



CITY OF GILLETTE

Administration

201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5203 • Fax 307.686.1593
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Patrick G. Davidson, City Administrator
RE: General Information
DATE: July 12, 2019

The following meetings are scheduled for the week of **July 13 – July 19, 2019**

Tuesday, July 16th

5:30 p.m. City Council Pre-Meeting, Agenda Attached

- Gillette College Quarterly Update – Janell Oberlander
 - Introduction of Liz Lewis, Gillette College Women's Basketball Coach
- Review July 16, 2019 Council Agenda
- Tour of the City Swimming Pool
- Executive Session
- City Hall – 3rd Floor Conference Room
- Dinner Served at **5:00 p.m.**

7:00 p.m. City Council Meeting

- City Hall – Council Chambers

Thursday, July 18th

5:30 p.m. Annual Employee / Advisory Board Picnic

- Dalbey Park – Edwards Shelter

1. **City Administrator Davidson** will be **Out of the Office** on **July 19th**. **Finance Director Henderson** will serve as **Acting City Administrator** in his absence.
2. Attached please find a **memo** regarding the **Gurley Overpass Closure for 2019** dated **July 12, 2019** provided by **City Engineer Schoen**.
3. Attached please find a **news release** for the **Gurley Overpass Annual Closure** dated **July 09, 2019** provided by **Communications Manager Palazzari**.
4. Attached please find a **Current Engineering Division Project Status Report** provided by **Development Services Director Muzzarelli**.
5. Attached please find the **agenda** for the **Campbell County Public Land Board** dated **July 11, 2019** and **meeting minutes** dated **June 13, 2019** provided by **Cam-Plex**.
6. Attached please find **current information** regarding **Water and Electrical Use** provided by **Utilities Director Cole**.
7. Attached please find an **article** regarding **Wyoming ITC Slated Projects Move Forward in DOE Funding Projects** dated **July 11, 2019** provided by **Community & Governmental Relations Manager Toscana**.
8. Attached please find a **flyer** for the **City of Gillette Annual Picnic** on **July 18, 2019** at **5:30 p.m.** at **Dalbey Park, Edwards Shelter** provided by **Community & Governmental Relations Manager Toscana**.

PGD/adw

Productivity **Service With P.R.I.D.E.** Enthusiasm
Responsibility Integrity Dedication



CITY OF GILLETTE

Finance Department - City Clerk Division
Cindy Staskiewicz, City Clerk
201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5210 • Fax 307.686.4081
clerk@gillettewy.gov

Pre-Meeting – 5:30 p.m.
City Hall – 3rd Floor Conference Room
Tuesday, July 16, 2019
Dinner Served at 5:00 p.m.

Pre-Meeting Topic(s):

- Gillette College Quarterly Update – Janell Oberlander
 - Introduction of Liz Lewis, Gillette College Women's Basketball Coach
- Review July 16, 2019 Council Agenda
- Tour of the City Swimming Pool
- Executive Session



CITY OF GILLETTE

Development Services
Planning Division
201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5281
www.gillettewy.gov

July 12, 2019

MEMORANDUM

TO: RY MUZZARELLI, P.E., DEVELOPMENT SERVICES DIRECTOR

FROM: Joe Schoen, P.E., City Engineer

RE: **Gurley Overpass Closure for 2019**

The Gurley Overpass is being **CLOSED** to traffic on **Monday July 15 thru Friday July 26** for annual inspection and some minor repairs. Work that will be completed includes inspection of the concrete deck, concrete barrier rehabilitation work and inspecting the splice plates under the overpass.

Detour route during the closure will be Brooks St to cross the railroad tracks.

We have scheduled the shutdown for 2 weeks to ensure we can complete all the necessary work needed. If for any reason we can open the overpass sooner than Friday July 26, we will do it.

Geno has been aware of this closure and has been advertising the closure as much as he could this week. If anyone has any questions, concerns or receives phone calls, please forward those to me and I can address them.

News

Gurley Overpass Annual Closure

Closed from July 15th through 26th

Post Date: 07/09/2019 12:30 PM

The Gurley Overpass will be closed from July 15th through July 26th for annual inspection and maintenance. Work to be done this year includes:

- deck baseline assessment
- splice plate investigation
- barrier rehabilitation warranty work

Brooks Avenue and Gurley Avenue are detour routes that can be considered. Commuters can use the [Railroad Crossings](#) web page to see when the crossings are occupied.

For more information, contact [Communications Manager Geno Palazzari](#) at (307) 686-5393.

[*Return to full list >>*](#)

As of 7/11/2019

ENGINEERING DIVISION PROJECT STATUS REPORT

PROJECT NAME & NUMBER	Interstate Industrial Park LID 15EN47	Hwy 50 - Lakeway to Southern Drive 16EN39	Winland Industrial Park Water & Sewer Improvements 16EN41	Dalbey Park to Gillette College Pathway Ph. I 16EN48	Dalbey Park to Gillette College Pathway Ph. II 17EN33
PROJECT MANAGER	Todd Merchen	Jade Butler	Steven Peterson	Josh Richardson	Josh Richardson
ENGINEER	Dowl	WYDOT	DOWL	HDR Engineering	HDR Engineering
CONTRACTOR	DRM, Inc.	Simon Contractors	Hot Iron, Inc.	Hladky Construction	TBD
CONSTRUCTION START DATE	April 2, 2018	March 1, 2019	October 1, 2018	February 6, 2019	Fall 2019
PROPOSED END DATE	1/4/2019*	June 1, 2020	November 30, 2018	September 10, 2019	TBD
PERCENT COMPLETE	100%	10%	100%	50%	0%
BID PRICE	\$3,739,673.57	\$245,970.00 (City's portion of the project)	\$916,345.22	\$547,007.21	TBD
CURRENT PROJECT HIGHLIGHTS	Council accepted the public improvements on February 19, 2019. Finance is working with SRF to finalize grant reimbursement amount in order to determine final per lot assessment.	Highway 50 project is now closed to thru traffic. Wydot has allowed local traffic through to their neighborhoods. Simon Contractors has been milling the north portion of the road and the electrician has been taking down traffic lights to install the new ones.	The project was awarded by Council August 21, 2018. The project substantial completion was 1/11/19. The project final completion was 6/10/19. Council acceptance is anticipated at the 8/6/19 meeting.	Boardwalk and east pathways are nearing completion. Pump station and work under bridge are started and will continue to the end of project.	Under design in house with final easements being obtained. Environmental documents are being sent out to all agencies.
PROJECT DESCRIPTION	Installation of new 12" water main to provide fire flows to an industrial district on 2nd St., Conestoga Dr., Commerce Dr., and Industrial Park Dr. Includes reconstruction of 2nd St. and Conestoga Dr. pavement sections.	Widening of Hwy 50 from Lakeway Rd to Southern Dr. This is a state highway and the project is being managed by WYDOT. The city is paying for a new 10' wide pathway along Hwy 50. The city is involved in traffic lights, electrical components, pathway and the public relation aspect as this project affects quite a few city neighborhoods.	Installing individual water meters to each lot, sanitary sewer improvements/repairs, and minor street repairs.	Project is to connect the north pathway in Dalbey park with the south pathway allowing for access in the park without using the Highway 59 sidewalk. The pathway will continue under the bridge and will reroute existing pathways in Dalbey Park for better connections and ADA access.	This pathway starts at the Highway 59 bridge and travels adjacent to Donkey Creek at College Park Court, including a bridge across Donkey Creek.

As of 7/11/2019

ENGINEERING DIVISION PROJECT STATUS REPORT

PROJECT NAME & NUMBER	2018 Sanitary Sewwer Main Replacement 18EN06	Boxelder/Garner Lake Traffic Signal 18EN12	Roadway Beautifucation 18PK18	Alley PMS 2019 19EN01	PMS 2019 19EN02
PROJECT MANAGER	Steven Peterson	Josh Richardson	Jade Butler	Jade Butler	Todd Merchen
ENGINEER	DOWL	Morrison Maierle	KLJ	Inberg-Miller Engineers	PCA Engineering
CONTRACTOR	Mountain View Building	Modern Electric	G&G Landscaping	Mountain Peak Builders	Simon Contractors
CONSTRUCTION START DATE	March 18, 2019	TBD	April 2019	April 15, 2019	May 1, 2019
PROPOSED END DATE	May 24, 2019	TBD	July 1, 2019	July 1, 2019	November 14, 2019
PERCENT COMPLETE	100%	0%	70%	50%	15%
BID PRICE	\$548,628.00	\$467,762.00	\$219,162.56	\$81,792.00	\$2,949,480.25
CURRENT PROJECT HIGHLIGHTS	The project was bid 1/31/19. The project was awarded by Council 2/11/19. The notice to proceed was issued on 3/18/19. Substantial Completion was reached on 5/13/19. Final Completion was reached on 5/25/19. Council accepted the project on July 2, 2019.	Receiving shop drawings.	The first 2 areas have been completed. Contractor will be now be moving to the Gurley street portion of the project.	Project has started and is approximately 95% complete. Contractor has repaved all concrete on the alley. Contractor will be grading and seeding the week of the 18th.	Completed subgrade prep and first lift of base course from Boysen Creek Drive to east of Ash Meadows Drive. Subgrade preparation nearing completion near John Kluser's driveway Due to weather, the project is about 3 weeks behind the original schedule. Considering paving first two section, approximately 1800 feet of road July 15 and 16. Will start 5th Street from Emerson to Hwy 59 July 15, 2019.
PROJECT DESCRIPTION	This project will replace approximately 500 LF of 12" sanitary sewer main between University Road and Potter Ave. Included with this project will be slope stabilization in the areas disturbed by construction of the new sanitary sewer.	This is a WYDOT project to install a new traffic signal at the intersection of Boxelder and Garner Lake.	Install landscaping features including irrigation, plant material, trees and landscape mulch in 3 areas. These areas include the intersection of Westover Rd. and Burma Ave., 4-J Rd and Westover Rd, and Gurley Ave. (just north of the Gurley overpass).	Full Reconstruction of Alley between 2nd and 3rd St. and Emerson and Osborne Ave. The existing surface will be removed and replaced with new concrete.	Reconstruction of: 5th Street from S. Emerson to Hwy 59, Kluser Rd. from Boysen Cr. to Garner Lake Rd., Gurley Ave. from Kluser Rd. to north corporate limits

