



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Patrick G. Davidson, Interim City Administrator
RE: General Information
DATE: August 18, 2017

The following meetings are scheduled for the week of **August 19th – August 25th**

Tuesday, August 22nd

6:00 p.m. City Council Work Session, Agenda Attached - Canceled

- City Hall – 3rd Floor Community Room
- Dinner Served at 5:30 p.m.

Friday, August 25th

5:30 p.m. Gillette College Inspiration Hall Grand Opening

1. Attached please find a memorandum regarding **Councilman McGrath – East 3rd Street Pavement Concerns** dated **August 16, 2017** provided by **Development Services Director Hamilton**. *
2. Attached please find a memorandum regarding **New Shelter at Dalbey Park** dated **August 16, 2017** provided by **Public Works Director Wilde**.
3. Attached please find a flyer regarding the **Safety Committee Employee Appreciation BBQ** on **August 21st** at the **City West Breakroom** from **11:30 a.m. to 1:00 p.m.** provided by **Safety Manager Milliron**.
4. Attached please find an invitation to **Dustin Hamilton's Farewell** on **August 25th** in the **City Hall 2nd Floor Community Room** at **3:00 p.m.**
5. Attached please find an invitation to the **Art in Public Buildings Reception** on **August 22nd** at the **Gillette College Pronghorn Center** at **5:30 p.m.** provided by the **Wyoming Arts Council** and **Gillette College**.
6. Attached please find an invitation to the **Grand Opening of Inspiration Hall and High Plains Grill** on **August 25th** at **Gillette College** at **5:30 p.m.**
7. Attached please find a flyer regarding the **Farm to Table Dinner** on **August 27th** at the **A-Bar Ranch** at **4:00 p.m.**
8. Attached please find a flyer regarding the **Trash-A-Thon Fall Cleanup** on **September 16th** at **Dalbey Park – Pat Mueller Shelter** from **9:00 a.m. to 12:00 p.m.** provided by **Public Works Director Wilde**.

* Item previously discussed by Council

PGD/adw

	Work Session - CANCELED Tuesday, August 22, 2017

Meeting canceled

Productivity **Service With P.R.I.D.E.** Enthusiasm
Responsibility Integrity Dedication

Upcoming Work Session Topics:

August 29

- Employee Benefits Presentation
- Simulator Demonstration (Tentative)
- Review September 5th Agenda
- Executive Session

September 12

- Winland Update
- Fiber Grant Update
- Review September 19th Agenda
- Executive Session

September 26

- Snow Season Pre-Brief
- Review October 3rd Agenda
- Executive Session

October 10

- Review October 17th Agenda
- Executive Session

October 24 - Canceled

October 31

- Review November 7th Agenda
- Executive Session

November 14

- Review November 21st Agenda
- Executive Session

November 28

- Review December 5th Agenda
- Executive Session

December 12

- Review December 19th Agenda
- Executive Session

December 26

- Review January 2nd Agenda
- Executive Session

Upcoming Council Pre-Meeting Topics

September 5

- Introduction of Board of Adjustment Member
- Quarterly Updates
 - Cam-Plex
 - Gillette Main Street
- Review September 5th Agenda
- Executive Session

September 19

- Wreaths Across America
- Review September 19th Agenda
- Executive Session

October 3

- Pre-Corp Franchise Agreement Discussion
- Annexation Update
- Review October 3rd Agenda
- Executive Session

October 17

- Review October 17th Agenda
- Executive Session

November 7

- Review November 7th Agenda
- Executive Session

November 21

- Review November 21st Agenda
- Executive Session

December 5

- Review December 5th Agenda
- Executive Session

December 19

- Review December 19th Agenda
- Executive Session

Upcoming Activities

- **August 21** – Solar Eclipse, Approx. 11:45 a.m.
- **August 21** – Safety BBQ 11:00 a.m. to 2:00 p.m. – City West
- **August 25** – Gillette College Inspiration Hall Grand Opening, 5:30 p.m.

New Agenda Items for September 5, 2017

1. Council Consideration of a Street Closure for the 3rd Street Plaza on September 29th from 4:00 p.m. to Midnight for a WYCF Wine & Whiskey Tasting, Requested by Allison Gee.

(New Business – Minute Action)

2. Council Consideration of a Street Closure for September 8th from 6:00 p.m. to 10:00 p.m. on the 3300 Block of Alberta Drive for a Block Party, Requested by Tonya Stroup.

(New Business – Minute Action)

3. Council Consideration of a Street Closure for Wenger Drive on September 11th from 3:00 p.m. to 9:00 p.m. for a Marine Corp League 5k Race at Fire Station 3, Requested by Dan Smith.

(New Business – Minute Action)

4. Council Consideration of a Telecommunications Right-of-Way Agreement Between the City of Gillette and Visionary, Inc.

(New Business – Minute Action)

5. Council Consideration of a Dark Fiber IRU Agreement with RT Communications, Inc.

(New Business – Minute Action)

6. Council Consideration of a Dark Fiber IRU Agreement with Advanced Communications Technologies, Inc.

(New Business – Minute Action)

7. Council Consideration for the Acceptance of Public Improvements for the Donkey Creek Festival Improvements Project, Installed by Van Ewing Construction Inc., in the Amount of \$98,161.07 (1% Project, Cloud Peak Donation, Wyoming Cultural Trust Fund Grant).

