



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council

FROM: Patrick G. Davidson, City Administrator 

RE: General Information

DATE: December 7, 2018

The following meetings are scheduled for the week of **December 8 – December 14, 2018**

Saturday, December 8th

8:00 a.m. **NEWY Meeting, Agenda Attached**

- City Hall – 3rd Floor Conference Room

Tuesday, December 11th

6:00 p.m. **City Council Special Meeting, Agenda Attached**

- **ACTION ITEM:** An Ordinance to Amend Chapter 13 of the Gillette City Code to Delete and Replace Definitions and Modify Other Aspects of the City's Nuisance Ordinance. (3rd and Final Reading)
- **ACTION ITEM:** An Ordinance to Amend Chapter Seventeen Article III of the Gillette City Code to Delete and Replace Definitions Within § 17-40, Cross-Connections and Backflow Prevention. (3rd and Final Reading)
- **ACTION ITEM:** An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for Property Located in the W1/2SW1/4, Section 12, Township 49 North, Range 72 West of the 6th P.M., to the City of Gillette, Wyoming, Subject to all Planning Requirements. (2nd Reading)
- Ward III Vacancy Interviews
- Review December 18th Council Agenda
- Executive Session
- City Hall – 3rd Floor Conference Room
- Dinner Served at 5:30 p.m.

1. **City Administrator Davidson** will be **Out of the Office** attending a **Wyoming Water Development Commission Select Water Committee Meeting** in **Cheyenne December 12-14**. **Development Services Director Muzzarelli** will be **Acting City Administrator** in his absence.
2. Attached please find a **letter** and **attachments** regarding **General Election Results** dated **November 13, 2018** provided by **Campbell County Clerk Susan Saunders**.
3. Attached please find a **news release** regarding **Energy Share of Wyoming Kicks Off for 2018-2019** dated **November 30, 2018** provided by the **Salvation Army**.
4. Attached please find a **news release** regarding **City of Gillette Building Official Re-Elected to ICC Board of Directors** dated **December 4, 2018** provided by **Communications Manager Palazzari**.
5. Attached please find a **December 2018 Economic Development Update** dated **December 3, 2018** provided by **Energy Capital Economic Development CEO Phil Christopherson**.
6. Attached please find a **news release** regarding **Wyoming ITC Recognized with Peabody Clean Coal Award as Carbon Capture Storage Pioneer** dated **December 5, 2018** provided by the **Wyoming Integrated Test Center**.

7. Attached please find the **current Engineering Division Project Status Report** provided by **Development Services Director Muzzarelli**.
8. Attached please find **Snow Event #8** dated **December 1, 2018** provided by **Public Works Director Wilde**.
9. Attached please find the **agenda** for the **Board of Examiners** dated **December 11, 2018** and **meeting minutes** dated **November 13, 2018** provided by **Chief Building Official Rogers**.
10. Attached please find the **agenda** for the **Planning Commission** dated **December 11, 2018** and **meeting minutes** dated **November 27, 2018** provided by **Development Services Director Muzzarelli**.
11. Attached please find the **agenda** for the **Campbell County Public Land Board** dated **December 13, 2018** and **meeting minutes** dated **November 8, 2018** provided by **Cam-Plex**.
12. Attached please find **information** regarding the **Cam-Plex Sport Court Reveal** on **December 14, 2018** at **10:00 a.m.** at the **Cam-Plex Wyoming Center Equality Hall** provided by **Cam-Plex**.
13. Attached please find a **flyer** for the **Whiskers Wreaths and Wet Noses Fundraiser** on **December 14, 2018** from **4:00 p.m. – 7:00 p.m.** at the **Gillette Animal Shelter** provided by the **Gillette Animal Shelter**.
14. Attached please find a **flyer** regarding **Christmas Tree Recycling** provided by **Public Works Director Wilde**.

PGD/adw



Saturday, December 8, 2018, 8AM

Location: 3rd Floor Conference Room, City Hall, Gillette, WY

Facilitated by: Mayor Louise Carter-King



- I. Welcome, Introductions & Warm-Up Items
- II. Guest Speaker (via telephone):
Jerimiah Rieman, Governor's Office, Director of Economic Diversification Strategy & Initiatives
ENDOW Update
- IV. OLD BUSINESS
 - Approval of October 20, 2018 Minutes
- V. NEW BUSINESS
 - Future NEWY Agenda Topics & Guests
- VI. Upcoming Events
 - Legislative Session Convenes, January 8, 2019
 - WAM Winter Conference, February 20-22, 2019, Little America, Cheyenne
- VII. Set Next NEWY Meeting Date
 - Thursday, February 21 at 8am in Cheyenne (at WAM Winter Conference)
- VIII. Adjourn

	Special Meeting Tuesday, December 11, 2018 Meeting: 6:00 p.m. 3rd Floor Conference Room

Dinner served at 5:30 in the 3rd Floor Conference Room

Agenda Topics:

- **ACTION ITEM:** An Ordinance to Amend Chapter 13 of the Gillette City Code to Delete and Replace Definitions and Modify Other Aspects of the City's Nuisance Ordinance. (3rd and Final Reading)
- **ACTION ITEM:** An Ordinance to Amend Chapter Seventeen Article III of the Gillette City Code to Delete and Replace Definitions Within §17-40, Cross-Connections and Backflow Prevention. (3rd and Final Reading)
- **ACTION ITEM:** An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for Property Located in the W1/2SW1/4, Section 12, Township 49 North, Range 72 West of the 6th P.M., to the City of Gillette, Wyoming, Subject to all Planning Requirements. (2nd Reading)
- Ward III Vacancy Interviews
- Review December 18th Agenda
- Executive Session



Upcoming Work Session Topics:

December 26 - CANCELED

January 8

- Tour of Dispatch (Tentative)
- Review January 15th Agenda
- Executive Session

January 22

- Utility Proformas
- Review February 5th Agenda
- Executive Session

January 29 - CANCELED

February 12

- Review February 19th Agenda
- Executive Session

February 26

- Review March 5th Agenda
- Executive Session

City/County Meeting

Upcoming Council Pre-Meeting Topics

December 18

- Audit Discussion
- 2020 Census Presentation
- Review December 18th Agenda
- Executive Session

January 2 (Wednesday)

- Review January 2nd Agenda
- Executive Session
- **6:30 p.m.** Reception for Newly Elected Officials

January 15

- Zoning Code Rewrite Discussion
- Review January 15th Agenda
- Executive Session

February 5

- Review February 5th Agenda
- Executive Session

February 19

- Review February 19th Agenda
- Executive Session

Upcoming Activities

December 19 – GALI Luncheon, 11:30 a.m.,
2nd Floor Community Room

December 20 – Senior Center Luncheon,
12:00 p.m., Campbell County Senior Center

New Agenda Items for December 18, 2018

1. An Ordinance to Amend Chapter 14, Section 14-39 of the Gillette City Code to Delete and Replace Definitions and Increase the Fines and Costs for Minors Using Nicotine.

(Unfinished Business – Ordinance 3rd Reading)

2. An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for Property Located in the W1/2SW1/4, Section 12, Township 49 North, Range 72 West of the 6th P.M., to the City of Gillette, Wyoming, Subject to all Planning Requirements.

(Unfinished Business – Ordinance 3rd Reading)

3. Council Consideration of a Request from Sam Clikeman to Close Off Three Parking Spaces in Front of Big Lost Meadery and Three Parking Spaces in Front of The Railyard's Parking Lot, on February 7th and 8th, and on February 9th Close Gillette Avenue Between the South Side of Big Lost Meadery's Building to 1st Street, for a Curling Event that will Include an Open Container Permit.

(New Business – Minute Action)

4. Council Consideration for the Acceptance of the City's Financial Audit Report for the Fiscal Year 2018.

(New Business – Minute Action)

5. Council Consideration for the Approval of a Broadcast License Agreement Between Gillette Public Access Television and Wyoming PBS for the North by Northeast Program.

(New Business – Minute Action)

6. Council Consideration to Sign an Agreement for On-Site PS-VDJump - Jump Start Hands On Training and Service with Gray Matter Systems, LLC, in the Amount of \$41,250.00.

(New Business – Minute Action)

7. An Ordinance Providing for the Vacation of the 10 Foot Wide Utility Easement that is Contained Entirely Within Tract 1-A of the Powder Basin Center Subdivision, and a Partial Vacation of a 20 Foot Wide Easement Within the Powder Basin Center Subdivision, as Shown on Exhibit "A" Map, in the City of Gillette, Wyoming, Subject to all Planning Requirements.

(New Business – Ordinance 1st Reading)

8. Appointment to Citizen Advisory Board
 - Campbell County Joint Powers Recreation Board

(Appointments)

Campbell County
CENTENNIAL



Office of
COUNTY CLERK

500 S. Gillette Avenue, Suite 1600 • P.O. Box 3010 • Gillette, Wyoming 82717-3010
Phone: 307.682.7285 • Fax: 307.687.6455

November 13, 2018

Karlene Abelseth
Gillette City Clerk
P.O. Box 3003
Gillette, WY 82717-3003

I, Susan F. Saunders, do hereby certify that the enclosed attachment is a true and complete list of the General Election Results for the City of Gillette Municipal Election, held November 6, 2018.



Susan F. Saunders
Campbell County Clerk

11/13/18
Date

SUMMARY REPORT

CAMPBELL COUNTY, WYOMING
GENERAL ELECTION
NOVEMBER 6, 2018

OFFICIAL

RUN DATE:11/08/18 03:09 PM

REPORT-EL45 PAGE 001

VOTES PERCENT

VOTES PERCENT

PRECINCTS COUNTED (OF 37)	37	100.00
REGISTERED VOTERS - TOTAL	19,469	
BALLOTS CAST - TOTAL	13,180	
VOTER TURNOUT - TOTAL		67.70

US SENATOR

VOTE FOR 1

JOHN BARRASSO (REP)	11,020	83.61
GARY TRAUNER (DEM)	1,628	12.35
JOSEPH PORAMBO (LIB)	387	2.94
WRITE-IN	16	.12
Over Votes	4	.03
Under Votes	125	.95
Total	13,180	

US REP

VOTE FOR 1

LIZ CHENEY (REP)	10,291	78.08
GREG HUNTER (DEM)	1,680	12.75
DANIEL CLYDE CUMMINGS (CON)	485	3.68
RICHARD BRUBAKER (LIB)	409	3.10
WRITE-IN	26	.20
Over Votes	17	.13
Under Votes	272	2.06
Total	13,180	

GOVERNOR

VOTE FOR 1

MARK GORDON (REP)	10,398	78.89
MARY A. THRONE (DEM)	1,856	14.08
REX "T-REX" RAMMELL (CON)	531	4.03
LAWRENCE GERARD STRUEMPF (LIB)	158	1.20
WRITE-IN	67	.51
Over Votes	8	.06
Under Votes	162	1.23
Total	13,180	

SECRETARY OF STATE

VOTE FOR 1

EDWARD BUCHANAN (REP)	10,846	82.29
JAMES W. BYRD (DEM)	1,372	10.41
KIT CARSON III (LIB)	504	3.82
WRITE-IN	6	.05
Over Votes	3	.02
Under Votes	449	3.41
Total	13,180	

STATE AUDITOR

VOTE FOR 1

KRISTI RACINES (REP)	11,135	84.48
JEFF DOCKTER (DEM)	1,453	11.02
WRITE-IN	13	.10
Over Votes	4	.03
Under Votes	575	4.36
Total	13,180	

STATE TREASURER

VOTE FOR 1

CURT MEIER (REP)	11,024	83.64
CHRIS LOWRY (DEM)	1,549	11.75
WRITE-IN	13	.10
Over Votes	1	.01
Under Votes	593	4.50
Total	13,180	

STATE SUPERINTENDENT

VOTE FOR 1

JILLIAN BALOW (REP)	11,586	87.91
WRITE-IN	86	.65
Over Votes	3	.02
Under Votes	1,505	11.42
Total	13,180	

SENATE DIST #1

VOTE FOR 1

OGDEN DRISKILL (REP)	2,140	83.50
WRITE-IN	53	2.07
Over Votes	0	
Under Votes	370	14.44
Total	2,563	

SENATE DIST #23

VOTE FOR 1

JEFF WASSERBURGER (REP)	4,324	86.69
WRITE-IN	92	1.84
Over Votes	1	.02
Under Votes	571	11.45
Total	4,988	

HOUSE DIST #3

VOTE FOR 1

ERIC BARLOW (REP)	1,987	88.12
WRITE-IN	21	.93
Over Votes	0	
Under Votes	247	10.95
Total	2,255	

VOTES PERCENT

VOTES PERCENT

HOUSE #31

VOTE FOR 1			
SCOTT CLEM (REP)	1,826	66.81	
DAVE HARDESTY (IND)	814	29.78	
WRITE-IN	7	.26	
Over Votes	2	.07	
Under Votes	84	3.07	
Total	2,733		

ATTORNEY

VOTE FOR 1			
RON WIRTHWEIN (REP)	11,099	84.21	
WRITE-IN	170	1.29	
Over Votes	3	.02	
Under Votes	1,908	14.48	
Total	13,180		

HOUSE #32

VOTE FOR 1			
TIMOTHY P. HALLINAN (REP)	2,223	64.81	
CHAD M. TREBBY (IND)	1,070	31.20	
WRITE-IN	7	.20	
Over Votes	3	.09	
Under Votes	127	3.70	
Total	3,430		

SHERIFF

VOTE FOR 1			
SCOTT MATHENY (REP)	11,790	89.45	
WRITE-IN	114	.86	
Over Votes	1	.01	
Under Votes	1,275	9.67	
Total	13,180		

HOUSE #52

VOTE FOR 1			
WILLIAM (BILL) POWNALL (REP)	2,060	80.37	
WRITE-IN	86	3.36	
Over Votes	0		
Under Votes	417	16.27	
Total	2,563		

CLERK

VOTE FOR 1			
SUSAN SAUNDERS (REP)	11,685	88.66	
WRITE-IN	82	.62	
Over Votes	4	.03	
Under Votes	1,409	10.69	
Total	13,180		

HOUSE #53

VOTE FOR 1			
ROY EDWARDS (REP)	1,793	81.54	
WRITE-IN	48	2.18	
Over Votes	1	.05	
Under Votes	357	16.23	
Total	2,199		

TREASURER

VOTE FOR 1			
RACHAEL KNUST (REP)	11,651	88.40	
WRITE-IN	123	.93	
Over Votes	4	.03	
Under Votes	1,402	10.64	
Total	13,180		

COMMISSIONERS

VOTE FOR 3			
RUSTY BELL (REP)	9,609	24.30	
BOB MAUL (REP)	8,637	21.84	
DG REARDON (REP)	8,817	22.30	
ROBERT J. KOTHE (DEM)	2,097	5.30	
WRITE-IN	232	.59	
Over Votes	21	.05	
Under Votes	10,127	25.61	
Total	39,540		

ASSESSOR

VOTE FOR 1			
TROY D. CLEMENTS (REP)	11,625	88.20	
WRITE-IN	61	.46	
Over Votes	2	.02	
Under Votes	1,492	11.32	
Total	13,180		

CORONER

VOTE FOR 1			
PAUL WALLEM (REP)	9,669	73.36	
STEVEN C. ROZIER (IND)	3,009	22.83	
WRITE-IN	52	.39	
Over Votes	9	.07	
Under Votes	441	3.35	
Total	13,180		

DISTRICT CLERK

VOTE FOR 1			
CHERYL E. CHITWOOD (REP)	11,225	85.17	
WRITE-IN	163	1.24	
Over Votes	1	.01	
Under Votes	1,791	13.59	
Total	13,180		

