



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Sawley Wilde, Interim City Administrator *SW*
RE: General Information
DATE: October 6th, 2017

The following meetings are scheduled for the week of **October 7th – October 13th**

Tuesday, October 10th

7:00 a.m. – 10:00 a.m. Flu Vaccine Clinic for City of Gillette Employees, Spouses & Children

Tuesday, October 10th

6:00 p.m. City Council Work Session, Agenda Attached

- Mowing Debrief and Snow Season Pre-Brief – Interim Public Works Director Klein
- Madison Update – Utilities Project Manager Jensen *
- Used Equipment Purchase – Interim Finance Director Henderson
- Campbell County Public Land Board Special Events Language Proposal *
- Review October 17th Council Agenda
- Executive Session
- City Hall – 2nd Floor Community Room
- Dinner Served at 5:30 p.m.

Wednesday, October 11th

3:00 p.m. – 6:00 p.m. Flu Vaccine Clinic for City of Gillette Employees, Spouses & Children

1. Attached please find **information** requested at the **October 3, 2017 City Council Meeting** regarding **Various Speed Limits** dated **October 5, 2017** provided by **Interim Director of Development Services VonEye**. *
2. Attached please find a **memorandum** and **documents** regarding the **Campbell County Public Land Board Special Events Language** dated **October 5, 2017** provided by **Interim City Administrator Wilde**. *
3. Attached please find a **memorandum** and **documents** regarding **Annexations** dated **October 6, 2017** provided by **Interim City Administrator Wilde**. *
4. Attached please find a **memorandum** and **supporting correspondence** regarding the **Madison Well Field Construction Schedule** dated **October 6, 2017** provided by **Utilities Director Cole**. *
5. Attached please find a letter regarding **Gillette College** and **Energy Capital Economic Development** dated **September 17, 2017** provided by **University of Wyoming President Laurie S. Nichols**.
6. Attached please find **information** regarding **Gurley Avenue Road Closure** dated **October 4, 2017** provided by **Communications Manager Palazzari**.
7. Attached please find an **Economic Summary 2Q2017** dated **September 2017** provided by the **Wyoming Department of Administration and Information**.

8. Attached please find a **letter** regarding **American Water Resources Mailing** dated **October 6, 2017** provided by **American Water Resources**.
9. Attached please find a **press release** regarding **Wyoming Announces Partnership with Center for Carbon Removal** dated **October 6, 2017** provided by the **Wyoming Infrastructure Authority**.
10. Attached please find **information** regarding **3rd Quarter of 2017 Economic Development Updates** provided by **Energy Capital Economic Development**.
11. Attached please find the **agenda** for the **Board of Examiners Regular Meeting** dated **October 10, 2017** and **meeting minutes** dated **September 12, 2017** provided by **Chief Building Official Rogers**.
12. Attached please find the **agenda** for the **Campbell County Public Land Board** dated **October 12, 2017** and **meeting minutes** dated **September 14, 2017** provided by **Cam-Plex**.
13. Attached please find a **flyer** regarding **Scott Sorenson's Retirement Party** on **October 13, 2017** at **1:00 p.m.** in the **City West Breakroom**.
14. Attached please find a **flyer** regarding the **Flu Vaccine Clinic** on **October 10, 2017** at **7:00 a.m.** in the **City West Break-Room** and on **October 11, 2017** at **3:00 p.m.** in the **2nd Floor Community Room**.

* Item previously discussed by Council

SW/adw

	Work Session Tuesday, October 10, 2017 Meeting: 6:00 p.m. 2nd Floor Community Room

Dinner served at 5:30 in the 2nd Floor Community Room

Agenda Topics:

- Mowing Debrief and Snow Season Pre-Brief – Interim Public Works Director Klein
- Madison Update – Utilities Project Manager Jensen
- Used Equipment Purchase – Interim Finance Director Henderson
- Campbell County Public Land Board Special Events Language Proposal
- Review October 17th Agenda
- Executive Session

Upcoming Work Session Topics:

October 24

- Crestview Improvement & Service District Discussion
- Citizen Survey Discussion
- Review November 7th Agenda
- Executive Session

October 31 - CANCELED

November 14

- Budget Amendment #1 Discussion
- Review November 21st Agenda
- Executive Session

November 28

- Review December 5th Agenda
- Executive Session

December 12

- Review December 19th Agenda
- Executive Session

December 26 - CANCELED

City/County/Town Meeting

December 6 (Tentative)

Upcoming Council Pre-Meeting Topics

October 17

- Information Systems & ESRI Involvement & Update on New Aerials
- Cooperative Agreement with WYDOT Urban Systems Discussion (Boxelder Traffic Signal)
- Review October 17th Agenda
- Executive Session

November 7

- Review November 7th Agenda
- Executive Session

November 21

- Review November 21st Agenda
- Executive Session

December 5

- Review December 5th Agenda
- Executive Session

December 19

- Review December 19th Agenda
- Executive Session

January 2

- Review January 2nd Agenda
- Executive Session

Upcoming Activities

- **October 28** – NEWY/WYDOT (Wyo-Link) Meeting 8:00 a.m. – 2nd Floor Community Room

New Agenda Items for October 17, 2017

1. An Ordinance Concerning the Creation of the City of Gillette, Wyoming, Special Improvement District No. 52 for the Subdivision Commonly Referred to as Interstate Industrial Park; Ordering the Water System Improvements Within the Proposed Improvement District to be Upgraded to City Standards and Directing the City Engineer to Prepare the Plans and Specifications Therefor.

(Unfinished Business – Ordinance 2nd Reading)

2. Council Consideration for the Acceptance of Development Improvements for the Madison Street Extension Project, Installed by Powder River Construction, Inc., on Behalf of the Developer, Best, Inc.

(New Business – Minute Action)

3. Council Consideration for the Acceptance of Development Improvements for the Big Horn Tire Fire Hydrant Extension Project, Installed by DRM, Inc. on Behalf of the Developer, John Crump.

(New Business – Minute Action)

4. Council Consideration to Authorize the Mayor to Sign a Cooperative Agreement with the Wyoming Department of Transportation for a Gillette Area Urban Systems Project for the Boxelder Road-Garner Lake Traffic Signal.

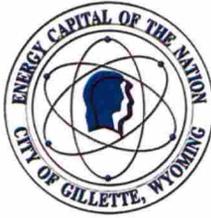
(New Business – Minute Action)

5. A Public Hearing to Consider the Transfer of Ownership of Retail Liquor License RTL-25 from R&L, Inc., to DLM Investments, LLC, d.b.a. Energy Station, and Transfer of Location of Said Retail Liquor License RTL-25 from 309 W Lakeway Road to 302 W Lakeway Road, Suite 110.

(Public Hearings and Considerations)

6. Council Consideration for the Transfer of Ownership of Retail Liquor License RTL-25 from R&L, Inc., to DLM Investments, LLC, d.b.a. Energy Station, and Transfer of Location of Said Retail Liquor License RTL-25 from 309 W Lakeway Road to 302 W Lakeway Road, Suite 110.

(Public Hearings and Considerations)



CITY OF GILLETTE

Development Services Department
Engineering Division
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone 307.686.5265
www.gillettewy.gov

Memo

DATE: October 5, 2017

TO: Mayor and City Council
Sawley Wilde, Interim City Administrator *SW*

FROM: Heath VonEye, P.E., Interim Director of Development Services *jk*

RE: Various Speed Limits – Follow-up to October 3 City Council Pre-meeting

Overdale Drive:

Overdale Drive (west of Moonshiner) is currently posted at 30 mph. This is a rural street section (without curb and gutter) in a Suburban Residential (R-S) zoned district, and is classified as a “Local Through” street.

Concern was expressed over whether this speed limit should be lowered. In consideration of lowering the speed limit, and in research of speed data on this street, we found that a speed study was performed in June of 2016. Here are the findings from that study:

- The 85% speed was 35 mph.
- The 10 mph pace speed was 26-35 mph
- These two factors, along with the street’s functional classification and adjacent land zoning, provide justification for the existing 30 mph speed limit.
- The City Engineer’s recommendation would be to retain the 30 mph speed limit for this section of roadway.

Oregon Avenue:

It was questioned why there is a 20 mph speed limit posting on Oregon Ave. In researching the history on this posting with the Traffic Safety Division, we found that the 20 mph speed limit was put in place on a portion of Oregon Ave approximately 10+ years ago, to address speeding concerns in the neighborhood. Under current guidance from the US DOT, Federal Highway Administration, reducing a speed limit alone does not generally result in lower speeds, and is not a preferred method to address speeding concerns.

- The City Engineer’s recommendation would be to remove the intermittent 20 mph speed zone on Oregon Avenue, and retain the 25 mph residential speed limit through the entire length of that roadway.

We’d be glad to provide any additional information that is requested.



CITY OF GILLETTE

Administration

201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5203 • Fax 307.686.1593
www.gillettewy.gov

MEMORANDUM

TO: Mayor & City Council

FROM: Sawley Wilde, Interim City Administrator *SW*

DATE: October 5, 2017

RE: CAMPBELL COUNTY PUBLIC LAND BOARD SPECIAL EVENTS
LANGUAGE

Attached is the Campbell County Land Board Special Events proposed language changes. We will be discussing these changes at the work session on October 10th.

SW/adw



CAM-PLEX
MULTI-EVENT FACILITIES

MEMORANDUM

TO: Campbell County Commissioners
Gillette City Council and Mayor

FROM: Mary Silvernell, CCPLB Chair

DATE: September 20, 2017

RE: Special Events CCPLB Approved Language

After the September 14, 2017, Campbell County Public Land Board Meeting, a vote was held approving the attached proposed language change from legal counsel, Frank Stevens. The language change was requested by the Commissioners. The earlier request of the City is also incorporated in this language.

Upon approval from both the City and the County, the Campbell County Public Land Board will then approve the Special Events Account language in the October meeting.

If you have any questions, please contact me, mary@visitgillettewright.com or (307) 382-0552 or (307) 299-2838.



MS

Kba

1 Enclosure

Distribution:

Campbell County Commissioners
Gillette City Council and Mayor

CAM-PLEX SPECIAL EVENTS ACCOUNT

Purpose: To provide an account separate from the general budget of the Campbell County Public Land Board (Board) for receiving revenue from Special Events, paying expenses of Special Events, funding and operating Special Events. In addition to provide for making improvements, including capital projects, to facilitate various designated Special Events at Cam-Plex. "Special Events" are defined as national or regional events involving large numbers of participants, for example the National High School Finals Rodeo, RV rallies, the Pyrotechnical Convention or similar events.

Revenue from Special Events shall be placed in the Special Events Account and expenses for the operation of Special Events shall be paid from the account. The Board may approve expenditures for capital projects and other improvements needed to support the Special Events. Funds will be spent in accordance with established purchasing policies. Any expenditure from the Special Events Account in excess of Thirty-Five Thousand Dollars (\$35,000) must be approved by the Campbell County Commissioners (County) and the City of Gillette (City) in writing. Any expenditure from the Special Events Account shall be matched by an equal amount from the Special Events Account being placed into the Operations Reserve Fund. No funds from the Special Events Account may be used for purposes other than Special Events without the written approval of the County and City.

The Board shall provide the County and City a quarterly accounting or, upon the request of either the County or City, of all expenditures from the Special Events Account. The Board shall maintain a balance in the Special Events Account sufficient to fund planned Special Events, which shall be determined by the Board on an annual basis based upon the fiscal year, as part of the annual budgeting process. Any yearend balance in the Special Events Account shall be carried over to next year, unless the Board elects to transfer all or any part of the Special Event Account funds to the Operations Reserve Fund.



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MEMORANDUM

TO: Mayor & City Council

FROM: Sawley Wilde, Interim City Administrator *SW*

DATE: October 6, 2017

RE: ANNEXATIONS

Attached is a sample letter that was sent to all landowners in the Antelope Valley and Crestview subdivisions this week. The letter is standard to all the owners, with the exception of the lot descriptions and items specific to the lots. Also included in the mailing is the notice of public hearing and other notices required by statute.

Please let me know if you would like additional information.

SW/adw



CITY OF GILLETTE

Development Services Department
Planning Division

P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone 307.686.5281
www.gillettewy.gov

CERTIFIED MAIL

October 6, 2017

DAVID B & DEBORAH L PATTERSON
8130 CHUKAR DR
GILLETTE, WY 82718-7203
ANTELOPE VALLEY SUB, LOT 3 BLOCK 14

Re: Annexation Report for the Antelope Valley and Crestview Estates Addition Annexation

Dear Property Owner,

The City of Gillette has received prior non-contiguous annexation agreements and annexation petitions executed by Antelope Valley Landowners located in the Antelope Valley Subdivision and the Antelope Valley Phase II Subdivision and surrounding areas within the Antelope Valley and Crestview Estates Addition Annexation. The proposed annexation consists of 742.48 acres and is immediately adjacent to the current City corporate boundary.

The Certification of Determination of Substantial Compliance of the Annexation Petition has been signed by the City Clerk as required by State Statutes. The certification indicates that the Annexation Petition substantially complies with Wyoming Statutes 15-1-401 through 15-1-423.

The Annexation Petition has been reviewed by City Staff and is to be reviewed by the Planning Commission prior to being forwarded to City Council for their review and action. The following report will explain the terms and conditions of the annexation and what types of services will be provided to you by the City. This Annexation Report will address the basic and customary services to be provided to you and a general time frame for receipt of these services.

A map of the area proposed to be annexed is attached as Exhibit A (this includes the areas that will be brought within ½ mile of the new incorporated City limits, identified as the ½ mile buffer, that is not to be annexed). A map of the proposed zoning districts for the annexation area is attached as Exhibit B. The plat map of the area that is being considered for annexation is attached to this report for your review. Also attached are the Planning Commission and City Council Public Hearing Meeting Notices.

It is our goal to provide you with efficient and high quality services and facilities, as well as ensure the health, safety, and well-being of the citizens of Gillette. We look forward to working with you and answering any questions you may have regarding the annexation process.

ANNEXATION REPORT

STREET OWNERSHIP AND MAINTENANCE

The existing Public Roads contained within the Antelope Valley will be owned and maintained by the City of Gillette at the completion of the Annexation. The public street network will receive routine maintenance as would be typical with any City Street. Any work or access within the Public Right-of-Way will require a permit from the City Engineer's Office.

WATER SERVICE AND OTHER WELLS

All necessary extensions of water will be governed by City Subdivision Regulations and City Design and Construction Standards. Costs for the extension of water mains and service lines are the responsibility of

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Responsibility Integrity Dedication

the landowner or developer should an extension be desired. New water service connections are subject to a City Water Plant Investment Fee.

Antelope Valley Improvement and Service District (AVISD) and its residents are currently regional water customers. The AVISD will continue to own and operate their existing water system. AVISD receives regional water to supplement their existing water supply. AVISD continues to retain ownership of their system (downstream of the regional water connection) and continues to operate, maintain, and perform customer service (meter reading, billing, etc.) for their customers.

SANITARY SEWER SERVICE

The SDHWSD currently owns the Antelope Valley sewer system. The routine operation, maintenance and billing for the system is currently being performed by the City. Antelope Valley sewer customers currently pay a "flat fee" for sewer service to the City which includes charges for the City to perform routine operation, maintenance and billing.

Upon the repayment of any outstanding debt by the SDHWSD, the City may assume all ownership, maintenance and customer service of the portion of the SDHWSD sewer system serving the annexation area. Upon annexation, through a separate, future agreement between the City and SDHWSD, Antelope Valley residents will continue to receive the same level of service at the same rate as other City sewer customers.

All lots developed in the City will be required to connect to the sewer system. New septic systems are not permitted in the City. Any extension of sewer to serve your property will be governed by the City Subdivision Regulations and related City Design and Construction Criteria. Costs for the extension of sewer are the responsibility of the landowner or developer. Any existing septic systems will be allowed to remain until such a time the system fails, at which time, a connection to the City sanitary sewer system will be required. Any new sewer service connections are subject to a City Primary and Secondary Plant Investment Fee.

ELECTRICAL SERVICE

Upon annexation, it is anticipated that Powder River Energy will continue to provide electrical services for your area under a franchise agreement with the City. The City will work with Powder River Energy for any necessary conversions. The franchise agreement is drafted as a 5-year agreement, renewable annually thereafter. Upon termination of the franchise agreement, the City's Utilities Department will assume ownership of the electrical distribution system within the annexation boundaries.

The installation of any electrical infrastructure required in support of new development will be the responsibility of the landowner or developer. The installation is to be completed according to the electrical extension and development policies of the City.

SOLID WASTE COLLECTION

Upon annexation, City ordinances require that all residential customers use City service, while commercial and industrial customers have the choice to use either City service or that of a private provider. The City's Public Works Department will provide collection service for residential solid waste on a weekly basis. The City's current rate for solid waste for an individual residential rollout is \$17.76/month (\$213.12 annually). Antelope Valley residents will also have the opportunity to participate in other City recycling and yard waste collection programs.

SERVICE COSTS AND BILLING

Upon annexation, you will be billed for City services at the same rate and classification as other comparable in-city customers. Rates are set by the City Council and are subject to change. Any future increases to current costs will be the same for you as it will be for any other comparable City customer.

POLICE PROTECTION

All standard Police services will be provided. These include regular patrol, traffic enforcement, accident assistance and investigation, and animal control activities. These services will begin on the effective date of the annexation. The City Police Department will provide a similar level of service to Antelope Valley that is provided to all existing neighborhoods in Gillette.

CODE ENFORCEMENT

Upon annexation you are covered by the various City Codes and requirements adopted by the City. All construction activities will be subject to the Building Codes and Ordinances in effect at the time of application for a building permit. Other Ordinances concerning junk, weeds, and general nuisances will be enforced, where and if necessary.

ZONING CLASSIFICATION

The land area of your property is proposed to be zoned R-R, Rural Residential District. The Gillette City Council will make the final determination of the zoning districts at the time of annexation.

SUBDIVISION REGULATIONS

Any future platting of this land shall be in compliance with the current adopted Subdivision Regulations of the City of Gillette. Any new development will also need to comply with all City standards.

PROPERTY TAXES

The only additional tax resulting from your annexation is an additional 8 mills (\$8.00 per \$1,000 of assessed value) collected by the City for General Operation of the City. The County Tax Assessor's Office is responsible for establishing the classification of property, assessed value and the assessment rate. For more information or a tax estimate, please contact the Campbell County Assessor's Office.

CITY REPRESENTATION AND VOTING

Upon annexation, Ward 2 City Council members will represent the land area. Currently, Mr. Billy Montgomery and Mr. Tim Carsrud represent Ward 2 on City Council.

PARK LAND

All parkland dedication is governed by the City of Gillette Subdivision Regulations. The parkland fee and dedication is exempt in commercial zoning districts. There is no parkland fee or dedication associated with the subject property. Antelope Valley will be included within future updates to the City's Parks Master Plan.

Antelope Valley Park will continue to be owned by the County and operated by the Campbell County Parks & Recreation Department after annexation.

CITY INVESTMENT IN SUPPORT OF ANNEXATION

The City of Gillette will be investing approximately \$34,500 in the surveying, advertising and other costs associated with the annexation for the properties encompassed by the annexation boundary. Previous projects, through local and state funding agencies, extended the sanitary sewer to this area.

IMPROVEMENT AND SERVICE DISTRICT DEBT/FINANCIAL OBLIGATIONS

All current debt/assessments for existing Service and Improvement Districts will continue to be serviced by each District for its respective project until the debt is retired. The Landowner will continue to be responsible for any assessment until it is paid in full. The City of Gillette has no obligation or liability with respect to Improvement and Service District debt.

