



# CITY OF GILLETTE

Administration  
P.O. Box 3003 • Gillette, Wyoming 82717-3003  
Phone (307) 686-5203  
www.gillettewy.gov

## MEMORANDUM

TO: Mayor and Members of the City Council  
FROM: Patrick G. Davidson, City Administrator   
RE: General Information  
DATE: January 5, 2018

The following meetings are scheduled for the week of **January 6<sup>th</sup>-12<sup>th</sup>**

### Saturday, January 6<sup>th</sup>

- 8:00 a.m. City Council Strategic Planning Session, Agenda Attached**
- City Hall – 3<sup>rd</sup> Floor Conference Room

### Monday, January 8<sup>th</sup>

- 9:00 a.m. Department Head Retreat**
- Gillette College Pronghorn Center, Conference Room 223

### Tuesday, January 9<sup>th</sup>

- 6:00 p.m. City Council Work Session, Agenda Attached**
- Boys & Girls Club Funding Request Discussion
  - Gillette Main Street Memorandum of Understanding Discussion \*
  - Private Security Discussion – City Attorney Reyes
  - Body Worn Camera Discussion – Police Chief Hloucal
  - Liquor Compliance & Violations Discussion – Police Chief Hloucal
  - Liquor License Pledging Discussion – City Attorney Reyes
  - Review January 16<sup>th</sup> Agenda
  - Executive Session
  - City Hall – 2<sup>nd</sup> Floor Community Room
  - Dinner Served at 5:30 p.m.

### Wednesday, January 10<sup>th</sup>

- 5:30 p.m. Vision Dinner Hosted by the City of Gillette, Agenda Attached**
- City Hall – 2<sup>nd</sup> Floor Community Room

### Thursday, January 11<sup>th</sup>

- 10:00 a.m. United Way Chili Cook-Off**
- City Hall – 2<sup>nd</sup> Floor Community Room

1. Attached please find a **letter** regarding a **funding request** for the **Boys & Girls Club of Campbell County** dated **January 3, 2018** provided by **United Way of Campbell County Executive Director Spring Wilkins**.
2. Attached please find a **memorandum** regarding **Liquor License Compliance Inspection Information** dated **January 3, 2018** provided by **Chief of Police Hloucal**.
3. Attached please find a **memorandum** regarding **Body Worn Camera Issues** dated **January 3, 2018** provided by **Chief of Police Hloucal**.
4. Attached please find a **news release** regarding **ENDOW Releases Preliminary Recommendations to "Chart New Course" for WY's Economy** dated **January 2, 2018** provided by **ENDOW**.
5. Attached please find **Snow Event Report # 7** dated **December 27, 2017** provided by **Public Works Director Wilde**.

6. Attached please find **Snow Event Report # 8** dated **December 29, 2017** provided by **Public Works Director Wilde**.
7. Attached please find **information** regarding **January 2018 Economic Development Updates** dated **January 3, 2018** provided by **Energy Capital Economic Development**.
8. Attached please find the **agenda** for the **Board of Examiners Regular Meeting** dated **January 9, 2018** and **meeting minutes** dated **December 12, 2017** provided by **Chief Building Official Rogers**.
9. Attached please find the **agenda** for the **Campbell County Public Land Board** dated **January 11, 2018** and **meeting minutes** dated **December 14, 2017** provided by **Cam-Plex**.

\* Item previously discussed by Council

PGD/adw



# CITY OF GILLETTE

## Administration

201 E. 5th Street • Gillette, Wyoming 82716  
Phone 307.686.5203 • Fax 307.686.1593  
[www.gillettewy.gov](http://www.gillettewy.gov)

## CITY COUNCIL STRATEGIC PLANNING AGENDA

JANUARY 5 & 6, 2018

City Hall – 3<sup>rd</sup> Floor Conference Room

Friday, 4:30 PM

Saturday, 8:00 AM

### Friday, January 5

4:30 PM Executive Session: Personnel, Litigation & Real Estate

### Saturday, January 6

8:00 AM Breakfast

8:30 AM Citizen Advisory Board Liaison Appointments  
WAM Winter Convention Appointments  
2018 Goals

9:00AM One Percent Discussion  
Gurley Overpass  
PILOT/Internal Franchise Fees

*Working Lunch served at 11:30 AM*

	<b>Work Session</b> <b>Tuesday, January 9, 2018</b> <b>Meeting: 6:00 p.m.</b> <b>2nd Floor Community Room</b>

Dinner served at 5:30 in the 2nd Floor Community Room

**Agenda Topics:**

- Boys and Girls Club Funding Request Discussion
- Gillette Main Street Memorandum of Understanding Discussion\*
- Private Security Discussion – City Attorney Reyes
- Body Worn Camera Discussion – Police Chief Hloucal
- Liquor Compliance & Violations Discussion – Police Chief Hloucal
- Liquor License Pledging Discussion\* – City Attorney Reyes
- Review January 16th Agenda
- Executive Session

\*Item previously discussed by Council

**Upcoming Work Session Topics:**

**January 23 - CANCELED**

**January 30**

- Waste Water Cost of Service Study Discussion
- Chapter 17 (Utilities) Revisions
- Utility Rate Discussion
- Review February 6th Agenda
- Executive Session

**February 13**

- Street Cut Ordinance Discussion
- WARM Presentation on Property & Liability Pools
- Review February 20th Agenda
- Executive Session

**February 27**

- Review March 6th Agenda
- Executive Session

**March 13**

- Vendors in Parks Discussion
- Pool Maintenance & Concession Lease Discussion
- Review March 20th Agenda
- Executive Session

**March 27**

- Review April 3rd Agenda
- Executive Session

**April 3**

- Review April 10th Agenda
- Executive Session

**April 24**

- Review April 17th Agenda
- Executive Session

**City/County Meeting**

- **March 21** - Budget Meeting – Location & Time TBA

**Upcoming Council Pre-Meeting Topics**

**January 16**

- Antelope Valley & Crestview Parks Discussion
- Antelope Valley & Crestview Speed Limit Signs Discussion
- Review January 16th Agenda
- Executive Session

**February 6**

- Wireless Communication Facilities Ordinance Update
- Review February 6th Agenda
- Executive Session

**February 20**

- Allowance of People Under 21 in Microbrewery/Winery/Winery Satellite Establishments Discussion
- Review February 20th Agenda
- Executive Session

**March 6**

- Review March 6th Agenda
- Executive Session

**March 20**

- Review March 20th Agenda
- Executive Session

**April 10**

- Review April 10th Agenda
- Executive Session

**April 17**

- Review April 17th Agenda
- Executive Session

**Upcoming Activities**

**January 10** – Vision Dinner, 5:30 p.m. 2nd Floor Community Room

**January 15** – Equality Day (City Office Closed)

## **New Agenda Items for January 16, 2018**

1. Council Consideration to Approve the Following 3rd Street Plaza and Gillette Avenue Street Closure Requests for Gillette Main Street's 2018 Activities: February 17 - Ice Fest; July 21 - Brewfest; August 18 - Street Dance & Concert; (Date to be Determined) - 82718 Zip Code Community Dinner; October 27 - Boo Fest; December 1 - Parade of Lights, Requested by the Gillette Main Street Committee.

(New Business – Minute Action)

2. Council Consideration of a Resolution Approving and Authorizing the Final Plat Known as the Cedar Rim Estates Subdivision to the City of Gillette, Wyoming, Subject to all Planning Requirements.

(New Business – Minute Action)

3. An Ordinance to Repeal Chapter 10, Article VI, Sections 10-27 A-I of the Gillette City Code to Eliminate License Requirement for Private Security Personnel.

(Ordinance 1st Reading – General Agenda)

4. Appointment of 2018 WAM Winter Workshop Voting Delegates (1 Delegate and 1 Alternate)

(Appointments)



# CITY OF GILLETTE

P.O. Box 3003 • Gillette, Wyoming 82717-3003

[www.gillettewy.gov](http://www.gillettewy.gov)

## 2018 VISION DINNER

Town of Wright  
City of Gillette Mayor & City Council  
Campbell County Board of Commissioners  
Campbell County Health Board  
Campbell County School District Board  
Gillette College

Wednesday, January 10, 2018

5:30 p.m.

Gillette City Hall, Second Floor Community Room

Hosted by the City of Gillette

## AGENDA

Each Entity will discuss the following:

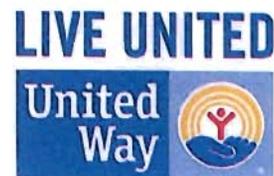
- Innovative Programs & Initiatives
- New & Upcoming Projects
- Long Term Projects

1. Campbell County Commissioners
2. Campbell County Health
3. Campbell County School District
4. Town of Wright
5. City of Gillette
6. Gillette College
7. Adjournment

## United Way of Campbell County

222 S. Gillette Avenue, Suite 301  
PO Box 2905  
Gillette, Wyoming 82717  
tel: 307.686.0902

[www.unitedwaycampbellcounty.org](http://www.unitedwaycampbellcounty.org)



January 3, 2018

City of Gillette  
201 E. 5th Street  
Gillette, WY 82716

Dear City of Gillette:

The Boys & Girls Club of Campbell County has been working diligently to get their building updated and upgraded to be a safe, welcoming, and highly functional space for not only the Club's activities, but also to be better utilized as a Community Center for various community groups. The building is also available for private use by community members for a fee.

An extensive amount of work has already been completed through a Community Facilities Grant and local businesses and citizens donating time and funds. The estimated value of the grants, in-kind donations, and financial donations put towards the renovation of the building so far is \$953,500.00, with another \$15,000+ of future in-kind donation being provided by contractors.

There are several projects outstanding that need to be completed in order to finalize the renovation of the space. The expected budget for the remaining projects is a total of \$472,000. The United Way of Campbell County is facilitating a grant application to the Daniels Fund (per their request) for a total of \$320,000, or 68% of the total need.

The Daniels Fund application process requires us to demonstrate community support and buy-in for any projects or programs they fund. To meet that requirement, we are requesting \$50,000.00 each from Campbell County Government and the City of Gillette. The Boys & Girls Club is fully committed to privately raising the remainder.

The desired timeframe would be to have the application finalized and submitted by this Friday, January 5<sup>th</sup>, so that the Daniels Fund Board would be able to review it at their February board meeting. If we are not able to meet the January 5<sup>th</sup> deadline, the application will be reviewed at their May board meeting instead. A review at the Daniels Fund's February board meeting (assuming the application is approved) would allow construction to begin much earlier, with the hope of getting it all completed in 2018.

Sincerely,

A handwritten signature in blue ink that reads "Spring Wilkins".

Spring Wilkins

Executive Director

United Way of Campbell County

(307) 686-0902

### Capital Project Budget

<b>EXTERIOR PROJECTS</b>	<b>\$ 226,540.24</b>
<i>Playground</i>	
Overlay 3,163 square yards with 2" asphalt (Simon Contractors bid)	\$ 80,000.00
Remove pea gravel and install "Fibar System 100" engineered wood fiber and drainage. 12,000 square feet x 12" deep	\$ 64,000.00
Sandblast and epoxy paint playground equipment.	\$ 11,500.00
Sub-Total	\$ 155,500.00
This amount to be raised locally.	
<i>Exterior Doors</i>	
Replace exterior glazed doors (Associated Glass bid)	\$ 38,372.24
Seven (7) electric strikes (Associated Glass bid).	\$ 3,031.00
Access controls for seven (7) doors (Power Solutions bid)	\$ 7,407.00
Software, fobs, etc.	\$ 800.00
Sub-Total	\$ 49,610.24
<i>Concrete Replacement</i>	
Remove and replace 2,360 square feet of existing concrete paving. (Hladky Construction bid, reduced by 7% from normal cost)	\$ 21,430.00
<b>INTERIOR PROJECTS</b>	<b>\$ 222,470.00</b>
<i>Interior Floors</i>	
Polished concrete - 7,650 square feet (PCOW bid)	\$ 30,600.00
Epoxy floor covering - 6,000 square feet (PCOW bid)	\$ 66,000.00
Epoxy cove base - 1,670 linear feet (PCOW bid)	\$ 18,370.00
Sub-Total	\$ 114,970.00
<i>Rest Rooms in Gym</i>	
Demolition of wall tile, fixtures. Demolition of portion of screen walls to allow better accessibility. Remove and replace partial slab. Epoxy floor coating over existing tile, epoxy paint walls and ceiling. Fixtures, toilet partitions, and accessories configured per attached sketch.	
Sub-Total	\$ 35,500.00
<i>Kitchen</i>	
Epoxy floor coating over existing tile. Epoxy paint walls and ceiling. 6 burner gas range with side grille. Exhaust hood with makeup air and fire suppression. 52" reach-in refrigerator. 30" X 84" stainless steel island. New fire shutters. Stainless steel shelving above 3 compartment sink. Electrical and plumbing.	
Sub-Total	\$ 72,000.00
<b>EXTERIOR &amp; INTERIOR Sub-Total</b>	<b>\$ 449,010.24</b>
<b>ADMINISTRATION</b>	
Denali Construction, LLC would administer any portion or all of the above as General Contractor/Project Manager for 5% of amount contracted. (Reduced from standard 8% fee)	\$ 22,450.51
<b>TOTAL CAPITAL PROJECT BUDGET</b>	<b>\$ 471,460.75</b>
<b>Daniels Fund Request</b>	<b>\$ 320,000.00</b>
<b>City of Gillette Funding Request</b>	<b>\$ 50,000.00</b>
<b>Campbell County Government Funding Request</b>	<b>\$ 50,000.00</b>
<b>Remainder To Be Raised</b>	<b>\$ 51,460.75</b>

**Funds Raised To-Date**

<b>Funder</b>	<b>Type of Support</b>	<b>Project(s) Completed</b>	<b>Amount</b>
Wyoming Business Council - Community Facilities Grant	Financial	Roof, plumbing, electrical	\$ 860,000.00
Cloud Peak Energy	In-Kind	Cloud Peak has contributed supplies, man hours, and financial support to completely repaint our gymnasium and the entire exterior of the building.	\$ 30,000.00
Cloud Peak Energy	Financial	Boiler repair	\$ 20,000.00
Denali Construction	In-Kind	Denali Construction has lowered their administrative/general contracting percentage from their standard 8% to 5%.	\$ 13,470.30
Home Depot – Gillette	In-Kind/Financial	Home Depot has provided staff support, materials and direct funding via a community support grant to install fencing, paint, and provide substantial updates the Club appearance.	\$ 10,000.00
Komatsu Mining Corporation	In-Kind	Komatsu Mining applied for a foundational grant in support of the Club as well as sponsoring the mural in our game room.	\$ 10,000.00
United Way of Campbell County	In-Kind	Continues to support the Boys & Girls Club with both financial support and volunteer hours	\$ 5,000.00
Casey Peterson Accounting	In-Kind	Casey Peterson sponsored and totally transformed one of our rooms, painting, providing furnishing and the purchase of décor. They also provided all the man hours as team to complete the project.	\$ 3,000.00
Basin Electric Cooperative	In-Kind	Basin Electric sponsored and created our teen room, they purchased paints, furniture and provided all the man hours to complete the project.	\$ 2,000.00
Bighorn Dental	In-Kind	Sponsored our Cinema room with furnishing, painting, and a new television. Their team did all the work themselves on this project.	\$ 2,000.00
Norco	In-Kind	The Norco group sponsored a conference room for the club and community.	\$ 2,000.00
First National Bank	In-Kind	They sponsored a LEGO room for our members and the community!	\$ 2,000.00
Hladky Construction	In-Kind	Hladky Construction has lowered the cost of this work by 7%.	\$ 1,600.00
Love Gillette – New Life Church	In-Kind	The LOVE Gillette group sponsored our Youth Development Room and provided all paint, supplies and volunteer hours to update the space.	\$ 1,500.00
Farmers Insurance – Gillette	In-Kind	Painted, repaired walls and cabinets, and provided furniture in the Library.	\$ 1,000.00
Kiwanis	In-Kind	The local Kiwanis group sponsored our Life Sciences room with updated painting and minor repairs. All work was completed by the group!	\$ 1,000.00
Junior Football Association	In-Kind	The Campbell County Junior Football Association sponsored a meeting room and painted it in a football field theme. They provided all work and supplies for this project.	\$ 1,000.00
Girl Scouts	In-Kind	The local Girl Scouts were donated a room to have as their own and have total redone the room to reflect the Scouts image.	\$ 1,000.00
Sherwin Williams	In-Kind	Donated man hours and supplies to help paint the Club inside and out!	\$ 1,000.00
Gillette Community Theater	In-Kind	The community theater group has sponsored a room in the club as well as hosting their productions here in building.	\$ 500.00
Kids in Motion	In-Kind	The Kids in Motion group have sponsored a music appreciation room, providing all paints and work themselves.	\$ 500.00

**TOTAL \$ 968,570.30**

---

---

**GILLETTE POLICE DEPARTMENT  
MEMORANDUM**

---

---

**TO:** Patrick Davidson, City Administrator   
**FROM:** Jim Hloucal, Chief of Police  
**SUBJECT:** Liquor License Compliance Inspection Information  
**DATE:** 1-3-2018

---

Pat,

In preparation for the Council's consideration of liquor license renewals, the Police Department generally provides information on compliance inspections for the previous year and any administrative actions taken for compliance failures for the last 3 years.

The following businesses each failed one inspection for selling to a minor in 2017:

- Albertson's
- Applebee's
- Gillette Brewing Company
- Los Compadres
- Mona's
- Otherside Bar

You will also find two attachments. The first is a spreadsheet broken down by business detailing any category 1 or 2 violations and the administrative action or fee assessed for the last 3 years. Those highlighted in red are still pending action as they were the establishments cited in the most recent round of compliance inspections and the cases have not yet been adjudicated.

The second is the year to year comparison of crime at each local liquor license establishment.

If there is additional information that we may provide prior to the City Council discussing the renewal of liquor licenses this year please let me know.

