



# CITY OF GILLETTE

Administration  
P.O. Box 3003 • Gillette, Wyoming 82717-3003  
Phone (307) 686-5203  
www.gillettewy.gov

## MEMORANDUM

TO: Mayor and Members of the City Council  
FROM: Patrick G. Davidson, City Administrator  
RE: General Information  
DATE: May 4, 2018

The following meetings are scheduled for the week of **May 5 – 11, 2018**

### Saturday, May 5th

#### 9:00 a.m. Trash-a-thon

- Dalbey Memorial Park, Pat Mueller Shelter

### Monday, May 7th

#### 5:30 p.m. Budget Workshop #2

- Budget Message – City Administrator Davidson
- Budget Review
  - Administration
  - Development Services
  - Police
  - Finance
- Executive Session
- City Hall – 2<sup>nd</sup> Floor Community Room
- Dinner Served at 5:00 p.m.

### Tuesday, May 8th

#### 5:30 p.m. Budget Workshop #3

- Budget Review
  - 1% Fund
  - Public Works
  - Utilities
  - Human Resources
  - Attorney
- Budget Wrap-Up
- Review May 15<sup>th</sup> Agenda
- Executive Session
- City Hall – 2<sup>nd</sup> Floor Community Room
- Dinner Served at 5:00 p.m.

1. Attached please find a **letter** regarding **Campbell County Joint Powers Public Land Board Budget** dated **May 1, 2018** provided by **Campbell County Commissioner's Chairman Christensen**.
2. Attached please find a **letter** regarding **Campbell County Joint Powers Fire Board Budget** dated **May 1, 2018** provided by **Campbell County Commissioner's Chairman Christensen**.
3. Attached please find **information** regarding **Hydrant Flushing Program** to begin **Monday, May 7<sup>th</sup>** provided by **Communications Manager Palazzari**.
4. Attached please find a **news release** regarding **Business Council Seeks Business' Help in Slashing Red Tape** dated **May 2, 2018** provided by the **Wyoming Business Council**.

5. Attached please find **information** regarding **Gillette College Receptions for Vice President/CEO Position** dated **May 3, 2018** provided by **Gillette College**.
6. Attached please find an **invitation** regarding **Sports Tourism Presentation** on **May 17, 2018** at the **Gillette College Pronghorn Center** provided by the **Campbell County Convention & Visitors Bureau**.
7. Attached please find the **agenda** for the **Board of Examiners** dated **May 8, 2018** and **meeting minutes** dated **April 10, 2018** provided by **Development Services Director VonEye**.
8. Attached please find the **agenda** for the **Campbell County Public Land Board** dated **May 10, 2018** and **meeting minutes** dated **April 12, 2018** provided by the **Cam-Plex**.

\* Item previously discussed by Council

PGD/adw

	<b>Budget Workshop #2</b> Monday, May 7, 2018 Meeting: 5:30 p.m. 2nd Floor Community Room

Dinner served at 5:00 in the 2nd Floor Community Room

**Agenda Topics:**

- Budget Message – City Administrator Davidson
  
- Budget Review
  - Administration
  - Development Services
  - Police
  - Finance
  
- Executive Session

	<b>Budget Workshop #3</b> Tuesday, May 8, 2018 Meeting: 5:30 p.m. 2nd Floor Community Room

Dinner served at 5:00 in the 2nd Floor Community Room

**Agenda Topics:**

- Budget Review
  - 1% Fund
  - Public Works
  - Utilities
  - Human Resources
  - Attorney
  
- Budget Wrap-Up
  
- Review May 15th Agenda
  
- Executive Session

### Upcoming Work Session Topics:

#### **May 22 - CANCELED**

#### **May 29**

- Drive & Drop Debrief
- Review June 5th Agenda
- Executive Session

#### **June 12 – Special Meeting**

- Budget Ordinance – 2nd Reading
- Review June 19th Agenda
- Executive Session

#### **June 26**

- Review July 3rd Agenda
- Executive Session

#### **July 10**

- Review July 17th Agenda
- Executive Session

#### **July 24 – CANCELED**

#### **August 14**

- Review August 21st Agenda
- Executive Session

#### **August 28**

- Review September 4th Agenda
- Executive Session

### City/County Meeting

### Upcoming Council Pre-Meeting Topics

#### **May 15**

- Introduction of New Cam-Plex Manager
- Fiber Grant Update
- Review May 15th Agenda
- Executive Session

#### **June 5**

- Review June 5th Agenda
- Executive Session

#### **June 19**

- WYDOT State Transportation Improvement Plan Presentation
- Review June 19th Agenda
- Executive Session

#### **July 3**

- Review July 3rd Agenda
- Executive Session

#### **July 17**

- Review July 17th Agenda
- Executive Session

#### **July 31**

- Review July 31st Agenda
- Executive Session

#### **August 7**

- Review August 7th Agenda
- Executive Session

#### **August 21**

- Review August 21st Agenda
- Executive Session

### Upcoming Activities

- **May 16** – Wyoming Police Officer Memorial – Council Chambers – 12:00 p.m. (followed by lunch in the 2nd Floor Community Room)
- **May 16** – ITC Dedication Ceremony – Dry Fork Station – 4:00 p.m.
- **May 17** – Applications for Nomination for Primary Election accepted through June 1st
- **May 19** – NEWY Meeting – 3rd Floor Conference Room – 8:00 a.m.
- **May 23 & 24** - Wyoming Business Council Meeting (Time and Location TBA)
- **May 24** – Senior Center Luncheon

## **New Agenda Items for May 15, 2018**

1. Council Consideration to Sign an Agreement for Concession Services at the City Pool from May 26, 2018 through June 1, 2018 with Girl Scout Troop 1160.

(New Business – Minute Action)

2. Council Consideration to Sign an Agreement for Concession Services at the City Pool from June 2, 2018 through August 17, 2018 with Dandy Candy.

(New Business – Minute Action)

3. Council Consideration of a Bid Award for the Winland Industrial Park Landowners' Back Flow Installation to Long's Plumbing and Heating, Inc., in the Amount of \$22,445.00 (1% Project).

(New Business – Minute Action)

4. An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for Property Generally Located at 201 and 402 Warren Avenue and Legally Described as Lot 1 & 2, Block 5, Third Addition Subdivision and Adjoining Right-of-Way East and North, and the Right-of-Way East of Lots 4, 5, & 6, Block 12, Second Addition Subdivision, from R-2, Single and Two Family Residential Zoning District to C-2, Central Business Zoning District, Subject to all Planning Requirements.

(New Business - Ordinance 1st Reading)

5. Appointment of Sandy Lenz to the Campbell County C.A.R.E. Board.

(Appointments)

6. A Public Hearing Related to the Submission of an Application to the Wyoming Business Council Under the Business Ready Community Grant and Loan Program for a Community Readiness Project on Behalf of the Governing Body of the City of Gillette, Wyoming, for the Purpose of the City of Gillette Fiber Improvement Project.

(Public Hearings and Considerations)

7. Council Consideration of a Resolution Authorizing the Submission of an Application to the Wyoming Business Council Under the Business Ready Community Grant and Loan Program for a Community Readiness Project on Behalf of the Governing Body of the City of Gillette, Wyoming, for the Purpose of the City of Gillette Fiber Improvement Project.

(Public Hearings and Considerations)



**OFFICE**

500 South Gillette Avenue  
Suite 1100  
Gillette, Wyoming 82716  
(307) 682-7283  
(307) 687-6325 FAX  
www.ccgov.net

Robert P. Palmer, Commissioners  
Administrative Director

**BOARD OF COMMISSIONERS**

Mark A. Christensen, Chairman  
Rusty Bell  
G. Matthew Avery  
Clark Kissack  
Micky Shober

1 May 2018

Ms. Mary Silvernell  
Chairman  
Campbell County Joint Powers Public Land Board  
1635 Reata Drive  
Gillette, Wyoming 82716

Dear Chair Silvernell:

The Campbell County Board of Commissioners has completed its initial review of your proposed budget for FY 2018-2019. In accordance with the City and County meeting held on March 22<sup>nd</sup>, the Board of Commissioners has provisionally approved a proposed budget for the Joint Powers Public Land Board with the following modifications and comments.

Fiscal Year 2018/2019 Proposed Budget  
Amounts to be funded by Campbell County

	<u>Requested</u>	<u>Provisionally Approved</u>
Operating Total Appropriations (80%)	\$2,720,628	\$2,720,628*
Capital (50%)	\$ 311,500	\$ 311,500
Capital Construction (50%)	\$ 237,500	\$ 220,000
Fleet Purchases	\$ 169,838**	\$ 0**
Fleet Depreciation	\$ 35,836	\$ 35,836***
Total Proposed for County Funding	\$3,305,464.00	\$3,287,964.00

\*Including the proposed FY 18/19 benefit adjustment, with County contribution at 80% of total, and City contribution of 20%.

\*\*Funding needed for three (3) vehicles and one transfer, including contingency on one (1) disabled vehicle, all to be acquired through the Depreciation account, not included in County request total.

\*\*\* Funding of Vehicle Depreciation for Public Land Board Equipment. County contributed \$23,512. in FY 2016/17, \$17,314 in FY 2017/18, and provisionally approved to fund \$35,836 in FY 2018/19.

After review of the proposed FY18/19 Joint Powers Public Land Board Budget, the Board of Commissioners recommends the following:

*The mission of Campbell County is to provide quality, efficient, and cost-effective services for all Campbell County residents through sound decision making and fiscal responsibility.*

Operating:

- Provisionally approve Joint Powers Public Land Board Operating Request, with salary and benefit adjustment included, and Event Technician position, as presented.
- Please continue to adhere to the FY 2018/19 Budget Message presented in January.
- Continue to review and provisionally approve Special Events Budgets as presented, with concurrence from both the City and County in accordance with policy.

Capital, Capital Construction & Fleet:

- Provisionally approve Joint Powers Public Land Board Capital Request, County funded amount of \$311,600, as presented.
- Provisionally approve Joint Powers Public Land Board Capital Request, with the following modifications:
  - Remove Heritage Center Remodel Design in the amount of \$35,000, and support WBC Grant application for Heritage Center and Energy Hall remodel project.
- County fully funded proportionate share of Fleet depreciation account in the amount of \$35,836; and approve Fleet Manager recommendations for vehicle acquisition.

Please note all capital approved items in Fiscal Year 2018/2019 will be funded upon presentation of actual invoice for the specific item(s) to be purchased. Funding for any capital budget shortfalls must be pre-approved by the County prior to acquisition. Funding is only allocated and to be spent for approved Capital items.

Thank you for submitting the Joint Powers Public Land Board Fiscal Year 2018-2019 Budget proposal. The Campbell County Fiscal Year 2018-2019 Budget will be approved on June 21, 2018.

Sincerely,



Mark A. Christensen  
Chairman

xc: City of Gillette  
Campbell County Clerk  
Cam-Plex Interim General Manager ReNae Keuck



**OFFICE**

500 South Gillette Avenue  
Suite 1100  
Gillette, Wyoming 82716  
(307) 682-7283  
(307) 687-6325 FAX  
www.ccgov.net

Robert P. Palmer, Commissioners  
Administrative Director

**BOARD OF COMMISSIONERS**

Mark A. Christensen, Chairman  
Rusty Bell  
G. Matthew Avery  
Clark Kissack  
Micky Shober

1 May 2018

Mr. Ryan Gross  
Chairman  
Campbell County Joint Powers Fire Board  
106 Rohan Avenue  
Gillette, Wyoming 82716

Dear Chairman Gross:

The Campbell County Board of Commissioners has completed a review of your proposed budget for FY 2018-2019. In accordance with the City, Town and County meeting held on March 22<sup>nd</sup>, the Board of Commissioners has provisionally approved the Joint Powers Fire Board proposed budget with the following modifications and comments.

Fiscal Year 2018/2019 Proposed Budget  
Amounts to be funded by Campbell County

	<u>Requested</u>	<u>Provisionally Approved</u>
Operating Budget (68.5%)	\$3,520,222.	\$3,295,288.*
Capital (49.5%)	\$ 191,515.	\$ 152,757.
Capital Construction (49.5%)	\$ 0.	\$ 0.
Vehicle Upgrades/Depreciation (49.5%)	<u>\$1,600,000.**</u>	<u>\$ 250,000.</u>
Total Proposed for County Public Funding	\$3,711,737.00	\$3,696,587.00

\*including FY 18/19 benefit adjustment.