VOTES PERCENT

VOTES PERCENT

RETAIN JUDGE C DIST COURT DEEGAN

VOTE FOR 1		
YES	10,051	76.26
NO.	1,897	14.39
Over Votes	4	.03
Under Votes	1,228	9.32
Total	13,180	

WARD 3

VOTE FOR 1		
ROBIN KUNTZ.	2,576	80.90
WRITE-IN.	37	1.16
Over Votes	0	
Under Votes	571	17.93
Total	3,184	

RETAIN CIRCUIT COURT JUDGE PHILLIPS

VOTE FOR 1		
YES	9,684	73.47
NO.	1,856	14.08
Over Votes	0	
Under Votes	1,640	12.44
Total	13,180	

MAYOR WRIGHT

VOTE FOR 1		
RALPH KINGAN	370	83.90
WRITE-IN.	27	6.12
Over Votes	0	
Under Votes	44	9.98
Total	441	

MAYOR GILLETTE

VOTE FOR 1		
LOUISE CARTER KING	4,688	54.27
JARIK DUDLEY	3,441	39.83
WRITE-IN.	46	.53
Over Votes	2	.02
Under Votes	462	5.35
Total	8,639	

COUNCILPERSON WRIGHT

VOTE FOR 2		
CRYSTAL O'BRYAN	105	11.90
MICHAEL PHIPPS.	227	25.74
JUSTIN ROBB.	253	28.68
ANNE ZIEGENHORN	163	18.48
WRITE-IN.	7	.79
Over Votes	0	
Under Votes	127	14.40
Total	882	

WARD 1 4YR

VOTE FOR 1		
SHAWN NEARY.	1,189	48.33
TERRY J. SJOLIN	886	36.02
WRITE-IN.	14	.57
Over Votes	0	
Under Votes	371	15.08
Total	2,460	

SCHOOL DIST 4YR

VOTE FOR 3		
LINDA BRICKER	5,885	14.88
DOUG COX.	5,018	12.69
DAVID W. FOREMAN	5,699	14.41
JOSEPH (JOE) LAWRENCE	5,945	15.04
LARRY D. STEIGER	4,657	11.78
WRITE-IN.	113	.29
Over Votes	135	.34
Under Votes	12,088	30.57
Total	39,540	

WARD 1 2YR UNEXPIRED TERM

VOTE FOR 1		
BRUCE BROWN.	1,113	45.24
DARIN EDMONDS	907	36.87
WRITE-IN.	16	.65
Over Votes	2	.08
Under Votes	422	17.15
Total	2,460	

SCHOOL DIST 2YR UNEXPIRED

VOTE FOR 1		
ANNE OCHS	9,931	75.35
WRITE-IN.	87	.66
Over Votes	3	.02
Under Votes	3,159	23.97
Total	13,180	

WARD 2

VOTE FOR 1		
TIM CARSRUD.	2,413	80.57
WRITE-IN.	31	1.04
Over Votes	0	
Under Votes	551	18.40
Total	2,995	

VOTES PERCENT

VOTES PERCENT

CEMETERY DIST

VOTE FOR 3

ERIK BERGQUIST	6,458	16.33
EUGENE BERTCH	2,827	7.15
HOLLY GALLOWAY	4,487	11.35
JIM HASTINGS	6,077	15.37
CYNTHIA JOHNSON	4,844	12.25
WRITE-IN	83	.21
Over Votes	108	.27
Under Votes	14,656	37.07
Total	39,540	

BALLOT PROPOSITION NO.1

VOTE FOR 1

FOR	8,068	61.21
AGAINST	4,873	36.97
Over Votes	3	.02
Under Votes	236	1.79
Total	13,180	

CONSERVATION DIST RURAL

VOTE FOR 1

JAI ME TARVER	10,457	79.34
WRITE-IN	38	.29
Over Votes	1	.01
Under Votes	2,684	20.36
Total	13,180	

CONSERVATION DIST URBAN

VOTE FOR 1

ACACIA "CASEY" ELKINS	9,758	74.04
WRITE-IN	34	.26
Over Votes	1	.01
Under Votes	3,387	25.70
Total	13,180	

CONSERVATION DIST AT LARGE

VOTE FOR 1

B. J. CLARK	9,869	74.88
WRITE-IN	51	.39
Over Votes	2	.02
Under Votes	3,258	24.72
Total	13,180	

HOSPITAL DIST

VOTE FOR 4

GEORGE DUNLAP	5,277	10.01
ADRIAN GERRITS	5,750	10.91
LISA HARRY	5,496	10.42
SARA HARTSAW	7,382	14.00
ALAN E. STUBER	5,830	11.06
BROOKS WORMAN	4,738	8.99
WRITE-IN	132	.25
Over Votes	44	.08
Under Votes	18,071	34.28
Total	52,720	

Energy Share of Wyoming Kicks Off for 2018-2019

Energy Share applications are available at the Salvation Army office.

Raising more than \$50,000 and assisting more than 150 families statewide are among goals of Energy Share of Wyoming, which kicks-off its 2018-19 season Saturday, December 1st.

Post Date: 11/30/2018 12:30 PM

Raising more than \$50,000 and assisting more than 150 families statewide are among goals of Energy Share of Wyoming, which kicks-off its 2018-19 season Saturday, December 1st.

Fifteen Wyoming businesses, organizations and communities sponsor the program that assists individuals with energy-related emergencies when unusual circumstances create financial needs not met through existing assistance programs. Funding comes from voluntary contributions for the program that runs through spring 2019 or until funds are depleted.

During its 30th season last year, Energy Share raised more than \$56,000 in private and corporate donations to assist 155 households throughout Wyoming. Recipients of funding resided in 15 of Wyoming's 23 counties, with an average bill being paid of \$306.

According to **Mike Morrissey**, an Energy Share member from Rocky Mountain Power, "We are very fortunate in Wyoming to have so many generous people who want to help their neighbors through difficult times. Over the years, our program has been very successful and been able to assist thousands of families in need."

A nonprofit organization, Energy Share of Wyoming is a partnership of numerous organizations, utilities and businesses. Sponsoring groups include The Salvation Army; Montana/Dakota Utilities Co.; Rocky Mountain Power; Black Hills Energy; Townsquare Media Group; Wyoming Rural Electric Association; City of Gillette; Town of Lusk; Dominion Energy; Align; City of Powell; Kelly Rizley Advertising & PR; Black Hills Corporation; Powder River Energy Corp.; and Rocky Mountain PERC.

Energy Share funding is available to assist with payment for energy bills when all other resources and assistance have been exhausted. First priority goes to individuals and families at or above 185 percent of the Federal Poverty Level. Special consideration is given to senior citizens and the disabled. Energy Share provides for a one-time expenditure of up to \$400 per household for electric costs. Additionally, Rocky Mountain PERC has donated funds to support a one-time payment this season for propane customers of up to \$400. When propane fueled households are granted support, the total available funds for a qualifying household cannot exceed \$600. All applicants must be Wyoming residents.

Funding decisions are made by The Salvation Army, which reviews applications and assesses eligibility based on need, lack of other resources and available Energy Share

funds. Individuals interested in applying for funds should contact their [local Salvation Army](#) at (307) 682-6982, or call **toll-free 1-877-461-5719**, to determine your local Salvation Army field representative.

For those wishing to make a tax-deductible contribution, sponsoring utilities include instructions in their fall and winter billing statements. In areas without a sponsoring utility, individuals may send their tax-deductible donations to Energy Share of Wyoming, c/o Align, 1401 Airport Parkway Suite 300, Cheyenne, WY 82001-1543.

For more information, contact Leslie Blythe, Past President at (307) 259-6904.

2018-19 SPONSORING ORGANIZATIONS AND UTILITIES (listed in order of actual entry date)

The Salvation Army
Montana/Dakota Utilities
Rocky Mountain Power
Black Hills Energy
Townsquare Media Group
Wyoming Rural Electric Association
City of Gillette
Town of Lusk
Dominion Energy
Align
City of Powell
Kelly Rizley Advertising & PR
Powder River Energy Corporation
Rocky Mountain PERC

City of Gillette Building Official Re-elected to ICC Board of Directors

Deputy Building Official Jim Brown re-elected as director to represent Section B

The City of Gillette is pleased to announce that Deputy Building Official/Plans Examiner Jim Brown has been re-elected to the International Code Council Board of Directors.

Post Date: 12/04/2018 12:00 PM

The City of Gillette is pleased to announce that Deputy Building Official Jim Brown has been re-elected to the [International Code Council Board of Directors](#). Mr. Brown was selected for a 3-year term by his peers to represent Idaho, Montana, Wyoming, North Dakota, South Dakota, Minnesota, Iowa, Wisconsin, and the Provinces of Alberta, Saskatchewan, and Manitoba. The board is comprised of four officers, eight at-large directors and six sectional directors who all serve the interests of code professionals in the building safety industry through advocacy, education, and research; set the strategic direction for the association; and act as the voice of the association's 65,000 members across the country and around the world.

"I am proud and humbled to be re-elected to this position," Brown remarked. "The ICC is relatively young. We will be setting a course that will take us through 2025. We have very, very exciting times ahead."

Deputy Building Official Brown joined the City of Gillette in July of 2005. He came to Wyoming from Carroll County, Maryland where he started as a Building Inspector and was promoted to the position of Commercial Plans Examiner. He also served in the United States Air Force as a Life Support Specialist/Forward Air Controller/Survival Instructor, responsible for the inspection and maintenance of aircrew life support equipment such as flight gear, parachutes, survival kits, and ejection seats. He also trained recruits as a survival instructor. He attained the rank of sergeant before returning to civilian life.

"We are very proud to have Jim Brown on the City of Gillette team," said Mayor Louise Carter-King. "His expertise and dedication are invaluable to our residents and contractors. The ICC is very lucky to have his participation."

About the International Code Council

The [International Code Council](#) is a member-focused association. It is dedicated to developing model codes and standards used in the design, build and compliance process to construct safe, sustainable, affordable and resilient structures. Most U.S. communities and many global markets [choose the International Codes](#). ICC staff members Tara Lukasik and Whitney Doll contributed to this press release.



Angela Williams <angelaw@gillettewy.gov>

Fwd: December 2018 Economic Development Update

1 message

ADMN ADMN <admn@gillettewy.gov>
To: Angela Williams <angelaw@gillettewy.gov>

Mon, Dec 3, 2018 at 4:57 PM

For GI

----- Forwarded message -----

From: **Phil Christopherson** <info@energycapital.com>
Date: Mon, Dec 3, 2018 at 1:41 PM
Subject: December 2018 Economic Development Update
To: <admn@gillettewy.gov>

Our Mission: To stimulate and facilitate a diverse economy through business retention, expansion and recruitment.



Economic Development

Energy Capital Economic Development continues to work for the economic betterment of Campbell County. Here are some activities that we'd like to share with you.

BRE Key to Strong Economy

Helping existing businesses stay strong and grow is an integral part of the mission of Energy Capital Economic Development. And the way we get information on the best approach for Business Retention and Expansion (BRE) is through BRE visits.

"A BRE visit gives me the chance to learn more about the business," Mary Melaragno, Director of BRE for ECED, said. "Then if I hear about a need the business has, I may be able to help or know someone who can."

Mary explained that a key part of a BRE visit involves her conducting a confidential survey of the company's issues, challenges and needs. She then enters the information gathered into a program, called Executive Pulse, that combines the survey responses from all participating organizations and produces a report that shows trends.

Once trends are identified, Mary focuses on solutions for businesses. A recent example was a need a number of companies identified for help with social media marketing. Since Mary is well versed in that field, she was able to solve the problem directly by offering training to those companies. More often, Mary works with Gillette College and other partners on solutions to the identified needs.

During BRE visits, Mary often finds that she's able to provide immediate information to help a business with a need. This might involve letting the business know about upcoming trade shows to help with marketing or available workforce development grants to help with expansion funding.

A BRE visit can take anywhere from 20 minutes to an hour depending on how much information the business has to share. In addition to the formal BRE visit to conduct the survey, Mary also does more informal visits just to stay in touch and check on how efforts are going.

"Both types of visits are really just a way for us to get a better grasp on the business community here so we can target our efforts to best help businesses," Mary said. "I'd love to do a visit with every organization in the area. The more people I talk to, the better I can help."

If you would like to do a BRE visit with Mary for your business, please contact her at Mary@EnergyCapitalED.com.

Outreach Memberships Available at FUEL

The FUEL Business Incubator has signed its first Outreach Member, a new level of membership that allows entrepreneurs to take advantage of FUEL resources without leasing space in the Enterprise Center.

"We created this membership level for people who would like to tap into the facilities and benefits of the incubator but who do not need office space in the building," Incubator Director Judith Semple said. "For example, if someone has a studio or manufacturing set up at their home, it might not make sense for them to move all of their equipment to the Enterprise Center. But, they might still need space to meet with clients and mentoring and training to help make their businesses successful."

Outreach Members can use shared workspace cubicles to conduct business. They also have access to the conference room and lounge so they can meet with clients and network with other entrepreneurs. Outreach Members can use the high-speed wireless internet and have access to office machines, including a copier and printer.

The Outreach Membership fee, which is \$30 per month, covers the first year of Chamber of Commerce membership, as well as member-only classes and events and mentoring and business counseling at the incubator.

Judith said the FUEL Business Incubator is also prepared to offer Co-Working Memberships. These will offer access to shared workspace, lounge, conference room, high-speed internet and office machines. Classes, events and counseling are not included. Entrepreneurs can pay \$100 per year for this membership or can pay \$10 a day to use the Enterprise Center facilities.

Enterprise Center Spotlight: **Crosswinds Construction**

When Keenan Fitzgerald's previous boss announced he wanted to slow down production and focus on business opportunities elsewhere, Keenan had a decision to make--look for a new job or start his own company. Keenan opted to take the road less traveled, and Crosswinds Construction was born.

That was in August 2017 and business has taken off. Keenan has six homes currently under construction, with five of those already sold.

"I didn't expect to be this busy so fast," he said. "Before I went out on my own, I was building 30 houses a year for my previous employer, so it's not uncommon for me to be managing a lot of projects at a time."

Keenan and his wife, Katrina, who does the interior design for the homes, are the only employees of Crosswinds Construction. Keenan manages the projects and uses subcontractors to do most of the work. "I use subcontractors I've used for six years or so. I have a good base of subs that know what I need and have worked with me pretty extensively," he said.

Keenan and Katrina are both Campbell County High School graduates. After a stint in the Air Force that included four years in Iraq and Afghanistan, Keenan married Katrina, and they returned home. He learned the construction business working at a local business supply store and a home construction company.

Keenan's short-term goal is to build 15 to 20 homes each year. Long-term he wants "Crosswinds to be the name people immediately think of when they want to build a house."

He hopes to someday have an office space with a design center where people can design their homes from top to bottom and select materials, complete with 3-D modeling. But for now, he's happy to be getting his start in the FUEL Business Incubator.

"I needed some office space. With four kids, it was difficult for me to do the paperwork side of things at home, but just starting out, I had limited resources," Keenan said. "This is a great place for a young business to get office space at a good rate and it has great resources to learn how to operate a business. I don't have a business degree, so I'm learning a lot. I can be more successful with the advice available here."

FUEL Provides Awards for Startup Weekend

The FUEL Business incubator is providing free Co-Working Memberships to the winners of the Startup Weekend sponsored by Gillette College Nov. 16-18.