SUMMARY OF ANNEXATION

The majority of landowners owning the majority of land have submitted non-contiguous annexation agreements and annexation petitions for the 742.48 acre annexation. The property is generally located West of Wyoming Highway 59 and south of the Southern Industrial Annexation. The property is currently a mix of residential, commercial and industrial uses. A map of the area has been attached as Exhibit "A". There are no statutes or ordinances that regulate the shape or size of an area to be annexed.

This area is a logical extension of the City limits and will be serviceable. The proposed zoning of your area is R-R, Rural Residential District. The City Council will make the final zoning determination at the time of annexation.

All City infrastructure will be available for the private landowner's use as the terms of the annexation report state. There is no estimated cost of infrastructure improvements required of all landowners related to the annexation. The benefits to the land owner include having access to City services which provide long-term security. This annexation provides for a logical extension of the City limits.

The third reading of the annexation ordinance is planned to be read on December 5, 2017 with the annexation becoming effective after publication of the passed ordinance.

Once again, I would like to welcome you to the City of Gillette. I also look forward to working with you and providing quality services and facilities. Should you need assistance or have questions during the annexation process, please feel free to contact the Development Services Department – Planning Division at 307-686-5281, or by referencing this website:

<http://www.gillettewy.gov/city-government/departments/development-services/engineering-planning-services/planning/annexation-faq>.

Sincerely,



Heath VonEye, P.E.

Interim Development Services Director

Attachments: Exhibit "A" – Annexation Boundary Map (including ½ mile buffer area)
 Exhibit "B" – Annexation Zoning Map
 Annexation Plat
 Public Hearing Notice for Planning Commission Meeting
 Notice of Annexation Public Hearing with City Council

NOTICE OF ANNEXATION HEARING

Notice is hereby given that the City Council of the City of Gillette, County of Campbell, State of Wyoming, will hold a public hearing according to Wyoming Statute 15-1-405 to determine whether the area generally known as the Antelope Valley and Crestview Estates Addition annexation complies with the terms of W. S. 15-1-402. The hearing is scheduled for November 7, 2017, at 7:00 o'clock p.m., or as soon thereafter as the council agenda allows, in the Council Chambers, City Hall, Gillette, Wyoming, at which time all comments will be heard on the annexation of said property. City Hall is located at 201 East 5th Street, Gillette, Wyoming.

The Antelope Valley and Crestview Estates Addition annexation is more particularly described as follows:

LAND DESCRIPTION

Legal Description

Antelope Valley and Crestview Estates Addition

A tract of land situated in portions of the SW1/4 Section 12, portions of Section 13, Lot 8 of Section 14 and portions of the N1/2N1/2 Section 24, all situated in T49N, R72W of the 6th P.M. Campbell County, Wyoming and being more particularly described as follows:

Commencing at the center quarter corner of the said Section 12, being monumented by a 1976 brass cap stamped LS 150 and being the point of beginning;

Thence along the north-south center quarter line of said Section 12, S00°18'20"W, 1324.33 feet to the center south 1/16th corner of said Section 12, being monumented by a 1976 brass cap stamped LS 150;

Thence along the south 1/16th line of said Section 12, S88°55'49"W, 888.62 feet to the westerly right of way of Wyoming State Highway 59, also being the easterly line of Crestview Estates Subdivision Phase I, as recorded in Book 3 of Plats, Page 143 of the Campbell County Clerk's office, being monumented by a sheared off right of way monument;

Thence along said westerly right of way and said easterly line, S33°24'26"E, 305.69 feet to the beginning of a non-tangent circular curve concave to the west, being monumented by a rebar with an aluminum cap stamped RLS 2333;

Thence continuing along said westerly right of way and said easterly line, through said curve having a delta angle of 14°39'41", a radius length of 1809.95 feet, an

arc length of 463.15 feet, a chord bearing of S26°04'32"E, and a chord length of 461.89 feet to a point on said westerly right of way and easterly line;

Thence continuing along said westerly right of way and said easterly line, S18°44'01"E, 64.34 feet to a point on said westerly right of way and easterly line;

Thence continuing along said westerly right of way and said easterly line, S18°37'19"E, 426.31 feet to a point on said westerly right of way and easterly line;

Thence continuing along said westerly right of way and said easterly line, S18°38'24"E, 779.93 feet to a point on said westerly right of way and easterly line;

Thence continuing along said westerly right of way and said easterly line, S18°39'04"E, 314.62 feet to a point on said westerly right of way and easterly line;

Thence continuing along said westerly right of way and said easterly line, S18°39'03"E, 501.94 feet to the center north 1/16th of aforementioned Section 13, being the southeast corner of aforementioned Crestview Estates, also being the northeast corner of Antelope Valley Phase II, as recorded in Book 2 Plats, Page 153, monumented by an iron pipe;

Thence continuing along said westerly right of way and along easterly line of said Antelope Valley Phase II, S18°39'32"E, 318.04 feet to a point on said westerly right of way and said easterly line;

Thence leaving said westerly right of way and said easterly line, N71°20'20"E, 149.97 feet to the northwest corner of Antelope Valley Business Park, as recorded in Book 6 Plats, Page 146, also being the intersection of aforementioned Wyoming State Highway 59 and Union Chapel Road as recorded in Book 1151 Photos, Page 161, being monumented by a rebar with an aluminum cap stamped PLS 15542;

Thence along the south right of way of said Union Chapel Road, N71°21'15"E, 345.11 feet to a non-tangent circular curve concave to the south, being monumented by a rebar with an aluminum cap stamped PLS 15542;

Thence continuing along said south right of way, through said curve having a delta angle of 19°55'11", a radius length of 2814.79 feet, an arc length of 978.61 feet, a chord bearing of N81°19'00"E, and a chord length of 973.69 feet to a point on said south right of way, monumented by a rebar with an aluminum cap stamped PLS 15542;

Thence continuing along said south right of way, S88°43'08"E, 297.42 feet to the northeast corner of Antelope Valley Business Park Phase II, as recorded in Book 7 Plats, Page 45, being monumented by a rebar with an aluminum cap stamped PLS 15542;

Thence along the east line of said Antelope Valley Business Park Phase II, S00°10'24"W, 1314.35 feet to the southeast corner of said Antelope Valley Business Park Phase II, also being the northeast corner of Antelope Valley Business Park Phase III, as recorded in Book 10 Plats, Page 10, monumented by a rebar with an aluminum cap stamped PLS 15542;

Thence along the east line of Antelope Valley Business Park Phase III, S00°16'19"W, 1340.80 feet to the southeast corner of said Antelope Valley Business Park Phase III, being monumented by a rebar with an aluminum cap stamped RLS 2333;

Thence along the south line of said Antelope Valley Business Park Phase III, S89°10'11"W, 664.74 feet to the southeast 1/16th corner of aforementioned Section 13, being monumented by a rebar with an aluminum cap stamped RLS 2333;

Thence continuing along said south line, S89°26'12"W, 95.91 feet to the southwest corner of said Antelope Valley Business Park Phase III, also being a point on the east right of way of aforementioned Wyoming State Highway 59, being monumented by a rebar with an aluminum cap stamped RLS 2333;

Thence S89°17'29"W, 158.08 feet to a point on the aforementioned westerly right of way of Wyoming State Highway 59, also being the northeast corner of Antelope Valley, as recorded in Book 2 Plats, Page 69, monumented by an aluminum cap;

Thence along said westerly right of way and easterly line of said Antelope Valley, S18°40'29"E, 2280.04 feet to a sheared off right of way monument;

Thence continuing along said westerly right of way and said easterly line, S18°38'10"E, 534.51 feet to the southeast corner of aforementioned Antelope Valley, monumented by a blank aluminum cap;

Thence leaving said westerly right of way, along the south line of said Antelope Valley, S89°13'45"W, 1984.22 feet to the center north 1/16th corner of aforementioned Section 24, monumented by an iron pipe;

Thence continuing along said south line, S89°16'34"W, 1326.71 feet to the northwest 1/16th corner of said Section 24, monumented by an iron pipe;

Thence along a westerly line of said Antelope Valley, N00°11'59"E, 1333.70 feet to the west 1/16th corner of said Sections 13 and 24, monumented by an iron pipe;

Thence along a southerly line of said Antelope Valley, S89°12'13"W, 1326.98 feet to the southwest corner of said Antelope Valley, also being the southwest section corner of said Section 13, monumented by a 1968 brass cap stamped RLS 366;

Thence along the west line of said Antelope Valley, also being the west section line of said Section 13, N00°03'34"E, 1342.09 feet to the northwest corner of said

Antelope Valley, also being the southwest corner of aforementioned Antelope Valley Phase II, being the south 1/16th corner of Sections 13 and 14, monumented by a rebar with aluminum cap stamped LS 588;

Thence continuing along said west section line and west line of Antelope Valley Phase II, N00°02'14"E, 1342.46 feet to west quarter corner of said Sections 13, being monumented by a brass cap stamped RLS 366;

Thence leaving said west section line and said west line, along the south line of Lot 8 of said Section 14, S89°37'53"W, 1329.53 feet to the southwest corner of said Lot 8, monumented by a blank plastic cap;

Thence along the west line of said Lot 8, N00°04'18"E, 1346.28 feet to the northwest corner of said Lot 8, being monumented by a bare rebar;

Thence along the north line of said Lot 8, N89°44'30"E, 1330.08 feet to the northeast corner of said Lot 8, also being the northwest corner of aforementioned Antelope Valley Phase II, monumented by a bare rebar;

Thence along aforementioned west section line of Section 13, N00°05'48"E, 1343.02 feet to the northwest corner of said Section 13, being monumented by a 1968 brass cap stamped RLS 366;

Thence along the west section line of aforementioned Section 12, N01°07'48"E, 1309.07 feet to the south 1/16th corner of said Sections 11 and 12, being monumented by a 1976 brass cap stamped RLS 577;

Thence along the east line of Mohan Subdivision, as recorded in Book 2 Plats, Page 44, also being on the easterly right of way of Patty Avenue and the west line of said Section 12, N01°09'57"E, 600.90 feet to the northwest corner of aforementioned Crestview Estates, monumented by a rebar with aluminum cap stamped LS 588;

Thence along the north line of said Crestview Estates, N88°59'10"E, 1319.59 feet to a point on the west 1/16th line of aforementioned Section 12, monumented by a rebar with aluminum cap stamped PLS 6872;

Thence along said west 1/16th line, N00°44'12"E, 717.03 feet to center west 1/16th corner of said Section 12, being monumented by an aluminum cap stamped PLS 588;

Thence along the east-west quarter line of said Section 12, N88°35'17"E, 1314.23 feet to the point of beginning.

Said parcel contains 742.48 acres more or less.

All areas are computed at ground.

All measured distances are grid, for conversion to ground, multiply by 1.00026964.

The basis of bearing for this legal description is the City of Gillette Horizontal Control Network.

The Antelope Valley and Crestview Estates Addition annexation is shown on the following Map, marked Exhibit A.

Summary of Annexation Report

A majority of the landowners owning a majority of the area sought to be annexed have petitioned the City to annex 742.48 acres into the City limits. The land is located generally west of South Douglas Highway south of the existing City of Gillette corporate limits. The property is contiguous to the current City boundaries to the north. The site has mostly residential uses, some commercial uses, and a few industrial uses. The owners desire to have the Tract annexed and zoned for residential, commercial and industrial uses with access to City services.

Any future development or construction will be reviewed by the City and shall meet City standards.

There is no significant City investment required in support of this annexation for water, sewer, streets, drainage or parks. The City had budgeted \$30,900 for the development of the annexation plat. This area is a logical extension of the City limits and will be serviceable. The proposed zoning of the area is C-P, Planned Neighborhood Business District, A, Agricultural District, C-1, General Commercial District, I-1, Light Industrial district, R-1, Single Family Residential, R-2 Single & Two Family Residential, R-4, Multiple-Family Residential and R-R, Rural Residential. The proposed zoning meets the intent of the Comprehensive Plan. The existing development pattern is compatible with the proposed zoning. The City Council will make the final zoning determination at the time of annexation. Water and Sewer services are available for the annexation area and the annexation areas are currently served by various districts, including current City of Gillette utility services. Required upgrades to utilities will be analyzed and performed in support of the annexation. For further detailed information citizens call call the City of Gillette Planning Office at 307-686-5281.

Karlene Abelseth, City Clerk

Publish three times: October 6, 2017

October 13, 2017

October 20, 2017

Attachment: Exhibit A Map – Annexation Plat for Antelope Valley and Crestview Addition Annexation

PUBLIC HEARING NOTICE

THE GILLETTE PLANNING COMMISSION WILL HOLD ITS PUBLIC HEARING ON **TUESDAY, OCTOBER 24, 2017** AT 7:00 P.M. IN THE COUNCIL CHAMBERS OF CITY HALL, 201 EAST FIFTH STREET, TO CONSIDER THE FOLLOWING CASES:

17.001AP – ANNEXATION PLAT – ANTELOPE VALLEY AND CRESTVIEW ANNEXATION ADDITION

PLEASE NOTE THAT ITEMS MAY BE ADDED OR REMOVED FROM THE AGENDA PRIOR TO THE MEETING DATE. FOR FURTHER INFORMATION, CONTACT THE DEVELOPMENT SERVICES DEPARTMENT, PLANNING DIVISION, SECOND FLOOR OF CITY HALL, OR CALL 686-5281.

HEATH VONEYE
INTERIM DEVELOPMENT SERVICES DIRECTOR

DATED: OCTOBER 4, 2017

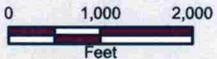
PUBLISH: OCTOBER 9, 2017

Exhibit A

- Legend
- Annexation Boundary
 - 742.48 Acres
 - Existing City Limits
 - Half Mile Buffer

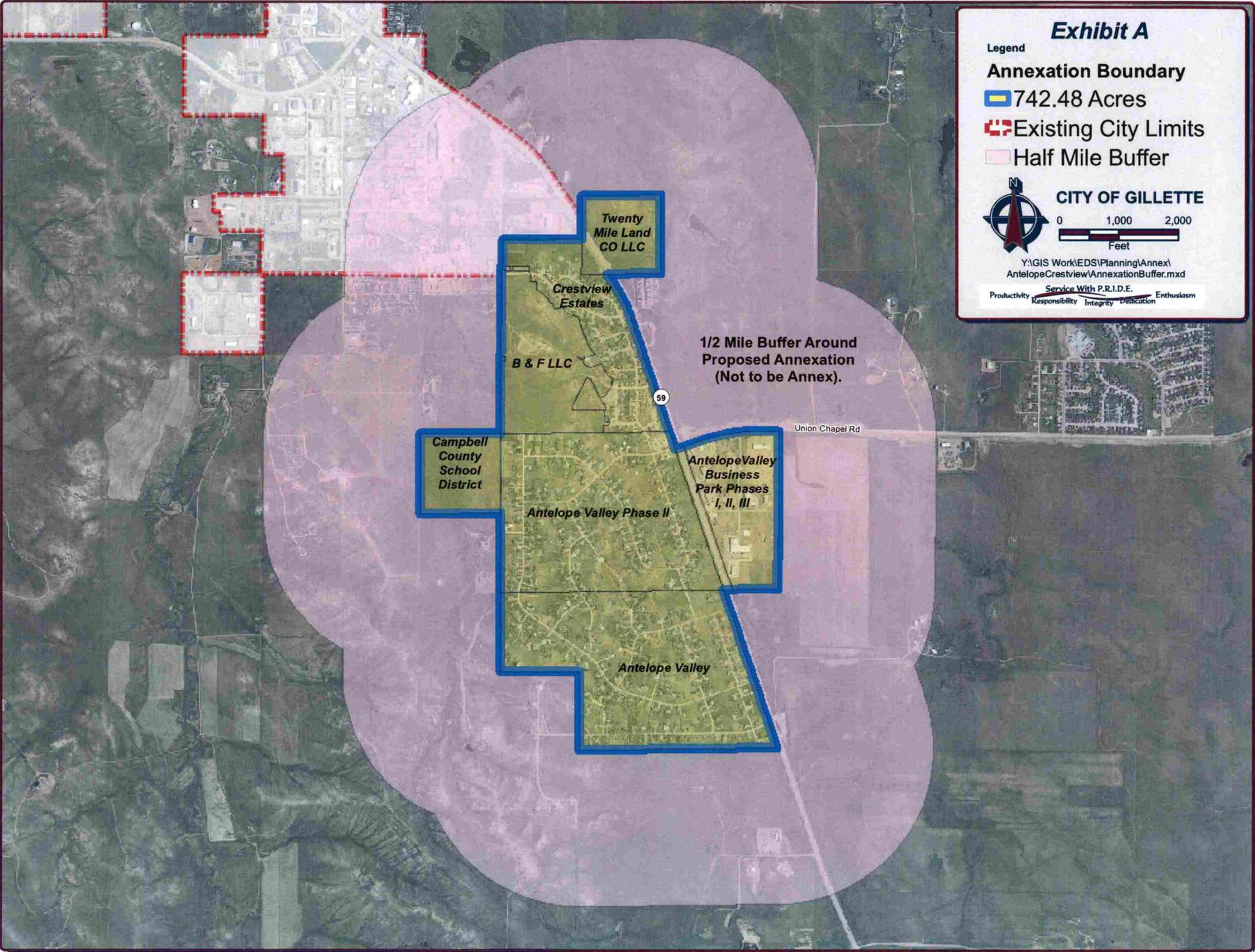


CITY OF GILLETTE



Y:\GIS Work\EDS\Planning\Annex\AntelopeCrestview\AnnexationBuffer.mxd

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm



1/2 Mile Buffer Around Proposed Annexation (Not to be Annex).

