



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Patrick G. Davidson, City Administrator
RE: General Information
DATE: January 26, 2018

The following meetings are scheduled for the week of **January 27th- February 2nd**

Tuesday, January 30th

- 6:00 a.m. Chamber of Commerce Eggs & Issues Breakfast**
- Campbell County Senior Center

Tuesday, January 30th

- 6:00 p.m. City Council Work Session, Agenda Attached**
- Wastewater Cost of Services Study – Utilities Director Cole
 - Wastewater Utility Rate Discussion – Finance Director Henderson
 - Review February 6th Agenda
 - Executive Session
 - City Hall – 2nd Floor Community Room
 - Dinner Served at 5:30 p.m.

Thursday, February 1st

- 11:30 a.m. United Way Chili Cook-Off**
- City Hall – 2nd Floor Community Room

1. Attached please find the **current monthly calendar** for **February 2018**.
2. Attached please find a **memorandum** regarding **Boys & Girls Club \$50,000 Funding Request** dated **January 23, 2018** provided by **Finance Director Henderson**.
3. Attached please find a **news release** regarding **Weatherby Relocates to Wyoming** dated **January 23, 2018** provided by the **Wyoming Business Council**.
4. Attached please find **information** regarding **Christmas Tree Drop Off Site Closes January 28th** provided by **Communications Manager Palazzari**.
5. Attached please find **Snow Event Report #11** dated **January 19, 2018** provided by **Public Works Director Wilde**.
6. Attached please find the **agenda** and **meeting minutes** for the **Public Works & Utilities Advisory Committee Meeting** dated **December 20, 2017** provided by **Development Services Director VonEye**.
7. Attached please find **information** regarding **Wyoming Association of Municipalities Mobile App** dated **January 25, 2018** provided by the **Wyoming Association of Municipalities Executive Director Rick Kaysen**.
8. Attached please find a **flyer** regarding **Eggs & Issues Breakfast** on **January 30, 2018** at **6:00 a.m.** at the **Campbell County Senior Center** provided by the **Campbell County Chamber of Commerce**.

9. Attached please find **information** regarding the **Central Wyoming Economic Forecast Lunch** on **February 1, 2018** at **11:30 a.m.** at the **Ramkota Hotel** in **Casper** provided by the **Wyoming Business Alliance**.
10. Attached please find a **flyer** for the **United Way Beat the Winter Blues Cook-Off** on **February 1, 2018** at **11:30 a.m.** in the **City Hall 2nd Floor Community Room** provided by the **United Way Committee**.
11. Attached please find a **Save the Date** regarding **Legislative Wrap-Up Breakfast** on **March 13, 2018** at **6:00 a.m.** at the **Campbell County Senior Center** provided by the **Campbell County Chamber of Commerce**.

* Item previously discussed by Council

PGD/adw

| | |
|--|--|
| | Work Session Tuesday, January 30, 2018 Meeting: 6:00 p.m. 2nd Floor Community Room |
| | |

Dinner served at 5:30 in the 2nd Floor Community Room

Agenda Topics:

- Wastewater Cost of Services Study – Utilities Director Cole
- Wastewater Utility Rate Discussion – Finance Director Henderson
- Review February 6th Agenda
- Executive Session

Upcoming Work Session Topics:

February 13

- Street Cut Ordinance Discussion
- WARM Presentation on Property & Liability Pools
- Utility Rate Discussion
- Review February 20th Agenda
- Executive Session

February 27

- 1% Discussion
- Review March 6th Agenda
- Executive Session

March 13

- Vendors in Parks Discussion
- Pool Maintenance & Concession Lease Discussion
- Chapter 17 (Utilities) Revisions
- Review March 20th Agenda
- Executive Session

March 27 CANCELED (Tentative)

April 3

- Review April 10th Agenda
- Executive Session

April 24 Budget Workshop #1

- CIP Review
- Review April 17th Agenda
- Executive Session

May 7 Budget Workshop #2

- (3rd Floor Conference Room)

May 8 Budget Workshop #3

- (3rd Floor Conference Room)

May 23 CANCELED

May 29

- Review June 5th Agenda
- Executive Session

City/County Meeting

- **March 22** – City/County Budget Meeting – 5:00 p.m., George Amos Building, Cottonwood Room
 - Fire 5:00 p.m.
 - Land 6:15 p.m.

Upcoming Council Pre-Meeting Topics

February 6

- Wireless Communication Facilities Ordinance Update
- Fast Pitch Update
- Review February 6th Agenda
- Executive Session

February 20

- Allowance of People Under 21 in Microbrewery/Winery/Winery Satellite Establishments Discussion
- Review February 20th Agenda
- Executive Session

March 6

- City Pool Maintenance & Concession Lease Discussion
- Review March 6th Agenda
- Executive Session

March 20

- Review March 20th Agenda
- Executive Session

April 10

- Review April 10th Agenda
- Executive Session

April 17

- Review April 17th Agenda
- Executive Session

May 1

- Review May 1st Agenda
- Executive Session

May 15

- Review May 15th Agenda
- Executive Session

Upcoming Activities

- WAM Winter Conference (Cheyenne) Feb. 21-23
- Senior Center Luncheon – Senior Center Feb.22

New Agenda Items for February 6, 2018

1. An Ordinance to Repeal Chapter 10, Article VI, Sections 10-27 A-1 of the Gillette City Code to Eliminate License Requirement for Private Security Personnel. (2nd Reading)

(Unfinished Business – Ordinance 2nd Reading)
2. Council Consideration of a Professional Services Agreement for Construction Management Associated with the Alley PMS 2018 Project, with PCA Engineering Inc., in the Amount of \$41,848.00 (1% Project).

