



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Patrick G. Davidson, City Administrator
RE: General Information
DATE: August 3, 2018

The following meetings are scheduled for the week of **August 4 – August 10, 2018**

Tuesday, August 7th

6:00 p.m. City Council Pre-Meeting, Agenda Attached

- Quarterly Updates
 - Cam-Plex
 - Wyoming Business Council Grant Discussion
 - Property Abatement Update – Chief Building Official Rogers
 - Reverse Osmosis Treatment Unit Video – Water Services Manager Monahan
 - Review Congressional Tour Schedule – Community & Governmental Relations Manager Toscana
- Review August 7th Council Agenda
- Executive Session
- City Hall – 3rd Floor Conference Room
- Dinner Served at 5:30 p.m.

7:00 p.m. City Council Meeting

- City Hall – Council Chambers

1. **City Administrator Davidson** will be out of the office August 4-12, **Finance Director Henderson** will serve as **Acting City Administrator** in his absence.
2. Attached please find a **memorandum** regarding **eBay On-Line Auction Update** dated **July 31, 2018** provided by **Finance Director Henderson**.
3. Attached please find **information** regarding **1st Primary Election Candidates' Forum Available Online** dated **August 3, 2018** provided by **Communications Manager Palazzari**.
4. Attached please find **current information** regarding **Water and Electrical Use** provided by **Utilities Director Cole**
5. Attached please find a **news release** regarding **Advanced Carbon Products Innovation Center Moves Closer to Reality** dated **August 1, 2018** provided by **Energy Capital Economic Development**.
6. Attached please find a **current news update** provided by **BNSF Railway**.
7. Attached please find the **agenda** for the **Campbell County Public Land Board** dated **August 9, 2018** and **meeting minutes** dated **July 12, 2018** provided by the **Cam-Plex**.
8. Attached please find a **flyer** regarding the **82718 Community Dinner** on **August 27, 2018** at **5:30 p.m.** at the **3rd Street Plaza** provided by **Gillette Main Street**.
9. Attached please find **thank you cards** from the **Adult Drug Court**.

PGD/adw



CITY OF GILLETTE

Finance Department - City Clerk Division
Karlene Abelseth, City Clerk
201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5210 • Fax 307.686.4810
www.gillettewy.gov

**Pre-Meeting – 6:00 p.m.
City Hall – 3rd Floor Conference Room
Tuesday, August 7, 2018
Dinner Served at 5:30 p.m.**

Pre-Meeting Topic(s):

- Quarterly Updates
 - Cam-Plex – Jeff Esposito
 - Wyoming Business Council Grant Discussion
- Property Abatement Update – Chief Building Official Rogers
- Reverse Osmosis Treatment Unit Video – Water Services Manager Monahan
- Review Congressional Tour Schedule – Community & Government Relations Manager Toscana
- Review August 7th Council Agenda
- Executive Session



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TO: MAYOR AND CITY COUNCIL

THRU: MICHELLE HENDERSON, FINANCE DIRECTOR *MLH*

FROM: KARLENE ABELSETH, CITY CLERK *KA*

DATE: JULY 31, 2018

RE: EBAY ON-LINE AUCTION UPDATE

BACKGROUND: In years past, "live" auctions were used as a means to sell City surplus, which involved many hours and several staff members to ensure a successful auction. When the economy began its downturn, Administrative Services staff were asked to think of innovative ways to save the City money. As a result, the eBay on-line auction was suggested versus a "live" auction. In October of 2016, City staff, with former Administrator Napier's approval, conducted a pilot program on eBay. During the pilot program, eight items were sold for a total of \$381. In November of 2016 during a Pre-Meeting, Council was informed of the results of the pilot program, and were in favor of moving forward with the eBay auction.

Since July 2017, the Clerk's office has been tasked with handling the City's eBay store. Since that time there have been approximately 282 transactions totaling \$19,526 in net sales. Items sold have included: computers, lap tops, toughbooks, printers, fax machines, GIS & GPA equipment, bikes and many, many other miscellaneous items. A fee is paid both to eBay and to PayPal for their services which equates to approximately, 12% of revenue collected. (The auctioneer was paid 7% of gross sales and many staff hours were needed requiring overtime.)

If an item has been listed three (3) times but does not sell after the third listing attempt, City policy 5.4.7 allows for the disposal of that item. Fortunately, there has been minimal need to dispose of any items.

The City's current seller rating, according to eBay, is above standard. I believe this rating is a combination of buyer feedback, response time to potential buyer's questions, and quick shipping. In the past 12 months there have been 77 positive feedback ratings received. Positive comments include: fast shipping; just as described; and easy to work with, just to name a few.

1st Primary Election Candidates' Forum Available Online

U.S. House, Wyoming Secretary of State, Auditor and Treasurer Races

The online archive of the Wednesday, August 1st Campbell County League of Women Voters Candidates' Forum is now available for on-demand viewing.

Post Date: 08/02/2018 9:00 PM

The [online archive](#) of the Wednesday, August 1st Campbell County League of Women Voters [Candidates' Forum](#) is now available for [on-demand viewing](#). This forum featured the following races:

Wednesday, August 1st Forum

- U.S. House of Representatives
- Wyoming Secretary of State
- Wyoming State Auditor
- Wyoming State Treasurer

The Democratic candidate for U.S. Senate, Gary Trauner, was also in attendance. He is running uncontested gave a short statement about his candidacy. We would like to thank all of the candidates for taking the time to participate in this forum.

You can also watch replays of the forum on GPA-TV cable channel 192 at the following times:

Friday, August 3, 2018

8:00 AM Candidate Forums - U.S. Representative & State Positions

12:00 PM Candidate Forums - U.S. Representative & State Positions

7:00 PM Candidate Forums - U.S. Representative & State Positions

Saturday, August 4, 2018

12:00 AM Candidate Forums - U.S. Representative & State Positions

6:00 AM Candidate Forums - U.S. Representative & State Positions

9:00 AM Candidate Forums - U.S. Representative & State Positions

1:00 PM Candidate Forums - U.S. Representative & State Positions

8:00 PM Candidate Forums - U.S. Representative & State Positions

Sunday, August 5, 2018

12:00 AM Candidate Forums - U.S. Representative & State Positions

6:00 AM Candidate Forums - U.S. Representative & State Positions

12:00 PM Candidate Forums - U.S. Representative & State Positions

7:00 PM Candidate Forums - U.S. Representative & State Positions

Monday, August 6, 2018

12:00 AM Candidate Forums - U.S. Representative & State Positions

6:00 AM Candidate Forums - U.S. Representative & State Positions

11:00 AM Candidate Forums - U.S. Representative & State Positions

The Campbell County League of Women Voter Candidates' Forums continue next week with the following schedule:

Monday, August 6th Forum

- Gillette Mayor
- Gillette City Council Ward #1 (4-year and 2-year terms)
- State Senate District 01
- State Senate District 23
- State Representative District 52

Wednesday, August 8th

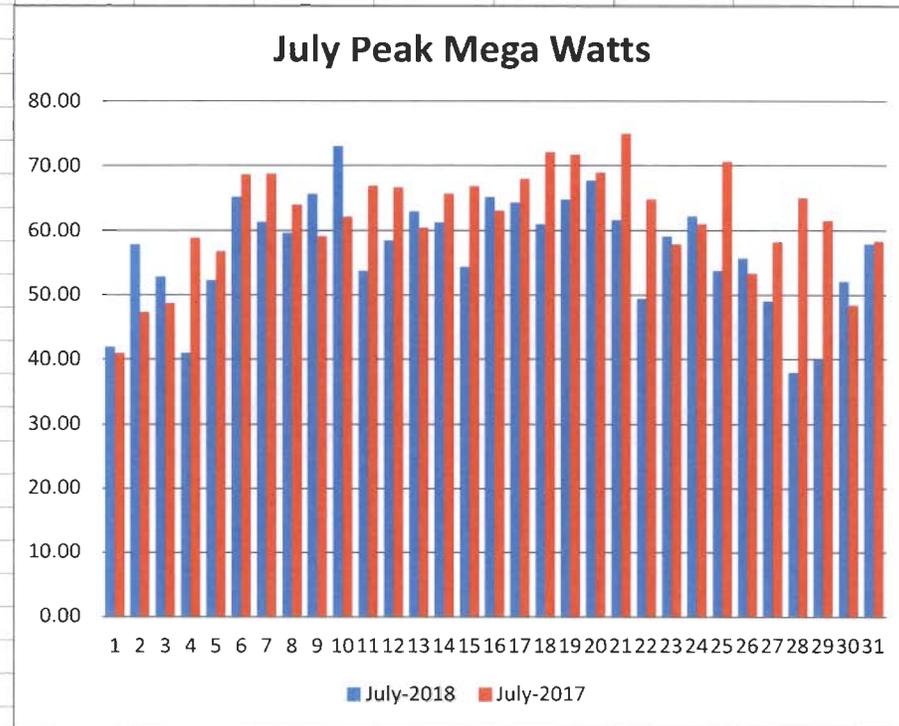
- County Commissioners
- County Coroner
- County Treasurer
- Clerk of District Court