As of 7/11/2019

ENGINEERING DIVISION PROJECT STATUS REPORT

PROJECT NAME & NUMBER	Pavement Rehabilitation Large AC Patch 19EN03	City Pool Parking Lot Improvements 19EN05	2019 New Sidewalk 19EN06	School Zone Signal Timer Upgrade 19EN07	Pedestrian Crossing Enhancements 19EN08
PROJECT MANAGER	Todd Merchen	Josh Richardson	Jade Butler	Josh Richardson	Josh Richardson
ENGINEER	In-House	Dowl	Inberg-Miller Engineers	In-House	In-House
CONTRACTOR	Simon Contractors	Powder River Construction	Black Cat Construction	In-House	In-House/DRM/TBD
CONSTRUCTION START DATE	Fall 2018	Spring 2019	April 1, 2019	Spring 2019	Spring 2019
PROPOSED END DATE	July 18, 2019	TBD	June 1, 2019	TBD	June 26, 2019
PERCENT COMPLETE	85%	0%	0%	0%	100%
BID PRICE	\$138,361.25	\$648,768.00	\$58,317.00	TBD	\$35,000.00
CURRENT PROJECT HIGHLIGHTS	Completed patches on Force Road, Hidden Valley and Abbey Court, Vanscoy , JZ Court, Rourke Ave., and the alley between Cary and Emerson. Currently working on Emerson and 4th Street patch, Warlow will be final patch	Work is complete except for seeding which will be completed by 7/12/19. Gillette Avenue needs to be corrected to meet specifications which will be as a warintee issue after surrounding roads are open and pool is closed for the season.	Project will commence on May 13, 2019	Equipment Ordered	All work is complete and is in final cleanup phase.
PROJECT DESCRIPTION	Large asphalt patches on Rourke Ave., Force Rd., S. Emerson, Warlow, and an alley between 6th and 7th.	Design and construct pavement parking lot improvements at the City Pool.	Install sidewalk on 2 neighborhood blocks in the Saunders area that currently do not have sidewalk.	Provide and install new time clocks to 29 existing School Zones.	Provide and install automatic and ADA flashers and new street light as crossing improvements at northwest corner of 4-J/West 4-J intersection.

ENGINEERING DIVISION PROJECT STATUS REPORT

PROJECT NAME & NUMBER	General Drainage Improvements 2019 19EN09	New Sidewalks 2019 19EN10	2019 Water Main Replacement 19EN11	2019 Sanitary Sewer Main Replacement 19EN13	Water Tank Rehab Z1-R2 19EN12
PROJECT MANAGER	Todd Merchen	Jade Butler	Steven Peterson	Steven Peterson	Seth Morris
ENGINEER	In-House	Inberg-Miller Engineers	KLJ	HDR	Morrison Maierle
CONTRACTOR	GW Construction	Black Cat Construction	Hot Iron, Inc.	Hot Iron, Inc.	Classic Protective Coatings, Inc,
CONSTRUCTION START DATE	July-August 2019	April 1, 2019	May 20, 2019	June 24, 2019	TBD
PROPOSED END DATE	Fall 2019	June 1, 2019	September 25, 2019	October 15, 2019	TBD
PERCENT COMPLETE	0%	0%	31%	12%	0%
BID PRICE	\$332,231.50	\$58,317.00	\$1,983,230.95	\$811,670.47	\$889,750.00
CURRENT PROJECT HIGHLIGHTS	Project was bid on June 4. GW Construction is the low bidder. Award will be recommended at the June 18 Council Meeting	Project will commence on May 13, 2019	The project was awarded at the 4/2/19 City Council Meeting. The notice to proceed was issued on 5/20/19. Substantial Completion is estimated to be reached on 9/11/19. Final Completion is estimated to be reached on 9/25/19.	The project was bid on 4/2/19. The project was awarded at the 4/16/19 City Council Meeting. The notice to proceed was issued on 6/24/19. Substantial Completion is estimated to be reached on 10/1/19. Final Completion is estimated to be reached on 10/15/19.	All metal fabrication of the new stairs and walkways is complete along with any needed repairs to the metal structure of the tank. The coating removal inside the tank is almost complete and they are building the containment tent around the tank and should start removing the outside coating next week.
PROJECT DESCRIPTION	Repair of Sage Bluff Park low flow channel and adjoining storm sewer inlets	Install sidewalk on 2 neighborhood blocks in the Saunders area that currently do not have sidewalk.	This project will replace water mains in 10th Street, 11th Street, Dalbey Avenue, Tyler Avenue, Hog Eye Drive, and Frontier Drive.	This project will replace sanitary sewer mains in 1st Street, County Property adjacent to Valley Drive, Buckskin Drive, and Kløver Drive.	This project will rehabilitate in exterior and interior of the Z1-R2 Tank and repaint. Also included with this rehabilitation is installation of access stairs and railing to the top roof hatch.

As of 7/11/2019

ENGINEERING DIVISION PROJECT STATUS REPORT

PROJECT NAME & NUMBER	Madison Pump Station Roof Replacement 19EN14	City Hall Chiller Pad Drainage 19EN24	Goldenrod Avenue Repairs 19EN26	Gurley Overpass Maintenance Closure 19EN32	City West Remodel Ph II 19EN30
PROJECT MANAGER	Seth Morris	Seth Morris	Todd Merchen	Todd Merchen	Nick Marty
ENGINEER	Morrison Maierle	In House/Contractor	In-House	Structural Dynamics	Arete Design Group
CONTRACTOR	Wyoming Roofing, LLC.	Hladky Construction	GW Construction	TBD	TBD
CONSTRUCTION START DATE	TBD	April 30, 2019	Spring 2019	July 15, 2019	TBD
PROPOSED END DATE	TBD	May 10, 2019	Early Summer 2019	July 31, 2019	TBD
PERCENT COMPLETE	0%	100%	75%	0%	0%
BID PRICE	\$91,950.00	\$88,900.00	\$107,721.50	N/A	TBD
CURRENT PROJECT HIGHLIGHTS	Pre-Construction Meeting June 14th, 2019 at 10:00 am	Project is ready for final acceptance	Repair Complete at 3401 and 3403 goldenrod. Making additional repairs to correct drainage at Kilkenny and Goldenrod, Blain Court and Goldenrod, and on Lonigan	Will conduct the planned Slice Plate Bolt Evaluation (19EN22) during this closure. Evaluate deck and barrier condition.	Initial design was reviewed with City staff and revised. Architect will have final layout for review and approval with staff July 8th.
PROJECT DESCRIPTION	Design and construct a roof replacement for the Madison Pump Station Building. Contractor to provide a twenty-year warranty on the roofing.	The scope of work includes installation of a new concrete pad surrounding existing HVAC and backup generator equipment, and design and installation of storm water conveyance for runoff from the existing roof drain outlets away from the building and toward the existing storm sewer system in 4th Street,	Reconstruct the sagged pavement, curb and gutter, and sidewalk between 3401 and 3403 Goldenrod	Perform annual maintenance to the Gurley Overpass to facilitate longer periods between extended project level closures.	Interior renovations of the remainder of City West that was not remodeled in the 2015 project.

