



CITY OF GILLETTE

Administration
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5203
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Patrick G. Davidson, City Administrator
RE: General Information
DATE: May 3, 2019

The following meetings are scheduled for the week of **May 4 – May 10, 2019**

Tuesday, May 7th

- 11:30 a.m. Chamber of Commerce Governor's Luncheon**
- Cam-Plex, Energy Hall

Tuesday, May 7th

6:00 p.m. City Council Pre-Meeting, Agenda Attached

- Quarterly Update
 - Gillette Main Street – Jessica Seders
- Parks Board Track Trails Request
- Review May 7, 2019 Council Agenda
- Executive Session
- City Hall – 3rd Floor Conference Room
- Dinner Served at 5:30 p.m.

7:00 p.m. City Council Meeting

- City Hall – Council Chambers

1. **City Administrator Davidson** will be **Out of the Office May 10-12**. **Development Services Director Muzzarelli** will serve as **Acting City Administrator** in his absence.
2. Attached please find a **memorandum** regarding **Council Concern of the Condition of West Shoshone Ave. from Enzi Dr. to the Dead End** dated **April 29, 2019** provided by **Development Services Director Muzzarelli**.
3. Attached please find a **letter** regarding **Campbell County Joint Powers Public Land Board Fiscal Year 2019/2020 Proposed Budget** dated **April 25, 2019** provided by the **Campbell County Commissioners**.
4. Attached please find a **letter** regarding **Campbell County Joint Powers Fire Board Fiscal Year 2019/2020 Proposed Budget** dated **April 25, 2019** provided by the **Campbell County Commissioners**.
5. Attached please find an **Economic Development Update** dated **May 2019** provided by **Energy Capital Economic Development**.
6. Attached please find **information** regarding **Watch Prom Grand March on GPA-TV** dated **May 1, 2019** provided by **Gillette Public Access Manager Harder**.
7. Attached please find **information** regarding **Drive and Drop Community Clean Up** on **May 4, 2019** provided by **Communications Manager Palazzari**.
8. Attached please find **information** regarding **Adopt-a-thon** on **May 4, 2019** at the **City Animal Shelter** provided by **Communications Manager Palazzari**.
9. Attached please find the **agenda** for the **Campbell County Public Land Board** dated **May 9, 2019** and meeting minutes dated **April 11, 2019** provided by **Cam-Plex**.

PGD/adw

Productivity **Service With P.R.I.D.E.** Enthusiasm
Responsibility Integrity Dedication



CITY OF GILLETTE

Finance Department - City Clerk Division
Cindy Staskiewicz, City Clerk
201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5210 • Fax 307.686.4081
clerk@gillettewy.gov

Pre-Meeting – 6:00 p.m.
City Hall – 3rd Floor Conference Room
Tuesday, May 7, 2019
Dinner Served at 5:30 p.m.

Pre-Meeting Topic(s):

- Quarterly Update
 - Gillette Main Street – Jessica Seders
- Parks Board Track Trails Request
- Review May 7, 2019 Council Agenda
- Executive Session



CITY OF GILLETTE

Development Services Department
Engineering Division
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone 307.686.5265
www.gillettewy.gov

April 29, 2019

MEMORANDUM

TO: Ry Muzzarelli, P.E., Development Services Director

FROM: Joe Schoen, P.E., City Engineer *JOS*

CC: Steve Peterson, P.E., Capital Projects Coordinator, Todd Merchen, P.E., Sr Civil Engineer

RE: Council Concern of the condition of West Shoshone Ave. from Enzi Dr to the dead end

BACKGROUND:

We looked in detail about council's concern of the condition of West Shoshone Ave from Enzi Drive west to where the street dead ends. This section of W. Shoshone was constructed in 2007-2008. In driving this section of Shoshone Ave, there are some signs showing deterioration within the street surfacing. The distresses within the asphalt are showing up as transverse cracking (cracks in the asphalt that reach the width of the street), minor spalling along the edge of the asphalt, temporary surface patching in some isolated areas and some settlement of the concrete manhole and water valve diamonds that were installed with the subdivision project. A "rough ride" is noticeable mainly due the bumps created by the settled concrete diamonds and transverse cracking in both eastbound and westbound traveled lanes.

We have also reviewed the upcoming 5-year Capital Improvements Program (CIP) and at this time we do not have this section of W. Shoshone being flagged for any major repair work such as an asphalt overlay or reconstruction of the street. In our future Pavement Maintenance System (PMS) construction projects, we have selected streets that need to be repaired that have a pavement condition index of no more than a PCI of 70. We utilize our PAVER software to give a pavement condition index (rating) to each street throughout the City. This pavement condition index is a number from 0-100 and is the overall average surface condition of each street. The pavement condition index ranges from 0-100 which is similar to school grades, with 100 being a new street that has no deformities in it. This section of W Shoshone Ave was graded in 2019 and has a pavement condition index rating of 86. In the PAVER software, the average pavement condition index for each street considers the number of distresses for the average street block and measures the severity of each distress. The types of distresses that are analyzed include measuring transverse and longitudinal cracks, alligator cracking, block cracking, rutting, bleeding, shoving and smoothness for the average section of street. The PAVER software can also anticipate or predict the future pavement condition index for all streets based on pavement surfacing, past maintenance repairs and pavement thickness based on how the street was constructed. When we analyze the area of W Shoshone Ave from Enzi to the dead end in the PAVER software over the next 3 years, the pavement condition index drops from a current score of 86 to an 83.

Potential maintenance techniques that would help the current condition of W. Shoshone Ave from cheapest cost to highest cost include:

1. Crack sealing the cracks in the asphalt surface (low cost)
2. Chip seal the entire asphalt surface (low cost)
3. Raise the concrete diamonds around the water valves and sewer manholes (low-medium cost)
4. Rotomill and Overlay the asphalt surfacing section with an additional 2" of asphalt (medium costs)
5. Full depth removal of the existing asphalt surface and pave back with 5" of new asphalt (high cost)

RECOMMENDATION:

After driving this section of W. Shoshone Ave and reviewing the PAVER software analysis, the Engineering Division believes the overall surface condition of this street is in adequate condition for its pavement lifecycle. We recognize that there are many transverse cracks throughout the section, low concrete diamonds around the water valves and manholes and even some asphalt patching that needs to be addressed. These issues are noteworthy due to affecting the smooth ride of any street. Taking into account the age of the street, the number of other streets within the City with lower pavement condition indexes than W. Shoshone, the costs associated with the different maintenance techniques and the current condition of the street, we are recommending the following actions:

1. Patch the failed sections of asphalt in a future maintenance project
2. Complete crack sealing efforts along the entire street in a future maintenance project
3. Raise the lowest concrete diamonds that affect rideability
4. Add W. Shoshone Ave to a future chip seal project

Please let me know if you have any questions and I can address them in detail.

Thank you.



OFFICE

500 South Gillette Avenue
Suite 1100
Gillette, Wyoming 82716
(307) 682-7283
(307) 687-6325 FAX
www.ccgov.net

BOARD OF COMMISSIONERS

Rusty Bell, Chairman
Mark A. Christensen
Bob Maul
DG Reardon
Del Shelstad

Robert P. Palmer, Commissioners
Administrative Director

25 April 2019

Mr. Kevin Couch
Chairman
Campbell County Joint Powers Public Land Board
1635 Reata Drive
Gillette, Wyoming 82716

Dear Chairman Couch:

The Campbell County Board of Commissioners has completed its initial review of your proposed budget for FY 2019-2020. The Board of Commissioners has provisionally approved a proposed budget for the Joint Powers Public Land Board with the following modifications and comments.

Fiscal Year 2019/2020 Proposed Budget
Amounts to be funded by Campbell County

	<u>Requested</u>	<u>Provisionally Approved</u>
Operating Total Appropriations (80%)	\$2,695,299	\$2,695,299*
Capital (50%)	\$ 77,000	\$ 77,000
Capital Construction (50%)	\$1,739,000	\$1,739,000
Fleet Purchases	\$ 20,000**	\$ 20,000**
Fleet Depreciation	<u>\$ 54,453</u>	<u>\$ 54,453***</u>
Total Proposed for County Funding	\$4,585,752.00	\$4,585,752.00

*Excluding the proposed FY 19/20 benefit adjustment, with County contribution at 80% of total, and City contribution of 20%.

**Funding needed for one transfer vehicle available from the City or County, including contingency on one (1) disabled vehicle.

*** Funding of Vehicle Depreciation for Public Land Board Equipment. County contributed \$17,314 in FY 2017/18, \$35,836. In FY 2018/19 and provisionally approved to fund \$54,453 in FY 2019/20.

