



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: J. Carter Napier, City Administrator *Tom Pribick for JCN*
RE: General Information
DATE: April 28, 2017

The following meetings are scheduled for the week of **April 29th – May 5th**

Tuesday, May 2nd

5:30 p.m. City Council Pre-Meeting, Agenda Attached

- Administrative Services Pre-Budget Presentation
- Liquor License Presentations
 - 5:40 p.m. – Farmer's Co-op
 - 6:00 p.m. – Big Lost Meadery
 - 6:20 p.m. – Pizza Carrello
- Review May 2nd Agenda
- Executive Session
- City Hall – 3rd Floor Conference Room
- Dinner Served at 5:00 p.m.

7:00 p.m. City Council Meeting

- City Hall - Council Chambers

Wednesday, May 3rd

5:30 p.m. Trash-A-Thon Pick Up for Mayor and Council

- Meet at McDonald's on Westover Road

Thursday, May 4th

11:30 a.m. National Day of Prayer

- In Front of City Hall

Friday, May 5th

3:00 p.m. Kurt Siebenaler's Retirement Party

- 2nd Floor Community Room

1. Attached please find the **current monthly calendar** for **May 2017**.
2. Attached please find an **e-mail** regarding **information requested by Council Members** about **Auction Plows** dated **April 26, 2017** provided by **Administrative Services Director Boger**. *
3. Attached please find a **letter** regarding **Public Meeting to Discuss Potential Revisions to Gillette City Code Chapter 3** dated **May 1, 2017** provided by **City Clerk Abelseth**.
4. Attached please find a **memorandum** regarding **Zoning Map Amendment Lot 12, Block 4, Northside Addition** dated **April 28, 2017** provided by **Development Services Director Hamilton**.
5. Attached please find a **memorandum** regarding **Little League Handicap/Accessible Parking** dated **April 27, 2017** provided by **Development Services Director Hamilton**. *

6. Attached please find a **memorandum** regarding **Memorial Program Update** dated **April 25, 2017** provided by **Public Works Director Wilde**. *
7. Attached please find a **memorandum** regarding **Recycling Update** dated **April 25, 2017** provided by **Public Works Director Wilde**. *
8. Attached please find **Snow Event Report # 17** dated **April 25, 2017** provided by **Public Works Director Wilde**.
9. Attached please find an **update** regarding the **Gillette Madison Pipeline Project** dated **April 25, 2017** provided by **Utilities Project Manager Jensen**. *
10. Attached please find the **agenda** for the **Parks and Beautification Board** dated **April 27, 2017** and **meeting minutes** dated **April 13, 2017** provided by **Public Works Director Wilde**.
11. Attached please find the **Campbell County Fire Department Newsletter Issue 44** dated **May 2017** provided by the **Campbell County Fire Department**.
12. Attached please find **information** regarding **Charter Channel Lineup Changes** provided by **Charter Communications**.
13. Attached please find a **flyer** regarding **Kurt Siebenaler's Retirement Party** on **Friday, May 5** at **3:00 p.m.** in the **2nd Floor Community Room**.

* Item previously discussed by Council

JCN/adw



CITY OF GILLETTE

Pre-Meeting – 5:30 p.m.
City Hall – 3rd Floor Conference Room
Tuesday, May 2, 2017
Dinner Served at 5:00 p.m.

Pre-Meeting Topic(s):

- Administrative Services Pre-Budget Presentation
- Liquor License Presentations
 - 5:40 p.m. – Farmer's Co-op
 - 6:00 p.m. – Big Lost Meadery
 - 6:20 p.m. – Pizza Carrello
- Review May 2nd Agenda
- Executive Session

* Item previously discussed by Council

May 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Years of Service Recognition 10:30 AM - 3rd FL	2 Councilman Kuntz' Birthday City Council Pre-Meeting, 5:30 PM - 3rd FL Administrative Sys. Pre-Budget Presentation Liquor License Presentations City Council Meeting, 7PM, Council Chambers	3 Trash-A-Thon, 5PM McDonald's on Westover Rd.	4 National Day of Prayer 11:30 AM In Front of City Hall	5 Kurt Siebenaler Retirement Party 3PM - 2nd FL	6
7	8 City Council Budget Workshop #2 6PM - 3rd FL	9 City Council Budget Workshop #3 6PM - 3rd FL Walmart Liquor License Presentation	10 Councilman Carsrud's Birthday	11	12 Deadline for Citizen Advisory Board Applications - 4PM	13
14 Mother's Day 	15	16 City Council Pre-Meeting, 6PM - 3rd FL Winland Industrial Park Discussion Fire Dept Fleet Funding Discussion Overtime Parking Fines Discussion City Employees Volunteering for Nat'l High School Finals Rodeo Discussion City Council Meeting, 7PM, Council Chambers	17	18	19	20
21	22	23 City Council Work Session - 6PM - 2nd FL Crestview Annexation Discussion Liquor Law Discussion - Follow Up Snow Debrief High Friction Road Surface Treatment Follow-Up 2nd Street from 4 Lanes to 3 Lanes - Brooks to 4-J Discussion	24	25 Meet & Greet Dinner with PRE-Corp - 5:30 PM Wyoming Rib & Chop House	26	27
28	29 Memorial Day City Offices CLOSED 	30 City Council Work Session - 6PM - 2nd FL CANCELED	31 2017 WAM Convention Celebration of Madison Project 3:30 PM - Donkey Creek Pump Station BNSF Railcars Welcome Reception 5PM Razor City Restaurant Romp 7PM	1-Jun 2017 WAM Convention Stay Strong Shelly 5K - 6AM Opening Session - 8:30AM Gillette College Tech Center WAM Banquet - 6:30 PM Gillette College Tech Center	2-Jun 2017 WAM Convention	

City Administrator Napier Out of Office May 18-22

Pam Boger

to Carter, me, Patti

Hi Carter,

The following is an explanation for the question that was asked at the Council Workshop last night related to the Snow Plow Attachment. Angela, please include this in GI.

Please let me know if you need anything else.

----- Forwarded message -----

From: **Evan Byrd** <evanb@gillettewy.gov>

Date: Wed, Apr 26, 2017 at 12:52 PM

Subject: RE: AUCTION PLOWS FOR WATER REQUEST

To: Pam Boger <PamB@gillettewy.gov>

Pam,

Summary: None of the plows we are auctioning are made for a pickup.

Detail: We are auctioning 2 12' plows made for large snow plow trucks, and 3 plows which are made for tractors and skid steers. We would have to buy sub mounts and hydraulic pumps, and then modify the plows to attach to the subframe of the pickup to make these work. In short, it would cost us less to buy a new plow that's made for a pickup than to re-engineer one that's made for a John Deere.

Please let me know if there are any further questions.

B. Evan Byrd, MPA

Fleet Manager, City of Gillette, WY

evanb@gillettewy.gov | 307-686-5321



CITY OF GILLETTE

Administrative Services Department - City Clerk Division

Karlene Abelseh, City Clerk/Print Shop
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5210 • Fax (307) 686-4081
www.gillettewy.gov

May 1, 2017

Re: Public Meeting to Discuss Potential Revisions to Gillette City Code Chapter 3

Dear Liquor License Holder:

As you may know, during the last session of the Wyoming State Legislature, substantial and material changes were made to Wyoming liquor laws. These sweeping changes have placed the City in the position of needing to make revisions to Chapter 3 of the Gillette City Code, in order to address the changes within the State. The City is currently in the process of drafting revisions to the current Code. These changes may affect your business.

An informational meeting for all liquor license holders in the City of Gillette will be held on **Friday, May 12, 2017 beginning at 9:00 am**. The meeting will be held in the City Council Chambers, 201 E. 5th Street, Gillette, Wyoming. The purpose of the meeting is to address specific questions and concerns you may have, as well as obtain feedback from you. The draft Chapter 3 may be found on the City's Website at: <http://www.gillettewy.gov/Chapter3Draft.html>.

The changes made by the Wyoming State Legislature become effective July 1, 2017. Therefore, the City is working quickly to address the proposed revisions to the Code prior to that date. As the revisions to Chapter 3 will be made by Ordinance, there will be three different readings of the proposed Chapter 3 prior to its passage. Those are currently set for June 6, 2017 (1st Reading), June 13, 2017 (2nd Reading) and June 20, 2017 (3rd Reading).

Additional information will be provided to you as it becomes available. We look forward to meeting with you on May 12, 2017.