As of 7/11/2019

ENGINEERING DIVISION PROJECT STATUS REPORT

PROJECT NAME & NUMBER	City Hall 3rd Floor Remodel 19EN31	Animal Control Temporary Facility Renovation 19EN34		
PROJECT MANAGER	Nick Marty	Nick Marty		
ENGINEER	Schutz Foss Architects			
CONTRACTOR	TBD	Skyline Builders		
CONSTRUCTION START DATE	TBD	5/7/2019		
PROPOSED END DATE	TBD	6/14/2019		
PERCENT COMPLETE	0%	100%		
BID PRICE	TBD	\$76,600.00		
CURRENT PROJECT HIGHLIGHTS	Initial design was reviewed with City staff and revised. Architect will have revised layout for review meeting with staff week of June 24th.	Project is complete and ready for acceptance.		
PROJECT DESCRIPTION	Renovation of the third floor of City Hall to provide a larger conference room and changes to make space more usable.	Renovation of the existing "Green Building" adjacent to the Animal Control Facility to house Animal Control during the main facility renovation		



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

July 11, 2019 – 6:30 P.M.

ITEM #	AGENDA ITEM (CCPLB Governing Policies Manual Number or By-Laws)
1.	CALL TO ORDER/ATTENDANCE (2.5.10)
2.	APPROVAL OF AGENDA (2.3.3)
3.	APPROVAL OF MINUTES (2.3.3) for the A. June 13, 2019 Board meeting (ATTACHMENT "A")
4.	CONSENT AGENDA (2.3.4). A. APPROVAL OF WARRANTS (ATTACHMENT "B")
5.	CITIZEN INPUT (2.2.1)
6.	BOARD PROCESS A. APPROVAL OF THE 2019 CAMPBELL COUNTY FAIR CONTRACT (ATTACHMENT "C") B. APPROVAL OF WBC GRANT AGREEMENT (ATTACHMENT "D") C. FOLLOW UP ITEMS FROM PREVIOUS MEETING (2.3.3) i. Old Marquee status update D. CONTRACTING/PURCHASING DECISIONS (2.2.7): (ATTACHMENT "E") i. Asphalt repair
7.	CONSTRUCTION A. CMAR REPORT
8.	OPERATIONS REPORT/UPDATE (3.8.1.C) A. ITEMS GM JEFF ESPOSITO & MANAGEMENT TEAM WILL DISCUSS: i. General Manager's Report – Jeff (ATTACHMENT "F") a. Loan status update – Jeff



CAMPBELL COUNTY PUBLIC LAND BOARD

MEETING AGENDA

July 11, 2019 – 6:30 P.M.

	<ul style="list-style-type: none">b. Upcoming Events – Janellc. Investment Strategy & Tyler Update – ReNaed. Operations - Will
9.	<p>MATTERS FOR NOTING:</p> <ul style="list-style-type: none">A. CORRESPONDENCE:<ul style="list-style-type: none">i. Tyler software stakeholders meeting invitation (ATTACHMENT "G")ii. City of Gillette budget letter (ATTACHMENT "H")B. BOARD CALENDAR:<ul style="list-style-type: none">i. Upcoming Board Meetings:<ul style="list-style-type: none">a. August 8, 2019 at 6:30 pm (Workshop at 6:00 pm)b. September 12, 2019 (Quarterly meeting with Commissioners at 6:00 pm)ii. Other meetings/events:<ul style="list-style-type: none">a. SLIB Meeting
10.	ADJOURNMENT

**Campbell County Public Land Board (CCPLB)
and Quarterly Board of Commissioners Meeting Minutes
June 13, 2019**

Members	Staff
Present: Kevin Couch, Don Hamm, Charlene Camblin, Skyler Pownall, Troy Allee, Robert Quintana, Mary Silvernell	Present: Jeff Esposito, Greg Rook, Janell Paris, Brandi Brockmoller, Mikenzie Ochs, Eric Cardiff
Legal Counsel	Guests
Present: Frank Stevens	Present: Nathan McLeland <i>City Liaison</i> ; Bowen Bell; Toni Bell; Rick Mansur, CCPR; Jake Ewing, Van Ewing Construction; Trevor Larson, Van Ewing Construction

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
1.	Call to Order/Attendance	The CCPLB meeting was called to order at 6:30 PM MDT on June 13, 2019, by Chair Mr. Couch.	Motion from Mrs. Camblin to add executive session after CCPLB Meeting.	
2.	Approval of CCPLB Agenda	The June 13, 2019, agenda was reviewed. <ul style="list-style-type: none"> • Chairman, Mr. Couch, Request addendums to remove items from section 7, D and E, and add the CMAR Approval presented by Trevor of Van Ewing Construction. 	Mr. Quintana made a motion to approve the June 13, 2019 agenda and Mrs. Silvernell second the motion and it passed unanimously.	
3.	Approval of Minutes	The May 09, 2019, CCPLB meeting minutes were reviewed.	Mrs. Camblin made a motion to approve the June 13, 2019, minutes. Mr. Quintana seconded the motion and it passed unanimously.	

**Campbell County Public Land Board (CCPLB)
and Quarterly Board of Commissioners Meeting Minutes
June 13, 2019**

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
4.	Consent Agenda	<p>A. Approval of Warrants: The Warrants for the June 13, 2019, meeting was reviewed. - May 2019 Accounts Payable Voucher Numbers 48720-48808 (General Fund/Special Events) in the amount of \$240,180.14. - May 2019 Manual Purchase Order Numbers 10179-10206 in the amount of \$161,067.21. - May 2019 Payroll Warrants in the amount of \$126,647.71 for the period of 4/21/2019-5/18/2019. Mr. Pownall asked Mr. Esposito if he had gathered more information regarding borrowing a vehicle from the County instead of renting to save money. Mr. Esposito said he had not and would investigate it further. Mr. Pownall next requested more information on a \$4000 check for an individual listed on the warrants sheet. Mr. Esposito reported the check was for Cornhole boards. Mr. Pownall then asked about some charges in the Denver airport and LYFT. Ms. Janell Paris explained they were travel expenses incurred by Mr. Keith Howard for a national curling event.</p> <p>B. Approval of the May 09, 2019, Executive Session Minutes. abstains and motion passed</p>	<p>A. Mr. Pownall made a motion to approve the June 13, 2019, Warrants. Mr. Allee seconded the motion, and it passed unanimously.</p> <p>B. Mr. Hamm made a motion to approve the May 09, 2019, Executive Session minutes. Mrs. Camblin seconded the motion. The motion passed unanimously. Mrs. Silvenell abstains</p>	
5.	Citizen Input	None		
6.	Board Process	<p>A. Eagle Scout Project-Bowen Bell In order to move up to Eagle scout, he needs to do a project that helps the beautification of his community. He developed a check list of things that needs to be done to improve/restore Energy Park, just north of CAM-PLEX. He feels the basic needs to do so would be, painting, welding, graffiti remediation, and add plaques that explain the current pieces and their origination. Bowen spoke of cleaning up weeds and grass around the equipment. His PowerPoint depicted photos of the inside of each piece of equipment and its current state along with his plan for improvement. In Bowen's presentation he mentioned a time capsule and needed fixes as well. Mrs. Camblin asked about the time capsule and when it was placed and spoke of</p>		

**Campbell County Public Land Board (CCPLB)
and Quarterly Board of Commissioners Meeting Minutes
June 13, 2019**

ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
	<p>another piece of equipment to be added. Chairman, Mr. Couch showed the board a photo of the mentioned piece of equipment for Bowen to see. Mr. Chairman, Keven Couch thanked Bowen for his lead in the project and asked what support he needed from CCPLB. Bowen asked for more security and possibly lighting. Mr. Pownall added suggestions regarding camera system for the location. Mr. Quintana asked about timeline. Bowen said he needed to do fundraising to get items like paint. Bowen went back to Chairman, Mr. Couch's question regarding needs from CCPLB and asked for info from CAM-PLEX on the history of current equipment for the above-mentioned plaques. Mrs. Silvernell gave contact suggestions of Mary Kelley for that request. Mr. Pownall asked about welding to the items that are a safety risk and if he had contacts. Mrs. Silvernell gave suggestion of contacting the college. Chairman, Mr. Couch asked Bowen to update CCPBL before he got started and give a final report of how things went. Mrs. Silvernell asked about more volunteers and if his project allowed. Bowen said yes. Board supports Bowen's project. Mr. Quintana suggests that Mr. Esposito be Bowens point of contact.</p>		

