



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Patrick G. Davidson, City Administrator
RE: General Information
DATE: March 16, 2018

The following meetings are scheduled for the week of **March 17th – March 23rd**

Tuesday, March 20th

1:30 p.m. County 1% Sales Tax Listening Session

- Campbell County Courthouse, Commissioner's Chambers

Tuesday, March 20th

6:00 p.m. City Council Pre-Meeting, Agenda Attached

- Wyoming Department of Transportation (WYDOT) Traffic Signal Updates – Development Services Director VonEye *
- Drive and Drop Discussion – Public Works Director Wilde
- Legislative Session Update
- Social Service Agency Discussion
- Review March 20th Council Agenda
- Executive Session
- City Hall – 3rd Floor Conference Room
- Dinner Served at 5:30 p.m.

7:00 p.m. City Council Meeting

- City Hall - Council Chambers

Thursday, March 22nd

6:00 a.m. Legislative Wrap-Up Breakfast

- Campbell County Senior Center

Thursday, March 22nd

City / County Budget Meetings

- 5:00 p.m. - Gillette, Wright, Campbell County Fire Protection Board
- 6:15 p.m. - Campbell County Public Land Board
- George Amos Memorial Building – Cottonwood Room

Saturday, March 24th

8:00 a.m. NEWY Meeting, Agenda Attached

- City Hall – 3rd Floor Conference Room

Saturday, March 24th

9:00 a.m. Employee Annual Easter Egg Hunt

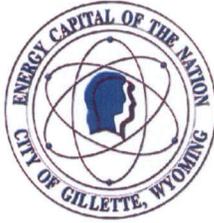
- City West

1. Attached please find a **memo** in response to **Councilman Barks' Question** regarding **Chapter 17 Customer Service Fees** dated **March 16, 2018** provided by **Utilities Director Cole**.

2. Attached please find a **letter** regarding **The Law Enforcement Torch Run for Special Olympics** dated **March 7, 2018** provided by **Priscilla P. Dowse, President & CEO of Special Olympics Wyoming**.
3. Attached please find **information** regarding **Public Comments Requested for Cable Franchise Renewal** dated **March 12, 2018** provided by **Communications Manager Palazzari**.
4. Attached please find the **agenda** for the **Gillette, Wright, Campbell County Fire Protection Joint Powers Board** dated **March 14, 2018** and **meeting minutes** dated **February 7, 2018** provided by the **Campbell County Fire Department**.
5. Attached please find a **flyer** regarding **The Annual City of Gillette Easter Egg Hunt** on **March 24, 2018** at **9:00 a.m.** at **City West** provided by the **Special Events Committee**.
6. Attached please find a **flyer** regarding **Burgers, Beer and T. Bubba** on **March 17, 2018** at **6:00 p.m.** at the **Complex Energy Hall** provided by the **Camel Booster Club, Inc.**

* Item previously discussed by Council

PGD/adw



CITY OF GILLETTE

Finance Department - City Clerk Division
Karlene Abelseh, City Clerk
201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5210 • Fax 307.686.4810
www.gillettewy.gov

**Pre-Meeting – 6:00 p.m.
City Hall – 3rd Floor Conference Room
Tuesday, March 20, 2018
Dinner Served at 5:30 p.m.**

Pre-Meeting Topic(s):

- Wyoming Department of Transportation (WYDOT) Traffic Signal Updates – Development Services Director VonEye
- Drive and Drop Discussion – Public Works Director Wilde
- Legislative Session Update
- Social Service Agency Discussion
- Review March 20th Council Agenda
- Executive Session

*Item previously discussed by Council



CITY OF GILLETTE

Utilities Department

611 N. Exchange Ave. • Gillette, Wyoming 82716
Phone 307.686.5262 • Fax 307.686.6564
www.gillettewy.gov

MEMO

TO: Patrick Davidson, City Administrator

FROM: Michael H. Cole, PE, Utilities Director


Michael H. Cole

COPY: Michelle Henderson, Finance Director
Kris Jones, Customer Service Manager
Diane Monahan, Water Manager
Bob Molder, Wastewater Manager
Dan Bridges, PE, Electrical Manager

DATE: March 16, 2018

RE: **Chapter 17 Customer Service Fees**
Comparison of Existing vs. Proposed Fees

During the March 13 City Council Workshop, Councilman Barks had a question regarding the existing customer service fees in Chapter 17 versus the proposed fees that will be considered per Resolution during the March 20 City Council Meeting.

Attached is a table that performs this comparison.

Please feel free to contact me if you have any questions.

CHAPTER 17 CUSTOMER SERVICE FEE(S) COMPARISON

March 16, 2018

Miscellaneous Customer Service Charges	CURRENT FEES	PROPOSED FEES	REMARKS	
Electric Meter Deposit (Residential)	\$ 200.00	no change	refundable deposit	
Electric Meter Deposit (Commercial)	\$ 400.00	no change	refundable deposit	
Bulk Water Deposit	\$ 150.00	no change	refundable deposit	
Credit Report	\$ 5.00	no change		
UB NSF Check Fee	\$ 30.00	no change		
Cut Meter Lock / Meter Tampering	\$ 13.00	\$ 50.00	increase for salary, truck & equip.	
Collection Fee	at City cost	\$ 20.00		
Small Claims Filed	at City cost	\$ 10.00		
Serving Fee	at City cost	\$ 50.00		
Postage	at City cost	no change		
Mobile Home Hook Up Permit	no fee	\$ 1.00		
Service Fees	CURRENT FEES	PROPOSED FEES	REMARKS	
Connect Charge	\$ 15.00	\$ 32.00	increase for salary, truck & equip.	
Disconnect Charge	\$ 15.00	\$ 32.00	increase for salary, truck & equip.	
Reconnect Charge	\$ 15.00	\$ 32.00	increase for salary, truck & equip.	
Electric Temp Meter Charge	\$ 85.00	\$ 142.00	increase for salary, truck & equip.	
Disconnect Notice	\$ 15.00	\$ 32.00	increase for salary, truck & equip.	
Electric Trouble Call during Business Hours	\$ -	\$ 32.00	increase for salary, truck & equip.	
After Hours Electric Connect ⁽¹⁾	\$ 40.00	\$ 90.00	increase for salary, truck & equip.	
After Hours Water On ⁽¹⁾	\$ 40.00	\$ 50.00	increase for salary, truck & equip.	
Same Day Connect Fee	\$ 25.00	no change		
Disconnect at Transformer	\$ 115.00	\$ 142.00	increase for salary, truck & equip.	
After Hours Water Trouble Calls ⁽¹⁾	\$ -	\$ 50.00	increase for salary, truck & equip.	
Water Trouble Calls (during business hours)	\$ -	\$ 32.00	increase for salary, truck & equip.	
Misc. (Locksmith, Towing Company, etc.)	at City cost	no change		
⁽¹⁾ after hours calls includes: increase for salary, truck & equip. + overtime + on-call				
Water Meter Costs (for new installations)	CURRENT FEES	PROPOSED FEES	REMARKS	
1" Meter & Radio Read (materials only)	Included w/ PIF	\$ 259.26	City PIF does not cover City cost	
1.5" Meter & Radio Read (materials only)	Included w/ PIF	\$ 1,053.87	City PIF does not cover City cost	
2.0" Meter & Radio Read (materials only)	Included w/ PIF	\$ 1,183.64	City PIF does not cover City cost	
Meters & Radio Read larger than 2"	Included w/ PIF	at City cost		
Water Meter Costs (replacement for damage)	CURRENT FEES	PROPOSED FEES	PROPOSED FEES	PROPOSED FEES
<u>Material Costs</u>		1" meter	1.5" meter	2.0" meter
Meter	at City cost	\$ 156.73	\$ 951.31	\$ 1,081.08
Back Flow preventer	at City cost	\$ 26.80		
Pressure Reducing valve	at City cost	\$ 47.03		
Meter yolk	at City cost	\$ 109.39		
Ball valve	at City cost	\$ 11.16		
Radio ERT (new 100W's)	at City cost	\$ 102.56	\$ 102.56	\$ 102.56
<u>Flange & gaskets</u>	at City cost		\$ 51.16	\$ 98.04
SUBTOTAL		\$ 453.67	\$ 1,105.03	\$ 1,281.68
Meters & Appurtenances Larger than 2.0"	at City cost	no change		
<u>Estimated Installation Time:</u>				
Small Residential	1.0 hour	no change		
Large meter	2.0 hours	no change		
<u>City's Labor and Equipment Costs:</u>				
Truck	at City cost	\$ 25.00 / hour		
Operator	at City cost	40.00 / hour		
Mileage	at City cost	0.535 / mile		
Wastewater Services	CURRENT FEES	PROPOSED FEES	REMARKS	
TV Inspection of Sewer	\$ 0.75	no change	per lineal foot of sewer main	
Compost Class "A" Biosolids	\$ 20.00	no change	per cubic yard	
Compost Yard Waste	\$ 20.00	no change	per cubic yard	
Septage (excluding grease)	\$ 60.00	no change	per 1,000 gallons	
Grease (originating in Campbell County)	\$ 0.25	no change	per gallon	
Grease (not originating in Campbell County)	\$ 0.50	no change	per gallon	

RESOLUTION NO. _____

A RESOLUTION APPROVING AND AUTHORIZING CUSTOMER SERVICE FEES FOR THE CITY OF GILLETTE PUBLIC UTILITIES

WHEREAS, Chapter 17 of the Gillette City Code identifies Customer Service Fees that shall be established per Resolution

THEREFORE, IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

The following Customer Service Fees for Public Utilities described within Chapter 17 of the Gillette City Code are hereby adopted with an effective date of May 1, 2018.

Miscellaneous Customer Service Charges

Electric Meter Deposit (Residential)	\$200.00 (refundable)
Electric Meter Deposit (Commercial).....	400.00 (refundable)
Bulk Water Deposit	150.00 (refundable)
Credit Report.....	5.00 / each
UB NSF Check Fee.....	30.00 / each
Cut Meter Lock / Meter Tampering.....	50.00 / each
Collection Fee	20.00 / each
Small Claims Filed	10.00 / each
Serving Fee.....	50.00 / each
Postage	at City cost
Mobile Home Hook Up Permit.....	1.00 / each

Service Fees

Connect Charge	\$ 32.00 / each
Disconnect Charge.....	32.00 / each
Reconnect Charge	32.00 / each
Electric Temp Meter Charge	142.00 / each
Disconnect Notice	32.00 / each
Electric Trouble Call during Business Hours	32.00 / each
After Hours Electric Connect ⁽¹⁾	90.00 / each
After Hours Water On ⁽¹⁾	50.00 / each
Same Day Connect Fee.....	25.00 / each
Disconnect at Transformer.....	142.00 / each
After Hours Water Trouble Calls ⁽¹⁾	50.00 / each
Water Trouble Calls (during business hours)	32.00 / each
Misc. (Locksmith, Towing Company, etc.).....	at City cost

⁽¹⁾ "After Hours" Service Fees shall apply to work performed outside the normal business hours of 7 am to 4 pm Monday through Friday, and work performed on all Saturdays, Sundays and Legal Holidays recognized by the Gillette City Council.

Water Meter Costs (for new installations) ⁽²⁾

1" Meter & Radio Read (materials only).....	\$259.26
1.5" Meter & Radio Read (materials only).....	\$1,053.87
2.0" Meter & Radio Read (materials only).....	\$1,183.64
Meters & Radio Read larger than 2"	at City cost

⁽²⁾ Customers requesting City water service shall pay the new Water Meter Cost in addition to the Water Plant Investment Fee or the Water System Development Charge.

Water Meter Costs (replacement or repair for damaged meters or appurtenances)

Material Costs:	<u>1" meter</u>	<u>1.5" meter</u>	<u>2.0" meter</u>
Meter	\$ 156.73	\$ 951.31	\$1,081.08
Back Flow preventer	26.80		
Pressure Reducing valve	47.03		
Meter yolk	109.39		
Ball valve	11.16		
Radio ERT (new 100W's)	102.56	102.56	102.56
Flange & gaskets		51.16	98.04
	\$ 453.67	\$1,105.03	\$ 1,281.68

Meters & Appurtenances Larger than 2.0"at City cost

Estimated Installation Time:

Small Residential	1.0 hour
Large meter	2.0 hours

City's Labor and Equipment Costs:

Truck	\$ 25.00 / hour
Operator	40.00 / hour
Mileage	0.535 / mile

Wastewater Services

TV Inspection of Sewer	\$0.75 per lineal foot of sewer main
Compost Class "A" Biosolids	\$20.00 per cubic yard
Compost Yard Waste	\$20.00 per cubic yard
Septage (excluding grease)	\$60.00 per 1,000 gallons (to be pro-rated accordingly)
Grease (originating in Campbell County)	\$0.25 per gallon
Grease (not originating in Campbell County)	\$0.50 per gallon

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2018.

Louise Carter-King, Mayor

(S E A L)
ATTEST:

Karlene Abelseth, City Clerk



March 7, 2018

Mayor Louise Carter-King
City of Gillette
PO Box 3003
Gillette, WY 82716

Dear Mayor Carter-King,

The Law Enforcement Torch is this remarkable partnership between the Law Enforcement Community and Special Olympics. While it is the largest global partnership for the Special Olympics Movement its greatest impact is at the local level.

On behalf of the more than 1,700 Special Olympics athletes in Wyoming, we are appreciative of the commitment and involvement of the Gillette Police Department. We are also grateful for the direct involvement of **Chief Jim Hloucal** not only supporting his officers to be involved, he too takes an active role.

The Torch Run for Special Olympics is successful through the three components of compassion, awareness, and funding; the relationships that Law Enforcement personnel have developed with Special Olympics athletes is immeasurable. A pillar of the community supports, recognizes and respects our athletes, helps give them confidence and assurances that they are indeed part of their respective communities. When the escort to the "Flame of Hope" travels through communities people know that Special Olympics is coming and Law Enforcement is there. Lastly, the funding is imperative to allow us to continue the events and activities that celebrate more than 1,700 Special Olympics athletes in Wyoming.

Special Olympics Wyoming respects the talent, creativity, and passion of our Law Enforcement Community. We are indebted to the commitment to support our activities. Special Olympics is transforming the lives of our athletes, we couldn't have a better partner than Law Enforcement.

Thank you!

A handwritten signature in blue ink that reads "Priscilla P. Dowse". The signature is fluid and cursive.

Priscilla P. Dowse
President & CEO

Special Olympics Wyoming

239 West 1st Street, Casper, Wyoming 82601

Tel (307) 235-3062 Toll Free (800) 735-8345 Fax (307) 235-3063

Email info@specialolympicswy.org Twitter@SpecOlymWY

www.specialolympicswy.org Facebook www.facebook.com/specialolympicswyoming

Public Comments Requested for Cable Franchise Renewal

Comment period is March 12th - April 13th

The Cable Television Franchise between the City of Gillette and Charter Communications ("Spectrum") is in the renewal process. Please provide any comments regarding Spectrum's cable service quality

Post Date: 03/12/2018 11:30 AM

The Cable Television Franchise between the City of Gillette and Charter Communications ("Spectrum") is in the renewal process. Spectrum's cable service quality is a critical component of the renewal process. Please provide any comments regarding Spectrum's cable service quality by going to the City's website www.gillettewy.gov and filling out the [Cable Television Franchise Comment Form](#). Comment forms are also available at City Hall, 201 E. 5th Street, Gillette, Wyoming. When providing a comment please provide your name, address, and phone number. Comments will be accepted from March 12, 2018 through April 13, 2018.