The top winner, Wrench Anywhere, will receive a free Co-Working Membership for a year. The second-place winner, The U Table, receives a free membership for six months, and the third-place winner, Steer Straight, receives three months of free membership.

Startup Weekend gave participants an opportunity to pitch business ideas to other participants who chose the top six ideas for further development. Participants divided into teams to work on developing business plans for those



six ideas and presented their plans to a panel of local business people, who selected the winners.

Sponsor needed for January Quarterly Breakfast

Interested in spotlighting your business for local business leaders? If so, consider sponsoring an Economic Development Quarterly Breakfast.

The breakfasts are held in January, April, July and October each year. They are open to the public and attract primarily business and civic leaders. The sponsor provides the meal and has the opportunity to talk about his/her business. Phil Christopherson, CEO of ECED, also gives an update on economic development activities in the past month.

If you'd like to sponsor a breakfast, or get more information on sponsorship, contact Mary Melaragno, Mary@EnergyCapitalED.com.



Fraud Topic of November Lunch & Learn

Embezzlement is one of the most prevalent types of fraud in Gillette, Detective Jeremiah Wagner told attendees at the Nov. 20 Lunch & Learn at the Energy Capital Enterprise Center.

Detective Wagner talked about several common types of fraud, including phishing e-mails, phone calls, credit card fraud and short changing. He used real-life examples of cases in Gillette to illustrate how easily fraud can happen here. He also shared tips on identifying fraud and steps to take to avoid being a victim.

Lunch & Learns are open to the public and are geared toward entrepreneurs and those who would like to start a business. They provide the opportunity to learn about topics

important to small businesses as well as to network with other small business owners.

Visit Our Website

In the NEWS

- [1 Percent Tax passes in record-setting general midterm](#)
- [Longtime Gillette resident has a history of service](#)
- [Forum yields lessons in economic diversity](#)
- [Oil, gas industry helps Wyoming climb out of bust](#)
- [Gordon wants focus on economy and efficiency](#)
- [Winging it: Building a new economy needs fast, reliable air service](#)
- [Gillette Startup Weekend For The Win](#)

Upcoming Community Events:

- 11/16/18-1/1/19 - [Festival of Lights](#)
- 12/8/18 - [7th Annual Jingle Bell Run](#)
- 12/9/18 - [Winter Wonderland](#)
- 12/13/18 - [Chamber Mixer](#)
- 12/14/18 - [Whiskers, Wreaths & Wet Noses](#)
- 12/21/18 - [Santa's Rockcopter is Coming to Town](#)
- 1/3/19 - [Eggs & Issues](#)

For more upcoming community events, visit www.EnergyCapitalED.com

| Energy Capital Economic Development | 307.686.2603 | info@EnergyCapitalED.com |
www.EnergyCapitalED.com

Energy Capital Economic Development, P.O. Box 3948, [345 Sinclair St.](#), [Gillette](#), WY 82718

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Angela Williams <angelaw@gillettewy.gov>

Fwd: Wyoming ITC Recognized with Peabody Clean Coal Award as Carbon Capture Storage Pioneer

1 message

ADMN ADMN <adm@gillettewy.gov>
To: Angela Williams <angelaw@gillettewy.gov>

Thu, Dec 6, 2018 at 9:06 AM

For GI

----- Forwarded message -----

From: **Integrated Test Center** <info@wyomingitc.org>

Date: Wed, Dec 5, 2018 at 11:55 AM

Subject: Wyoming ITC Recognized with Peabody Clean Coal Award as Carbon Capture Storage Pioneer

To: <adm@gillettewy.gov>



NEWS RELEASE
December 5, 2018

Contact: Jason Begger
Jason.begger@wyo.gov
307.635.2701

Wyoming ITC Recognized with Peabody Clean Coal Award as Carbon Capture Storage Pioneer

Orlando, Florida – The Wyoming Integrated Test Center was honored for their leadership in carbon capture storage technology today, receiving the Peabody Global Clean Coal Award at a ceremony in Orlando, Florida.

"From the beginning, the Wyoming Integrated Test has been focused on changing the game for carbon capture not just here in the United States, but around the world," said Jason Begger, Executive Director of the Wyoming Infrastructure Authority. "By creating an adaptable space for scientists to test new technologies at an

operating power plant, we can accelerate research and open up a whole new world for the commercialization of carbon management technologies. On behalf of all the ITC project partners, including the State of Wyoming, Basin Electric Power Cooperative, Tri-State Generation and



Transmission Association and the National Rural Electric Cooperative Association, we're honored to receive the 2018 Peabody Clean Coal Award as a Carbon Capture Storage Pioneer."

Begger received the award on behalf of the Wyoming ITC at the awards ceremony today. A press release on the awards from Peabody can be found below.

###



FOR IMMEDIATE RELEASE
Dec. 5, 2018

Contact
Stephanie Weiler
314.342.7798

PEABODY HONORS GLOBAL LEADERSHIP AND INNOVATION IN CLEAN COAL TECHNOLOGIES

ST. LOUIS, Dec. 5 – Peabody today highlighted best-in-class clean coal technologies with the company's Fifth Annual Peabody Global Clean Coal Leadership Awards. The awards were presented at POWER-GEN International in Orlando, Fla., and recognized outstanding examples of leadership and innovation among coal-fueled generating plants and projects, with honorees represented from China, India and the United States.

"Coal is an essential part of the global energy mix, and technology is the path to a future of energy security, economic progress and environmental solutions," said Peabody President and Chief Executive Officer Glenn Kellow. "As a long-time advocate for high-efficiency, low-emissions and carbon capture technologies, Peabody applauds this year's honorees for their exceptional work in advancing these key areas."

This year, Peabody named top performers within the categories of High-Efficiency Low-Emissions Leadership and Innovation; High-Efficiency and Sustainability Leadership and Innovation; and Carbon Capture, Use and Storage Pioneer. The award honorees included:

- **Huaibei Shenergy Power Generation Co., Ltd** – Honored for High-Efficiency Low-Emissions Leadership and Innovation. The 1,350-megawatt ultra-supercritical coal-fueled generation unit is currently under construction in China with commission targeted for 2020, and is expected to be among the most efficient coal-fueled generating plants in the world.
- **Nabha Power Limited** – Recognized for High-Efficiency and Sustainability Leadership and Innovation. The plant achieved the best heat rate and auxiliary power consumption in India's 660-megawatt class for FY 2017 – 2018 and has 100 percent dry fly ash utilization and zero liquid discharge.
- **Wyoming Integrated Test Center** – Named Carbon Capture and Storage Pioneer. The test center is one of the few research and testing facilities at an operating coal-fueled generating plant and offers space for researchers to test CCUS technologies using 20 MW of coal-based flue gas. Additional research looks at taking carbon emissions from flue gas and turning it into a marketable commodity.

"Our 2018 recipients reinforce the major environmental benefits that can be achieved using today's advanced coal-fueled generation technologies as well as the tremendous possibilities for technology in the future," said Vice President of Coal Generation and Emissions Technologies Holly Krutka. 2

The Peabody Global Clean Coal Leadership Awards program was established in 2014 to showcase coal-fueled power plants for top environmental performance, highlight innovative leadership and improve education about the benefits of clean coal technologies.

Peabody (NYSE: BTU) is the leading global pure-play coal company and a member of the Fortune 500, serving power and steel customers in more than 25 countries on six continents. Peabody offers significant scale, high-quality assets, and diversity in geography and products. Peabody is guided by seven core values: safety, sustainability, leadership, customer focus, integrity, excellence and people. For further information, visit PeabodyEnergy.com.

Wyoming Integrated Test Center

c/o Wyoming Infrastructure Authority

325 W 18th Street, Suite 1

Cheyenne, WY 82001

307-635-3573 or info@wyomingitc.org

www.wyomingitc.org

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ENGINEERING DIVISION PROJECT STATUS REPORT

PROJECT NAME & NUMBER	PMS 2018 Schedule A 18EN02	Gurley Overpass Deck Rehabilitation 18EN15	Winland Industrial Park Water & Sewer Improvements 16EN41	PAVER Pavement Update 2019 18EN04
PROJECT MANAGER	Todd Merchen	Todd Merchen	Steve Peterson	Todd Merchen
ENGINEER	Morrison Maierle	Structural Dynamics	DOWL	Pertan Group
CONTRACTOR	Van Ewing Construction	S&S Builders	Hot Iron, Inc.	N/A
CONSTRUCTION START DATE	May 24, 2018	May 29, 2018	October 1, 2018	August 22, 2018
PROPOSED END DATE	August 10, 2018	September 13, 2018, actual October 12, 2018	November 30, 2018	December 1, 2018
PERCENT COMPLETE	100%	100%	95%	40%
BID PRICE	\$579,117.34*	\$91,3121.20*	\$916,345.22	\$87,705.00
CURRENT PROJECT HIGHLIGHTS	Final Completion attained on August 31, 2018. Waiting to recommend acceptance until minor surface grinding is complete. *Final Cost \$492,822.87	Accepted by council November 6, 2018	Installing individual water meters to each lot, sanitary sewer improvements/repairs, and minor street repairs.	Perform condition surveys for areas annexed since 2016, update work histories for street work since 2016, update overall pavement condition index and general maintenance and repair recommendations.
PROJECT DESCRIPTION	Reconstruction of Camel Drive with new concrete paving.	Project will include placement of a new silica fume concrete overlay to be followed by a high friction epoxy overlay. The concrete paving at the intersection of 4th St. and Gurley Ave. will also be replaced.	The City had obtained the signed easement from Joy Global headquarters in Milwaukee and the WYDOT ROW permit. The project was awarded by Council August 21st.	Will review updated pavement condition indexes on December 16, 2018. Request from consultant additional reports addressing alternative pavement treatments.

ENGINEERING DIVISION PROJECT STATUS REPORT

PROJECT NAME & NUMBER	Dalbey Irrigation Project 18PK04	Pavement Rehabilitation Large Ac Patch 19EN03	Interstate Industrial Park LID 15EN47	Stonepile Drainage Repairs 18EN19
PROJECT MANAGER	Jade Butler	Todd Merchen	Todd Merchen	Todd Merchen
ENGINEER	Wayne Eckas, P.E.	In-House	Dowl	In-House
CONTRACTOR	G&G Landscaping	Simon Contractors	DRM, Inc.	GW Construction
CONSTRUCTION START DATE	July 9, 2018	Fall 2018	April 2, 2018	July 2018
PROPOSED END DATE	November 9, 2018	Spring 2019	1/4/2019*	October 3, 2018
PERCENT COMPLETE	90%	0%	80%	95%
BID PRICE	\$482,024.00	\$138,361.25	\$3,739,673.57	\$76,067.42
CURRENT PROJECT HIGHLIGHTS	Project began on July 9, 2018. The contractor has completed the project.	Large asphalt patches on Rourke Ave., Force Rd., S. Emerson, Warlow, and an Alley between 6th and 7th.	DRM addressing final punch list items. Anticipate substantial/final in December, 2018.	To be considered for acceptance by Council December 4, 2018
PROJECT DESCRIPTION	New irrigation system for all six softball fields and two t-ball fields at Dalbey Park.	Simon contractors completed the Rourke skim patch and provided a temporary patch in the alley between 7th Street and 6th Street. Due to deteriorating weather a winter shut down stop work was granted on November 15, 2018. Work will resume in the Spring when the asphalt plant reopens.	Installation of new 12" water main to provide fire flows to an industrial district on 2nd St., Conestoga Dr., Commerce Dr., and Industrial Park Dr. Includes reconstruction of 2nd St. and Conestoga Dr. pavement sections.	Repair portions of the low flow channel between Butler Spaeth and El Camino

Snow Event Report #8

Event Start Date: 12/1/18 Event Start Time: 6:00 p.m.
Event End Date: 12/3/18 Event End Time: 12:00 p.m.
Duration of Event: 42 hours Streets First Responder: Scott Ostlund

Storm Event Overview:

At 6:00 p.m. on 12/1/18 snow was beginning to stick to the downtown streets making them slick. The day crew leader called two members of the day crew to have them come in to work and check the bridges and the downtown streets. The night crew took over after 7:00 p.m. as light snow and cooling temperatures caused road surfaces to freeze. Night crew worked through their shift, and focused on priorities and trouble areas.

Day crew took over at 7:00 a.m. on 12/3/2018 finishing priority and trouble streets. Day crew then focused their efforts on the remaining subdivision streets. Variable snow showers moved through the area during the day putting new snow down on already plowed streets. Temperatures and the material applied by plow crews kept the snow melting as the afternoon progressed. Since the priority and subdivision streets were completed and melting the day crew went home.

On 12/2/2018, at about 8:10 p.m. the Streets On-Call Operator observed that snow was falling and sticking to the streets. The Streets On-Call Operator then went in to check bridges and other areas to stay ahead of the weather. The streets were quickly becoming slick as the falling temperatures and light snowfall caused re-freezing of the roads. Night crew was called in and began to apply material to priority and trouble streets. Previously wet roads became icy and very slick with the light snow covering the frozen surface. Night crew worked priority and trouble streets through the night until morning shift change.

Day crew took over at 7:00 a.m. on 12/3/2018 touching up slick spots on priority and trouble areas. Day crew also went back through subdivisions and took care of any problem areas. As the morning progressed roads began melting and drying out the event was ended at 12:00 p.m.

Number of Pieces of Equipment Used:

Snow Plows:	<u>10</u>	Blades:	<u>0</u>
1-Tons:	<u>4</u>	Snow Blowers:	<u>0</u>
Loaders:	<u>2</u>	Liquid Truck:	<u>0</u>

Amount of Material Used:

Ice Slicer lbs:	<u>176,059.</u>
	<u>25</u>
Scoria lbs:	<u>186,671.</u>
	<u>75</u>
Brine Gallons:	<u>828</u>
Apogee Gallons	<u>3</u>

Number of Miles Plowed During Event: 2,738

Personnel:

Day Crew -- Leonard Taylor, Billy Little, Melissa Bell, Scott Ostlund, Mari Headrick, Josh Wright, Jeremy Hagen, Spencer Edsall

Night Crew -- Dale Warren, Steve Wilcox, Lonnie Meidinger, Kellie O'Dea, Garrett Wolf, Mark Webb, Toby Fiske, Nick Scherry

Volunteers --- Cody Geeting, Jeremy Onsgard, Walter Lapota

Contractor Work Effort:

N/A

Subdivision Activities:

Crews plowed and applied material to subdivision streets.

Parks and Building Maintenance Division Activities:

Parks and Facilities Maintenance crews plowed City parking lots and school zone pathways.