After review of the proposed FY19/20 Joint Powers Public Land Board Budget, the Board of Commissioners recommends the following:

The mission of Campbell County is to provide quality, efficient, and cost-effective services for all Campbell County residents through sound decision making and fiscal responsibility.

Operating:

- Provisionally approve Joint Powers Public Land Board Operating Request, with salary and benefit adjustment not yet included, as presented.
- Please continue to adhere to the FY 2019/20 Budget Message presented in January.
- Continue to review and provisionally approve Special Events Budgets as presented, with concurrence from both the City and County in accordance with policy.

Capital, Capital Construction & Fleet:

- Provisionally approve Joint Powers Public Land Board Capital Request, County funded amount of \$77,000, including equipment for the Tyler ERP conversion, as presented.
- Provisionally approve Joint Powers Public Land Board Capital Construction request, with the commitment of County funding approved in the current fiscal year with funding allocation beginning in FY 2019/20.
- County fully funded proportionate share of Fleet depreciation account in the amount of \$54,453; and approve Fleet Manager recommendations for vehicle acquisition.

Please note all capital approved items in Fiscal Year 2019/2020 will be funded upon presentation of actual invoice for the specific item(s) to be purchased. Funding for any capital budget shortfalls must be pre-approved by the County prior to acquisition. Funding is only allocated and to be spent for approved Capital items.

Kevin, thank you for submitting the Joint Powers Public Land Board Fiscal Year 2019/2020 Budget proposal. The Campbell County Fiscal Year 2019/2020 Budget will be approved on June 16, 2019.

Sincerely,



Rusty Bell
Chairman

xc: City of Gillette
Campbell County Clerk
Cam-Plex General Manager Jeff Esposito
file



OFFICE

500 South Gillette Avenue
Suite 1100
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Robert P. Palmer, Commissioners
Administrative Director

BOARD OF COMMISSIONERS

Rusty Bell, Chairman
Mark A. Christensen
Bob Maul
DG Reardon
Del Shelstad

25 April 2019

Mr. Cory Bryngelson
Chairman
Campbell County Joint Powers Fire Board
106 Rohan Avenue
Gillette, Wyoming 82716

Dear Chairman Bryngelson:

The Campbell County Board of Commissioners has completed a review of your proposed budget for FY 2019-20. The Board has provisionally approved the Joint Powers Fire Board FY 2019-20 proposed budget with following modifications and comments as follows.

Fiscal Year 2019/2020 Proposed Budget
Amounts to be funded by Campbell County

	<u>Requested</u>	<u>Provisionally Amended</u>
Operating Budget (63.5%)	\$3,511,453.	\$3,511,453.*
Capital/Vehicle Dep. (49.5%)	\$ 658,054.	\$ 658,054.**
Capital Construction (49.5%)	\$ 0.	\$ 0.
Vehicle Replacement (49.5%)	<u>\$ 469,508.</u>	<u>\$ 469,508.***</u>
Total Proposed for County Public Funding	\$4,639,015.00	\$4,639,015.00

*excluding FY 19/20 benefit adjustment.

**along with capital, includes funding for proposed Equipment and Facilities Capital Replacement accounts and investment in Vehicle Depreciation fund.

***cost of replacing HazMat 1 and Staff Vehicle Unit 409; and contribution of \$20,000 from Vehicle Depreciation to the County for transfer of semi-tractor.

After review of the amended FY19/20 Joint Powers Fire Board Budget proposal, the Board of Commissioners conveys the following:

Operating:

- Provisionally approved Joint Powers Fire Board Operating Request, salary and benefit adjustment not yet included, with the following suggested modifications:

The mission of Campbell County is to provide quality, efficient, and cost-effective services for all Campbell County residents through sound decision making and fiscal responsibility.

- Examine request for Administrative Assistant II position considering the completed Staffing Needs Assessment and prioritize with recommendation for additional Staff at Fire Station #9 and proposed funding levels.
- Balance of Operating Budget provisionally approved as presented; including one-time charge for beginning participation in EFSA and initiating Building Facilities maintenance arrangement.
- Please continue to adhere to the FY 2019/20 Budget Message presented in January.

Vehicle Replacement/Upgrades:

- \$469,508 County funding provisionally approved for the Total Depreciation Vehicle Replacement account in the next fiscal year.

Capital/Vehicle Depreciation:

The following Capital Replacement Funds have been provisionally funded in Fiscal Year 2019/2020:

- Provisionally approve funding of \$123,750 for Equipment Capital Replacement fund, in addition to funding approved in the current fiscal year, and recommend the Joint Powers Fire Board administer this fund within guidelines approved by the City of Gillette, Town of Wright and Campbell County and in accordance with the current Fire Protection Joint Powers Agreement.
- Provisionally approve funding of \$24,750 for Facilities Capital Replacement fund and recommend the Joint Powers Fire Board administer this fund within guidelines approved by the City of Gillette, Town of Wright and Campbell County and in accordance with the current Fire Protection Joint Powers Agreement.
- Balance of Capital provisionally approved as requested, including equipment for the Tyler ERP conversion; no capital construction requested.

Please note all capital approved items in Fiscal Year 2019/2020 will be funded upon presentation of actual invoice for the specific item(s) to be purchased. Funding for any capital budget shortfalls must be pre-approved by the County prior to acquisition. Funding is only allocated and to be spent for approved Capital items. Cory, thank you for submitting the Joint Powers Fire Board Fiscal Year 2019/2020 Budget proposal. The Campbell County Fiscal Year 2019/2020 Budget will be adopted on June 16th.

Sincerely,



Rusty Bell
Chairman

xc: City of Gillette
Town of Wright
Campbell County Clerk
Interim Fire Chief J.R. Fox
file



ADMN ADMN <adm@gillettewy.gov>

May 2019 Economic Development Update

1 message

Phil Christopherson <info@energycapital.com>

Wed, May 1, 2019 at 8:16 AM

Reply-To: info@energycapital.com

To: adm@gillettewy.gov

Build a diverse economy through business retention, expansion and recruitment



Economic Development

Energy Capital Economic Development continues to work for the economic betterment of Campbell County. Beginning July 1, it will be sent only to ECED members. Visit with us if you'd like to become a member.

Here are some activities that we'd like to share with you.

ACPIC Approved for Funding

The federal Economic Development Administration has approved Energy Capital Economic Development's application for a grant to provide part of the funding for the Advanced Carbon Products Innovation Center (ACPIC).

The money will be used to help purchase the land, install infrastructure and build a facility at the Fort Union Industrial Park. This facility will provide a space for organizations to take their existing lab research and commercialize it for new and profitable products made from coal.

ACPIC will provide a space where lab research can be taken from the lab and be proven to be commercially viable. Once the process and products are proven, the next step is a commercial industrial manufacturing plant to make the product. This will provide two important parts of Campbell County's future economic growth.

- First, we will have a more diverse economy that is not dependent upon the price, demand or political climate of coal, oil and gas.

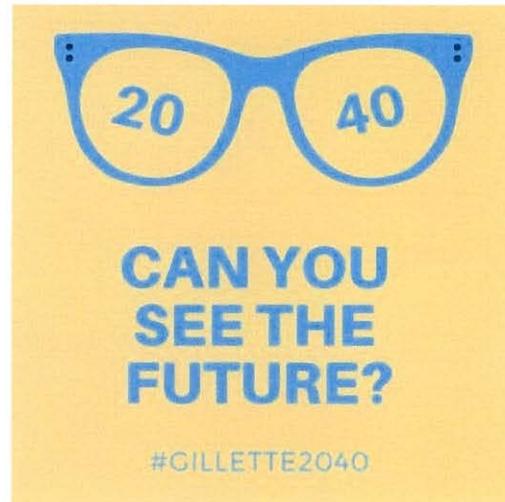
- Second, with coal as the primary raw material for these Advanced Carbon Products, local people will still be mining coal, with the added bonus of new customers for their products.

ECED is partnering with the University of Wyoming School of Energy Resources to bring this opportunity to fruition. A number of organizations have already expressed interest in leasing space in the building.

Vision 2040 Kicks Off; Seeks Volunteers

More than 20 local citizens have expressed interest in serving on the Steering Committee for Vision 2040, a long-term community planning process that will build off the successes of Vision 2020.

The idea for updating the plan came from Energy Capital Economic Development, which is partnering with other organizations to coordinate the effort. Vision 2040 is designed to be a community-driven process, with plenty of opportunities for Gillette, Wright and Campbell County citizens to get involved, including serving on the steering committee and task forces.



The Steering Committee will kick off its work in May. Additional opportunities for volunteers and input will be announced as work progresses.

"I'm so excited to have so many volunteers this early in the process," Mary Melaragno, Director of BRE for ECED and one of the organizers of Vision 2040, said. "And even more exciting is that the volunteers are really diverse and represent a cross-section of our community. That will be so important as we go through this process."