For more information, please contact [Communications Manager Geno Palazzari](#) at (307) 686-5393.



Gillette, Wright, Campbell County Fire
Protection Joint Powers
Board of Directors
March 14, 2018 Business Meeting
Station 1, Community Room

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GWCCFPJPB Meeting
Meeting at 5:30 p.m.
March 14, 2018
Gillette, Wright, Campbell County
Fire Protection Joint Powers Board of Directors
Business Meeting
March 14, 2018 - Attendance

ATTENDANCE

Board Members:

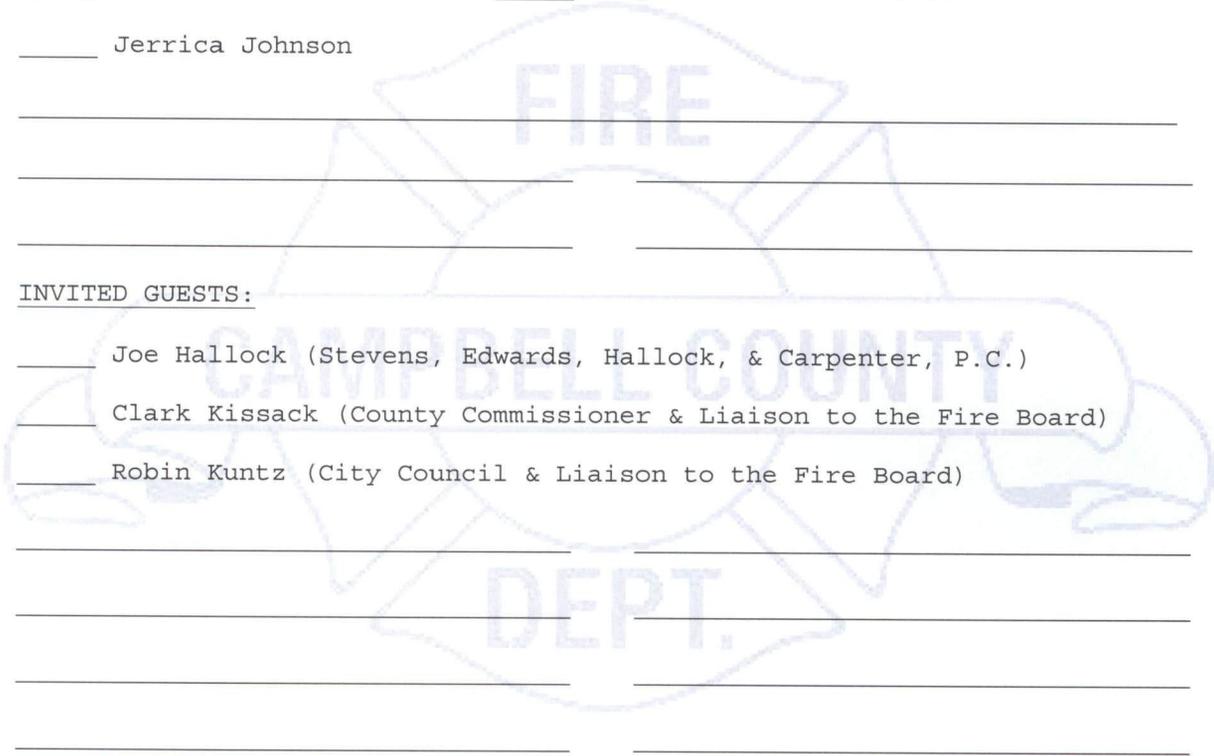
_____ Cory Bryngelson	_____ Steve Crichton
_____ Chuck Davis	_____ Damon Hart
_____ Ryan Gross	_____ Del Shelstad
_____ Ron Holmes	

INVITED STAFF MEMBERS:

_____ Fire Chief Bill Shank	_____ Comptroller Juli Pierce
_____ Jerrica Johnson	

INVITED GUESTS:

_____ Joe Hallock (Stevens, Edwards, Hallock, & Carpenter, P.C.)
_____ Clark Kissack (County Commissioner & Liaison to the Fire Board)
_____ Robin Kuntz (City Council & Liaison to the Fire Board)





Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
CALL TO ORDER/INTRODUCTIONS/ADDITIONS & DELETIONS
March 14, 2018

1. CALL TO ORDER

The Meeting was called to order at _____ hours
by _____.

2. PLEDGE OF ALLEGIANCE

3. WELCOME AND INTRODUCTIONS

Guests:

4. AGENDA APPROVAL

4.1 Business Additions and Deletions

4.2 Approve the Agenda ☺

4.3 Approve the Amended Agenda (if needed) ☺

5. PUBLIC COMMENTS



6. CONSENT AGENDA APPROVAL ITEMS

6.1 Regular Board Meeting Minutes

JOINT POWERS FIRE BOARD OF
 DIRECTORS' MEETING MINUTES
 February 7, 2018

ATTENDANCE: Ryan Gross, Damon Hart, Cory Bryngelson, Del Shelstad and Chuck Davis

STAFF and GUESTS: Chief William Shank, Captain Ryan Fox, Chief Dale Izatt, Legal Counsel Joe Hallock, City Fleet Manager Jim Williamson, Juli Pierce, Commissioner Clark Kissack, Councilman Robin Kuntz, Kate Eischied, Doug Rigsby, Rob Dickey

1.0 CALL TO ORDER

Board Chairman, Ryan Gross called the meeting to order at 1730 hours at the Campbell County Fire Department Station One in Gillette, Wyoming.

3.0 WELCOME AND INTRODUCTIONS

Chairman Gross introduced the attendees who are listed above under the heading "Staff and Guests."

4.1 BUSINESS ADDITIONS AND DELETIONS

Add Campbell County Health 9.4

4.2 AGENDA APPROVAL

Motion Damon Hart moved, seconded by Cory Bryngelson, to approve the meeting agenda as amended.

Cory Bryngelson	yes	Ron Holmes	absent
Chuck Davis	yes	Steve Crichton	absent
Ryan Gross	yes	Del Shelstad	yes
Damon Hart	yes		

The motion carried.

4.3 CAMPBELL COUNTY HEALTH MOU

Motion Cory Bryngelson moved, seconded by Del Shelstad, to approve the addition of the Campbell County Health MOU to the Agenda.

Cory Bryngelson	yes	Ron Holmes	absent
Chuck Davis	yes	Steve Crichton	absent



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
 March 14, 2018 - Discussion/Approval

Ryan Gross	yes	Del Shelstad	yes
Damon Hart	yes		

The motion carried.

5.0 PUBLIC COMMENT

6.1 APPROVE CONSENT AGENDA

☛ **Motion** Chuck Davis moved, seconded by Damon Hart, to approve the Consent Agenda as Amended including January Accounts Payable List in the amount of \$84,814.58.

Cory Bryngelson	yes	Ron Holmes	absent
Chuck Davis	yes	Steve Crichton	absent
Ryan Gross	yes	Del Shelstad	yes
Damon Hart	yes		

The motion carried.

7.1 MANUAL CHECKS

☛ **Motion** Cory Bryngelson moved, seconded by Del Shelstad, to approve payment of the Manual Checks totaling \$133,806.47.

Cory Bryngelson	yes	Ron Holmes	absent
Chuck Davis	yes	Steve Crichton	absent
Ryan Gross	yes	Del Shelstad	yes
Damon Hart	yes		

The motion carried.

8.1.1 FY CASH POSITION

Chief reported we are continuing to monitor the budget. Julie has taken a detailed look at the budget. Chief reported he thinks we will be fairly close to making up the deficit we had at the beginning of this year. Juli has found some items we weren't aware of. One of which is that On Call has been coming out of salaries. Chief said Juli has looked into Budget and proposed some things to make it easier to read and streamline Bud vs Actual also looking to see if GP can do a Profit vs Loss. She is going to make some changes as she moves forward. The overtime line is at 18 percent and is a concern. We encourage our Part Time members to cover those shifts so we don't have to call Full Time members on overtime. Sometimes there just isn't Part Time members to cover and we have to use Full Time Members.

8.2.1 CALL REVIEW

Chief Shank reported for the month of January we ran a total of 172 calls. Wright has picked up compared to previous month. Sta 9 had 14 calls in January Chief said he thinks this is indicative



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
March 14, 2018 - Discussion/Approval

of oil field picking up and weather with traffic accidents in that area. Battalion 2 had a grass fire started by a down electrical in burning the fuel on top of the snow. Fire did self-extinguish due to running into snow drift. We also provided a report showing apparatus and the calls that each ran. Chairman Gross asked where we are year to date compared to last year. Chief and Ryan both think we are ahead. Chief Shank will gather information and email it to the Board. Ryan Gross felt it would be good to see as far as budgeting process.

8.2.2 TRAINING REPORT

Chief Shank reported the Training Division has started. We have 7 members in this year's academy. Academy is conducted Wednesday evening with some trainings held on Saturdays and Board is welcome to stop by any of those trainings.

January Cadre

The Training Cadre will be conducting another training burn at Dry Fork mine in February to remove hazard building for the mine.

Chief Smith attended the Wyoming Firefighter Certification Committee meeting in January. The Cadre is working with Poudre Fire Authority in Fort Collins, CO for the plans, construction and operation of the flow path simulator. The Gillette College Welding Technology program has expressed an interest in doing the welding for this project, we will be meeting with them in early February.

January Highlights

Chris Kramer and Chef Fox attended the Apparatus Specifications and Maintenance Symposium in Scottsdale, AZ on Jan 14th – 17th. They brought back great information and are making some changes in the way we look at Maintenance and down time of our apparatus.

February Training

Ice Rescue training will be conducted for Battalion 4 in Wright on Feb 3rd

The Rural Refresher Training will be held Saturday Feb 10th at 1300 hrs

Firefighter Winters will be attending the Hazmat Technician course (two Weeks) in Pueblo, Colo.

CCFD will be hosting a training day on Feb 24th. We have several instructors presenting. This is also the day of Annual Awards Banquet.

Upcoming Training

The Hazmat Operations course will be held on March 9th-11t. This is the initial course for all new members.



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
 March 14, 2018 - Discussion/Approval

CCFD Wildland will be hosting Heavy Equipment Boss course on April 3-4th. BLM personnel from Casper will be instructing this course. We anticipate attendees from other counties and Montana.

The second offering of the Elected Officials Academy will be held on April 7th. Chief encourages all Board members to attend. Chief also asked to help get the word out. Chairman Gross asked how long training will go. Previous one went from 8am-330pm. In April the chances of being able to complete Ice Rescue are not the greatest but there will be something else inserted into that time slot.

8.2.4 FACILITIES UPDATE/GENERAL INFORMATION

We have completed the Assistance to Firefighter Grant for the SCBA. These Grants are not all awarded at the same time. They are awarded throughout the year. Chief said Sheridan County applied for the same thing as CCFD at close to the same amount of money in request.

Station 9

Discovered issues with the breathing air compressor. The individual that did the last inspection discovered that the fresh air was being pulled out of apparatus bay and that is unacceptable. The line needs to be redirected. Also the exhaust is allowing water to enter the system. We did get another estimate on the elevator. Chief does not anticipate that is going to go up much from the \$5100 he reported a few months back.

Station 3

Station 3 floor looks excellent and contractor taking care of punch list we came up with last month.

Apparatus Committee

Committee is continuing work on specifications they have not had another meeting. Captain Borgialli and Firefighter Peterson went down to Super Vac Corp in Fort Collins Colorado to have more specifications developed. We are still waiting to get those back. More to come as committee works through and get specifications developed.

9.1 PINETREE JCT. LEASE AGREEMENT

☛ **Motion** Damon Hart moved, seconded by Chuck Davis, to sign Pine Tee Jct. Lease Agreement.

Cory Bryngelson	yes	Ron Holmes	absent
Chuck Davis	yes	Steve Crichton	absent
Ryan Gross	yes	Del Shelstad	yes
Damon Hart	yes		

The motion carried.



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
 March 14, 2018 - Discussion/Approval

9.2 ROZET MAILBOX

☛ **Motion** Del Shelstad moved, seconded by Cory Bryngelson, to approve the placement of mailboxes at the Rozet Fire Station.

Cory Bryngelson	no	Ron Holmes	absent
Chuck Davis	no	Steve Crichton	absent
Ryan Gross	no	Del Shelstad	no
Damon Hart	no		

The motion failed.

9.3 APPROVE NEW CHECKING ACCOUNT SIGNATORY

☛ **Motion** Damon Hart moved, seconded by Del Shelstad, to table Del Shelstad as a signer on the Joint Powers Fire Board Checking account at First National Bank of Gillette.

Cory Bryngelson	yes	Ron Holmes	absent
Chuck Davis	yes	Steve Crichton	absent
Ryan Gross	yes	Del Shelstad	yes
Damon Hart	yes		

The motion carried.

9.4 CAMPBELL COUNTY HEALTH MOU

☛ **Motion** Damon Hart moved, seconded by Del Shelstad, to approve the Campbell County Health MOU with legal modifications.

Cory Bryngelson	yes	Ron Holmes	absent
Chuck Davis	yes	Steve Crichton	absent
Ryan Gross	yes	Del Shelstad	yes
Damon Hart	yes		

The motion carried.

RECESS

☛ **Motion** Chuck Davis moved, seconded by Del Shelstad, to recess meeting at 1843 hours.

Cory Bryngelson	yes	Ron Holmes	absent
Chuck Davis	yes	Steve Crichton	absent
Ryan Gross	yes	Del Shelstad	yes
Damon Hart	yes		



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
March 14, 2018 - Discussion/Approval

The motion carried.

RECONVENE

☛ **Motion** moved, seconded by , to reconvene meeting for Executive Session at 1850 hours.

Cory Bryngelson	yes	Ron Holmes	absent
Chuck Davis	yes	Steve Crichton	absent
Ryan Gross	yes	Del Shelstad	yes
Damon Hart	yes		

The motion carried.

12.0 ADJOURNMENT

☛ **Motion** Cory Bryngelson moved, seconded by Damon Hart to adjourn meeting at hours 1838 hours.

Cory Bryngelson	yes	Ron Holmes	absent
Chuck Davis	yes	Steve Crichton	absent
Ryan Gross	yes	Del Shelstad	yes
Damon Hart	yes		

The motion carried.