\*\*estimated cost of purchasing one (1) Aerial Unit and three (3) Staff Vehicles, not included in proposed County funding; awaiting recommendation from Fleet Manager. County provisionally approved \$250,000 for depreciation account.

After review of the proposed FY18/19 Joint Powers Fire Board Budget, the Board of Commissioners recommends the following:

*The mission of Campbell County is to provide quality, efficient, and cost-effective services for all Campbell County residents through sound decision making and fiscal responsibility.*

Operating:

- Provisionally approved Joint Powers Fire Board Operating Request, with salary and benefit adjustment included, and the following suggested modifications:
- Reduced Salaries by \$80,000 to \$1,712,416, removed Floater Firefighter, including benefits; reduced County funding by \$54,800.
- Reduced Shift Coverage F/T & P/T by \$34,874 to \$75,000; reduced County funding by \$23,889.
- Reduced Supplies – Pub Ed by \$3,000 to \$5,000; reduced County funding by \$2,055.
- Removed Educational Assistance of \$5,000; removed County funding of \$3,423.
- Reduced Mobile Phones by \$5,500 to \$6,000; reduced County funding by \$3,767.
- Reduced On-Call Pay by \$150,000 to \$50,000; reduced County funding by \$102,750.
- Reduced Part Time Pay by \$50,000 to \$200,000; reduced County funding by \$34,250.
- Balance of Operating Budget provisionally approved as presented.
- Please note the overall provisional operating budget funding is within \$1,320 from last year, acknowledging the County contribution is due to decrease five percent (5%) in the current fiscal year. Upon review of the proposed adjustments, you may consider re-allocating funds within your different budget line items and please re-submit for consideration.
- Please continue to adhere to the FY 2018/19 Budget Message presented in January.

Vehicle Replacement/Upgrades:

- \$250,000 funding provisionally approved for the Total Depreciation Vehicle Replacement account in the next fiscal year. Please review the requested Replacement Account with the City and provide recommendations with dollar amount.

Capital/Capital Construction:

The following Capital & Capital Construction Request items have been modified for funding in Fiscal Year 2018/2019:

- Provisionally approve funding of \$173,007 for capital equipment acquisition; County contribution on FY 18/19 request, with the following modifications:
- Removed SCBA match amount, Homeland Security Grant not approved, of \$90,909; removed County funding of \$45,000.
- Increased SCBAs by \$50,000, new total of \$250,000, to begin replacement of equipment; adjusted County request to \$123,750.
- Removed thirteen (13) iPads for vehicles \$19,890; removed County funding of \$9,846.
- Removed HD Core Switch upgrade \$17,500; removed County funding of \$8,662.
- Balance of Capital provisionally approved as requested; no capital construction requested.

Please note all capital approved items in Fiscal Year 2018/2019 will be funded upon presentation of actual invoice for the specific item(s) to be purchased. Funding for any capital budget shortfalls must be pre-approved by the County prior to acquisition. Funding is only allocated and to be spent for

approved Capital items. Thank you for submitting the Joint Powers Fire Board Fiscal Year 2018-2019 Budget proposal. The Campbell County Fiscal Year 2018-2019 Budget will be adopted on June 19th.

Sincerely,

A handwritten signature in blue ink that reads "Mark A. Christensen". The signature is written in a cursive, flowing style.

Mark A. Christensen  
Chairman

xc: City of Gillette  
Town of Wright  
Campbell County Clerk  
Fire Chief William Shank

*The mission of Campbell County is to provide quality, efficient, and cost-effective services for all Campbell County residents through sound decision making and fiscal responsibility.*



Angela Williams <angelaw@gillettewy.gov>

## Fwd: Gillette, WY: Hydrant Flushing Program to begin Monday, May 7th

1 message

Geno Palazzari <genop@gillettewy.gov>  
To: Angela Williams <angelaw@gillettewy.gov>

Tue, May 1, 2018 at 9:19 AM

For GI

Geno Palazzari  
Communications Manager  
City of Gillette  
(O) 307-686-5393  
(C) 307-696-9088  
(F) 307-686-1593  
[facebook.com/CityofGillette](https://www.facebook.com/CityofGillette)  
[@CityofGillette](https://twitter.com/CityofGillette)  
Instagram: [cityofgillette](https://www.instagram.com/cityofgillette)

----- Forwarded message -----

From: **Gillette, WY** <[onlineservices@gillettewy.gov](mailto:onlineservices@gillettewy.gov)>  
Date: Tue, May 1, 2018 at 9:18 AM  
Subject: Gillette, WY: Hydrant Flushing Program to begin Monday, May 7th  
To: [genop@gillettewy.gov](mailto:genop@gillettewy.gov)

### Hydrant Flushing Program to begin Monday, May 7th

#### Flushing improves water quality and tests fire hydrants for fire protection

The City of Gillette Water Division will begin their Hydrant Flushing program on Monday, May 7th.

Post Date: 05/01/2018 9:00 AM

The City of Gillette Water Division will begin the Hydrant Flushing program on Monday, May 7th.



#### Why does the Water Division flush hydrants?

- Hydrant flushing is used to improve water quality and flow rates.
- Hydrant flushing is preventative maintenance for the water distribution system. Releasing water at high velocities from hydrants scours and scrubs water mains. This dislodges films, removes sediments and deposits, and helps control corrosion.
- While flushing the hydrants, crews will also test flow rates and work the valves on hydrants. This tests the hydrants to

5/1/2018

City of Gillette Mail - Fwd: Gillette, WY: Hydrant Flushing Program to begin Monday, May 7th

make sure they are ready to protect our community from fire.

- Results from these tests will be used to mark hydrants so firefighters can quickly assess flow capabilities.
- The results are also used by the Insurance Service Office to rate Gillette's fire suppression abilities. Better ratings result in lower commercial and residential insurance premiums.

For more information contact the [Water Division](#) at (307) 686-5276 or visit the [Water Division webpage](#).

Having trouble viewing this email? [View on the website instead](#).

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Angela Williams &lt;angelaw@gillettewy.gov&gt;

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**Fwd: Business Council seeks business' help in slashing red tape**

1 message

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**ADMN ADMN** <admngillettewy.gov>  
To: Angela Williams <angelaw@gillettewy.gov>

Wed, May 2, 2018 at 8:51 AM

For GI

----- Forwarded message -----

From: **Wyoming Business Council** <WY-Business-Council@public.govdelivery.com>

Date: Wed, May 2, 2018 at 8:39 AM

Subject: Business Council seeks business' help in slashing red tape

To: [admngillettewy.gov](mailto:admngillettewy.gov)

The State of Wyoming's Economic Development Agency

214 W. 15th St. | Cheyenne, WY | 307.777.2800



For release May 2, 2018

**Business Council seeks business' help in slashing red tape**

The [Wyoming Business Council](#) is asking businesses across the state for help identifying specific local, state and federal regulations which may be impeding or delaying licensing and permitting in the state.

Soliciting feedback from Wyoming businesses on onerous regulations was one of several [calls to action in Enrolled Act 58 passed by the Wyoming Legislature](#) and signed by Gov. Matt Mead this spring.

"The Business Council is working quickly to increase Wyoming's prosperity by making it easier to translate new ideas and new approaches into viable businesses contributing to our economy," Business Council CEO Shawn Reese said.

Participants should only need five to 10 minutes to offer specific examples of regulations that make starting and running a business harder than it should be. Take the survey by visiting <https://www.surveymonkey.com/r/WYBarriersToBusiness>.

The deadline for submissions is May 25.

The Business Council will review the information provided by Wyoming companies and report back to the Economically Needed Diversity Options for Wyoming ([ENDOW](#)) Executive Council by July 1.

Those regulations recommended for review will be brought to the entity with the jurisdiction to eliminate the hurdles.

For more information, call Business Outreach Coordinator Will Hardin at 307-777-2843 or [will.hardin@wyo.gov](mailto:will.hardin@wyo.gov).



Angela Williams &lt;angelaw@gillettewy.gov&gt;

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**Gillette College VP/CEO Candidates Reception**

3 messages

Nolan, Ramona &lt;rnolan@sheridan.edu&gt;

Thu, May 3, 2018 at 10:38 AM

Gillette College Foundation will be hosting receptions for the top three candidates for the Vice President/CEO position at Gillette College. During the receptions, members of the Gillette College community will have the opportunity to meet the candidates and ask questions.

Please join us at the following receptions:

Candidate 1 - Monday, May 14<sup>th</sup> - 5:15-6:30 p.m.

Candidate 2 - Tuesday, May 15<sup>th</sup> - 5:15-6:30 p.m.

Candidate 3 - Wednesday, May 16<sup>th</sup> - 5:15-6:30 p.m.

All receptions will take place at the Technical Education Center.

Refreshments will be served.

For more information, please contact Ramona at [rnolan@sheridan.edu](mailto:rnolan@sheridan.edu) or (307) 681-6200



Please join Gillette College Foundation as we host receptions for the top three candidates for the Vice President/CEO position at Gillette College. During the receptions, members of the Gillette College community will have the opportunity to meet the candidates and ask questions.

Please join us at the following receptions:

Candidate 1 - Monday, May 14<sup>th</sup> – 5:15-6:30 p.m. – TEC Flex Space

Candidate 2 - Tuesday, May 15<sup>th</sup> – 5:15-6:30 p.m. – TEC Mezzanine

Candidate 3 - Wednesday, May 16<sup>th</sup> – 5:15-6:30 p.m. – TEC Mezzanine

Refreshments will be served.

Forums will be held at the following times and are open to the public:

Candidate 1 - Monday, May 14<sup>th</sup> – 1:30-2:30 p.m. – TEC 213

Candidate 2 - Tuesday, May 15<sup>th</sup> – 1:30-2:30 p.m. – TEC 213

Candidate 3 - Wednesday, May 16<sup>th</sup> – 4:00-5:00 p.m. – TEC 213

For more information, please contact Ramona at [rnolan@sheridan.edu](mailto:rnolan@sheridan.edu) or (307) 681-6200

Ramona Nolan  
Administrative Coordinator to Dr. Mark Englert, Vice President/CEO

and Heidi Gross, Executive Director to Gillette College Foundation

Gillette College

300 W Sinclair

[Gillette, WY 82718](#)

(307) 681-6200  
[rnolan@sheridan.edu](mailto:rnolan@sheridan.edu)



**NOTICE: As of 11/20/2017, NWCCD/Gillette College has new phone numbers!**

- Gillette College Main Line: 307-681-6000
- Mark Englert: 307-681-6201
- Heidi Gross: 307-681-6400
- Ramona Nolan: 307-681-6200



Angela Williams <angelaw@gillettewy.gov>

**Fwd: YOUR INVITED: Join us for a Sports Tourism Presentation at the Gillette College Pronghorn Center Arena, May 17th!**

1 message

ADMN ADMN <adm@gillettewy.gov>  
To: Angela Williams <angelaw@gillettewy.gov>

Wed, May 2, 2018 at 7:50 PM

For GI

----- Forwarded message -----

From: Terry Sjolín <terry@visitgillettewright.com>

Date: Wed, May 2, 2018 at 4:10 PM

Subject: YOUR INVITED: Join us for a Sports Tourism Presentation at the Gillette College Pronghorn Center Arena, May 17th!

To: Angela Williams <adm@gillettewy.gov>

THE CAMPBELL COUNTY CONVENTION & VISITORS BUREAU CORDIALLY INVITES YOU TO:

**John Schmieder**  
***Sports Tourism In Your Community***

**In this interactive session, sports tourism industry consultant Jon will discuss the best and worst practices of sports tourism. It will also include the Huddle Up Group's 2018 list of the 10 critical trends every community should consider when marketing their destination.**

May  
17  
2018





Jon Schmieder has over 20 years of experience in the sports tourism industry. He has held senior leadership roles with sports commissions in Phoenix, Tulsa and Denver. Founded in 2012, the Huddle Up Group is a sports tourism, marketing, venue and event consulting company made up of experienced award-winning executives. Their team has a successful track record of leading sports tourism organizations through strategic growth and community collaboration. They have extensive experience in building cohesive organizations and external relationships while working with volunteer boards, donors, elected officials, hospitality community leaders, and various corporate partners.