SBDC's Susan Jerke Honored

Susan Jerke, Regional Director of the local Wyoming Small Business Development Center Network, has received the Marvin Millgate Engaged Staff Award for 2019.

The award, presented by the University of Wyoming's Office of Engagement & Outreach, recognizes individuals and groups who have "rendered exceptional service to UW and Wyoming communities." It is UW's top award honoring staff engagement.

Susan was specifically recognized for her "activities with Wyoming's small businesses and business start-ups that have not only helped them hire or retain hundreds of employees but have injected nearly two million dollars into Wyoming's northeast corner as it continues to recover from the recent economic downturn."

DEQ Releases State of the Environment Report

The Wyoming Department of Environmental Quality (DEQ) has released its State of the Environment report . The release and report can be found [here](#).

WMA Regulatory Affairs Chairman Phil Dinsmoor (Peabody) commented that "The mining industry should take pause and consider that there are few (if any) industries in Wyoming that are more heavily involved in DEQ regulatory programs. Who else, other than mining, works with Air, Water, Solid Waste, and Land Quality Divisions? Who else is inspected by all the Divisions for compliance with their regulatory programs? Who else must obtain permits from all the Divisions? Same answer to all of the above.....No one.

We can proudly conclude that the mining industry is, perhaps the most significant contributor to the agency-wide effort that is detailed in this DEQ State of the Environment Report. Congratulations to the DEQ, yes. And thanks to the Wyoming Mining Industries for significant and positive contributions to Wyoming's State of the Environment."



Live Local Work Local Visits Gillette

The University of Wyoming's Live Local Work Local program brought students and staff to Gillette April 11-13 to tour local businesses.

The purpose of the program is to show students the many career opportunities available to them in Wyoming to encourage them to stay in the state after graduation.

The 15 students broke into groups based on their interests and toured businesses in Gillette. Businesses hosting the students included Peabody Energy, Cyclone Drilling, L&H Industrial, Campbell County Rec Center, Children's Developmental Services, Campbell County School District, Heaven to Earth, AVA Community Arts Center, Cam-Plex, Alla La La Cupcakes, Ice Cream Cafe, Bennett, Weber



and Hermstad, Gillette-Campbell County Airport, HDR Engineering and Wyodak Power Plant.

Chamber Taking Nominations for Annual Awards

The Campbell County Chamber of Commerce is now taking nominations for its annual business awards. You must be a member of the Chamber to nominate a company or individual and that nominee must also be a member.

ECED has many fine members who are also members of the Chamber and would be excellent candidates. The awards and criteria are:

- Award of Excellence - Large Business
This award is given to a business with more than 25 employees that provides an outstanding product or service in Campbell County.
- Award of Excellence - Small Business
This award is given to a business with fewer than 25 employees that provides an outstanding product or service in Campbell County.
- Key Service Award
This award is given to a non-profit agency in Campbell County that has demonstrated excellence in carrying out the mission of the organization.
- Sherry McGrath Spirit of Gillette
This award is given to a business or individual that makes a difference in the Campbell County community by volunteering products, services, or time.
- Entrepreneur of the Year
This award is given to a business owner or individual in Campbell County who, by risk and initiative, has established a successful business. The business must have been established in the community for at least one year.

Contact the Chamber for a link to the nomination form.



Register NOW: Wyoming Energy Summit

May 2 is the last day to register for the 2019 Wyoming Energy Summit at the regular rate of \$99. The price increases Friday to \$119.

The summit will be in Gillette May 8. The one-day conference is preceded by optional tours of the Integrated Test Center or a local mine on May 7.

Speakers include Jonathan Weisgall, Vice President for Legislative and Regulatory Affairs for Berkshire Hathaway Energy; Richard Horner, Director of Emerging Technology at the University of Wyoming; and Landon Stropko, Chair of the Energy and Environment Practice Group at Invariant Government Affairs.

For more information and to register, go to the conference [website](#).



Energy Exposition Coming to Gillette in June

The 20th Anniversary Energy Exposition is set for June 26-27 at Cam-Plex in Gillette. The event educates participants on procedures, technology, safety, environmental practices and equipment used in the oil and gas industry. The conference is open to everyone interested in the oil and gas industry. Speakers include U.S. Representative Liz Cheney and Governor Mark Gordon. For more information, visit the [website](#).



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In the NEWS

- [Economic Development creating community vision for 2040](#): Energy Capital Economic Development is looking for people to help prepare the community for the next 20 years.
- [Research into alternative uses for Wyoming coal continues](#): If the cost of producing carbon fiber - a lightweight and durable material that can be used in construction, car parts and airplanes - drops below \$5 per pound, the profitability for that burgeoning industry could skyrocket.
- [Gordon backs carbon capture](#): Wyoming Gov. Mark Gordon's vision for the state's energy sector wedes two ideas often considered incompatible: a healthy environment and the continued use of fossil fuels.
- [Social service agencies, organizations pitch city council for more funding](#): Nine local organizations are asking the city of Gillette to spend \$94,000 more from its Optional 1% Sales Tax fund for the next budget year.
- [City adds air service to lottery, off-track betting earnings](#): The Campbell County Predator Board will no longer receive lottery funds from the city of Gillette, which will now direct that money to help pay for regional air service.
- [Susan Jerke receives award from UW](#): Susan Jerke recently received the University of Wyoming's Marvin Millgate Engaged Staff Award for her work as a regional director of the Wyoming Small Business Development Center (SBDC) Network.
- [Coal decline said to be accelerating](#): Warning bells are ringing across Wyoming's Powder River Basin that the largest producing coal region of the country is in big trouble.
- [Wyoming Economy Shows Continued Improvement](#): Despite a seemingly stalled national economic climate, Wyoming's economy continues to improve, according to a report from the Wyoming Economic Analysis Division.
- [Agencies Request \\$200K More In City Funding](#): Nine agencies have requested the city provide more than \$200,000 in additional funding on top of what they have received in years' past. The requests were brought before the Gillette City Council during a two-hour, budget preparation meeting Tuesday night.
- [City will stick to 5% limit for social service agencies](#): The Gillette City Council has decided to keep the cap at 5% of the money from Optional 1% Sales Tax that it gives social service agencies. Energy Capital Economic Development is in a slightly different boat because it is not subject to the 5% cap and comes out of the city's general fund, not the Optional 1% Sales Tax fund.
- [County gives economic development fundraising incentive](#): If Energy Capital Economic Development wants to get all of the money it requested of the Campbell County Commissioners for next fiscal year, it's going to have to work for it.
- [Policy leaders discuss how to break 'boom and bust' cycle](#): Several of Wyoming's top policy minds met on the campus of Laramie County Community College last week to try to define answers to a problem nearly as old as Wyoming itself: how to break free from the state's ceaseless boom-and-bust cycle.
- [Clean Coal Technologies receives up to \\$1 million from UW](#): The University of Wyoming School of Energy Resources has awarded up to \$1 million to Clean Coal Technologies Inc. to help the company develop technology to commercialize its product.
- [Vision 2040 meeting is Wednesday](#): An organizational meeting for the Vision 2040 steering committee will be held at 5:30 p.m. Wednesday in the commissioners' chambers at the Campbell County Courthouse.
- [Clean Coal Technologies Signs Agreement With UW](#): The University of Wyoming (UW) and Clean Coal Technologies, Inc. (CCTI) announced a new agreement today that is

being lauded as a critical next step in developing a cleaner burning coal in the Powder River Basin.

Upcoming Community Events:

- 5/1/19 - [Powder River Shrine Circus](#)
- 5/3/19 - [Historic Building Bender](#)
- 5/4/19 - [Community Drive & Drop](#)
- 5/7/19 - [Governor's Luncheon](#)
- 5/10/19 - [Leadercast Gillette](#)
- 5/11/19 - [Trash-a-Thon Community Cleanup](#)
- 5/17/19 - [Lessons from Leaders](#)
- 5/22/19 - [Employment Law Update](#)
- 6/5/19 - [Mining Associates of Wyoming Annual Event](#)

For more upcoming community events, visit www.EnergyCapitalED.com

| Energy Capital Economic Development | 307.686.2603 | info@EnergyCapitalED.com |
www.EnergyCapitalED.com

Energy Capital Economic Development, P.O. Box 3948, [345 Sinclair St.](#), Gillette, WY 82718

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Constant Contact 

Try it free today

Watch Prom Grand March on GPA-TV

Live Coverage of Campbell County High School and Thunder Basin High School Prom Grand March

Post Date:05/01/2019 5:45 PM

Gillette Public Access Television will be televising and streaming Campbell County High School Prom Grand March and Thunder Basin High School Prom Grand March on Saturday, May 4th. Campbell County High School Grand March can be seen on cable channel 189 at 6:00 p.m. and Thunder Basin High School Grand March can be seen on cable channel 190 at 7:00 p.m. You can stream them both live at www.gillettewy.gov/gpa.