Environmental Conditions Present:

Snow: 1 -2" Drifting: No Rain: No Low Temp: 20 Wind: W 0-10

Equipment Issues:

Incidents:

N/A

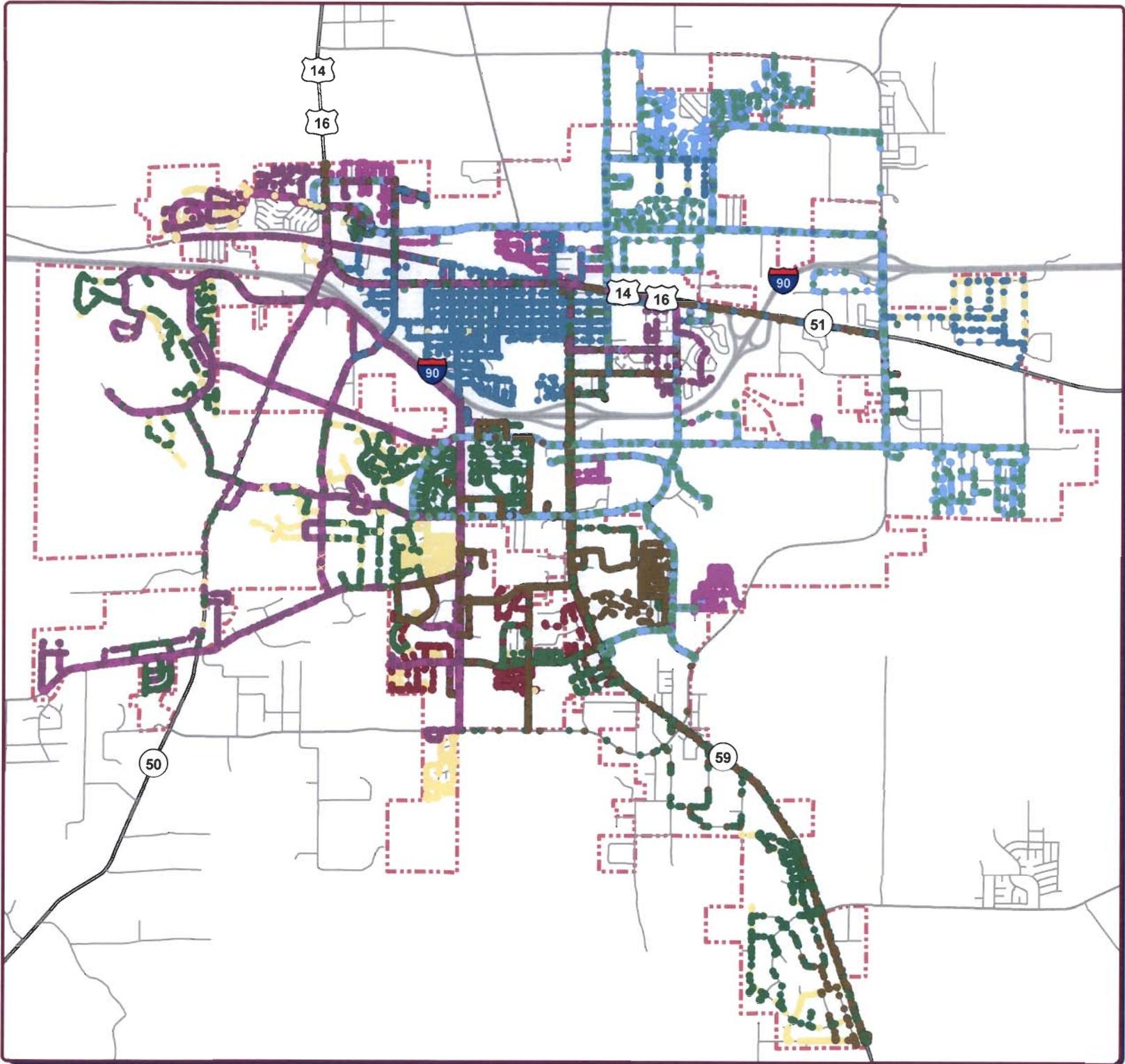
Complaints/Concerns:

N/A

Items of Interest:

The Gillette Police Department investigated two vehicle crashes both were on private property.

Due to additional snowfall on 12/2/2018 the snow event was re-opened for an additional 16 hours, and there was no accident information in this report for that period of time.



- Legend**
- Unit # & Description**
- Unit 73 Snow Plow
 - Unit 25 Snow Plow
 - Unit 31 Snow Plow
 - Unit 40 Snow Plow
 - Unit 44 Snow Plow
 - Unit 99 Snow Plow
 - Unit 100 Snow Plow
 - Unit 157 Snow Plow
 - Unit 160203 Snow Plow
 - Unit 160204 Snow Plow

According to the AVL system, our snowplows drove a total of 2,705 miles during this event.

Police Report:
 Crashes: 0
 Crashes w/injuries: 0
 Citations: 0
 Personal Property Damage: \$0
 City Property Damage: \$0

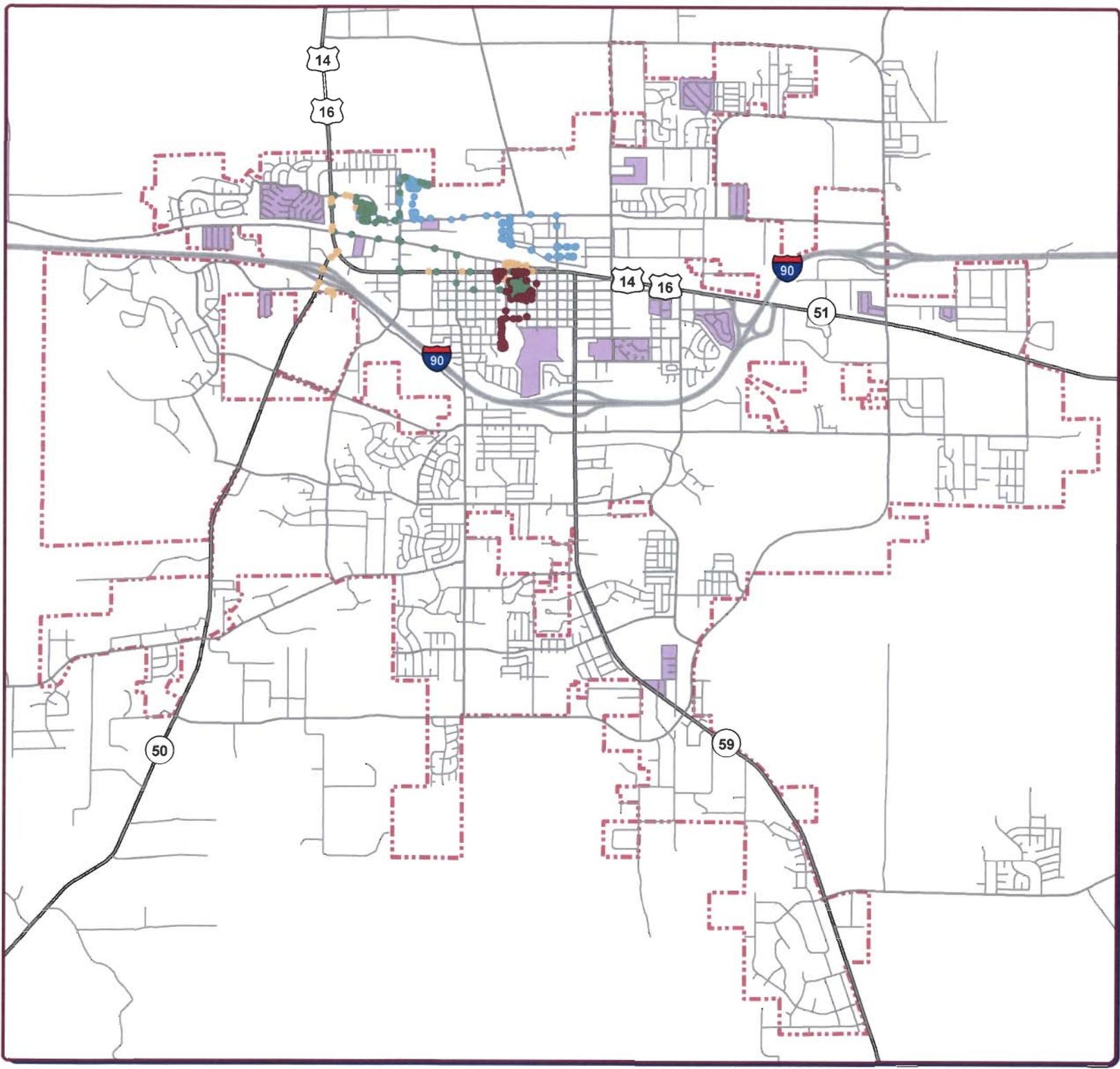
THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

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0 2,500 5,000
 Feet

Snowplow AVL
Snow Event Eight
 12/01/2018 6:00 pm to
 12/03/2018 12:00 pm
 December 03, 2018

Service With P.R.I.D.E.
 Productivity Responsibility Integrity Dedication Enthusiasm



Legend
One Tons
Unit # & Description

- Unit 168 One Ton Streets
- Unit 163 One Ton Parks
- Unit 184 One Ton Parks
- Unit 171 One Ton

According to the AVL system,
 our one ton trucks drove a total
 of 33 miles during this event.

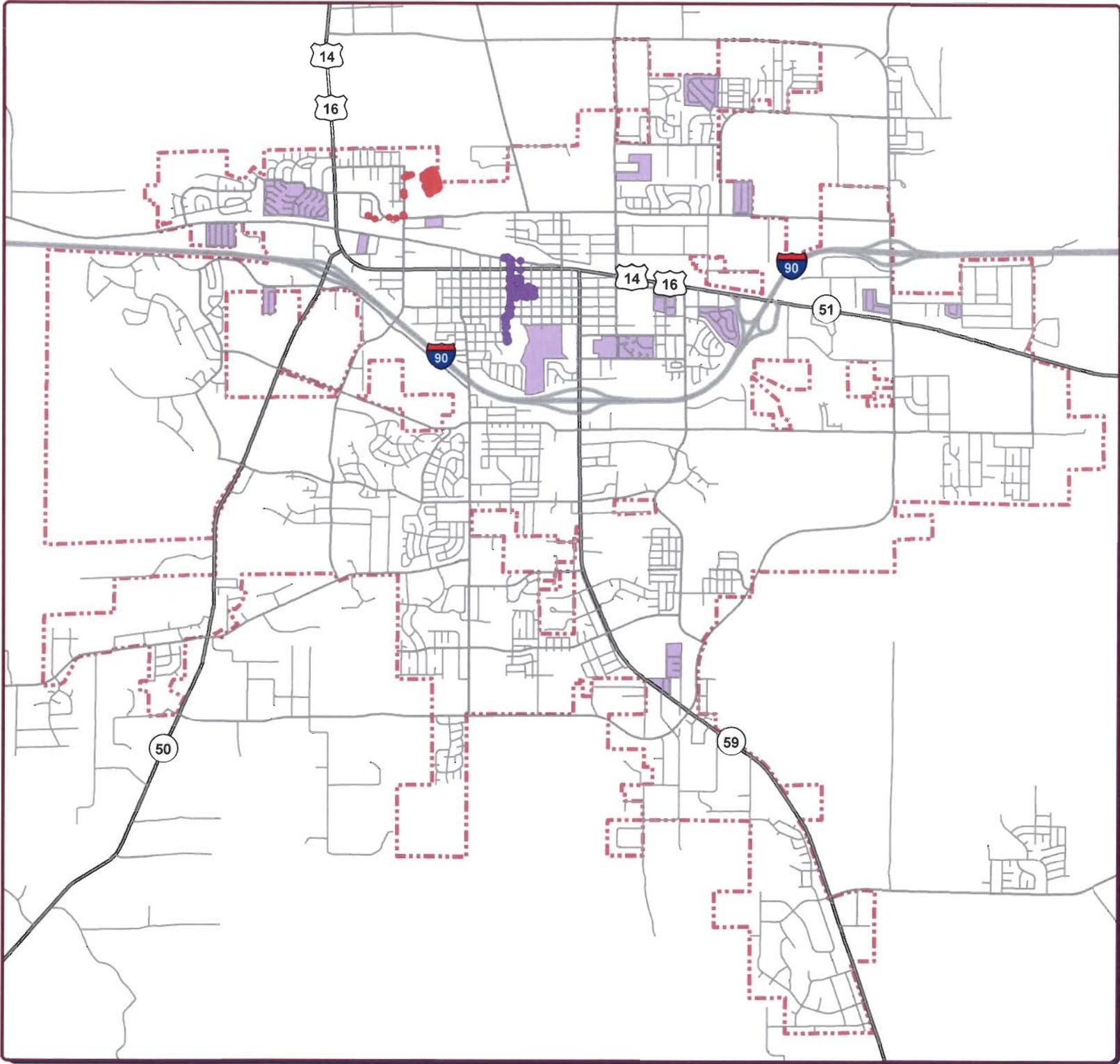
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 Y:\GIS Work\PublicWorks\Public Works\Admin\SnowFollowup\2018-19\ WorkFolder\OneTon.mxd

0 2,500 5,000
 Feet

One Ton AVL
Snow Event Eight
 12/01/2018 6:00 pm to
 12/03/2018 12:00 pm
 December 03, 2018

Service With P.R.I.D.E.
 Productivity Responsibility Integrity Dedication Enthusiasm



CITY OF GILLETTE

GIS Division
 P.O. Box 3003
 Gillette, Wyoming 82717-3003
 Phone (307) 686-5364
 www.gillettewy.gov

Legend

Tractors & Others
Unit # & Description

- Unit 76 Tractor JD
- Unit 193 Loader

According to the AVL system,
 our tractors drove a total
 of 47 miles during this event.

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Tractor AVL
Snow Event Eight
 12/01/2018 6:00 pm to
 12/03/2018 12:00 pm
 December 03, 2018

Service With P.R.I.D.E.
 Productivity Responsibility Integrity Dedication Enthusiasm



CITY OF GILLETTE

Development Services
Building Inspection Division
201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5260
www.gillettesy.gov

MEMORANDUM

TO: Board of Examiners – Dean Thompson, Chairman; Chad Renken, Vice-Chairman; Weston Scott, Dale Phipps, Scott Heibult, Jaye Drake, Todd Newlin, Chris Weight, and Bill Currie.

CC: Administration
Patrick Davidson, City Administrator
Anthony Reyes, City Attorney
Ry Muzzarelli, Development Services Director
Jim Brown, Deputy Building Official
Kim King, Administrative Assistant

FROM: Ken Rogers, Chief Building Official

SUBJECT: Board of Examiners Regular Meeting – December 11, 2018

DATE: December 6, 2018

The Regular Meeting is scheduled for 12:30 p.m. on Tuesday, December 11, 2018 at City Hall, in the Community Conference Room, 2nd Floor. Lunch will be served at 12:00 p.m.

Enclosed please find the Meeting Agenda and Packet.

If you have questions or concerns prior to the meeting, please contact me.

Thank you.

Agenda

BOARD OF EXAMINERS REGULAR MEETING

December 11, 2018
12:00 p.m. to 2:00 p.m.
City of Gillette – City Hall
2nd Floor
Community Conference Room

Call to Order	Dean Thompson, Chairman
Approval of Minutes	Regular Meeting of November 13, 2018
Unfinished Business	
New Business	
Approval of Contractor License Applications	Review of Individual Contractor ➤ Rapid Fire Protection Inc. Individual Trade License Applications Contractor License Applications (Class A, B, C, D, F and R)
Announcements	The next Regular Meeting will be on Tuesday, January 8, 2019.
Adjournment	

BOARD OF EXAMINERS
MEETING MINUTES

Regular

November 13, 2018

12:30 p.m.

Board Members present: Weston Scott, Dale Phipps, Scott Heibult, Todd Newlin, and Chris Weight.

Board Member present via telephone conference: Chairman Dean Thompson.

Board Members absent: Vice Chairman Chad Renken, Jaye Drake, and Bill Currie.

Staff Members present: Ry Muzzarelli, Development Services Director; Ken Rogers, Chief Building Official; Jim Brown, Deputy Building Official; Kim King, Administrative Assistant.

Dean Thompson, Chairman, called the meeting to order.

Approval of Minutes

Chairman Thompson called for approval of the October 9, 2018, Regular Meeting Minutes. It was moved by Scott Heibult, seconded by Chris Weight to approve said Minutes. Roll was called on the motion with the following results. Board Members voting aye: Scott, Phipps, Heibult, Newlin, Weight, and Chairman Thompson. Motion carried.

