



CITY OF GILLETTE

Administration

201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5203 • Fax 307.686.1593
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Patrick G. Davidson, City Administrator
RE: General Information
DATE: June 21, 2019

M. Cole
M. COLE
For: PGD

The following meetings are scheduled for the week of June 22 – 28, 2019

Saturday, June 22nd

10:00 a.m. Donkey Creek Festival

- Gillette College

Tuesday, June 25th

6:00 p.m. City Council Work Session, Agenda Attached

- Subdivision Development Process – Development Services Director Muzzarelli
- Review July 2, 2019 Council Agenda
- Executive Session
- City Hall – 2nd Floor Community Room
- Dinner Served at 5:30 p.m.

Thursday, June 27th

12:00 p.m. Senior Center Luncheon

- Campbell County Senior Center

1. City Administrator Davidson will be Out of the Office on June 28, 2019. Finance Director Henderson will be Acting City Administrator in his absence.
2. Attached please find information regarding Current Water and Electrical Use for June 2019 provided by Utilities Director Cole.
3. Attached please find a press release regarding Wyoming's Population dated June 20, 2019 provided by the State of Wyoming Administration & Information Economic Analysis Division.
4. Attached please find an invitation to Robert Palmer's Retirement Celebration on June 28, 2019 from 3:00 p.m. – 5:00 p.m. at the Campbell County Senior Center.
5. Attached please find a thank you card from the Senior Center.
6. Attached please find a thank you card from an Adult Treatment Court Graduate.

PGD/adw

	Work Session Tuesday, June 25, 2019 Meeting: 6:00 p.m. 2nd Floor Community Room

Dinner served at 5:30 p.m. in the 2nd Floor Community Room

Agenda Topics:

- Subdivision Development Process – Development Services Director Muzzarelli
- Review July 2nd Council Agenda
- Executive Session

Upcoming Work Session Topics:

July 9

- Tour of Madison Project
- Review July 16th Agenda
- Executive Session

July 23

- Tour of Energy Capital Sports Complex
- Review August 6th Agenda
- Executive Session

July 30 - CANCELED

August 13

- Review August 20th Agenda
- Executive Session

August 27

- Review September 3rd Agenda
- Executive Session

September 10

- Employee Benefits Presentation
- Review September 17th Agenda
- Executive Session

September 24

- Review October 1st Agenda
- Executive Session

City/County/Town Budget Meeting

Upcoming Council Pre-Meeting Topics

July 2

- Introduction of New Citizen Advisory Board Members
- Parking Maintenance Presentation
- Review July 2nd Agenda
- Executive Session

July 16

- NMPP Water Distribution Rates
- Review July 16th Agenda
- Executive Session

August 6

- Review August 6th Agenda
- Executive Session

August 20

- Quarterly Update
 - Boys & Girls Club
- Review August 20th Agenda
- Executive Session

September 3

- Review September 3rd Agenda
- Executive Session

September 17

- Review September 17th Agenda
- Executive Session

Upcoming Activities

June 27 – Senior Center Luncheon

July 4 – City Offices

July 18 – Annual Employee/Advisory Board Picnic, 6:00 p.m., Dalbey Park – Edwards Shelter

Agenda Items for July 2, 2019

1. An Ordinance Providing for the Vacation of the 15-Foot-Wide General Utility Easement Located in Lot 1, Remington Estates Phase V Subdivision, as Shown on Exhibit "A" Map, in the City of Gillette, Wyoming, Subject to All Planning Requirements.

(Ordinance 2nd Reading – Consent Agenda)

2. An Ordinance Providing for the Vacation of the Easterly 5' Portion of a 10' Wide Utility Easement Located in Lot 1, Block 8, Rimrock Estates Phase II Subdivision, as Shown on Exhibit "A" Map, in the City of Gillette, Wyoming, Subject to all Planning Requirements.