Sincerely,

Karlene Abelseh, City Clerk



CITY OF GILLETTE

Development Services
Planning Division

201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5281
www.gillettewy.gov

MEMORANDUM

TO: Carter Napier, City Administrator
Mayor & City Council

FROM: Dustin Hamilton, PE, Development Services Director 

DATE: April 28, 2017

RE: Zoning Map Amendment Lot 12, Block 4, Northside Addition

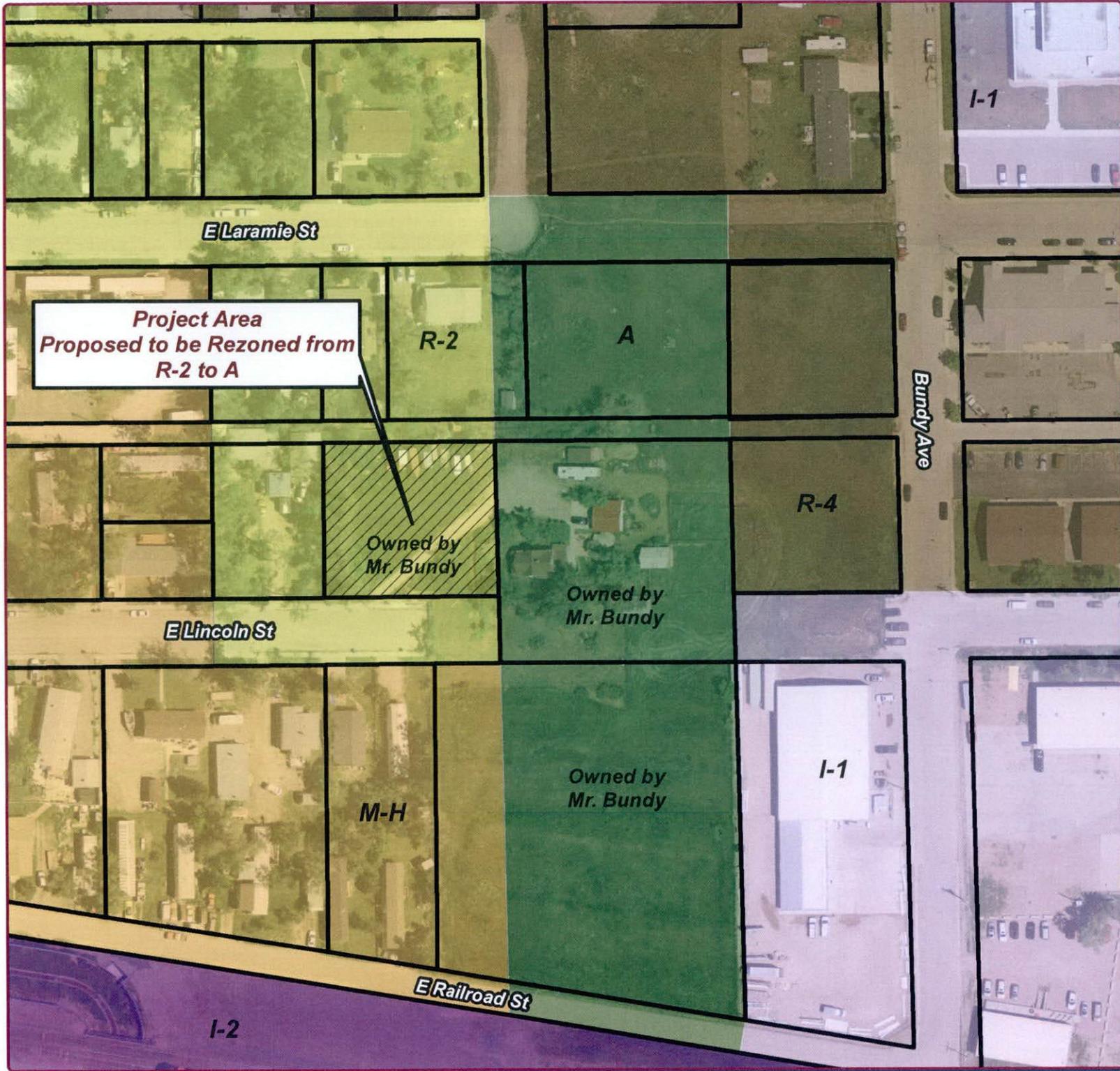
The Gillette Planning Commission considered a Zoning Map Amendment for Lot 12, Block 4, Northside Addition from R-2, Single and Two Family Residential District to A, Agricultural District and recommended approval with a 5/0 vote to forward on to the City Council for their consideration at their May 2, 2017 regular meeting.

City staff recommended the Planning Commission deny the Zoning Map Amendment Request as a result of the request not meeting the minimum area size for the A, Agricultural Zoning District (20 acres). The Planning Commission, after hearing from the applicant and considering the existing Agricultural Zoning District directly adjacent to the subject property, the fact that the adjacent property is owned by the same owner, the property owner has historically and currently houses livestock (horses) on the property, and the fact that no opposition from the neighborhood was heard, recommended that the Zoning Map Amendment be approved.

City staff has subsequently met with the property owner after the Planning Commission Meeting to discuss the re-zone and the property owner has agreed, should the City Council also approve the re-zoning request, that they would prepare and submit a subsequent subdivision plat and additional re-zoning request that would clean-up the other subdivision and land use concerns on their various parcels. This would improve the overall zoning and land use records in the area and ultimately allow the property owner to construct the pole barn/shop structure they desire, which is the reason for their re-zone request.

The City Council has the discretion/authority to consider the re-zoning request even though it does not meet the minimum size requirement. The proposed request would improve/lessen the current non-conformity of the existing adjacent, A, Agricultural Zoning District.

An exhibit/aerial photo of the subject property is attached for reference. The full description of the case will be included in the May 2, 2017 Council Meeting Packet.



**Project Area
Proposed to be Rezoned from
R-2 to A**

Owned by
Mr. Bundy

Owned by
Mr. Bundy

Owned by
Mr. Bundy



CITY OF GILLETTE
 GIS Division
 P.O. Box 3003
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Legend

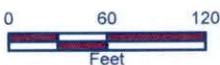
-  Project Area
-  Existing Parcels

City Zoning Districts

-  A, Agricultural
-  I-1, Light Industrial
-  I-2, Heavy Industrial
-  M-H, Mobile Home
-  R-2, Single & Two-Family Residential
-  R-4, Multiple-Family Residential

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

H:\PL\Planning\Commission\Maps

**Aerial & Vicinity for
Lot 12, Block 4
Northside Addition
Rezone**

April 28, 2017
 Service With P.R.I.D.E.
 Productivity Responsibility Integrity Dedication Enthusiasm



CITY OF GILLETTE

Engineering & Development Services
Engineering Division

P.O. Box 3003 • Gillette, Wyoming 82717-3003

Phone 307.686.5265

www.gillettewy.gov

MEMORANDUM

TO: J. Carter Napier, City Administrator
Mayor and City Council

FROM: Dustin Hamilton, P.E., Development Services Director 

DATE: April 27, 2017

RE: Little League Handicap/Accessible Parking

As a follow-up to the discussion with representatives of the Gillette Little League group regarding handicap/accessible parking at the April 25, 2017 City Council Work Session, staff has visited the Little League and Midget Football Fields and associated parking located at Dalbey Park to verify the amount of handicap/accessible parking currently in place.

The City of Gillette Zoning Ordinance requires that a minimum of 2% of the parking spaces be designated for use by handicapped persons. Currently the parking lot directly adjacent to the Little League Fields has a total of 227 standard parking spaces and 8 handicap/accessible parking spaces. At a minimum, a total of 5 handicap/accessible parking spaces would be required based upon the 2% minimum ratio. Based upon the current 8 spaces, approximately 3.5% are handicap/accessible spaces.

The parking for the Midget Football Fields has 108 standard parking spaces and 8 handicap/accessible spaces. At a minimum, 3 handicap/accessible spaces would be required. Based upon the current 8 spaces, approximately 7.4% are handicap/accessible spaces.

As a result of the field inspection, the minimum number of handicap/accessible spaces has been exceeded for both the Little League and Midget Football parking areas. If there are special events or circumstances where additional handicap/accessible parking is needed, staff would suggest that the Little League or Midget Football Associations purchase traffic cones/candles and block off the necessary parking spaces for the specific event to be used for handicap/accessible parking and then return to those spaces to regular parking after the event is complete.

If you have additional questions, please let me know.



CITY OF GILLETTE

Public Works
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5320
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TO: J. Carter Napier, City Administrator
FROM: Sawley Wilde, Public Works Director *SW*
DATE: April 25, 2017
RE: Memorial Program Update

I'd like to take this opportunity to provide you a brief update on our Memorial Tree and Bench program, administered through the Parks and Beautification Board.

Since the program's inception in 2013, 17 people have paid for a memorial bench or tree. Interestingly enough, seven of these participants have joined since June of 2016, so there seems to be a rising interest in the program.

