



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Patrick G. Davidson, City Administrator
RE: General Information
DATE: August 24, 2018

The following meetings are scheduled for the week of **August 25 – August 31, 2018**

Tuesday, August 28th

3:00 p.m. Naturalization Ceremony

- Campbell County Courthouse, Judge Perry's Courtroom

Tuesday, August 28th

6:00 p.m. City Council Work Session, Agenda Attached

- City Pool Debrief – Water Services Manager Monahan
- Cyber Security Presentation – IT Manager Porter
- NIBRS (National Incident Based Report System) Update – Police Chief Hloucal
- Congressional Tour Recap – Community & Governmental Relations Manager Toscana
- Review September 4th Council Agenda
- Executive Session
- City Hall – 2nd Floor Community Room
- Dinner Served at 5:30 p.m.

1. Attached please find a **letter** regarding **Vehicle Replacement Request** dated **August 21, 2018** provided by the **Campbell County Fire Department**.
2. Attached please find **current information** regarding **Water and Electrical Use** provided by **Utilities Director Cole**.
3. Attached please find an **invitation** to a **Welcome Reception** for **Gillette College Vice President Janell Oberlander** on **September 6, 2018** from **5:30 p.m. – 7:30 p.m.** at the **Gillette College Pronghorn Center** provided by **Gillette College**.
4. Attached please find a **flyer** regarding the **2018/2019 Chamber of Commerce Luncheon Series** provided by the **Campbell County Chamber of Commerce**.

PGD/adw

	Work Session Tuesday, August 28, 2018 Meeting: 6:00 p.m. 2nd Floor Community Room

Dinner served at 5:30 p.m. in the 2nd Floor Community Room

Agenda Topics:

- City Pool Season Debrief – Water Services Manager Monahan
- Cyber Security Presentation – IT Manager Porter
- NIBRS (National Incident Based Report System) Update – Police Chief Hloucal
- Congressional Tour Recap – Community & Governmental Relations Manager Toscana
- Review September 4th Agenda
- Executive Session

Upcoming Work Session Topics:

September 11

- Employee Benefits Presentation
- Review September 18th Agenda
- Executive Session

September 25

- Review October 2nd Agenda
- Executive Session

October 9

- Mowing Debrief
- Snow Pre-Brief
- Review October 16th Agenda
- Executive Session

October 23 – CANCELED

October 30

- Review November 6th Agenda
- Executive Session

November 13

- Review November 20th Agenda
- Executive Session

November 27

- Review December 4th Agenda
- Executive Session

City/County Meeting

Upcoming Council Pre-Meeting Topics

September 4

- New College VP Introduction
- Review September 4th Agenda
- Executive Session

September 18

- Quarterly Update
 - Campbell County Fire Department
- Asphalt Maintenance Discussion
- Review September 18th Agenda
- Executive Session

October 2

- Review October 2nd Agenda
- Executive Session

October 16

- Budget Amendment Discussion
- 1% Survey Update
- Review October 16th Agenda
- Executive Session

November 6

- Review November 6th Agenda
- Executive Session

November 19

- Review November 19th Agenda
- Executive Session

Upcoming Activities

- **September 3** – Labor Day – City Offices Closed

New Agenda Items for September 4, 2018

1. Council Consideration for the Issuance of a Street Closure Permit for the 1st Block of Gillette Avenue, Including the 1st Street Intersection, on September 15th from _____ to _____, for Gillette Main Street's Summer Festival & Car Show (Inclement Weather Make-up Date), that will include an Open Container Permit and Live Music, Requested by Gillette Main Street.

(New Business – Minute Action)

2. Council Consideration of a Professional Services Agreement for Design and Bidding Services Associated with the Alley Pavement Management Systems 2019, with Inberg-Miller Engineers, in the Amount of \$15,385.00 (1% Project).

(New Business – Minute Action)

3. Council Consideration for the Acceptance of Public Improvements for the Alley Pavement Management Systems 2018 Project, Installed by Hot Iron, Inc., in the Amount of \$319,312.57 (1% Project).

(New Business – Minute Action)

4. Council Consideration for the Acceptance of Development Improvements for the Aspen Heights Subdivision - Site and Utilities Project, Installed by W&S Construction, LLC, on Behalf of the Developer, Doug Leitzke.

(New Business – Minute Action)

5. Council Consideration of a Professional Services Agreement for Design and Bidding Services Associated with the 2019 Water Main Replacement Project, with Kadrmass, Lee & Jackson, Inc., in the Amount of \$223,000.00 (1% Project).

(New Business – Minute Action)

6. Council Consideration of a Professional Services Agreement for Design and Bidding Services Associated with the City Pool Parking Lot Improvements Project, with DOWL, in the Amount of \$50,950.00 (1% Project).

(New Business – Minute Action)

7. Council Consideration to Authorize the Mayor to sign a Software License Agreement with Partner Software, Inc.

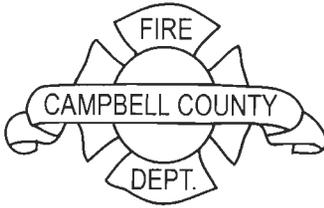
(New Business – Minute Action)

8. Council Consideration of a Resolution for the Submittal of a Grant Application for the 2019 Sewer Main Replacement Project to the Office of State Lands and Investments Board in the Amount of \$952,350.00.