Twenty Mile Land CO LLC

Crestview Estates

B & F LLC

Campbell County School District

Antelope Valley Phase II

Antelope Valley Business Park Phases I, II, III

Antelope Valley

Union Chapel Rd

59

Exhibit B

Legend

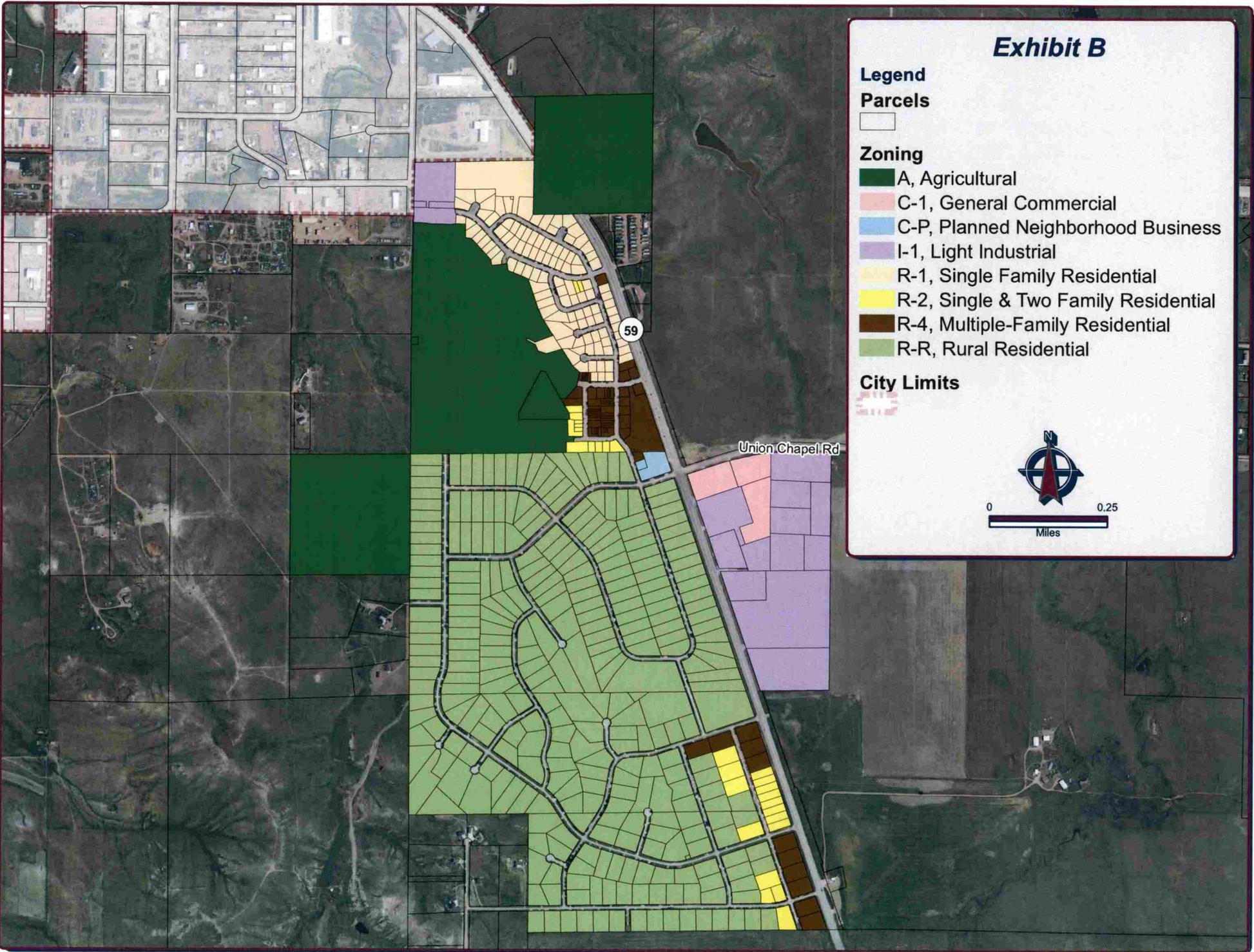
Parcels



Zoning

- A, Agricultural
- C-1, General Commercial
- C-P, Planned Neighborhood Business
- I-1, Light Industrial
- R-1, Single Family Residential
- R-2, Single & Two Family Residential
- R-4, Multiple-Family Residential
- R-R, Rural Residential

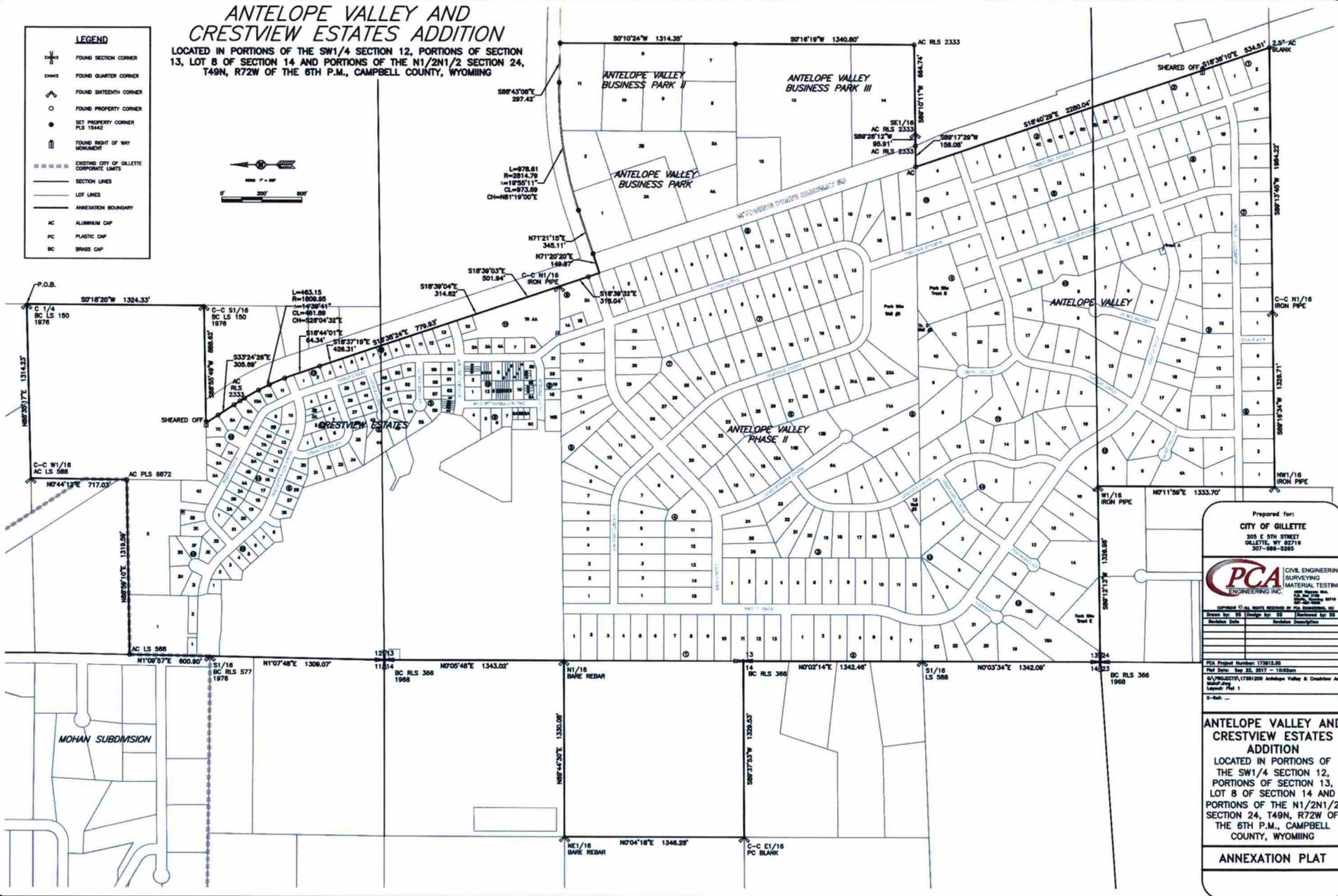
City Limits



ANTELOPE VALLEY AND CRESTVIEW ESTATES ADDITION

LOCATED IN PORTIONS OF THE SW1/4 SECTION 12, PORTIONS OF SECTION 13, LOT 8 OF SECTION 14 AND PORTIONS OF THE N1/2N1/2 SECTION 24, T49N, R72W OF THE 6TH P.M., CAMPBELL COUNTY, WYOMING

LEGEND	
	FOUND SECTION CORNER
	FOUND QUARTER CORNER
	FOUND SIXTEENTH CORNER
	FOUND PROPERTY CORNER
	SET PROPERTY CORNER
	FOUND RIGHT OF WAY MONUMENT
	EXISTING CITY OF GILLETTE CORPORATE LIMITS
	SECTION LINES
	LOT LINES
	ANNEXATION BOUNDARY
AC	ALUMINUM CAP
PC	PLASTIC CAP
BC	BRASS CAP



Prepared for:
CITY OF GILLETTE
305 E 9TH STREET
GILLETTE, WY 82718
307-686-3265

CIVIL ENGINEERING
SURVEYING
MATERIAL TESTING

Owner: City of Gillette
Design by: SS
Reviewed by: SS

PCA Project Number 173813.00
Plan Date: Sep 25, 2017 - 10:00am
60 PROJECTS, 17381300 Antelope Valley & Crestview Add
Sheet # of 1
S-Sheet: --

**ANTELOPE VALLEY AND
CRESTVIEW ESTATES
ADDITION**

LOCATED IN PORTIONS OF
THE SW1/4 SECTION 12,
PORTIONS OF SECTION 13,
LOT 8 OF SECTION 14 AND
PORTIONS OF THE N1/2N1/2
SECTION 24, T49N, R72W OF
THE 6TH P.M., CAMPBELL
COUNTY, WYOMING

ANNEXATION PLAT

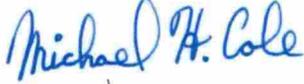


CITY OF GILLETTE

Utilities
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5262
www.gillettewy.gov

MEMORANDUM

TO: Sawley Wilde, Interim City Administrator

FROM: Michael Cole, Utilities Director 
Levi Jensen, P.E., Utility Project Manager 

DATE: October 6, 2017

RE: **GILLETTE MADISON PIPELINE PROJECT (07EN58)**
Madison Wellfield – Status of Wells M13, M14, and M15

ATTACHMENTS: MMI Gillette Madison Pipeline Project (GMPP) Memorandum
City of Gillette and Wyoming Water Development Office Correspondence

Enclosed is a memo from Casey Hanson, Project Engineer with Morrison Maierle regarding the current status and completion schedule for the new Madison wellfield and correspondence between the City of Gillette and the Wyoming Water Development Office (WWDO). In this memo from MMI, you will see details on the background of this phase of the project, two options for schedules going forward, and a summary. This information will be discussed with Council during the October 10, 2017 Council Workshop.

As you are aware, there are two projects currently underway that involve new Madison wells:

1. **Contract 2A** with Layne Christensen provides fully drilled, developed, and pump tested wells M13, M14 and M15. Wells M13 and M15 have been drilled and developed and are awaiting pump testing. Significant difficulties were encountered to cement the M14 annular space (the space between the casing strings and the borehole), which provides a seal between the Madison formation and the other individual formations that were drilled through. This cement seal was achieved in July, 2017 and the project team has been corresponding with the regulatory/oversight (WDEQ, SEO, WWDO) agencies since that time to proceed with developing and completing M14 and pump testing these three new wells. Approval has been given to pump test wells M13 and M15. However, authorization has not been given to neither acid stimulate nor pump test well M14. The contractor will be ready to start pump testing wells M13 and M15 as soon as they are given direction to proceed. This pump testing will provide the necessary data to properly design the permanent pumping equipment for wells M13 and M15.
2. **Contract 2B** with Hot Iron includes new 14-inch HDPE pipelines for all five new wells and all the equipment and appurtenances necessary for wells M11 and M12 to be fully functional and complete. This project is on schedule for well M12 to be online by December 1, 2017 and M11 to be online by February 16, 2018. **With the completion of this project, 4 million gallons per day (MGD) of additional capacity will be added to the City's water supply before the peak demand season of 2018 for a new capacity of 16 MGD (approximately a 33% increase to the existing capacity).**

The enclosed memo also includes two schedules for completing the installation of pumping equipment for wells M13, M14, and M15:

1. **Schedule A** follows a traditional design, bid, and contracting process. This schedule assumes that pump testing will be completed by November 3, 2017, resulting in a construction completion date of November 12, 2018. Wells M13 and M15 would add another 4 MGD of additional capacity to the City's water supply at that time for a new capacity of approximately 20 MGD.
2. **Schedule B** provides an accelerated schedule that would bring wells M13 and M15 online before to the 2018 peak demand season. This option involves the City purchasing the equipment once it is designed, but before a WDEQ permit is received. Additionally, this work would be incorporated by change order into the Contract 2B project with Hot Iron, which will be approximately \$3M (~\$1.5M per well). Please note that WWDO does not support this change order approach and would not consider it grant eligible (see attached correspondence); therefore, the City will be responsible for 100% of the change order cost. This schedule would bring the City's water supply capacity to approximately 20 MGD by the 2018 peak demand season.

Due to the significant risks and costs associated with Schedule B and the added capacity from wells M11 and M12 to the water system, staff recommends proceeding with the Schedule A approach.

GILLETTE MADISON PIPELINE PROJECT (GMPP) MEMORANDUM

TO: Mike Cole, P.E., City of Gillette
Levi Jensen, P.E., City of Gillette

FROM: Casey Hanson, P.E., Morrison-Maierle



DATE: October 5, 2017

JOB NO.: BMcD # 54432, MMI #4776.001

RE: Well M-13, M-14, and M-15 Completion Schedule

CC: Carl Anderson, P.E., MMI
Dan Korinek, P.E., BMcD
Bryan Clerkin, P.E., WWDC

ATTACHMENTS:
Schedule A
Schedule B

Urgent For Review Please Comment Please Reply For Your Use

BACKGROUND

This memorandum provides an overview of the schedule for completing wells M-13, M-14, and M-15. The Gillette Madison Pipeline Project (GMPP) includes the development of additional Madison wells to expand the potable water source for the City of Gillette and certain areas of the surrounding region. The GMPP includes plans to drill five (5) new wells into the Madison formation in Section 36, just north of the City of Gillette's existing Madison wellfield. Wells M-11 and M-12 were drilled, developed, and pump tested under Contract #1 of the GMPP which has been completed. The drilling, development, and pump testing of wells M-13, M-14, and M-15 was covered under Contract #2A of the GMPP, and is currently on-going. The final pumping equipment and connection of wells M-11 and M-12 to the GMPP system is included in Contract #2B of the GMPP, which sets the dates of completion for one well of December 1, 2017, and the

**Gillette Madison Pipeline Project
M-13 and M-15 Schedule Memo
October 2017
Page 2 of 4**

second well at February 16, 2018. Based on current progress of the Contract #2B contractor, wells M-11 and M-12 will be online for the 2018 irrigation season. Wells M-11 and M-12 will provide 1,400 gallons per minute (gpm) or 2 million gallons per day (MGD) each for a total addition of 4 MGD to the system.

SCHEDULES

Contract #2A specified testing wells M-13, M-14, and M-15 in a round robin configuration where one well was pumped (M-13 for example), while the other four (4) wells in the field were observed (M-11, M-12, M-14, and M-15). This concept was developed in order to better understand the interaction between the wells and to provide better data for permanent pumping equipment selection. Due to difficulty cementing well M-14, a plan was developed to finish this well in accordance with Wyoming Department of Environmental Quality (WDEQ). This plan required time to develop, present to WDEQ, and allow them time to review and comment. The additional work to complete the cementing in well M-14 commenced on June 26, 2017, and was completed on July 23, 2017, with the exception of removing sand from the Madison formation section of well M-14 and redeveloping it with air. Records of this additional work were sent to WDEQ for review. One round of comments were received from WDEQ and responses were provided. It is our understanding a second round of comments may be forthcoming, but none have been received at this time.

On September 26, 2017, Levi Jensen, City of Gillette Utilities Project Manager, received approval from WDEQ to proceed with cleaning out the sand in M-14, redeveloping it, and proceeding with pump tests in wells M-13 and M-15. The Wyoming Water Development Office (WWDO) did not concur with cleaning out M-14 until consent had been received from WDEQ regarding this activity. At this point in time WDEQ has not consented to acid fracturing M-14, so there is no advantage to further pump testing well M-14 at this time. Given well M-14 is still currently under review by WDEQ, the schedule for proceeding with well M-14 is unknown and out of the control of the project team. Accordingly, work on M-14 beyond cleaning it out and instrumenting it for observation during the pumping tests is not included on either of the proposed schedules below. Once M-14 is approved, a schedule similar in duration and nature to Schedule A could be implemented for the completion of M-14. WDEQ reviews of M-14 have largely driven the schedule of the wells portion of the project over the last 7 months. Pump testing and bidding well M-14 separately will allow the schedules presented below to proceed without further M-14 related delay, but will result in additional costs.

Per project team meeting discussions, two schedules have been attached herewith for your consideration and use titled Schedule A and Schedule B. Each schedule has assumptions, pros and cons which are discussed in more detail below.

Schedule A

Schedule A represents the normal design, bidding, and contracting process to equip wells M-13 and M-15 and put their production online with the GMPP system. The work plan used to develop this schedule involves cleaning out well M-14, pump testing wells M-13 and M-15, then going forward with equipping wells M-13 and M-15 and connecting them to the system.

Assumptions

- 1) This schedule does not include any built-in float, or unallocated time. If any task on the critical path is delayed, the entire schedule will be delayed.
- 2) WDEQ submittal review time was based on historic permit review times.
- 3) Shop drawings for critical items (pumps and pre-fabricated well houses) are approved on the first submittal cycle.
- 4) Equipment delivery times are subject to change based on workload at the time of bidding. Material delivery times included in this schedule are based on discussions with manufacturers at the time of its preparation.
- 5) Certain electrical equipment will be installed by City electrical crews similar to Contract #2B.

Pros

- 1) This schedule reflects the traditional contracting practice for construction of public works projects in the Gillette area. This process is well understood and the risks of proceeding this direction are known and regularly managed by the project team.
- 2) Provided all of the requirements in the GMPP funding agreement with the State of Wyoming are met, the work in this schedule should be eligible for the same funding as the rest of the GMPP project.
- 3) Coordination between procuring and installing the equipment into a fully functioning system lies with the contractor in this schedule/contracting arrangement.

Cons

- 1) Wells M-13 and M-15 will not be online for the 2018 irrigation/peak demand season.

Schedule B

Schedule B represents a fast-track process to equip wells M-13 and M-15 and put their production online with the GMPP system before the 2018 irrigation/peak use season. The work plan used to develop this schedule involves cleaning out well M-14, pump testing wells M-13 and M-15, then equipping wells M-13 and M-15 through a change order and accelerated procurement schedule and connecting them to the system.

Assumptions

- 1) This schedule does not include any built-in float, or unallocated time. If any task on the critical path is delayed, the entire schedule will be delayed.
- 2) Reviews and project design coordination can happen at the accelerated rate shown on the schedule.
- 3) WDEQ submittal review time was based on an abbreviated version of historic permit review times based on this being a change order rather than a completely new review. This is not a critical path item in this schedule, but could become one if significantly delayed.
- 4) Shop drawings for critical items (pumps and pre-fabricated well houses) are approved on the first submittal cycle.
- 5) Equipment delivery times are subject to change based on workload at the time of bidding. Material delivery times included in this schedule are based on discussions with manufacturers at the time of its preparation.

**Gillette Madison Pipeline Project
M-13 and M-15 Schedule Memo
October 2017
Page 4 of 4**

- 6) All electrical equipment will need to be installed by the pre-fabricated well house supplier in order to meet this schedule.

Pros

- 1) Wells M-13 and M-15 will be online for the 2018 irrigation/peak demand season.

Cons

- 1) This schedule reflects a departure from the traditional contracting practice for construction of public works projects in the Gillette area. This is a high risk endeavor.
- 2) Equipment procurement would have to begin before WDEQ approval. This is a high risk endeavor that may require costly field or post-fabrication changes. WDEQ approval is required prior to installation.
- 3) There will be additional coordination between procuring and installing the equipment into a fully functioning system. Depending on how the equipment is procured, this may result in additional professional fees to ensure the risks of separate party procurement are managed to the extent possible.
- 4) This approach may not be covered by the GMPP funding agreement with the State of Wyoming and may require funding solely from the Cap Tax or other City-provided funding sources.
- 5) WDEQ review times are not well established in this scenario and may be subject to schedule slip.
- 6) While every effort will be made to ensure fair pricing in this scenario, it will not be a competitive bid.

SUMMARY

The capacity coming online with wells M-11 and M-12 prior to the 2018 irrigation and high demand period provides 4 MGD of additional source water to the City of Gillette. Based on historic use trends, even with reduced conservation efforts, this additional 4 MGD (approximately a 33% increase in system capacity) should provide an adequate supply of water for the 2018 irrigation/high demand season with a reasonable amount of redundant capacity. When the additional M-11 and M-12 capacity is considered in conjunction with the current City of Gillette system a total system capacity of just under 16 MGD is achieved. For comparison, the City of Gillette's Condition Black water use level is set at 13 MGD, and was not reached in the relatively hot and dry 2017 irrigation/high demand season.