(New Business – Minute Action)

8. Council Consideration of a Professional Services Agreement for the 2018 Pavement Management System – Schedule B Project, with Kadrmas, Lee and Jackson, Inc., in the Amount of \$100,500.00 (1% Project).

(New Business – Minute Action)

9. Council Consideration of a Bid Award for the Dalbey – Sports Complex Pathway Project to S & S Builders, LLC, in the Amount of \$371,631.50 (WYDOT TAP Grant and 1% Project).

(New Business – Minute Action)

10. Appointment to Board of Adjustment for Partial Term Expiring on June 30, 2020.

(Appointments)

11. Appointment of Lisa K. Finkey as Municipal Court Judge for the Remainder of 2017.

(Appointments)

12. Swearing in Ceremony for Municipal Court Judge Lisa K. Finkey

(Appointments)

13. A Public Hearing to Consider the Sale of Used Property to the Central Campbell County Wyoming Improvement and Service District.

(Public Hearings and Considerations)

14. Council Consideration of a Resolution to Authorize the Sale of Used Property to the Central Campbell County Wyoming Improvement and Service District.

(Public Hearings and Considerations)



CITY OF GILLETTE

Development Services
Engineering Division
201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5265
www.gillettewy.gov

MEMORANDUM

TO: Patrick G. Davidson, Interim City Administrator
Mayor & City Council 

FROM: Dustin Hamilton, PE, Development Services Director 

DATE: August 16, 2017

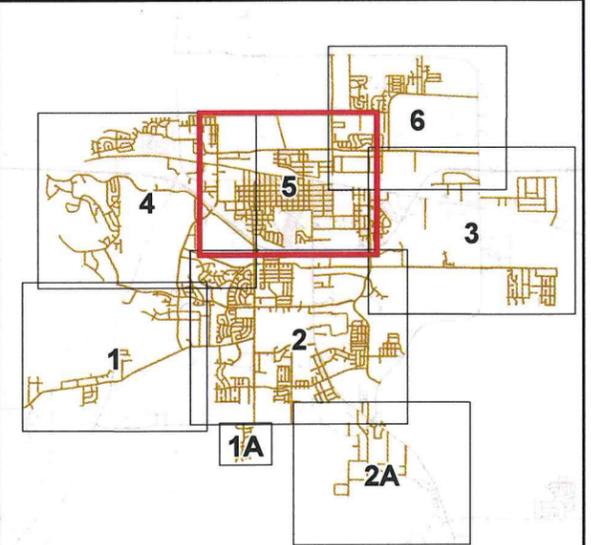
RE: Councilman McGrath – East 3rd Street Pavement Concerns

As a result of concerns presented by Councilman McGrath at the August 15, 2017 City Council Pre-Meeting regarding the condition of the pavement section on East 3rd Street between Highway 59 and East 2nd Street (Hwy 14/16), staff conducted a site visit to observe the condition of the road. The road is in overall “poor condition”, which is also documented as part of the recent Pavement Condition Index Rating (PCI – rating of 49) as part of the new PAVER software implementation. A map of this area from the PAVER Model is included for reference.

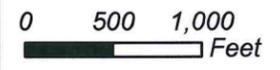
This section of road is also in the project queue to receive a water main replacement and potentially sanitary sewer main upgrades. Currently, the water main replacement design is scheduled for the fall of 2018 with construction anticipated in the spring of 2019. This proposed project will also reconstruct the poor conditioned street. As such, significant repairs are not recommended as a result of the upcoming construction project. I have visited with the Public Works Department and they will perform limited sealing of cracks to mitigate water intrusion into the pavement section/subgrade to minimize further deterioration until the reconstruction can take place.

If there are any additional questions, please let me know.

Cc: Sawley Wilde, Public Works Director



- Unmanaged
 - Non-Pavement
 - Under Construction at Inspection
- 5-Color PCI Rating Scale**
- "A" Good (86-100)
 - "B" Satisfactory (71-85)
 - "C" Fair (56-70)
 - "D" Poor (41-55) ←
 - "E" Failing (0-40)



PAVER Implementation
Map Set 2

PCI Summary Map (5-Color) by Section
Inspection Date: June - August 2016

City of Gillette
Wyoming

THE PERTAN GROUP
PAVER TEAM



CITY OF GILLETTE

Public Works
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5320
www.gillettewy.gov

TO: Patrick G. Davidson, Interim City Administrator
FROM: Sawley Wilde, Public Works Director *SW*
DATE: August 16, 2017
RE: New Shelter at Dalbey Park

As you are aware, the City Council approved the purchase of a new shelter at Dalbey Park. The new shelter will be available for use by the public, and will be similar to the other City shelters in parks that can be reserved.