  
\_\_\_\_\_  
Jim Hloucal  
Chief of Police

## Liquor Violation Administrative Action

Violation Date	Business	Employee	Violation	Cat.	Disposition Date	Ltr to Clerk	Date Notified	Response Due	Administrative Action Taken
10/08/15	Applebee's	Brandi Bruns	Sale to a Minor	1	11/06/15	11/12/15	11/13/15	11/23/15	Deferred/Admin Fee Waived 12/01/15
05/03/17	Applebee's	Clay Brewer	Sale to a Minor	1	05/26/17	06/01/17	06/02/17	06/07/17	Took Corrective Steps / Admin Fee Waived
05/14/15	Albertson's	Dora Corbett	Sale to a Minor	1	06/02/15	07/22/15	07/27/15	08/06/15	Took Corrective Steps/Admin Fee Waived
10/08/15	Albertson's	Angie Flores	Sale to a Minor	1	11/06/15	11/12/15	11/13/15	11/23/15	PD \$1000 Administrative Fee to Clerks
12/01/17	Albertson's	Dora Corbett	Sale to a Minor	1	12/01/17				Pending
04/20/16	Boot Hill	Connie Ortegel	Sale to a Minor	1	05/24/16	06/29/16	07/05/16	07/12/16	Took Corrective Steps / Admin Fee Waived 07/11/16
04/27/16	Buffalo Wild Wings	Crystal Camacho	Sale to a Minor	1	05/17/16	06/29/16	07/05/16	07/28/16	Took Corrective Steps / Admin Fee Waive 07/16/16
10/19/16	Center Bar	Renn Nordheim	Sale to a Minor	1	11/09/16	12/13/16	12/17/16	12/20/16	Took Corrective Steps / Admin Fee Waived
10/07/15	Chophouse	Natasha Stahl	Sale to a Minor	1	11/06/15	11/12/15	11/13/15	11/23/15	Took Corrective Steps/Admin Fee Waived - 11/17/15
05/13/15	Eagles	Piper Manning	Sale to a Minor	1	06/02/15	07/22/15	07/27/15	08/06/15	Took Corrective Steps / Admin Fee Waived
10/19/16	Eastside	Marcus Retzlaff	Sale to a Minor	1	11/09/16	12/13/16	12/17/16	12/19/16	Took Corrective Steps / Admin Fee Waived
05/13/15	Fiesta Tequila	Juan Matta Hernandez	Sale to a Minor	1	06/02/15	07/22/15	07/27/15	08/06/15	Took Corrective Steps / Admin Fee Waived
07/01/16	Fireside	Fishbeck, Jonathan	Failure to Report	1	08/25/16	08/29/16	09/12/16	09/14/16	Took Corrective Steps/Admin Fee Waived
10/19/16	Fireside	Shirley Rossiter	Sale to a Minor	1	11/09/16	12/13/16	12/17/16	01/17/17	Took Corrective Steps/Admin Fee Waived
10/08/15	Gillette Golf/C.C.	Linette Nelson	Sale to a Minor	1	11/06/15	11/12/15	11/13/15	11/23/15	Took Corrective Steps/Admin Fee Waived - 11/25/15
04/21/17	Gillette Brewery	Thomas Green	Sale to a Minor	1	05/26/17	06/01/17	06/02/17	07/06/17	Took Corrective Steps/Admin Fee Waived 07/06/17
10/13/15	Godfathers	Jason Worden	Sale to a Minor	1	11/06/15	11/12/15	11/13/15	11/23/15	Took Corrective Steps/Admin Fee Waived - 11/17/15
10/01/16	Goodtimes	Mchelle Brooks	Failure to Report	1	11/29/16	12/13/16	12/17/16	12/20/16	Took Corrective Steps / Admin Fee Waived
10/13/15	I Siciliani	Flaviane Prado	Sale to a Minor	1	11/12/15	11/12/15	11/13/15	11/23/15	Took Corrective Steps/Admin Fee Waived - 12/2/15
10/19/16	Jack's Liquor	Erika Devall	Sale to a Minor	1	11/09/16	12/13/16	12/17/16	12/19/16	Took Corrective Steps / Admin Fee Waived
10/13/15	Jake's	Randi Wilson	Sale to a Minor	1	11/06/15	11/12/15	11/13/15	11/23/15	Took Corrective Steps/Admin Fee Waived - 11/23/15
11/21/17	Los Compadres	Alfred Flores	Sale to a Minor	1	12/13/17				Pending
10/8/2015	Uncle Freddies	Kendra Locken	Sale to a Minor	1	11/6/2015	11/12/15	11/13/2015	11/23/15	Took Corrective Steps / Admin Fee Waiver 02/11/16
11/21/17	Mona's	Tammy Hall	Sale to a Minor	1	11/21/17				Pending
05/13/15	Montgomery	Ashley Strong	Sale to a Minor	1	06/02/15	07/22/15	07/27/15	08/06/15	Took Corrective Steps/Admin Fee Waived
04/21/17	Otherside Bar	Tina Stewart	Sale to a Minor	1	05/26/17	06/01/17	06/02/17	06/07/17	Took Corrective Steps / Admin Fee Waived
05/14/15	Old Chicago	Kate Eckles	Sale to a Minor	1	06/02/15	07/22/15	07/28/15	08/06/15	Took Corrective Steps / Admin Fee Waived

## Liquor Violation Administrative Action

Violation Date	Business	Employee	Violation	Cat.	Disposition Date	Ltr to Clerk	Date Notified	Response Due	Administrative Action Taken
10/08/15	Pat's Liquor	Shaylene Sherard	Sale to a Minor	1	11/12/15	11/12/15	11/13/15	11/23/15	Took Corrective Steps/Admin Fee Waived 12/22/15
10/08/15	Pokeys	Jennifer Schuyler	Sale to a Minor	1	11/06/15	11/12/15	11/13/15	11/23/15	Took Corrective Steps / Admin Fee Waived - 11/19/15
05/08/15	Silver Creek Steak	Egberto, Cynthia	Sale to a Minor	1	05/28/15	07/22/15	07/27/15	08/06/15	Took Corrective Steps / Admin Fee Waived
05/14/15	Sapporo Steak	Kelly Ou	Sale to a Minor	1	06/02/15	07/22/15	07/24/15	08/06/15	Took Corrective Steps / Admin Fee Waived
10/08/15	Sapporo Steak	Yi Wang	Sale to a Minor	1	11/06/15	11/12/15	11/13/15	11/23/15	Took Corrective Steps / Admin Fee Waived - 11/17/15
11/09/16	Sapporo Steak	Sherilyn Jamora	Sale to a Minor	1	11/29/16	12/13/16	12/17/16	01/12/17	Paid \$1000 Administrative Fee to Clerks
05/13/15	Sundance	Kimberly Pederson	Sale to a Minor	1	06/02/15	07/22/15	07/27/15	08/06/15	Took Corrective Steps / Admin Fee Waived
05/08/15	Wyoming Downs	Kathryn Bott	Sale to a Minor	1	05/28/15	07/22/15	08/06/15	08/16/15	Took Corrective Steps / Admin Fee Waived

## STATISTICS FOR LOCAL BARS 2016-2017

	Crimes Against Person <sup>1</sup>		Crimes Against Person <sup>2</sup>		Property Crimes		Traffic Crimes		Alcohol Crimes		Underage Crimes		Narcotics		Totals		Difference 2016-2017	Security Checks	
	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017		2016	2017
American Legion					1	1		1							1	2	100%	7	1
Bell Nob								1							0	1	0%	0	0
Big Lost Meadery						1									0	1	0%	2	1
Center Bar			3		1	2	3	1	1	2	1				9	6	-33%	3	3
Country Club							2	1							2	1	0%	3	1
Eagles Lodge								1	1						1	1	0%	1	0
Eastside	1						1	1	2				1		4	2	-50%	1	0
Elks															0	0	0%	0	0
Fireside	5	3	3	3	2	2	15	21	3	3	1	2	2		31	34	10%	25	14
Gillette Brewing Co.												1			0	1	0%	1	3
Good Times			8	1	1		3	7	6	2	2			1	20	11	-45%	6	8
Jack's Liquor			1		2		4	2		1	1			1	8	4	-50%	2	1
Jake's Tavern					1		2	2	1	2					4	4	0%	8	5
Lakeside		1		1	3	2	3	2	2	1					8	7	-13%	2	1
Legends															0	0	0%	0	0
Mingles		1	2	1		2	7	3	5	1		1			14	9	-36%	30	15
Montgomery	1				3	1	1		2						7	1	-86%	4	4
Otherside Bar				2			3	2	1					1	4	5	25%	2	1
Pat's Liquor		1						1						2	0	4	0%	3	1
<b>TOTALS</b>	<b>7</b>	<b>6</b>	<b>17</b>	<b>8</b>	<b>14</b>	<b>11</b>	<b>44</b>	<b>46</b>	<b>24</b>	<b>12</b>	<b>5</b>	<b>4</b>	<b>2</b>	<b>6</b>	<b>113</b>	<b>94</b>	<b>-17%</b>	<b>100</b>	<b>59</b>
<b>Difference</b>	<b>-14%</b>		<b>-53%</b>		<b>-21%</b>		<b>5%</b>		<b>-50%</b>		<b>-20%</b>		<b>200%</b>		<b>-17%</b>		<b>-41%</b>		

Crimes Against Person<sup>1</sup>

Crimes Against Person<sup>2</sup>

Property Crimes

Traffic Crimes

Alcohol Crimes

Underage Crimes

Security Checks

Narcotics

Assaults, Agg Assault, Robbery, Agg Robbery, Battery, FVI, Reckless Endangerment, Sex Assault, Stalking

Breach of Peace, Disturbance, Disorderly Conduct, Harassment, Mental Illness, Interference

Destruction of Property, Larceny, Criminal Trespass, Criminal Entry

DWUI, Hit and Run, REDDI, Reckless Driving

Intoxication, Urinating in Public, Open Container, Refusal to Leave a Bar

Minor in Possession/Consumption, Minor in a Bar, False ID

Bar Checks, Welfare Checks, Directed Patrol, Security Checks

Possession of a Controlled Substance, All Other Controlled Substance Crimes

## STATISTICS FOR LOCAL RESTAURANTS 2016 vs 2017

	Crimes Against Person <sup>'1</sup>		Crimes Against Person <sup>'2</sup>		Property Crimes		Traffic Crimes		Alcohol Crimes		Underage Crimes		Narcotics		Totals		Difference 2016 to 2017	Security Checks	
	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017		2016	2017
Amber Japanese																		0	0
Armando's																		0	0
Applebees				1			2		1						3	1	-67%	0	0
Boothill		8	2	9	1	1	6	7	4	5	1	4			14	34	143%	28	52
Brothers Coffee						2									0	2	0%	0	0
Buffalo Wild Wings			1					6							1	6	500%	2	0
Camelanes			1	1		1	1								2	2	0%	2	0
Centenario															0	0	0%	0	0
Coop															0	0	0%	0	0
Family Fun Center	1		1								1				3	0	-100%	0	0
Fiest Tequila Mexican							1								1	0	100%	0	0
Great Hong Kong															0	0	0%	0	0
Great Wall															0	0	0%	0	0
Humphreys															0	0	0%	0	0
La Catrina											1				1	0	-100%	0	0
Las Margaritas															0	0	0%	0	0
Los Compadres															0	0	0%	0	0
Mona's Café															0	0	0%	0	0
Old Chicago			1	1	1	2	2	2					1		5	5	0%	1	0
Pizza Carrello						1	1								0	0	0%	0	0
Pizza Hut															0	0	0%	0	1
Pokey's BBQ						1									0	1	0%	0	1
Prime Rib						2									0	2	0%	0	0
Railyard															0	0	0%	0	0
Ruby Tuesday									1						1	0	100%	0	0
Sapporo Japanese															0	0	0%	0	0
WY Rib & Chophouse										1			1		1	1	100%	0	0
<b>TOTALS</b>	<b>1</b>	<b>8</b>	<b>6</b>	<b>12</b>	<b>2</b>	<b>10</b>	<b>12</b>	<b>16</b>	<b>6</b>	<b>6</b>	<b>3</b>	<b>4</b>	<b>1</b>	<b>0</b>	<b>31</b>	<b>54</b>	<b>74%</b>	<b>33</b>	<b>54</b>
<b>Difference</b>	<b>700%</b>		<b>100%</b>		<b>400%</b>		<b>33%</b>		<b>0%</b>		<b>33%</b>		<b>-100%</b>		<b>74%</b>			<b>64%</b>	

Crimes Against Person<sup>1</sup>

Assaults, Agg Assault, Robbery, Agg Robbery, Battery, FVI, Reckless Endangerment, Sex Assault, Stalking

Crimes Against Person<sup>2</sup>

Breach of Peace, Disturbance, Disorderly Conduct, Harassment, Mental Illness, Interference

Property Crimes

Destruction of Property, Larceny, Criminal Trespass, Criminal Entry

Traffic Crimes

DWUI, Hit and Run, REDDI, Reckless Driving

Alcohol Crimes

Intoxication, Urinating in Public, Open Container, Refusal to Leave a Bar

Underage Crimes

Minor in Possession/Consumption, Minor in a Bar, False ID

Security Checks

Bar Checks, Welfare Checks, Directed Patrol, Security Checks

Narcotics

Possession of a Controlled Substance, All Other Controlled Substance Crimes

---

---

**GILLETTE POLICE DEPARTMENT  
MEMORANDUM**

---

---

**TO:** Pat Davidson, City Administrator

**FROM:** Jim Hloucal, Chief of Police

**SUBJECT:** Body Worn Camera Issues

**DATE:** 1-3-2018

**CC:**



---

Pat,

As we previously discussed, there are some new issues relating to the body worn camera's we employ. The following outlines the issues and the actions and recommendations that we have implemented or recommend implementing.

**Issues:**

The first issue is that we are now nearly two and a half years into our contract and use of the Taser Body Worn Cameras. At this time the devices are no longer under warranty and because of the day to day wear and tear on using a device of this nature, we frequently have to send cameras or controllers in for repairs. Over the last 6 months we have averaged about two cameras a month needing repairs. Previously these repairs were covered under the devices warranty. In the last month, we have had to have 4 cameras or controllers repaired at a cost of \$1,200.00. Additionally, we cannot order new replacement cameras or additional cameras for our new officers that are compatible with our current docking stations.

The second issue relates to new requirements by the Wyoming State Archives and their record retention schedule. Without receiving notification, the Wyoming State Archives published a new records retention schedule on March 30<sup>th</sup>, 2017. This new retention schedule deals with law enforcement video records differently than it has in the past. Previously video records were part of the case file and had the same retention requirements as all other records relating to that event.

The retention schedule now requires almost all law enforcement video, including in-car camera video and body camera video, to be retained for a minimum of 5 years. Obviously, this becomes a significant storage issue.

We have researched options to comply with the new requirements, find a way to more economically deal with the equipment repair issues and effectively deal with the storage space needed.

### **Actions and Recommendations:**

With the listed issues in mind, I have implemented some changes. First, we have discontinued the use of in-car mobile video systems. The reason for this is that in our on-going evaluation of the body-worn camera systems, we find that we obtain much better and more relevant video from those systems. We currently have 3 different in-car mobile video systems that all utilize different storage media. By eliminating these systems, we will save money on the storage media, the significant staff time required to transfer recordings to permanent storage media to comply with the new retention schedule, and the cost of replacing the systems when we replace vehicles.

In addition to eliminating the use of in-car mobile video systems, we are requiring officers to wear the body camera using one of the several head mount options. We have found that using one of the collar or shoulder mount options does not capture as much relevant video and in driving situations, does not capture much above the dash.

The recommendation that I am making is that we be allowed to re-negotiate our contract with Axon Enterprises. In our discussions with them, they have submitted a proposal that would refund the balance of our maintenance agreement for the current fiscal year, buy-back all of our current equipment and allow us to enter into a new contract.

The new contract would again be for a 5-year period. The new contract would provide us with all new equipment and accessories including the needed docking stations and spare cameras; would provide for unlimited video storage that allows us to easily comply with the new record retention schedule; and would provide for the new additional licenses and equipment for our expanded staff.

The new contract also solves our equipment repair and replacement concerns as the new equipment would be fully warrantied for the life of the equipment, and it provides for complete replacement of all equipment at 2 ½ years and at 5 years of the contract.

### **Costs:**

This recommendation doesn't come without some costs. Our original body camera roll out in 2015 cost approximately \$56,123 with a yearly maintenance and data storage fee of approximately \$16,128.

The cost to move forward with the new contract and equipment is approximately \$45,072 with the yearly licensing and data storage starting in year 2 being approximately \$45,000.

I realize this is a significant cost increase, however we have seen tremendous benefit in both evidentiary use and in liability management in the dynamic environment law enforcement operates in.

We will be saving significant staff time in eliminating the use of the in-car mobile video system. We will also have a cost saving in not having to transfer video to disc storage media as the unlimited storage option would eliminate the need to transfer video from Evidence.com to a disc

for storage longer than the current 180 days. There is also the approximate \$3,000 per car savings by eliminating the need to replace the in-car camera systems when we replace a marked patrol unit.

Lastly, we are exploring the available option of also using Evidence.com through the same contract, likely at no additional cost, to also store our photographic evidence. This would eliminate the Veripic server, licenses and yearly maintenance costs of approximately \$4,800.

We have consulted with Mike Porter in IT and he is fully in support of the cloud based Evidence.com storage option. He believes it is much more cost effective and efficient and believes the costs we have been quoted are reasonable. I would recommend moving forward with this option as soon as possible by asking the Mayor and Council to approve the expenditure and authorize a budget amendment.

Please don't hesitate to let me know if I can provide further information.

Respectfully,



Jim Hloucal  
Chief of Police



Angela Williams &lt;angelaw@gillettewy.gov&gt;

## Fwd: ENDOW Releases Preliminary Recommendations to 'Chart New Course' for WY's Economy

1 message

ADMN ADMN <adm@gillettewy.gov>  
 To: Angela Williams <angelaw@gillettewy.gov>

Tue, Jan 2, 2018 at 11:20 AM

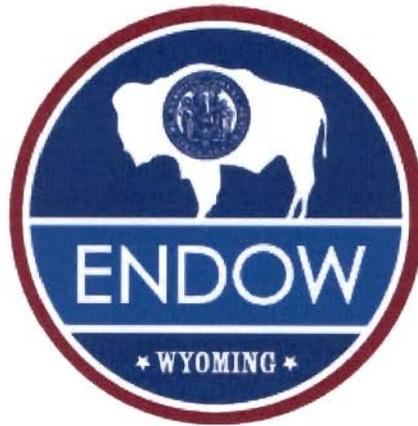
For GI

----- Forwarded message -----

From: **ENDOW** <endow@public.govdelivery.com>

Date: Tue, Jan 2, 2018 at 11:16 AM

Subject: ENDOW Releases Preliminary Recommendations to 'Chart New Course' for WY's Economy

To: [adm@gillettewy.gov](mailto:adm@gillettewy.gov)

NEWS RELEASE

January 2, 2018

Contact: Kristin Walker

[endow@wyo.gov](mailto:endow@wyo.gov)

307.690.4705

### ENDOW Releases Preliminary Recommendations to 'Chart New Course' for WY's Economy

*Executive Council's Early Recommendations Represent First Steps in Long-term Efforts*

**Cheyenne, Wyoming** – After eight months of meetings with community and business stakeholders, collecting and analyzing data and identifying barriers to, and opportunities for, economic diversification, the ENDOW **Executive Council** released their **preliminary findings and recommendations** to Wyoming Governor Matthew Mead and the Wyoming State Legislature last Friday.

“Although our work is far from complete, we have heard from the many stakeholders involved in the process in 2017 that critical barriers need to be urgently addressed before economic growth and diversification can flourish,” said ENDOW Chairman Greg Hill. “Actions that must be implemented now

include opportunities to grow and diversify our education and workforce training opportunities, improve our infrastructure and develop an entrepreneurial ecosystem that nurtures and retains Wyoming talent. The items discussed in this report represent a subset of what will be included in the final report that is due on August 1, 2018.”

Senate Enrolled Act No. 64 (2017 General Session) requires the ENDOW (Economically Needed Diversity Options for Wyoming) Executive Council to submit its preliminary findings and recommendations by December 31, 2017. The report outlines four main focus areas of findings and recommendations for consideration, discussion and action by Governor Mead and the Wyoming Legislature during the 2018 Legislative Session. The four focus areas are infrastructure, education and workforce training, entrepreneurial development, and other areas for immediate action that include establishing in-state contractor preferences and authorizing virtual currency. A full copy of the report can be found at [www.endowyo.biz](http://www.endowyo.biz).