Respectfully Submitted,

Chairman Ryan Gross

Attest: Juli Pierce



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
APPROVAL OF EXPENDITURES
March 14, 2018 - Discussion/Approval

6.2 Monthly Expenditures

Campbell County Fire Department Check Run February 2018

(Will be submitted at the Board Meeting)



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
APPROVAL OF EXPENDITURES
March 14, 2018 - Discussion/Approval

7. EXPENDITURE APPROVAL

7.1 Approval of Manual Checks 🍷

MANUAL CHECKS:

CC HBTA DENTAL INSURANCE	\$2,350.00
CC HBTA HEALTH INSURANCE	\$42,880.00
CAMPBELL CO EMP LIFE	\$1,214.34
CAMPBELL CO TREASURER	\$3,656.00
CC HBTA VISION INSURANCE	\$386.73
FIRST NATIONAL BANK	\$600.00
HEALTH SMART BENEFIT SOLUTIONS INC	\$32.00
ORCHARD TRUST	\$1,618.00
WYOMING CHILD SUPPORT ENFORCEMENT	\$582.63
WYOMING RETIREMENT SYSTEM	\$1,260.00
WYOMING RETIREMENT SYSTEM	\$2,867.57
WYOMING RETIREMENT SYSTEM	\$26,000.51
CHEYENNE LIGHT, FUEL & POWER COMPANY dba BLACK HILLS ENERGY	\$13,273.39
CAMPBELL CO TREASURER	\$2,107.02
ORCHARD TRUST	\$1,618.00
WYOMING CHILD SUPPORT ENFORCEMENT	\$582.63
CAMPBELL CO TREASURER	\$50.00
CITY OF GILLETTE	\$5,942.31
Total Manual Checks	\$107,021.13



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
BOARD REVIEW/FYI ITEMS
March 14, 2018 - Information/Review

8. BOARD REVIEW/FYI ITEMS

8.1 Financial and Policy Review

8.1.1 Cash Position

as of 02/28/2018

Beginning Balance as of 2/28/2018		\$528,953.18
	Revenues:	
2018 Pension		
Renner	\$540.00	\$180.00
Peterson		\$180.00
Sorenson		\$180.00
Rental Fees	\$850.00	
Open Door Church		\$100.00
Garcia		\$75.00
Brandenburg		\$75.00
Peters		\$75.00
Tabbert		\$75.00
Komatsu		\$150.00
Life Line Screening		\$300.00
Misc. Income	\$417.28	
Home Depot - Rebate Payout (Misc Income)		\$127.43
Pacific Steel - Recycling Funds (Misc. Income)		\$289.85
15 RERT Grant	\$18,175.70	
State of Wyoming		\$17,976.69
State of Wyoming		\$199.01
Apportionments	\$13,968.75	
Town of Wright (3rd Qtr)		\$13,968.75
Interest	\$29.86	
FNB		\$29.86
	Total Revenue	\$33,981.59



Gillette, Wright, Campbell County Fire Protection
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BOARD REVIEW/FYI ITEMS
March 14, 2018 - Information/Review

	Balance before Disbursements	\$562,934.77
Disbursements:		
Accounts Payable Approved at Board Meetings Check #56289-56347		\$84,683.35
Manual Checks		\$107,021.13
Payroll		\$163,804.31
Total Disbursements		\$355,508.79
Ending Balance as of 2/28/2018		<u>\$207,425.98</u>



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 BOARD REVIEW/FYI ITEMS
 March 14, 2018 - Information/Review

8.1.2 FY 2017-2018 Budget vs. Actual Statements

As Of 2/28/2018

	Current Period	Budgeted Amount	YTD	Amount Left	Percentage Left
OPERATING AND SUPPRESSION REVENUES					
Interest Earned	\$419.57	\$600.00	\$419.57	\$180.43	30.07%
Training Center Donations	\$520.00	\$0.00	\$520.00	(\$520.00)	0.00%
CCFD Apparel Revenue	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
Travel Reimbursement	\$1,275.11	\$3,000.00	\$1,275.11	\$1,724.89	57.50%
State of Wyoming: CM2	\$0.00	\$10,000.00	\$0.00	\$10,000.00	100.00%
Burlington Northern	\$1,905.51	\$5,000.00	\$1,905.51	\$3,094.49	61.89%
Campbell County Appropriation	\$2,472,455.25	\$3,296,607.00	\$2,472,455.25	\$824,151.75	25.00%
City of Gillette Appropriation	\$838,120.50	\$1,117,494.00	\$838,120.50	\$279,373.50	25.00%
Town of Wright	\$41,906.25	\$55,875.00	\$41,906.25	\$13,968.75	25.00%
Insurance Reimb-Legal Costs	\$7,722.50	\$0.00	\$7,722.50	(\$7,722.50)	0.00%
Unanticipated Grant Revenue	\$7,559.17	\$10,000.00	\$7,559.17	\$2,440.83	24.41%
Miscellaneous Income	\$508.51	\$5,000.00	\$508.51	\$4,491.49	89.83%
Insurance Repair Reimbursements	\$3,317.04	\$50,000.00	\$3,317.04	\$46,682.96	93.37%
BLM Rural Fire Assistance Revenue	\$0.00	\$20,000.00	\$0.00	\$20,000.00	100.00%
RRT Response Reimb Revenue	\$8,328.80	\$20,000.00	\$8,328.80	\$11,671.20	58.36%
Training Center Rental Fees	\$3,780.00	\$9,200.00	\$3,780.00	\$5,420.00	58.91%
Event Coverage Revenue	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
Shop Repair Reimbursements	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
Catastrophic Suppression	\$0.00	\$100,000.00	\$0.00	\$100,000.00	100.00%
Total Operating and Suppression Revenues	\$3,387,818.21	\$4,713,776.00	\$3,387,818.21	\$1,325,957.79	28.13%



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 BOARD REVIEW/FYI ITEMS
 March 14, 2018 - Information/Review

OPERATING EXPENDITURES

Salaries	\$1,261,366.47	\$1,626,242.00	\$1,261,366.47	\$364,875.53	22.44%
Event Coverage Overtime	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
Maintenance Overtime	\$1,793.92	\$5,000.00	\$1,793.92	\$3,206.08	64.12%
Suppression Overtime	\$91,655.54	\$150,000.00	\$91,655.54	\$58,344.46	38.90%
Project/Meeting Overtime	\$484.50	\$3,000.00	\$484.50	\$2,515.50	83.85%
Shift Coverage OT	\$27,670.75	\$30,000.00	\$27,670.75	\$2,329.25	7.76%
Training Overtime	\$856.82	\$4,000.00	\$856.82	\$3,143.18	78.58%
Part-time Temporary	\$50,772.24	\$80,000.00	\$50,772.24	\$29,227.76	36.54%
Board Expenses - JPFB	\$1,476.14	\$1,500.00	\$1,476.14	\$23.86	1.59%
Board Expenses - Chief Officers	\$190.00	\$750.00	\$190.00	\$560.00	74.67%
Legal Counsel	\$22,462.54	\$35,000.00	\$22,462.54	\$12,537.46	35.82%
Legal Expenses - Reimbursable	\$7,722.50	\$0.00	\$7,722.50	(\$7,722.50)	0.00%
Computer Contract Fees	\$29,812.14	\$40,000.00	\$29,812.14	\$10,187.86	25.47%
Other Professional Services	\$8,242.44	\$22,000.00	\$8,242.44	\$13,757.56	62.53%
Dispatch Fees	\$45,000.00	\$60,000.00	\$45,000.00	\$15,000.00	25.00%
Periodicals - Haz Mat	\$247.31	\$1,000.00	\$247.31	\$752.69	75.27%
Periodicals - Inspections /Code Manuals	\$0.00	\$1,332.00	\$0.00	\$1,332.00	100.00%
Association Fees - Administration	\$75.00	\$0.00	\$75.00	(\$75.00)	0.00%
Criminal Background Checks	\$1,053.00	\$2,400.00	\$1,053.00	\$1,347.00	56.13%
Medical Physicals	\$23,470.10	\$40,000.00	\$23,470.10	\$16,529.90	41.33%
Legal Notices	\$560.00	\$1,500.00	\$560.00	\$940.00	62.67%
Postage and Freight	\$1,238.71	\$3,000.00	\$1,238.71	\$1,761.29	58.71%
Cleaning Supplies	\$3,335.06	\$7,500.00	\$3,335.06	\$4,164.94	55.53%
Office Supplies - STA 1	\$11,589.37	\$21,500.00	\$11,589.37	\$9,910.63	46.10%
Supplies - Training Audio Visual	\$800.00	\$3,000.00	\$800.00	\$2,200.00	73.33%
Supplies - Inspection	\$190.00	\$2,000.00	\$190.00	\$1,810.00	90.50%
Supplies - AMFTC Classroom Expenses	\$590.72	\$1,500.00	\$590.72	\$909.28	60.62%



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 BOARD REVIEW/FYI ITEMS
 March 14, 2018 - Information/Review

Firefighter Recognition	\$691.58	\$15,000.00	\$691.58	\$14,308.42	95.39%
Volunteer Recruitment and Retention	\$49.96	\$1,500.00	\$49.96	\$1,450.04	96.67%
Reimbursable Travel - Training	\$2,021.76	\$3,000.00	\$2,021.76	\$978.24	32.61%
Staff Development - Administration	\$2,436.16	\$0.00	\$2,436.16	(\$2,436.16)	0.00%
Staff Development - Training	\$29,917.88	\$60,000.00	\$29,917.88	\$30,082.12	50.14%
Community Investment	\$113.30	\$500.00	\$113.30	\$386.70	77.34%
Cadet Program	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
Recruit Academy	\$524.27	\$6,915.00	\$524.27	\$6,390.73	92.42%
Honor Guard	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
Utilities - STA 1	\$41,994.08	\$65,000.00	\$41,994.08	\$23,005.92	35.39%
Utilities - Sta 2	\$2,650.88	\$7,140.00	\$2,650.88	\$4,489.12	62.87%
Utilities - Sta 3	\$7,414.81	\$11,000.00	\$7,414.81	\$3,585.19	32.59%
Utilities - Sta 4	\$2,826.20	\$5,200.00	\$2,826.20	\$2,373.80	45.65%
Utilities - Sta 7	\$5,643.27	\$11,000.00	\$5,643.27	\$5,356.73	48.70%
Utilities - Sta 9	\$10,223.43	\$16,000.00	\$10,223.43	\$5,776.57	36.10%
Utilities - Sta 10	\$1,389.73	\$4,000.00	\$1,389.73	\$2,610.27	65.26%
Utilities - Sta 11	\$1,729.03	\$3,500.00	\$1,729.03	\$1,770.97	50.60%
Utilities - Sta 12	\$1,630.25	\$3,200.00	\$1,630.25	\$1,569.75	49.06%
Utilities - Sta 13	\$2,101.25	\$4,600.00	\$2,101.25	\$2,498.75	54.32%
Utilities - Rural	\$6,633.71	\$15,000.00	\$6,633.71	\$8,366.29	55.78%
Utilities - AMFTC	\$4,016.65	\$7,000.00	\$4,016.65	\$2,983.35	42.62%
Utilities - Shop	\$9,353.67	\$15,000.00	\$9,353.67	\$5,646.33	37.64%
Garbage Collection - Sta 11	\$391.50	\$550.00	\$391.50	\$158.50	28.82%
Garbage Collection - Sta 12	\$386.42	\$550.00	\$386.42	\$163.58	29.74%
Telephone Expense - STA 1	\$15,841.62	\$20,000.00	\$15,841.62	\$4,158.38	20.79%
Telephone Expense - Sta 2	\$741.92	\$1,115.00	\$741.92	\$373.08	33.46%
Telephone Expense - Sta 3	\$752.37	\$2,500.00	\$752.37	\$1,747.63	69.91%
Telephone Expense - Sta 4	\$649.18	\$1,115.00	\$649.18	\$465.82	41.78%
Telephone Expense - Sta 7	\$2,179.58	\$2,500.00	\$2,179.58	\$320.42	12.82%



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 BOARD REVIEW/FYI ITEMS
 March 14, 2018 - Information/Review

Telephone Expense - Sta 9	\$3,641.25	\$4,000.00	\$3,641.25	\$358.75	8.97%
Telephone Expense - Sta 11	\$741.92	\$1,115.00	\$741.92	\$373.08	33.46%
Telephone Expense - Sta 12	\$741.92	\$1,115.00	\$741.92	\$373.08	33.46%
Telephone Expense - Sta 13	\$741.92	\$1,115.00	\$741.92	\$373.08	33.46%
Mobile Phones	\$3,006.18	\$5,000.00	\$3,006.18	\$1,993.82	39.88%
Building Maintenance	\$39,092.32	\$100,000.00	\$39,092.32	\$60,907.68	60.91%
Training Center Repairs	\$1,090.11	\$9,200.00	\$1,090.11	\$8,109.89	88.15%
Janitorial Services - Shop Coveralls	\$1,530.56	\$2,000.00	\$1,530.56	\$469.44	23.47%
Station Building Supplies - Sta 2	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
Station Building Supplies - Sta 3	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
Station Building Supplies - Sta 4	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
Station Building Supplies - Sta 7	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
Station Building Supplies Sta 9	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
Station Building Supplies - Sta 10	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
Station Building Supplies - Sta 11	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
Station Building Supplies - Sta 12	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
Station Building Supplies - Sta 13	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
Vendor Account Expenses	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
BLM Rural Fire Assistance Expenditures	\$0.00	\$20,000.00	\$0.00	\$20,000.00	100.00%
Personal Protective Gear	\$3,209.72	\$50,500.00	\$3,209.72	\$47,290.28	93.64%
Full Time Employees Uniforms	\$13,929.33	\$18,000.00	\$13,929.33	\$4,070.67	22.62%
Part-Time Uniforms	\$2,143.34	\$18,000.00	\$2,143.34	\$15,856.66	88.09%
Operating Supplies - Medical	\$3,320.19	\$5,000.00	\$3,320.19	\$1,679.81	33.60%
Operating Supplies - Wildland	\$1,967.17	\$13,759.00	\$1,967.17	\$11,791.83	85.70%
Operating Supplies - Haz Mat	\$1,639.91	\$7,000.00	\$1,639.91	\$5,360.09	76.57%
Operating Supplies - Shop	\$3,145.28	\$5,000.00	\$3,145.28	\$1,854.72	37.09%
Operating Supplies - Flags	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
Operating Supplies - Investigations	\$188.49	\$500.00	\$188.49	\$311.51	62.30%
Shop Tools	\$4,090.13	\$5,000.00	\$4,090.13	\$909.87	18.20%



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 BOARD REVIEW/FYI ITEMS
 March 14, 2018 - Information/Review

Bunker Gear Maintenance	\$696.24	\$6,000.00	\$696.24	\$5,303.76	88.40%
Ladder - Aerial Apparatus Testing	\$3,252.50	\$5,000.00	\$3,252.50	\$1,747.50	34.95%
Radio Maintenance	\$3,832.17	\$13,000.00	\$3,832.17	\$9,167.83	70.52%
SCBA Maintenance	\$12,416.05	\$17,700.00	\$12,416.05	\$5,283.95	29.85%
Equipment Maintenance	\$3,913.15	\$15,000.00	\$3,913.15	\$11,086.85	73.91%
Tax Expenditures	\$105,752.17	\$141,735.00	\$105,752.17	\$35,982.83	25.39%
Benefit Expenditures	\$574,455.46	\$838,578.00	\$574,455.46	\$264,122.54	31.50%
Flex	\$0.00	\$14,050.00	\$0.00	\$14,050.00	100.00%
Insurance / General Liability	\$183,068.00	\$228,500.00	\$183,068.00	\$45,432.00	19.88%
Total Operating Expenditures	\$2,718,565.21	\$3,985,276.00	\$2,718,565.21	\$1,266,710.79	31.79%
SUPPRESSION EXPENDITURES					
Part Time Certification & Training	\$4,555.62	\$10,000.00	\$4,555.62	\$5,444.38	54.44%
Gasoline/Fuel	\$45,488.81	\$60,000.00	\$45,488.81	\$14,511.19	24.19%
Vehicle Maintenance	\$86,841.80	\$105,000.00	\$86,841.80	\$18,158.20	17.29%
Insurance Repairs	\$5,575.45	\$50,000.00	\$5,575.45	\$44,424.55	88.85%
Saw Maintenance	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
Fire Suppression	\$57,411.20	\$160,000.00	\$57,411.20	\$102,588.80	64.12%
Part Time Pay	\$174,411.23	\$200,000.00	\$174,411.23	\$25,588.77	12.79%
RRT Response Reimbursement Expenditures	\$0.00	\$20,000.00	\$0.00	\$20,000.00	100.00%
Unanticipated Grant Expenditures	\$2,559.17	\$10,000.00	\$2,559.17	\$7,440.83	74.41%
Catastrophic Suppression	\$0.00	\$100,000.00	\$0.00	\$100,000.00	100.00%
Part Time Retirement	\$4,070.00	\$13,000.00	\$4,070.00	\$8,930.00	68.69%
Total Suppression Expenditures	\$380,913.28	\$728,500.00	\$380,913.28	\$347,586.72	47.71%
Total Operating and Suppression Expenditures	\$3,099,478.49	\$4,713,776.00	\$3,099,478.49	\$1,614,297.51	34.25%



