



# CITY OF GILLETTE

Administration  
P.O. Box 3003 • Gillette, Wyoming 82717-3003  
Phone (307) 686-5203  
www.gillettewy.gov

## MEMORANDUM

TO: Mayor and Members of the City Council  
FROM: Patrick G. Davidson, City Administrator  
RE: General Information  
DATE: January 18, 2019

The following meetings are scheduled for the week of **January 18–25, 2019**

### Monday, January 21<sup>st</sup>

Equality Day Holiday – **City Offices Closed**

### Tuesday, January 22<sup>nd</sup>

6:00 p.m. **City Council Work Session, Agenda Attached**

- Utility Proformas
- Shared Roads Memorandum of Understanding
- Review January Feb 5, 2019 Council Agenda
- Executive Session
- City Hall – 2<sup>nd</sup> Floor Community Room
- Dinner Served at 5:30 p.m.

1. **City Administrator Davidson** will be **Out of the Office January 25<sup>th</sup>**, **Public Works Director Wilde** will be **Acting City Administrator** in his absence.
2. Attached please find **information** regarding **City Offices Closed** on **January 21, 2019** in observance of **Wyoming Equality Day** provided by **Communications Manager Palazzari**.
3. Attached please find a **letter** regarding an **environmental assessment** for the **Caballo West Tract** dated **December 19, 2018** provided by the **United States Department of the Interior Office of Surface Mining and Reclamation Enforcement**.
4. Attached please find an **invitation** to a **Legislative Reception** on **January 23, 2019** at **6:00 p.m.** at the **Little America Hotel – Big Horn Room** provided by **Community & Governmental Relations Manager Toscana**.
5. Attached please find an **invitation** to the **Gillette College Pronghorns Basketball Games** on **January 26, 2019** at **3:00 and 5:00 p.m.** provided by **Gillette College Vice President Janell Oberlander**.

PGD/adw

	<b>Work Session</b> Tuesday, January 22, 2019 Meeting: 6:00 p.m. 2nd Floor Community Room

Dinner served at 5:30 p.m. in the 2nd Floor Community Room

**Agenda Topics:**

- Utility Proformas
- Shared Roads Memorandum of Understanding Discussion
- Review February 5th Agenda
- Executive Session

**Upcoming Work Session Topics:**

**January 29 - CANCELED**

**February 12**

- Review February 19th Agenda
- Executive Session

**February 26**

- Review March 5th Agenda
- Executive Session

**March 12**

- Review March 19th Agenda
- Executive Session

**March 26**

- Review April 2nd Agenda
- Executive Session

**April 9**

- Review April 16th Agenda
- Executive Session

**April 23 Budget Workshop #1**

- Executive Session

**April 30 Budget Workshop #2**

- Executive Session

**May 1 Budget Workshop #3 (Wednesday)**

- Rev May 7th Agenda
- Executive Session

**Upcoming Council Pre-Meeting Topics**

**February 5**

- Quarterly Update
  - Energy Capital Economic Development
- Review February 5th Agenda
- Executive Session

**February 19**

- Review February 19th Agenda
- Executive Session

**March 5**

- Review March 5th Agenda
- Executive Session

**March 19**

- Review March 19th Agenda
- Executive Session

**April 2**

- Review April 2nd Agenda
- Executive Session

**April 16**

- Review April 16th Agenda
- Executive Session

**Upcoming Activities**

**February 20-22 – WAM Winter Conference**

**City/County/Town Budget Meeting**

**March 28 - 5:15 p.m., Location TBA**

- Joint Powers Board Requests

## New Agenda Items for February 5, 2019

1. Council Consideration of an Ordinance Providing for the Vacation of the 10 Foot Wide Utility Easement that is Contained Entirely Within Tract 1-A of the Powder Basin Center Subdivision, and a Partial Vacation of a 20 Foot Wide Easement Within the Powder Basin Center Subdivision, as Shown on Exhibit "A" Map, in the City of Gillette, Wyoming, Subject to All Planning Requirements.