(New Business – Minute Action)
3. Council Consideration to Authorize the Mayor to Sign a Telecommunications Raceway Lease Agreement Between the City of Gillette and Visionary, Inc.

(New Business – Minute Action)
4. Council Consideration to Authorize the Mayor to Sign a Pipeline License Agreement with BNSF Railroad for a 12" Water Main Right of Way Crossing for the 2018 Water Main Replacement Project (1% Project).

(New Business – Minute Action)
5. Council Consideration to Authorize the Mayor to Sign the FY 2018 Transportation Alternatives Program Agreement Between Wyoming Department of Transportation and the City of Gillette for the Dalbey Park to Gillette College Pathway, Phase 2 (1% Project).

(New Business – Minute Action)
6. Council Consideration of a Professional Services Agreement for Design and Bidding Services Associated with the Gurley Avenue Overpass Deck Rehabilitation, with Structural Dynamics, LLC, in the Amount of \$24,186.00 (1% Project).

(New Business – Minute Action)
7. An Ordinance Approving and Authorizing A Zoning Text Amendment to Amend Section 16. Definitions (sss)(1), Section 10.f.(1).(g), Section 10.f.(1), and Exhibit 10-2 of the Sign Regulations, Subject to All Planning Requirements.

(New Business - Ordinance 1st Reading)
8. An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, a Parcel of Land Located in Lot 4C, Block 1, Westover Hills Subdivision Phase I, From C-1 General Commercial District, to R-4 Multi Family Residential District. Subject to all Planning Requirements.

(New Business – Ordinance 1st Reading)

February 2018

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---|---|---|---|--|---|
| | | | | 1 | 2 | 3 |
| 4 | 5 Years of Service Recognition 10:30 a.m. - 3rd FL | 6 City Council Pre-Meeting, 6PM - 3rd FL Wireless Communication Facilities Ordinance Update Fast Pitch Update City Council Meeting, 7PM, Council Chambers | 7 | 8 | 9 Mayor Carter-King Birthday  | 10 |
| 11 | 12 | 13 City Council Work Session - 6PM - 2nd FL Street Cut Ordinance Discussion WARM Presentation on Property & Liability Pools Utility Rate Discussion | 14 Valentines Day  | 15 | 16 | 17 Gillette Main Street Ice Fest Third Street Plaza 12PM-3PM |
| 18 | 19 President's Day City Offices Closed  | 20 City Council Pre-Meeting, 6PM - 3rd FL Allowance of People Under 21 in Microbrewery/Winery/Winery Satellite Establishments Discussion City Council Meeting, 7PM, Council Chambers | 21 | 22 ← WAM Winter Workshop → Cheyenne NEWY Meeting 8AM - Radisson Hotel Cheyenne Senior Center Luncheon 12PM - Senior Center | 23 | 24 |
| 25 | 26 | 27 City Council Work Session - 6PM - Council Chambers 1% Discussion | 28 | | | |



CITY OF GILLETTE

Finance Division

201 E. 5th Street • Gillette, Wyoming 82716

Phone 307.686.5208

www.gillettewy.gov

MEMORANDUM

TO: Mayor and City Council
Patrick Davidson, City Administrator 

FROM: Michelle Henderson, Finance Director 

DATE: January 23, 2018

SUBJECT: Boys & Girls Club \$50,000 Funding Request

As part of the City's agreement with the Wyoming Business Council to remodel the old Lakeview School for use as the Gillette Youth Learning Center, the City agreed to reserve funds every year to help cover maintenance costs at the site. This agreement was to be in effect for the initial five-year lease term with the Boys & Girls Club. Since FY2014-2015, the City has budgeted \$50,000 annually to fulfill this agreement. This is money that we rebudget every year; we don't carry it forward from year to year. The Club is primarily responsible for all maintenance and upkeep of the facility, so the only time we have used any of these funds was in FY2014-2015 when we replaced all the original locks on the building in preparation of the lease agreement.

In light of the Boys and Girls Club request of \$50,000 to help facilitate finalizing the building's renovations, I wanted to make you aware of the \$50,000 that is already budgeted, and which historically has gone unused. Since Council has already agreed to fund the request, I recommend that we pledge the already-budgeted funds. If those funds once again don't get used for maintenance costs this fiscal year, we can allocate the entire amount to the Boys and Girls Club instead of splitting it over two fiscal years.

Please let me know if you would like to discuss further.



Angela Williams <angelaw@gillettewy.gov>

Weatherby relocates to Wyoming

1 message

Mary Melaragno <mary@energycapital.com>

Wed, Jan 24, 2018 at 8:47 AM

To: Angela <angelaw@gillettewy.gov>, "Anita Black (anita.black@mining.komatsu)" <anita.black@mining.komatsu>, Brian Ailts <bailts@fnbgillette.com>, "Commissioner Micky Shober (Mjs01@ccgov.net)" <Mjs01@ccgov.net>, Dana Miller-Eiland <dana@signbossonline.com>, Donalyn Roper <doni@energycapital.com>, Gail Lofing <gail@gillettechamber.com>, Jeff Wasserburger <Jeff.Wasserburger@wyoleg.gov>, Jeff Bumgarner <jeffb@precorp.coop>, Jennifer Toscana <jennifert@gillettewy.gov>, Mark Christensen <machristensen@mccompanies.net>, Mark Englert <menglert@sheridan.edu>, Mayor Carter-King <carterl@gillettewy.gov>, Pat Davidson <patrickd@gillettewy.gov>, Phil Christopherson <phil@energycapital.com>, Robert Palmer <rpp01@ccgov.net>, Sandra Beeman <SDB01@ccgov.net>, Scott Durgin <SDurgin@peabodyenergy.com>, Tom Brantz <thomas.brantz@fib.com>

Good morning,

Below is Wyoming Business Council's press release on Weatherby relocating to Wyoming. If you haven't seen their live video they did yesterday, you can watch it here, <https://www.facebook.com/WyoBizCouncil/videos/10156006331748407/>

There's also more info on their website, along with a nice video about Weatherby, <http://www.wyomingbusiness.org/news/weatherby-relocates-to-wyoming/10790>

Great news for NE Wyoming!