I have attached a map of the current locations of the memorial benches and trees around our community. I will be sharing this updated information with the Parks and Beautification Board at our next meeting, and thought I would provide the same information to the City Council.

Please let me know if you would like additional information.

SW/kk

MEMORIAL PROGRAM



Cheryl Eckard
BENCH

Tina Scott
TREE

Sam Glover
TREE

Sadie Dockter
FUTURE BENCH

Toni Schipp
FUTURE BENCH

Colyton McWilliams
BENCH

Rev Sanders
BENCH

Elaine Jenson
BENCH

Joa Maycock
Rotary Club
BENCH

Joa Maycock
Rotary Club
BENCH

Joa Maycock
Rotary Club
BENCH

Sam Saunders
BENCH

Jeani Stone
BENCH

Nikki Bowker
TREE

Nikki Bowker
BENCH

Louise Carter-King
TREE

Julie Rankin
BENCH

Nikki Bowker
TREE

Louise Carter-King
TREE



CITY OF GILLETTE

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Phone (307) 686-5320
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TO: J. Carter Napier, City Administrator
FROM: Sawley Wilde, Public Works Director *SW*
DATE: April 25, 2017
RE: Recycling Update

Here is a quick summary of the first quarter curbside recycling efforts provided by Western Waste Solutions.

Residential recycling blue bags to the Rapid City facility: 24,180 lbs. (12.09 tons)
Corrugated cardboard to the Campbell County Care program: 23,966 lbs. (11.98 tons)
Total recycling collected curbside: 48,146 lbs. (24.07 tons)

These numbers represent 4.6 lbs. per customer per week. During the same quarter in 2016, our average was 2.5 lbs. per customer per week. Western Waste attributes the increase in recycling volumes to the acceptance of more materials, such as plastics and glass.

Please let me know if you would like additional information.

SW/kk

Snow Event Report #17

Event Start Date: 4/25/2017 Event Start Time: 9:00 a.m.
Event End Date: 4/25/2017 Event End Time: 4:00 p.m.
Duration of Event: 7 Hours Streets First Responder: Day Crew

Storm Event Overview:

Day crew was called out by the Streets Manager at 9:00 a.m. as rain had turned to snow causing bridges and roadways to become slick. Day crew plowed slush and snow and applied material on slick areas. Once the initial cover of snow was pushed off, the roadways remained wet and clear except for some open areas that were drifting back in. By 12:30 the plows had completed their priority areas and many roads appeared to be melting off. Day crew continued to monitor conditions and deal with drifting trouble spots until 4:00 p.m. when the event was ended.

Number of Pieces of Equipment Used:

Snow Plows: 9 Blades: 0
1-Tons: 3 Snow Blowers: 0
Loaders: 1 Liquid Truck: 0

Amount of Material Used:

Ice Slicer lbs: 13,933
Scoria lbs: 2,000
Liquid Gallons: 900

Number of Miles Plowed During Event: 480

Personnel:

Day Crew--- Lonnie Meidinger TJ Bruce, Shane Prentice, Jeremy Hagen, Josh Wright, Rocky Crist and Dale Warren

Volunteer plow Drivers: None

Contractor Work Effort:

N/A

Subdivision Activities:

Plowed and sanded trouble areas and most streets.

Parks Division Activities:

Plowed City parking lots, facilities bike paths and sidewalks.

Environmental Conditions Present:

Snow: "2. Drifting: Ye Rain: Yes Low Temp: 27 Wind: 16-26 mph
5 s _____

Equipment Issues:

None

Incidents:

None

Complaints / Concerns:

None

Items of Interest:

During this weather event the Gillette Police Department investigated two vehicle crashes. Both of those crashes occurred on City of Gillette maintained roadways and were influenced by weather conditions.

2016-2017 POUNDS PER LANE MILE SPREADSHEET

Date of Event	Duration of Event	Temperature	# of Miles Plowed	Pounds Per Lane Mile
11/17/2016	23.5 Hours	Low Temp 17	2,224	71.08
11/28/2016	12 Hours	Low Temp 25	1,468	47.67
12/05-06/2016	26 Hours	Low Temp -2	2,423	83.38
12/10-11/2016	9.5 Hours	Low Temp 6	806	121.64
12/16-17/2016	36.5 Hours	Low Temp -22	3,592	47.91
12/25-28/2016	69 Hours	Low Temp 12	5,601	22.29
1/2/2017	14 Hours	Low Temp 3	1,175	70.33
1/10-11/2017	23.5 Hours	Low Temp -2	1,101	30.44
1/24-25/2017	36.5 Hours	Low Temp 14	3,322	56.87
1/31-2/3/2017	66 Hours	Low Temp -13	4,601	56.34
2/7-8/2017	10 Hours	Low Temp -7	749	54.72
2/23-24/2017	24 Hours	Low Temp 20	1,617	46.86
3/1-2/2017	23 Hours	Low Temp 22	1,077	43.96
3/6/2017	7 Hours	Low Temp 25	709	45.64
3/12/2017	2.5 Hours	Low Temp 33	135	18.86
4/9-10/2017	17 Hours	Low Temp 27	1,428	36.09
4/25/2017	7 Hours	Low Temp 27	480	29.02
			32,508	51.95

**Gillette Police Department
2016/2017 Weather Event Crash Report XVII**

IR#	Date/Time	Location	Injury	Property Damage	Citation	Cause
8558	04/25/2017 - 0946	Warren Ave / 5th Street	None	Private - <\$1,000	No	Vehicle was northbound Warren Avenue, slid on the snow/ice and struck two parked vehicles.
8564	04/25/2017 - 1119	3700 Block Foothills Blvd	None	Private - <\$1,000	No	Vehicle was traveling on Foothills Blvd, slid on the snow/ice and struck a parked vehicle.

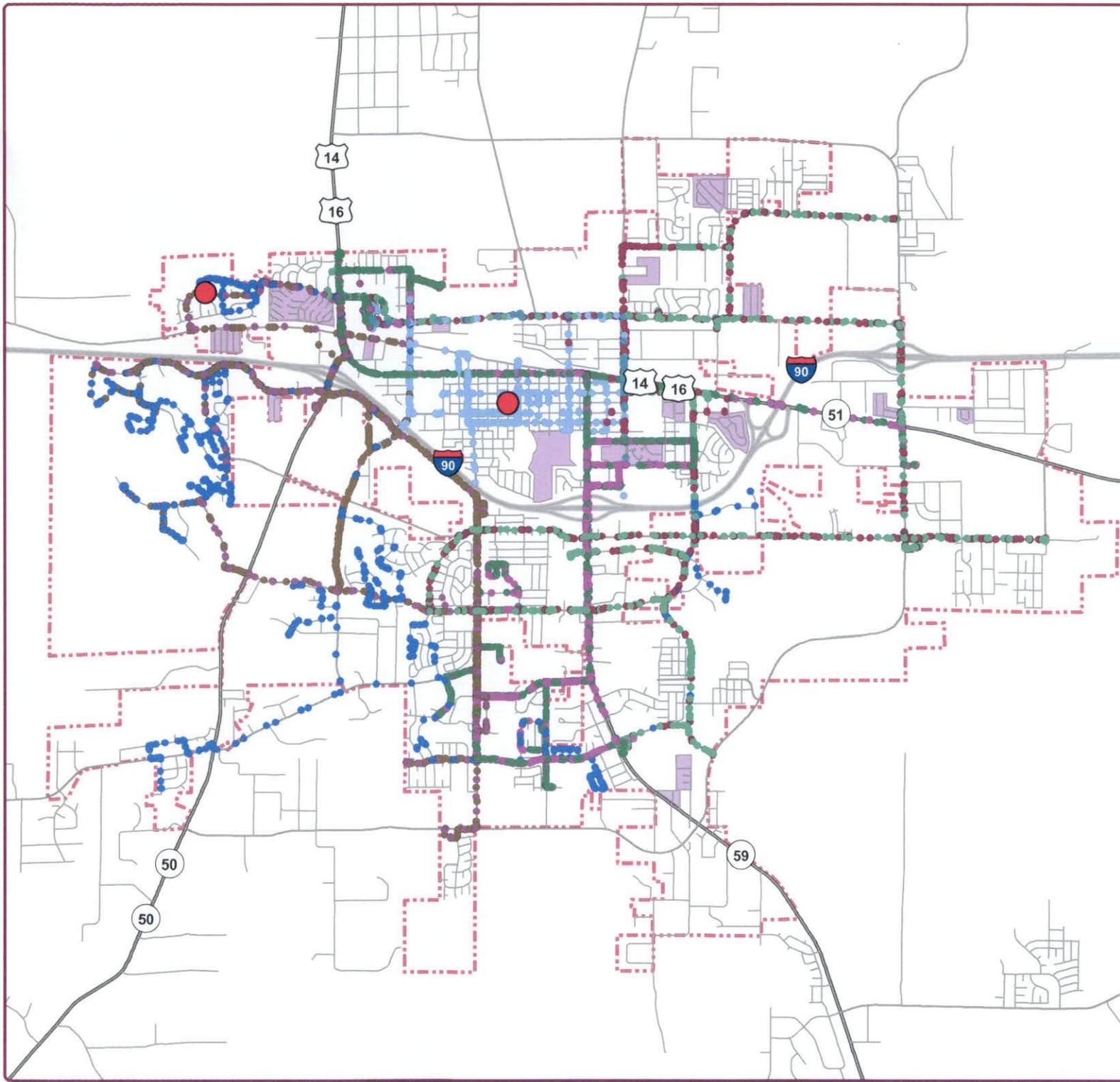
April 25th, 2017 9:00 a.m. to April 25th, 2017 4:00 p.m.