**Campbell County Public Land Board (CCPLB)
and Quarterly Board of Commissioners Meeting Minutes
June 13, 2019**

		<p>B. Board Committee Assignments:</p> <ul style="list-style-type: none"> i. Governance Committee (2.7.1 C) ii. Community Linkage Committee (2.7.2 C) <p>C. Board Governing Policy Manual Update</p> <p>D. Approval of GM Contract</p> <p>E. Campbell County Fair Contract Approval</p> <p>F. Follow up items from previous meeting</p> <ul style="list-style-type: none"> i. CAM-PLEX Park Transfer Mrs. Camblin asked for more time before the CCPLB took vote. She felt she needed to talk to members of the community to get a good feel how they felt on the transfer and its possible ramifications. Mr. Hamm asked for discussion before the vote. He explained the board needs to keep in mind how the deed reads. He went on to explain if they are not specific, then years down the road all entities could forget the specifics of agreement as it was made today. Mr. Quintana reiterated to the board the deed needs to be very specific to avoid that in the future. Mr. Pownall reminded the board the City and County feel very positive about the transfer and plan to keep it going. He also reminded the board the parks and rec have always taken care of the park and CCPLB had not. Mrs. Silvernell added that she has reservations and would like to investigate other options like a possible lease, and she wasn't sure she planned to vote. 	<p>B. The Board appointed two members, Mr. Allee and Mr. Quintana, along with Vice-Chair Hamm to this committee. Community Linkage Committee. No Action taken.</p> <p>C. Mr. Hamm made a motion to approve CCPLB Governance Policy Manual as presented. Mr. Quintana seconded the motion and passed unanimously.</p> <p>D. Item removed from agenda</p> <p>E. Item removed from agenda</p> <p>F. Mr. Hamm made a motion to approve the CAM-PLEX park transfer. Mr. Pownall seconded the motion. Vote resulted in a tie with 3 yes; Mr. Hamm, Mr. Troy Allee, and Mr. Pownall. No votes were Mrs. Silvernell, Mrs. Camblin, and Mr. Quintana. Chariman, Mr. Couch voted yes and motioned carried.</p>	
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**Campbell County Public Land Board (CCPLB)
and Quarterly Board of Commissioners Meeting Minutes
June 13, 2019**

		<p>G. Contracting/Purchasing decisions CMAR & Arete Mr. Trevor Larson of Van Ewing Construction presented and explained the CMAR proposal to the CCPLB. When preparing the proposal, Trevor explained he looks at materials, man hours, and equipment to prepare the budget. Trevor was confident Van Ewing construction will meet the \$6 million budget. He did explain his proposed bid was less design fees, but all fees are included within the \$6 million budget. In Trevor's presentation, he went into detail and provided examples of allowances and alternates. Trevor explained used the moveable walls in Energy Hall as an example of an allowance. There is \$40,000 within his budget to refurbish the movable walls. The actual price won't be known until we begin work on the walls, so the budget has an allowance, essentially an estimated cost. Trevor also explained the role of alternates when publishing a bid. Mrs. Camblin asked for explanation of design fees. Trevor made clarification design fees are included in budget but not listed on his proposal because the design fees are paid directly to Arete. Trevor told the CCPLB notice for proposals have been sent out to subcontractors and Van Ewing is hoping for approval of Van Ewing's proposal by CCPLB tonight. Mr. Pownall asked if CCPLB could bond the project in place of Van Ewing doing so. Chairman, Mr. Couch said CCPLB has not investigated or done so at this time. Trevor of Van Ewing also explained there is a contingency built into the bid. A contingency is a "cushion" in case of unknown issues/problems that might happen during the project. Chairman, Mr. Couch asked CCPLB legal counsel, Frank Stevens, if there is money left over, could CCPLB decide how such monies would be spent. Mr. Frank Stevens said they could do with it as they see fit. Mrs. Silvernell suggested the board may/should decide to pay the City and County back and/or pay the loan. Chairman, Mr. Couch suggested CCPLB form a plan if there is money left. Trevor, Van Ewing Construction, mentioned schedule is also part of the proposal and Chairman, Mr. Couch mentioned Van Ewing will attend monthly meetings to update CCPLB on the project's progress. Mrs. Camblin</p>	<p>G. Mrs. Silvernell made a motion to approve the CMAR and Arete proposal as presented. Mrs. Camblin seconded the motion and passed unanimously.</p> <p>Sub bids due by June 27th</p>	
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**Campbell County Public Land Board (CCPLB)
and Quarterly Board of Commissioners Meeting Minutes
June 13, 2019**

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
		<p>asked what the notation of A101 on the plans, and what is it in reference to? Trevor, of Van Ewing Construction, used A105 to explain. He went on to say those are changes that have arrived in the bid that will no longer be due to budget. A105 refers to the Heritage Center west entrance modification (moving the entrance doors). Instead of moving them, they chose to make a modification as the original proposal was not cost prohibitive. Mrs. Silvernell asked, is the technology department OK with item 13? Trevor shared that modification was for a screen with as little as a 1-inch difference and saved about \$40,000. Mrs. Camblin asked about the chandelier lights. Trevor explained there were eight sets at \$18,000 each and were eliminated to save money. The LED can lights are still in the project as well as a lighting control system. Mrs. Silvernell asked why there is an additional bid from Arete and why is it not included in the CMAR? Trevor, with Van Ewing explained, the proposal from Arete is separate, but is still included in the total \$6 million budget. Mr. Pownall clarified his previous question on CCPLB bonding the project. What he was referencing is the builder's risk and not the bond. Demo to start July 7th.</p>		

**Campbell County Public Land Board (CCPLB)
and Quarterly Board of Commissioners Meeting Minutes
June 13, 2019**

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
7.	Operations Report/Update	<p>A. Items GM Jeff Esposito and Management Team will discuss:</p> <ul style="list-style-type: none"> i. General Manager's Report <ul style="list-style-type: none"> a. Loan status update, Wyoming Business Council meeting is Thursday, June 20, 2019 in Cheyenne. Mr. Patrick Davidson (City Administrator) will attend. b. Upcoming Events, Ms. Janel Paris shared with the CCPLB new events like Sawyer Brown. She also mentioned the event booklet will be printed and mailed out soon. She gave an update on new website items. Sponsorship event opportunities have been added under the events tab. People are responding to our email marketing. The ticket office asks ticket purchasers where they saw the event advertised, and some are saying from the emails. She reminded CCPLB about horse races and the upcoming County Fair. Ms. Paris was excited to report grants are coming in as a result of Ms. Jessica Howard's hard work. Currently there are two grants, one for \$18,000 and another for \$4100. Mrs. Silvernell announced to CCPLB; Wyoming Tourism was pleased to approve a grant for PGI in the amount of \$10,000. That grant will provide funds for Equality Night. c. Road Construction Update, Mr. Greg Rook reported weather was affecting the construction and slowed it down. He is hoping for next week to get it finished. Mrs. Camblin gave appreciation to Greg and staff for getting the planters, flowers, and signs out. People are approaching her for Bobby Jo memorial. 	<p>Chairman, Mr. Couch asked the board room to be cleared for executive session.</p>	

**Campbell County Public Land Board (CCPLB)
and Quarterly Board of Commissioners Meeting Minutes
June 13, 2019**

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
8.		Executive session began at 8 pm. Executive session ended at 8:15 pm	Chairman, Mr. Couch invites everyone back into the room. The board presented Mr. Esposito with his new contract.	
9.	Matters for Noting	A. Major Correspondence i. None B. Board Calendar: i. Wyoming Business Council Board Meeting a. June 20, 2019 in Cheyenne. ii. Upcoming Board Meetings b. July 11, 2019 at 6:30 p.m. (Workshop at 6:00 p.m.) c. August 8, 2019 at 6:30 p.m. (Workshop at 6:00 p.m.)		
10.	Adjournment	CCPLB meeting was adjourned at 8:17 PM MDT.	Motion to adjourn by Mr. Quintana second by Mr. Allee, motion carries.	

Respectfully submitted,

Charlene Camblin, Secretary

**SUMMATION OF ACCOUNTS PAYABLE
& PAYROLL TO BE APPROVED**

BOARD MEETING JUNE 13, 2019

ACCOUNTS PAYABLE FOR		May 2019	
Total Accounts Payable to be approved:		Amount of Invoices	
Voucher Numbers (General Fund/Special Events):	48720 - 48808	In the amount of:	\$240,180.14
Manual Purchase Order Numbers:	10179 - 10206	In the amount of:	\$161,067.21
Total:			\$401,247.35

PAYROLL FOR		May 2019	
APRIL 2019		Current Payroll to be approved:	
Pay Period 3/24 - 4/20/2019	\$106,023.61	Pay Period 4/21 - 5/18/2019	\$126,647.71
Payroll Tax Deposit	\$33,262.12	Payroll Tax Deposit	\$43,818.23
Deferred Compensation	\$5,680.00	Deferred Compensation	\$5,800.00
Electronic Payments		Electronic Payments	
March Sales Tax	\$204.38	April Sales Tax	\$141.54
1st Qtr Workers' Compensation	\$16,977.82		
Total:	\$162,147.93	Total:	\$176,407.48