The forums are open for the public to attend. They will also be on cable channel 192 and streaming live at www.gillettewy.gov/gpa. DVDs of the forum will be available at the Campbell County Public Library for check out. They will also be archived for on-demand viewing at www.gillettewy.gov/gpa. The 2018 Primary Election is August 21st. For information on the election and polling places, visit the [Campbell County Clerk's website](#).

For more information, contact Communications Manager Geno Palazzari at (307) 686-5393.

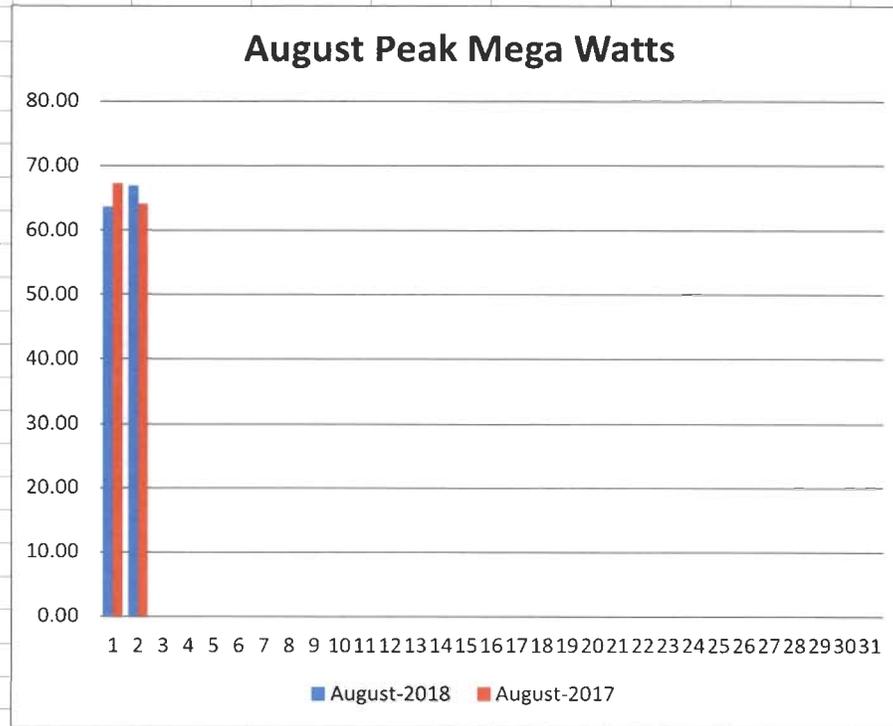
Electrical Daily Peaks

July	MW - 2018	MW - 2017
1	41.91	40.91
2	57.86	47.27
3	52.85	48.71
4	40.97	58.85
5	52.29	56.76
6	65.12	68.55
7	61.32	68.69
8	59.60	64.00
9	65.56	59.13
10	72.93	62.11
11	53.71	66.79
12	58.42	66.53
13	62.94	60.43
14	61.26	65.57
15	54.33	66.74
16	65.06	63.04
17	64.32	67.87
18	60.97	72.04
19	64.72	71.65
20	67.65	68.89
21	61.64	74.86
22	49.43	64.72
23	59.05	57.89
24	62.19	60.97
25	53.79	70.58
26	55.69	53.30
27	49.04	58.22
28	37.98	64.91
29	40.03	61.50
30	52.08	48.39
31	57.90	58.31
Min	37.98	40.91
Max	72.93	74.86
Avg	56.86	61.88



Electrical Daily Peaks

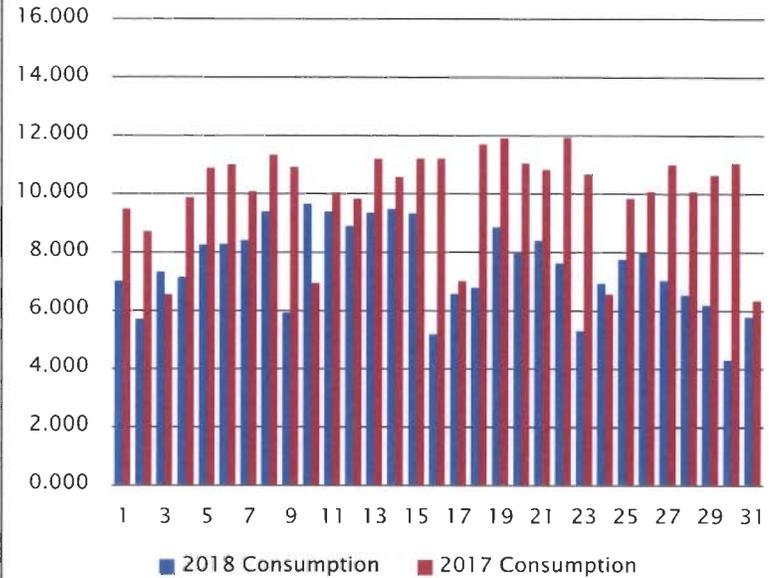
August	MW - 2018	MW - 2017
1	63.60	67.09
2	66.79	64.07
3	0.00	0.00
4	0.00	0.00
5	0.00	0.00
6	0.00	0.00
7	0.00	0.00
8	0.00	0.00
9	0.00	0.00
10	0.00	0.00
11	0.00	0.00
12	0.00	0.00
13	0.00	0.00
14	0.00	0.00
15	0.00	0.00
16	0.00	0.00
17	0.00	0.00
18	0.00	0.00
19	0.00	0.00
20	0.00	0.00
21	0.00	0.00
22	0.00	0.00
23	0.00	0.00
24	0.00	0.00
25	0.00	0.00
26	0.00	0.00
27	0.00	0.00
28	0.00	0.00
29	0.00	0.00
30	0.00	0.00
31	0.00	0.00
Min	63.60	64.07
Max	66.79	67.09
Avg	65.19	65.58



