



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Patrick G. Davidson, City Administrator
RE: General Information
DATE: December 14, 2018

By M. Myer
12/14/18

The following meetings are scheduled for the week of **December 15 – December 21, 2018**

Saturday, December 15th

11:00 a.m. Wreaths Across America Ceremony

- Mt. Pisgah Cemetery Reception Rooms

Tuesday, December 18th

6:00 p.m. City Council Pre-Meeting, Agenda Attached

- Audit Discussion
- 2020 Census: What You Need to Know and Do Now – Stephanie Freeman, United States Census Bureau
- Review December 18th Council Agenda
- Executive Session
- City Hall – 3rd Floor Conference Room
- Dinner Served at 5:30 p.m.

7:00 p.m. City Council Meeting

- City Hall – Council Chambers

Wednesday, December 19th

11:30 a.m. GALI Luncheon

- City Hall – 2nd Floor Community Room

Thursday, December 20th

12:00 p.m. Senior Center Luncheon

- Campbell County Senior Center

1. Attached please find a **news release** regarding **Gillette City Council Selects New Councilman** dated **December 13, 2018** provided by **Communications Manager Palazzari**.
2. Attached please find **current sales tax information** provided by **Finance Director Henderson**.
3. Attached please find **Snow Event Report #9** dated **December 11, 2018** provided by **Public Works Director Wilde**.
4. Attached please find **information** regarding **Wreaths Across America Events** provided by **Wreaths Across America Campbell County Coordinator Toni Brown**.
5. Attached please find a **flyer** regarding an **Open House Reception** for **Commissioners Avery & Shoer** and **Coroner Sundstrom** on **December 18, 2018** from **3:00 p.m. – 5:00 p.m.** at the **George Amos Memorial Building Cottonwood Room** provided by the **Campbell County Commissioners Office**.
6. Attached please find a **flyer** for a **United Way Pancake Fundraiser** on **December 19, 2018** at **7:00 a.m.** at the **City West Breakroom** and **9:00 a.m.** at the **City Hall Breakroom** provided by the **United Way Committee**.
7. Attached please find a **thank you card** from **Senior Center Executive Director Ann Rossi**.

PGD/adw



CITY OF GILLETTE

Finance Department - City Clerk Division
Karlene Abelseth, City Clerk
201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5210 • Fax 307.686.4810
www.gillettewy.gov

**Pre-Meeting – 6:00 p.m.
City Hall – 3rd Floor Conference Room
Tuesday, December 18, 2018
Dinner Served at 5:30 p.m.**

Pre-Meeting Topic(s):

- Audit Discussion
- 2020 Census: What You Need to Know and Do Now ~ Stephanie Freeman, United States Census Bureau
- Review December 18th Council Agenda
- Executive Session

Gillette City Council Selects New Councilman - CORRECTION

Nathan McLeland selected from field of 9 candidates

Post Date:12/13/2018 10:30 AM

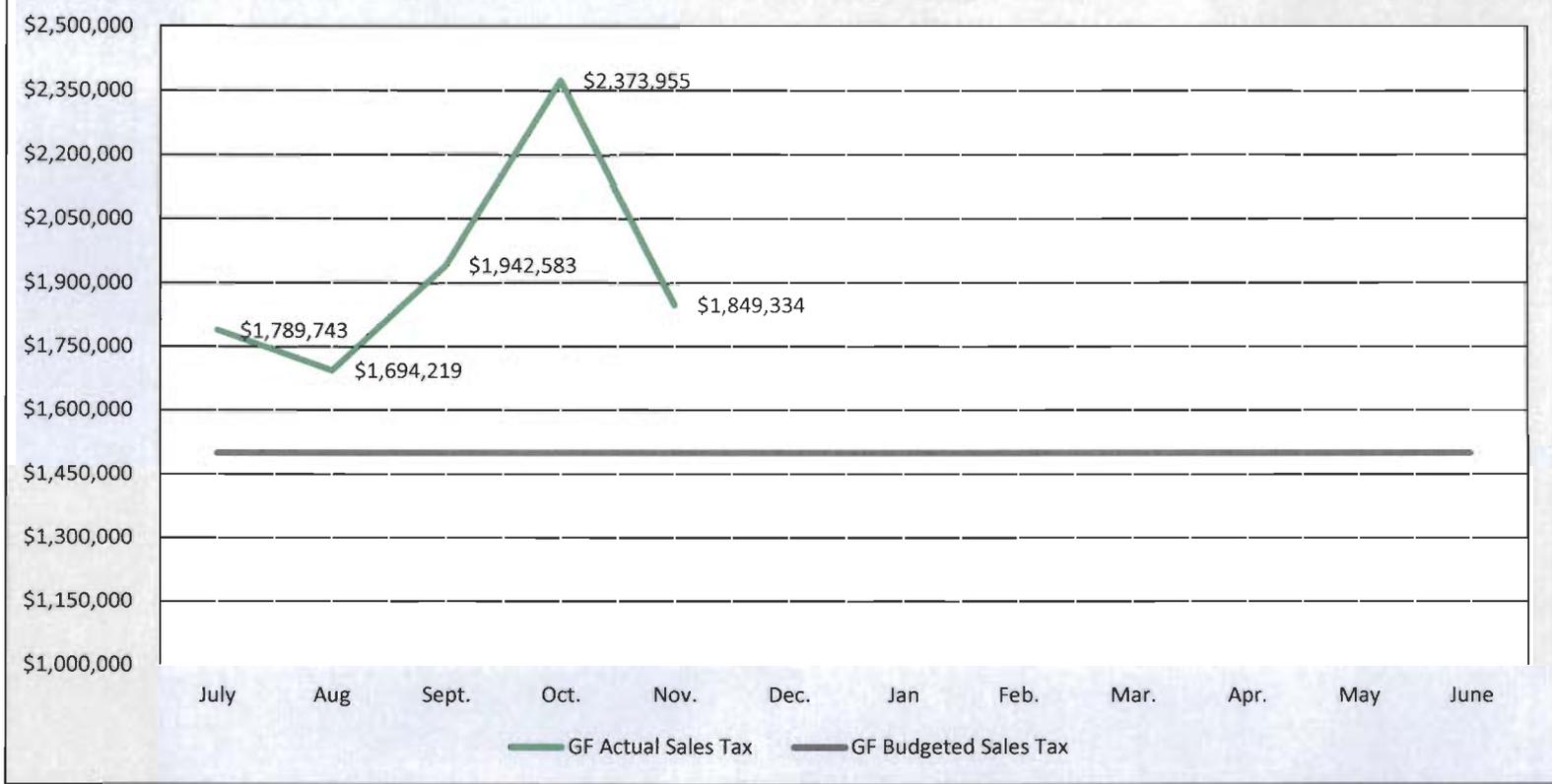
The Gillette City Council has selected Nathan McLeland to fill the vacant Ward 3 seat. Mr. McLeland was selected from a field of 9 candidates that were interviewed at the December 11th City Council Work Session. He will be appointed at the December 18th, 2018 Regular Meeting and sworn in at the January 2nd, 2019 Regular Meeting of the Gillette City Council.