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 ADMINISTRATIVE ITEMS
 March 14, 2018 - Information/Discussion

8.2 Administrative Items: Chief Shank

8.2.1 Call Reviews

Campbell County FD			
Gillette, WY			
This report was generated on 3/12/2018 4:36:44 PM			
Incident List for Apparatus for Date Range			
Apparatus: All Apparatus Start Date: 02/01/2018 End Date: 02/28/2018			
INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE
Apparatus : 503 -			
02/11/2018	2018-00223	501 RUNNING W DR	745 - Alarm system activation, no fire - unintentional
02/11/2018	2018-00225	13673 51 HWY	100 - Fire, other
Total # of Incidents for : 2			
Apparatus : 506 -			
02/13/2018	2018-00235	1715 W 2 ST	611 - Dispatched & cancelled en route
Total # of Incidents for : 1			
Apparatus : 404 - Battalion Unit			
02/08/2018	2018-00207	1680 W WARLOW DR 307	111 - Building fire
Total # of Incidents for Battalion Unit : 1			
Apparatus : 403 - BC Special Ops			
02/05/2018	2018-00189	50 HWY	321 - EMS call, excluding vehicle accident with injury
02/07/2018	2018-00202	39 STEFFEN ST	311 - Medical assist, assist EMS crew
02/07/2018	2018-00203	2461 WOLFF RD	651 - Smoke scare, odor of smoke
02/07/2018	2018-00204	5 PARTRIDGE RD	651 - Smoke scare, odor of smoke
02/13/2018	2018-00239	61 PRONGHORN MEADOW LN	671 - HazMat release investigation w/no HazMat
02/18/2018	2018-00258	806 N GURLEY AVE 8	251 - Excessive heat, scorch burns with no ignition
02/21/2018	2018-00276	701 STOCKTRAIL AVE	251 - Excessive heat, scorch burns with no ignition
02/21/2018	2018-00277	N BURMA AVE	651 - Smoke scare, odor of smoke
02/21/2018	2018-00278	SWANSON RD	631 - Authorized controlled burning
02/21/2018	2018-00280	1307 W 3 ST A	651 - Smoke scare, odor of smoke
02/22/2018	2018-00286	1311 ENERGY ST	412 - Gas leak (natural gas or LPG)
02/22/2018	2018-00287	4802 S GARNER LAKE RD	611 - Dispatched & cancelled en route
02/27/2018	2018-00312	E WARLOW DR	412 - Gas leak (natural gas or LPG)
02/28/2018	2018-00317	406 CHURCH AVE	551 - Assist police or other governmental agency
02/28/2018	2018-00320	AMERICAN RD	611 - Dispatched & cancelled en route
02/28/2018	2018-00321	5000 KNICKERBOCKER ST	611 - Dispatched & cancelled en route
Total # of Incidents for BC Special Ops : 16			
Apparatus : B52 - Brush 52			
02/21/2018	2018-00275	BIG POWDER RIVER RD	651 - Smoke scare, odor of smoke
Total # of Incidents for Brush 52 : 1			
Apparatus : B7 - Brush 7			
02/11/2018	2018-00223	501 RUNNING W DR	745 - Alarm system activation, no fire - unintentional
02/11/2018	2018-00225	13673 51 HWY	100 - Fire, other
Total # of Incidents for Brush 7 : 2			

Only REVIEWED incidents included.



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 ADMINISTRATIVE ITEMS

March 14, 2018 - Information/Discussion

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE
Apparatus : 409 - CHF1			
02/02/2018	2018-00178	SKYLINE DR	324 - Motor vehicle accident with no injuries.
02/07/2018	2018-00198	S Douglas HWY	322 - Motor vehicle accident with injuries
02/07/2018	2018-00200	1401 PLUMCREEK AVE	251 - Excessive heat, scorch burns with no ignition
02/10/2018	2018-00219	265 W SINCLAIR ST	611 - Dispatched & cancelled en route
02/10/2018	2018-00221	2108 SAMMYE AVE	131 - Passenger vehicle fire
02/19/2018	2018-00260	2000 AIRPORT RD	381 - Rescue or EMS standby
02/19/2018	2018-00262	Hwy 59	324 - Motor vehicle accident with no injuries.
02/27/2018	2018-00313	1051 E LAKEWAY RD	700 - False alarm or false call, other

Total # of Incidents for CHF1 : 8

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE
Apparatus : E1 - Engine 1			
02/03/2018	2018-00181	3205 ALBERTA DR	611 - Dispatched & cancelled en route
02/13/2018	2018-00233	905 N GURLEY AVE	745 - Alarm system activation, no fire - unintentional
02/13/2018	2018-00237	921 MOUNTAIN MEADOW LN	311 - Medical assist, assist EMS crew
02/14/2018	2018-00240	1417 E ENERGY ST	412 - Gas leak (natural gas or LPG)
02/14/2018	2018-00242	2300 S DOUGLAS HWY	311 - Medical assist, assist EMS crew
02/14/2018	2018-00243	S 4J RD	322 - Motor vehicle accident with injuries
02/14/2018	2018-00244	195 TOWN CENTER DR	311 - Medical assist, assist EMS crew
02/15/2018	2018-00247	1500 LEMONCREEK CT	733 - Smoke detector activation due to malfunction
02/26/2018	2018-00307	2 PRAIRIEVIEW CT	651 - Smoke scare, odor of smoke
02/26/2018	2018-00309	2604 CHERYL AVE	611 - Dispatched & cancelled en route
02/26/2018	2018-00310	251 W WARLOW DR B8	311 - Medical assist, assist EMS crew
02/27/2018	2018-00312	E WARLOW DR	412 - Gas leak (natural gas or LPG)
02/27/2018	2018-00315	4504 DAKOTA ST	671 - HazMat release investigation w/no HazMat
02/28/2018	2018-00317	406 CHURCH AVE	551 - Assist police or other governmental agency
02/28/2018	2018-00320	AMERICAN RD	611 - Dispatched & cancelled en route
02/28/2018	2018-00321	5000 KNICKERBOCKER ST	611 - Dispatched & cancelled en route

Total # of Incidents for Engine 1 : 16

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE
Apparatus : E11 - Engine 11			
02/08/2018	2018-00207	1680 W WARLOW DR 307	111 - Building fire

Total # of Incidents for Engine 11 : 1

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE
Apparatus : E14 - Engine 14			
02/01/2018	2018-00175	111 N HWY 14 16	622 - No incident found on arrival at dispatch address
02/02/2018	2018-00178	SKYLINE DR	324 - Motor vehicle accident with no injuries.
02/03/2018	2018-00183	W LAKEWAY RD	322 - Motor vehicle accident with injuries
02/03/2018	2018-00186	103 W I90	622 - No incident found on arrival at dispatch address
02/05/2018	2018-00189	50 HWY	321 - EMS call, excluding vehicle accident with injury
02/05/2018	2018-00190	300 W SINCLAIR ST	311 - Medical assist, assist EMS crew
02/05/2018	2018-00194	906 CAMEL DR	445 - Arcing, shorted electrical equipment
02/06/2018	2018-00195	S BROOKS AVE	324 - Motor vehicle accident with no injuries.
02/07/2018	2018-00198	S Douglas HWY	322 - Motor vehicle accident with injuries
02/07/2018	2018-00200	1401 PLUMCREEK AVE	251 - Excessive heat, scorch burns with no ignition
02/07/2018	2018-00201	1 SPOTTED FOX ST	311 - Medical assist, assist EMS crew
02/07/2018	2018-00202	39 STEFFEN ST	311 - Medical assist, assist EMS crew

Only REVIEWED incidents included.



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 ADMINISTRATIVE ITEMS
 March 14, 2018 - Information/Discussion

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE
02/07/2018	2018-00203	2461 WOLFF RD	651 - Smoke scare, odor of smoke
02/07/2018	2018-00204	5 PARTRIDGE RD	651 - Smoke scare, odor of smoke
02/08/2018	2018-00205	3304 TEE CT	651 - Smoke scare, odor of smoke
02/08/2018	2018-00207	1680 W WARLOW DR 307	111 - Building fire
02/09/2018	2018-00210	8 HARVARD DR	733 - Smoke detector activation due to malfunction
02/09/2018	2018-00212	300 E SUNSET DR	743 - Smoke detector activation, no fire - unintentional
02/10/2018	2018-00219	265 W SINCLAIR ST	611 - Dispatched & cancelled en route
02/10/2018	2018-00221	2108 SAMMYE AVE	131 - Passenger vehicle fire
02/11/2018	2018-00223	501 RUNNING W DR	745 - Alarm system activation, no fire - unintentional
02/11/2018	2018-00224	604 ARROWHEAD DR	746 - Carbon monoxide detector activation, no CO
02/12/2018	2018-00226	2417 DOGWOOD AVE	711 - Municipal alarm system, malicious false alarm

Total # of Incidents for Engine 14 : 23

Apparatus : E3 - Engine 3

02/05/2018	2018-00193	3215 ALBERTA DR	311 - Medical assist, assist EMS crew
02/06/2018	2018-00197	2606 ROUNDUP DR	311 - Medical assist, assist EMS crew
02/07/2018	2018-00203	2461 WOLFF RD	651 - Smoke scare, odor of smoke
02/07/2018	2018-00204	5 PARTRIDGE RD	651 - Smoke scare, odor of smoke
02/08/2018	2018-00207	1680 W WARLOW DR 307	111 - Building fire
02/09/2018	2018-00208	3935 ARIEL AVE	311 - Medical assist, assist EMS crew
02/10/2018	2018-00217	5800 STONE TRAIL AVE	733 - Smoke detector activation due to malfunction
02/12/2018	2018-00231	6814 ANDRE CT	424 - Carbon monoxide incident
02/13/2018	2018-00238	201 E BOXELDER RD	311 - Medical assist, assist EMS crew
02/13/2018	2018-00239	61 PRONGHORN MEADOW LN	671 - HazMat release investigation w/no HazMat
02/15/2018	2018-00246	2606 ROUNDUP DR	311 - Medical assist, assist EMS crew
02/19/2018	2018-00263	1299 RAYMOND ST	311 - Medical assist, assist EMS crew
02/19/2018	2018-00265	1201 CATTAIL DR	311 - Medical assist, assist EMS crew
02/20/2018	2018-00266	107 W LAUREL ST	311 - Medical assist, assist EMS crew
02/26/2018	2018-00311	250 W SHOSHONE AVE	311 - Medical assist, assist EMS crew
02/28/2018	2018-00321	5000 KNICKERBOCKER ST	611 - Dispatched & cancelled en route

Total # of Incidents for Engine 3 : 16

Apparatus : E4 - Engine 4

02/09/2018	2018-00210	8 HARVARD DR	733 - Smoke detector activation due to malfunction
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Total # of Incidents for Engine 4 : 1

Apparatus : E5 - Engine 5

02/18/2018	2018-00258	806 N GURLEY AVE 8	251 - Excessive heat, scorch burns with no ignition
02/19/2018	2018-00260	2000 AIRPORT RD	381 - Rescue or EMS standby
02/19/2018	2018-00261	1001 E 12 ST	745 - Alarm system activation, no fire - unintentional
02/19/2018	2018-00262	Hwy 59	324 - Motor vehicle accident with no injuries.
02/19/2018	2018-00264	604 ROSS AVE	311 - Medical assist, assist EMS crew
02/20/2018	2018-00267	300 HILLSIDE DR 6	671 - HazMat release investigation w/no HazMat
02/20/2018	2018-00270	900 W 8 ST	412 - Gas leak (natural gas or LPG)
02/21/2018	2018-00276	701 STOCKTRAIL AVE	251 - Excessive heat, scorch burns with no ignition
02/21/2018	2018-00277	N BURMA AVE	651 - Smoke scare, odor of smoke
02/21/2018	2018-00278	SWANSON RD	631 - Authorized controlled burning

Only REVIEWED incidents included.



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 ADMINISTRATIVE ITEMS
 March 14, 2018 - Information/Discussion

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE
02/21/2018	2018-00280	1307 W 3 ST A	651 - Smoke scare, odor of smoke
02/21/2018	2018-00281	1301 E LINCOLN ST	311 - Medical assist, assist EMS crew
02/21/2018	2018-00282	405 ROHAN AVE	550 - Public service assistance, other
02/21/2018	2018-00284	2501 DOGWOOD AVE 2	714 - Central station, malicious false alarm
02/21/2018	2018-00285	207 W HOG EYE DR	424 - Carbon monoxide incident
02/22/2018	2018-00286	1311 ENERGY ST	412 - Gas leak (natural gas or LPG)
02/22/2018	2018-00287	4802 S GARNER LAKE RD	611 - Dispatched & cancelled en route

Total # of Incidents for Engine 5 : 17

Apparatus : E7 - Engine 7			
02/10/2018	2018-00221	2108 SAMMYE AVE	131 - Passenger vehicle fire
02/10/2018	2018-00222	1299 RAYMOND ST	311 - Medical assist, assist EMS crew
02/11/2018	2018-00223	501 RUNNING W DR	745 - Alarm system activation, no fire - unintentional

Total # of Incidents for Engine 7 : 3

Apparatus : 405 - Fire Warden			
02/01/2018	2018-00175	111 N HWY 14 16	622 - No incident found on arrival at dispatch address
02/06/2018	2018-00195	S BROOKS AVE	324 - Motor vehicle accident with no injuries.
02/12/2018	2018-00226	2417 DOGWOOD AVE	711 - Municipal alarm system, malicious false alarm

Total # of Incidents for Fire Warden : 3

Apparatus : G1 - Grass 1			
02/22/2018	2018-00290	900 E LINCOLN ST	671 - HazMat release investigation w/no HazMat

Total # of Incidents for Grass 1 : 1

Apparatus : G13 - Grass 13			
02/28/2018	2018-00320	AMERICAN RD	611 - Dispatched & cancelled en route

Total # of Incidents for Grass 13 : 1

Apparatus : G5 - Grass 5			
02/21/2018	2018-00275	BIG POWDER RIVER RD	651 - Smoke scare, odor of smoke

Total # of Incidents for Grass 5 : 1

Apparatus : G9 - Grass 9			
02/12/2018	2018-00230	253 YELLOWSTONE CIR	320 - Emergency medical service, other
02/27/2018	2018-00314	64 S 59 HWY	311 - Medical assist, assist EMS crew

Total # of Incidents for Grass 9 : 2

Apparatus : HM1 - Haz Mat 1			
02/14/2018	2018-00240	1417 E ENERGY ST	412 - Gas leak (natural gas or LPG)
02/22/2018	2018-00286	1311 ENERGY ST	412 - Gas leak (natural gas or LPG)
02/27/2018	2018-00312	E WARLOW DR	412 - Gas leak (natural gas or LPG)

Total # of Incidents for Haz Mat 1 : 3

Apparatus : 401 - Investigations			
02/09/2018	2018-00210	8 HARVARD DR	733 - Smoke detector activation due to malfunction
02/09/2018	2018-00212	300 E SUNSET DR	743 - Smoke detector activation, no fire - unintentional
02/14/2018	2018-00240	1417 E ENERGY ST	412 - Gas leak (natural gas or LPG)
02/14/2018	2018-00243	S 4J RD	322 - Motor vehicle accident with injuries
02/20/2018	2018-00270	900 W 8 ST	412 - Gas leak (natural gas or LPG)

Only REVIEWED incidents included.