Have a great day,

mary

From: Wyoming Business Council [mailto:WY-Business-Council@public.govdelivery.com]**Sent:** Tuesday, January 23, 2018 5:16 PM**To:** Mary Melaragno <mary@EnergyCapitalED.com>**Subject:** Weatherby relocates to Wyoming

The State of Wyoming's Economic Development Agency

214 W. 15th St. | Cheyenne, WY | 307.777.2800



Ron Gullberg

Business Development Director

ron.gullberg@wyo.gov | Cell: 307.286.9519**WYOMING BUSINESS COUNCIL FACEBOOK LIVE FEED WITH WYOMING GOVERNOR MATT MEAD, WEATHERBY EXECUTIVES AND OTHERS STARTS AT 5 P.M. MST (company announcement expected about 5:15 p.m.)**

Weatherby relocates to Wyoming

Firearms manufacturer Weatherby, Inc., is relocating its manufacturing operations and corporate headquarters from California to Sheridan, Wyoming, company officials announced today from SHOT Show in Las Vegas, the world's largest annual shooting, hunting and firearms industry trade show.

The move is expected to create 70 to 90 jobs and more than \$5 million annually in payroll in the next five years.

Outdoor recreation is an economic driver in Wyoming, and manufacturing plays a vital role in any economy, according to Shawn Reese, chief executive officer of the Wyoming Business Council.

"So, to bring those two things together – an internationally-known manufacturer of outdoor equipment headquartered in Wyoming – it will pay dividends, not only to Sheridan and northeast Wyoming, but this is a project of which the entire state should be proud," Reese said.

Wyoming wooed the renowned gunmaker with its expansive access to unrivaled big game hunting, low taxes, industry-friendly environment, Sheridan College's workforce training program and a comprehensive incentives package.

"We wanted a place where we could retain a great workforce, and where our employees could live an outdoor lifestyle," said Adam Weatherby, chief executive officer. "We wanted to move to a state where we can grow into our brand. Wyoming means new opportunities. We are not interested in maintaining; we are growing."

Governor Matt Mead and the Wyoming Business Council, the state's economic development agency, began recruiting Weatherby a year ago.

"Wyoming is a great place to do business and is excited to welcome Weatherby to Sheridan," Mead said. "For over 70 years, Weatherby has been an innovator in firearms design and manufacturing. The company will add to our manufacturing base and fit well with our diversification objectives."

"I thank the Wyoming Business Council, the Sheridan Economic and Education Development Authority, and all who helped bring Weatherby, Inc. to Wyoming."

Weatherby called Mead's enthusiastic support and accessibility a major asset for a company operating in a highly-regulated industry.

"From the get go, when we met the governor, he said, 'Here's my number, shoot me a text any time,'" Weatherby said. "He responds to our needs quickly, and it shows a business like ours is important to Wyoming and that it's a big deal here."

Business Council staff took Weatherby officials on tours of potential sites for their facility around the state following the initial conversations.

Sheridan stood out to Weatherby executives because of its access to both the outdoors and a skilled workforce.

"There are a lot of great places in Wyoming, but Sheridan stood out as a New West community that's progressive and growing, with a vibrant downtown in the shadow of the Bighorns and a mild climate," Weatherby said. "Sheridan College, which is growing its manufacturing and machine tool program, was also a deciding factor."

Sheridan College President Dr. Paul Young called Weatherby's recruitment an example of the work it will take to diversify Wyoming's economy.

"This is the direct result of years and years of visioning, planning and strategically investing in the things that matter for the future of our region," Young said. "With the help of Whitney Benefits and others, we have been strengthening and

growing our technical programs for this very reason, and we will continue to provide opportunities for students to learn valuable skills to secure a solid future.”

The Business Council worked with the Sheridan Economic and Education Development Authority (SEEDA) Joint Powers board to develop a \$12.6 million grant package. SEEDA committed \$2,283,074 in local match funds, of which \$322,874 is cash. The other \$1,960,200 is in-kind match for Lot 1 in the Sheridan High-Tech Business Park. The joint powers board will use the money to build a 100,000 square-foot building in the Sheridan High-Tech Business Park. SEEDA will own the facility and lease it to Weatherby.

Weatherby will invest an estimated \$2 million in relocation expenses and cover all capital investment in the building and lot over the life of the 20-year lease, which is expected to be well over \$4 million.

“We’re extremely excited to have this internationally recognized company choose Sheridan as their new corporate headquarters,” Sheridan Mayor Roger Miller said. “This relocation will translate to more skilled manufacturing jobs, an increased tax base and important economic diversification for our community and the region.”

Founded in 1945 by Adam Weatherby’s grandfather, Roy Weatherby, the family-owned and operated business has built a brand synonymous with quality craftsmanship, a superior fit and finish and ballistic superiority.