During this weather event the Gillette Police Department investigated two vehicle crashes. Both of those crashes occurred on a City of Gillette maintained roadway and were influenced by weather conditions.



CITY OF GILLETTE

GIS Division
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
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Legend

Large Snow Plows

Unit # & Description

- Unit 28 Snow Plow
- Unit 31 Snow Plow
- Unit 40 Snow Plow
- Unit 44 Snow Plow
- Unit 99 Snow Plow
- Unit 100 Snow Plow
- Unit 157 Snow Plow
- Unit 160203 Snow Plow
- Unit 160204 Snow Plow
- Reported Crashes

According to the AVL system,
our snowplows drove a total
of 443 miles during this event.

Police Report:

Crashes: 2
Crashes w/Injuries: 0
Citations: 0
Personal Property Damage: \$2,000
City Property Damage: \$0

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WorksAdmin\SnowFollowup\2016-17\
Streets\WorkFolder\SnowPlows.mxd

0 2,500 5,000
Feet

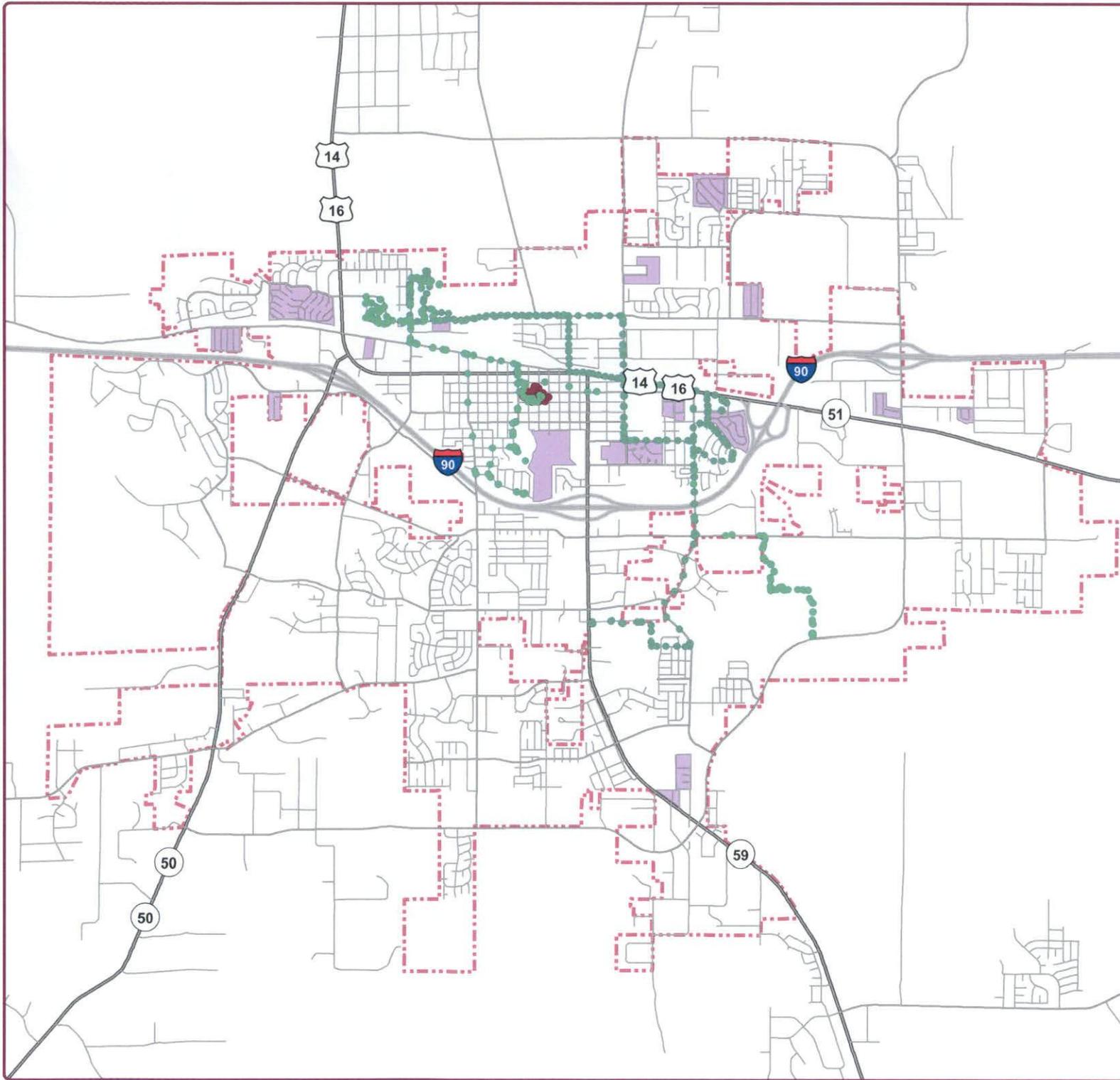
Snowplow AVL
Snow Event Seventeen
4/25/2017 09:00 am to
4/25/2017 04:00 pm
April 26, 2017

Productivity *Service With P.R.I.D.E.* Enthusiasm
Responsibility Integrity Dedication



CITY OF GILLETTE

GIS Division
P.O. Box 3003
Gillette, Wyoming 82717-3003
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Legend

One Tons

Unit # & Description

- Unit 1 One Ton Parks
- Unit 163 One Ton Parks
- Unit 184 One Ton Parks

According to the AVL system, our one ton trucks drove a total of 37 miles during this event.

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One Ton AVL

Snow Event Seventeen

4/25/2017 09:00 am to

4/25/2017 04:00 pm

April 26, 2017

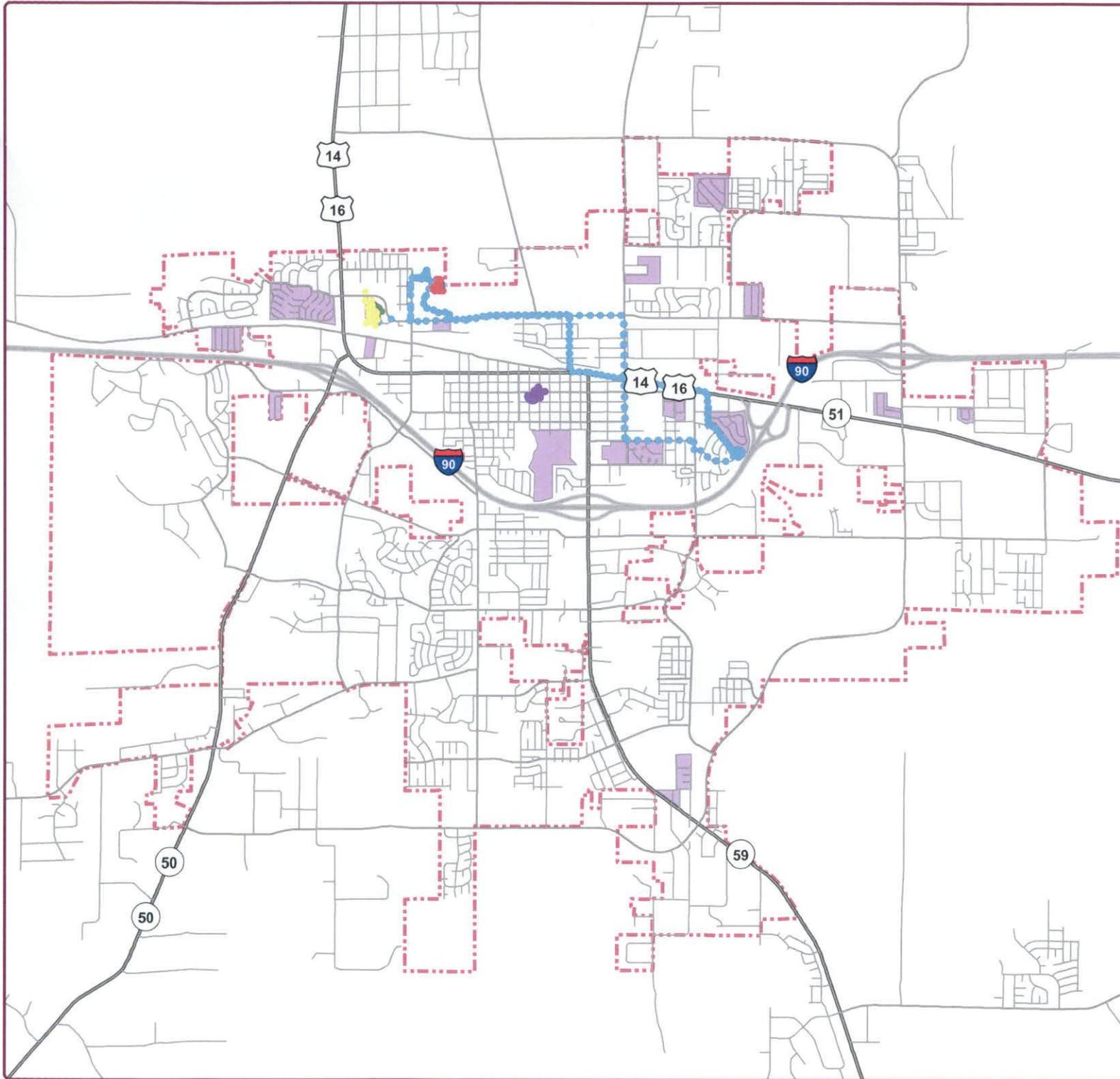
Service With P.R.I.D.E.