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors

ADMINISTRATIVE ITEMS

March 14, 2018 - Information/Discussion

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE
Total # of Incidents for Investigations : 5			
Apparatus : POV1 - Personal Owned			
02/08/2018	2018-00207	1680 W WARLOW DR 307	111 - Building fire
02/21/2018	2018-00281	1301 E LINCOLN ST	311 - Medical assist, assist EMS crew
Total # of Incidents for Personal Owned : 2			
Apparatus : R1 - Rescue 1			
02/01/2018	2018-00174	1801 E WARLOW DR 84	311 - Medical assist, assist EMS crew
02/01/2018	2018-00175	111 N HWY 14 16	622 - No incident found on arrival at dispatch address
02/02/2018	2018-00178	SKYLINE DR	324 - Motor vehicle accident with no injuries.
02/03/2018	2018-00179	501 E LARAMIE ST	311 - Medical assist, assist EMS crew
02/03/2018	2018-00180	909 MOUNTAIN VIEW DR	311 - Medical assist, assist EMS crew
02/03/2018	2018-00183	W LAKEWAY RD	322 - Motor vehicle accident with injuries
02/05/2018	2018-00188	402 OBSIDIAN DR	311 - Medical assist, assist EMS crew
02/05/2018	2018-00189	50 HWY	321 - EMS call, excluding vehicle accident with injury
02/05/2018	2018-00191	732 S GURLEY AVE	311 - Medical assist, assist EMS crew
02/05/2018	2018-00192	2310 DOGWOOD AVE	311 - Medical assist, assist EMS crew
02/06/2018	2018-00195	S BROOKS AVE	324 - Motor vehicle accident with no injuries.
02/06/2018	2018-00196	915 HEMLOCK AVE	311 - Medical assist, assist EMS crew
02/07/2018	2018-00198	S Douglas HWY	322 - Motor vehicle accident with injuries
02/07/2018	2018-00199	251 W WARLOW DR B1	311 - Medical assist, assist EMS crew
02/07/2018	2018-00200	1401 PLUMCREEK AVE	251 - Excessive heat, scorch burns with no ignition
02/07/2018	2018-00201	1 SPOTTED FOX ST	311 - Medical assist, assist EMS crew
02/07/2018	2018-00203	2461 WOLFF RD	651 - Smoke scare, odor of smoke
02/07/2018	2018-00204	5 PARTRIDGE RD	651 - Smoke scare, odor of smoke
02/08/2018	2018-00206	39 HARVARD DR	311 - Medical assist, assist EMS crew
02/08/2018	2018-00207	1680 W WARLOW DR 307	111 - Building fire
02/09/2018	2018-00209	110 OREGON AVE	311 - Medical assist, assist EMS crew
02/09/2018	2018-00212	300 E SUNSET DR	743 - Smoke detector activation, no fire - unintentional
02/09/2018	2018-00213	925 W WARLOW DR 21	311 - Medical assist, assist EMS crew
02/09/2018	2018-00214	701 STOCKTRAIL AVE	311 - Medical assist, assist EMS crew
02/09/2018	2018-00215	910 N GURLEY AVE	311 - Medical assist, assist EMS crew
02/10/2018	2018-00216	601 TYLER AVE M4	311 - Medical assist, assist EMS crew
02/10/2018	2018-00218	1114 4 AVE	311 - Medical assist, assist EMS crew
02/10/2018	2018-00219	265 W SINCLAIR ST	611 - Dispatched & cancelled en route
02/10/2018	2018-00220	2310 NOGALES WAY	311 - Medical assist, assist EMS crew
02/10/2018	2018-00221	2108 SAMMYE AVE	131 - Passenger vehicle fire
02/12/2018	2018-00226	2417 DOGWOOD AVE	711 - Municipal alarm system, malicious false alarm
02/12/2018	2018-00227	116 PEACEFUL VALLEY DR	311 - Medical assist, assist EMS crew
02/12/2018	2018-00229	902 APRICOT ST	311 - Medical assist, assist EMS crew
02/12/2018	2018-00232	312 SIERRA CIR	311 - Medical assist, assist EMS crew
02/13/2018	2018-00233	905 N GURLEY AVE	745 - Alarm system activation, no fire - unintentional
02/13/2018	2018-00237	921 MOUNTAIN MEADOW LN	311 - Medical assist, assist EMS crew
02/13/2018	2018-00238	201 E BOXELDER RD	311 - Medical assist, assist EMS crew
02/14/2018	2018-00241	1001 DESERT HILLS CIR	311 - Medical assist, assist EMS crew

Only REVIEWED incidents included.



8.2.2 Training Report

Training Division Report –February 2018

Training Cadre

The Training Cadre will be working the following: The 2018 Recruit Academy, revising several of the CCFD Benchmark Skills and providing ongoing training

Cadre members will be working with Poudre Fire Authority in Fort Collins, CO for the plans, construction and operation of the flow path simulator. PFA currently has a simulator has offered their assistance. The Gillette College Welding Technology program has expressed an interest in doing the welding for this project.

February Training Highlights

Ice Rescue training was conducted for Battalion 4 in Wright on Feb 3rd

The Rural Refresher Training was held on Saturday, Feb 10th at 1300hrs

Firefighter Winters completed the Hazmat Technician course (two weeks) in Pueblo, Colorado

CCFD will be hosting a training day on Feb 24th with several guest instructors

March Training

Logan Tomer will be attending the CMC Rope Rescue Technician 1 & 2 course in Las Vegas, NV

The Hazmat Operations course will be held for the new recruit academy on March 9-11th

An Emergency Vehicle Operations Course (EVO) will be held on March 9th and 10th

Chief Izatt will be attending the Command & General Staff Conference in Maryland on March 12-16th

Other Upcoming Training

CCFD will be hosting the Heavy Equipment Boss course on April 3-4th. BLM personnel from Casper will be instructing this course. We anticipate attendees from other counties and Montana



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors

ADMINISTRATIVE ITEMS

March 14, 2018 - Information/Discussion

The second offering of the Elected Officials Academy will be held on April 7th.

CCFD members will be attending the EMS University in April

Several CCFD members will be attending training at the Northern Wyoming Wildland Fire School in Buffalo in April.



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors

ADMINISTRATIVE ITEMS

March 14, 2018 - Information/Discussion

8.2.3 Facilities Update/General Information

Report will be presented at the meeting by Chief Shank.



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
EXECUTIVE SESSION/ADJOURNMENT
March 14, 2018 - Discussion/Approval

9. EXECUTIVE SESSION ☞:

- 9.1 Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access**
- 9.2 Appointment, Employment, or Dismissal of Public Officer, Employee, or Professional Person**
- 9.3 Litigation Matters**
- 9.4 National Security Matters**
- 9.5 Real Estate Purchases**
- 9.6 Attorney Client Privileged Information**

10. EXECUTIVE SESSION MINUTES APPROVAL ☞

Motion to approve Executive Session Minutes (if needed).

11. ADJOURNMENT ☞

The meeting was adjourned at _____ hours.



Gillette, Wright, Campbell County Fire
Protection Joint Powers
Board of Directors
March 14, 2018 Business Meeting
Station 1, Community Room

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GWCCFPJPB Meeting
Meeting at 5:30 p.m.
March 14, 2018
Gillette, Wright, Campbell County
Fire Protection Joint Powers Board of Directors
Business Meeting
March 14, 2018 - Attendance

ATTENDANCE

Board Members:

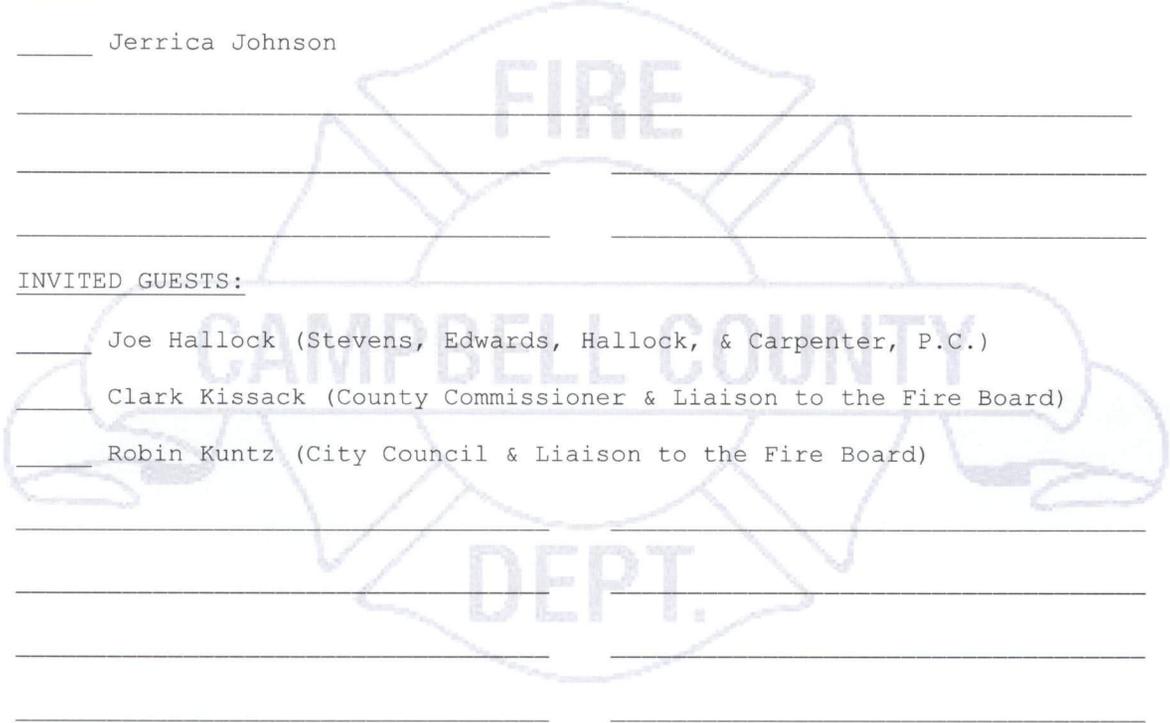
- | | |
|-----------------------|----------------------|
| _____ Cory Bryngelson | _____ Steve Crichton |
| _____ Chuck Davis | _____ Damon Hart |
| _____ Ryan Gross | _____ Del Shelstad |
| _____ Ron Holmes | |

INVITED STAFF MEMBERS:

- | | |
|-----------------------------|-------------------------------|
| _____ Fire Chief Bill Shank | _____ Comptroller Juli Pierce |
| _____ Jerrica Johnson | |

INVITED GUESTS:

- | |
|---|
| _____ Joe Hallock (Stevens, Edwards, Hallock, & Carpenter, P.C.) |
| _____ Clark Kissack (County Commissioner & Liaison to the Fire Board) |
| _____ Robin Kuntz (City Council & Liaison to the Fire Board) |





Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
CALL TO ORDER/INTRODUCTIONS/ADDITIONS & DELETIONS
March 14, 2018

1. CALL TO ORDER

The Meeting was called to order at _____ hours
by _____.

2. PLEDGE OF ALLEGIANCE

3. WELCOME AND INTRODUCTIONS

Guests:

4. AGENDA APPROVAL

4.1 Business Additions and Deletions

4.2 Approve the Agenda ☺

4.3 Approve the Amended Agenda (if needed) ☺

5. PUBLIC COMMENTS



6. CONSENT AGENDA APPROVAL ITEMS 🍷:

6.1 Regular Board Meeting Minutes

JOINT POWERS FIRE BOARD OF
 DIRECTORS' MEETING MINUTES
 February 7, 2018

ATTENDANCE: Ryan Gross, Damon Hart, Cory Bryngelson, Del Shelstad and Chuck Davis

STAFF and GUESTS: Chief William Shank, Captain Ryan Fox, Chief Dale Izatt, Legal Counsel Joe Hallock, City Fleet Manager Jim Williamson, Juli Pierce, Commissioner Clark Kissack, Councilman Robin Kuntz, Kate Eischied, Doug Rigsby, Rob Dickey

1.0 CALL TO ORDER

Board Chairman, Ryan Gross called the meeting to order at 1730 hours at the Campbell County Fire Department Station One in Gillette, Wyoming.

3.0 WELCOME AND INTRODUCTIONS

Chairman Gross introduced the attendees who are listed above under the heading "Staff and Guests."

4.1 BUSINESS ADDITIONS AND DELETIONS

Add Campbell County Health 9.4

4.2 AGENDA APPROVAL

🍷 **Motion** Damon Hart moved, seconded by Cory Bryngelson, to approve the meeting agenda as amended.

Cory Bryngelson	yes	Ron Holmes	absent
Chuck Davis	yes	Steve Crichton	absent
Ryan Gross	yes	Del Shelstad	yes
Damon Hart	yes		

The motion carried.

4.3 CAMPBELL COUNTY HEALTH MOU

🍷 **Motion** Cory Bryngelson moved, seconded by Del Shelstad, to approve the addition of the Campbell County Health MOU to the Agenda.

Cory Bryngelson	yes	Ron Holmes	absent
Chuck Davis	yes	Steve Crichton	absent



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
 March 14, 2018 - Discussion/Approval

Ryan Gross	yes	Del Shelstad	yes
Damon Hart	yes		

The motion carried.

5.0 PUBLIC COMMENT

6.1 APPROVE CONSENT AGENDA

• **Motion** Chuck Davis moved, seconded by Damon Hart, to approve the Consent Agenda as Amended including January Accounts Payable List in the amount of \$84,814.58.

Cory Bryngelson	yes	Ron Holmes	absent
Chuck Davis	yes	Steve Crichton	absent
Ryan Gross	yes	Del Shelstad	yes
Damon Hart	yes		

The motion carried.

7.1 MANUAL CHECKS

• **Motion** Cory Bryngelson moved, seconded by Del Shelstad, to approve payment of the Manual Checks totaling \$133,806.47.

Cory Bryngelson	yes	Ron Holmes	absent
Chuck Davis	yes	Steve Crichton	absent
Ryan Gross	yes	Del Shelstad	yes
Damon Hart	yes		

The motion carried.

8.1.1 FY CASH POSITION

Chief reported we are continuing to monitor the budget. Julie has taken a detailed look at the budget. Chief reported he thinks we will be fairly close to making up the deficit we had at the beginning of this year. Juli has found some items we weren't aware of. One of which is that On Call has been coming out of salaries. Chief said Juli has looked into Budget and proposed some things to make it easier to read and streamline Bud vs Actual also looking to see if GP can do a Profit vs Loss. She is going to make some changes as she moves forward. The overtime line is at 18 percent and is a concern. We encourage our Part Time members to cover those shifts so we don't have to call Full Time members on overtime. Sometimes there just isn't Part Time members to cover and we have to use Full Time Members.