Water Daily Peaks

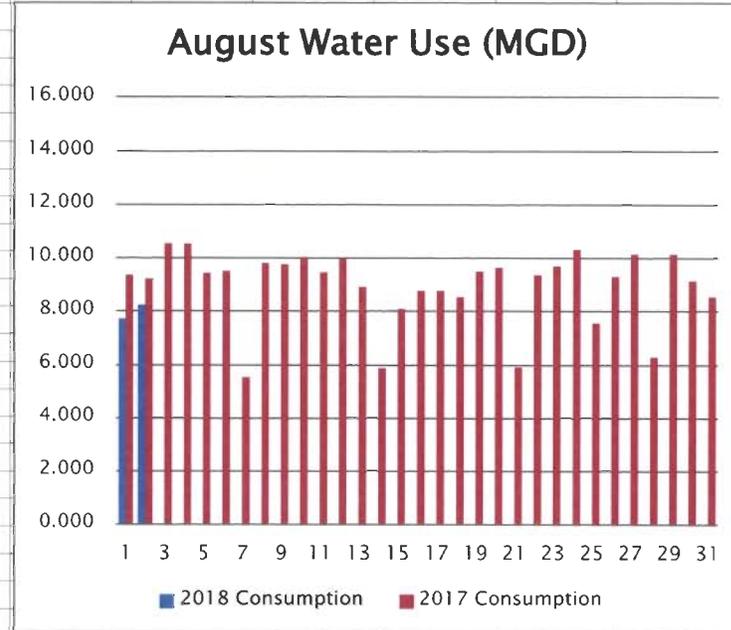
July 2018	Water Storage (Mgal)	Water Storage Loss/Gain	Water Production (MGD)	July 2018 Water Use	Consumption per Capita pop = 30947	July 2017 Water Use
1	19.780	0.300	7.314	7.014	223.303	9.481
2	19.776	-0.003	5.693	5.696	181.338	8.720
3	19.508	-0.269	7.058	7.327	233.277	6.557
4	19.431	-0.079	7.063	7.142	227.381	9.862
5	19.218	-0.215	8.056	8.271	263.307	10.891
6	19.257	0.012	8.304	8.292	263.999	11.002
7	19.186	-0.074	8.341	8.415	267.885	10.070
8	19.308	0.121	9.510	9.389	298.923	11.331
9	20.231	0.880	6.796	5.916	188.334	10.919
10	18.759	-1.469	8.184	9.653	307.318	6.942
11	19.447	0.670	10.052	9.382	298.692	10.048
12	19.437	-0.011	8.898	8.909	283.637	9.825
13	19.532	0.085	9.424	9.339	297.329	11.197
14	19.512	-0.021	9.459	9.480	301.798	10.576
15	19.899	0.383	9.703	9.320	296.715	11.214
16	21.036	1.133	6.314	5.181	164.939	11.208
17	20.222	-0.838	5.734	6.572	209.222	7.017
18	20.033	-0.197	6.597	6.794	216.290	11.686
19	19.398	-0.637	8.239	8.876	282.570	11.891
20	19.630	0.233	8.229	7.996	254.572	11.049
21	19.902	0.269	8.675	8.406	267.620	10.825
22	19.893	-0.013	7.616	7.629	242.881	11.920
23	20.536	0.640	5.939	5.299	168.702	10.684
24	19.719	-0.811	6.125	6.936	220.821	6.564
25	19.949	0.223	7.990	7.767	247.279	9.834
26	19.653	-0.296	7.672	7.968	253.654	10.072
27	19.977	0.322	7.348	7.026	223.666	11.011
28	20.053	0.072	6.601	6.529	207.853	10.071
29	20.316	0.261	6.443	6.182	196.818	10.648
30	20.670	0.353	4.651	4.298	136.817	11.043
31	19.519	-1.150	4.625	5.775	183.864	6.346
Min	18.759	-1.469	4.625	4.298	136.817	6.346
Max	21.036	1.133	10.052	9.653	307.318	11.920
Avg	19.767	0.372	7.505	7.509	239.058	10.016
Total		-0.128	232.653	232.781	7410.806	310.502

July Water Use (MGD)



Water Daily Peaks

Aug 2018	Water Storage (Mgal)	Water Storage Loss/Gain	Water Production (MGD)	August 2018 Water Use	Consumption per Capita pop = 30947	August 2017 Water Use
1	19.652	0.104	7.830	7.726	245.969	9.361
2	19.300	-0.408	7.839	8.247	262.543	9.217
3	0.000	0.000	0.000	0.000	0.000	10.542
4	0.000	0.000	0.000	0.000	0.000	10.533
5	0.000	0.000	0.000	0.000	0.000	9.440
6	0.000	0.000	0.000	0.000	0.000	9.510
7	0.000	0.000	0.000	0.000	0.000	5.541
8	0.000	0.000	0.000	0.000	0.000	9.808
9	0.000	0.000	0.000	0.000	0.000	9.759
10	0.000	0.000	0.000	0.000	0.000	10.033
11	0.000	0.000	0.000	0.000	0.000	9.463
12	0.000	0.000	0.000	0.000	0.000	9.968
13	0.000	0.000	0.000	0.000	0.000	8.918
14	0.000	0.000	0.000	0.000	0.000	5.880
15	0.000	0.000	0.000	0.000	0.000	8.090
16	0.000	0.000	0.000	0.000	0.000	8.768
17	0.000	0.000	0.000	0.000	0.000	8.768
18	0.000	0.000	0.000	0.000	0.000	8.528
19	0.000	0.000	0.000	0.000	0.000	9.495
20	0.000	0.000	0.000	0.000	0.000	9.636
21	0.000	0.000	0.000	0.000	0.000	5.919
22	0.000	0.000	0.000	0.000	0.000	9.373
23	0.000	0.000	0.000	0.000	0.000	9.699
24	0.000	0.000	0.000	0.000	0.000	10.315
25	0.000	0.000	0.000	0.000	0.000	7.548
26	0.000	0.000	0.000	0.000	0.000	9.306
27	0.000	0.000	0.000	0.000	0.000	10.152
28	0.000	0.000	0.000	0.000	0.000	6.303
29	0.000	0.000	0.000	0.000	0.000	10.153
30	0.000	0.000	0.000	0.000	0.000	9.155
31	0.000	0.000	0.000	0.000	0.000	8.554
Min	19.300	-0.408	7.830	7.726	245.969	5.541
Max	19.652	0.104	7.839	8.247	262.543	10.542
Avg	19.476	0.104	7.835	7.986	254.256	8.959
Total		-0.304	15.669	15.973	508.512	277.734





Angela Williams <angelaw@gillettewy.gov>

Fwd: August 2018 Economic Development Update

ADMN ADMN <adm@gillettewy.gov>
 To: Angela Williams <angelaw@gillettewy.gov>

Wed, Aug 1, 2018 at 3:45 PM

For GI

----- Forwarded message -----

From: **Phil Christopherson** <info@energycapital.com>
 Date: Wed, Aug 1, 2018 at 12:56 PM
 Subject: August 2018 Economic Development Update
 To: admn@gillettewy.gov

Our Mission: To stimulate and facilitate a diverse economy through business retention, expansion and recruitment



Economic Development

Energy Capital Economic Development continues to work for the economic betterment of Campbell County. Here are some activities that we'd like to share with you.

Advanced Carbon Products Innovation Center moves closer to reality

The Campbell County Commissioners July 17 approved the subdivision plat for the Fort Union Industrial Park.

Approval of the plat clears the way for Energy Capital Economic Development to purchase 9.5 acres of land in the park, which will be used to build the Advanced Carbon Products Innovation Center (ACPIC or "Ice Pick"). Funding for the land purchase and building comes from a \$1.5 million Wyoming Business Council grant.

ACPIC will be a center where lab research on refining coal into products can be taken from the lab and proven to be commercially viable.

"There is an incredible amount of lab research that demonstrates refining coal into products such as carbon fiber, asphalt, fuels of all types, activated carbon, char for agricultural use and much more are very practical," Phil Christopherson, CEO of Energy Capital Economic Development, said. "In most

cases, the research has stayed in the lab and has never developed into marketable commercial products. Times are changing, and there are opportunities to take existing research and commercialize it for new and profitable products."

Energy Capital Economic Development is partnering with the [University of Wyoming School of Energy Resources](#) on the project. The School will use ACPIC for commercialization of some of its research, and private businesses will also be able to lease space in the building.

Construction on the building is expected to begin in late 2019, and the center should be operational spring of 2020.

"ACPIC will provide a new market for Powder River coal," Christopherson said. "The amount of coal used initially will be small, but as products are developed, the next step would be commercial industrial manufacturing plants to make those products. Over time, and with many different products, the amount of coal used could be significant. This would have a very positive impact on the local economy."

You are invited....

Please join us Aug. 2 from 4 p.m. to 5 p.m. for a presentation by Dick McGinity, former University of Wyoming President, and Joe McGinley, owner of McGinley Orthopedics, on the [Wyoming Invests Now \(WIN\)](#) program. The presentation will be held in the Cottonwood Room at the George Amos Memorial Building, 412 S. Gillette Ave., in Gillette.