The shelter will be a nice addition to the heavily used park, and is replacing a shelter that was not safe and was not available for use by the public.

At this time, I am looking for direction in the process of naming the new shelter. I am not familiar with the historical knowledge of how the other shelters were named. Does the City Council have a preference or suggestions on how to move forward? I could take their suggestions to the Parks and Beautification Board, or bring the Parks Board's suggestions to the Council. Please let me know how you would like me to proceed.

SW/kk



SAFETY COMMITTEE EMPLOYEE APPRECIATION BBQ



WHEN

**August 21st
11:30 AM – 1 PM**

WHERE

City West Breakroom

With all the achievements our City Employees have accomplished in the last year in safety, the City has agreed to allow the Safety Committee to host an appreciation BBQ to thank-you for all your hard work. This BBQ will coincide with the Solar Eclipse. Come join us, watch the eclipse and eat some food.

**OPEN TO ALL
EMPLOYEES &
SEASONALS**

**50/50
DRAWING:**

\$1/1 ticket

\$5/6 tickets

To purchase tickets see
Connie, Jill, Lynn or Warrie

PROCEEDS:

Lucky winner will win 50%
of the total pot. The extra
50% will go towards a
Safety Committee door
prize drawing in
September.



COMMITTEE MEMBERS

Randy Milliron – Co-Chair

Seth Morris – Co-Chair

Bonnie Hochhalter

Brent Wasson

Brian Law

Jeff Hogan

Rocky Crist

Shane Stefanick

Wendy Clements



COME WISH DUSTIN HAMILTON
THE BEST ON HIS NEW ADVENTURE

FRIDAY, AUGUST 25 AT 3 PM

IN THE COMMUNITY ROOM, CITY HALL

~ CAKE & PUNCH ~

FAREWELL

WYOMING ARTS COUNCIL & GILLETTE COLLEGE

INVITE YOU TO AN
ART IN PUBLIC BUILDINGS RECEPTION

FEATURING LOCAL ARTISTS:

TRICIA SCHEELE, REDE BALLARD,
& TOM FORD

TUESDAY,
AUG 22

PRONGHORN CENTER
GILLETTE COLLEGE

5:30
PM

FREE AND OPEN TO THE PUBLIC





Gillette College
is proud to announce the
Grand Opening of
**Inspiration Hall
and High Plains Grill**

Please plan to join us on
Friday, August 25
5:30 p.m.

Ribbon Cutting
Speakers: Mayor Louise Carter-King
and Vice President Dr. Mark Englert
BBQ to follow



265 W Sinclair, Gillette, WY 82718

Thank you to our partners in this project!



MOA ARCHITECTURE

VAN EWING
CONSTRUCTION, INC.



FARM *TO* TABLE

DINNER

TICKETS
\$100 INDIVIDUAL
\$150 PAIR

CALL 307.689.2223
VISIT SATURDAY FARMERS MARKET

JOIN US IN CELEBRATING
PRODUCERS AND LOCAL FOOD
IN CAMPBELL COUNTY



— Sunday —
August 27, 2017

**FOUR
COURSE MEAL**

SOURCED FROM LOCAL
FARMERS & RANCHERS

4PM

**A-BAR
RANCH**

1133 STATE HIGHWAY 50
GILLETTE

.....
PROCEEDS TO BENEFIT THE GILLETTE SATURDAY FARMERS MARKET PROGRAMS

SHARE THE HARVEST SNAP INCENTIVE LOYALTY PROGRAMS
KIDS ACTIVITIES VENDOR TRAINING COOKING DEMOS PROMOTIONAL MATERIALS



**OUR
WYOMING
LIFE**



Trash-a-thon

Fall Cleanup

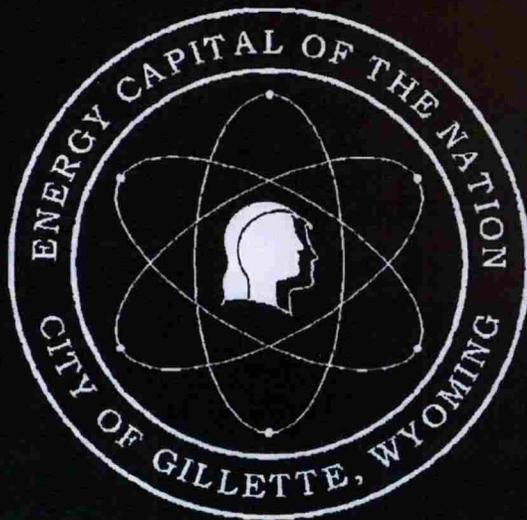
SATURDAY, SEPTEMBER 16, 2017

9:00 AM TO 12:00 PM

Dalbey Park - Pat Mueller Shelter

A Great Opportunity to
GIVE BACK to the Community!

Sponsored by The City of Gillette Parks & Beautification Board



To Volunteer Contact:
City of Gillette - Public Works
686-5320 or pbwr@gillettewy.gov

FREE TRASH BAGS, GLOVES, AND PICKERS AVAILABLE FOR THIS EVENT