



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Patrick G. Davidson, City Administrator
RE: General Information
DATE: March 8, 2019

The following meetings are scheduled for the week of **March 9 – March 15, 2019**

Tuesday, March 12th

6:00 p.m. City Council Work Session, Agenda Attached

- Building Abatement Update – Development Services Director Muzzarelli
- Warlow Drive Zoning Process Discussion – Development Services Director Muzzarelli
- Wastewater Rates Update – Utilities Director Cole
- Lottery Proceeds Discussion – Finance Director Henderson
- Review March 19, 2019 Council Agenda
- Executive Session
- City Hall – 2nd Floor Community Room
- Dinner Served at 5:30 p.m.

1. Attached please find a **memo** regarding **2019 Wastewater Rate Increase Proposed Rate Structure** dated **February 19, 2019** provided by **Utilities Director Cole**.
2. Attached please find a **memo** regarding **Utility Residential Rate Comparison** dated **February 22, 2019** provided by **Utilities Director Cole**.
3. Attached please find a **memo** regarding **March 19 City Council Meeting Ordinance to Amend Chapter 17 - Wastewater Rates and Quarterly Reduction Requirements for Income Eligible Seniors and Disabled Persons** dated **March 7, 2019** provided by **Utilities Director Cole**.
4. Attached please find a **memo** regarding **March 19 City Council Meeting Resolution to Repeal the EPA Equipment Reserve Fund** dated **March 7, 2019** provided by **Utilities Director Cole**.
5. Attached please find **current sales tax information** provided by **Finance Director Henderson**.
6. Attached please find the **Engineering Division Project Status Report** dated **March 7, 2019** provided by **Development Services Director Muzzarelli**.
7. Attached please find **Snow Event #21** dated **March 2, 2019** provided by **Public Works Director Wilde**
8. Attached please find **Snow Event #22** dated **March 6, 2019** provided by **Public Works Director Wilde**.
9. Attached please find a **news release** regarding **Bee City USA Renews City of Gillette's Certification** dated **March 8, 2019** provided by **Communications Manager Palazzari**.

10. Attached please find the **agenda** for the **Board of Examiners** dated **March 12, 2019** and **meeting minutes** dated **February 12, 2019** provided by **Chief Building Official Rogers**.
11. Attached please find the **agenda** for the **Campbell County Public Land Board** dated **March 14, 2019**, **meeting minutes** dated **February 14, 2019** and **special meeting minutes** dated **February 21, 2019** provided by **Cam-Plex**.
12. Attached please find a **news release** regarding **Wyoming Integrated Test Center Announces Second Partnership on Large-Scale CCS Pilot Project** dated **March 7, 2019** provided by the **Wyoming Integrated Test Center**.
13. Attached please find **information** regarding **Census Bureau Partnership Specialist Positions Open Now** dated **March 8, 2019** provided by the **U.S. Census Bureau**.
14. Attached please find a **flyer** regarding the **4th Annual Project Semi-Colon 5K Walk/Run** on **April 27, 2019** provided by the **Gillette Semi-Colon Movement**.

PGD/adw

	Work Session Tuesday, March 12, 2019 Meeting: 6:00 p.m. 2nd Floor Community Room

Dinner served at 5:30 p.m. in the 2nd Floor Community Room

Agenda Topics:

- Building Abatement Update – Development Services Director Muzzarelli
- Warlow Drive Zoning Process Discussion – Development Services Director Muzzarelli
- Wastewater Rates Update – Utilities Director Cole
- Lottery Proceeds Discussion – Finance Director Henderson
- Review March 19th Agenda
- Executive Session

Upcoming Work Session Topics:

March 26 - CANCELED

April 9

- Agency Funding Requests
- Review April 16th Agenda
- Executive Session

April 23 Budget Workshop #1 - CIP

- Executive Session

April 30 Budget Workshop #2

- Executive Session

May 1 Budget Workshop #3 (Wednesday)

- Review May 7th Agenda
- Executive Session

May 14

- Review May 21st Agenda
- Executive Session

May 28

- Review June 4th Agenda
- Executive Session

June 11 Special Meeting

- Budget Ordinance – 2nd Reading
- Review June 18th Agenda
- Executive Session

June 25

- Review July 2nd Agenda
- Executive Session

City/County/Town Budget Meeting

March 28 (Thursday) - 5:15 p.m., George Amos Memorial Building – Cottonwood Room

- Joint Powers Board Requests
 - Land Board 5:15 p.m. to 6:15 p.m.
 - Fire Board 6:30 p.m. to 7:00 p.m.

Upcoming Council Pre-Meeting Topics

March 19 6:30 p.m.

- Review March 19th Agenda
- Executive Session

April 2

- Quarterly Updates
 - Cam-Plex
 - Campbell County Fire Department
 - Energy Capital Economic Development
 - Gillette College
- Review April 2nd Agenda
- Executive Session

April 16

- Agency Funding Follow-Up Discussion
- Review April 16th Agenda
- Executive Session

May 7

- Quarterly Update
 - Gillette Main Street
- Review May 7th Agenda
- Executive Session

May 21

- Review May 21st Agenda
- Executive Session

June 4

- Budget Amendment Review
- Review June 4th Agenda
- Executive Session

June 18

- Review June 18th Agenda
- Executive Session

July 2

- Review July 2nd Agenda
- Executive Session

Upcoming Activities

March 28 – Senior Center Luncheon, 12:00 p.m., Campbell County Senior Center

April 1 – Department Budget Meetings, 8:00 a.m. – 5:00 p.m., 3rd Floor Conference Room

April 2 – Department Budget Meetings, 8:00 a.m. – 5:00 p.m., 3rd Floor Conference Room

New Agenda Items for March 19, 2019

1. An Ordinance to Vacate a 6' Portion of a 20' Wide Public Access and Utility Easement Located in Lot 3A, Lakeside Subdivision, to the City of Gillette, Wyoming, Subject to all Planning Requirements.

(Ordinance 2nd Reading – Consent Agenda)

2. **ITEM TABLED UNTIL APRIL 15, 2019:** An Ordinance Approving and Authorizing an Amendment to Ordinance 3661 and Associated Villas at Legacy Ridge Plat to be Known as the Amended Planned Unit Development, the Villas at Legacy Ridge, Phase I, to the City of Gillette, Wyoming, Subject to all Planning Requirements.

(Unfinished Business - Ordinance 2nd Reading)

3. An Ordinance to Amend Chapter 3, Section 3-6 of the Gillette City Code to Rename the Section Social Host Ordinance, add Definitions and make Various Revisions.

(Unfinished Business – Ordinance 2nd Reading)

4. An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for a Parcel Located in the S1/2NE1/4 of Section 24, T50N, R72W of the 6th P.M., City of Gillette, Wyoming, from M-H, Mobile Home District and C-1, General Commercial District to I-1, Light Industrial District, Subject to all Planning Requirements.

(Unfinished Business – Ordinance 2nd Reading)

5. Council Consideration of a Street Closure Permit Request for the "Time of Remembrance" at the Children's Memorial Walkway on June 10th from 6:00 p.m. to 7:00 p.m. to be Held on Warlow Drive.

(New Business – Minute Action)

6. Council Consideration of a Resolution to Repeal Resolution No. 2258 and Transfer the Remaining Balance of the Environmental Protection Agency (EPA) Restricted Reserve to the Sewer Fund.

(New Business – Minute Action)

7. Council Consideration of a Bid Award for One (1) New 10' -11' Class All Out Front Type Deck, 4-Wheel Drive Mower and Deck to Midland Equipment Co., Inc., of Billings, Montana, in the Amount of \$64,420.00.

(New Business – Minute Action)

8. Council Consideration for the Acceptance of Public Improvements for the Gillette Madison Pipeline Project, Contract 8, Installed by COP Wyoming in the Amount of \$7,099,574.24.

(New Business – Minute Action)

9. Council Consideration of a Bid Award for the 2019 New Sidewalks Project to Black Cat Construction, LLC, in the Amount of \$58,317.00 (1% Project).

(New Business – Minute Action)
10. Council Consideration of a Bid Award for the PMS 2019 Project to _____, in the Amount of \$XXX,XXX.XX (1% Project).

(New Business – Minute Action)
11. Council Consideration of a Professional Services Agreement for Construction Management Services Associated with the Alley PMS 2019 Project, with Inberg-Miller Engineering, in the Amount of \$18,900.00 (1% Project).

(New Business – Minute Action)
12. Council Consideration of a Joint Development Review Area Agreement Between the City of Gillette and Campbell County for the One Half Mile Contiguous Corporate Limits.

(New Business – Minute Action)
13. An Ordinance to Amend the Gillette City Code Chapter Seventeen Article II Section 17-21 to Adjust Monthly Wastewater Rates and Article VI Section 17-70 to Include the Quarterly Reduction Requirements for Discounted Utility Service for Income Eligible Seniors and Disabled Persons Established by Ordinance No. 3830.

(New Business – Ordinance 1st Reading)
14. A Public Hearing Related to Support, on Behalf of the Governing Body of the City of Gillette, Wyoming, for the Campbell County Public Land Board to Submit an Application to the Wyoming Business Council Under the Business Ready Community Grant and Loan Program for a Community Readiness Project Loan for the Purpose of the CAM-PLEX Energy Hall and Heritage Center Renovation and Remodel Project.

(Public Hearings and Considerations)
15. Council Consideration of a Resolution of Support, on Behalf of the Governing Body of the City of Gillette, Wyoming, for the Campbell County Public Land Board to Submit an Application to the Wyoming Business Council Under the Business Ready Community Grant and Loan Program for a Community Readiness Project Loan for the Purpose of the CAM-PLEX Energy Hall and Heritage Center Renovation and Remodel Project.

(Public Hearings and Considerations)



CITY OF GILLETTE

Utilities Department

611 N. Exchange Ave. • Gillette, Wyoming 82716
Phone 307.686.5262 • Fax 307.686.6564
www.gillettewy.gov

MEMO

TO: Patrick Davidson, City Administrator

FROM: Michael H. Cole, PE, Utilities Director

COPY: Michelle Henderson, Finance Director

DATE: February 19, 2019

RE: **2019 Wastewater Rate Increase**
Proposed Rate Structure

During the January 22 Council Work Session, City Staff identified the need to increase Wastewater revenue by 8% during the next year through a rate adjustment. The following summarizes our proposed rate structure to accomplish this goal. If approved by Ordinance by the City Council, the new wastewater rates will go into effect on May 1, 2019.

Assumptions

1. The Customer Service Division previously provided an estimate of \$21.94 as the average monthly wastewater bill for the typical residential customer. For this analysis, and for ease of calculations, I assumed the monthly wastewater bill for the typical, average residential sewer customer with a 1" or less City water meter is \$22.02, which is the current \$10.50 base rate + 4,000 gallons consumption @ \$2.88 per 1,000 gallons. $(\$10.50 + (4 \times \$2.88)) = \$22.02$.
2. The typical, average residential sewer customer with a 1" or less City water meter will see a wastewater rate increase of 8%, or \$1.76 per month.
3. Other wastewater rate classes with larger water meters will see a proportionate increase.
4. Similar to last year's rate adjustment, we will add a new rate category for sewer customers with City water meters 4" and larger. We intend to add a final rate category in 2020 for sewer customers with City water meters 6" and larger.
5. Only the "Fixed Charge" will increase. The "Usage Charge of \$2.88 per 1,000 gallons will remain the same.

Meter Factors

The current "meter factor" for wastewater customers is identified within Section 17-21 (c) of Gillette City Code. These meter factors were recommended by HDR in 2015 for a separate water rate study.

Water Meter Size	Factor ⁽¹⁾
1" or smaller	1.00
1.5"	3.80
2.0"	5.33
3.0" or larger	10.00

The proposed meter factor for wastewater customers will be amended to include a new rate category for sewer customers with a 4" or larger City water meter.

Water Meter Size	Factor ⁽¹⁾
1" or smaller	1.00
1.5"	3.80
2.0"	5.33
3.0"	10.00
4.0" or larger	16.67

Wastewater Rates

The current wastewater rates are identified in Section 17-21 (k) of the Gillette City Code.

Rate Category	Rate Type (water meter size)	Fixed Charge (each)	Usage Charge (per kGal)
Residential & Commercial (Classes I, II & III)	1" meter (or smaller)	\$ 10.50	\$ 2.88
	1.5" meter	\$ 39.90	\$ 2.88
	2" meter	\$ 55.97	\$ 2.88
	3" meter (or larger)	\$ 105.00	\$ 2.88

The proposed wastewater rates are summarized in the following table. As shown, the "Fixed Charge" for each rate category will increase. The "Usage Charge" will remain the same. A "new" rate category for sewer customers with a 4" or larger water meter is also proposed.

Rate Category	Rate Type (water meter size)	Fixed Charge (each)	Usage Charge (per kGal)
Residential & Commercial (Classes I, II & III)	1" meter (or smaller)	\$ 12.26	\$ 2.88
	1.5" meter	\$ 46.59	\$ 2.88
	2" meter	\$ 65.35	\$ 2.88
	3" meter	\$ 122.60	\$ 2.88
	4" meter (or larger)	\$ 204.37	\$ 2.88

Calculations

Average monthly sewer bills for individual customers, for each rate class, using the proposed rates were compared to existing rates in the following table.

Rate Type (water meter size)	Average Consumption (kGal)	Average Consumption Charge	Average Monthly Bill (current)	Average Monthly Bill (proposed)	Increase (\$)	Increase (%)
1" meter (or smaller)	4	\$11.52	\$22.02	\$23.78	\$1.76	8%
1.5" meter	15	\$43.78	\$83.68	\$90.36	\$6.69	8%
2" meter	21	\$61.40	\$117.37	\$126.75	\$9.38	8%
3" meter	40	\$115.20	\$220.20	\$237.80	\$17.60	8%
4" meter (or larger)	67	\$192.04	\$297.04	\$396.41	\$99.37	33%
Flat Rate / Other	4	\$11.52	\$22.02	\$23.78	\$1.76	8%

Total monthly and annual revenue for each rate class using the proposed rates were compared to existing rates in the following table.

Rate Type (water meter size)	# Customers	Total Revenue (current)	Total Revenue (proposed)	Increase (\$)	Increase (%)
1" meter (or smaller)	9,428	\$207,604.56	\$224,197.84	\$16,593.28	8%
1.5" meter	170	\$14,224.92	\$15,361.88	\$1,136.96	8%
2" meter	668	\$78,404.23	\$84,667.26	\$6,263.03	8%
3" meter	47	\$10,349.40	\$11,176.60	\$827.20	8%
4" meter (or larger)	27	\$8,020.04	\$10,703.14	\$2,683.10	33%
Flat Rate / Other	4,197	\$92,417.94	\$99,804.66	\$7,386.72	8%
TOTAL (Month) =	14,537	\$411,021.09	\$445,911.38	\$34,890.30	8%
TOTAL (Year) =	14,537	\$4,932,253.03	\$5,350,936.60	\$418,683.57	8%

Observations

1. The "current" revenue from wastewater rates for FY 18/19 is within 1.77% of the "estimated" revenue within our FY 18/19 approved budget. This is an indicator that the revenue comparison calculations are valid.
2. We will realize approximately \$400,000 of additional, annual revenue with the proposed rate increase.
3. The greatest impact will be observed by the 27 sewer customers that have 4" and larger water meters. Their monthly sewer bill will increase by \$99 per month. Most of these are Mobile Home Parks and large buildings like schools, the Rec Center and hotels.
4. Of the 4,197 "Flat Rate/Other" customers, there are 325 customers in Antelope Valley. After May 1, 2019, Antelope Valley Customers will become volumetric customers.
5. The total customer count was provided by the Customer Service Division. This amount includes all lots within master meter areas and subsequently much higher than other customer count reports.

Recommendation

I recommend approval of the proposed wastewater rates with an effective date of May 1, 2019. I intend to incorporate this information into a presentation for the City Council during the March 12 Workshop. If acceptable, I will prepare the Ordinance for consideration on First Reading during the March 19 City Council Meeting.

- END OF MEMO -



CITY OF GILLETTE

Utilities

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MEMO

TO: Patrick Davidson, City Administrator 

FROM: Michael H. Cole, P.E., Utilities Director

COPY: Michelle Henderson, Finance Director

DATE: February 22, 2019

RE: Utility Residential Rate Comparison

Please see the enclosed Residential Utility Rate Comparison. City Staff completed this rate comparison in February 2019. When compared to Rapid City, Billings and other major Wyoming cities, Gillette residents pay an average amount for these services. The proposed increase for the wastewater rates will have no effect on our total cost position as measured against these other cities.

Please contact me if you need additional information.

Encl.

Utility Residential Rate Comparison

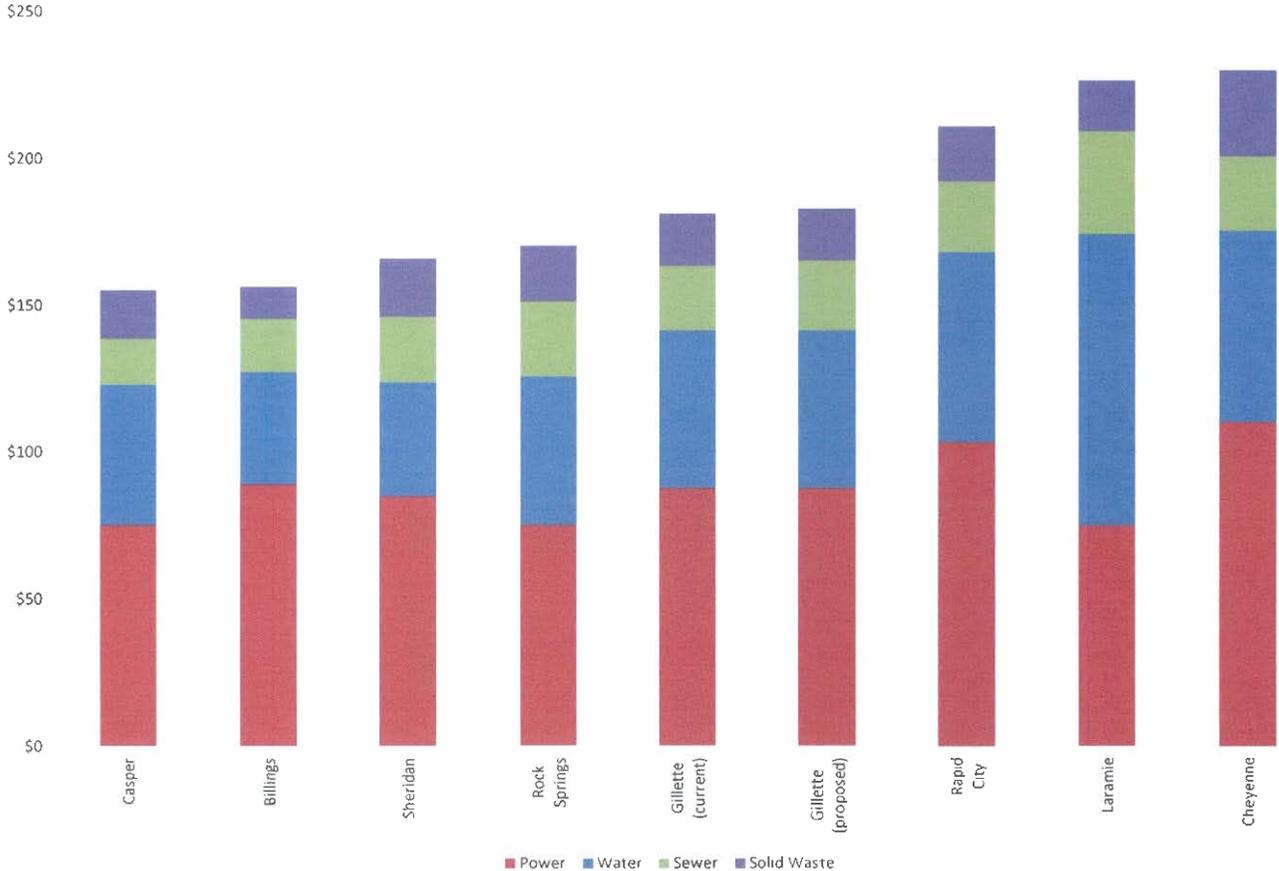
2019	Casper	Billings	Sheridan	Rock Springs	Gillette (current)	Gillette (proposed)	Rapid City	Laramie	Cheyenne	Gillette (change)
Power	\$ 75.09	\$ 88.92	\$ 85.03	\$ 75.09	\$ 87.75	\$ 87.75	\$ 103.61	\$ 75.09	\$ 110.28	\$ -
Water	\$ 47.74	\$ 38.34	\$ 38.76	\$ 50.62	\$ 53.90	\$ 53.90	\$ 64.75	\$ 99.14	\$ 65.10	\$ -
Sewer	\$ 15.75	\$ 18.02	\$ 22.54	\$ 25.58	\$ 22.02	\$ 23.78	\$ 24.03	\$ 35.08	\$ 25.38	\$ 1.76
Solid Waste	\$ 16.44	\$ 10.98	\$ 19.75	\$ 19.00	\$ 17.65	\$ 17.65	\$ 18.76	\$ 17.16	\$ 29.15	\$ -
Total	\$ 155.02	\$ 156.26	\$ 166.08	\$ 170.29	\$ 181.32	\$ 183.08	\$ 211.15	\$ 226.47	\$ 229.91	\$ 1.76

Average monthly charges based on the following assumptions:

- Power - 750 kilowatt-hours per month
- Water - 1" water meter & 12,000 gallons per month
- Sewer - 1" water meter & 4,000 gallons per month

Rural Electric (Powder River Energy Corp.) \$91.45 (effective Jan 2019)

Utility Residential Rate Comparison (Monthly Average)





CITY OF GILLETTE

Utilities Department

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MEMO

TO: Patrick Davidson, City Administrator 
FROM: Michael H. Cole, PE, Utilities Director 
COPY: Michelle Henderson, Finance Director
DATE: March 7, 2019
RE: **March 19 City Council Meeting**
Ordinance to Amend Chapter 17 – Wastewater Rates and Quarterly Reduction Requirements for Income Eligible Seniors and Disabled Persons

Pat,

Enclosed is a DRAFT Ordinance for consideration by the City Council during the March 19 Council Meeting.

Section 1. and 2. of the DRAFT Ordinance include Staff recommendations for the proposed Wastewater Rate Increase to go into effect on May 1, 2019. Please refer to the separate memo, dated February 19, 2019, summarizing our assumptions and calculations supporting the proposed wastewater rate increase.

Section 3. of the DRAFT Ordinance reinstates the quarterly reduction requirements for income eligible seniors and disabled persons requesting a reduction of their utility bill. These quarterly reduction requirements were previously approved by the City Council in 2014 per Ordinance No. 3830. For various reasons, this section was inadvertently left out of the 2014 Chapter 17 City Code revision. Section 3. of the DRAFT Ordinance is intended to clean-up this oversight. City Staff recently had a utility customer request the quarterly reduction.

Please let me know if you have any questions.

Thanks,
Mike

- END OF MEMO -

AN ORDINANCE TO AMEND THE GILLETTE CITY CODE CHAPTER SEVENTEEN
ARTICLE II §17-21
TO ADJUST MONTHLY WASTEWATER RATES
AND
ARTICLE VI §17-70
TO INCLUDE THE QUARTERLY REDUCTION REQUIREMENTS FOR
DISCOUNTED UTILITY SERVICE FOR INCOME ELIGIBLE SENIORS AND
DISABLED PERSONS ESTABLISHED BY ORDINANCE NO. 3830

WHEREAS, the Governing Body of the City of Gillette will adjust the monthly Wastewater Discharge Service Charges (Service Rates) within Chapter 17, Article II, §17-21 of the Gillette City Code; and

WHEREAS, the Governing Body of the City of Gillette passed, approved and adopted Ordinance No. 3830 on July 8, 2014, establishing quarterly requirements for discounted utility service for income eligible senior and disabled persons; and

WHEREAS, §17-60 (a) (5) of Ordinance No. 3830, now §17-70 Article VI in the current Gillette City Code, was inadvertently left out of the 2014 Chapter 17 revisions.

THEREFORE, IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

1. Delete Chapter 17, Article II, §17-21 (c) of the Gillette City Code in its entirety and replace with the following:

(c) Wastewater System Fixed-Cost Monthly Service Charge. All system users shall pay a fixed-cost monthly service charge based on water meter size and proportional to the following factors.

Water Meter Size	Factor ⁽¹⁾
1" or smaller	1.00
1.5"	3.80
2.0"	5.33
3.0"	10.00
4.0" or larger	16.67

⁽¹⁾ Exhibit W-5, Development of Gillette Regional System Development Charges, HDR Engineering, Inc., September 15, 2015.

2. Delete Chapter 17, Article II, §17-21 (k) of the Gillette City Code in its entirety and replace with the following:

(k) Wastewater Rate Charges

Rate Category	Rate Type (water meter size)	Fixed Charge (each)	Usage Charge (per kGal)
Residential & Commercial (Classes I, II & III)	1" meter (or smaller)	\$ 12.26	\$ 2.88
	1.5" meter	\$ 46.59	\$ 2.88
	2" meter	\$ 65.35	\$ 2.88
	3" meter	\$ 122.60	\$ 2.88
	4" meter (or larger)	\$ 204.37	\$ 2.88

3. Insert the following language immediately following §17-70 (a) (4) (B) of the Gillette City Code, Chapter 17, Article VI:

(5) To apply for a quarterly reduction, before a qualifying annual income can be established, the person shall:

(A) Present evidence showing that his household gross income for the last quarter was less than ¼ of 250% of the Federal Poverty guideline for one person or for two persons if the household has more than one person, for the quarter immediately prior to the one in which he seeks to claim the benefits of this ordinance. For the purposes of this section, gross income does include the aggregate of the total earnings of minor children under the age of 18; and

(B) Submit the information required in this ordinance to the City Clerk of the City of Gillette, for certification of the applicant as income eligible for purposes of the rate reduction granted herein for the next quarter of that calendar year. The Senior income limit shall be updated each January when the Federal Poverty guidelines are established and shall apply for the following calendar year. Every determination to grant the benefits of this section shall be reviewed quarterly.

(6) Evidence of all income for the preceding year or quarter shall include 1099s for Social Security payments, SSI payments, W2s from any employment and the IRS Tax return if the person filed one and documentation of any other household income such as rents, pensions, dividends, etc. If an applicant who has received either an annual or quarterly reduction does not reapply and qualify for this reduction by the end of the first week of the next year or quarter, as the case may be, they shall be thereafter billed without the reduction.

4. This Ordinance is hereby adopted with an effective date of May 1, 2019.

PASSED, APPROVED, AND ADOPTED this _____ day of _____,
2019.