“Eight months ago Governor Mead tasked this council with thinking outside the box, with providing bold and innovative ideas to diversify Wyoming’s economy for generations to come,” said ENDOW Vice Chairman Bill Schilling. “These preliminary findings represent just that and are only a first step in a long-term process to achieve meaningful and sustainable results for the state of Wyoming.”

A total of ten recommendations, representing a mix of legislative and executive actions, policy changes and funding requests, are included in the preliminary report. The total funding request is \$36,350,000, over a million dollars below Governor Mead’s \$37.5 million budget request for ENDOW from the state’s Legislative Stabilization Reserve Account (LSRA). Preliminary recommendations include:

- *Improve and Expand Wyoming’s Commercial Air Service (\$15,000,000 funding request)*
- *Improve Access to Broadband and Technology (\$10,350,000 funding request)*
- *Provide Equitable Opportunities for Students to Learn Computer Science (no funding request)*
- *Improve Higher Education Attainment and Retention of Graduates (no funding request)*
- *Allocate Resources for Workforce Training (investment request pending discussions)*
- *Building Wyoming’s Entrepreneurial Ecosystem by creating a dedicated organization called Startup:Wyoming (\$5,000,000 funding request)*
- *Establish a Wyoming Research and Innovation Fund (\$6,000,000 funding request)*
- *Establish In-State Contractor Preference for State Technology Contracts (no funding request)*
- *Authorize Virtual Currency Businesses to Operate in Wyoming (no funding request)*
- *Update ENDOW Statute to reflect the composition of the Executive Council or the leadership structure adopted by the Executive Council (no funding request)*

In addition to these ten recommendations, the Executive Council also included their support of efforts to encourage research and development of Blockchain, Vertical Take Off and Landing (VTOL) technology, and renewable, wind energy development which are considered to have high potential for diversifying and differentiating Wyoming’s economy.

“I commend the ENDOW Executive Council as well as Governor Mead for their leadership, vision and incredible hard work in preparing these preliminary recommendations,” said Wyoming Senate President Eli Bebout. “Diversifying Wyoming’s economy for the long term is no easy task, but it is the most pressing challenge we face. Moving forward, we must balance the realities of our state’s fiscal situation with strategic investments. I remain cautiously optimistic that we can do just that during the upcoming legislative session. After all, if not now, when?”

“All of Wyoming is thankful for the talented members of the ENDOW executive committee that have demonstrated true Wyoming values and graciously volunteered their time and talent for the betterment of our great state,” said Wyoming House Speaker Steve Harshman. “As Speaker of the Wyoming House of Representatives I add my commitment to turn these findings into action. I am confident that by investing in

ourselves we will add value to our existing business and industry and build a bridge to the future for our young people. Working together we can do this!"

In submitting their preliminary recommendations, the Executive Council noted the state's current fiscal situation and the conservative approach they took as a result in making funding requests.

"The hard truth is diversifying our state's economy for the long-term is going to take some investment – investments we believe strongly will pay dividends for future generations of Wyoming citizens," said Chairman Greg Hill. "We should not embark on these efforts unless we fully understand they will be multi-year and multi-million dollar undertakings. If we are not prepared to act decisively and commit for a significant period of time, we are wasting time and money."

In 2018, the Executive Council will be evaluating how to position Wyoming as a global competitor in a number of areas to drive future economic growth. Actions will include putting in place key enablers such as greater access to capital, enhanced government policies and structures, and more active state marketing programs. It will also include actions to drive future economic engines - areas of opportunity based on Wyoming strengths, business trends, and expertise. In the coming weeks, the Executive Council will be undertaking a thorough comprehensive public engagement process to garner feedback from key stakeholders on these preliminary recommendations.

"This is a marathon – not a sprint," said Schilling. "The work of ENDOW is really just beginning. Wyoming has unmatched potential when it comes to our people, resources, beauty and grit and ENDOW will work to foster it all."

###

#### *ABOUT ENDOW*

ENDOW aims to facilitate broader, lasting economic growth at the state and local level by capitalizing on the state's No. 1 strength: Wyoming people. ENDOW is an opportunity for Wyoming to take the reins and realize a future where the state can prosper no matter the economic climate or the status of commodity prices.

The ENDOW Executive Council submitted its first report to Gov. Matt Mead and the Wyoming Legislature on Aug. 30. The [Wyoming socioeconomic assessment](#) established a baseline for the preliminary recommendations, submitted on Dec. 29, 2017. The economic diversification strategy is due by Aug. 1, 2018. Additional information on ENDOW can found at [www.endowyo.biz](http://www.endowyo.biz).

#### SUBSCRIBER SERVICES:

[Manage Preferences](#) | [Unsubscribe](#) | [Help](#)

---

This email was sent to [admn@gillettewy.gov](mailto:admn@gillettewy.gov) using GovDelivery Communications Cloud on behalf of: Wyoming Business Council · 214 West 15th Street · Cheyenne, WY · 82002 · (307) 777-2800



## Snow Event Report #7

Event Start Date: 12/27/2017 Event Start Time: 10:00 p.m.  
Event End Date: 12/28/2017 Event End Time: 11:00 a.m.  
Duration of Event: 13 Hours Streets First Responder: Jeremy Hagen

### Storm Event Overview:

The Streets on-call person was called out by PD for increasing snowfall and slick roads at 10:00 p.m. on 12/27/17. The on-call person called in the night crew to assist as snowfall was increasing rapidly.

The night crew plowed snow and applied material to priority and trouble area streets through the night until shift change at 7:00 a.m. on 12/28/17, when day crew took over and continued re-working trouble areas until mid-morning.

Weather conditions began improving and streets were melting off, and event seven was ended at 11:00 a.m. on 12/28/2017.

### Number of Pieces of Equipment Used:

Snow Plows:	<u>9</u>	Blades:	<u>0</u>
1-Tons:	<u>4</u>	Snow Blowers:	<u>0</u>
Loaders:	<u>1</u>	Liquid Truck:	<u>0</u>

### Amount of Material Used:

Ice Slicer lbs:	<u>77,633</u>
Scoria lbs:	<u>75,773</u>
Brine Gallons:	<u>150</u>
Apogee Gallons	<u>0</u>

### Number of Miles Plowed During Event: 1,458

### Personnel:

Day Crew – Leo Rodell, Nick Scherry, Melissa Bell, Shane Prentice, Cammryn Nelson, Lonnie Meidinger, Steven Wilcox, Toby Fiske.

Night Crew – Dale Harter, Jeremy Hagen, Dale Warren, Leonard Taylor, Mark Webb, Josh Wright, Billy Little, Ryan Waliser.

Volunteer Drivers - none

### Contractor Work Effort:

N/A

### Subdivision Activities:

Crews plowed and applied material to hills, corners, trouble areas and streets within subdivisions during this event.

### Parks and Building Maintenance Division Activities:

Parks and Building Maintenance Divisions assisted with various street areas, plowed City owned parking lots, City facility sidewalks, and bike paths during the event.

### Environmental Conditions Present:

Snow: 1" Drifting: No Rain: No Low Temp: 14 Wind: 0-17 mph

**Equipment Issues:**

Unit 25 and 28 check engine codes.

Unit 40 blower and wipers out.

Unit 31 parking brake broken.

**Incidents:**

None

**Complaints / Concerns:**

None

**Items of Interest:**

During this weather event the Gillette Police Department investigated two vehicle crashes. Neither was influenced by weather conditions.





**Gillette Police Department  
2017/2018 Weather Event Crash Report VII**

IR#	Date/Time	Location	Injury	Property Damage	Citation	Cause
-	-	-	-	-	-	-

**December 27, 2017 10:00 p.m. to December 28, 2017 11:00 a.m.**

During this weather event the Gillette Police Department investigated two vehicle crashes. Neither was influenced by weather conditions.



## CITY OF GILLETTE

GIS Division  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
www.gillettewy.gov

### Legend

#### Unit # & Description

- Unit 25 Snow Plow
- Unit 28 Snow Plow
- Unit 31 Snow Plow
- Unit 40 Snow Plow
- Unit 99 Snow Plow
- Unit 100 Snow Plow
- Unit 157 Snow Plow
- Unit 160203 Snow Plow
- Unit 160204 Snow Plow

According to the AVL system,  
our snowplows drove a total  
of 1,347 miles during this event.

#### Police Report:

Crashes: 0  
Crashes w/Injuries: 0  
Citations: 0  
Personal Property Damage: \$0  
City Property Damage: \$0

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM  
RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO  
GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR  
THE INFORMATION CONTAINED THEREIN.

Y:\GIS Work\PublicWorks\Public  
WorksAdmin\SnowFollowup\2017-18\  
WorkFolder\SnowPlows.mxd



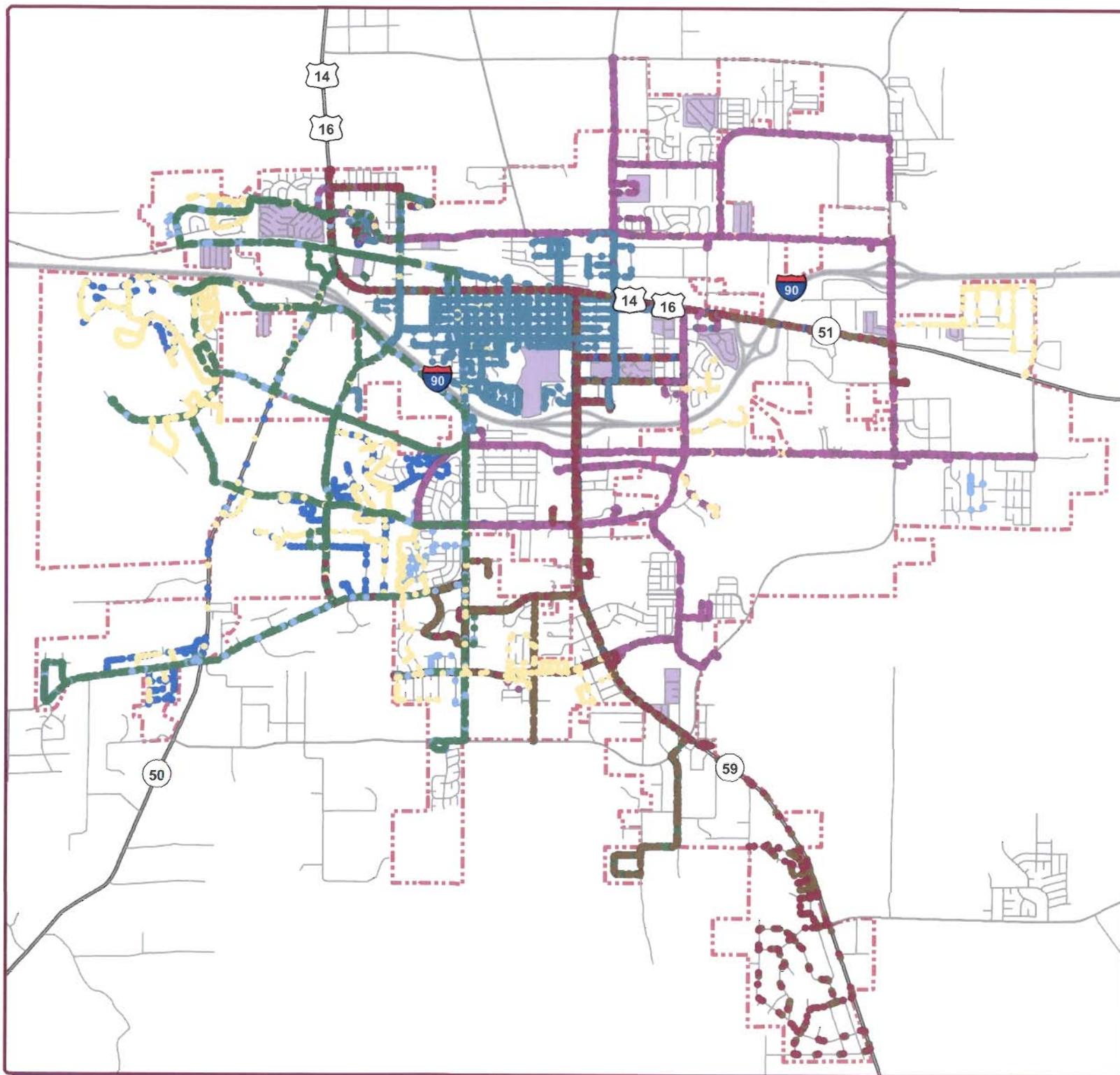
0 2,500 5,000  
Feet

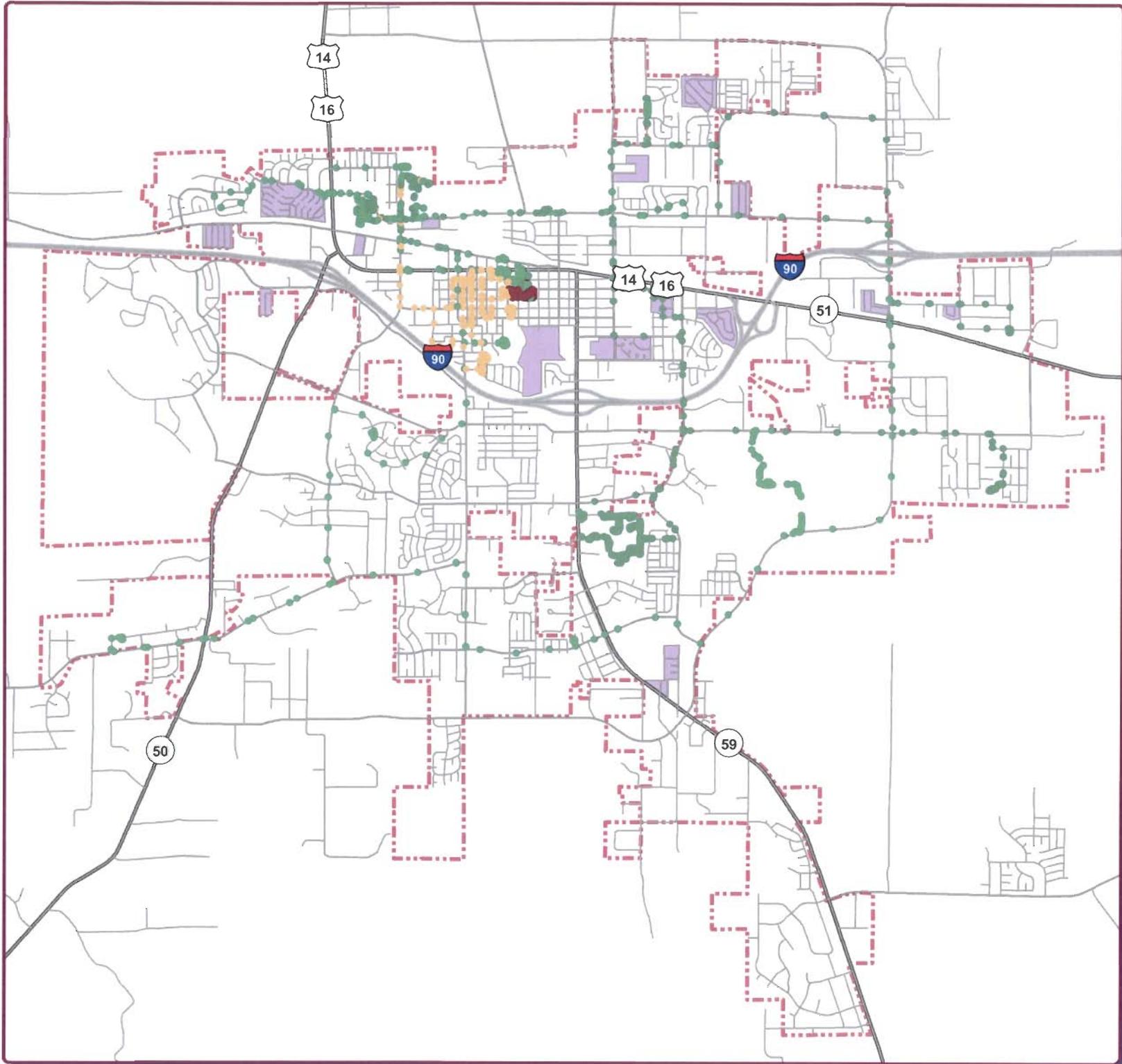
#### Snowplow AVL

Snow Event Seven  
12/27/2017 10:00 pm to  
12/28/2017 11:00 am

December 28, 2017

Service With P.R.I.D.E.  
Productivity Responsibility Integrity Dedication Enthusiasm





**CITY OF GILLETTE**

GIS Division  
 P.O. Box 3003  
 Gillette, Wyoming 82717-3003  
 Phone (307) 686-5364  
 www.gillettewy.gov

**Legend**

**One Tons**

**Unit # & Description**

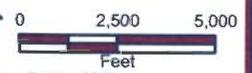
- Unit 1 One Ton Parks
- Unit 163 One Ton Parks
- Unit 184 One Ton Parks
- Unit 171 One Ton

According to the AVL system, our one ton trucks drove a total of 111 miles during this event.

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



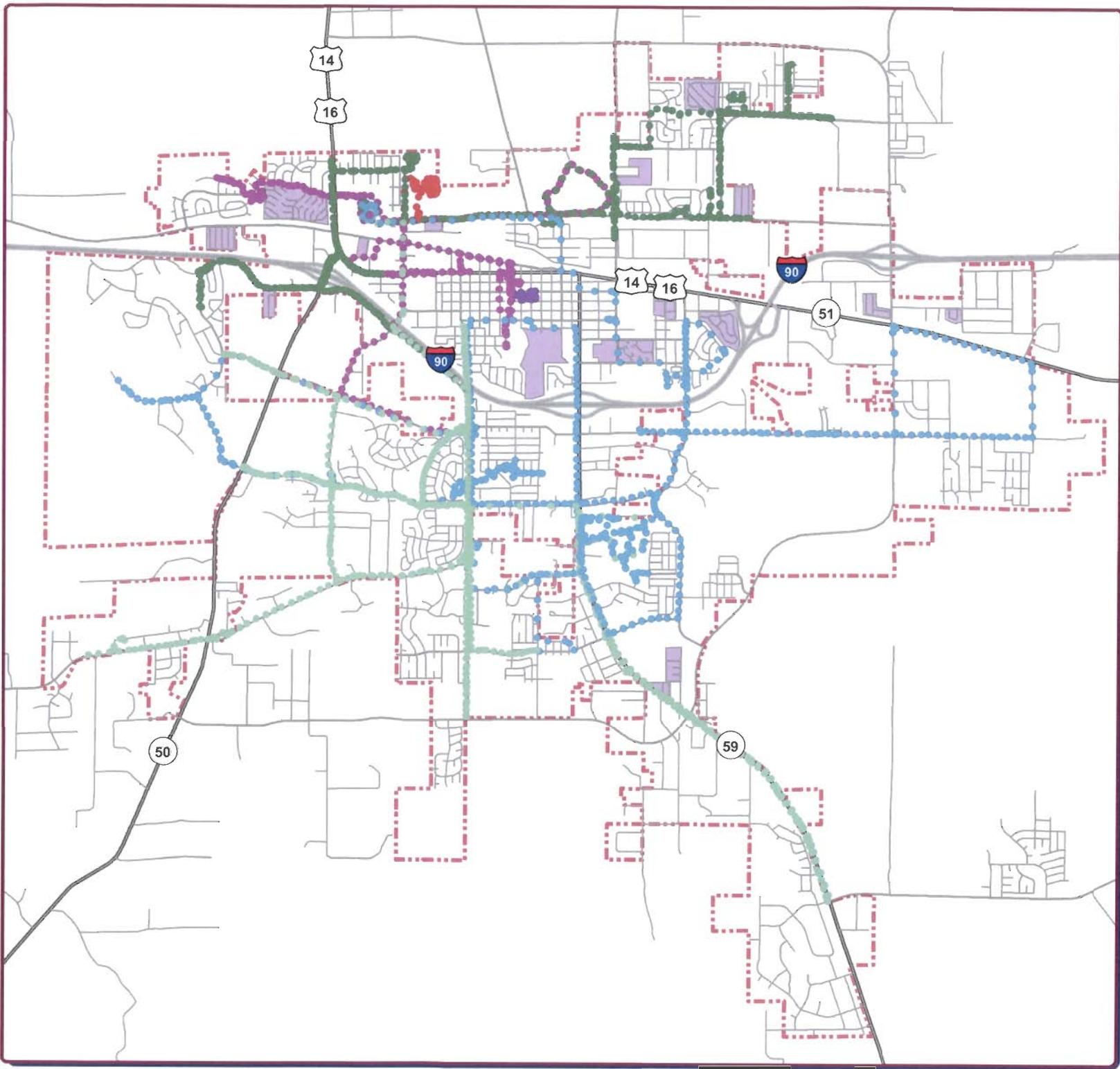
Y:\GIS Work\PublicWorks\Public WorksAdmin\SnowFollowup\2017-18\ WorkFolder\One Ton.mxd



**One Ton AVL**  
**Snow Event Seven**  
 12/27/2017 10:00 pm to  
 12/28/2017 11:00 am

December 28, 2017

Productivity *Service With P.R.I.D.E.* Enthusiasm  
 Responsibility Integrity Dedication



**CITY OF GILLETTE**

GIS Division  
 P.O. Box 3003  
 Gillette, Wyoming 82717-3003  
 Phone (307) 666-5364  
 www.gillettewy.gov

**Legend**

**Tractors & Others**

**Unit # & Description**

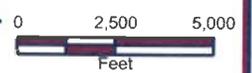
- Unit 76 Tractor JD
- Unit 161 Tractor JD
- Unit 162 Tractor Tool Cat
- Unit 89 Tractor Belos
- Unit 54 Tractor JD
- Unit 193 Loader

According to the AVL system,  
 our tractors drove a total  
 of 135 miles during this event.

