



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: J. Carter Napier, City Administrator *JCN*
RE: General Information
DATE: April 21, 2017

The following meetings are scheduled for the week of **April 22nd – April 28th**

Saturday, April 22nd

8:00 a.m. NEWY Meeting

- City Hall – 3rd Floor Conference Room

Tuesday, April 25th

11:30 a.m. Governor's Luncheon

- Cam-Plex – Energy Hall

Tuesday, April 25th

6:00 p.m. City Council Work Session, Agenda Attached

- **ACTION ITEM – Ordinance Second Reading:** An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for Tracts B4 and B5 of the Legacy Pointe Subdivision from R-4, Multi Family Residential District, to C-1, General Commercial District, Subject to all Planning Requirements.
- Little League Capital Request
- Liquor Law Discussion
- Follow Up of Budget Requests from Outside Agencies and Social Service Agencies Discussion *
- Wyoming Lottery Program Allocation of Funding for Outside Agencies and Special Projects Discussion
- Review May 2nd Agenda
- Executive Session
- City Hall – 2nd Floor Community Room
- Dinner Served at 5:30 p.m.

Thursday, April 27th

12:00 p.m. Senior Center Luncheon

- Campbell County Senior Center

Friday, April 28th

8:00 a.m. Arbor Day Celebration

- Sierra Glen Park, 1712 Cimarron Drive

1. **City Administrator Napier** will be attending the **WAM Strategic Planning and Board Meeting** in **Jackson, April 26-28, 2017**. **Finance Director Pitlick** will be **Acting City Administrator** in his absence.
2. Attached please find a **memorandum** regarding **Arbor Day Celebration, Friday, April 28, 2017** dated **March 31, 2017** provided by **Public Works Director Wilde**.
3. Attached please find an **update** regarding the **Gillette Madison Pipeline Project** dated **April 18, 2017** provided by **Utilities Project Manager Jensen**. *

4. Attached please find a **memorandum** regarding **Kennel and Accessibility Improvements** at the **Animal Control Facility** dated **April 21, 2017** provided by **Development Services Director Hamilton**.
5. Attached please find a **flyer** regarding the **Governor's Luncheon** on **April 25, 2017** at **11:30 a.m.** provided by **Campbell County Chamber of Commerce**.
6. Attached please find a **flyer** regarding **Garden Landscape Education Expo** on **April 29, 2017** at the **Cam-Plex Energy Hall** provided by the **University of Wyoming Extension Office**.
7. Attached please find **thank you cards** from **Adult Treatment Court Graduates**.

* Item previously discussed by Council

JCN/adw

	Special Meeting Budget Workshop #1 – CIP Review Tuesday, April 25, 2017 Meeting: 6:00 p.m. 3rd Floor Conference Room

Dinner served at **5:30 p.m.** in the Second Floor Community Room

Agenda Topics:

- **ACTION ITEM – Ordinance Second Reading:** An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for Tracts B4 and B5 of the Legacy Pointe Subdivision from R-4, Multi Family Residential District, to C-1, General Commercial District, Subject to all Planning Requirements.
- Little League Capital Request
- Liquor Law Discussion
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* Item previously discussed by Council



Upcoming Work Session Topics:

May 8 – Budget Workshop #2

- Department Requests

May 9 – Budget Workshop #3

- Wal-Mart Business Plan Presentation
- Department Requests
- Review May 16th Agenda
- Executive Session

May 23

- Crestview Annexation
- Liquor Law Discussion – Follow Up*
- Snow Debrief
- High Friction Road Surface Treatment Follow-up*
- 2nd Street from 4 Lanes to 3 Lanes – Brooks to 4-J Discussion
- Review June 6th Agenda
- Executive Session

May 30 – CANCELED

June 13 – SPECIAL MEETING

- **ACTION ITEM:** Budget Ordinance – 2nd Reading
- **ACTION ITEM:** Chapter 3 – Liquor Laws Ordinance – 2nd Reading
- 2nd Quarter Updates
 - Cam-Plex
 - Campbell County Fire Board
 - Energy Capital Economic Development
- Parade Permits Discussion
- Madison Discussion and Operational Update
- Review June 20th Agenda
- Executive Session

June 27 - CANCELED

July 11

- Review July 18th Agenda
- Executive Session

July 25

- Review August 1st Agenda
- Executive Session

August 8

- Review August 15th Agenda
- Executive Session

August 29

- Review September 5th Agenda
- Executive Session

Upcoming Council Pre-Meeting Topics

May 2 – 5:30 p.m.