THURSDAY

**May 17, 2018 at Noon OR 5:30 PM**

**Gillette College Pronghorn Center Arena**

**3807 College Drive**

**Gillette, WY**



**You MUST RSVP for either the Noon or 5:30 PM session by May 10th to Terry Sjolin at [terry@visitgillettewright.com](mailto:terry@visitgillettewright.com) or call 307-686-0040.**

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You are receiving this email because you have been invited to the Campbell County Convention & Visitors Bureau's Sports Tourism Presentation.

**Our mailing address is:**

Campbell County Convention & Visitors Bureau  
PO Box 1393  
Gillette, WY 82717-1393



[Add us to your address book](#)

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You can [update your preferences](#) or [unsubscribe from this list](#).





# CITY OF GILLETTE

Development Services  
Building Inspection Division  
201 E. 5th Street • Gillette, Wyoming 82716  
Phone 307.686.5260  
www.gillettewy.gov

## MEMORANDUM

TO: Board of Examiners – Dean Thompson, Chairman; Chad Renken, Vice-Chairman; Weston Scott, Dale Phipps, Scott Heibult, Jaye Drake, Todd Newlin, Chris Weight, and Bill Currie.

CC: Administration  
Patrick Davidson, City Administrator  
Anthony Reyes, City Attorney  
Heath VonEye, Development Services Director  
Jim Brown, Deputy Building Official  
Kim King, Administrative Assistant

FROM: Ken Rogers, Chief Building Official

SUBJECT: Board of Examiners Regular Meeting – May 8, 2018

DATE: May 3, 2018

The Regular Meeting is scheduled for 12:30 p.m. on Tuesday, May 8, 2018 at City Hall, in the Community Conference Room, 2<sup>nd</sup> Floor. Lunch will be served at 12:00 p.m.

Enclosed please find the Meeting Agenda and Packet.

If you have questions or concerns prior to the meeting, please contact me.

Thank you.

# **Agenda**

## **BOARD OF EXAMINERS REGULAR MEETING**

**May 8, 2018  
12:00 p.m. to 2:00 p.m.  
City of Gillette – City Hall  
2<sup>nd</sup> Floor  
Community Conference Room**

### **Call to Order**

Dean Thompson, Chairman

### **Approval of Minutes**

Regular Meeting of April 10, 2018

### **Unfinished Business**

2018 ICC Code Updates for Chapter 5 Ordinance

### **New Business**

### **Approval of Contractor License Applications**

Individual Trade License Applications  
Contractor License Applications (Class A, B, C, D, F and R)

### **Announcements**

The next Regular Meeting will be on Tuesday, June 12, 2018.

### **Adjournment**

BOARD OF EXAMINERS  
MEETING MINUTES

Regular

April 10, 2018

12:30 p.m.

Board Members present: Chairman Dean Thompson, Vice Chairman Chad Renken, Weston Scott, Scott Heibult, Jaye Drake, Todd Newlin, Chris Weight, and Bill Currie.

Board Members absent: Dale Phipps.

Staff Members present: Ken Rogers, Chief Building Official; Jim Brown, Deputy Building Official; Jill McCarty, Senior Administrative Assistant.

Staff Members absent: Heath VonEye, Development Services Director and Kim King, Administrative Assistant.

Dean Thompson, Chairman, called the meeting to order.

Approval of Minutes

Chairman Thompson called for approval of the March 13, 2018, Regular Meeting Minutes. It was moved by Jaye Drake, seconded by Chris Weight to approve said Minutes. Roll was called on the motion with the following results. Board Members voting aye: Drake, Scott, Heibult, Newlin, Weight, Currie, Vice Chairman Renken, and Chairman Thompson. Motion carried.

Unfinished Business

There was none.

New Business

There was none.

Individual Trade License Applications

The Board reviewed the following Individual Trade License Applications:

ANDERSON, RYAN L of OGDEN, UT • JOURNEYMAN HVAC TECH, CFM HEATING & A/C INC Lic# 2912  
BOCK, LAWRENCE of SUNDANCE, WY • MASTER ELECTRICIAN, SUNDANCE ELECTRIC INC Lic# 2161  
BREWER, JERAD of GILLETTE, WY • MASTER GAS PIPEFITTER, CAMPBELL COUNTY SCHOOL DISTRICT Lic# 3170  
CHRISTOPHERSON, LON of GILLETTE, WY • MASTER HVAC TECH, POLAR REFRIGERATION INC Lic# 1730  
CHRISTOPHERSON, LON of GILLETTE, WY • MASTER REFRIGERATION TECH, POLAR REFRIGERATION INC Lic# 1731  
DALBY, GREG S of MINOT, ND • MASTER PLUMBER, LICENSE ACTIVE ONLY Lic# 2202  
DEMAS, NATHANIEL of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, MILLER MECHANICAL LLC Lic# 2445

DEMAS, NATHANIEL of GILLETTE, WY • APPRENTICE PLUMBER, MILLER MECHANICAL LLC Lic# 2446  
 DIERKS, DUANE of GILLETTE, WY • MASTER GAS PIPEFITTER, SUNDIAL HEATING & REFRIGERATION Lic# 1917  
 DIERKS, DUANE of GILLETTE, WY • MASTER HVAC TECH, SUNDIAL HEATING & REFRIGERATION Lic# 1918  
 FREEMAN, NICKOLAS of GILLETTE, WY • MASTER ELECTRICIAN, EDGE ELECTRIC INC Lic# 2230  
 FRISTAM, JAKE of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, TUCKER ELECTRIC INC Lic# 2479  
 FULCINITI, JOHN of EVANSVILLE, WY • JOURNEYMAN HVAC TECH, JOHNSON CONTROLS Lic# 2233  
 GEUKE, JASON of BELLE FOURCHE, SD • JOURNEYMAN ELECTRICIAN, HAUCK ELECTRIC & CONTROLS INC Lic# 2394  
 GRAHAM, TRAVIS of WRIGHT, WY • JOURNEYMAN ELECTRICIAN, RASMUSSEN ELECTRIC INC Lic# 2311  
 HERNANDEZ-GONZALEZ, PRESILIANO of GILLETTE, WY • APPR GAS PIPE, POWDER RIVER HEATING & A/C Lic# 2328  
 HERNANDEZ-GONZALEZ, PRESILIANO of GILLETTE, WY • APPR PLUMBER, POWDER RIVER HEATING & A/C Lic# 2329  
 HESS, TRAVIS of OGDEN, UT • MASTER ELECTRICIAN, LINE SIDE ELECTRIC INC Lic# 2525  
 KING, VANCE of WEST POINT, UT • MASTER ELECTRICIAN, V K ELECTRIC INC Lic# 3384  
 LAKE, TRENTON of GILLETTE, WY • MASTER GAS PIPEFITTER, POWDER RIVER HEATING & A/C Lic# 1522  
 LAKE, TRENTON of GILLETTE, WY • MASTER PLUMBER, POWDER RIVER HEATING & A/C Lic# 1523  
 LEAIR, SHAWN of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, RENKEN PLUMBING LLC Lic# 3154  
 LEAIR, SHAWN of GILLETTE, WY • APPRENTICE PLUMBER, RENKEN PLUMBING LLC Lic# 3155  
 LINDER, MARLIN of LAKEWOOD, CO • MASTER ELECTRICIAN, ENCORE ELECTRIC INC Lic# 2441  
 MASERO, JAKE of OGDEN, UT • JOURNEYMAN HVAC TECH, CFM HEATING & A/C INC Lic# 2911  
 MASSIE, TANNER of MOORCROFT, WY • APPRENTICE GAS PIPEFITTER, CLEARWATER X-SPURTS INC Lic# 3133  
 MASSIE, TANNER of MOORCROFT, WY • APPRENTICE PLUMBER, CLEARWATER X-SPURTS INC Lic# 3134  
 MATHIS, RODNEY J of GILLETTE, WY • MASTER ELECTRICIAN, D & P ELECTRIC Lic# 1579  
 NOVAK, CRIS of BELLE FOURCHE, SD • JOURNEYMAN ELECTRICIAN, HAUCK ELECTRIC & CONTROLS INC Lic# 1688  
 PUCKETT, KRIS of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, BLACK HILLS GAS HOLDINGS, LLC Lic# 3380  
 PUCKETT, KRIS of GILLETTE, WY • APPRENTICE HVAC TECH, BLACK HILLS GAS HOLDINGS, LLC Lic# 3381  
 PUCKETT, KRIS of GILLETTE, WY • MASTER REFRIGERATION TECH, BLACK HILLS GAS HOLDINGS, LLC Lic# 3382  
 RASMUSSEN, CASPER of WRIGHT, WY • MASTER ELECTRICIAN, RASMUSSEN ELECTRIC INC Lic# 1775  
 REBICH, EDWARD of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, R & G ELECTRIC INC Lic# 1782  
 RENKEN, RYAN of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, RENKEN PLUMBING LLC Lic# 3152  
 RENKEN, RYAN of GILLETTE, WY • JOURNEYMAN PLUMBER, RENKEN PLUMBING LLC Lic# 3153  
 RUBY, JESSE of BUFFALO, WY • MASTER ELECTRICIAN, RUBY ELECTRIC LLC Lic# 3392  
 SPRUHAN, THOMAS of GILLETTE, WY • JOURNEYMAN PLUMBER, POWDER RIVER HEATING & A/C Lic# 1903  
 STRUB, JUSTIN of GILLETTE, WY • MASTER ELECTRICIAN, JDS ELECTRIC LLC Lic# 1910  
 WENDLING, CAREY of GILLETTE, WY • MASTER HVAC TECH, COMFORT SYSTEMS HEATING & AC Lic# 1999  
 WENDLING, CAREY of GILLETTE, WY • MASTER GAS PIPEFITTER, COMFORT SYSTEMS HEATING & AC Lic# 2000  
 WHITE, DAVID of LAKEWOOD, CO • MASTER ELECTRICIAN, ENCORE ELECTRIC INC Lic# 2020  
 WOFFORD, KRISTOPHER of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, ACTION ENERGY SERVICES LLC Lic# 2048

It was moved by Todd Newlin, seconded by Bill Currie, to approve the above Individual Trade License Applications. Roll was called on the motion with the following results. Board Members voting aye: Scott, Heibult, Newlin, Weight, Currie, Drake, Vice Chairman Renken, and Chairman Thompson. Motion carried.

### Contractor License Applications

The Board reviewed the following Contractor License Applications (Class A, B, C, D, F and R):

ADEN ENTERPRISES LLC of GILLETTE, WY • JOSHUA JORGENSEN, MISCELLANEOUS  
 API SYSTEMS INTEGRATORS INC of CASPER, WY • MARTIN MURPHY, LOW VOLTAGE  
 API SYSTEMS INTEGRATORS INC of CASPER, WY • JAMES SOPER, CHEMICAL FIRE SUPPRESSION  
 API SYSTEMS INTEGRATORS INC of CASPER, WY • JAMES SOPER, FIRE ALARM SYSTEMS  
 AUDIO VIDEO SOLUTIONS INC of RAPID CITY, SD • TRACY KRISNAK, LOW VOLTAGE  
 BADGER DAYLIGHTING CORP of BROWNSBURG, IN • JASON BELL, EXCAVATION & GRADING  
 BAR-D SIGNS INC of CASPER, WY • JERRY GALLES, SIGNAGE  
 BAR-D SIGNS INC of CASPER, WY • JERRY GALLES, LIMITED VOLTAGE  
 BIG HORN CONSTRUCTION of GILLETTE, WY • LON PIPER, TRIM CARPENTRY PAINT FLOORING  
 BRISCO of CHEYENNE, WY • BRUCE RITER, EXCAVATION & GRADING