WIN is a new opportunity for Wyoming entrepreneurs and businesses to raise capital financing. WIN gives small businesses the opportunity to raise up to \$2 million dollars in capital by turning to local investors for financial backing.

WIN is a form of crowdfunding, which raises money from a number of people for startups and various projects. Most online crowdfunding platforms do not offer any monetary return for contributors. WIN, however, will provide equity crowdfunding options that were previously unavailable because of prohibitive regulations on investments. Recent legislation in Wyoming opened up crowdfunding as a new means to acquire capital in Wyoming.

This presentation will explain more about WIN and how it works. RSVPs (info@EnergyCapitalED.com) are appreciated, but not required.



We're moving!

Energy Capital Economic Development is moving in mid-August from its current offices on Lakeway to the Energy Capital Enterprise Center, 345 Sinclair St.

The move will have several advantages, including reduced office expenses and the ability to interact more closely with the incubator tenants. The local Small Business Development Center will also be moving into the Enterprise Center at the same time.

Our mailing address will continue to be P.O. Box 3948, Gillette, WY 82717. Our phone numbers will remain the same. The main number is 307-686-2603.

Enterprise Center Grand Opening set for September

You are invited to the Energy Capital Enterprise Center Grand Opening events the week of Sept. 10. The week will kick off with a ribbon cutting and will include several other events, including a Lunch & Learn and an Open House. You will have an opportunity to tour the facility and hear brief profiles from tenants and other businesses that have benefited from the services of the incubator.

Watch for more details on our [Facebook page](#) and in our September newsletter.



Social Media drew crowd to July Lunch & Learn

"Engage, engage, engage, engage, engage," Mary Melaragno, Director of BRE for Energy Capital Economic Development, told Lunch & Learn attendees in July.

Mary spoke to more than 25 people about the best ways to use social media to promote a business. Topics included how to use social media to get donations, how to get statistics such as the number of views, how to promote a page without paying for boosting, what to share, and rules to live by.

Lunch & Learns are held the second Tuesday of each month and provide an opportunity for entrepreneurs to learn from experts as well as to network with each other to share ideas, expertise, insights and partnerships. The sessions are open to the public.

Because Energy Capital Economic Development will be moving the second week in August, no Lunch & Learn will be held that month. The September Lunch & Learn will be Sept. 11.

Talent Acquisition topic of Aug. 8 meeting

Studies show that 86% of active candidates use their smartphones to begin a job search! Learn how to take advantage of this and other recruiting strategies at the August meeting of the Powder River Basin chapter of the Society for Human Resource Management on Aug. 8 at 7 a.m. in the 2nd Floor Community Conference Room at City Hall.

Dianna Gould will be talking about Six Key Elements of an Effective Talent Acquisition Strategy. With U.S. unemployment at a historically low rate, the competition for talent is heating up, and companies are expected to face

increasing competition for the best people to help them succeed. The six key elements she will cover are: 1) Workforce Planning 2) Brand Building 3) Sourcing and Recruiting 4) New Technologies 5) Comprehensive Onboarding, and 6) Use of Data Analytics.

You do not have to be a SHRM member or human resources professional to attend. The session is ideal for those who manage or own a small business.

[Visit Our Website](#)



- [Economic Development - Progress Takes Planning](#)
- [Converse County project has benefits here](#)
- [State Air Service Council approves plan for review](#)
- [Advanced use coal project aims for diversification](#)
- [Air service plan drafted](#)
- [Carbon research effort needs \\$1.1 million](#)

Upcoming Community Events:

- 8/2/18 - [Wyoming Invests Now](#)
- 8/7/18 - [Federal Regulatory Issues - Roundtable Discussion](#)
- 8/8/18 - [SHRM Talent Acquisition presentation](#)
- 8/13/18 - [ECED moves to Enterprise Center](#)
- 8/16/18 - [Chamber of Commerce Mega Mixer](#)
- 8/17/18 - [Energy Cup Challenge Golf Scramble](#)
- 8/18/18 - [Pooch Plunge](#)
- 8/21/18 - [Primary election](#)
- 8/27/18 - [Gillette Main Street Community Dinner](#)
- 9/10-9/14/18 - [Energy Capital Enterprise Center Grand Opening](#)

For more upcoming community events, visit www.EnergyCapitalED.com

| Energy Capital Economic Development | 307.686.2603 | info@EnergyCapitalED.com |
www.EnergyCapitalED.com

Energy Capital Economic Development, P.O. Box 3948, 2001 West Lakeway Road, Suite
 C, Gillette, WY 82718

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Montana Rail Safety at All Time High

Since 1980, railroads have reduced rates for employee injuries, train accidents and grade crossing collisions by 80%. At BNSF, our vision is to operate free of accidents and injuries. BNSF has made remarkable safety progress in partnership with our employees and continues to invest in new technologies that help make the railroad safer and more efficient. BNSF's risk reduction program is designed to enable all commodities to be handled safely and arrive damage and incident-free.

We also couldn't accomplish our vision without some very important partners. That includes Operation Lifesaver, state Departments of Transportation and other regulatory agencies.

Read more about safety and BNSF in Montana in the Great Falls Tribune. [Click here.](#)



BNSF Supports Military Readiness Exercise in Wyoming

Last month, hundreds of artillerymen from Arkansas, Tennessee and Alabama spent a few days at the BNSF railyard in Guernsey, Wyoming, as part of a large-scale training exercise. The training, conducted by the Arkansas Army National Guard, was meant to simulate an emergency deployment, specifically moving equipment and deploying it in an unfamiliar location.

The railyard was made available to the National Guard for this exercise, and BNSF employees at the site helped coordinate the movement of the train cars. This was the first large-scale exercise in the Guernsey yard, but similar exercises have happened before in other locations.

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That year, BNSF executed a large-scale delivery of equipment for the soldiers of the First Armored Brigade Combat Team, 34th Military Division.

Hundreds of military vehicles were loaded on eight BNSF trains at Camp Ripley and transported to a site nearly 2,000 miles away in the Mojave Desert. The Army's Military Surface Deployment and Distribution Command had previously said "Rail won't work," but BNSF proved them wrong.

After BNSF's success with Camp Ripley, many National Guard units across the United States began inquiring about ways they could do more by rail. In the past two years, BNSF has worked with multiple units in ten different states, and is currently exploring projects in more locations.



BNSF Foundation Supports No Kid Hungry

In June, BNSF Railway, and Montana Rail Link joined Montana Governor Steve Bullock in celebrating the beginning of the summer meal program in Kalispell, Montana. The program features a food truck that delivers food to multiple locations throughout the valley, bringing greater food access to families during

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Zak Andersen, President of the BNSF Railway Foundation was on hand to welcome attendees as well as help serve meals. "We couldn't be happier to join Governor Bullock and the First Lady as they tackle this important issue," said Zak. "The No Kid Hungry program has demonstrated tremendous success in reaching kids in need, and we're pleased we could support their efforts to reduce child hunger in Montana." The BNSF Railway foundation made a three year commitment to Montana No Kid Hungry totaling \$150,000. Read more about [Montana No Kid Hungry here.](#)

Pictured Below Left to Right: Mark Flatau of Kalispell Public Schools, Tom Walsh of Montana Rail Link, Zak Andersen of BNSF Railway and Montana Governor Steve Bullock.



BNSF Celebrates with MSU Northern in Ribbon Cutting

with a commitment of \$1 million over five years to the construction of a new Diesel Technology Center in Havre, MT. In May, the college officially opened the building to the public and students for a ribbon cutting ceremony. BNSF routinely hires graduates of the renowned program which features state of the art laboratories equipped with full size diesel equipment from the agriculture, transportation and marine industries. Read more about the special day in the [Havre Daily News](#).

Pictured below: Andrew Johnson of BNSF gives remarks during the ceremony.



BNSF Hosts Rail Service Competition Council

The Montana Rail Service Competition Council includes members of the Montana Departments of Agriculture and Transportation as well as representatives of the trucking, agriculture and railroad industry. In the photos below, BNSF welcomed members of the Council to the Havre Diesel

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The Havre facility performs both maintenance and locomotive overhauls on thousands of locomotives every year. Locomotives are typically assigned by the service in which they generally work. In Havre, more than 85 percent of the units serviced and repaired are manufactured by GE. The Havre shop never shuts down, working round the clock in three eight-hour shifts.