The importance of family underlies much of Weatherby’s ethos.

“Our product is the main tool hunters use out in field. They may spend a lifetime trying to draw a tag or save for the hunt of their dreams, and we keep that foremost in our minds when we are building our guns,” Weatherby said. “This is an aspiration product; these are guns that are passed down from generation to generation.”

###

Press Kit includes:

- [Project Details and Benefits Fact Sheet](#)
- Wyoming Business Council CEO Shawn Reese audio clip for media use (1), (2)
- [Contacts list](#)
- [Video for media use](#)
- [SHOT Show 2018 book](#)



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This email was sent to mary@energycapitaled.com using GovDelivery Communications Cloud on behalf of: Wyoming Business Council · [214 West 15th Street](#) · [Cheyenne, WY](#) · [82002](#) · (307) 777-2800



Christmas Tree Drop Off Site closes January 28th

Trees to be chipped for Community Gardens

The Christmas Tree Drop Off site closes January 28th The site is at the Gillette College Tech Center at [3251 S. 4J Road](#).

Post Date: 01/19/2018 1:30 PM

The Christmas Tree Drop Off site will close January 28th. The site is located at the Gillette College Tech Center at [3251 S. 4J Road](#). Please remove all decorations before dropping off your tree. No artificial trees can be dropped off. The trees will be chipped and used in the Community Gardens.

The Christmas Tree Drop Off site is sponsored by the City of Gillette, Gillette College and the Campbell County Master Gardeners.

For more information contact [Communications Manager Geno Palazzari](#) at (307) 686-5393.

Snow Event Report #11

Event Start Date: 1/19/2018 Event Start Time: 11:00 p.m.
Event End Date: 1/20/2018 Event End Time: 11:00 p.m.
Duration of Event: 24 Hours Streets First Responder: Dale Harter

Storm Event Overview:

The Streets On-Call person was called out by P.D. for snowy and slick roads. The snowfall increased and the rest of Night Crew was called in to assist. The Night Crew plowed and applied material to priority streets and trouble areas through the night until morning shift change.

The Day Crew took over at 7:00 a.m. and continued work on priority and trouble areas. Since the snow had stopped and temperatures improved Day Crew was able to finish priority areas by noon on 1/20/2018. They then began work on subdivision streets. Day Crew finished plowing and applying material to subdivision areas by 6:00 p.m. and shut down operations.

By 7:00 p.m. snow had begun falling again and temperatures dropped causing streets to become slick again. The Night Crew leader saw what was happening and called in the whole crew. Night Crew was able to get the slick areas treated and road conditions were holding well by 11:00 p.m. Night Crew ended the operation and the Snow Event was closed at 11:00 p.m. 1/20/2018.

Number of Pieces of Equipment Used:

| | | | |
|-------------|----------|---------------|----------|
| Snow Plows: | <u>9</u> | Blades: | <u>0</u> |
| 1-Tons: | <u>0</u> | Snow Blowers: | <u>0</u> |
| Loaders: | <u>1</u> | Liquid Truck: | <u>0</u> |

Amount of Material Used:

| | |
|-----------------|----------------|
| Ice Slicer lbs: | <u>136,656</u> |
| Scoria lbs: | <u>136,556</u> |
| Brine Gallons: | <u>137</u> |
| Apogee Gallons | <u>0</u> |

Number of Miles Plowed During Event: 2,164

Personnel:

Day Crew – Leo Rodell, Lonnie Meidinger, Nick Scherry, Melissa Bell, Shane Prentice, Steven Wilcox, Toby Fiske

Night Crew – Dale Harter, Jeremy Hagen, Dale Warren, Leonard Taylor, Josh Wright, Billy Little

Volunteer Drivers – Craig Gill, Mike Rothleutener, Rhonda Sifford, Eric Weltmer

Contractor Work Effort:

N/A

Subdivision Activities:

Crews plowed and applied material to hills, corners, trouble areas and streets throughout all subdivisions during this event.

Other Division Activities:

Traffic Safety used a one ton to plow the Animal Shelter parking lot and handle other post storm cleanup work during this event time frame.

Parks Crews were not activated during this event.

Environmental Conditions Present:

Snow: 4" Drifting: No Rain: No Low Temp: 25 Wind: 0-12 mph

Equipment Issues:

Unit 28 check engine light.
Unit 40 hydraulic problem.
Unit 157 check engine light.

Incidents:

Two plow trucks were stuck briefly but were able to get out with shovels and some material for traction. No damage occurred in either case.

Complaints / Concerns:

None

Items of Interest:

During this weather event the Gillette Police Department investigated five vehicle crashes. Two of those crashes occurred on a City of Gillette maintained roadway and were influenced by weather conditions.

**Gillette Police Department
2017/2018 Weather Event Crash Report XI**

| IR# | Date/Time | Location | Injury | Property Damage | Citation | Cause |
|------|-------------------|------------------------|--------|--------------------|----------|---|
| 1505 | 01/20/2018 - 1759 | 5400 Block Hitt Blvd. | None | Private - <\$1,000 | No | Vehicle was on Hitt Blvd and attempted to slow for another vehicle in the roadway. Vehicle slid on the snow/ice, left the roadway and struck a privately owned fence. |
| 1506 | 01/20/2018 - 1814 | Hwy. 59 / Country Club | None | Private - <\$1,000 | Yes | Vehicle was north on Hwy 59 and slid on the snow/ice while stopping. Vehicle struck the rear of another vehicle stopped in traffic. |

January 19th, 2018 11:00 p.m. to January 20th, 2018 11:00 p.m.