C & J CONTRACTING LLC of GILLETTE, WY • CORY ALBRECHT, DRYWALL  
C & L ENTERPRISES of GILLETTE, WY • LICO SIFUENTES, LANDSCAPING & FENCING  
C BAR K PETROLEUM SERVICE LLC of SHERIDAN, WY • KEN WERBELOW, EXCAVATION & GRADING  
CAMPBELL COUNTY SCHOOL DISTRICT of GILLETTE, WY • RAYMOND ARBACH, ELECTRICAL  
CAMPBELL COUNTY SCHOOL DISTRICT of GILLETTE, WY • JERAD BREWER, PLUMBING  
CAMPBELL COUNTY SCHOOL DISTRICT of GILLETTE, WY • JERAD BREWER, GAS PIPEFITTER  
CHENEY BROS CONSTRUCTION INC of OGDEN, UT • DON CHENEY, TRIM CARPENTRY PAINT FLOORING  
CHOICE MINE & INDUSTRIAL SERVICES LLC of GILLETTE, WY • TONY DEIMLING, EXCAVATION & GRADING  
CHOICE MINE & INDUSTRIAL SERVICES LLC of GILLETTE, WY • TONY DEIMLING, LANDSCAPING & FENCING  
CHOICE MINE & INDUSTRIAL SERVICES LLC of GILLETTE, WY • TONY DEIMLING, NONSTRUCTURAL CONCRETE  
CJ'S LAWN MAINTENANCE LLC of ROZET, WY • TRACY KEFFELER, LANDSCAPING & FENCING  
CNC CONSTRUCTION of PLEASANT VIEW, UT • BRENT CASTRO, GENERAL CONTRACTOR  
COMFORT SYSTEMS HEATING & AC of GILLETTE, WY • CAREY WENDLING, MECHANICAL  
COMFORT SYSTEMS HEATING & AC of GILLETTE, WY • CAREY WENDLING, GAS PIPEFITTER  
D & D SPRINKLERS of GILLETTE, WY • DUANE CEBULSKI, LANDSCAPING & FENCING  
DAKOTA SEALANTS INC of RAPID CITY, SD • AMY VERMEULEN, MISCELLANEOUS  
EATON SALES & SERVICE LLC of CASPER, WY • CLAYTON WINN, MISCELLANEOUS  
EDGE ELECTRIC INC of GILLETTE, WY • NICK FREEMAN, ELECTRICAL  
ENCORE ELECTRIC INC of LAKEWOOD, CO • MARLIN LINDER, ELECTRICAL  
ETHOS DISTRIBUTED SOLUTIONS INC of GOLDEN, CO • MITCHELL REECE, GENERAL CONTRACTOR  
FATHER & SONS of GILLETTE, WY • JESUS CERVANTES, LANDSCAPING & FENCING  
FREEMAN CONSTRUCTION LLC of GILLETTE, WY • NICHOLAS BINDER, GENERAL CONTRACTOR  
G & G LANDSCAPING INC of GILLETTE, WY • GREG SCALLON, LANDSCAPING & FENCING  
GILLETTE HANDYMAN LLC of GILLETTE, WY • TRAVIS KOEHN, TRIM CARPENTRY PAINT FLOORING  
GILLETTE HANDYMAN LLC of GILLETTE, WY • TRAVIS KOEHN, WIND SIDING GUTTER GARAGE DOOR  
GILLETTE HANDYMAN LLC of GILLETTE, WY • TRAVIS KOEHN, LANDSCAPING & FENCING  
HIGH PLAINS BUILDERS LLC of GILLETTE, WY • TONY WILLE, GENERAL CONTRACTOR  
HOT IRON INC of GILLETTE, WY • BRYAN GARLAND, GENERAL CONTRACTOR  
HOT IRON INC of GILLETTE, WY • BRYAN GARLAND, WATER & SEWER PIPELAYER  
INFINITY BUILDERS LLC of GILLETTE, WY • MICHAEL KUGLIN, GENERAL CONTRACTOR  
INSULATION ENTERPRISES INC of RAPID CITY, SD • BILL MCCAMLY, INSULATION  
JDS ELECTRIC LLC of GILLETTE, WY • JUSTIN STRUB, ELECTRICAL  
JOHN'S CUSTOM CARPET & TILE of GILLETTE, WY • JONATHAN EHREDT, MASONRY (VNR)  
JOHNSON ENERGY of GILLETTE, WY • NICKOLAS JOHNSON, MISCELLANEOUS  
KTK GENERAL CONTRACTING LIMITED of WESTMINSTER, CO • JOHN KOPPENHAFFER, BUILDING CONTRACTOR  
KUSTOM HOME REPAIR of GILLETTE, WY • DAVID NICKS, RESIDENTIAL CONTRACTOR  
MAGPIE DESIGNS of GILLETTE, WY • TARA STONEKING, TRIM CARPENTRY PAINT FLOORING  
MCKIM'S LLC of GILLETTE, WY • DONALD MCKIM, LANDSCAPING & FENCING  
MEADE'S PAINTING & DRYWALL of GILLETTE, WY • MICHAEL MEADE, TRIM CARPENTRY PAINT FLOORING  
MILLER INSULATION CO INC of BISMARCK, ND • DWIGHT MILLER, INSULATION  
MOUNTAIN PEAK BUILDERS LLC of GILLETTE, WY • TREVOR SCHILLING, GENERAL CONTRACTOR  
MOUNTAIN PEAK BUILDERS LLC of GILLETTE, WY • TREVOR SCHILLING, WATER & SEWER PIPELAYER  
OLD SCHOOL PAINTING of GILLETTE, WY • SERGIO ROBERTS, TRIM CARPENTRY PAINT FLOORING  
PICK & SHOVEL LLC of GILLETTE, WY • CHUCK LAUGHLIN, EXCAVATION & GRADING  
PICK & SHOVEL LLC of GILLETTE, WY • CHUCK LAUGHLIN, NONSTRUCTURAL CONCRETE  
PICK & SHOVEL LLC of GILLETTE, WY • CHUCK LAUGHLIN, WATER & SEWER PIPELAYER  
POLAR REFRIGERATION INC of GILLETTE, WY • LON CHRISTOPHERSON, MECHANICAL  
POLISHED CONCRETE OF WYOMING of LARAMIE, WY • LORETTA GUYN, TRIM CARPENTRY PAINT FLOORING  
RANGE TELEPHONE COOPERATIVE of FORSYTH, MT • ALLEN WETHERELT, EXCAVATION & GRADING  
RANGE TELEPHONE COOPERATIVE of FORSYTH, MT • ALLEN WETHERELT, LOW VOLTAGE  
RASMUSSEN ELECTRIC INC of WRIGHT, WY • CASPER RASMUSSEN, ELECTRICAL  
RDC EXCAVATING LLC of ALPINE, WY • DALE CARPENTER, WATER & SEWER PIPELAYER  
RDC EXCAVATING LLC of ALPINE, WY • DALE CARPENTER, RESIDENTIAL CONTRACTOR  
ROSENBAUM'S SIGNS & OUTDOOR of RAPID CITY, SD • LEWIS KREBS, SIGNAGE  
RUBY ELECTRIC LLC of BUFFALO, WY • JESSE RUBY, ELECTRICAL  
SIGN BOSS LLC of GILLETTE, WY • DANA MILLER, SIGNAGE  
SUNDIAL HEATING & REFRIGERATION of GILLETTE, WY • DUANE DIERKS, MECHANICAL  
SUNDIAL HEATING & REFRIGERATION of GILLETTE, WY • DUANE DIERKS, GAS PIPEFITTER  
THYSSENKRUPP ELEVATOR CORP of BELGRADE, MT • MARK WESTERGAARD, ELEVATOR  
TOTAL RANCH CONSTRUCTION of SHEPHERD, MT • TRAVIS CALDWELL, BUILDING CONTRACTOR  
TOWER COMMUNICATION & AUTO of GILLETTE, WY • DAVID WRIGHT, LOW VOLTAGE

TRAFFIC SAFETY SERVICES INC of BISMARCK, ND • PAUL HARTMANN, MISCELLANEOUS  
TRANSLOGIC CORP of DENVER, CO • TERRY LOFTUS, MISCELLANEOUS  
TREE TRIMMERS of GILLETTE, WY • BONNIE NORFOLK, LANDSCAPING & FENCING  
V K ELECTRIC INC of WEST POINT, UT • VANCE KING, ELECTRICAL  
V K ELECTRIC INC of WEST POINT, UT • VANCE KING, SIGNAGE  
WESTERN STATES FIRE PROTECTION of RAPID CITY, SD • ROSS BESTGEN, SPRINKLER SYSTEMS  
WYOMING CABINET COMPANY of PINE HAVEN, WY • ROBERT SUCHOR, RESIDENTIAL CONTRACTOR  
WYOMING DEMOLITION INC of SHERIDAN, WY • RANDY WARNKE, EXCAVATION & GRADING  
ZAP LAWN CARE of GILLETTE, WY • TONY DIDIER, LANDSCAPING & FENCING

It was moved by Chris Weight, seconded by Scott Heibult, to approve the above Contractor License Applications. Roll was called on the motion with the following results. Board Members voting aye: Heibult, Newlin, Weight, Currie, Drake, Scott, Vice Chairman Renken, and Chairman Thompson. Motion carried.

### Announcements

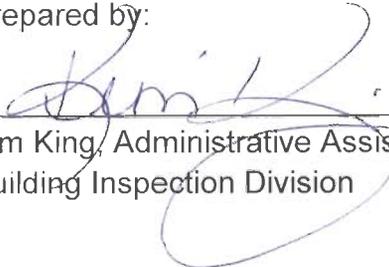
Jim Brown announced to the Board at next month's meeting, City staff would be bringing a draft of the 2018 ICC Code adoptions. He stated he would put together a list of the top ten changes to the International Residential Code and the International Building Code.

The next regularly scheduled meeting will be Tuesday, May 8, 2018.

### Adjournment

There being no further business to come before the Board, the meeting was adjourned at 12:40 p.m.

Prepared by:

  
\_\_\_\_\_  
Kim King, Administrative Assistant  
Building Inspection Division

## **International Residential Code**

**R101.2 Scope:** The IRC will now allow 1) A care facility with five or fewer persons receiving custodial care within a dwelling unit. 2) A care facility with five or fewer persons receiving medical care within a dwelling unit. 3) A care facility for five or fewer persons receiving care within a single-family dwelling.

**Cost Impact:** Construction cost savings as these uses were previously required to use the commercial building code (IBC).

**IRC Chapter 3:** Requirement for residential fire sprinkler systems in single family and duplex homes deleted.

**Cost Impact:** Construction cost savings

**R 703.2 Water Resistive Barriers:** (“House Wrap”) The exception for accessory buildings such as detached garages has been deleted.

**Cost Impact:** Increased cost. Cost will be determined by the material used. I.e. Number 15 asphalt felt, house wrap, etc. Noteworthy: This change was driven by warranty issues with other building materials such as OSB, siding, etc... that require the same level of water / weather protection as single-family dwellings.

**IRC Chapter 11 deleted in total.** The current local energy code will remain unchanged.

**Cost Impact:** Construction cost savings.

## **International Building Code**

**Section 406.6 Enclosure of Atriums:** New Exception: A fire barrier is not required between the atrium and the adjoining spaces where the atrium is provided with a smoke control system.

**Cost Impact:** Construction cost savings.

**Section 407.5 Maximum Smoke Compartment Size in Use Group I-2:** I-2 Condition-2 where the patient sleeping rooms are single occupant only and I-2 Condition-2 without patient sleeping rooms, allowable smoke compartment size has been raised from 22,500<sup>ft2</sup> to 40,000<sup>ft2</sup>.

**Cost Impact:** Dramatic construction cost savings.

**Section 420.7: Corridor Protection in Assisted Living Units. Use Group I-1:** Shared living spaces, group meeting spaces, and multipurpose therapeutic spaces are now permitted to be open to fire rated corridors.

**Cost Impact:** Construction cost savings.

**Section 420.10 & 904.13: Dormitory (R-2) and Institutional Type-1 (I-1) Cooking Facilities:**

Cooking appliances to include residential type now required to have a domestic hood with fire suppression.

**Cost Impact:** Increased cost.

**Sections 503.1 & 706.1: Fire Walls:** "Fire walls" are no longer required for building exterior walls on a zero-lot line. Fire Barriers may now be used.

**Cost Impact:** Construction cost savings.

**Table 1004.5: Business use occupant load:** The occupant load factor has been raised from 100 gross per person to 150 gross per person.

**Cost Impact:** Construction cost savings.

## ***International Plumbing Code***

**Section 305.6: Protection from Physical Damage:** The distance from the pipe to the face of any framing member has been reduced from 1 ½" to 1 ¼" for the requirement of nail plates.

Exception: Cast iron & galvanized piping. This change makes the plumbing code consistent with the National Electric Code.

**Cost Impact:** Cost Savings

**Section 403.2: Toilet Facilities for Small Business:** The allowable threshold for the requirement for more than one toilet room has been raised from an occupant load of 15 to an occupant load of 25.