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



Y:\GIS Work\PublicWorks\Public WorksAdmin\SnowFollowup(2017-18)\WorkFolder\Tractor.mxd



**Tractor AVL**

**Snow Event Seven**  
 12/27/2017 10:00 pm to  
 12/28/2017 11:00 am  
 December 28, 2017

Productivity **Serve With P.R.I.D.E.** Responsibility Integrity Dedication Enthusiasm

## Snow Event Report #8

Event Start Date: 12/29/2017 Event Start Time: 4:00 p.m.  
Event End Date: 12/31/2017 Event End Time: 1:00 a.m.  
Duration of Event: 33 Hours Streets First Responder: Lonnie Meidinger

### Storm Event Overview:

On 12/29/2017 Streets employee (Lonnie Meidinger) was on his way home (around 4:00 p.m.) and noticed increasing snowfall and slick roads. Lonnie returned to work and notified the day crew. The day crew returned to work and began plowing and applying material to priority streets and trouble areas. The day crew worked these areas until shift change at 7:00 p.m.

The night crew then continued plowing snow and applying material to priority and trouble area streets. During the middle of the night the snow had stopped and night crew was able to effectively clear and treat the remaining priority and trouble areas. Plowing operations were suspended at 2:30 a.m. as street conditions were good and remained that way until early afternoon on 12/30/2017.

Day crew headed back out to the streets at 1:15 p.m. on 12/30/2017 as the snow began falling again and was causing areas to become slick. Day crew worked priority streets and trouble areas until shift change at 7:00 p.m.

Night crew took over and since the snow had stopped, they were able to finish priorities and begin working subdivision streets. Night crew finished all areas and ended operations at 1:00 a.m. on 12/31/2017, and the event was ended.

### Number of Pieces of Equipment Used:

Snow Plows:	<u>9</u>	Blades:	<u>0</u>
1-Tons:	<u>1</u>	Snow Blowers:	<u>0</u>
Loaders:	<u>1</u>	Liquid Truck:	<u>0</u>

### Amount of Material Used:

Ice Slicer lbs:	<u>146,060</u>
Scoria lbs:	<u>148,124</u>
Brine Gallons:	<u>0</u>
Apogee Gallons:	<u>0</u>

### Number of Miles Plowed During Event: 2,281

#### Personnel:

Day Crew – Leo Rodell, Nick Scherry, Melissa Bell, Shane Prentice, Cammryn Nelson, Lonnie Meidinger, Steven Wilcox, Toby Fiske, Brian Hartle

Night Crew – Dale Harter, Jeremy Hagen, Dale Warren, Leonard Taylor, Mark Webb, Josh Wright, Billy Little, Ryan Waliser, Lynn Morrison

Volunteer Drivers – Lynn Morrison, Brian Hartle

#### Contractor Work Effort:

N/A

**Subdivision Activities:**

Crews plowed and applied material to hills, corners, trouble areas and streets within subdivisions during this event.

**Environmental Conditions Present:**

Snow: 1.5" Drifting: Yes Rain: No Low Temp: -12 Wind: 3-26 mph

**Equipment Issues:**

Unit 25 and 28 check engine codes.

**Incidents:**

None

**Complaints / Concerns:**

None

**Items of Interest:**

During this weather event the Gillette Police Department investigated 8 vehicle crashes. Three of those crashes occurred on a City of Gillette maintained roadway and were influenced by weather conditions.



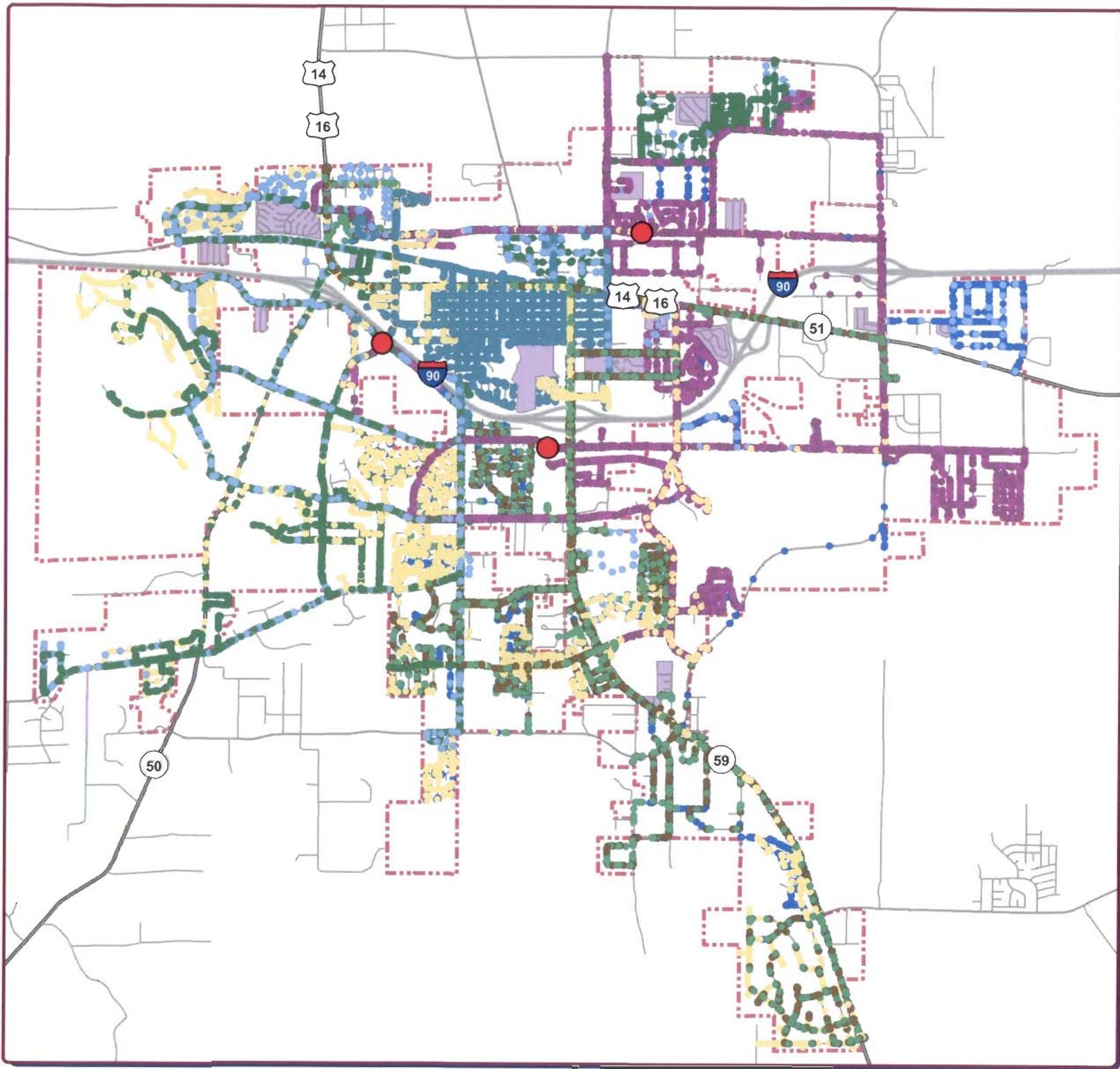


## Gillette Police Department 2017/2018 Weather Event Crash Report VIII

IR#	Date/Time	Location	Injury	Property Damage	Citation	Cause
28686	12/29/2017 - 1904	Westover Rd / Burma Ave	None	Private - <\$1,000	Yes	Vehicle was east on Westover, slid on the snow/ice and struck the rear of a vehicle stopped at the Burma Ave light.
28724	12/30/2017 - 1611	Boxelder Rd / Hospitality	None	Private - <\$5,000	Yes	Vehicle was east on Boxelder and attempted a turn onto Hospitality Way. Vehicle slid on the snow/ice and struck another vehicle.
28734	12/30/2017 - 1811	Warlow Dr / Estes Ln	None	Private - <\$1,000	Yes	Vehicle was east on Warlow Dr, slid on the snow/ice and left the roadway causing damage to the vehicle.

### December 29, 2017 4:00 p.m. to December 31, 2017 1:00 a.m.

During this weather event the Gillette Police Department investigated 8 vehicle crashes. Three of those crashes occurred on a City of Gillette maintained roadway and were influenced by weather conditions.



**CITY OF GILLETTE**

GIS Division  
 P.O. Box 3003  
 Gillette, Wyoming 82717-3003  
 Phone (307) 686-5364  
 www.gillettewy.gov

**Legend**

**Unit # & Description**

- Unit 25 Snow Plow
- Unit 28 Snow Plow
- Unit 40 Snow Plow
- Unit 44 Snow Plow
- Unit 99 Snow Plow
- Unit 100 Snow Plow
- Unit 157 Snow Plow
- Unit 160203 Snow Plow
- Unit 160204 Snow Plow
- Reported Crashes

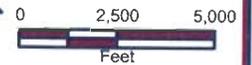
According to the AVL system, our snowplows drove a total of 2,265 miles during this event.

Police Report:  
 Crashes: 3  
 Crashes w/Injuries: 0  
 Citations: 3  
 Personal Property Damage: \$7,000  
 City Property Damage: \$0

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

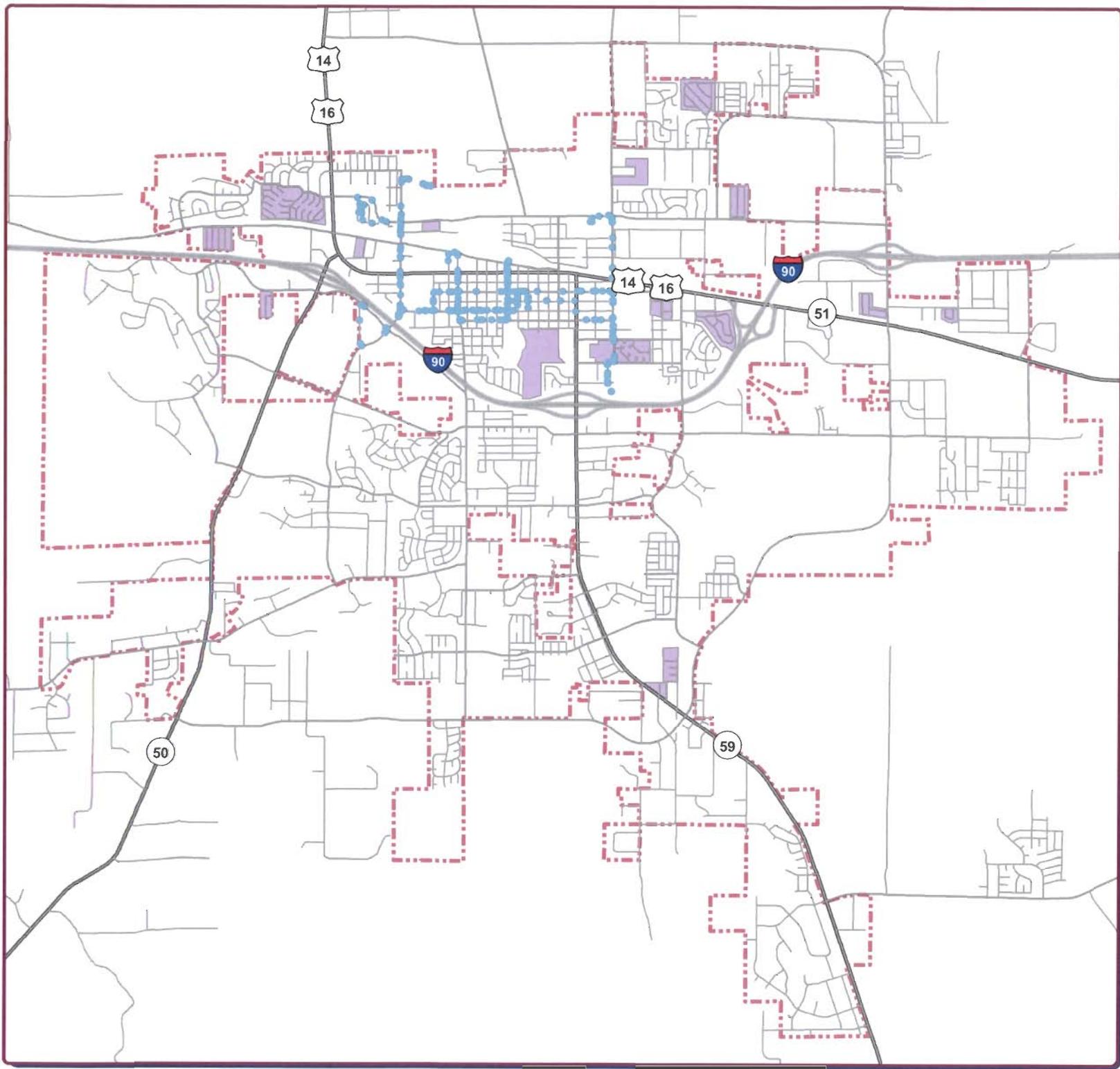


Y:\GIS Work\PublicWorks\Public Works\Admin\SnowFollowup\2017-18\ WorkFolder\SnowPlows.mxd



**Snowplow AVL**  
 Snow Event Eight  
 12/29/2017 4:00 pm to  
 12/31/2017 1:00 am  
 January 02, 2018

Service With P.R.I.D.E.  
 Productivity Responsibility Integrity Dedication Enthusiasm



**CITY OF GILLETTE**

GIS Division  
 P.O. Box 3003  
 Gillette, Wyoming 82717-3003  
 Phone (307) 686-5364  
 www.gillettewy.gov

**Legend**

One Tons

**Unit # & Description**

- Unit 168 One Ton Streets

According to the AVL system, our one ton trucks drove a total of 16 miles during this event.

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

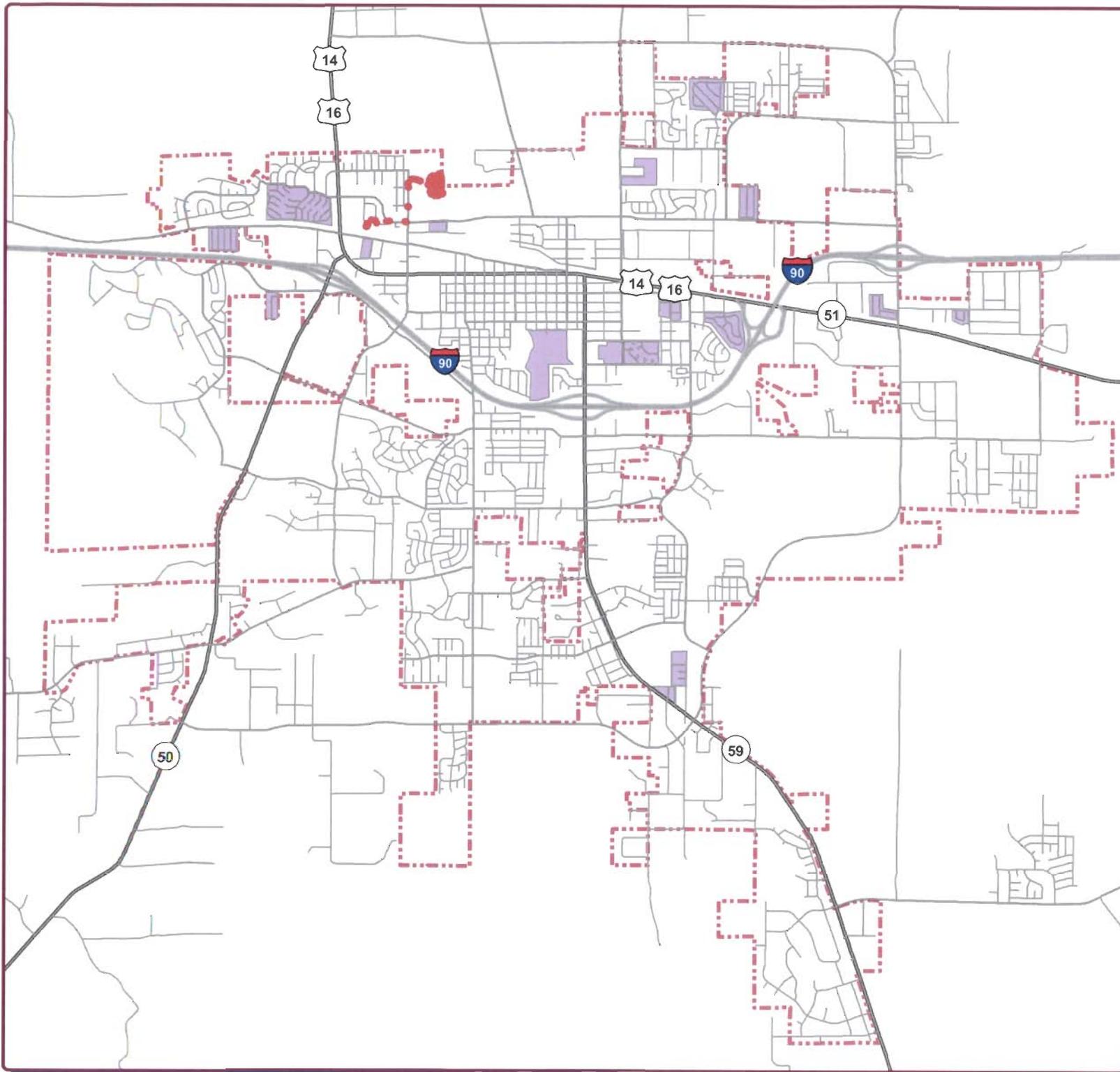


Y:\GIS Work\PublicWorks\Public WorksAdmin\SnowFollowup\2017-18\WorkFolder\One Ton.mxd



One Ton AVL  
 Snow Event Eight  
 12/29/2017 4:00 pm to  
 12/31/2017 1:00 am  
 January 02, 2018

Productivity *Service With P.R.I.D.E.* Enthusiasm  
 Responsibility Integrity Dedication



**CITY OF GILLETTE**

GIS Division  
 P.O. Box 3003  
 Gillette, Wyoming 82717-3003  
 Phone (307) 686-5364  
 www.gillettewy.gov

Legend

Tractors & Others

**Unit # & Description**

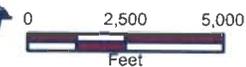
- Unit 193 Loader

According to the AVL system,  
 our tractors drove a total  
 of 31 miles during this event.