- Liquor License Presentations
 - Farmer's Co-op 5:40 p.m.
 - Big Lost Meadery 6:00 p.m.
 - Pizza Carrello 6:20 p.m.
- Review May 2nd Agenda
- Executive Session

May 16

- Winland Industrial Park Application to the Wyoming Business Council Discussion
- Fire Department Fleet Discussion
- Review May 16th Agenda
- Executive Session

June 6

- Power Generation Update
- Review June 6th Agenda
- Executive Session

June 20

- Review June 20th Agenda
- Executive Session

July 5

- Review July 5th Agenda
- Executive Session

July 18

- Review July 18th Agenda
- Executive Session

August 1

- Review August 1st Agenda
- Executive Session

August 15

- Review August 15th Agenda
- Executive Session

Upcoming Activities

- **April 27** – Senior Center Luncheon

New Agenda Items for May 2, 2017

1. Council Consideration of a Vehicle Lease Between Campbell County Senior Center and City of Gillette, Campbell County, Wyoming.

(New Business – Minute Action)
2. Council Consideration of a Memorandum of Understanding Regarding Maintenance of Certain Rights-of-Way and Medians on West Sinclair Street.

(New Business – Minute Action)
3. Council Consideration of a Bid Award for the City of Gillette HVAC Maintenance Services Contract to Powder River Heating & Air Conditioning, Inc., of Gillette, Wyoming, in the Amount of \$70,437.00.

(New Business – Minute Action)
4. Council Consideration of a Memorandum of Understanding Between the Campbell County Joint Powers Fire Board and the City of Gillette (Regarding GIS Services to the Fire Department).

(New Business – Minute Action)
5. Council Consideration for the Authorization of the Mayor to Sign an Amendment to the Amended and Restated Generation Dispatch and Energy Management Agreement (the "GDEMA") Dated September 3, 2014, By and Between Black Hills Power, Inc., and the City of Gillette, Wyoming, to Accommodate the Peaking Power Requirements Through December 2020.

(New Business – Minute Action)
6. An Ordinance to Amend Section 17-47 of the Gillette City Code, to Amend Water Rates for Water Measured by Meter, to Remove Tiered Water Rates.

(Ordinance 1st Reading)
7. An Ordinance to Amend Sections 16-12 and 16-13 of the Gillette City Code, to Increase the Court Automation Fee for the City of Gillette Municipal Court Pursuant to Wyoming Statute.

(Ordinance 1st Reading)
8. A Public Hearing to Consider an Amendment to the District Zoning Map of the City of Gillette, Wyoming, for a Portion of Tract D, Ash Meadows Phase 1 Subdivision from M-H, Mobile Home District to I-1, Light Industrial District. (Pending Planning Commission Approval on 4/25/2017.)

(Public Hearings and Considerations)

9. An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for a Portion of Tract D, Ash Meadows Phase 1 Subdivision from M-H, Mobile Home District to I-1, Light Industrial District. (Pending Planning Commission Approval on 4/25/2017.)

(Public Hearings and Considerations)

10. A Public Hearing to Consider an Amendment to the District Zoning Map of the City of Gillette, Wyoming, for Lot 12, Block 4, Northside Addition from R-2, Single and Two Family Residential District to A, Agriculture District. (Pending Planning Commission Approval on 4/25/2017.)

(Public Hearings and Considerations)

11. An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for Lot 12, Block 4, Northside Addition from R-2, Single and Two Family Residential District to A, Agriculture District. (Pending Planning Commission Approval on 4/25/2017.)

(Public Hearings and Considerations)



CITY OF GILLETTE

Public Works

P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5320
www.gillettewy.gov

TO: Sawley Wilde, Public Works Director *SW*
FROM: Wendy Clements, City Arborist *WC*
DATE: March 31, 2017
RE: Arbor Day Celebration, Friday, April 28, 2017

I would like to take this opportunity to invite Mayor Carter-King, members of the City Council, and the Parks and Beautification Board to the Arbor Day celebration that will be held on Friday, April 28, 2017, beginning at 8:00 a.m. The location will be Sierra Glen Park, located at 1712 Cimarron Drive. CCHS students (about 75) from Toni Hladky's and Tom Jacobs' chemistry classes, arborists from the CCSD, CCPR, City of Gillette Forestry and Parks Division, WY State Forestry Division and members of the CC Master Gardeners will be in attendance. The theme for this year is "Gillette Digs Trees!"