**Cost Impact:** Significant construction cost savings for small businesses especially considering the change in IBC Table 1004.5 which raised the occupant load factor for business occupancies from 100<sup>ft</sup><sup>2</sup> to 150<sup>ft</sup><sup>2</sup> per occupant. This now means it is possible (depending on the floor plan) that a small business could be 3,750<sup>ft</sup><sup>2</sup> or less and only have to provide one toilet room as compared to 1,500<sup>ft</sup><sup>2</sup> under the 2015 edition.

## ***International Mechanical Code***

**Table 403.3.1.1 Nail Salons:** Source capture systems are now given credit for exhaust air and can be calculated at 0.6 CFM/FT<sup>2</sup>.

**Cost Impact:** Potential cost savings in building operation especially in a cold climate state like Wyoming.

**Section 504.8.2: Clothes Dryer Exhaust Ducts in Framing Cavities:** Where dryer exhaust ducts are enclosed in a framing cavity such cavities shall allow the installation of the duct without deformation. I.e. a 4-inch diameter duct cannot be installed in a nominal 2 X 4 wall etc....

**Cost Impact:** Potential cost increase depending on the framing design.

## ***International Fire Code***

**Section 1103.5.1: Fire Sprinklers in Existing Group A-1 Occupancies:** New Section added which requires the retrofit installation of a fire sprinkler system in existing Group A-2 occupancies where alcoholic beverages are consumed if the occupant load is 300 or more.

### ***NOTES:***

- 1) The new section does not specify any timelines, dates, etc. for the retrofit.
- 2) To our knowledge the state is adopting the IFC without amendments.
- 3) How this could or would be administrated / enforced is still not clear.

**FOR REVIEW INDIVIDUAL LICENSE APPLICATIONS**

**MAY 8, 2018**

1	<b>AHLERS, SETH</b> of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, <b>POWDER RIVER HEATING &amp; AIR CONDITIONING Lic# 3399 **</b>
2	<b>AHLERS, SETH</b> of GILLETTE, WY • APPRENTICE PLUMBER, <b>POWDER RIVER HEATING &amp; AIR CONDITIONING Lic# 3400 **</b>
3	<b>ANDERSON, DANIEL</b> of RAPID CITY, SD • MASTER ELECTRICIAN, <b>CONRAD'S BIG C SIGNS Lic# 2606</b>
4	<b>ARAGONEZ, HECTOR</b> of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, <b>CLIMATE SOLUTIONS LLC Lic# 2138</b>
5	<b>ARAGONEZ, HECTOR</b> of GILLETTE, WY • APPRENTICE HVAC TECH, <b>CLIMATE SOLUTIONS LLC Lic# 2139</b>
6	<b>BECK, LARENCE C</b> of MOUNTAIN VIEW, WY • MASTER ELECTRICIAN, <b>UNION TELEPHONE COMPANY Lic# 2458</b>
7	<b>CONRAD, RICK</b> of RAPID CITY, SD • JOURNEYMAN ELECTRICIAN, <b>CONRAD'S BIG C SIGNS Lic# 2198</b>
8	<b>COTE, DANIEL</b> of GILLETTE, WY • JOURNEYMAN HVAC TECH, <b>JOE'S PLUMBING &amp; HEATING INC Lic# 2551</b>
9	<b>DAVIS, BRICE</b> of GILLETTE, WY • JOURNEYMAN PLUMBER, <b>JOE'S PLUMBING &amp; HEATING INC Lic# 3178</b>
10	<b>DICKINSON, ALEXANDER</b> of MILLS, WY • MASTER ELECTRICIAN, <b>307 ELECTRIC LLC Lic# 3190</b>
11	<b>ESTRADA, RUBEN</b> of BELLE FOURCE, SD • MASTER ELECTRICIAN, <b>FUZE ELECTRIC Lic# 3418 **</b>
12	<b>FISCHER, BRYAN</b> of RAPID CITY, SD • JOURNEYMAN ELECTRICIAN, <b>CONRAD'S BIG C SIGNS Lic# 2223</b>
13	<b>GAGLIANO, JARED</b> of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, <b>BLACK HILLS GAS HOLDINGS, LLC Lic# 2302</b>
14	<b>GAGLIANO, JARED</b> of GILLETTE, WY • APPRENTICE HVAC TECH, <b>BLACK HILLS GAS HOLDINGS, LLC Lic# 2303</b>
15	<b>GAGLIANO, JARED</b> of GILLETTE, WY • APPRENTICE REFRIGERATION TECH, <b>BLACK HILLS GAS HOLDINGS, LLC Lic# 2304</b>
16	<b>GOODSPEED, CALEB</b> of LARAMIE, WY • MASTER ELECTRICIAN, <b>TRIDENT ELECTRIC LLC Lic# 3415 **</b>
17	<b>GRIFFITH, PATRICK</b> of BUFFALO, WY • JOURNEYMAN ELECTRICIAN, <b>RUBY ELECTRIC LLC Lic# 3407 **</b>
18	<b>HEIMANN, TRAVIS</b> of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, <b>ELECTRICAL SPECIALISTS Lic# 2327</b>
19	<b>HENDERSHOT, BRYAN</b> of GILLETTE, WY • MASTER PLUMBER, <b>PLUMB TECH LLC Lic# 1728</b>
20	<b>JOHNSON, MICHAEL</b> of ST CLOUD, MN • MASTER GAS PIPEFITTER, <b>J-BERD MECHANICAL CONTRACTORS Lic# 2345</b>
21	<b>JOHNSON, MICHAEL</b> of ST CLOUD, MN • MASTER PLUMBER, <b>J-BERD MECHANICAL CONTRACTORS Lic# 2346</b>
22	<b>KEITHLY, BRIAN</b> of DOUGLAS, WY • MASTER ELECTRICIAN, <b>H &amp; H ELECTRIC LLC Lic# 2960</b>
23	<b>KINTZ, NATE</b> of GILLETTE, WY • MASTER GAS PIPEFITTER, <b>CLIMATE SOLUTIONS LLC Lic# 1702</b>
25	<b>KINTZ, NATE</b> of GILLETTE, WY • MASTER HVAC TECH, <b>CLIMATE SOLUTIONS LLC Lic# 1703</b>
26	<b>KOSMA, JOSEPH JR</b> of SHERIDAN, WY • MASTER HVAC TECH, <b>KOSMA HEATING &amp; A/C INC Lic# 1496</b>
27	<b>KOSMA, JOSEPH SR</b> of SHERIDAN, WY • MASTER HVAC TECH, <b>KOSMA HEATING &amp; A/C INC Lic# 1495</b>
28	<b>LINK, JEFF</b> of BILLINGS, MT • MASTER HVAC TECH, <b>NORPAC SHEET METAL INC Lic# 1667</b>

**FOR REVIEW INDIVIDUAL LICENSE APPLICATIONS**

**MAY 8, 2018**

29	MAXWELL, CURTIS of DOUGLAS, WY • MASTER ELECTRICIAN, H & H ELECTRIC LLC Lic# 2961
30	METTLER, AUSTIN of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, POWDER RIVER HEATING & A/C Lic# 3401 **
31	MICHEL, JESS of GILLETTE, WY • APPRENTICE PLUMBER, JOE'S PLUMBING & HEATING INC Lic# 2476
32	OUZTS, RICHARD of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, CLIMATE SOLUTIONS LLC Lic# 1704
33	OUZTS, RICHARD of GILLETTE, WY • APPRENTICE HVAC TECH, CLIMATE SOLUTIONS LLC Lic# 1705
34	PETERSEN, MATTHEW of GILLETTE, WY • MASTER GAS PIPEFITTER, POWDER RIVER HEATING & A/C Lic# 2387
35	PETERSEN, MATTHEW of GILLETTE, WY • MASTER HVAC TECH, POWDER RIVER HEATING & A/C Lic# 2388
36	PETROCCO, PAUL of SPEARFISH, SD • JOURNEYMAN ELECTRICIAN, PHAZE ELECTRIC INC Lic# 2263
37	PFEIL, RYAN of GILLETTE, WY • MASTER ELECTRICIAN, POWER SOLUTIONS LLC Lic# 1741
38	RENKEN, CHAD of GILLETTE, WY • MASTER PLUMBER, JOE'S PLUMBING & HEATING INC Lic# 1793
39	RENKEN, CHAD of GILLETTE, WY • MASTER GAS PIPEFITTER, JOE'S PLUMBING & HEATING INC Lic# 1794
40	RENKEN, CHAD of GILLETTE, WY • MASTER HVAC TECH, JOE'S PLUMBING & HEATING INC Lic# 1795
41	SINNING, CHRISTOPHER of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, POWDER RIVER HEATING & A/C Lic# 3410 **
42	SINNING, CHRISTOPHER of GILLETTE, WY • APPRENTICE PLUMBER, POWDER RIVER HEATING & A/C Lic# 3411 **
43	STALEY, JOSEPH of GILLETTE, WY • APPRENTICE HVAC TECH, POWDER RIVER HEATING & A/C Lic# 3402 **
44	STALEY, JOSEPH of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, POWDER RIVER HEATING & A/C Lic# 3403 **
45	STALEY, JOSEPH of GILLETTE, WY • APPRENTICE REFRIGERATION TECH, POWDER RIVER HEATING & A/C Lic# 3404 **
46	STULTZ, MICHAEL of MOUNTAIN VIEW, WY • JOURNEYMAN ELECTRICIAN, UNION TELEPHONE COMPANY Lic# 2460
47	SUWANRIT, ANDREW of HAILEY, ID • MASTER GAS PIPEFITTER, LICENSE ACTIVE ONLY Lic# 2892
48	SUWANRIT, ANDREW of HAILEY, ID • MASTER PLUMBER, LICENSE ACTIVE ONLY Lic# 2893
49	SWORD, ALAN of BUFFALO, WY • JOURNEYMAN ELECTRICIAN, RUBY ELECTRIC LLC Lic# 3408 **
	**Indicates new licensee

**FOR REVIEW CONTRACTOR LICENSE APPLICATIONS**

**MAY 8, 2018**

1	<b>307 ELECTRIC LLC</b> of MILLS, WY • ALEX DICKINSON, ELECTRICAL
2	<b>307 SECURITY SOLUTIONS LLC</b> of BUFFALO, WY • JASON QUIGLEY, LOW VOLTAGE
3	<b>A C PAINTING AND DECORATION</b> of GILLETTE, WY • MANUEL ARDON, TRIM CARPENTRY PAINT FLOORING
4	<b>A C PAINTING AND DECORATION</b> of GILLETTE, WY • MANUEL ARDON, WIND SIDING GUTTER GARAGE DOOR
5	<b>ANDERSON PLUMBING LLC</b> of GILLETTE, WY • BRANDON ANDERSON, GAS PIPEFITTER
6	<b>ANDERSON PLUMBING LLC</b> of GILLETTE, WY • BRANDON ANDERSON, PLUMBING
7	<b>ASHER CONSTRUCTION LLC</b> of GILLETTE, WY • STEVE ASHER, RESIDENTIAL CONTRACTOR
8	<b>BARTON CONSTRUCTION INC</b> of GILLETTE, WY • DAN BARTON, GENERAL CONTRACTOR
9	<b>BERCH FINISH CARPENTRY</b> of GILLETTE, WY • MIGUEL BERNAL, TRIM CARPENTRY PAINT FLOORING
10	<b>BJORUM CONSTRUCTION</b> of GILLETTE, WY • STEVE BJORUM, TRIM CARPENTRY PAINT FLOORING
11	<b>BJORUM CONSTRUCTION</b> of GILLETTE, WY • STEVE BJORUM, WIND SIDING GUTTER GARAGE DOOR
12	<b>BLACKTOOTH HOME SERVICES</b> of BUFFALO, WY • JEFFREY ALBRIGHT, GENERAL CONTRACTOR
13	<b>BONILLA MASONRY LLC</b> of INDEPENDENCE, MO • DANIEL JENKINS, MASONRY (STRUC)
14	<b>BREIT ROOFING LLC</b> of CASPER, WY • NATHAN BREIT, GENERAL ROOFING **
15	<b>BRIAN GABRIEL</b> of GILLETTE, WY • BRIAN GABRIEL, TRIM CARPENTRY PAINT FLOORING
16	<b>BRIAN GABRIEL</b> of GILLETTE, WY • BRIAN GABRIEL, DRYWALL
17	<b>BUFFALO TREE SERVICE</b> of BUFFALO, WY • WILLIAM EDWARDS, LANDSCAPING & FENCING **
18	<b>CASPER FIRE EXTINGUISHER SERVICE</b> of CASPER, WY • DAVID BAILEY, CHEMICAL FIRE SUPPRESSION
19	<b>CLASSIC DRYWALL SYSTEMS INC</b> of LEHI, UT • DUANE ANDERTON, DRYWALL
20	<b>CLIMATE SOLUTIONS LLC</b> of GILLETTE, WY • NATHAN KINTZ, MECHANICAL
21	<b>CLIMATE SOLUTIONS LLC</b> of GILLETTE, WY • NATHAN KINTZ, GAS PIPEFITTER
22	<b>DRM INC</b> of GILLETTE, WY • DON MCKILLOP, NONSTRUCTURAL CONCRETE
23	<b>DRM INC</b> of GILLETTE, WY • DON MCKILLOP, WATER & SEWER PIPELAYER
24	<b>DRM INC</b> of GILLETTE, WY • DON MCKILLOP, EXCAVATION & GRADING
25	<b>FOUNDATION SUPPORT SYSTEMS OF WYOMING</b> of GILLETTE, WY • PETE CARLSON, NONSTRUCTURAL CONCRETE
26	<b>FUZE ELECTRIC</b> of BELLE FOURCHE, SD • RUBEN ESTRADA, ELECTRICAL **
27	<b>GEMINI ACOUSTICAL LLC</b> of SIOUX FALLS, SD • TRICIA GARDNER, MISCELLANEOUS