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



Y:\GIS Work\PublicWorks\Public  
 WorksAdmin\SnowFollowup(2017-18)  
 WorkFolder\Tractor.mxd



**Tractor AVL**

**Snow Event Eight**  
 12/29/2017 4:00 pm to  
 12/31/2017 1:00 am  
 January 02, 2018

Productivity **Service With P.R.I.D.E.** Responsibility Integrity Dedication Enthusiasm



Angela Williams &lt;angelaw@gillettewy.gov&gt;

---

**Fwd: January 2018 Economic Development Updates**

1 message

---

**ADMN ADMN** <admnm@gillettewy.gov>  
To: Angela Williams <angelaw@gillettewy.gov>

Wed, Jan 3, 2018 at 8:49 AM

For GI

----- Forwarded message -----

From: **Phil Christopherson** <info@energycapital.com>

Date: Wed, Jan 3, 2018 at 7:35 AM

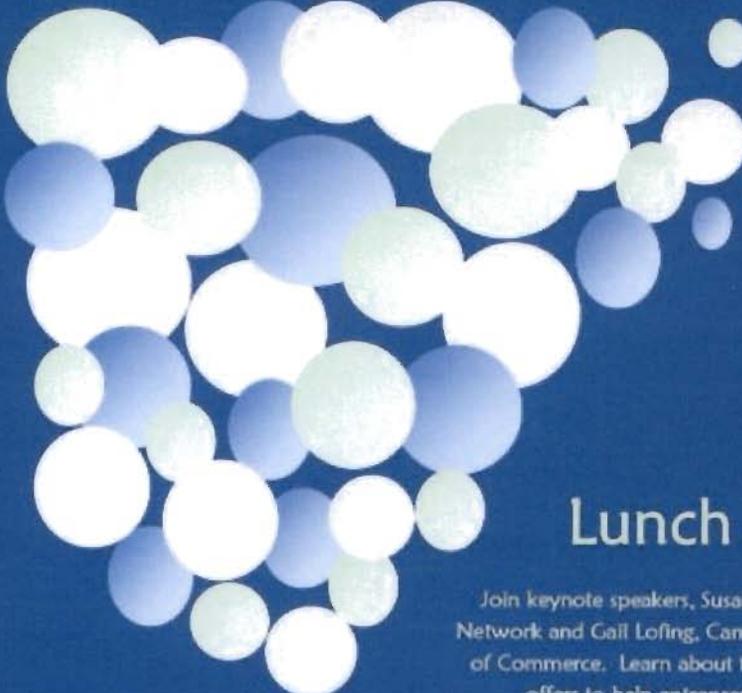
Subject: January 2018 Economic Development Updates

To: [admnm@gillettewy.gov](mailto:admnm@gillettewy.gov)

*Our Mission: To stimulate and facilitate a diverse economy through business retention, expansion and recruitment*

**Economic Development**

Energy Capital Economic Development is kicking off 2018 by changing our e-newsletter frequency from quarterly to monthly to better update our members, partners and friends about our activities. Happy New Year! Here are some of the activities that we'd like to share with you.




## Lunch & Learn

Join keynote speakers, Susan Jerke, Wyoming SBDC Network and Gail Lofing, Campbell County Chamber of Commerce. Learn about the free programs SBDC offers to help entrepreneurs grow and succeed.

Also hear about all of the different Chamber of Commerce programs that help promote businesses, as well as the Wyoming Chambers Health Benefit Plan.

Tuesday, January 9, 2018  
 Energy Capital Enterprise Center  
 345 Sinclair St.  
 11:30—1:00  
 Cost: \$10, includes a light lunch

RSVP by January 5th to:  
[mary@EnergyCapitalED.com](mailto:mary@EnergyCapitalED.com)  
 307-686-2603  
[www.EnergyCapitalED.com](http://www.EnergyCapitalED.com)  
 For more information






### **Lunch and Learn January 9**

On Tuesday, January 9 at 11:30 a.m., the Energy Capital Enterprise Center, 345 Sinclair, will host a Lunch and Learn. The event is open to all local entrepreneurs and those considering starting a business. Cost is \$10 and includes a light lunch.

The Lunch and Learn will feature Susan Jerke of the [Wyoming SBDC Network](#) and Gail Lofing of the [Campbell County Chamber of Commerce](#). Both will provide information about how their organizations can help small and developing businesses become successful.

Lunch and Learns are a new initiative for Energy Capital Economic Development. These educational events will be held at the Energy Capital Enterprise Center the second Tuesday of each month. Lunch and Learns are primarily an opportunity for entrepreneurs to learn critical business skills and about resources available to them, but they are also so much more. They allow established local businesses to share their expertise and develop relationships with the entrepreneurs. They also help entrepreneurs to connect with each other so they can share ideas, expertise, insights and partnerships.

RSVPs are required, and space is limited. Please RSVP by Friday, January 5, by e-mailing [doni@EnergyCapitalED.com](mailto:doni@EnergyCapitalED.com) or calling 307-686-2603.



**Quarterly Breakfast**  
January 11, 2018 7:00am

Sponsored by Business Aviators, Inc  
Hosted at Gillette-Campbell County Airport

RSVP Required to [doni@EnergyCapitalED.com](mailto:doni@EnergyCapitalED.com) by January 5.

### **Quarterly Breakfast January 11**

Local business leaders are invited to learn about the importance of air service in Wyoming and a proposed solution to support better air service at Energy Capital Economic Development's Quarterly Breakfast on Thursday, January 11. The breakfast is sponsored by Business Aviators, Inc., and begins at 7 a.m. at the Gillette-Campbell County Airport. The event is free.

State Senator Michael Von Flatern will provide information about air service in Wyoming and will also visit with attendees about the progress of the ENDOW initiative. Senator Van Flatern is on the ENDOW Executive Council. Energy Capital Economic Development will give an update on its previous quarter's activities.

RSVPs are required, and space is limited. Please RSVP by Friday, January 5, by e-mailing [doni@EnergyCapitalED.com](mailto:doni@EnergyCapitalED.com) or calling 307-686-2603.

### **Study Provides Guidance for College**

Campbell County will need more workers with health science degrees in the next 10 years.

That's one of the interesting findings of the Higher Education Study that was recently completed for Campbell County. Other findings might be more surprising. For example, science, technology, engineering and math skills are abundant, which are important in attracting and developing Advanced Carbon and high-tech businesses.

The study was undertaken in 2016 by the Energy Capital Economic Development Higher Education Task Force. The task force was organized as a joint effort of Energy Capital Economic Development, Gillette College,

Campbell County, the City of Gillette and BOCHES. The goal of the Higher Education Task Force is to identify the educational needs of our local businesses and community members - then find a way to bring those degrees, certificates and courses to Gillette College. The ultimate goal is to prepare Gillette for a future with a diverse and growing economy.

This market study, conducted by Lone Tree Academics, provides information and analysis to support decisions about future education opportunities at Gillette College. The full report is available on our [web site](#).



### **ENTERPRISE CENTER SPOTLIGHT: Squaw Creek Services**

Seeing a need for oil field service contractors and being tired of the corporate world drove Floyd Wilson to become an entrepreneur in April 2014.

Working out of his home for three years, Floyd began offering lease operator, roustabout, flow-back watch and other services to oil extraction companies. In July 2017, he outgrew his home office and leased space in the Energy Capital Enterprise Center.

With his new office space, Floyd has continued to see his business, Squaw Creek Services, grow. He currently has 15 field employees, plus himself and an office worker. Annual revenue is about \$1.5 million. Floyd hopes to grow his company to 20 to 25 employees and gross at least \$2.5 million a year.

Floyd's sons suggested the name for his company, using the name of a creek in Fremont County where Floyd was raised. His oldest son is now working with Floyd during college breaks.

Floyd admits the path to successful entrepreneurship is not always easy. He said his crew has done "anything to keep going" when times were slow, including building barns and corral systems for ranches. It's always been important for Floyd to keep his core employees busy because "without them, I wouldn't be where I'm at."

Floyd and Squaw Creek Services embody entrepreneurship. The Energy Capital Enterprise Center is set up to help businesses like Squaw Creek Services succeed-businesses that create jobs and help diversify the economy.

### **VOLUNTEER JOB OPPORTUNITY: Enterprise Center Director**

We are currently looking for a volunteer director for the Energy Capital Enterprise Center who will provide assistance, coordinate resources, manage schedules and perform other duties needed to ensure the success of the Enterprise Center. This would be an ideal opportunity for a retired business person who wants to continue to use his/her skills and contribute to the economic development of Campbell County.

The Energy Capital Enterprise Center is a business incubator established to provide assistance to new businesses. Our goal with this facility is to help businesses that will diversify and expand our local economy.

A business incubator offers business assistance to start-up businesses. Currently, seven organizations rent office space, at market rates, in the Energy Capital Enterprise Center. This center gives these businesses the opportunity to network with each other, attend lunch and learn sessions on key business topics, have access to common spaces and services, such as conference rooms and high-speed internet, and have access to business advice and mentoring.

[Visit Our Website](#)



- Economic development is not an overnight effort, but in the long term, hard work and patience pay off: [Deep in the Desert, an Experiment in Economic Development](#)
- Energy Capital Economic Development welcomes Clean Coal Technology to Wyoming and looks forward to continuing to work with the company: [Clean Coal Set to Make Wyoming Move](#)
- Energy Capital Economic Development is proud to have received the Key Service Award from the Campbell County Chamber of Commerce: [Chamber hands out awards](#)

## Upcoming Community Events:

- [1/13/18 - Winter Family Days at Rockpile Museum](#)
- [1/13/18 - Missoula Children's Theatre presents "Aladdin"](#)
- [1/16/18 - CC Chamber of Commerce January Luncheon, If Not You, Then Who?](#)
- [1/18/18 - CC Chamber of Commerce Mixer, Century 21](#)
- [1/18/18 - FAFSA Night at CCPL: College Financial Aid Workshop](#)
- [1/30/18 - Eggs and Issues, Chamber Legislative Breakfast, Senior Center](#)
- [2/1/18 - Mastering Your Business Facebook Page](#)
- [3/13/18 - Legislative Wrap Up](#)

For more upcoming community events, visit [www.EnergyCapitalED.com](http://www.EnergyCapitalED.com)

Energy Capital Economic Development | 307.686.2603 | [info@EnergyCapitalED.com](mailto:info@EnergyCapitalED.com)  
[www.EnergyCapitalED.com](http://www.EnergyCapitalED.com)

Energy Capital Economic Development, P.O. Box 3948, 2001 West Lakeway Road, Suite C, Gillette, WY 82718

SafeUnsubscribe™ [adm@gillettewy.gov](mailto:adm@gillettewy.gov)

[Forward this email](#) | [Update Profile](#) | [About our service provider](#)

Sent by [info@energycapited.com](mailto:info@energycapited.com) in collaboration with

**Constant Contact** 

Try it free today



# CITY OF GILLETTE

Development Services  
Building Inspection Division  
201 E. 5th Street • Gillette, Wyoming 82716  
Phone 307.686.5260  
[www.gillettewy.gov](http://www.gillettewy.gov)

## MEMORANDUM

TO: Board of Examiners – Jaye Drake, Chairman; Dean Thompson, Vice-Chairman; Chad Renken, Weston Scott, Dale Phipps, Scott Heibult, Todd Newlin, Chris Weight, and Bill Currie.

CC: Administration  
Patrick Davidson, City Administrator  
Anthony Reyes, City Attorney  
Heath VonEye, Development Services Director  
Jim Brown, Deputy Building Official  
Kim King, Administrative Assistant

FROM: Ken Rogers, Chief Building Official

SUBJECT: Board of Examiners Regular Meeting – January 9, 2018

DATE: January 4, 2018

The Regular Meeting is scheduled for 12:30 p.m. on Tuesday, January 9, 2018 at City Hall, in the Community Conference Room, 2<sup>nd</sup> Floor. Lunch will be served at 12:00 p.m.

Enclosed please find the Meeting Agenda and Packet.

If you have questions or concerns prior to the meeting, please contact me.

Thank you.

# **Agenda**

## **BOARD OF EXAMINERS REGULAR MEETING**

**January 9, 2018  
12:00 p.m. to 2:00 p.m.  
City of Gillette – City Hall  
2<sup>nd</sup> Floor  
Community Conference Room**

### **Call to Order**

Jaye Drake, Chairman

### **Approval of Minutes**

Regular Meeting of December 12, 2017

### **Unfinished Business**

### **New Business**

Election of Officers

### **Approval of Contractor License Applications**

Individual Trade License Applications  
Contractor License Applications (Class A, B, C, D, F and R)

### **Announcements**

The next Regular Meeting will be on Tuesday, February 13, 2018.

### **Adjournment**

New Board Photo to be taken by GPA

BOARD OF EXAMINERS  
MEETING MINUTES

Regular

December 12, 2017

12:30 p.m.

Board Members present: Chairman Jaye Drake, Vice Chairman Dean Thompson, John Alt, Chad Renken, Weston Scott, Dale Phipps, and Chris Weight.

Board Members absent: Scott Heibult, Todd Newlin.

Staff Members present: Heath VonEye, Development Services Director; Ken Rogers, Chief Building Official; Jim Brown, Deputy Building Official; Kim King, Administrative Assistant.

Jaye Drake, Chairman, called the meeting to order.

Approval of Minutes

Chairman Drake called for approval of the November 14, 2017, Regular Meeting Minutes. It was moved by Vice Chairman Thompson, seconded by Chris Weight to approve said Minutes. Roll was called on the motion with the following results. Board Members voting aye: Alt, Renken, Scott, Phipps, Weight, Vice Chairman Thompson, and Chairman Drake. Motion carried.

Unfinished Business

There was none.

New Business

There was none.

Individual Trade License Applications

The Board reviewed the following Individual Trade License Applications:

ADAM, JOE of RAPID CITY, SD • APPRENTICE HVAC TECH, HERMY'S HEATING & A/C LLC Lic# 2801  
ALCON, ROBERT of CHEYENNE, WY • MASTER PLUMBER, AC MECHANICAL INC Lic# 1472  
APSHER, GARY of GILLETTE, WY • MASTER PLUMBER, **LICENSE ACTIVE ONLY** Lic# 2137  
BORTZ, DAN of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, BLACK HILLS GAS HOLDINGS, LLC Lic# 3319  
BORTZ, DAN of GILLETTE, WY • APPRENTICE HVAC TECH, BLACK HILLS GAS HOLDINGS, LLC Lic# 3320  
DRAKE, JAYE of GILLETTE, WY • JOURNEYMAN REFRIGERATION TECH, POWDER RIVER HEATING & A/C Lic# 3322  
DRAKE, JAYE of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 3323  
DUNN, JARRED of RAPID CITY, SD • APPRENTICE HVAC TECH, HERMY'S HEATING & A/C LLC Lic# 2800  
ELLSWORTH, ROY of GILLETTE, WY • JOURNEYMAN REFRIGERATION TECH, POWDER RIVER HEATING & A/C Lic# 3312  
HAGUE, TRAVIS of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & A/C Lic# 3329

HAGUE, TRAVIS of GILLETTE, WY • JOURNEYMAN REFRIGERATION TECH, POWDER RIVER HEATING & A/C Lic# 3330  
 HERMANSON, BRYAN of BLACK HAWK, SD • MASTER HVAC TECH, HERMY'S HEATING & A/C LLC Lic# 2794  
 HIEB, JASON of GILLETTE, WY • JOURNEYMAN REFRIGERATION TECH, POWDER RIVER HEATING & A/C Lic# 3314  
 HUYCK, AARON of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, RENKEN PLUMBING LLC Lic# 3309  
 HUYCK, AARON of GILLETTE, WY • APPRENTICE HVAC TECH, RENKEN PLUMBING LLC Lic# 3310  
 HUYCK, AARON of GILLETTE, WY • APPRENTICE PLUMBER, RENKEN PLUMBING LLC Lic# 3311  
 JOHNSON, BRANDON of GILLETTE, WY • JOUR REFRIGERATION TECH, POWDER RIVER HEATING & A/C Lic# 3313  
 KENITZER, KENNETH of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, BLACK HILLS GAS HOLDINGS, LLC Lic# 3099  
 KENITZER, KENNETH of GILLETTE, WY • APPRENTICE HVAC TECH, BLACK HILLS GAS HOLDINGS, LLC Lic# 3100  
 MILLS, LARRY of GILLETTE, WY • MASTER ELECTRICIAN, MILLS ELECTRIC LLC Lic# 2761  
 MITCHELL, SHANNON of CASPER, WY • MASTER ELECTRICIAN, S & M ELECTRIC Lic# 2093  
 OCHELTREE, DEREK of GILLETTE, WY • JOUR REFRIGERATION TECH, POWDER RIVER HEATING & A/C Lic# 3321  
 PETERSEN, MATTHEW of GILLETTE, WY • JOUR REFRIGERATION TECH, POWDER RIVER HEATING & A/C Lic# 3324  
 PFLEGER, KELLAN of RAPID CITY, SD • JOURNEYMAN ELECTRICIAN, TEMPERATURE TECHNOLOGY INC Lic# 2119  
 PLATO, ALAN of GILLETTE, WY • JOURNEYMAN REFRIGERATION TECH, POWDER RIVER HEATING & A/C Lic# 3318  
 REHDER, DENNIS of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, BLACK HILLS GAS HOLDINGS, LLC Lic# 3101  
 REHDER, DENNIS of GILLETTE, WY • APPRENTICE HVAC TECH, BLACK HILLS GAS HOLDINGS, LLC Lic# 3102  
 RIVES, RANDALL of GILLETTE, WY • JOURNEYMAN REFRIGERATION TECH, POWDER RIVER HEATING & A/C Lic# 3316  
 SCHUBERT, JOE of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, BLACK HILLS GAS HOLDINGS, LLC Lic# 3090  
 SMITH, GARR of GILLETTE, WY • JOURNEYMAN REFRIGERATION TECH, POWDER RIVER HEATING & A/C Lic# 3317  
 VENSTAD, LANCE of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & A/C Lic# 3331  
 VENSTAD, LANCE of GILLETTE, WY • JOURNEYMAN REFRIGERATION TECH, POWDER RIVER HEATING & A/C Lic# 3332  
 WALKER, RYAN of GILLETTE, WY • MASTER REFRIGERATION TECH, POWDER RIVER HEATING & A/C Lic# 3315

It was moved by Chris Weight, seconded by Vice Chairman Thompson, to approve the above Individual Trade License Applications. Roll was called on the motion with the following results. Board Members voting aye: Renken, Scott, Phipps, Weight, Alt, and Vice Chairman Thompson. Chairman Drake abstained. Motion carried.

