



# CITY OF GILLETTE

Administration  
P.O. Box 3003 • Gillette, Wyoming 82717-3003  
Phone (307) 686-5203  
www.gillettewy.gov

## MEMORANDUM

TO: Mayor and Members of the City Council  
FROM: Patrick G. Davidson, City Administrator  
RE: General Information  
DATE: April 27, 2018

The following meetings are scheduled for the week of **April 28 – May 4, 2018**

### Tuesday, May 1st

#### 6:00 p.m. City Council Pre-Meeting, Agenda Attached

- Gillette College Funding Discussion\* – Dr. Mark Englert
- Quarterly Update
  - Energy Capital Economic Development – Phil Christopherson
- Wireless Communications Facilities Ordinance Discussion\*
- Review May 1st Council Agenda
- Executive Session
- City Hall – 3<sup>rd</sup> Floor Conference Room
- Dinner Served at 5:30 p.m.

#### 7:00 p.m. City Council Meeting

- City Hall – Council Chambers

### Thursday, May 3<sup>rd</sup>

#### 12:00 p.m. National Day of Prayer

- Lasting Legacy Park

1. Attached please find the **current monthly calendar** for **May 2018**.
2. Attached please find a **memo** regarding **Changes to the Landscape Beautification / Excellence Award by the Parks and Beautification Board** dated **April 23, 2018** provided by **Public Works Director Wilde**.
3. Attached please find a **letter** regarding **District Project Appropriation** dated **April 20, 2018** provided by the **State of Wyoming State Construction Department School Facilities Division**.
4. Attached please find a **letter** regarding **Zoning Text Amendment – Section 13 Wireless Communication Facilities** dated **April 20, 2018** provided by **AT&T External Affairs President Cheryl Riley**.
5. Attached please find a **news release** regarding **Business Council Requests Proposals for Taiwan Trade Representative** dated **April 24, 2018** provided by the **Wyoming Business Council**.
6. Attached please find an **invitation** regarding the **43<sup>rd</sup> Annual CCSD Art Gala** provided by the **Art Teachers of Campbell County**.
7. Attached please find a **flyer** for **Coal Country Trash-A-Thon** on **May 5, 2018** from **9:00 a.m. – 12:00 p.m.** at the **Dalbey Memorial Park Pat Mueller Shelter**.
8. Attached please find a **thank you card** from **Gillette Wild Hockey Team member Cameron Watson**.
9. Attached please find **thank you cards** from **Drug Court Graduates**.

\* Item previously discussed by Council

PGD/adw

Productivity Service With P.R.I.D.E. Enthusiasm  
Responsibility Integrity Dedication



# CITY OF GILLETTE

Finance Department - City Clerk Division  
Karlene Abelseth, City Clerk  
201 E. 5th Street • Gillette, Wyoming 82716  
Phone 307.686.5210 • Fax 307.686.4810  
[www.gillettewy.gov](http://www.gillettewy.gov)

**Pre-Meeting – 6:00 p.m.  
City Hall – 3rd Floor Conference Room  
Tuesday, May 1, 2018  
Dinner Served at 5:30 p.m.**

## Pre-Meeting Topic(s):

- Gillette College Funding Discussion\* - Dr. Mark Englert
- Quarterly Update
  - Energy Capital Economic Development – Phil Christopherson
- Wireless Communications Facilities Ordinance Discussion\*
- Review May 1st Council Agenda
- Executive Session