8.2.1 CALL REVIEW

Chief Shank reported for the month of January we ran a total of 172 calls. Wright has picked up compared to previous month. Sta 9 had 14 calls in January Chief said he thinks this is indicative



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
March 14, 2018 - Discussion/Approval

of oil field picking up and weather with traffic accidents in that area. Battalion 2 had a grass fire started by a down electrical in burning the fuel on top of the snow. Fire did self-extinguish due to running into snow drift. We also provided a report showing apparatus and the calls that each ran. Chairman Gross asked where we are year to date compared to last year. Chief and Ryan both think we are ahead. Chief Shank will gather information and email it to the Board. Ryan Gross felt it would be good to see as far as budgeting process.

8.2.2 TRAINING REPORT

Chief Shank reported the Training Division has started. We have 7 members in this year's academy. Academy is conducted Wednesday evening with some trainings held on Saturdays and Board is welcome to stop by any of those trainings.

January Cadre

The Training Cadre will be conducting another training burn at Dry Fork mine in February to remove hazard building for the mine.

Chief Smith attended the Wyoming Firefighter Certification Committee meeting in January. The Cadre is working with Poudre Fire Authority in Fort Collins, CO for the plans, construction and operation of the flow path simulator. The Gillette College Welding Technology program has expressed an interest in doing the welding for this project, we will be meeting with them in early February.

January Highlights

Chris Kramer and Chef Fox attended the Apparatus Specifications and Maintenance Symposium in Scottsdale, AZ on Jan 14th – 17th. They brought back great information and are making some changes in the way we look at Maintenance and down time of our apparatus.

February Training

Ice Rescue training will be conducted for Battalion 4 in Wright on Feb 3rd

The Rural Refresher Training will be held Saturday Feb 10th at 1300 hrs

Firefighter Winters will be attending the Hazmat Technician course (two Weeks) in Pueblo, Colo.

CCFD will be hosting a training day on Feb 24th. We have several instructors presenting. This is also the day of Annual Awards Banquet.

Upcoming Training

The Hazmat Operations course will be held on March 9th-11^t. This is the initial course for all new members.



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
 March 14, 2018 - Discussion/Approval

CCFD Wildland will be hosting Heavy Equipment Boss course on April 3-4th. BLM personnel from Casper will be instructing this course. We anticipate attendees from other counties and Montana.

The second offering of the Elected Officials Academy will be held on April 7th. Chief encourages all Board members to attend. Chief also asked to help get the word out. Chairman Gross asked how long training will go. Previous one went from 8am-330pm. In April the chances of being able to complete Ice Rescue are not the greatest but there will be something else inserted into that time slot.

8.2.4 FACILITIES UPDATE/GENERAL INFORMATION

We have completed the Assistance to Firefighter Grant for the SCBA. These Grants are not all awarded at the same time. They are awarded throughout the year. Chief said Sheridan County applied for the same thing as CCFD at close to the same amount of money in request.

Station 9

Discovered issues with the breathing air compressor. The individual that did the last inspection discovered that the fresh air was being pulled out of apparatus bay and that is unacceptable. The line needs to be redirected. Also the exhaust is allowing water to enter the system. We did get another estimate on the elevator. Chief does not anticipate that is going to go up much from the \$5100 he reported a few months back.

Station 3

Station 3 floor looks excellent and contractor taking care of punch list we came up with last month.

Apparatus Committee

Committee is continuing work on specifications they have not had another meeting. Captain Borgialli and Firefighter Peterson went down to Super Vac Corp in Fort Collins Colorado to have more specifications developed. We are still waiting to get those back. More to come as committee works through and get specifications developed.

9.1 PINETREE JCT. LEASE AGREEMENT

☛ **Motion** Damon Hart moved, seconded by Chuck Davis, to sign Pine Tee Jct. Lease Agreement.

Cory Bryngelson	yes	Ron Holmes	absent
Chuck Davis	yes	Steve Crichton	absent
Ryan Gross	yes	Del Shelstad	yes
Damon Hart	yes		

The motion carried.



9.2 ROZET MAILBOX

☛ **Motion** Del Shelstad moved, seconded by Cory Bryngelson, to approve the placement of mailboxes at the Rozet Fire Station.

Cory Bryngelson	no	Ron Holmes	absent
Chuck Davis	no	Steve Crichton	absent
Ryan Gross	no	Del Shelstad	no
Damon Hart	no		

The motion failed.

9.3 APPROVE NEW CHECKING ACCOUNT SIGNATORY

☛ **Motion** Damon Hart moved, seconded by Del Shelstad, to table Del Shelstad as a signer on the Joint Powers Fire Board Checking account at First National Bank of Gillette.

Cory Bryngelson	yes	Ron Holmes	absent
Chuck Davis	yes	Steve Crichton	absent
Ryan Gross	yes	Del Shelstad	yes
Damon Hart	yes		

The motion carried.

9.4 CAMPBELL COUNTY HEALTH MOU

☛ **Motion** Damon Hart moved, seconded by Del Shelstad, to approve the Campbell County Health MOU with legal modifications.

Cory Bryngelson	yes	Ron Holmes	absent
Chuck Davis	yes	Steve Crichton	absent
Ryan Gross	yes	Del Shelstad	yes
Damon Hart	yes		

The motion carried.

RECESS

☛ **Motion** Chuck Davis moved, seconded by Del Shelstad, to recess meeting at 1843 hours.

Cory Bryngelson	yes	Ron Holmes	absent
Chuck Davis	yes	Steve Crichton	absent
Ryan Gross	yes	Del Shelstad	yes
Damon Hart	yes		



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
 March 14, 2018 - Discussion/Approval

The motion carried.

RECONVENE

☛ **Motion** moved, seconded by , to reconvene meeting for Executive Session at 1850 hours.

Cory Bryngelson	yes	Ron Holmes	absent
Chuck Davis	yes	Steve Crichton	absent
Ryan Gross	yes	Del Shelstad	yes
Damon Hart	yes		

The motion carried.

12.0 ADJOURNMENT

☛ **Motion** Cory Bryngelson moved, seconded by Damon Hart to adjourn meeting at hours 1838 hours.

Cory Bryngelson	yes	Ron Holmes	absent
Chuck Davis	yes	Steve Crichton	absent
Ryan Gross	yes	Del Shelstad	yes
Damon Hart	yes		

The motion carried.

Respectfully Submitted,

 Chairman Ryan Gross

 Attest: Juli Pierce



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
APPROVAL OF EXPENDITURES
March 14, 2018 - Discussion/Approval

6.2 Monthly Expenditures

Campbell County Fire Department Check Run February 2018

(Will be submitted at the Board Meeting)



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
APPROVAL OF EXPENDITURES
March 14, 2018 - Discussion/Approval

7. EXPENDITURE APPROVAL

7.1 Approval of Manual Checks

MANUAL CHECKS:

CC HBTA DENTAL INSURANCE	\$2,350.00
CC HBTA HEALTH INSURANCE	\$42,880.00
CAMPBELL CO EMP LIFE	\$1,214.34
CAMPBELL CO TREASURER	\$3,656.00
CC HBTA VISION INSURANCE	\$386.73
FIRST NATIONAL BANK	\$600.00
HEALTH SMART BENEFIT SOLUTIONS INC	\$32.00
ORCHARD TRUST	\$1,618.00
WYOMING CHILD SUPPORT ENFORCEMENT	\$582.63
WYOMING RETIREMENT SYSTEM	\$1,260.00
WYOMING RETIREMENT SYSTEM	\$2,867.57
WYOMING RETIREMENT SYSTEM	\$26,000.51
CHEYENNE LIGHT, FUEL & POWER COMPANY dba BLACK HILLS ENERGY	\$13,273.39
CAMPBELL CO TREASURER	\$2,107.02
ORCHARD TRUST	\$1,618.00
WYOMING CHILD SUPPORT ENFORCEMENT	\$582.63
CAMPBELL CO TREASURER	\$50.00
CITY OF GILLETTE	\$5,942.31

Total Manual Checks \$107,021.13



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 BOARD REVIEW/FYI ITEMS
 March 14, 2018 - Information/Review

8. BOARD REVIEW/FYI ITEMS

8.1 Financial and Policy Review

8.1.1 Cash Position

as of 02/28/2018

Beginning Balance as of 2/28/2018		\$528,953.18
	Revenues:	
2018 Pension	\$540.00	
Renner		\$180.00
Peterson		\$180.00
Sorenson		\$180.00
Rental Fees	\$850.00	
Open Door Church		\$100.00
Garcia		\$75.00
Brandenburg		\$75.00
Peters		\$75.00
Tabbert		\$75.00
Komatsu		\$150.00
Life Line Screening		\$300.00
Misc. Income	\$417.28	
Home Depot - Rebate Payout (Misc Income)		\$127.43
Pacific Steel - Recycling Funds (Misc. Income)		\$289.85
15 RERT Grant	\$18,175.70	
State of Wyoming		\$17,976.69
State of Wyoming		\$199.01
Apportionments	\$13,968.75	
Town of Wright (3rd Qtr)		\$13,968.75
Interest	\$29.86	
FNB		\$29.86
	Total Revenue	\$33,981.59



Gillette, Wright, Campbell County Fire Protection
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	Balance before Disbursements	\$562,934.77
Disbursements:		
Accounts Payable Approved at Board Meetings Check #56289-56347		\$84,683.35
Manual Checks		\$107,021.13
Payroll		\$163,804.31
Total Disbursements		\$355,508.79
Ending Balance as of 2/28/2018		<u>\$207,425.98</u>



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 BOARD REVIEW/FYI ITEMS
 March 14, 2018 - Information/Review

8.1.2 FY 2017-2018 Budget vs. Actual Statements

As Of 2/28/2018

	Current Period	Budgeted Amount	YTD	Amount Left	Percentage Left
OPERATING AND SUPPRESSION REVENUES					
Interest Earned	\$419.57	\$600.00	\$419.57	\$180.43	30.07%
Training Center Donations	\$520.00	\$0.00	\$520.00	(\$520.00)	0.00%
CCFD Apparel Revenue	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
Travel Reimbursement	\$1,275.11	\$3,000.00	\$1,275.11	\$1,724.89	57.50%
State of Wyoming: CM2	\$0.00	\$10,000.00	\$0.00	\$10,000.00	100.00%
Burlington Northern	\$1,905.51	\$5,000.00	\$1,905.51	\$3,094.49	61.89%
Campbell County Appropriation	\$2,472,455.25	\$3,296,607.00	\$2,472,455.25	\$824,151.75	25.00%
City of Gillette Appropriation	\$838,120.50	\$1,117,494.00	\$838,120.50	\$279,373.50	25.00%
Town of Wright	\$41,906.25	\$55,875.00	\$41,906.25	\$13,968.75	25.00%
Insurance Reimb-Legal Costs	\$7,722.50	\$0.00	\$7,722.50	(\$7,722.50)	0.00%
Unanticipated Grant Revenue	\$7,559.17	\$10,000.00	\$7,559.17	\$2,440.83	24.41%
Miscellaneous Income	\$508.51	\$5,000.00	\$508.51	\$4,491.49	89.83%
Insurance Repair Reimbursements	\$3,317.04	\$50,000.00	\$3,317.04	\$46,682.96	93.37%
BLM Rural Fire Assistance Revenue	\$0.00	\$20,000.00	\$0.00	\$20,000.00	100.00%
RRT Response Reimb Revenue	\$8,328.80	\$20,000.00	\$8,328.80	\$11,671.20	58.36%
Training Center Rental Fees	\$3,780.00	\$9,200.00	\$3,780.00	\$5,420.00	58.91%
Event Coverage Revenue	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
Shop Repair Reimbursements	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
Catastrophic Suppression	\$0.00	\$100,000.00	\$0.00	\$100,000.00	100.00%
Total Operating and Suppression Revenues	\$3,387,818.21	\$4,713,776.00	\$3,387,818.21	\$1,325,957.79	28.13%



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 BOARD REVIEW/FYI ITEMS
 March 14, 2018 - Information/Review

OPERATING EXPENDITURES

Salaries	\$1,261,366.47	\$1,626,242.00	\$1,261,366.47	\$364,875.53	22.44%
Event Coverage Overtime	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
Maintenance Overtime	\$1,793.92	\$5,000.00	\$1,793.92	\$3,206.08	64.12%
Suppression Overtime	\$91,655.54	\$150,000.00	\$91,655.54	\$58,344.46	38.90%
Project/Meeting Overtime	\$484.50	\$3,000.00	\$484.50	\$2,515.50	83.85%
Shift Coverage OT	\$27,670.75	\$30,000.00	\$27,670.75	\$2,329.25	7.76%
Training Overtime	\$856.82	\$4,000.00	\$856.82	\$3,143.18	78.58%
Part-time Temporary	\$50,772.24	\$80,000.00	\$50,772.24	\$29,227.76	36.54%
Board Expenses - JPFB	\$1,476.14	\$1,500.00	\$1,476.14	\$23.86	1.59%
Board Expenses - Chief Officers	\$190.00	\$750.00	\$190.00	\$560.00	74.67%
Legal Counsel	\$22,462.54	\$35,000.00	\$22,462.54	\$12,537.46	35.82%
Legal Expenses - Reimbursable	\$7,722.50	\$0.00	\$7,722.50	(\$7,722.50)	0.00%
Computer Contract Fees	\$29,812.14	\$40,000.00	\$29,812.14	\$10,187.86	25.47%
Other Professional Services	\$8,242.44	\$22,000.00	\$8,242.44	\$13,757.56	62.53%
Dispatch Fees	\$45,000.00	\$60,000.00	\$45,000.00	\$15,000.00	25.00%
Periodicals - Haz Mat	\$247.31	\$1,000.00	\$247.31	\$752.69	75.27%
Periodicals - Inspections /Code Manuals	\$0.00	\$1,332.00	\$0.00	\$1,332.00	100.00%
Association Fees - Administration	\$75.00	\$0.00	\$75.00	(\$75.00)	0.00%
Criminal Background Checks	\$1,053.00	\$2,400.00	\$1,053.00	\$1,347.00	56.13%
Medical Physicals	\$23,470.10	\$40,000.00	\$23,470.10	\$16,529.90	41.33%
Legal Notices	\$560.00	\$1,500.00	\$560.00	\$940.00	62.67%
Postage and Freight	\$1,238.71	\$3,000.00	\$1,238.71	\$1,761.29	58.71%
Cleaning Supplies	\$3,335.06	\$7,500.00	\$3,335.06	\$4,164.94	55.53%
Office Supplies - STA 1	\$11,589.37	\$21,500.00	\$11,589.37	\$9,910.63	46.10%
Supplies - Training Audio Visual	\$800.00	\$3,000.00	\$800.00	\$2,200.00	73.33%
Supplies - Inspection	\$190.00	\$2,000.00	\$190.00	\$1,810.00	90.50%
Supplies - AMFTC Classroom Expenses	\$590.72	\$1,500.00	\$590.72	\$909.28	60.62%