Contractor License Applications

The Board reviewed the following Contractor License Applications (Class A, B, C, D, F and R):

360 LANDSCAPING of GILLETTE, WY • REICHER OESTERLE, LANDSCAPING & FENCING  
 360 LANDSCAPING of GILLETTE, WY • REICHER OESTERLE, NONSTRUCTURAL CONCRETE  
 ACCENT MASONRY of GILLETTE, WY • SCOTT BENNETT, MASONRY (STRUC)  
 AMERICAN REMODELING INC of LITTLETON, CO • KENA BLAIS, WIND SIDING GUTTER GARAGE DOOR  
 API INC of NEW BRIGHTON, MN • REID FINN, INSULATION  
 BUCHANAN EXCAVATING of GILLETTE, WY • CHAD BUCHANAN, WATER & SEWER PIPELAYER  
 BUCHANAN EXCAVATING of GILLETTE, WY • CHAD BUCHANAN, EXCAVATION & GRADING  
 CASCADE CONSTRUCTION INC of MOORCROFT, WY • STEVEN WALIEZER, GENERAL CONTRACTOR  
 CHICK LAWN SERVICES LLC of GILLETTE, WY • JOHN CHICK, LANDSCAPING & FENCING  
 CITY OF GILLETTE of GILLETTE, WY • TIM GALES, PLUMBING  
 CORNERSTONE LAWN SERVICES LLC of GILLETTE, WY • DEAN SMITH, LANDSCAPING & FENCING  
 HAYWARD BAKER INC of COMMERCE CITY, CO • JULIA BANDIMERE, MISCELLANEOUS  
 HERMY'S HEATING & A/C LLC of RAPID CITY, SD • BRYAN HERMANSON, MECHANICAL  
 HOM' SOLUTIONS INC of DENVER, CO • JAMES AMBROSE, RESIDENTIAL CONTRACTOR  
 HORSLEY SPECIALTIES INC of RAPID CITY, SD • GARY CHALK, MISCELLANEOUS  
 JERKE INC of GILLETTE, WY • GARY JERKE, WATER & SEWER PIPELAYER  
 JERKE INC of GILLETTE, WY • GARY JERKE, EXCAVATION & GRADING  
 JERKE INC of GILLETTE, WY • GARY JERKE, NONSTRUCTURAL CONCRETE  
 JOHNSON CONTROLS SECURITY SOLUTIONS LLC of BOCA RATON, FL • GREG LAMBDIN, FIRE ALARM SYSTEMS  
 KOBALT CONSTRUCTION INC of SALT LAKE CITY, UT • MATTHEW JEPSON, GENERAL CONTRACTOR  
 MCKINNON FLOORING of GILLETTE, WY • KATHY KOTTRABA, TRIM CARPENTRY PAINT FLOORING  
 MILLER ROOFING & SHEET METAL of GILLETTE, WY • DOUG MILLER, GENERAL ROOFING  
 MILLER ROOFING & SHEET METAL of GILLETTE, WY • DOUG MILLER, WIND SIDING GUTTER GARAGE DOOR

MILLS ELECTRIC LLC of GILLETTE, WY • LARRY MILLS, ELECTRICAL  
NEW HORIZONS ALTERNATIVE ENERGY of GILLETTE, WY • CURT GRAUMANN, WIND SIDING GUTTER GARAGE DOOR  
NEW HORIZONS ALTERNATIVE ENERGY of GILLETTE, WY • CURT GRAUMANN, GENERAL ROOFING  
PARKINSON CONCRETE of GLENROCK, WY • AARON PARKINSON, NONSTRUCTURAL CONCRETE  
PINERIDGE CLEANING & RESTORATION LLC of ROZET, WY • DUSTIN LINDER, TRIM CARPENTRY PAINT FLOORING  
PORTERS MOUNTAIN VIEW SUPPLY of RIVERTON, WY • LEONARD KOSIREG, LOW VOLTAGE  
R & O CONSTRUCTION CO of OGDEN, UT • J. SLADE OPHEIKENS, GENERAL CONTRACTOR  
R T CONSTRUCTION of GILLETTE, WY • RAUL TORRES, STRUCTURAL CONCRETE  
RAPID FIRE PROTECTION INC of RAPID CITY, SD • MATTHEW HAMMON, CHEMICAL FIRE SUPPRESSION  
RAPID FIRE PROTECTION INC of RAPID CITY, SD • MATTHEW HAMMON, SPRINKLER SYSTEMS  
REAL ESTATE SYSTEMS of GILLETTE, WY • ROGER BOSCHEE, GENERAL CONTRACTOR  
RENEGADE PLUMBING HEATING & A/C of GILLETTE, WY • MIKE BAUGHMAN, GAS PIPEFITTER  
RENEGADE PLUMBING HEATING & A/C of GILLETTE, WY • MIKE BAUGHMAN, PLUMBING  
S & M ELECTRIC of CASPER, WY • SHANNON MITCHELL, ELECTRICAL  
SHAD HEUSSNER PAINTING of GILLETTE, WY • SHAD HEUSSNER, TRIM CARPENTRY PAINT FLOORING  
SUPERIOR SEAMLESS GUTTERS of GILLETTE, WY • JESSE RILEY, WIND SIDING GUTTER GARAGE DOOR  
TAMARACK CONSTRUCTION CO INC of VICTOR, MT • MIKE NICHOLS, BUILDING CONTRACTOR

It was moved by Vice Chairman Thompson, seconded by John Alt, to approve the above Contractor License Applications. Roll was called on the motion with the following results. Board Members voting aye: Scott, Phipps, Weight, Alt, Renken, Vice Chairman Thompson, and Chairman Drake. Motion carried.

### Announcements

Ken Rogers announced to the Board, the NEC 2017 Ordinance Adoption passed third reading at the December 5<sup>th</sup> City Council meeting. He stated the Building Inspection Division sent out letters to all of the licensed electricians, low voltage and limited technicians notifying them of the Ordinance Adoption and that it will go into effect January 1<sup>st</sup>. He stated the City Attorney wrote the Ordinance to automatically update and adopt the Code when the State does and it would go into effect on July 1<sup>st</sup> every three (3) years.

Jim Brown stated at last month's meeting, Ken had announced the State was going to adopt the 2018 ICC Codes on or about January 1<sup>st</sup>, however, Jim spoke with them and it was looking more like they were going to adopt the Codes the first or second week of April. He stated he had received the Significant Change Code books and the Building Inspection Division would be working on them looking for 'big ticket items'. He stated the Accessibility Code was not ready in time to make it into the 2018 Code books so they were going to have to look at the 2017 Edition of the Accessibility Code and see whether they want to adopt that versus the older 2009 Edition, which is not on the same cycle. Ken confirmed they were still aiming to adopt the 2018 Codes by July 2018 and that they would be bringing it to the Board before it's adopted.

Heath VonEye announced to the Board that the Ordinance pertaining to Street Cut/Right of Way Permits would be updated to adjust the fee for compaction tests that

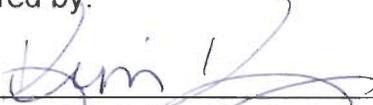
the City administers for the Street cut permits. He stated the City has been subsidizing the fee for some time and they are going to try to get the fee closer to covering the City's cost of compaction testing. He stated he had not finalized the numbers yet but they would have the amendment to the Council by the end of January.

The next regularly scheduled meeting will be Tuesday, January 9, 2018.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 12:40 p.m.

Prepared by:

  
\_\_\_\_\_  
Kim King, Administrative Assistant  
Building Inspection Division

**FOR REVIEW INDIVIDUAL LICENSE APPLICATIONS  
JANUARY 9, 2018**

1	<b>ALCON, ROBERT</b> of CHEYENNE, WY • MASTER GAS PIPEFITTER, <b>AC MECHANICAL INC Lic# 2089</b>
2	<b>BRYNER, ROY</b> of DOUGLAS, WY • JOURNEYMAN ELECTRICIAN, <b>H &amp; H ELECTRIC LLC Lic# 1505</b>
3	<b>CAIN, DAMON</b> of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, <b>BLACK HILLS GAS HOLDINGS, LLC Lic# 2189</b>
4	<b>COOL, TREVOR</b> of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, <b>R &amp; G ELECTRIC INC Lic# 2078</b>
5	<b>DURST, BRIAN</b> of DOUGLAS, WY • JOURNEYMAN ELECTRICIAN, <b>H &amp; H ELECTRIC LLC Lic# 1507</b>
6	<b>EDWARDS, ANDREW</b> of GILLETTE, WY • MASTER ELECTRICIAN, <b>TJ ELECTRIC LLC Lic# 2822</b>
7	<b>FORCIER, JOSEPH</b> of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, <b>TUCKER ELECTRIC INC Lic# 3338 **</b>
8	<b>HILL, CHRISTOPHER</b> of DOUGLAS, WY • MASTER ELECTRICIAN, <b>H &amp; H ELECTRIC LLC Lic# 1503</b>
9	<b>HOLDEN, TONY</b> of GILLETTE, WY • MASTER ELECTRICIAN, <b>TJ ELECTRIC LLC Lic# 1943</b>
10	<b>HOPKINS, DAVID</b> of NEWCASTLE, WY • MASTER GAS PIPEFITTER, <b>SUMMIT PLUMBING &amp; HEATING Lic# 3095</b>
11	<b>HOPKINS, DAVID</b> of NEWCASTLE, WY • MASTER PLUMBER, <b>SUMMIT PLUMBING &amp; HEATING Lic# 3096</b>
12	<b>KING, ROBIN</b> of NEWCASTLE, WY • APPRENTICE PLUMBER, <b>SUMMIT PLUMBING &amp; HEATING Lic# 3336 **</b>
13	<b>MADSEN, DOUG</b> of OGDEN, UT • MASTER HVAC TECH, <b>CFM HEATING &amp; A/C INC Lic# 1501</b>
14	<b>PARRISH, BOB</b> of DOUGLAS, WY • JOURNEYMAN ELECTRICIAN, <b>H &amp; H ELECTRIC LLC Lic# 1506</b>
15	<b>PIMENTEL, PAUL</b> of GILLETTE, WY • APPRENTICE HVAC TECH, <b>POWDER RIVER HEATING &amp; AIR CONDITIONING Lic# 3118</b>
16	<b>PRICE, RONALD</b> of CHEYENNE, WY • MASTER HVAC TECH, <b>AC MECHANICAL INC Lic# 3337 **</b>
17	<b>REEDER, CLINTON</b> of CASPER, WY • MASTER ELECTRICIAN, <b>ANCHOR ELECTRIC INC Lic# 3335 **</b>
18	<b>SALMON, EUGENE</b> of GILLETTE, WY • APPRENTICE HVAC TECH, <b>POWDER RIVER HEATING &amp; AIR CONDITIONING Lic# 1824</b>
19	<b>WESTERMEYER, JOEL</b> of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, <b>TUCKER ELECTRIC INC Lic# 2006</b>
	<b>**Indicates new licensee</b>

**FOR REVIEW CONTRACTOR LICENSE APPLICATIONS**

**JANUARY 9, 2018**

1	<b>AC MECHANICAL INC</b> of CHEYENNE, WY • RON PRICE, MECHANICAL
2	<b>AC MECHANICAL INC</b> of CHEYENNE, WY • ROBERT ALCON, PLUMBING
3	<b>AC MECHANICAL INC</b> of CHEYENNE, WY • ROBERT ALCON, GAS PIPEFITTER
4	<b>ANCHOR ELECTRIC INC</b> of CASPER, WY • CLINTON REEDER, ELECTRICAL **
5	<b>B &amp; B LAWN CARE LLC</b> of PIEDMONT, SD • BRANDON HEID, LANDSCAPING & FENCING
6	<b>BIG SKY EXTERIOR DESIGNS</b> of BILLINGS, MT • MARK MOREHEAD, WIND SIDING GUTTER GARAGE DOOR
7	<b>BSP OF WYOMING LLC</b> of WRIGHT, WY • TONY BERENDSE, TRIM CARPENTRY PAINT FLOORING
8	<b>CARPET EXPRESS DIRECT LLC</b> of GILLETTE, WY • CHRIS PAULK, TRIM CARPENTRY PAINT FLOORING
9	<b>CFM HEATING &amp; A/C INC</b> of OGDEN, UT • DOUG MADSEN, MECHANICAL
10	<b>CROELL INC</b> of SUNDANCE, WY • BRYSON GAMBREL, EXCAVATION & GRADING
11	<b>CROELL INC</b> of SUNDANCE, WY • BRYSON GAMBREL, NONSTRUCTURAL CONCRETE
12	<b>CUSTOM CONTRACTING LLC</b> of GILLETTE, WY • JAY JOHNSON, RESIDENTIAL CONTRACTOR
13	<b>DICK ANDERSON CONSTRUCTION INC</b> of SHERIDAN, WY • LEONARD STROBBE, GENERAL CONTRACTOR
14	<b>FIRETECH LLC</b> of GILLETTE, WY • KEEGAN O'BRIEN, CHEMICAL FIRE SUPPRESSION
15	<b>FIRST CALL COMMUNICATIONS</b> of CASPER, WY • CASEY ALLISON, LOW VOLTAGE
16	<b>H &amp; H ELECTRIC LLC</b> of DOUGLAS, WY • CHRIS HILL, ELECTRICAL
17	<b>HORST ACOUSTICAL CO INC</b> of RAPID CITY, SD • BRIAN HORST, MISCELLANEOUS
18	<b>JOHNSON CONTROLS SECURITY SOLUTIONS LLC</b> of BOCA RATON, FL • KEITH ROBERTSON, LOW VOLTAGE **
19	<b>KEYHOLE TECHNOLOGIES LLC</b> of MILLS, WY • BRAD CUNDY, MISCELLANEOUS
20	<b>MARK BUCHANAN EXCAVATING LLC</b> of GILLETTE, WY • MARK BUCHANAN, EXCAVATION & GRADING
21	<b>MARK BUCHANAN EXCAVATING LLC</b> of GILLETTE, WY • MARK BUCHANAN, WATER & SEWER PIPELAYER
22	<b>MCM GENERAL CONTRACTORS INC</b> of GILLETTE, WY • MIKE MARTINSON, EXCAVATION & GRADING
23	<b>MELGAARD CONSTRUCTION CO INC</b> of GILLETTE, WY • DONITA MUNN, EXCAVATION & GRADING
24	<b>NORTHERN HILLS ENTERPRISES</b> of ROZET, WY • FRANK DICKENSON, BUILDING CONTRACTOR **
25	<b>PARAMOUNT CONSTRUCTION INC</b> of CASPER, WY • WILLIAM GURKIN, GENERAL CONTRACTOR
26	<b>RAPID FIRE PROTECTION INC</b> of RAPID CITY, SD • MATTHEW HAMMON, FIRE ALARM SYSTEMS
27	<b>SEAMLESS SYSTEMS LLC</b> of MOORCROFT, WY • CODY WILLIAMSON, WIND SIDING GUTTER GARAGE DOOR

**FOR REVIEW CONTRACTOR LICENSE APPLICATIONS**

**JANUARY 9, 2018**

28	<b>SJ LOUIS CONSTRUCTION INC</b> of ROCKVILLE, MN • JAMES SCHUELLER, WATER & SEWER PIPELAYER
29	<b>SOLAR SOUND CORP</b> of RAPID CITY, SD • PAUL WEBER, LIMITED VOLTAGE
30	<b>SOLAR SOUND CORP</b> of RAPID CITY, SD • PAUL WEBER, SIGNAGE
31	<b>STEVE MULKEY</b> of GILLETTE, WY • STEVE MULKEY, TRIM CARPENTRY PAINT FLOORING
32	<b>SUMMIT PLUMBING &amp; HEATING</b> of NEWCASTLE, WY • DAVID HOPKINS, GAS PIPEFITTER
33	<b>SUMMIT PLUMBING &amp; HEATING</b> of NEWCASTLE, WY • DAVID HOPKINS, PLUMBING
34	<b>TJ ELECTRIC LLC</b> of GILLETTE, WY • TONY HOLDEN, ELECTRICAL
35	<b>TLC HOME IMPROVEMENT</b> of GILLETTE, WY • TRACY SESSIONS, TRIM CARPENTRY PAINT FLOORING
36	<b>VAN EWING CONSTRUCTION</b> of GILLETTE, WY • JAKE EWING, GENERAL CONTRACTOR
37	<b>WESTERN X CONSTRUCTION</b> of GILLETTE, WY • DUSTIN HERREN, EXCAVATION & GRADING
38	<b>WYOMING EARTHMOVING CORP</b> of ROZET, WY • GLEN WISE, EXCAVATION & GRADING
39	<b>WYOMING EARTHMOVING CORP</b> of ROZET, WY • GLEN WISE, WATER & SEWER PIPELAYER
40	<b>YELLOWSTONE ACOUSTICS INC</b> of BILLINGS, MT • MARK LOWMAN, MISCELLANEOUS
	<b>**Indicates new licensee</b> <b>**Indicates name change</b>



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

January 11, 2018 – 6:30 P.M.

ITEM #	AGENDA ITEM (CCPLB Governing Policies Manual Number or By-Laws) <i>NOTES IN GREEN – Guidance for the handling of the item.</i>
1.	CALL TO ORDER/ATTENDANCE (2.5.10)
2.	APPROVAL OF AGENDA (2.3.3)
3.	APPROVAL OF MINUTES (2.3.3) for the A. December 14, 2017 Board meeting (ATTACHMENT "A")
4.	CONSENT AGENDA (2.3.4). A. APPROVAL OF WARRANTS (ATTACHMENT "B") B. APPROVAL OF DECEMBER 14, 2017, EXECUTIVE SESSION MINUTES
5.	CITIZEN INPUT (2.2.1)
6.	BOARD PROCESS A. REVIEW OF PROPOSED ANNUAL WORKPLAN (ATTACHMENT "C") B. BOARD/STAFF PLANNING MEETING AGENDA REVIEW (ATTACHMENT "D") C. CAMPBELL COUNTY PUBLIC LAND BOARD WATER APPLICATION (ATTACHMENT "E") D. FOLLOW UP ITEMS FROM PREVIOUS MEETING (2.3.3) i. None E. CONTRACTING/PURCHASING DECISIONS (2.2.7): (no actions to be taken at this meeting)
7.	OPERATIONS REPORT/UPDATE (3.8.1.C) A. Items Interim GM ReNae Keuck will discuss: i. CAM-PLEX Event Data for December 2017 (ATTACHMENT "F") ii. Upcoming Events iii. General Manager Search



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

January 11, 2018 – 6:30 P.M.