The celebration will begin with Mayor Carter-King greeting the attendees and giving a reading of the Arbor Day proclamation. After that, a representative from the Wyoming State Forestry Division will present the City with the Tree City USA certificate and flag for the 25th year. The City Arborist will give a demonstration on proper tree planting followed by the students and other attendees planting 25 trees to signify each of the 25 years the City of Gillette has achieved Tree City USA designation.

If you need any further information, please feel free to contact me.

WC/kk



Angela Williams <angelaw@gillettewy.gov>

Weekly GMPP Update

1 message

Levi Jensen <levij@gillettewy.gov>

Tue, Apr 18, 2017 at 3:57 PM

To: Carter Napier <CarterN@gillettewy.gov>, Kendall Glover <KendallG@gillettewy.gov>, Angela Williams <angelaw@gillettewy.gov>

Carter,

Below is an update on the GMPP project for the week of 4/17/17:

- Contract 2a - Total depth was reached this morning on well M-15 at 2,680' bgs. Still waiting on change order pricing for well M-14 and additional contract time.
- Contract 2b - Bid award anticipated at tonight's Council meeting.
- Contract 4b,c,d,f - No new activity.
- Contract 4e - Garney has fixed two leaks discovered in pressure testing. The last one being worked on is a leaking valve seat and they're in the process of fixing it.
- Contract 5 - RSCI is nearly complete with punchlist items.
- Contract 8 - Still waiting for the WYDOT permit. Received an update yesterday that it is approved by staff and moving to the District Engineer's signature. The WYODAK easement has been signed. Last week we discovered that an unauthorized person signed an easement for the Contractor's Fueling Depot, which is along Warlow Dr and Limestone Ave. We have been able to contact with the correct owners and are working on getting the correct signatures in place.

Thanks!

Levi

LEVI JENSEN, P.E. | UTILITIES PROJECT MANAGER

City of Gillette | Utilities Department

P.O. Box 3003 | Gillette, WY 82717

P: (307) 686-5262 | F: (307) 686-6564

levij@gillettewy.gov | www.gillettewy.gov

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CITY OF GILLETTE

Development Services
Engineering Division

201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5265
www.gillettewy.gov

MEMORANDUM

TO: Carter Napier, City Administrator
Mayor and City Council

FROM: Dustin Hamilton, PE, Development Services Director 
Jim Hloucal, Chief of Police 

DATE: April 21, 2017

RE: Gillette Animal Control Facility/Shelter – Kennel and Accessibility Improvements

The Gillette Police Department received a donation of \$20,000 from an Estate to make improvements to the Gillette Animal Control Facility/Shelter. The donation was specifically intended to make improvements to the kennels and public areas of the shelter.

The City Engineering Division has assisted the Police Department to prepare plans and a project to install a handicap ramp from the building to the exterior kennel area to aide in making the exterior kennels more accessible and to provide a concrete curb system to prevent dogs from digging under the exterior kennels.

Plans were prepared and sent to multiple contractors for Quotes. A Quote was received from S&S Builders, LLC in the amount of \$19,240.00, which aligns with the budget of donated funds. Staff will prepare a Quote Agreement for signature by the Administrator, such that the project can begin by May 15, 2017.

If you have any additional questions, please direct them to Director Hamilton or Chief Hloucal.

GOVERNOR'S LUNCHEON

April 25, 2017, 11:30 a.m.—1:00 p.m.

Date tentative



Cam-Plex Energy Hall, 1635 Reata Drive

Registration begins at 11:30 a.m. | Program begins at noon

General Admission: \$35 | Chamber Members \$25

General Admission Table: \$280 | Chamber Member Table \$200

Please RSVP to GailL@GilletteChamber.com



Coach America
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& AIR CONDITIONING
"Your Comfort is Our Business"



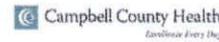
BNSF
RAILWAY



**BASIN ELECTRIC
POWER COOPERATIVE**
A "You Know Energy" Cooperative



**POWDER RIVER
ENERGY COOPERATIVE**
A "You Know Energy" Cooperative



Campbell County Health
Essential Every Day



**CLOUD PEAK
ENERGY**



GILLETTE

garden
landscape
education
expo

CAM-PLEX ENERGY HALL
SATURDAY 9AM-4PM

April 29, 2017

Farmers' Market from 8am-3pm

FREE
ADMISSION!