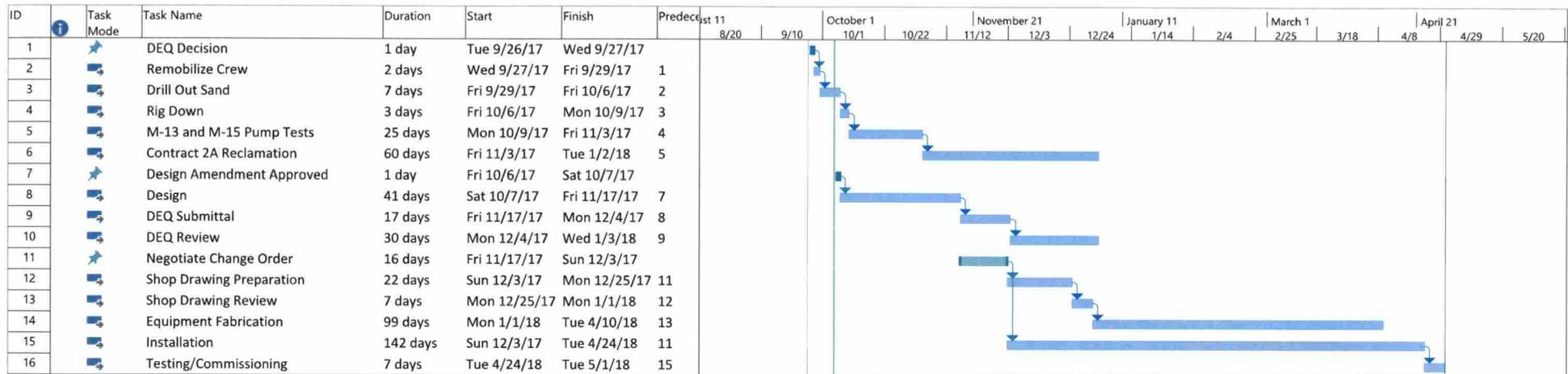
The risk profiles between the plans represented in Schedules A and B are substantially different. Schedule A reflects the normal risks associated with public works projects in the Gillette area. Schedule B reflects a significantly increased risk profile associated with accelerated procurement, potential funding ineligibility, and unknown WDEQ review times.

Please let us know how the City would like to proceed.

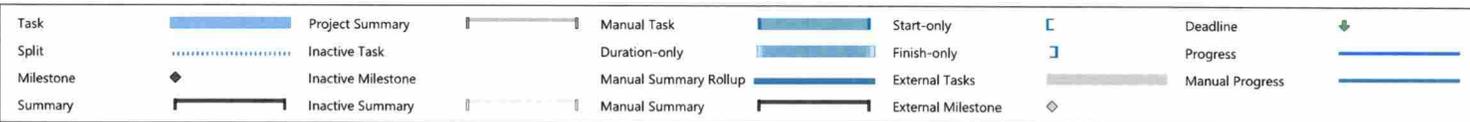
ID	Task Mode	Task Name	Duration	Start	Finish	Predecessor	August 11		October 1		November 1		January 1		March 1		April 1		June 1		August 1		September 1		November 1	
							8/20	9/10	10/1	10/22	11/12	12/3	12/24	1/14	2/4	2/25	3/18	4/8	4/29	5/20	6/10	7/1	7/22	8/12	9/2	9/23
1		DEQ Decision	1 day	Tue 9/26/17	Wed 9/27/17																					
2		Remobilize Crew	2 days	Wed 9/27/17	Fri 9/29/17	1																				
3		Drill Out Sand	7 days	Fri 9/29/17	Fri 10/6/17	2																				
4		Rig Down	3 days	Fri 10/6/17	Mon 10/9/17	3																				
5		M-13 and M-15 Pump Tests	25 days	Mon 10/9/17	Fri 11/3/17	4																				
6		Contract 2A Reclamation	60 days	Fri 11/3/17	Tue 1/2/18	5																				
7		Design Amendment Approved	1 day	Fri 10/6/17	Sat 10/7/17																					
8		10% Design	7 days	Sat 10/7/17	Sat 10/14/17	7																				
9		10% Design Review	7 days	Sat 10/14/17	Sat 10/21/17	8																				
10		50% Design	30 days	Sat 10/14/17	Mon 11/13/17	8																				
11		50% Design Review	14 days	Mon 11/13/17	Mon 11/27/17	10,5																				
12		90% Design	37 days	Mon 11/13/17	Wed 12/20/17	10																				
13		90% Design Review	13 days	Wed 12/20/17	Tue 1/2/18	12																				
14		DEQ Submittal	6 days	Tue 1/2/18	Mon 1/8/18	13																				
15		DEQ Approval	65 days	Mon 1/8/18	Wed 3/14/18	14																				
16		Bidding	19 days	Fri 3/23/18	Wed 4/11/18	15																				
17		Bid Open	1 day	Wed 4/11/18	Thu 4/12/18	16																				
18		Bid Review	7 days	Thu 4/12/18	Thu 4/19/18	17																				
19		Bid Award	1 day	Tue 5/1/18	Wed 5/2/18																					
20		Notice to Proceed	20 days	Wed 5/2/18	Tue 5/22/18	19																				
21		Shop Drawing Preparation	14 days	Tue 5/22/18	Tue 6/5/18	20																				
22		Shop Drawing Review	7 days	Tue 6/5/18	Tue 6/12/18	21																				
23		Equipment Shipped	101 days	Tue 6/12/18	Fri 9/21/18	22																				
24		Installation	112 days	Mon 7/16/18	Mon 11/5/18																					
25		Testing/Commissioning	7 days	Mon 11/5/18	Mon 11/12/18	24																				

Project: Schedule A
Date: Thu 10/5/17

Task		Project Summary		Manual Task		Start-only		Deadline	
Split		Inactive Task		Duration-only		Finish-only		Progress	
Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
Summary		Inactive Summary		Manual Summary		External Milestone			



Project: Schedule B
Date: Thu 10/5/17





CITY OF GILLETTE

Utilities

P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5262
www.gillettewy.gov

October 4, 2017

Wyoming Water Development Office
Mr. Bryan Clerkin
6920 Yellowtail Road
Cheyenne, WY 82002
Via Email to: bryan.clerkin@wyo.gov

RE: GILLETTE MADISON PIPELINE PROJECT (07EN58)
Contract 2c- M13, M14, M15 Pumps and Equipment Delivery Method

Mr. Clerkin,

The City of Gillette will be ready to have the final design started in the near future by Burns & McDonnell and Morrison Maierle for the pumps and equipment for wells M13, M14, and M15. As you are aware, Hot Iron is currently mobilized to the site as they complete Contract 2b, which includes pumping and equipment for wells M11 and M12 which are very similar in nature and size to what we expect for wells M13, M14, and M15.

The City is considering various delivery methods for having this work completed by a contractor. Since Hot Iron is currently onsite and their work is similar to the work that is required for wells M13, M14, and M15, the City is requesting your consideration for completing this work as a change order to Hot Iron's existing contract. The City anticipates each of these locations to cost approximately \$1.5M; however, precise costs would be determined once the design and permitting is complete and the contractor has the opportunity to provide pricing on the individual equipment that is needed. If this method is not eligible for reimbursement, we will proceed with a separate project through a traditional bidding process.

Sincerely,

Levi Jensen, PE
Utilities Project Manager

cc: Michael Cole, Utilities Director



WYOMING WATER DEVELOPMENT OFFICE

6920 Yellowtail Road
Cheyenne, WY 82002

Phone: (307) 777-7626
wwdc.state.wy.us

Matthew H. Mead
Governor

Commissioners

Nick Bettas	Kellen K. Lancaster
Karen Budd-Falen	Sheridan Little
David Evans	Jeanette Sekan
Gerald E. Geis	Larry Suchor
Clinton W. Glick	Rodney Wagner

Harry C. LaBonde, Jr., P.E.
Director

October 5, 2017

City of Gillette Utility Department
Attention: Mr. Levi Jensen
P.O. Box 3003
Gillette, WY 82717

Dear Mr. Jensen:

This letter is in response to the City of Gillette's October 4, 2017 letter to the Wyoming Water Development Office requesting a change order to include M13, M14 and M15 well work into Hot Iron's existing contract. The City of Gillette estimates the total project cost to connect the wells into the well field collection piping at \$4.5M.

Projects constructed with state funding are required to go through a fair, competitive and transparent bid process that is open to all contractors. For projects with estimated costs exceeding \$35,000, Wyoming State Statute 15-1-113 requires advertising and award to the lowest qualified bidder. Change ordering in \$4.5M to Hot Iron's current contract would by-pass Wyoming State Statutes competitive bidding process.

For the reasons stated above, the WWDO does not concur with change ordering M13, M14 and M15 well work into Hot Iron's existing contract. Please be advised that if the City of Gillette decides to move forward with the change order, the work will not be WWDC project eligible.

Please contact me if you have any questions.


Regards,

Bryan Clerkin
WWDO Deputy Director of Construction

Cc: Harry LaBonde (Agency Director)
Project Files



Laurie S. Nichols
President
Dept. 3434 • 1000 E. University Avenue • Laramie, WY 82071
(307) 766-4121 • fax (307) 766-4126
uwpres@uwyo.edu • www.uwyo.edu/president

September 17, 2017

Dr. Mark Englert
Vice President, Gillette College

Mr. Phil Christopherson, CEO
Energy Capital Economic Development

Dear Dr. Englert and Mr. Christopherson,

Please allow me to compliment Gillette College and Energy Capital Economic Development for their partnership in bringing an important decision to the voters in Campbell County this November 7th. As President of the University of Wyoming, I have had the good fortune to learn of the work of both of these unmatched community assets, and to recognize the vital roles that Gillette College and Energy Capital play in preparing the Campbell County workforce and in strengthening and diversifying the local economy.

The University of Wyoming looks forward to an increasingly vigorous partnership with Gillette College in the years ahead. I have been so very impressed with the expansion of the college's enrollment, its infrastructure, and its course offerings in recent years. In short, my observation is that Gillette College knows the region's needs, responds to them, and will look toward continuing that record of leadership and forward thinking. The students—and the economy of Campbell County—stand to benefit.

The work of Energy Capital and the University of Wyoming's School of Energy Resources has helped move the Advanced Carbon Products Innovation Center from the concept stage to a point where Campbell County-based research on coal technologies will explore the possibility of practical, commercially viable products from this area's coal resources. Energy Capital recognizes the value of such opportunities, and provides practical strategic leadership coupled with a mindset of dogged determination to succeed.

My hope is that the voters of Campbell County will take the time to explore the details of the tax proposal, and will make a thoughtful choice on a very important issue.

Sincerely,

Laurie S. Nichols
President

Gurley Avenue Road Closure

Closed at Warlow Drive Intersection Starting October 9th

Gurley Avenue will be closed at the Warlow Drive intersection from October 9th through October 20th.

Post Date: 10/04/2017 3:00 PM

Gurley Avenue will be closed at the Warlow Drive intersection from October 9th through October 20th. The reason for this closure is for the installation of the 18" Blending Line for the Gillette Regional Water Supply Project. Access to Gurley Avenue will be maintained from [Brooks Avenue and Longmont Street](#) from the west, and from [Enterprise Avenue and Lincoln Street](#) from the east.

For more information, contact [Communications Manager Geno Palazzari](#) at (307) 686-5393.



Economic Summary: 2Q2017



Wyoming Department of Administration & Information

Economic Analysis Division

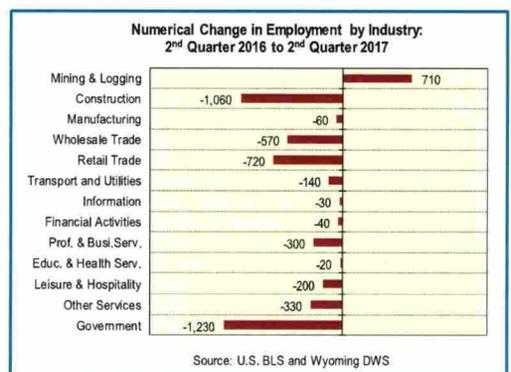
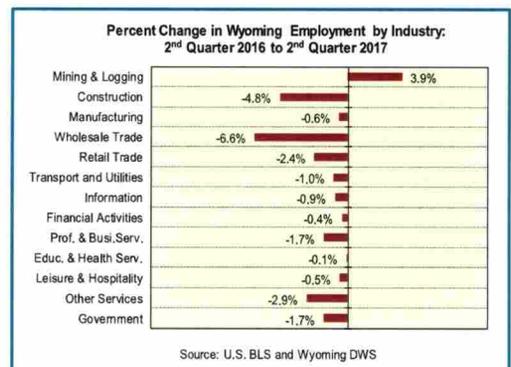
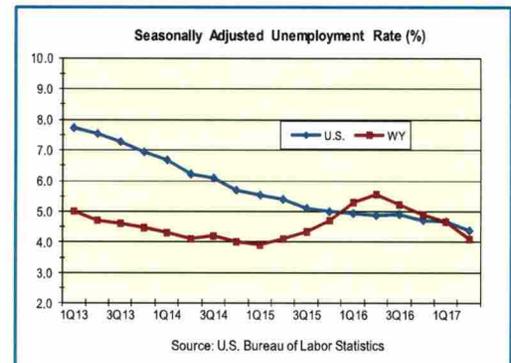
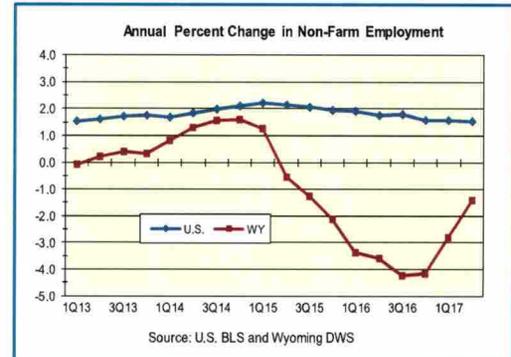
Current Global and U.S. Economy

According to Moody's Analytics, the global economy is firing on all cylinders, supported by stronger domestic demand and rising exports. All regions in the world, with few exceptions, are expected to post robust growth in 2017. Commodity exporters are benefitting from improving economic prospects as global demand firms. Rising employment and higher disposable income are fueling growth in consumption spending. Export growth is being helped by rising global demand and the strong U.S. dollar. Another stimulant is lower energy costs, which are also boosting real income and consumers' spending ability.

The U.S. economy is continuing to perform well. There are few apparent constraints on growth. Real GDP is on track to come in just above 2.0 percent this year, and well more than two million jobs are expected to be created. Consumers are benefitting from the strong job market, their balance sheets are healthy, and credit is flowing freely. A revival in profitability, record stock prices, and rock-bottom borrowing costs are buoying businesses. However, there are factors that are concerning looking at long term growth. In fact, the economy may already be at or above its potential (the sum of the growth rate in labor force and productivity). The labor force growth rate will be slow as a large number of baby boomers retire, coupled with a historically low fertility rate and possibly weak international immigration. This leaves productivity growth as the only path toward higher growth potential. But the persistent slow productivity growth in recent years may still reflect the long dark shadow of the Great Recession in terms of investment, risk-taking, and labor mobility.

Employment

Wyoming's unemployment rate continued to fall in the second quarter of 2017 to 4.1 percent, lower than the U.S. level of 4.4 percent. However, Wyoming still experienced a decline of 1.4 percent (or 3,990 jobs) in total employment in the quarter compared to one year earlier, though it's the smallest year-over-year decrease since the third quarter of 2015. Nearly all industrial sectors in the state experienced job decreases during the period. The mining industry (including oil & gas extraction) was the only sector that demonstrated an increase. As supply and demand rebalancing continues, prices for both oil and natural gas, though still depressed, have rebounded significantly from early 2016, and have been fluctuating in a much narrower range. The state's mineral extraction industry, therefore, increased their drilling activities, experienced an annual employment growth of 710 jobs or 3.9 percent in the second quarter. However, all other sectors showed employment declines, led by the wholesale trade (-6.6%) and construction (-4.8%). The government sector, which includes both public education and public hospitals, suffered a loss of 1,230 payroll jobs or 1.7 percent in the second quarter of 2017.



Personal Income and Earnings

Wyoming's total personal income grew 1.2 percent in the second quarter of 2017 from the previous year, the first increase in two years. U.S. personal income increased 2.9 percent during the same period. Personal income is the income received by all residents from all sources. It is the sum of wage & salary and proprietors' earnings; property income (dividends, interest, and rent); and personal transfer receipts, such as Social Security Income, Medicare and Medicaid benefits. Total earnings in the state, however, contracted 0.2 percent annually in the quarter, while property income increased 3.8 percent. The earnings for most industries experienced increases from a year ago. However, the construction industry and farm sector were the largest drag on total earnings, contracting 9.1 and 75.2 percent, respectively, from the second quarter of 2016. Earnings from manufacturing grew the fastest, at 4.4 percent.

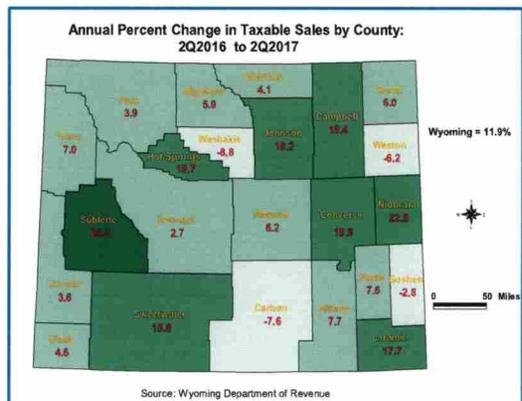
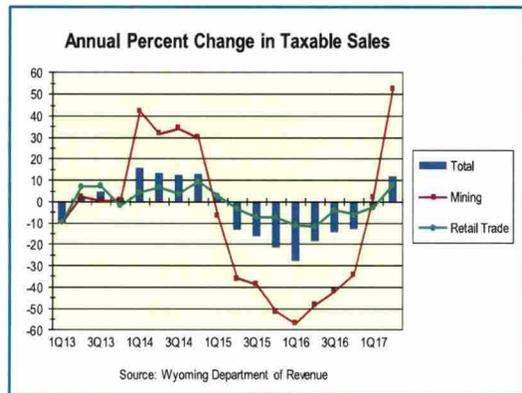
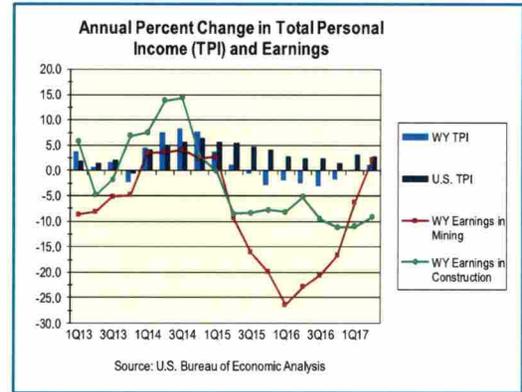
Housing

The statewide home price increased slightly in the second quarter of 2017 from one year ago, while the national average price appreciated 6.6 percent during the same period. In Wyoming, single family building permits for new privately-owned residential construction in the second quarter of 2017 were 8.0 percent lower than the previous year level. Contraction in the labor force is dampening housing demand in the state.

The U.S. housing market remains healthy, moving along at a stable pace. Total home sales exceed 6 million annualized, which is back to the pre-housing bubble average in the early 2000s. U.S. house price indexes have been rising steadily over 6 percent for the year. Median single-family house price is well above its precession peak nationally. The pace of single family construction was agonizingly slow, but trend up again recently. Low U.S. unemployment, rising wages, and low interest rates are underpinning demand for housing. However, the biggest threat to the housing market remains supply-side constraints, including difficulty finding develop-ready lots and capable labor.