8.	<p><b>MATTERS FOR NOTING:</b></p> <p><b>A. MAJOR CORRESPONDENCE: (None)</b></p> <p><b>B. BOARD CALENDAR: (ATTACHMENT "G")</b></p> <p>i. <b>Upcoming Board Meetings:</b></p> <p>a. February 8, 2018 at 6:30 p.m. (Workshop at 6:00 p.m.)</p> <p>b. March 8, 2018 at 6:30 p.m. (Quarterly meeting with Commissioners at 6:00 p.m.)</p> <p>ii. <b>Other meetings/events: (none)</b></p> <p>a. CCPLB/Staff Planning Meeting: January 31, 2018 at 5:00 p.m., Wyoming Center Frontier Hall Lobby</p> <p>b. CCPLB/Manager Budget Meeting: February 22, 2018 at 5:00 p.m. in the Board Room.</p> <p><b>C. SUMMARY OF FOLLOW-UP ITEMS: (items from this meeting to be followed up at the next meeting)</b></p>
9.	<p><b>BOARD MEETING EVALUATION (2.1.8) - Board members will share observations/opinions as to:</b></p> <ul style="list-style-type: none"> <li>• what worked really well at this meeting?</li> <li>• what we could have done to make it more productive?</li> </ul>
10.	<p><b>ADJOURNMENT</b></p>

**Campbell County Public Land Board (CCPLB)  
and Quarterly Board of Commissioners Meeting Minutes  
December 14, 2017**

<b>Members</b>	<b>Staff</b>
<b>Present:</b> Mary Silvernell, Don Hamm, Duane Evenson, Skyler Pownall, Kevin Couch, Charlene Camblin <b>Dialed in by phone:</b> Troy Allee	<b>Present:</b> ReNae Keuck, Greg Rook, Kathy Ashton
<b>Legal Counsel</b>	<b>Guests</b>
<b>Present:</b> Frank Stevens	<b>Present:</b> Matt Avery <i>County Liaison</i> ; Mark Christenson, Rusty Bell, Micky Shober <i>County Commissioners</i> ; Robert Palmer, Susan Saunders <i>County Representatives</i> ; Patrick Filbin representing the <i>News-Record</i>

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
1.	<b>Call to Order/Attendance</b>	The Quarterly Board of Commissioners meeting was called to order at 6:01 PM MDT and the CCPLB meeting was called to order at 6:49 PM MDT on December 14, 2017, by Chair Mary Silvernell.		
2.	<b>Quarterly Board of Commissioners Meeting Agenda</b>	<p>Headhunter Funding for General Manager (GM) Search</p> <ul style="list-style-type: none"> <li>• Mrs. Silvernell informed the Commissioners the applicant interviewed by CCPLB was offered the GM position but declined. The Board would like to move forward and hire a GM head hunter. CCPLB inquired if financial assistance is needed would the County assist? The Commissioners will help if they can.</li> <li>• There was discussion regarding hiring a head hunter and the timeframe that would involve. The company would like a site visit before hiring and sending someone out, who may not be available until January. They said they would find 4-8 good candidates. Their focus would be to try and find someone who is the right fit, as well as, being a "regional" person. There would also be a 6-month guarantee. The County's salary range was within their parameters.</li> </ul> <p>2018-2019 Budget Preparation</p> <ul style="list-style-type: none"> <li>• A provisional budget calendar was sent to ReNae. "Summaries" format for budget submissions are OK. Mr. Palmer will visit and confirm with all the Commissioners as to what will be the required format. The Commissioners are planning on meeting with the City again this year to discuss the budgets. Insurance costs need to be identified early for the Commissioners. The budget statement for the County will be out by January. They are projecting no personnel cuts this year. The Commissioners discussed the coal</li> </ul>		

**Campbell County Public Land Board (CCPLB)  
and Quarterly Board of Commissioners Meeting Minutes  
December 14, 2017**

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
		<p>mine income and healthcare cuts and how they affect the County budget. Ms. Keuck inquired of a position that was cut last year at CAM-PLEX and if it could be filled this year. The Commissioners commended the staff for a job well done despite being short staffed and how the Compensation Committee may be asked to take into consideration the loss of staff in departments.</p> <p>Board Appreciation Dinner – Save the Date!</p> <ul style="list-style-type: none"> <li>• The Employee and Board Appreciation Dinners will be combined this year because of cost, an atmosphere to mingle and get to know each other, and to share the recognition awards to both employees and Board members.</li> <li>• Friday, January 19 6:00 PM   Wyoming Center Equality Hall</li> <li>• Entertainment will be comedian Daren Steblow.</li> </ul> <p>Other: Executive Session – Personnel</p> <p>The meeting returned to regular session at 6:49 PM MDT.</p>	<p>Mr. Hamm made a motion to go into Executive Session for personnel. Mr. Couch seconded and it passed unanimously.</p>	
3.	<b>Approval of CCPLB Agenda</b>	The December 14, 2017, agenda was reviewed.	Mr. Evenson made a motion to approve the December 14, 2017, agenda. Mr. Pownall seconded the motion, and it passed unanimously.	
4.	<b>Approval of Minutes</b>	The November 9, 2017, CCPLB meeting minutes were reviewed.	Mr. Evenson made a motion to approve the November 9, 2017, meeting minutes as presented. Mr. Couch seconded the motion. The motion passed. Mr. Hamm and Mrs. Camblin abstained.	
5.	<b>Consent Agenda</b>	<p><b>A. Approval of Warrants:</b> The Warrants for the December 14, 2017, meeting were reviewed.</p> <ul style="list-style-type: none"> <li>- November 2017 Accounts Payable Voucher Numbers 47119-47207 (General Fund/Special Events) in the amount of \$62,009.42.</li> <li>- November 2017 Manual Purchase Order Numbers 9745-9771 in the amount of \$177,577.12.</li> <li>- November 2017 Payroll Warrants in the amount of \$150,446.11 for the period of 10/22/2017-11/18/2017.</li> </ul>	<b>A.</b> Mr. Pownall made a motion to approve the December 14, 2017, Warrants. Mr. Hamm seconded the motion, and it passed unanimously.	

**Campbell County Public Land Board (CCPLB)  
and Quarterly Board of Commissioners Meeting Minutes  
December 14, 2017**

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
		B. Approval of November 9, 2017, Executive Session Minutes.	B. Mr. Evenson made a motion to approve the November 9, 2017, Executive Session minutes. Mr. Pownall seconded the motion. The motion passed. Mr. Hamm and Mrs. Camblin abstained.	
6.	Citizen Input	None		
7.	Board Process	<p>A. Board Governance Policies</p> <p style="padding-left: 20px;">i. CCPLB Policy 2.7. was discussed regarding changing the date change amendment for policy approval from each January to each July.</p> <p>B. Board Committee Assignments: Positions effective immediately.</p> <p style="padding-left: 20px;">i. Governance Committee member was voted in.</p> <p style="padding-left: 20px;">ii. Mrs. Camblin volunteered for the position as the new Community Linkage Committee member.</p> <p>C. Budget Meeting Dates</p> <p style="padding-left: 20px;">i. For the Board/Staff Planning Meeting, each manager brings a staff member to discuss upcoming budget projects and events. The Board chose Wednesday, January 31, 2018, at 5:00 PM. Location TBD</p> <p style="padding-left: 20px;">ii. At the Board/Manager Budget Meeting, the Board meets with managers to finalize the budget. Members will receive the budget at the February monthly meeting and approve on the March 8, 2018 meeting. The Board chose Thursday, February 22, 2018 at 5:00 PM.</p>	<p>A. Mr. Hamm made a motion to change the language for approval of CCPLB Policy 2.7 from each year in January to each year of July. Mrs. Camblin seconded the motion and it passed unanimously.</p> <p>B.i. Mr. Pownall made a motion to elect Mr. Troy Allee to be a member of the Governance Committee. Mr. Evenson seconded the motion and it passed unanimously.</p>	<p>Staff will send out meeting requests and agenda for both budget planning meetings.</p>

**Campbell County Public Land Board (CCPLB)  
and Quarterly Board of Commissioners Meeting Minutes  
December 14, 2017**

ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
	<p>D. Website update: Website designers and staff have decided on the layout and design theme. The logo, pictures, and brochures have been uploaded and the navigation of the site was also discussed. We are about 8 weeks out from launching the new website.</p> <p>E. Follow-up items from the previous meeting.</p> <p>i. The stall policy for parking and power update was given by Mr. Rook. He distributed a contractor quote with options to the Board that included all labor and material costs for all 3 projects. The City currently has a power update project on CAM-PLEX property which works in our favor for future improvements for power in the stall area for horse trailers. They are upgrading existing transformers and power lines. The City cannot do secondary power. The upgrade in the stall area would bring the power from 20-amp to 50-amp. Although there is no urgency for completion, these upgrades could be considered in the Capital Budget projects. The Board also discussed the possibility of using CAM-PLEX's other funding accounts.</p> <ol style="list-style-type: none"> <li>1) <u>Option A</u>: Upgrading/adding power along the west fence by Barn 3. City is terminating existing lines at their cost.</li> <li>2) <u>Option B</u>: Upgrading/adding power to the fence north of the Shop. The transformers will be upgraded. Each are independent power lines. Greg's first recommendation would be to start with Option B. which would add six 50-amp spaces.</li> <li>3) <u>Option C</u>: Upgrading/adding power to the east fence by MSP track. This is the most expensive because there is no transformer at that location. The City will; however, install one at their cost. This would add ten 50-amp spaces.</li> <li>4) <u>Additional material</u>: In theory this cost is divided among the three.</li> </ol> <p>F. There were no contracting or purchasing decisions at this meeting.</p>		

**Campbell County Public Land Board (CCPLB)  
and Quarterly Board of Commissioners Meeting Minutes  
December 14, 2017**

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
8.		<p>A. Interim GM ReNae Keuck discussed the following items:</p> <ul style="list-style-type: none"> <li>i. CAM-PLEX Event Data for November 2017 was reported to the Board. <ul style="list-style-type: none"> <li>• There were comments regarding Cloud Peak's reduced number of days; however, it was noted they did book another event.</li> <li>• End of year numbers from this data report will be given at the Planning Meeting.</li> </ul> </li> <li>ii. The Quarterly Financial Summary Report <ul style="list-style-type: none"> <li>• The report shows where CAM-PLEX is at with expenditures and revenue.</li> <li>• There was discussion regarding finding "growth vehicles" for CAM-PLEX savings accounts. Mrs. Keuck has spoken with both Brian with PFM and Joan from WY Investments. She was informed that CAM-PLEX cannot piggyback with the County's PFM plan. CAM-PLEX may, however, be able to tier with WY Investments and they are looking at it for us.</li> </ul> </li> <li>iii. NHSFR Mid-Winter Meeting <ul style="list-style-type: none"> <li>• Mr. Rook, Ms. Janell Paris, and CCPLB Chair Silvernell will be attending this meeting in Jackson. The group will fly in 1/24/2018 – 1/28/2018. Ticket cost is \$1,200 each.</li> <li>• The 2024 Junior High School Finals Rodeo decision for location will be made on the 28<sup>th</sup> and the group will be there for the decision.</li> </ul> </li> <li>iv. City of Gillette Utility Update <ul style="list-style-type: none"> <li>• The City has started construction and have been replacing 30-year-old primary lines. They have trenched along Windmill Drive only and everything else has been bored. Most transformers will be updated or replaced. This phase to be completed by March. The upgrade included installing 4" conduit, changing out metal and fiberglass J-Boxes, etc. The only expected</li> </ul> </li> </ul>		<p>Aii. Staff will make arrangements to add Mrs. Silvernell to attend the Mid-Winter Meeting.</p>

**Campbell County Public Land Board (CCPLB)  
and Quarterly Board of Commissioners Meeting Minutes  
December 14, 2017**

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
		<p>interruption in service is maybe the one by MSP for 3-4 days, but MSP is not in use at that time.</p> <p>v. General Manager Search/Staffing</p> <ul style="list-style-type: none"> <li>• Mrs. Camblin, Mr. Evenson, and Mr. Hamm relayed information regarding potential candidates and will make contact.</li> </ul> <p>Mrs. Keuck and Mr. Rook informed the Board they promoted Janell Paris to the Marketing Manager position. They are looking to fill her position as the Event Coordinator which will include in-house staff.</p>	<p>A.v. Mr. Evenson made a motion to go forward with Search Wide as the staffing search company for the General Manger. Mrs. Camblin seconded the motion. Mrs. Silvernell, Mr. Evenson, Mr. Couch, Mrs. Camblin, Mr. Allee approved. Mr. Hamm and Mr. Pownall disapproved. The motion passed.</p>	
9.	<b>Matters for Noting Board Meeting</b>	<p>A. Major Correspondence (none)</p> <p>B. Board Calendar:</p> <p>ia. The Employee Holiday Party date is January 5, 2018. Dinner will be at 7:30 p.m. at Fiesta Tequila followed by bowling at Frontier Lanes.</p> <p>ib. The January CCPLB Meeting will be at 6:30 PM MDT on January 11, 2018, with the pre-meeting workshop at 6:00 PM MDT.</p> <p>ic. The February CCPLB Meeting will be at 6:30 PM MDT on February 8, 2018, with the pre-meeting workshop at 6:00 PM MDT.</p> <p>C. Summary of Follow-Up Items: Actions to be taken noted.</p>		
10.	<b>Evaluation</b>			
11.	<b>Adjournment</b>	CCPLB meeting was adjourned at 7:31 PM MDT.		

Respectfully submitted,

---

Duane Evenson, Secretary



**CAM-PLEX**  
MULTI-EVENT FACILITIES

**ATTACHMENT B**

**CCPLB MEMBERS WILL BE E-MAILED**

**WARRANTS**

**FOR THIS MONTH'S**

**APPROVAL**

**PRIOR TO MEETING.**

*Your Ideas. Our Expertise. Endless Event Possibilities!*

1635 Reata Drive • Gillette, WY 82718 • [www.cam-plex.com](http://www.cam-plex.com)  
Phone (307) 682-0552 • Ticket Office 307-682-8802 • Fax (307) 682-8418

ATTACHMENT C

**CCPLB Governance Committee – Annual Work Plan**

Policy 2.3.2 Board Work Plan and Agenda Preparation

**Bylaws:** For Board approval at the regular **February** Board meeting.

**Operating Policies:** For Board approval at the regular **October** Board meeting.

**Governing Policies:** To be reviewed quarterly by the Board as follows:

**Category I** - Ends/Priority Results, **Category IV** – Board-Management Delegation: For Board approval at the regular **April** Board meeting.

**Category II** - Board Process: For Board approval at the regular **August** Board meeting.

**Category III** - Management Parameters: For Board approval at the regular **December** Board meeting.

# ANNUAL PLANNING MEETING AGENDA

## Campbell County Public Land Board/CAM-PLEX Staff

1/31/2018 5:00 PM | *Meeting called by* Mary Silvernell

Item	Topic	Facilitator
1.	Call Meeting to Order and Introductions	Mary Silvernell
2.	Review of CAM-PLEX 2017 Organizational Report	ReNae Keuck/Janell Paris
	2.1 Data Report	
	2.2 Events Report	
3.	2018 CAM-PLEX Goals and Objectives	ReNae Keuck
4.	Budget Direction for 2018-2019 Fiscal Year	ReNae Keuck
	4.1 Budget narrative from County & City	
	4.2 Rental Fees Discussion – Increase?	
	4.3 General Budget Direction from the Board	
	4.4 Revenue & Funding Ideas	
	4.5 Facility Utilization Discussion	
5.	Capital Budget Items	ReNae Keuck
	5.1 Capital Request List	
	5.2 Vehicle Depreciation Account	
6.	Special Events Account (Enclosure #1)	ReNae Keuck
	6.1 Review Financial Report	
	6.2 Recommendation for Changes	
7.	Trust Funds Review	ReNae Keuck
8.	Upcoming Meeting Dates	ReNae Keuck
	8.1 February 8, 2018 monthly CCPLB meeting at 6:30 pm in the Board Room	
	8.2 February 22, 2018 CCPLB/Manager Budget Meeting at 5:00 pm in the Board Room	
	8.3 March 8, 2018 Monthly CCPLB Meeting at 6:30 pm in the Board Room	
9.	Adjournment	Mary Silvernell

**Email sent to City from Ron Destefano**

Angela,

As we discussed yesterday by phone, we have prepared a water right application materials for the sediment control pond located near the Gillette Thunder Speedway. This application was originally prepared for Wyodak Mine as part of their sediment control plan, but since the pond is located on property owned by the Board, Wyodak has requested that the information be sent to them for the actual water right.

Attached is the Form S.W. 3 along with two (2) maps illustrating the area surface water permits and design parameters for the pond. Line 2 of the Form S.W. 3 has been left blank so that the Board may fill in the agent that is to receive correspondence and notices. We can certainly fill that role if you wish, but I am assuming that you have other water rights that are being administered through the organization so there is an entity to fill that role.

Please review the attached information and let me know if there are any comments or concerns. Following your review, we can submit the application through our e-file system or the Board can obtain an e-file registration with the Wyoming State Engineer's Office and submit the information themselves.

Thanks for your attention to this matter.

Regards,

Ron

**Ronald E. Destefano, P.E.**

Vice-President  
*CDG Engineers*  
2340 Wetlands Drive, Suite 101  
Sheridan, WY 82801  
P 307-673-1644  
C 314-479-8035  
F 307-673-1448  
E [rdestefano@cdgengineers.com](mailto:rdestefano@cdgengineers.com)



NOTE: Do not fold this form. Use typewriter  
or print neatly with black ink.

# STATE OF WYOMING

OFFICE OF THE STATE ENGINEER

## APPLICATION FOR PERMIT TO APPROPRIATE SURFACE WATER

**THIS SECTION IS NOT TO BE FILLED IN BY APPLICANT**

Filing/Priority Date

THE STATE OF WYOMING }  
STATE ENGINEER'S OFFICE } SS.

This instrument was received and filed for record on the \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_\_ M.

\_\_\_\_\_  
State Engineer

Recorded in Book \_\_\_\_\_ of Reservoir Permits, on Page \_\_\_\_\_

Fee Paid \$ \_\_\_\_\_ Map Filed \_\_\_\_\_

WATER DIVISION NO. \_\_\_\_\_ DISTRICT NO. \_\_\_\_\_ TEMPORARY FILING NO. \_\_\_\_\_

PERMIT NO. \_\_\_\_\_ RESERVOIR \_\_\_\_\_

### NAME OF FACILITY

THE South Pit Sedimentation Reservoir No. 1 \_\_\_\_\_ RESERVOIR

1. Name(s), mailing address and phone no. of applicant(s) is/are Campbell County Public Land Board  
1635 Reata Drive  
Gillette, WY 82718

E-mail address: \_\_\_\_\_

(If more than one applicant, designate one to act as Agent for the others)

2. Name & address of agent to receive correspondence and notices \_\_\_\_\_

E-mail address: \_\_\_\_\_

3. The use to which the water is to be applied is Industrial - Miscellaneous and Pollution Control - See Remarks  
(a) If more than one beneficial use of water is applied for, the reservoir capacity must be allocated in acre-feet to the various uses:

Active Capacity

Inactive Capacity

2.57 Acre Feet

(b) The area of the high water line of the reservoir is 0.64 acres.

(c) The total available capacity of the reservoir is 2.57 acre-feet.

(d) If enlargement, the capacity of this enlargement is \_\_\_\_\_ acre-feet.