CAMPBELL COUNTY PUBLIC LAND BOARD
ACCOUNTS PAYABLE MAY 2019

GENERAL FUND AND SPECIAL EVENTS FUND

Vendor Name	Doc type	Account No//Desc	Document Date	Document Number	Amount
4-H HORSE DEVELOPMENT CLUB	Invoice	1-00-1900-00-0000 SUSPENSE	6/1/2019	BLEACHER WYHSFR 19	\$225.00
Vendor Total:					\$225.00
Voucher(s): 1					
ABUNDANT LIFE PENTACOSTAL CHURCH	Invoice	1-00-1900-00-0000 SUSPENSE	6/1/2019	BLEACHER WYHSFR 19	\$450.00
Vendor Total:					\$450.00
Voucher(s): 1					
ADECCO EMPLOYMENT SERVICES	Invoice	1-20-6025-02-0000 MAINTENANCE PART-TIME	5/27/2019	69553492	\$331.70
ADECCO EMPLOYMENT SERVICES	Invoice	1-20-6025-02-0000 MAINTENANCE PART-TIME	6/3/2019	69561831	\$1,532.12
Vendor Total:					\$1,863.82
Voucher(s): 2					
ALBERTSON'S	Invoice	2-80-6680-00-0570 MISCELLANEOUS EXPENSE - 0570	5/4/2019	05042019	\$13.98
Vendor Total:					\$13.98
Voucher(s): 1					
AMERICAN RED CROSS	Invoice	1-20-6560-00-0000 FIRST AID SUPPLIES / SAFETY	4/24/2019	22184518	\$900.00
Vendor Total:					\$900.00
Voucher(s): 1					
AVIS RENT-A-CAR	Invoice	1-50-6190-00-0473 TRAVEL - 0473	5/18/2019	585654650	\$544.70
Vendor Total:					\$544.70
Voucher(s): 1					
BCN TELECOM, INC	Invoice	1-10-6060-01-0000 MONTHLY USER FEES	6/1/2019	227469145	\$106.32
BCN TELECOM, INC	Invoice	1-10-6060-00-0000 LONG DISTANCE	6/1/2019	227469145	\$73.82
Vendor Total:					\$180.14
Voucher(s): 2					

CAMPBELL COUNTY PUBLIC LAND BOARD
ACCOUNTS PAYABLE MAY 2019

GENERAL FUND AND SPECIAL EVENTS FUND

Vendor Name	Doc. type	Account No./Desc	Document Date	Document Number	Amount
BOMGAARS	Invoice	1-20-6700-00-0000 VEHICLE PARTS	5/2/2019	66674940	\$3.57
BOMGAARS	Invoice	1-20-6770-00-0000 IRRIGATION MAINTENANCE	5/2/2019	66674992	\$12.47
BOMGAARS	Invoice	1-20-6770-00-0000 IRRIGATION MAINTENANCE	5/6/2019	66676738	\$115.04
BOMGAARS	Invoice	1-20-6770-00-0000 IRRIGATION MAINTENANCE	5/6/2019	66676935	\$45.37
BOMGAARS	Invoice	1-20-6770-00-0000 IRRIGATION MAINTENANCE	5/8/2019	66677595	\$20.86
BOMGAARS	Invoice	1-20-6770-00-0000 IRRIGATION MAINTENANCE	5/8/2019	66677596	\$6.49
BOMGAARS	Invoice	1-20-6770-00-0000 IRRIGATION MAINTENANCE	5/8/2019	66677619	\$61.99
BOMGAARS	Invoice	1-20-6575-00-0000 EAST PAVILION DEODORIZER	5/8/2019	66677664	\$242.55
BOMGAARS	Invoice	1-20-6770-00-0000 IRRIGATION MAINTENANCE	5/13/2019	66679549	\$48.97
BOMGAARS	Invoice	1-20-6780-00-0000 SHOP SUPPLIES	5/15/2019	66680398	\$79.99
BOMGAARS	Invoice	1-20-6750-00-0000 GENERAL EQUIPMENT REPAIRS	5/16/2019	66680847	\$44.99
BOMGAARS	Invoice	1-20-6770-00-0000 IRRIGATION MAINTENANCE	6/4/2019	66689106	\$50.29
BOMGAARS	Invoice	1-20-6770-00-0000 IRRIGATION MAINTENANCE	6/6/2019	66690202	\$13.97
				Vendor Total:	\$746.55
BORDER STATES	Invoice	1-20-6640-00-0000 INTERIOR LIGHTING	6/4/2019	917831292	\$123.20
				Vendor Total:	\$123.20

Voucher(s): 13

Voucher(s): 1

CAMPBELL COUNTY PUBLIC LAND BOARD
ACCOUNTS PAYABLE MAY 2019

GENERAL FUND AND SPECIAL EVENTS FUND

Vendor Name	Doc Type	Account No//Desc	Document Date	Document Number	Amount
CANDLEWOOD SUITES	Invoice	1-50-6167-00-0473 ARTIST HOSPITALITY - HOTELS - 0473	5/16/2019	12316	\$682.00
CANDLEWOOD SUITES	Invoice	1-50-6167-00-0473 ARTIST HOSPITALITY - HOTELS - 0473	5/16/2019	12322	\$124.00
Vendor Total:					\$806.00
Voucher(s): 2					
CC CHAMBER OF COMMERCE	Invoice	1-00-1900-00-0000 SUSPENSE	5/14/2019	59908	\$35.00
Vendor Total:					\$35.00
Voucher(s): 1					
CC COMMISSIONER	Invoice	1-20-6555-01-0000 GASOLINE	5/13/2019	APRIL 2019 FUEL	\$1,051.56
CC COMMISSIONER	Invoice	1-20-6555-02-0000 DIESEL FUEL	5/13/2019	APRIL 2019 FUEL	\$1,202.29
Vendor Total:					\$2,253.85
Voucher(s): 2					
CC SCHOOL DISTRICT	Invoice	1-50-6635-00-0473 MISCELLANEOUS - 0473	5/9/2019	TR1953	\$205.72
Vendor Total:					\$205.72
Voucher(s): 1					
CENTURY LINK	Invoice	1-10-6060-01-0000 MONTHLY USER FEES	6/1/2019	JUNE2019	\$919.81
Vendor Total:					\$919.81
Voucher(s): 1					
COLLINS COMMUNICATIONS	Invoice	1-20-6920-00-0000 EQUIPMENT RENTAL EXPENSE	6/1/2019	494362	\$30.00
Vendor Total:					\$30.00
Voucher(s): 1					
CONSOLIDATED ENGINEERS, INC	Invoice	1-70-7160-00-0000 ASPHALT REPAIR	6/5/2019	8530	\$19,643.86
Vendor Total:					\$19,643.86
Voucher(s): 1					

CAMPBELL COUNTY PUBLIC LAND BOARD
ACCOUNTS PAYABLE MAY 2019

GENERAL FUND AND SPECIAL EVENTS FUND

Vendor Name	Doc Type	Account No / Desc	Document Date	Document Number	Amount
CONTRACTORS SUPPLY, INC	Invoice	1-20-6770-00-0000 IRRIGATION MAINTENANCE	5/17/2019	734054	\$87.96
CONTRACTORS SUPPLY, INC	Invoice	1-20-6728-00-0000 RV PARK REPAIRS	5/29/2019	734643	\$5.55
Vendor Total:					\$93.51
Voucher(s): 2					
CROELL REDI-MIX, INC	Invoice	1-70-7160-00-0000 ASPHALT REPAIR	6/6/2019	PAY REQUEST #2	\$164,554.89
CROELL REDI-MIX, INC	Invoice	1-00-2050-00-0000 RETAINAGE PAYABLE	6/6/2019	PAY REQUEST #2	(\$16,455.49)
Vendor Total:					\$148,099.40
Voucher(s): 2					
ESPOSITO, JEFF	Invoice	1-10-6060-01-0000 MONTHLY USER FEES	6/11/2019	JUNE 2019	\$100.00
Vendor Total:					\$100.00
Voucher(s): 1					
EXPRESSO LUBE	Invoice	1-20-6700-00-0000 VEHICLE PARTS	5/7/2019	387150	\$45.23
Vendor Total:					\$45.23
Voucher(s): 1					
FARMERS CO-OP	Invoice	1-20-6025-02-0000 MAINTENANCE PART-TIME	5/4/2019	17731A	\$35.51
FARMERS CO-OP	Invoice	1-20-6025-02-0000 MAINTENANCE PART-TIME	5/5/2019	18025	\$35.51
FARMERS CO-OP	Invoice	1-20-6700-00-0000 VEHICLE PARTS	5/9/2019	19500	\$44.03
FARMERS CO-OP	Invoice	1-20-6025-02-0000 MAINTENANCE PART-TIME	5/17/2019	25567	\$33.18
FARMERS CO-OP	Invoice	1-20-6025-02-0000 MAINTENANCE PART-TIME	5/20/2019	14214	\$20.56
FARMERS CO-OP	Invoice	1-20-6725-00-0000 PLUMBING REPAIRS	5/21/2019	13108	\$50.00