(Ordinance 2nd Reading – Consent Agenda)

3. Council Consideration and Payment for Temporary Construction Easements and a Permanent Access and Utility Easement for the Gillette Regional Water Supply Project with Four (4) Separate Property Owners for a Total Amount of \$14,721.57.

(New Business – Consent Agenda)

4. Council Consideration to Amend the Street Closure Time for the Previously Approved 4th of July Parade Permit, to 9:00 A.M., Requested by Campbell County Parks & Recreation.

(New Business – Minute Action)

5. Council Consideration for the Approval of a Catering Permit for the Class of '99 High School Reunion on July 12, 2019, from 4:00 p.m. to 11:00 p.m., Located in the Railyard Parking Lot, Which will Include Outdoor Music.

(New Business – Minute Action)

6. Council Consideration of a Professional Services Agreement for Engineering Services for the Gillette Regional Water Supply Project - Rozet Ranchettes Connection to _____ in the Amount of \$ _____.

(New Business – Minute Action)

7. Council Consideration of a Rail Spur Agreement between Mountain Mud Services & Supply, Inc., and the City of Gillette.

(New Business – Minute Action)

8. Council Consideration for the Acceptance of Public Improvements for the 2018 Sanitary Sewer Main Replacement Project, Installed by Mountain View Building, Inc., in the Amount of \$456,015.88 (1% Project).

(New Business – Minute Action)

9. Council Consideration to Authorize the Mayor to Sign an Amendment to the 2012 Tyler Software License Agreement to Purchase Additional Licenses for the Tyler EnerGov Software in the Amount of \$367,180.00.

(New Business – Minute Action)

10. Council Consideration for the Acceptance of Public Improvements for the Animal Control Temporary Facility Project, Installed by Skyline Builders, in the Amount of \$76,600.00.

(New Business – Minute Action)

11. Council Consideration to Grant City Staff Permission to Negotiate a Contiguous Annexation Agreement for City Water Service with Jason Sinner, Jason Sinner Revocable Lifetime Trust, for Property Generally Located at 6970 Swanson Road.

(New Business – Minute Action)

12. A Public Hearing to Consider the Transfer of Ownership of Retail Liquor License RTL-26 from Sapporo Wyoming, Inc., d.b.a. Sapporo Japanese Steakhouse, Located at 1000 E Boxelder Road, to Sappor Gillette, Inc., d.b.a. Sappor Sushi Hibachi.

(Public Hearings and Considerations)

13. Council Consideration for the Transfer of Ownership of Retail Liquor License RTL-26 from Sapporo Wyoming, Inc., d.b.a. Sapporo Japanese Steakhouse, Located at 1000 E Boxelder Road, to Sappor Gillette, Inc., d.b.a. Sappor Sushi Hibachi.

(Public Hearings and Considerations)

14. A Public Hearing Related to the Submission of an Application to the Wyoming Business Council for a Retrofit Lighting Grant Under the Local Government Energy Improvement Grant Program for the Governing Body of the City of Gillette, Wyoming, for the Purpose of a City of Gillette Roadway Lighting LED Upgrades Project.

(Public Hearings & Considerations)

15. Council Consideration of a Resolution Authorizing the Submission of an Application to the Wyoming Business Council for a Retrofit Lighting Grant Under the Local Government Energy Improvement Grant Program for the Governing Body of the City of Gillette, Wyoming, for the Purpose of a City of Gillette Roadway Lighting LED Upgrades Project.

(Public Hearings & Considerations)

16. A Public Hearing Related to the Submission of an Application to the Wyoming Department of Environmental Quality for the Abandoned Mine Land Public Facilities Grant Program for the Governing Body of the City of Gillette, Wyoming, for the Purpose of a Wastewater Treatment Facility Headworks Improvement Project in the Amount of \$3.5M.

(Public Hearings and Considerations)

17. Council Consideration of a Resolution Authorizing the Submission of an Application to the Wyoming Department of Environmental Quality for the Abandoned Mine Land Public Facilities Grant Program for the Governing Body of the City of Gillette, Wyoming, for the Purpose of a Wastewater Treatment Facility Headworks Improvement Project in the Amount of \$3.5M.

(Public Hearings and Considerations)

18. A Public Hearing Related to the Submission of an Application to the Wyoming Department of Environmental Quality for the Abandoned Mine Land Public Facilities Grant Program for the Governing Body of the City of Gillette, Wyoming, for the Purpose of a Wastewater Treatment Facility Roadway Access Safety Improvement Project in the Amount of \$250,000.00.

(Public Hearings and Considerations)

19. Council Consideration of a Resolution Authorizing the Submission of an Application to the Wyoming Department of Environmental Quality for the Abandoned Mine Land Public Facilities Grant Program for the Governing Body of the City of Gillette, Wyoming, for the Purpose of a Wastewater Treatment Facility Roadway Access Safety Improvement Project in the Amount of \$250,000.00.

(Public Hearings and Considerations)

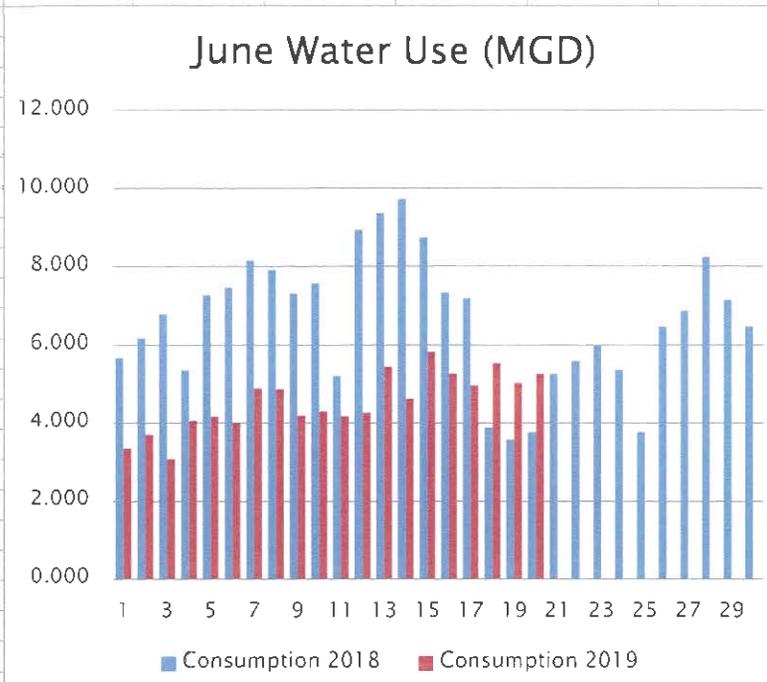
20. Appointments to Citizen Advisory Boards

- Board of Adjustment - Two (2) Terms Expiring 6/30/2022
- CC Joint Powers Fire Board - One (1) Term Expiring 6/30/2022
- CC Public Land Board - One (1) Term Expiring 6/30/2022
- Planning Commission - Two (2) Terms Expiring 6/30/2022
- Regional Water Panel Joint Powers Board - One (1) Term Expiring 6/30/2022
- Investment Advisory Committee - One (1) Term Expiring 6/30/2022
- Personnel Review Board - Two (2) Terms Expiring 6/30/2022
- Mayor's Art Council - Two (2) Terms Expiring 6/30/2022
- Parks & Beautification Board - Four (4) Terms: Three (3) Terms Expiring 6/30/2022 and One (1) Term Expiring 6/30/2021

(Appointments)

Water Daily Peaks

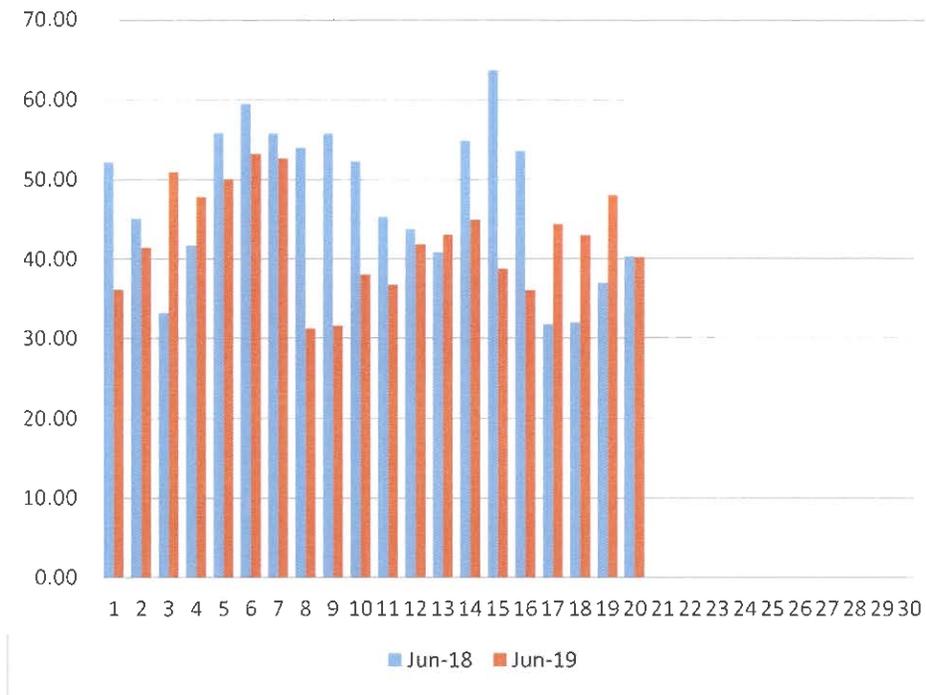
June 2019	June 2019 Water Use	June 2018 Water Use
1	3.350	5.682
2	3.699	6.173
3	3.075	6.771
4	4.064	5.360
5	4.167	7.258
6	4.003	7.452
7	4.893	8.149
8	4.868	7.904
9	4.193	7.307
10	4.297	7.562
11	4.175	5.215
12	4.267	8.927
13	5.445	9.366
14	4.629	9.724
15	5.824	8.738
16	5.267	7.322
17	4.963	7.179
18	5.530	3.894
19	5.027	3.586
20	5.263	3.765
21	0.000	5.271
22	0.000	5.592
23	0.000	5.981
24	0.000	5.367
25	0.000	3.780
26	0.000	6.452
27	0.000	6.863
28	0.000	8.240
29	0.000	7.144
30	0.000	6.461
Min	3.075	3.586
Max	5.824	9.724
Avg	4.550	6.616
Total	90.998	198.487



Electrical Daily Peaks

June	MW - 2019	MW - 2018
1	36.20	52.20
2	41.47	45.10
3	50.93	33.22
4	47.82	41.74
5	50.06	55.82
6	53.21	59.49
7	52.63	55.75
8	31.28	53.97
9	31.65	55.75
10	38.05	52.27
11	36.77	45.30
12	41.85	43.77
13	43.06	40.87
14	44.94	54.87
15	38.76	63.61
16	36.09	53.56
17	44.39	31.78
18	42.96	32.04
19	48.01	37.05
20	40.15	40.28
21	0.00	0.00
22	0.00	0.00
23	0.00	0.00
24	0.00	0.00
25	0.00	0.00
26	0.00	0.00
27	0.00	0.00
28	0.00	0.00
29	0.00	0.00
30	0.00	0.00
Min	31.28	31.78
Max	53.21	63.61
Avg	42.51	47.42

June Peak Mega Watts



FOR IMMEDIATE RELEASE

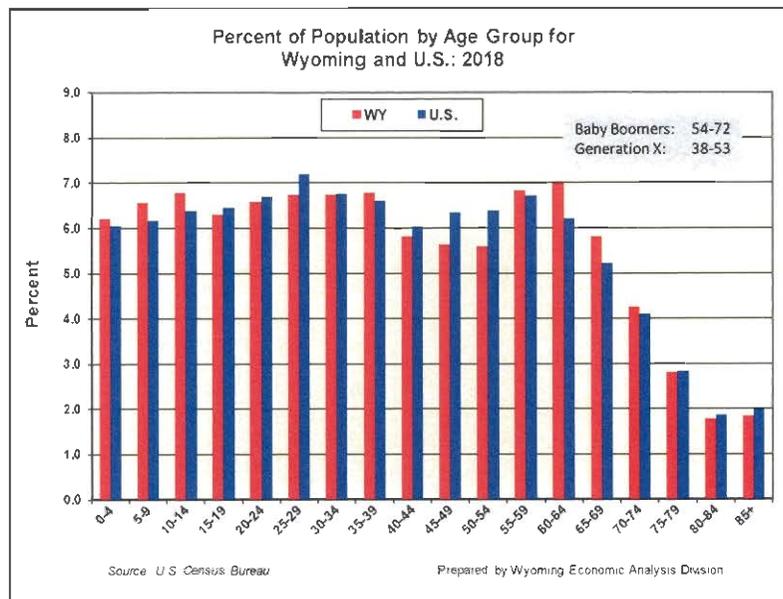
Thursday, June 20, 2019

Contact: Dr. Wenlin Liu, Chief Economist

Wyoming's Population Continued to Age Fast from July 2017 to July 2018

CHEYENNE – The elderly population (age 65 and over) in the state grew 3.9 percent between July 2017 and July 2018, according to U.S. Census Bureau estimates. The median age (half of the population is younger, and the other half older) rose 0.3 to 38.0 years, while it increased from 38.0 to 38.2 during the same period for the U.S. The figure indicates that the aging of Wyoming's population has slowed down, but the pace was still one of the fastest in the country. Though the

impact from Baby Boomers (born between 1946 and 1964) aging was the main reason, Wyoming's economic performance also played a big role. "Even though Wyoming's economy has been rebounding since late 2016, the speed of the recovery was still moderate," said Dr. Wenlin Liu, Chief Economist with the State of Wyoming, Economic Analysis Division. In addition, the labor market nationwide, particularly in neighboring states such as Colorado, Utah, and Idaho, continued to show strong growth, which drew Wyoming workers and residents. "Movers tend to be much younger than non-movers, and this is particularly true for Wyoming." Whenever the State experiences overall negative net migration (less people moved into Wyoming than residents moving out), the population aging will be faster. The state's total population decreased 0.2 percent, and net migration was about -3,100 between July 2017 and July 2018. Even with the fast aging, Wyoming population still ranked as the 19th youngest in the nation in 2018.



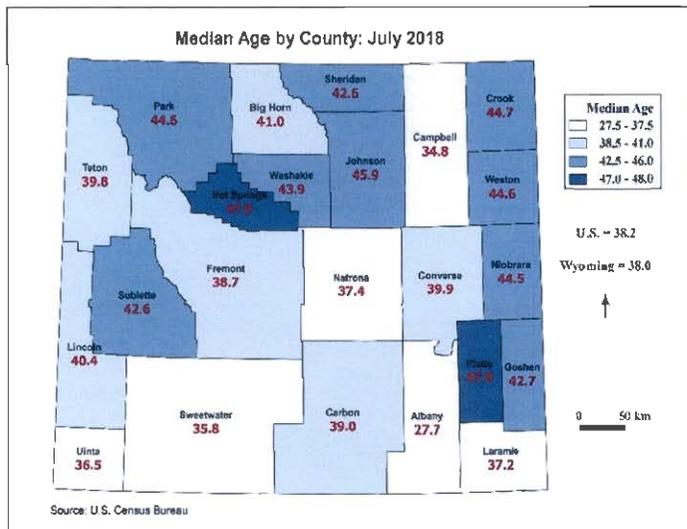
Since 2010, total population increased 2.5 percent, but the population under 18 years decreased 0.5 percent where pre-school age children declined 10.7 percent. The age 18-64 group dropped 2.9 percent during the eight-year span. The share of the State's elderly population (65 and over) was 16.5 percent in 2018, higher than the U.S. level of 16.0 percent. Wyoming has one of the highest proportions of the baby boom (age 54-72 in 2018) population, and one of the lowest proportion of Generation X (age 38 to 53 in 2018) in the country. For example, the number of residents age 45-54 was about 15,000 (or 18.7%) less than age 55-64 group. "Wyoming does not have enough resident workers to replace retiring boomers," Liu said. "With currently low unemployment rate (3.6%), and if millennials continue to move to big metro areas, the state may face a serious labor force shortage and faster population aging in the near future." Wyoming's population age 65 and older increased from 70,090 in 2010 to 95,375 in 2018, or 36.1 percent, higher than the U.S.' growth rate of 30.2 percent during the same period. The elderly population in Wyoming is projected to reach 131,000, or well over one-fifth of the state's total residents by 2030 when all baby boomers will be in this age group.

Wyoming's total minority population reached 93,484 in July 2018. Minority is defined as any group other than single-race, Non-Hispanic White. The growth of minorities since 2010 was 14,330 persons, or 18.1 percent, compared with 2.5

percent increase for the State's total population. In fact, it's the addition of the minority that contributes to all the state's population growth from 2010 to 2018. Hispanic was the largest minority group with 58,227 in July 2018, and it increased 15.9 percent during the eight-year span. The Black or African-American population grew 50.3 percent during the period to 6,598. Other minority races, such as Asian and Two-or-More Races also recorded around 30.0 percent growth rate, while the majority, Non-Hispanic White, decreased 0.1 percent. With 16.2 percent of the State's total population, the proportion of minorities in Wyoming was still ranked the 9th lowest in the nation, while 39.6 percent of U.S. residents are minorities. "Both the nation and Wyoming's population continue to grow in diversity," said Dr. Liu.

The U.S. Census Bureau also released 2018 county population estimates by age, sex, race, and Hispanic origin. Here are some highlights:

- The Black or African-American population in Crook County in 2018 was five times as much as in 2010. Johnson, Niobrara, Park, and Teton counties also experienced growth rates of around 300.0 percent, each, during the eight-year period.
- The Hispanic population increased the fastest in Hot Springs County, at 75.2 percent between 2010 and 2018, followed by Niobrara and Johnson counties at 67.3 and 46.4 percent, respectively.
- Fremont County had the highest percentage minority population in 2018 at 30.5 percent, dominated by the Native American population, followed by Carbon (22.8%), Laramie (21.5%), and Sweetwater (20.7%) counties where most of the minority population was Hispanic.
- The largest county, Laramie, also had the largest minority population in 2018, including 14,644 Hispanic, 2,393 African-American, 1,212 Asian, and 2,306 Two or More Races. They comprise 25.1 percent, 36.3 percent, 21.0 percent, and 22.5 percent of the state's total Hispanic, Black, Asian, and Two or More Races population, respectively.
- Counties with the smallest proportion of minority population in 2018 were Crook (5.8%), followed by Lincoln (7.7%).
- The State's oldest county was Platte, with median age of 47.9, with 25.6 percent of its population age 65 and over in 2018. Other counties with a higher proportion of elderly population (65 and over) were Hot Springs (26.2%), Johnson (23.7%), Park (23.2%), and Niobrara (22.6%). These counties tend to have the smallest proportion of children population and their median ages were all higher than 44.0 years.
- The youngest county was Albany, with median age of 27.7 in 2018, followed by Campbell (34.8), Sweetwater (35.8), and Uinta (36.5). The median age in the state's two largest counties, Laramie and Natrona, was 37.2 and 37.4 years each.
- Campbell and Uinta counties had the highest percentage of preschool (under 5 years) population (7.4% and 7.3% each) in 2018, followed by Crook (7.2%), Sweetwater (6.9%), and Fremont (6.7%). The proportion was 6.2 percent Statewide in 2018.
- Campbell County had the lowest percentage of population age 65 or older, at 10.1 percent, followed by Albany (11.7%), and Sweetwater (12.1%) counties.