In addition to touring the diesel shop, members of the council were shown the flight control center for the BNSF Unmanned Aerial Systems station in Havre, as well as the BNSF classification yard.





CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

August 9, 2018 – 6:30 P.M.

ITEM #	AGENDA ITEM (CCPLB Governing Policies Manual Number or By-Laws) <i>NOTES IN GREEN – Guidance for the handling of the item.</i>
1.	CALL TO ORDER/ATTENDANCE (2.5.10)
2.	APPROVAL OF AGENDA (2.3.3)
3.	APPROVAL OF MINUTES (2.3.3) for the A. July 12, 2018 Board meeting (ATTACHMENT "A")
4.	CONSENT AGENDA (2.3.4). A. APPROVAL OF WARRANTS (ATTACHMENT "B")
5.	CITIZEN INPUT (2.2.1)
6.	<p>BOARD PROCESS</p> <p>A. SPECIAL EVENT FUND FOR ROPING CHUTES <i>"MOTION: to approve Special Event Funds for the purchase of roping chutes."</i></p> <p>B. BUSINESS READY COMMUNITY GRANT RESOLUTION <i>"MOTION: to approve the Business Ready Community Grant Resolution as presented."</i></p> <p>C. GOVERNANCE COMMITTEE BOARD PROCESS REVIEW i. Governing Policy Category II-Board Process</p> <p>D. TRAFFIC CONTROL AFTER BIG EVENTS (example: 4TH of July)</p> <p>E. AGENDA ITEMS FOR THE SEPTEMBER QUARTERLY COMMISSIONER'S MEETING</p> <p>F. FOLLOW UP ITEMS FROM PREVIOUS MEETING (2.3.3) i. County Shuttle Bus Decision ii. Old Marquee Status iii. Wyoming Community Foundation Endowment iv. Weed & Pest Inspection Report</p>



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

August 9, 2018 – 6:30 P.M.

	G. CONTRACTING/PURCHASING DECISIONS (2.2.7): (no actions to be taken at this meeting)
7.	OPERATIONS REPORT/UPDATE (3.8.1.C) A. Items GM Jeff Esposito will discuss: i. CAM-PLEX Event Data for July 2018 (ATTACHMENT C) ii. General Manager’s Report (ATTACHMENT “D”) iii. Quarterly Financial Summary Report (ATTACHMENT “E”)
8.	MATTERS FOR NOTING: A. MAJOR CORRESPONDENCE: i. Community Grant application for \$250 approved by GM for the First Assembly of God’s Harvest Festival on July 17, 2018 (ATTACHMENT “F”) B. BOARD CALENDAR: (ATTACHMENT “G”) i. Upcoming Board Meetings: a. September 13, 2018 at 6:30 p.m. (Quarterly meeting with Commissioners at 6:00 p.m.) b. October 11, 2018 at 6:30 p.m. (Workshop at 6:00 p.m.) ii. Other meetings/events: a. August 9, 2018 at 6:00 p.m. public hearing for the Business Ready community Grant & Loan Program
9.	ADJOURNMENT

ATTACHMENT A
Campbell County Public Land Board (CCPLB)
Meeting Minutes
July 12, 2018

Members	Staff
Present: Mary Silvernell, Don Hamm, Troy Allee, Kevin Couch, Charlene Camblin, Nathan McLeland Absent: Skyler Pownall	Present: Jeff Esposito, Greg Rook, Kathy Ashton
Legal Counsel	Guests
Present: Frank Stevens	Present: Matt Avery <i>County Liaison</i> ; Tim Carsrud <i>City Liaison</i> ; Patrick Filbin representing the <i>News-Record</i> ; Charity Stewart representing <i>County 17</i>

ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
1.	Call to Order/Attendance The CCPLB meeting was called to order at 6:30 PM MDT on July 12, 2018, by Chair Kevin Couch.		
2.	Approval of CCPLB Agenda The July 12, 2018 agenda was reviewed and revised. The Board added, under Item 6: <i>Board Process</i> , item D "Request to approve taking Wyoming Community Foundation Endowment funds at 4% for grant funding". Also, added in item 8 <i>Matters for Noting</i> , item BiiA. "July 19, 2018, 10:00 a.m. public hearing for the Business Ready Community Grant & Loan Program and another meeting scheduled August 9 th at 6:00 p.m. prior to the Board Meeting."	Mrs. Silvernell made a motion to approve the revised July 12, 2018 agenda. Mr. Allee seconded the motion, and it passed unanimously.	
3.	Approval of Minutes The June 14, 2018 CCPLB meeting minutes were reviewed.	Mrs. Camblin made a motion to approve the June 14, 2018 meeting minutes as presented. Mr. Allee seconded the motion, and it passed unanimously.	
4.	Consent Agenda A. Approval of Warrants: The Warrants for the July 12, 2018 meeting were reviewed. - July 2018 Accounts Payable Voucher Numbers 47742-47830 (General Fund/Special Events) in the amount of \$167,156.30. - July 2018 Manual Purchase Order Numbers 9921-9960 in the amount of \$130,785.91. - July 2018 Payroll Warrants in the amount of \$164,302.63 for the period of 5/20/2018-6/16/2018. There was a question regarding the vouchers to the CC Commissioners for fuel. CAM-PLEX purchases fuel from the County, who is tax exempt, and pays them at the end of the month.	A. Mrs. Camblin made a motion to approve the July 12, 2018 Warrants. Mr. Hamm seconded the motion, and it passed unanimously.	

Campbell County Public Land Board (CCPLB)
Meeting Minutes
July 12, 2018

5.	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
	Citizen Input	The new City appointed CCPLB member, Nathan McLeland, was formally welcomed by the Board. Mr. McLeland gave a brief history of himself and his work experience, including practicing law four years, currently working at M&K Oil Company, and having served on other boards.		
	Board Process	<p>A. The 2018 Campbell County Fair Contract was discussed. Mr. Esposito informed this Board of the Fair Board's concerns regarding going over budget. He explained verbiage was added to the contract that the invoice is not to exceed their \$50,000 budget. The Commissioners appreciate our efforts helping the Fair Board.</p> <p>B. Follow up items from previous meeting.</p> <p style="padding-left: 20px;">i. Use of the County shuttle bus is yet to be determined. Mr. Esposito has not had a chance to address the Commissioners, but will do so and report back to the Board.</p> <p style="padding-left: 20px;">ii. For the Heritage Center Theater and Energy Hall project, staff met with the architect and did a walk-through of the proposed plan. Possible changes from the plan included: Energy Hall carpet extending to the walls, replacing tables and chairs, and portable stages, screens, and projectors, all of which may increase the cost.</p> <p style="padding-left: 20px;">iii. Mr. Esposito reported a source for software that could be loaded onto a computer that has been found for the old marquee. CAM-PLEX IT., Clay Cundy, will investigate on the marquee itself, the controller and if it can fire it up, but due to all the</p> <p>Knowing about the grant will help with this process. If both projects can be done at the same time, there is a possibility of saving up to \$100,000. Otherwise, the project will start with the theater. The application deadline is in September and the grant process includes CAM-PLEX, County, and City involvement. Public hearings are required for the grant and two have been scheduled in the Board Room: July 19 at 10 a.m. and August 9 at 6 p.m. The Board will be invited to the public meeting dates.</p>	<p>A. Mrs. Silvernell made a motion to approve the Campbell County Fair contract as presented. Mrs. Camblin seconded the motion, and it passed unanimously.</p>	<p>Bi. Mr. Esposito will contact the Commissioners regarding shuttle bus access.</p> <p>Bii. Mrs. Ashton will invite Board members to the two public hearings.</p>