Louise Carter-King, Mayor

(S E A L)

ATTEST:

Cindy Staskiewicz, City Clerk



CITY OF GILLETTE

Utilities Department

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MEMO

TO: Patrick Davidson, City Administrator 
FROM: Michael H. Cole, PE, Utilities Director 
COPY: Michelle Henderson, Finance Director
DATE: March 7, 2019
RE: **March 19 City Council Meeting**
Resolution to Repeal the EPA Equipment Reserve Fund

Pat,

Enclosed is a DRAFT resolution for consideration by the City Council during the March 19 Council Meeting. As we undertake capital projects at the Wastewater Plant, we need to utilize funds that were previously set-aside in the City's "EPA Equipment Reserve Fund."

This Fund was created in the late 1980's as a condition of EPA grant funding when the Wastewater Plant was upgraded.

In 2009, the City approved a Resolution to transfer most of the balance within this reserve fund to other long-term investments and reserves, leaving a balance of \$250,000 within this fund.

City Staff proposes repealing the 2009 Resolution and transferring the remaining balance within the EPA Reserve Fund to Unassigned Cash in the City's Sewer Fund for future appropriation for capital projects at the Wastewater Plant.

We continue to maintain healthy reserves for the Sewer Fund in other investments and reserves, as indicated within the attached Resolution.

Please let me know if you have any questions.

Thanks,
Mike

- END OF MEMO -

RESOLUTION NO. _____

A RESOLUTION TO REPEAL RESOLUTION NO. 2258 AND TRANSFER THE
REMAINING BALANCE OF THE EPA RESTRICTED RESERVE TO THE
SEWER FUND

WHEREAS, Resolution No. 2258 was passed, approved and adopted by the Governing Body of the City of Gillette on June 15, 2009, and

WHEREAS, the City of Gillette continues to maintain a Designated/Restricted Reserve investment for the Wastewater Treatment Plant and Sewer Fund in the amount of \$260,614.89 as of January 31, 2019, and

WHEREAS, the City of Gillette maintains an operating and capital reserve balance for the Wastewater Treatment Plant and Sewer Fund in the amount of \$3,307,871 as of January 31, 2019, and

WHEREAS, the City of Gillette maintains Unrestricted Reserves in the amount of \$1,361,586 as of January 31, 2019, and

WHEREAS, the aforementioned reserve balances satisfy the requirements of the Environmental Protection Agency (EPA) as a condition of receiving a \$4.6 million grant from EPA Region 8 in 1987 for construction of various wastewater treatment works and components, and

WHEREAS, most of the wastewater treatment works and components that were constructed with the 1987 grant have exceeded their useful life and are now in need of replacement.

THEREFORE, IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

1. Resolution No. 2258 is hereby repealed.
2. The City Finance Division is directed to transfer the balance of the Restricted Reserves in the amount of \$260,614.89 relating to the wastewater treatment works constructed with the 1987 EPA grant to Unrestricted Reserves in the Sewer Fund for ongoing capital improvement projects.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2019.

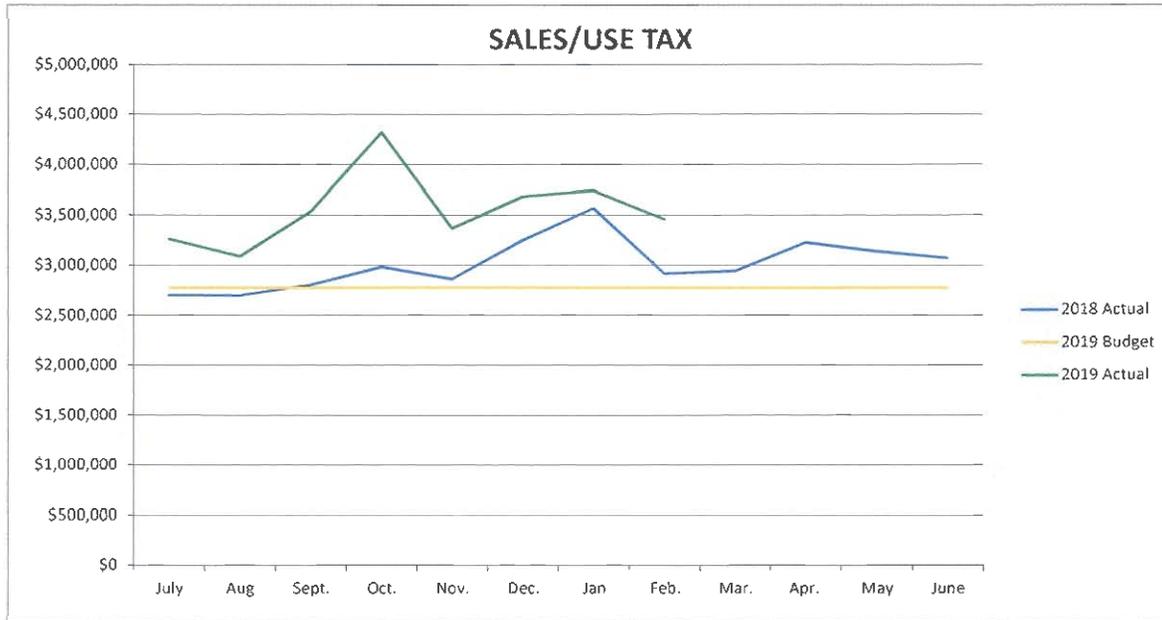
Louise Carter-King, Mayor

(S E A L)
ATTEST:

Cindy Staskiewicz, City Clerk

GENERAL FUND SALES TAX ACTIVITY-FY 2018/19





	FY 2018 ACTUAL	FY 2019 ACTUAL	% CHANGE
July	\$2,700,990	\$3,261,749	20.76%
Aug	\$2,698,981	\$3,088,488	14.43%
Sept.	\$2,803,899	\$3,536,658	26.13%
Oct.	\$2,983,133	\$4,319,280	44.79%
Nov.	\$2,860,598	\$3,367,186	17.71%
Dec.	\$3,250,348	\$3,684,281	13.35%
Jan	\$3,567,080	\$3,741,319	4.88%
Feb.	\$2,917,094	\$3,457,747	18.53%
Mar.	\$2,944,255		-100.00%
Apr.	\$3,228,177		-100.00%
May	\$3,139,245		-100.00%
June	\$3,073,278		-100.00%
TOTAL	\$36,167,078	\$28,456,707	-21.32%

FY18 YTD	\$23,782,123	19.66%
FY17 YTD	\$19,688,160	44.54%
FY16 YTD	\$27,370,888	3.97%
FY15 YTD	\$37,940,157	-25.00%

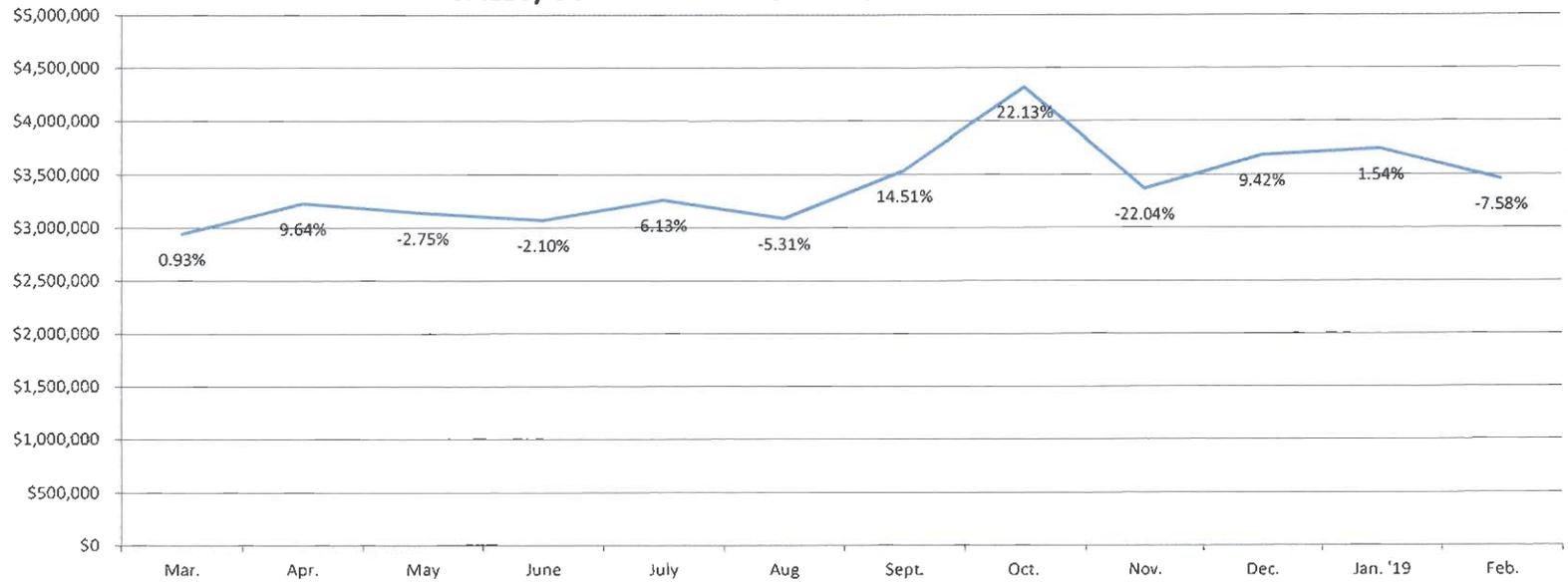
YEAR TO DATE SALES TAX RECEIPTS (February):

FY 2017	FY 2018	FY 2019
\$19,688,160	\$23,782,123	\$28,456,707

YTD BUDGET
\$22,200,000

% Over/(Under) Budget. 28.18%

SALES/USE TAX - 12 MONTH CHANGE HISTORY



ENGINEERING DIVISION PROJECT STATUS REPORT

PROJECT NAME & NUMBER	Interstate Industrial Park LID 15EN47	Winland Industrial Park Water & Sewer Improvements 16EN41	Dalbey Park to Gillette College Pathway Ph. II 17EN33	PAVER Pavement Update 2019 18EN04
PROJECT MANAGER	Todd Merchen	Steve Peterson	Josh Richardson	Todd Merchen
ENGINEER	Dowl	DOWL	HDR Engineering	Pertan Group
CONTRACTOR	DRM, Inc.	Hot Iron, Inc.	TBD	N/A
CONSTRUCTION START DATE	April 2, 2018	October 1, 2018	Summer 2019	August 22, 2018
PROPOSED END DATE	1/4/2019*	November 30, 2018	TBD	December 1, 2018
PERCENT COMPLETE	80%	99%	0%	100%
BID PRICE	\$3,739,673.57	\$916,345.22	TBD	\$87,705.00
CURRENT PROJECT HIGHLIGHTS	Council accepted the public improvements on February 19, 2019. Finance is working with SRF to finalize grant reimbursement amount in order to determine final per lot assessment.	Installing individual water meters to each lot, sanitary sewer improvements/repairs, and minor street repairs.	Under design in house with final easements being obtained.	Perform condition surveys for areas annexed since 2016, update work histories for street work since 2016, update overall pavement condition index and general maintenance and repair recommendations.
PROJECT DESCRIPTION	Installation of new 12" water main to provide fire flows to an industrial district on 2nd St., Conestoga Dr., Commerce Dr., and Industrial Park Dr. Includes reconstruction of 2nd St. and Conestoga Dr. pavement sections.	The project was awarded by Council August 21st. The project is anticipated to meet substantial completion on or before 1/11/19. The project is in a winter shut down until 5/6/19.	This pathway starts at the Highway 59 bridge and travels adjacent to Donkey Creek at College Park Court, including a bridge across Donkey Creek.	The project was completed and the updated files are now under review

ENGINEERING DIVISION PROJECT STATUS REPORT

PROJECT NAME & NUMBER	2018 Sanitary Sewer Main Replacement 18EN06	Boxelder/Garner Lake Traffic Signal 18EN12	Roadway Beautification 18PK18	Alley PMS 2019 19EN01
PROJECT MANAGER	Steve Peterson	Steve Peterson	Jade Butler	Jade Butler
ENGINEER	DOWL	Morrison Maierle	KLJ	Inberg-Miller Engineers
CONTRACTOR	Mountain View Building	TBD	TBD	Mountain Peak Builders
CONSTRUCTION START DATE	TBD	TBD	2019 TBD	TBD Spring 2019
PROPOSED END DATE	TBD	TBD	TBD	July 1, 2019
PERCENT COMPLETE	0%	0%	0%	0%
BID PRICE	\$548,628.00	TBD	TBD	\$81,792.00
CURRENT PROJECT HIGHLIGHTS	The project was bid 1/31/19. The project was awarded by Council 2/11/19. The notice to proceed is anticipated 4/8/19.	The project is anticipated to bid on 3/15/19. This project is scheduled to start in the spring of 2019.	Bids will be opened on 3/7/2019.	Project was awarded to Mountain Peak Builders on 3/5/2019.
PROJECT DESCRIPTION	This project will replace approximately 500 LF of 12" sanitary sewer main between University Road and Potter Ave. Included with this project will be slope stabilization in the areas disturbed by construction of the new sanitary sewer.	This is a WYDOT project to install a new traffic signal at the intersection of Boxelder and Garner Lake.	Install landscaping features including irrigation, plant material, trees and landscape mulch in 3 areas. These areas include the intersection of Westover Rd. and Burma Ave., 4-J Rd and Westover Rd, and Gurley Ave. (just north of the Gurley overpass).	Full Reconstruction of Alley between 2nd and 3rd St. and Emerson and Osborne Ave. The existing surface will be removed and replaced with new concrete.

ENGINEERING DIVISION PROJECT STATUS REPORT

PROJECT NAME & NUMBER	PMS 2019 19EN02	Pavement Rehabilitation Large AC Patch 19EN03	City Pool Parking Lot Improvements 19EN05	2019 New Sidewalk 19EN06
PROJECT MANAGER	Todd Merchen	Todd Merchen	Josh Richardson	Jade Butler
ENGINEER	PCA Engineering	In-House	Dowl	Inberg-Miller Engineers
CONTRACTOR	TBD	Simon Contractors	Powder River Construction	Black Cat Construction
CONSTRUCTION START DATE	Spring 2019	Fall 2018	Spring 2019	2019 TBD
PROPOSED END DATE	Fall 2019	Spring 2019	TBD	June 1, 2019
PERCENT COMPLETE	0%	0%	0%	0%
BID PRICE	NA	\$138,361.25	\$648,768.00	\$58,317.00
CURRENT PROJECT HIGHLIGHTS	Bid date was postponed to March 7, 2019	Large asphalt patches on Rourke Ave., Force Rd., S. Emerson, Warlow, and an Alley between 6th and 7th.	Awarded, waiting on Contract Documents	0
PROJECT DESCRIPTION	Reconstruction of: 5th street from S. Emerson to Hwy 59, Kluver Rd. from Boysen Cr. to Garner Lake Rd., Gurley Ave. from Kluver Rd. to north corporate limits	Simon contractors completed the Rourke skim patch and provided a temporary patch in the alley between 7th Street and 6th Street. Due to deteriorating weather a winter shut down stop work was granted on November 15, 2018. Work will resume in the Spring when the asphalt plant reopens.	Design and construct pavement parking lot improvements at the City Pool.	Install sidewalk on 2 neighborhood blocks in the Saunders area that currently do not have sidewalk.

As of 3/7/2019

ENGINEERING DIVISION PROJECT STATUS REPORT

PROJECT NAME & NUMBER	School Zone Signal Timer Upgrade 19EN07	Pedestrian Crossing Enhancements 19EN08	General Drainage Improvements 2019 19EN09	New Sidewalks 2019 19EN10
PROJECT MANAGER	Josh Richardson	Josh Richardson	Todd Merchen	Jade Butler
ENGINEER	In-House	In-House	In-House	Inberg-Miller Engineers
CONTRACTOR	In-House	In-House/DRM/TBD	TBD	Black Cat Construction
CONSTRUCTION START DATE	Spring 2019	Spring 2019	Spring 2019	2019 TBD
PROPOSED END DATE	TBD	TBD	Summer 2019	June 1, 2019
PERCENT COMPLETE	0%	0%	0%	0%
BID PRICE	TBD	TBD	N/A	\$58,317.00
CURRENT PROJECT HIGHLIGHTS	Equipment Ordered	Waiting on Street Light poles to be delivered	Have completed survey and base surface drawing from Morrison Maierle. Working on design of channel reconstruction. Coordinating with a Parks irrigation project	0
PROJECT DESCRIPTION	Provide and install new time clocks to 29 existing School Zones.	Provide and install automatic and ADA flashers and new street light as crossing improvements at northwest corner of 4-J/West 4-J intersection.	Repair of Sage Bluff Park low flow channel and adjoining storm sewer inlets	Install sidewalk on 2 neighborhood blocks in the Saunders area that currently do not have sidewalk.

ENGINEERING DIVISION PROJECT STATUS REPORT

PROJECT NAME & NUMBER	2019 Water Main Replacement 19EN11	2019 Sanitary Sewer Main Replacement 19EN13	Water Tank Rehab Z1-R2 19EN12	Madison Pump Station Roof Replacement 19EN14
PROJECT MANAGER	Steve Peterson	Steve Peterson	Seth Morris	Seth Morris
ENGINEER	KLJ	HDR	Morrison Maierle	Morrison Maierle
CONTRACTOR	TBD	TBD	TBD	TBD
CONSTRUCTION START DATE	TBD	TBD	TBD	TBD
PROPOSED END DATE	TBD	TBD	TBD	TBD
PERCENT COMPLETE	0%	0%	0%	0%
BID PRICE	TBD	TBD	TBD	TBD
CURRENT PROJECT HIGHLIGHTS	Complete the 50% review on 12/7/18 and the 90% review on 1/18/19, The project is anticipated to be bid on 3/19/19.	Complete the 50% review on 12/13/18 and the 90% review on 2/1/19, The project is anticipated to be bid on 4/2/19.	0	0
PROJECT DESCRIPTION	This project will replace water mains in 10th Street, 11th Street, Dalbey Avenue, Tyler Avenue, Hog Eye Drive, and Frontier Drive.	This project will replace sanitary sewer mains in 1st Street, County Property adjacent to Valley Drive, Buckskin Drive, and Kluver Drive.	This project will rehabilitate in exterior and interior of the Z1-R2 Tank and repaint. Also included with this rehabilitation is installation of access stairs and railing to the top roof hatch.	Design and construct a roof replacement for the Madison Pump Station Building. Contractor to provide a twenty-year warranty on the roofing.

ENGINEERING DIVISION PROJECT STATUS REPORT

PROJECT NAME & NUMBER	City Hall Chiller Pad Drainage 19EN24	City West Remodel Ph II 19EN30	City Hall 3rd Floor Remodel 19EN31	
PROJECT MANAGER	Seth Morris	Nick Marty	Nick Marty	
ENGINEER	In House/Contractor	TBD	TBD	
CONTRACTOR	Hladky Construction	TBD	TBD	
CONSTRUCTION START DATE	May 8th 2019	TBD	TBD	
PROPOSED END DATE	April 30th 2019	TBD	TBD	
PERCENT COMPLETE	0%	0%	0%	
BID PRICE	\$88,900.00	TBD	TBD	
CURRENT PROJECT HIGHLIGHTS	0	0	0	
PROJECT DESCRIPTION	The scope of work will include installation of a new concrete pad surrounding existing HVAC and backup generator equipment, and design and installation of storm water conveyance for runoff from the existing roof drain outlets away from the building and toward the existing storm sewer system in 4th Street,	Interior renovations of the remainder of City West that was not remodeled in the 2015 project.	Renovation of the Third Floor of City Hall to provide a larger conference room and changes to make space more usable.	

Snow Event Report #21

Event Start Date: 3/2/2019 Event Start Time: 12:00 a.m.

Event End Date: 3/2/2019 Event End Time: 1:00 p.m.

Duration of Event: 13 hours Streets First Responders: Melissa Bell

Storm Event Overview:

Streets on call person Melissa Bell was called out by PD due to snowy conditions. Melissa checked the known trouble areas and called in the night crew as the snow continued. The night crew focused on drifting priority and trouble areas. Extreme cold and winds made liquid use ineffective. Plowing and dry material were the only options. The snow let up and conditions were improving around 5:30 a.m. and the crew was able to clear most of the priority streets.

Day crew took over at 7:00 a.m. and finished priority and trouble streets. The weather was holding and conditions improved. The event was ended at 1:00 p.m. 3/2/2019

Number of Pieces of Equipment Used:

Snow Plows:	<u>6</u>	Blades:	<u>0</u>
1-Tons:	<u>2</u>	Snow Blowers:	<u>0</u>
Loaders:	<u>1</u>	Liquid Truck:	<u>0</u>

Amount of Material Used:

Ice Slicer lbs:	<u>67,428.50</u>
Scoria lbs:	<u>79,530.50</u>
Brine Gallons:	<u>0</u>
Apogee Gallons	<u>0</u>

Number of Miles Plowed During Event: 1,280

Personnel:

Night Crew – Jeremy Hagen, Billy Little, Melissa Bell, Leonard Taylor, Scott Ostlund, John Carl, Josh Wright, Spencer Edsall, Jessie Lile.

Day Crew - Nick Scherry, Lonnie Meidinger, Garrett Wolf, Mark Webb, Steve Wilcox, Kelli O'Dea, Toby Fiske, Dale Warren.

Contractor Work Effort:

N/A

Subdivision Activities:

Trouble spots and drifted areas in subdivisions were plowed and sanded with material as needed.

Environmental Conditions Present:

Snow: 1" Drifting: Yes Rain: No Low Temp: -5 Wind: NW 10-21

Equipment Issues:

None

Incidents:

N/A

Complaints/Concerns:

None

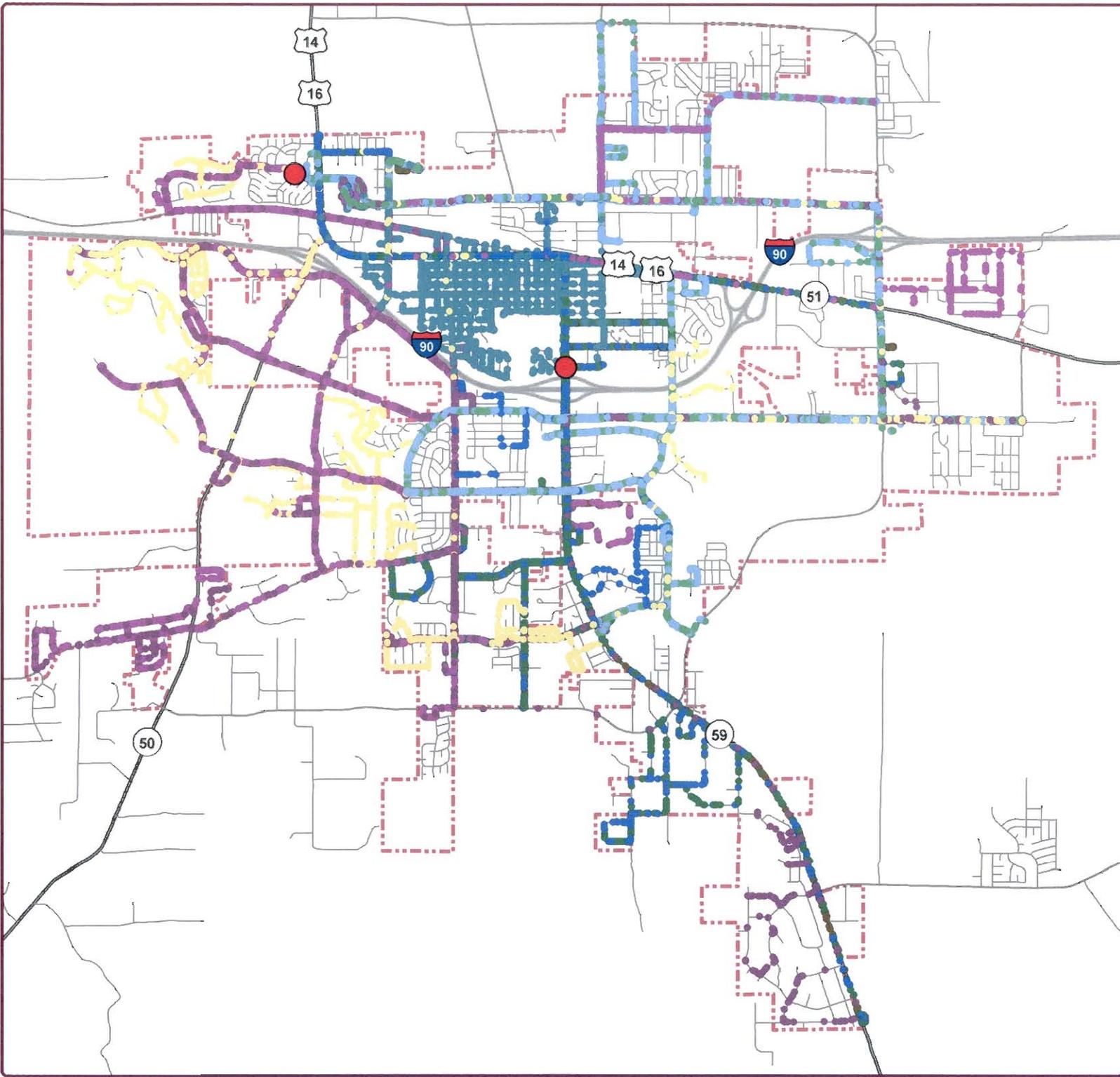
Items of Interest: During this weather event the Gillette Police Department investigated 2 vehicle crashes. Both of these crashes occurred on a City of Gillette maintained roadway and were influenced by weather conditions.

ESTIMATED SNOW COSTS - 2018/2019

Date	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Estimated Cost of Event
10/8-10/2018 (1)	\$2,057.03	\$2,926.14	\$1,565.48	\$0.00	\$6,548.65
10/13-14/2018 (2)	\$3,778.31	\$4,809.63	\$6,332.35	\$0.00	\$14,920.29
11/7-8/2018 (3)	\$2,378.39	\$3,249.53	\$4,429.63	\$0.00	\$10,057.55
11/8-9/2018 (4)	\$3,600.39	\$4,927.07	\$6,272.68	\$0.00	\$14,800.14
11/11-12/2018 (5)	\$1,070.29	\$1,931.28	\$3,369.77	\$0.00	\$6,371.34
11/16-17/2018 (6)	\$2,733.32	\$4,568.22	\$5,484.32	\$0.00	\$12,785.86
11/24-25/2018 (7)	\$2,279.35	\$3,654.51	\$4,582.31	\$0.00	\$10,516.17
12/1-3/2018 (8)	\$6,515.50	\$9,721.40	\$12,987.39	\$0.00	\$29,224.29
12/11/2018 (9)	\$1,909.38	\$2,770.98	\$4,247.39	\$0.00	\$8,927.75
12/25-28/2018 (10)	\$12,941.61	\$19,769.09	\$20,074.89	\$0.00	\$52,785.59
12/30/18 -1/1/2019 (11)	\$17,405.16	\$22,589.13	\$6,750.72	\$0.00	\$46,745.01
1/21-22/2019 (12)	\$7,825.15	\$10,234.32	\$7,879.50	\$0.00	\$25,938.97
1/23-24/2019 (13)	\$4,859.54	\$7,472.57	\$8,628.48	\$0.00	\$20,960.59
1/26/2019 (14)	\$1,754.80	\$2,395.53	\$1,420.71	\$0.00	\$5,571.04
1/27-28/2019 (15)	\$4,558.54	\$7,219.15	\$8,386.12	\$0.00	\$20,163.81
2/6-7/2019 (16)	\$5,269.29	\$8,682.16	\$10,055.01	\$0.00	\$24,006.46
2/14-15/2019 (17)	\$3,891.00	\$5,934.97	\$4,387.47	\$0.00	\$14,213.44
2/16-17/2019 (18)	\$1,224.24	\$1,768.82	\$1,514.37	\$0.00	\$4,507.43
2/22/2019 (19)	\$1,239.06	\$2,077.40	\$2,000.50	\$0.00	\$5,316.96
2/23-24/2019 (20)	\$957.79	\$1,634.16	\$2,847.39	\$0.00	\$5,439.34
3/2/2019 (21)	\$2,480.19	\$3,887.12	\$4,719.99	\$0.00	\$11,087.30
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
TOTALS:	\$90,728.33	\$132,223.18	\$127,936.47	\$0.00	\$350,887.98

2018-2019 POUNDS PER LANE MILE SPREADSHEET

Date of Event/#	Duration of Event	Temperature	# of Miles Plowed	Pounds Per Lane Mile
10/8-10/2018 (1)	36 Hours	Low Temp 29	696	32.1
10/13-14/2018 (2)	16.25 Hours	Low Temp 20	1,502	59.47
11/7-8/2018 (3)	13 Hours	Low Temp 16	729	86.8
11/8-9/2018 (4)	18 Hours	Low Temp -7	947	93.8
11/11-12/2018 (5)	6.5 Hours	Low Temp 15	585	77.52
11/16-17/2018 (6)	14.25 Hours	Low Temp 14	1,346	55.85
11/24-25/2018 (7)	19 Hours	Low Temp 26	920	69.59
12/1-2/2018 (8)	42 Hours	Low Temp 20	2,738	64.3
12/11/2018 (9)	6.5 Hours	Low Temp 30	818	57.78
12/25-28/2018 (10)	68.5 Hours	Low Temp 12	5,570	49.82
12/30/18-1/1/19(11)	56 Hours	Low Temp -12	4,946	19.24
1/21-22/2019 (12)	26 Hours	Low Temp 15	2,809	39.12
1/23-24/2019 (13)	25 Hours	Low Temp 1	1,968	61.95
1/26/2019 (14)	8 Hours	Low Temp 27	672	29.79
1/21-28/2019 (15)	22 Hours	Low Temp 18	2,338	50.27
2/6-7/2019 (16)	30.5 Hours	Low Temp -16	2,478	57.96
2/14-15/2019 (17)	17 Hours	Low Temp 17	1,837	33.73
2/16-17/2019 (18)	29 Hours	Low Temp -1	711	29.94
2/22/2019 (19)	9 Hours	Low Temp 12	780	36.64
2/23-24/2019 (20)	10 Hours	Low Temp -5	589	69.06
3/2/2019 (21)	13 Hours	Low Temp -5	1,280	52.68
			36,259	53.69



CITY OF GILLETTE

GIS Division
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

Legend

Unit # & Description

- Unit 25 Snow Plow
- Unit 28 Snow Plow
- Unit 40 Snow Plow
- Unit 44 Snow Plow
- Unit 99 Snow Plow
- Unit 100 Snow Plow
- Unit 157 Snow Plow
- Unit 160203 Snow Plow
- Unit 160204 Snow Plow
- Reported Crashes

According to the AVL system, our snowplows drove a total of 1,249 miles during this event.

Police Report:

Crashes: 2
Crashes w/Injuries: 0
Citations: 2
Personal Property Damage: \$2,000
City Property Damage: \$0

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

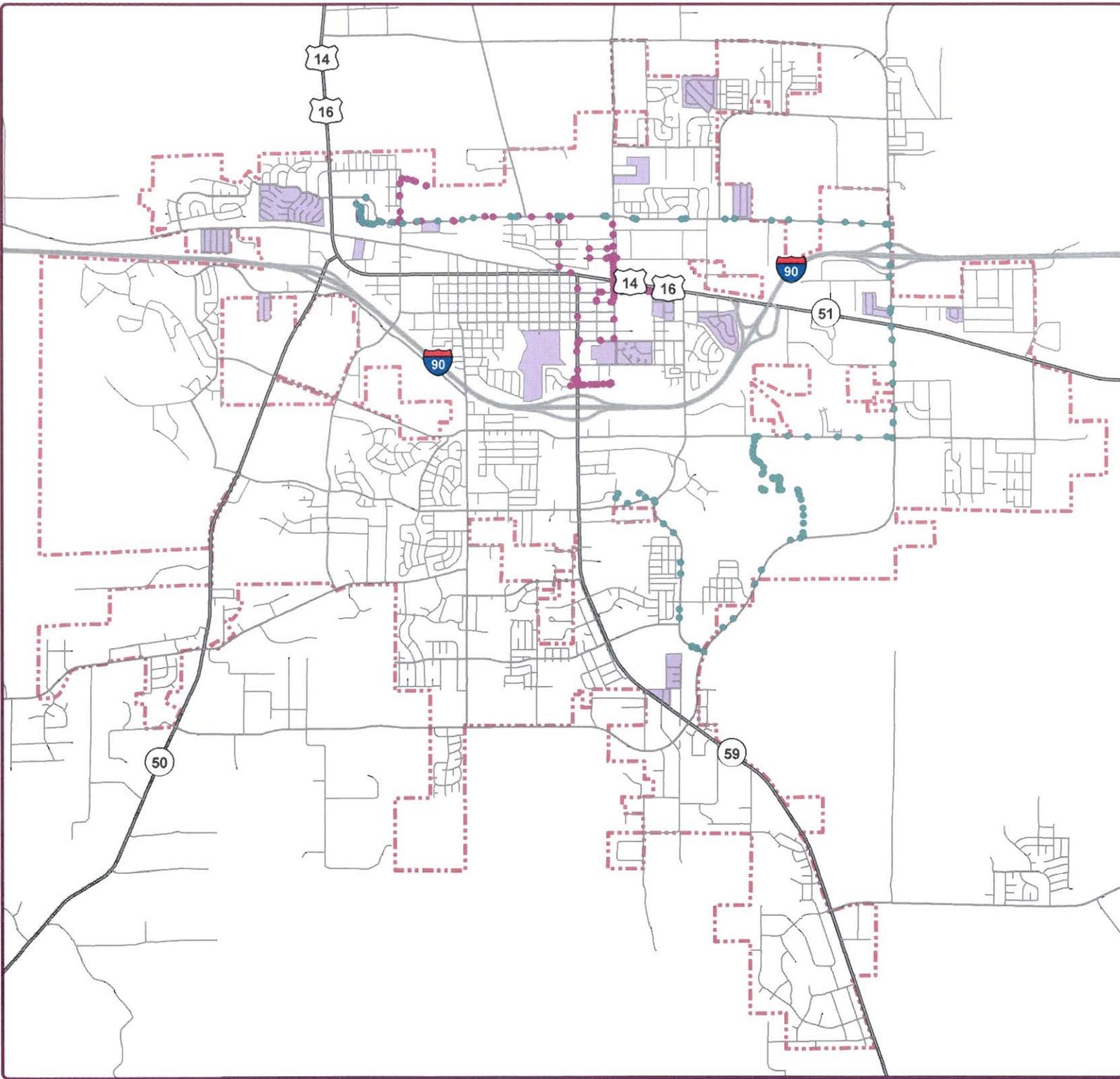


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Snowplow AVL
Snow Event Twenty One
03/02/2019 12:00 am to
03/02/2019 1:00 pm
March 04, 2019

Productivity *Service With P.R.I.D.E.* Enthusiasm
Responsibility Integrity Dedication



CITY OF GILLETTE

GIS Division
 P.O. Box 3003
 Gillette, Wyoming 82717-3003
 Phone (307) 686-5364
 www.gillettewy.gov

Legend

One Tons

Unit Name

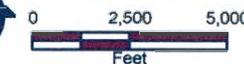
- Unit 168
- Unit 184

According to the AVL system,
 our one ton trucks drove a total
 of 31 miles during this event.

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM
 RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO
 GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR
 THE INFORMATION CONTAINED THEREIN.

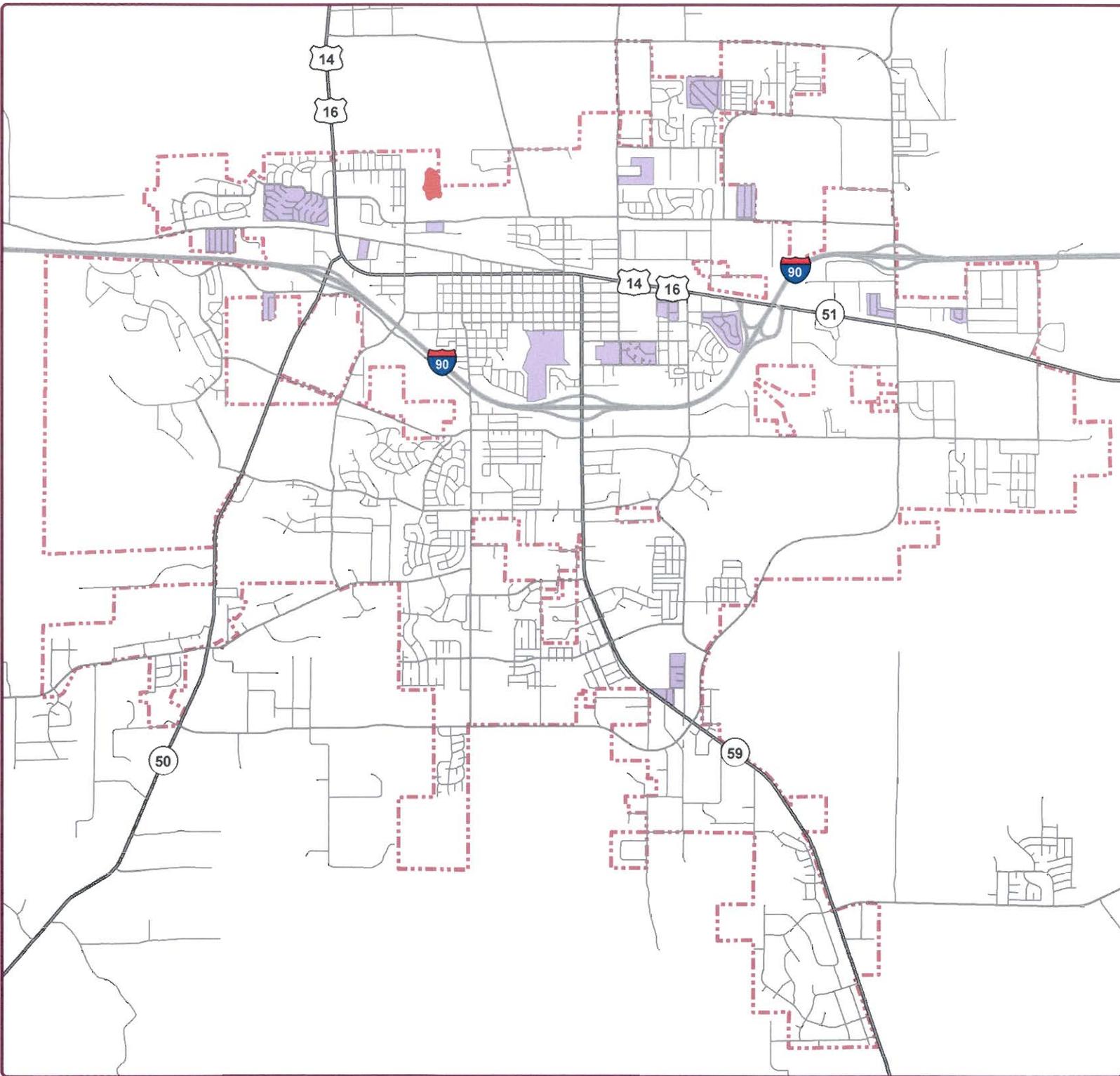


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 Works\Admin\SnowFollowup\2018-19\
 WorkFolder\OneTon.mxd



One Ton AVL
Snow Event Twenty One
 03/02/2019 12:00 am to
 03/02/2019 1:00 pm
 March 04, 2019

Productivity *Service With P.R.I.D.E.* Enthusiasm
 Responsibility Integrity Dedication



Legend
 Tractors & Others
Unit # & Description
 • Unit 193 Loader

According to the AVL system,
 our tractors drove a total
 of 21 miles during this event.

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

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Tractor AVL
Snow Event Twenty One
 03/02/2019 12:00 am to
 03/02/2019 1:00 pm
 March 04, 2019

Productivity Service With P.R.I.D.E. Enthusiasm
 Responsibility Integrity Dedication

Snow Event Report #22

Event Start Date: 3/6/2019 Event Start Time: 7:00 a.m.
Event End Date: 3/6/2019 Event End Time: 3:30 p.m.
Duration of Event: 8.5 hours Streets First Responders: Day Crew

Storm Event Overview:

Streets day crew hit their routes at 7:00 a.m. on 3/6/2019 when snow began covering roadways causing slick conditions. The rest of the streets crew assisted with plowing and ice cutting as well. The crew plowed and applied material to priority streets and subdivision trouble areas through the day. Weather conditions improved mid-day and the crew was able to finish their areas by 3:30. Since roadways were plowed and melting off the event was ended.

There were no call outs through the night and crews resumed snow pile and ice removal work the next morning.

Number of Pieces of Equipment Used:

Snow Plows:	<u>8</u>	Blades:	<u>0</u>
1-Tons:	<u>4</u>	Snow Blowers:	<u>0</u>
Loaders:	<u>2</u>	Liquid Truck:	<u>0</u>

Amount of Material Used:

Ice Slicer lbs:	<u>51,469.00</u>
Scoria lbs:	<u>53,526.00</u>
Brine Gallons:	<u>0</u>
Apogee Gallons	<u>0</u>

Number of Miles Plowed During Event: 997

Personnel:

Day Crew - Nick Scherry, Lonnie Meidinger, Garrett Wolf, Mark Webb, Steve Wilcox, Kelli O'Dea, Jeremy Onsgard, Dale Warren.

Contractor Work Effort:

N/A

Subdivision Activities:

Trouble spots and drifted areas in subdivisions were plowed and sanded with material as needed.

Parks and Facilities Maintenance Activities: Assisted with subdivision plowing, cleared City parking lots and school pathway areas.

Environmental Conditions Present:

Snow: 1" Drifting: No Rain: No Low Temp: 15 Wind: NE 0-9

Equipment Issues:

Hydraulic leak on unit 100

Incidents:

N/A

Complaints/Concerns:

Slick intersection at Swanson Rd and Southern Drive

Items of Interest:

During this weather event the Gillette Police Department investigated 3 vehicle crashes. One of these crashes occurred on a City of Gillette maintained roadway and were influenced by weather conditions.

ESTIMATED SNOW COSTS - 2018/2019

Date	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Estimated Cost of Event
10/8-10/2018 (1)	\$2,057.03	\$2,926.14	\$1,565.48	\$0.00	\$6,548.65
10/13-14/2018 (2)	\$3,778.31	\$4,809.63	\$6,332.35	\$0.00	\$14,920.29
11/7-8/2018 (3)	\$2,378.39	\$3,249.53	\$4,429.63	\$0.00	\$10,057.55
11/8-9/2018 (4)	\$3,600.39	\$4,927.07	\$6,272.68	\$0.00	\$14,800.14
11/11-12/2018 (5)	\$1,070.29	\$1,931.28	\$3,369.77	\$0.00	\$6,371.34
11/16-17/2018 (6)	\$2,733.32	\$4,568.22	\$5,484.32	\$0.00	\$12,785.86
11/24-25/2018 (7)	\$2,279.35	\$3,654.51	\$4,582.31	\$0.00	\$10,516.17
12/1-3/2018 (8)	\$6,515.50	\$9,721.40	\$12,987.39	\$0.00	\$29,224.29
12/11/2018 (9)	\$1,909.38	\$2,770.98	\$4,247.39	\$0.00	\$8,927.75
12/25-28/2018 (10)	\$12,941.61	\$19,769.09	\$20,074.89	\$0.00	\$52,785.59
12/30/18 -1/1/2019 (11)	\$17,405.16	\$22,589.13	\$6,750.72	\$0.00	\$46,745.01
1/21-22/2019 (12)	\$7,825.15	\$10,234.32	\$7,879.50	\$0.00	\$25,938.97
1/23-24/2019 (13)	\$4,859.54	\$7,472.57	\$8,628.48	\$0.00	\$20,960.59
1/26/2019 (14)	\$1,754.80	\$2,395.53	\$1,420.71	\$0.00	\$5,571.04
1/27-28/2019 (15)	\$4,558.54	\$7,219.15	\$8,386.12	\$0.00	\$20,163.81
2/6-7/2019 (16)	\$5,269.29	\$8,682.16	\$10,055.01	\$0.00	\$24,006.46
2/14-15/2019 (17)	\$3,891.00	\$5,934.97	\$4,387.47	\$0.00	\$14,213.44
2/16-17/2019 (18)	\$1,224.24	\$1,768.82	\$1,514.37	\$0.00	\$4,507.43
2/22/2019 (19)	\$1,239.06	\$2,077.40	\$2,000.50	\$0.00	\$5,316.96
2/23-24/2019 (20)	\$957.79	\$1,634.16	\$2,847.39	\$0.00	\$5,439.34
3/2/2019 (21)	\$2,480.19	\$3,887.12	\$4,719.99	\$0.00	\$11,087.30
3/6/2019 (22)	\$1,883.94	\$2,767.54	\$3,602.83	\$0.00	\$8,254.31
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
TOTALS:	\$92,612.27	\$134,990.72	\$131,539.30	\$0.00	\$359,142.29

2018-2019 POUNDS PER LANE MILE SPREADSHEET

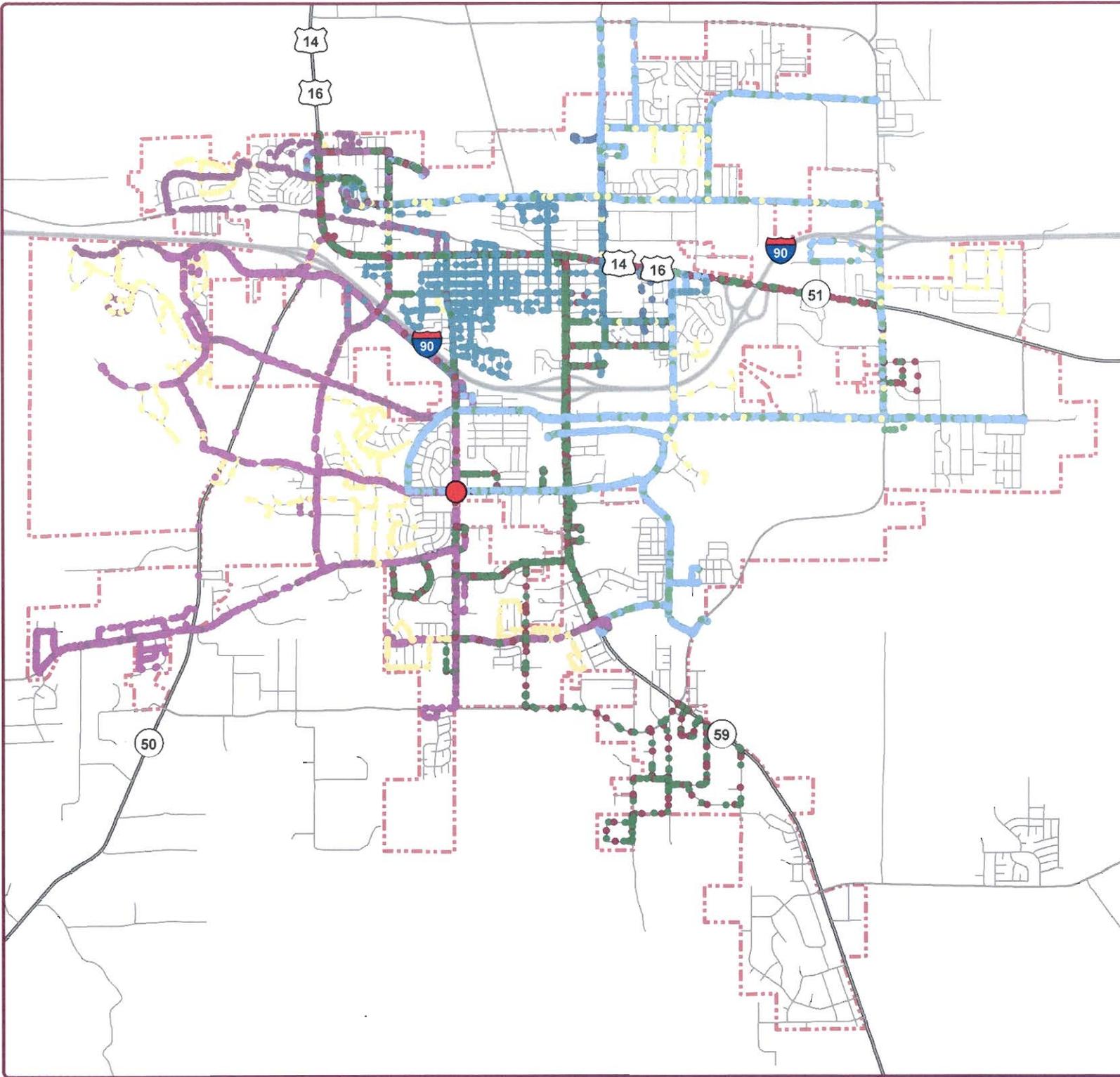
Date of Event/#	Duration of Event	Temperature	# of Miles Plowed	Pounds Per Lane Mile
10/8-10/2018 (1)	36 Hours	Low Temp 29	696	32.1
10/13-14/2018 (2)	16.25 Hours	Low Temp 20	1,502	59.47
11/7-8/2018 (3)	13 Hours	Low Temp 16	729	86.8
11/8-9/2018 (4)	18 Hours	Low Temp -7	947	93.8
11/11-12/2018 (5)	6.5 Hours	Low Temp 15	585	77.52
11/16-17/2018 (6)	14.25 Hours	Low Temp 14	1,346	55.85
11/24-25/2018 (7)	19 Hours	Low Temp 26	920	69.59
12/1-2/2018 (8)	42 Hours	Low Temp 20	2,738	64.3
12/11/2018 (9)	6.5 Hours	Low Temp 30	818	57.78
12/25-28/2018 (10)	68.5 Hours	Low Temp 12	5,570	49.82
12/30/18-1/1/19(11)	56 Hours	Low Temp -12	4,946	19.24
1/21-22/2019 (12)	26 Hours	Low Temp 15	2,809	39.12
1/23-24/2019 (13)	25 Hours	Low Temp 1	1,968	61.95
1/26/2019 (14)	8 Hours	Low Temp 27	672	29.79
1/21-28/2019 (15)	22 Hours	Low Temp 18	2,338	50.27
2/6-7/2019 (16)	30.5 Hours	Low Temp -16	2,478	57.96
2/14-15/2019 (17)	17 Hours	Low Temp 17	1,837	33.73
2/16-17/2019 (18)	29 Hours	Low Temp -1	711	29.94
2/22/2019 (19)	9 Hours	Low Temp 12	780	36.64
2/23-24/2019 (20)	10 Hours	Low Temp -5	589	69.06
3/2/2019 (21)	13 Hours	Low Temp -5	1,280	52.68
3/6/2019 (22)	8.5 Hours	Low Temp 15	997	51.62
			37,256	53.59

**Gillette Police Department
2018/2019 Weather Event Crash Report Event #22**

IR#	Date/Time	Location	Injury	Property Damage	Citation	Cause
4885	03/06/2019 - 0732	4J/ Lakeway	None	Private - >\$1,000	No	Vehicle #2 was stopped to make a left turn into a business when vehicle #1 couldn't stop and slid into vehicle #2.

March 6, 2019 7:00 a.m. to March 6, 2019 3:30 p.m.

During this weather event the Gillette Police Department investigated 3 vehicle crashes. One of these crashes occurred on a City of Gillette maintained roadway and were influenced by weather conditions.



CITY OF GILLETTE

GIS Division
 P.O. Box 3003
 Gillette, Wyoming 82717-3003
 Phone (307) 686-5364
 www.gillettewy.gov

Legend

Unit # & Description

- Unit 25 Snow Plow
- Unit 31 Snow Plow
- Unit 40 Snow Plow
- Unit 44 Snow Plow
- Unit 99 Snow Plow
- Unit 132 Snow Plow
- Unit 157 Snow Plow
- Unit 160203 Snow Plow
- Unit 160204 Snow Plow
- Reported Crashes

According to the AVL system, our snowplows drove a total of 879 miles during this event.

Police Report:
 Crashes: 1
 Crashes w/Injuries: 0
 Citations: 0
 Personal Property Damage: \$1,000
 City Property Damage: \$0

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



Y:\GIS Work\Public\Works\Public Works\Admin\SnowFollowup\2018-19\ WorkFolder\SnowPlows.mxd



Snowplow AVL
Snow Event Twenty Two
 03/06/2019 7:00 am to
 03/06/2019 3:30 pm
 March 07, 2019

Productivity Service With P.R.I.D.E. Enthusiasm
 Responsibility Integrity Dedication



CITY OF GILLETTE

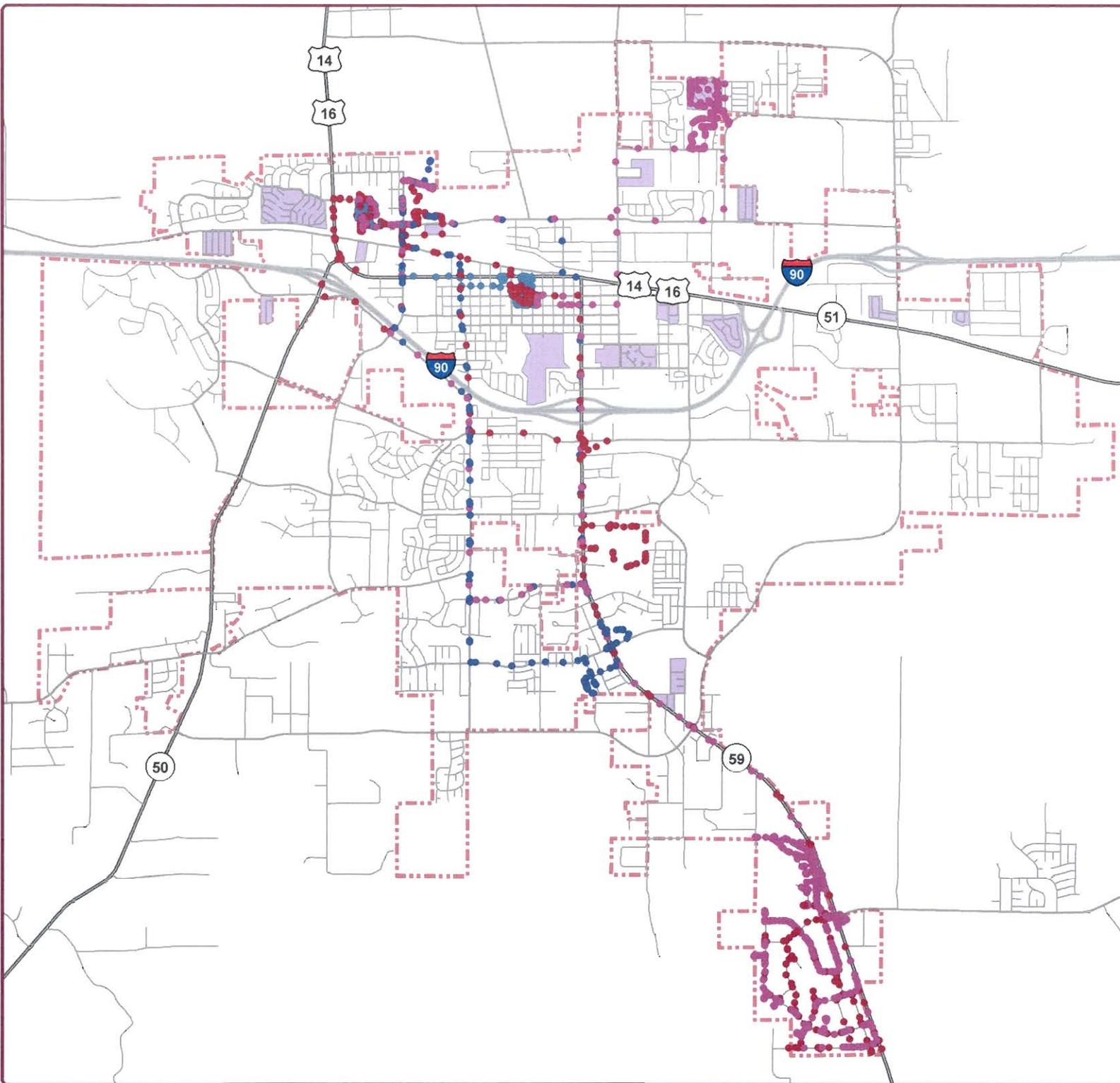
GIS Division
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

Legend

One Tons

Unit Name

- Unit 150091
- Unit 163
- Unit 168
- Unit 6

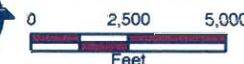


According to the AVL system, our one ton trucks drove a total of 118 miles during this event.

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



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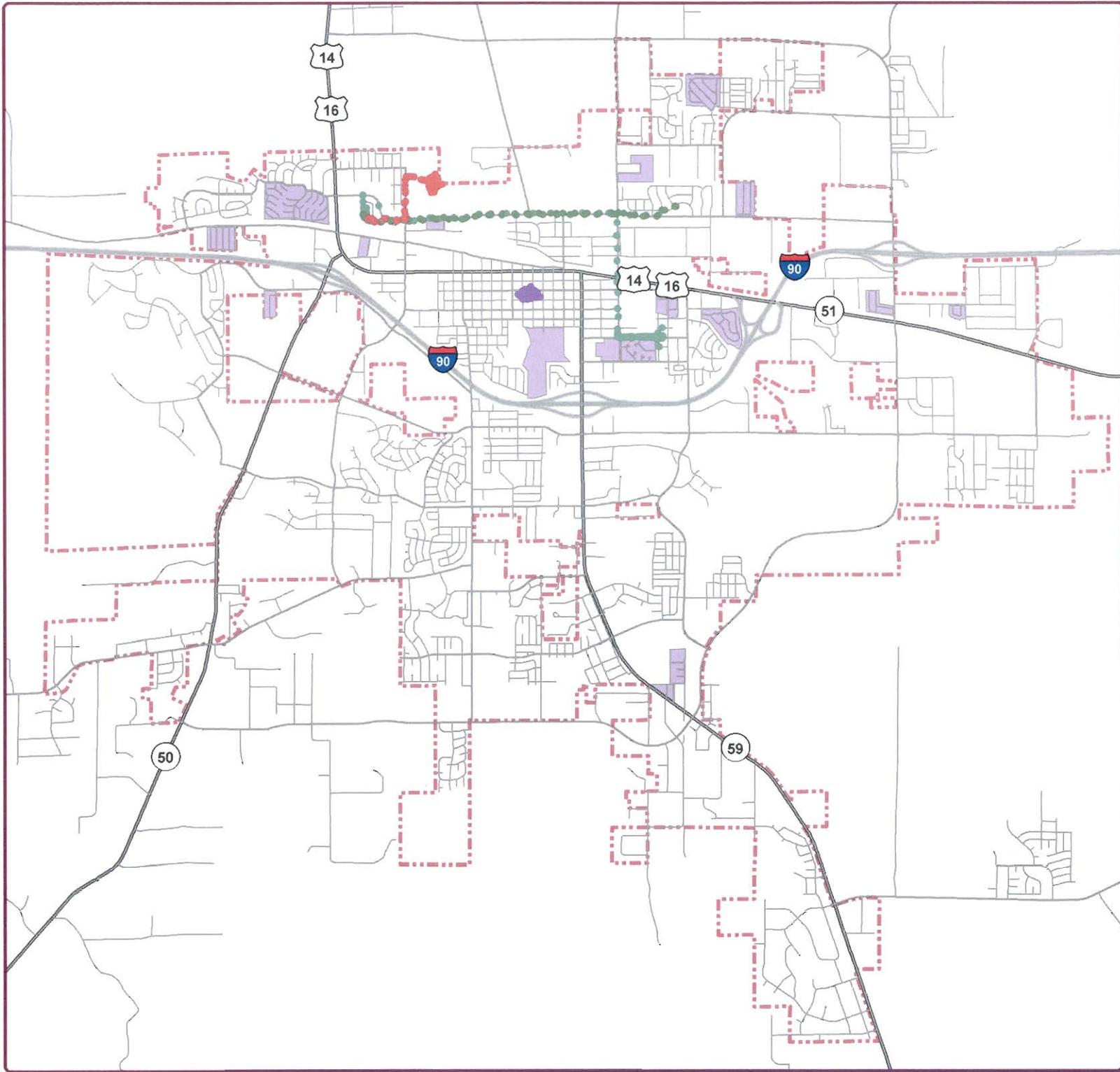
One Ton AVL
Snow Event Twenty Two
03/06/2019 7:00 am to
03/06/2019 3:30 pm
March 07, 2019

Productivity *Service With P.R.I.D.E.* Enthusiasm
Responsibility Integrity Dedication



CITY OF GILLETTE

GIS Division
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov



Legend

Tractors & Others

Unit # & Description

- Unit 76 Tractor JD
- Unit 96 Wheel Loader
- Unit 161 Tractor JD
- Unit 193 Loader

According to the AVL system, our tractors drove a total of 27 miles during this event.

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



Y:\GIS Work\PublicWorks\Public WorksAdmin\SnowFollowup\2018-19\WorkFolder\Tractor.mxd



Tractor AVL
Snow Event Twenty Two
03/06/2019 7:00 am to
03/06/2019 3:30 pm
March 07, 2019

Productivity **Service With P.R.I.D.E.** Enthusiasm
Responsibility Integrity Dedication

Bee City USA® Renews City of Gillette's Certification

Gillette has been a Bee City USA® affiliate since 2016

Bee City USA® has renewed Gillette's certification for 2019 following a rigorous renewal application process.

Post Date: 03/08/2019 8:00 AM

Bee City USA® has renewed Gillette's certification for 2019 following a rigorous renewal application process.

This completed the efforts of the Campbell County Master Gardeners' Pollinator Committee to accomplish this recertification, the facilitating committee for Gillette's efforts to engage the community in promoting pollinator-friendliness.

Bee City USA is a national nonprofit organization that galvanizes communities to sustain pollinators by providing them with healthy habitat, rich in a variety of native plants and free to nearly free of pesticides. Imperiled pollinators like bumble bees, honey bees, butterflies, moths, bats, hummingbirds, and others are responsible for the reproduction of ninety percent of the world's wild plant species and one in every three bites of food we consume.

Mayor, Louise Carter King said, "Our City Council understood the importance of sustaining pollinators when we voted to become a Bee City USA affiliate in 2016. We commend the Campbell County Master Gardeners' Pollinator Committee for again achieving recertification."

"We would like to thank the Mayor, City Council, and the City Parks Division for continuing to support the efforts of Gillette's Pollinator Committee. With the help of our volunteers and local community, we have been able to add more pollinator awareness events each year, including a Pollinator Party with the 4-H Cloverbuds and pollinator counts at the Urban Orchard. The Gillette Pollinator Committee would like to invite everyone to join us in celebrating our amazing pollinators during our 3rd Annual Gillette Pollinator Day Celebration at the Garden and Landscape Educational Expo on Saturday, April 6."

The Master Gardeners' Pollinator Committee meetings are held throughout the year with dates and times advertised on the Campbell County Master Gardener [webpage](#) and invites all residents of Gillette to offer their ideas for pollinator-friendly initiatives. The more people and organizations involved, the sooner pollinator declines will be reversed.

To see Bee City USA affiliates' annual reports visit <http://reports.beecityusa.org/>.

For more information about the Bee City USA organization visit www.beecityusa.org or email Director Phyllis Stiles at beecityusa@gmail.com. For more information about the

Gillette Bee City USA program, contact Megan McManamen at gmt_2005@hotmail.com.

For more information about Bee City USA, visit <https://www.beecityusa.org/>

For more information about the Xerces Society, visit <https://xerces.org/>

For information about four simple ways to help pollinators, visit <https://xerces.org/bringbackthepollinators/>



CITY OF GILLETTE

Development Services
Building Inspection Division
201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5260
www.gillettewy.gov

MEMORANDUM

TO: Board of Examiners – Chad Renken, Chairman; Dean Thompson, Vice-Chairman; Weston Scott, Dale Phipps, Scott Heibult, Todd Newlin, Chris Weight, Bill Currie, and Chris Mittleider.

CC: Administration
Patrick Davidson, City Administrator
Anthony Reyes, City Attorney
Ry Muzzarelli, Development Services Director
Jim Brown, Deputy Building Official
Kim King, Administrative Assistant

FROM: Ken Rogers, Chief Building Official

SUBJECT: Board of Examiners Regular Meeting – March 12, 2019

DATE: March 7, 2019

The Regular Meeting is scheduled for 12:30 p.m. on Tuesday, March 12, 2019 at City Hall, in the Community Conference Room, 2nd Floor. Lunch will be served at 12:00 p.m.

Enclosed please find the Meeting Agenda and Packet.

If you have questions or concerns prior to the meeting, please contact me.

Thank you.

Agenda

BOARD OF EXAMINERS REGULAR MEETING

March 12, 2019
12:00 p.m. to 2:00 p.m.
City of Gillette – City Hall
2nd Floor
Community Conference Room

Call to Order

Chad Renken, Chairman

Approval of Minutes

Regular Meeting of February 12, 2019

Special Meeting of February 19, 2019

Unfinished Business

New Business

Approval of Contractor License Applications

Review of Individual Contractor

- Powder River Heating & A/C
- Handyman Service and Remodeling LLC

Individual Trade License Applications

Contractor License Applications (Class A, B, C, D, F and R)

Announcements

The next Regular Meeting will be on Tuesday, April 9, 2019.

Adjournment

BOARD OF EXAMINERS
MEETING MINUTES

Regular

February 12, 2019

12:30 p.m.

Board Members present: Chairman Chad Renken, Vice Chairman Dean Thompson, Weston Scott, Dale Phipps, Scott Heibult, Chris Weight, Bill Currie, and Chris Mittleider.

Board Members absent: Todd Newlin.

Staff Members present: Ken Rogers, Chief Building Official; Jim Brown, Deputy Building Official; Kim King, Administrative Assistant.

Staff Members absent: Ry Muzzarelli, Development Services Director;

Chad Renken, Chairman, called the meeting to order.

Approval of Minutes

Chairman Renken called for approval of the January 8, 2019, Regular Meeting Minutes. It was moved by Chris Weight, seconded by Dale Phipps to approve said Minutes. Roll was called on the motion with the following results. Board Members voting aye: Scott, Phipps, Heibult, Weight, Currie, Mittleider, Vice Chairman Thompson, and Chairman Renken. Motion carried.

Unfinished Business

There was none.

New Business

Chairman Renken informed the Board of the spring session of Board Member Training. The classes are being held on March 20, 2019 from 5:30 – 8:30 p.m. and March 21, 2019 from 1:00 – 4:00 p.m. Both classes are being held in the Community Conference Room at City Hall.

Individual Review of Contractor Application

Applicant: Falcon Construction LLC

Owner or Master of Record: Eduardo Molina

Applicant Status: Complete with Multiple Flags

It was moved by Dale Phipps, seconded by Scott Heibult to approve the applicant.

The applicant was previously licensed as Redline Construction LLC. While he was licensed as Redline Construction LLC, the company was fined for working without a permit, the company is in arrears with Wyoming Worker's Compensation, the company is involved in lawsuits and the company failed to complete some projects. Members of the Board asked questions of the applicant.

The Board asked for the reasons a license can be denied. Ken Rogers read the reasons out of Chapter 5 to the Board.

Chairman Renken called for a vote. After other members of the Board abstained, Scott Heibult asked for more time to make a decision and asked if they could table the discussion. Jim Brown stated they could make a motion to table their decision and that would take precedence over their first motion. Scott Heibult made the motion, it was seconded by Chris Weight to table the Board's decision on approving the license for Falcon Construction LLC. Roll was called on the motion with the following results. Board Members voting aye: Weight, Currie, Mittleider, Scott, Phipps, Heibult, Vice Chairman Thompson, and Chairman Renken. Motion carried.

There was discussion on when to meet to make their decision and the Board decided to meet in one (1) week on Tuesday, February 19th.

Individual Trade License Applications

The Board reviewed the following Individual Trade License Applications:

BERGSTROM, JEFFREY of MITCHELL, SD • JOURNEYMAN ELECTRICIAN, MUTH ELECTRIC INC Lic# 3346
BROWN, NICHOLAS of GILLETTE, WY • APPRENTICE HVAC TECH, JOE'S PLUMBING & HEATING INC Lic# 2081
BROWN, NICHOLAS of GILLETTE, WY • APPRENTICE PLUMBER, JOE'S PLUMBING & HEATING INC Lic# 2082
DOW, BRAD of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, PROELECTRIC INC Lic# 2211
EDWARDS, ANDREW of GILLETTE, WY • MASTER ELECTRICIAN, TJ ELECTRIC LLC Lic# 2822
GOOD, KAYLOR of MOORCROFT, WY • JOURNEYMAN ELECTRICIAN, GOOD ELECTRIC INC Lic# 3123
GOOD, RICK of MOORCROFT, WY • MASTER ELECTRICIAN, GOOD ELECTRIC INC Lic# 3122
HENDRICKSON, RED of GILLETTE, WY • MASTER ELECTRICIAN, DELTA WYE INC Lic# 1480
HOLDEN, TONY of GILLETTE, WY • MASTER ELECTRICIAN, TJ ELECTRIC LLC Lic# 1943
MAYER, PAUL of MITCHELL, SD • MASTER ELECTRICIAN, MUTH ELECTRIC INC Lic# 3559
MCCONNELL, DENNIS of GILLETTE, WY • MASTER ELECTRICIAN, RMS INSTRUMENT & ELECTRIC LLC Lic# 1586
MCWILLIAMS, SCOTT of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, RMS INSTRUMENT & ELECTRIC LLC Lic# 1592
NOVAKOVICH, JAMES of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, TUCKER ELECTRIC INC Lic# 2272
SHIPLEY, SHANE of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, LONG'S PLUMBING & HEATING INC Lic# 1850
SHIPLEY, SHANE of GILLETTE, WY • JOURNEYMAN PLUMBER, LONG'S PLUMBING & HEATING INC Lic# 1851

It was moved by Chris Weight, seconded by Scott Heibult, to approve the above Individual Trade License Applications. Roll was called on the motion with the following

results. Board Members voting aye: Phipps, Heibult, Weight, Currie, Mittleider, Scott, Vice Chairman Thompson. Chairman Renken abstained. Motion carried.

Contractor License Applications

The Board reviewed the following Contractor License Applications (Class A, B, C, D, F and R):

30 GIG TECHNOLOGIES of GILLETTE, WY • RYAN ALLEN, LOW VOLTAGE
B & B LAWN CARE LLC of PIEDMONT, SD • BRANDON HEID, LANDSCAPING & FENCING
BLACK CAT CONSTRUCTION of GILLETTE, WY • JEFF SORCH, WATER & SEWER PIPELAYER
BLACK CAT CONSTRUCTION of GILLETTE, WY • JEFF SORCH, NONSTRUCTURAL CONCRETE
BLACK CAT CONSTRUCTION of GILLETTE, WY • JEFF SORCH, EXCAVATION & GRADING
BLACK WATER ENVIRONMENTAL LLC of MOORCROFT, WY • AARON JORDAN, MISCELLANEOUS
BROKEN LINK CONSTRUCTION LLC of GILLETTE, WY • JACOB TOBIN, NONSTRUCTURAL CONCRETE
CARPET EXPRESS DIRECT LLC of GILLETTE, WY • CHRIS PAULK, TRIM CARPENTRY PAINT FLOORING
CLEARLY BUILDING CORPORATION of VERONA, WI • DONALD HERRON, RESIDENTIAL CONTRACTOR
COLLINS COMMUNICATIONS INC of GILLETTE, WY • RICHARD MURRAY, LOW VOLTAGE
COLLINS COMMUNICATIONS INC of GILLETTE, WY • RICHARD MURRAY, FIRE ALARM SYSTEMS
CUSTOM CONTRACTING LLC of GILLETTE, WY • JAY JOHNSON, RESIDENTIAL CONTRACTOR
DELTA WYE INC of GILLETTE, WY • RED HENDRICKSON, ELECTRICAL
FIRETECH LLC of GILLETTE, WY • KEEGAN O'BRIEN, CHEMICAL FIRE SUPPRESSION
FREEMAN SIGNS INC of DENVER, CO • JEFF PETERS, SIGNAGE
G & R CONTROLS INC of SIOUX FALLS, SD • TRAVIS MCKINSTRY, LOW VOLTAGE
GOOD ELECTRIC INC of MOORCROFT, WY • RICK GOOD, ELECTRICAL
GOOD FLOORING of GILLETTE, WY • JACOB NUZUM, TRIM CARPENTRY PAINT FLOORING
HEART OF THE WEST LLC of GILLETTE, WY • MARISSA DEEGAN, LANDSCAPING & FENCING
HOSPITALITY BUILDERS INC of RAPID CITY, SD • DONALD HAMBECK, GENERAL CONTRACTOR
INTERSTATE POWER SYSTEMS INC of GILLETTE, WY • JOSEPH LARRALDE, GENERAL CONTRACTOR
JBD INC of SHERIDAN, WY • JIM BEDE, TRIM CARPENTRY PAINT FLOORING
LAMAR OUTDOOR ADVERTISING of CASPER, WY • CAMERON CAMPBELL, SIGNAGE
MBC EXTERIORS LLC of GILLETTE, WY • ARMANDO MARTINEZ AGUILAR, WIND SIDING GUTTER GARAGE DOOR
MELGAARD CONSTRUCTION CO INC of GILLETTE, WY • DONITA MUNN, EXCAVATION & GRADING
MICHAEL'S CONSTRUCTION INC of GILLETTE, WY • MIKE JORGENSEN, GENERAL CONTRACTOR
MUTH ELECTRIC INC of MITCHELL, SD • PAUL MAYER, ELECTRICAL
NATIONWIDE BUILDERS & CONTRACT of COLORADO SPRINGS, CO • MARK KIMBALL, WIND SIDING GUTTER GARAGE DOOR
NIESKENS FLOORING of UPTON, WY • JORDAN NIESKENS, TRIM CARPENTRY PAINT FLOORING
NORTHERN HILLS ENTERPRISES of ROZET, WY • FRANK DICKENSON, BUILDING CONTRACTOR
NORTHERN UNDERGROUND LLC of SHERIDAN, WY • MARCUS SCHOENFELDER, EXCAVATION & GRADING
NORTHERN UNDERGROUND LLC of SHERIDAN, WY • MARCUS SCHOENFELDER, WATER & SEWER PIPELAYER
PARAMOUNT CONSTRUCTION INC of EVANSVILLE, WY • WILLIAM GURKIN, GENERAL CONTRACTOR
PIERCE FLOORING of BILLINGS, MT • MEG ERLNBUSH, TRIM CARPENTRY PAINT FLOORING
POWERHOUSE RETAIL SERVICES of CROWLEY, TX • JOSHUA HARGRAVE, GENERAL CONTRACTOR
RELIABLE FLOORING of GILLETTE, WY • JENNIFER RAKSTAD, TRIM CARPENTRY PAINT FLOORING
RITE-WAY CERAMIC TILE of GILLETTE, WY • SCOTT BENJAMIN, TRIM CARPENTRY PAINT FLOORING
ROZIER CONSTRUCTION LLC of GILLETTE, WY • BRIAN ROZIER, GENERAL CONTRACTOR
STRAND'S LAWN CARE of GILLETTE, WY • ETHAN STRAND, LANDSCAPING & FENCING
SWI LLC of POWELL, WY • MARK OLSON, LANDSCAPING & FENCING
SWI LLC of POWELL, WY • MARK OLSON, LOW VOLTAGE
TA CONSTRUCTION LLC of GILLETTE, WY • TIMOTHY ANYS, RESIDENTIAL CONTRACTOR
TESSIER'S INC of RAPID CITY, SD • CORBY SHIELDS, GAS PIPEFITTER
TESSIER'S INC of RAPID CITY, SD • CORBY SHIELDS, PLUMBING
TJ ELECTRIC LLC of GILLETTE, WY • TONY HOLDEN, ELECTRICAL
TLC HOME IMPROVEMENT of GILLETTE, WY • TRACY SESSIONS, TRIM CARPENTRY PAINT FLOORING
TUTT CONSTRUCTION INC of BILLINGS, MT • JEFF TUTT, MISCELLANEOUS
WYO SERVICES LLC of UPTON, WY • KYLE MATERI, LANDSCAPING & FENCING
YELLOWSTONE ACOUSTICS INC of BILLINGS, MT • MARK LOWMAN, MISCELLANEOUS

It was moved by Dale Phipps, seconded by Bill Currie, to approve the above Contractor License Applications. Roll was called on the motion with the following results. Board Members voting aye: Heibult, Weight, Currie, Mittleider, Scott, Phipps, Vice Chairman Thompson, and Chairman Renken. Motion carried.

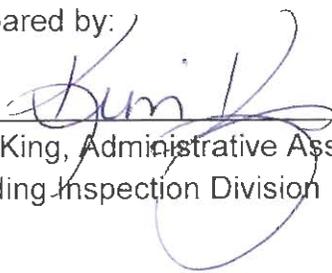
Announcements

The next regularly scheduled meeting will be Tuesday, March 12, 2019.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 1:12 p.m.

Prepared by:



Kim King, Administrative Assistant
Building Inspection Division

BOARD OF EXAMINERS
MEETING MINUTES

Regular

February 19, 2019

12:30 p.m.

Board Members present: Chairman Chad Renken, Vice Chairman Dean Thompson, Weston Scott, Dale Phipps, Scott Heibult, Chris Weight, Bill Currie, and Chris Mittleider.

Board Members absent: Todd Newlin.

Staff Members present: Ry Muzzarelli, Development Services Director; Ken Rogers, Chief Building Official; Jim Brown, Deputy Building Official; Kim King, Administrative Assistant.

Chad Renken, Chairman, called the meeting to order.

Approval of Minutes

There was none.

Unfinished Business

Chairman Renken stated the reason for the special meeting was to decide on the approval of a license for Falcon Construction LLC. He called for a motion. It was moved by Scott Heibult, seconded by Dale Phipps to approve the Applicant.

Vice Chairman Thompson asked Eduardo Molina, owner of Falcon Construction LLC whether all of the employees from Redline Construction had been paid. He stated they had been. Scott Heibult stated one of the items that stood out to him from the last meeting was the Worker's Compensation. He stated that is a requirement of having the license and that requirement does not go away just because the name of the company changes. Scott said it felt to him like Eduardo was trying to get away from this requirement. Eduardo stated the City isn't the only one that needs a Worker's Compensation letter. He said all general contractors in town ask for Worker's Compensation and trying to find work without it is hard. He said the smaller residential and concrete jobs they can find don't generate enough income to be able to come up with the money to pay what is owed to Worker's Compensation. Chris Weight asked if all of the debts are paid for Redline Construction, why not continue as Redline since the Worker's Compensation situation since that is not going to go away. Eduardo stated Redline Construction has problems with the IRS as well. He wanted to start this other company, Falcon Construction, so he could get some money coming in. He stated he cannot go to work for any other company due to the fact that the IRS would garnish his wages. Dale Phipps asked if Eduardo could be set up on a payment plan with Worker's

Compensation. Eduardo stated they do not do payment plans. He stated he did not file for bankruptcy because he doesn't plan to move from the area and didn't want to 'burn bridges'.

There being no further discussion, roll was called on the motion with the following results. Board Members voting aye: Mittleider and Phipps. Board Members voting nay: Weight, Currie, Scott, Heibult, Vice Chairman Thompson, and Chairman Renken. Motion carried.

Ken Rogers informed Eduardo that he could appeal the Board's decision to City Council and he could reapply in 30 days.

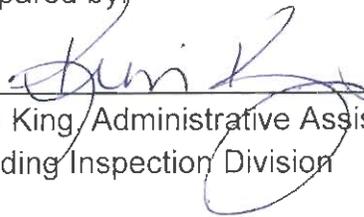
New Business

There was none.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 12:45 p.m.

Prepared by:



Kim King / Administrative Assistant
Building Inspection Division

City of Gillette
Board of Examiners
Meeting of March 12, 2019

Individual Review of Contractor License Application of:
POWDER RIVER HEATING & A/C INC

Applicant: Powder River Heating & A/C Inc.
of Gillette, WY
Master of Record: Arlyn Magnuson

Application Type: Class D Vocational Contractor - Mechanical

Application Status: Complete with flag

Applicant submitted complete application with one (1) flag.

Applicant was found working without the appropriate permit.

ADMINISTRATIVE USE ONLY
 Board of Examiners Action
 Approved Denied
 at ___ / ___ / ___ meeting
 License # 1736



CITY OF GILLETTE
BUILDING INSPECTION DIVISION
 201 E. Fifth Street, 2nd Floor
 Gillette, WY 82716
 Telephone: (307) 686-5260
www.gillettewy.gov

CONTRACTOR LICENSE APPLICATION – (RENEWAL)

Please complete each field - insert N/A if not applicable. See instructions for details and additional information.

DATE OF APPLICATION: 1/30/19

APPLICANT CONTACT INFORMATION

Please remember to contact Building Inspection in writing with any address changes during the year.

Business Name: Powder River Heating & Air Conditioning Inc
 Mailing Address: PO BOX 245 City Gillette State WY Zip Code 82717
 Office Telephone: 307 682 3009 Fax Number: 307 682 8343
 Master of Record: Arlyn Magnuson Other Number: _____
 Contact Person's email: _____

CLASS OF LICENSE (Select one): Please note that a separate application is required for each license applied for.

Class D Vocational Contractors

- Electrical
- Gas Pipefitter
- HVAC Mechanical
- Plumbing

Class F Fire Suppression Contractors

- Chemical Fire Suppression
- Fire Alarm
- Sprinkler (Fire/Standpipe)

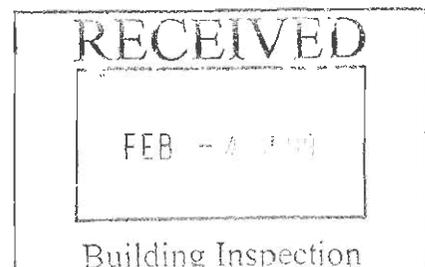
Building Contractors** (General Contractors)

- Class A-General Contractor
- Class B-Building Contractor
- Class R-Residential Contractor

May **not perform Class D, Class F, Class C Water & Sewer or Class C Electrical category work without holding the appropriate license.

Class C Specialty Contractors (Sub-Contractors)

- Concrete - Structural (Type 1)
- Concrete - Non-Structural (Type 2)
- Drywall & Plaster
- Elevator
- Excavation, Grading, Snow Removal & Demolition
- Framing - Stick Built Structure
- Insulation
- Landscaping, Sprinkler Systems, Tree Trimming & Fencing
- Limited Technician
- Low Voltage Technician
- Manufactured Housing (Type 1)
- Masonry - Structural (Type 1)
- Masonry - Veneer (Type 2)
- Roofing - General
- Roofing - Shingle
- Signage
- Trim Carpentry, Painting & Flooring
- Water & Sewer Pipe Layer
- Windows, Siding, Gutters & Garage Doors
- Miscellaneous (specify): _____



WYOMING CORPORATE REGISTRATION - Not applicable for sole proprietorships and general partnerships.

TYPE OF BUSINESS ENTITY

- Corporation
- Limited Liability Company
- Limited Partnership
- General Partnership
- Sole Proprietorship
- Other _____

LIST THE NAME AND TITLE OF EVERY OWNER

(Officer, member, partner, sole proprietor, etc.)
Arlyn magnuson
Kevin magnuson

EMPLOYEES - Employees that are or will be working in the City limits:

No, applicant does not have employees. (Continue on to Status Questions)

Yes, applicant has employees from Wyoming Out-of-State

WORKERS' COMPENSATION - Letter of Good Standing

Requested from State of Wyoming - Date of Request ____/____/____

UNEMPLOYMENT INSURANCE - Letter of Good Standing

Requested from State of Wyoming - Date of request ____/____/____

STATUS QUESTIONS

Please answer each of the following questions. When responding to Questions #1 through #5, if answer is "Yes" to any of these questions, **attach copies of relevant paperwork, including court documents, bankruptcy paperwork, if applicable.**

		YES	NO
1.	Has Owner or Master of Record, or any individual employed, had a contractor license or vocational license denied, fined, suspended, or revoked in the past year?	X	<input checked="" type="checkbox"/>
2.	Are there any liens, lawsuits, or judgments of record pending against Owner or Master of Record in the past year (relating to business activities within the scope of this license application)?		<input checked="" type="checkbox"/>
3.	Is Owner or Master of Record currently in bankruptcy proceedings or operating under a Court supervised reorganization plan as a debtor in possession within the past year?		<input checked="" type="checkbox"/>
4.	Has any officer, partner, member, owner or Master of Record been convicted of a felony (related to forgery, embezzlement, obtaining money under false pretenses, larceny, or extortion) within the past year?		<input checked="" type="checkbox"/>
5.	Has Owner or Master of Record failed to complete a project in the past year?		<input checked="" type="checkbox"/>

Continue on next page

City of Gillette
Board of Examiners
Meeting of March 12, 2019

Individual Review of Contractor License Application of:
HANDYMAN SERVICE AND REMODELING LLC

Applicant: Handyman Service and Remodeling LLC
of Gillette, WY
Master of Record: Chris Gore

Application Type: Class C Specialty Contractor – Trim Carpentry, Paint, Flooring

Application Status: Complete with flags

Applicant submitted complete application with multiple flags.

Applicant was fined for working without the appropriate licenses and permits in 2017.
Applicant was denied a license at the September 12, 2017 Board of Examiners meeting.

ADMINISTRATIVE USE ONLY
 Board of Examiners Action
 Approved Denied
 at ___/___/___ Meeting
 License #



CITY OF GILLETTE
BUILDING INSPECTION DIVISION
 201 E. Fifth Street, 2nd Floor
 Gillette, WY 82716
 Telephone: (307) 686-5260
www.gillettewy.gov

CONTRACTOR LICENSE APPLICATION (NEW)

See instructions for details and additional information. Please complete each field, insert N/A if not applicable.

Incomplete applications will be returned

DATE OF APPLICATION: 2/20/19

TYPE OF APPLICATION: (select one)

- New
 New (License has been expired for over 30 days)

APPLICANT INFORMATION

Please remember to contact Building Inspection in writing with any address changes during the year.

Business Name: Handyman Service and Remodeling LLC
 Mailing Address: 1801 E. Wadsworth #48 City Gillette State WY Zip Code 82716
 Office Telephone: (307) 257-7111 Fax Number: same as office
 Master of Record: Chris Gore Phone Number (307) 696-7984 Cell
 Email Address: Chrisg@Handymanow.org

CLASS OF LICENSE (Select one): Please note that a separate application is required for each license applied for.

Class D Vocational Contractors

- Electrical
- Gas Pipefitter
- HVAC Mechanical
- Plumbing

Class F Fire Suppression Contractors

- Chemical Fire Suppression
- Fire Alarm
- Sprinkler (Fire/Standpipe)

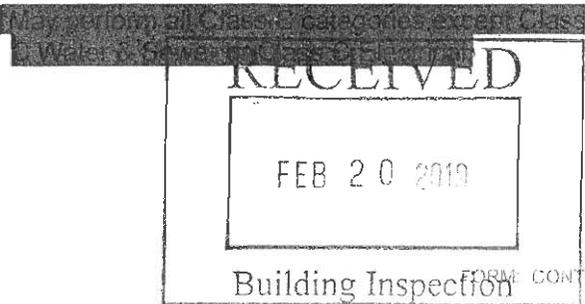
Building Contractors** (General Contractors)

- Class A-General Contractor
- Class B-Building Contractor
- Class R-Residential Contractor

** May not perform any Class D, Class F, Class C Water & Sewer or Class C Electrical category work without holding appropriate license

Class C Specialty Contractors (Sub-Contractors)

- Concrete - Structural (Type 1)
- Concrete - Non-Structural (Type 2)
- Drywall & Plaster
- Elevator
- Excavating, Grading, Snow Removal & Demolition
- Framing - Stick Built Structure
- Insulation
- Landscaping, Sprinkler Systems, Tree Trimming & Fencing
- Limited Technician
- Low Voltage Technician
- Manufactured Housing (Type 1)
- Masonry - Structural (Type 1)
- Masonry - Veneer (Type 2)
- Roofing - General
- Roofing - Shingle
- Signage
- Trim Carpentry, Painting & Flooring
- Water & Sewer Pipe Layer
- Windows, Siding, Gutters & Garage Doors
- Miscellaneous (specify): _____



WYOMING CORPORATE REGISTRATION - Not applicable for sole proprietorship and general partnerships

TYPE OF BUSINESS ENTITY

- Corporation
- Limited Liability Company
- Limited Partnership
- General Partnership
- Sole Proprietorship
- Other _____

LIST THE NAME AND TITLE OF EVERY OWNER

(Officer, member, partner, sole proprietor, etc.)
Chris Gore

EMPLOYEES - Employees that are or will be working in the City limits:

No, applicant does not have employees. **(Continue on to Status Questions)**

Yes, applicant has employees from Wyoming Out-of-State

WORKERS' COMPENSATION - Letter of Good Standing

Requested from State of Wyoming - Date of Request ____/____/____

UNEMPLOYMENT INSURANCE - Letter of Good Standing

Requested from State of Wyoming - Date of request ____/____/____

STATUS QUESTIONS

Please answer each of the following questions. When responding to Questions #2 through #6, if answer is "Yes" to any of these questions, **attach copies of relevant paperwork, including court documents, bankruptcy, if applicable.**

		YES	NO
1.	Has Owner or Master of Record been previously licensed with the City of Gillette? If "yes," please indicate name of company, dates licensed and class(es) of license(s): <i>Same name and Company applying for</i>	<i>YES</i>	
2.	Has Owner or Master of Record, or any individual employed, had a contractor license or vocational license denied, fined, suspended, or revoked?	<i>YES</i>	
3.	Are there any liens, lawsuits, or judgments of record pending against Owner or Master of Record (relating to business activities within the scope of this license application)?		<i>NO</i>
4.	Is Owner or Master of Record currently in bankruptcy proceedings or operating under a Court supervised reorganization plan as a debtor in possession within the past seven (7) years?		<i>NO</i>
5.	Has any officer, partner, member, owner, or Master of Record been convicted of a felony (related to forgery, embezzlement, obtaining money under false pretenses, larceny, or extortion) within the last ten (10) years?		<i>NO</i>
6.	Has Owner or Master of Record failed to complete a project?	<i>YES</i>	

Continued on next page



Kim King <kimk@gillettewy.gov>

License

7 messages

Leslie Reynolds <lreynolds@firstnorthern.bank>
To: Kim King <KimK@gillettewy.gov>

Wed, Feb 20, 2019 at 10:15 AM

Hope you can read these

Leslie Reynolds

Loan Processor

NMLS Originator Registry #1224046

First Northern Bank of Wyoming- NMLS Bank #402576

200 S Kendrick Ave Gillette, Wy. 82716

Phone 307-682-1195 | Fax 307-682-3688

lreynolds@firstnorthern.bank | <http://www.firstnorthern.bank>

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License.pdf
26K

Kim King <KimK@gillettewy.gov>
To: Leslie Reynolds <lreynolds@firstnorthern.bank>

Wed, Feb 20, 2019 at 10:27 AM

Leslie,

What was the reason he gave you copies of these licenses? Is he doing work on repo's or foreclosures?

Thanks,
Kim

[Quoted text hidden]

--

Kim King
Administrative Assistant/Licensing
City of Gillette
Building Inspection Division

307.686.5260
kimk@gillettewy.gov

****Please note our mailing address has changed to 201 E. Fifth Street; Gillette, WY 82716****

Leslie Reynolds <lreynolds@firstnorthern.bank>
To: Kim King <KimK@gillettewy.gov>

Wed, Feb 20, 2019 at 10:32 AM

We have loans that are called Spruce ups,

On the spruce ups, we get bids from the contract. We require, insurance and licenses.

For instance the property at 3516 Foothills Blvd, the purchase price is 140,000.00. The borrower purchases and does improvements , we finance the purchase price and improvements

In this case Genworth Mortgage owns the property, so yes I would consider it a foreclosure.

We had another property he worked on at 422 Circle Dr. owned by an individual.

Hope that helps.

[Quoted text hidden]

Emails and attachments may be public records under the Wyoming Public Records Act, W.S. § 16-4-201 et seq., and may be subject to public disclosure pursuant to this Act, unless a specific exception applies which limits or prohibits disclosure.

Kim King <KimK@gillettewy.gov>
To: Leslie Reynolds <lreynolds@firstnorthern.bank>

Wed, Feb 20, 2019 at 10:42 AM

Yes it helps. He was denied renewal of his licenses in 2017. We are going to be speaking with our attorney about him, thanks for letting me know. If you have any other licenses that he has provide you in the past, would you send them to me, please? And please feel free to call or email me with any questions about contractors and whether they are licensed or not. I'm happy to help!

Thank you,
Kim

[Quoted text hidden]

Leslie Reynolds <lreynolds@firstnorthern.bank>
To: Kim King <KimK@gillettewy.gov>

Wed, Feb 20, 2019 at 3:58 PM

Kim, Chris Gore just brought us this. Looks like he got bonded. We told him we need the contractor license.

Thanks

[Quoted text hidden]

 **Chris Gore.pdf**
521K

Kim King <KimK@gillettewy.gov>
To: Leslie Reynolds <lreynolds@firstnorthern.bank>

Wed, Feb 20, 2019 at 4:05 PM

Leslie,

This bond is to the City only. He won't be licensed until the Board can meet on March 12th and then it's up to them. So he still cannot do any work for the bank or really anyone within the City limits.

Thanks,
Kim

[Quoted text hidden]

Leslie Reynolds <lreynolds@firstnorthern.bank>
To: Kim King <KimK@gillettewy.gov>

Wed, Feb 20, 2019 at 4:06 PM

That is what we thought.

He is trying hard. 😊

[Quoted text hidden]



Kim King <kimk@gillettewy.gov>

Contractors licenses

3 messages

Leslie Reynolds <lreynolds@firstnorthern.bank>
To: Kim King <KimK@gillettewy.gov>

Wed, Feb 20, 2019 at 9:52 AM

Morning Kim,

Who over there deals with the contractors licenses.

We have a contract that gave me his license and it effective date is 9-13-19, not sure why so far ahead.

Thanks

Leslie

Leslie Reynolds

Loan Processor

NMLS Originator Registry #1224046

First Northern Bank of Wyoming- NMLS Bank #402576

200 S Kendrick Ave Gillette, Wy. 82716

Phone 307-682-1195 | Fax 307-682-3688

lreynolds@firstnorthern.bank | <http://www.firstnorthern.bank>

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Kim King <KimK@gillettewy.gov>
To: Leslie Reynolds <lreynolds@firstnorthern.bank>

Wed, Feb 20, 2019 at 9:58 AM

I'm in charge of licensing. Who is the contractor?

{Quoted text hidden}

--

Kim King
Administrative Assistant/Licensing

City of Gillette
Building Inspection Division
307.686.5260
kimk@gillettewy.gov

****Please note our mailing address has changed to 201 E. Fifth Street; Gillette, WY 82716****

Leslie Reynolds <lreynolds@firstnorthern.bank>
To: Kim King <KimK@gillettewy.gov>

Wed, Feb 20, 2019 at 10:01 AM

Oh my lucky day.

Christopher Gore
Handyman Services & Remodeling

I have a license # 3016 and 3079

Thanks for your help

Leslie

[Quoted text hidden]

Emails and attachments may be public records under the Wyoming Public Records Act, W.S. § 16-4-201 et seq., and may be subject to public disclosure pursuant to this Act, unless a specific exception applies which limits or prohibits disclosure.

CITY OF GILLETTE, CONTRACTOR LICENSE

Issued to: HANDYMAN SERVICE & REMODELING
License Type: CARPENTRY PAINT FLOORING #3016

This license duly recognizes the above mentioned contractor as meeting the Gillette Municipal Code, Chapter 5 requirements for registration as a contractor in the City of Gillette for the term set forth herein. This license may be revoked, suspended or denied for cause in accordance with Chapter 5.

Effective 09/13/2019
Expires 09/13/2020

BOARD OF EXAMINERS

By: Scott Helbull
Scott Helbull, Chairman

CITY OF GILLETTE CONTRACTOR LICENSE

Applied to HANDYMAN SERVICE & REMODELING
License NONSTRUCTURAL CONCRETE #3079

This license recognizes the above mentioned contractor as meeting the Gillette Municipal Code, Chapter 5 requirements for registration as a contractor in the City of Gillette for the term set forth herein. This license may be revoked, suspended or denied for cause in accordance with Chapter 5.

Effective 09/13/2019
Expires 09/13/2020

BOARD OF EXAMINERS

By: Scott Heibult
Scott Heibult Chairman

CITY OF GILLETTE, WYOMING
DEVELOPMENT SERVICES DEPARTMENT
BUILDING INSPECTION DIVISION



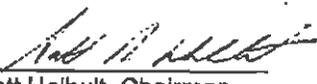
CONTRACTOR LICENSE

Issued to: HANDYMAN SERVICE & REMODELING
License: TRIM CARPENTRY PAINT FLOORING # 3016

This license duly recognizes the above named as meeting the Gillette Municipal Code, Chapter 5 requirements for registration/license as a contractor in the City of Gillette for the term set forth below. This license may be revoked, suspended, or denied for cause in accordance with Chapter 5.

Effective: 09/13/2016
Expires: 09/13/2018

BOARD OF EXAMINERS

By: 
Scott Helbult, Chairman

FOR REVIEW INDIVIDUAL LICENSE APPLICATIONS

MARCH 12, 2019

1	ALLEY, HARRY of GILLETTE, WY • MASTER ELECTRICIAN, ALL ELECTRIC LLC Lic# 2131
2	BAKER, DOUGLAS of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, R & G ELECTRIC INC Lic# 3570 **
3	BETZ, WILLIAM of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, SCOTT BROTHERS INC Lic# 3579 **
4	BOYER, JOSHUA of MOORCROFT, WY • JOURNEYMAN GAS PIPEFITTER, APEX MECHANICAL LLC Lic# 2169
5	BOYER, JOSHUA of MOORCROFT, WY • JOURNEYMAN PLUMBER, APEX MECHANICAL LLC Lic# 2170
6	BRADLEY, TODD of MOUNTAIN VIEW, WY • JOURNEYMAN ELECTRICIAN, UNION TELEPHONE COMPANY Lic# 3572 **
7	BRYSON, JAMES R of GILLETTE, WY • JOURNEYMAN PLUMBER, CAMPBELL COUNTY SCHOOL DISTRICT Lic# 2179
8	CALDWELL, DILLON of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, ANDERSON PLUMBING LLC Lic# 3564 **
9	CALDWELL, DILLON of GILLETTE, WY • APPRENTICE PLUMBER, ANDERSON PLUMBING LLC Lic# 3565 **
10	CATHEY, AMOS of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, R & G ELECTRIC INC Lic# 3571 **
11	DEMAS, NATHANIEL of MOORCROFT, WY • APPRENTICE GAS PIPEFITTER, APEX MECHANICAL LLC Lic# 2445
12	DEMAS, NATHANIEL of MOORCROFT, WY • APPRENTICE PLUMBER, APEX MECHANICAL LLC Lic# 2446
13	DRAKE, MATTHEW of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2214
14	DRAKE, MATTHEW of GILLETTE, WY • JOURNEYMAN PLUMBER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2215
15	FERRELL, GARY of LITTLE ROCK, AR • MASTER ELECTRICIAN, STALEY INC Lic# 3577 **
16	FOSKETT, TRAVIS of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2228
17	HANSON, DANIEL of GILLETTE, WY • MASTER ELECTRICIAN, SCOTT BROTHERS INC Lic# 2266
18	HIEB, JASON of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2331
19	KIPLINGER, WARD of GILLETTE, WY • MASTER HVAC TECH, AAA SOLUTION INC Lic# 3368
20	MAGNUSON, ARLYN of GILLETTE, WY • MASTER HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2372
21	MAGNUSON, ARLYN of GILLETTE, WY • MASTER GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2885
22	MAGNUSON, TYLER of GILLETTE, WY • APPRENTICE HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2261
23	MASSIE, CLAY of MOORCROFT, WY • RES FIRE SUP SYS INSTALLER-MAS, CLEARWATER X-SPURTS INC Lic# 2811
24	MOLLMAN, TIM of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2270
25	MOLLMAN, TIM of GILLETTE, WY • JOURNEYMAN PLUMBER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2271
26	MULDOON, CHAD of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 3566 **
27	OCHELTREE, DEREK of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2273

FOR REVIEW INDIVIDUAL LICENSE APPLICATIONS

MARCH 12, 2019

28	OCHELTREE, DEREK of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2274
29	OLSON, GEORG of RAPID CITY, SD • MASTER HVAC TECH, TESSIER'S INC Lic# 2298
30	RENKEN, BRYAN of GILLETTE, WY • MASTER GAS PIPEFITTER, RENKEN PLUMBING LLC Lic# 1789
31	SCOTT, BRANDON L of GILLETTE, WY • MASTER ELECTRICIAN, SCOTT BROTHERS INC Lic# 1831
32	SCOTT, WESTON of GILLETTE, WY • MASTER ELECTRICIAN, SCOTT BROTHERS INC Lic# 1833
33	SHANE, JERRY of GILLETTE, WY • MASTER ELECTRICIAN, SHANE ELECTRIC INC Lic# 1844
34	STRONG, JUSTIN of MOORCROFT, WY • MASTER GAS PIPEFITTER, APEX MECHANICAL LLC Lic# 3362
35	STRONG, JUSTIN of MOORCROFT, WY • MASTER PLUMBER, APEX MECHANICAL LLC Lic# 3363
36	TAYLOR, CARL of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, SCOTT BROTHERS INC Lic# 1927
37	THOMAS JR, RICHARD of GILLETTE, WY • MASTER ELECTRICIAN, SUMMIT ELECTRICAL SOLUTIONS LLC Lic# 3569 **
38	TORREY, MICHAEL of GILLETTE, WY • MASTER ELECTRICIAN, TORREY ELECTRIC LLC Lic# 3576 **
39	TUCKER, LOREN of GILLETTE, WY • MASTER ELECTRICIAN, TUCKER ELECTRIC INC Lic# 1961
40	WILLIAMS, TIMOTHY of GILLETTE, WY • MASTER GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2025
41	WILLIAMS, TIMOTHY of GILLETTE, WY • MASTER HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2026
42	WILLIAMSON, DONAHUE of SUMMERSSET, SD • MASTER ELECTRICIAN, WIRES R US Lic# 2031
43	ZUCK, DANIEL of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, CAMPBELL COUNTY SCHOOL DISTRICT Lic# 2071
	**Indicates new licensee **Indicates additional license for current licensee

FOR REVIEW CONTRACTOR LICENSE APPLICATIONS
MARCH 12, 2019

1	10d CUSTOM WORKS LLC of GILLETTE, WY • LOGAN TOMER, TRIM CARPENTRY PAINT FLOORING
2	AAA SOLUTION INC of GILLETTE, WY • WARD KIPLINGER, MECHANICAL
3	AC TREE SERVICE of MILLS, WY • MARK PORTER, LANDSCAPING & FENCING
4	ALL ELECTRIC LLC of GILLETTE, WY • HARRY ALLEY, ELECTRICAL
5	ALL PRO INSULATION LLC of RAPID CITY, SD • JEREMY SCHAEFFER, INSULATION
6	ALPINE DRYWALL & FLOOR COVERINGS of SALT LAKE CITY, UT • DIANE OUZOUNIAN, TRIM CARPENTRY PAINT FLOORING
7	APEX MECHANICAL LLC of MOORCROFT, WY • JUSTIN STRONG, GAS PIPEFITTER
8	APEX MECHANICAL LLC of MOORCROFT, WY • JUSTIN STRONG, PLUMBING
9	ASSOCIATED MATERIALS LLC of CUYAHOGA FALLS, OH • KYLE CARPENTER, WIND SIDING GUTTER GARAGE DOOR
10	BIG HORN EXCAVATING LLC of GILLETTE, WY • WILL SMITH, WATER & SEWER PIPELAYER
11	BIG SKY EXTERIOR DESIGNS of BILLINGS, MT • MARK MOREHEAD, WIND SIDING GUTTER GARAGE DOOR
12	BOSS ENTERPRISES INC of GILLETTE, WY • EMERY WALKER, EXCAVATION & GRADING
13	BRYAN CONSTRUCTION INC of COLORADO SPRINGS, CO • SCOTT BRYAN, GENERAL CONTRACTOR
14	CASEY LESSERT of GILLETTE, WY • CASEY LESSERT, TRIM CARPENTRY PAINT FLOORING
15	CERAMIC DESIGNS MIDWEST INC of RAPID CITY, SD • GEORGE MARTINA, TRIM CARPENTRY PAINT FLOORING
16	CHRISTOFFERSON COMMERCIAL BUILDERS of COLORADO SPRINGS, CO • COLIN CHRISTOFFERSON, BUILDING CONTRACTOR **
17	COAL COUNTRY GENERAL SERVICES LLC of GILLETTE, WY • DAVID CLOUD, TRIM CARPENTRY PAINT FLOORING
18	COAL COUNTRY GENERAL SERVICES LLC of GILLETTE, WY • DAVID CLOUD, LANDSCAPING & FENCING **
19	DREAMS CARPORTS & BUILDINGS of OREM, UT • REYNALDO TOTO, MISCELLANEOUS
20	EBERLEIN PAINTING of GILLETTE, WY • TIM DENNIS, TRIM CARPENTRY PAINT FLOORING
21	G & S DECORATING INC of GILLETTE, WY • STEVE JELLUM, TRIM CARPENTRY PAINT FLOORING
22	GARY'S WELDING INC of GILLETTE, WY • GARY DARLOW, RESIDENTIAL CONTRACTOR
23	GARY'S WELDING INC of GILLETTE, WY • GARY DARLOW, MISCELLANEOUS
24	HERNANDEZ SNOW REMOVAL of GILLETTE, WY • JULIA HERNANDEZ, NONSTRUCTURAL CONCRETE
25	HIGH ROCK LLC of MOORCROFT, WY • BLAKE ERICKSON, BUILDING CONTRACTOR
26	INDUSTRIAL BUILDERS INC of FARGO, ND • BRIAN MEYER, NONSTRUCTURAL CONCRETE **
27	ITC ELECTRICAL TECHNOLOGIES of MILLS, WY • MICHAEL CARRUTH, ELECTRICAL

FOR REVIEW CONTRACTOR LICENSE APPLICATIONS
MARCH 12, 2019

28	J & M DRYWALL LLC of GILLETTE, WY • MAYRA MACIAS, DRYWALL
29	J & M DRYWALL LLC of GILLETTE, WY • MAYRA MACIAS, TRIM CARPENTRY PAINT FLOORING
30	JOHNSON CONTROLS SECURITY SOLUTIONS LLC of BOCA RATON, FL • KEITH ROBERTSON, LOW VOLTAGE
31	JULIO C TEJEDA of GILLETTE, WY • JULIO C TEJEDA, TRIM CARPENTRY PAINT FLOORING
32	K & K BUILDERS LLC of SUNDANCE, WY • KIT DOORNINK, STRUCTURAL CONCRETE
33	K & K BUILDERS LLC of SUNDANCE, WY • KIT DOORNINK, EXCAVATION & GRADING
34	K & K BUILDERS LLC of SUNDANCE, WY • KIT DOORNINK, WATER & SEWER PIPELAYER
35	KONE INC of MOLINE, IL • ANTHONY RENN, ELEVATOR
36	LYNNRICH INC of BILLINGS, MT • DAVID J GODWIN, WIND SIDING GUTTER GARAGE DOOR
37	MCCLELLAN & MACQUEEN INC of WORLAND, WY • JERRY HARVARD, NONSTRUCTURAL CONCRETE
38	MEHLHAFF CONSTRUCTION INC of RAPID CITY, SD • JEFF MEHLHAFF, TRIM CARPENTRY, PAINT, FLOORING
39	MENDOZAS SIDING of GILLETTE, WY • SANTIAGO MENDOZA, WIND SIDING GUTTER GARAGE DOOR
40	MILLER EXTERIORS LLC of GILLETTE, WY • JASON MILLER, SHINGLE ROOFING
41	MONUMENT HOME BUILDERS INC of CHEYENNE, WY • COLLIN KOSTELECKY, BUILDING CONTRACTOR
42	MOORE INSULATION CO INC of CHEYENNE, WY • KARL REDLICH, INSULATION
43	OTIS ELEVATOR COMPANY of CLAYTON, MO • PHILLIP COMPTON, ELEVATOR
44	PAINTER'S PRIDE of GILLETTE, WY • JAYSON DUNMIRE, TRIM CARPENTRY PAINT FLOORING **
45	PETRIE CONSTRUCTION LLC of GILLETTE, WY • MARK PETRIE, RESIDENTIAL CONTRACTOR
46	POWDER RIVER HEATING & A/C INC of GILLETTE, WY • JAYE DRAKE, PLUMBING
47	POWDER RIVER HEATING & A/C INC of GILLETTE, WY • JAYE DRAKE, GAS PIPEFITTER
48	RENKEN PLUMBING LLC of GILLETTE, WY • BRYAN RENKEN, GAS PIPEFITTER
49	RMS INSTRUMENT & ELECTRIC LLC of GILLETTE, WY • CHRIS ROHDE, SIGNAGE
50	ROCKY MOUNTAIN EXTERIORS of SHERIDAN, WY • RYAN LITTLE, WIND SIDING GUTTER GARAGE DOOR
51	ROCKY MOUNTAIN MOBILE HOME INC of GILLETTE, WY • RENAE CROWLEY, MANUFACTURED HOME INSTALLATION
52	S & S BUILDERS LLC of GILLETTE, WY • JERRY BUTCHER, WATER & SEWER PIPELAYER
53	S & S BUILDERS LLC of GILLETTE, WY • JERRY BUTCHER, GENERAL CONTRACTOR
54	SCOTT BROTHERS INC of GILLETTE, WY • WESTON SCOTT, ELECTRICAL



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

March 14, 2019 – 6:30 P.M.

ITEM #	AGENDA ITEM (CCPLB Governing Policies Manual Number or By-Laws) <i>NOTES IN GREEN – Guidance for the handling of the item.</i>
1.	CALL TO ORDER/ATTENDANCE (2.5.10)
2.	QUARTERLY COMMISSIONER’S MEETING AGENDA (refer to County provided agenda)
3.	APPROVAL OF AGENDA (2.3.3)
4.	APPROVAL OF MINUTES (2.3.3) for the A. February 14, 2019 Board meeting (ATTACHMENT “A”) B. February 21, 2019 CCPLB/Manager Budget meeting (ATTACHMENT “B”)
5.	CONSENT AGENDA (2.3.4). A. APPROVAL OF WARRANTS (ATTACHMENT “C”) B. FEBRUARY 21, 2019 CCPLB EXECUTIVE SESSION
6.	CITIZEN INPUT (2.2.1)
7.	BOARD PROCESS A. FY2019/2020 SIMPLIFIED BUDGET <i>“MOTION: to approve the 2019/2020 FY 2019/2020 simplified budget as presented.”</i> B. CMAR DISCUSSION C. ARCHITECT FEES DISCUSSION (ATTACHMENT “D”) D. 2028 & 2029 NJHFR AGREEMENT (ATTACHMENT “E”) <i>“MOTION: to approve the 2028 & 2029 NJHFR agreement as presented.”</i> E. FOLLOW UP ITEMS FROM PREVIOUS MEETING (2.3.3) i. None F. CONTRACTING/PURCHASING DECISIONS (2.2.7): (no actions to be taken at this meeting)



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

March 14, 2019 – 6:30 P.M.

8.	<p>OPERATIONS REPORT/UPDATE (3.8.1.C)</p> <p>A. Items GM Jeff Esposito will discuss:</p> <p>i. General Manager's Report (ATTACHMENT "F")</p>
9.	<p>MATTERS FOR NOTING:</p> <p>A. CORRESPONDENCE:</p> <p>i. March 4, 2019, CCPR Letter (ATTACHMENT "G")</p> <p>ii. February 5, 2019, US Department of Interior Letter (ATTACHMENT "H")</p> <p>B. BOARD CALENDAR:</p> <p>i. Upcoming Board Meetings:</p> <p>a. April 11, 2019 at 6:30 p.m. (Workshop at 6:00 p.m.)</p> <p>b. May 9, 2019 at 6:30 p.m. (Workshop at 6:00 p.m.)</p> <p>ii. Other meetings/events:</p> <p>a. Quarterly Planning Meeting: Monday, March 18, 2019 at 11:30 p.m. in the Board Room. Lunch will be provided.</p> <p>b. Public Hearing Meeting for BRC Loan Application followed by a CCPLB meeting: Tuesday, March 19, 2019 at 6:00 p.m. in the Board Room.</p> <p>c. Budget meeting with City/County: Thursday, March 28, 2019 at 5:15 p.m. at GAMB Budget meeting with City/County: Thursday, March 28, 2019 at 5:15 p.m. at GAMB</p>
10.	<p>ADJOURNMENT</p>

ATTACHMENT A
Campbell County Public Land Board (CCPLB)
Meeting Minutes
February 14, 2019

Members	Staff
Present: Kevin Couch, Don Hamm, Charlene Camblin, Skyler Pownall, Mary Silvernell, Troy Allee, Robert Quintana	Present: ReNae Keuck, Greg Rook, Heather Kuhrt
Legal Counsel	Guests
Present: Frank Stevens	Present: Bob Maul <i>County Liaison</i> ; Patrick Filbin representing the <i>News-Record</i>

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
1.	Call to Order/Attendance	The CCPLB meeting was called to order at 6:33 p.m. MDT on February 14, 2019, by Chair Kevin Couch.		
2.	Approval of CCPLB Agenda	The February 14, 2019, agenda was reviewed.	Mrs. Camblin made a motion to approve the February 14, 2019, agenda. Mrs. Silvernell seconded the motion. The motion passed unanimously.	
3.	Approval of Minutes	<p>A. The January 10, 2019, CCPLB meeting minutes were reviewed.</p> <p>B. The January 31, 2019, Board/Staff Planning meeting minutes were reviewed.</p> <p>C. The February 11, 2019, Board/City/County Remodel meeting minutes were reviewed.</p>	<p>A. Mr. Pownall made a motion to approve the January 10, 2019, meeting minutes as presented. Mrs. Camblin seconded the motion. Mr. Quintana recused himself from the approval of the minutes. The motion passed.</p> <p>B. Mrs. Camblin made a motion to approve the January 31, 2019, meeting minutes as presented. Mr. Pownall seconded the motion. Mr. Quintana recused himself from the approval of the minutes. The motion passed.</p> <p>C. Mr. Pownall made a motion to approve the February 11, 2019, meeting minutes as</p>	

Campbell County Public Land Board (CCPLB)
Meeting Minutes
February 14, 2019

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
			presented. Mr. Quintana seconded the motion. Mrs. Silvernell, Mrs. Camblin, and Mr. Allee recused themselves from the approval of the minutes. The motion passed.	
4.	Consent Agenda	<p>A. Approval of Warrants: The Warrants for the February 14, 2019, meeting were reviewed.</p> <ul style="list-style-type: none"> - January 2019 Accounts Payable Voucher Numbers 48365-48453 (General Fund/Special Events) in the amount of \$224,553.70. - January 2019 Manual Purchase Order Numbers 10096-10119 in the amount of \$231,076.03. - January 2019 Payroll Warrants in the amount of \$160,622.55 for the period of 12/16/2018-1/26/2019. 	<p>A. Mr. Pownall made a motion to approve the February 14, 2019, Warrants. Mrs. Camblin seconded the motion. The motion passed unanimously.</p>	
5.	Citizen Input	None		
6.	Board Process	<p>A. Investment RFP Approval</p> <ul style="list-style-type: none"> i. The Investment RFP went out for bid November 2018. Mrs. Keuck and Mr. Pownall reviewed two bids (PFM and American National Bank) and recommended PFM for approval. The main reason PFM recommended was because of the short-term investments being with WGIF Investing Department, where some of our funds are currently invested. PFM has no fees and a great rate of 2.4%. American National Bank had fees attached that would add up to about \$9,600 a year. Long term investments with PFM would be collateralized CD's, which would include a fee, but never over 0.15%. The Wyostar Wyoming Center Reserve Fund of about \$3 million will be the account invested because this is the only account the Board has full control. The other accounts will need City and County approval before investing, so that may be invested later. <p>B. Review 2019/2020 Budget Presentation</p> <ul style="list-style-type: none"> i. Mrs. Keuck handed out the new budget binders to Board members. The overall budget is about \$73,000 less than last year. The biggest reason for 	<p>A. Mr. Pownall made a motion to approve the RFP bid proposal from PFM. Mrs. Silvernell seconded the motion. Mr. Couch recused himself from the approval of the RFP bid. The motion passed.</p>	

Campbell County Public Land Board (CCPLB)
Meeting Minutes
February 14, 2019

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
6.	Board Process	<p>the difference is the benefit enrollment went down because of staff turnover. The workers comp rate went from 4.26% to 3.62%. The cash carryover was more this year due to all the position vacancies during the 2017-2018 fiscal year. There can still be a lot of changes, budget amounts could go up if the County allows for merit raises this year. The revenue and expense lines were reduced to \$0 for Energy Hall and the Heritage Center due to the remodel, and part of those were moved to the Wyoming Center line. Other things added were some funds for employee training and to the Board expense line for catered meals. Projections for the utility lines will be looked at over the next few months and adjusted where needed. The capital budget also stayed about the same. The \$3 million cash match was included in the capital budget as requested from the funding entities. If you have any budget questions, please call Mrs. Keuck.</p> <p>C. Agenda Items for the March Quarterly Commissioner's Meeting</p> <ul style="list-style-type: none"> i. Suggested giving an update of how remodel plans are moving forward. Any other requests should go to Kathy Ashton to be put on the agenda. <p>D. Follow-up items from the previous meeting.</p> <ul style="list-style-type: none"> i. None <p>E. Contracting/Purchasing Decisions.</p> <ul style="list-style-type: none"> i. Asphalt Repair <ul style="list-style-type: none"> a. The base bid would repair asphalt for a portion of Windmill Drive. Alternate 3 was the amount to add or subtract for doing the base bid coverage in concrete instead. At this time doing concrete will cost more. Going with asphalt for the base bid will allow us to add alternate 2 (asphalt portion of Broken Spur Road) within our budget. The engineers recommend we accept the base bid and alternate 2 from Croell. 	<p>E. Mrs. Camblin made a motion to approve the CAM-PLEX Asphalt Repair bid from Croell for the amount of \$318,252.50. Mrs. Silvernell seconded the motion. Mr. Pownall recused himself from the approval of the Asphalt Repair. The motion passed.</p>	

**Campbell County Public Land Board (CCPLB)
Meeting Minutes
February 14, 2019**

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
7.	Operations Report/Update	<ul style="list-style-type: none"> i. Comptroller ReNae Keuck discussed the following items from GM Jeff Esposito's General Manager's Report. <ul style="list-style-type: none"> a. Mr. Esposito was in Cheyenne for a GALI trip, Mrs. Keuck gave an update. Keith Howard is our new Sales Manager for the sports segment. Upcoming events: the first indoor softball tourney with a cornhole tournament. They will use one hall with the sports court flooring. The Ducks Unlimited Banquet has doubled in size this year and is this Saturday, February 16th. ii. Quarterly Financial Summary Report <ul style="list-style-type: none"> a. This reports through the end of December 2018. There were no concerning changes. 		
8.	Matters for Noting	<ul style="list-style-type: none"> A. Major Correspondence <ul style="list-style-type: none"> i. None B. Board Calendar: <ul style="list-style-type: none"> i. <u>Upcoming Board Meetings:</u> <ul style="list-style-type: none"> a. The March 14, 2019 CCPLB meeting is scheduled at 6:30 p.m. MDT, with the Quarterly Commissioners Meeting at 6:00 p.m. MDT. b. The April 11, 2019 CCPLB meeting is scheduled at 6:30 p.m. MDT, with the pre-meeting workshop at 6:00 p.m. MDT ii. <u>Other Meetings/Events:</u> <ul style="list-style-type: none"> a. The Annual CCPLB/Manager Budget Meeting: February 21, 2019, at 5:00 p.m. MDT in the Board Room. b. The Quarterly Planning Meeting: March 18, 2019, at 11:30 p.m MDT in the Board Room. Lunch will be provided. c. The City/County Budget Meeting on March 28, 2019, at 5:15 p.m. MDT at GAMB. 		
9.	Adjournment	CCPLB meeting was adjourned at 7:00 PM MDT.		

Respectfully submitted,

Charlene Camblin, Secretary

CCPLB/MANAGER BUDGET MEETING MINUTES

CCPLB Planning Meeting	Meeting Information
<p style="text-align: center;"><input checked="" type="checkbox"/>PRESENT <input type="checkbox"/>ABSENT</p> <p>CCPLB: <input checked="" type="checkbox"/>Kevin Couch <input checked="" type="checkbox"/>Don Hamm <input checked="" type="checkbox"/>Charlene Camblin <input checked="" type="checkbox"/>Skyler Pownall <input checked="" type="checkbox"/>Mary Silvernell <input checked="" type="checkbox"/>Troy Allee <input checked="" type="checkbox"/>Robert Quintana</p> <p>MANAGERS: <input checked="" type="checkbox"/>Jeff Esposito, <input checked="" type="checkbox"/>ReNae Keuck, <input checked="" type="checkbox"/>Greg Rook, <input type="checkbox"/>Janell Paris</p>	<p>Date: 2/21/2019 Time: 5:00 PM</p> <p>Meeting ended at: 7:11 PM</p>

	ITEM	DISCUSSION	ACTIONS TO BE TAKEN
1.	Call Meeting to Order	Chairman Couch called the meeting to order and asked to move the Executive Session to the end of the agenda. The Board concurred.	
2.	Executive Session to discuss debt collection	CCPLB went into Executive Session following the budget presentation.	
3.	2019/2020 Budget	<p>Comptroller ReNae Keuck walked the Board through an overview of the 2019-2020 Budget. County Commissioner's directive is to focus on necessary maintenance and necessary upgrades, keeping the current budget numbers in close alignment with previous year's budget. Personnel changes can have a significant impact on benefit enrollment costs. Budgeting for employee training increased. Construction in EH and HC will affect revenue stream and may affect OT costs in WC setups.</p> <p>Capital Budget is similar to last year's budget with the exception of the \$3 million remodel project. CCCPRD increased their grant amount to offset increased expenses of moving events to WC during the remodel project in HC. Discussion followed on items that could possibly be adjusted. The Board commended Comptroller Keuck on a job well done and for presenting a conservative and well prepared budget.</p> <p>Comptroller Keuck will provide the CCPLB with any budget changes and the simplified budget format at the March 14, 2019, meeting. The Land Board will approve the FY19-20 revised budget at this meeting. Comptroller Keuck will submit the budget in the simplified format to the County and the City by Tuesday, March 19, 2019. Pending their approval, the CCPLB should receive a provisionally approved letter in May, with full budget approval in June.</p>	

	ITEM	DISCUSSION	ACTIONS TO BE TAKEN
4.	Other	The CCPLB held a brief discussion on anticipated additional costs for the HC/EH remodel project in regards to the replacement of the aging sewer lines. The deadline for bid submissions for the CMAR was 4 PM Feb 21, 2019.	
5.	Adjournment	CCPLB adjourned at 7:11 pm, following the Executive Session.	

Respectfully submitted,

Charlene Camblin, Secretary



ATTACHMENT C

CCPLB MEMBERS WILL BE E-MAILED

WARRANTS

FOR THIS MONTH'S

APPROVAL

PRIOR TO MEETING.

Your Ideas. Our Expertise. Endless Event Possibilities!

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ATTACHMENT D

**AMENDMENT NO. 4
TO AIA DOCUMENT B101-207
STANDARD FORM OF AGREEMENT BETWEEN
OWNER
AND
ARCHITECT**

AGREEMENT BETWEEN:

The Owner: Cam-Plex Multi-Event Facilities
1635 Reata Drive
Gillette, WY 82718

The Architect: Dale Buckingham Architects, LLC
45 Loucks Street, Suite 301
Sheridan, WY 82801

Agreement Date: 5th day of February, 2016

The Project: Cam-Plex Energy Hall & Fine Arts Interiors Upgrades
1635 Reata Drive
Gillette, WY 82718

Date of the Amendment: 27th day of February 2019

The above-described Agreement is revised by this Amendment as follows:

Provide a condition analysis, report and cost estimate of remediation options of the underfloor waste piping at Energy Hall and Fine Arts based on camera footage provided by the Owner.

Compensation: Lump Sum Amount of \$5,500.00.

All other provisions of the Agreement shall remain in full force and effect. In the event of any inconsistency between the Agreement and this Amendment, the terms of this Amendment shall be construed as final and binding.

OWNER:
Cam-Plex Multi-Event Facilities
1635 Reata Drive
Gillette, Wyoming 82718

ARCHITECT:
Dale Buckingham Architect, LLC
45 Loucks Street, Suite 301
Sheridan, WY 82801

Jeff Esposito
General Manager

Dale Buckingham – AIA
President

NATIONAL HIGH SCHOOL RODEO ASSOCIATION, INC.
2028 & 2029 NJHFR AGREEMENT

THIS AGREEMENT, entered into this ___ day of _____ 2019, between Campbell County Public Land Board, (the "Host"), and the National High School Rodeo Association, Inc., (the "NHSRA"), a not-for-profit South Dakota corporation authorized to do business in the State of Colorado.

WHEREAS NHSRA is desirous of having its National Junior High Finals Rodeo (the "NJHFR") in Gillette, WY, The Campbell County Public Land Board (the "Host Site") in the years of 2028 and 2029.

WHEREAS, Host is a duly constituted legal entity in the State of Wyoming, and is vested by law with the legal powers and authority to enter into this agreement and perform every function, duty, and obligation created and described herein, and

WHEREAS, _____, Chairman of the Campbell County Public Land Board, and any successor Chairman of same, is vested with the full authority of the Campbell County Public Land Board to enter into this agreement and any amendments or extensions hereto, which shall be binding upon the Host or its successors, and

WHEREAS, the Host possesses and controls the Host Site and /represents and warrants that it can construct and provide all such grounds, property, and facilities as are necessary for the production and holding of the NJHFR, practice and jackpot arenas, stabling, camper sites the commercial trade show, dances and other NJHFR activities described in this agreement and will make all such grounds, property and facilities and other properties available pursuant to the terms of this agreement, and

WHEREAS, both parties desire to enter into this agreement for the purpose of producing and holding the NJHFR at the Host Site for 2028 and 2029.

NOW THEREFORE, IT IS AGREED AS FOLLOWS:

1. DATES OF NJHFR, 2028. During 2028 the period that the NHSRA will exclusively occupy the Host Site for purposes of conducting its activities associated with the production of the NJHFR, from initial set up until vacating the premises, shall be from June 18th, 2028 through July 2nd, 2028. The performances of the NJHFR for 2028 shall be held on June 25th, 2028 through July 1st, 2028, with check-in of contestants to begin at 12 Noon on June 22nd, 2028. NHSRA personnel will begin arriving on June 17th, 2028 to begin preparation for the NJHFR. The grounds shall be vacated by NHSRA, including staff, personnel, vendors, and contestants, no later than 9:00 a.m. on July 3rd, 2028, unless otherwise agreed by the parties.

2. DATES OF NJHFR, 2029. During 2029 the period that the NHSRA will exclusively occupy the Host Site for purposes of conducting its activities associated with the production of the NJHFR, from initial set up until vacating the premises, shall be from June 17th, 2029 through July 1st, 2029. The performances of the NJHFR for 2028 shall be held on June 24th, 2029 through June 30th, 2029 with check-in of contestants to begin at 12 Noon on June 21st, 2029. NHSRA personnel will begin arriving on June 16th, 2029 to begin preparation for the NJHFR. The grounds shall be vacated by NHSRA, including staff, personnel, vendors, and contestants, no later than 9:00 a.m. on July 2nd, 2029, unless otherwise agreed by the parties.

3. SPECIFICATIONS. For the 2028 and 2029 NJHFR, the Host agrees to provide such grounds, properties, and facilities as specified by the NHSRA and described herein and/or in the LIST OF SPECIFICATIONS, identified as Attachment A hereto and made a part of this agreement. The determination of the responsibility for any additional expense to be incurred as the result of changes or additional specifications shall be determined by the mutual agreement of the parties.

4. DEFINITIONS. For this contract, the following terms are defined in addition to those that are defined elsewhere within the text of this agreement:

NHSRA National Sponsor: Any business entity that has established and maintains a contractual relationship exclusively with the NHSRA to provide financial support or other in-kind value in exchange for NHSRA provided promotional benefits on a year-round basis.

NJHFR Sponsor: Any business entity that has established and maintains a contractual relationship exclusively with the NHSRA to provide financial support or other in-kind value in exchange for NHSRA provided promotional benefits at the NJHFR only.

Spur Club Sponsors: Any business entity that has established a contractual relationship exclusively and jointly with the NHSRA and Host to provide financial support or other in-kind value in exchange for advertising in the NJHFR programs, rodeo performance arena signs, performance grand entry flags and NJHFR public address announcements ("Spur Club Sponsorships").

NHSRA National Advertising Account: Any business entity that resides outside of the State of Wyoming and is solicited for advertising by the NHSRA.

Joint Promotions: A contractual agreement between the NHSRA and Host for the selling of advertising and/or Spur Club Sponsorships with all proceeds and expenses being shared equally.

NHSRA Product Licensees: Any business entity that has established a contractual relationship exclusively with the NHSRA to produce, manufacture and market products with the NHSRA and NJHFR logos and service marks.

Exhibitor: One who uses space to exhibit products or services without making any sales during the NJHFR.

Vendor: One who uses space to sell products or services other than food or drinks at the NJHFR.

Concessionaire: One who sells food and/or drinks at the NJHFR.

5. COMMERCIAL TRADE SHOW.

a. Host acknowledges that the provisions hereafter relating to approval of Vendors and management of the commercial trade show (the "Trade Show") by the NHSRA constitute material provisions of this agreement. The proposed list of Vendors and Exhibitors that the Host proposes to contract with for the Trade Show will be submitted to the NHSRA for its review and approval on or before the Mid-Winter Board of Directors Meeting of the NHSRA in each year of the NJHFR. NHSRA reserves the sole and exclusive right to reject any Vendor or Exhibitor. Any rejection will be pursuant to vote of the NHSRA Executive Committee and notice of such rejection and the reason therefore will be provided to Host on or before February 1 in each year of the NJHFR. Host acknowledges that the NHSRA maintains special agreements and relationships with NHSRA National Sponsors, NJHFR Sponsors, Spur Club Sponsors and Product Licensees. On or before January 15 in each year of the NJHFR, NHSRA will notify Host of the names of such Sponsors and Licensees. Those Sponsors and Licensees will be given priority in the purchase and selection of exhibition space in the Trade Show. The Trade Show shall include all space, interior and exterior, that is sold or rented to or used by any Vendor or Exhibitor. NHSRA to receive a 20'X70' (1,400 sq ft) space at no charge.

b. Trade Show space reservation and placement priority will be offered in the following order prior to February 1 in the year of the NJHFR:

- I. NHSRA National Sponsors
- II. NHSRA Product Licensees
- III. NJHFR Sponsors
- IV. Spur Club Sponsors
- V. Other Vendors on a first-come, first-served basis

Prior to February 1 in the year of the NJHFR, the space reservation and placement priority within categories I through V of this subparagraph will be in such order as the NHSRA may determine in its sole discretion. The NHSRA will notify Host of such placements and order on or before April 1 of such year. After April 1 in the year of the NJHFR, Host will determine reservation and placement in the trade show.

c. No signage, advertising or other display of a National Sponsor's competitors' name, products or services will appear outside of the exhibition booth space floor to ceiling provided by Host.

d. It is agreed that signage, advertising or exhibit space by a competitor to the NHSRA National Sponsor that represents an automotive company will not be allowed.

e. Host recognizes the importance of NHSRA National Sponsors to the economic well-being of the NHSRA and agrees to reasonable efforts to prohibit free distribution by trade show vendors or in contestant gift bags, of promotional gifts, giveaways, discounts or gift-with-purchase promotions bearing the name, logo or other reference to a competing company of such NHSRA National Sponsors.

f. NHSRA reserves the right to review all materials used to solicit Vendors, Exhibitors or Concessionaires including rules, guidelines and contracts before said materials are sent.

g. Host agrees to require each trade show vendor to provide a complete and exclusive list of all items, which will be sold in their respective booth space and agrees to furnish a copy of said list to the NHSRA prior to the opening of the trade show. If both parties agree that a violation of, or inconsistency with, the terms of this agreement exists, Host agrees to remedy or correct such violation or inconsistency.

h. Trade show booth rental price for the 2028 and 2029 NJHFRs will be: Inside commercial (10x10)-\$ _TBD____; Inside Corner (10x10)-\$ _TBD____; Outside Commercial (10x20)-\$ _TBD____. Fees for trade show spaces to be set at the mid-winter meeting prior to the NJHFR each year.

6. PROTECTION OF THE NHSRA SERVICE MARK. Host agrees that it shall not authorize the use of the NHSRA service mark, or any deceptively similar trademarks or service marks, including the boot and the NJHFR logo, by any third persons and shall further cooperate with NHSRA in protecting against such use by third persons. Host may use the service mark, including the boot and the NJHFR logo in its promotion and advertisement of the rodeo, but not for any other commercial purpose without the written consent of the NHSRA. Host agrees that it will not use any legally protected names, service marks, or logos of any sponsors or licensees of the NHSRA without the proper consent of the respective parties pursuant to law.

7. ANNUAL RODEO APPROVAL FEE. On or before the end of the annual meeting of the NHSRA in July of 2027, Host shall pay to the NHSRA a rodeo approval fee of forty thousand dollars (\$40,000) for the 2028 NJHFR and the same amount on or before the end of the annual meeting of the NHSRA in July of 2028, for the 2029 NJHFR. The approval fee shall be refundable to Host only in the event NHSRA terminates this agreement for any reason other than those set out in paragraphs 44, otherwise the approval fee shall be non-refundable.

8. DIVISION OF PROCEEDS. The parties agree to division of proceeds and payment of monies as follows:

GATE RECEIPTS:

a. The NHSRA shall receive from total gate receipts a guaranteed minimum of \$130,000.00 After payment of the Gate Guarantee to the NHSRA the Host will receive the next \$65,000.00 of gate receipts The NHSRA and the Host shall split all gate receipts that exceed the Gate Guarantee plus the Host Portion, with 50% being paid to the NHSRA and 50% retained by the Host.

b. In the event that total gate receipts are less than the guarantee amount, then Host guarantees payment of any balance required to make the total payment to NHSRA equal to guaranteed amount under the provisions of this paragraph 8.a. from other resources and funds which are not otherwise due NHSRA.

c. The payment of the Host guaranteed amount plus any split of gate receipts relative to total gate receipts that exceed guarantee and Host portion, as described in 8 (b), shall be made on or before August 15, 2028 regarding the 2028 NJHFR and on or before August 15, 2029 regarding the 2029 NJHFR. It is considered a material breach of this agreement if these amounts are not paid as set out herein.

STALLING INCOME:

NHSRA shall receive all proceeds from horse stall rentals up to 1,500 stalls for the 2028 and 2029 NJHFR's. If additional stalls are required the NHSRA will be responsible for expenses and proceeds from the rental of these additional stalls. The fee for horse stalls shall be set by NHSRA, and include the price of three bags of shavings per stall. NHSRA shall receive proceeds of the pre-bedding.

RODEO PROGRAMS & DAY SHEETS:

NHSRA and Host will each receive one-half (1/2) of the net proceeds from the retail sale of the rodeo program and day sheets, and one-half of the net advertising proceeds from advertisements sold for the rodeo program under the Joint Promotions and which are sold jointly by the NHSRA and Host. Notwithstanding the NHSRA will receive all the proceeds from advertising sold to any NHSRA National Advertising Accounts, NJHFR Sponsors and NHSRA National Sponsors, which are sold independently from Host. NHSRA agrees to identify these advertising accounts to the Host prior to October 15 each year prior to NJHFR. NHSRA and Host will each be responsible for one-half (1/2) of the expenses incurred with the selling of Joint Promotions advertising for the rodeo program. The parties will agree to said expenses in advance. Production and printing costs of the rodeo program will be prorated to both the NHSRA and Host on a cost per page basis. The NHSRA will be responsible for the expenses of the pages of advertising sold exclusively by the NHSRA and for the pages that promote the NHSRA. Host will be responsible for the expenses of the pages that promote the Host. The NHSRA and Host will split the expenses of the pages of advertising sold jointly by the NHSRA and Host. Host shall be responsible for all labor involved in sale of said program.

SPUR CLUB SPONSORSHIPS:

NHSRA and Host will each receive one-half (1/2) of the net proceeds from the sale of Spur Club Sponsorships, including in-kind value received. Notwithstanding the NHSRA will receive all proceeds from the sale of sponsorships of bucking chute gates and timed event chute signs. NHSRA will receive all the proceeds from the sale of chute gate, arena signs and Spur Club Sponsorships sold to any NHSRA National Advertising Accounts, NJHFR Sponsors and NHSRA National Sponsors, which are sold independently from Host. NHSRA agrees to identify these sponsorship accounts to the Host prior to October 15 each year prior to the NJHFR. Spur Club Sponsors who elect to receive television coverage as a part of the sponsorship will pay an additional amount to be determined by the NHSRA and which will be paid exclusively to NHSRA. Such amount will not be considered part of the Joint Promotions. All costs involved with television coverage will be the responsibility of the NHSRA. Host will have no financial responsibility for television costs. NHSRA and Host will each be responsible for one-half (1/2) of the expenses incurred with the selling, promotion and production of the Spur Club Sponsorships. The parties will agree to said expenses in advance. Notwithstanding the NHSRA will be responsible for costs of production of chute gate and arena signs for sponsorships sold independently from Host.

CONTESTANT DANCES:

NHSRA shall receive all proceeds from contestant dances and shall be responsible for expenses related thereto, i.e. providing the music and related costs of such. Host shall provide the facility and is entitled to operate and receive all proceeds from the food and beverage concessions.

CAMPING FEES:

Any Fees charged by The NHSRA in excess of fees stated in 18c shall be retained by The NHSRA. The NHSRA will pay to Host the fees referred to in paragraph 18c.

FOOD & BEVERAGE CONCESSIONS:

Host shall receive all proceeds from food and beverage concessions on grounds.

FEED, BEDDING and ICE:

Host will receive all proceeds from on grounds feed, bedding and ice concessions.

TRADE SHOW:

Host will receive all proceeds from the rental of commercial trade show space to Vendors and Exhibitors.

PRACTICE PEN AND JACKPOT ARENA:

a. Host shall receive all proceeds and be responsible for all costs related to the activities of the practice and jackpot arena(s).

b. Host agrees to the following policies of providing practice and jackpot arena services: All practice and jackpot arenas will be closed during all NJHFR performances; all practice and jackpot arenas will be available to NJHFR contestants with back numbers only. All practice and jackpot arenas will not open prior to 5 a.m. each day and will close by 1 a.m. each day unless affected by weather. Host agrees to mandate that the practice and jackpot contractors adhere to all NHSRA rules including the rules on animal welfare. NHSRA reserves the right to negotiate with Host for additional opportunities for sponsorship of the jackpot arenas, including but not limited to a sponsor providing awards for the jackpots, a sponsor receiving arena banners in the jackpot arenas in return for the awards and additional sponsorship of the jackpots. Host agrees to assist with all animal welfare reports during the NJHFR.

GOLF CARTS:

NHSRA shall receive all proceeds and be responsible for all costs related to the activities of renting golf carts. NHSRA agrees to assist HOST with complimentary or reduced cost carts during the NJHFR.

CONCERT:

If Host chooses to provide a concert or any other pre-rodeo entertainment to open the NJHFR prior to the first day of performances of the NJHFR, then Host is responsible for the production of such concert/entertainment and is responsible for contracting with the talent. Host agrees that no concert/entertainment will be held at a time that would conflict with any other NJHFR event and NHSRA will approve date and time of concert/entertainment. A sponsor may be contracted to assist with the promotion, advertising and production of such concert/entertainment, however, that sponsor cannot be a competitor of any other NHSRA National Sponsor or NJHFR Sponsor already under contract. In the event that the talent requires any special advertising, signage or marketing restrictions or physical changes or modifications to the facility that may conflict with or affect the staging of the NJHFR, such restrictions or modifications must be discussed and approved by the NHSRA prior to Host signing the contract with the talent. Host will receive all proceeds from the concert/entertainment and be responsible for all costs.

9. ACCOUNTING, BILLING & FINAL SETTLEMENT PROCEDURES.

a. NHSRA and Host shall mutually agree to a billing and accounting procedure for the Joint Promotions income and expenses involved with the selling of program advertising, arena signage and Spur Club Sponsorships. All accounting and depositing of revenue for Joint Promotions will be handled by the NHSRA. Settlement of the Joint Promotions income and expenses will be conducted quarterly throughout the year.

b. Final settlement of all income and expenses for Joint Promotions and all other activities associated with each NJHFR that is held at the Host Site shall occur on or before August 25 of the year in which such NJHFR occurs.

10. DANCES. Host shall provide a facility on the grounds sufficient to accommodate a dance with one thousand (1,000) persons. The dance facility shall be available from 9:00 p.m. to 1:30 a.m., Sunday through Friday of the NJHFR. The NHSRA will provide chaperones and be responsible for chaperoning the dances.

11. ADVERTISING.

a. Except as otherwise provided herein, all advertising, displays, commercial exhibits and Trade Show activity on or about the grounds during the NJHFR shall be the responsibility of Host, subject to good business practices consistent with the principles of the NHSRA and its rulebook.

b. A promotions budget will be offered by the Host for the NJHFR at the July annual meeting one year prior to each NJHFR. The NHSRA's contribution to the promotions budget will be to provide the equivalent of \$15,000 in promotional exposure with local media outlets for each NJHFR

held at the Host Site. Local media outlets shall mean newspapers, magazines, television and radio stations that are located within or provide coverage to audiences within a 100 mile radius of Gillette, Wyoming. NHSRA will provide a written account of the \$15,000 in promotional exposure detailing the coverage to be received. The Host is responsible for any additional expenses necessary to promote the NJHFR. NHSRA and Host agree to work together to develop a general marketing plan for each of the NJHFRs.

c. Host shall display good taste in the number, placement, and appearance of advertising and display signs on the grounds consistent with the aims and purposes of NHSRA. The executive committee of NHSRA may require the Host to remove any signs or advertising which it deems to be not in good taste or which violates this contract. Alcohol, tobacco and marijuana advertising is prohibited.

12. MEDIA. NHSRA shall assume all responsibility and expense for the operation of the media room, and for the press and media coverage of the NJHFR. Host will provide media room space and Host will provide and maintain adequate telephone lines and internet access in the facility and keep them in good working order for NHSRA use of telephones, FAX machines and internet.

13. ADMISSION & TICKETING.

a. NHSRA and Host shall share the financial responsibility of the printing of all rodeo event admission tickets. Ticket stock appearance and type will be mutually agreed upon to ensure they work with Host's ticket processing equipment, procedures and handling policies.

b. Host shall be responsible for ticket selling and taking.

c. Host shall provide all proper and necessary personnel, booths, gates, and turnstiles for handling ticket sales, ticket taking, and admissions into the grandstands, bleachers, and arena areas. Procedures and handling policies shall allow for a clear and complete attendance figure to be reported to NHSRA along with ticket proceeds for each performance of an NJHFR. Host will provide an accurate report of attendance and ticket proceeds for each performance to the NHSRA after each performance held at the Host Site within 48 hours following such performance.

d. Rodeo admission ticket prices for the 2028 and 2029 NJHFRs will be determined upon agreement of the parties at the Mid-Winter Meeting immediately preceding the 2028 and 2029 NJHFRs. Any discounts, promotional rates, volume discounts, venue fee for all tickets, and/or price breaks for classes of tickets shall be approved by Host and NHSRA at the Mid-Winter Meeting of the NJHFR Committee prior to the NJHFR each year. Adults will be defined as age 13 and older, youth will be defined as ages 5 to 12 and children age 4 and under will be admitted free of charge.

e. Both Host and NHSRA shall appoint a person to serve on a two-person committee, which shall audit all rodeo event ticket proceeds and report back to both NHSRA and Host within 48 hours after the final performance of each NJHFR, including all pre and season passes.

14. PASSES. NHSRA shall have the responsibility for the administration and distribution of all passes, including worker and media passes, except that Host shall be responsible for the distribution

of passes for workers, grounds crews, trade show vendors, concessionaires, exhibitors, VIPs and local officials for which it is responsible. The NHSRA will identify all passes it distributes and monitor all pass requests to assure that only necessary passes are distributed to directors, VIPs and guests, personnel and staff. Host agrees that a certain number of personnel are required to produce the rodeo but the NHSRA will enforce strict guidelines on all pass requests to assure that no abuse is happening and that the number of passes distributed does not adversely affect the ticket sales. NHSRA will provide Host a copy of the pass guidelines, monitoring procedures and an accounting of all passes distributed broken out by type of recipient on or before August 25 of the year in which each NJHFR occurs.

15. STALLS. Host shall furnish one thousand five hundred (1,500) stalls at each NJHFR and Host will be responsible for all costs of providing these stalls. Each stall must be of safe construction for the stalling of horses and shall be a minimum of 10' by 10'. All stalls must be on the grounds and must be covered. All stalls shall be ready for occupancy five days prior to the rodeo. Contestants are responsible for all bedding after the pre-bedding. If additional stalls are required for each year of the NJHFR than what is called for in this contract, then NHSRA will be responsible for providing those stalls and will receive the income from the rental of those additional stalls.

16. PARKING SPACES. Host shall provide sixty (60) reserved parking spaces at no cost to the NHSRA. There shall be twenty (20) NHSRA parking spaces at the rodeo event grandstand, thirty (30) NHSRA parking spaces at the central office and ten (10) parking spaces at the cutting arena. Assignment of the NHSRA reserved parking spaces shall be made by the NHSRA.

17. INFORMATION BOOTH. Host agrees to have an information booth available at all times throughout the staging of the NJHFR. This information booth shall remain open from 7:00 a.m. to 11:00 p.m. each day, and shall be staffed by the Host.

18. HOUSING

a. Host committee shall guarantee the availability of twenty-two hundred (2200), housing units within a forty (40) mile radius of Gillette, Wyoming for the 2028 and 2029 NJHFR. Housing units may include hotel/motel rooms, dormitory rooms and private homes, as well as full serviced camper spaces. The number of units available will be presented to the NHSRA one year prior to each NJHFR being held at the Host Site.

b. NHSRA shall reserve from Host sufficient camper spaces for the NHSRA personnel.

c. Host shall provide a minimum of 1,490 full service camping spaces of standard industry size for the 2028 and 2029 on grounds. Full service camping spaces include water, electricity and sewer or sewer pumping services. There shall be shower and restroom facilities with electrical outlets sufficient to accommodate the number of spaces, adjacent to or readily accessible for the campers. Fees for all full service (water, electricity and sewer), Water and electric and tent camping will be agreed on by both parties at the mid-winter meeting just prior to the NJHFR each year. Camping fees for contestants, families and personnel will be collected by NHSRA. Host will receive reservations for campsites from NHSRA and Host will be responsible for the placement and parking of campers. If pumping services are required they will be made available for the duration of each NJHFR. Host shall

receive seventy five percent (75%) and NHSRA will receive twenty five percent (25%) of all camping income. Eight percent (8%) tax will be added to the cost of all camping. Cost of pumping service will be the responsibility of the renter of the camping space. Cost of pumping shall be reasonable and subject to approval by the NHSRA. NHSRA to receive five (5) spots at no charge.

d. Host will use best efforts to assure that hotel/motel owners set room rates for the NJHFR that are not higher than the normal average room rate charged for the month of July of the current year for each particular hotel/motel.

e. All camper spaces shall be held in a central registry system devised by the Host and approved by the NHSRA. Camper spaces shall be held until July 10 each year, thereafter, spaces may be made available to the public. Host shall present for approval its central registry system to the NHSRA at the annual meeting of the NHSRA in July, 2027. All contracts for camping must be made through the central registry. Host will block camping spaces and conduct a camping draw, assign spaces and process camping reservations with the objective of grouping camping members of state and provincial high school rodeo associations in adjacent camping spaces of other camping members of the same state and/or provincial high school rodeo association.

19. SECURITY. Host will provide twenty-four (24) hour security for the grounds during the staging of the rodeo by qualified uniformed personnel. NHSRA rules to be enforced by security personnel shall be supplied to security and Host by the NHSRA.

20. AMBULANCES AND FIRST AID. Host shall provide at least two (2) ambulances throughout each performance of each NJHFR, one (1) ambulance during any other arena event, and shall have one (1) first aid station available on the grounds for the public and contestants. The first aid station shall remain open and manned with qualified medical personnel from 8:00 am until 1:00 am or until dance ends each day beginning with the second day of contestant check-in for each NJHFR and continuing through the day prior to the date that the NHSRA has agreed to vacate the premises for each NJHFR. Qualified paramedics or emergency medical technicians shall be in attendance for each performance of each NJHFR. These individuals or qualified medical personnel from local hospitals shall make the decision of whether or not any person, participant, spectator, or other person shall be taken to the local hospital or emergency medical facility for examination. Host shall inform the closest local hospital and emergency room of the staging of the NJHFR. Host shall report back to the NHSRA and confirm at the arena directors meetings that the hospitals are prepared to receive NHSRA participants or contestants. Other than the obligations assumed herein, Host does not assume and shall not be responsible for the actions of the paramedics, emergency medical technicians, and medical personnel. NHSRA acknowledges and agrees that the paramedics or emergency medical technicians are not agents or employees of Host. Host will provide NHSRA with copies of all contracts entered into to provide ambulance and/or first aid services each year for the NJHFR.

21. VETERINARIAN. Host shall provide veterinary services on grounds twenty-four (24) hours a day for the duration of each NJHFR beginning with the date of contestant check-in for each NJHFR. User will pay veterinary fees.

22. GROUND CREW. Host will provide one sound technician, one carpenter, one electrician, and one welder during the staging of the NJHFR.

23. DUTY OF THE HOST. Host and NHSRA both agree to have a member of each of their committees on the grounds at all times during the staging of the NJHFR. Both parties will supply the other with appropriate contact information concerning such members on grounds during the staging of the NJHFR.

24. LIVESTOCK FEED AND BEDDING. Host agrees to arrange for the availability of quality livestock feed and bedding which the contestants may purchase on the grounds. Host's contract with concessionaire will include wording restricting the price of feed and bedding to be no more than ten percent (10%) higher than the average price found in local businesses providing the same products.

25. MANURE REMOVAL. Host agrees to provide for daily manure removal from the designated areas. Host shall not be responsible for the cleaning of individual stalls during the rodeo. Contestants shall be responsible for cleaning their individual stalls and taking manure to the designated areas during the rodeo.

26. DOWNED ANIMAL/CARCASS REMOVAL. It will be the responsibility of the Host to assist with providing facilities and personnel for the removal of any animal carcass or any downed animal. Cost for such removal will be the responsibility of the owner of the animal.

27. ISOLATION FACILITIES FOR SICK OR INJURED ANIMALS. It will be the responsibility of Host to provide an isolated area for sick and injured animals to be housed during the NJHFR. Such area should be isolated from areas where the general public has access and should be easily accessible to veterinarians, stock contractors and the NHSRA Animal Welfare Coordinator. Stockowner or user will pay fees for the use of these facilities.

28. BUILDINGS. Host agrees to provide buildings on the grounds with adequate space to provide the following:

- a. Centrally located and secured rooms for the NHSRA to operate its office;
- b. A press and media headquarters room sufficient to operate the media coverage;
- c. A space for the national awards display;
- d. A space for bulletin boards for the posting of all contestant standings and other information during the NJHFR, the location of which shall be at the discretion of the NHSRA;
- e. A space for the NHSR Foundation auction and display;
- f. A meeting room for the Executive Committee of the NHSRA and the arena directors. This room shall be available no later than 9:00 a.m. one day prior to the beginning of the NJHFR, and shall remain available thereafter until one day after the conclusion of the NJHFR;

g. A room or covered area adjacent to the main NJHFR competition viewing areas for sponsor hospitality;

h. Adequate VIP and special seating in the grandstands at each of the arenas for sponsors and special guests of the NJHFR. The number of seats needed and location of the seats will be mutually agreed upon by both parties prior to the NJHFR.

29. GARBAGE REMOVAL. Host agrees to provide for the daily garbage removal from the rodeo grounds and cleanup of grounds in an acceptable manner.

30. RODEO PERSONNEL. NHSRA agrees to furnish qualified personnel for the operation of the NJHFR rodeo performances.

31. STOCK CONTRACTOR. NHSRA shall furnish the stock contractor(s) for the NJHFR rodeo performances. Host shall furnish the stock contractor(s) for the practice and jackpot arenas. Subject to the approval of the NHSRA the host shall post arena availability times and conditions. Host shall also schedule and post jackpot events and times.

32. DAILY RESULTS. NHSRA shall contract for daily results to be printed in either handout tabloid form or the daily program. In the event a sponsor wishes to furnish the daily results, such arrangements shall be negotiated directly with the NHSRA. The contract will include an agreement to provide the daily advertising for Spur Club Sponsors.

33. RENTAL OF GOLF CARTS. The use of golf carts offers operational efficiency for the production of the NJHFR while concerns for safety, congestion and compliance with rules are a necessity. NHSRA will make arrangements or provide for the rental to the contestants and other interested parties of golf carts and will receive all revenues from the same Host will provide a secure area adequate to house seven hundred and fifty (750) golf carts, one week prior to, during and one week after the end of, each NJHFR Such location shall have access to water and electric for hookup. Golf cart ground rules will be set by the NHSRA and enforced by the security. The term "golf carts" includes any type of personal transportation vehicle.

34. ECONOMIC IMPACT STATEMENT. Host/NHSRA will arrange for an economic impact study, if agreed on by both parties, by a quality research firm, agreed on by both parties, of the 2028 NJHFR to be prepared and supplied to the NHSRA. The study should be completed and ready for public release within three months of the conclusion of 2028 NJHFR. Cost of the economic impact study will be split by Host and NHSRA, 50% Host and 50% NHSRA.

35. ACCOUNTING REPORTS. Host will provide to the NHSRA within 30 days of the last performance of the NJHFR a full and complete financial report of the NJHFR. This report will also include accurate attendance figures and ticket receipts for each performance and in aggregate for all performances of the NJHFR.

36. COMMITMENT FOR EXCLUSIVE USE OF GROUNDS AND FACILITY. Host warrants that NHSRA will have exclusive use of grounds during each NJHFR. Host shall provide

written confirmation of a binding commitment to the NHSRA for exclusive use of the areas and facilities called for by this agreement and the specifications referred to in paragraph 3 of this agreement during the term of each NJHFR in each year covered by this agreement.

37. EXPENSE RESPONSIBILITY. In all cases under the terms of this contract, in the absence of specific terms to the contrary, wherever either the Host or the NHSRA is responsible for the performance of any activity or action then the responsible party shall bear all expenses in undertaking their responsibilities in a manner that results in no economic impact to the other party whether directly or indirectly through some type of off-set.

38. AMENDMENTS. The parties hereto agree that this contract may be amended, but only upon the mutual agreement of both parties. All amendments must be in writing and signed by both parties.

39. INDEMNIFICATION.

a. NHSRA agrees to assume, without limitation, all risk of loss and to indemnify and hold the Host, its officers, directors, agents and employees, harmless from and against any and all liabilities, demands, claims, suits, losses, damages, causes of action, fines or judgments, including costs, attorneys' and witnesses' fees, and expenses incident thereto, relating to bodily injuries to persons (including death) and for loss of, damage to, or destruction of real and/or tangible personal property (including property of the Host) resulting from the negligence or misconduct of NHSRA, its employees, agents, or subcontractors in the performance of the agreement. NHSRA shall do nothing to prejudice the Host's right to recover against third parties for any loss, destruction, or damage to Host property, and shall at the Host's request and expense, furnish to the Host reasonable assistance and cooperation, including assistance in the prosecution of suit and the execution of instruments of assignment in favor of the Host in obtaining recovery.

b. Host agrees to assume, without limitation, all risk of loss and to indemnify and hold the NHSRA, its officers, directors, agents and employees, harmless from and against any and all liabilities, demands, claims, suits, losses, damages, causes of action, fines or judgments, including costs, attorneys' and witnesses' fees, and expenses incident thereto, relating to bodily injuries to persons (including death) and for loss of, damage to, or destruction of real and/or tangible personal property (including property of the NHSRA) resulting from the negligence or misconduct of Host, its employees, agents, or subcontractors in the performance of the agreement. Host shall do nothing to prejudice the NHSRA's right to recover against third parties for any loss, destruction, or damage to NHSRA property, and shall at the NHSRA's request and expense, furnish to the NHSRA reasonable assistance and cooperation, including assistance in the prosecution of suit and the execution of instruments of assignment in favor of the NHSRA in obtaining recovery.

41. LIABILITY AND INSURANCE.

a. NHSRA shall obtain a commercial general liability and/or umbrella/excess liability policy providing spectator and participant liability insurance, which shall be in effect through

the entirety of each NJHFR. This insurance shall cover property damage, personal injury, and bodily injury with a minimum limit of four million dollars (\$4,000,000.00) on an occurrence policy form. The insurance shall include as named insured's the NHSRA, Host, and the stock contractor(s) hired by the NHSRA and by the Host. Cost of the insurance shall be divided one third (1/3) NHSRA, one-third (1/3) Host and one-third (1/3) stock contractor(s) hired by the NHSRA and by the Host. Host shall also have in place a Comprehensive general liability policy with a minimum limit of one million dollars (\$1,000,000.00) for the grounds which shall cover the entirety of the event. The insurance shall name as additional insured the NHSRA and the stock contractors hired by the NHSRA and the Host.

b. By mutual agreement the NHSRA and Host may enter into an event cancellation insurance policy covering both parties income for each year of an NJHFR. The cost of such insurance shall be divided one-half (1/2) NHSRA and one-half (1/2) Host.

c. Neither the NHSRA nor the Host shall be liable for incidental, special or consequential damages.

42. TAX COMPLIANCE. NHSRA and Host shall be in compliance with applicable tax requirements and shall be current in payment of such taxes.

43. TERMINATION.

a. TERMINATION FOR CAUSE.

(1) Subject to paragraph 45. Host may terminate this agreement without penalty to the Host or further payment required in the event of: (i) any material breach of this agreement which, if it is susceptible of being cured and is not cured within 10 days of the Host giving notice of breach to NHSRA; (ii) commencement of a proceeding by or against NHSRA under the U.S. Bankruptcy Code or similar law; or any action by NHSRA to dissolve, merge, or liquidate; or (iii) material misrepresentation or falsification of information provided by NHSRA in the course of any dealing between the parties.

(2) Subject to paragraph 45. NHSRA may terminate this agreement without penalty to the NHSRA or further payment required in the event of: (i) any breach of this agreement which, if it is susceptible of being cured and is not cured within 10 days of the NHSRA giving notice of breach to Host; (ii) commencement of a proceeding by or against Host under the U.S. Bankruptcy Code or similar law; or any action by Host to dissolve, merge, or liquidate; or (iii) material misrepresentation or falsification of information provided by Host in the course of any dealing between the parties.

b. Termination for Convenience.

(1) Host understands and declares that a termination of this agreement for convenience would cause significant harm to the NHSRA and will result in a penalty which shall not be dischargeable in a bankruptcy or receivership. If the Host terminates for convenience which is defined as any reason other than those outlined in paragraph 44.a. (1), prior to January 1, 2028, Host would owe a penalty fee of \$250,000 to the NHSRA. If the contract is terminated by Host on or after January 1, 2029 for any reason other than those outlined in paragraph 44.a.(1), Host would owe a penalty fee of

\$250,000 to the NHSRA plus an additional \$50,000 for each month and partial month that occurs prior to the beginning date of the next scheduled NJHFR.

44. **DEFAULT NOTICE & OPPORTUNITY TO CURE.** In the event of a default by either party of the terms, covenants, warranties, representations and/or conditions of this agreement and such default continues for a period of ten (10) days after written notice thereof to the defaulting party ("Notice of Default"), then the non-defaulting party may terminate this contract upon further written notice to the defaulting party, provided, however, that if the defaulting party commences cure of the default within ten (10) days of such Notice of Default, and diligently pursues curing such default and completes the cure within thirty (30) days after the date of Notice of Default, then this agreement may not be terminated under the terms of this paragraph. Notwithstanding the foregoing, the cure of any default shall be complete on or before sixty (60) days prior to the commencement of the next scheduled NJHFR.

45. **FORCE MAJEURE.** Failure by either party to perform its duties and obligations will be excused by unforeseeable circumstances beyond its reasonable control, including acts of nature, acts of the public enemy, animal diseases, riots, labor or material shortages, labor disputes, fire, flood, explosion, legislation, and governmental regulation.

46. **TIME IS OF THE ESSENCE.** Failure to perform the agreements set out herein at the time fixed by the terms of this contract for the performance of such agreements shall be a breach of this agreement by the party that fails to perform.

47. **APPLICABLE LAW.** The terms and conditions of this agreement, including those set forth in any attachment, shall be construed in accordance with and are subject to the laws and rules of the State of Wyoming.

48. **NOTICES.** Notices must be in writing and delivered by certified mail return receipt requested.

Notices to NHSRA shall be sent to:

National High School Rodeo Association, Inc.
At: James Higginbotham, Executive Director
12011 Tejon Street, Suite 900
Denver, CO 80234

Notices to Host shall be sent to:

Campbell County Public Land Board
1635 Reata Drive
Gillette, WY 82718

Notice of any name or address change shall be given in writing.

49. ENTIRE AGREEMENT. This agreement, with attachments, constitutes the entire agreement between the parties concerning the subject matter of the agreement. Modifications and waivers must be in writing and signed by authorized representatives of the parties. Any provision of this agreement officially declared void, unenforceable, or against public policy, shall be ignored and the remaining provisions of this agreement shall be interpreted, as far as possible, to give effect to the parties' intent. All provisions that by their nature would be expected to survive, shall survive termination of this agreement, including without limitation provisions relating to confidentiality, warranty, ownership and liability.

WITNESS, Our hand and official seal.

NHSRA:

HOST: CAM-PLEX Multi-Event Facilities

By: Kelly Anderson, NHSRA President

By: Kevin Couch, CCPLB Chairman

DATE: _____

DATE: _____

By: James Higginbotham, Executive Director

By: Jeff Esposito, CAM-PLEX General Manager

DATE: _____

DATE: _____

LIST OF SPECIFICATIONS: ATTACHMENT A

CAM-PLEX

For the 2028 and 2029 NJHFR, the Host agrees to provide the grounds and properties as shown on the attached plot plan.

Two Arenas for rodeo competition as well as two practice arenas will be provided.

(1) Timed Event Arena to be 125-130' wide by 260-265' long and to be positioned with main grandstands to meet current NHSRA approval. Both timed event chute boxes to be 10 feet. The barrel racing gate is to be in exact center.

(2) Rough Stock Arena to be 120' wide by 250' long with 10 bucking chutes and four preparation chutes on each side and to be positioned with main grandstands to meet current NHSRA approval.

The Timed Event and Rough Stock Arenas MUST be adjacent to each other and both arenas must allow for good viewing from all grandstands.

Grandstand

A covered grandstand located in a manner approved by the NHSRA with VIP seating space provided.

Livestock pens will be provided on the grounds and located in such a manner to efficiently handle all rodeo livestock required for the production of the NJHFR. Water will be readily accessible to the pens and livestock water tanks will be provided in all pens. All livestock will be housed on grounds in sufficient amount of space for the numbers needed. The exact number and size of pens needed will be provided to Host by the 2028 Mid-Winter Meeting of the NHSRA.

Shooting Sports: A safe shooting range adequate to conduct a light rifle competition with approximately 300 participants over a four day period

ATTACHMENT F

CAM-PLEX Management Report – March 2019

Upcoming Events Include

Event	Start Date	Event	Start Date
CASA Red Wagon - Pulling for Kids	3/7/19	Sage Hoppers C Airplane Group Meeting	3/19/19
Blood Wedding	3/7/19	Underwater Bubble Show	3/21/19
Coal Miner's Daughter practice	3/7/19	Wrangler Team Roping Championships	3/21/19
Princess / Character Party	3/8/19	Cornhole Tournament	3/23/19
Blood Wedding - Tear Down	3/8/19	O'Conn Baptism	3/23/19
4-H Endorsement Clinic	3/9/19	Dance Outreach	3/23/19
4-H Livestock Education Day	3/9/19	Edge Soccer Practice	3/25/19
Coal Miner's Derby Bout	3/9/19	Meadowlark/Rozet 1st and 2nd Grade	3/26/19
Eastside RV's Summer Fun Show	3/10/19	World War II Day	3/26/19
6th Grade Vocal Gala	3/11/19	Coal Miner's Daughter Practice	3/26/19
Gillette Little League Baseball Tryouts	3/11/19	TRP Money Run	3/28/19
CPR Training	3/12/19	Chair Affair - Furnishing Hope	3/28/19
Gillette College Rodeo	3/12/19	Sportsman's & Collectibles Auction	3/29/19
CAM-PLEX Employee Safety Training	3/12/19	Kids Artistic Revue	3/29/19
NEWCA Home Show	3/13/19	NWTF Banquet	3/30/19
Babe Ruth Baseball Tryouts	3/13/19	Wagonwheel 3rd and 4th Choir	4/2/19
James Hill & Anne Janelle	3/14/19	Coal Miner's Daughter practice	4/2/19
Rocky Mountain Elk Foundation	3/15/19	Hillcrest 1st and 2nd Grade Program	4/4/19
Paintbrush 1st and 2nd Grade Program	3/18/19	Coal Miner's Daughters practice	4/4/19
Gillette Hockey Assn Annual Banquet	3/18/19	David Archuleta - Concert	4/5/19
Conestoga K-6 Choir and 3rd-4th Grade	3/19/19	Jehovah's Witnesses	4/5/19
		Garden Expo & Farmer's Market	4/5/19

Employee Update

Heather Kuhrt is promoted to the position of Sales Manager, Associations. This is the position formerly held by Ashley Dillard. Heather has been here almost two years. Most recently, Heather took over during Shelley's absence. The sales & marketing department is fully staffed.

Event Statistics

We are starting to collect enough data in our new event software where we can begin providing statistics. Here is a simple event count with attendance. More will come in the following months.

Month	2018		2019	
March	38	39,994	46	24,519
April	28	16,000	29	17,047
May	40	22,809	39	20,410

Heritage Center Artwork

All artwork during the remodel will be safely stored or hung in another safe location. I met with artist, Christopher Amend, regarding his piece and will continue to make appropriate arrangements to preserve artwork during the renovation.

Thank you,

Jeff Esposito
General Manager



RICK MANSUR • DIRECTOR

250 W SHOSHONE AVE • GILLETTE, WY 82718
PHONE: 307-682-7406 • FAX 307-682-7050

March 4, 2019

Mr. Jeff Esposito, General Manager
CAM-PLEX
1635 Reata Drive
Gillette, WY 82718

Dear Jeff,

Campbell County Parks and Recreation would like to request Thursday August 22, 2019 as the date that we can begin ice operations in Spirit Hall.

Please let me know if this request is acceptable, and we will plan accordingly.

Sincerely,

A handwritten signature in blue ink that reads "Kevin Geer".

Kevin W. Geer
Park Superintendent

ATTACHMENT H



United States Department of the Interior

OFFICE OF SURFACE MINING
RECLAMATION AND ENFORCEMENT

Western Region
1999 Broadway St., Suite 3320
Denver, CO 80202-3050



February 5, 2019

Dear Stakeholders and Interested Parties,

The OSMRE Western Region website was inaccessible from late December, 2018 through January, 2019 due to the government shutdown. Therefore, OSMRE is extending the scoping period for the preparation of an Environmental Assessment (EA) for the Caballo Mine West Tract new Federal mining plan for an additional 15 days. Scoping comments will be accepted from February 7, 2019 to February 22, 2019.

The U.S. Department of the Interior (DOI), Office of Surface Mining Reclamation and Enforcement (OSMRE), Western Region Office, will prepare an environmental assessment (EA) for the implementation of a federal mining plan for the Caballo West Tract for federal coal lease WYW172657 (the Project). In accordance with the Mineral Leasing Act of 1920 (MLA), the DOI Assistant Secretary for Land and Minerals Management (ASLM) must approve the Project before any mining and reclamation can occur on lands containing leased federal coal. The lease and sale of the federal coal included in the Caballo West LBA (WYW172657) was originally evaluated in the 2009 South Gillette Area Coal Lease Applications Environmental Impact Statement (2009 SGAC EIS). The coal was offered for sale in a sealed-bid, competitive lease process on August 17, 2011. Following determination by BLM that the highest bid at the sale met or exceeded the fair market value of the coal within the tract, the bid submitted by Alpha Wyoming Land Company was accepted. The lease was subsequently transferred from Alpha Wyoming Land Company to BTU Western Resources on July 24, 2012. BTU Western Resources owns and operates the Caballo Mine. The coal would be mined using conventional surface-mining methods and shipped from an onsite railroad loading facility to various sites within the United States. On November 30, 2015, the Wyoming Department of Environmental Quality (WDEQ)/Land Quality Division (LQD) approved Caballo Coal Company's (CCC) application to amend the Mine Permit No. 433 to include 1,294 acres, which included the Caballo West Tract.

OSMRE is preparing this EA to evaluate the environmental impacts resulting from the Project, pursuant to the requirements of the National Environmental Policy Act of 1969 (NEPA). The Caballo Mine is located in Campbell County, Wyoming, approximately 10 miles south-southeast of Gillette. The Project is located on federal coal leases administered by the Bureau of Land Management (BLM) Casper Field Office and located within the Caballo Mine's permit area, approved in accordance with the Surface Mining Control and Reclamation Act. The amount of remaining recoverable federal coal authorized for recovery within currently approved federal mining plans is approximately 363.9 million tons (Mt). The Project proposes to add approximately 119.8 Mt of recoverable federal coal. The annual production rate used to calculate the environmental impacts resulting from the Proposed Action will be 13.5 million tons per year (Mtpy), which is the estimated future annual production rate suggested by CCC and is below the maximum permitted production rate of 35 Mtpy set by WDEQ/AQD air quality permit MD-1477. CCC started operation in 1976 and the mine will continue to operate until 2042 under the current, approved mining plan. Using the estimated 13.5 Mtpy production rate, the Project would extend the life of the mine by approximately 8.9 years, to 2051.

The EA will update, clarify, and provide new and additional environmental information for the Project that has become available since the 2009 SGAC EIS was approved and the lease was issued. As a result of the EA process, OSMRE will determine whether or not there are significant environmental impacts related to the Project. An environmental impact statement will be prepared if the EA identifies significant impacts. If a finding of no significant impact (FONSI) is reached, and pursuant to 30 CFR § 746.13, OSMRE will prepare and submit to the ASLM a mining plan decision document recommending approval, disapproval, or conditional approval of the

mining plan. As required under the Mineral Leasing Act of 1920, the ASLM will approve, disapprove, or conditionally approve the federal mining plan document within the mining plan decision document.

OSMRE is soliciting public comments on the Project. Your comments will help to determine the issues and alternatives that will be evaluated in the environmental analysis. You are invited to direct these comments to:

ATTN: Caballo West Tract EA
C/O: Logan Sholar
OSMRE Western Region
1999 Broadway, Suite 3320,
Denver, CO 80202-3050

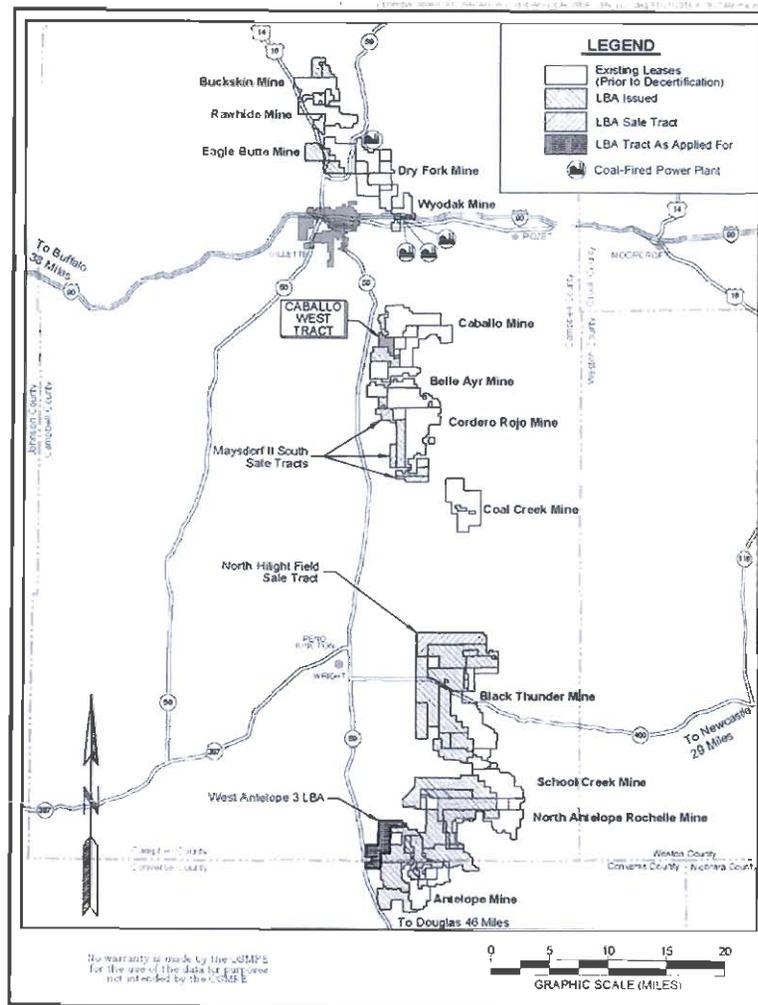
Comments may also be emailed to: osm-nepa-wy@osmre.gov, ensure the subject line reads: ATTN: OSMRE, Caballo West Tract EA. Comments should be received or postmarked no later than February 22, 2019 to be considered during the preparation of the EA. Comments received, including names and addresses of those who comment, will be considered part of the public record for this project and will be available for public inspection. Additional information regarding the Project may be obtained from Logan Sholar, telephone number (303) 293-5036 and the Project website provided below. When available, the EA and other supporting documentation will be posted at: <http://www.wrcc.osmre.gov/initiatives/caballoMine.shtm>.

Sincerely,



Elizabeth Shaeffer, Manager
Field Operations Branch

Attachment – Location Map



Map I-1. General Location Map with Federal Coal Leases.



Angela Williams <angelaw@gillettewy.gov>

Fwd: ITC Announces Second Partnership on Large-Scale CCS Pilot Project

1 message

ADMN ADMN <admn@gillettewy.gov>
To: Angela Williams <angelaw@gillettewy.gov>

Thu, Mar 7, 2019 at 4:44 PM

For GI

----- Forwarded message -----

From: **Integrated Test Center** <info@wyomingitc.org>
Date: Thu, Mar 7, 2019 at 4:30 PM
Subject: ITC Announces Second Partnership on Large-Scale CCS Pilot Project
To: <admn@gillettewy.gov>



NEWS RELEASE
March 7, 2019

Contact: Jason Begger
Jason.begger@wyo.gov
307.635.2701

Wyoming Integrated Test Center Announces Second Partnership on Large-Scale CCS Pilot Project

University of Kentucky Center for Applied Energy Research listed the ITC as their preferred testing site on their U.S. DOE Phase II funding application.

Cheyenne, WY – The Wyoming Integrated Test Center (ITC) announced today that the University of Kentucky Center for Applied Energy Research (CAER) has signed a lease to use a portion the ITC's large test bay as part of CAER's Phase II application of the Fossil Fuel Large-Scale Pilots funding opportunity.

CAER was selected as one of nine Phase I grant recipients and is currently finalizing their Phase II application. CAER has validated their heat-integrated solvent-based system during a previous DOE-funded project and hopes to obtain one of two \$50 million grants to design, construct, and operate a 10MWe pilot project. If CAER is the recipient of a Phase III grant, they will host this large-scale pilot at the ITC.

"We are excited to work with CAER and provide them with space at the ITC to continue to prove their technology. Partnerships like this highlight that carbon capture research and development is moving forward; and successful demonstration of large-scale projects gets us one step closer to commercial deployment of these innovative technologies," said Jason Begger, Executive Director of the Wyoming Infrastructure Authority, the managing entity for the ITC. "The ITC is a great option for researchers looking to test these large-scale projects. As the only facility in the United States that allows for testing

carbon management technologies at this scale, the ITC continues to gain attention from the CCUS community and we are happy to have Wyoming host these projects.”

“We look forward to partnering with the Wyoming Integrated Test Center to advance our groundbreaking CO₂ capture research and development,” said Kunlei Liu, Associate Director for Research at CAER and an Associate Professor in UK’s Department of Mechanical Engineering. “Over the past decade, our research team has made great strides in improving this technology at the bench-scale and pilot-scale. It is time to take our technology toward the next step in the commercialization process with this large-scale pilot project, and we have identified a partner in Wyoming that shares our passion for seeing this work come to fruition.”

Phase II applications will be considered in early 2019, with Phase III awards tentatively scheduled to be announced in Summer 2020. If CAER advances to the third and final phase of the process, they would have up to five years to design, build and operate the project.

The ITC currently has several other tenants slated to test their carbon capture, utilization, and sequestration technologies at the facility. [Five teams](#) competing for the NRG COSIA Carbon XPRIZE will be completing their research onsite through 2020. Additionally, in April 2018 it was announced that [Kawasaki Heavy Industries, Ltd.](#) (KHI) will test their solid sorbent capture technology at the ITC.

Membrane Technology and Research, Inc. (MTR) has also listed the ITC as their preferred testing site on their Phase II funding application for this Fossil Fuel Large-Scale Pilot funding opportunity. If both MTR and CAER move forward, there is sufficient space available at the ITC to host both teams.

###

About the ITC

The ITC is a public-private partnership designed to foster the next generation of energy technology. The ITC provides space for researchers to test Carbon Capture, Utilization and Sequestration (CCUS) technologies using actual coal-based flue gas from the Dry Fork Station near Gillette.

In 2014, with the support and encouragement of Governor Matt Mead, the Wyoming State Legislature allocated \$15 million in funding for the design, construction and operation of an integrated test center to study the capture, sequestration and management of carbon emissions from a Wyoming coal-based power plant. An additional \$5 million commitment from private industry was required under the appropriation, which has since been secured from the Tri-State Generation and Transmission Association in addition to \$1 million from the National Rural Electric Cooperative Association. Basin Electric Power Cooperative is providing additional in-kind contributions including engineering and construction management services at the Dry Fork Station host site, which is jointly owned by Basin Electric and the Wyoming Municipal Power Agency.

The ITC is one of a handful of such facilities around the world and only the second one in the United States. While many carbon capture technologies are being developed and studied in laboratory settings, the ITC will be one of the few research and testing facilities at an operating coal-fired powered plant. The ITC allows for real world testing at an active power plant and alleviates typical concerns over being able to transfer technology from a lab to a plant.

About University of Kentucky Center for Applied Energy Research

Since 1977, the University of Kentucky Center for Applied Energy Research (CAER) has served as one of the nation’s premier energy research and development institutes, collaborating with companies and government agencies to help maximize Kentucky’s – and the nation’s – energy resources.

CAER investigates energy technologies to improve the environment; contributes to technically sound policies related to coal, energy and the environment; adds to the teaching and instruction aim of UK by educating students from pre-college to postgraduate levels and being involved in labor force development for Kentucky; promotes UK’s objective of developing and benefiting from its intellectual property with a balance between the publication of scientific results and patenting; and provides public service through scientific education and its energy-related competencies.

Wyoming Integrated Test Center

c/o Wyoming Infrastructure Authority

325 W 18th Street, Suite 1

Cheyenne, WY 82001

307-635-3573 or info@wyomingitc.org

www.wyomingitc.org

STAY CONNECTED



Angela Williams <angelaw@gillettewy.gov>

Fwd: Census Bureau Partnership Specialist Positions open NOW!

1 message

Jennifer Toscana <jennifert@gillettewy.gov>
To: Angela Williams <angelaw@gillettewy.gov>

Fri, Mar 8, 2019 at 9:43 AM

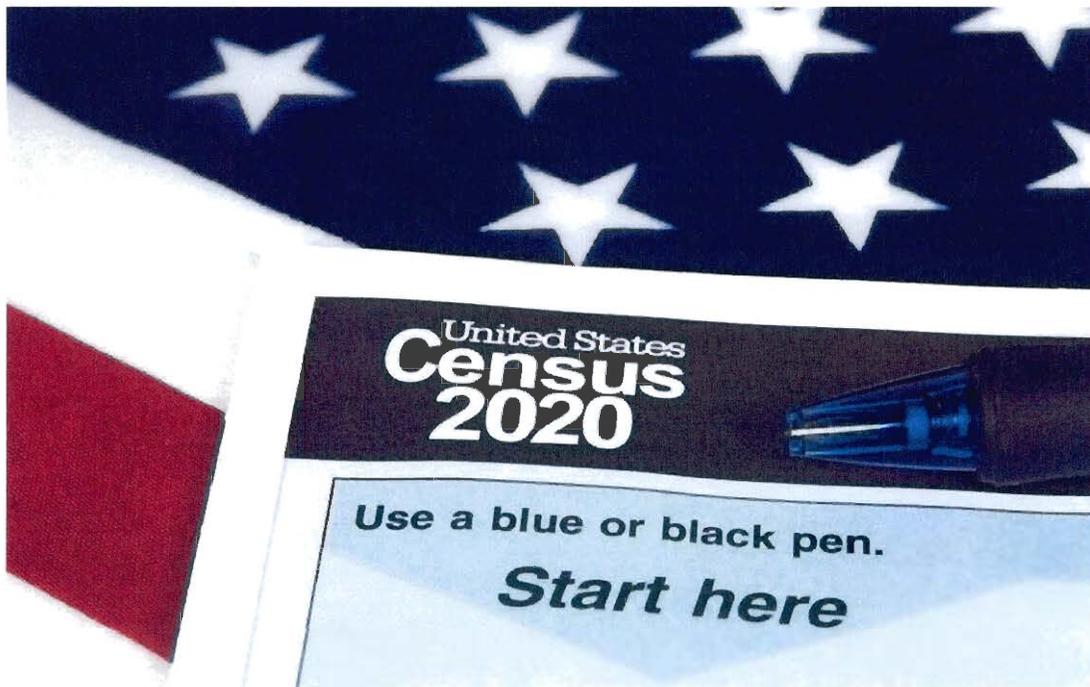
----- Forwarded message -----

From: **Stephanie A Freeman (CENSUS/DN FED)** <stephanie.freeman@2020census.gov>

Date: Fri, Mar 8, 2019 at 9:41 AM

Subject: Census Bureau Partnership Specialist Positions open NOW!

To:



Good Morning!

The Census is in the process of recruiting Partnership Specialists in communities across Wyoming. These positions will work with state and local governments, organizations, businesses, schools, and others to educate the public about the Census and why it is important to their community. The Census is taken only once every **ten** years and determines the numbers of Representatives each State is given in the U.S. House of Representatives, and also determines the distribution of over \$675 billion in annual federal funding for programs that serve healthcare, education, housing, transportation, senior services, and more. State and local governments will use this data to define State Legislature districts, school districts, and County Commissioner districts.

Applicants have until March 15th at 11:59pm to apply for the positions listed below.

Please pass this information on to anyone you may know that would be interested. If you have a website or social media, please consider posting the information to help those in your communities learn about the opportunity.

If you have any questions, please let me know.

Thank you
Stephanie

Partnership Opportunities open until March 15th on USA Jobs

- Partnership Specialist (Sublette, Sweetwater, or Teton Counties)
- <https://www.usajobs.gov/GetJob/ViewDetails/525826400>
- Partnership Specialist (Sublette, Sweetwater, or Teton Counties)--Spanish Speaking

<https://www.usajobs.gov/GetJob/ViewDetails/525827200>

- - Partnership Specialist (Natrona County and Campbell Counties)<https://www.usajobs.gov/GetJob/ViewDetails/525825600>

- Stephanie Freeman, Wyoming Partnership Specialist

Dallas Regional Census Office / Field Division / Denver Region

U.S. Census Bureau

cell: 307.640.8975

email: Stephanie.Freeman@2020census.gov

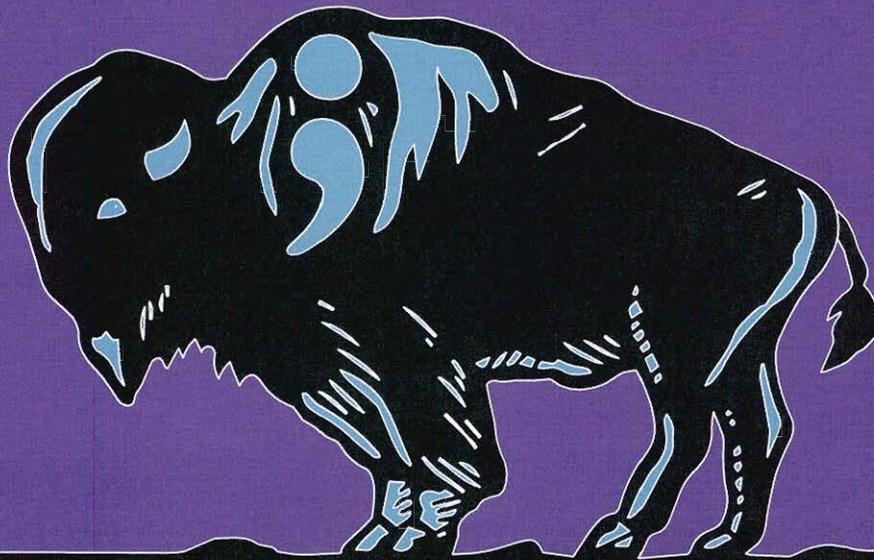
[census.gov](https://www.census.gov) | Connect with us [@uscensusbureau](https://twitter.com/uscensusbureau)

Jobs: [2020Census.gov/Jobs](https://www.2020Census.gov/Jobs)

--
Jennifer Toscana
Community & Governmental Relations
City of Gillette
307.686.5203

BE RESILIENT

4TH ANNUAL PROJECT SEM;COLON 5K WALK/RUN



FIND YOUR INNER STRENGTH YOUR STORY IS WORTH WRITING



PRESENTED BY THE
GILLETTE SEM;COLON MOVEMENT



Scan the QR code
to register online.

DISTANCE: 5K Run/Walk

WHEN: Saturday, April 27, 2019. Late Registration: 7:30-8am in the Paintbrush Gym. Start Times: Runners 8:30am / Walkers 8:40am.

WHERE: Paintbrush Elementary School located at 1001 W. Lakeway.

COST: \$20 with a shirt. \$18.00 for groups of 10 or more people. \$10 without a shirt.

REGISTRATION: Scan the QR code on this poster to register online. Printed registration forms can be found at area businesses, CC Rec Center & Gillette Project Sem;Colon Facebook pages or please contact Trish Simonson at 307-299-9640 or Mike Simonson at 307-299-9613.

PROCEEDS: Proceeds go to the Kaden Simonson Scholarship Fund for CCSD graduating seniors. 10% of donated funds will be split between CCHS & TBHS Hope Squads and the CC Suicide Prevention Coalition.