For more information, contact [Gillette Public Access Television](#) at (307) 686-5745.



Angela Williams <angelaw@gillettewy.gov>

Fwd: Gillette, WY: Drive and Drop Community Clean Up

1 message

Geno Palazzari <GenoP@gillettewy.gov>
To: Angela Williams <angelaw@gillettewy.gov>

Mon, Apr 29, 2019 at 11:51 AM

For Gi

Geno Palazzari
Communications Manager
City of Gillette
(O) 307-686-5393
(C) 307-696-9088
(F) 307-686-1593
[facebook.com/CityofGillette](https://www.facebook.com/CityofGillette)
[@CityofGillette](https://www.instagram.com/CityofGillette)
Instagram: cityofgillette

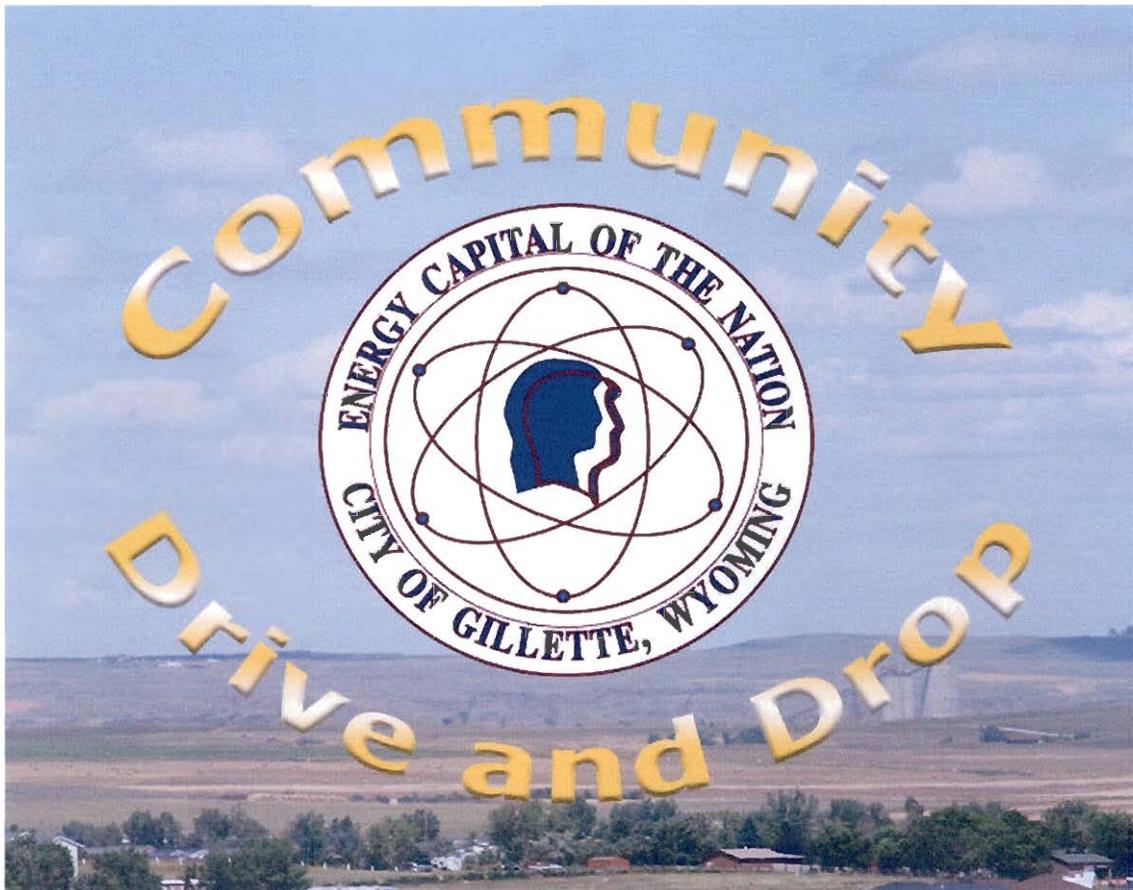
----- Forwarded message -----

From: Gillette, WY <onlineservices@gillettewy.gov>
Date: Mon, Apr 29, 2019 at 8:01 AM
Subject: Gillette, WY: Drive and Drop Community Clean Up
To: <genop@gillettewy.gov>

Drive and Drop Community Clean Up

May 4th

- Date: 05/04/2019 8.00 AM - 3 30 PM



The [Community-wide Drive and Drop Spring Clean Up](#) will be held April 20th, April 27th, and May 4th. The sites will be open from 8:00 a.m. - 3:30 p.m. each Saturday of the event. Yard Waste will not be accepted at the Drive and Drop. It can be brought to the [Yard Waste Drop Off facility](#).

Locations:

Sage Valley Junior High – [1000 W. Lakeway Rd.](#)

City West - 611 N. Exchange Ave.

Dalbey Park - Little League Parking Lot

There will be three bins at each location: Municipal Solid Waste, Demo, Metal

This service is not provided to commercial businesses and City crews will not accept building/construction debris.

INSTRUCTIONS FOR COMMUNITY DRIVE AND DROP:

The Dos:

- Bring items to one of the Drive and Drop locations between 8.00 a.m. and 3:30 p.m.
- Bring Yard Waste to the [Yard Waste Facility at 3101 S. Garner Lake Rd.](#)
- Place items in one of three containers:
 - *Container 1: Metal (dishwashers, stoves, barbecue grills, *lawnmowers, metal bed frames, bicycles, steel pipe, etc.)(*Note: Oil and gas must be drained from lawnmowers.)
 - *Container 2: Large materials: lumber, large wood items, dressers, bookshelves, wood bed frames, wood desks, clean wood fence posts, etc.
 - *Container 3: Bagged and bundled garbage (paper, plastics, clothing, couches, carpet, plastic swimming pools, etc.)

The Don'ts:

- Do not bring items to Drive and Drop sites before 8:00 a.m. or after 3:30 p.m.
- Do not bring Yard Waste to Drive and Drop sites.
- Do not bring items on the prohibited list below.

The City WILL NOT accept.

- Hot tubs
- Decks, Sheds, Structures of any sort
- Glass
- Paints or paint cans (unless the paint is dry)
- Tires
- Auto parts
- Batteries
- Gasoline or Motor oil
- Cooking oil
- Fuel containers
- Propane bottles
- 55 gal. drums
- Hazardous materials
- Debris from commercial businesses
- Shingles
- Concrete
- Railroad Ties
- Refrigerators, Freezers, or anything with coolant
- Water softeners
- Dirt
- Yard Waste

For more information, contact [Communications Manager Geno Palazzari](#) at (307) 686-5393.

Having trouble viewing this email? [View on the website instead.](#)

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Adopt-a-thon!

Adopt-a-Pet and get a chance to win great prizes!

- Date: 05/04/2019 11:00 AM - 3:00 PM
- Location: City Animal Shelter
[950 West Warlow Drive](#)
[Gillette, Wyoming 82716](#)



The Animal Shelter is hosting the 2019 Adopt-a-thon! Come on down to the Animal Shelter on Saturday, May 4th from 11 a.m.- 3 p.m. Everyone that adopts a pet will get to Spin the Wheel of Fortune to win great prizes! You could even get half-off the adoption fee!

For more information, contact the [Animal Shelter](#) at (307) 686-5249.



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

May 9, 2019 – 6:30 P.M.