Productivity Responsibility Integrity Dedication Enthusiasm



CITY OF GILLETTE

GIS Division
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Gillette, Wyoming 82717-3003
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Legend

Tractors & Others

Unit # & Description

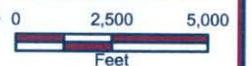
- Unit 76 Tractor JD
- Unit 161 Tractor JD
- Unit 162 Tractor Tool Cat
- Unit 199 Skidsteer
- Unit 54 Tractor JD
- Unit 193 Loader

According to the AVL system,
our tractors drove a total
of 25 miles during this event.

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Tractor AVL

Snow Event Seventeen
4/25/2017 09:00 am to
4/25/2017 04:00 pm

April 26, 2017

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm



Angela Williams <angelaw@gillettewy.gov>

Weekly GMPP Update

1 message

Levi Jensen <levij@gillettewy.gov>

Tue, Apr 25, 2017 at 3:25 PM

To: Carter Napier <CarterN@gillettewy.gov>, Kendall Glover <KendallG@gillettewy.gov>, Angela Williams <angelaw@gillettewy.gov>

Carter,

Below is an update on the GMPP project for the week of 4/24/17:

- Contract 2a - Casing has been run and cementing operations starting today, though they are hampered by the weather. Additional contract time request was received today for M14 and M15 loss circulation time.
- Contract 2b - Project was awarded and notice of award and signed contract was received today.
- Contract 4b,c,d,f - No new activity.
- Contract 4e - Pressure testing is complete. Disinfection planned to start on Friday.
- Contract 5 - RSCI plans to finish punchlist tomorrow and anticipate certificate of occupancy and substantial completion once complete.
- Contract 8 - Still waiting on the WYDOT permit. I called them last week and its review has been completed and just needs signatures. WYODAK and Contractor's Fueling Depot easements have been received.

Thanks!

Levi

LEVI JENSEN, P.E. | UTILITIES PROJECT MANAGER

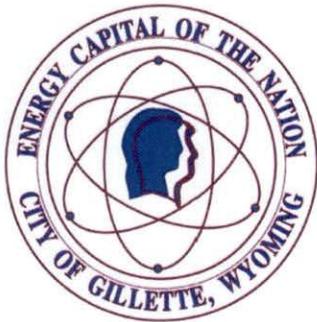
City of Gillette | Utilities Department

P.O. Box 3003 | Gillette, WY 82717

P: (307) 686-5262 | F: (307) 686-6564

levij@gillettewy.gov | www.gillettewy.gov*Service with P.R.I.D.E.*

Productivity / Responsibility / Integrity / Dedication / Enthusiasm

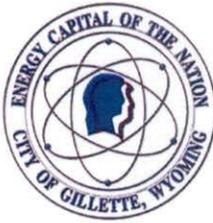


**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
AGENDA
APRIL 27, 2017 – 5:30 P.M.
PUBLIC WORKS CONFERENCE ROOM**

Members:

**Glen Asay – Chairperson
Rollo Williams - Vice-Chairperson
Kyle Ferris
Adrian Gerrits
Megan McManamen
Matt Stroot
Robin Voigt**

- I. MEETING CALLED TO ORDER**
- II. APPROVAL OF MINUTES**
 - A. April 13, 2017
- III. PUBLIC COMMENT**
- IV. NEW BUSINESS**
 - None
- V. OLD BUSINESS**
 - A. Trash-A-Thon Planning
- VI. STAFF REPORT**
 - A. Board Member Terms Expiring – Ferris and Stroot
 - B. Memorial Program Update
- VII. CHAIRPERSON'S / BOARD REPORT**
- VIII. ADJOURNMENT**



CITY OF GILLETTE

Parks and Beautification Board

611 N. Exchange Ave. • Gillette, Wyoming 82716
Phone 307.686.5320
www.gillettewy.gov

**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
MINUTES
APRIL 13, 2017
5:30 P.M.
CITY WEST BREAKROOM**

MEMBERS:

	PRESENT	
	<u>(YES)</u>	<u>(NO)</u>
Glen Asay, Chairperson	(X)	()
Rollo Williams, Vice-Chairperson	()	(X)
Kyle Ferris	(X)	()
Adrian Gerrits	(X)	()
Megan McManamen	(X)	()
Matt Stroot	()	(X)
Robin Voigt	(X)	()
Meeting Quorum:	(X)	()

STAFF:

Sawley Wilde, Public Works Director
Natalie Buchwald, Planning Specialist
Janie Kuntz, Parks Manager
Wendy Clements, Arborist
Doug Ninas, Senior GIS Analyst
Lynn Quinn, Administrative Assistant

GUEST:

I. CALL MEETING TO ORDER

Chairperson Asay called the meeting to order at 5:35 p.m.

II. APPROVAL OF MINUTES

Ms. McManamen made a motion to accept the minutes from March 23, 2017, and Ms. Voigt seconded. All members voted Aye. Motion passed.

III. PUBLIC COMMENT

None

IV. NEW BUSINESS

A. Case – Hampton Inn- Tyler Kirchner- (by phone)

Mr. Kirchner of Lightowler Johnson Associates presented the case to the Board. The Hampton Inn & Suites will be located at 2312 Westover Drive. The Landscape Ordinance requires twenty-five (25) trees and sixty-eight (68) shrubs. Mr. Kirchner's landscape plan will provide forty-one (41) trees and three hundred seventy-three (373)

shrubs and perennials will also be provided. Mr. Kirchner states this is a unique site, with an extremely steep grade toward the north, where the detention pond will be located. Mr. Ferris questioned where the signage would be placed. Mr. Kirchner was unsure, but believed it would be placed at the entrance off of Westover Drive.

Mr. Gerrits made a motion to accept the landscape plan with the following conditions. The required number of trees and shrubs shall be installed on the site and an irrigation system will be provided as required by the Landscape Ordinance. An "as built" plan shall be produced and provided to the Parks Division reflecting the true location and identification of plant materials in the landscape. Mr. Ferris seconded. All members voted Aye. Motion passed.

V. OLD BUSINESS

A. Trash-A-Thon Planning with Keep Gillette Beautiful

Ms. Voigt reports Campbell County School District will donate 2,700 trash bags and Campbell County Health will donate gloves for students to use in the cleanup around their schools while participating in the Trash-A-Thon. Ms. Voigt will contact Rollo Williams and Gary Rose to request they deliver the gloves to the schools by Wednesday, April 26, 2017. Ms. Voigt requested an update on the Pre Trash-A-Thon letter. Mr. Ninas will touch base with Felicia Messimer who is creating the brochure. Mr. Ninas reports new Adopt-A-Street volunteers will pick up between Lakeway Road and Southern Drive, (earlier reported as Boxelder Road to Southern Drive) and Prince of Peace Church has put together a large group to help in other areas. Mr. Ninas will ride with Troy Tyrrell, Solid Waste Manager, to pick up the trash bags.