Keynote Speaker
Benjamin Vogt

Monarch Gardens is Benjamin Vogt. His 2,500' garden (soon to be 4,500') has been on several tours and was named a top outdoor space of 2012 by Apartment Therapy. The garden has been featured in Fine Gardening, Garden Design, Nebraska Life, the Omaha World Herald, the Lincoln Journal Star, and on KOLN (Lincoln's PBS affiliate). Benjamin writes a weekly, award-winning garden column for Houzz (over 2.5 million reads with 160 articles) and has contributed a list of prairie plants for the book Lawn Gone! Low Maintenance, Sustainable, Attractive Alternatives for Your Yard. Several of his photographs are included in The Xerces Society's Gardening for Butterflies (Timber Press), have appeared in Orion Magazine and Northern Gardener (including the July/August 2016 cover), and are part of a permanent display at Spring Creek Prairie and the University of Nebraska. He has been interviewed for several articles which have appeared in High Country News, All Animals Magazine, and the book Pollinator Friendly Gardening (Hachette).



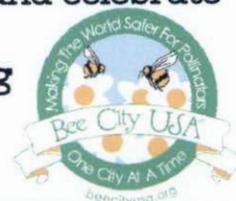
- Classes:
- Designing Urban Prairie Gardens
 - Native Plants that Support Native Pollinators

Seminars

Windbreaks, Bee Hotels, Starting Plants from Seeds Inside, Cooking with Honey, Soils 101, Flowers for Pollinators in Landscapes, Canning, Trees for Wyoming, Fairy Gardens, Insects in the Garden, How to Grow, Harvest and Use Herbs, Fruit Trees for Wyoming, Native Bees for Wyo, Fruit Trees & Shrubs, What's That Bug?

ccgov.net/mastergardener

Gillette is now a certified Bee City USA come out and celebrate Pollinator Day during the event!



Time	Classroom 1	Classroom 2 - Hands On	Classroom 3	Classroom 4	Kitchen	Common Area
8:00						
9:00	9:00 - 9:50 What's that Bug? Amanda Bachmann	9:00 - 9:50 Bee Hotels Must Pre-Register Master Gardeners	9:00-9:50 Starting Plants from Seeds Inside Jennifer Thompson		9:00-10:45 Cooking with Honey Must Pre-Register Sandi Aberle	Farmers Market 8-3pm
10:00	10:00 - 10:50 Windbreaks Jacob McCarthy	10:00 - 10:50 Fairy Gardens Must Pre-Register Priscilla Hixson -MG	10:00-10:50 Flowers for Pollinators in Landscapes Jennifer Thompson	10:00 - 10:50 Gardening: What your mother never told you Rhoda Burrows		
11:00				11:00 - 12:00 Designing Urban Prairie Gardens: Low Maintenance & Sustainable Landscapes That Please the Eye and Wildlife Benjamin Vogt	11:00-12:45 Waterbath Canning Must Pre-Register Vicki Hayman	
12:00						
1:00	1:00-1:50 Hardy Fruit for Wyoming Rhoda Burrows	1:00-1:50 Native Bees for Wyoming Christine Bell	1:00-1:50 Trees for Wyoming Jacob McCarthy		1:00 -2:30 What's in my kitchen? How to grow harvest & use herbs. Must Pre-Register Courtney Caplan	
2:00				2:00- 3:00 Native Plants That Support Native Pollinators Benjamin Vogt		
3:00	3:00-3:50 Soils 101 Tim Kellogg	3:00-3:50 Bee Hotels Must Pre-Register Master Gardeners	3:00-3:50 Insects in the Garden Amanda Bachmann			

To Pre-Register for Classes please call the Extension Office at 307-682-7281. All classes that require a registration are limited in size.

Thank you for everything you
do for the Adult Treatment
Program. It is a truly
remarkable program that has
not only changed my life, but
many others. I appreciate the
opportunity!
Kim Gill

Thank You For
your support
This is a worthwhile
Program

M. Boyer

THANK YOU FOR GIVING
ME AN OPPORTUNITY
TO BE SUCCESSFUL.

Tom Damm

I would like to thank
you for your support
of the Treatment Court
program!

It has truly changed
my life!

Thank You,
Kassandra 

I would like to extend
a huge thank you, The
Felony Treatment Court program
has changed my life. It
has helped me become
the person I always wanted
to be. So again thank you
for supporting this program.

- Cody Fleming