4. The source of the proposed appropriation is \_\_\_\_\_

An unnamed tributary in the Donkey Creek Drainage, a tributary to Belle Fourche River

5. The outlet of the proposed reservoir is located 2,087.63 feet distant from the SE corner of Section  
29 T. 50 N., R. 71 W., and is in the NESE of Section 29 T. 50 N., R. 71 W.

Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision Name \_\_\_\_\_

Latitude (Decimal Degrees) 44.28255 Longitude (Decimal Degrees) -105.40934

6. Are any of the lands covered by the proposed reservoir owned by the State or Federal government? If so, describe lands and designate whether State or Federally owned. \_\_\_\_\_

7. Fill out for either (a) or (b):

(a) The reservoir is located in the channel of An unnamed tributary

(b) The reservoir is to be filled through the runoff from an unnamed tributary

Canal which has a carrying capacity of n/a cubic feet per second (c.f.s.)

8. (a) The dam is to be constructed as follows: compacted earth fill

\_\_\_\_\_ contents = 2,050 cubic yards.

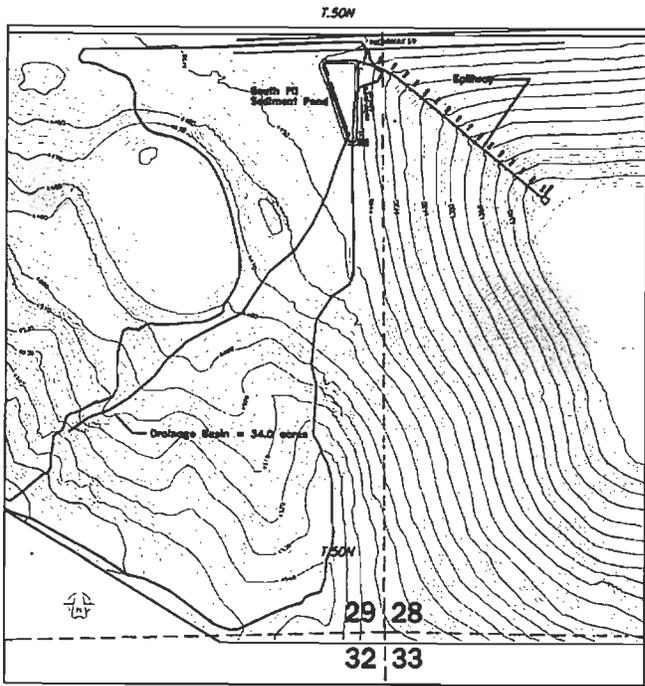
(b) The water face of the dam is to be protected from wave action in the following manner: DEQ Approved Grass Seed Mixture

(c) The dam height, as measured by the dam crest elevation minus the lowest downstream toe elevation is 6 feet.

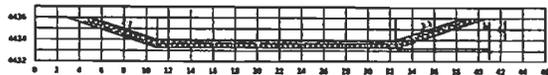
Permit No. \_\_\_\_\_ Res. \_\_\_\_\_

Page No. \_\_\_\_\_  
(Leave Blank)

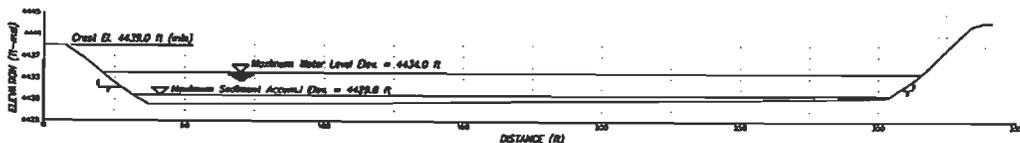




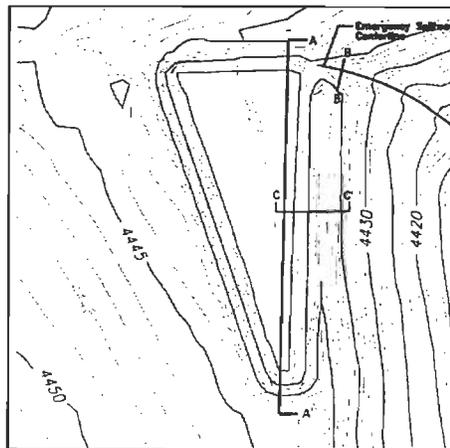
**SOUTH PIT SEDIMENT POND**  
1" = 200', C.I. = 2'



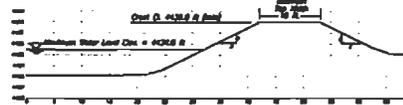
**SPILLWAY CROSS-SECTION B-B'**  
1" = 5' Horizontal 1" = 5' Vertical



**POND CROSS-SECTION A-A'**  
1" = 20' Horizontal 1" = 10' Vertical



**SOUTH PIT SEDIMENT POND**  
1" = 50', C.I. = 1'



**EMBANKMENT CROSS-SECTION C-C'**  
1" = 10' Horizontal 1" = 10' Vertical

**SPILLWAY DESIGN CALCULATIONS**

SEDCAD 4 ANALYSIS  
 DRAINAGE AREA = 0.053 sq.mil  
 STREAM LENGTH = 0.293 miles  
 ELEVATION DIFFERENCE = 1.30 ft  
 RUNOFF CURVE NUMBER = 78  
 HYDROGRAPH RESPONSE = Fast  
 PRECIP. 25-YR 24-HR STORM = 3.14 in.  
 PEAK DISCHARGE = 43.16 cfs  
 NRCS Type II Storm

$Q = 1.48 A R^{0.78} S^{0.17}$   
 $Q = 43.16$  cfs  
 $Q = 2.079$  ft<sup>3</sup>/s  
 $Q = 1.17$  ft<sup>3</sup>/s  
 $Q = 1.17$  ft<sup>3</sup>/s  
 $Q = 1.17$  ft<sup>3</sup>/s

$Q = 43.16$  cfs  
 $Q = 2.079$  ft<sup>3</sup>/s  
 $Q = 1.17$  ft<sup>3</sup>/s  
 $Q = 1.17$  ft<sup>3</sup>/s

**NOTES**

- 1) RUNOFF CURVE NUMBER IS DERIVED FROM THE HYDROG. LINE POINT AND IS GENERATED BASED ON AREA-SEDIMENT OF BARE SOIL AND VEGETATED ACREAGE FOR THE MAXIMUM DRAINAGE BASIN AREA.
- 2) RUNOFF AND PEAK DISCHARGE VALUES WERE CALCULATED BY THE SCS TRIANGULAR HYDROGRAPH METHOD. POND STORAGE CAPACITY IS BASED ON THE RUNOFF VOLUME FROM THE 10-YR, 24-HR STORM. SPILLWAY DESIGN IS BASED ON PEAK DISCHARGE FROM THE 25-YR, 24-HR STORM.
- 3) TOPOGRAPHY AND DAM DIMENSIONS ARE BASED ON JUNE 2013 FLIGHT DATA FROM HORIZONS, INC.
- 4) EMBANKMENT AND POND SLOPES WILL BE PROTECTED FROM EROSION BY PLANTING WITH DECIDUOUS APPROVED GRASS MIXTURE.
- 5) SPILLWAY WILL INITIALLY BE PROTECTED BY EROSION CONTROL MATTING UNTIL VEGETATION IS ESTABLISHED.

**DESIGN STORM CALCULATIONS**

**SOUTH PIT SEDIMENT POND DRAINAGE PARAMETERS**

SEDCAD 4 ANALYSIS  
 DRAINAGE AREA = 0.053 sq.mil  
 STREAM LENGTH = 0.293 miles  
 ELEVATION DIFFERENCE = 1.30 ft  
 RUNOFF CURVE NUMBER = 78  
 HYDROGRAPH RESPONSE = Fast  
 PRECIP. 10-YR 24-HR STORM = 2.59 in.

**RESULTANT INFLOW HYDROGRAPH VALUES**  
 RUNOFF VOLUME = 2.15 ac-ft

**SEDIMENT ACCUMULATION CALCULATIONS**

$SOIL LOSS = (R K L S C P) \times DR$

SOURCE AREA = 3.165 ac  
 RAINFALL FACTOR (R) = 38  
 SOIL ERODIBILITY (K) = 0.16  
 TOPOGRAPHIC FACTOR (LS) = 1.02  
 COVER MANAGEMENT (C) = 1.0  
 SUPPORT PRACTICE (P) = 1.0  
 DELIVERY RATIO (DR) = 1.0  
 SOIL LOSS (A) = 0.12 ac-ft/year  
 SEDIMENT YIELD (3 YEARS) = 0.36 ac-ft

TOTAL RESERVOIR CAPACITY = 2.15 ac-ft + 0.36 ac-ft = 2.51 ac-ft

**AREA-CAPACITY INFORMATION**

ELEVATION	AREA	AVE. AREA	CAPACITY	
(ft-elev)	(acres)	(acres)	(ac-ft)	(ac-ft)
4428.0	0.08			0.60
4428.0	0.20	0.11	0.11	0.11
4430.0	0.38	0.28	0.28	0.41
4432.0	0.68	0.47	0.47	0.61
4432.0	0.52	0.30	0.50	1.11
4433.0	0.54	0.34	0.54	1.67
4434.0	0.64	0.60	0.60	2.27

CERTIFICATE OF ENGINEER  
 (STATE OF WYOMING) SS  
 (COUNTY OF SHERIDAN)

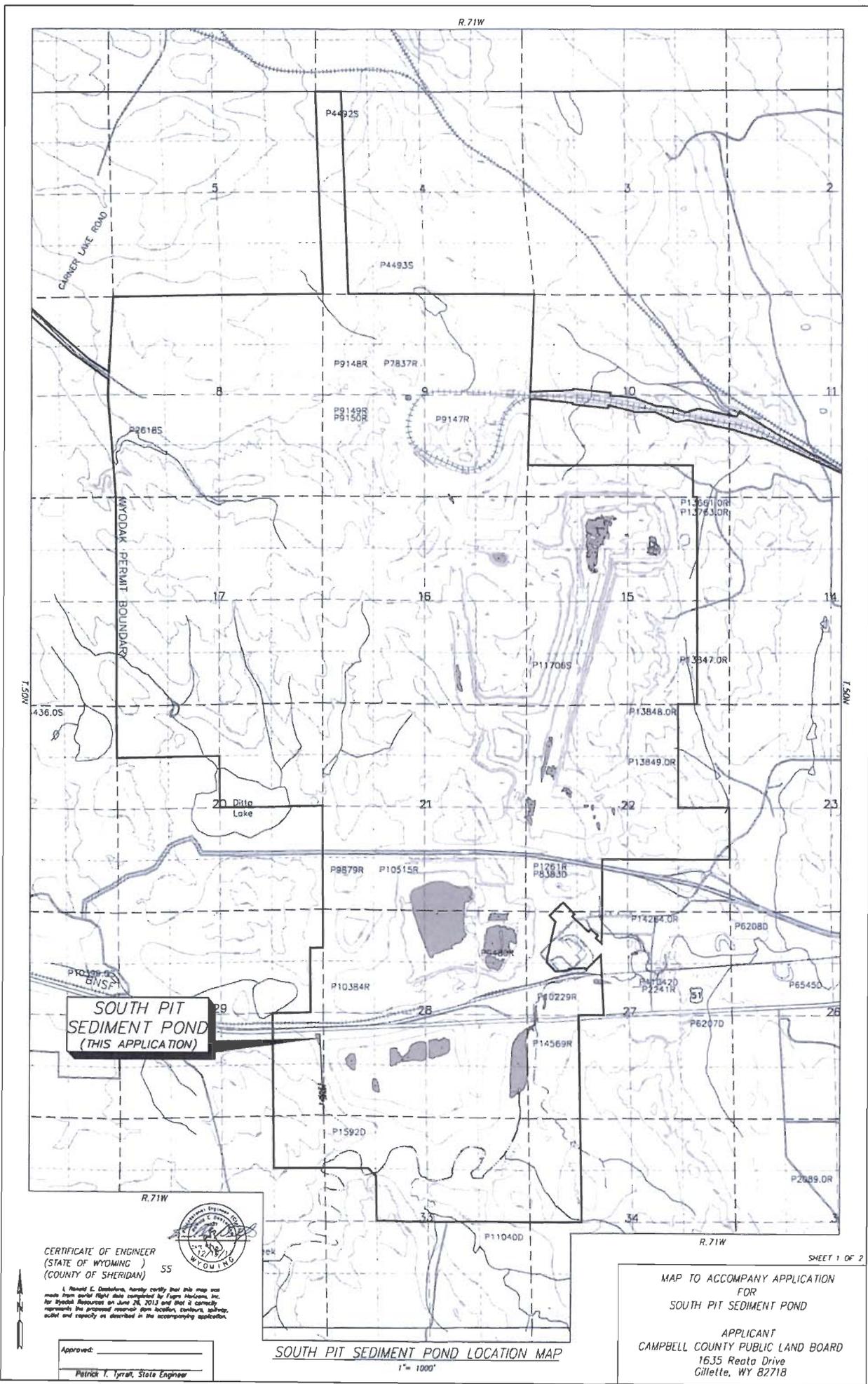


SHEET 2 OF 2

MAP TO ACCOMPANY APPLICATION  
 FOR  
 SOUTH PIT SEDIMENT POND

APPLICANT  
 CAMPBELL COUNTY PUBLIC LAND BOARD  
 1635 Reata Drive  
 Gillette, WY 82718

Approved: \_\_\_\_\_  
 Patrick T. Tynan, State Engineer



T.50N

T.50N

436.05

**SOUTH PIT  
SEDIMENT POND  
(THIS APPLICATION)**

CERTIFICATE OF ENGINEER  
(STATE OF WYOMING ) 55  
(COUNTY OF SHERIDAN)

I, *Patrick T. Tyrwan*, hereby certify that this map was made from aerial flight data compiled by *Figure Mappers, Inc.* for Special Resources on June 25, 2013 and that it correctly represents the ground as shown from section corners, survey, actual and topography as described in the accompanying application.

Approved: \_\_\_\_\_

*Patrick T. Tyrwan*, State Engineer



**SOUTH PIT SEDIMENT POND LOCATION MAP**

1" = 1000'

MAP TO ACCOMPANY APPLICATION  
FOR  
SOUTH PIT SEDIMENT POND

APPLICANT  
CAMPBELL COUNTY PUBLIC LAND BOARD  
1635 Reata Drive  
Gillette, WY 82718

SHEET 1 OF 2



**EVENT DATA FOR DECEMBER 2017**

	Current Year		Previous Year		Increase/Decrease	
	MTD	YTD	MTD	YTD	MTD	YTD
# Events	32	328	21	315	11	13
# Repetitive Events	17	189	10	184	7	5
# Event Days	37	535	22	535	15	0
# Building Event Days	47	927	25	735	22	192
# User Setup/Teardown Days	13	498	14	130	-1	368
Estimated Attendance	16,193	235,987	18,631	336,529	-2,438	-100,542
# Inquiries	8	225	17	236	-9	-11
# Inquiries Booked	4	62	3	71	1	-9

*\*Estimated Attendance does not include general rider numbers.*

*\*Inquiries/Inquiries Booked does not included Marketing or CAM-PLEX Sponsored Bookings*

**Highlights:**

Customer Satisfaction Surveys: 211 sent out, 74 responded very satisfied
4-H Chili Feed & Bingo for 225 people outgrew the Rockpile Museum and wanted to schedule here in Jan 2018. Dates we had available did not work for them, plus they have minimal budget. Shelley paired them up with Eastside RV Show as the User was also looking to fill building & bring people out. Win/Win situation we coordinated.
Initiated the Walk-a-HALL-ics with the C.C. Wellness Committee. As a test usage opening up a CAM-PLEX hall to allow county employees to walk for exercise at no charge. Hall open 3 times/day; two hour time slots. Sign in required & event promotional materials available.
Monaco RV Rally signed contract for July 2018
Indian Relay Races signed contract for May 2018
Wy Jr Rodeo Assn cancelled March 2018, 1/2 of kids from Wright, moving event to Wright, no issues with CAM-PLEX, kids wanted closer.
In the Nick of Time Shopping Spree was a success. Bringing out 980 people. Vendors were happy with the turnout.
Rockin Ropings cancelled 8 event days.
Buck & Ball was another great success with 2,400 people.

# January 2018

January 2018							February 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6			1	2	3		
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 31	Jan 1, 18 New Years Day-Closed Holiday	2	3	4	5 7:30pm CAM-PLEX Holiday Party (Dinner at Fiesta Tequila; Bowling to follow at Frontier Lanes)	6 Dance Outreach Community Workshop Series
7	8	9 Missoula Children's Theatre-Auditions	10	11 6:00pm CCPLB Workshop; 6:30 CCPLB Board Meeting (Board Room) - Kathy Ashton	12	13 Missoula Children's Theatre-Performance
14	15 Martin Luther King Jr.-Closed Holiday	16	17	18	19 Board Appreciation Dinner (Wyoming Center EQ)	20 Rancher's Round Up Banquet
21	22	23	24	25	26 Eastside RV's Outdoor Fun Show Bar J Wranglers	27
28 Eastside RV's Outdoor Fu	29	30	31 5:00pm CCPLB/Staff Planning Meeting @ 5pm (Wyoming Center Frontier Hall) - Kathy Ashton	Feb 1	2	3

# February 2018

February 2018							March 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	1	2	3	4	5	6	7	1	2	3
11	12	13	14	8	9	10	11	12	13	14	8	9	10
18	19	20	21	15	16	17	18	19	20	21	15	16	17
25	26	27	28	22	23	24	25	26	27	28	22	23	24

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 28	29	30	31	Feb 1	2	3
4	5	6	7	8 6:00pm CCPLB Workshop: 6:30 CCPLB Board Meeting (Board Room) - Kathy Ashton	9 Burch Rodeo & Dance	10 CAM-PLEX Chuckwagon Dinner & Show Featuring Luke Rollins
11	12	13	14 Fun On The Go Birthday Party	15	16 Magic Of Bill Blagg Live!	17
18	19 President's Day-Open Holiday	20	21	22 5:00pm CCPLB/Manager Budget Meeting @ 5pm (Board Room) - Kathy Ashton	23 Up In Arms Gun Show & Flea Market	24 Dance Outreach Community Workshop Series
25 Up In Arms Gun Show &	26	27	28	Mar 1	2	3

# March 2018

March 2018							April 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	1	2	3	1	2	3	4	5	6	7
11	12	13	14	8	9	10	8	9	10	11	12	13	14
18	19	20	21	15	16	17	15	16	17	18	19	20	21
25	26	27	28	22	23	24	22	23	24	25	26	27	28
				29	30	31	29	30					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 25	26	27	28	Mar 1 Gobsmacked!	2	3 Chuckles for Charity
4	5	6 How I Became A Pirate	7	8 6:00pm Quarterly Meeting/Commissioners; 6:30 CCPLB Board Meeting (Board Room) - Kathy	9 CASA Red Wagon Pulling for Kids	10 Fight Night
11	12	13	14	15	16 Eastside RV Summer Fun Show Gillette College Rodeo	17 Northeast Wyoming Contr
18 Eastside RV Summer Fun Gillette College Rodeo Northeast Wyoming Con	19	20	21	22	23	24 CAM-PLEX Street Fest Gillette's Got Talent
25	26	27	28	29 Pete the Cat	30 Twisted Sisters Money Run Barrel Race To Apr 1 →	31