\*Item previously discussed by Council

# May 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<p>1</p> <p><b>City Council Pre-Meeting, 6PM - 3rd FL</b> College Funding Discussion Energy Capital Economic Dev Quarterly Update Wireless Communications Facilities Ordinance Discussion <b>City Council Meeting, 7PM, Council Chambers</b></p>	<p>2</p> <p>Councilman Kuntz' Birthday</p> 	<p>3</p> <p><b>National Day of Prayer 12PM</b> <b>Lasting Legacy Park</b></p>	<p>4</p>	<p>5</p> <p><b>Trash-a-thon Community Clean-Up 9AM - 12PM</b> <b>Dalbey Memorial Park</b> <b>Pat Mueller Shelter</b></p>
<p>6</p>	<p>7</p> <p><b>City Council Budget Workshop #2 5:30PM - 3rd FL</b></p>	<p>8</p> <p><b>City Council Budget Workshop #3 5:30 PM - 3rd FL</b></p>	<p>9</p>	<p>10</p> <p>Councilman Carsrud's Birthday</p> 	<p>11</p>	<p>12</p>
<p>13</p> <p>Mother's Day</p> 	<p>14</p>	<p>15</p> <p><b>City Council Pre-Meeting, 6PM - 3rd FL</b> Fiber Grant Update <b>City Council Meeting, 7PM, Council Chambers</b></p>	<p>16</p> <p><b>Wyoming Peace Officer Memorial 12PM - Council Chambers</b> <b>ITC Dedication Ceremony - 4PM</b> <b>Dry Fork Station</b></p>	<p>17</p>	<p>18</p> <p>Deadline for Citizen Advisory Board Applications - 4PM</p>	<p>19</p> <p><b>NEWY Meeting - 8AM</b> <b>3rd Floor Conference Room</b></p>
<p>20</p>	<p>21</p>	<p>22</p> <p><b>City Council Work Session - Canceled</b></p>	<p>23</p>	<p>24</p> <p><b>Senior Center Luncheon 12PM, Senior Center</b></p>	<p>25</p>	<p>26</p>
<p>27</p>	<p>28</p> <p>Memorial Day <b>City Offices CLOSED</b></p> 	<p>29</p> <p><b>City Council Work Session - 6PM - 2nd FL</b></p>	<p>30</p>	<p>31</p>		



# CITY OF GILLETTE

## Public Works

611 N. Exchange Ave. • Gillette, Wyoming 82716  
Phone 307.686.5320 • Fax 307.687.2539  
[www.gillettesy.gov](http://www.gillettesy.gov)

**TO:** Patrick G. Davidson, City Administrator   
**FROM:** Sawley Wilde, Public Works Director   
**DATE:** April 23, 2018  
**RE:** Changes to the Landscape Beautification / Excellence Award by the Parks and Beautification Board

The Parks and Beautification Board formed a subcommittee to revamp the way they recognize the Landscape Excellence Awards given out to local businesses/citizens. Their goal is to get more citizen involvement in the recognition and nomination process. Attached is their proposal for the different types of awards. They also want to reduce the amount of the cash award that is given to the yearly winner. Please feel free to get with me if you have questions or concerns, or would like additional information.

SW/kk

**Proposal for Revising the Landscape Beautification Award**  
**Submitted by Subcommittee Members Matt Stroot, Robin Voigt, and Megan McManamen**  
**Revised April 8, 2018**

The Landscape Beautification Subcommittee would like to propose a few changes to the Landscape Beautification Award that we believe will enhance the program's reach and effectiveness.

First, we would like to divide the Award into THREE separate categories - Most Beautiful, Best Effort, and Go Green

- **Most Beautiful** - This award will honor businesses, institutions, civic groups, and non-profit organizations who contribute to the improvement and beautification of our City. Neighborhoods within the City which have improved landscape in common areas are also eligible to be nominated.

Winners will receive a permanent sign, designated the month and year of the award, that can be displayed on their property. Winners will also be featured in local media outlets.

From the five monthly winners, one grand prize winner will be selected to receive the travelling trophy for the year.

- **Most Improved** - This award recognizes those businesses, institutions, civic groups, and non-profit organizations that have made significant improvements to their landscaping over the years.

Neighborhoods within the City which have improved landscape in common areas are also eligible to be nominated.

From the five monthly winners, one grand prize winner will be selected to receive \$500 in Gillette Gold Bucks.

The grand prize winners will be encouraged to submit a final report briefly explaining how the prize funds were used to improve landscaping, including pictures.