During this weather event the Gillette Police Department investigated five vehicle crashes. Two of those crashes occurred on a City of Gillette maintained roadway and were influenced by weather conditions.



CITY OF GILLETTE

GIS Division
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-6364
www.gillettewy.gov

Legend

Unit # & Description

- Unit 25 Snow Plow
- Unit 28 Snow Plow
- Unit 31 Snow Plow
- Unit 44 Snow Plow
- Unit 99 Snow Plow
- Unit 100 Snow Plow
- Unit 157 Snow Plow
- Unit 160203 Snow Plow
- Unit 160204 Snow Plow
- Reported Crashes

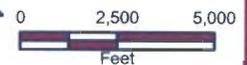
According to the AVL system, our snowplows drove a total of 2,164 miles during this event.

Police Report:
 Crashes: 2
 Crashes w/Injuries: 0
 Citations: 1
 Personal Property Damage: \$2,000
 City Property Damage: \$0

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

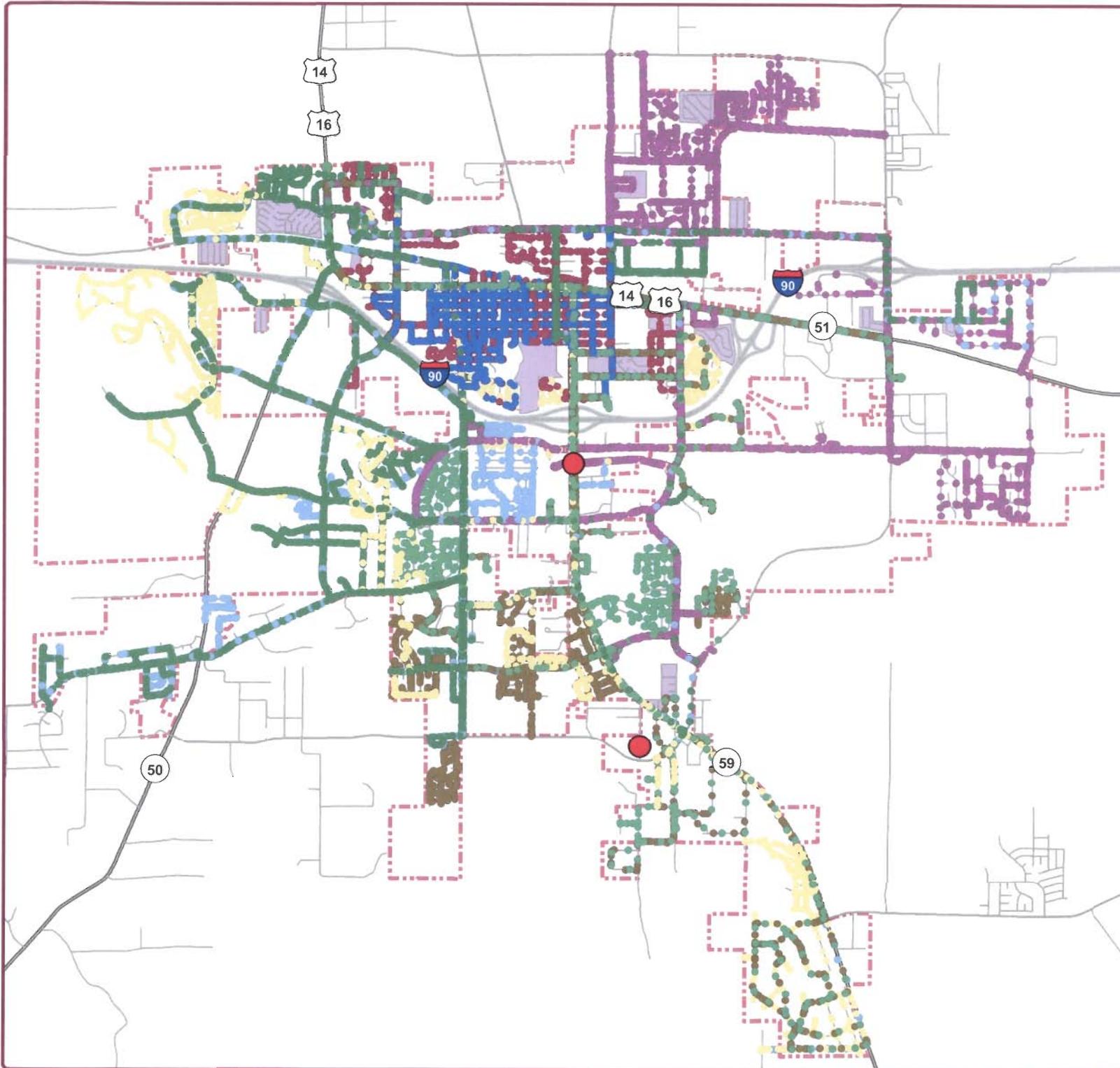


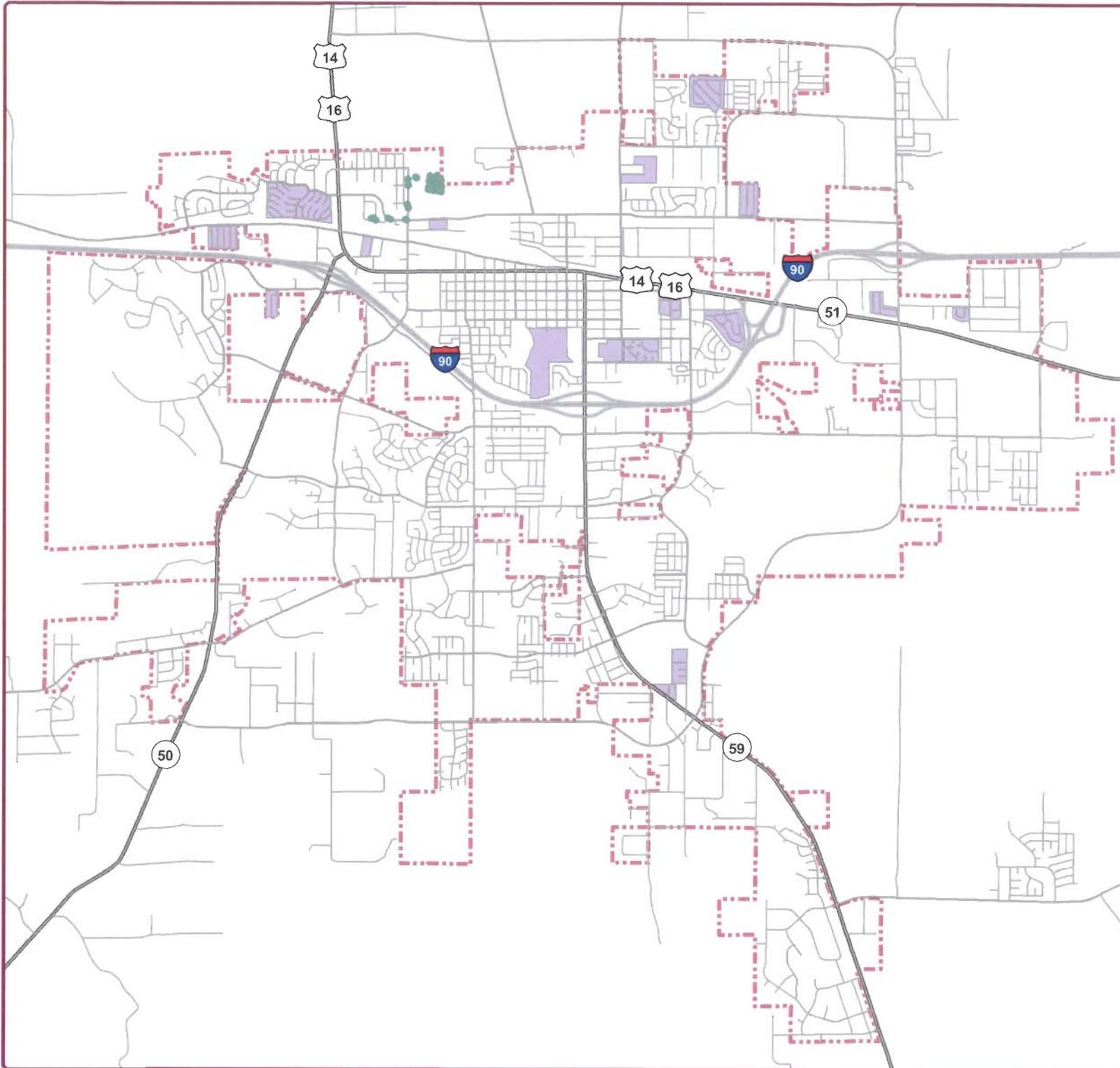
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Snowplow AVL
Snow Event Eleven
 1/19/2018 11:00 pm to
 1/20/2018 11:00 pm
 January 22, 2018

Productivity *Service With P.R.I.D.E.* Responsibility Integrity Dedication Enthusiasm





CITY OF GILLETTE

GIS Division
 P.O. Box 3003
 Gillette, Wyoming 82717-3003
 Phone (307) 686-5364
 www.gillettewy.gov

Legend

Tractors & Others

Unit # & Description

- Unit 96 Wheel Loader

According to the AVL system,
 our tractors drove a total
 of 21 miles during this event.

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



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Tractor AVL

Snow Event Eleven
 1/19/2018 11:00 pm to