Campbell County Public Land Board (CCPLB)
Meeting Minutes
July 12, 2018

ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
	<p>RV rally's needs, this process has not taken place yet.</p> <p>iv. Governance Committee CCPLB Policies were discussed. Because of scheduling conflicts, no meetings have taken place. The committee will schedule a meeting in September or October.</p> <p>C. Sport court purchasing approval was discussed. Staff received 5 bids: 1 from Matéflex and 4 from SnapSports. The products were shown to the members. The larger board with the attached underlayment was the recommended board. The larger board (SnapSports Proposal #4) vs. smaller board will be a time saver when laying out the product. The marketing team preferred the gray color and the Board will let staff decide on the color. September is the time frame for receiving the flooring, and Conex storage units have an approximate 7-day purchase/receiving turnaround. In the April meeting, the Board approved the purchase of the flooring and the overall project cost was not expected to exceed \$200,000.</p> <p>The dance flooring for Energy Hall is a different type of flooring and will be part of the Energy Hall remodel.</p> <p>D. The Board discussed the request to approve taking Wyoming Community Foundation Endowment funds, at 4% of what is available in the fund, for Arts in Education programs. CAM-PLEX comptroller, ReNae Keuck, has been in contact with the Foundation and was told CAM-PLEX has funds available and should start drawing it down. These funds have never been accessed before. This was a donor directed fund that began 18-19 years ago per Mr. Stevens. Part of the process to obtain these funds is a written request in the CCPLB minutes.</p>	<p>C. Mrs. Camblin made a motion to approve the CAM-PLEX Sport Court Flooring bid from SnapSports Proposal #4 for the amount of \$169,396.80 along with Board approval for maximum project costs not to exceed \$200,000.00 to allow staff to seek out storage and other miscellaneous items related to the purchase. Mrs. Silvernell seconded the motion, and it passed unanimously.</p> <p>D. Mrs. Silvernell made a motion to approve taking Wyoming Community Foundation Endowment funds at 4% for grant funding. Mrs. Camblin seconded the motion, and it passed unanimously.</p>	<p>Biv. Governance Committee will schedule a meeting in September or October.</p> <p>D. The Board would like more information regarding the Wyoming Community Foundation Endowment from Mrs. Keuck at the next Board meeting.</p>
7.	<p>Operations Report/Update</p>	<p>A. GM Jeff Esposito discussed the following items:</p> <p>i. CAM-PLEX Event Data for June 2018 was reported to the Board. Newmar Kountry Klub International RV Rally presented CAM-PLEX the Golden Plunger Award along with a blue ribbon. Pokey's Smokehouse and BBQ also received the Hambone</p>	

Campbell County Public Land Board (CCPLB)
Meeting Minutes
July 12, 2018

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
		<p>Award. This is the only time in Newmar's history that a caterer and a facility have simultaneously been awarded. Newmar had 435 rigs and over 800 attendees and vendors at this event. Gala of Royal Horses is coming up in August. The Bare Knuckle Fight, PAW, and Wyoming Horse Racing went very well. Comments were made about CAM-PLEX being the best horse racing facility around by attendees. Indian Relay rebooked for next Memorial Day. Commissioner Avery complimented The Party on the Plex event that had 100-150 in attendance and all had a great time. Mr. Esposito reported there are ups and downs with event data but nothing concerning. The increased pace of event booking will be evident in the months to come on a report Mr. Esposito is developing.</p> <p>ii. Mr. Esposito gave the General Manager's report. Many of the items in his report were already discussed. The theater season is looking good, with 4 Broadway shows booked. Two Christmas shows cancelled due to routing issues. Mr. Esposito also described working with the lease holders on our property.</p>		
8.	Matters for Noting Board Meeting	<p>A. Major Correspondence</p> <p>A letter from Black Hills Energy was provided in the Board packet. 40 acres of land approximately 20-25 years ago was needed as a layback area for mining by this company. Black Hills Energy needed to use this land and decided to deed it back to the Board when they were finished using the property. Past Boards had some concerns that were discussed, and there were also some bonding issues by the company to complete before giving the land to the Board. Mr. Stevens reported not seeing any liability hazards with this hilly acreage that includes a pond.</p> <p>i. The acreage could possibly be leased in the future.</p>		<p>A. Greg Rook will contact weed and pest to inspect the property for noxious weeds.</p>

**Campbell County Public Land Board (CCPLB)
Meeting Minutes
July 12, 2018**

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
		<p>There has already been contact from a community member to use the pond for possible hunting dog competitions. Black Hills Energy had to do all the maintenance on the containment pond up to this point.</p> <p>B. Board Calendar:</p> <p>ia. The August 9, 2018 CCPLB meeting is scheduled at 6:30 p.m. MDT, with the pre-meeting workshop at 6:00 PM MDT.</p> <p>ib. The September 13, 2018 CCPLB meeting is scheduled at 6:30 p.m. MDT, with the pre-meeting workshop at 6:00 PM MDT.</p> <p>C. Other Meetings:</p> <p>ia. July 19, 2018, 10:00 a.m. public hearing for the Business Ready Community Grant & Loan Program, with another public hearing scheduled August 9th at 6:00 p.m. prior to the Board Meeting.</p> <p>Mr. Esposito reported Sweetwater County did not have public attend their public hearings. Support letters for the grant would always be appreciated.</p>		
9.	Adjournment	CCPLB meeting was adjourned at 7:14 p.m. MDT.		

Respectfully submitted,

Charlene Camblin, Secretary



ATTACHMENT B

CCPLB MEMBERS WILL BE E-MAILED

WARRANTS

FOR THIS MONTH'S

APPROVAL

PRIOR TO MEETING.

Your Ideas. Our Expertise. Endless Event Possibilities!

1635 Reata Drive · Gillette, WY 82718 · www.cam-plex.com
Phone (307) 682-0552 · Ticket Office 307-682-8802 · Fax (307) 682-8418



EVENT DATA FOR JULY 2018

	Current Year		Previous Year		Increase/Decrease	
	MTD	YTD	MTD	YTD	MTD	YTD
# Events	13	174	33	186	-20	-12
# Repetitive Events	6	94	13	119	-7	-25
# Event Days	21	278	76	331	-55	-53
# Building Event Days	70	352	84	369	-14	-17
# User Setup/Teardown Days	89	157	17	82	72	75
Estimated Attendance	8,941	118,970	14,225	137,295	-5,284	-18,325
# Inquiries	15	154	23	123	-8	31
# Inquiries Booked	3	45	5	35	-2	10

**Estimated Attendance does not include general rider numbers.*

**Inquiries/Inquiries Booked does not include Marketing or CAM-PLEX Sponsored Bookings*

Highlights:

Customer Satisfaction Surveys: 126 sent out, 35 responded very satisfied
The FMCA RV Rally had approximately 1,600 coaches on grounds. The vendor space in Central Pavilion and surrounding parking lots were full! FMCA staff were very complimentary of our facilities and our staff.
The Monoco RV Rally reported 93 coaches camping on grounds.

CAM-PLEX Management Report – August 2018

Sporting Events

The contract is out for the first soccer tournament that would use our new sport court flooring. The event will take place in February 2019.

Booking Priorities

One of the items, that has been discussed by the Board to me, is CAM-PLEX attracting more events. Specifically, larger national and regional events that provide an economic benefit to Gillette and Campbell County. I've attached, at the end of this report, proposed booking priorities that will create the opportunity to do so. It's industry standard, yet I want to invite questions from the Board.

Ticket Fees

Going forward, credit card fees will be charged to the show, not the customer. However, a venue fee will be added to ticket sales. The venue fee is treated as event income.

\$1.00 Service charge collected on each paid admission up to \$10.00, \$2.00 service charge collected on each paid admission \$10.01 and above.

Shuttle Bus

I met with the County Commissioners on August 2 regarding our request to transfer a shuttle bus. It was decided the County will lease a shuttle bus to CAM-PLEX and provide the option for CAM-PLEX to use the other shuttle busses as needed. There is also a provision for the County to use the leased bus when needed. The County will prepare the lease document and forward to the CCPLB for review.