(New Business – Minute Action)

9. Appointment to the Parks & Beautification Board, Partial Term Expiring 6/30/2020.

(Appointments)



Campbell County Fire Department

106 Rohan Avenue
Gillette, Wyoming 82716-3541

(307) 682-5319
Main Line

(307) 686-2222
Fax Line

08-21-2018

City of Gillette

RE: Vehicle Replacement

Mr. Davidson,

The Campbell County Fire Department (CCFD) would like to move forward with a request to replace Unit 403, Unit 404 and Unit 421 with three crew cab pickups. Campbell County has agreed to this replacement and set a replacement cost cap of \$70,000 per command vehicle. The CCFD feels that we can purchase the chassis and complete the upfitting for this price and hopefully even less. The money for these purchases would come out of the Fire Department Vehicle Replacement account.

Fleet Manager Jim Williamson has agreed to assist with the specification and bid process once the City of Gillette approves the CCFD for these purchases. Here is a brief synopsis of the vehicles we would like to replace.

Unit 421- 2008 Ford Crew Cab (126,339 miles)

Unit 403- 2008 Ford Crew Cab (89,198 miles)

Unit 404- 2008 Chevrolet Tahoe (79, 752 miles) Unresolved Maintenance and Reliability Issues

Thank you for time and attention on this matter.

J.R. Fox

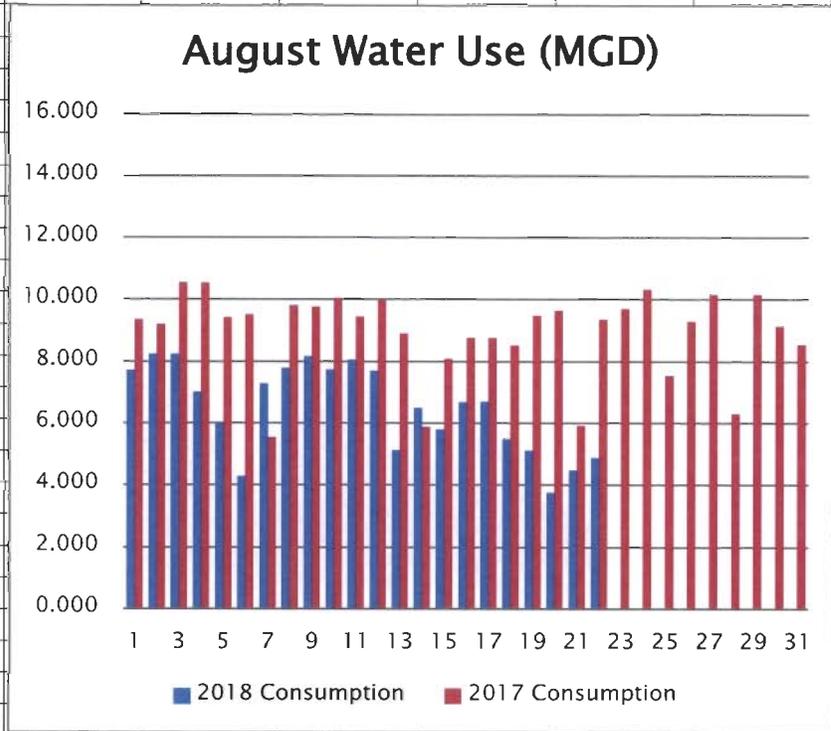
Interim Fire Chief

Del Shelstad

Chairman, Fire Board

Water Daily Peaks

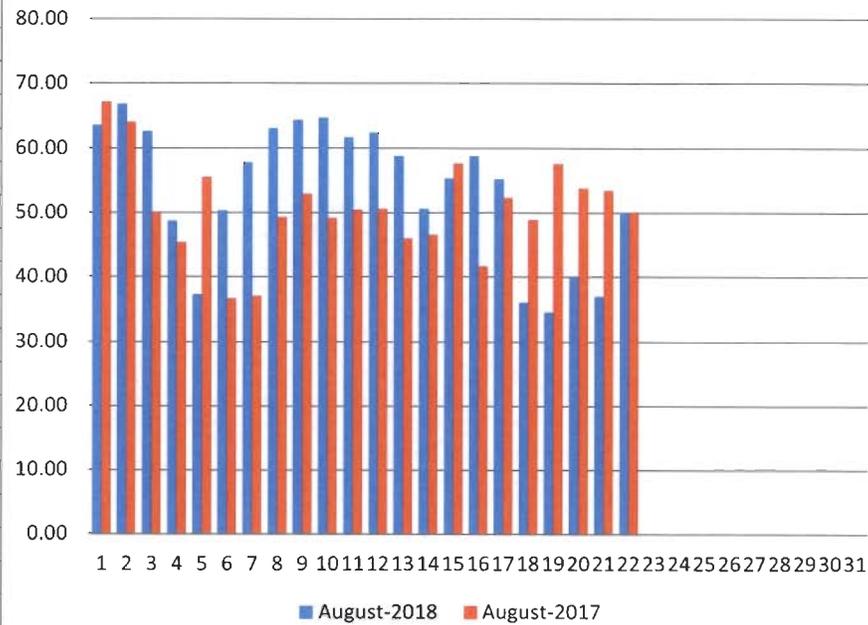
Aug 2018	August 2018 Water Use	August 2017 Water Use
1	7.726	9.361
2	8.247	9.217
3	8.247	10.542
4	7.018	10.533
5	6.015	9.440
6	4.276	9.510
7	7.291	5.541
8	7.803	9.808
9	8.175	9.759
10	7.738	10.033
11	8.057	9.463
12	7.709	9.968
13	5.130	8.918
14	6.499	5.880
15	5.797	8.090
16	6.681	8.768
17	6.701	8.768
18	5.478	8.528
19	5.107	9.495
20	3.744	9.636
21	4.476	5.919
22	4.881	9.373
23	0.000	9.699
24	0.000	10.315
25	0.000	7.548
26	0.000	9.306
27	0.000	10.152
28	0.000	6.303
29	0.000	10.153
30	0.000	9.155
31	0.000	8.554
Min	3.744	5.541
Max	8.247	10.542
Avg	6.491	8.959
Total	142.797	277.734