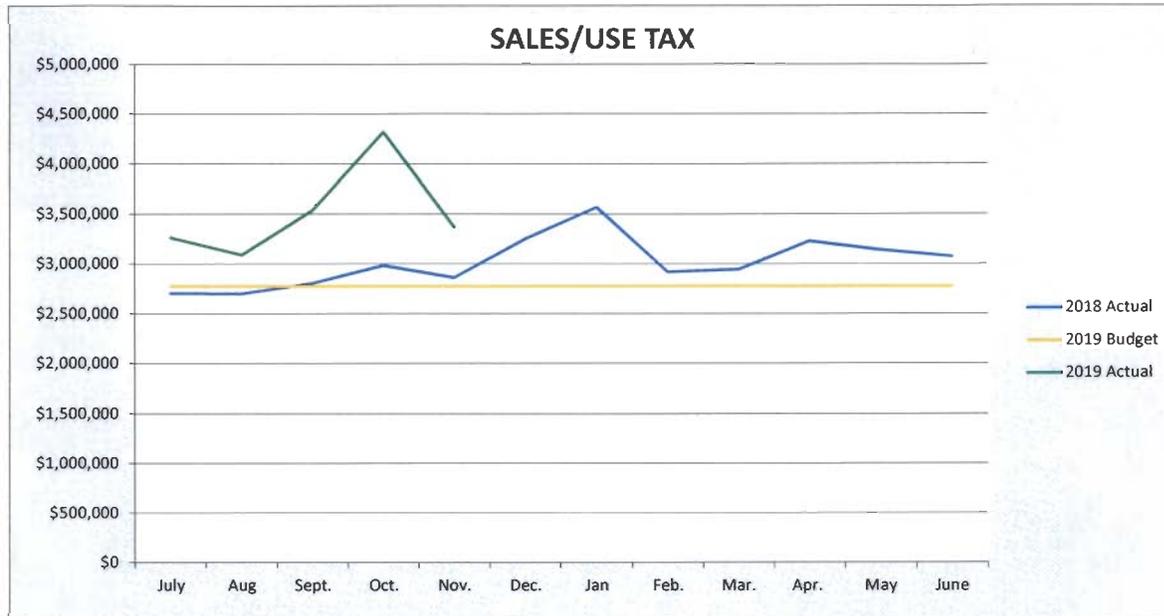
The Ward 3 seat was vacated when Councilman Robin Kuntz resigned on November 13th shortly after being re-elected to a 4-year term. Mr. McLeland will serve until the General Election in 2020 when, by Wyoming State Statute, the seat will be up for election for a two-year term.

Nathan McLeland is the managing member of M & K Oil Company, LLC. He has lived in Gillette for 34 years.

For more information, contact [Communications Manager Geno Palazzari](#) at (307) 686-5393. (A previous press release stated the appointment of Councilman-elect McLeland would be on January 2nd, 2019.)

