



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Patrick G. Davidson, City Administrator
RE: General Information
DATE: October 26, 2018

The following meetings are scheduled for the week of **October 27 – November 2, 2018**

Saturday, October 27th

- 1:00 p.m. Gillette Main Street Boo-Fest**
- Third Street Plaza

Tuesday, October 30th

6:00 p.m. Gillette City Council/Campbell County Board of Commissioners Meeting, Agenda Attached

- 1% Survey Update (EST 15 Min)
- Advanced Carbon Products Innovation Center (EST 60 Min)
- City Hall, 2nd Floor Community Room
- Dinner served at 5:30 p.m.

1. **City Administrator Davidson** will be **Out of the Office November 1-2, 2018** attending the **WAM Fall Workshop**, **Utilities Director Cole** will serve as **Acting City Administrator** in his absence.
2. Attached please find the **monthly calendar** for **November 2018**.
3. Attached please find a **letter** regarding **WY 50 and Boxelder Road Intersection** dated **October 22, 2018** provided by **Michelle M. Edwards** with the **Wyoming Department of Transportation**.
4. Attached please find an **e-mail** regarding an **Assistance to Firefighters Grant** dated **October 25, 2018** provided by **Interim Fire Chief J.R. Fox**.
5. Attached please find **information** regarding the **Governor's Business Forum** on **November 13-15, 2018** dated **October 21, 2018** provided by the **Wyoming Business Alliance**.
6. Attached please find an **invitation** regarding a **Halloween Open House** on **October 31, 2018** from **2:30 p.m.– 4:30 p.m.** at **Energy Capital Economic Development** provided by **Energy Capital Economic Development**.
7. Attached please find **information** regarding the **Alzheimer's Community Forum** on **November 1, 2018** from **2:00 p.m. – 4:00 p.m.** at the **Legacy Living & Rehabilitation Center** provided by the **Legacy Living & Rehabilitation Center**.
8. Attached please find a **flyer** for the **Campbell County Chamber of Commerce Annual Awards Banquet** on **November 3, 2018** at **6:00 p.m.** at **Cam-Plex Energy Hall** provided by the **Campbell County Chamber of Commerce**.
9. Attached please find a **flyer** regarding the **United States Marine Corps 243rd Birthday Celebration** on **November 10, 2018** at **6:00 p.m.** at the **American Legion Post #42**.
10. Attached please find a **thank you letter** from the **Campbell County League of Women Voters**.

11. Attached please find a **thank you card** from the **Campbell County League of Women Voters**.
12. Attached please find **thank you cards** from **Wicked 307 Fastpitch**.

PGD/adw



CITY OF GILLETTE
P.O. Box 3003
201 E. 5th Street
307-686-5200
Gillette, WY 82717-3003

Gillette City Council Campbell County Board of Commissioners

**Dinner Meeting
Tuesday, October 30, 2018
6:00 p.m.**

Location: City Hall 2nd Floor Community Room

(Hosted by the City of Gillette – Dinner served at 5:30 p.m.)

Topics for Discussion:

- 1% Survey Update (EST 15 min)
- Advanced Carbon Products Innovation Center (EST 60 min)

November 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 GENERAL ELECTION City Council Pre-Meeting, 6PM- 3rd FL 1% Survey Resolution Discussion (Tentative) City Council Meeting, 7PM, Council Chambers	7	8	9	10
11	12 Veterans Day City Offices Closed 	13 City Council Work Session - 6PM - 2nd FL Gillette Main Street Transitional Zoning Discussion Chapter 13 Ordinance Changes Discussion	14	15 Annual Employee Thanksgiving Dinner 11AM - 1PM - City West	16	17
18	19 Councilman Neary Birthday 	20 City Council Pre-Meeting, 6PM- 3rd FL Franchise Fee Discussion City Council Meeting, 7PM, Council Chambers	21	22 Thanksgiving Holiday City Offices Closed  Happy Thanksgiving	23 Employee Appreciation Day City Offices Closed	24
25	26	27 City Council Work Session - 6PM - 2nd FL Campbell County Airport Reception 5:30-7:30 PM, Pronghorn Center	28	29 Employee Night Photos with Santa Council Chambers - 5:30 - 7PM 	30	