Community Readiness Grant

The application is in progress. During a meeting with Brandi Harlow, Northeast Regional Director of Wyoming Business Council, she told us that neither grant money nor matching funds can be used for furniture or equipment. We will need to seek other funds for tables, chairs, etc. The largest expense is tables and chairs for Energy Hall. Here is a quick estimate:

Item	Quantity	Cost (each)	Estimate
Chairs	1,400	\$100	\$140,000
72-inch Round Table	120	\$300	\$36,000
Miscellaneous		10-percent	\$17,600
Estimated Total:			\$193,600

Thank you,

Jeff

BOOKING PRIORITIES

CAM-PLEX is responsible for the coordination of the booking of events. Generally, the further in advance a request is made, the larger the commitment required. The nearer the request to the requested set of dates, the smaller the commitment necessary. Customers wishing to have long-term commitments should keep in mind the potential of greater availability of CAM-PLEX space and a reduction of room night parameters during shoulder periods or off-season time. Preference is given to groups that meet the following criteria. All events are subject to the CAM-PLEX Booking Policy.

FIRST PRIORITY EVENTS

First Priority for scheduling will be available to regional, national, international conventions, congresses, trade shows, corporate meetings and similar activities which are not normally open to the general public and which meet all the following criteria:

- Are multi-day (two day or longer) events
- Will generate bookings with a minimum of either 200 peak room nights or 450 total room nights

1. Date requests for first priority events may be made as far in advance as necessary or appropriate, pursuant to the Booking Policy. Lease agreements may be executed as far in advance of the event date as necessary.
2. Preference may be given among First Priority events to those events that confirm returning to the facility on a more frequent basis.

SECOND PRIORITY EVENTS

Second Priority for scheduling at the Facility will be available to regional, national, international conventions, congresses, trade shows, corporate meetings and similar activities which are not normally open to the general public and which meet all the following criteria:

- Are multi-day (two day or longer) events
- Will generate bookings with a minimum of either 100 peak room nights or 250 total room nights

Certain local and multi-day events may be offered equal scheduling priority if the above targets and criteria are met, or if it is established by management that such events meet the Facility's civic objectives.

1. Date requests for second priority events may be made as far in advance as necessary or appropriate; Lease Agreements may be executed up to 24 months prior to event date.
2. Preference may be given among Second Priority events to those events that confirm returning to the Facility on a more frequent basis.

THIRD PRIORITY EVENTS

Third priority for scheduling space and dates in the Facility is available to other multi-day or single day events that do not meet the criteria of First or Second Priority. Meetings, special events, sporting or entertainment events, wedding receptions, graduations, and other activities which essentially draw from or appeal to the general public and/or local attendees and participants. Third priority event may be contracted within 12 months of the event date.



Campbell County Public Land Board
Revenue Budget Variance Report
General Fund
Summary of All Departments
For the Twelve Months Ending June 30, 2018

	June Actual	YTD Actual	2017 Budget	% Used	Amount Remaining	% Remaining
REVENUES						
Grants	\$0.00	\$239,499.00	\$187,694.00	127.60%	(\$51,805.00)	-27.60%
Interest Income	1,631.57	4,206.25	1,550.00	271.37%	(2,656.25)	-171.37%
Sponsorships	(1,713.24)	20,109.96	12,000.00	167.58%	(8,109.96)	-67.58%
Rent/Lease	67,525.24	622,187.45	725,680.00	85.74%	103,492.55	14.26%
Events Revenue	7,373.50	76,954.40	51,500.00	149.43%	(25,454.40)	-49.43%
Appropriations	252,386.25	3,352,241.00	3,324,241.00	100.84%	(28,000.00)	-0.84%
Other Income	137,150.55	478,677.00	159,778.00	299.59%	(318,899.00)	-199.59%
Cash Carry Over	0.00	0.00	142,000.00	0.00%	142,000.00	100.00%
Total Revenue	\$464,353.87	\$4,793,875.06	\$4,604,443.00	104.11%	(\$189,432.06)	-4.11%
EXPENDITURES						
Personnel Services	345,777.10	2,824,060.72	3,132,368.00	90.16%	308,307.28	9.84%
Communication/Transportation	3,075.01	21,406.32	22,000.00	97.30%	593.68	2.70%
Printing/Duplication	15,217.20	30,003.99	30,850.00	97.26%	846.01	2.74%
Publicity	23,544.83	85,241.71	89,500.00	95.24%	4,258.29	4.76%
Dues & Subscriptions	(394.01)	7,457.48	7,025.00	106.16%	(432.48)	-6.16%
Utility Services	64,351.80	432,485.83	459,000.00	94.22%	26,514.17	5.78%
Professional Services	57,575.98	325,066.42	280,150.00	116.03%	(44,916.42)	-16.03%
Maint / Licensing Agreements:	550.00	3,300.00	7,000.00	47.14%	3,700.00	52.86%
Travel - Employee Business	13,502.00	17,795.56	18,300.00	97.24%	504.44	2.76%
Training & Development	764.29	2,220.37	4,000.00	55.51%	1,779.63	44.49%
Other Contractual	3,689.69	17,979.30	10,500.00	171.23%	(7,479.30)	-71.23%
Supplies	27,305.43	175,491.62	221,550.00	79.21%	46,058.38	20.79%
Repairs & Maintenance	97,357.02	185,135.50	130,700.00	141.65%	(54,435.50)	-41.65%
Rent / Lease	157.00	3,752.25	6,000.00	62.54%	2,247.75	37.46%
Fixed Charges	12,465.14	148,752.22	160,000.00	92.97%	11,247.78	7.03%
Investment Costs	0.00	0.00	20,000.00	0.00%	20,000.00	100.00%
Other	12,370.45	52,218.30	5,500.00	949.42%	(46,718.30)	-849.42%
Buildings	5,447.00	74,447.00	0.00	0.00%	(74,447.00)	0.00%
Machinery & Equipment	44,657.12	84,506.52	0.00	0.00%	(84,506.52)	0.00%
Other Capital Outlay	0.00	46,319.89	0.00	0.00%	(46,319.89)	0.00%
Total Expenditures	\$727,413.05	\$4,537,641.00	\$4,604,443.00	98.55%	\$66,802.00	1.45%
Net Change in Fund Balances	(\$263,059.18)	\$256,234.06	\$0.00	0.00%	(\$256,234.06)	0.00%

CAMPBELL COUNTY PUBLIC LAND BOARD

COMMUNITY GRANT APPLICATION

INSTRUCTIONS: Please complete all blanks on this application. All applications must be typed. Attach additional pages as necessary. Please sign and submit three (3) copies of this application to CAM-PLEX, 1635 Reata Drive, Gillette, Wyoming 82718 at least three (3) weeks prior to a regularly scheduled Campbell County Public Land Board Meeting. These meetings are scheduled on the second Thursday of each month. **Grant application will be denied if admission is charged to the event.**

BOARD MEETING DATE August 2018
DATE RECEIVED _____
AMOUNT OF GRANT REQUEST \$ MAXIMUM

APPLICANT ORGANIZATION FIRST ASSEMBLY OF GOD

PROJECT COORDINATOR Whitney Davies

ADDRESS 601 CAREY AVE. GILLETTE, WY, 82716

PHONE (H) 215-519-9081 **PHONE (W)** 307-682-3308

ALTERNATE CONTACT PERSON DANIEL HOLDEN

PHONE (H) 307-660-6700 **PHONE (W)**
307-682-3308

DATES OF EVENT OCTOBER 31, 2018

FACILITY(S) TO BE USED CENTRAL PAVILION, WEST CONCESSIONS

TOTAL NUMBER OF PERFORMANCES 1 EVENT; 6-9 P.M.

ESTIMATED NUMBER OF PARTICIPANTS 50+

ESTIMATED ATTENDANCE 3000 - 5000

Have you previously received a Community Grant from the Campbell County Public Land Board? X YES NO

DATE RECEIVED 7/17/18

AMOUNT \$ 250.⁰⁰

35706224. Give a concise overview of your project.

The overview of this project is to "keep families inside, out of the cold weather and off the streets for an evening of food and fun!"

Our community event also includes several Fun-On-The-Go activities, Carnival Booths with candy prizes, a Cake Walk, Mini Motorcycles, Clowns (creating balloon creatures and more), Face Painting, and much, much more **ALL FOR FREE** to those that attend.