Unfinished Business

There was none.

New Business

There was none.

Individual Review of Contractor Application

Applicant: Rocking Spear A

Owner or Master of Record: Jon Craft

Applicant Status: Complete with One Flag

It was moved by Chris Weight, seconded by Todd Newlin, to approve the applicant.

Ken Rogers stated Jon came in to the Building Department and basically turned himself in because he had built a roof over a patio without a permit. Jim Brown was involved in the discussion with Jon, advising him that he needed to have an Engineer look at the project. Jim stated the project turned out well and the Building Department received everything that was required. Jon was cited for working without a permit by Ken Rogers.

Chairman Thompson called for a vote. Board Members voting aye: Heibult, Newlin, Weight, Scott, Phipps, and Chairman Thompson. Motion carried.

Individual Trade License Applications

The Board reviewed the following Individual Trade License Applications:

ANDERSON, BRANDON of GILLETTE, WY • MASTER GAS PIPEFITTER, ANDERSON PLUMBING LLC Lic# 3022
ANDERSON, BRANDON of GILLETTE, WY • MASTER PLUMBER, ANDERSON PLUMBING LLC Lic# 3023
ANDERSON, DIRK of GILLETTE, WY • JOURNEYMAN HVAC TECH, COMFORT SYSTEMS HEATING & AC Lic# 2744
ANDERSON, VAUGHN of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, CSI ELECTRICAL LLC Lic# 2135
ANDREWS, RICHARD of DOUGLAS, WY • MASTER ELECTRICIAN, ARROW ELECTRIC INC Lic# 3069
BAYNE JAMES P of GILLETTE, WY • MASTER GAS PIPEFITTER, JIM'S HEATING, A/C & REFRIGERATION Lic# 1481
BAYNE JAMES P of GILLETTE, WY • MASTER HVAC TECH, JIM'S HEATING, A/C & REFRIGERATION Lic# 1482
BELL, RICK of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, R & G ELECTRIC INC Lic# 2152
BONE, CODY of GILLETTE, WY • MASTER GAS PIPEFITTER, BONES PLUMBING Lic# 1617
BONE, CODY of GILLETTE, WY • MASTER PLUMBER, BONES PLUMBING Lic# 1618
BRITTON, ALFRED of GILLETTE, WY • MASTER ELECTRICIAN, CSI ELECTRICAL LLC Lic# 2175
BURTON, JAMES of RAPID CITY, SD • JOURNEYMAN GAS PIPEFITTER, LICENSE ACTIVE ONLY Lic# 3040
BURTON, JAMES of RAPID CITY, SD • JOURNEYMAN PLUMBER, LICENSE ACTIVE ONLY Lic# 3041
CARRUTH, MICHAEL of MILLS, WY • MASTER ELECTRICIAN, ITC ELECTRICAL TECHNOLOGIES Lic# 2193
CRANSTON, KENT of GILLETTE, WY • MASTER ELECTRICIAN, CRANSTON ELECTRIC LLC Lic# 2748
DOWDY, LUKE of UPTON, WY • MASTER GAS PIPEFITTER, LG PLUMBING LLC Lic# 1535
DOWDY, LUKE of UPTON, WY • MASTER PLUMBER, LG PLUMBING LLC Lic# 1536
EVENSON, DOUG of GILLETTE, WY • MASTER PLUMBER, LICENSE ACTIVE ONLY Lic# 2220
GASKINS, ROBERT of GILLETTE, WY • MASTER GAS PIPEFITTER, BOB'S PLUMBING Lic# 3519
GASKINS, ROBERT of GILLETTE, WY • MASTER PLUMBER, BOB'S PLUMBING Lic# 3520
HAIGHT, SHAWN of GILLETTE, WY • MASTER GAS PIPEFITTER, ACCURATE PLUMBING Lic# 3290
HAIGHT, SHAWN of GILLETTE, WY • MASTER PLUMBER, ACCURATE PLUMBING Lic# 3291
HANSULD, BEN of CASPER, WY • MASTER ELECTRICIAN, CASPER ELECTRIC INC Lic# 2318
HAYMAN, KEITH of DOUGLAS, WY • JOURNEYMAN ELECTRICIAN, ARROW ELECTRIC INC Lic# 3070
HOFFMAN, EDGAR R of GILLETTE, WY • MASTER ELECTRICIAN, PROELECTRIC INC Lic# 2335
JUBY, CURTIS E of GILLETTE, WY • MASTER ELECTRICIAN, PROELECTRIC INC Lic# 2349
MASSIE, CHRISTOPHER of MOORCROFT, WY • APPRENTICE GAS PIPEFITTER, CLEARWATER X-SPURTS INC Lic# 3513
MASSIE, CHRISTOPHER of MOORCROFT, WY • APPRENTICE PLUMBER, CLEARWATER X-SPURTS INC Lic# 3514
MINICK, LORRAN of GILLETTE, WY • MASTER HVAC TECH, EASTERN WYOMING MECHANICAL Lic# 1615
PETERMAN, CHRISTOPHER of DOUGLAS, WY • JOURNEYMAN ELECTRICIAN, ARROW ELECTRIC INC Lic# 3071
SUNDQUIST, CHARLENE of GILLETTE, WY • MASTER ELECTRICIAN, HIGH PLAINS ELECTRIC Lic# 1919
SUNDQUIST, ERIC of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, HIGH PLAINS ELECTRIC Lic# 1920
TOWNLEY, RYAN of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, CSI ELECTRICAL LLC Lic# 2766
URICH, JEREMY of GILLETTE, WY • MASTER GAS PIPEFITTER, LICENSE ACTIVE ONLY Lic# 1972
URICH, JEREMY of GILLETTE, WY • MASTER PLUMBER, LICENSE ACTIVE ONLY Lic# 1973
WACKER, JASON of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & A/C Lic# 3292
WACKER, JASON of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & A/C Lic# 3293
WINTERHOLLER, RICHARD R of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, R & G ELECTRIC INC Lic# 2043

It was moved by Todd Newlin, seconded by Weston Scott, to approve the above Individual Trade License Applications. Roll was called on the motion with the following

results. Board Members voting aye: Scott, Phipps, Heibult, Newlin, Weight, and Chairman Thompson. Motion carried.

Contractor License Applications

The Board reviewed the following Contractor License Applications (Class A, B, C, D, F and R):

307 CONSTRUX LLC of NEWCASTLE, WY • JASON WEBBER, DRYWALL
A & B BUILDINGS AND SUPPLIES of SHERIDAN, WY • JOSHUA SMITH, GENERAL CONTRACTOR
ACCURATE PLUMBING of GILLETTE, WY • SHAWN HAIGHT, GAS PIPEFITTER
ACCURATE PLUMBING of GILLETTE, WY • SHAWN HAIGHT, PLUMBING
ALLIANCE ROOFING INC of AURORA, CO • DAVE LASECKE, GENERAL ROOFING
ARMSTRONG EXTINGUISHER SERVICE INC of RAPID CITY, SD • GERALD ARMSTRONG, CHEMICAL FIRE SUPPRESSION
ARROW ELECTRIC INC of DOUGLAS, WY • RICHARD ANDREWS, ELECTRICAL
ASSOCIATED GLASS INC of GILLETTE, WY • CASEY BARNES, MISCELLANEOUS
ASSOCIATED GLASS INC of GILLETTE, WY • CASEY BARNES, WIND SIDING GUTTER GARAGE DOOR
ASSOCIATED POOL BUILDERS INC of BISMARCK, ND • LARRY BENZ, NONSTRUCTURAL CONCRETE
AVERILL CONSTRUCTION LLC of GILLETTE, WY • ANDREW AVERILL, TRIM CARPENTRY PAINT FLOORING
B & L OILFIELD SERVICE INC of GILLETTE, WY • LINDA STEEG, LANDSCAPING & FENCING
B & L OILFIELD SERVICE INC of GILLETTE, WY • LINDA STEEG, EXCAVATION & GRADING
BASEBOARDS & BELOW of GILLETTE, WY • JESSE HEPNER, TRIM CARPENTRY PAINT FLOORING
BOB'S PLUMBING of GILLETTE, WY • ROBERT GASKINS, GAS PIPEFITTER
BOB'S PLUMBING of GILLETTE, WY • ROBERT GASKINS, PLUMBING
BUILDER SERVICES GROUP INC of DAYTONA, FL • JOSHUA WOLITZKY, INSULATION
CASPER ELECTRIC INC of CASPER, WY • BEN HANSULD, ELECTRICAL
CLAUS LLC of GILLETTE, WY • WADE BURR, MISCELLANEOUS
COLSON CONSTRUCTION LLC of GILLETTE, WY • JACK COLSON, TRIM CARPENTRY PAINT FLOORING
CONCRETE STABILIZATION TECHNOLOGIES INC of DENVER, CO • DAMIEN ARCHEY, NONSTRUCTURAL CONCRETE
CONRAD'S BIG C SIGNS of RAPID CITY, SD • DANIEL ANDERSON, ELECTRICAL
CORPORATE PROTECTIVE SERVICES INC of CHEYENNE, WY • QUINN MATHEWS, FIRE ALARM SYSTEMS
CRANSTON ELECTRIC LLC of GILLETTE, WY • KENT CRANSTON, ELECTRICAL
CSI ELECTRICAL LLC of GILLETTE, WY • ALFRED BRITTON, ELECTRICAL
DOUD BTS of GOLDEN, CO • JOSH MATHIS, WATER & SEWER PIPELAYER
DOUD BTS of GOLDEN, CO • JOSHUA MATHIS, GENERAL CONTRACTOR
FIELDTURF USA INC of MONTREAL, QC • LISA LANTAU, EXCAVATION & GRADING
FIELDTURF USA INC of MONTREAL, QC • LISA LANTAU, MISCELLANEOUS
FLIPPING 307 of GILLETTE, WY • MARK WILLIAMSON, LANDSCAPING & FENCING
G M NORTHRUP CORPORATION of PRIOR LAKE, MN • JEFF JOHNSON, GENERAL CONTRACTOR
HERNANDEZ SNOW REMOVAL of GILLETTE, WY • JULIA HERNANDEZ, EXCAVATION & GRADING
HIGH PLAINS ELECTRIC of GILLETTE, WY • CHARLENE SUNDQUIST, ELECTRICAL
HOLLAND PAVING INC of WICHITA, KS • GEORGE HOLLAND, NONSTRUCTURAL CONCRETE
INFINITY BUILDERS LLC of GILLETTE, WY • MICHAEL KUGLIN, WATER & SEWER PIPELAYER
INNOVATIVE BUILDERS of GILLETTE, WY • JOE LAHR, GENERAL CONTRACTOR
ISEC, INCORPORATED of GREENWOOD VILLAGE, CO • BRANDEN DERKS, TRIM CARPENTRY PAINT FLOORING
JDP HANDY PEOPLE of GILLETTE, WY • JOSEPH PETTIT, TRIM CARPENTRY PAINT FLOORING
JIM'S HEATING, A/C & REFRIGERATION of GILLETTE, WY • JIM BAYNE, MECHANICAL
JIM'S HEATING, A/C & REFRIGERATION of GILLETTE, WY • JIM BAYNE, GAS PIPEFITTER
JUAN GUAJARDO of GILLETTE, WY • JUAN GUAJARDO, SHINGLE ROOFING
L & M SERVICES LLC of GILLETTE, WY • KENT PORTER, EXCAVATION & GRADING
L & M SERVICES LLC of GILLETTE, WY • KENT PORTER, MANUFACTURED HOME INSTALLATION
LIECHTY HOMES INC of JAMESTOWN, ND • CURTIS LIECHTY, MANUFACTURED HOME INSTALLATION
MH CONSTRUCTION & PAINTING LLC of NORTH GLENN, CO • RICHARD MILLS, BUILDING CONTRACTOR
MKB CONTRACTING LLC of GILLETTE, WY • WILLIAM BROWN, BUILDING CONTRACTOR
O'LEARY HOME REPAIR/HOME SYSTEMS of GILLETTE, WY • WAYNE SCHNEIDER, FRAMING
OPIE'S MOBILE HOME TRANSPORT of SHERIDAN, WY • JEFFREY O'BRIEN, MANUFACTURED HOME INSTALLATION
OVERHEAD DOOR CO OF CASPER of CASPER, WY • ROY PARMELY, WIND SIDING GUTTER GARAGE DOOR
PRECISION SIDING & CONSTRUCTION CO of DENVER, CO • HAROLD GRAHAM, WIND SIDING GUTTER GARAGE DOOR

PROELECTRIC INC of GILLETTE, WY • EDGAR HOFFMAN, ELECTRICAL
PROELECTRIC INC of GILLETTE, WY • EDGAR HOFFMAN, SIGNAGE
R & R ENTERPRISES/CWC PAINTING of GILLETTE, WY • RAYMOND RAMIREZ, TRIM CARPENTRY PAINT FLOORING
RUBY DRILLING CO INC of GILLETTE, WY • CLINT RUBY, MISCELLANEOUS
S2M CONSTRUCTION INC of GLENWOOD SPRINGS, CO • SCOTT MILLER, STRUCTURAL CONCRETE
SMITH CONSTRUCTION INC of GILLETTE, WY • TERRY SMITH, GENERAL CONTRACTOR
SMITH CONSTRUCTION INC of GILLETTE, WY • TERRY SMITH, WATER & SEWER PIPELAYER
STRAND'S LAWN CARE of GILLETTE, WY • ETHAN STRAND, EXCAVATION & GRADING
SUPERIOR SEAMLESS GUTTERS of GILLETTE, WY • JESSE RILEY, WIND SIDING GUTTER GARAGE DOOR
TBN BUILDERS LLC of WRIGHT, WY • TROY NOEL, RESIDENTIAL CONTRACTOR
TRACK UTILITIES LLC of MERIDIAN, ID • RON RYAN, EXCAVATION & GRADING
TRI MOUNTAIN CONSTRUCTION INC of GILLETTE, WY • JOHN ALT, GENERAL CONTRACTOR
VAZQUEZ GARAGE DOOR SERVICES of GILLETTE, WY • LUIS VAZQUEZ, WIND SIDING GUTTER GARAGE DOOR
WESTERN SERVICES LLC of GILLETTE, WY • EDWARD COX, NONSTRUCTURAL CONCRETE
WESTERN WATER CONDITIONING INC of GILLETTE, WY • MARK MARLENEE, MISCELLANEOUS
WILLISTON FIRE & SAFETY LLC of GILLETTE, WY • THOMAS DICKEY, CHEMICAL FIRE SUPPRESSION
WILSON WELDING INC of GILLETTE, WY • JOEL WILSON, MISCELLANEOUS
WYOPRO INSULATION LLC of SHERIDAN, WY • MATTHEW LOUCKS, INSULATION

It was moved by Dale Phipps, seconded by Chris Weight, to approve the above Contractor License Applications. Roll was called on the motion with the following results. Board Members voting aye: Phipps, Heibult, Newlin, Weight, Scott, and Chairman Thompson. Motion carried.

Announcements

Jim Brown stated he had attended the International Code Council Annual Convention in Richmond, Virginia last month and was re-elected to the Board of Directors.

The next regularly scheduled meeting will be Tuesday, December 11, 2018.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 12:36 p.m.

Prepared by:



Kim King, Administrative Assistant
Building Inspection Division

City of Gillette
Board of Examiners
Meeting of December 11, 2018

Individual Review ~ Contractor License Application for:
RAPID FIRE PROTECTION, INC.