Gillette, Wright, Campbell County Fire Protection
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Firefighter Recognition	\$691.58	\$15,000.00	\$691.58	\$14,308.42	95.39%
Volunteer Recruitment and Retention	\$49.96	\$1,500.00	\$49.96	\$1,450.04	96.67%
Reimbursable Travel - Training	\$2,021.76	\$3,000.00	\$2,021.76	\$978.24	32.61%
Staff Development - Administration	\$2,436.16	\$0.00	\$2,436.16	(\$2,436.16)	0.00%
Staff Development - Training	\$29,917.88	\$60,000.00	\$29,917.88	\$30,082.12	50.14%
Community Investment	\$113.30	\$500.00	\$113.30	\$386.70	77.34%
Cadet Program	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
Recruit Academy	\$524.27	\$6,915.00	\$524.27	\$6,390.73	92.42%
Honor Guard	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
Utilities - STA 1	\$41,994.08	\$65,000.00	\$41,994.08	\$23,005.92	35.39%
Utilities - Sta 2	\$2,650.88	\$7,140.00	\$2,650.88	\$4,489.12	62.87%
Utilities - Sta 3	\$7,414.81	\$11,000.00	\$7,414.81	\$3,585.19	32.59%
Utilities - Sta 4	\$2,826.20	\$5,200.00	\$2,826.20	\$2,373.80	45.65%
Utilities - Sta 7	\$5,643.27	\$11,000.00	\$5,643.27	\$5,356.73	48.70%
Utilities - Sta 9	\$10,223.43	\$16,000.00	\$10,223.43	\$5,776.57	36.10%
Utilities - Sta 10	\$1,389.73	\$4,000.00	\$1,389.73	\$2,610.27	65.26%
Utilities - Sta 11	\$1,729.03	\$3,500.00	\$1,729.03	\$1,770.97	50.60%
Utilities - Sta 12	\$1,630.25	\$3,200.00	\$1,630.25	\$1,569.75	49.06%
Utilities - Sta 13	\$2,101.25	\$4,600.00	\$2,101.25	\$2,498.75	54.32%
Utilities - Rural	\$6,633.71	\$15,000.00	\$6,633.71	\$8,366.29	55.78%
Utilities - AMFTC	\$4,016.65	\$7,000.00	\$4,016.65	\$2,983.35	42.62%
Utilities - Shop	\$9,353.67	\$15,000.00	\$9,353.67	\$5,646.33	37.64%
Garbage Collection - Sta 11	\$391.50	\$550.00	\$391.50	\$158.50	28.82%
Garbage Collection - Sta 12	\$386.42	\$550.00	\$386.42	\$163.58	29.74%
Telephone Expense - STA 1	\$15,841.62	\$20,000.00	\$15,841.62	\$4,158.38	20.79%
Telephone Expense - Sta 2	\$741.92	\$1,115.00	\$741.92	\$373.08	33.46%
Telephone Expense - Sta 3	\$752.37	\$2,500.00	\$752.37	\$1,747.63	69.91%
Telephone Expense - Sta 4	\$649.18	\$1,115.00	\$649.18	\$465.82	41.78%
Telephone Expense - Sta 7	\$2,179.58	\$2,500.00	\$2,179.58	\$320.42	12.82%



Gillette, Wright, Campbell County Fire Protection
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Telephone Expense - Sta 9	\$3,641.25	\$4,000.00	\$3,641.25	\$358.75	8.97%
Telephone Expense - Sta 11	\$741.92	\$1,115.00	\$741.92	\$373.08	33.46%
Telephone Expense - Sta 12	\$741.92	\$1,115.00	\$741.92	\$373.08	33.46%
Telephone Expense - Sta 13	\$741.92	\$1,115.00	\$741.92	\$373.08	33.46%
Mobile Phones	\$3,006.18	\$5,000.00	\$3,006.18	\$1,993.82	39.88%
Building Maintenance	\$39,092.32	\$100,000.00	\$39,092.32	\$60,907.68	60.91%
Training Center Repairs	\$1,090.11	\$9,200.00	\$1,090.11	\$8,109.89	88.15%
Janitorial Services - Shop Coveralls	\$1,530.56	\$2,000.00	\$1,530.56	\$469.44	23.47%
Station Building Supplies - Sta 2	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
Station Building Supplies - Sta 3	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
Station Building Supplies - Sta 4	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
Station Building Supplies - Sta 7	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
Station Building Supplies Sta 9	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
Station Building Supplies - Sta 10	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
Station Building Supplies - Sta 11	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
Station Building Supplies - Sta 12	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
Station Building Supplies - Sta 13	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
Vendor Account Expenses	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
BLM Rural Fire Assistance Expenditures	\$0.00	\$20,000.00	\$0.00	\$20,000.00	100.00%
Personal Protective Gear	\$3,209.72	\$50,500.00	\$3,209.72	\$47,290.28	93.64%
Full Time Employees Uniforms	\$13,929.33	\$18,000.00	\$13,929.33	\$4,070.67	22.62%
Part-Time Uniforms	\$2,143.34	\$18,000.00	\$2,143.34	\$15,856.66	88.09%
Operating Supplies - Medical	\$3,320.19	\$5,000.00	\$3,320.19	\$1,679.81	33.60%
Operating Supplies - Wildland	\$1,967.17	\$13,759.00	\$1,967.17	\$11,791.83	85.70%
Operating Supplies - Haz Mat	\$1,639.91	\$7,000.00	\$1,639.91	\$5,360.09	76.57%
Operating Supplies - Shop	\$3,145.28	\$5,000.00	\$3,145.28	\$1,854.72	37.09%
Operating Supplies - Flags	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
Operating Supplies - Investigations	\$188.49	\$500.00	\$188.49	\$311.51	62.30%
Shop Tools	\$4,090.13	\$5,000.00	\$4,090.13	\$909.87	18.20%



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Bunker Gear Maintenance	\$696.24	\$6,000.00	\$696.24	\$5,303.76	88.40%
Ladder - Aerial Apparatus Testing	\$3,252.50	\$5,000.00	\$3,252.50	\$1,747.50	34.95%
Radio Maintenance	\$3,832.17	\$13,000.00	\$3,832.17	\$9,167.83	70.52%
SCBA Maintenance	\$12,416.05	\$17,700.00	\$12,416.05	\$5,283.95	29.85%
Equipment Maintenance	\$3,913.15	\$15,000.00	\$3,913.15	\$11,086.85	73.91%
Tax Expenditures	\$105,752.17	\$141,735.00	\$105,752.17	\$35,982.83	25.39%
Benefit Expenditures	\$574,455.46	\$838,578.00	\$574,455.46	\$264,122.54	31.50%
Flex	\$0.00	\$14,050.00	\$0.00	\$14,050.00	100.00%
Insurance / General Liability	\$183,068.00	\$228,500.00	\$183,068.00	\$45,432.00	19.88%
Total Operating Expenditures	\$2,718,565.21	\$3,985,276.00	\$2,718,565.21	\$1,266,710.79	31.79%
SUPPRESSION EXPENDITURES					
Part Time Certification & Training	\$4,555.62	\$10,000.00	\$4,555.62	\$5,444.38	54.44%
Gasoline/Fuel	\$45,488.81	\$60,000.00	\$45,488.81	\$14,511.19	24.19%
Vehicle Maintenance	\$86,841.80	\$105,000.00	\$86,841.80	\$18,158.20	17.29%
Insurance Repairs	\$5,575.45	\$50,000.00	\$5,575.45	\$44,424.55	88.85%
Saw Maintenance	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
Fire Suppression	\$57,411.20	\$160,000.00	\$57,411.20	\$102,588.80	64.12%
Part Time Pay	\$174,411.23	\$200,000.00	\$174,411.23	\$25,588.77	12.79%
RRT Response Reimbursement Expenditures	\$0.00	\$20,000.00	\$0.00	\$20,000.00	100.00%
Unanticipated Grant Expenditures	\$2,559.17	\$10,000.00	\$2,559.17	\$7,440.83	74.41%
Catastrophic Suppression	\$0.00	\$100,000.00	\$0.00	\$100,000.00	100.00%
Part Time Retirement	\$4,070.00	\$13,000.00	\$4,070.00	\$8,930.00	68.69%
Total Suppression Expenditures	\$380,913.28	\$728,500.00	\$380,913.28	\$347,586.72	47.71%
Total Operating and Suppression Expenditures	\$3,099,478.49	\$4,713,776.00	\$3,099,478.49	\$1,614,297.51	34.25%



Gillette, Wright, Campbell County Fire Protection
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 ADMINISTRATIVE ITEMS
 March 14, 2018 - Information/Discussion

8.2 Administrative Items: Chief Shank

8.2.1 Call Reviews

Campbell County FD			
Gillette, WY			
This report was generated on 3/12/2018 4:36:44 PM			
Incident List for Apparatus for Date Range			
Apparatus: All Apparatus Start Date: 02/01/2018 End Date: 02/28/2018			
INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE
Apparatus : 503 -			
02/11/2018	2018-00223	501 RUNNING W DR	745 - Alarm system activation, no fire - unintentional
02/11/2018	2018-00225	13673 51 HWY	100 - Fire, other
Total # of Incidents for : 2			
Apparatus : 506 -			
02/13/2018	2018-00235	1715 W 2 ST	611 - Dispatched & cancelled en route
Total # of Incidents for : 1			
Apparatus : 404 - Battalion Unit			
02/08/2018	2018-00207	1680 W WARLOW DR 307	111 - Building fire
Total # of Incidents for Battalion Unit : 1			
Apparatus : 403 - BC Special Ops			
02/05/2018	2018-00189	50 HWY	321 - EMS call, excluding vehicle accident with injury
02/07/2018	2018-00202	39 STEFFEN ST	311 - Medical assist, assist EMS crew
02/07/2018	2018-00203	2461 WOLFF RD	651 - Smoke scare, odor of smoke
02/07/2018	2018-00204	5 PARTRIDGE RD	651 - Smoke scare, odor of smoke
02/13/2018	2018-00239	61 PRONGHORN MEADOW LN	671 - HazMat release investigation w/no HazMat
02/18/2018	2018-00258	806 N GURLEY AVE 8	251 - Excessive heat, scorch burns with no ignition
02/21/2018	2018-00276	701 STOCKTRAIL AVE	251 - Excessive heat, scorch burns with no ignition
02/21/2018	2018-00277	N BURMA AVE	651 - Smoke scare, odor of smoke
02/21/2018	2018-00278	SWANSON RD	631 - Authorized controlled burning
02/21/2018	2018-00280	1307 W 3 ST A	651 - Smoke scare, odor of smoke
02/22/2018	2018-00286	1311 ENERGY ST	412 - Gas leak (natural gas or LPG)
02/22/2018	2018-00287	4802 S GARNER LAKE RD	611 - Dispatched & cancelled en route
02/27/2018	2018-00312	E WARLOW DR	412 - Gas leak (natural gas or LPG)
02/28/2018	2018-00317	406 CHURCH AVE	551 - Assist police or other governmental agency
02/28/2018	2018-00320	AMERICAN RD	611 - Dispatched & cancelled en route
02/28/2018	2018-00321	5000 KNICKERBOCKER ST	611 - Dispatched & cancelled en route
Total # of Incidents for BC Special Ops : 16			
Apparatus : B52 - Brush 52			
02/21/2018	2018-00275	BIG POWDER RIVER RD	651 - Smoke scare, odor of smoke
Total # of Incidents for Brush 52 : 1			
Apparatus : B7 - Brush 7			
02/11/2018	2018-00223	501 RUNNING W DR	745 - Alarm system activation, no fire - unintentional
02/11/2018	2018-00225	13673 51 HWY	100 - Fire, other
Total # of Incidents for Brush 7 : 2			

Only REVIEWED incidents included.



Gillette, Wright, Campbell County Fire Protection
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 ADMINISTRATIVE ITEMS
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INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE
Apparatus : 409 - CHF1			
02/02/2018	2018-00178	SKYLINE DR	324 - Motor vehicle accident with no injuries.
02/07/2018	2018-00198	S Douglas HWY	322 - Motor vehicle accident with injuries
02/07/2018	2018-00200	1401 PLUMCREEK AVE	251 - Excessive heat, scorch burns with no ignition
02/10/2018	2018-00219	265 W SINCLAIR ST	611 - Dispatched & cancelled en route
02/10/2018	2018-00221	2108 SAMMYE AVE	131 - Passenger vehicle fire
02/19/2018	2018-00260	2000 AIRPORT RD	381 - Rescue or EMS standby
02/19/2018	2018-00262	Hwy 59	324 - Motor vehicle accident with no injuries.
02/27/2018	2018-00313	1051 E LAKEWAY RD	700 - False alarm or false call, other

Total # of Incidents for CHF1 : 8

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE
Apparatus : E1 - Engine 1			
02/03/2018	2018-00181	3205 ALBERTA DR	611 - Dispatched & cancelled en route
02/13/2018	2018-00233	905 N GURLEY AVE	745 - Alarm system activation, no fire - unintentional
02/13/2018	2018-00237	921 MOUNTAIN MEADOW LN	311 - Medical assist, assist EMS crew
02/14/2018	2018-00240	1417 E ENERGY ST	412 - Gas leak (natural gas or LPG)
02/14/2018	2018-00242	2300 S DOUGLAS HWY	311 - Medical assist, assist EMS crew
02/14/2018	2018-00243	S 4J RD	322 - Motor vehicle accident with injuries
02/14/2018	2018-00244	195 TOWN CENTER DR	311 - Medical assist, assist EMS crew
02/15/2018	2018-00247	1500 LEMONCREEK CT	733 - Smoke detector activation due to malfunction
02/26/2018	2018-00307	2 PRAIRIEVIEW CT	651 - Smoke scare, odor of smoke
02/26/2018	2018-00309	2604 CHERYL AVE	611 - Dispatched & cancelled en route
02/26/2018	2018-00310	251 W WARLOW DR B8	311 - Medical assist, assist EMS crew
02/27/2018	2018-00312	E WARLOW DR	412 - Gas leak (natural gas or LPG)
02/27/2018	2018-00315	4504 DAKOTA ST	671 - HazMat release investigation w/no HazMat
02/28/2018	2018-00317	406 CHURCH AVE	551 - Assist police or other governmental agency
02/28/2018	2018-00320	AMERICAN RD	611 - Dispatched & cancelled en route
02/28/2018	2018-00321	5000 KNICKERBOCKER ST	611 - Dispatched & cancelled en route

Total # of Incidents for Engine 1 : 16

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE
Apparatus : E11 - Engine 11			
02/08/2018	2018-00207	1680 W WARLOW DR 307	111 - Building fire

Total # of Incidents for Engine 11 : 1

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE
Apparatus : E14 - Engine 14			
02/01/2018	2018-00175	111 N HWY 14 16	622 - No incident found on arrival at dispatch address
02/02/2018	2018-00178	SKYLINE DR	324 - Motor vehicle accident with no injuries.
02/03/2018	2018-00183	W LAKEWAY RD	322 - Motor vehicle accident with injuries
02/03/2018	2018-00186	103 W I90	622 - No incident found on arrival at dispatch address
02/05/2018	2018-00189	50 HWY	321 - EMS call, excluding vehicle accident with injury
02/05/2018	2018-00190	300 W SINCLAIR ST	311 - Medical assist, assist EMS crew
02/05/2018	2018-00194	906 CAMEL DR	445 - Arcing, shorted electrical equipment
02/06/2018	2018-00195	S BROOKS AVE	324 - Motor vehicle accident with no injuries.
02/07/2018	2018-00198	S Douglas HWY	322 - Motor vehicle accident with injuries
02/07/2018	2018-00200	1401 PLUMCREEK AVE	251 - Excessive heat, scorch burns with no ignition
02/07/2018	2018-00201	1 SPOTTED FOX ST	311 - Medical assist, assist EMS crew
02/07/2018	2018-00202	39 STEFFEN ST	311 - Medical assist, assist EMS crew

Only REVIEWED incidents included.