CAMPBELL COUNTY PUBLIC LAND BOARD
ACCOUNTS PAYABLE MAY 2019

GENERAL FUND AND SPECIAL EVENTS FUND

Vendor Name	Doc Type	Account No // Desc	Document Date	Document Number	Amount
FARMERS CO-OP	Invoice	1-20-6725-00-0000 PLUMBING REPAIRS	5/21/2019	13109	\$50.00
FARMERS CO-OP	Invoice	1-20-6725-00-0000 PLUMBING REPAIRS	5/21/2019	13110	\$50.00
FARMERS CO-OP	Invoice	1-20-6725-00-0000 PLUMBING REPAIRS	5/21/2019	13111	\$50.00
FARMERS CO-OP	Invoice	1-20-6725-00-0000 PLUMBING REPAIRS	5/21/2019	13112	\$50.00
FARMERS CO-OP	Invoice	1-20-6025-02-0000 MAINTENANCE PART-TIME	5/27/2019	2193	\$15.87
FARMERS CO-OP	Invoice	1-20-6025-02-0000 MAINTENANCE PART-TIME	5/31/2019	22465	\$16.57
FARMERS CO-OP	Invoice	1-20-6025-02-0000 MAINTENANCE PART-TIME	6/5/2019	25218	\$14.77
FARMERS CO-OP	Invoice	1-20-6025-02-0000 MAINTENANCE PART-TIME	6/9/2019	12834	\$15.17
Vendor Total:					\$481.17
Voucher(s): 14					
FEDERAL EXPRESS	Invoice	1-20-6778-00-0000 TECHNICAL EQUIP REPAIRS & MAINT	5/23/2019	6-561-46919	\$17.86
Vendor Total:					\$17.86
Voucher(s): 1					
FIRST NATIONAL BANK	Credit Memo	1-70-7100-00-0000 OPERATIONAL	5/3/2019	KH CRM 5/3/19	(\$46.20)
FIRST NATIONAL BANK	Credit Memo	1-70-7100-00-0000 OPERATIONAL	5/3/2019	KH CRM 5/3/19A	(\$166.80)
FIRST NATIONAL BANK	Credit Memo	1-70-7100-00-0000 OPERATIONAL	5/4/2019	AD CRM APPLE	(\$17.90)
FIRST NATIONAL BANK	Credit Memo	1-50-6635-00-0000 MISCELLANEOUS	5/23/2019	JP CRM WAYFAIR 5/19	(\$137.45)
Vendor Total:					(\$368.35)
Voucher(s): 4					

CAMPBELL COUNTY PUBLIC LAND BOARD
ACCOUNTS PAYABLE MAY 2019

GENERAL FUND AND SPECIAL EVENTS FUND

Vendor Name	Doc Type	Account No./Desc	Document Date	Document Number	Amount
FLOGISTIX	Invoice	1-20-6730-00-0000 GENERAL ELECTRICAL MAINTENANCE	5/31/2019	649588	\$452.42
Vendor Total:					\$452.42
Voucher(s): 1					
FULL COMPASS SYSTEMS, LTD.	Invoice	1-20-6778-00-0000 TECHNICAL EQUIP REPAIRS & MAINT	5/28/2019	INC00919798	\$271.22
FULL COMPASS SYSTEMS, LTD.	Invoice	1-20-6672-00-0000 AUDIO/VIDEO EQUIPMENT	5/29/2019	INC00914008	\$80.86
FULL COMPASS SYSTEMS, LTD.	Invoice	1-20-6610-00-0000 STAGE SUPPLIES	5/29/2019	INC00914008	\$759.55
Vendor Total:					\$1,111.63
Voucher(s): 3					
GILLETTE WINSUPPLY CO	Invoice	1-20-6728-00-0000 RV PARK REPAIRS	5/14/2019	338618	\$212.51
Vendor Total:					\$212.51
Voucher(s): 1					
GIT-R-DONE SITE SERVICES, INC	Invoice	1-20-6920-00-0000 EQUIPMENT RENTAL EXPENSE	6/1/2019	20190706	\$127.00
Vendor Total:					\$127.00
Voucher(s): 1					
HOME DEPOT	Invoice	1-20-6725-00-0000 PLUMBING REPAIRS	5/1/2019	2121238	\$50.82
HOME DEPOT	Invoice	1-20-6850-00-0000 ELECTRICAL/PHONE REPAIR	5/3/2019	0121265	\$4.99
HOME DEPOT	Invoice	1-20-6740-00-0000 MISCELLANEOUS REPAIRS	5/3/2019	0121280	\$11.93
HOME DEPOT	Invoice	1-20-6780-00-0000 SHOP SUPPLIES	5/6/2019	7121295	\$59.94
HOME DEPOT	Invoice	1-20-6755-00-0000 SMALL TOOLS	5/9/2019	4121337	\$9.94
HOME DEPOT	Invoice	1-20-6610-00-0000 STAGE SUPPLIES	5/11/2019	2020244	\$145.70

CAMPBELL COUNTY PUBLIC LAND BOARD
ACCOUNTS PAYABLE MAY 2019

GENERAL FUND AND SPECIAL EVENTS FUND

Vendor Name	Doc Type	Account No./Desc	Document Date	Document Number	Amount
HOME DEPOT	Invoice	1-20-6750-00-0000 GENERAL EQUIPMENT REPAIRS	5/16/2019	7121436	\$59.47
HOME DEPOT	Invoice	1-20-6610-00-0000 STAGE SUPPLIES	5/22/2019	1014844	\$79.20
HOME DEPOT	Invoice	1-20-6740-00-0000 MISCELLANEOUS REPAIRS	5/23/2019	0121486	\$89.32
HOME DEPOT	Credit Memo	1-20-6740-00-0000 MISCELLANEOUS REPAIRS	5/23/2019	0121492	(\$63.94)
Vendor Total:					\$447.37
Voucher(s): 10					
HOWARD SUPPLY COMPANY	Invoice	1-20-6610-00-0000 STAGE SUPPLIES	5/16/2019	50862357	\$49.19
Vendor Total:					\$49.19
Voucher(s): 1					
HOWARD, JESSICA	Invoice	1-30-6252-00-0000 TRAVEL & TRANSPORTATION	5/4/2019	REIMB TOLLS 5/4/19	\$9.30
Vendor Total:					\$9.30
Voucher(s): 1					
HOWARD, KEITH	Invoice	1-30-6252-00-0000 TRAVEL & TRANSPORTATION	5/4/2019	MILEAGE 5/4/2019	\$200.68
Vendor Total:					\$200.68
Voucher(s): 1					
INSPIRED TECHNOLOGIES, LLC	Invoice	1-10-6135-00-0000 ITS/INTERNET SERVICES	4/30/2019	17-100560	\$1,240.00
INSPIRED TECHNOLOGIES, LLC	Invoice	1-70-7238-00-0000 COMPUTER HARDWARE	5/25/2019	17-100558	\$6,446.00
INSPIRED TECHNOLOGIES, LLC	Invoice	1-70-7238-00-0000 COMPUTER HARDWARE	5/25/2019	17-100559	\$3,000.00
Vendor Total:					\$10,686.00
Voucher(s): 3					
KEUCK, RENAE	Invoice	1-10-6060-01-0000 MONTHLY USER FEES	5/16/2019	MAY 2019	\$40.00

CAMPBELL COUNTY PUBLIC LAND BOARD
ACCOUNTS PAYABLE MAY 2019

GENERAL FUND AND SPECIAL EVENTS FUND

Vendor Name	Doc Type	Account No//Desc	Document Date	Document Number	Amount
KEUCK, RENAE	Invoice	1-10-6060-01-0000 MONTHLY USER FEES	6/10/2019	JUNE 2019	\$40.00
Voucher(s): 2					Vendor Total: \$80.00
LA QUINTA INNS & SUITES	Invoice	1-50-6167-00-0463 ARTIST HOSPITALITY - HOTELS - 0463	5/13/2019	ARTRAGEOUS 5/2/19	\$1,021.80
Voucher(s): 1					Vendor Total: \$1,021.80
LOWE ROOFING OF WYOMING, LLC	Invoice	1-20-6740-00-0000 MISCELLANEOUS REPAIRS	5/30/2019	1453	\$139.75
LOWE ROOFING OF WYOMING, LLC	Invoice	1-20-6740-00-0000 MISCELLANEOUS REPAIRS	6/6/2019	1468	\$97.50
Voucher(s): 2					Vendor Total: \$237.25
MENARDS	Invoice	1-20-6560-00-0000 FIRST AID SUPPLIES / SAFETY	5/2/2019	87339	\$71.41
MENARDS	Invoice	1-20-6580-00-0000 MISCELLANEOUS	5/8/2019	87716	\$52.96
MENARDS	Invoice	1-20-6855-00-0000 MISCELLANEOUS HARDWARE	5/9/2019	87785	\$19.21
MENARDS	Invoice	1-20-6730-00-0000 GENERAL ELECTRICAL MAINTENANCE	5/10/2019	87844	\$8.74
MENARDS	Invoice	1-20-6610-00-0000 STAGE SUPPLIES	5/10/2019	87870	\$39.92
MENARDS	Invoice	1-20-6725-00-0000 PLUMBING REPAIRS	5/19/2019	89108	\$35.93
MENARDS	Invoice	1-20-6770-00-0000 IRRIGATION MAINTENANCE	5/23/2019	88716	\$34.98
MENARDS	Invoice	1-20-6770-00-0000 IRRIGATION MAINTENANCE	5/23/2019	88746	\$7.99
MENARDS	Invoice	1-20-6740-00-0000 MISCELLANEOUS REPAIRS	5/23/2019	88936	\$48.33