Applicant: Rapid Fire Protection, Inc.
Rapid City, SD
Master of Record: Matthew Hammon

Application Type: Class F – Fire Suppression Contractor -
Chemical Fire Suppression
Sprinkler Systems
Fire Alarm Systems

Application Status: Complete with one (1) flag

Applicant submitted complete application with one (1) flag.

Applicant was found working without the appropriate permit.

ADMINISTRATIVE USE ONLY
 Board of Examiners Action
 Approved Denied
 at ___/___/___ meeting
 License # 1772



CITY OF GILLETTE
 BUILDING INSPECTION DIVISION
 201 E. Fifth Street, 2nd Floor
 Gillette, WY 82716
 Telephone: (307) 686-5260
www.gillettewy.gov

CONTRACTOR LICENSE APPLICATION – (RENEWAL)

Please complete each field - insert N/A if not applicable. See instructions for details and additional information.

DATE OF APPLICATION: 11/12/18

APPLICANT CONTACT INFORMATION

Please remember to contact Building Inspection in writing with any address changes during the year.

Business Name: Rapid Fire Protection, Inc.
 Mailing Address: 1530 Samco Rd. City Rapid City State SD Zip Code 57702
 Office Telephone: (605) 348-2342 Fax Number: (605) 348-0108
 Master of Record: Matthew Hamman Phone Number: (605) 348-2342
 Contact Person's email: Swcb@rapidfireinc.com

CLASS OF LICENSE (Select one): Please note that a separate application is required for each license applied for.

Class D Vocational Contractors

- Electrical
- Gas Pipefitter
- HVAC Mechanical
- Plumbing

Class F Fire Suppression Contractors

- Chemical Fire Suppression
- Fire Alarm
- Sprinkler (Fire/Standpipe)

Building Contractors** (General Contractors)

- Class A-General Contractor
- Class B-Building Contractor
- Class R-Residential Contractor

**May not perform Class D, Class F, Class C Water & Sewer or Class C Electrical category work without holding the appropriate license.

Class C Specialty Contractors (Sub-Contractors)

- Concrete - Structural (Type 1)
- Concrete - Non-Structural (Type 2)
- Drywall & Plaster
- Elevator
- Excavation, Grading, Snow Removal & Demolition
- Framing - Stick Built Structure
- Insulation
- Landscaping, Sprinkler Systems, Tree Trimming & Fencing
- Limited Technician
- Low Voltage Technician
- Manufactured Housing (Type 1)
- Masonry - Structural (Type 1)
- Masonry - Veneer (Type 2)
- Roofing - General
- Roofing - Shingle
- Signage
- Trim Carpentry, Painting & Flooring
- Water & Sewer Pipe Layer
- Windows, Siding, Gutters & Garage Doors
- Miscellaneous (specify): _____

RECEIVED

NOV 19 2018

Building Inspection

ADMINISTRATIVE USE ONLY
 Board of Examiners Action
 Approved Denied
 at ___/___/___ meeting
 License # 1773



CITY OF GILLETTE
BUILDING INSPECTION DIVISION
 201 E. Fifth Street, 2nd Floor
 Gillette, WY 82716
 Telephone: (307) 686-5260
www.gillettewy.gov

CONTRACTOR LICENSE APPLICATION – (RENEWAL)

Please complete each field - insert N/A if not applicable. See instructions for details and additional information.

DATE OF APPLICATION: 11/12/18

APPLICANT CONTACT INFORMATION

Please remember to contact Building Inspection in writing with any address changes during the year.

Business Name: Rapid Fire Protection, Inc
 Mailing Address: 1530 Sameo Rd City Rapid City State SD Zip Code 57702
 Office Telephone: (605) 348-2342 Fax Number: (605) 348-0108
 Master of Record: Matthew Hammon Phone Number: (605) 348-2342
 Contact Person's email: Sub@rapidfireinc.com

CLASS OF LICENSE (Select one): **Please note that a separate application is required for each license applied for.**

Class D Vocational Contractors

- Electrical
- Gas Pipefitter
- HVAC Mechanical
- Plumbing

Class F Fire Suppression Contractors

- Chemical Fire Suppression
- Fire Alarm
- Sprinkler (Fire/Standpipe)

Building Contractors (General Contractors)

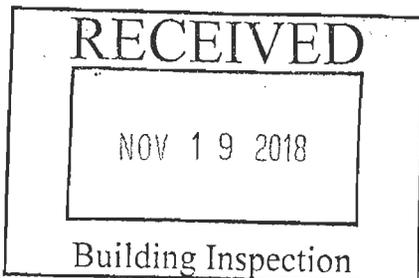
- Class A-General Contractor
- Class B-Building Contractor
- Class R-Residential Contractor

May not perform Class D, Class F, Class C Water & Sewer or Class C Electrical category work without holding the appropriate license.

May perform all Class C categories except Class C Water & Sewer and Class C Electrical.

Class C Specialty Contractors (Sub-Contractors)

- Concrete - Structural (Type 1)
- Concrete - Non-Structural (Type 2)
- Drywall & Plaster
- Elevator
- Excavation, Grading, Snow Removal & Demolition
- Framing - Stick Built Structure
- Insulation
- Landscaping, Sprinkler Systems, Tree Trimming & Fencing
- Limited Technician
- Low Voltage Technician
- Manufactured Housing (Type 1)
- Masonry - Structural (Type 1)
- Masonry - Veneer (Type 2)
- Roofing - General
- Roofing - Shingle
- Signage
- Trim Carpentry, Painting & Flooring
- Water & Sewer Pipe Layer
- Windows, Siding, Gutters & Garage Doors
- Miscellaneous (specify): _____



ADMINISTRATIVE USE ONLY
 Board of Examiners Action
 Approved Denied
 at ___/___/___ meeting
 License # 2140



CITY OF GILLETTE
BUILDING INSPECTION DIVISION
 201 E. Fifth Street, 2nd Floor
 Gillette, WY 82716
 Telephone: (307) 686-5260
www.gillettewy.gov

CONTRACTOR LICENSE APPLICATION – (RENEWAL)

Please complete each field - insert N/A if not applicable. See instructions for details and additional information.

DATE OF APPLICATION: 11/12/18

APPLICANT CONTACT INFORMATION

Please remember to contact Building Inspection in writing with any address changes during the year.

Business Name: Rapid Fire Protection, Inc., DBA Adtech
 Mailing Address: 830 Sango Rd. City Rapid City State SD Zip Code 57702
 Office Telephone: (605) 348-2342 Fax Number: (605) 348-0108
 Master of Record: Mark Hammon Phone Number: (605) 348-2342
 Contact Person's email: Sueb@rapidfireinc.com

CLASS OF LICENSE (Select one): Please note that a separate application is required for each license applied for.

Class D Vocational Contractors

- Electrical
- Gas Pipefitter
- HVAC Mechanical
- Plumbing

Class F Fire Suppression Contractors

- Chemical Fire Suppression
- Fire Alarm
- Sprinkler (Fire/Standpipe)

Building Contractors** (General Contractors)

- Class A-General Contractor
- Class B-Building Contractor
- Class R-Residential Contractor

**May not perform Class D, Class F, Class C Water & Sewer or Class C Electrical category work without holding the appropriate license.

Class C Specialty Contractors (Sub-Contractors)

- Concrete - Structural (Type 1)
- Concrete - Non-Structural (Type 2)
- Drywall & Plaster
- Elevator
- Excavation, Grading, Snow Removal & Demolition
- Framing - Stick Built Structure
- Insulation
- Landscaping, Sprinkler Systems, Tree Trimming & Fencing
- Limited Technician
- Low Voltage Technician
- Manufactured Housing (Type 1)
- Masonry - Structural (Type 1)
- Masonry - Veneer (Type 2)
- Roofing - General
- Roofing - Shingle
- Signage
- Trim Carpentry, Painting & Flooring
- Water & Sewer Pipe Layer
- Windows, Siding, Gutters & Garage Doors
- Miscellaneous (specify): _____



**FOR REVIEW INDIVIDUAL LICENSE APPLICATIONS
DECEMBER 11, 2018**

1	ALLISON, MATTHEW of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, ACTION ENERGY SERVICES LLC Lic# 2132
2	APSHER, GARY of GILLETTE, WY • MASTER PLUMBER, LICENSE ACTIVE ONLY Lic# 2137
3	BAUMANN, TANNER of MOORCROFT, WY • JOURNEYMAN GAS PIPEFITTER, APEX MECHANICAL LLC Lic# 3533 **
4	BOWAR, KEITH of GILLETTE, WY • MASTER HVAC TECH, CAMPBELL COUNTY BUILDING DIVISION Lic# 2167
5	DRAKE, JAYE of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 3323
6	DRAKE, JAYE of GILLETTE, WY • JOURNEYMAN REFRIGERATION TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 3534
7	ELLSWORTH, ROY of GILLETTE, WY • JOURNEYMAN REFRIGERATION TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 3312
8	HAGUE, TRAVIS of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 3329
9	HAGUE, TRAVIS of GILLETTE, WY • JOURNEYMAN REFRIGERATION TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 3330
10	HERMANSON, BRYAN of RAPID CITY, SD • MASTER HVAC TECH, HERMY'S HEATING & A/C LLC Lic# 2794
11	HIEB, JASON of GILLETTE, WY • JOURNEYMAN REFRIGERATION TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 3314
12	JOHNSON, BRANDON of GILLETTE, WY • JOURNEYMAN REFRIGERATION TECH, POWDER RIVER HEATING & A/C Lic# 3313
13	KOVALSKY, MATTHEW of CHEYENNE, WY • MASTER GAS PIPEFITTER, AC MECHANICAL INC Lic# 2357 **
14	KOVALSKY, MATTHEW of CHEYENNE, WY • MASTER PLUMBER, AC MECHANICAL INC Lic# 2358 **
15	MITTLEIDER, CHRIS of GILLETTE, WY • MASTER GAS PIPEFITTER, AIR-TECH HEATING & A/C INC Lic# 3531 **
16	MITTLEIDER, CHRIS of GILLETTE, WY • MASTER HVAC TECH, AIR-TECH HEATING & A/C INC Lic# 3532 **
17	OCHELTREE, DEREK of GILLETTE, WY • JOURNEYMAN REFRIGERATION TECH, POWDER RIVER HEATING & A/C Lic# 3321
18	PFLEGER, KELLAN of RAPID CITY, SD • JOURNEYMAN ELECTRICIAN, TEMPERATURE TECHNOLOGY INC Lic# 2119
19	PLATO, ALAN of GILLETTE, WY • JOURNEYMAN REFRIGERATION TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 3318
20	RIVES, RANDALL of GILLETTE, WY • JOURNEYMAN REFRIGERATION TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 3316
21	SMITH, GARR of GILLETTE, WY • JOURNEYMAN REFRIGERATION TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 3317
22	VENSTAD, LANCE of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 3331
23	VENSTAD, LANCE of GILLETTE, WY • JOURNEYMAN REFRIGERATION TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 3332
25	WALKER, RYAN of GILLETTE, WY • MASTER REFRIGERATION TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 3315
	**Indicates new licensee

**FOR REVIEW CONTRACTOR LICENSE APPLICATIONS
DECEMBER 11, 2018**

1	ACCENT MASONRY of GILLETTE, WY • SCOTT BENNETT, MASONRY (STRUC)
2	AMERICAN REMODELING INC of LITTLETON, CO • BRAD VICIC, WIND SIDING GUTTER GARAGE DOOR
3	API INC of NEW BRIGHTON, MN • REID FINN, INSULATION
4	BLACK HAWK CRANE & RIGGING INC of GILLETTE, WY • KIRSTEN ELIASSEN, MISCELLANEOUS
5	BLACK HILLS HARDWOOD FLOORING of RAPID CITY, SD • CHRIS STANIFER, TRIM CARPENTRY PAINT FLOORING **
6	CHAMPION WINDOWS CO of LOVELAND, CO • SCOTT LENZ, RESIDENTIAL CONTRACTOR
7	CHICK LAWN SERVICES LLC of GILLETTE, WY • JOHN CHICK, LANDSCAPING & FENCING
8	CITY OF GILLETTE of GILLETTE, WY • TIM GALES, PLUMBING
9	CND SERVICES INC of GILLETTE, WY • DALE BRITTON, EXCAVATION & GRADING **
10	FIRE WIRE INDUSTRIES LLC of GILLETTE, WY • JOSH PETERSON, MISCELLANEOUS **
11	GILLETTE CONSTRUCTION COMPANY LLC of GILLETTE, WY • CHRIS PARKS, INSULATION **
12	HARRELL'S BOBCAT SERVICE LLC of GILLETTE, WY • LARRY HARRELL, EXCAVATION & GRADING
13	HARRELL'S BOBCAT SERVICE LLC of GILLETTE, WY • LARRY HARRELL, LANDSCAPING & FENCING
14	HERMY'S HEATING & A/C LLC of RAPID CITY, SD • BRYAN HERMANSON, MECHANICAL
15	HOM SOLUTIONS INC of DENVER, CO • JAMES AMBROSE, RESIDENTIAL CONTRACTOR
16	HORN BROTHERS ROOFING INC of DENVER, CO • JOSUE JASSO, GENERAL ROOFING **
17	HORSLEY SPECIALTIES INC of RAPID CITY, SD • GARY CHALK, MISCELLANEOUS
18	MASONRY INSULATION PLUS LLC of FT COLLINS, CO • PERRY ZYNDA, INSULATION **
19	MCKINNON FLOORING of GILLETTE, WY • KATHY KOTTRABA, TRIM CARPENTRY PAINT FLOORING
20	MIDWEST LANDSCAPING of GILLETTE, WY • CLIFF TOOLE, LANDSCAPING & FENCING
21	MILLER ROOFING & SHEET METAL of GILLETTE, WY • DOUG MILLER, GENERAL ROOFING
22	MILLER ROOFING & SHEET METAL of GILLETTE, WY • DOUG MILLER, WIND SIDING GUTTER GARAGE DOOR
23	NORTH STAR CONSTRUCTION INC of SPEARFISH, SD • MATT POLICH, EXCAVATION & GRADING **
24	PINERIDGE CLEANING & RESTORATION LLC of ROZET, WY • DUSTIN LINDER, TRIM CARPENTRY PAINT FLOORING
25	R & O CONSTRUCTION CO of OGDEN, UT • J. SLADE OPHEIKENS, GENERAL CONTRACTOR
26	R T CONSTRUCTION of GILLETTE, WY • RAUL TORRES, STRUCTURAL CONCRETE
27	REAL ESTATE SYSTEMS of GILLETTE, WY • ROGER BOSCHEE, GENERAL CONTRACTOR

**FOR REVIEW CONTRACTOR LICENSE APPLICATIONS
DECEMBER 11, 2018**

28	RENEGADE PLUMBING HEATING & A/C of GILLETTE, WY • MIKE BAUGHMAN, GAS PIPEFITTER
29	RENEGADE PLUMBING HEATING & A/C of GILLETTE, WY • MIKE BAUGHMAN, PLUMBING
30	RICHARDS PAINTING of GILLETTE, WY • TIMOTHY RICHARDS, TRIM CARPENTRY PAINT FLOORING
31	TERWISSCHA CONSTRUCTION INC of WILLMAR, MN • KEITH NELSON, BUILDING CONTRACTOR **
32	WESTON ENGINEERING INC of UPTON, WY • JERRY HUNT, EXCAVATION & GRADING
	**Indicates new licensee **Indicates additional license **Indicates name change



CITY OF GILLETTE
PLANNING COMMISSION
Tuesday, December 11, 2018
7:00 PM
Council Chambers
201 E. 5th Street, Gillette, Wyoming 82716
(307) 686-5281

Call To Order

Approval of Minutes

1. Pre-Meeting Workshop Minutes - November 27, 2018
Regular Meeting Minutes - November 27, 2018

Cases

Old Business

New Business

1. 18.032V - Vacation - Tract 1-A & 1-B Powder Basin Center Subdivision

Adjournment

CHAIRMAN

Jim Nielsen

VICE-CHAIRMAN

Cindy Reardon

BOARD MEMBERS

Trevor Matson

Brenda Green

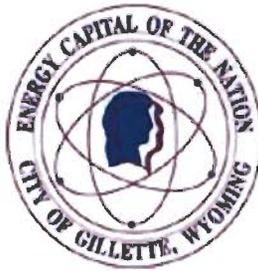
Jennifer Tuomela

Sheryl Martin

Ted Jerred

www.gillettewy.gov

Productivity **Service With P.R.I.D.E.** Enthusiasm
Responsibility Integrity Dedication



**CITY OF GILLETTE
PLANNING COMMISSION
December 11, 2018 7:00:00 PM
Council Chambers
201 E. 5th Street, Gillette, Wyoming
(307)686-5281**

DATE: 12/11/2018 7:00:00 PM

CASE NUMBER AND TITLE:

Pre-Meeting Workshop Minutes - November 27, 2018

Regular Meeting Minutes - November 27, 2018

APPLICANT/OWNER:

AGENT:

CASE SUMMARY:

CASE BACKGROUND:

CASE REQUIREMENTS:

STAFF RECOMMENDATION:

CASE MANAGER:

TENTATIVE CITY COUNCIL DATE:

ATTACHMENTS:

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[Meeting Minutes 11/27/2018](#)

[Pre-Meeting Minutes 11/27/2018](#)

CITY OF GILLETTE PLANNING COMMISSION
MINUTES OF THE REGULAR MEETING
City Council Chambers ~ City Hall
November 27, 2018

PRESENT

Commission Members Present: Chairman Jim Nielsen, Vice-Chair Cindy Reardon, Brenda Green, Sheryl Martin, Trevor Matson, and Ted Jerred.