35706225. Summarize your specific need for this Community Grant.

It would assist us financially in continuing to put on this event for the community. The cost for this project has and is only growing since our attendance has grown over the years and an in-door activity is greatly needed over this holiday.

35706226. Explain the impact this project will have on the community.

Through this project, the community is shown that First Assembly of God Family Life Center has them in-heart over this specific holiday. It also allows us to show the community that there is a different outlet to having fun in a safe environment. It also gives us the opportunity to meet new families in the community and show them that they are welcome in Gillette. And through all of this, in my opinion, brings our community closer together and makes us stronger.

35706227. How is your organization generating local funding for these activities?

We are generating local funding through sponsorship from our local businesses and donations provided by Gillette and surrounding areas within the county.

ATTACHMENTS:

Please include the following attachments with your grant application:

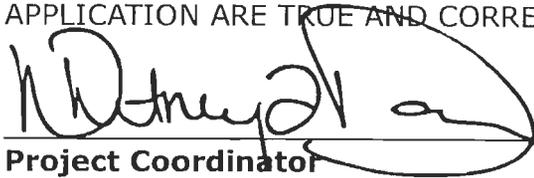
35705792. A complete list of current organization members and their function.

35705793. A copy of your organization's IRS non-profit tax exemption number or if you are not a non-profit, a letter stating why your organization and project should be considered a community event.

35705794. A detailed financial statement for your organization from the previous year.

35705795. The attached event budget form.

TO THE BEST OF THE APPLICANT'S KNOWLEDGE, THE FIGURES, FACTS, REPRESENTATIONS, AND ATTACHMENTS INCLUDED WITH THIS APPLICATION ARE TRUE AND CORRECT.


Project Coordinator

Dan Holden
Associated Representative

Children's Pastor/Project Coordinator

Senior Pastor

Title

Title

7/17/18

7/17/18

Date

Date

FOR BOARD USE ONLY

GRANT APPROVED _____

GRANT NOT APPROVED X

AMOUNT GRANTED \$ 250.00

DATE APPROVED 7/17/18

~~CHAIRMAN~~
GENERAL MANAGER

**CAMPBELL COUNTY
PUBLIC LAND BOARD**

EVENT BUDGET

THIS INFORMATION IS A REQUIREMENT FOR ALL GRANT APPLICANTS

	<u>(List Each)</u>	<u>(Cost \$)</u>
Administrative Expenses	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
Production Expenses	<u>FUN-ON-THE-GO</u>	\$ <u>1,000.00</u>
	<u>CAMPLEX</u>	\$ <u>1,000.00</u>
	<u>BAGS AND HANDOUTS</u>	\$ <u>1,500.00</u>
	<u>CANDY AND POPCORN</u>	\$ <u>750.00</u>
	<u>CLOWNS AND BALLOONS</u>	\$ <u>500.00</u>
Insurance	_____	\$ _____
Fees and Charges	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
Other	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____

Marketing

ADVERTISING & MARKETING

\$ 1,200.00

\$

\$

TOTAL EXPENSES

\$ 5,950.00

Revised 10-7-10

October 2018

October 2018							November 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 30	Oct 1	2 ArcAttack	3	4	5 Annual Convention of the Diocese of Wyoming	6 Northeast Wyoming Quilt Show Coal Miner's Daughters Roller Derby Bout Snowmobile Grass Drag
7 Annual Convention of the I Northeast Wyoming Quilt S	8 Columbus Day-Open Holiday	9	10	11 Cirque Zuma Zuma 6:00pm CCPLB Workshop: 6:30 CCPLB Board Meeting	12 Northwest Barrel Racing Association Finals	13 Powder River Antique & Craf Dancing with the Gillette Stars
14 Northwest Barrel Racing As Powder River Antique & Cr.	15	16	17	18	19 Gillette Gun Club Fundraising Banquet	20 Basin Radio Network Octobe
21 Basin Radio Network Octob	22	23	24	25 Women's Resource Center Fundraising Banquet	26	27
28	29	30	31 Harvest Festival Treat Street	Nov 1	2	3

September 2018

September 2018

Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	1
9	10	11	12	13	14	8
16	17	18	19	20	21	15
23	24	25	26	27	28	22
30						29

October 2018

Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6
14	8	9	10	11	12	13
21	15	16	17	18	19	20
28	22	23	24	25	26	27
	29	30	31			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Aug 26	27	28	29	30	31	Sep 1 Christian Motorcycle Assoc Up in Arms Gun Show & Flea
2 Christian Motorcycle Assoc Up in Arms Gun Show & Flea	3 Labor Day-Closed Holiday	4	5	6 Fizz Bomb Futurity & Trade Show	7	8 Coal Miner's Daughter's Roller Derby Bout
9 Fizz Bomb Futurity & Trade	10	11	12	13 6:00pm Quarterly Meeting/Commission ers; 6:30 CCPLB Board Meeting (Board)	14	15 Thar's Ranch Sorting CAM-PLEX Garage Sale
16 Thar's Ranch Sorting	17	18	19	20 PACA Regional Corriente Convention	21 Black Cat Ball Relay for Life	22
23	24	25 North American Dog Agility Convention (NADAC)	26	27	28	29 Girls Day Out Expo Kiwanis Hunter's Feed
30 North American Dog Agility	Oct 1	2	3	4	5	6

GILLETTE
MAIN STREET

8.27.18

82716

82717

COMMUNITY DINNER

Monday, August 27, 2018 5:30pm

3rd Street Plaza

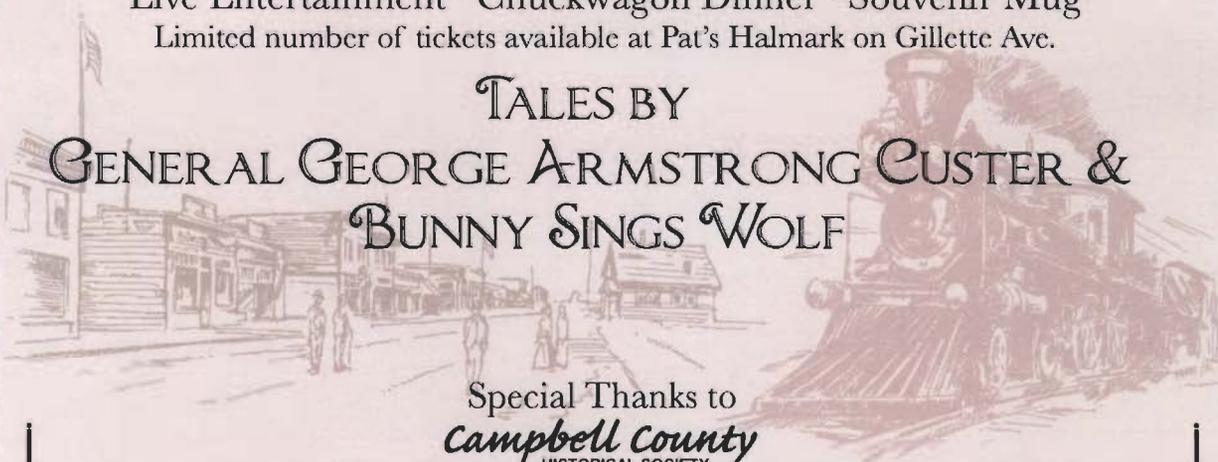
Tickets are \$45 and includes

Live Entertainment · Chuckwagon Dinner · Souvenir Mug

Limited number of tickets available at Pat's Halmark on Gillette Ave.

TALES BY

GENERAL GEORGE ARMSTRONG CUSTER &
BUNNY SINGS WOLF



Special Thanks to
Campbell County
HISTORICAL SOCIETY

gillettemainstreet@gmail.com

For ticket info contact Megan Nelms 307-299-1148



Thanks you for Helping change
my life And Giving me A
Second change

Jaime C. Nogales



Thank you! For all your
help and Support!

Respectfully,
Fernando Noyola



Thank you for supporting the
program that saved my life
and shown me how beautiful
life is! - *[Signature]*