GENERAL FUND SALES TAX ACTIVITY-FY 2018/19





	FY 2018 ACTUAL	FY 2019 ACTUAL	% CHANGE
July	\$2,700,990	\$3,261,749	20.76%
Aug	\$2,698,981	\$3,088,488	14.43%
Sept.	\$2,803,899	\$3,536,658	26.13%
Oct.	\$2,983,133	\$4,319,280	44.79%
Nov.	\$2,860,598	\$3,367,186	17.71%
Dec.	\$3,250,348		-100.00%
Jan	\$3,567,080		-100.00%
Feb.	\$2,917,094		-100.00%
Mar.	\$2,944,255		-100.00%
Apr.	\$3,228,177		-100.00%
May	\$3,139,245		-100.00%
June	\$3,073,278		-100.00%
TOTAL	\$36,167,078	\$17,573,361	-51.41%

FY18 YTD	\$14,047,601	25.10%
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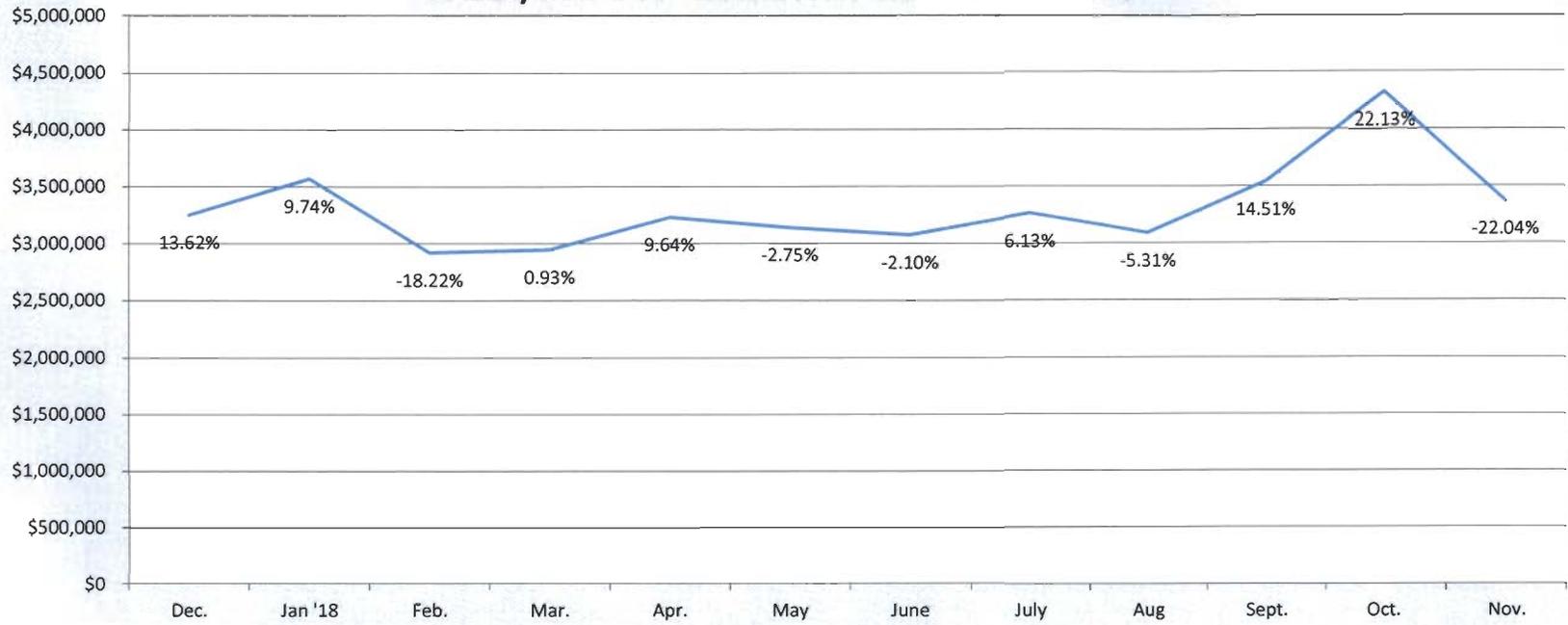
YEAR TO DATE SALES TAX RECEIPTS (November):

FY 2017	FY 2018	FY 2019
\$11,979,188	\$14,047,601	\$17,573,361

YTD BUDGET
\$13,875,000

% Over/(Under) Budget: 26.65%

SALES/USE TAX - 12 MONTH CHANGE HISTORY



Snow Event Report #9

Event Start Date:	12/11/18	Event Start Time:	7:00 a.m.
Event End Date:	12/11/18	Event End Time:	1:30 p.m.
Duration of Event:	6.5 hours	Streets First Responder:	Day Crew

Storm Event Overview:

At 6:50 a.m. on 12/11/18 snow was beginning to sick to the streets making them slick. Day crew mobilized from City West and began applying material to priority and trouble areas.

Night crew was also mobilized to trouble areas and subdivision streets to assist the Solid Waste Division with their routes.

The snowfall ended completely by mid-morning and crews continued to work on snow packed and icy streets. Snow accumulation was only about ½" and the snow plows were of limited effect. Application of material to slick areas was the main focus of the crews efforts.