Commission Members Absent: Jennifer Tuomela

Staff Present: Annie Mayfield, Planning and GIS Manager; Clark Sanders, Planner; Meredith Duvall, Planner; and Jill McCarty, Senior Administrative Assistant.

CALL TO ORDER

Chairman Nielsen called the meeting to order at 7:00 p.m.

APPROVAL OF THE
MINUTES

A motion was made by Ted Jerred to approve the pre-meeting workshop minutes, and the regular meeting minutes of the City Planning Commission Meeting of November 13, 2018. Vice-Chair Reardon seconded the motion. Motion carried 6/0.

18.030SFPM- FINAL
PLAT MINOR-Barton
Subdivision

The owner is seeking approval of a final plat known as the Barton Subdivision. The City of Gillette, as part of the Antelope Valley and Crestview Estates Annexation, agreed to provide a subdivision for B&F, LLC, to subdivide the parcels owned by B&F, LLC, and re-establish the Gallery View Drive right-of-way. This subdivision is located on the northwest side of the existing Crestview Estates Subdivision. Upon acceptance of the subdivision, the 70-foot right-of-way for Gallery View Drive will be re-established and dedicated to the City of Gillette.

Two lots will be created by this subdivision. Lot 1 which is 1.36 acres in size, and Lot 2 which is 1.74 acres in size. Each lot will be zoned I-1, Light Industrial, with the subsequent approval of the zoning map amendment being heard in conjunction with this subdivision.

The City of Gillette has a water and utility easement on the western boundary of the proposed Lot 1. A 12-inch waterline runs parallel to the western boundary line and connects to the Antelope Valley Pump Station to the south. The proposed lots are currently not served by any public water or sewer system. A gas line and electrical line run east and west along the southern boundary of the previously vacated Crestview Estates lots. The relocation of these existing utilities will be the responsibility of the landowner, who will coordinate with the respective utilities. The owner has indicated the utilities will be relocated prior to the filing of the approved final plat.

Future water and sewer connections to the proposed properties will be provided in a future project with the extension of Gallery View Drive and associated utilities, which is scheduled for design and construction in the fall/spring of fiscal year 2019/2020.

Clark Sanders said the city had received one phone regarding the case, from a citizen seeking general information on what the case was about only.

Chairman Nielsen asked if the lots were to be zoned industrial, would the main traffic for the area go through the subdivision on Gallery View Drive, or through the other access on Patty Avenue.

Dan Barton, part owner of B&F, LLC, was present and said while it was hard to say which direction traffic would be coming from, he saw Patty Avenue as being the easiest route for traffic to take.

Ted Jerred asked if there was a proposed use or type of business that would be built on the lots, and Dan said at this time there was not.

Ray Dymond, resident of Crestview Estates Subdivision, was present and said his lot backs up to the property being discussed and wanted to know if any plans were in place for an easement to be put in by the residential lots as the lot boundary is approximately only 10 yards from the corner of his neighbor's house. Ray said he had concerns about the potential for loud noises from things such as welding, and large vehicle backup warning signals, and being able to sell his property if industrial-type businesses were to be built on the property.

Clark Sanders said there were details on regulations that must be met at the time of development if anything industrial were to be built. There must be a landscape buffer of 40-feet and screening in the form of a fence, trees, a large berm, etc.

Ray Dymond said the roads were bus routes for schools, and stated his concern was that the industrial traffic may tear up the gravel road the school buses need to drive on for their routes. Clark said there were plans tentatively to improve the road with asphalt or concrete pavement.

Ted Jerred said this case would still need to go before City Council for approval, and that would be an opportunity for Mr. Dymond and his neighbors to ask further questions if they chose to.

There being no further comments or questions, Ted Jerred made a motion to approve the case, Trevor Matson seconded the motion. Motion carried 6/0.

18.031Z-ZONING MAP
AMENDMENT-Barton
Subdivision

The owner is seeking approval of a zoning change request from A, Agricultural District to I-1, Light Industrial District to match the existing I-1, Light Industrial District located to the north. This property is located south of the extension of Gallery View Drive and the rezone request is in conjunction with the Barton Property Subdivision request. The property is currently zoned A, Agricultural District with R-1, Single Family Residential District to the east, I-1, Light Industrial to the north, I-

2, Heavy Industrial to the north west, and Campbell County I-1, Light Industrial property to the west.

The minimum District size for I-1, Light Industrial is five acres. This request, if approved, combined with the properties to the north and west will create a Light Industrial District which will be 19.69 acres in size.

Any future development of this property will require review of the City of Gillette Planning Division. Due to the proximity of the property to neighboring R-1, Single Family Residential homes, a landscape buffer of 40-feet next to the residential properties will be required.

This property was outside the City of Gillette Corporate limits when the most recent City-County Joint Future Land Use Plan was adopted on November 19, 2013. The 2013 Future Land Use plan indicates this area along the extension of Gallery View Drive to be Industrial zoned properties.

Clark Sanders said the city received one phone call on the case, and was the same citizen who called regarding the previous case with only general questions for information on what the case was. Clark said the case was scheduled for consideration by the City Council for December 4, 11, and 18, 2018.

Chairman Nielsen asked if there were any questions or comments on the case from the Commission or the public. There being no further comments or questions, Vice-Chair Reardon made a motion to approve the case, Brenda Green seconded the motion. Motion carried 6/0.

Chairman Nielsen said while he was hesitant on this case he did vote yes, but had the same concerns for the neighbors in the case as Mr. Dymond did, and hoped the buffer requirements would resolve the concerns.

OLD BUSINESS

None

NEW BUSINESS

Clark Sanders said there was one upcoming case for the December 11, 2018 meeting. The December 26, 2018, meeting will be canceled, and there will be a case for the January 8, 2019, meeting.

ADJOURNMENT

The meeting adjourned at 7:18 p.m.

Minutes taken and prepared by Jill McCarty, Senior Administrative Assistant.

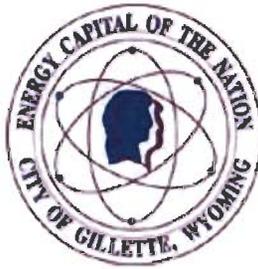
CITY PLANNING COMMISSION
MINUTES OF THE PRE-MEETING WORKSHOP
ENGINEERING CONFERENCE ROOM – CITY HALL
November 27, 2018 – 6:00 p.m.

The November 27, 2018, Pre-Meeting Workshop of the City of Gillette Planning Commission convened at 6:00 p.m. in the Engineering Conference Room, located on the second floor of City Hall. Planning Commission Members present were Chairman Jim Nielsen, Vice-Chair Cindy Reardon, Brenda Green, Sheryl Martin, Trevor Matson and Ted Jerred. Those present from the City of Gillette were Annie Mayfield, Planning and GIS Manager; Clark Sanders, Planner; Meredith Duvall, Planner; and Jill McCarty, Senior Administrative Assistant. Discussion was held on the case(s) to be presented at the regular meeting to follow, and right-of-way zoning.

The Pre-Meeting Workshop adjourned at 6:50 p.m.

Minutes taken and prepared by:

Jill McCarty
Senior Administrative Assistant



**CITY OF GILLETTE
PLANNING COMMISSION
December 11, 2018 7:00:00 PM
Council Chambers
201 E. 5th Street, Gillette, Wyoming
(307)686-5281**

DATE: 12/11/2018 7:00:00 PM

CASE NUMBER AND TITLE:

18.032V

Vacation – Tract 1-A & 1-B Powder Basin Center Subdivision

APPLICANT/OWNER:

TKG Powder Basin, LLC

AGENT:

Gerald Williams P.E., Inberg-Miller

CASE SUMMARY:

The owner, TKG Powder Basin LLC is seeking approval to vacate a 10 foot wide easement and a portion of a 20 foot wide easement located in the Powder Basin Subdivision.

CASE BACKGROUND:

During review of the Marshall's Commercial Site Plan, one 10 foot wide easement was identified as having no utilities located within, and another 20 foot wide easement into the Marshall's building. Staff recommended that the easements be vacated so the property is not encumbered with unnecessary easements.

CASE REQUIREMENTS:

None

STAFF RECOMMENDATION:

Staff recommends approval, subject to all Planning Requirements.

CASE MANAGER:

Meredith Duvall, Planner

TENTATIVE CITY COUNCIL DATE:

December 18, 2018

ATTACHMENTS:

[Click to download](#)

[Exhibit A](#)

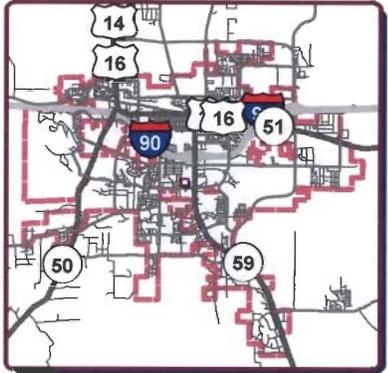
[Ordinance](#)

[Planning Requirements](#)



CITY OF GILLETTE

GIS Division
 P.O. Box 3003
 Gillette, Wyoming 82717-3003
 Phone (307) 686-5364
 www.gillettewy.gov

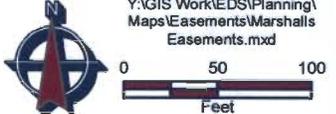


Legend

-  Marshall's Easements
-  Land Parcels
-  Buildings

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

Y:\GIS Work\EDS\Planning\ Maps\Easements\Marshall's Easements.mxd



**Marshall's Easement
 Vacation
 City of Gillette**
 November 26, 2018

Service With P.R.I.D.E.
 Productivity Responsibility Integrity Dedication Enthusiasm

ORDINANCE NO.

AN ORDINANCE PROVIDING FOR THE VACATION OF THE 10 FOOT WIDE UTILITY EASEMENT THAT IS CONTAINED ENTIRELY WITHIN TRACT 1-A OF THE POWDER BASIN CENTER SUBDIVISION, AND A PARTIAL VACATION OF A 20 FOOT WIDE EASEMENT WITHIN THE POWDER BASIN CENTER SUBDIVISION, AS SHOWN ON EXHIBIT "A" MAP, IN THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

SECTION ONE.

Pursuant to the petition of the owner of Lot 1-A of the Powder Basin Center Subdivision, and the authority of W.S. 15-6-104 and W.S. 34-12-106 through W.S. 34-12-110, the City Council finds that the vacation of a 10 foot wide Utility Easement, that is contained entirely within Lot 1-A of the Powder Basin Center Subdivision and a partial vacation of a 20 foot wide easement within the Powder Basin Center Subdivision, as recorded by the Campbell County Clerk in Book 10 of Plats on Page 34, will not abridge or destroy any of the rights and privileges of the other landowners at Lot 1-A of the Powder Basin Center Subdivision, and further finds that the Vacation is in the best interest of the City of Gillette. For a more detailed location of the Vacation see the attached Exhibit "A" Map.

SECTION TWO.

- (a) The Ordinance and Exhibit "A" Map shall be recorded at the Campbell County Clerk's Office upon approval of the Vacation by City Council.
- (b) The Clerk of Campbell County, in whose office the aforesaid plat is recorded, shall write in plain legible letters across that part of the plat so vacated, the word "VACATED" and also make a reference on the same to the volume and page in which the said instrument of Vacation is recorded.

SECTION THREE. This ordinance shall be in full force and effect on its effective date, _____, 2018.

PASSED, APPROVED AND ADOPTED THIS ___ day of _____, 2018.

Louise Carter-King, Mayor

(SEAL)
ATTEST:

Karlene Abelseth, City Clerk

Publication Date: _____

STATE OF WYOMING)
)ss.
County of Campbell)

On this ___ day of _____, 2015, before me personally appeared Louise Carter-King, to me personally known, who being by me duly sworn, did say that he is the Mayor of the City of Gillette, and that the seal affixed to said instrument is the Corporate Seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its City Council, and said Louise Carter-King acknowledged said instrument to be a free act and deed of said corporation.

Witness my hand and official seal.

Notary Public

My Commission Expires: _____

Planning Requirements

18.032V

Vacation - Tract 1-A & 1-B Powder Basin Center Subdivision

The Planning Requirements are as follows:

1. None



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

December 13, 2018 – 6:30 P.M.

ITEM #	AGENDA ITEM (CCPLB Governing Policies Manual Number or By-Laws) <i>NOTES IN GREEN – Guidance for the handling of the item.</i>
1.	CALL TO ORDER/ATTENDANCE (2.5.10)
2.	APPROVAL OF AGENDA (2.3.3)
3.	APPROVAL OF MINUTES (2.3.3) for the A. November 8, 2018 Board meeting (ATTACHMENT "A")
4.	CONSENT AGENDA (2.3.4). A. APPROVAL OF WARRANTS (ATTACHMENT "B") B. APPROVAL OF EXECUTIVE SESSION MEETING MINUTES FROM NOVEMBER 8, 2018
5.	CITIZEN INPUT (2.2.1)
6.	BOARD PROCESS A. INVESTMENT RFP UPDATE: B. AGENDA ITEMS FOR CCPLB/STAFF PLANNING MEETING C. FOLLOW UP ITEMS FROM PREVIOUS MEETING (2.3.3) i. None D. CONTRACTING/PURCHASING DECISIONS (2.2.7): (no actions to be taken at this meeting)
7.	OPERATIONS REPORT/UPDATE (3.8.1.C) A. Items GM Jeff Esposito will discuss: i. General Manager's Report (ATTACHMENT "C")
8.	MATTERS FOR NOTING: A. MAJOR CORRESPONDENCE: i. None



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

December 13, 2018 – 6:30 P.M.