CAMPBELL COUNTY PUBLIC LAND BOARD
ACCOUNTS PAYABLE MAY 2019

GENERAL FUND AND SPECIAL EVENTS FUND

Vendor Name	Doc Type	Account No./Desc	Document Date	Document Number	Amount
MENARDS	Invoice	1-20-6770-00-0000 IRRIGATION MAINTENANCE	5/24/2019	88811	\$8.99
MENARDS	Invoice	1-20-6728-00-0000 RV PARK REPAIRS	5/29/2019	89052	\$89.94
MENARDS	Invoice	2-80-6675-00-0574 EVENT SUPPLIES - 0574	5/31/2019	89164	\$39.92
MENARDS	Invoice	1-20-6770-00-0000 IRRIGATION MAINTENANCE	6/4/2019	89393	\$17.92
MENARDS	Invoice	1-20-6770-00-0000 IRRIGATION MAINTENANCE	6/4/2019	89401	\$6.27
MENARDS	Invoice	1-50-6635-00-0000 MISCELLANEOUS	6/4/2019	89424	\$16.87
MENARDS	Invoice	1-20-6840-00-0000 LUMBER	6/5/2019	89463	\$28.27
MENARDS	Invoice	1-20-6770-00-0000 IRRIGATION MAINTENANCE	6/5/2019	89464	\$84.99
MENARDS	Invoice	1-20-6740-00-0000 MISCELLANEOUS REPAIRS	6/5/2019	89481	\$31.97
				Vendor Total:	\$644.61
<hr/>					
NEWS RECORD, THE	Invoice	1-30-6080-00-0000 PUBLIC RELATIONS/PROMOTIONS	5/1/2019	303910949	\$499.00
NEWS RECORD, THE	Invoice	1-30-6080-00-0000 PUBLIC RELATIONS/PROMOTIONS	5/19/2019	303912869	\$1,075.00
				Vendor Total:	\$1,574.00
<hr/>					
NORCO	Invoice	1-20-6550-00-0000 JANITORIAL SUPPLIES	5/15/2019	26490088	\$1,843.55
NORCO	Invoice	1-20-6550-00-0000 JANITORIAL SUPPLIES	5/24/2019	26555986	\$255.31
NORCO	Invoice	1-20-6550-00-0000 JANITORIAL SUPPLIES	5/31/2019	26598094	\$221.55

Voucher(s): 18

Voucher(s): 2

CAMPBELL COUNTY PUBLIC LAND BOARD
 ACCOUNTS PAYABLE MAY 2019

GENERAL FUND AND SPECIAL EVENTS FUND

Vendor Name	Doc Type	Account No / Desc	Document Date	Document Number	Amount
NORCO	Invoice	1-20-6780-00-0000 SHOP SUPPLIES	5/31/2019	26614889	\$37.41
Vendor Total:					\$2,357.82
Voucher(s): 4					
OFFICE DEPOT	Invoice	1-10-6500-00-0000 GENERAL SUPPLIES	5/23/2019	2306954860	\$27.58
Vendor Total:					\$27.58
Voucher(s): 1					
PAPA JOHN'S PIZZA	Invoice	1-20-6025-02-0000 MAINTENANCE PART-TIME	5/6/2019	S3167-19-9857	\$15.00
PAPA JOHN'S PIZZA	Invoice	1-30-6085-03-0000 TRADE SHOWS	5/6/2019	S3167-19-9858	\$75.00
PAPA JOHN'S PIZZA	Invoice	1-20-6025-02-0000 MAINTENANCE PART-TIME	5/9/2019	S3167-19-9860	\$13.00
PAPA JOHN'S PIZZA	Invoice	1-20-6025-02-0000 MAINTENANCE PART-TIME	5/13/2019	S3167-19-9873	\$23.99
PAPA JOHN'S PIZZA	Invoice	1-20-6025-02-0000 MAINTENANCE PART-TIME	5/14/2019	S3167-19-9874	\$23.99
PAPA JOHN'S PIZZA	Invoice	1-20-6025-02-0000 MAINTENANCE PART-TIME	5/21/2019	S3167-19-9889	\$16.00
PAPA JOHN'S PIZZA	Invoice	1-20-6025-02-0000 MAINTENANCE PART-TIME	5/28/2019	S3167-19-9897	\$16.00
Vendor Total:					\$182.98
Voucher(s): 7					
PARIS, JANELL	Invoice	1-10-6060-01-0000 MONTHLY USER FEES	6/10/2019	JUNE 2019	\$40.00
Vendor Total:					\$40.00
Voucher(s): 1					
POKEY'S BARBQUE & SMOKEHOUSE	Invoice	2-80-6680-00-0570 MISCELLANEOUS EXPENSE - 0570	5/6/2019	20392	\$270.00
POKEY'S BARBQUE & SMOKEHOUSE	Invoice	1-50-6165-00-0463 ARTIST HOSPITALITY - MEALS - 0463	5/6/2019	20393	\$356.00

CAMPBELL COUNTY PUBLIC LAND BOARD
 ACCOUNTS PAYABLE MAY 2019

GENERAL FUND AND SPECIAL EVENTS FUND

Vendor Name	Doc Type	Account No // Desc	Document Date	Document Number	Amount
POKEY'S BARBQUE & SMOKEHOUSE	Invoice	1-10-7025-00-0000 BOARD ROOM EXPENSES	5/10/2019	20397	\$75.00
Voucher(s): 3					Vendor Total: \$701.00
POWDER RIVER HEATING	Invoice	1-20-6800-00-0000 HEATING/AC MAINTENANCE	5/3/2019	SRVCE129964	\$5,762.68
Voucher(s): 1					Vendor Total: \$5,762.68
POWDER RIVER POWER, INC.	Invoice	1-20-6750-00-0000 GENERAL EQUIPMENT REPAIRS	4/27/2019	8294812	\$129.16
Voucher(s): 1					Vendor Total: \$129.16
RECORD SUPPLY, INC	Invoice	1-20-6700-00-0000 VEHICLE PARTS	4/29/2019	060505	\$12.99
RECORD SUPPLY, INC	Invoice	1-20-6700-00-0000 VEHICLE PARTS	4/30/2019	060993	\$53.04
RECORD SUPPLY, INC	Invoice	1-20-6700-00-0000 VEHICLE PARTS	5/3/2019	062552	\$12.70
RECORD SUPPLY, INC	Invoice	1-20-6750-00-0000 GENERAL EQUIPMENT REPAIRS	5/6/2019	063413	\$63.50
RECORD SUPPLY, INC	Invoice	1-20-6700-00-0000 VEHICLE PARTS	5/30/2019	072135	\$37.33
RECORD SUPPLY, INC	Invoice	1-20-6700-00-0000 VEHICLE PARTS	6/4/2019	074428	\$9.99
Voucher(s): 6					Vendor Total: \$189.55
ROCKY MOUNTAIN BUSINESS EQUIPMENT	Invoice	1-50-6635-00-0473 MISCELLANEOUS - 0473	6/2/2019	M27087	\$600.00
ROCKY MOUNTAIN BUSINESS EQUIPMENT	Invoice	1-10-6505-00-0000 COMPUTER SUPPLIES	6/2/2019	M27087	\$826.47
Voucher(s): 2					Vendor Total: \$1,426.47

CAMPBELL COUNTY PUBLIC LAND BOARD
 ACCOUNTS PAYABLE MAY 2019

GENERAL FUND AND SPECIAL EVENTS FUND

Vendor Name	Doc Type	Account No / Desc	Document Date	Document Number	Amount
ROOK, GREG	Invoice	1-10-6060-01-0000 MONTHLY USER FEES	6/7/2019	JUNE 2019	\$100.00
Voucher(s): 1					Vendor Total: \$100.00
SAFFIRE	Invoice	1-30-6085-00-0000 ADVERTISING	6/1/2019	9059	\$1,500.00
SAFFIRE	Invoice	1-30-6080-00-0000 PUBLIC RELATIONS/PROMOTIONS	6/1/2019	9059	\$1,500.00
Voucher(s): 2					Vendor Total: \$3,000.00
SIGN BOSS LLC	Invoice	2-80-6085-00-0574 ADVERTISING - 0574	6/5/2019	INV-22297	\$189.00
SIGN BOSS LLC	Invoice	2-80-6085-00-0574 ADVERTISING - 0574	6/5/2019	INV-22479	\$328.67
Voucher(s): 2					Vendor Total: \$517.67
SIMONS, JAMIE	Invoice	1-50-6635-00-0000 MISCELLANEOUS	5/22/2019	1	\$4,000.00
Voucher(s): 1					Vendor Total: \$4,000.00
SPECTRUM REACH	Invoice	1-50-6070-00-0473 PRINTING/ADVERTISING - 0473	5/26/2019	INV-70427707	\$234.18
Voucher(s): 1					Vendor Total: \$234.18
STEVENS, EDWARDS, HALLOCK, & CARP	Invoice	1-10-6120-00-0000 LEGAL FEES	6/6/2019	MAY 2019	\$2,000.00
Voucher(s): 1					Vendor Total: \$2,000.00
STOTZ EQUIPMENT	Invoice	1-20-6750-00-0000 GENERAL EQUIPMENT REPAIRS	5/8/2019	P68225	\$180.47
Voucher(s): 1					Vendor Total: \$180.47

