

CITY OF GILLETTE

APPLICATION FOR NON-PROFIT MERCHANT LICENSE

NOTE: This license is for the selling or offering for sale, or taking or attempting to take orders for the sale of goods or services of any kind. THERE SHALL BE NO SOLICITATION UPON ANY PREMISES PRIOR TO 8:00 A.M. OR AFTER 8:00 P.M., LOCAL TIME, OF ANY DAY (City Code Chapter 10-28 (i)(2))

REQUIRED ATTACHMENTS:

- Letter from the property owner allowing the Non-Profit Merchant to do business on property
- Photo copies of driver's licenses of all door-to-door sales people
- Photo copies of vehicle registration of all vehicles used for door-to-door sales
- Provide 501(c)(3) determination letter (if on State provided Non-Profit list not applicable)

BUSINESS NAME: _____

PROPOSED SELLING DATES: _____ TO _____

APPLICANT'S NAME: _____

BUSINESS ADDRESS/CITY/STATE/ZIP _____

BUSINESS TELEPHONE NUMBER: (____) _____

CELL NUMBER OF APPLICANT: (____) _____

DESCRIPTION OF ITEMS/SERVICES TO BE SOLD: _____

DO YOU HAVE A REVENUE ID #: YES NO*

REVENUE ID #: _____

***IF NO, CONTACT THE DEPT OF REVENUE AT 307-682-6061 PRIOR TO OBTAINING A SOLICITOR'S PERMIT**

Applicant: _____ Approved by: _____

RECEIPT OF RESTRICTIONS REGULATING THIS LICENSE

Date: _____ Business Name: _____

Name of Authorized Agent for Business: _____

I, _____, authorized agent representing the above referenced business, have received a copy of the City of Gillette Parks Division Park / Shelter Reservation Information, for Gillette, Wyoming, pertaining to Non-Profit Merchant Licensing. I understand it is my responsibility, as the authorized agent, to ensure that all sales people, selling on behalf of said business in Gillette, Wyoming, have been informed of the information provided in the attached document.

I hereby affirm that neither this applicant nor any of its employees who will work within Gillette have ever been convicted of a violation of this ordinance or any other ordinance governing selling as a transient merchant or door-to-door vendor. I understand that a license shall not be issued to any applicant who has been convicted of a violation of this ordinance or any other ordinance governing selling as a transient merchant or door-to-door vendor or has had a previous license revoked by the City of Gillette.

Dated this _____ day of _____, 20____.

Signature

Print Name