Taxable Sales

Based on sales and use tax collections, total taxable sales in the state grew 11.9 percent to \$3.9 billion in the second quarter of 2017, the first annual increase since the first quarter of 2015. Increases occurred in most economic industries, with the largest boost in the mining (including oil & gas extraction), which accounted for nearly half of the total increase. Due to the new energy exploration and production activity, sales of equipment, supplies, and services in the mining sector (Wyoming does not impose sales tax on the production of minerals) experienced a year-over-year expansion of 52.4 percent for the second quarter of 2017, the fastest since the fourth quarter of 2010. However, the second quarter amount was still less than half as much as the fourth quarter of 2014 - before the energy downturn. Traditionally, over one-sixth of collections are from the mining industry, therefore the changes in total sales and use tax collections in Wyoming have been greatly affected by the fluctuation in mineral activities.



The public administration sector, which reflects automobile sales, showed a significant increase of 19.2 percent over the year. The retail trade industry, the largest in terms of sales tax contribution, grew 7.5 percent. Construction and transportation & warehousing sectors still experienced declines. Across the state, 19 out of 23 counties experienced increases in taxable sales, led by Sublette County (65.0%). Four other counties, Niobrara, Converse, Hot Springs and Johnson, demonstrated around 20.0 percent expansions, respectively. Increased drilling activities in mineral exploration mostly contributed to the faster growths in these counties.

Tourism

The number of recreational visitations to Yellowstone National Park reached 1,268,447 in the second quarter of 2017, down 5.5 percent from the previous year, and 951,669 visits in Grand Teton National Park declined only 0.3 percent. Visitation figures in 2016 were the highest ever, due mostly to national parks' centennial celebration. The huge fluctuations in visitations for the fourth quarters of 2013 and 2014 were attributed to the 16-day Federal government shutdown in October 2013. Lodging sales for the second quarter were 10.8 percent higher than a year ago in Teton County. However, the total lodging sales in Wyoming showed a year-over-year increase of 3.8 percent. The primary drivers for the fluctuation in lodging sales are visitation to the national parks and mineral activities in the state.

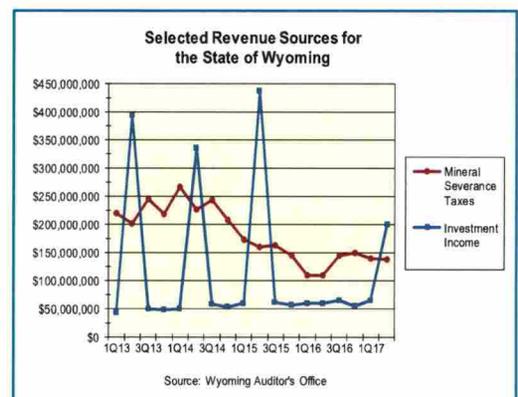
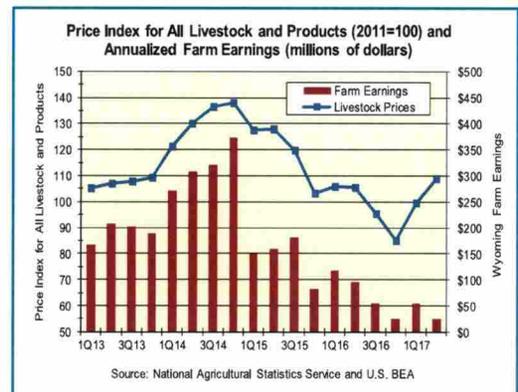
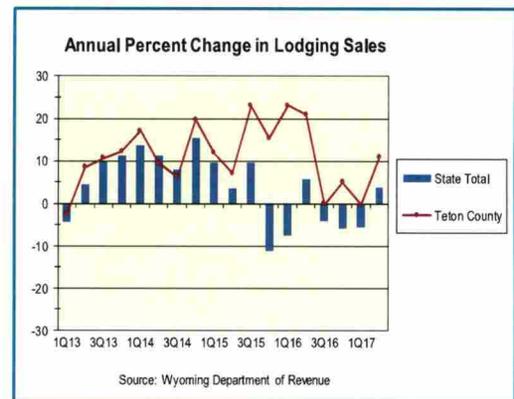
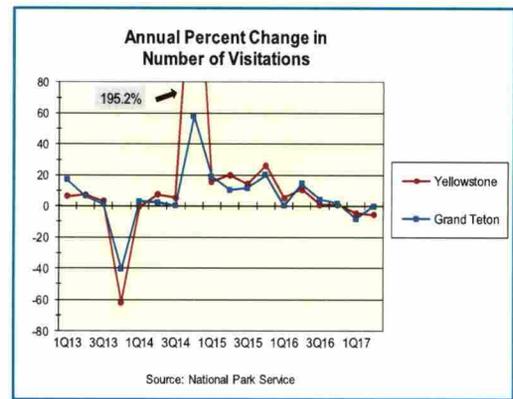
Agriculture

The index of prices received by farmers for all U.S. livestock and products increased again in the second quarter of 2017, and the price level was also higher than a year ago. Since the fourth quarter of 2014, farm earnings in Wyoming have been experiencing a dramatic downward trend amid strong supply and weak global demand in beef products. American beef production is expected to climb another 4.0 percent this year to 26.2 billion pounds, the highest since 2011, according to USDA estimates.

Nationwide, January to June 2017 commercial red meat production was 25.4 billion pounds, up 4 percent from 2016. Accumulated beef production was up 5 percent from last year, veal was down 2 percent, pork was up 3 percent from last year, and lamb and mutton production was down 5 percent.

Revenue

Investment income into the state general fund, including income from the Permanent Wyoming Mineral Trust Fund and state agency pooled income accounts, reached \$200.8 million in the second quarter of 2017, which was 233.0 percent higher than the amount recorded a year ago. The huge boosts in second quarters were due to the net realized capital gains being distributed at the end of each fiscal year, which ends on June 30. The \$138.5 million in mineral severance taxes generated in the second quarter of 2017, was slightly lower than the previous quarter, but was 26.6 percent higher than the level for the second quarter of 2016.





AMERICAN WATER RESOURCES

Dear Louise Carter-King,

We are writing to you as a municipal leader in the Gillette area to inform you of our upcoming mailing. As you may know, most homeowners are not aware that they may be responsible for the water and sewer lines running through their property. American Water Resources will soon send a letter to Gillette residents informing them of their service line maintenance responsibilities.

The educational material will explain that:

- Normal wear and tear can cause water line leaks or sewer line clogs and blocks.
- Homeowners are responsible for making the necessary repairs on their property; not the utility or municipality.
- Repairs can cost thousands of dollars and are not typically covered by homeowners' insurance.
- **Our programs are optional and offered by American Water Resources, and that we are independent of the City of Gillette.**

What may be especially important to you, as a city leader, is that Gillette can also partner with AWR to jointly educate homeowners in your area about their service line responsibilities.

Benefits to partnering with AWR include:

- Fully-funded and administered marketing programs
- Revenue generation opportunity for your city
- Customer education and an increase in customer satisfaction without added cost
- Repairs made by local contractors
- Access to the broad expertise across American Water; including experts in the areas of water, waste water, storm water, and more.

If your city is interested in partnering with us, we would provide you with a turn-key program that requires minimal effort by your city with no cost to implement.

For additional information about AWR, our programs or partnerships, please visit AWRUSA.com/trustedpartner, contact me at EPalm@amwater.com or 856-359-2794.

Respectfully,

Eric Palm

President
American Water Resources
1025 Laurel Oak Road
Voorhees, NJ 08043
856-359-2794

American Water Resources is a trusted provider for Service Line Protection

- American Water Resources is a subsidiary of American Water, which has served homeowners for over 130 years

- Servicing over 1.7 million customer contracts nationwide
- We are a Better Business Bureau accredited business with an A+ rating
- AWR will only use insured, local area contractors for all repairs
- More than 9 out of 10 of our customers are very satisfied with the overall value of our program

This email was sent to admn@gillettewy.gov. If you no longer wish to receive these emails you may [unsubscribe](#) at any time.



Angela Williams <angelaw@gillettewy.gov>

Fwd: Wyoming Announces Partnership with Center for Carbon Removal

1 message

ADMN ADMN <admngillettewy.gov>
To: Angela Williams <angelaw@gillettewy.gov>

Fri, Oct 6, 2017 at 12:59 PM

For GI

----- Forwarded message -----

From: **Integrated Test Center** <info@wyomingitc.org>

Date: Fri, Oct 6, 2017 at 11:56 AM

Subject: Wyoming Announces Partnership with Center for Carbon Removal

To: admngillettewy.gov

**THE CENTER
FOR CARBON
REMOVAL**
FOR IMMEDIATE RELEASE
October 6, 2017CONTACT: Sarah Young
sarah.young@wyo.gov
307.287.7160**Wyoming Announces Partnership with Center for Carbon Removal**
Strategic Alliance Aims to Advance Carbon Recycling & Usage Industry

JACKSON, WYOMING – With the goal of advancing carbon technology through effective research and development, the state of Wyoming announced a strategic partnership today with the Center for Carbon Removal.

"The Center for Carbon Removal is excited to partner with Wyoming to drive technology innovation and business development around carbon conversion and profitable re-use," said Noah Deich, Executive Director of the Center for Carbon Removal. Deich continued, "Wyoming is building the infrastructure to position itself as an engineering and corporate leader in the emerging carbon conversion industry, which can drive climate-smart economic growth."

"Constructing the Integrated Test Center was only the first step in Wyoming's long term efforts to advance carbon technologies," said Jason Begger, Executive Director of the Wyoming Infrastructure Authority. "Joining the Carbon Recycling Labs initiative will help fill the pipeline of technologies that can test at the ITC and not only push technology development, but provide the resources and capital necessary to develop a carbon utilization industry in Wyoming."

The Wyoming Infrastructure Authority (WIA) and the Center for Carbon Removal entered into a Memorandum of Understanding (MOU) this week to formally establish a framework for the two entities to work cooperatively to create and develop a carbon recycling and usage industry both within and outside the state of Wyoming. Through this cooperative relationship, the WIA will join and serve on the Advisory Board for the Center's "Carbon Recycling Labs" project.

Matt Rogers, Founder and Chief Product Officer at Nest, startup investor, and board member at the Center for Carbon Removal, was also excited about the partnership, saying, "the transition to a zero carbon economy will require significant new businesses to be created. This partnership is an exciting next step to increase investment opportunities in the carbon conversion space and create those vital job creating opportunities."

The announcement regarding the MOU was made today during the WIA's fall meeting in Jackson. Wyoming State Treasurer Mark Gordon gave a presentation on Wyoming's Investment Strategy before joining Deich, Begger and Rogers in announcing the MOU.

"By pooling resources, connecting talent and working collaboratively, the state of Wyoming and the Center for Carbon Removal can help make significant gains in expediting commercial applications for carbon," said Wyoming State Treasurer Mark Gordon. "Wyoming is positioned to become the world leader in game-changing carbon technologies that will not only ensure the future of our vast natural resources, but generate new opportunities, new business and new jobs for our local communities."

The five-year long MOU will enable Carbon Recycling Lab teams to utilize the Wyoming Integrated Test Center, a public-private partnership that will provide space for researchers to test Carbon Capture, Utilization and Sequestration (CCUS) technologies using actual coal based flue gas from the Dry Fork Station near Gillette. The ITC is slated to be one of a handful of such facilities around the world and only the second one in the United States. The ITC will allow for real world testing at an active power plant and alleviates typical concerns over being able to transfer technology from a lab to a plant.

The Center for Carbon Removal is a non-partisan, non-profit organization, working to clean up carbon pollution from the air. Carbon dioxide removal (CDR) strategies work to capture excess carbon in the atmosphere and store it in the earth (e.g. in ecosystems, soils, building materials, and underground geologic formations). Their mission is to accelerate the development of scalable, sustainable, economically viable carbon removal solutions.

The WIA is an instrumentality of the State of Wyoming. The entity was created in 2004 by the Wyoming State Legislature and plays a vital role in supporting, advocating, monitoring, and promoting Wyoming's energy resources. The WIA works to diversify and expand the state's economy by adding value to Wyoming's energy resources and infrastructure for the benefit of Wyoming and the region.

For additional questions, please contact Sarah Young with the WIA at sarah.young@wyo.gov or 307.287.7160, or Miriam Swaffer with the Center for Carbon Renewal at miriam.swaffer@centerforcarbonremoval.org or 508-410-9843.



Pictured from left to right are Wyoming State Senator Leland Christensen, Wyoming State Treasurer Mark Gordon, Executive Director of the Center for Carbon Removal Noah Deich, Wyoming Infrastructure Authority Board of Directors Chairman Mark Stege and Executive Director of the Wyoming Infrastructure Authority Jason Begger.

A high resolution print image of the above photo is available for [direct download here.](#)

Wyoming Infrastructure Authority

200 E 17th Street

Cheyenne, WY 82001

307-635-3573 jason.begger@wyo.gov



Integrated Test Center/Wyoming Infrastructure Authority | Wyoming Infrastructure Authority,
200 E 17th Street, Cheyenne, WY 82001

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Angela Williams <angelaw@gillettewy.gov>

Fwd: 3Q17 Economic Development Updates

1 message

ADMN ADMN <admnm@gillettewy.gov>
To: Angela Williams <angelaw@gillettewy.gov>

Wed, Oct 4, 2017 at 8:51 AM

For G.I.

----- Forwarded message -----

From: **Phil Christopherson** <info@energycapitaled.com>

Date: Wed, Oct 4, 2017 at 7:57 AM

Subject: 3Q17 Economic Development Updates

To: admnm@gillettewy.gov

Our Mission: To stimulate and facilitate a diverse economy through business retention, expansion and recruitment

**Economic Development**

Energy Capital Economic Development has had an exciting third quarter of 2017! Here are some of the activities that we'd like to share with you.

Quarterly Breakfast Oct. 12

Pinnacle Bank Wyoming is sponsoring our Quarterly Breakfast on Thursday, Oct. 12, at 7 a.m. at Pizza Carrello.

Katrin Wagner and Tamara Atkins with Pinnacle Bank will discuss identity protection and what to do if your identity is compromised. With the recent Equifax data breach, this is timely information. They'll also talk about fundraising opportunities they offer to local non-profits. Energy Capital Economic Development will give an update on the previous quarter's activities, as well as discuss the upcoming 1/4 Cent Economic Development Excise Tax.

This event is free, but space is limited. Please RSVP by Thursday, Oct. 5, by emailing doni@EnergyCapitalEd.com or calling 307-686-2603.

Higher Education Task Force Survey

The Higher Education Task Force survey project has entered Phase 3, which is a survey of local businesses to assess their needs for an educated workforce.

The task force survey project is designed to gather information on key trends that influence the future of higher education in Campbell County and Northeast Wyoming. It is a cooperative effort involving Energy Capital Economic Development, Campbell County, Gillette College, the University of Wyoming, and the Wyoming Board of Cooperative Higher Educational Services (BOCHES).

Input from a variety of stakeholders on the Phase 3 survey is important to effectively determine the needs of the region for higher education and to formulate useful programs and activities in upcoming years.

To complete the survey, go to: <http://higheredcampbellcounty.questionpro.com>.

Responses are due by Oct. 6. The consulting firms supporting this effort will select at random 20 participants to receive \$10 Amazon.com gift cards.



JCOAL Conference a Success

Energy Capital Economic Development was a sponsor for the very successful JCOAL Conference held Sept. 21-22 at Cam-Plex.

JCOAL is a Japanese trade organization for government and industry leaders. After a tsunami damaged a nuclear plant in 2011, Japan chose to convert to coal for all of its power plants. Since it imports 95% of its coal and it is interested in keeping emissions low and environmentally friendly, Japan wants to buy Wyoming coal.

Since 2011 JCOAL has been working with the governor's office to make that happen. This conference, as well as one last year and another planned for next year, are part of an agreement to work together on research and development, communication and information exchange, and facilitating coal exports and sales to supply Japan with the coal we have and they need. Wyoming government officials, coal industry representatives and University of Wyoming professors attended as did approximately 35 Japanese representatives.

Governor Mead gave the opening address, and attendees heard speakers from both Japan and the U.S. on coal power generation, clean-coal initiatives and projects, and advance carbon products. The conference also offered tours of Atlas Carbon, Eagle Butte coal mine and Dry Fork Station. These tours were organized by Energy Capital ED.

New Office Manager

Doni Roper joined Energy Capital ED in August as part-time Office Manager. In addition to general administrative duties, she will be helping maintain the website, post on Facebook, write this newsletter and perform other marketing tasks.

In the News...

Phil Christopherson, Energy Capital ED CEO, was recently interviewed on Basin Radio's Wake Up Wyoming and by Campbell County Local Government's Public Information Officer Ivy McGowan Castleberry on Gillette Public Access television. Both interviews provided information to the public about our organization and its projects and activities.

1/4 Cent Economic Development Excise Tax

Energy Capital Economic Development has been providing information to help voters make informed decisions on the proposed 1/4 Cent Economic Development Excise Tax.

The tax will provide a stable funding source for Gillette College as well as Energy Capital Economic Development. A memorandum of understanding has been signed by both entities and approved by the city and county. The MOU calls for 65% of the tax to go to the college for operational expenses and 30% to go to Energy Capital ED. The remaining 5% will be used to fund joint projects between the two entities.

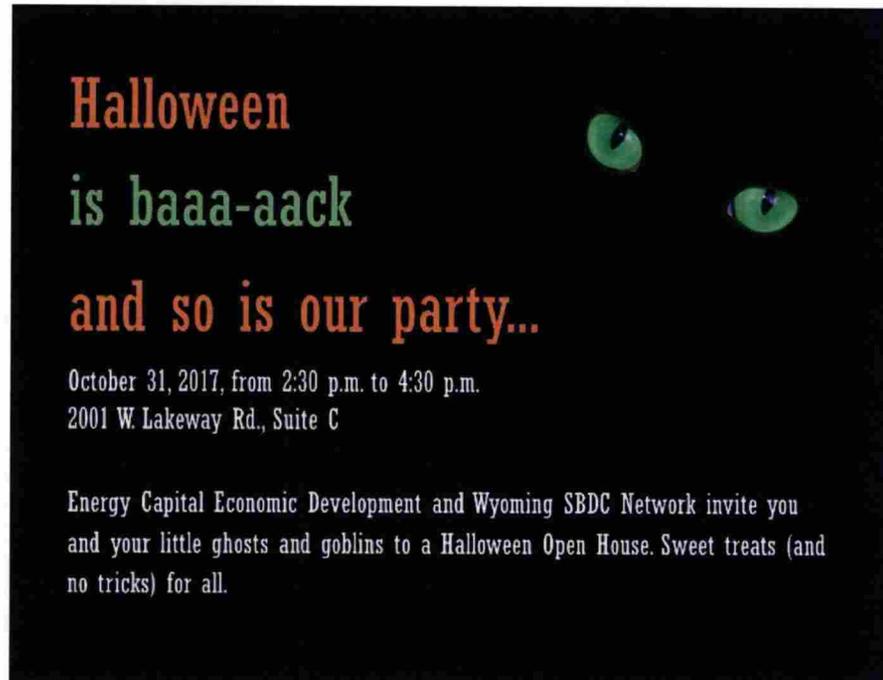
Extensive information is available online:

- Energy Capital ED website: <http://www.energycapital.ed.com/>
- PAC website: <https://www.yes2invest.com/>
- Facebook: <https://www.facebook.com/EnergyCapitalEconomicDevelopment> and <https://www.facebook.com/YesToInvest>

The League of Women Voters hosted a forum in Gillette on September 25th, and will host one in Wright (Oct. 9, 6:30, Town Hall Chambers). The John Patriot group also hosted two town hall meetings. In addition, news articles, editorials and letters to the editor have appeared in the Gillette News-Record and County 17. Phil Christopherson and Mary Melaragno have also spoken to numerous groups about the proposed tax.

Many state and local leaders have expressed support for the tax, including University of Wyoming President Laurie Nichols, who sent a [letter of support](#).