B. GDOG Response Letter

Mr. Asay changed the original letter and it was reviewed again by the Board. The letter will be mailed out by staff. Mr. Asay would like to wait for a response from GDOG before adding it to the Council packet. Ms. McManamen was concerned if there was documentation about whose responsibility it is to maintain the dog park. Director Wilde explained that the information would be in the minutes from the Council Meeting, but the Parks Division duties at the dog park are to rough cut it (as done in non-irrigated right of ways) several times a year and to provide trash service.

VI. STAFF REPORT

Director Wilde informed Mr. Ferris and will notify Mr. Stroot that they are able to reapply by May 12th for a second term on the Parks and Beautification Board.

Director Wilde reports that a discussion on McManamen Park is tentatively scheduled for April 25th, and the Council would like some Board members present. Mr. Ferris and Ms. McManamen said they would attend and Director Wilde will let them know of the exact date and time.

Wendy Clements, City Arborist, gave a presentation on Arbor Day. Gillette has been involved for 25 years with Tree City USA. The City will celebrate Arbor Day, April 28th, 2017 at Sierra Glen Park by planting 25 trees. Ms. Clements invited the Parks and Beautification Board to attend.

VII. CHAIRPERSON'S/BOARD REPORT
None

ADJOURNMENT

This meeting was adjourned at 6:35 p.m.

RESPECTFULLY SUBMITTED,

Sawley Wilde
Public Works Director

SW/lq



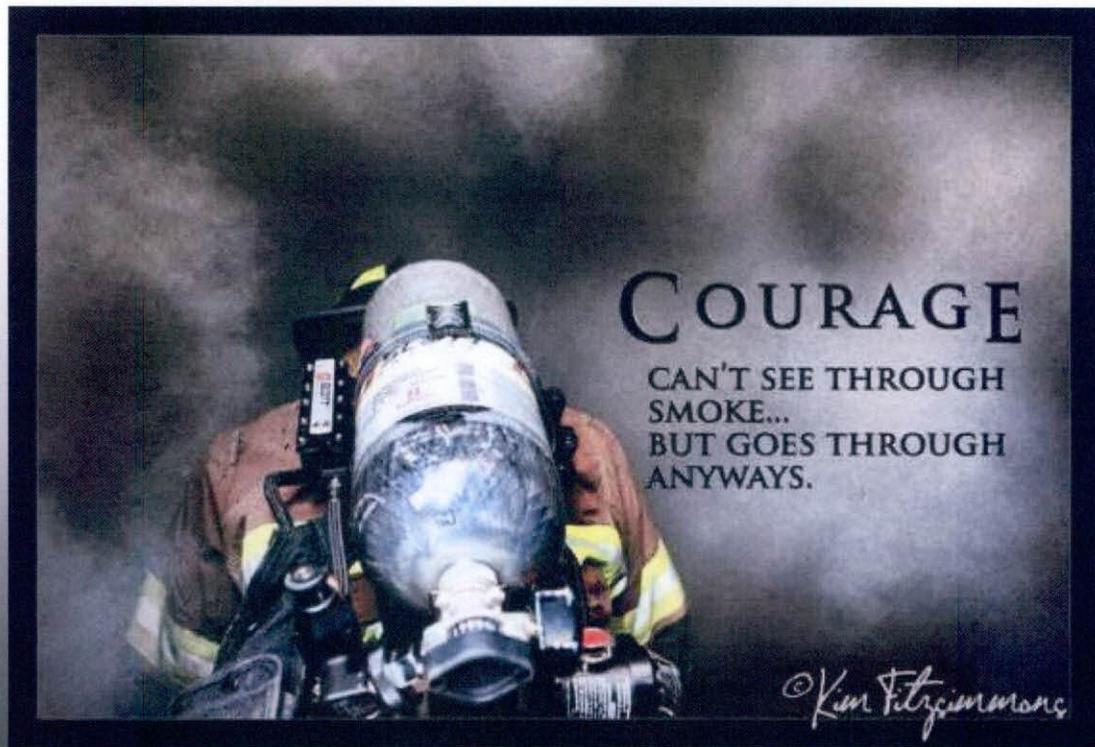
Campbell County Fire Department Newsletter

Issue 44 May 2017

Editors: Admin Staff

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COURAGE
CAN'T SEE THROUGH
SMOKE...
BUT GOES THROUGH
ANYWAYS.

© Kim Fitzsimmons

From Chief Shank

Today we lay to rest two Brother Firefighters. Captain Matt Trott who was a member of the Casper Fire Department and Firefighter Brett Anderson who was a member of Adams County Fire Rescue in the Denver Metro area. Both firefighters lost long and valiant battles with different forms of cancer. For these two men, their Fire Service journeys have ended far too soon. They will no longer have the benefit of future research on the effects of exposure to products of combustion or the other forms of exposures we face as firefighters. Those of us who remain must take every opportunity to limit or prevent unnecessary exposures at all times because we know without a doubt that firefighters have a higher-than-normal incidence of cancer than the general population.

It has been brought to my attention that some members are using dirty turnout gear and refusing to wash it in a timely manner. Some may think that dirty turnout gear make them look like a grizzled veteran. Others may just be lazy and not want to take the time to launder their turnouts after they have been used in an IDLH environment. Helmet decontamination is also being neglected. This behavior not only places the individual firefighter at risk, but their fellow firefighters and family members are also at risk of exposures from the contaminated turnouts. Flash hoods are not being exchanged after a fire either. Exchange your hood after every fire. No exceptions. We also provide baby wipes to be used after every exposure. Clean your face and hands and shower as soon as possible after being exposed at a fire scene. Take every precaution to ensure the products of combustion are removed from your body and gear as soon as practical.

I also see a large number of wildland PPE that is in dire need of laundering. While the majority of exposures in the wildland setting come from common combustibles, all PPE needs to be cleaned as soon as practical. Your skin and hands needs to be washed as soon as possible. Again, we have provided our members with supplies to ensure they can clean up in a timely fashion on an extended response in the wildland setting.

We take great pride in providing the best turnout gear the industry currently has to offer. It is incumbent on the individual to ensure their PPE is clean and in excellent repair. **NO EXCEPTIONS! IT IS YOUR RESPONSIBILITY!!!**

When doing truck checks, make sure the station bay doors are open to facilitate the removal of engine exhaust from saws and other gas-powered equipment. Use the Plymovent systems in your stations as they were intended to be used. Have a member attach the collection hose before the apparatus enters the station if at all possible. At the very least, connect the hose as soon as possible.

Ignorance, stubbornness, or stupidity have never been and certainly are not acceptable excuses for neglecting your individual responsibility to protect yourself, your fellow firefighters, and your families. Attention to detail may mean the difference between a long successful career or one that is tragically shortened by cancer. Let us do everything in our power to reduce the risks we face.

Bill

**May 2017
Anniversaries!**

Galen Lee	5/1	37 Years
Troy Swartz	5/1	37 Years
Charles Messenheimer	5/29	19 Years
Shane Coates	5/22	11 Years
Quinn Bau	5/17	1 Years

**May 2017
Birthdays!**

Ron Ellis	5/5
Darrel Roush	5/6
Mike Merchen	5/7
Vincent Oedekoven	5/7
Jordan Hunt	5/11
Michael Holmes	5/15
Troy Swartz	5/16
Alyssa Thar	5/18
Ted Oextra	5/19
Chris Chafee	5/21
Eric Acton	5/25
John Cattles	5/28
Jerrica Johnson	5/31
Sterling Thrush	5/31

The next Countywide Business meeting will be July 6th, 2017, 1900 at the Training Center



Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 <i>Wellness</i>	3 <i>Academy</i>	4 <i>Countywide Training</i>	5	6
7	8 <i>Special Ops Training</i>	9 <i>Chief's Meeting</i>	10 <i>Academy</i> <i>Fire Board Meeting STA1</i>	11 <i>Battalion Training</i>	12	13
14 <i>Mother's Day</i>	15	16 <i>Captain's Meeting</i>	17 <i>Academy</i>	18 <i>Station Training</i>	19	20
21	22 <i>Cadet Training</i>	23	24 <i>Academy</i>	25 <i>Business Meetings</i>	26	27
28	29 <i>Memorial Day</i>	30 <i>Training Cadre</i>	31 <i>Academy</i>			