- **Go Green** - This award acknowledges those businesses, institutions, civic groups, and non-profit organizations that have made sustainability a key feature of their landscape design. Neighborhoods within the City which have improved landscape in common areas are also eligible to be nominated. Examples may include but are not limited to: wildlife or pollinator habitat, water-wise gardening techniques (rain barrels, cisterns, drip irrigation), use of native plants, low impact development practices, trees for shading, wind breaks, compost bins, recycling in any form and use of organic/ microbiological fertilizers and pesticides in the landscape.

Winners will receive a sign, designating the month and year of the award, that can be displayed on their property. Winners will also be featured in local media outlets.

Application/nomination forms will be available on the city website and distributed by Parks Board members.

To be eligible for this award, the landscape must be located with the City of Gillette and meet current code as to landscaping regulations.

Nominations may come from anyone and Self-nominations are encouraged. The Parks Board will determine winners for the months of May, June, July, August, and September based on applications received.

All of the awards will highlight our Landscaping Ordinance, Tree City USA, Bee City USA.

If we do not receive enough nominations every month to select a winner for each category, we will revise the program to accept nominations all summer and announce one grand winner for each category in September.



# STATE OF WYOMING

## STATE CONSTRUCTION DEPARTMENT School Facilities Division

Delbert A. McOmie, P.E.  
Director

Shelby G. Carlson, P.E.  
Administrator

Matthew H. Mead  
Governor

April 20, 2018

Louise Carter-King, Mayor of Gillette  
201 E. Fifth Street  
Gillette, WY 82716  
[adm@gillettewy.gov](mailto:adm@gillettewy.gov)

Dear Mayor Carter-King,

I am writing to notify you that the local school district has been appropriated funding for demolition project(s) during the 2018 Legislative Session. I encourage you to visit with the school district about the project so that any concerns the city may have in regards to infrastructure items such as water, sewer, utilities, transportation, construction activity, permits etc. can be addressed during the planning and design phases of the project.

This collaborative effort will ensure a complete design package to provide an efficient construction project to improve the school facility and minimize impacts to the community. The State Construction Department and the school district are committed to work with you to make this a positive experience and outcome.

Sincerely,

A handwritten signature in black ink that reads "Delbert A. McOmie".

Delbert A. McOmie, P.E.  
Director, State Construction Department

cc: Superintendent Brown, Campbell County School District #1





# STATE OF WYOMING

## STATE CONSTRUCTION DEPARTMENT School Facilities Division

Delbert A. McOmie, P.E.  
Director

Matthew H. Mead  
Governor

Shelby G. Carlson, P.E.  
Administrator

April 20, 2018

Dr. Boyd Brown, Superintendent  
Campbell County School District #1  
1000 West 8<sup>th</sup> Street  
Gillette, WY 82717  
[bbrown@ccsd.k12.wy.us](mailto:bbrown@ccsd.k12.wy.us)

Dear Superintendent Brown,

Re: District Project Appropriation

The purpose of this correspondence is to outline the projects being funded in your district, as approved during the 2018 legislative session. Please note, some projects may have previous funds from prior bienniums. This letter only reflects those funds approved this session.

Project Description	Amount	Phase	Effective Date
Twin Spruce JHS/Parish Hall	\$398,782.00	Demolition	July 1, 2018
Twin Spruce JHS/Parish Hall	\$ 82,981.00	Demolition (Design)	July 1, 2018
Twin Spruce JHS/Modular 1	\$ 26,040.00	Demolition	July 1, 2018
Twin Spruce JHS/Modular 2	\$ 26,040.00	Demolition	July 1, 2018
Twin Spruce JHS/Modular 3	\$ 26,039.00	Demolition	July 1, 2018
Campbell County HS/ Modular 1	\$19,041.00	Demolition	July 1, 2018
Campbell County HS/ Modular 2	\$19,040.00	Demolition	July 1, 2018
Meadowlark Modular	\$85,962.00	Demolition	July 1, 2018
Wagon Wheel Modular	\$ 27,770.00	Demolition	July 1, 2018
Sunflower Modular	\$48,070.00	Demolition	July 1, 2018



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The see the attached final section of HEA0062. If you have any questions, feel free to contact me directly at [delbert.mcomie@wyo.gov](mailto:delbert.mcomie@wyo.gov) or 307-777-8675.