Absentee voting is now open and continues through Nov. 6. Regular voting will be Nov. 7.



Halloween
is baaa-aack
and so is our party...

October 31, 2017, from 2:30 p.m. to 4:30 p.m.
2001 W. Lakeway Rd., Suite C

Energy Capital Economic Development and Wyoming SBDC Network invite you and your little ghosts and goblins to a Halloween Open House. Sweet treats (and no tricks) for all.

[Join Energy Capital Economic Development and Wyoming SBDC Network for a Goblin Good Time.](#)

[Visit Our Website](#)

WHAT IS HEALTH TO YOU?

Community Engagement Sessions

Join Us!

October 24, 2017
 Open House: 2-6 PM
 Listening Session: 6:30-7:30 PM
Gillette Recreation Center
 250 Shoshone Ave., Canyon Room, Gillette, WY

Starbucks coffee
will be served.




Can't make it? Tell us what you think through this survey and be entered to win a basket of Wyoming-made products.
sha.wyo.gov/engagement

Learn more about the health assessment: sha.wyo.gov or contact Felkiana Turner at felkiana.turner@wyo.gov or 307-777-8946.

The Wyoming Business Council is partnering with the Wyoming Department of Health to host Community Engagement Sessions across the state. Join them on Tuesday, October 24 for the Gillette listening session at the Rec Center, Canyon Room.
 Learn more at sha.wyo.gov/engagement

In the NEWS

- [Future for PRB Coal has a Global Outlook](#)
- [Wyoming, Japanese Coal Officials to Meet in Gillette Conference](#)
- [Tax is All About Training Students for Jobs](#)
- [Timeline Set for Special Election](#)
- [Hladkys Form PAC to Support Proposed Sales Tax](#)
- [City Council OKs Quarter-Cent Tax Agreement](#)
- [The Quarter Percent Economic Development Tax - My Thoughts, by Mark Christensen](#)
- [Gillette City Council Passes Quarter-Cent Sales Tax Resolution](#)
- [City Council Debates On Quarter-Percent Excise Tax To Fund Gillette College](#)
- [Quarter Cent Sales Tax Proposed to Provide Stable Funding for Gillette College](#)
- [Sales Tax Proposed to Provide Funding for Gillette College](#)

Upcoming Community Events:

- [11/17/17 - CC Chamber of Commerce Innovate & Grow Symposium](#)
- [10/17/17 - CC Chamber of Commerce October Luncheon, Active Shooter Training](#)
- [10/18/17 - 10/19/17 - Wyoming Broadband Summit](#)
- [10/19/17 - CC Chamber of Commerce Mixer, Synergy Dental](#)
- [10/21/17 - Annual Inventors Conference](#)
- [10/21/17 - 10/22/17 - Octoberfest Business Expo](#)
- [10/28/17 - Gillette Main Street Boo Fest](#)
- [10/31/17 - Energy Capital ED/Wyoming SBDC Network Halloween Party](#)
- [11/4/17 - CC Chamber Annual Gala, Gems and Jeans](#)
- [11/7/17 - Vote on 1/4 Cent Economic Development Excise Tax](#)
- [11/21/17 - CC Chamber of Commerce November Luncheon, How to Compete With Amazon](#)
- [11/16/17 - CC Chamber of Commerce Mixer, Campbell County Health](#)
- [12/2/17 - Gillette Main Street Parade of Lights 2017](#)

For more upcoming community events, visit www.EnergyCapitalED.com

| Energy Capital Economic Development | 307.686.2603 | info@EnergyCapitalED.com |
www.EnergyCapitalED.com

Energy Capital Economic Development, P.O. Box 3948, 2001 West Lakeway Road, Suite
C, Gillette, WY 82718

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CITY OF GILLETTE

Development Services Department
Building Inspection Division
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone 307.686.5260
www.gillettewy.gov

MEMORANDUM

TO: Board of Examiners – Jaye Drake, Chairman; Dean Thompson, Vice-Chairman; John Alt, Chad Renken, Weston Scott, Dale Phipps, Scott Heibult, Todd Newlin, and Chris Weight.

CC: Administration
Sawley Wilde, Interim City Administrator
Patrick Davidson, City Attorney
Heath VonEye, City Engineer/Interim Development Services Director
Jim Brown, Deputy Building Official
Kim King, Administrative Assistant

FROM: Ken Rogers, Chief Building Official

SUBJECT: Board of Examiners Regular Meeting – October 10, 2017

DATE: October 5, 2017

The Regular Meeting is scheduled for 12:30 p.m. on Tuesday, October 10, 2017 at City Hall, in the Community Conference Room, 2nd Floor. Lunch will be served at 12:00 p.m.

Enclosed please find the Meeting Agenda and Packet.

If you have questions or concerns prior to the meeting, please contact me.

Thank you.

<h1 style="font-size: 2em; font-weight: bold; transform: rotate(-15deg);">Agenda</h1>	<p>BOARD OF EXAMINERS REGULAR MEETING</p> <p>October 10, 2017 12:00 p.m. to 2:00 p.m. City of Gillette – City Hall 2nd Floor Community Conference Room</p>
<p>Call to Order</p>	<p>Jaye Drake, Chairman</p>
<p>Approval of Minutes</p>	<p>Regular Meeting of September 12, 2017</p>
<p>Unfinished Business</p>	
<p>New Business</p>	<p>2017 NEC Ordinance Adoption – Updating from the 2014 NEC</p> <p>Board Member Training – Fall Session</p> <ul style="list-style-type: none"> • October 24, 2017 from 1:00 – 4:00 p.m. • October 26, 2017 from 5:30 – 8:30 p.m.
<p>Approval of Contractor License Applications</p>	<p>Review of Individual Contractor</p> <ul style="list-style-type: none"> ➤ Brown Construction Services <p>Individual Trade License Applications</p> <p>Contractor License Applications (Class A, B, C, D, F and R)</p>
<p>Announcements</p>	<p>Three (3) Board Members Terms ending in December.</p> <p>The next Regular Meeting will be on Tuesday, November 14, 2017.</p>
<p>Adjournment</p>	

BOARD OF EXAMINERS
MEETING MINUTES

Regular

September 12, 2017

12:30 p.m.

Board Members present: Chairman Jaye Drake, Vice Chairman Dean Thompson, John Alt, Chad Renken, Weston Scott, Dale Phipps, Scott Heibult, Todd Newlin, and Chris Weight.

Staff Members present: Heath VonEye, City Engineer/Interim Development Services Director; Ken Rogers, Chief Building Official; Kim King, Administrative Assistant.

Staff Members absent: Jim Brown, Deputy Building Official.

Jaye Drake, Chairman, called the meeting to order.

Approval of Minutes

Chairman Drake called for approval of the August 8, 2017, Regular Meeting Minutes. It was moved by Chris Weight, seconded by Dale Phipps to approve said Minutes. Roll was called on the motion with the following results. Board Members voting aye: Alt, Renken, Scott, Phipps, Heibult, Newlin, Weight, Vice Chairman Thompson, and Chairman Drake. Motion carried.

Unfinished Business

There was none.

New Business

Heath VonEye updated the Board on their duties and responsibilities per Chapter 5 of the City Code.

Individual Review of Contractor Application

Applicant: Handyman Service & Remodeling LLC

Owner or Master of Record: Chris Gore

Applicant Status: Complete with One Flag

Board Member Alt made a motion to approve Handyman Service & Remodeling's Contractor License, seconded by Chris Weight. Chairman Drake called for discussion. Ken Rogers explained the flag was for citations that were written to Chris due to working outside of the scope of the licenses he held and for working without a permit. Ken

detailed how he came to find out about the work that Chris performed and what he found upon inspection of the project.

Chris explained what happened with the project and the Board asked him questions regarding certain aspects of the work that was performed.

After discussion among the Board, Chairman Drake called for a vote. Board Members voting nay: Phipps, Heibult, Newlin, Weight, Alt, Renken, Scott, Vice Chairman Thompson and Chairman Drake. Motion carried.

Ken Rogers informed Chris that he would be able to appeal the Board's decision to City Council.

Individual Trade License Applications

The Board reviewed the following Individual Trade License Applications:

ALEXANDER, AARON of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, RMS INSTRUMENT & ELECTRIC LLC Lic# 2090
BENSON, JAY D of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, BLACK HILLS GAS HOLDINGS, LLC Lic# 2153
BENSON, JAY D of GILLETTE, WY • APPRENTICE HVAC TECH, BLACK HILLS GAS HOLDINGS, LLC Lic# 2154
BENSON, JAY D of GILLETTE, WY • APPRENTICE REFRIGERATION TECH, BLACK HILLS GAS HOLDINGS, LLC Lic# 2155
BONEFIELD, MICHAEL of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, R & G ELECTRIC INC Lic# 2163
BRUNETTE, GERALD of GILLETTE, WY • MASTER ELECTRICIAN, MINING ELECTRICAL SERVICES LLC Lic# 2964
DEGEN, ROBERT of GILLETTE, WY • MASTER GAS PIPEFITTER, BOB DEGEN PLUMBING Lic# 2207
DEGEN, ROBERT of GILLETTE, WY • MASTER PLUMBER, BOB DEGEN PLUMBING Lic# 2208
GOODSELL, CRAIG of HULETT, WY • JOURNEYMAN ELECTRICIAN, HULETT ELECTRIC LLC Lic# 2310
GRECO, FRANK of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, EASTERN WYOMING MECHANICAL PLUMBING Lic# 2312
GRECO, FRANK of GILLETTE, WY • JOURNEYMAN HVAC TECH, EASTERN WYOMING MECHANICAL PLUMBING Lic# 2313
JOHNSON, RICHARD of CASPER, WY • MASTER HVAC TECH, LONG BUILDING TECHNOLOGIES INC Lic# 2347
KNAPP, JEREMY of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & A/C Lic# 2355
KNAPP, JEREMY of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & A/C Lic# 2356
MASSIE, COLLIN of GILLETTE, WY • APPRENTICE HVAC TECH, COMFORT SYSTEMS HEATING & AC Lic# 3262
MORRISON, DONALD of GILLETTE, WY • MASTER ELECTRICIAN, NEON MAGIC OF WY LLC Lic# 1651
PFLEGER, MARK of RAPID CITY, SD • MASTER ELECTRICIAN, TEMPERATURE TECHNOLOGY INC Lic# 2389
POPE, JOSHUA of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & A/C Lic# 3018
POPE, JOSHUA of GILLETTE, WY • JOURNEYMAN PLUMBER, POWDER RIVER HEATING & A/C Lic# 3019
ROGERS, LANCE of HULETT, WY • MASTER ELECTRICIAN, HULETT ELECTRIC LLC Lic# 1809
ROHDE, CHRIS of GILLETTE, WY • MASTER ELECTRICIAN, RMS INSTRUMENT & ELECTRIC LLC Lic# 1810
SMITH, CHARLES of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, PROELECTRIC INC Lic# 1879
SUCHOR, JOE of GILLETTE, WY • MASTER PLUMBER, JOE'S PLUMBING & HEATING INC Lic# 1913
WINTERHOLLER, MICHAEL of GILLETTE, WY • MASTER GAS PIPEFITTER, LONG'S PLUMBING & HEATING INC Lic# 2041
WINTERHOLLER, MICHAEL of GILLETTE, WY • MASTER PLUMBER, LONG'S PLUMBING & HEATING INC Lic# 2042

It was moved by Chris Weight, seconded by Vice Chairman Thompson, to approve the above Individual Trade License Applications. Roll was called on the motion with the following results. Board Members voting aye: Renken, Scott, Phipps, Heibult, Newlin, Weight, Alt, Vice Chairman Thompson, and Chairman Drake. Motion carried.

Contractor License Applications

The Board reviewed the following Contractor License Applications (Class A, B, C, D, F and R):

A & B HOME IMPROVEMENTS LLC of GILLETTE, WY • BRAXTON BALES, INSULATION
A & B HOME IMPROVEMENTS LLC of GILLETTE, WY • BRAXTON BALES, LANDSCAPING & FENCING
A & B HOME IMPROVEMENTS LLC of GILLETTE, WY • BRAXTON BALES, TRIM CARPENTRY PAINT FLOORING
A & B HOME IMPROVEMENTS LLC of GILLETTE, WY • BRAXTON BALES, WATER & SEWER PIPELAYER
A & B HOME IMPROVEMENTS LLC of GILLETTE, WY • BRAXTON BALES, WIND SIDING GUTTER GARAGE DOOR
A CLIMB ABOVE LLC of GILLETTE, WY • DANIEL BRYCE, LANDSCAPING & FENCING
ABC SEAMLESS OF BILLINGS of BILLINGS, MT • LARRY GRAYSON, WIND SIDING GUTTER GARAGE DOOR
ABC SEAMLESS OF BILLINGS of BILLINGS, MT • LARRY GRAYSON, GENERAL ROOFING
ADVANCED SYSTEM INTEGRATIONS of GILLETTE, WY • DAVID GERWE, LOW VOLTAGE
BIG HORN ROOFING INC of LARAMIE, WY • JASON SMALLWOOD, GENERAL ROOFING
BOB DEGEN PLUMBING of GILLETTE, WY • BOB DEGEN, PLUMBING
BOB DEGEN PLUMBING of GILLETTE, WY • BOB DEGEN, GAS PIPEFITTER
BOSS ENTERPRISES INC of GILLETTE, WY • EMERY WALKER, TRIM CARPENTRY PAINT FLOORING
BYRD'S HANDYMAN SERVICES LLC of GILLETTE, WY • LANCE BYRD, TRIM CARPENTRY PAINT FLOORING
BYRD'S HANDYMAN SERVICES LLC of GILLETTE, WY • LANCE BYRD, LANDSCAPING & FENCING
BYRD'S HANDYMAN SERVICES LLC of GILLETTE, WY • LANCE BYRD, WIND SIDING GUTTER GARAGE DOOR
CHALK BUTTES LANDSCAPING INC of DOUGLAS, WY • BRET FRYE, LANDSCAPING & FENCING
CLINTON'S FLOORING of GILLETTE, WY • AARON CLINTON, TRIM CARPENTRY PAINT FLOORING
C-ME CONSTRUCTION of ROZET, WY • CHUCK BENSON, TRIM CARPENTRY PAINT FLOORING
COLLINS COMPANIES of RAPID CITY, SD • GENE WITTKOWSKA, WIND SIDING GUTTER GARAGE DOOR
CREATIVE HOME IMPROVEMENTS of GILLETTE, WY • ROBERT WELCH, TRIM CARPENTRY PAINT FLOORING
CROSSWINDS CONSTRUCTION LLC of GILLETTE, WY • KEENAN FITZGERALD, RESIDENTIAL CONTRACTOR
DESIGN CONSTRUCTION LLC of GILLETTE, WY • EDD COLLINS, GENERAL CONTRACTOR
DIETZ CUSTOM WOODWORK of ROZET, WY • TOM DIETZ, BUILDING CONTRACTOR
DORANCE JOHNSON CONSTRUCTION of WELLINGTON, CO • DORANCE JOHNSON, FRAMING
E & S CONSTRUCTION LLC of GILLETTE, WY • EARL SHAW, EXCAVATION & GRADING
E & S CONSTRUCTION LLC of GILLETTE, WY • EARL SHAW, NONSTRUCTURAL CONCRETE
EASTERN WYOMING MECHANICAL PLUMBING HEAT of GILLETTE, WY • LORRAN MINICK, MECHANICAL
EASTERN WYOMING MECHANICAL PLUMBING HEAT of GILLETTE, WY • LORRAN MINICK, GAS PIPEFITTER
FUEL MANAGEMENT SOLUTIONS of CHEYENNE, WY • BRAD NELSON, MISCELLANEOUS
HAGEN GLASS, WINDOWS & SIDING of RAPID CITY, SD • JAY HAGEN, MISCELLANEOUS
HANDY WORK & HOME INSPECTION of GILLETTE, WY • WESLEY BRINDA, RESIDENTIAL CONTRACTOR
HIGH GLASS WINDOW CLEANERS INC of GILLETTE, WY • KATHLEEN BANG, MISCELLANEOUS
HULETT ELECTRIC LLC of HULETT, WY • LANCE ROGERS, ELECTRICAL
JDS ELECTRIC LLC of GILLETTE, WY • JUSTIN STRUB, SIGNAGE
JOHN'S CUSTOM CARPET & TILE of GILLETTE, WY • JONATHAN EHREDT, TRIM CARPENTRY PAINT FLOORING
KUNTZ ROOFING & REPAIR of GILLETTE, WY • DAMIAN KUNTZ, GENERAL ROOFING
LONG BUILDING TECHNOLOGIES INC of CASPER, WY • RICHARD JOHNSON, MECHANICAL
MGM ENTERPRISES INC of GILLETTE, WY • MATTHEW GARLAND, GENERAL CONTRACTOR
MINING ELECTRICAL SERVICES LLC of GILLETTE, WY • JOSEPH LARRALDE, GENERAL CONTRACTOR
MONUMENT HOME BUILDERS INC of CHEYENNE, WY • COLLIN KOSTELECKY, WATER & SEWER PIPELAYER
N C INSULATION LLC of GILLETTE, WY • NATE COFFEE, INSULATION
NEON MAGIC OF WY LLC of GILLETTE, WY • DON MORRISON, ELECTRICAL
NEON MAGIC OF WY LLC of GILLETTE, WY • DON MORRISON, SIGNAGE
NERY SOSA PAINTING of GILLETTE, WY • NERY SOSA, TRIM CARPENTRY PAINT FLOORING
PERFORMANCE SURFACES LLC of OKLAHOMA CITY, OK • JOHN CONNERS, TRIM CARPENTRY PAINT FLOORING
PS SERVICES LLC of GILLETTE, WY • PATRICK SCHWEITZER, EXCAVATION & GRADING
PS SERVICES LLC of GILLETTE, WY • PATRICK SCHWEITZER, WATER & SEWER PIPELAYER
PURE TECHNOLOGIES U.S. INC of COLUMBIA, MD • PETE OLSON, MISCELLANEOUS
RAMIRES BROTHERS STONE & STUCCO of GILLETTE, WY • JOSE RAMIRES, WIND SIDING GUTTER GARAGE DOOR
RMS INSTRUMENT & ELECTRIC LLC of GILLETTE, WY • CHRIS ROHDE, ELECTRICAL
SAFETECH INC of BILLINGS, MT • LEONARD CRANFORD, MISCELLANEOUS
SPECIALTY CONCRETE INC of GILLETTE, WY • KYLE BARBULA, STRUCTURAL CONCRETE
SUCHOR CONCRETE CONSTRUCTION INC of GILLETTE, WY • WILLIAM SUCHOR, NONSTRUCTURAL CONCRETE
SUPERIOR SIGNS & SUPPLY LLC of CASPER, WY • FRANK KALASINSKY, SIGNAGE
T BAR CONSTRUCTION of EVANSTON, WY • CURTIS REX, LANDSCAPING & FENCING

TEMPERATURE TECHNOLOGY INC of RAPID CITY, SD • MARK PFLEGER, ELECTRICAL
TOTAL CONCRETE WORKS of GILLETTE, WY • LUIS FUENTES, STRUCTURAL CONCRETE
TOTAL LAWN CARE LLC of GILLETTE, WY • TOM MURPHY, LANDSCAPING & FENCING
WYOMING LAWN PRO of GILLETTE, WY • NEIL OUTZEN, LANDSCAPING & FENCING
ZACE PAINTING of CASPER, WY • EUGENE ZACE, TRIM CARPENTRY PAINT FLOORING

It was moved by Vice Chairman Thompson, seconded by Chris Weight, to approve the above Contractor License Applications. Roll was called on the motion with the following results. Board Members voting aye: Scott, Phipps, Heibult, Newlin, Weight, Alt, Renken, Vice Chairman Thompson, and Chairman Drake. Motion carried.

