



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Patrick G. Davidson, City Administrator
RE: General Information
DATE: April 26, 2019

The following meetings are scheduled for the week of **April 26 – May 4, 2019**

Saturday, April 27th

8:00 a.m. NEWY Meeting, Agenda Attached

Tuesday, April 30th

5:30 p.m. City Council Work Session Budget Meeting #2, Agenda Attached

- Budget Message – City Administrator Davidson
- Department Budget Review
 - Attorney
 - Finance
 - Human Resources
 - Administration
- Executive Session
- City Hall – 2nd Floor Community Room
- **Dinner Served at 5:00 p.m.**

Wednesday, May 1st

5:30 p.m. City Council Work Session Budget Meeting #3, Agenda Attached

- Department Budget Review
 - 1% Fund
 - Police
 - Development Services
 - Public Works
 - Utilities
- Budget Wrap-Up
- Review May 7, 2019 Council Agenda
- Executive Session
- City Hall – 2nd Floor Community Room
- **Dinner Served at 5:00 p.m.**

Thursday, May 2nd

12:00 p.m. National Day of Prayer

- Lasting Legacy Park

1. Attached please find the **current monthly calendar** for **May 2019**.
2. Attached please find a **memorandum** regarding **Selling of Excess Wood Chips** dated **April 23, 2019** provided by **Utilities Director Cole**.
3. Attached please find a **press release** regarding **Business Council Offers Energy Efficiency Grants** dated **March 28, 2019** provided by the **Wyoming Business Council**.

4. Attached please find **information** regarding **Shop With a Cop Fundraiser** on **April 27, 2019** provided by **Communications Manager Palazzari**.
5. Attached please find **information** regarding **Trash-a-thon Community Cleanup** dated **April 25, 2019** provided by **Communications Manager Palazzari**.
6. Attached please find an **invitation** for the **University of Wyoming Signing Day for Campbell County Seniors** on **May 1, 2019** provided by **The University of Wyoming Extension**.
7. Attached please find a **flyer** for the **Historic Building Bender** on **May 3, 2019** provided by the **Gillette Historic Preservation Commission**.
8. Attached please find **thank you cards** from **Adult Treatment Court Graduates**.

PGD/adw



Saturday, April 27, 2019, 8AM

Location: Gillette City Hall, 3rd Floor Conference Room

Facilitated by: Mayor Louise Carter-King

- I. Welcome, Introductions & Warm-Up Items
- II. WAM Legislative Review
- III. OLD BUSINESS
 - Approval of March 30, 2019 Minutes
- IV. NEW BUSINESS
 - Election of Region II WAM Executive Board Members
 - One City position
 - One Town position
 - One At-Large position
 - Congressional Tour
 - August 5-9, 2019
 - Financials
 - Route
 - Future NEWY Agenda Topics & Guests
- V. Upcoming Events
 - Wyoming Energy Summit, May 7-8, Gillette
 - Local Legislative Interim Committee Meetings
 - i. Corporations, May 13-14, Casper College
 - ii. Transportation, May 14-15, Gillette College
 - iii. Minerals, May 16-17, Gillette College
 - WAM Summer Conference, June 12-14, Sheridan
- VI. Set Next NEWY Meeting Date
- VII. Adjourn

	Work Session Budget Meeting #2 Tuesday, April 30, 2019 Meeting: 5:30 p.m. 2nd Floor Community Room

Dinner served at 5:00 p.m. in the 2nd Floor Community Room

Agenda Topics:

- Budget Message – City Administrator Davidson

- Department Budget Review
 - Attorney
 - Finance
 - Human Resources
 - Administration

- Executive Session

	Work Session Budget Meeting #3 Tuesday, May 1, 2019 Meeting: 5:30 p.m. 2nd Floor Community Room

Dinner served at 5:00 p.m. in the 2nd Floor Community Room

Agenda Topics:

- Department Budget Review
 - 1% Fund
 - Police
 - Development Services
 - Public Works
 - Utilities

- Budget Wrap-Up

- Review May 7th Council Agenda

- Executive Session

Upcoming Work Session Topics:

May 1 Budget Workshop #3 (Wednesday) 5:30 p.m.