Sincerely,



Delbert A. McOmie, P.E.  
Director, State Construction Department

cc:

Select Committee on School Facilities  
Bryan Monteith, School Facilities Commission Chairman  
Mary Kay Hill, Deputy Policy Director  
Mayor Louise Carter-King, City of Gillette



Cheryl Riley  
*President, External Affairs*  
*Northern Plains States*

AT&T Services, Inc.  
PO Box 2787  
Cheyenne, WY 82003

M: 307.365.1379  
CR6557@att.com  
www.att.com

April 20, 2018

City of Gillette  
Mayor Louise Carter-King, Members of the Gillette City Council and Planning Commission  
201 East 5th Street  
Gillette, WY 82717-3003

VIA EMAIL: [adm@gillettewy.gov](mailto:adm@gillettewy.gov); [cityplan@gillettewy.gov](mailto:cityplan@gillettewy.gov)

RE: Case No. 18.010ZA Zoning Text Amendment – Section 13 Wireless Communication Facilities

Dear Mayor Carter-King and Members of the City Council and Planning Commission:

On behalf of AT&T, I am writing to express our appreciation for the City's consideration of AT&T's suggested changes to the new ordinance. We are grateful that we were included in the City's process to update their code and look forward to opportunities to work collaboratively with you in the future.

Thank you again for this opportunity.

Sincerely,

A handwritten signature in black ink, appearing to read "Cheryl Riley".

Cheryl Riley

Cc: Bob Duchon, River Oaks  
Clark Sanders, City of Gillette Planner



Angela Williams &lt;angelaw@gillettewy.gov&gt;

## Fwd: Business Council requests proposals for Taiwan trade representative

1 message

ADMN ADMN <adm@gillettewy.gov>  
 To: Angela Williams <angelaw@gillettewy.gov>

Tue, Apr 24, 2018 at 3:11 PM

For GI

----- Forwarded message -----

From: **Wyoming Business Council** <WY-Business-Council@public.govdelivery.com>

Date: Tue, Apr 24, 2018 at 2:15 PM

Subject: Business Council requests proposals for Taiwan trade representative

To: [adm@gillettewy.gov](mailto:adm@gillettewy.gov)

The State of Wyoming's Economic Development Agency

214 W. 15th St. | Cheyenne, WY | 307.777.2800



For release April 24, 2018

## Business Council requests proposals for Taiwan trade representative

The [Wyoming Business Council](#) is requesting proposals for a one-year renewable contract to represent the international trade interests of Wyoming businesses in Taiwan.

Hiring an international trade representative was [one of several calls to action in Enrolled Act 37 approved by the Wyoming Legislature](#) and signed by Gov. Matt Mead this spring. The Wyoming Business Council engaged with the Ministry of Foreign Affairs once the act passed and received initial approval for the state trade office.

"The Business Council is working quickly to increase Wyoming's international prosperity – particularly for our food and manufactured goods," Business Council CEO Shawn Reese said.

The Business Council, the state's economic development agency, [seeks a trade representative to network with buyers and distributors in Taiwan](#) and establish relationships between those entities and Wyoming businesses. The trade representative will also educate Wyoming businesses on exporting to Taiwan and build market profiles to find market demand Wyoming can fulfill.

Wyoming's Taiwan trade representative will also be required to attend trade industry events and help Wyoming exporters traveling to Taiwan. The Business Council is securing space in the Taipei World Trade Center.

"On behalf of the people and government of Taiwan, I would like to extend to you our heartfelt welcome," Vincent C.H. Yao, director-general of the [Taipei Economic and Cultural Office](#) in Seattle, said. "With a trade representative in place, Wyoming can first raise the profile of its quality products to the 23.5 million people in Taiwan, and then engage in bilateral cooperation in the areas of agriculture, energy, education, tourism and beyond."

