



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Patrick G. Davidson, City Administrator
RE: General Information
DATE: February 16, 2018

JT for PGD

The following meetings are scheduled for the week of **February 17th - February 23rd**

Saturday, February 17th

12:00 p.m. **Gillette Main Street Ice Fest**
• Third Street Plaza

Monday, February 19th

President's Day Holiday – City Offices Closed

Tuesday, February 20th

6:00 p.m. **City Council Regular Meeting, Agenda Attached**

- Madison Update – Representatives from Wyoming DEQ Water Quality Division, State Engineer's Office, and the Office of State Lands and Investments*
- Allowance of People Under 21 in Microbrewery/Winery/Winery Satellite Establishments Discussion*
- Employee Handbook Update – Human Resources Specialist Percifield
- Review February 20th Council Agenda
- Executive Session
- City Hall – 3rd Floor Conference Room
- Dinner Served at 5:30 p.m.

Wednesday, February 21st – Friday, February 23rd

WAM Winter Conference

- Radisson Hotel, Cheyenne, Wyoming

Thursday, February 22nd

8:00 a.m. **NEWY Meeting, Agenda Attached**

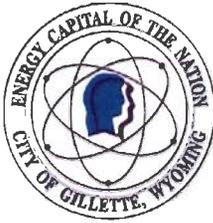
- Radisson Hotel, Cheyenne, Wyoming

1. **City Administrator Davidson** will be **Out of the Office** for the **WAM Winter Conference February 21-23**. **Finance Director Henderson** will be **Acting City Administrator** in his absence.
2. Attached please find a **memo** regarding **2018 Pavement Management System Schedule A Project: Professional Services Agreement and Bid Award Summary** dated **February 14, 2018** provided by **Development Services Director Von Eye**.
3. Attached please find **information** regarding **1% Sales Tax Listening Sessions Scheduled** provided by **Communications Manager Palazzari**.
4. Attached please find **Snow Event #14** dated **February 8, 2018** provided by **Public Works Director Wilde**.
5. Attached please find **Snow Event #15** dated **February 12, 2018** provided by **Public Works Director Wilde**.

6. Attached please find **information** regarding **Views of Vanatu Exhibit on February 15, 2018** at the **Rockpile Museum** at **6:00 p.m.** provided by the **Rockpile Museum**.

* Item previously discussed by Council

PGD/adw



CITY OF GILLETTE

Finance Department - City Clerk Division
Karlene Abelseh, City Clerk
201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5210 • Fax 307.686.4810
www.gillettewy.gov

**Pre-Meeting – 6:00 p.m.
City Hall – 3rd Floor Conference Room
Tuesday, February 20, 2018
Dinner Served at 5:30 p.m.**

Pre-Meeting Topic(s):

- Madison Update* – Representatives from Wyoming DEQ Water Quality Division, State Engineer's Office, and the Office of State Lands and Investments
- Allowance of People Under 21 in Microbrewery/Winery/Winery Satellite Establishments Discussion*
- Employee Handbook Update – Human Resources Specialist Percifield
- Review February 20th Council Agenda
- Executive Session

*Item previously discussed by Council



Thursday, February 22, 2018, 8AM
Location: Radisson Hotel, Cheyenne, WY
Facilitated by: Mayor Louise Carter-King

- I. Welcome and Introductions
- II. Warm-Up Items
- III. Approval of October 28, 2017 Minutes
- IV. NEW BUSINESS
 - Congressional Tour
 - Tentative Date – August 13-17, 2018
 - Financials
 - Bighorn Pubic Affairs Contract
 - Route
 - Tour Speakers
- V. Future NEWY Agenda Topics & Guest
 - Ideas and Suggestions
- VI. Upcoming Events:
 - June 13-15: WAM Summer Convention, Pinedale
- VII. Next NEWY Meeting Date
 - Saturday, March 24, 8AM, Gillette City Hall
- VIII. Adjourn



CITY OF GILLETTE

Development Services Department
Engineering Division
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone 307.686.5265
www.gillettewy.gov

Memo

DATE: February 14, 2018

TO: Mayor and City Council
Patrick G. Davidson, City Administrator

FROM: Heath VonEye, P.E., Director of Development Services *HV*

RE: 2018 Pavement Management System Schedule A Project: Professional Services Agreement and Bid Award Summary

The funding for this project has been allocated from the 1% Optional Sales Tax Account 201-10-05-419-40-44331, Pavement Management System Fund, for \$1.1 million. Of that, \$900,000 was budgeted for construction costs, \$180,000 was budgeted for design and construction management consulting fees.

Van Ewing Construction, Inc., is the apparent low bidder of the project at \$579,117.34. The Engineer's Estimate for Construction was \$744,173.55. In analyzing the bid tabulations, most of the project cost savings between the bid and the estimate were realized in the paving bid item. Ten years of historic bid data indicated a combined average bid price for 6.5" concrete paving with 6" aggregate base at \$71 per square yard. The bid for these two items was \$52.60 per square yard, netting an approximate \$90,000 in project savings on these pavement and base course items.

The proposed cost for the Professional Service Agreement with Morrison Maierle is \$106,748.00 (approximately \$1,642/day). Because of the lower construction bid, the percent of consulting costs vs. the construction bid is skewed higher (from around 14% to around 18%). However, even though the construction bid realized a cost savings, the consulting efforts and the time and fees associated with them remain unchanged and are calculated for the same responsibilities and for the same duration of the project.

These fees could be looked at and considered as hard hourly costs for the services provided, and for the duration they're provided for. They include; contract management, inspection, surveying, and construction materials testing, all of which remain constant regardless of the construction bid price. The proposed PSA contract's fees (\$1,642/day) are within reason when compared to the City's historic average daily fees associated with other similar City construction projects.

For these reasons, staff is comfortable in making the recommendation for approval of the PSA to Morrison Maierle for the 2018 PMS A Project for the reconstruction of Camel Drive. Please let us know of any further questions or concerns that we may help to address.

1% Sales Tax Listening Sessions Scheduled

Learn how Penny Power benefits our community

Sessions will be an opportunity for the residents of Gillette and Campbell County to learn how 1% Sales Tax Dollars are used to benefit our community and to offer comments on how they view the Penny Power tax.

Post Date: 02/13/2018 3:00 PM

The City of Gillette will be hosting 1% Sales Tax Educational and Listening Sessions. These sessions will be an opportunity for the residents of Gillette and Campbell County to learn how 1% Sales Tax Dollars are used to benefit our community and to offer comments on how they view the tax.

The first session will be Tuesday, February 27th at 6:00 p.m. in the Gillette City Council Chambers. The session will be televised live on GPA Cable Channel 192 and streaming online at www.gillettewy.gov/gpa. The second session will be Thursday, March 8th at 12:00 p.m. at the Campbell County Senior Center.

The 1% Sales Tax has been voted in every election since 1976. Here is a link to information on how the City of Gillette uses [Penny Power](#).

For more information, contact Communications Manager Geno Palazzari at (307) 686-5393.

Snow Event Report #14

Event Start Date: 2/8/2018 Event Start Time: 7:30 p.m.
Event End Date: 2/10/2018 Event End Time: 12:30 a.m.
Duration of Event: 29 Hours Streets First Responder: Steve Wilcox

Storm Event Overview:

On 2/8/2018 at 7:30 p.m. heavy snowfall began, the night crew leader started calling the crew in. The Streets on-call person was called in by PD at that same time. Night crew worked and re-worked priority and trouble areas through the night dealing with sometimes-heavy snowfall and wind.

Day crew took over at 7:00 a.m. on 2/9/2018, facing snowfall throughout the morning then the weather cleared. Day crew plowed, applied material and finished priority streets. Day crew then moved into subdivisions plowing streets and trouble areas until shift change at 7:00 p.m.

Night crew took over at 7:00 p.m. and continued work on subdivisions. The night crew plowed subdivision streets and applied material to trouble areas until they were completed at 12:30 a.m. on 2/10/2018, snow event 14 was then ended.

Number of Pieces of Equipment Used:

| | | | |
|-------------|-----------|---------------|----------|
| Snow Plows: | <u>10</u> | Blades: | <u>0</u> |
| 1-Tons: | <u>5</u> | Snow Blowers: | <u>0</u> |
| Loaders: | <u>2</u> | Liquid Truck: | <u>0</u> |

Amount of Material Used:

| | |
|-----------------|----------------|
| Ice Slicer lbs: | <u>134,674</u> |
| Scoria lbs: | <u>138,676</u> |
| Brine Gallons: | <u>100</u> |
| Apogee Gallons | <u>0</u> |

Number of Miles Plowed During Event: 2,614

Personnel:

Day Crew – Dale Harter, Jeremy Hagen, Dale Warren, Leonard Taylor, Josh Wright, Billy Little, Mark Webb

Night Crew – Leo Rodell, Lonnie Meidinger, Nick Scherry, Melissa Bell, Shane Prentice, Steven Wilcox, Toby Fiske

Volunteer Drivers – Eric Weltmer, Brian Hartle

Contractor Work Effort:

N/A

Subdivision Activities:

Crews plowed and applied material to hills, corners, trouble areas and streets throughout all subdivisions during this event.

Parks and Facilities Maintenance Division Activities:

Parks and Facilities Maintenance Divisions assisted with some street areas and school zones, cleared City owned parking lots, bike paths and sidewalks during this event.

Environmental Conditions Present:

Snow: 7" Drifting: Yes Rain: No Low Temp: -13 Wind: 0-20 mph

Equipment Issues:

None

Incidents:

One mailbox damaged by a snow plow. The operator spoke with the homeowner and repaired the mailbox.

Complaints / Concerns:

None

Items of Interest:

During this weather event the Gillette Police Department investigated seven vehicle crashes. Only one of those crashes occurred on a City of Gillette maintained roadway and was influenced by weather conditions.

**Gillette Police Department
2017/2018 Weather Event Crash Report XIV**

| IR# | Date/Time | Location | Injury | Property Damage | Citation | Cause |
|------|-------------------|---------------------|--------|--------------------|----------|--|
| 2982 | 02/09/2018 - 1938 | Hwy 59 / 3rd Street | None | Private - <\$1,000 | No | Vehicle was north on Hwy 59, slid on the snow/ice while turning onto 3rd Street and struck a vehicle.. |

February 8, 2018 7:30 p.m. to February 10, 2018 12:30 a.m.

During this weather event the Gillette Police Department investigated seven vehicle crashes. Only one of those crashes occurred on a City of Gillette maintained roadway and was influenced by weather conditions.



CITY OF GILLETTE

GIS Division
P.O. Box 3003
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Legend

Unit # & Description

- Unit 25 Snow Plow
- Unit 28 Snow Plow
- Unit 31 Snow Plow
- Unit 40 Snow Plow
- Unit 44 Snow Plow
- Unit 99 Snow Plow
- Unit 100 Snow Plow
- Unit 157 Snow Plow
- Unit 160203 Snow Plow
- Unit 160204 Snow Plow
- Reported Crashes

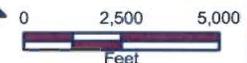
According to the AVL system, our snowplows drove a total of 2,489 miles during this event.

Police Report:
Crashes: 1
Crashes w/Injuries: 0
Citations: 0
Personal Property Damage: \$1,000
City Property Damage: \$0

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



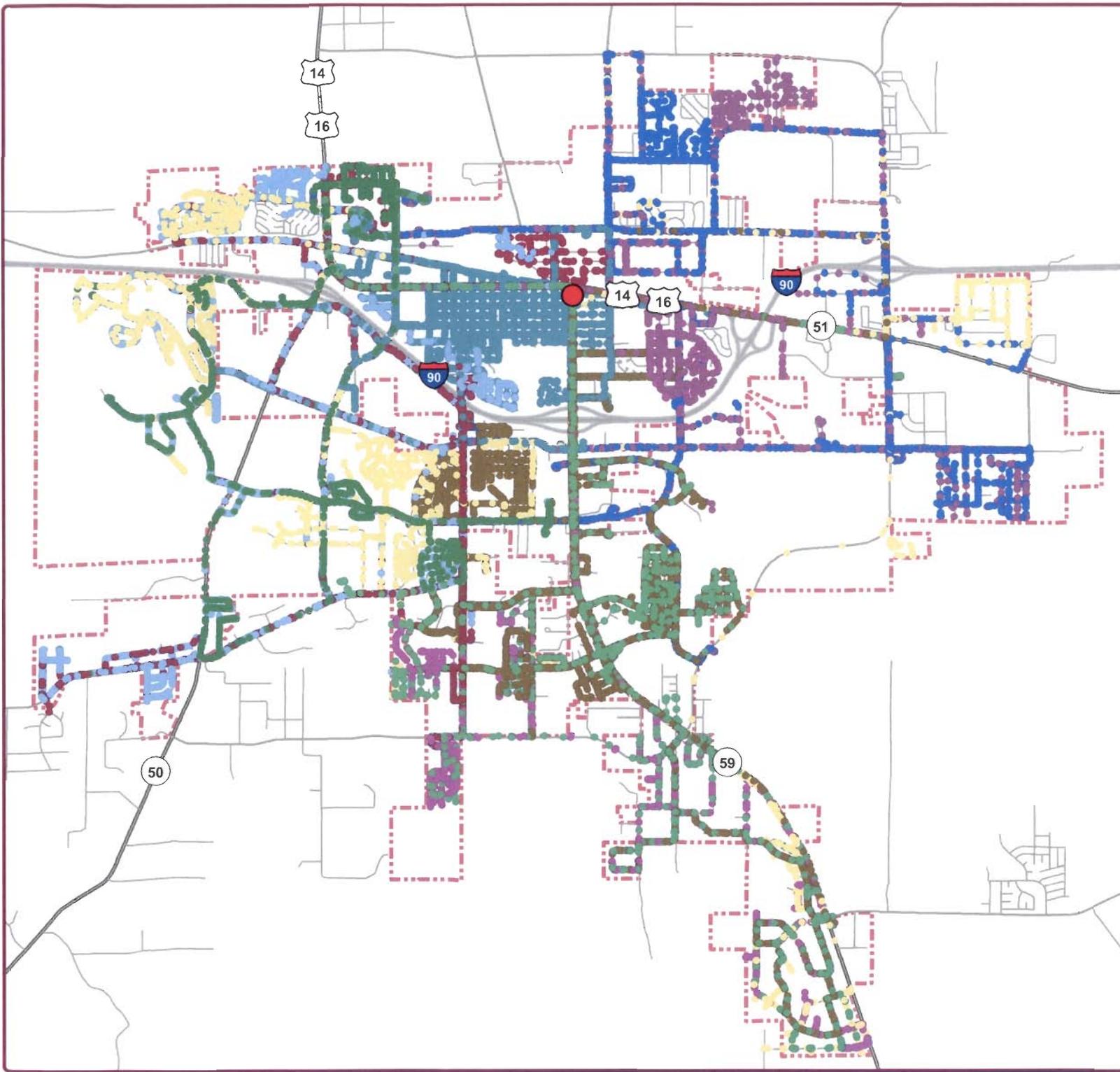
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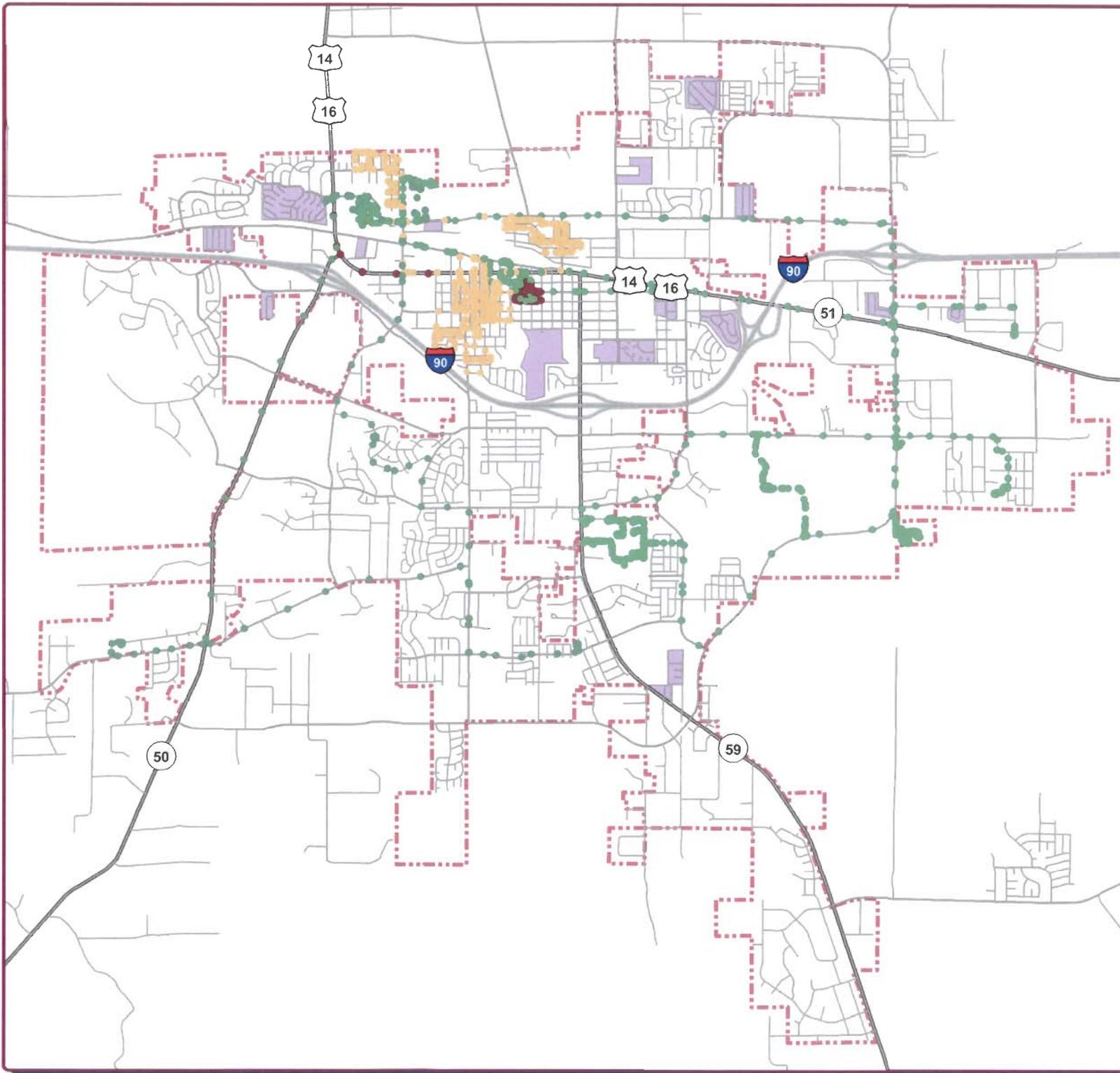


Snowplow AVL
Snow Event Fourteen
2/8/2018 7:30 pm to
2/10/2018 12:30 am

February 12, 2018

Productivity *Service With P.R.I.D.E.* Enthusiasm
Responsibility Integrity Dedication





CITY OF GILLETTE

GIS Division
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 Gillette, Wyoming 82717-3003
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Legend

One Tons

Unit # & Description

- Unit 6 One Ton Streets
- Unit 1 One Ton Parks
- Unit 163 One Ton Parks
- Unit 184 One Ton Parks
- Unit 171 One Ton

According to the AVL system, our one ton trucks drove a total of 125 miles during this event.

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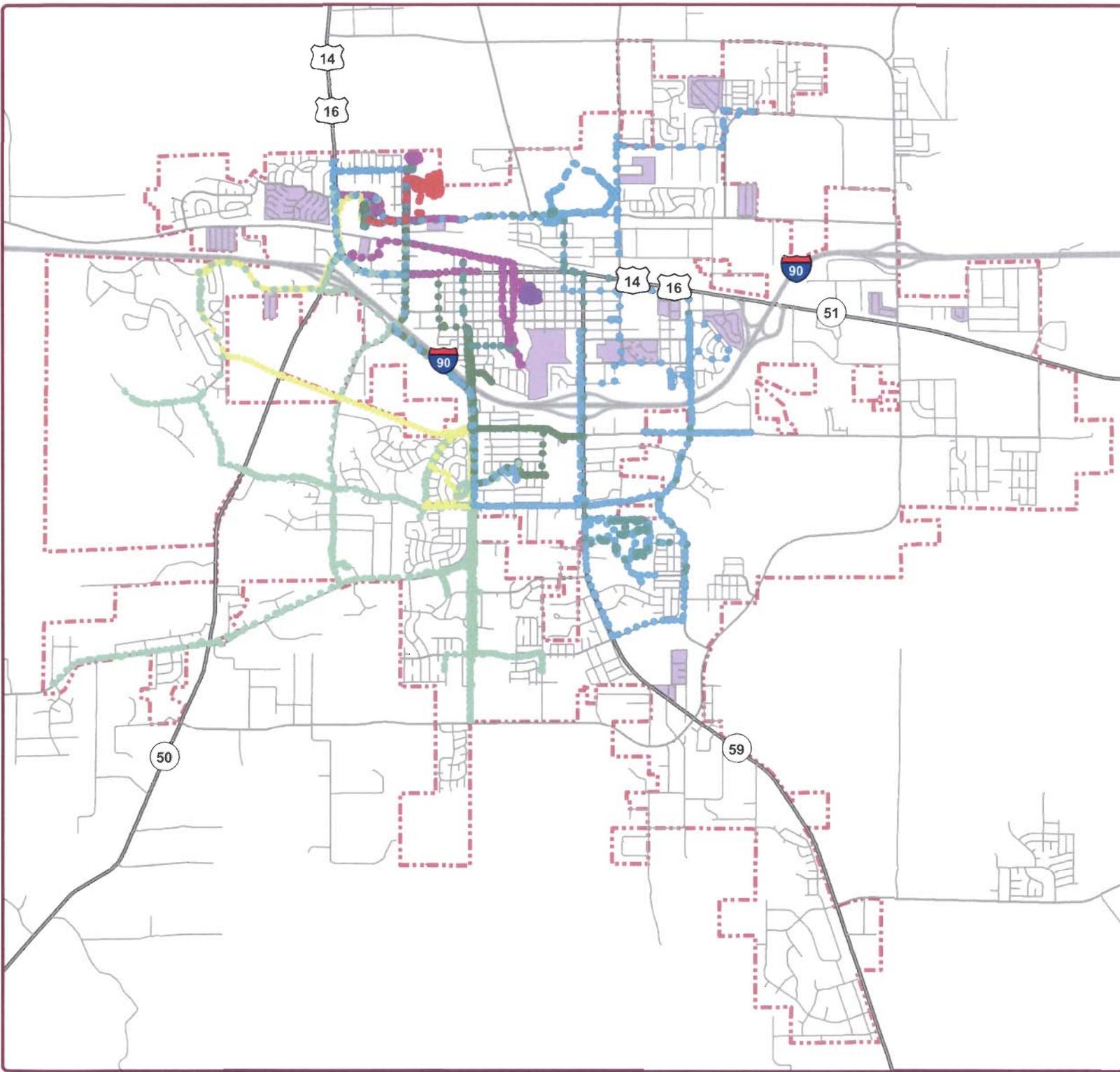
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One Ton AVL
Snow Event Fourteen
 2/8/2018 7:30 pm to
 2/10/2018 12:30 am

February 12, 2018

Productivity *Service With P.R.I.D.E.* Enthusiasm
 Responsibility Integrity Diligence



CITY OF GILLETTE

GIS Division
 P.O. Box 3003
 Gillette, Wyoming 82717-3003
 Phone (307) 686-6364
 www.gillettewy.gov

Legend

Tractors & Others

Unit # & Description

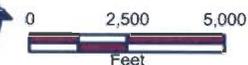
- Unit 13 Wheel Loader
- Unit 76 Tractor JD
- Unit 161 Tractor JD
- Unit 162 Tractor Tool Cat
- Unit 199 Skidsteer
- Unit 89 Tractor Belos
- Unit 54 Tractor JD
- Unit 193 Loader

According to the AVL system,
 our tractors drove a total of 209 miles during this event.

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Tractor AVL
Snow Event Fourteen
 2/8/2018 7:30 pm to
 2/10/2018 12:30 am
 February 12, 2018

Productivity *Service With P.R.I.D.E.* Enthusiasm
 Responsibility Integrity Dedication

Snow Event Report #15

Event Start Date: 2/12/2018 Event Start Time: 12:30 a.m.
Event End Date: 2/12/2018 Event End Time: 12:30 p.m.
Duration of Event: 12 Hours Streets First Responder: Streets Night Crew

Storm Event Overview:

On 2/12/2018 the Streets Night Crew was working on snow cleanup overnight in the downtown area. Light snow had begun to fall and part of the crew began checking known trouble areas and priority streets. About 12:30 a.m. snowfall became heavier and the whole Night Crew switched to their plow trucks and began plowing and applying material to priority streets. The Night crew continued working priority and trouble areas until 7:00 a.m. as light snow continued to fall.

Day Crew took over plowing and applying material to priorities and trouble areas as light snow fell through mid-morning. By 12:30 p.m. the snow had stopped, priority and trouble areas had been plowed and were holding and the event was ended.

Number of Pieces of Equipment Used:

Snow Plows: 8 Blades: 0
1-Tons: 2 Snow Blowers: 0
Loaders: 2 Liquid Truck: 0

Amount of Material Used:

Ice Slicer lbs: 58,214
Scoria lbs: 58,214
Brine Gallons: 0
Apogee Gallons: 0

Number of Miles Plowed During Event: 911

Personnel:

Day Crew – Dale Harter, Jeremy Hagen, Dale Warren, Leonard Taylor, Josh Wright, Billy Little, Mark Webb

Night Crew – Leo Rodell, Lonnie Meidinger, Nick Scherry, Melissa Bell, Shane Prentice, Steven Wilcox, Toby Fiske

Volunteer Drivers - None

Contractor Work Effort:

N/A

Subdivision Activities:

Crews plowed and applied material to hills, corners, trouble areas in subdivisions during this event.

Parks and Facilities Maintenance Division Activities:

Parks and Facilities Maintenance Divisions cleared City owned parking lots, bike paths and sidewalks during this event.

Environmental Conditions Present:

Snow: 1/2" Drifting: Yes Rain: No Low Temp: 4 Wind: 0-18 mph

Equipment Issues:

Unit 28 sander front bearing went out.

Incidents:

Night Shift Driver left the fuel hose in his truck fuel tank and started to drive off breaking the fuel hose nozzle.

Complaints / Concerns:

None

Items of Interest:

During this weather event the Gillette Police Department investigated one vehicle crash. That crash did not occur on a City of Gillette maintained roadway.

**Gillette Police Department
2017/2018 Weather Event Crash Report XV**

| IR# | Date/Time | Location | Injury | Property Damage | Citation | Cause |
|-----|-----------|----------|--------|-----------------|----------|-------|
| - | - | - | - | - | - | - |

February 12, 2018 12:30 a.m. to February 12, 2018 12:30 p.m.

During this weather event the Gillette Police Department investigated one vehicle crash. That crash did not occur on a City of Gillette maintained roadway.



CITY OF GILLETTE

GIS Division
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

Legend

Unit # & Description

- Unit 25 Snow Plow
- Unit 28 Snow Plow
- Unit 40 Snow Plow
- Unit 44 Snow Plow
- Unit 99 Snow Plow
- Unit 100 Snow Plow
- Unit 157 Snow Plow
- Unit 160203 Snow Plow
- Unit 160204 Snow Plow

According to the AVL system, our snowplows drove a total of 911 miles during this event.

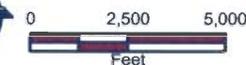
Police Report:

Crashes: 0
Crashes w/Injuries: 0
Citations: 0
Personal Property Damage: \$0
City Property Damage: \$0

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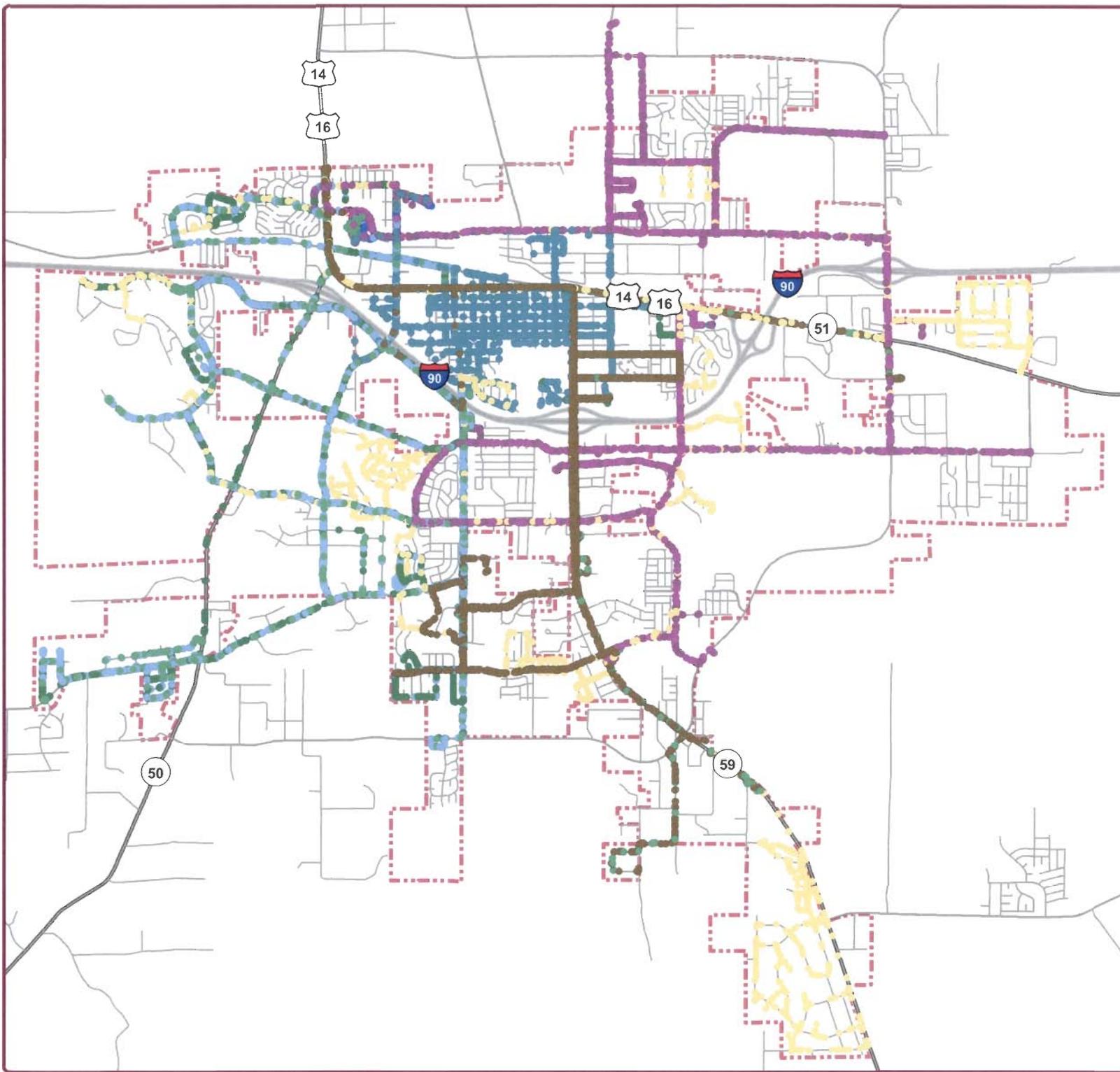


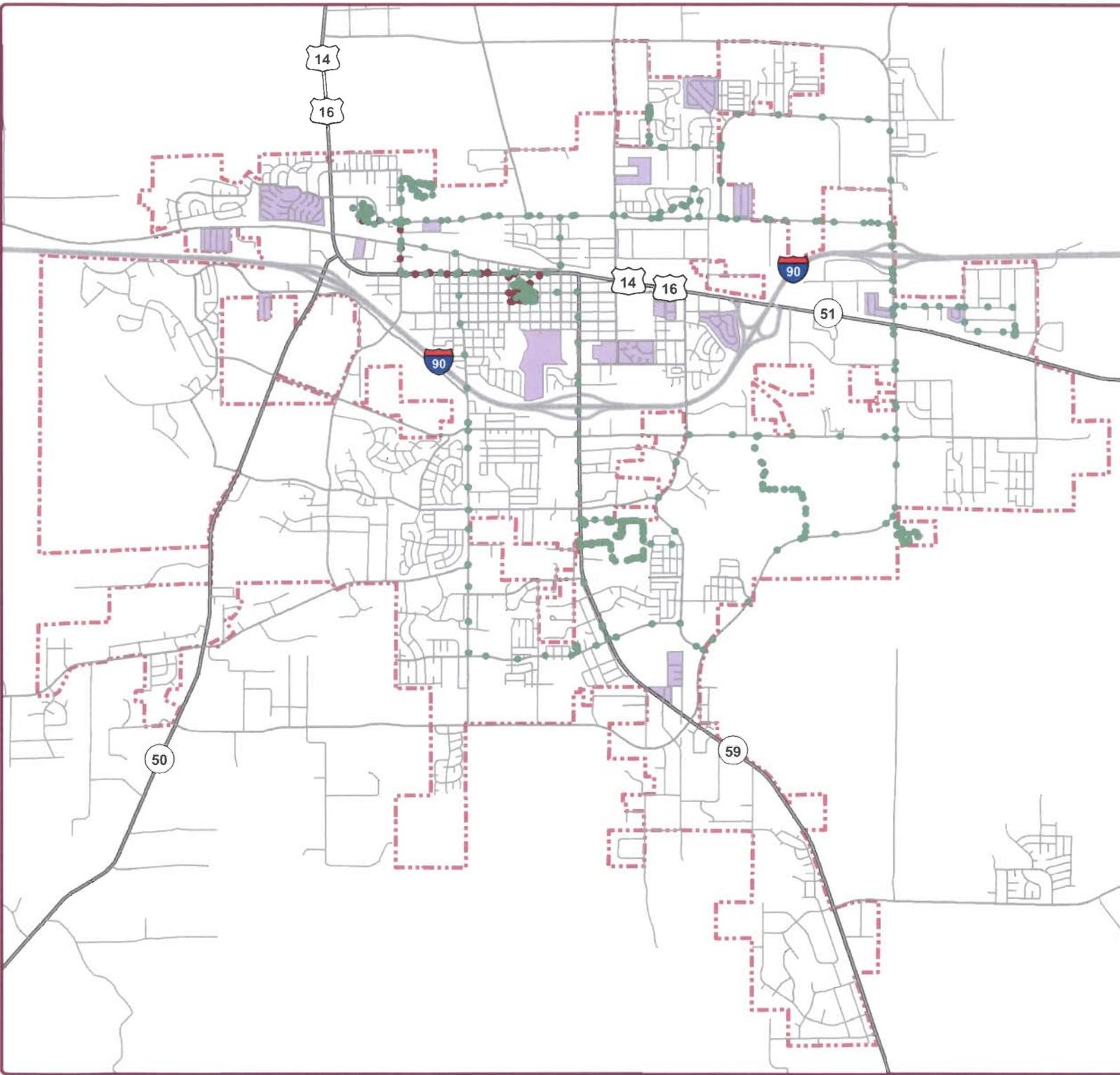
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Snowplow AVL
Snow Event Fifteen
2/12/2018 12:30 am to
2/12/2018 12:30 pm
February 12, 2018

Productivity *Service With P.R.I.D.E.* Enthusiasm
Responsibility Integrity Diligence





CITY OF GILLETTE

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Legend

One Tons

Unit # & Description

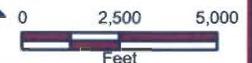
- Unit 163 One Ton Parks
- Unit 184 One Ton Parks

According to the AVL system, our one ton trucks drove a total of 57 miles during this event.

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One Ton AVL
Snow Event Fifteen
 2/12/2018 12:30 am to
 2/12/2018 12:30 pm

February 12, 2018

Service With P.R.I.D.E.
 Productivity Responsibility Integrity Dedication Enthusiasm



CITY OF GILLETTE

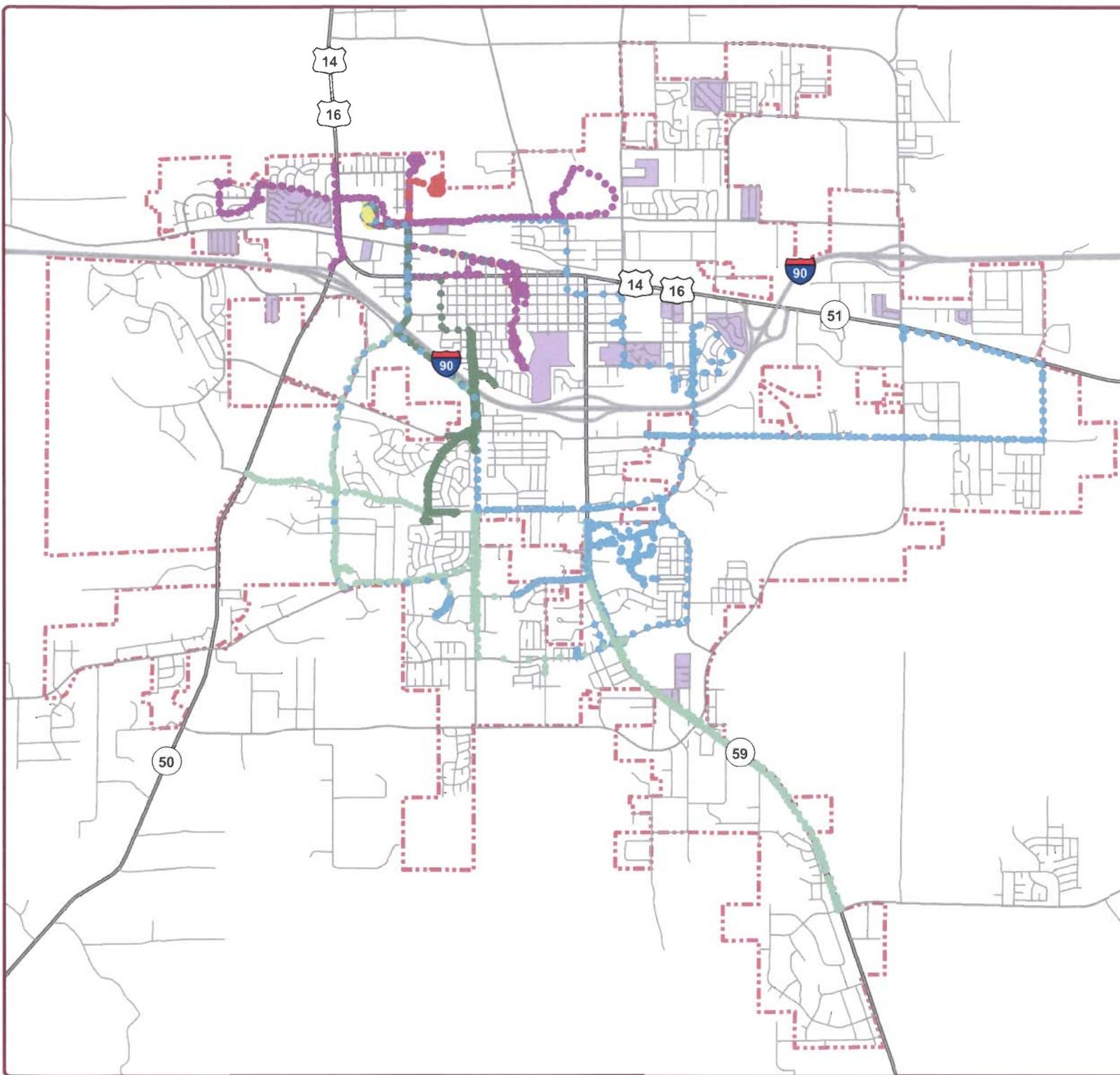
GIS Division
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

Legend

Tractors & Others

Unit # & Description

- Unit 13 Wheel Loader
- Unit 161 Tractor JD
- Unit 162 Tractor Tool Cat
- Unit 199 Skidsteer
- Unit 89 Tractor Belos
- Unit 54 Tractor JD
- Unit 193 Loader

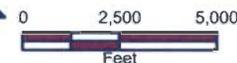


According to the AVL system,
our tractors drove a total
of 134 miles during this event.

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM
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WorkFolder\Tractor.mxd



Tractor AVL

Snow Event Fifteen
2/12/2018 12:30 am to
2/12/2018 12:30 pm
February 12, 2018

Productivity *Service With P.R.I.D.E.* Enthusiasm
Responsibility Integrity Dedication



Angela Williams <angelaw@gillettewy.gov>

Fwd: "Views of Vanuatu" WWII exhibit opening Thursday

1 message

ADMN ADMN <admngillettewy.gov>
To: Angela Williams <angelaw@gillettewy.gov>

Tue, Feb 13, 2018 at 9:16 AM

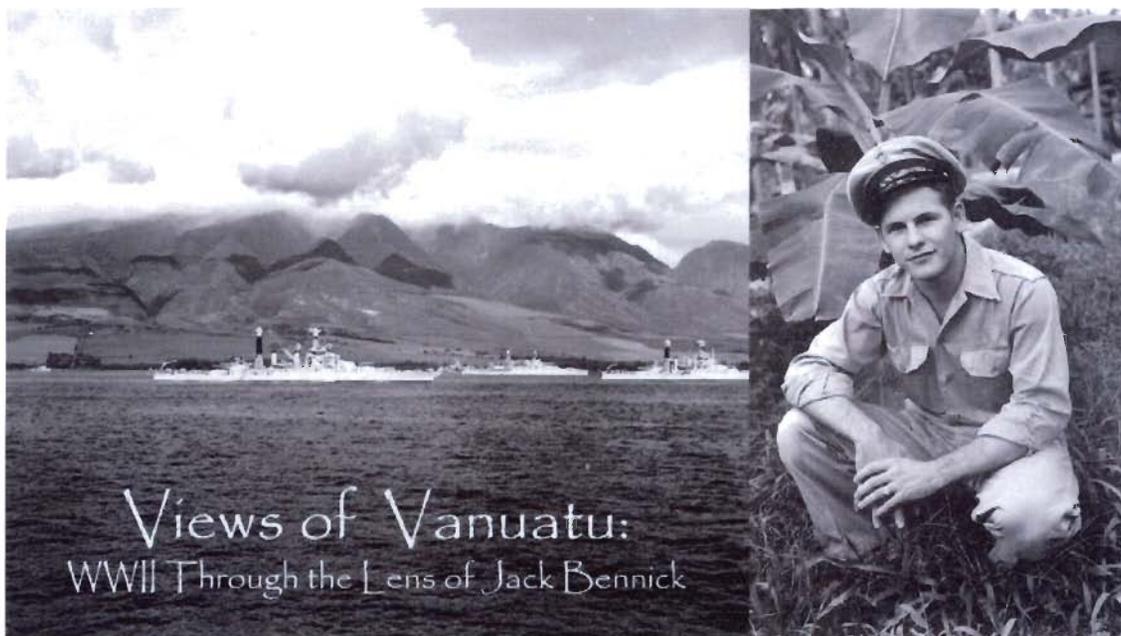
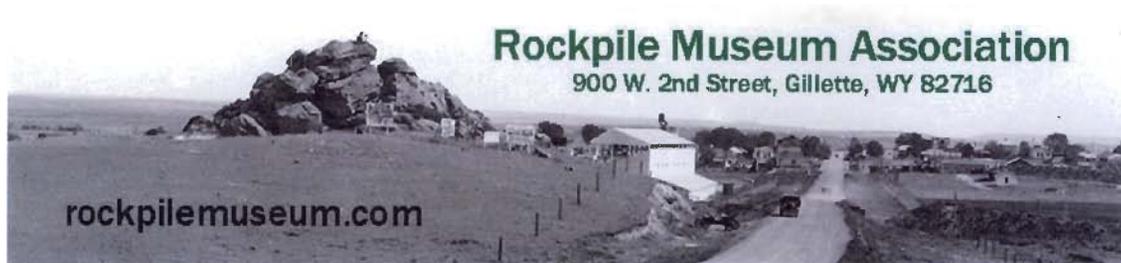
For G.I.

----- Forwarded message -----

From: **Rockpile Museum Association** <rockpile@vcn.com>
Date: Mon, Feb 12, 2018 at 5:32 PM
Subject: "Views of Vanuatu" WWII exhibit opening Thursday
To: Gillette <admngillettewy.gov>

News and Event Update from the Rockpile Museum Association

[View this email in your browser](#)



Rockpile Museum Friends,

Please join us this Thursday, February 15th, from 6:00 to 7:00 p.m. at the Rockpile Museum for the opening of an exciting photographic exhibit, **Views**



The RMA's mission is to promote, support, and assist the Campbell County Rockpile Museum's offerings of cultural, educational, and recreational opportunities by providing volunteer assistance and financial support.

Support Rockpile Museum Association.
 When you shop at smile.amazon.com, Amazon donates

[Go to smile.amazon.com](https://smile.amazon.com)

amazonsmile

Shop on AmazonSmile to support the RMA!



of Vanuatu: WWII Through the Lens of Jack Bennick. This temporary exhibit features unpublished World War II images by photographer's mate J.L. "Jack" Bennick, a Gillette native.

These amazing images include military planes and ships, USO performances, native tribes of the region, and a little-known visit from Eleanor Roosevelt. The exhibit opening will include a brief discussion about Jack Bennick and his photos, light refreshments, and the first opportunity to view these original photographs taken during Bennick's time of service in the South Pacific with the U.S. Navy.

J.L. "Jack" Bennick was born and raised in Gillette, WY. He enlisted in the U.S. Navy in 1939. During WWII, he served in South Pacific and on September 15, 1942, he survived the sinking of the USS WASP. He was discharged from service in October 1945 and returned to Gillette to raise a family. He worked at Stockmens Bank for 40 years and served on the Gillette City Council for 10 years.

Please contact Registrar Angela Beenken at the Campbell County Rockpile Museum, 307-682-5723, with any questions.



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You are receiving this email because you have indicated that you would like updates on events and programs happening at the Campbell County Rockpile Museum.