**THE DEADLINE
FOR
JUNE'S
NEWSLETTER
ARTICLES IS:**

**May 29, 2017
@ 5:00p.m.
dcrippen@ccfire.us**

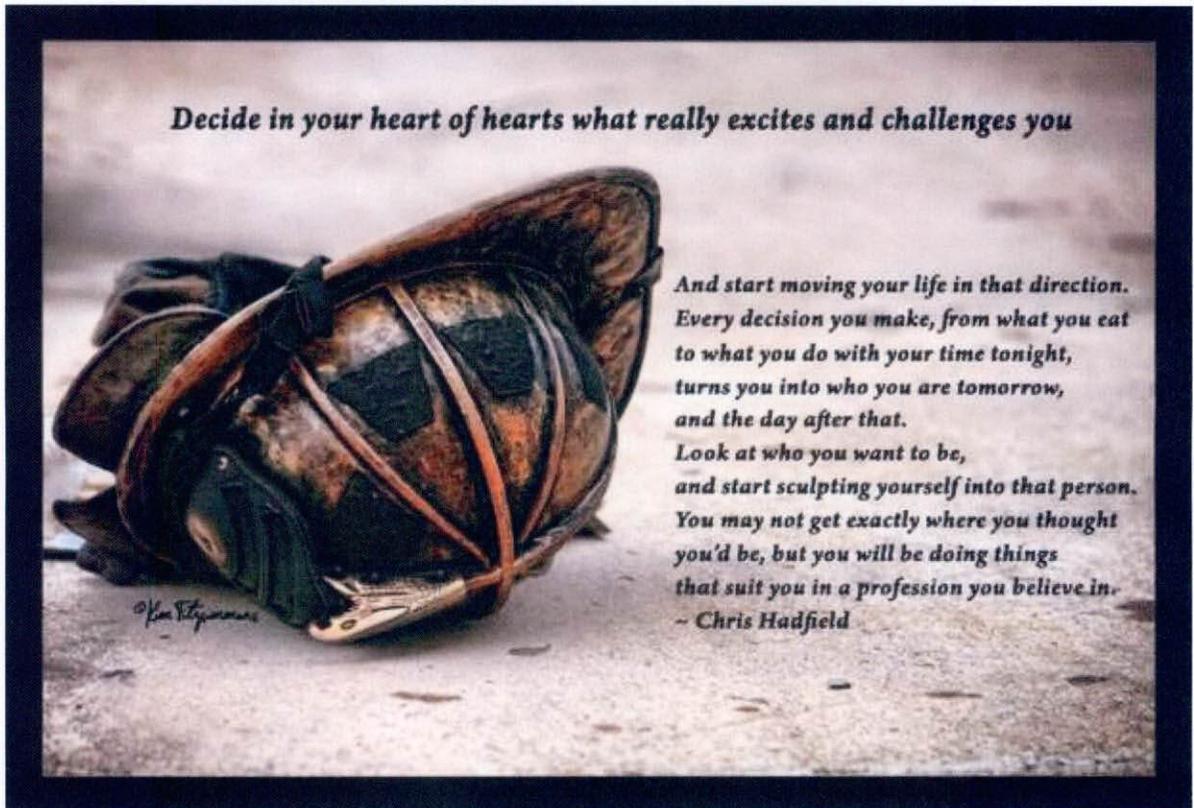




LINE OF DUTY DEATHS:

2017 Year to date: 31

Location	Name	Age	Cause of death
Demopolis, AL	Lt. Christopher Foster	54	Heart Attack
Chicopee, MA	FF Anthony Spano	47	Undetermined
Myerstown, PA	FF James Yiengst	72	Undetermined
Gaithersburg, PA	FF Charles Gentilcore	52	Undetermined
Wyoming, OH	Dist Chf James Benken	65	Cardiac arrest
Taylorsville, NC	Capt Michael Pennell	49	Undetermined
Brooklyn, NY	FF William Tolley	42	Fall From Roof



HISTORY:



9/27/87

Fire hits YES House

News-Record photo by Mary Esther Gillespie

About \$10,000 worth of damage was done in a Sunday morning fire at the Youth Emergency Services (YES) house, 706 Longmont St. The fire started in the down-in insulation next to a furnace vent pipe, said Fire Warden Bernard Saunders. Crackling in a wall near her head woke up one of the girls staying at the house, a house parent said. All four youngsters and

the house parent escaped without harm. The YES House was built about 1½ years ago to replace a smaller facility in the same area, and provides living quarters for troubled youngsters. Saunders praised the firefighters for doing a good job of stopping and mopping up the fire that was mainly contained in the attic area.

(Note that only one air pack is deployed. Compare that to today when most every firefighter on scene wears one.)

Spotlight: William Valasek

Where are you from? Born in Casper Wyoming; Raised in Mills Wyoming

Which secondary (*high*) school did you attend? Natrona country high school. I was involved in football & wrestling also had a part time job at Hose and rubber supply

Do you have any post-secondary education? I went to Universal Technical Institute in Avondale, Arizona. Graduated with a Certificate in Automotive and Diesel Technology

When and why did you move to Gillette? December 2007. I met my girlfriend and she lived in Wright, Wyoming

What company do you work for and what is your primary Job? Peabody coal and my main lob is a mechanic

Why and when did you decide to become a firefighter? (Why) Chief Shank stop me and ask me why I wasn't on the fire department? I told him that I don't have a reason never thought about it. Chief said isn't this good enough. (When) summer of 2015 we had to fires around the house that I went and help put out

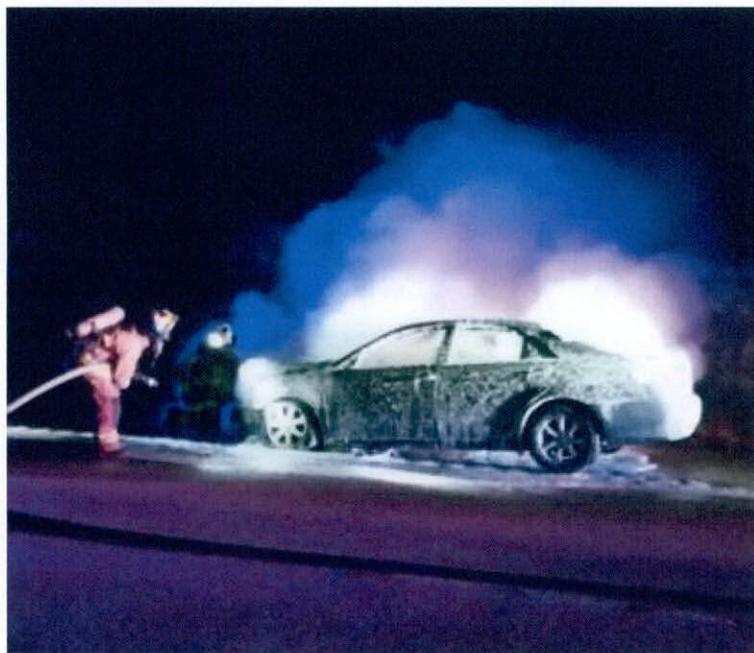
How long have you Volunteered with CCFD? I have been with CCFD sense September 2015. I don't have any other experience.

Is there a particular aspect of firefighting that you enjoy more than others? So far, I like wildfire



Response

Vehicle Fire on the interstate caused by a deer



Training

Station 12 station training. Fire shelters out on a very windy night! No fans needed 🌀



Pictures by
Chris Chafee

Training



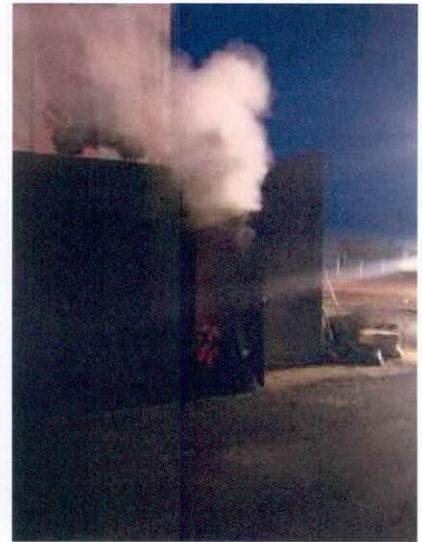
EMS University provides an opportunity for emergency medical professionals to learn and discuss relevant patient care and management issues, as well as a chance to network, meet, and stay connected with other EMS professionals.



Pictures by
Chris Chafee

Training

New CCFD recruits participating in live fire training



Training

Round 2. CCFD Recruit Academy Live Fire Training



Training

CCFD Recruit Firefighters training on forcible entry techniques



Health and Wellness Tailboard Talk

CCFD Wellness Committee

Switching it up

When it comes to physical fitness, there will be days hitting the gym or staying the course proves to be challenging. It's these times when the going gets tough, the tough get going! So what makes some people push through and succeed? Call it guts, determination, or will power, *mental toughness* can make a large impact on one's ability to reach their goals. Mental toughness is essentially your ability to maintain focus and determination to complete a course of action, despite the obstacles.