Matthew H. Mead
Governor

WYOMING Department of Transportation

"Providing a safe, high quality, and efficient transportation system"

10 East Brundage Lane, Sheridan, Wyoming 82801



William T. Panos
Director

October 22, 2018

Patrick Davidson, City Administrator
City of Gillette
201 E. 4th Street
Gillette, WY 82716

Re: WY 50 and Boxelder Road Intersection

Dear Mr. Davidson:

This letter is to serve as an update to the analysis of WY 50 (Skyline Drive) and Boxelder Road in Gillette. The following states our findings and items we are moving forward with.

Crash History

Since the intersection has been in existence, there has only been one reported crash. This crash was an angle crash that resulted in property damage only and no injuries. Although additional crashes may have been taken place and not reported, WYDOT does not identify this as a high crash intersection at this time.

Traffic Signal

Traffic counts with turning movements were gathered with video collection equipment on Wednesday, September 26, 2018 during the three peak times of 7:00AM to 9:00AM, 11:00AM to 1:00PM, and 3:00PM to 7:00PM. Utilizing these counts, all signal warrant conditions set forth in the Manual for Uniform Traffic Control Devices were analyzed. None of the nine warrants were met by the current traffic volumes. It should be noted that even during the peak hour of the day with the highest traffic, the intersection is still far from meeting any signal warrants.

The average delay on Boxelder Road (the minor street) is a Level of Service C with a maximum queue of 3 vehicles during the peak PM hour. During the remaining hours of the day, the Level of Service is A or B with little delay. If a signal were to be placed at this intersection, that delay would most likely increase and there would be added delay for the vehicles on WY 50.

Sight Distance

The sight distance from Boxelder Road was measured and compared to our standard requirements. Taking into account the posted speed and profile grade, the minimum required sight distance is 560 feet. Both the north and south directions were measured to have over 1000 feet of sight distance.

Lighting

Warrants were also analyzed for intersection lighting. Intersection lighting warrants were not met. There are a number of items that are analyzed for lighting warrants. In this case, it was found that the volume of traffic on the minor road during the nighttime hours of 5:00PM to 6:00AM were well below the threshold. There also have not been any night crashes.

Speeds

Speed data was collected in July 2018 during the AM peak hour. It was found that the 85th percentile speed is 57 mph. The posted speed is 55 mph. It is common practice to set the posted speed within 5 mph of the 85th percentile speed. Therefore, it is concluded that the posted speed is appropriate at this time. It is also encouraging that we are not seeing a speeding issue in this location.

Signage

As stated in our last letter, we are in the process of installing two green signs in advance of the intersection in both directions that state BOXELDER ROAD with an arrow pointing left and right, similar to that shown in Figure 1 below. The bases for these signs have been set and it is expected that they will be placed during the week of October 22. We feel these signs will help to make it clear to drivers that there is a major intersection ahead.



Figure 1. Example signage

Conclusion

At this time, WYDOT does not find a traffic signal or other improvements warranted at this intersection due to low traffic volumes. We will continue to monitor this intersection into the future as changes take place in the city of Gillette, and specifically this area of town.

Please contact me at (307) 674-2315 or michelle.edwards@wyo.gov if you have any questions.

Respectfully,

A handwritten signature in blue ink that reads "Michelle M. Edwards".

Michelle M. Edwards, PE, PTOE
District Traffic Engineer

cc: Gillette City Council
Joe Schoen, PE, City Engineer
Rick Newton, Transportation Commissioner
Scott Taylor, PE, WYDOT District 4 Engineer
Mark Gillett, PE, WYDOT Assistant Chief Engineer of Operations
Joel Meena, PE, WYDOT State Traffic Engineer

----- Forwarded message -----

From: **JR Fox** <jfox@ccfire.us>

Date: Thu, Oct 25, 2018 at 10:09 AM

Subject: AFG Grant

To: Patrick Davidson <patrickd@gillettewy.gov>

Mr. Davidson,

Below is the information that we submitted for the Assistance to Firefighters Grant (AFG) yesterday. If we are successful we have the match amount allocated in our capital budget for FY 18/19. If you or the council has any questions let me know.