By late morning the sun was breaking through, priority streets were holding and the plow crews were able to focus more resources in subdivision areas.

The material worked well and with the improving weather conditions, the priority and subdivision streets melted and cleared. The event was ended at 1:30 p.m.

Number of Pieces of Equipment Used:

Snow Plows:	10	Blades:	0
1-Tons:	5	Snow Blowers:	0
Loaders:	2	Liquid Truck:	1

Amount of Material Used:

Ice Slicer lbs:	47,268.50
Scoria lbs:	65,267.50
Brine Gallons:	1,165.00
Apogee Gallons	6.00

Number of Miles Plowed During Event: 818

Personnel:

Day Crew –Lonnie Meidinger, Kellie O’Dea, Garrett Wolf, Mark Webb, Toby Fiske, Nick Scherry, Dale Warren, Steve Wilcox

Night Crew – — Leonard Taylor, Billy Little, Melissa Bell, Scott Ostlund, Josh Wright, Jeremy Hagen, Spencer Edsall

Contractor Work Effort:

N/A

Subdivision Activities:

Crews applied material to subdivision streets, intersections and hills.

Parks and Building Maintenance Division Activities:

Parks and Facilities Maintenance crews plowed City parking lots and school zone pathways.

Environmental Conditions Present:

Snow: ½" Drifting: No Rain: No Low Temp: 30 Wind: W 8-12

Equipment Issues:

Incidents:

N/A

Complaints/Concerns:

Camel Drive was slick.

Hwy 59 by Union Chapel was slick.

Hospitality and Boxelder intersection was slick.

Items of Interest: During this weather event, the Gillette Police Department investigated eight vehicle crashes. Six of those crashes occurred on a City of Gillette maintained roadway and were influenced by weather conditions.

Gillette Police Department 2018/2019 Weather Event Crash Report IX

IR#	Date/Time	Location	Injury	Property Damage	Citation	Cause
27652	12/11/2018 - 0707	Rodgers Rd. / Best Western	None	Private - <\$1,000	Yes	Vehicle turning into Best Western, slid on the snow/ice and struck another vehicle.
27655	12/11/2018 - 0727	4-J Rd. / Destination Dr.	None	Private - <\$1,000	Yes	Vehicle was turning onto Destination, slid on the snow/ice and struck another vehicle.
27658	12/11/2018 - 0756	Camel Dr. / Green Ave.	None	Private - <\$1,000	No	Vehicle was trying to stop in traffic, slid on the snow/ice and struck another vehicle.
27660	12/11/2018 - 0806	Hwy. 59 / Union Chapel	None	Private - <\$1,000	Yes	Vehicle was north on Highway 59, slid on the snow/ice and struck another vehicle, which slid into a third vehicle.
27669	12/11/2018 - 0911	Boxelder Rd. / Hospitality Way	None	Private - <\$1,000	No	Vehicle was turning onto Hospitality Way, slid on the snow/ice and struck a light pole base.
27670	12/11/2018 - 0916	6100 Block Hwy. 59	None	Private - <\$1,000	Yes	Vehicle was south on Hwy 59, slid on the snow/ice and entered the oncoming lanes of traffic, causing a chain reaction crash with two other vehicles.

