



PLANNING DIVISION
201 E. 5TH STREET
GILLETTE, WY 82716
307-686-5281

CITYPLAN@GILLETTEWY.GOV

20 DEVELOPMENT 19 REVIEW SCHEDULE

- FILING DATES
- PROJECT TYPES
- MEETING SCHEDULES
- CONTACT INFORMATION

City Development Review Schedule 2019

Submittal Date* 5:00 pm	Staff Review Meeting	Parks and Beautification Board Meeting	Planning Commission Meeting	City Council Meeting
Wed., Dec. 19, 2018	Thu., Jan. 03, 2019	Thu., Jan. 10, 2019	Tue., Jan. 22, 2019	Tue., Feb. 05, 2019
Wed., Jan. 02, 2019	Thu., Jan. 17, 2019	Thu., Jan. 24, 2019	Tue., Feb. 12, 2019	Tue., Feb. 19, 2019
Wed., Jan. 23, 2019	Thu., Feb. 07, 2019	Thu., Feb. 14, 2019	Tue., Feb. 26, 2019	Tue., Mar. 05, 2019
Wed., Feb. 06, 2019	Thu., Feb 21, 2019	Thu., Feb. 28, 2019	Tue., Mar. 12, 2019	Tue., Mar. 19, 2019
Wed., Feb. 20, 2019	Thu., Mar. 07, 2019	Thu., Mar. 14, 2019	Tue., Mar. 26, 2019	Tue., Apr. 02, 2019
Wed., Mar. 06, 2019	Thu., Mar. 21, 2019	Thu., Mar. 28, 2019	Tue., Apr. 09, 2019	Tue., Apr. 16, 2019
Wed., Mar. 20, 2019	Thu., Apr. 04, 2019	Thu., Apr. 11, 2019	Tue., Apr. 23, 2019	Tue., May 07, 2019
Wed., Apr. 03, 2019	Thu., Apr. 18, 2019	Thu., Apr. 25, 2019	Tue., May 14, 2019	Tue., May 21, 2019
Wed., Apr. 17, 2019	Thu., May 2, 2019	Thu., May 09, 2019	Tue., May 28, 2019	Tue., Jun. 04, 2019
Wed., May 01, 2019	Thu., May 16, 2019	Thu., May 23, 2019	Tue., Jun. 11, 2018	Tue., Jun. 18, 2019
Wed., May 22, 2019	Thu., Jun. 06, 2019	Thu., Jun. 13, 2019	Tue., Jun. 25, 2019	Tue., Jul. 02, 2019
Wed., Jun. 05, 2019	Thu., June 20, 2019	Thu., Jun. 27, 2019	Tue., Jul. 09, 2019	Tue., Jul. 16, 2019
Wed., Jun. 19, 2019	Wed., Jul., 03, 2019	Thu., Jul 11, 2019	Tue., Jul. 23, 2019	Tue., Aug. 06, 2019
Wed., Jul. 03, 2019	Thu., Jul. 18, 2019	Thu. Jul. 25, 2019	Tue., Aug. 13, 2019	Tue., Aug. 20, 2019
Wed., Jul. 17, 2019	Thu., Aug. 01, 2019	Thu., Aug. 08, 2019	Tue., Aug. 27, 2019	Tue., Sept 03, 2019
Wed., Jul. 31, 2019	Thu., Aug. 15, 2019	Thu., Aug. 22, 2019	Tue., Sep. 10, 2019	Tue., Sept. 17, 2019
Wed., Aug. 21, 2019	Thu., Sep. 05, 2019	Thu., Sep. 12, 2019	Tue., Sep. 24, 2019	Tue., Oct. 01, 2019
Wed., Sep. 04, 2019	Thu., Sep. 19, 2019	Thu., Sep. 26, 2019	Tue., Oct. 08, 2019	Tue., Oct. 15, 2019
Wed., Sep. 18, 2019	Thu., Oct. 03, 2019	Thu., Oct. 10, 2019	Tue., Oct. 22, 2019	Tue., Nov. 05, 2019
Wed., Oct. 02, 2019	Thu., Oct. 17, 2019	Thu., Oct. 24, 2019	Tue., Nov. 12, 2019	Tue., Nov. 19, 2019
Wed., Oct. 16, 2019	Thu., Oct. 31, 2019	Thu., Nov. 07, 2019	Tue., Nov. 26, 2019	Tue., Dec. 03, 2019
Wed., Oct. 30, 2019	Thu., Nov. 14, 2019	Thu., Nov. 21, 2019	Tue., Dec. 10, 2019	Tue., Dec. 17, 2019
Wed., Nov. 20, 2019	Thu., Dec. 05, 2019	Thu., Dec. 12, 2019	TBD	Tue., Jan. 07, 2020
Wed., Dec. 04, 2019	Thu., Dec. 19, 2019	Thu., Dec. 26, 2019	Tue., Jan. 14, 2020	Tue., Jan. 21, 2020
Wed., Dec. 18, 2019	Thu., Jan. 02, 2020	Thu., Jan. 09, 2020	Tue., Jan. 28, 2020	Tue., Feb. 04, 2020
Thu., Jan. 02, 2020	Thu., Jan. 16, 2020	Thu., Jan. 23, 2020	Tue., Feb. 11, 2020	Tue., Feb. 18, 2020
Wed., Jan. 22, 2020	Thu., Feb. 06, 2020	Thur., Feb. 13, 2020	Tue., Feb. 25, 2020	Tue., Mar. 03, 2020
Wed., Feb. 05, 2020	Thu., Feb. 20, 2020	Thu., Feb. 27, 2020	Tue., Mar. 10, 2020	Tue., Mar. 16, 2020