**FOR REVIEW CONTRACTOR LICENSE APPLICATIONS**

**MAY 8, 2018**

28	<b>GRANITE PEAK BUILDERS LLC</b> of GILLETTE, WY • JIM BROWN, RESIDENTIAL CONTRACTOR
29	<b>HORIZON RETAIL CONSTRUCTION</b> of STURTEVANT, WI • JON HENDERSEN, GENERAL CONTRACTOR
30	<b>ISEMAN HOMES INC</b> of SIOUX FALLS, SD • LISA ZAHN, MANUFACTURED HOME INSTALLATION
31	<b>J-BERD MECHANICAL CONTRACTORS</b> of ST CLOUD, MN • MICHAEL JOHNSON, PLUMBING
32	<b>J-BERD MECHANICAL CONTRACTORS</b> of ST CLOUD, MN • MICHAEL JOHNSON, GAS PIPEFITTER
33	<b>JDP SNOW REMOVAL</b> of GILLETTE, WY • JOSEPH PETTIT, LANDSCAPING & FENCING
34	<b>JOE'S PLUMBING &amp; HEATING INC</b> of GILLETTE, WY • CHAD RENKEN, PLUMBING
35	<b>JOE'S PLUMBING &amp; HEATING INC</b> of GILLETTE, WY • CHAD RENKEN, MECHANICAL
36	<b>JOE'S PLUMBING &amp; HEATING INC</b> of GILLETTE, WY • CHAD RENKEN, GAS PIPEFITTER
37	<b>KENCO ENTERPRISES INC</b> of OGDEN, UT • DIRK BAUWENS, FIRE ALARM SYSTEMS
38	<b>KENCO ENTERPRISES INC</b> of OGDEN, UT • DIRK BAUWENS, LOW VOLTAGE
39	<b>KOSMA HEATING &amp; A/C INC</b> of SHERIDAN, WY • JOSEPH KOSMA JR, MECHANICAL
40	<b>KUMELOS DESIGN &amp; CONSTRUCTION</b> of SUMMERSET, SD • TIM BRADY, MISCELLANEOUS
41	<b>LINDBERG MASONRY INC</b> of SUNDANCE, WY • DENNY LINDBERG, MASONRY (STRUC)
42	<b>M HEATH CONSTRUCTION LLC</b> of GILLETTE, WY • MATTHEW HEATH, RESIDENTIAL CONTRACTOR **
43	<b>MASSEY SERVICES LLC</b> of GILLETTE, WY • GARETT MASSEY, WIND SIDING GUTTER GARAGE DOOR
44	<b>MASTER STONE CRAFTERS</b> of GILLETTE, WY • JOEL ROBIDART, LANDSCAPING & FENCING **
45	<b>MIDLAND GENERAL CONTRACTORS INC</b> of LOVES PARK, IL • BRENT JOHNSON, BUILDING CONTRACTOR **
46	<b>MJT CONSTRUCTION INC</b> of EAGLE, ID • MIKE TEETER, GENERAL CONTRACTOR
47	<b>MOUNTAIN VIEW BUILDING INC</b> of SHERIDAN, WY • JASON SPIELMAN, WATER & SEWER PIPELAYER
48	<b>MOUNTAIN VIEW BUILDING INC</b> of SHERIDAN, WY • JASON SPIELMAN, GENERAL CONTRACTOR
49	<b>NEW LIFE PAINTING</b> of GILLETTE, WY • THOMAS NAYLOR, TRIM CARPENTRY PAINT FLOORING **
50	<b>NORPAC SHEET METAL INC</b> of BILLINGS, MT • JEFF LINK, MECHANICAL
51	<b>OAKWOOD CONSTRUCTION</b> of OKEMOS, MI • CRAIG MOULTON, GENERAL CONTRACTOR
52	<b>PARADISE REMODELING &amp; RENOVATION LLC</b> of GILLETTE, WY • JACK BESEL, BUILDING CONTRACTOR **
53	<b>PARSON DRYWALL INC</b> of GILLETTE, WY • DARIAS PARSON, DRYWALL
54	<b>PEYROT BACKHOE SERVICE</b> of GILLETTE, WY • ELDON PEYROT, EXCAVATION & GRADING

**FOR REVIEW CONTRACTOR LICENSE APPLICATIONS**

**MAY 8, 2018**

55	PLUMB TECH LLC of GILLETTE, WY • BRYAN HENDERSHOT, PLUMBING
56	POWDER RIVER CONSTRUCTION INC of GILLETTE, WY • DEAN THOMPSON, GENERAL CONTRACTOR
57	POWDER RIVER CONSTRUCTION INC of GILLETTE, WY • DEAN THOMPSON, WATER & SEWER PIPELAYER
58	POWER SOLUTIONS LLC of GILLETTE, WY • RYAN PFEIL, ELECTRICAL
59	PROGRESSIVE CONSTRUCTION INC of GILLETTE, WY • MATT TONN, GENERAL CONTRACTOR
60	R & A CONSTRUCTION of GILLETTE, WY • REYES DOMINGUEZ, TRIM CARPENTRY PAINT FLOORING
61	R & G ELECTRIC INC of GILLETTE, WY • RONALD WINTERHOLLER, SIGNAGE
62	SCULL CONSTRUCTION SERVICE INC of RAPID CITY, SD • DANNY WEGNER, GENERAL CONTRACTOR
63	SHARPE INDUSTRIES of GILLETTE, WY • JOSEPH SHARPE, TRIM CARPENTRY PAINT FLOORING
64	SHARPE INDUSTRIES of GILLETTE, WY • JOSEPH SHARPE, WIND SIDING GUTTER GARAGE DOOR
65	SILVER NAIL CONSTRUCTION of GILLETTE, WY • MONICA MORMAN, GENERAL CONTRACTOR
66	SMALL TRACTOR ETC of GILLETTE, WY • DUWAYNE HEYING, LANDSCAPING & FENCING
67	TMI CORPORATION of DICKINSON, ND • TODD BRAUN, TRIM CARPENTRY PAINT FLOORING
68	TRIDENT ELECTRIC LLC of LARAMIE, WY • CALEB GOODSPEED, ELECTRICAL **
69	TWISTED PINYON LLC of GILLETTE, WY • RODERICK RICHARDSON, RESIDENTIAL CONTRACTOR
70	UNION TELEPHONE COMPANY of MOUNTAIN VIEW, WY • LARENCE BECK, ELECTRICAL
71	WEATHERCRAFT CO of GERING, NE • JEREMY RECHSTEINER, GENERAL ROOFING
72	WEATHERCRAFT CO of GERING, NE • JEREMY RECHSTEINER, WIND SIDING GUTTER GARAGE DOOR
73	WEEKEND WARRIOR LAWN CARE of GILLETTE, WY • DANIEL MARTIN, LANDSCAPING & FENCING
74	WILLOW RIDGE LANDSCAPING & LAWN CARE LLC of GILLETTE, WY • ERIC SORENSEN, LANDSCAPING & FENCING **
75	WYCAM CONSTRUCTION LLC of GILLETTE, WY • SHANE ROBINSON, GENERAL CONTRACTOR
76	WYCAM CONSTRUCTION LLC of GILLETTE, WY • SHANE ROBINSON, WATER & SEWER PIPELAYER **
	**Indicates new licensee                      **Indicates additional license for existing Contractor



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

May 10, 2018 – 6:30 P.M.

ITEM #	AGENDA ITEM (CCPLB Governing Policies Manual Number or By-Laws) <i>NOTES IN GREEN – Guidance for the handling of the item.</i>
1.	<b>CALL TO ORDER/ATTENDANCE (2.5.10)</b> A. Welcome Jeff Esposito, CAM-PLEX General Manager
2.	<b>APPROVAL OF AGENDA (2.3.3)</b>
3.	<b>APPROVAL OF MINUTES (2.3.3) for the</b> A. April 12, 2018 Board meeting ( <b>ATTACHMENT "A"</b> )
4.	<b>CONSENT AGENDA (2.3.4).</b> A. <b>APPROVAL OF WARRANTS (ATTACHMENT "B")</b> B. <b>APPROVAL OF EXECUTIVE SESSION MEETING MINUTES FROM MAY 10, 2018</b>
5.	<b>CITIZEN INPUT (2.2.1)</b>
6.	<b>BOARD PROCESS</b> <b>A. ELECTION OF OFFICERS (By Laws-Section II)</b> i. <b>Chair</b> "MOTION: to nominate __ as Chair." (after the motion has been 2 <sup>nd</sup> ) "MOTION: nominations cease and the Board cast a unanimous ballot for ____." (motion to be 2 <sup>nd</sup> ) ii. <b>Vice Chair</b> "MOTION: to nominate __ as Vice Chair." (after the motion has been 2 <sup>nd</sup> ) "MOTION: nominations cease and the Board cast a unanimous ballot for ____." (motion to be 2 <sup>nd</sup> ) iii. <b>Secretary</b> "MOTION: to nominate __ as Secretary." (after the motion has been 2 <sup>nd</sup> ) "MOTION: nominations cease and the Board cast a unanimous ballot for ____." (motion to be 2 <sup>nd</sup> ) iv. <b>Treasurer</b> "MOTION: to nominate __ as Treasurer." (after the motion has been 2 <sup>nd</sup> ) "MOTION: nominations cease and the Board cast a unanimous ballot for ____." (motion to be 2 <sup>nd</sup> )  <b>B. RESOLUTION FOR OPERATIONS RESERVE FUND (Required by Existing Resolution) (ATTACHMENT "C")</b> <i>"MOTION: that the Board approve the renewal of the Resolution Operations Reserve Fund."</i>  <b>C. APPOINT LEGAL COUNSEL (By-Laws)</b> <i>"MOTION: that the Board appoint Stevens, Edwards, Hallock, and Carpenter as legal counsel for the Campbell County Public Land Board with Frank Stevens as the personal representative from that firm."</i>  <b>D. DESIGNATE OFFICIAL NEWSPAPER (By-Laws)</b> <i>"MOTION: that the Board appoint The News-Record as the official newspaper for the Campbell County Public Land</i>



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

May 10, 2018 – 6:30 P.M.