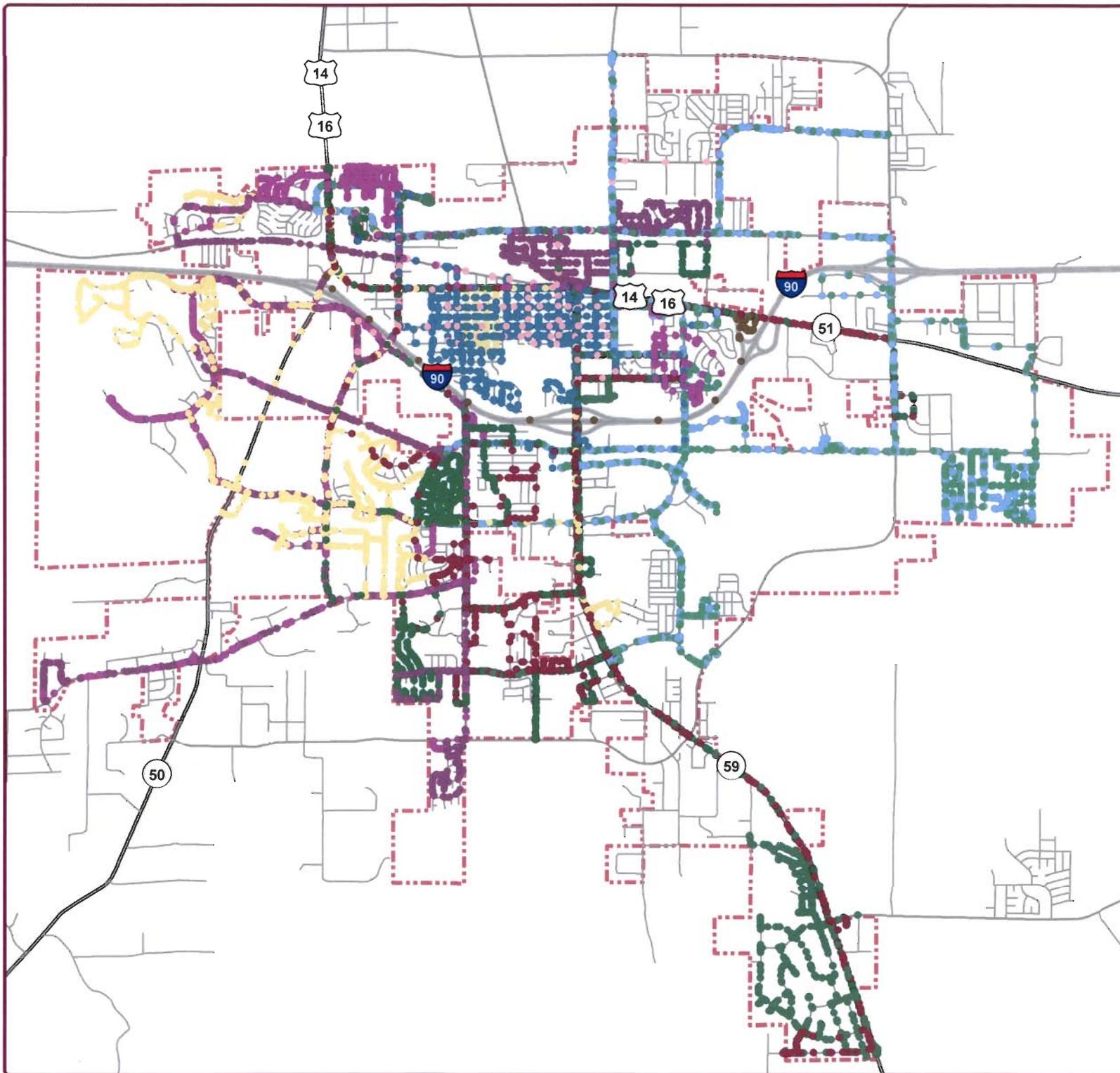
December 11, 2018 7:00 a.m. to December 11, 2018 1:00 p.m.

During this weather event the Gillette Police Department investigated eight vehicle crashes. Six of those crashes occurred on a City of Gillette maintained roadway and were influenced by weather conditions.



CITY OF GILLETTE

GIS Division
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
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Legend

Unit # & Description

- Unit 73 Snow Plow
- Unit 25 Snow Plow
- Unit 31 Snow Plow
- Unit 40 Snow Plow
- Unit 44 Snow Plow
- Unit 99 Snow Plow
- Unit 100 Snow Plow
- Unit 149 Flush Truck
- Unit 157 Snow Plow
- Unit 160203 Snow Plow
- Unit 160204 Snow Plow

According to the AVL system, our snowplows drove a total of 679 miles during this event.

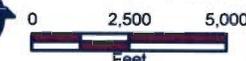
Police Report:

Crashes: 0
Crashes w/Injuries: 0
Citations: 0
Personal Property Damage: \$0
City Property Damage: \$0

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



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Snowplow AVL
Snow Event Nine
12/11/2018 7:00 am to
12/11/2018 1:30 pm
December 12, 2018

Productivity *Service With P.R.I.D.E.* Responsibility Integrity Dedication Enthusiasm