Notes:

*This Development Review Schedule applies to Development Plans, Plats (Administrative, Condominium, Sketch, Preliminary & Final), Major Site Plans**, Vacate Requests and Zoning Requests (No Staff Review).

**Minor Site Plans, as long as there is a minimum review time of five (5) business days following uploading plans into ePlans, will be reviewed on the following Thursday.

1. The Parks and Beautification Board reviews Development Plans and Preliminary Plats only.
2. The City Council reviews Final Plats (except Administrative and Sketch), Vacate and Zoning Requests.
3. Annexation requests can be submitted anytime. The review and meeting schedule will vary depending on the submittal date and required public notifications.

DECEMBER 2018

Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29



CITY OF GILLETTE PLANNING DIVISION

2019 Development Review

JANUARY 2020

Sun	Mon	Tue	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY

Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1 NEW YEAR'S	SUB DLN 2 COUNCIL MEETING	3 STAFF REVIEW	4	5
6	7	8 PLANNING COMMISSION	9	10 PARKS BOARD	11	12
13	14	15 COUNCIL MEETING	16	17 STAFF REVIEW	18	19
20	21 EQUALITY DAY	22 PLANNING COMMISSION	23 SUBMITTAL DEADLINE	24 PARKS BOARD	25	26
27	28	29	30	31		

FEBRUARY

Sun	Mon	Tue	Wed	Thur	Fri	Sat
					1	2
3	4	5 COUNCIL MEETING	6 SUBMITTAL DEADLINE	7 STAFF REVIEW	8	9
10	11	12 PLANNING COMMISSION	13	14 PARKS BOARD	15	16
17	18 PRESIDENT'S DAY	19 COUNCIL MEETING	20 SUBMITTAL DEADLINE	21 STAFF REVIEW	22	23
24	25	26 PLANNING COMMISSION	27	28 PARKS BOARD		

MARCH

Sun	Mon	Tue	Wed	Thur	Fri	Sat
					1	2
3	4	5 COUNCIL MEETING	6 SUBMITTAL DEADLINE	7 STAFF REVIEW	8	9
10	11	12 PLANNING COMMISSION	13	14 PARKS BOARD	15	16
17	18	19 COUNCIL MEETING	20 SUBMITTAL DEADLINE	21 STAFF REVIEW	22	23
24	25	26 PLANNING COMMISSION	27	28 PARKS BOARD	29	30
31						

APRIL

Sun	Mon	Tue	Wed	Thur	Fri	Sat
	1	2 COUNCIL MEETING	3 SUBMITTAL DEADLINE	4 STAFF REVIEW	5	6
7	8	9 PLANNING COMMISSION	10	11 PARKS BOARD	12	13
14	15	16 COUNCIL MEETING	17 SUBMITTAL DEADLINE	18 STAFF REVIEW	19	20
21	22	23 PLANNING COMMISSION	24	25 PARKS BOARD	26	27
28	29	30				

MAY

Sun	Mon	Tue	Wed	Thur	Fri	Sat
			1 SUBMITTAL DEADLINE	2 STAFF REVIEW	3	4
5	6	7 COUNCIL MEETING	8	9 PARKS BOARD	10	11
12	13	14 PLANNING COMMISSION	15	16 STAFF REVIEW	17	18
19	20	21 COUNCIL MEETING	22 SUBMITTAL DEADLINE	23 PARKS BOARD	24	25
26	27 MEMORIAL DAY	28 PLANNING COMMISSION	29	30	31	