The total amount we will be submitting for will be \$896,800.00

Our match will be \$81,527.27

90 – 45 min SCBA's with spare cylinder and face piece

8 – 60 min SCBA's with spare cylinder and face piece

12 – Rapid Intervention Packs

12 – Additional Facepieces

2 – supplied air lines for the platform on Truck 1

J.R. Fox, MPA, EFO

Interim Fire Chief

Campbell County Fire Department

[106 Rohan Ave.](#)

[Gillette, WY 82716](#)

jfox@ccfire.us

307-682-5319

307-680-9133 (C)



Angela Williams <angelaw@gillettewy.gov>

Fwd: Reminder: Early registration rates for Governor's Business Forum extended to Oct. 21

1 message

Jennifer Toscana <jennifert@gillettewy.gov>
To: Angela Williams <angelaw@gillettewy.gov>

Tue, Oct 23, 2018 at 11:26 AM

----- Forwarded message -----

From: **ADMN ADMN** <admngillettewy.gov>

Date: Mon, Oct 22, 2018 at 4:36 AM

Subject: Fwd: Reminder: Early registration rates for Governor's Business Forum extended to Oct. 21

To: Patrick Davidson <patrickd@gillettewy.gov>, Jennifer Toscana <jennifert@gillettewy.gov>

Is this something to forward to Council?

----- Forwarded message -----

From: **Wyoming Business Alliance** <cindy@wyoba.com>

Date: Sun, Oct 21, 2018 at 2:00 PM

Subject: Reminder: Early registration rates for Governor's Business Forum extended to Oct. 21

To: admngillettewy.gov



Join us at Wyoming's premier business conference

Governor Matt Mead will kick off the 2018 Governor's Business Forum, which takes place November 13-15 at the Little America Hotel and Resort in



Cheyenne. The Wyoming Business Alliance and the Wyoming Heritage Foundation are co-hosting the Governor's Business Forum.

45 TOP-NOTCH SPEAKERS COVERING

This year's forum focuses on how Wyoming can chart a new course by pioneering technology frontiers, pursuing international trade and looking for ways to revolutionize the way the state does business. Topics include:

Cryptocurrency | Computer Science | Disruptive Technologies Blockchain
|Preview of 2019 Legislative Session | Global Markets
Wyoming's Cultural Identity |Captains of Industry
Wyoming Success Stories | Former Governors Roundtable
Daniels Fund Ethical Leadership Award

AGENDA

Early registration extended until Oct. 21

REGISTER NOW

Registration to Forum and Nov. 14 Business Leaders & Legends Banquet

- Early Bird Registration Fee - \$375 -- if registered before Oct. 21
- After Oct. 21: \$395

Forum registration only

- \$295
- Government Rate - \$175
- Leadership Wyoming Alumni 10% off forum only

Nov. 14 Business Leaders & Legends Banquet only \$125

Vendor Booth Space \$300 (Early Bird rate if booked by Oct. 21 is \$290)

Keynote Speaker - Michael Rogers



Michael Rogers is a best-selling author, tech pioneer and futurist, who most recently served as 'Futurist In-Residence' for *The New York Times*. He has worked with companies worldwide to think about the future in useful ways.

Former Governors Roundtable

What does it take to be a successful CEO for our state? Wyoming's past governors weigh in on recent times and reflections on being Wyoming's CEO and share their words of wisdom for the next governor and legislature.



Governor Dave
Freudenthal



Governor Jim
Geringer



Governor Mike
Sullivan

Legislative Panel: Preview of 2019 General Session

Wyoming legislators will give a preview of the upcoming 2019 legislative session and the issues and ideas surrounding fiscal alternatives for the State of Wyoming.