CITY OF GILLETTE

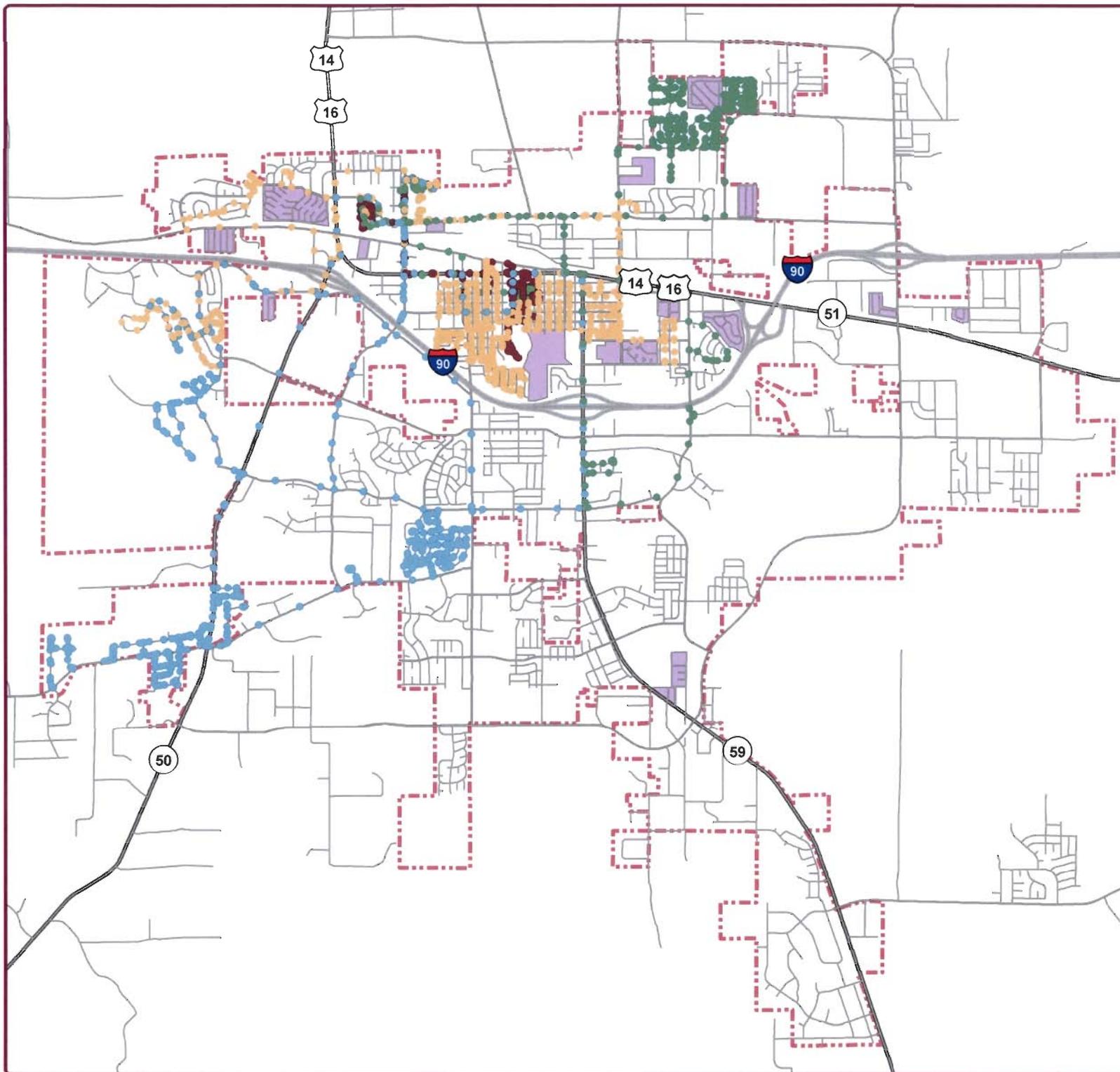
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Legend

One Tons

Unit # & Description

- Unit 168 One Ton Streets
- Unit 1 One Ton Parks
- Unit 163 One Ton Parks
- Unit 184 One Ton Parks
- Unit 171 One Ton

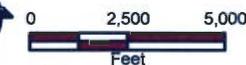


According to the AVL system, our one ton trucks drove a total of 139 miles during this event.