 1/20/2018 11:00 pm
 January 22, 2018

Productivity *Service With P.R.I.D.E.* Enthusiasm
 Responsibility Integrity Dedication



AGENDA

Public Works & Utilities Advisory Committee

December 20, 2017 • 5:30 p.m.
2nd Floor Community Room, City Hall
Please RSVP Jill at 686-5265

COMMITTEE MEMBERS:

Ken McKillop – Chair, *Contractor* | Travis Bourne – Vice Chair, *Contractor* | Tom Sylte, *At-Large*
Robin Matti, *Supplier* | Mike Oakley, *At-Large* | Dennis Russell, *Engineer* | Mark Hines, *Engineer*

City Staff: Heath VonEye, *Development Services Director* | Mike Cole, *Utilities Director*
Steven Peterson, *Capital Projects Coordinator* | Kent Clark, *Streets Manager* | Jill McCarty, *Admin Support*

I. Call to Order

II. Approval of Minutes

III. Personal Appearances

IV. Old Business

A. City Project Updates

V. New Business

A. Topics for 2017/2018

i. Waterline Disinfection Tablet Adhesives

B. New Member Appointments

VI. Other Business

Next Meeting: January 17, 2018 (Election of Officers at that meeting)

VII. Adjournment



MINUTES

Public Works & Utilities Advisory Committee

December 20, 2017

Attendance:

Committee Members:

Ken McKillop – Chair, *Contractor*
Travis Bourne – Vice Chair, *Contractor*
Tom Sylte, *At-Large*
Mike Oakley, *At-Large*
Dennis Russell, *Engineer*
Mark Hines – *Engineer*
Robin Matti, *Supplier*

City Staff:

Heath VonEye, *Development Services Director*
Mike Cole, *Utilities Director*
Steve Peterson, *Capital Projects Coordinator*
Jill McCarty, *Administrative Support*

Absent: None

Meeting Quorum: Yes

I. Call to Order:

Meeting was called to order at 5:47 p.m. by Ken McKillop, Chair.

II. Approval of Minutes:

Mark Hines made a motion to approve the minutes and Robin Matti seconded the motion. All were in favor.

III. Personal Appearances:

Heath introduced Steve Peterson, Capital Projects Coordinator for the Engineering Division.

IV. Old Business:

● Project Update

Heath said the Interstate Industrial L.I.D. and Street Improvement Project would be advertised for bidding this week, with a bid opening at the end of January 2018. Bids have been opened for the Alley PMS 2018 project. A contract was awarded for the Winland Industrial Park project design. The Gurley Overpass is scheduled to be closed for coring to determine average depth of the delamination that was found.

Mike Cole said the blending line project was on-going with an expected March 2018 completion date. The Madison wellfield piping project is on-going, with two wells completed so far. Work continues on the Antelope Valley Subdivision and Crestview Estates annexation with infrastructure. A franchise agreement has been made with Precorp to provide the annexed areas with electricity for a 5-year term, with a data use and consumption exchange added into the agreement.

For the winter months, the city's Utilities Department's employees will be focusing on cleanup and maintenance. Mike said the Utilities Department has applied for a Wyoming Business Council grant. The grant would be for a fiber project to install conduits to expand the fiber loop for broadband service for industrial and commercial zones, and would be for lease for other companies.

V. New Business:

- **Topics for 2017**

Waterline Disinfection Tablet Adhesives

Heath said Water Services Manager Diane Monahan had been in contact with other communities, and Dow Corning 748 adhesive was found to be NSF 61 approved, and meets ANSI regulations. Mark Hines suggested getting samples of the product. Mike Cole said Pollard Water, a vendor the city has used, also has a product that is NF61 ANSI approved that has been used in the past as well. Mike Cole said the Standard Construction Specifications do not specify approved manufactures for the tablet adhesives, and that is the challenge contractors have. While no changes need to be made now to the specifications as there are other methods that can be used as well, future suggestions could be made to the committee for vendors and manufactures. Heath said other communities seem to be using Permatex #2 as well, but also acknowledged it is not a food grade adhesive. No change to the specifications are proposed at this time.

Mike Cole said he gave an update to the City Council members on the condition of the Wastewater Treatment Plant and the need to invest funds into the facility for upgrading. Studies are currently being conducted, and the project is expected to begin when the permit expires in approximately 5 years.

New Member Appointments

Heath thanked Dennis Russell and Robin Matti for their years of service on the committee. Heath said Mike Oakley and Travis Bourne reapplied for renewal of their committee seats. There will also be three new members joining the committee in the new year: Dale Filholm will be filling a Supplier seat, Nate Wilson will be filling an At-Large seat, and Zane Green will be filling an Engineer seat.

VI. Other Business:

Next Meeting January 17, 2018.

VII. Adjournment:

Meeting adjourned at 6:26 p.m.



Angela Williams <angelaw@gillettewy.gov>

WAM's Legislative Lesson #4

1 message

Laurie Heath <wam@ciclt.net>
Reply-To: lhealth@wyomuni.org
To: "angelaw@gillettewy.gov" <angelaw@gillettewy.gov>

Thu, Jan

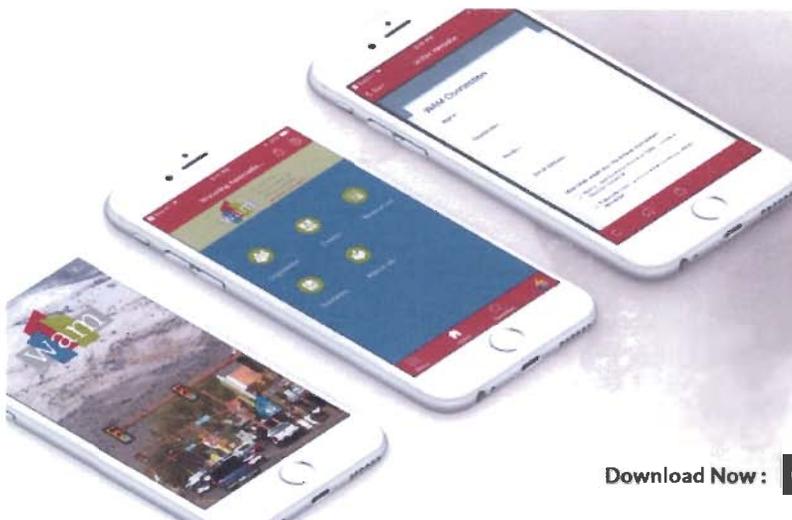
Legislative Lessons

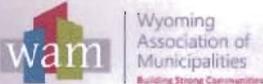
Legislative Lesson #4

Dear Municipal Electeds, Staff Directors, Clerks and Treasurers,

WAM is so Cool!!!! WAM has an App that you can download on your smart phone. Go to your App Store and search the word 'wyomuni'. On this App you bills, contact your elected officials, access WAM's publications, review your Region meeting agendas, and see WAM's amazing sponsors. During events u follow your convention agenda and the interesting speakers.

Receive up-to-date push notifications on important legislation and WAM matters right at your fingertips!!





Introducing the New Wyoming Association of Municipalities Mobile App!

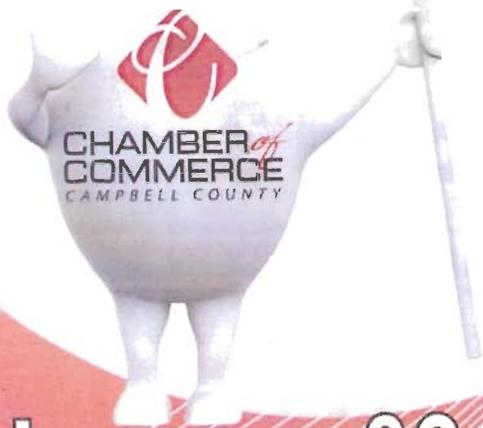
Download Now:   

Sincerely,
Rick Kaysen, WAM Executive Director



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EGGS & ISSUES



January 30, 2018

Campbell County Senior Center
701 Stocktrail Ave., Gillette

Doors open 6AM; Program begins 7AM

General Admission \$35; Chamber Members

Table of 8: \$200 (Non-members, \$280)

A combined ticket to both Eggs & Issues and the Legislative Wrap-up Breakfast is \$45 for Chamber Members (a savings of \$5).

EGG SPONSORS

Black Hills Energy

Gillette College

Morrison-Maierle, Inc.

Powder River Heating and Air Condition

TOAST SPONSORS

Coach USA

Susan McKay, CPA

S & S Builders, LLC



Angela Williams <angelaw@gillettewy.gov>

Fwd: Join us for the Feb. 1 Central Wyoming Economic Forecast Lunch

1 message

ADMN ADMN <adm@gillettewy.gov>
To: Angela Williams <angelaw@gillettewy.gov>

Mon, Jan 22, 2018 at 2:00 PM

For GI

----- Forwarded message -----

From: **Wyoming Business Alliance** <cindy@wyoba.com>

Date: Mon, Jan 22, 2018 at 1:32 PM

Subject: Join us for the Feb. 1 Central Wyoming Economic Forecast Lunch

To: adm@gillettewy.gov



WBA partners with the Wyoming Business Report for Feb. 1 Central Wyoming Economic Forecast Lunch

The Wyoming Business Report and the Wyoming Business Alliance have partnered to host a Central Wyoming Economic Forecast Luncheon. The Central Wyoming Economic Forecast Lunch will be held on Thursday, Feb. 1, from 11:30 am to 1:30 pm at the Ramkota Hotel, located at [800 N. Poplar](#) in Casper.

FEATURED SPEAKERS

UW economist to keynote

Hear from University of Wyoming economist Dr. Anne Alexander, who will present an economic forecast for Central Wyoming and share her insights on ENDOW's preliminary recommendations. Dr. Alexander, who has a Ph.D. in economics from UW and serves as the university's associate provost of undergraduate education.



"The economy is not a bunch of job reports that materialize at the beginning of the month, it's not (gross domestic product), it's not graphs," Dr. Alexander said. "It's people - we're the economy. What I'm doing every day, what you're doing every day, that's the economy. Those numbers are just a snapshot of a point in time, but the economy is us. So in this (panel discussion), I'll take every chance I get to make sure people understand this."

Lively panel discussion from speakers from Casper

Following her presentation Dr. Alexander will moderate a lively panel discussion featuring: Casper City Manager, Carter Napier; CEO of CAEDA, Charles Walsh; CEO of Casper Area CVB, Brook Kaufman; and entrepreneur and Endow executive committee member, Jerad Stack. The panel will dig into the preliminary recommendations from the ENDOW's report and share what they think it means for economic diversification in Casper.

FEATURING

| | |
|---|--|
|  |  |
| CHARLES WALSH President/CEO CAEDA | CARTER NAPIER City Manager City of Casper |
|  |  |
| JERAD STACK Founding Member Breakthrough 307 | BROOK KAUFMAN CEO Visit Casper |

Online Tickets

Jan 15 - Jan 31\$25

At the door \$30

Tickets include lunch and a complimentary *2017 Book of Lists*, a special publication of the WBR and a source of information about Wyoming businesses.

REGISTER

Corporate Tables

For corporate tables, & sponsorship opportunities call: Jackie at 425-233-9995 or email jcrawford@wyomingbusinessreport.com. Purchase a corporate table by JANUARY 26th for HALF off your choice of a print ad in the Wyoming Business Report, or in a special publication, or digital ad online.

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www.wyomingbusinessalliance.com



Wyoming Business Alliance, PO Box 3197, Cheyenne, WY 82003

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Sent by cindy@wyoba.com

Beat the Winter Blues Cook-Off

February 1, 2018

11:30 –1:30

City Hall Community Conference Room

\$5 PER PERSON TO EAT AND VOTE FOR YOUR FAVORITE

Bring your best recipes to the table and a chance to win a great prize!

Categories include:

Red Chili

Green Chili

Soup du jour

Dessert

ALL PROCEEDS TO BENEFIT UNITED WAY

RAFFLE TICKETS \$1 EACH OR 6 FOR \$5

SAVE THE DATE

LEGISLATIVE WRAP-UP BREAKFAST

TUESDAY

March 13, 2018
6 a.m. - 8 a.m.

Campbell County Senior Center
701 Stocktrail Ave., Gillette

\$25 FOR CHAMBER MEMBERS
\$35 FOR NON-MEMBERS

BREAKFAST CATERED BY
POKEY'S BBQ & SMOKEHOUSE