Sen. Eli Bebout Senate
President



Sen. Drew Perkins
Senate Majority Floor
Leader

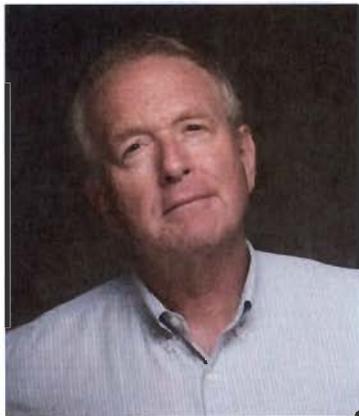


Rep. Steve Harshman
Speaker of the House



Rep. Tom Walters

Keynote Speaker - Sam Western



Samuel Western explores the economic history of the northern Rockies and Great Plains. For 25 years, he wrote for the *Economist of London* and is the author of *Pushed Down the Mountain, Sold Down the River, Wyoming's Search for Its Soul*. He writes little journalism these days but instead concentrates on writing books, speaking, and occasionally teaching at the University of Wyoming.

Little America Hotel & Resort



Attendees can make reservations online or call 800-235-6396 and mention the 2018 Wyoming Business Forum.

Online - <https://bit.ly/2OEuq8S>

Deluxe Accommodations: \$109

Preferred Accommodations: \$129

Executive Accommodations: \$189

Directions

Wyoming
Business
Alliance

Wyoming
Heritage
Foundation

THANK YOU CONFERENCE & PLATINUM LEVEL SPONSORS 2018 GOVERNOR'S BUSINESS FORUM



CONNECT WITH US!



Wyoming Business Alliance | PO Box 3197, Cheyenne, WY 82003

Unsubscribe admn@gillettewy.gov

Update Profile | About our service provider

Sent by cindy@wyoba.com

--
Jennifer Toscana
Community & Governmental Relations
City of Gillette
307.686.5203

TRICK OR TREAT



Energy Capital Economic Development, FUEL, and Wyoming SBDC Network, invite you and your little ghosts and goblins to a Halloween Open House.

October 31, 2018
2:30 - 4:30 PM
345 Sinclair St





Alzheimer's Community Forum

Alzheimer's disease, dementia and memory loss

Thursday, November 1 | 2:00-4:00 p.m.

**The Legacy Living & Rehabilitation Center
1000 S. Douglas Hwy | Gillette, WY 82716**

Learn about Alzheimer's, dementia and memory loss. Bring a friend who has been affected by the disease. Share your thoughts about how we can help people in your community.

Light refreshments will be provided.

**Registration is requested.
Call 307.287.6569 to register.**

alzheimer's  association®

SATURDAY, NOVEMBER 3, 2018
6 P.M., CAM-PLEX ENERGY HALL



GREASE

is the word

Join the Campbell County Chamber of Commerce on November 3rd as we host our Annual Chamber Awards Banquet. This year, Grease is the word!

ADMISSION: \$100, INCLUDES A \$25 RAFFLE TICKET

THE 2018 ANNUAL CHAMBER AWARDS WILL FEATURE A REVERSE RAFFLE. NO MORE THAN 450 TICKETS WILL BE SOLD. FIRST AND LAST TICKET DRAWN EACH WIN A CASH PRIZE. EVERY 25TH TICKET DRAWN WINS A DOOR PRIZE. (MUST BE PRESENT TO WIN.) ADDITIONAL RAFFLE TICKETS CAN BE PURCHASED FOR \$25. A TABLE OF 8 IS \$1000, AND WILL INCLUDE 8 RAFFLE TICKETS.

PLEASE SEE REVERSE SIDE FOR NOMINEES LIST

AWARDS HAPPY HOUR - SPONSORED BY NORTHLAND INDUSTRIAL SPECIALTIES AND S&S BUILDERS - BEGINS AT 6 P.M., DINNER PROVIDED BY PIZZA CARRELLO UNTIL 8 P.M., AWARDS PROGRAM BEGINS AT APPROXIMATELY 8 P.M. PLEASE CALL THE CHAMBER AT 307-682-3673 TO RESERVE YOUR SEAT, OR RSVP ONLINE AT WWW.GILLETTECHAMBER.COM/AWARDS.