ITEM #	AGENDA ITEM (CCPLB Governing Policies Manual Number or By-Laws) <i>NOTES IN GREEN – Guidance for the handling of the item.</i>
1.	CALL TO ORDER/ATTENDANCE (2.5.10)
2.	APPROVAL OF AGENDA (2.3.3)
3.	APPROVAL OF MINUTES (2.3.3) for the A. April 11, 2019 Board meeting (ATTACHMENT "A")
4.	CONSENT AGENDA (2.3.4). A. APPROVAL OF WARRANTS (ATTACHMENT "B") B. AMENDED CCPLB RESOLUTION: EXCESS CAPITAL FACILITIES TAX (ATTACHMENT "C")
5.	CITIZEN INPUT (2.2.1)
6.	<p>BOARD PROCESS</p> <p>A. ELECTION OF OFFICERS (By Laws-Section II)</p> <ul style="list-style-type: none"> i. Chair "MOTION: to nominate __ as Chair." (after the motion has been 2nd) "MOTION: nominations cease and the Board cast a unanimous ballot for ____." (motion to be 2nd) ii. Vice Chair "MOTION: to nominate __ as Vice Chair." (after the motion has been 2nd) "MOTION: nominations cease and the Board cast a unanimous ballot for ____." (motion to be 2nd) iii. Secretary "MOTION: to nominate __ as Secretary." (after the motion has been 2nd) "MOTION: nominations cease and the Board cast a unanimous ballot for ____." (motion to be 2nd) iv. Treasurer "MOTION: to nominate __ as Treasurer." (after the motion has been 2nd) "MOTION: nominations cease and the Board cast a unanimous ballot for ____." (motion to be 2nd) <p>B. RESOLUTION FOR OPERATIONS RESERVE FUND (Required by Existing Resolution) (ATTACHMENT "D") "MOTION: that the Board approve the renewal of the Resolution Operations Reserve Fund."</p> <p>C. APPOINT LEGAL COUNSEL (By-Laws) "MOTION: that the Board appoint Stevens, Edwards, Hallock, and Carpenter as legal counsel for the Campbell County Public Land Board with Frank Stevens as the personal representative from that firm."</p> <p>D. DESIGNATE OFFICIAL NEWSPAPER (By-Laws) "MOTION: that the Board appoint The News-Record as the official newspaper for the Campbell County Public Land</p>



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

May 9, 2019 – 6:30 P.M.

	<p><i>Board from June 2018-May 2019."</i></p> <p>E. FINANCIAL INSTITUTIONS (By-Laws) <i>"MOTION: that the Board designate ANB, Bank of Gillette-Branch of Buffalo Federal Savings Bank, Bank of the West, Campco Federal Credit Union, First Interstate Bank of Gillette, First National Bank of Gillette, First Northern Bank of Wyoming, High Mark Federal Credit Union, Pinnacle Bank, Security State Bank, State Farm Bank, US Bank, Wells Fargo Bank NA, the Wyoming Government Investment Fund, and the Wyoming Treasury as the official depositories for the Campbell County Public Land Board."</i></p> <p> i. Board Members fill out Financial Disclosure Statement at meeting (ATTACHMENT "E")</p> <p>F. CMAR ENERGY HALL AND HERITAGE CENTER REMODEL BUDGET APPROVAL <i>"MOTION: that the Board approve the CMAR Remodel Budget as presented."</i></p> <p>G. AMENDED JOINT POWERS AGREEMENT <i>"MOTION: that the Board approve the Amended Joint Powers Agreement as presented."</i></p> <p>H. CAM-PLEX PARK TRANSFER PRESENTATION <i>"MOTION: that the Board approve the transfer of CAM-PLEX Park to CCPR as presented."</i></p> <p>I. SPECIAL EVENTS FUND ADDENDUM <i>"MOTION: that the Board approve the Special Events Fund Addendum as presented."</i></p> <p>J. AGENDA ITEMS FOR THE JUNE QUARTERLY COMMISSIONER'S MEETING</p> <p>K. FOLLOW UP ITEMS FROM PREVIOUS MEETING (2.3.3) i. None</p> <p>L. CONTRACTING/PURCHASING DECISIONS (2.2.7): i. None</p>
7.	<p>OPERATIONS REPORT/UPDATE (3.8.1.C)</p> <p>A. Items GM Jeff Esposito will discuss:</p> <p> i. General Manager's Report (ATTACHMENT "F")</p> <p> ii. Quarterly Financial Summary Report (ATTACHMENT "G")</p>
8.	<p>MATTERS FOR NOTING:</p> <p>A. CORRESPONDENCE:</p> <p> i. April 25, 2019 Budget Letter from Campbell County Commissioners (ATTACHMENT "H")</p>



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

May 9, 2019 – 6:30 P.M.

	<p>B. BOARD CALENDAR:</p> <ul style="list-style-type: none">i. Upcoming Board Meetings:<ul style="list-style-type: none">a. June 13, 2019 at 6:30 p.m. (Quarterly meeting with Commissioners at 6:00 p.m.)b. July 11, 2019 at 6:30 p.m. (Workshop at 6:00 p.m.)ii. Other meetings/events:<ul style="list-style-type: none">a. WBC board meeting in Riverton, Thursday, 5/16/19b. SLIB board meeting in Cheyenne, Thursday, 6/20/2019
9.	A. EXECUTIVE SESSION - PERSONNEL
10.	ADJOURNMENT

ATTACHMENT A

Campbell County Public Land Board (CCPLB)
and Quarterly Board of Commissioners Meeting Minutes
April 11, 2019

Members	Staff
Present: Kevin Couch, Don Hamm, Charlene Camblin, Skyler Pownall, Mary Silvernell, Troy Allee, Robert Quintana	Present: Jeff Esposito, Janell Paris, Kathy Ashton, Mikenzie Ochs, Tamala Schmidt
Legal Counsel	Guests
Absent: Frank Stevens	Present: Nathan McLeland <i>City Liaison</i> ; Bob Maul <i>County Liaison</i> ; Robert Palmer <i>County Representative</i> ; Rick Mansur representing <i>CCPR</i> ; Patrick Filbin representing the <i>News-Record</i> , Charity Stewart representing <i>County 17</i> , Nitán Bahnson <i>Citizen-GALI</i>

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
1.	Call to Order/Attendance	The Quarterly Board of Commissioners meeting was called to order at 6:02 PM MDT and the CCPLB meeting was called to order at 6:32 PM MDT on March 14, 2019, by Chair Kevin Couch.		
2.	Quarterly Board of Commissioners Meeting Agenda	<p><u>INTRODUCTIONS:</u> All attendees introduced themselves.</p> <p><u>BUDGET FY 2019-20:</u> There was a brief discussion regarding the budget. The County will provide notification of the approved provisional funding at the end of April to CCPLB and the City.</p> <p><u>REMODEL PLAN UPDATE:</u> Chair Couch provided a summary of the CMAR meeting with Van Ewing Construction. Key items discussed were the size and scope of the project. Initial schedule begins with doing the value-added engineering to review all item costs, reviewing the drawings and specifications. They will make recommendations of substitutions for items at a lower cost as well. They are addressing the sewer issues and replacement costs. They had the video footage of the sewer pipes reviewed by Powder River Heating and AC and will come back to the Board with more information. They hope to have the valued-added engineering completed by the end of this month. The goal is for May 9 to present to CCPLB a more accurate budget amount for approval. If not completed by then, a special meeting may need to occur towards the third week of May. Mr. Palmer spoke of Mr. Stevens informing the Commissioners and City there needs to be an amendment made to the Joint Powers Agreement. The Commissioners are planning on discussing this at their meeting next Tuesday. Under the current agreement CCPLB does not have the power to make the loan. The Joint Powers discussion will come up in its entirety this fall with the City</p>		

Campbell County Public Land Board (CCPLB)
and Quarterly Board of Commissioners Meeting Minutes
April 11, 2019

ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
	<p>and the County and will need approval by CCPLB. Because of the BRC loan, this amendment needs to be done now.</p> <p><u>CAM-PLEX PARK TRANSFER TO COUNTY:</u> CAM-PLEX is currently owned by CCPLB; however, CCPR does all the maintenance and operations of the park. Currently, if there are any capital improvements needed, it must be added to and approved in the CCPLB budget. Building a storage unit for the Festival of Lights equipment and CCPR's masterplan has brought the issues of ownership to the County, CCPR, and CCPLB's attention. The WPA building needs updates and the restrooms need to be tied into City sewer. These projects would have to go through CCPLB's budget. The problem is these projects may not necessarily be a priority to CCPLB but are a priority to CCPR. Park and Rec has managed the park for 35 years and stated it would stay a passive park and the Commissioners agree. It would be written in the documents, if ownership transferred, to stay as a passive park. CCPLB members are in the process of due diligence to what the potential might be if the land is given to CCPR. There was discussion last month regarding having a long-term lease or a MOU. Would CAM-PLEX still have access rights to use the park for RV rallies, etc.? There was discussion on the process in place of the MOU for Spirit Hall where CCPR maintains and operates that portion of the building 9 months of the year. Any capital items must go through CCPRD's budget. The major difference is this MOU covers a building, whereas CAM-PLEX Park is land. The Commissioners would like to see the transfer take place. If the transfer does not take place, there is discussion in the Commission for CCPLB to start sharing in the administrative and operating expenses of the park. If the transfer takes place, CCPLB would have first rights to take the park back. The liability issue of Martindale Drive (County park road in City limits) and whose responsible for maintenance was thought to be a future problem if CCPLB maintains ownership. There is precedence of land being given away by CCPLB. There is nothing written in the original University of Wyoming document prohibiting the transfer of acquisition. CCPLB deeded the land to the fire station on Martindale Drive. Moving forward, the Board asked Mr. Mansur to complete a "pro and con" list and provide a formal presentation at next month's meeting. Chair Couch asked to make sure we have communication from Mr. Stevens to provide any legal advice. The</p>		<p><u>CAM-PLEX Park:</u> Mr. Mansur will provide a "pro and con" list and present a formal presentation at the May 9, 2019, meeting for the Board to vote on.</p> <p>Mr. Stevens is to provide any legal advice.</p> <p>Mr. Esposito will contact representatives from the City and County to attend the meeting and provide input to clarify any issues and responsibilities such as the Martindale Road maintenance.</p>