JUNE

Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1
2	3	4 COUNCIL MEETING	5 SUBMITTAL DEADLINE	6 STAFF REVIEW	7	8
9	10	11 PLANNING COMMISSION	12	13 PARKS BOARD	14	15
16	17	18 COUNCIL MEETING	19 SUBMITTAL DEADLINE	20 STAFF REVIEW	21	22
23	24	25 PLANNING COMMISSION	26	27 PARKS BOARD	28	29
30						

JULY

Sun	Mon	Tue	Wed	Thur	Fri	Sat
	1	2 COUNCIL MEETING	SUB DLN 3 STAFF REVIEW	4 INDEPENDENCE DAY	5	6
7	8	9 PLANNING COMMISSION	10	11 PARKS BOARD	12	13
14	15	16 COUNCIL MEETING	17 SUBMITTAL DEADLINE	18 STAFF REVIEW	19	20
21	22	23 PLANNING COMMISSION	24	25 PARKS BOARD	26	27
28	29	30	31 SUBMITTAL DEADLINE			

AUGUST

Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1 STAFF REVIEW	2	3
4	5	6 COUNCIL MEETING	7	8 PARKS BOARD	9	10
11	12	13 PLANNING COMMISSION	14	15 STAFF REVIEW	16	17
18	19	20 COUNCIL MEETING	21 SUBMITTAL DEADLINE	22 PARKS BOARD	23	24
25	26	27 PLANNING COMMISSION	28	29	30	31

SEPTEMBER

Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2 LABOR DAY	3 COUNCIL MEETING	4 SUBMITTAL DEADLINE	5 STAFF REVIEW	6	7
8	9	10 PLANNING COMMISSION	11	12 PARKS BOARD	13	14
15	16	17 COUNCIL MEETING	18 SUBMITTAL DEADLINE	19 STAFF REVIEW	20	21
22	23	24 PLANNING COMMISSION	25	26 PARKS BOARD	27	28
29	30					

OCTOBER

Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1 COUNCIL MEETING	2 SUBMITTAL DEADLINE	3 STAFF REVIEW	4	5
6	7	8 PLANNING COMMISSION	9	10 PARKS BOARD	11	12
13	14	15 COUNCIL MEETING	16 SUBMITTAL DEADLINE	17 STAFF REVIEW	18	19
20	21	22 PLANNING COMMISSION	23	24 PARKS BOARD	25	26
27	28	29	30 SUBMITTAL DEADLINE	31 STAFF REVIEW		

NOVEMBER

Sun	Mon	Tue	Wed	Thur	Fri	Sat
					1	2
3	4	5 COUNCIL MEETING	6	7 PARKS BOARD	8	9
10	11 VETERAN'S DAY	12 PLANNING COMMISSION	13	14 STAFF REVIEW	15	16
17	18	19 COUNCIL MEETING	20 SUBMITTAL DEADLINE	21 PARKS BOARD	22	23
24	25	26 PLANNING COMMISSION	27	28 THANKS-GIVING	29	30

DECEMBER

Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3 COUNCIL MEETING	4 SUBMITTAL DEADLINE	5 STAFF REVIEW	6	7
8	9	10 PLANNING COMMISSION	11	12 PARKS BOARD	13	14
15	16	17 COUNCIL MEETING	18 SUBMITTAL DEADLINE	19 STAFF REVIEW	20	21
22	23	24	25 CHRISTMAS	26 PARKS BOARD	27	28
29	30	31				



**DEPARTMENT OF PUBLIC WORKS
Planning Division**

500 S. Gillette Avenue, Suite 1400
Gillette Wyoming 82716
Phone 307-685-8061 Fax 307-687-6468

2019 COUNTY & JOINT CITY/COUNTY CASES

COUNTY SUBDIVISION SUBMITTAL	AGENT/OWNER AND STAFF REVIEW MEETING **	COUNTY PLANNING COMMISSION MEETING
December 13, 2018	January 2, 2019	January 17, 2019
January 10, 2019	January 30, 2019	February 21, 2019
February 14, 2019	March 6, 2019	March 21, 2019
March 14, 2019	April 3, 2019	April 18, 2019
April 11, 2019	May 1, 2019	May 16, 2019
May 9, 2019	June 5, 2019	June 20, 2019
June 13, 2019	July 3, 2019	July 18, 2019
July 11, 2019	July 31, 2019	August 15, 2019
August 8, 2019	September 4, 2019	September 19, 2019
September 12, 2019	October 2, 2019	October 17, 2019
October 10, 2019	November 6, 2019	November 11, 2019
November 14, 2019	December 4, 2019	December 19, 2019
December 12, 2019	January 2, 2020	January 16, 2020

** The scheduled time is 2:00 P.M. in the Campbell County Engineering Conference Room unless rescheduled by mutual agreement of agent and staff.

Appeal or Variance Review Schedule 2019
Requests go the Board of Adjustments (BOA)

Submittal Date 5:00 pm	Public Hearing Notice	Board of Adjustment Meeting*
Thu, Dec 20, 2018	Fri, Jan 04, 2019	Thu, Jan 17, 2019
Thu, Jan 17, 2019	Fri, Feb 08, 2019	Thu, Feb 21, 2019
Thu, Feb 21, 2019	Fri, Mar 08, 2019	Thu, Mar 21, 2019
Thu, Mar 21, 2019	Fri, Apr 05, 2019	Thu, Apr 18, 2019
Thu, Apr 18, 2019	Fri, May 03, 2019	Thu, May 16, 2019
Thu, May 16, 2019	Fri, Jun 07, 2019	Thu, Jun 20, 2019
Thu, Jun 20, 2019	Fri, Jul 05, 2019	Thu, Jul 18, 2019
Thu, Jul 18, 2019	Fri, Aug 02, 2019	Thu, Aug 15, 2019
Thu, Aug 15, 2019	Fri, Sep 06, 2019	Thu, Sep 19, 2019
Thu, Sep 19, 2019	Fri, Oct 04, 2019	Thu, Oct 17, 2019
Thu, Oct 17, 2019	Fri, Nov 08, 2019	Thu, Nov 21, 2019
Thu, Nov 21, 2019	Fri, Dec 06, 2019	Thu, Dec 19, 2019
Thu, Dec 19, 2019	Fri, Jan 3, 2020	Thu, Jan 16 2020

*Since Board of Adjustment meetings are held infrequently, due to rarely receiving Appeal and Variance requests, there may be a need to hold special meetings in the event that a quorum of members cannot be present at the regularly scheduled meetings. However, the amount of time needed for processing a request is similar to the schedule above.

PROJECT RESOURCE STAFF

City Planning - Lead Division for City Development Review Projects	Annie Mayfield Clark Sanders Meredith Duvall	AnnieM@gillettewy.gov ClarkS@gillettewy.gov MeredithD@gillettewy.gov 307-686-5281
City Engineering	Joe Schoen	JoeS@gillettewy.gov 307-686-5265
City Public Works Parks, Streets, & Solid Waste	Janie Kuntz Sawley Wilde	Janie@gillettewy.gov Sawley@gillettewy.gov 307-686-5278
City Water	Greg Bowman	GregAB@gillettewy.gov 307-686-5276
City Utilities Electrical & Utilities	Lori King	Lori@gillettewy.gov 307-686-5262
City Building Inspection	Jim Brown	Jim@gillettewy.gov 307-686-5260
County/City Fire Dept.	Eric Acton - Fire Marshall	EActon@ccfire.us 307-682-5319
School District	Alex Ayers – Superintendent	aayres@ccsd.k12.wy.us 307-682-5171
Century Link	Varies	1-800-526-3557
Charter	Varies	307-257-7840
Source Gas	Varies	307-682-5881
U S Post Office	Varies	307-682-3727
Powder River Energy	Varies	307-685-3516
Campbell County Public Works and Planning <i>Lead agency for Joint County/City Subdivision Requests</i>	Megan Nelms – County Planner Located in Courthouse at 500 South Gillette Avenue	MBL08@ccgov.net 307-685-8061 Online information at www.ccgov.net
Campbell County Assessor's Office (Surrounding Property Owners)	Located in Courthouse at 500 South Gillette Avenue	307-682-7266 Online information at www.ccgov.net
Campbell County Clerk and Recorder	Located in Courthouse at 500 South Gillette Avenue	307-682-7285 Online information at www.ccgov.net
One-Call of Wyoming	Utility Locates	1-800-849-2476
Energy Capital Economic Development	Phil Christopherson – CEO	307-686-2603 www.energycapitalead.com
City Online Information	Go to Department Homepage	www.gillettewy.gov