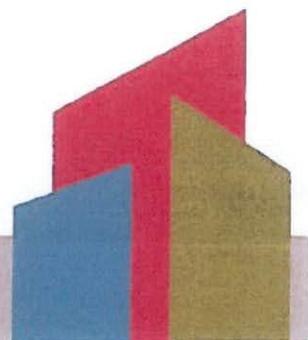
DATE: January 17, 2017

FROM: Earla Checchi

SUBJECT: Distribution of Lottery Amounts

Attached is the ***distribution of the Lottery Amounts*** to Cities and Towns. Your Municipality should have received the distribution already or will soon.

If you have any questions, please do not hesitate to contact me.



WYOMING STATE TREASURER
 Lottery Amount for Cities and Towns
 W.S. 9-17-111 (b)(II)

Alphabetically by City

January 2017

City/Town	Amount	City/Town	Amount
Alton	\$1,575.24	LaGrange	\$253.32
Albin	\$196.47	Lander	\$4,477.12
Alpine	\$880.74	Laramie	\$22,759.83
Baggs	\$500.39	Lingle	\$264.63
Barroil	\$182.11	Lost Springs	\$7.59
Bar Nunn	\$2,044.38	Lovell	\$1,134.35
Basin	\$617.65	Lusk	\$1,783.76
Bear River	\$337.46	Lyman	\$1,368.05
Big Piney	\$1,127.34	Manderson	\$54.80
Buffalo	\$6,103.06	Manville	\$108.14
Burlington	\$138.43	Marbleton	\$2,170.44
Burns	\$326.72	Medicine Bow	\$322.98
Byron	\$285.03	Meeteetse	\$288.25
Casper	\$51,107.61	Midwest	\$373.22
Cheyenne	\$64,725.90	Mills	\$3,199.13
Chugwater	\$237.95	Moorcroft	\$1,084.01
Clearmont	\$124.01	Mountain View	\$638.78
Cody	\$7,809.52	Newcastle	\$2,483.66
Cokeville	\$439.85	Opal	\$78.93
Cowley	\$314.83	Pavillion	\$137.31
Dayton	\$667.56	Pine Bluffs	\$1,225.47
Deaver	\$85.56	Pine Haven	\$526.43
Diamondville	\$605.92	Pinedale	\$4,064.06
Dixon	\$110.31	Powell	\$5,179.55
Douglas	\$11,596.32	Ranchester	\$753.75
Dubois	\$578.72	Rawlins	\$10,529.75
East Thermopolis	\$158.15	Riverside	\$59.14
Edgerton	\$180.14	Riverton	\$6,302.86
Elk Mountain	\$217.21	Rock River	\$180.96
Encampment	\$511.76	Rock Springs	\$35,229.64
Evanston	\$8,054.20	Rolling Hills	\$830.75
Evansville	\$2,341.84	Saratoga	\$1,921.94
Fort Laramie	\$130.05	Sheridan	\$15,347.87
Frannie	\$81.92	Shoshoni	\$382.47
Gillette	\$51,729.15	Sinclair	\$492.43
Glendo	\$230.10	South Superior	\$510.80
Glenrock	\$4,883.96	Star Valley Ranch	1,235.69
Granger	\$212.58	Sundance	\$1,269.87
Green River	\$19,139.56	Ten Sleep	\$150.07
Graybull	\$887.78	Thayne	\$300.91
Guernsey	\$1,287.42	Thermopolis	\$1,873.55
Hanna	\$958.42	Torrington	\$3,675.95
Hartville	\$69.59	Upton	\$773.29
Hudson	\$271.68	Van Tassell	\$17.07
Hulett	\$410.40	Wamsutter	\$689.73
Jackson	\$30,227.46	Wheatland	\$4,071.04
Kaycee	\$350.08	Worland	\$3,167.06
Kemmerer	\$2,183.63	Wright	\$3,135.36
Kirby	\$57.28	Yoder	\$85.38
LaBarge	\$453.00		
TOTAL		©SUM	<u>\$424,675.38</u>



AGENDA

Public Works & Utilities Advisory Committee

December 21, 2016 • 5:30 p.m.
2nd Floor Community Room, City Hall
Please RSVP Jill at 686-5265