Electrical Daily Peaks

August	MW - 2018	MW - 2017
1	63.60	67.09
2	66.79	64.07
3	62.67	50.06
4	48.72	45.36
5	37.26	55.52
6	50.36	36.61
7	57.79	36.97
8	63.07	49.29
9	64.38	52.93
10	64.72	49.17
11	61.66	50.45
12	62.41	50.59
13	58.75	45.99
14	50.55	46.55
15	55.36	57.68
16	58.77	41.63
17	55.24	52.33
18	36.02	48.92
19	34.47	57.61
20	39.99	53.83
21	36.95	53.41
22	50.11	50.08
23	0.00	0.00
24	0.00	0.00
25	0.00	0.00
26	0.00	0.00
27	0.00	0.00
28	0.00	0.00
29	0.00	0.00
30	0.00	0.00
31	0.00	0.00
Min	34.47	36.61
Max	66.79	67.09
Avg	53.62	50.73

August Peak Mega Watts



Welcome Reception

The Gillette College Foundation
invites you to the
Community Welcome Reception for
Gillette College Vice President

Janell Oberlander

Thursday, September 6
5:30-7:30 p.m.
Gillette College Pronghorn Center





Save time and money.

Sign up now for the entire 2018 / 2019 Chamber luncheon series.

With the \$125 luncheon series season pass, you save the face value of one ticket to attend all six of this season's luncheon series.

The 2018 / 2019 Luncheon Series Schedule is as follows:

September 11

January 8

October 9

February 12

November 13

March 12

Each luncheon begins at 11:30 a.m., with presentation to follow at Noon. Luncheons include a Q&A portion and "Fast Talk": the chance to speak for thirty seconds in front of attendees.

Season passes are non-refundable, and credits will not be issued. Each pass admits one person (though pass is transferable.) Please remember, with your registration we are committing to the caterer. An RSVP before the event deadline is preferred by phone or email.

Season pass does not include the Governor's Luncheon, or Legislative breakfast series.

Please contact the Chamber at 307-682-3673 with any questions.



Chamber Luncheon

Tuesday, September 11, 2018



RAMADA PLAZA GILLETTE
2009 S DOUGLAS HIGHWAY
11:30 A.M. - 1 P.M.



EAT, READ, GROW
SPEAKER: CAROL MEAD
FIRST LADY OF WYOMING

"Children are the foundation. They are the future."



Carol Mead has made children's issues her primary focus during her time as First Lady of Wyoming. She is dedicated to promoting healthy lifestyles among kids to make sure they grow up healthy, happy, and safe.

Mrs. Mead has spent the balance of her time as First Lady focusing on literacy and reading to children throughout the state at their local libraries and schools, encouraging parents and kids to read together at home for at least 20 minutes each day, and working with the University of Wyoming College of Education to establish a statewide literacy research center and clinic, which opened in March 2014.

Carol Mead also authored the children's book "Wyoming Firsts," hiring Wyoming high school artists as part of her Young Artist Showcase.

CHAMBER MEMBERS
\$25
BEFORE SEPT. 5
(\$27 AFTER)

GENERAL PUBLIC
\$35

REGISTER ONLINE AT
GILLETTECHAMBER.COM
OR CALL
682-3673

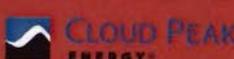
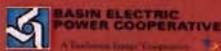
CANCELLATIONS RECEIVED LESS THAN 5 DAYS IN ADVANCE OF THE EVENT WILL NOT RECEIVE A REFUND AND WILL BE INVOICED.



CHAMBER of COMMERCE
CAMPBELL COUNTY

314 S. GILLETTE AVE
GILLETTE, WY 82716

PRESIDENT'S CIRCLE INVESTORS



Anadarko - City of Gillette - Nelson Brothers Mining - WalMart