The launch of a trade office in Taiwan reflects already cordial ties between Taiwan and Wyoming, Yao continued, and demonstrates the mutual determination to strengthen and deepen the relationship.

The Wyoming chemical and manufacturing industries already have footholds in Taiwan, which is an ideal foundation from which to launch into other Asian markets in the future. The trade representative will also have agriculture as a priority target market in Taiwan.

"Asia is a rapidly growing market with a swelling middle class seeking the kinds of products Wyoming businesses can provide," Briana Tanaka, agriculture and international trade coordinator for the Business Council, said.

Expanding markets for Wyoming companies is a key focus for the Business Council.

Proposals are due May 11. More application information can be found on the Business Council website at <http://wyomingbusiness.org/exports>. The Business Council intends to have a trade representative established in Taipei, Taiwan, by July 1.

For more information, call Tanaka at 307-777-6430, or email her at [briana.tanaka@wyo.gov](mailto:briana.tanaka@wyo.gov).

- [Taipei%2C+Taiwan.JPG](#)

Photo: A photo of Taipei, Taiwan, taken during a 2017 trade mission by a Wyoming delegation. (*Shawn Reese, Wyoming Business Council*)



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This email was sent to [admn@gillettewy.gov](mailto:admn@gillettewy.gov) using GovDelivery Communications Cloud on behalf of: Wyoming Business Council ·  
214 West 15th Street · Cheyenne, WY · 82002 · (307) 777-2800





The Art Teachers of Campbell County would like to personally invite you to the

**43<sup>rd</sup> ANNUAL  
CCSD ART GALA**

at Cam-Plex in ENERGY HALL

WE HOPE YOU WILL JOIN US and  
VIEW OVER 2500 PIECES OF  
ARTWORK

AS WELL AS ENJOY ARTISTIC  
DEMONSTRATIONS and MUSICAL PERFORMANCES

**Monday, April 30<sup>th</sup>, 5:30 to 8:30 p.m.**

**Tuesday, May 1<sup>st</sup>, 5:30 to 8:30 p.m.**

**Wednesday, May 2<sup>nd</sup>, 4:00 to 6:00 p.m.**



**Help Keep Gillette Beautiful!**

**Join us for the Coal Country Trash-A-Thon.**

**A couple of hours picking up roadside litter can make a big difference in our community.**



**COAL COUNTRY**  
**Trash-a-thon**

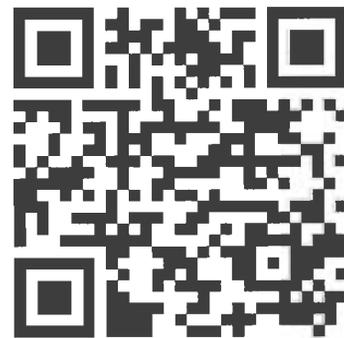
**Saturday, May 5th, 2018**

**9am-Noon**

**Registration/Drop Site**

**Dalbey Memorial Park**

**Pat Mueller Shelter**



Report your efforts with  
the web app "Let's pick it up" at  
<http://gis.gillettewy.gov/letspickitup/>

Or by email  
[keepgillettebeautiful@gmail.com](mailto:keepgillettebeautiful@gmail.com)

Dear Mayor Carter-King and City Council members, thank you for the high school state championship reception, cake, and ear buds.

I really appreciated the recognition.

Sincerely,

Cameron Watson

Gillette Wild Hockey Team

~~Cameron Watson~~ #17



I would like to thank you all for caring about people like me who struggle with addiction. You all have helped me help myself more than I ever thought was possible. Drug Court and IOP has given me many valuable tools to use in my future to come. I'm grateful I was given another chance, and that the chance was with drug court cause not only did I just do as I was suppose. But I also truly have changed in so many ways. To where now I am proud of who I am. Sincerely Rob myles



I would like to thank all of you for supporting the Adult treatment court program. This program has helped me to change my life get sober and clean and become a productive member of society. Thank you

Sincerely Michael Dese