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

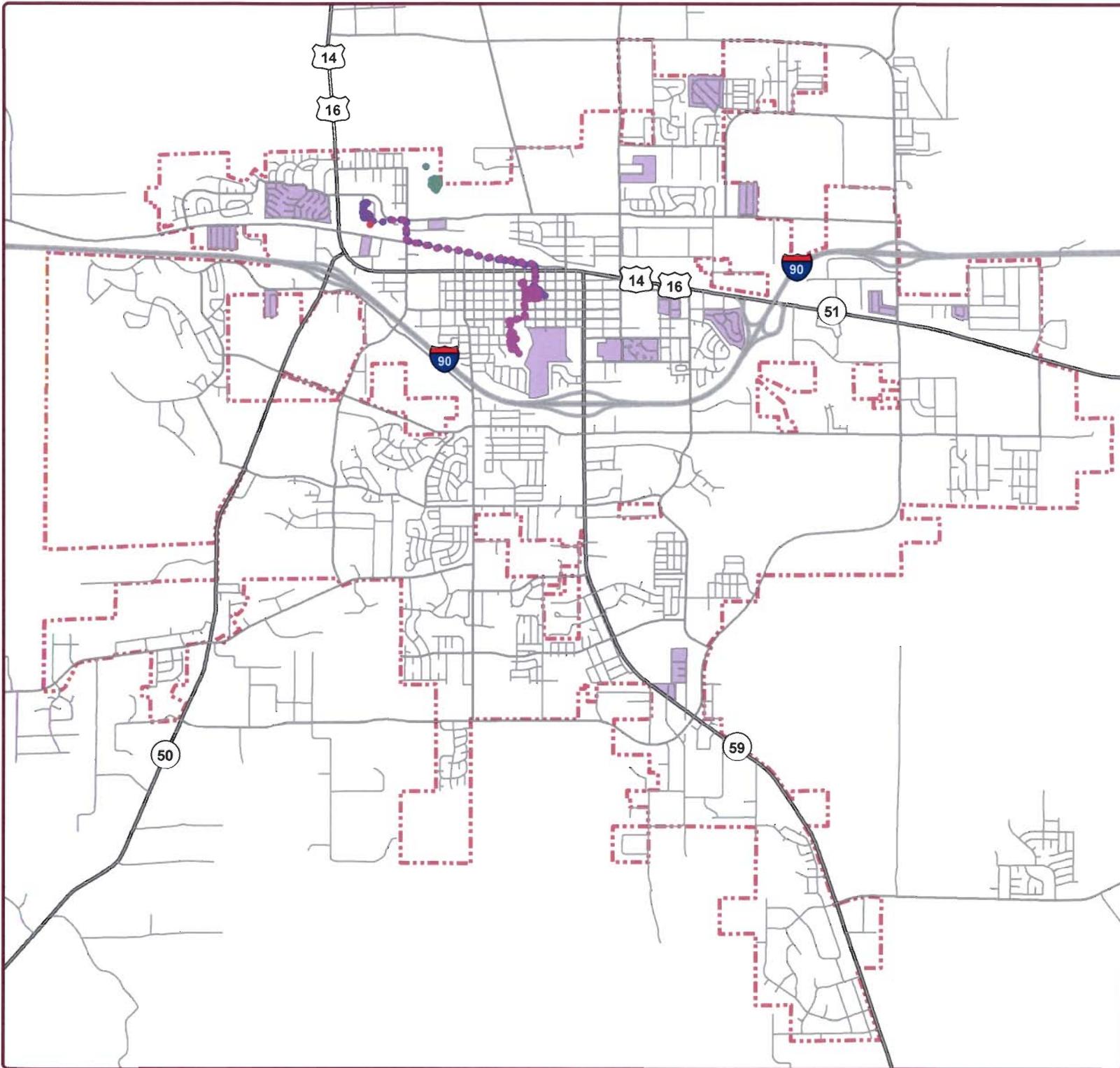


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One Ton AVL
Snow Event Nine
12/11/2018 7:00 am to
12/11/2018 1:30 pm
December 12, 2018

Productivity *Service With P.R.I.D.E.*
Responsibility Integrity Dedication Enthusiasm



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Legend

Tractors & Others

Unit # & Description

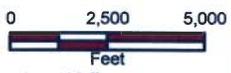
- Unit 76 Tractor JD
- Unit 96 Wheel Loader
- Unit 54 Tractor JD
- Unit 193 Loader

According to the AVL system,
 our tractors drove a total
 of 15 miles during this event.

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



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Tractor AVL
Snow Event Nine
12/11/2018 7:00 am to
12/11/2018 1:30 pm
 December 12, 2018

Service With P.R.I.D.E.
 Productivity Responsibility Integrity Dedication Enthusiasm



WREATHS *-across-* AMERICA

CAMPBELL COUNTY, WYOMING

DECEMBER 2018

"BE THEIR WITNESS"

CAMPBELL COUNTY SCHEDULE:

Recluse Elementary School, Friday, Dec. 14 - 8 am

Gillette – Mt. Pisgah Reception Rooms, Sat. Dec. 15 - 11 am

Wright - WJSHS, Monday, Dec. 17 – 2:10 pm

When you order online at WreathsAcrossAmerica.org, please remember to use the **Location Code** *WYMPCG* so your wreaths are delivered to Gillette. Also remember to include the **Group Sponsor Code** *WY0003P* so the CAP cadets receive credit for your support. Contact Toni Brown: 307-660-8592 – tcbrown27@gmail.com

Please order BEFORE Dec. 1, 2018



Visit www.wreathscrossamerica.org to learn about our mission to *Remember, Honor, Teach,* sponsor a wreath for a veteran at any participating cemetery, or sign up to volunteer.

A veterans' wreath is a symbol of
HONOR, RESPECT, and VICTORY.



What is a
VETERANS' WREATH?