Try being your own coach to keep mental focus on the task at hand and the steps required along the way. Reaching any goal requires discipline and dedication, but taking time to identify your intrinsic motivation, and address both your internal and external dialogue can set the stage for a strong foundation. Just remember, "you CAN and WILL do it!"

While fat does not literally turn into muscle, you can create a leaner body composition by losing fat and building muscle tissue at the same time. You shed fat by burning more calories than you eat, and you create muscle through physical activity. Although old-fashioned diet and exercise are key, adding a few tricks to your routine can help you reach your goals faster. See your doctor before starting a new weight-loss plan.

Perform Interval Training

High-intensity interval training, or HIIT, helps you burn more calories than steady-state cardio, resulting in faster fat loss. The short bursts of vigorous activity, paired with slower recovery periods, throw off your body's normal rhythms, according to IDEA Health and Fitness Association. This forces your body to repair itself, burning more calories for a metabolism boost that lasts hours after the activity.

Try 30- to 60-second intervals at near-maximum effort, with two- to four-minute recovery periods at an easier pace. You may walk, jog, bike or perform any other type of cardio for HIIT.

Do Compound Strength Training

Choosing compound exercises for your weight-training routine helps you burn more calories while targeting more muscles. Leg extensions, for example, target only your quadriceps, while squats target your quads, hamstrings, glutes and abs. As you build greater muscle mass, your metabolism will increase, resulting in faster weight loss.

Choose squats, deadlifts, bench presses and dips, which involve bending multiple joints, in contrast to isolation exercises such as leg extensions and bicep curls, which involve only one joint.

Health and Wellness Tailboard Talk

CCFD Wellness Committee

Switching it up

Sleep Well

A good night's rest can help you maintain a healthy weight while preventing the muscle loss that sometimes occurs with dieting. Lack of sleep makes you crave sugary foods for quick energy, potentially sabotaging your diet.

Try getting 8.5 hours of sleep each night. A study published in the "Annals of Internal Medicine" in 2010 revealed that dieters who slept just 5.5 hours per night lost 55 percent less fat and 60 percent more fat-free body mass (water, bone and skeletal muscle) than those who slept 8.5 hours per night.

Eat Right

You must reduce calories to lose fat, but you also need enough nutrients to enable lean tissue growth — and severely restricting calories can foil your muscle-building plans. Muscle development requires protein, and the UCLA Student Development Health Education recommends eating 0.8 grams of protein per pound of body weight to develop muscles, but no more than 1 gram per pound.

Choose lean proteins like fish and egg whites, and build the rest of your diet around vegetables, fruits and whole grains, such as oatmeal and brown rice.

Healthy living
is not a diet

RECIPE OF THE MONTH:

Great for Mother's Day Breakfast

Eggs Benedict a la Oopsie

By [Vicky](#) | June 2nd, 2015 | [American](#), [Breakfast](#), [Gluten-Free](#), [Low Carb / Keto](#), [Lunch](#), [Paleo](#), [Recipes](#)

Ingredients

- 4 [Oopsie rolls](#) (see page 17)
- 4 eggs
- 4 slices Canadian bacon
- 1 [tbsp white vinegar](#)
- 1 [tsp chives](#)

Hollandaise Sauce

- 2 egg yolks
- 2 [tbsp butter](#)
- 1 [tsp lemon juice](#)
- 1 [pich salt](#)
- 1 [pinch paprika](#)
-

Instructions

1. Start off making a quick hollandaise sauce. Separate 2 eggs and whisk the yolks in a glass bowl until they've doubled in volume. Add a squish of lemon juice.
2. Set a pot of water to boil. You need only about an inch of water set to simmer.
3. Begin melting some butter to later add to the sauce to emulsify.
4. Using a double boiler (or the glass bowl set on top of the simmering water) start to whisk the lemony egg yolks rapidly. You will see they will become thicker the more you whisk and gently heat.
5. Pour in the melted butter slowly all while still whisking, Be careful not to heat so much the eggs begin to cook too quick and turn into scrambled eggs!
6. The hollandaise sauce should be thick enough to coat the back of a spoon when lifted out.
7. When the hollandaise sauce is done, take it away from the heat and leave aside. Season with salt and paprika. If it cools and thickens too much, simply add a teaspoon of water and whisk to make it spoonable again.
8. Onto the eggs! To poach your eggs, set a pot of water to boil. About 3 inches of water here.
9. Once the water comes to a boil, reduce it to simmer and add some salt and a tablespoon on white vinegar.
10. Create a whirlpool in the water with a wooden spoon by stirring around a few times in one direction.
11. Crack an egg into a teacup and gently lower into the whirlpool you've created. Don't drop the egg in, rather lower the cup into the water and let it out.
12. Let the egg cook for about 2-4 minutes. You want these eggs to be pretty runny.
13. Lift the egg gently with a spatula and let it rest on a paper towel lined plate. Do the same with the rest of the eggs.
14. Fry up the Canadian bacon if you'd like. We like it a little crispy and warm.
15. Top 4 oopsie rolls with the Canadian bacon and gently place a poached egg onto each slice of bacon.
16. Spoon about a tablespoon of hollandaise sauce onto each poached eggs and top with some salt and pepper and chopped chives. Enjoy right away!



By [Vicky](#) | January 19th, 2016 | [Breakfast](#), [Desserts](#), [Gluten-Free](#), [Low Carb / Keto](#), [Lunch](#), [Paleo](#), [Recipes](#)

Oopsie Rolls Are Versatile!

These oopsie rolls can be used in many different dishes ranging from sweet to savory. Try them as burger buns for your next BBQ or [butter burger](#) recipe. Or try some awesome homemade and low carb [Eggs Benedict](#) for breakfast! Add [erythritol](#) and vanilla to the batter and top them with whipped cream and strawberries for a low carb Strawberry Shortcake! Oopsie rolls are truly a great staple for any keto kitchen.

Ingredients

- 3 large eggs
- 3 oz cream cheese
- 1/8 tsp [cream of tartar](#)
- 1/8 tsp [salt](#)

Instructions

1. Preheat oven to 300°F.
2. Begin by separating the eggs from the egg yolks. Set both in different mixing bowls.
3. With an electric hand mixer, start beating the egg whites until super bubbly.
4. Add in cream of tartar and beat until stiff peaks form.
5. In the egg yolk bowl, add in 3 oz. of cream cheese which has been cubed for easier beating and some salt.
6. Beat until the egg yolks are pale yellow and doubled in size.
7. Now fold the egg whites into the cream cheese mixture. Don't use the electric hand mixer here, just gently fold together.
8. Onto a cookie sheet lined with parchment paper, spray some oil to grease and dollop your oopsie roll batter on. You can make them as big as you like, we decided on English muffin sized dollops.
9. Bake for about 30-40 minutes. The tops of the oopsie rolls should be golden and firm. Let them cool on a wire rack and enjoy however you like!



On April 4, 2017 hundreds of people took part in a candlelight vigil to remember the five children who were killed in a house fire this past Saturday, including some of our very own Campbell County firefighters. We were honored to be there to support the emergency services, the families, and the community of Spearfish, S. Dakota during this difficult time.





Spearfish Fire Department

15 mins · 🌐

Thank you Campbell County Fire Department for your support tonight. Dan Smith, Angel Rogge, Daniel Whelchel, and Zach Maroney stopped by Station 1 to offer assistance and support tonight for the vigil. The Fire Service is truly a wonderful family.



👍❤️ 8

2 Shares

👍 Like

💬 Comment

➦ Share



Write a comment...



Fwd: Charter Channel Lineup Changes

Inbox x



Geno Palazzari

9:02 AM (19
minutes
ago)

Hello.

Charter Communications is making changes to our channel lineup for customers in your community. The following changes will be made as noted below.

PROGRAMMING	CHANGE
BBC America	Adding to Expanded Basic & Select Tiers
Sundance	Adding to Expanded Basic & Select Tiers
We TV	Adding to Expanded Basic & Select Tiers
IFC	Adding to Expanded Basic & Select Tiers
Music Choice	Adding 4 additional channels for a total of 50 Music Choice channels, Channel numbers 1901-1950

Please feel free to contact me at mary.roehr@charter.com or 406-671-7956 should you have any questions.

Sincerely,

Mary Roehr

Mary Roehr | Director, Government Affairs | 406-671-7956 (cell)
951 W. Custer Ave. | Helena, MT 59601

Come wish Kurt the best as he
Rides off into the sunset

**Kurt Siebenaler
is Retiring!**

Come help celebrate his
28 years with the City

**Friday,
May 5
3 p.m.**

in the
**Community Room
(2nd Floor of
City Hall)**