- Review May 7th Agenda
- Executive Session

May 14

- Interstate Industrial LID Presentation
- Wastewater Condition Assessment
- Review May 21st Agenda
- Executive Session

May 28 Special Meeting

- Public Hearing for Interstate Industrial LID
- **ACTION ITEM:** Acceptance of LID Assessment Roll
- Snow Debrief / Mowing Pre-Brief
- Review June 4th Agenda
- Executive Session

June 11 Special Meeting

- Budget Ordinance – 2nd Reading
- Review June 18th Agenda
- Executive Session

June 25

- Review July 2nd Agenda
- Executive Session

July 9

- NMPP Water Distribution Rates
- Review July 16th Agenda
- Executive Session

July 23 - Canceled

July 30

- Review August 6th Agenda
- Executive Session

August 13

- Review August 20th Agenda
- Executive Session

August 27

- Review September 3rd Agenda
- Executive Session

City/County/Town Budget Meeting

Upcoming Council Pre-Meeting Topics

May 7

- Quarterly Update
 - Gillette Main Street
- Parks Board Track Trails Discussion
- Review May 7th Agenda
- Executive Session

May 21 5:30 p.m.

- Carbon Valley Development Blueprint Presentation
- Review May 21st Agenda
- Executive Session

June 4

- Quarterly Update
 - Gillette Convention & Visitors Bureau
- Budget Amendment Review
- Everbridge Update
- Review June 4th Agenda
- Executive Session

June 18

- STIP Update - WYDOT
- Review June 18th Agenda
- Executive Session

July 2

- Review July 2nd Agenda
- Executive Session

July 16

- Review July 16th Agenda
- Executive Session

August 6

- Review August 6th Agenda
- Executive Session

August 20

- Review August 20th Agenda
- Executive Session

Upcoming Activities

May 2 – National Day of Prayer, 12:00 p.m., Lasting Legacy Park

May 15 – Law Enforcement Memorial, 12:00 p.m. (Hosted by CCSO)

May 16 – Jon Hardy Memorial

May 17 – Deadline for Citizen Advisory Board Applications

New Agenda Items for May 7, 2019

1. **ITEM TABLED UNTIL MAY 21, 2019:** An Ordinance Approving and Authorizing an Amendment to Ordinance 3661 and Associated Villas at Legacy Ridge Plat to be Known as the Amended Planned Unit Development, the Villas at Legacy Ridge, Phase I, to the City of Gillette, Wyoming, Subject to all Planning Requirements.

(Unfinished Business - Ordinance 2nd Reading)

2. An Ordinance Approving and Authorizing a Zoning Text Amendment to Amend the Zoning Ordinance of the City of Gillette, Wyoming, to Amend Section 16, Definitions (sss) (1); Section 10, Sign Regulations 10.f.(1), Section 10.f.(1).(g), and Exhibit 10-2, Subject to All Planning Requirements.

(Unfinished Business – Ordinance 2nd Reading)

3. Council Consideration of a Street Closure on Gillette Avenue From 1st Street to 2nd Street, on Saturday, June 29th from 9:00 a.m. to 10:00 p.m. for a Coal Country Gravel Grinder Bicycling Event, Festival, and Concert, that will include an Open Container Permit and Outdoor Music, Requested by David Bauer of Energy Addicts.

(New Business – Minute Action)

4. Council Consideration of a Bid Award for the Madison Pump Station Roof Replacement Project to Wyoming Roofing, LLC., in the Amount of \$91,950.00.

(New Business – Minute Action)

5. Council Consideration of a Professional Services Agreement for Construction Management Associated with the Madison Pump Station Roof Replacement Project, with Morrison Maierle, Inc., in the Amount of \$15,135.00.

(New Business – Minute Action)

6. Council Consideration of a Bid Award for the Goldenrod Avenue Additional Repairs Project to GW Construction, in the Amount of \$107,721.50.

(New Business – Minute Action)

7. Council Consideration of a Bid Award for the Animal Control Temporary Facility Remodel to _____, in the Amount of \$XX,XXX.XX.

(New Business – Minute Action)

8. Appointment of Official Voting Delegate and Alternate Voting Delegate for the 2019 Wyoming Association of Municipalities Summer Convention.