	<p><i>Board from June 2018-May 2019."</i></p> <p><b>E. FINANCIAL INSTITUTIONS (By-Laws)</b>  <i>"MOTION: that the Board designate American National Bank, Bank of Gillette-Branch of Buffalo Federal Savings Bank, Bank of the West, Campco Federal Credit Union, First Interstate Bank of Gillette, First National Bank of Gillette, First Northern Bank of Wyoming, High Mark Federal Credit Union, Pinnacle Bank, Security State Bank, State Farm Bank, US Bank, Wells Fargo Bank NA, the Wyoming Government Investment Fund, and the Wyoming Treasury as the official depositories for the Campbell County Public Land Board."</i></p> <p>i. <b>Board Members fill out Financial Disclosure Statement (ATTACHMENT "D")</b></p> <p><b>F. WYOMING CENTER CHILLER</b></p> <p><b>G. ASPHALT PROJECT</b></p> <p><b>H. WEBSITE DEMONSTRATION</b></p> <p><b>I. AGENDA ITEMS FOR THE JUNE QUARTERLY COMMISSIONER'S MEETING</b></p> <p><b>J. FOLLOW UP ITEMS FROM PREVIOUS MEETING (2.3.3)</b></p> <p>i. <b>NONE</b></p> <p><b>K. CONTRACTING/PURCHASING DECISIONS (2.2.7): (no actions to be taken at this meeting)</b></p>
<p><b>7.</b></p>	<p><b>OPERATIONS REPORT/UPDATE (3.8.1.C)</b></p> <p><b>A. Items Interim GM ReNae Keuck will discuss:</b></p> <p>i. CAM-PLEX Event Data for April 2018 (ATTACHMENT "E")</p> <p>ii. Quarterly Financial Summary Report (ATTACHMENT "F")</p> <p>iii. Sport Court Flooring</p> <p>iv. Grant Update</p> <p>v. Budget Update</p> <p>vi. CAM-PLEX Events</p> <p>a. Completed Events</p> <p>b. Upcoming Events</p> <p>vii. Staff Update</p> <p>viii. Other</p>



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

May 10, 2018 – 6:30 P.M.

8.	<p><b>MATTERS FOR NOTING:</b></p> <p><b>A. MAJOR CORRESPONDENCE:</b></p> <p>i. None</p> <p><b>B. BOARD CALENDAR: (ATTACHMENT "G")</b></p> <p>i. <b>Upcoming Board Meetings:</b></p> <p>a. June 14, 2018 at 6:30 p.m. (Quarterly meeting with Commissioners at 6:00 p.m.)</p> <p>b. July 12, 2018 at 6:30 p.m. (Workshop at 6:00 p.m.)</p> <p>ii. <b>Other meetings/events:</b></p> <p>a. Meet and Greet for new General Manager, Jeff Esposito, on Monday, May 14, 2018.</p>
9.	<p><b>EXECUTIVE SESSION</b></p>
10.	<p><b>ADJOURNMENT</b></p>

ATTACHMENT A  
**Campbell County Public Land Board (CCPLB)**  
**Meeting Minutes**  
**April 12, 2018**

<b>Members</b>	<b>Staff</b>
<b>Present:</b> Mary Silvernell, Don Hamm, Skyler Pownall, Troy Allee, Kevin Couch, Charlene Camblin <b>Absent:</b> Duane Evenson	<b>Present:</b> ReNae Keuck, Greg Rook, Janell Paris, Kathy Ashton
<b>Legal Counsel</b>	<b>Guests</b>
<b>Present:</b> Frank Stevens	<b>Present:</b> Matt Avery <i>County Liaison</i> ; Tim Carsrud <i>City Liaison</i> ; Patrick Filbin representing the <i>News-Record</i>

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
1.	<b>Call to Order/Attendance</b>	The CCPLB meeting was called to order at 6:30 PM MDT on April 12, 2018, by Chair Mary Silvernell.		
2.	<b>Approval of CCPLB Agenda</b>	The April 12, 2018, agenda was reviewed and revised. Executive Session for personnel was added after Item 8.	Mr. Hamm made a motion to approve the revised April 12, 2018, agenda. Mrs. Camblin seconded the motion, and it passed unanimously.	
3.	<b>Approval of Minutes</b>	The March 8, 2018, CCPLB meeting minutes were reviewed.	Mr. Hamm made a motion to approve the March 8, 2018, meeting minutes as presented. Mr. Couch seconded the motion, and it passed unanimously.	
4.	<b>Consent Agenda</b>	<p><b>A. Approval of Warrants:</b>            The Warrants for the April 12, 2018, meeting were reviewed.</p> <ul style="list-style-type: none"> <li>- March 2018 Accounts Payable Voucher Numbers 47475-47563 (General Fund/Special Events) in the amount of \$112,008.58.</li> <li>- March 2018 Manual Purchase Order Numbers 9856-9881 in the amount of \$176,984.97.</li> <li>- March 2018 Payroll Warrants in the amount of \$131,620.09 for the period of 2/25/2018-3/24/2018.</li> </ul> <p><b>B. Approval of the March 8, 2018, Executive Session Minutes.</b></p>	Mr. Pownall made a motion to approve the April 12, 2018 Warrants and March 8, 2018, Executive Session minutes. Mrs. Camblin seconded the motion, and it passed unanimously.	
5.	<b>Citizen Input</b>	None		

**Campbell County Public Land Board (CCPLB)**  
**Meeting Minutes**  
**April 12, 2018**

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
6.	Board Process	<p><b>A.</b> Board Governance Policies.</p> <ul style="list-style-type: none"> <li>i. Review Category I: Ends/Priority Results.</li> <li>ii. Review Category IV: Board-Management Delegation. <ul style="list-style-type: none"> <li>• The Board discussed the generality of these policies and the broadness of the language in each category. Members concluded they would like to approve item Ai. and further review item Aii. to be approved at a later meeting.</li> </ul> </li> </ul> <p><b>B.</b> Follow up items from previous meeting:</p> <ul style="list-style-type: none"> <li>i. Investment Policy-Wyoming Government Investment Fund (WGIF). <ul style="list-style-type: none"> <li>• Mrs. Keuck has been working with Joan Evans from WGIF on a plan to set up an account using this fund which has shown steady increases. First National Bank, our current account holder has not presented significant increases. The Board recommends investing into the WGIF fund.</li> </ul> </li> <li>ii. Approval of Sport Court Flooring: <ul style="list-style-type: none"> <li>• Marketing Manager, Janell Paris, reported on this billion-dollar industry investment. She explained the current trends of parents following and willing to pay the costs for their kid's sports wherever they go. This community and CAM-PLEX would benefit investing in this project and industry. Basketball, volleyball, and soccer would be the easiest startup events. After better understanding of events, additional purchases could be made such as netting, score boards, etc. Other events may also benefit from this project such banquets with music and dancing at weddings and fundraisers. The distributed handout showed the bare minimum of the projected revenue with the users doing the full setups and the potential economic impact. Staff recommendation is to cover the whole floor. The projected sport floor cost is subject to change since manufacturers were wanting a solid commitment before providing solid numbers. The total project investment with the purchase of storage and future</li> </ul> </li> </ul>	<p><b>A.</b> Mr. Hamm made a motion to approve CCPLB Governance Policies Category I as presented and to approve Category IV later after it has been reviewed. Mrs. Camblin seconded the motion and it passed unanimously.</p> <p><b>Bi.</b> Mrs. Camblin made a motion to pass the resolution authorizing staff to participate in the Wyoming Government Investment Fund. Mr. Allee seconded the motion and it passed unanimously.</p> <p><b>Bii.</b> Mr. Pownall made a motion to approve the purchase of a full-floor sport court flooring to include the purchase of storage units and approved for staff to request RFP's for this project. Mrs. Camblin seconded the motion and it passed unanimously.</p>	<p><b>A.</b> Board members will further define and amend Category IV after the new GM is on board.</p> <p><b>Bi.</b> Mrs. Keuck <b>will</b> open an account, so we can invest <b>with</b> WGIF.</p> <p><b>Bi.</b> Staff will <b>prepare</b> a RFP to obtain <b>sport</b> court flooring in the Wyoming Center and storage units.</p>

**Campbell County Public Land Board (CCPLB)**  
**Meeting Minutes**  
**April 12, 2018**

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
		<p style="text-align: center;">accessory costs is not expected to exceed \$200,000.</p> <p><b>C.</b> There were no contracting or purchasing decisions made at this meeting.</p>		
7.	<b>Operations Report/Update</b>	<p><b>A.</b> Interim GM ReNae Keuck discussed the following items:</p> <ul style="list-style-type: none"> <li>i. CAM-PLEX Event Data for March 2018 was reported to the Board.</li> <li>ii. CAM-PLEX Events <ul style="list-style-type: none"> <li>a. Completed events-Street Fest attendance was better than last year. The brewers loved the event and so did the attendees which include parents who brought their kids. Good reviews from staff, attendees and brewers and chatter that more will come next year. This was tastefully done, and the daytime event helped as well.</li> <li>b. Upcoming events-none reported.</li> </ul> </li> <li>iii. Staff Update <ul style="list-style-type: none"> <li>a. General Manager Search-The Letter of Intent offer was sent to Jeff Esposito who accepted the position. The CCPLB members are going to work on the contract in Executive Session. He and his family are coming from Erie, Pennsylvania.</li> <li>b. Jill Huff, Theater Facilitator, who came from California is very pleasant and adjusting well. Her duties will include participatory events such as PAW. The Assistant Facilities Coordinator position had 156 applicants. Gina Carpenter and Janell are working towards selecting the top applicants and will begin the interview process involving current Facilities Coordinator, Shelley Ailts.</li> <li>c. Mechanic III-This position has been posted 3 times and continues to have low applications. A scheduled interview with an applicant on Tuesday did not occur because the applicant did not show up. With what is expected from an individual our pay offer might not be comparable.</li> <li>d. Grounds Maintenance Supervisor, Mike Rothleutner, will be starting next Monday. He previously had a position with the City. Frank Simcheck retires May 18.</li> </ul> </li> </ul>		

**Campbell County Public Land Board (CCPLB)**  
**Meeting Minutes**  
**April 12, 2018**

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
		<p>iv. Website update: The site is close to launching. A discovery was made that the Sales Force ticketing page was not matching the new website appearance. Sales Force is working on making the change to mimic the new website. When the new website is unveiled, staff wants it all to be the same. The launching status is this coming week, towards the end of the week.</p>		<p>Aiv. Janell will do a press release for the launching of the new website.</p>
8.	<p><b>Matters for Noting Board Meeting</b></p>	<p><b>A. Major Correspondence</b></p> <p>i. The Wyoming Reads Community Grant application was approved by Interim GM for the C.C. Public Library for \$250.</p> <p><b>B. Board Calendar:</b></p> <p>ia. The May 10, 2018, CCPLB meeting is scheduled at 6:30 p.m. MDT with the pre-meeting workshop at 6:00 PM MDT.</p> <p>ib. The June 14, 2018, CCPLB meeting will be at 6:30 PM MDT with the Quarterly Commissioners Meeting at 6:00 p.m. MDT.</p> <p><b>C. Other Meetings:</b></p> <p>ia. Chair Silvernell informed the Board of a Sports Tourism Presentation from the Huddleup Group to occur on May 17, 2018 at 12:00 p.m. MDT and 5:00 p.m. MDT. The presentation is expected to last from an hour to an hour and a half and will be held at the Gillette College?</p>		
9.	<p><b>Executive Session</b></p>	<p>At 7:11 p.m. MDT the Board made a motion to go into Executive Session for personnel.</p> <p>Executive Session adjourned at 7:53 p.m. MDT.</p> <p>The Members approved the contract for the new general manager.</p>	<p>Mr. Allee made a motion to go into Executive Session. Mr. Hamm seconded, and it passed unanimously.</p> <p>Mr. Hamm made a motion to go back into regular Session. Mr. Couch seconded, and it passed unanimously.</p>	

Campbell County Public Land Board (CCPLB)  
 Meeting Minutes  
 April 12, 2018

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
			Mrs. Camblin made a motion to approve the contract for the new General Manager. Mr. Allee seconded, and it passed unanimously.	
10.	<b>Adjournment</b>	CCPLB meeting was adjourned at 7:54 p.m. MDT.		