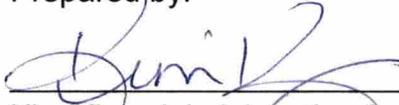
Announcements

The next regularly scheduled meeting will be Tuesday, October 10, 2017.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 1:15 p.m.

Prepared by:



Kim King, Administrative Assistant
Building Inspection Division

BOARD TRAINING

This board training is for Appointed Board Members, Non-Profit Board Members and Organizational Directors. Please select one of the two sessions to attend.

SESSIONS

October 24th | 1:00 – 4:00 PM | 412 South Gillette Avenue
Cottonwood Room – George Amos Memorial Building

October 26th | 5:30 – 8:30 PM | 2301 South 4-J Road
Public Health Conference Room

PRESENTERS

Carol Seeger | Deputy County Attorney

Ivy McGowan-Castleberry | Public Information Coordinator

Shelly Edwards | Finance Manager

REGISTRATION

Office of the Commissioners

Sandra Beeman | (307) 682-7283 | sdb01@ccgov.net

City of Gillette Administration

Angela Williams | (307) 686-5203 | angelaw@gillettewy.gov

2017 Fall Board Training Hosted by Campbell County



City of Gillette
Board of Examiners
Meeting of October 10, 2017

Individual Review ~ Contractor License Application for:
BROWN CONSTRUCTION SERVICES

Applicant: Brown Construction Services
Gillette, WY
Master of Record: William Brown

Application Type: Class B – Building Contractor

Application Status: Complete with one (1) flag

Applicant submitted complete application with one (1) flag.

Applicant indicated 'yes' to Status Question #1 on page 4 of Application. Applicant was ticketed for working without the appropriate permits.

ADMINISTRATIVE USE ONLY
 Board of Examiners Action
 Approved Denied
 at ___/___/___ meeting
 License # 1104



CITY OF GILLETTE
BUILDING INSPECTION DIVISION
 P.O. Box 3003, Gillette, WY 82717
 201 E. Fifth Street, 2nd Floor
 Telephone: (307) 686-5260
www.gillettewy.gov

CONTRACTOR LICENSE APPLICATION – (RENEWAL)

Please complete each field - insert N/A if not applicable. See instructions for details and additional information.

DATE OF APPLICATION: 9/25/17

APPLICANT CONTACT INFORMATION

Please remember to contact Building Inspection in writing with any address changes during the year.

Business Name: Brown Construction Services
 Mailing Address: 1203 Middle Fork Dr. City Gillette State WY Zip Code 82718
 Office Telephone: 307 696 0089 Fax Number: NONE
 Master of Record: William Brown Phone Number: 307 696 0089
 Contact Person's email: brownconstructionservices@gmail.com

CLASS OF LICENSE (Select one): Please note that a separate application is required for each license applied for.

Class D Vocational Contractors

- Electrical
- Gas Pipefitter
- HVAC Mechanical
- Plumbing

Class F Fire Suppression Contractors

- Chemical Fire Suppression
- Fire Alarm
- Flammable or Combustible Liquids
- Sprinkler (Fire/Standpipe)

Building Contractors** (General Contractors)

- Class A-General Contractor
- Class B-Building Contractor
- Class R-Residential Contractor

**May not perform Class D, Class F, Class C Water & Sewer or Class C Electrical category work without holding the appropriate license.

Class C Specialty Contractors (Sub-Contractors)

- Concrete - Structural (Type 1)
- Concrete - Non-Structural (Type 2)
- Drywall & Plaster
- Elevator
- Excavation, Grading, Snow Removal & Demolition
- Framing - Stick Built Structure
- Insulation
- Landscaping, Sprinkler Systems, Tree Trimming & Fencing
- Limited Technician
- Low Voltage Technician
- Manufactured Housing (Type 1)
- Masonry - Structural (Type 1)
- Masonry - Veneer (Type 2)
- Roofing - General
- Roofing - Shingle
- Signage
- Trim Carpentry, Painting & Flooring
- Water & Sewer Pipe Layer
- Windows, Siding, Gutters & Garage Doors
- Miscellaneous (specify): _____

OCT - 2 2017

WYOMING CORPORATE REGISTRATION - Not applicable for sole proprietorships and general partnerships.

TYPE OF BUSINESS ENTITY

- Corporation
- Limited Liability Company
- Limited Partnership
- General Partnership
- Sole Proprietorship
- Other _____

LIST THE NAME AND TITLE OF EVERY OWNER

(Officer, member, partner, sole proprietor, etc.)
William F. Brown Jr.

EMPLOYEES - Employees that are or will be working in the City limits:

- No, applicant does not have employees.
- Yes, applicant has employees from Wyoming Out-of-State

WORKERS' COMPENSATION - Letter of Good Standing

Requested from State of Wyoming - Date of Request 9/25/17

UNEMPLOYMENT INSURANCE - Letter of Good Standing

Requested from State of Wyoming - Date of request 9/25/17

STATUS QUESTIONS

Please answer each of the following questions. When responding to Questions #1 through #5, if answer is "Yes" to any of these questions, **attach copies of relevant paperwork, including court documents, bankruptcy, if applicable.**

		YES	NO
1.	Has Owner or Master of Record, or any individual employed, had a contractor license or vocational license denied, fined, suspended, or revoked in the past year?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.	Are there any liens, lawsuits, or judgments of record pending against Owner or Master of Record in the past year (relating to business activities within the scope of this license application)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3.	Is Owner or Master of Record currently in bankruptcy proceedings or operating under a Court supervised reorganization plan as a debtor in possession within the past year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4.	Has any officer, partner, member, owner or Master of Record been convicted of a felony (related to forgery, embezzlement, obtaining money under false pretenses, larceny, or extortion) within the past year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5.	Has Owner or Master of Record failed to complete a project in the past year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Continue on next page

FOR REVIEW INDIVIDUAL LICENSE APPLICATIONS

OCTOBER 10, 2017

1	ANDERSON, BRANDON of GILLETTE, WY • MASTER GAS PIPEFITTER, ANDERSON PLUMBING LLC Lic# 3022
2	ANDERSON, BRANDON of GILLETTE, WY • MASTER PLUMBER, ANDERSON PLUMBING LLC Lic# 3023
3	ASAY, CHRISTOPHER of MILLS, WY • JOURNEYMAN ELECTRICIAN, 307 ELECTRIC LLC Lic# 3272
4	BAYNE, JAMES P of GILLETTE, WY • MASTER GAS PIPEFITTER, JIM'S HEATING, A/C & REFRIGERATION Lic# 1481
5	BAYNE, JAMES P of GILLETTE, WY • MASTER HVAC TECH, JIM'S HEATING, A/C & REFRIGERATION Lic# 1482
6	BREDTHAUER, ALEXANDER of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, BULLDOG INC Lic# 3269
7	BREDTHAUER, CHARLES E of GILLETTE, WY • MASTER ELECTRICIAN, BULLDOG INC Lic# 2171
8	BURTON, JAMES of TORRINGTON, WY • JOURNEYMAN GAS PIPEFITTER, VALLEY PLUMBING & HEATING Lic# 3040
9	BURTON, JAMES of TORRINGTON, WY • JOURNEYMAN PLUMBER, VALLEY PLUMBING & HEATING Lic# 3041
10	DOWDY, LUKE of UPTON, WY • MASTER GAS PIPEFITTER, LG PLUMBING LLC Lic# 1535
11	DOWDY, LUKE of UPTON, WY • MASTER PLUMBER, LG PLUMBING LLC Lic# 1536
12	JAMES, WILLIAM of DELTA, CO • MASTER ELECTRICIAN, HOMETOWN ELECTRIC INC Lic# 2730
13	MEANS, ERIK of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2378
14	MERTZ, JARED of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, ALL ELECTRIC LLC Lic# 3045
15	METTLER, AUSTIN of GILLETTE, WY • APPRENTICE PLUMBER, LONG'S PLUMBING & HEATING INC Lic# 3276 **
16	NELSON, DAVID of SHERIDAN, WY • MASTER ELECTRICIAN, WYOMING ELECTRIC INC Lic# 2383
17	SCHIPPOREIT, TATE of GILLETTE, WY • MASTER ELECTRICIAN, ELECTRICAL SPECIALISTS Lic# 1828
18	SMEBAKKEN, JIM of GILLETTE, WY • MASTER ELECTRICIAN, J & T OILFIELD ELECTRIC LLC Lic# 2735
19	SORENSEN, KEVIN of SHERIDAN, WY • MASTER ELECTRICIAN, JACKSON ELECTRIC INC Lic# 1891
20	SUNDQUIST, CHARLENE of GILLETTE, WY • MASTER ELECTRICIAN, HIGH PLAINS ELECTRIC Lic# 1919
21	SUNDQUIST, ERIC of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, HIGH PLAINS ELECTRIC Lic# 1920
22	TOIVONEN, LANCE of SHERIDAN, WY • JOURNEYMAN GAS PIPEFITTER, WESTIN MECHANICAL LLC Lic# 3047
23	TOIVONEN, LANCE of SHERIDAN, WY • JOURNEYMAN PLUMBER, WESTIN MECHANICAL LLC Lic# 3048
24	WHITAKER, JEREMY of GILLETTE, WY • APPRENTICE PLUMBER, LONG'S PLUMBING & HEATING INC Lic# 2853 **
25	WHITAKER, JEREMY of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, LONG'S PLUMBING & HEATING INC Lic# 3270 **
26	WILLIAMS, JASON of OGDEN, UT • MASTER ELECTRICIAN, LINE SIDE ELECTRIC INC Lic# 2024
27	WISCOMBE, DAN of OGDEN, UT • JOURNEYMAN ELECTRICIAN, LINE SIDE ELECTRIC INC Lic# 2047

**Indicates new licensee

**FOR REVIEW CONTRACTOR LICENSE APPLICATIONS
OCTOBER 10, 2017**

1	307 CONSTRUX LLC of NEWCASTLE, WY • JASON WEBBER, DRYWALL **
2	A & B BUILDINGS AND SUPPLIES of SHERIDAN, WY • JOSHUA SMITH, GENERAL CONTRACTOR **
3	ACCENT LANDSCAPES INC of GILLETTE, WY • RICK STASKIEWICZ, LANDSCAPING & FENCING
4	ADVANCED BUILDERS INC of SPEARFISH, SD • ANDRE AGER, GENERAL CONTRACTOR
5	ADVANCED LAWN CARE & MAINTENANCE LLC of MISSOULA, MT • RICHARD PALMER, LANDSCAPING & FENCING **
6	AIR SOLUTIONS LLC of GILLETTE, WY • BRAD REED, MISCELLANEOUS
7	ALEX GLASS & GLAZING INC of ALEXANDRIA, MN • RON SAHLI, WIND SIDING GUTTER GARAGE DOOR **
8	AVERILL CONSTRUCTION LLC of GILLETTE, WY • ANDREW AVERILL, TRIM CARPENTRY PAINT FLOORING **
9	BULLDOG INC of GILLETTE, WY • CHARLES BREDTHAUER, GENERAL CONTRACTOR
10	BULLDOG INC of GILLETTE, WY • CHARLES BREDTHAUER, WATER & SEWER PIPELAYER
11	BULLDOG INC of GILLETTE, WY • CHARLES BREDTHAUER, ELECTRICAL
12	C & J CONTRACTING LLC of GILLETTE, WY • CORY ALBRECHT, LANDSCAPING & FENCING
13	C & J CONTRACTING LLC of GILLETTE, WY • CORY ALBRECHT, TRIM CARPENTRY PAINT FLOORING
14	C & J CONTRACTING LLC of GILLETTE, WY • CORY ALBRECHT, WIND SIDING GUTTER GARAGE DOOR
15	CASCADE DRILLING LP of CLACKAMAS, OR • KEITH VIDOS, MISCELLANEOUS
16	CENTENNIAL HOMES OF RAPID CITY of ABERDEEN, SD • CHAD EVANS, MANUFACTURED HOME INSTALLATION
17	CENTRAL SUSPENSIONS INC of ALEXANDRIA, MN • DANIEL WOOD, MISCELLANEOUS **
18	CENTURY GLASS CO of RAPID CITY, SD • JAKE SCHAD, WIND SIDING GUTTER GARAGE DOOR
19	COLSON CONSTRUCTION LLC of GILLETTE, WY • JACK COLSON, TRIM CARPENTRY PAINT FLOORING
20	COMPLETE DRYWALL SOLUTIONS INC of LOVELAND, CO • CARL HUGHES, DRYWALL
21	DAVID'S ROOFING & REPAIRS of GILLETTE, WY • DAVID BAUER, LANDSCAPING & FENCING **
22	DOUD BTS of GOLDEN, CO • JOSHUA MATHIS, WATER & SEWER PIPELAYER
23	DOUD BTS of GOLDEN, CO • JOSHUA MATHIS, GENERAL CONTRACTOR
24	GEOTECH FOUNDATION CO-WEST of HILLSBORO, OR • JOHN MARTIN, MISCELLANEOUS
25	HIGH PLAINS ELECTRIC of GILLETTE, WY • CHARLENE SUNDQUIST, ELECTRICAL
26	HOLLAND PAVING INC of WICHITA, KS • GEORGE HOLLAND, NONSTRUCTURAL CONCRETE
27	HOMETOWN ELECTRIC INC of DELTA, CO • WILLIAM JAMES, ELECTRICAL

FOR REVIEW CONTRACTOR LICENSE APPLICATIONS

OCTOBER 10, 2017

28	INDEPENDENT INDUSTRIAL SERVICES of GILLETTE, WY • STANLEY DYMOND, MISCELLANEOUS
29	J & T OILFIELD ELECTRIC LLC of GILLETTE, WY • JIM SMEBAKKEN, ELECTRICAL
30	J S ENTERPRISES LLC of CASPER, WY • JOHN STRONG, MISCELLANEOUS
31	JACKSON ELECTRIC INC of SHERIDAN, WY • KEVIN SORENSEN, ELECTRICAL
32	JEREMY STREED CONSTRUCTION LLC of ALEXANDRIA, MN • JEREMY STREED, TRIM CARPENTRY PAINT FLOORING **
33	JIM'S HEATING, A/C & REFRIGERATION of GILLETTE, WY • JIM BAYNE, MECHANICAL
34	JIM'S HEATING, A/C & REFRIGERATION of GILLETTE, WY • JIM BAYNE, GAS PIPEFITTER
35	JOE WICKS FLOORING of GILLETTE, WY • JOE WICKS, TRIM CARPENTRY PAINT FLOORING
36	KANSAS ASPHALT INC of BUCYRUS, KS • CANDI ECKERT, NONSTRUCTURAL CONCRETE
37	LINE SIDE ELECTRIC INC of OGDEN, UT • JASON WILLIAMS, ELECTRICAL
38	M G OIL COMPANY INC of RAPID CITY, SD • RODNEY JOHANSEN, GENERAL CONTRACTOR
39	MASTERPIECE BUILDERS LLC of GILLETTE, WY • JAY HOLLENBECK, BUILDING CONTRACTOR
40	NIX SIGN COMPANY LLC of CASPER, WY • CASEY NIX, SIGNAGE
41	NIX SIGN COMPANY LLC of CASPER, WY • CASEY NIX, LIMITED VOLTAGE
42	POWDER RIVER HEATING & AIR CONDITIONING of GILLETTE, WY • KEVIN MAGNUSON, NONSTRUCTURAL CONCRETE
43	PROELECTRIC INC of GILLETTE, WY • CURTIS JUBY, NONSTRUCTURAL CONCRETE **
44	RAMIRES BROTHERS STONE & STUCCO of GILLETTE, WY • JOSE RAMIRES, TRIM CARPENTRY PAINT FLOORING
45	RAZOR CITY ROOFING & SIDING of ST CLOUD, FL • SHELLY KRISLE, WIND SIDING GUTTER GARAGE DOOR
46	RAZOR CITY ROOFING & SIDING of ST CLOUD, FL • TROY KRISLE, SHINGLE ROOFING
47	ROCKY MOUNTAIN FIRE SYSTEMS of CASPER, WY • MICHAEL FANKHAUSER, LOW VOLTAGE
48	ROCKY MOUNTAIN FIRE SYSTEMS of CASPER, WY • MICHAEL FANKHAUSER, FIRE ALARM SYSTEMS
49	ROSE CITY CANOPY INC of EAGLE BEND, MN • JAKE STEELE, MISCELLANEOUS **
50	SKYLINE BUILDERS INC of MOORCROFT, WY • KIRK NORRIS, GENERAL CONTRACTOR
51	SLETTEN CONSTRUCTION OF WYOMING INC of CODY, WY • JACOB SCHRICKLING, GENERAL CONTRACTOR
52	SOUTHERN COMFORT SPRAY FOAM of RAPID CITY, SD • RICHARD HARRIS, INSULATION **
53	SPHERE INC of GILLETTE, WY • PEGGY RITTER, EXCAVATION & GRADING
54	VAZQUEZ GARAGE DOOR SERVICES of GILLETTE, WY • LUIS VAZQUEZ, WIND SIDING GUTTER GARAGE DOOR

**FOR REVIEW CONTRACTOR LICENSE APPLICATIONS
OCTOBER 10, 2017**

55	WESTERN SERVICES LLC of GILLETTE, WY • DOUG COX, NONSTRUCTURAL CONCRETE
56	WRANGLER CONSTRUCTION INC of GILLETTE, WY • RODNEY MAKI, WATER & SEWER PIPELAYER
57	WYOMING ELECTRIC INC of SHERIDAN, WY • DAVID NELSON, ELECTRICAL
58	WYOMING SEAMLESS of RANCHESTER, WY • NICOLE ROSICS, WIND SIDING GUTTER GARAGE DOOR
	**Indicates new licensee **Indicates additional license for existing Contractor

CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

October 12, 2017 – 6:30 P.M.



ITEM #	AGENDA ITEM (CCPLB Governing Policies Manual Number or By-Laws) <i>NOTES IN GREEN – Guidance for the handling of the item.</i>
1.	CALL TO ORDER/ATTENDANCE (2.5.10)
2.	APPROVAL OF AGENDA (2.3.3)
3.	APPROVAL OF MINUTES (2.3.3) for the A. September 14, 2017 Board meeting (ATTACHMENT "A")
4.	CONSENT AGENDA (2.3.4). A. APPROVAL OF WARRANTS (ATTACHMENT "B")
5.	CITIZEN INPUT (2.2.1)
6.	BOARD PROCESS A. SPECIAL EVENTS ACCOUNT LANGUAGE APPROVAL (ATTACHMENT "C") <i>"MOTION: that the Board approve the Special Events Account Language as approved by both the City and County."</i> B. COMP TIME DISCUSSION FROM THE BOARD COMMITTEE C. FOLLOW UP ITEMS FROM PREVIOUS MEETING (2.3.3) i. None D. CONTRACTING/PURCHASING DECISIONS (2.2.7): i. APPROVAL OF THE CAM-PLEX WEBSITE BID (ATTACHMENT "D") <i>"MOTION: that the Board approve the CAM-PLEX website bid from ___ for the amount of \$__."</i>
7.	OPERATIONS REPORT/UPDATE (3.8.1.C) A. Items Interim GM ReNae Keuck will discuss: i. Personnel Update ii. AIE Season and Dance Outreach Workshops iii. PGI Update iv. Wyoming Horse Racing



CAMPBELL COUNTY PUBLIC LAND BOARD
MEETING AGENDA
October 12, 2017 – 6:30 P.M.