HEAR YE, HEAR YE

**THE MARINE CORPS LEAGUE, LCPL JACOB ROSS DETACHMENT #1425
INVITES ALL FORMER AND ACTIVE DUTY MARINES,
VETERANS & FAMILY MEMBERS TO ATTEND**

THE UNITED STATES MARINE CORPS 243RD BIRTHDAY CELEBRATION

**SATURDAY, NOVEMBER 10, 2018
AMERICAN LEGION POST #42
200 ROCKPILE BLVD, GILLETTE, WY**

SEMI FORMAL DRESS WILL BE APPROPRIATE

**COCKTAIL HOUR @ 5:00 P.M.
CEREMONY WILL COMMENCE @ 6:00 P.M.
BUFFET DINNER WILL THEN BE SERVED**

TICKETS ARE \$20 PER PERSON

**TICKETS ARE AVAILABLE UNTIL NOV. 3RD
PLEASE SEE A GILLETTE DETACHMENT MEMBER**

**FOR MORE INFORMATION OR QUESTIONS CONTACT:
JOHN AT (307) 660-3758 or E-mail: grinder3758@yahoo.com
EDDIE AT (307) 685-2741 or E-mail: chuckie2please@yahoo.com**

TO EACH AND EVERYONE OF YOU WE SAY:

SEMPER FI



**Campbell County
League of Women Voters Wyoming
Sue Knesel, President
1206 Hilltop Ct.
Gillette, WY 82718
307-687-0188**

October 15, 2018

Dear Mayor King and City Council Members,

The Campbell County League of Women Voters would like to thank you for the years of support from GPA-TV and the use of the Council Chambers for the Primary Forums and General Election Forums. The working relationship with the City staff, Geno Palazzari and GPA-TV, Jeremy Harder and the many volunteers that help us insure the success providing educational forums for the community.

I wanted to share with you some of the compliments that were expressed by the national and state candidates; "wonderful facility, I watched myself recorded during the primary and the quality of the broadcast was the best in the state; questions and organization is wonderful; we are always pleased to attend the forums in Gillette."

The partnership with GPA-TV, the City of Gillette and the Campbell County League of Women Voters has given Gillette a reputation as one of the best places in the state to attend a forum when running for office.

The League of Women Voters is committed to offering the community opportunities to be educated voters and better understand their responsibility as a voter. Thank you again for the opportunity to serve our community with your support.

Sincerely,


Susan Knesel

● Prairie Signatures

Most of the things
That we touch and can see
Aren't as much fun
As the things that might be.



The Sackalope

The League of Women Voters
thanks each of you for all the
things you do behind the scenes,
and behind the camera that
make the League look so
good!

We have received several
compliments from candidates
-- that they know our forums
will be professionally produced

-- ~~the~~ that they can check their
"performance" later, even
years later.

In short, we all think
you are the greatest!

Thank you for your dedication.

Judith Simple

for
Campbell Co. LWW

P.S. All leagues are envious of our
TV coverage. We are the only one in
Wyoming. J.

Wicked 307 12U



Wicked 307 Fastpitch 12U 2018

Coach Dorr, Ana Huitron, Miya Remmick, Kalissa Terrell, Claire Luhben, Lanae
Kimbley, Allie Rodgers, Coach Rodgers

Hayden (Reese) Dorr, Sofie Johnson, Zoey Carpenter, Abigail Arndt,
Liliana Shannon, Samantha Torres

THANK YOU FOR YOUR SUPPORT

Wicked 307 Fastpitch 14U



Wicked 307 Fastpitch 14U 2018

**Coach O'Loughlin, Rhiannon Davis, Logan Brown, Ella Partlow, Caitline Kaul, Andrea Kuhbacher, Coach Kimberling
Elley Daniels, Emma Kimberling, Taylor Curtin, Lauren O'Loughlin, Addie Rambo, Coach Kimberling**

Thank You For Your Support and Dedication



**Thank You For Your Support For Our
Wicked 307 Fastpitch 10U Team**