Respectfully submitted,

\_\_\_\_\_  
 Duane Evenson, Secretary



**ATTACHMENT B**

**CCPLB MEMBERS WILL BE E-MAILED**

**WARRANTS**

**FOR THIS MONTH'S**

**APPROVAL**

**PRIOR TO MEETING.**

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**RESOLUTION ESTABLISHING CAMPBELL COUNTY  
PUBLIC LAND BOARD OPERATIONS RESERVE FUND**

**WHEREAS**, the Campbell County Public Land Board (the "Board"), a Wyoming Joint Powers Board, is the owner of and operator of the facilities known as CAM-PLEX located in Campbell County, Wyoming; and

**WHEREAS**, the Board receives its primary funding from Campbell County, Wyoming and the City of Gillette, Wyoming; and

**WHEREAS**, the Board, as the owner, is charged with the duty of operating and maintaining said facilities for the benefit and use of the citizens of Campbell County, Wyoming; and,

**WHEREAS**, the Board and its funding agencies recognize that with the possibility of declining tax revenues, there is a need to segregate and reserve funds for future use in the operations budget of the Board to insure the long term financial stability and integrity of said operations; and,

**WHEREAS**, it is the belief and intent of the Board that the establishment of such a fund is consistent with the public interest of the citizens of Campbell County;

**NOW, BE IT HEREBY RESOLVED:**

1. **ESTABLISHMENT/OWNERSHIP:** The Board does hereby establish the CCPLB Operations Reserve Fund (herein "Reserve Fund"). All funds designated and placed in the Reserve Fund and all undistributed income therefrom shall be subject to the terms of this resolution. The Board may receive gifts or donations from any source for the purpose of placing the same in the Reserve Fund. The Reserve Fund shall be the property of the Board and shall not be deemed a trust fund held by it in a trustee capacity.

2. **MANAGEMENT:** The Board shall govern and manage the receipt, investment, reinvestment, and disbursement of the Reserve Fund and income therefrom. The Board may sell or otherwise liquidate non-cash gifts or donations for the purpose of placing the monies received in the Reserve Fund. Disbursement of reserve funds through expenditure shall conform to and be consistent with the budget process and funding arrangements otherwise provided for the Board.

3. **BANKING AND INVESTMENTS:** The Reserve Fund shall

be established and placed in a depository or bank which meets the requirements for the State of Wyoming regarding public funds. Initially the funds shall be placed in the "WYO-STARR Investment Pool" subject to management decisions of the Board.

4. **FUND BALANCE:** The reserve Fund shall continue to accumulate and all income therefrom added to the principal balance until a total balance of Ten Million Dollars (\$10,000,000) is attained. No portion of the fund or income thereon shall be included in the annual budget until the stated balance has been attained. When the balance reaches \$10,000,000, it shall not be reduced below that total unless approved by a majority vote of all parties to this resolution. The Board shall have the option to use sums in excess of \$10,000,000 from the Reserve Fund as budgeted revenues as otherwise provided herein.

5. **USE OF FUNDS:** The Reserve Fund, income or principal, may be included in the annual budget of the Board for operations use only, subject to paragraph 4 of this Resolution.

6. **RENEWAL:** This Resolution must be renewed on an annual basis at the organizational meeting of the Board. Any failure of the Board to act to renew the Resolution shall continue the Resolution in full force and effect for the coming year.

7. **AMENDMENT OR REVOCATION:** Any amendment or revocation, in whole or in part, of this Resolution shall require a two-thirds vote of the Board. In addition, the amendment or revocation of this Resolution shall require the approval by two-thirds vote of the City Council of the City of Gillette and the Campbell County Commissioners, respectively.

This Resolution was duly made and passed by the Campbell County Public Land Board at its meeting on this 12 day of August, 1993.

CAMPBELL COUNTY PUBLIC LAND BOARD:

Arlyn Magnuson  
Arlyn Magnuson, Chairman

Leo Sprigler  
Leo Sprigler, Secretary

## APPROVAL OF GOVERNING BODIES

This Resolution Establishing the Campbell County Public Land Board Operations Reserve Fund has been submitted to and approved by the Campbell County Commissioners as a party to the Campbell County Public Land Board Joint Powers Agreement at its regularly scheduled meeting this 17<sup>th</sup> day of August, 1993.

CAMPBELL COUNTY COMMISSIONERS:

BY: [Signature]  
Chairman

ATTEST:

BY: [Signature]  
Vivian Addison, County Clerk

This Resolution Establishing the Campbell County Public Land Board Operations Reserve Fund has been submitted to and approved by the City of Gillette as a party to the Campbell County Public Land Board Joint Powers Agreement at its regularly scheduled meeting this 6 day of July, 1993.

CITY OF GILLETTE:

BY: [Signature]  
Edd Collins - Mayor

ATTEST:

BY: [Signature]  
Mildred Huravitch, Clerk - Deputy



May 10, 2018

Chairperson  
Campbell County Public Land Board  
1635 Reata Drive  
Gillette, WY 82718

Dear Chairperson:

Pursuant to W.S. '6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms where funds of Campbell County Public Land Board are invested pursuant to W.S. '9-4-831.

- Yes\_\_\_\_ No\_\_\_\_ ANB - Gillette
- Yes\_\_\_\_ No\_\_\_\_ Bank of Gillette, Branch of Buffalo Federal Savings Bank
- Yes\_\_\_\_ No\_\_\_\_ Bank of the West
- Yes\_\_\_\_ No\_\_\_\_ Campco Federal Credit Union
- Yes\_\_\_\_ No\_\_\_\_ First Interstate Bank
- Yes\_\_\_\_ No\_\_\_\_ First National Bank
- Yes\_\_\_\_ No\_\_\_\_ First Northern Bank of Wyoming
- Yes\_\_\_\_ No\_\_\_\_ High Mark Federal Credit Union
- Yes\_\_\_\_ No\_\_\_\_ Pinnacle Bank
- Yes\_\_\_\_ No\_\_\_\_ Security State Bank
- Yes\_\_\_\_ No\_\_\_\_ State Farm Bank
- Yes\_\_\_\_ No\_\_\_\_ US Bank
- Yes\_\_\_\_ No\_\_\_\_ Wells Fargo Bank Wyoming, N.A.

I request that submission of this letter be made part of the record of proceedings for this meeting.

Sincerely,

\_\_\_\_\_  
Name of CCPLB Board Member submitting letter

\_\_\_\_\_  
Home Address

*Your Ideas. Our Expertise. Endless Event Possibilities!*



## EVENT DATA FOR APRIL 2018

	Current Year		Previous Year		Increase/Decrease	
	MTD	YTD	MTD	YTD	MTD	YTD
# Events	28	121	29	113	-1	8
# Repetitive Events	20	65	18	73	2	-8
# Event Days	43	193	41	190	2	3
# Building Event Days	47	207	47	212	0	-5
# User Setup/Teardown Days	9	46	8	40	1	6
Estimated Attendance	16,000	87,220	21,901	94,548	-5,901	-7,328
# Inquiries	31	111	12	87	19	24
# Inquiries Booked	5	34	7	28	-2	6

*\*Estimated Attendance does not include general rider numbers.*

*\*Inquiries/Inquiries Booked does not include Marketing or CAM-PLEX Sponsored Bookings*

**Highlights:**

Customer Satisfaction Surveys 69 sent out, 20 responded very satisfied
CAM-PLEX teamed up with Fun on the Go to host an April birthday party (6 families). Due to popularity, rescheduled another for May & more this fall & spring.
CCSD requested the booking of 21 school performances in Heritage Center for '18-19 school year.
4-H requested rebooking their 30 annual usage dates for Sept. '18 - July '19 year.
Hosted the Chamber Governor's Luncheon, which is a <i>long standing partnership where CAM-PLEX receives marketing/advertising monies in lieu of facility rent &amp; equipment.</i>



**Campbell County Public Land Board**  
**Revenue Budget Variance Report**  
**General Fund**  
**Summary of All Departments**  
**For the Nine Months Ending March 31, 2018**

	<u>March Actual</u>	<u>YTD Actual</u>	<u>2017 Budget</u>	<u>% Used</u>	<u>Amount Remaining</u>	<u>% Remaining</u>
<b>REVENUES</b>						
Grants	\$2,250.00	\$238,499.00	\$187,694.00	127.07%	(\$50,805.00)	-27.07%
Interest Income	299.06	1,894.78	1,550.00	122.24%	(344.78)	-22.24%
Sponsorships	0.00	14,124.35	12,000.00	117.70%	(2,124.35)	-17.70%
Rent/Lease	76,137.22	452,501.59	725,680.00	62.36%	273,178.41	37.64%
Events Revenue	5,017.00	67,074.00	51,500.00	130.24%	(15,574.00)	-30.24%
Appropriations	224,386.25	2,493,180.75	3,324,241.00	75.00%	831,060.25	25.00%
Other Income	20,663.53	311,510.79	159,778.00	194.96%	(151,732.79)	-94.96%
Cash Carry Over	0.00	0.00	142,000.00	0.00%	142,000.00	100.00%
<b>Total Revenue</b>	<u>\$328,753.06</u>	<u>\$3,578,785.26</u>	<u>\$4,604,443.00</u>	<u>77.72%</u>	<u>\$1,025,657.74</u>	<u>22.28%</u>
<b>EXPENDITURES</b>						
Personnel Services	199,851.98	2,051,666.20	3,132,368.00	65.50%	1,080,701.80	34.50%
Communication/Transportation	1,440.41	14,040.77	22,000.00	63.82%	7,959.23	36.18%
Printing/Duplication	1,492.74	15,320.87	30,850.00	49.66%	15,529.13	50.34%
Publicity	7,701.39	37,321.99	89,500.00	41.70%	52,178.01	58.30%
Dues & Subscriptions	358.99	5,966.85	7,025.00	84.94%	1,058.15	15.06%
Utility Services	41,202.60	306,758.97	459,000.00	66.83%	152,241.03	33.17%
Professional Services	30,822.15	236,667.06	280,150.00	84.48%	43,482.94	15.52%
Maint / Licensing Agreements:	0.00	1,650.00	7,000.00	23.57%	5,350.00	76.43%
Travel - Employee Business	2,398.43	4,225.94	18,300.00	23.09%	14,074.06	76.91%
Training & Development	0.00	1,000.00	4,000.00	25.00%	3,000.00	75.00%
Other Contractual	2,589.26	11,101.92	10,500.00	105.73%	(601.92)	-5.73%
Supplies	10,562.24	110,975.37	221,550.00	50.09%	110,574.63	49.91%
Repairs & Maintenance	4,521.59	61,090.63	130,700.00	46.74%	69,609.37	53.26%
Rent / Lease	172.00	3,266.25	6,000.00	54.44%	2,733.75	45.56%
Fixed Charges	12,465.28	111,356.52	160,000.00	69.60%	48,643.48	30.40%
Investment Costs	0.00	0.00	20,000.00	0.00%	20,000.00	100.00%
Other	9,362.57	24,044.31	5,500.00	437.17%	(18,544.31)	-337.17%
Buildings	34,500.00	69,000.00	0.00	0.00%	(69,000.00)	0.00%
Machinery & Equipment	13,634.01	31,751.23	0.00	0.00%	(31,751.23)	0.00%
Other Capital Outlay	423.43	34,688.21	0.00	0.00%	(34,688.21)	0.00%
<b>Total Expenditures</b>	<u>\$373,499.07</u>	<u>\$3,131,893.09</u>	<u>\$4,604,443.00</u>	<u>68.02%</u>	<u>\$1,472,549.91</u>	<u>31.98%</u>
<b>Net Change in Fund Balances</b>	<u>(\$44,746.01)</u>	<u>\$446,892.17</u>	<u>\$0.00</u>	<u>0.00%</u>	<u>(\$446,892.17)</u>	<u>0.00%</u>

ATTACHMENT G

# June 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 27	28	29	30	31	Jun 1 Razor City Rumble Demo Derby	2 Energy Capital Car Show Pink Elephant Ball
3 Energy Capital Car Show	4	5	6	7	8	9
Performing Arts Workshop (PAW)						
					Wyoming Horse Racing	Tractor Pull
10	11	12	13	14	15	16
Performing Arts Workshop (PAW)						
Wyoming Horse Racing	National Columbia Sheep Show & Sale			Thunder Basin Ford Summer Sales Event		
				6:00pm Quarterly Meeting/Commission	Wyoming Horse Racing	
17	18	19	20	21	22	23
Performing Arts Workshop (PAW)						
Thunder Basin Ford Summer Sales Event				Newmar Kountry Klub RV Rally		
Wyoming Horse Racing					Wyoming Horse Racing	WY 1st Sanctioned Bare Knuckle Fighting
24	25	26	27	28	29	30
Newmar Kountry Klub RV Rally						
Wyoming Horse Racing						

# July 2018

July 2018

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2018

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 1	2	3	4 4th of July Celebration-Closed Holiday	5	6	7
8	9	10	11	12 6:00pm CCPLB Workshop: 6:30 CCPLB Board Meeting (Board Room)	13	14 Little Levi Rodeo MEGA Monster Truck Tour
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	Aug 1	2	3	4