	<p>B. BOARD CALENDAR: (ATTACHMENT "F")</p> <ul style="list-style-type: none">i. Upcoming Board Meetings:<ul style="list-style-type: none">a. January 10, 2019 at 6:30 p.m. (Workshop at 6:00 p.m.)b. February 14, 2019 at 6:30 p.m. (Workshop at 6:00 p.m.) ii. Other meetings/events:<ul style="list-style-type: none">a. Annual Board CCPLB/Staff Planning Meeting: January 31, 2019, at 5:00 p.m. in the Wyoming Center Frontier Hall Lobby.b. Annual CCPLB/Manager Budget Meeting: February 21, 2019 at 5:00 p.m. in the Board Room
9.	ADJOURNMENT

ATTACHMENT A
Campbell County Public Land Board (CCPLB)
Meeting Minutes
November 8, 2018

Members	Staff
Present: Kevin Couch, Don Hamm, Skyler Pownall, Mary Silvernell, Troy Allee, Charlene Camblin, Nathan McLeland	Present: Jeff Esposito, ReNae Keuck, Kathy Ashton
Legal Counsel	Guests
Absent: Frank Stevens	Present: Patrick Filbin representing the <i>News-Record</i> ; Ed Kirchoff and Ron Rye representing <i>Gillette Thunder Speedway</i>

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
1.	Call to Order/Attendance	The CCPLB meeting was called to order at 6:30 p.m. MDT on November 8, 2018, by Chair Kevin Couch.		
2.	Approval of CCPLB Agenda	The November 8, 2018 agenda was reviewed and revised. The Board changed Item 9 to Executive Session for personnel and moved Adjournment to Item 10.	Mrs. Camblin made a motion to approve the revised November 8, 2018 agenda. Mrs. Silvernell seconded the motion, and it passed unanimously.	
3.	Approval of Minutes	The October 11, 2018 CCPLB meeting minutes were reviewed.	Mr. McLeland made a motion to approve the October 11, 2018 meeting minutes as presented. Mr. Hamm seconded the motion, and it passed unanimously.	
4.	Consent Agenda	<p>A. Approval of Warrants: The Warrants for the November 8, 2018 meeting were reviewed.</p> <ul style="list-style-type: none"> - November 2018 Accounts Payable Voucher Numbers 48098-48186 (General Fund/Special Events) in the amount of \$35,343.73. - November 2018 Manual Purchase Order Numbers 10032-10051 in the amount of \$167,781.83. - November 2018 Payroll Warrants in the amount of \$176,632.49 for the period of 9/23/2018-10/20/2018. <p>Clarifications were made on a couple of items:</p> <ul style="list-style-type: none"> • The listing of vendor "Seating Solutions" was for the bleachers that were repaired from damages this summer and "Artist Fees" is the cost to bring in the shows for the theater. 	<p>A. Mrs. Silvernell made a motion to approve the November 8, 2018 Warrants. Mrs. Camblin seconded. Mr. Pownall recused himself. The motion passed.</p>	

**Campbell County Public Land Board (CCPLB)
Meeting Minutes
November 8, 2018**

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
5.	Citizen Input	<p>Gillette Thunder Speedway representatives, Ed Kirchoff and Ron Rye, requested approval for a donated building to be placed on the leased property. It is a used, red steel building which will gain a new tin roof once put in place. Currently, there is a concrete pad on site and additional concrete piers will be added to secure the building to the ground because of the wind. It will be a cold storage unit to store equipment and work on cars. No large quantities of fuel will be stored, per agreement, but 5 gallons of fuel will be on site for equipment. The building will be visible from the highway and located in the pit area. The Speedway has a 10-year lease on CAM-PLEX property which first began November 19, 2002. The Board is supportive of this request and wishes the group best of luck.</p>		
6.	Board Process	<p>A. The Board discussed the updated CCPLB Investment Policies. The County provided staff with their policy and it was mirrored to fit CAM-PLEX. The policy changes given to the Board were highlighted in yellow. The policy wording allows more flexibility for CCPLB investments which will follow guidelines within the Wyoming State Statutes such as corporate bonds, etc. These policies will be attached to the RFP.</p> <p>B. The following RFP dates were discussed by Comptroller, ReNae Keuck, to the Board. The RFP will go out on 11/12/18; final date for receipt of inquiry's 11/26/18; proposals due 12/3/18, oral presentation, if needed, to the Board on 12/13/18 at the December Board meeting; RFP to be awarded by the Land Board on 1/10/19. Mrs. Keuck reiterated the \$3 million in the Wyoming Center Trust Fund which the Board already has control over. The Board thanked Mrs. Keuck for her efforts in this process along with Mr. Pownall.</p> <p>C. The following agenda items were discussed to be added to the December Quarterly Commissioner's meeting.</p> <ol style="list-style-type: none"> 1. Current status of our grant application. 2. Any budget direction from the Commissioners. 3. Members to pass on any additional items. 	<p>A. Mr. Pownall made a motion to approve the updated CCPLB Investment Policies as presented. Mrs. Camblin seconded the motion, and it passed unanimously.</p>	<p>B. Mrs. Keuck will send out the RFP on 11/12/2018 and track incoming proposals.</p>

Campbell County Public Land Board (CCPLB)
Meeting Minutes
November 8, 2018

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
		<p>D. Follow up items from previous meeting.</p> <p style="padding-left: 20px;">i. None.</p> <p>E. There were no contracting or purchasing decisions.</p>		
7.	Operations Report/Update	<p>A. GM Jeff Esposito discussed the following items from his General Manager's Report.</p> <ul style="list-style-type: none"> • He informed the Board of the decision to cancel the Performing Arts Workshop (PAW) program for the summer of 2019 because of the Heritage Center remodel. Staff sought ways for the program to take place in other spaces, but concluded the best solution was to not have it this upcoming year. Staff is seeking alternative workshops that may be only a week long. • The Event Data Report previously given in past meetings were discontinued. Data to create this form was a manual process by several employees and took many hours. The new CRM program, once it is up and running, will be able to generate a much more accurate report with less manhours. • Windmill Shower Project is coming along nicely and on budget. Concrete quotes are coming in. • A new event is possibly coming in 2019 or 2020: Vintage Camper Trailer Rally. They have their own magazine and have a good following. This event will be a nice rally with a lot of public interest. Coordinating an old car show was suggested as a possibility to tie in with the rally if it comes. 		
8.	Matters for Noting Board Meeting	<p>A. Major Correspondence</p> <p style="padding-left: 20px;">i. None</p>		

**Campbell County Public Land Board (CCPLB)
Meeting Minutes
November 8, 2018**

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
		<p>B. Board Calendar:</p> <p>i. <u>Upcoming Board Meetings:</u></p> <p>a. The December 13, 2018 CCPLB meeting is scheduled at 6:30 p.m. MDT, with the quarterly meeting with the Commissioners at 6:00 p.m. MDT.</p> <p>b. The January 10, 2019 CCPLB meeting is scheduled at 6:30 p.m. MDT, with the pre-meeting workshop at 6:00 p.m. MDT.</p> <p>ii. <u>Other Meetings/Events:</u></p> <p>a. The Annual Board Planning Meeting: December 11, 2018, at 11:30 a.m. in the Board Room. Lunch will be provided.</p> <p>b. The Annual CCPLB/Staff Planning Meeting: January 31, 2019, at 5:00 p.m. in the Wyoming Center Frontier Hall Lobby. Dinner will be provided</p> <p>c. The Annual CCPLB/Manager Budget Meeting: February 21, 2019, at 5:00 p.m. in the Board Room. Dinner will be provided.</p>		<p>ii.a. Mr. Couch will work on an agenda. He would like to talk more about sports tourism, plus 4-5 other topics.</p>
9.	Executive Session	At 7:00 p.m. MDT the Board made a motion to go into Executive Session for personnel.	Mr. Hamm made a motion to go into Executive Session. Mrs. Silvernell seconded, and it passed unanimously.	
9.	Adjournment	CCPLB meeting was adjourned at 7:00 p.m. MDT. Executive Session adjourned at 7:25 p.m. MDT.		

Respectfully submitted,

Charlene Camblin, Secretary



ATTACHMENT B

CCPLB MEMBERS WILL BE E-MAILED

WARRANTS

FOR THIS MONTH'S

APPROVAL

PRIOR TO MEETING.

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CAM-PLEX Management Report – December 2018

Upcoming Events Include

Name	Start Date
Chamber Energizer's Christmas Party	12/6/2018
Devon Energy Holiday Party	12/7/2018
HC Theater Ambassador Christmas Party	12/7/2018
Dance Outreach	12/8/2018
L & H Holiday Banquet	12/8/2018
Private Birthday Party (Shhh, it's a surprise!)	12/10/2018
Annual CCPLB Planning Meeting	12/11/2018
Administrative Caucus Luncheon	12/12/2018
CCPLB Meeting	12/13/2018
Sport Court Reveal	12/14/2018
C.C Sheriff's Dept. Recognition Banquet	12/14/2018
Powder River Playhouse "A Christmas Carol" The Musical	12/14-15/2018
CAM-PLEX Employees Secret Santa Luncheon	12/19/2018
Stocktrail Choir and 2nd Grade Programs	12/20/2018
Santa's Circus	12/22/2018
In the Nick of Time Holiday Trade Show	12/21-22/2018
Buck & Ball Rodeo & Dance, Futurity & Bull Sale	12/30-31/2018

WBC Grant Application Update

CAM-PLEX, along with representatives from the City and County are travelling to Laramie to present our grant application request at the Wyoming Business Council Board Meeting on December 7, 2018.

Sales & Marketing Update

The Nick-of-Time Tradeshow was a first-time event last year. The 2017 show had 42 booths sold. The 2018 show has sold 87 booths.

Campers can reserve their spot online. Our first event using the service was PGI. The first day we launched we grossed \$27,000. Automation eliminates a tremendous amount of administrative burden. It's a great tool. The next step is stalling.

For our school events, teachers can now upload their contracts and setup drawing through our website. The former process was cumbersome. Another step in the direction of making CAM-PLEX staff more productive and efficient, while making planning an event at CAM-PLEX easier and more user friendly.

Crazy Daisy had two of their Christmas classes in the theater lobby. The owner was extremely happy with the outcome. She was able to double her class size with the use of our facility. The classes held in our lobby further exposed our wreath exhibit in the art gallery. Additional bids were placed as a direct result of the Crazy Daisy classes. The event was structured to be a building block to something bigger next year. Stay tuned!

Thank you,
Jeff

ATTACHMENT D

January 2019

January 2019							February 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 30	31	Jan 1, 19	2	3	4 CAM-PLEX Employee Party	5
6	7	8	9 Cloud Peak Energy Annual Refresher Training	10 CCPLB Workshop: 6:30 CCPLB Board Meeting (Board Room) - Kathy Ashton	11 Northeast Wyoming Furniture Restorer's Workshop Dry Fork Mine Christmas Party	12 8th Annual Wedding & Event Expo MCT's The Emperor's New Clothes
13	14	15	16	17	18	19 Northeast Wyoming Furniture Restorer's Workshop Campbell County Winter Appreciation Banquet Master Classic 3D Archery Show Dance Outreach Community Rancher's Round Up
20 Northeast Wyoming Furniture Restorer's Workshop Master Classic 3D Archery Show Pro Jackpots Barrels, Pole Bending & Breakaway	21	22 Million Dollar Quartet	23 Cloud Peak Energy Annual Refresher Training	24	25 Eastside RV's Outdoor Fun Show Heritage Christian School Benefit Dinner	26
27 Eastside RV's Outdoor Fun Show	28	29	30	31 5:00pm Annual CCPLB/Staff Planning Meeting (WC/FR Hall Lobby) - Kathy Ashton	Feb 1	2

February 2019

February 2019							March 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2						1	2
3	4	5	6	7	8	9	3	4	5	6	7	8	9
10	11	12	13	14	15	16	10	11	12	13	14	15	16
17	18	19	20	21	22	23	17	18	19	20	21	22	23
24	25	26	27	28			24	25	26	27	28	29	30
							31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 27	28	29	30	31	Feb 1	2 Wild West Championships Wrestling Tournament Choir of Man
3	4 Peabody/NARM Annual Refresher Training Sunflower 1st & 2nd Grade Program	5	6 Thunder Basin Coal Co. Annual Refresher Training	7 The One and Only Ivan	8	9 Ducks Unlimited Banquet
10	11 Peabody/NARM Annual Refresher Training	12 Paintbrush 5th & 6th Grade Program	13 Thunder Basin Coal Co. Annual Refresher Training	14 CCPLB Workshop: 6:30 CCPLB Board Meeting (Board Room) - Kathy Ashton	15	16 4-H Shooting Sports
17 Pro Jackpots Barrels & Pole Bending	18 Peabody/NARM Annual Refresher Training Pre-Corp All Employee Meeting 8:00am 4-H	19 CCSD Secondary Vocal Gala	20 Thunder Basin Coal Co. Annual Refresher Training	21 Hillcrest 3rd & 4th Grade Program 5:00pm Annual CCPLB/Manager	22 Up in Arms Gun Show & Flea Market	23 iLuminate Dad & Daughter Ball
24 Up in Arms Gun Show & Flea Market 4-H Endorsement Clinic (Barrels/Poles)	25 Peabody/NARM Annual Refresher Training Stocktrail 3rd-6th Grade Program	26 Meadowlark/Rozet 3rd & 4th Grade Program	27 Thunder Basin Coal Co. Annual Refresher Training	28	Mar 1	2

*"The way a team plays as a whole determines its success. You may have the greatest bunch of individual stars in the world, but if they don't play together, the club won't be worth a dime."
Babe Ruth*

Kicking Off Our Local Sport Tourism: CAM-PLEX Sport Court Reveal!



Friday, December 14, 2018 10:00 am

CAM-PLEX Wyoming Center, Equality Hall

Please join us as we unveil the sport court flooring and we make another step to building our local economy and strengthening our local clubs. You'll be able to see and feel this great addition to services offered in our community.

- Did you know that over 90 Billion dollars were spent in 2017 on global sports markets?
- In the past 5 years, 75.3 Million US adults attended organized sports events.
- Sport event travellers are spending as much as the total spend of all type of travellers.

**Give me a S! Give me a P! Give me an O! Give me a R! Give me a T! What's that spell?
OPPORTUNITY!**

And we can't wait to see you at CAM-PLEX Friday, December 14, 2019 at 10:00 am.

Heather Rodriguez

Event Coordinator

307-682-0552 | www.cam-plex.com

1635 Reata Drive | Gillette, WY 82718

Your Ideas | Our Expertise | Endless Event Possibilities



Whiskers Wreaths and Wet Noses *Fundraiser*

OPEN HOUSE at the Gillette Animal Shelter

December 14, 2018

4:00pm to 7:00pm

Come join us for a Silent Auction at the Gillette Animal Shelter.

There will be hot chocolate and snacks provided during the Open House. Come and talk to Animal Control Officers, visit our Shelter, and bid on some Christmas wreaths! Auction funds will go to the Friends of the Gillette Non-Profit group.

For more information contact the Gillette Animal Shelter at
(307) 686-5249





RECYCLE YOUR CHRISTMAS TREE

— *at* —
The Tech Center

3251 4J Road

December 26th - January 28th

**Please make sure
all trees are free
of decorations**

Sponsored By:

