



CITY OF GILLETTE

Development Services
Planning Division

201 E. 5th Street • Gillette, Wyoming 82716

Phone 307.686.5281

www.gillettewy.gov

Wireless Communication Facilities

This application is for a wireless communication facilities site plan review, and the accompanying checklist is to be used by the applicant to ensure the application is correct and complete upon submittal. All supporting documentation is required at the time of submittal.

Please complete the application and address all items. The wireless communication facilities site plan review shall be completed and approved by city staff prior to issuance of a building and zoning permit. Incomplete applications cannot be reviewed by the city.

All applications are required to be submitted through the city's ePlans system. Please submit all supplemental information to the Planning Division prior to the submittal deadline. After submittal, you will receive an email inviting you to upload the site plan into ePlans.

See Section 13 of the Zoning Ordinance for required documentation for a wireless communication facility.

Should you have questions, please contact the Planning Division at (307) 686-5281.

Wireless Communication Facilities Application:

Site Address: _____

Request Type:

- New Tower/Collection – Substantial Change
- Eligible Facilities Request
- Distributed Antenna System (DAS)/Small Cell(s)

Proposed project description and specific uses:

Site Owner:

Name _____

Company _____

Address _____

City _____ State _____ Zip _____

Phone number _____

Email address _____

Wireless Communication Facilities Owner:

Name _____

Company _____

Address _____

City _____ State _____ Zip _____

Phone number _____

Email address _____

Agent:

Name _____

Company _____

Address _____

City _____ State _____ Zip _____

Phone number _____

Email address _____

Engineer:

Name _____

Company _____

Address _____

City _____ State _____ Zip _____

Phone number _____

Email address _____

Surveyor:

Name _____

Company _____

Address _____

City _____ State _____ Zip _____

Phone number _____

Email address _____

1. Other Required Supplemental Information

INCLUDED N/A

- a. Payment for total amount of wireless communication facilities review fee:

Application Type	Type of Fee and Associated Cost				
	Planning Application Fee	Initial Registration Fee	Building Permit Fee	Annual Registration Fee if not in the Right-of-Way	Annual Right-of-Way Lease Fee
New Macrocell Tower, Collocation – Substantial Change	As per Section 5 of the Zoning Ordinance	\$500	As per current Building Permit Fee Schedule	\$250	As per Right-of-Way Lease Agreement
Collocation – Eligible Facilities Request, Distributed Antenna System (DAS), Small Cell, Antenna Array	\$0	\$100	As per current Building Permit Fee Schedule	\$50	As per Right-of-Way Lease Agreement

- b. Site plan uploaded into ePlans (after initial submittal)

This form has been completed under my supervision, and the wireless communication facilities submittal is complete in conformance with the City of Gillette Regulations and Design Standards. I understand that an incomplete submittal cannot be reviewed.

Signature of Applicant or Agent