(Unfinished Business – Ordinance 2nd Reading)

2. Council Consideration of an Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming for Property Located in Lots 1-2, Block 4 and Lots 1-5, Block 3 Westover Hills Subdivision Phase I, Lot 3A, Block 4 Westover Hills Subdivision Phase I and Lot 1 of the Davis Chevrolet Subdivision to the City of Gillette, Wyoming, Subject to all Planning Requirements.

(Unfinished Business – Ordinance 2nd Reading)

3. Council Consideration to Authorize the Mayor to Sign Amendment No. 1 of the Telecommunications Raceway Lease Agreement Between the City of Gillette and Advanced Communications Technology, Inc.

(New Business – Minute Action)

4. Council Consideration to Authorize the Mayor to Sign Amendment No. 2 of the Telecommunications Right of Way Use Agreement Between the City of Gillette and Visionary Communications, Inc.

(New Business – Minute Action)

5. Council Consideration to Authorize the Mayor to Sign Amendment No. 3 of the Telecommunications Raceway Lease Agreement Between the City of Gillette and Visionary Communications, Inc.

(New Business – Minute Action)

6. Council Consideration to Authorize the Mayor to Sign a Purchase Agreement for the Tyler Incode Court Software.

(New Business – Minute Action)

7. Appointments to City Council Advisory Boards
  - Campbell County Prevention Council – One (1) Partial Term Expiring 6/30/2020
  - Higher Education Task Force – One (1) Partial Term Expiring 12/31/2020

(Appointments)

8. Appointment of a Voting Delegate for the 2019 Wyoming Association of Municipalities Winter Conference.

(Appointments)

## City Offices Closed

### Equality Day Holiday

- Date: 01/21/2019

City of Gillette offices will be closed on Monday, January 21st in observance of Wyoming Equality Day. The Solid Waste Division will run a double route on Tuesday, January 22nd. Monday's trash and recycling will be picked up on Tuesday with Tuesday's trash and recycling. Please have your rollout to the curb by 7: 00 a.m.

Geno Palazzari  
Communications Manager  
City of Gillette  
(O) 307-686-5393  
(C) 307-696-9088  
(F) 307-686-1593  
[@CityofGillette](https://www.facebook.com/CityofGillette)  
[Instagram: cityofgillette](https://www.instagram.com/cityofgillette)



# United States Department of the Interior

OFFICE OF SURFACE MINING  
RECLAMATION AND ENFORCEMENT  
Western Region  
1999 Broadway St., Suite 3320  
Denver, CO 80202-3050



December 19, 2018

Dear Stakeholders and Interested Parties,

The U.S. Department of the Interior (DOI), Office of Surface Mining Reclamation and Enforcement (OSMRE), Western Region Office, will prepare an environmental assessment (EA) for the implementation of a federal mining plan for the Caballo West Tract for federal coal lease WYW172657 (the Project). In accordance with the Mineral Leasing Act of 1920 (MLA), the DOI Assistant Secretary for Land and Minerals Management (ASLM) must approve the Project before any mining and reclamation can occur on lands containing leased federal coal. The lease and sale of the federal coal included in the Caballo West LBA (WYW172657) was originally evaluated in the 2009 South Gillette Area Coal Lease Applications Environmental Impact Statement (2009 SGAC EIS). The coal was offered for sale in a sealed-bid, competitive lease process on August 17, 2011. Following determination by BLM that the highest bid at the sale met or exceeded the fair market value of the coal within the tract, the bid submitted by Alpha Wyoming Land Company was accepted. The lease was subsequently transferred from Alpha Wyoming Land Company to BTU Western Resources on July 24, 2012. BTU Western Resources owns and operates the Caballo Mine. The coal would be mined using conventional surface-mining methods and shipped from an onsite railroad loading facility to various sites within the United States. On November 30, 2015, the Wyoming Department of Environmental Quality (WDEQ)/Land Quality Division (LQD) approved Caballo Coal Company's (CCC) application to amend the Mine Permit No. 433 to include 1,294 acres, which included the Caballo West Tract.

OSMRE is preparing this EA to evaluate the environmental impacts resulting from the Project, pursuant to the requirements of the National Environmental Policy Act of 1969 (NEPA). The Caballo Mine is located in Campbell County, Wyoming, approximately 10 miles south-southeast of Gillette. The Project is located on federal coal leases administered by the Bureau of Land Management (BLM) Casper Field Office and located within the Caballo Mine's permit area, approved in accordance with the Surface Mining Control and Reclamation Act. The amount of remaining recoverable federal coal authorized for recovery within currently approved federal mining plans is approximately 363.9 million tons (Mt). The Project proposes to add approximately 119.8 Mt of recoverable federal coal. The annual production rate used to calculate the environmental impacts resulting from the Proposed Action will be 13.5 million tons per year (Mtpy), which is the estimated future annual production rate suggested by CCC and is below the maximum permitted production rate of 35 Mtpy set by WDEQ/AQD air quality permit MD-1477. CCC started operation in 1976 and the mine will continue to operate until 2042 under the current, approved mining plan. Using the estimated 13.5 Mtpy production rate, the Project would extend the life of the mine by approximately 8.9 years, to 2051.

The EA will update, clarify, and provide new and additional environmental information for the Project that has become available since the 2009 SGAC EIS was approved and the lease was issued. As a result of the EA process, OSMRE will determine whether or not there are significant environmental impacts related to the Project. An environmental impact statement will be prepared if the EA identifies significant impacts. If a finding of no significant impact (FONSI) is reached, and pursuant to 30 CFR § 746.13, OSMRE will prepare and submit to the ASLM a mining plan decision document recommending approval, disapproval, or conditional approval of the mining plan. As required under the Mineral Leasing Act of 1920, the ASLM will approve, disapprove, or conditionally approve the federal mining plan document within the mining plan decision document.

OSMRE is soliciting public comments on the Project. Your comments will help to determine the issues and alternatives that will be evaluated in the environmental analysis. You are invited to direct these comments to:

ATTN: Caballo West Tract EA  
C/O: Logan Sholar  
OSMRE Western Region  
1999 Broadway, Suite 3320,  
Denver, CO 80202-3050

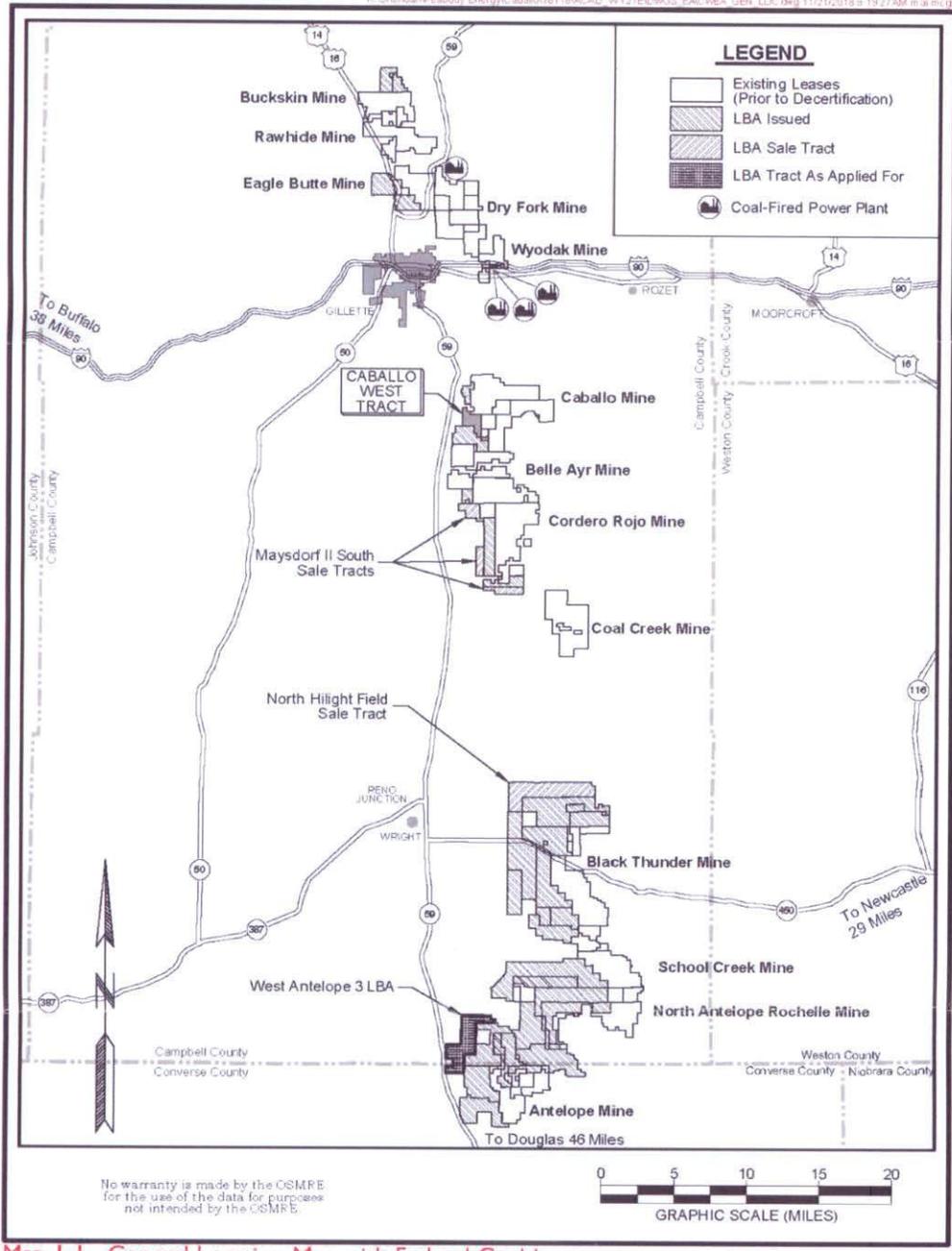
Comments may also be emailed to: [osm-nepa-wy@osmre.gov](mailto:osm-nepa-wy@osmre.gov), ensure the subject line reads: ATTN: OSMRE, Caballo West Tract EA. Comments should be received or postmarked no later than January 19, 2019 to be considered during the preparation of the EA. Comments received, including names and addresses of those who comment, will be considered part of the public record for this project and will be available for public inspection. Additional information regarding the Project may be obtained from Logan Sholar, telephone number (303) 293-5036 and the Project website provided below. When available, the EA and other supporting documentation will be posted at: <http://www.wrcc.osmre.gov/initiatives/caballoMine.shtm>

Sincerely,



Elizabeth Shaeffer, Manager  
Field Operations Branch

Attachment – Location Map



Map I-I. General Location Map with Federal Coal Leases.



Join Us  
for something *big*

*Please Join Gillette & Campbell County  
Elected Officials, Business Representatives & Industry Titans  
for informal discussion and celebration  
of our changing community and role in Wyoming & the U.S.*

*January 23, 2019 at 6:00 p.m.  
Little America Hotel - Big Horn Room  
Hors d'oeuvres & hosted bar*

*Please R.S.V.P. to Doni Roper with Energy Capital Economic Development by  
phone call to (307) 686-2603 or email to [doni@energycapital.com](mailto:doni@energycapital.com)*



# Gillette College Pronghorns

**January 26, 2019 vs. LCCC**

**\*Women tip off at 3:00PM**

**\*Men immediately following at 5:00PM**

*Vice President Janell Oberlander invites you to join us in the Trophy Room Suite to cheer on our Pronghorn basketball teams, as well as enjoy food and refreshments.*

*Please RSVP by January 16th to Tiffany Roesner at [troesner@sheridan.edu](mailto:troesner@sheridan.edu) or 307-681-6200.*

**All City and County employees have free admittance to the game.**