10 BALSAM BOUQUETS
make up each veterans' wreath, representing the
10 SPECIAL QUALITIES
that our veterans embody.



Evergreens =
LONGEVITY & ENDURANCE



Red Bow =
GREAT SACRIFICE



Forest Scent =
PURITY & SIMPLICITY

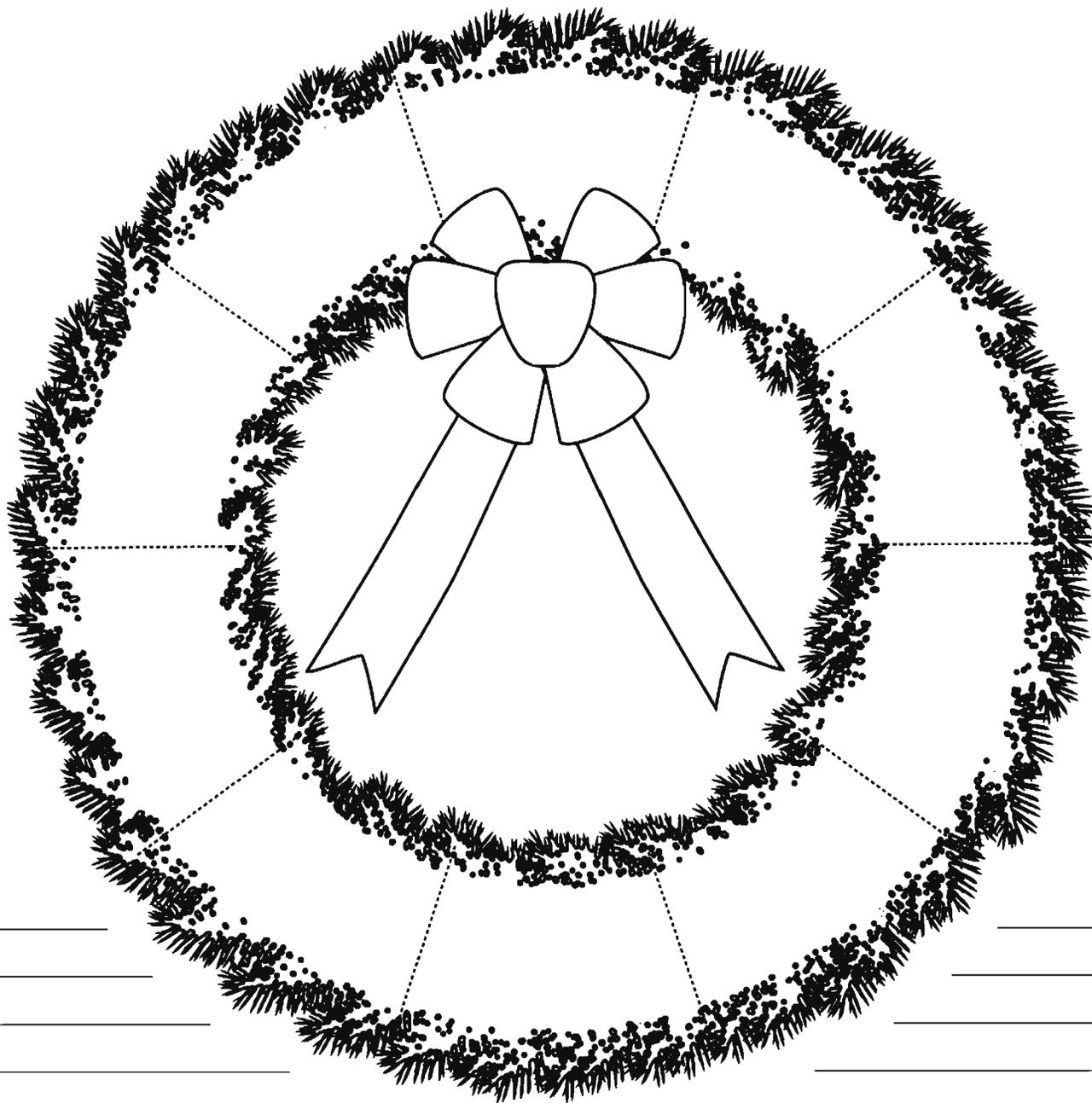


Circular Shape =
ETERNITY

1. Their **BELIEF** in a greater good
2. Their **LOVE** for each other
3. Their **STRENGTH**, work ethic, & character
4. Their **HONESTY** & integrity
5. Their **HUMILITY**, selflessness, & modesty
6. Their **AMBITIONS** & aspirations
7. Their **OPTIMISM** for America
8. Their **CONCERN** for the future
9. Their **PRIDE** in their duties
10. Their **HOPES & DREAMS** that didn't always come true, but left them with no regrets

COLOR YOUR WREATH,

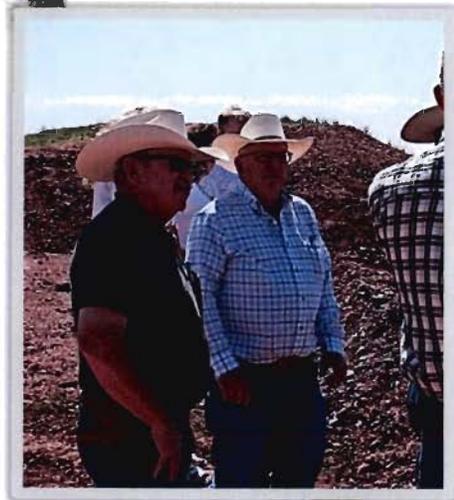
and write a thank you note for a local veteran
or active duty military in your community.



OPEN HOUSE RECEPTION



**Please join us in thanking
Coroner Laura Sundstrom and
Commissioners Avery & Shoer
for their hard work, dedication and
commitment to Campbell County.**



**December 18, 2018
3:00 PM to 5:00 PM**

**George Amos Memorial Building
Cottonwood Room
412 S. Gillette Ave.
Gillette, WY**



United Way Presents

Doug Dumbrill's Famous Sourdough
Pancakes



**\$3.00 Minimum Donation to be Given to
United Way**

Wednesday December 19th
7 AM City West Breakroom
9AM City Hall Breakroom

Dear Mayor & Council,
as another year
comes to a close, the
Campbell County
Senior Center has so
much to be thankful
for - the Facility -
Programs & Caring
Hearts. We know we
can't do it without
the support & know
your contributions
throughout the year
is the root of our
appreciation!
We would like to
thank-you & wish
you ~~and~~ a wonderful
Holiday Season &
the Very Best in the
coming year!



WITH ALL GOOD WISHES
FOR A WONDERFUL HOLIDAY SEASON
AND A VERY HAPPY NEW YEAR.

Ann Rossi
& Friends
at the
Senior
Center.