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 ADMINISTRATIVE ITEMS
 March 14, 2018 - Information/Discussion

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE
02/07/2018	2018-00203	2461 WOLFF RD	651 - Smoke scare, odor of smoke
02/07/2018	2018-00204	5 PARTRIDGE RD	651 - Smoke scare, odor of smoke
02/08/2018	2018-00205	3304 TEE CT	651 - Smoke scare, odor of smoke
02/08/2018	2018-00207	1680 W WARLOW DR 307	111 - Building fire
02/09/2018	2018-00210	8 HARVARD DR	733 - Smoke detector activation due to malfunction
02/09/2018	2018-00212	300 E SUNSET DR	743 - Smoke detector activation, no fire - unintentional
02/10/2018	2018-00219	265 W SINCLAIR ST	611 - Dispatched & cancelled en route
02/10/2018	2018-00221	2108 SAMMYE AVE	131 - Passenger vehicle fire
02/11/2018	2018-00223	501 RUNNING W DR	745 - Alarm system activation, no fire - unintentional
02/11/2018	2018-00224	604 ARROWHEAD DR	746 - Carbon monoxide detector activation, no CO
02/12/2018	2018-00226	2417 DOGWOOD AVE	711 - Municipal alarm system, malicious false alarm

Total # of Incidents for Engine 14 : 23

Apparatus : E3 - Engine 3

02/05/2018	2018-00193	3215 ALBERTA DR	311 - Medical assist, assist EMS crew
02/06/2018	2018-00197	2606 ROUNDUP DR	311 - Medical assist, assist EMS crew
02/07/2018	2018-00203	2461 WOLFF RD	651 - Smoke scare, odor of smoke
02/07/2018	2018-00204	5 PARTRIDGE RD	651 - Smoke scare, odor of smoke
02/08/2018	2018-00207	1680 W WARLOW DR 307	111 - Building fire
02/09/2018	2018-00208	3935 ARIEL AVE	311 - Medical assist, assist EMS crew
02/10/2018	2018-00217	5800 STONE TRAIL AVE	733 - Smoke detector activation due to malfunction
02/12/2018	2018-00231	6814 ANDRE CT	424 - Carbon monoxide incident
02/13/2018	2018-00238	201 E BOXELDER RD	311 - Medical assist, assist EMS crew
02/13/2018	2018-00239	61 PRONGHORN MEADOW LN	671 - HazMat release investigation w/no HazMat
02/15/2018	2018-00246	2606 ROUNDUP DR	311 - Medical assist, assist EMS crew
02/19/2018	2018-00263	1299 RAYMOND ST	311 - Medical assist, assist EMS crew
02/19/2018	2018-00265	1201 CATTAIL DR	311 - Medical assist, assist EMS crew
02/20/2018	2018-00266	107 W LAUREL ST	311 - Medical assist, assist EMS crew
02/26/2018	2018-00311	250 W SHOSHONE AVE	311 - Medical assist, assist EMS crew
02/28/2018	2018-00321	5000 KNICKERBOCKER ST	611 - Dispatched & cancelled en route

Total # of Incidents for Engine 3 : 16

Apparatus : E4 - Engine 4

02/09/2018	2018-00210	8 HARVARD DR	733 - Smoke detector activation due to malfunction
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Total # of Incidents for Engine 4 : 1

Apparatus : E5 - Engine 5

02/18/2018	2018-00258	806 N GURLEY AVE 8	251 - Excessive heat, scorch burns with no ignition
02/19/2018	2018-00260	2000 AIRPORT RD	381 - Rescue or EMS standby
02/19/2018	2018-00261	1001 E 12 ST	745 - Alarm system activation, no fire - unintentional
02/19/2018	2018-00262	Hwy 59	324 - Motor vehicle accident with no injuries.
02/19/2018	2018-00264	604 ROSS AVE	311 - Medical assist, assist EMS crew
02/20/2018	2018-00267	300 HILLSIDE DR 6	671 - HazMat release investigation w/no HazMat
02/20/2018	2018-00270	900 W 8 ST	412 - Gas leak (natural gas or LPG)
02/21/2018	2018-00276	701 STOCKTRAIL AVE	251 - Excessive heat, scorch burns with no ignition
02/21/2018	2018-00277	N BURMA AVE	651 - Smoke scare, odor of smoke
02/21/2018	2018-00278	SWANSON RD	631 - Authorized controlled burning

Only REVIEWED incidents included.



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INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE
02/21/2018	2018-00280	1307 W 3 ST A	651 - Smoke scare, odor of smoke
02/21/2018	2018-00281	1301 E LINCOLN ST	311 - Medical assist, assist EMS crew
02/21/2018	2018-00282	405 ROHAN AVE	550 - Public service assistance, other
02/21/2018	2018-00284	2501 DOGWOOD AVE 2	714 - Central station, malicious false alarm
02/21/2018	2018-00285	207 W HOG EYE DR	424 - Carbon monoxide incident
02/22/2018	2018-00286	1311 ENERGY ST	412 - Gas leak (natural gas or LPG)
02/22/2018	2018-00287	4802 S GARNER LAKE RD	611 - Dispatched & cancelled en route
Total # of Incidents for Engine 5 : 17			
Apparatus : E7 - Engine 7			
02/10/2018	2018-00221	2108 SAMMYE AVE	131 - Passenger vehicle fire
02/10/2018	2018-00222	1299 RAYMOND ST	311 - Medical assist, assist EMS crew
02/11/2018	2018-00223	501 RUNNING W DR	745 - Alarm system activation, no fire - unintentional
Total # of Incidents for Engine 7 : 3			
Apparatus : 405 - Fire Warden			
02/01/2018	2018-00175	111 N HWY 14 16	622 - No incident found on arrival at dispatch address
02/06/2018	2018-00195	S BROOKS AVE	324 - Motor vehicle accident with no injuries.
02/12/2018	2018-00226	2417 DOGWOOD AVE	711 - Municipal alarm system, malicious false alarm
Total # of Incidents for Fire Warden : 3			
Apparatus : G1 - Grass 1			
02/22/2018	2018-00290	900 E LINCOLN ST	671 - HazMat release investigation w/no HazMat
Total # of Incidents for Grass 1 : 1			
Apparatus : G13 - Grass 13			
02/28/2018	2018-00320	AMERICAN RD	611 - Dispatched & cancelled en route
Total # of Incidents for Grass 13 : 1			
Apparatus : G5 - Grass 5			
02/21/2018	2018-00275	BIG POWDER RIVER RD	651 - Smoke scare, odor of smoke
Total # of Incidents for Grass 5 : 1			
Apparatus : G9 - Grass 9			
02/12/2018	2018-00230	253 YELLOWSTONE CIR	320 - Emergency medical service, other
02/27/2018	2018-00314	64 S 59 HWY	311 - Medical assist, assist EMS crew
Total # of Incidents for Grass 9 : 2			
Apparatus : HM1 - Haz Mat 1			
02/14/2018	2018-00240	1417 E ENERGY ST	412 - Gas leak (natural gas or LPG)
02/22/2018	2018-00286	1311 ENERGY ST	412 - Gas leak (natural gas or LPG)
02/27/2018	2018-00312	E WARLOW DR	412 - Gas leak (natural gas or LPG)
Total # of Incidents for Haz Mat 1 : 3			
Apparatus : 401 - Investigations			
02/09/2018	2018-00210	8 HARVARD DR	733 - Smoke detector activation due to malfunction
02/09/2018	2018-00212	300 E SUNSET DR	743 - Smoke detector activation, no fire - unintentional
02/14/2018	2018-00240	1417 E ENERGY ST	412 - Gas leak (natural gas or LPG)
02/14/2018	2018-00243	S 4J RD	322 - Motor vehicle accident with injuries
02/20/2018	2018-00270	900 W 8 ST	412 - Gas leak (natural gas or LPG)

Only REVIEWED incidents included.



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 ADMINISTRATIVE ITEMS
 March 14, 2018 - Information/Discussion

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE
Total # of Incidents for Investigations : 5			
Apparatus : POV1 - Personal Owned			
02/08/2018	2018-00207	1680 W WARLOW DR 307	111 - Building fire
02/21/2018	2018-00281	1301 E LINCOLN ST	311 - Medical assist, assist EMS crew
Total # of Incidents for Personal Owned : 2			
Apparatus : R1 - Rescue 1			
02/01/2018	2018-00174	1801 E WARLOW DR 84	311 - Medical assist, assist EMS crew
02/01/2018	2018-00175	111 N HWY 14 16	622 - No incident found on arrival at dispatch address
02/02/2018	2018-00178	SKYLINE DR	324 - Motor vehicle accident with no injuries.
02/03/2018	2018-00179	501 E LARAMIE ST	311 - Medical assist, assist EMS crew
02/03/2018	2018-00180	909 MOUNTAIN VIEW DR	311 - Medical assist, assist EMS crew
02/03/2018	2018-00183	W LAKEWAY RD	322 - Motor vehicle accident with injuries
02/05/2018	2018-00188	402 OBSIDIAN DR	311 - Medical assist, assist EMS crew
02/05/2018	2018-00189	50 HWY	321 - EMS call, excluding vehicle accident with injury
02/05/2018	2018-00191	732 S GURLEY AVE	311 - Medical assist, assist EMS crew
02/05/2018	2018-00192	2310 DOGWOOD AVE	311 - Medical assist, assist EMS crew
02/06/2018	2018-00195	S BROOKS AVE	324 - Motor vehicle accident with no injuries.
02/06/2018	2018-00196	915 HEMLOCK AVE	311 - Medical assist, assist EMS crew
02/07/2018	2018-00198	S Douglas HWY	322 - Motor vehicle accident with injuries
02/07/2018	2018-00199	251 W WARLOW DR B1	311 - Medical assist, assist EMS crew
02/07/2018	2018-00200	1401 PLUMCREEK AVE	251 - Excessive heat, scorch burns with no ignition
02/07/2018	2018-00201	1 SPOTTED FOX ST	311 - Medical assist, assist EMS crew
02/07/2018	2018-00203	2461 WOLFF RD	651 - Smoke scare, odor of smoke
02/07/2018	2018-00204	5 PARTRIDGE RD	651 - Smoke scare, odor of smoke
02/08/2018	2018-00206	39 HARVARD DR	311 - Medical assist, assist EMS crew
02/08/2018	2018-00207	1680 W WARLOW DR 307	111 - Building fire
02/09/2018	2018-00209	110 OREGON AVE	311 - Medical assist, assist EMS crew
02/09/2018	2018-00212	300 E SUNSET DR	743 - Smoke detector activation, no fire - unintentional
02/09/2018	2018-00213	925 W WARLOW DR 21	311 - Medical assist, assist EMS crew
02/09/2018	2018-00214	701 STOCKTRAIL AVE	311 - Medical assist, assist EMS crew
02/09/2018	2018-00215	910 N GURLEY AVE	311 - Medical assist, assist EMS crew
02/10/2018	2018-00216	601 TYLER AVE M4	311 - Medical assist, assist EMS crew
02/10/2018	2018-00218	1114 4 AVE	311 - Medical assist, assist EMS crew
02/10/2018	2018-00219	265 W SINCLAIR ST	611 - Dispatched & cancelled en route
02/10/2018	2018-00220	2310 NOGALES WAY	311 - Medical assist, assist EMS crew
02/10/2018	2018-00221	2108 SAMMYE AVE	131 - Passenger vehicle fire
02/12/2018	2018-00226	2417 DOGWOOD AVE	711 - Municipal alarm system, malicious false alarm
02/12/2018	2018-00227	116 PEACEFUL VALLEY DR	311 - Medical assist, assist EMS crew
02/12/2018	2018-00229	902 APRICOT ST	311 - Medical assist, assist EMS crew
02/12/2018	2018-00232	312 SIERRA CIR	311 - Medical assist, assist EMS crew
02/13/2018	2018-00233	905 N GURLEY AVE	745 - Alarm system activation, no fire - unintentional
02/13/2018	2018-00237	921 MOUNTAIN MEADOW LN	311 - Medical assist, assist EMS crew
02/13/2018	2018-00238	201 E BOXELDER RD	311 - Medical assist, assist EMS crew
02/14/2018	2018-00241	1001 DESERT HILLS CIR	311 - Medical assist, assist EMS crew

Only REVIEWED incidents included.



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
ADMINISTRATIVE ITEMS
March 14, 2018 - Information/Discussion

8.2.2 Training Report

Training Division Report –February 2018

Training Cadre

The Training Cadre will be working the following: The 2018 Recruit Academy, revising several of the CCFD Benchmark Skills and providing ongoing training

Cadre members will be working with Poudre Fire Authority in Fort Collins, CO for the plans, construction and operation of the flow path simulator. PFA currently has a simulator has offered their assistance. The Gillette College Welding Technology program has expressed an interest in doing the welding for this project.

February Training Highlights

Ice Rescue training was conducted for Battalion 4 in Wright on Feb 3rd

The Rural Refresher Training was held on Saturday, Feb 10th at 1300hrs

Firefighter Winters completed the Hazmat Technician course (two weeks) in Pueblo, Colorado

CCFD will be hosting a training day on Feb 24th with several guest instructors

March Training

Logan Tomer will be attending the CMC Rope Rescue Technician 1 & 2 course in Las Vegas, NV

The Hazmat Operations course will be held for the new recruit academy on March 9-11th

An Emergency Vehicle Operations Course (EVO) will be held on March 9th and 10th

Chief Izatt will be attending the Command & General Staff Conference in Maryland on March 12-16th

Other Upcoming Training

CCFD will be hosting the Heavy Equipment Boss course on April 3-4th. BLM personnel from Casper will be instructing this course. We anticipate attendees from other counties and Montana



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The second offering of the Elected Officials Academy will be held on April 7th.

CCFD members will be attending the EMS University in April

Several CCFD members will be attending training at the Northern Wyoming Wildland Fire School in Buffalo in April.



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ADMINISTRATIVE ITEMS
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8.2.3 Facilities Update/General Information

Report will be presented at the meeting by Chief Shank.



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
EXECUTIVE SESSION/ADJOURNMENT
March 14, 2018 - Discussion/Approval

9. EXECUTIVE SESSION 🌀:

- 9.1 Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access**
- 9.2 Appointment, Employment, or Dismissal of Public Officer, Employee, or Professional Person**
- 9.3 Litigation Matters**
- 9.4 National Security Matters**
- 9.5 Real Estate Purchases**
- 9.6 Attorney Client Privileged Information**

10. EXECUTIVE SESSION MINUTES APPROVAL 🌀

Motion to approve Executive Session Minutes (if needed).

11. ADJOURNMENT 🌀

The meeting was adjourned at _____ hours.

Easter Egg Hunt



The Annual City of Gillette

Easter Egg Hunt

Presented by YOUR Special Events Committee

Saturday, March 24th at 9:00 am

It will be held at CITY WEST no matter the
weather!!!!!!!!!!!!!!

Kids will be separated into age groups

Easter Egg Hunt





The Camel Booster Club, Inc. presents:

Burgers, Beer and T. Bubba

When: March 17, 2018

Social Hour at 6:00

Burgers at 7:00

T. Bubba will perform after we eat!

Where: Complex Energy Hall

Award Winning Family Friendly Comedian, Author and Recording Artist T. Bubba Bechtol will join us for an evening of fun. T. Bubba is nationally known for his appearances at the Grand Ole Opry, Television and at the NRA Annual Meetings. All proceeds benefit Camel Athletics and Activities.

Tickets \$50 per person, \$400 per table, \$800 per premium table

Tickets available at American National Insurance, Lubnau Law Office, P.C. and Universal Athletics. For more information on T. Bubba, visit tbubba.com For more information on The Camel Booster Club, Inc., visit our Facebook Page

Fine Print: The Camel Booster Club, Inc. is not affiliated with the Campbell County School District, except to provide money for the benefit of kids. That's why we can sell beer and the School Board cannot complain.