**Campbell County Public Land Board (CCPLB)
and Quarterly Board of Commissioners Meeting Minutes
April 11, 2019**

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
		Board would also like representatives from the City and County to provide input to clarify any issues such as the Martindale Road maintenance. A formal recommendation will be provided at the May 9, 2019, meeting for a Board vote.		
3.	Approval of CCPLB Agenda	The April 11, 2019, agenda was reviewed.	Mrs. Camblin made a motion to approve the April 11, 2019, agenda. Mr. Quintana seconded the motion, and it passed unanimously.	
4.	Approval of Minutes	A. The March 19, 2019, CCPLB meeting minutes were reviewed	A. Mrs. Silvernell made a motion to approve the March 19, 2019, CCPLB meeting minutes as presented. Mrs. Camblin seconded the motion. The motion passed unanimously.	
5.	Consent Agenda	<p>A. Approval of Warrants: The Warrants for the April 11, 2019, meeting were reviewed.</p> <ul style="list-style-type: none"> - March 2019 Accounts Payable Voucher Numbers 48542-48630 (General Fund/Special Events) in the amount of \$82,685.22. - March 2019 Manual Purchase Order Numbers 10133-10157 in the amount of \$150,182.10. - March 2019 Payroll Warrants in the amount of \$150,050.39 for the period of 2/24/2019-3/23/2019. <p>Warrants regarding software invoices were clarified. Premier Computing Technologies provides all the financial software licenses, such as Great Plains, Green Shades, etc. Lutron Services provides the licensing for our lighting systems.</p>	A. Mr. Pownall made a motion to approve the April 11, 2019, Warrants. Mr. Allee seconded the motion, and it passed unanimously.	
6.	Citizen Input	None		
7.	Board Process	<p>A. No new business.</p> <p>B. Follow-up items from the previous meeting.</p> <ul style="list-style-type: none"> i. CAM-PLEX Park transfer was discussed in the Commissioner's meeting. 		

**Campbell County Public Land Board (CCPLB)
and Quarterly Board of Commissioners Meeting Minutes
April 11, 2019**

ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
	<p>ii. Mr. Esposito reported that all the BRC loan paperwork has been sent with the exception of the amendment of the Joint Powers Agreement. After the City and County approve, it needs approval from the State Attorney General office. Mrs. Keuck and Mr. Esposito spoke to the Wyoming Business Council who assured them the cash match is available so there will not be a delay with the project. The change in the Joint Powers Agreement will not be exclusive to just this project. When the Joint Powers Agreement is redone this fall, this amendment will be part of the new agreement.</p> <p>iii. Special Event Funds for remodel paperwork needs to be looked at for the purpose of repaying the BRC loan. The BRC loan is going to be paid back by revenue gained from the Special Events Fund. Traditionally, the funds are sent to the Trust Fund account. The paperwork changes need to formally state that the requirement of transferring money to the Trust Fund account be suspended. Some Board members hoped to eliminate the dollar-per-dollar match all together from the document language. The history of this Special Event Fund and Trust Fund documents were discussed in detail by Mr. Hamm. City, County, and the Land Board need to discuss and explore if CCPLB needs to send any money to the Trust Fund. There would not be enough money to pay off the BRC loan under the current agreement. CCPLB can ask for permission on an "as needed" basis to not send matching funds. The Board would like to have full autonomy on how to handle these funds. Anything over \$35,000, the Board must ask for permission from the funding entities. Previously, the City and County expressed concerns of the possibility of CCPLB using Special Events money to do a Capital item that was turned down in the budget. If a simpler document can be created that has a greater chance of long-term</p>		<p>iii. An addendum to the Special Events Fund document needs to be made. Skyler will work with CAM-PLEX staff, Frank Stevens, the City and County to draft a document to present to the funding entities.</p>

**Campbell County Public Land Board (CCPLB)
and Quarterly Board of Commissioners Meeting Minutes
April 11, 2019**

ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
	<p>success without the complexity now is the time to do it. Skyler will work with Frank Stevens, CAM-PLEX staff, the City and County to draft a document to present to the funding entities. Long term goal should still be to maintain buildings for generations to come. This Board has tried to provide good investment decisions. Some kind of addendum to this document needs to be made.</p> <p>iv. CMAR contract status was briefly updated in the Commissioners meeting. The next 45 days many critical things will occur on the remodel project. The Board recommended a public "show and tell" for the remodel plans. Marketing team is scheduling presentations with Rotary and other groups.</p> <p>v. Spirit Hall Ice Arena operations date was updated in the Commissioners meeting. Parks and Rec will get Spirit Hall back on August 22nd.</p> <p>C. There were no contracting or purchasing decisions at this meeting.</p>		
8.	<p>Operations Report/Update</p> <p>A. GM Jeff Esposito discussed the following items:</p> <p>i. New CAM-PLEX team members were introduced. Tamala Schmidt is working in the Box Office. Mikenzie Ochs is our new Receptionist. Not present was Anita Harbarger who is our new Event Custodian.</p> <p>ii. Janell Paris provided a marketing and summer events update. Two shows recently sold out totaling 5 for this season. AIE ticket revenue is \$10,000 over from what was made last year. The team is now doing email marketing. When patrons subscribe, they will receive event updates and a monthly newsletter. For anyone who has not subscribed yet, you can get the information when you purchase tickets or on our website. We had our first performance recently that came through by a promoter. Promoters take the risk of the expenses</p>		

**Campbell County Public Land Board (CCPLB)
and Quarterly Board of Commissioners Meeting Minutes
April 11, 2019**

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
		<p>on large shows. David Archuleta's promoter has inquired about more dates and with other recognizable names. Another comedy roster promoter is also interested in coming to CAM-PLEX. The Marketing team has moved all Heritage Center and Energy Hall events into Central Pavilion and the Wyoming Center which is very exciting for staff. Heather Kuhrt has a new lead with state DECA. She is going to seek other state events as well. Theater presentation lineups were praised by the Board.</p>		
9.	Matters for Noting	<p>A. Major Correspondence</p> <ul style="list-style-type: none"> i. March 22, 2019, US Department of Interior letter included in the packet was discussed. The Board agreed these letters are not to be included in future agendas. <p>B. Board Calendar:</p> <ul style="list-style-type: none"> i. Upcoming Board Meetings: <ul style="list-style-type: none"> a. The May 9, 2019 CCPLB meeting is scheduled at 6:30 p.m. MDT, with the pre-meeting workshop at 6:00 p.m. MDT. b. The June 13, 2019 CCPLB meeting is scheduled at 6:30 p.m. MDT, with the Quarterly Commissioner's meeting at 6:00 p.m. MDT. <p>C. Other Meetings/Events:</p> <ul style="list-style-type: none"> a. WBC board meeting in Riverton, Thursday, 5/16/19. Coordinate with Mr. Esposito if you would like to attend. b. SLIB board meeting in Cheyenne, Thursday, 6/20/2019. Coordinate with Mr. Esposito if you would like to attend. <p>These dates are subject to change based on the earlier conversation with the Joint Powers Agreement per Mr. Esposito.</p>		
10.	Adjournment	CCPLB meeting was adjourned at 7:05 PM MDT.		

Respectfully submitted,

Charlene Camblin, Secretary



ATTACHMENT B

CCPLB MEMBERS WILL BE E-MAILED

WARRANTS

FOR THIS MONTH'S

APPROVAL

PRIOR TO MEETING.

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ATTACHMENT C

AMENDED
CAMPBELL COUNTY PUBLIC LAND BOARD RESOLUTION
EXCESS CAPITAL FACILITIES TAX
WYOMING CENTER AT CAM-PLEX

WHEREAS, the original Campbell County Public Land Board Resolution dated May 13, 2010, included a typographical error in the identification of the applicable Wyoming Statute; said Resolution is hereby amended to state the correct Wyoming Statute references; and,

WHEREAS, Resolution No. 1506, pursuant to W.S. §39-15-203(a)(iii) providing for an excise tax of .25% for the exclusive purpose of funding a capital facility and improvement project, was passed by the electors of Campbell County, Wyoming, by ballot proposition on May 3, 2005; and,

WHEREAS, the taxes collected exceeded the amount necessary for the approved purpose as provided for in the Resolution and ballot proposition; and,

WHEREAS, pursuant to W.S. §39-15-211 (b)(iv), Campbell County Public Land Board desires to set aside the excess tax funds for purposes and use as set forth in the Resolution and ballot proposition.

NOW THEREFORE, BE IT RESOLVED:

That a separate fund be established to hold and disburse excess capital facilities tax receipts received by the Campbell County Public Land Board pursuant to the Resolution and ballot proposition described herein, subject to any required refunds. The fund shall be named the Wyoming Center Excess Tax Reserve Fund.

The Campbell County Public Land Board shall have the discretion to use the funds, including the principal and any interest earned thereon, as they deem appropriate for improving, equipping, and furnishing the Wyoming Center at Cam-Plex. By statute, funds may be expended for any purpose provided for in the Resolution and ballot proposition described herein.

RESOLVED, at the regular meeting of the Campbell County Public Land Board on this _____ day of _____, 2019.

CAMPBELL COUNTY PUBLIC LAND BOARD

Kevin Couch, Chair Person

Troy Allee

Don Hamm, Vice Chair Person

Mary Silvernell

Charlene Camblin, Secretary

Robert Quintana

Skyler Pownall, Treasurer

**RESOLUTION ESTABLISHING CAMPBELL COUNTY
PUBLIC LAND BOARD OPERATIONS RESERVE FUND**

WHEREAS, the Campbell County Public Land Board (the "Board"), a Wyoming Joint Powers Board, is the owner of and operator of the facilities known as CAM-FLKX located in Campbell County, Wyoming; and

WHEREAS, the Board receives its primary funding from Campbell County, Wyoming and the City of Gillette, Wyoming; and

WHEREAS, the Board, as the owner, is charged with the duty of operating and maintaining said facilities for the benefit and use of the citizens of Campbell County, Wyoming; and,

WHEREAS, the Board and its funding agencies recognize that with the possibility of declining tax revenues, there is a need to segregate and reserve funds for future use in the operations budget of the Board to insure the long term financial stability and integrity of said operations; and,

WHEREAS, it is the belief and intent of the Board that the establishment of such a fund is consistent with the public interest of the citizens of Campbell County;

NOW, BE IT HEREBY RESOLVED:

1. **ESTABLISHMENT/OWNERSHIP:** The Board does hereby establish the CCPLB Operations Reserve Fund (herein "Reserve Fund"). All funds designated and placed in the Reserve Fund and all undistributed income therefrom shall be subject to the terms of this resolution. The Board may receive gifts or donations from any source for the purpose of placing the same in the Reserve Fund. The Reserve Fund shall be the property of the Board and shall not be deemed a trust fund held by it in a trustee capacity.

2. **MANAGEMENT:** The Board shall govern and manage the receipt, investment, reinvestment, and disbursement of the Reserve Fund and income therefrom. The Board may sell or otherwise liquidate non-cash gifts or donations for the purpose of placing the monies received in the Reserve Fund. Disbursement of reserve funds through expenditure shall conform to and be consistent with the budget process and funding arrangements otherwise provided for the Board.

3. **BANKING AND INVESTMENTS:** The Reserve Fund shall

be established and placed in a depository or bank which meets the requirements for the State of Wyoming regarding public funds. Initially the funds shall be placed in the "WYO-STARR Investment Pool" subject to management decisions of the Board.

4. **FUND BALANCE:** The reserve Fund shall continue to accumulate and all income therefrom added to the principal balance until a total balance of Ten Million Dollars (\$10,000,000) is attained. No portion of the fund or income thereon shall be included in the annual budget until the stated balance has been attained. When the balance reaches \$10,000,000, it shall not be reduced below that total unless approved by a majority vote of all parties to this resolution. The Board shall have the option to use sums in excess of \$10,000,000 from the Reserve Fund as budgeted revenues as otherwise provided herein.

5. **USE OF FUNDS:** The Reserve Fund, income or principal, may be included in the annual budget of the Board for operations use only, subject to paragraph 4 of this Resolution.

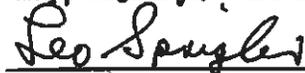
6. **RENEWAL:** This Resolution must be renewed on an annual basis at the organizational meeting of the Board. Any failure of the Board to act to renew the Resolution shall continue the Resolution in full force and effect for the coming year.

7. **AMENDMENT OR REVOCATION:** Any amendment or revocation, in whole or in part, of this Resolution shall require a two-thirds vote of the Board. In addition, the amendment or revocation of this Resolution shall require the approval by two-thirds vote of the City Council of the City of Gillette and the Campbell County Commissioners, respectively.

This Resolution was duly made and passed by the Campbell County Public Land Board at its meeting on this 12 day of August, 1993.

CAMPBELL COUNTY PUBLIC LAND BOARD:


Arlyn Magnuson, Chairman


Leo Sprigler, Secretary

APPROVAL OF GOVERNING BODIES

This Resolution Establishing the Campbell County Public Land Board Operations Reserve Fund has been submitted to and approved by the Campbell County Commissioners as a party to the Campbell County Public Land Board Joint Powers Agreement at its regularly scheduled meeting this 17th day of August, 1993.

CAMPBELL COUNTY COMMISSIONERS:

BY: [Signature]
Chairman

ATTEST:

BY: [Signature]
Vivian Addison, County Clerk

This Resolution Establishing the Campbell County Public Land Board Operations Reserve Fund has been submitted to and approved by the City of Gillette as a party to the Campbell County Public Land Board Joint Powers Agreement at its regularly scheduled meeting this 6 day of July, 1993.

CITY OF GILLETTE:

BY: [Signature]
Edd Collins - Mayor

ATTEST:

BY: [Signature]
Mildred Huravitch, Clerk - Deputy



CAM-PLEX
MULTI-EVENT FACILITIES

May 11, 2019

Chairperson
Campbell County Public Land Board
1635 Reata Drive
Gillette, WY 82718

Dear Chairperson:

Pursuant to W.S. '6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms where funds of Campbell County Public Land Board are invested pursuant to W.S. '9-4-831.

Yes___	No___	ANB - Gillette
Yes___	No___	Bank of Gillette, Branch of Buffalo Federal Savings Bank
Yes___	No___	Bank of the West
Yes___	No___	Campco Federal Credit Union
Yes___	No___	First Interstate Bank
Yes___	No___	First National Bank
Yes___	No___	First Northern Bank of Wyoming
Yes___	No___	High Mark Federal Credit Union
Yes___	No___	Pinnacle Bank
Yes___	No___	Security State Bank
Yes___	No___	State Farm Bank-Natalie Daiy, Ida Snead, Todd Butzine
Yes___	No___	US Bank
Yes___	No___	Wells Fargo Bank Wyoming, N.A.
Yes___	No___	Wyoming Government Investment Fund (WGIF)
Yes___	No___	Wyoming Treasury (WYO-STAR)

I request that submission of this letter be made part of the record of proceedings for this meeting.

Sincerely,

Name of CCPLB Board Member submitting letter

Home Address

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CAM-PLEX Management Report – May 2019

Upcoming Events Include

Name	Start Date	Name	Start Date
Excellence in Agriculture	5/1/2019	Private Bridal Shower	5/11/2019
C.C. Fair Youth Livestock Mtg.	5/1/2019	Kids in Motion Talent Show	5/14/2019
4-H Members Only Dog Class	5/1/2019	Wyoming Reads	5/14/2019
Artrageous	5/2/2019	CCHS & TBHS Graduations	5/14/2019
Artrageous	5/3/2019	GALI Presentation & Facility Tour	5/15/2019
Gillette Gun Club's Gun Show	5/3/2019	4-H Members Only Dog Class	5/15/2019
Artrageous -Party	5/3/2019	TSJH & SVJH Choir Concert	5/16/2019
John Paul II Springfest	5/3/2019	S. Johnson Memorial Roping	5/16/2019
Friends of NRA Banquet	5/3/2019	DEQ Storage Tank Operators	5/16/2019
PGI Planning Meeting	5/3/2019	Wedding & Reception	5/17/2019
Dance Outreach	5/4/2019	PBEA Clinic (Stalls)	5/17/2019
CCSD Art Gala	5/6/2019	Razor City Rumble Demo Derby	5/17/2019
Gillette High School Rodeo	5/6/2019	Just Gotta Dance Recital	5/17/2019
White's Car Wars	5/6/2019	CCSD Senior Send Off	5/18/2019
Live 2 Dance Recital	5/6/2019	Indian Relay Races	5/19/2019
Festival of Trees Committee	5/6/2019	Lakeview 4-6 Music Program	5/20/2019
Wyoming Energy Summit	5/7/2019	N.E.W. Quilt Show Committee	5/22/2019
Governor's Luncheon	5/7/2019	Co-Wy Assoc. of Museums	5/22/2019
Rotary Ball	5/9/2019	Thar's Ranch Sorting	5/23/2019
C.C. Sheriff's Dept EVO Training	5/9/2019	Dance Arts Gillette	5/23/2019
CCPLB Meeting	5/9/2019	C.C. Fair Youth Livestock Meetings	5/23/2019
Energy Rock Festival	5/10/2019	4-H Horse Judging Contest	5/25/2019
		Montes Wedding	5/25/2019
		Coal Miner's Daughters practice	5/28/2019

WBC Loan Application Update – no change from previous month

All documents have been sent to the WBC staff.