Complete population figures are available online at <http://eadiv.state.wy.us/pop/> or the U.S. Census Bureau's website at <http://www.census.gov/>.



**PLEASE JOIN US FOR A
RETIREMENT CELEBRATION
IN HONOR OF**

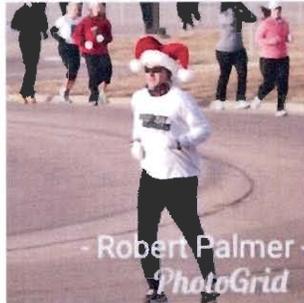
Robert P. Palmer



**JUNE
28
Friday**

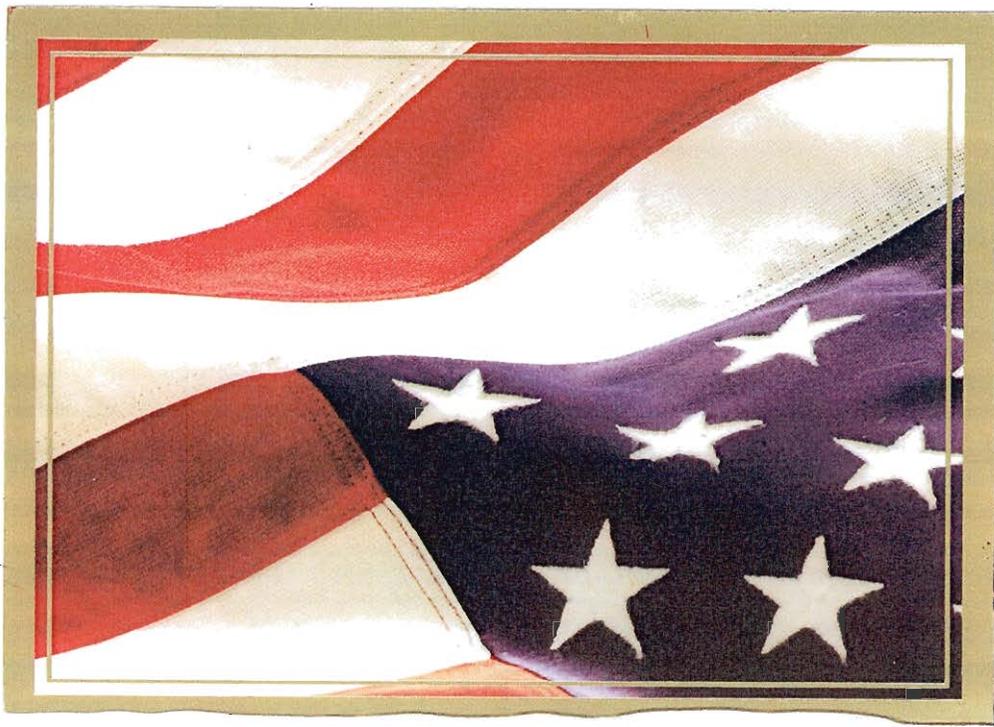
**3:00 PM to
5:30 PM**

**Senlor Center
701 Stocktrail
Gillette, WY 82716**



**Cards can be sent to:
500 S. Gillette Avenue
Gillette, WY 82716**

- Robert Palmer -
PhotoGrid



Thank you very much
for sponsorship of our delicious
lunch. It is deeply appreciated!

Carol & Sandy



Thank you for supporting
this program and keeping
it going. It has honestly changed
my life for the better.

Steven Temple

Graduate - Jun 18, 2019

CC Adult Treatment Court
500 S. Gillette AV suite 2500
Gillette, WY 82716