8.	<p>MATTERS FOR NOTING:</p> <p>A. MAJOR CORRESPONDENCE: (None)</p> <p>B. BOARD CALENDAR: (ATTACHMENT "E")</p> <p>i. Upcoming Board Meetings:</p> <p>a. November 9, 2017 at 6:30 p.m. (Workshop at 6:00 p.m.)</p> <p>b. December 14, 2017 at 6:30 p.m. (Quarterly meeting with Commissioners at 6:00 p.m.)</p> <p>ii. Other meetings/events: (none)</p> <p>C. SUMMARY OF FOLLOW-UP ITEMS: (items from this meeting to be followed up at the next meeting)</p>
9.	<p>BOARD MEETING EVALUATION (2.1.8) - Board members will share observations/opinions as to:</p> <ul style="list-style-type: none">• what worked really well at this meeting?• what we could have done to make it more productive?
10.	<p>ADJOURNMENT</p>

**Campbell County Public Land Board (CCPLB)
and Quarterly Board of Commissioners Meeting Minutes
September 14, 2017**

Members	Staff
Present: Mary Silvernell, Don Hamm, Duane Evenson, Skyler Pownall, Shawn Lesmeister, Laura Spooner, Troy Allee	Present: ReNae Keuck, Greg Rook, Kathy Ashton, Heather Kuhrt
Legal Counsel	Guests
Present: Frank Stevens	Present: Matt Avery <i>County Liaison</i> ; Mark Christenson, Clark Kissack <i>County Commissioners</i> ; Robert Palmer, Susan Saunders <i>County Representative</i> ; Billy Montgomery <i>City Liaison</i> ; Patrick Filbin representing the <i>News-Record</i> , Bailey Knopp representing <i>County 17</i> ; Eugene Joyce representing <i>Wyoming Horse Racing</i>

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
1.	Call to Order/Attendance	The Quarterly Board of Commissioners meeting was called to order at 6:01 PM MDT and the CCPLB meeting was called to order at 6:30 PM MDT on September 14, 2017, by Chair Mary Silvernell.		
2.	Quarterly Board of Commissioners Meeting Agenda	<p>Lightning Sensor Project</p> <ul style="list-style-type: none"> Mrs. Silvernell informed the Commissioners the lightning sensor project was discussed at the July meeting and they were not in favor of funding the project at that time. Budgeting for the project in the next fiscal year was a possibility. <p>NHSFR Draft Report</p> <ul style="list-style-type: none"> Mrs. Keuck stated the final numbers were not available yet, but so far, they are in the same range as last year's revenue. Typically, second-year ticket revenue trend is lower from the previous year. Several areas, such as RV space rental, were higher. Final settlement was recently made with the NHSRA. <p>Fall Board Training – Hosted by the County</p> <ul style="list-style-type: none"> October 24 1:00-4:00 pm George Amos Memorial Building-Cottonwood Room 412 S. Gillette Avenue October 26 5:30-8:30 pm Public Health Board Room 2301 S. 4-J Road The County hosts fall training sessions and the City provides the spring sessions. All new Board members are strongly encouraged to attend training. Current members are also invited to attend. Light snacks or meals will be provided. Motivating guest speakers will be at the training. Please 		

**Campbell County Public Land Board (CCPLB)
and Quarterly Board of Commissioners Meeting Minutes
September 14, 2017**

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
		<p style="text-align: center;">attend either the fall or spring training sessions</p> <p>Other:</p> <ul style="list-style-type: none"> • No other topics were discussed. 		
3.	Approval of CCPLB Agenda	The September 14, 2017, agenda was reviewed.	Mr. Evenson made a motion to approve the September 14, 2017, agenda. Mr. Pownall seconded the motion, and it passed unanimously.	
4.	Approval of Minutes	The August 10, 2017, CCPLB meeting minutes were reviewed.	Mr. Evenson made a motion to approve the August 10, 2017, meeting minutes as presented. Mr. Allee seconded the motion, and it passed unanimously.	
5.	Consent Agenda	<p>A. Approval of Warrants:</p> <p>The Warrants for the September 14, 2017, meeting were reviewed.</p> <ul style="list-style-type: none"> - August 2017 Accounts Payable Voucher Numbers 46582-46940 (General Fund/Special Events) in the amount of \$129,752.62. - August 2017 Manual Purchase Order Numbers 9666-9693 in the amount of \$641,360.46. - August 2017 Payroll Warrants in the amount of \$310,976.71 for the period of 7/16/2017-8/26/2017. <p>Mr. Pownall questioned the utility bill amount. Mrs. Keuck explained the increase was due to the NHSFR increase in RV space rentals and the higher July temperature.</p> <p>The security fee for the fair was also explained to the group. CAM-PLEX pays the invoice and then the Fair is billed for that amount.</p> <p>The Wyoming Machinery invoice was due the lost water truck's head and renting equipment to fill in the void.</p> <p>B. Approval of July 6, August 3, and August 10, 2017 Executive Session Minutes.</p>	<p>A. Mr. Hamm made a motion to approve the Warrants. Mr. Evenson seconded the motion, and it passed unanimously.</p> <p>Mr. Pownall and Mrs. Spooner abstained.</p> <p>B. Mr. Hamm made a motion to approve the Executive Session minutes. Mr. Pownall seconded the motion, and it passed unanimously.</p>	
6.	Citizen Input	Mr. Eugene Joyce with Wyoming Horse Racing reported the status of the horse racing industry and their partnership with Gillette. Mr. Joyce spoke of low financial gains in past racing years and how current revenue trends positively impact the communities in which		

**Campbell County Public Land Board (CCPLB)
and Quarterly Board of Commissioners Meeting Minutes
September 14, 2017**

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
		<p>they participate in. There are 4 racing facilities in Wyoming including CAM-PLEX which bring horsemen from all over the United States. He spoke of the \$1.2 million in tax revenue to this community from the horse industry and the cost of \$62,500 to rent this facility for two weeks. The State of Wyoming Commission also requires fees from racing. At this time, he assumes all liability and costs. In a of couple weeks' time, the State of Wyoming Commission requires the race schedule for 2018.</p> <p>Mr. Joyce plans on introducing in the next legislative session a bill from the horse racing industry for improvements. If the bill would be approved, grants may then be applied for to benefit the jockeys, trainers, and facilities. Mr. Joyce cited future improvements must be made to move forward in this industry and this could also help CAM-PLEX become the best racing facility. There is a need now at CAM-PLEX for a bigger jockey office, safer rails, etc. The grant funding could help subsidize these capital improvements. Mr. Joyce asked for consideration for fair pricing, especially if the bill is approved and CAM-PLEX can benefit with these improvements. He also asked for support from the Board to get the bill passed. Mr. Joyce stated he would work with the Board and staff to discuss what the improvement projects would entail. Any structures built would be owned by CAM-PLEX and accessible to CAM-PLEX when horse racing is not on grounds.</p> <p>With the discussion regarding fair rental pricing, the Board members had much debate on the subject. Arguments were made this event provides high economic impact in the community with fully booked hotels and many businesses are obtaining benefits of this event as well. However, this government-ran facility already has comparable low rates in place. There was also discussion regarding "live" horse racing and "historical" horse racing with Commissioner Christensen regarding licensing and revenue. Mr. Christensen reiterated the agreement the Wyoming Horse Racing has with the City and County stating off track betting is dependent on live horse racing. If live horse racing were to go away, so would off-track betting.</p>		<p>The staff will meet with Mr. Eugene Joyce from Wyoming Horse Racing on 2018 racing dates which are needed by October 15, 2017.</p> <p>CCPLB and staff will review the Wyoming Horse Racing contract.</p>

**Campbell County Public Land Board (CCPLB)
and Quarterly Board of Commissioners Meeting Minutes
September 14, 2017**

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
7.	Board Process	<p>A. The Board discussed the Wyoming Center Spirit Hall floor repair.</p> <p>B. The Budget Line Item Transfers.</p> <ul style="list-style-type: none"> • Mrs. Keuck explained the budget transfers to the Board. • The Commissioners expressed their appreciation of this action. <p>C. The Board discussed the Special Events language.</p> <ul style="list-style-type: none"> • Mr. Christensen suggested using the savings account the Commissioners obtain. PFM is the account they use instead of WYOSTAR. They are getting approximately 2 ¼ rate. • Mr. Rook gave a website RFP proposal update. An addendum had to be added to the original proposal to clarify certain items and an extension was added as well. Four companies submitted proposals for the RFP. Each proposal is different and staff will be going through them and report back to the Board. The ticketing component needs more investigation. IT representative Clay Cundy is aware of this process. <p>D. There were no follow-up items from the previous meeting.</p> <p>E. There were no contracting or purchasing decisions at this meeting.</p>	<p>A. Mr. Evenson made a motion to approve payment of the Michael's Construction bill to repair the Spirit Hall floor from the Wyoming Center Trust Fund account. Mr. Hamm seconded the motion and it passed unanimously.</p> <p>B. Mr. Evenson made a motion to approve the budget line items transfers as presented. Mr. Pownall seconded the motion and it passed unanimously.</p> <p>C. Mr. Hamm made a motion to approve the revised Special Event Fund language as presented by counsel. Mr. Allee seconded the motion and it passed unanimously.</p>	<p>C. Mrs. Keuck will contact Mr. Palmer regarding the PFM savings account and Commissioner Christensen will forward the summary to Mrs. Keuck.</p>
8.		<p>A. Interim GM ReNae Keuck discussed the following items:</p> <ul style="list-style-type: none"> i. CAM-PLEX Metrics was not reported on and it will be revamped with the Board's approval. 		

**Campbell County Public Land Board (CCPLB)
and Quarterly Board of Commissioners Meeting Minutes
September 14, 2017**

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
		<ul style="list-style-type: none"> • The Board requested the following: monthly report on what we are booking; is booking up or down; who they are talking to; comparisons; events-how many booked this month and next month; what are we bidding on; sales calls; actual facts; similar to the one presented at the CCPLB/Staff Planning meeting. Mrs. Keuck commented the Board received much of the above information when Managers attended CCPLB meetings and gave departmental reports. • Bid packet for Jr. National High School Finals arrived today. <p>ii. The following updates were given:</p> <ul style="list-style-type: none"> • JAQ for the Marketing Manager has not been presented to the County Personnel Committee. It will be presented at the October meeting. • The Jehovah Witness event representative commented to Mrs. Spooner and praised a job well done by CAM-PLEX staff. • The General Manager's application deadline is Friday, September 22. At 10am the Board's hiring committee will meet to review the applicants. They will then schedule for Skype interviews with the whole Board. • Mr. Rook reported on the PGI meeting he attended to bid for 2019 (which will also be PGI's 50th anniversary). He said they will be voting on the location hopefully by the end of this month. • For the Fizz Bomb event CAM-PLEX provided free WIFI in trade for free advertisement video clip which earned over 3,800 hits. This was the best run the organizer had all year. There were high praises from the Board on the event to staff. • Mr. Rook is working with Ron Rye of Wyoming Beverage (Pepsi). Mr. Rye has 		

**Campbell County Public Land Board (CCPLB)
and Quarterly Board of Commissioners Meeting Minutes
September 14, 2017**

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
		been frustrated with the marquee company he was working with and may move to a company out of Rapid City.		
9.	Matters for Noting Board Meeting	<p>A. Major Correspondence (none)</p> <p>B. Board Calendar:</p> <p> ia. The October CCPLB Meeting will be at 6:30 PM MDT on October 12, 2017, with the pre-meeting workshop at 6:00 PM MDT. Mrs. Silvernell will be out of town.</p> <p> ib. The November CCPLB Meeting will be at 6:30 PM MDT on November 9, 2017, with the pre-meeting workshop at 6:00 PM MDT.</p> <p>C. Summary of Follow-Up Items: Actions to be taken noted.</p>		
10.	Evaluation			
11.	Adjournment	CCPLB meeting was adjourned at 7:15 PM MDT.		

Respectfully submitted,

Duane Evenson, Secretary



ATTACHMENT B

CCPLB MEMBERS WILL BE E-MAILED

WARRANTS

FOR THIS MONTH'S

APPROVAL

PRIOR TO MEETING.

Your Ideas. Our Expertise. Endless Event Possibilities!

1635 Reata Drive • Gillette, WY 82718 • www.cam-plex.com
Phone (307) 682-0552 • Ticket Office 307-682-8802 • Fax (307) 682-8418



MEMORANDUM

TO: Campbell County Commissioners
Gillette City Council and Mayor

FROM: Mary Silvernell, CCPLB Chair

DATE: September 20, 2017

RE: Special Events CCPLB Approved Language

After the September 14, 2017, Campbell County Public Land Board Meeting, a vote was held approving the attached proposed language change from legal counsel, Frank Stevens. The language change was requested by the Commissioners. The earlier request of the City is also incorporated in this language.

Upon approval from both the City and the County, the Campbell County Public Land Board will then approve the Special Events Account language in the October meeting.

If you have any questions, please contact me, mary@visitgillettewright.com or (307) 382-0552 or (307) 299-2838.

A handwritten signature in cursive script that reads 'Mary Silvernell'. The signature is written in dark ink and is positioned above the typed name 'MS'.

MS

Kba

1 Enclosure

Distribution:

Campbell County Commissioners
Gillette City Council and Mayor

CAM-PLEX SPECIAL EVENTS ACCOUNT

Purpose: To provide an account separate from the general budget of the Campbell County Public Land Board (Board) for receiving revenue from Special Events, paying expenses of Special Events, funding and operating Special Events. In addition to provide for making improvements, including capital projects, to facilitate various designated Special Events at Cam-Plex. "Special Events" are defined as national or regional events involving large numbers of participants, for example the National High School Finals Rodeo, RV rallies, the Pyrotechnical Convention or similar events.

Revenue from Special Events shall be placed in the Special Events Account and expenses for the operation of Special Events shall be paid from the account. The Board may approve expenditures for capital projects and other improvements needed to support the Special Events. Funds will be spent in accordance with established purchasing policies. Any expenditure from the Special Events Account in excess of Thirty-Five Thousand Dollars (\$35,000) must be approved by the Campbell County Commissioners (County) and the City of Gillette (City) in writing. Any expenditure from the Special Events Account shall be matched by an equal amount from the Special Events Account being placed into the Operations Reserve Fund. No funds from the Special Events Account may be used for purposes other than Special Events without the written approval of the County and City.

The Board shall provide the County and City a quarterly accounting or, upon the request of either the County or City, of all expenditures from the Special Events Account. The Board shall maintain a balance in the Special Events Account sufficient to fund planned Special Events, which shall be determined by the Board on an annual basis based upon the fiscal year, as part of the annual budgeting process. Any yearend balance in the Special Events Account shall be carried over to next year, unless the Board elects to transfer all or any part of the Special Event Account funds to the Operations Reserve Fund.

Website Recommendation

Currently CAM-PLEX is using Civic Plus, a platform created for local governments to connect municipal employees and elected officials with the citizens they represent and serve. The niche of Civic Plus is government solutions.

CAM-PLEX is recommending Saffire, a company that specializes in event, venue and destination websites. They provide the design and features specific to the event and venue industry.

The RFP was sent to 14 companies. Six companies responded and four of the six companies were considered. The two companies not included were Mopro and Atomicdust. The response of Mopro was that their company was not a good fit for our venue and Atomicdust had a price tag of \$350,000 - \$400,000. The four companies considered were Comrade Web, Socialfix, Saffire and Carbonhouse.

After closer review, the decision we narrowed down to Saffire or Socialfix. Saffire is recommended based on the following:

- Price
- Industry knowledge
- Industry-specific features
- Launch date
- Unlimited Support
- Ongoing future enhancements
- Personable company

Name	Base Bid	Ticketing	Additional Features	Monthly Fees
Saffire	\$19,500	0	No additional cost	\$500
Carbonhouse	\$40,000	0	\$12,000	\$700
Comrade	\$42,850	0	\$15,000	\$500-\$800
Socialfix	\$50,250	\$6,000	\$16,000	\$470-\$940
Atomicdust	\$400,000			
Mopro	Not a good fit			

November 2017

November 2017							December 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 29	30	31	Nov 1	2	3	4 CC Chamber Awards Gala
5 Dia de los Muertos Baile	6	7	8	9 African Guitar Summit 6:00pm CCPLB Workshop; 6:30 CCPLB Board Meeting (Board Room) - Kathy	10 Veterans Day-Open Holiday	11 Dance Outreach Community Workshop Series
12	13	14	15	16	17 Festival of Trees Up in Arms Gun show & Flea Market	18 Battle of the Bands
19 Festival of Trees Up in Arms Gun show &	20	21	22	23 Thanksgiving-Closed Holiday	24	25
26	27	28	29	30	Dec 1	2

December 2017

December 2017							January 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30	31			
31													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 26	27	28	29	30	Dec 1 New Life Wesleyan Ladies Craft Show	2 Acting Class Series Dance Outreach Community
3	4	5	6	7	8 Street Beat	9 Book a Birthday Party! CAM-PLEX & Fun On the Go
10 Powder River Symphony	11	12	13	14 6:00pm Quarterly meeting w/Commissioners; 6:30 CCPLB Board	15 Powder River Playhouse Presents "A Christmas Carol"	16
17	18	19	20	21 A Charlie Brown Christmas	22	23
24	25 Christmas-Closed Holiday	26	27	28	29	30
31 BUCK & BALL: 16th Annual Kissack Water & Oil along with CINCH	Jan 1, 18	2	3	4	5	6



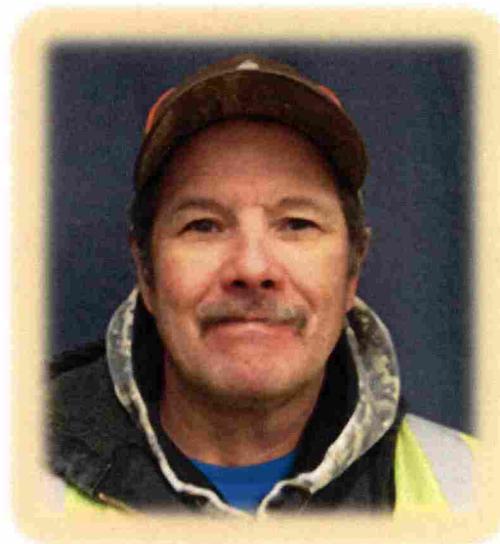
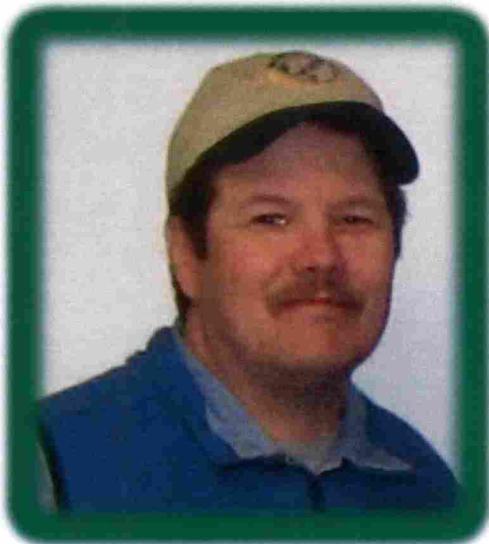
Retirement Farewell Party

for

Scott Sorenson

Lead Water Systems

Operator



Date: Friday, October 13th

Time: 1:00 PM – 2:00 PM

Place: City West Breakroom

(Cake & Ice Cream)



FIGHT THE FLU

1. Stay home when you're sick
2. Wash hands often
3. Cover your cough
4. **GET IMMUNIZED!**



Flu Vaccine Clinic

Dates: 1. October 10, 2017

City West Break-Room

7:00 a.m. - 10:00 a.m.

2. October 11, 2017

City Hall 2nd Floor Community

Conference Room

3:00 p.m. - 6:00 p.m.

**For: All City of Gillette Employees, Spouses
& Children**