COMMITTEE MEMBERS:

Mark Hines – Chair, *Engineer* | Ken McKillop – Vice Chair, *Contractor* | Tom Sylte, *At-Large*
Robin Matti, *Supplier* | Mike Oakley, *At-Large* | Aaron Beyerl, *At-Large* | Travis Bourne, *Contractor*
Dennis Russell, *Engineer*

City Staff: Dustin Hamilton, *Development Services Director* | Kendall Glover, *Utilities Director*
Kurt Siebenaler, *City Engineer* | Heath VonEye, *City Engineer* | Kent Clark, *Public Works Operations Manager*
Jill McCarty, *Administrative Support*

I. Call to Order

II. Approval of Minutes

III. Personal Appearances

IV. Old Business

A. Agenda for 2016

1. Standard Specs – Modifications or Adjustments

B. City Staff Updates

1. Project Update

V. New Business

VI. Other Business

Next Meeting: January 18, 2017

VII. Adjournment



MINUTES

Public Works & Utilities Advisory Committee

December 21, 2016

Attendance:

Committee Members:

Mark Hines – Chair, *Engineer*
Ken McKillop – Vice Chair, *Contractor*
Tom Sylte, *At-Large*
Travis Bourne, *Contractor*
Dennis Russell, *Engineer*
Robin Matti, *Supplier*

City Staff:

Dustin Hamilton, *Development Services Director*
Kendall Glover, *Utilities Director*
Heath VonEye, *City Engineer*
Jill McCarty, *Administrative Support*

Absent:

Aaron Beyerl, *At-Large*
Mike Oakley, *At-Large*

Meeting Quorum: Yes

I. Call to Order:

Meeting was called to order at 5:44 p.m. by Mark Hines, Chair.

II. Approval of Minutes:

Robin Matti made a motion to approve the minutes and Ken McKillop seconded the motion. All were in favor.

III. Personal Appearances:

None.

IV. Old Business:

• Standard Specs – Modifications or Adjustments

Mark said the subcommittee had still been meeting weekly. The subcommittee had made it through discussions on asphalt, concrete, water and sanitary sewer lines, landscaping and irrigation, as well as electric and fiber sections. Heath said there were two items he was wanting to get the committee's feedback on: asphalt RAP mix design and concrete slump specification.

Heath said in the subcommittee meetings there was discussion on formalizing what the city allowed for the percentage of RAP mix, with the current mix being up to 15% RAP. Recommendation was given by the committee to allow RAP up to a certain percentage, and the gradation would be based off of the mix verification.

Heath said the current allowance for concrete slump was 4 inches, and asked the committee for input if an increase on the maximum allowed should be considered. It was recommended to allow the use of a minimum of 5 inches for concrete slump.

Heath said the next subcommittee meetings will cover the Design Standards drawings, and asked for the PWUAC members to look through the redlines that had been emailed out and let him know of any additional changes to them.

At the upcoming January PWUAC meeting, the committee will be voting to approve the changes to the Standard Construction Specifications and Design Standards. The changes will then be recommended for approval by City Council.

- **Project Update**

Dustin said the City Council has given direction to city staff to use the savings from projects this past year on Pavement Management System projects for the next construction season. Included in the 2017 PMS projects will be 5th and 6th Streets, and the 2016 PMS Schedule B project. Work is also being done on a loan request for the Interstate Industrial Park water system.

Kendall said the Madison Wellfield Project, which involves piping that connects the five wells, will be going for bids in the near future. Kendall also said the curbside recycling will begin January 3, 2017.

V. New Business:

None

VI. Other Business:

Next Meeting January 18, 2017.

VII. Adjournment:

Meeting adjourned at 6:20 p.m.

Relay for Life of Northeast Wyoming Daffodil Sales

Pre-Order Deadline: February 17th

Flowers delivered in March

(Dates are subject to change due to weather)



Donations:

- \$10.00 for 1 bouquet of 10 buds
- \$40.00 for 5 bouquets of 10 buds
- \$70.00 for 10 bouquets of 10 buds

Order By Calling:

Your Favorite Relay For Life Team or

Megan Duffy - 756-2696 or Julie Oakley - 680-3140