(New Business – Minute Action)

May 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 City Council Budget Workshop #3 5:30 PM - 2nd FL	2 National Day of Prayer 12PM Lasting Legacy Park	3	4
5	6 Years of Service Recognition 10:00 AM - 3rd FL	7 City Council Pre-Meeting, 6PM - 3rd FL Quarterly Update - Gillette Main Street Parks Board Tracks Trail Request City Council Meeting, 7PM, Council Chambers	8	9	10 Councilman Carsrud's Birthday 	11 Trash-A-Thon Community Cleanup 9AM - 12PM Dalbey Park - Pat Mueller Shelter
12 Mother's Day 	13	14 City Council Work Session, 6PM - 2nd FL Interstate Industrial LID Presentation Wastewater Condition Assessment	15 Wyoming Peace Officer Memorial 12PM Campbell Co. Sheriff's Office	16 Jon Hardy Memorial 	17 Deadline for Citizen Advisory Board Applications - 4PM	18
19	20	21 City Council Pre-Meeting, 6PM - 3rd FL Quarterly Update CC Convention & Visitor's Bureau Snow Debrief / Mowing Pre-Brief City Council Meeting, 7PM, Council Chambers	22	23	24	25
26	27 Memorial Day City Offices CLOSED 	28 City Council Special Meeting - 6PM - 2nd FL Public Hearing for Interstate Ind. LID ACTION ITEM: Acceptance of the Interstate Industrial LID Assessment Roll Carbon Valley Development Blueprint Presentation	29	30		



CITY OF GILLETTE

Utilities - Wastewater

611 N. Exchange Ave. • Gillette, Wyoming 82716
Phone 307.686.5274 • Fax 307.686.7699
www.gillettewy.gov

DEPARTMENT OF UTILITIES WASTEWATER DIVISION

TO: Michael H. Cole, P.E., Utilities Director 
FROM: Bob Molder, Wastewater Services Manager 
DATE: April 23, 2019
RE: Selling of Excess Wood Chips

I am requesting that we start selling a percentage of our chipped yard waste. We have an excess of 3500 yards. The longer this material sits, the more it will break down. After researching costs, I believe that \$20.00 per yard would be a reasonable amount to ask for the wood chips. Here are some pricing in and around our area:

- Home Depot sells it in bulk for \$32.00 a yard
- Menards sells it in 2 cu/ft bags at \$1.75 = \$23.63 a yard
- Casper landfill sells it for \$12.50 a yard
- Rapid City landfill sells it for \$10.00 a ton
- Cheyenne landfill sells it for \$12.50 a yard

If we sell 3500 yards that is \$70,000.00. We rent the chipper annually for roughly \$35,000.00. By selling some our chips we would pay the rental fee and help cover some of the equipment and labor costs.

Thank you for your consideration with this request.

BM/jb

BM/19-005



ADMN ADMN <adm@gillettewy.gov>

Business Council offers energy efficiency grants

1 message

Wyoming Business Council <WY-Business-Council@public.govdelivery.com>

Mon, Apr 22, 2019 at 8:15 AM

Reply-To: WY-Business-Council@public.govdelivery.com

To: admn@gillettewy.gov

The State of Wyoming's Economic Development Agency

214 W. 15th St. | Cheyenne, WY | 307.777.2800



For release March 28, 2019

Business Council offers energy efficiency grants

The Wyoming Business Council's State Energy Office will have competitive federal grant funds available for Wyoming local governments, public schools and small businesses seeking to improve their buildings while reducing utility costs.

The money will be split between four programs.

Local Government Energy Improvement

Comprehensive Retrofit Grant

Available to towns, cities and counties for improvements and retrofits like installing insulation; adding weather sealing; purchase of Energy Star or solar powered appliances; upgrades of showers and faucets; or replacement of boilers, hot water heaters, HVAC systems, windows and doors.

Retrofit Grant (LIGHTING ONLY)

Available to towns, cities and counties to upgrade current lighting systems to energy-efficient systems, which may include occupancy controls and auto dimming according to natural light.

Public School Energy Improvement

Retrofit Grant (LIGHTING ONLY)

Available to K-12 public schools to upgrade current lighting systems to energy-efficient systems, which may include occupancy controls and auto dimming according to natural light.

Applicants must sign up for the Wyoming Energy Conservation Improvement Program by May 31, 2019, to receive a free energy assessment. The assessment must be completed before submitting the grant application. Grant applications are due July 31, 2019.

Small Business Energy Audit/Retrofit Grant

Small businesses, nonprofits and local governments are all encouraged to apply to the Small Business Energy Audit/Retrofit Grant Program.

Energy efficiency improvements are often overlooked as cost-saving and building-improvement opportunities.

The program funds up to 75 percent of the cost of an energy audit and some energy efficiency improvements. Grants are not to exceed \$5,000 to entities pursuing an energy audit and retrofits that were identified in the audit.

Residences and housing units are ineligible.

For additional information and to download an application, please visit <http://wyomingbusiness.org/energy> or email Sherry Hughes at sherry.hughes@wyo.gov.



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APRIL 27TH

SHOP WITH A COP FUNDRAISER

Dinner and Silent Auction

Sit down dinner of Shredded Beef or Chicken, Coleslaw, Baked Beans, Potato Salad and Pie. Silent Auction items to bid on, Raffle Tickets to buy and Games to play for both adults and kids. Come help support a Local Non-Profit that helps Local Kids in need. Doors open at 5 pm Dinner served at 6 pm Festivities start at 6:30 pm Last Drawing at 9 pm. Only 200 tickets available. On sale at the door or Contact Tonya Stroup 307-660-7907 or Dan Stroup 307-660-9096.

**Tickets \$20 Adult
\$10 under 13**

**Raffle Tickets
available ONLY at
the event**

**Win a Shotgun,
Pistol and Knives**

**Games for kids
AND adults**

**Emcee Erik
Bergquist**

AMERICAN LEGION

200 Rockpile Blvd, Gillette,
WY 82716

Tickets 307-660-7907

tstroup75@gmail.com

April 27th 5-9 pm

Shop with a Cop Fundraiser

Dinner and Silent Auction

- Date: 04/27/2019 5:00 PM - 9:00 PM
- Location: American Legion Post 42
[200 Rockpile Blvd](#)
[Gillette, Wyoming 82718](#)



Enjoy a sit down [dinner and silent auction](#) to benefit [Shop with a Cop](#). The meal will include shredded beef or chicken, coleslaw, baked beans, potato salad and pie. There will be raffles and games for the whole family. Doors open at 5:00 p.m. and dinner will be served at 6:00 p.m. The fun and games will begin at 6:30 p.m. The last drawing will be at 9:00 p.m.

Tickets:

\$20 - Adults

\$10 - under 13

Only 200 tickets will be sold.

To order tickets call: (307) 660-7907 or [email](#).

Shop with a Cop Gillette Wyoming was founded in 2014 with the goal of helping needy children in our community to see the "softer side" of Law Enforcement officers.

Trash-a-thon Community Cleanup

Help keep Gillette beautiful by picking up roadside litter

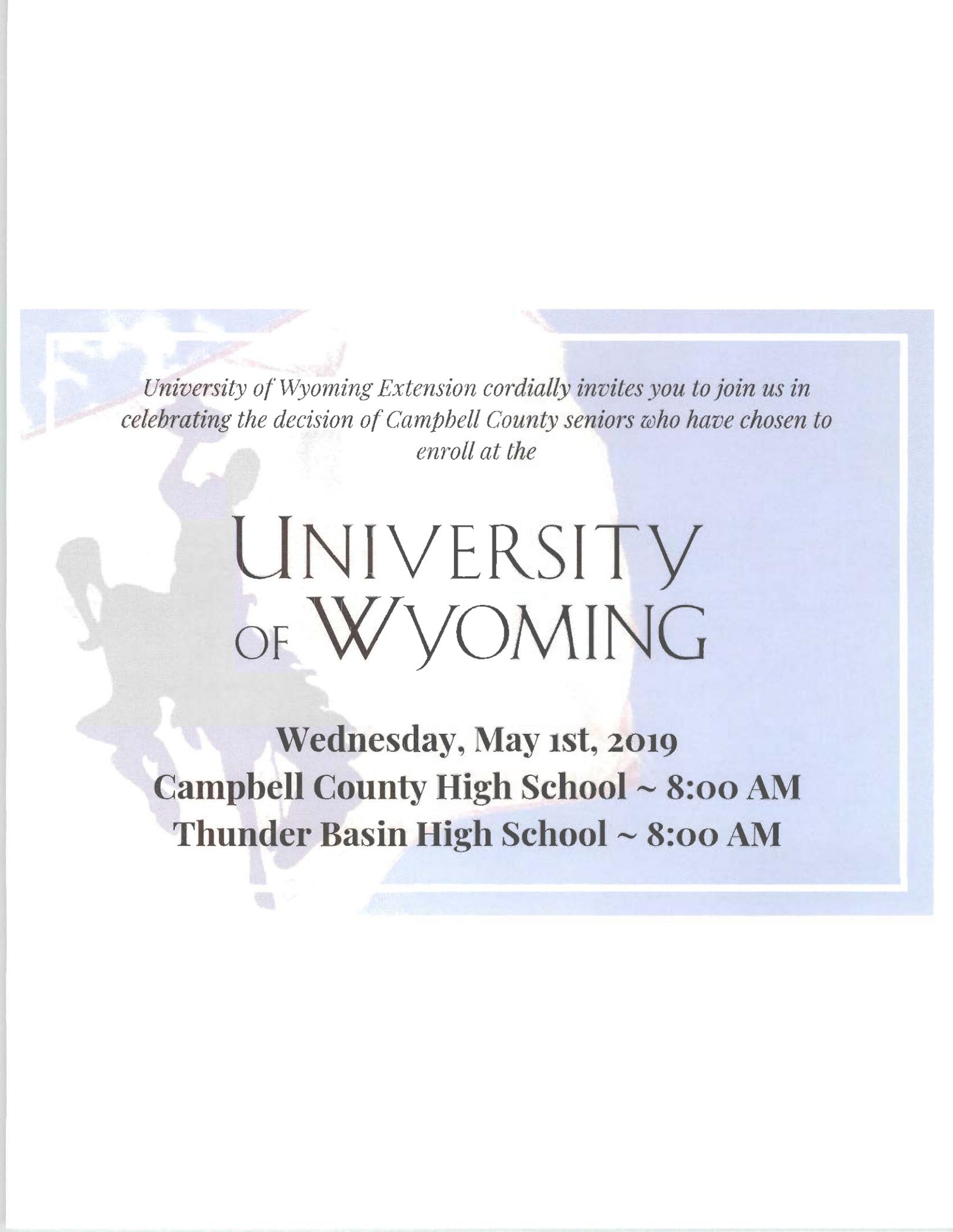
Trash-a-thon Community Cleanup is Saturday, May 11th from 9 a.m. to 12 p.m.

Post Date: 04/25/2019 2:30 PM

Help keep Gillette beautiful by picking up roadside litter on Saturday, May 11th for the Trash-A-Thon! Swing by the Dalbey Memorial Park Pat Mueller Shelter between 9 am and noon to grab some bags and gloves. On May 11th, trash can be left on the side of the road, or you can haul it to Dalbey Memorial Park, Pat Mueller Shelter to dump it. For those that want to pick up trash before the event, free trash bags are available for you at City West, 611 N. Exchange Avenue.

The Trash-a-thon is a great opportunity to give back to the community. It just takes a few hours to make a big difference.

For more information, contact [Public Works](#) at (307) 686-5320.



University of Wyoming Extension cordially invites you to join us in celebrating the decision of Campbell County seniors who have chosen to enroll at the

UNIVERSITY OF WYOMING

Wednesday, May 1st, 2019

Campbell County High School ~ 8:00 AM

Thunder Basin High School ~ 8:00 AM

HISTORIC BUILDING BENDER

GILLETTE MAIN STREET, MAY 3, 2019

TRACED BY -	SCALES	SHEET NO
LETTERED BY -		
CHECKED BY -	NOTED	

Learn about the history of the buildings that house Crazy Woman Mercantile, Hands on Pottery, K² Technologies, Magpie Designs, Pat's Hallmark, and Seconds on the Avenue, while accessing drink specials at all participating locations (not included in the cost of the tour.)

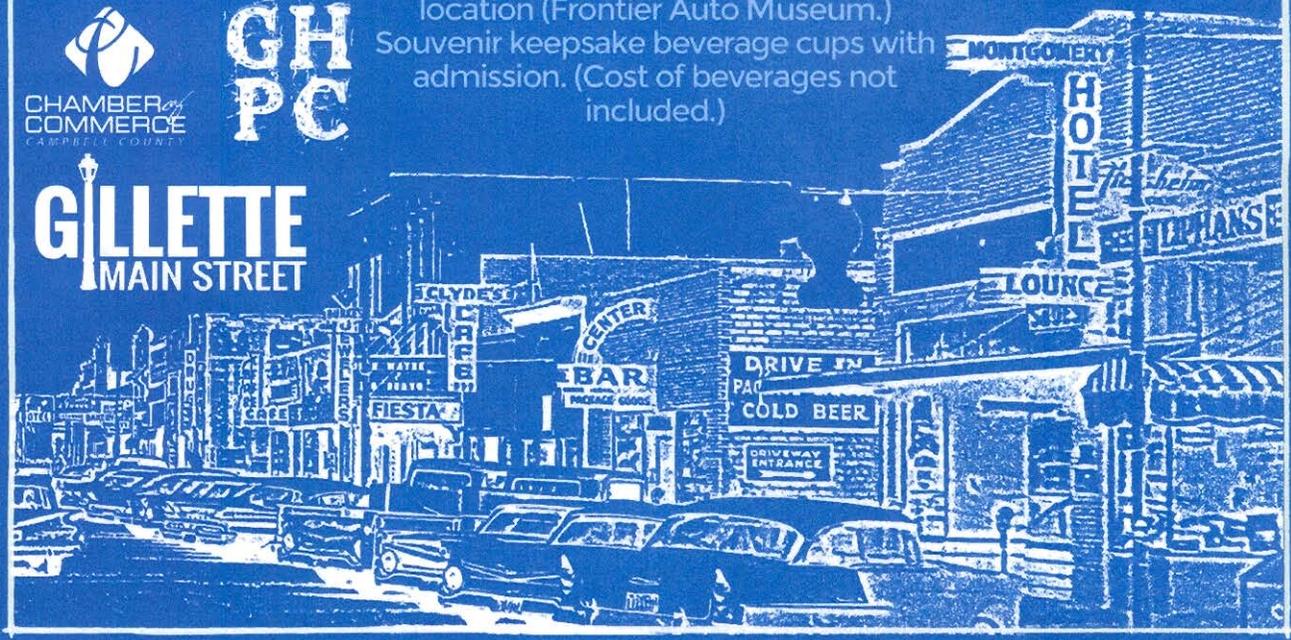
Start out the night at Frontier Auto Museum where owner Jeff Wandler will make a presentation at 5:30 p.m., then walk to our downtown locations to hear the stories of Gillette, as told by figures throughout Gillette history.

Registration is from 5 - 6 p.m. at Frontier Auto Museum (211 W. 2nd Street) Downtown presentations begin at 6 p.m., entire tour takes approx. 2 hours

Drink wristbands sold at registration location (Frontier Auto Museum.)
Souvenir keepsake beverage cups with admission. (Cost of beverages not included.)



GILLETTE
MAIN STREET





Thank You



Thank You so much for the
continued support of the
Adult Treatment Court Program.
Best thing that has ever
happened to me and it
changed my life!

Thank You!

Brandi Baele
DUI Court
graduate

Thank
You

Thank you for
supporting this
amazing program!
It's made a huge
positive impact on
my life.

Thanks again
Jesse

Thank
You

For the treatment court
program it has given
me the tools to live
a clean and sober life
in a nut shell it
saved my life thank
you so much

God bless

Thank
You

Thank you for all the
support couldn't have
done it without your
help

Greg Lindsay



Council Staff:
YOU'RE WONDERFUL!

want to thank you so
very much for letting me
do this amazing program
Really has changed my
life

Thank you
Sincerely

Lukas Coates