Reminder: Wyoming Business Council Board Meeting, Riverton, May 16

SLIB Meeting, Cheyenne, June 20

Construction Update

Many finishes originally presented are no longer available. Will present new ideas in the near future.

Wish to hire local design company Celestial Stew (Heather Rodriguez) to assist with color selection and design choices.

Established weekly meeting with architect, CMAR, and owner. Following each meeting I will share notes with attendees, CCPLB, City & County engineers.

Pyrotechnics Guild International 2019

Community partner meetings (Fire, Police, Sheriff, Emergency Management, etc.) underway and everyone ready to do their part.

Letters sent to City and County requesting suspending appropriate ordinances for duration of the event.

Letters sent to nearest neighbors apologizing in advance for noise and traffic.

Thank you,

Jeff Esposito
General Manager

ATTACHMENT G



Campbell County Public Land Board
Revenue Budget Variance Report
General Fund
Summary of All Departments
For the Nine Months Ending Sunday, March 31, 2019

4/24/2019
3:08 PM

	<u>March Actual</u>	<u>YTD Actual</u>	<u>2018 Budget</u>	<u>% Used</u>	<u>Amount Remaining</u>	<u>% Remaining</u>
REVENUES						
Grants	\$0.00	\$218,950.00	\$219,300.00	99.84%	\$350.00	0.16%
Interest Income	1,196.79	10,083.12	1,550.00	650.52%	(8,533.12)	-550.52%
Sponsorships	1,317.50	6,153.69	13,400.00	45.92%	7,246.31	54.08%
Rent/Lease	61,152.59	449,471.13	639,030.00	70.34%	189,558.87	29.66%
Events Revenue	6,664.00	188,739.50	93,500.00	201.86%	(95,239.50)	-101.86%
Appropriations	226,719.00	2,550,589.50	4,023,786.00	63.39%	1,473,196.50	36.61%
Other Income	26,989.24	462,572.20	329,800.00	140.26%	(132,772.20)	-40.26%
Cash Carry Over	0.00	0.00	252,000.00	0.00%	252,000.00	100.00%
Total Revenue	\$324,039.12	\$3,886,559.14	\$5,572,366.00	69.75%	\$1,685,806.86	30.25%
EXPENDITURES						
Personnel Services	229,980.82	2,209,367.02	3,283,110.00	67.29%	1,073,742.98	32.71%
Communication/Transportation	1,702.36	15,165.31	21,700.00	69.89%	6,534.69	30.11%
Printing/Duplication	1,157.41	19,035.83	37,900.00	50.23%	18,864.17	49.77%
Publicity	17,985.92	54,825.42	84,400.00	64.96%	29,574.58	35.04%
Dues & Subscriptions	774.49	5,736.04	7,025.00	81.65%	1,288.96	18.35%
Utility Services	19,569.71	331,434.22	459,000.00	72.21%	127,565.78	27.79%
Professional Services	59,426.96	414,261.60	330,950.00	125.17%	(83,311.60)	-25.17%
Maint / Licensing Agreements:	550.00	4,950.00	7,000.00	70.71%	2,050.00	29.29%
Travel - Employee Business	1,179.46	5,922.64	22,300.00	26.56%	16,377.36	73.44%
Training & Development	474.00	2,994.45	4,000.00	74.86%	1,005.55	25.14%
Other Contractual	637.87	8,521.99	18,800.00	45.33%	10,278.01	54.67%
Supplies	11,484.12	126,916.79	179,981.00	70.52%	53,064.21	29.48%
Repairs & Maintenance	15,609.32	76,971.51	130,700.00	58.89%	53,728.49	41.11%
Rent / Lease	2,594.41	5,280.46	6,000.00	88.01%	719.54	11.99%
Fixed Charges	12,374.28	112,002.52	160,000.00	70.00%	47,997.48	30.00%
Investment Costs	0.00	0.00	25,000.00	0.00%	25,000.00	100.00%
Other	75.00	3,749.01	5,500.00	68.16%	1,750.99	31.84%
Buildings	23,261.86	245,661.90	200,000.00	122.83%	(45,661.90)	-22.83%
Improvements	2,150.70	19,500.31	400,000.00	4.88%	380,499.69	95.12%
Machinery & Equipment	(144.51)	210,676.16	189,000.00	111.47%	(21,676.16)	-11.47%
Total Expenditures	\$400,844.18	\$3,872,973.18	\$5,572,366.00	69.50%	\$1,699,392.82	30.50%
Net Change in Fund Balances	(\$76,805.06)	\$13,585.96	\$0.00	0.00%	(\$13,585.96)	0.00%



OFFICE
 500 South Gillette Avenue
 Suite 1100
 Gillette, Wyoming 82716
 (307) 682-7283
 (307) 687-6325 FAX
 www.ccgov.net

Robert P. Palmer, Commissioners
 Administrative Director

BOARD OF COMMISSIONERS
 Rusty Bell, Chairman
 Mark A. Christensen
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 Del Shelstad

25 April 2019

Mr. Kevin Couch
 Chairman
 Campbell County Joint Powers Public Land Board
 1635 Reata Drive
 Gillette, Wyoming 82716

Dear Chairman Couch:

The Campbell County Board of Commissioners has completed its initial review of your proposed budget for FY 2019-2020. The Board of Commissioners has provisionally approved a proposed budget for the Joint Powers Public Land Board with the following modifications and comments.

Fiscal Year 2019/2020 Proposed Budget
Amounts to be funded by Campbell County

	<u>Requested</u>	<u>Provisionally Approved</u>
Operating Total Appropriations (80%)	\$2,695,299	\$2,695,299*
Capital (50%)	\$ 77,000	\$ 77,000
Capital Construction (50%)	\$1,739,000	\$1,739,000
Fleet Purchases	\$ 20,000**	\$ 20,000**
Fleet Depreciation	<u>\$ 54,453</u>	<u>\$ 54,453***</u>
Total Proposed for County Funding	\$4,585,752.00	\$4,585,752.00

*Excluding the proposed FY 19/20 benefit adjustment, with County contribution at 80% of total, and City contribution of 20%.

**Funding needed for one transfer vehicle available from the City or County, including contingency on one (1) disabled vehicle.

*** Funding of Vehicle Depreciation for Public Land Board Equipment. County contributed \$17,314 in FY 2017/18, \$35,836. In FY 2018/19 and provisionally approved to fund \$54,453 in FY 2019/20.

After review of the proposed FY19/20 Joint Powers Public Land Board Budget, the Board of Commissioners recommends the following:

The mission of Campbell County is to provide quality, efficient, and cost-effective services for all Campbell County residents through sound decision making and fiscal responsibility.

Operating:

- Provisionally approve Joint Powers Public Land Board Operating Request, with salary and benefit adjustment not yet included, as presented.
- Please continue to adhere to the FY 2019/20 Budget Message presented in January.
- Continue to review and provisionally approve Special Events Budgets as presented, with concurrence from both the City and County in accordance with policy.

Capital, Capital Construction & Fleet:

- Provisionally approve Joint Powers Public Land Board-Capital Request, County funded amount of \$77,000, including equipment for the Tyler ERP conversion, as presented.
- Provisionally approve Joint Powers Public Land Board Capital Construction request, with the commitment of County funding approved in the current fiscal year with funding allocation beginning in FY 2019/20.
- County fully funded proportionate share of Fleet depreciation account in the amount of \$54,453; and approve Fleet Manager recommendations for vehicle acquisition.

Please note all capital approved items in Fiscal Year 2019/2020 will be funded upon presentation of actual invoice for the specific item(s) to be purchased. Funding for any capital budget shortfalls must be pre-approved by the County prior to acquisition. Funding is only allocated and to be spent for approved Capital items.

Kevin, thank you for submitting the Joint Powers Public Land Board Fiscal Year 2019/2020 Budget proposal. The Campbell County Fiscal Year 2019/2020 Budget will be approved on June 16, 2019.

Sincerely,



Rusty Bell
Chairman

xc: City of Gillette
Campbell County Clerk
Cam-Plex General Manager Jeff Esposito
file