CAMPBELL COUNTY PUBLIC LAND BOARD
ACCOUNTS PAYABLE MAY 2019

GENERAL FUND AND SPECIAL EVENTS FUND

Vendor Name	Doc Type	Account No//Desc	Document Date	Document Number	Amount
UNIVERSAL	Invoice	1-10-5500-00-0000 SOFT DRINK CONTRACT	5/8/2019	302-0025970-01	\$360.00
Voucher(s): 1					Vendor Total: \$360.00
VERIZON WIRELESS	Invoice	1-10-6060-01-0000 MONTHLY USER FEES	6/1/2019	9831266979	\$159.69
Voucher(s): 1					Vendor Total: \$159.69
VISIONARY BROADBAND	Invoice	1-10-6135-00-0000 ITS/INTERNET SERVICES	5/20/2019	2508655	\$151.50
VISIONARY BROADBAND	Invoice	1-10-6135-00-0000 ITS/INTERNET SERVICES	5/20/2019	2508656	\$2,711.03
Voucher(s): 2					Vendor Total: \$2,862.53
WALMART COMMUNITY BRC	Invoice	1-10-6500-00-0000 GENERAL SUPPLIES	4/22/2019	007101	\$13.37
WALMART COMMUNITY BRC	Invoice	1-50-6165-00-0462 ARTIST HOSPITALITY - MEALS - 0462	4/24/2019	004449	\$224.41
WALMART COMMUNITY BRC	Invoice	1-20-6610-00-0000 STAGE SUPPLIES	4/24/2019	004449	\$36.85
WALMART COMMUNITY BRC	Invoice	1-50-6165-00-0463 ARTIST HOSPITALITY - MEALS - 0463	5/1/2019	004203	\$241.85
WALMART COMMUNITY BRC	Invoice	1-50-6165-00-0463 ARTIST HOSPITALITY - MEALS - 0463	5/3/2019	003050	\$48.24
WALMART COMMUNITY BRC	Invoice	1-50-6635-00-0473 MISCELLANEOUS - 0473	5/10/2019	008903	\$205.81
WALMART COMMUNITY BRC	Invoice	1-20-6550-00-0000 JANITORIAL SUPPLIES	5/13/2019	003211	\$79.76
Voucher(s): 7					Vendor Total: \$850.29
WESCO RECEIVABLES CORP	Invoice	1-20-6730-00-0000 GENERAL ELECTRICAL MAINTENANCE	5/10/2019	163428	\$401.60

CAMPBELL COUNTY PUBLIC LAND BOARD
 ACCOUNTS PAYABLE MAY 2019

GENERAL FUND AND SPECIAL EVENTS FUND

Vendor Name	Doc Type	Account No / Desc	Document Date	Document Number	Amount
WESCO RECEIVABLES CORP	Invoice	1-20-6640-00-0000 INTERIOR LIGHTING	5/29/2019	169975	\$110.87
WESCO RECEIVABLES CORP	Invoice	1-20-6640-00-0000 INTERIOR LIGHTING	5/29/2019	169976	\$92.04
WESCO RECEIVABLES CORP	Invoice	1-20-6640-00-0000 INTERIOR LIGHTING	6/5/2019	173736	\$72.52
Vendor Total:					\$677.03
Voucher(s):	4				
WILLIAMS SOUND	Invoice	1-20-6610-00-0000 STAGE SUPPLIES	5/10/2019	1143448	\$300.00
Vendor Total:					\$300.00
Voucher(s):	1				
WORLD WASH LLC	Invoice	1-20-6645-00-0000 KITCHEN ITEM REPLACEMENT	5/28/2019	10452	\$4,325.00
Vendor Total:					\$4,325.00
Voucher(s):	1				
WYOMING WATER SOLUTIONS	Invoice	1-20-6550-00-0000 JANITORIAL SUPPLIES	5/10/2019	223138	\$84.00
Vendor Total:					\$84.00
Voucher(s):	1				
GRAND TOTAL					\$224,732.31

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 CAM-PLEX
 Payables Management

Ranges:

Vendor ID: FIRNAB - FIRNAB
 Class ID: First - Last
 Payment Priority: First - Last
 Vendor Name: First - Last

User-Defined 1: First - Last
 Posting Date: First - Last
 Document Number: First - Last

Print Option: DETAIL
 Age By: Document Date
 Aging Date: 6/30/2019

Exclude: Credit Balance, Zero Balance, No Activity, Unposted Applied Credit Documents, Multicurrency Info
 Sorted By: Vendor Name
 Due Date

* - Indicates an unposted credit document that has been applied.

Vendor ID: FIRNAB		Name: FIRST NATIONAL BANK				Class ID: DEFAULT			User-Defined 1:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Disc Date	Disc Avail	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
04053808	AD CRM APPLE	CRM	5/4/2019		(\$17.90)							
04053543	JP CRM WAYFAIR 5/1	CRM	5/23/2019		(\$137.45)							
04053553	KH CRM 5/3/19	CRM	5/3/2019		(\$46.20)							
04053554	KH CRM 5/3/19A	CRM	5/3/2019		(\$166.80)							
04053286	ALBERTSON'S	INV	4/24/2019	5/15/2019	\$43.89						\$43.89	
04053554		CRM									(\$43.89)	
04053288	ALBERTSON'S	INV	4/24/2019	5/15/2019	\$110.00						\$110.00	
04053554		CRM									(\$110.00)	
04053531	AMAZON	INV	4/28/2019	5/15/2019	\$186.00						\$186.00	
04053294	APPLEBEE'S	INV	4/24/2019	5/15/2019	\$104.38						\$104.38	
04053300	BUFFALO WILD WINC	INV	4/28/2019	5/15/2019	\$52.85						\$52.85	
04053304	CANVA	INV	4/30/2019	5/15/2019	\$1.00						\$1.00	
04053537	MENARD'S	INV	4/27/2019	5/15/2019	\$404.29						\$404.29	
04053302	MR R'S AUTO SALVA	INV	4/23/2019	5/15/2019	\$189.75						\$189.75	
04053543		CRM									(\$137.45)	
04053553		CRM									(\$46.20)	
04053554		CRM									(\$6.10)	
04053290	PIZZA CARRELLO	INV	4/24/2019	5/15/2019	\$146.00						\$146.00	
04053554		CRM									(\$6.81)	
04053808		CRM									(\$17.90)	
04053298	PRIME RIB	INV	4/28/2019	5/15/2019	\$34.56						\$34.56	
04053292	RUBY TUESDAY	INV	4/28/2019	5/15/2019	\$73.23						\$73.23	
04053529	SUPPLYHOUSE.COM	INV	4/29/2019	5/15/2019	\$191.63						\$191.63	
04053352	ADOBE	INV	5/13/2019	6/15/2019	\$9.99					\$9.99		
04053422	ADOBE	INV	5/18/2019	6/15/2019	\$599.88					\$599.88		
04053424	ADOBE	INV	5/19/2019	6/15/2019	\$14.99					\$14.99		
04053357	AMAZON	INV	5/13/2019	6/15/2019	\$179.98					\$179.98		

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
CAM-PLEX

04053359	AMAZON	INV	5/8/2019	6/15/2019	\$34.05	\$34.05
04053376	AMAZON	INV	5/20/2019	6/15/2019	\$37.20	\$37.20
04053378	AMAZON	INV	5/18/2019	6/15/2019	\$119.85	\$119.85
04053406	AMAZON	INV	5/18/2019	6/15/2019	\$37.90	\$37.90
04053408	AMAZON	INV	5/21/2019	6/15/2019	\$211.98	\$211.98
04053410	AMAZON	INV	5/9/2019	6/15/2019	\$43.44	\$43.44
04053412	AMAZON	INV	5/3/2019	6/15/2019	\$119.82	\$119.82
04053437	AMAZON	INV	5/21/2019	6/15/2019	\$123.91	\$123.91
04053439	AMAZON	INV	5/21/2019	6/15/2019	\$114.99	\$114.99
04053556	AMAZON	INV	5/10/2019	6/15/2019	\$39.96	\$39.96
04053558	AMAZON	INV	5/12/2019	6/15/2019	\$6.75	\$6.75
04053564	AMAZON	INV	5/18/2019	6/15/2019	\$53.70	\$53.70
04053566	AMAZON	INV	5/16/2019	6/15/2019	\$294.07	\$294.07
04053568	AMAZON	INV	5/16/2019	6/15/2019	\$20.12	\$20.12
04053570	AMAZON	INV	5/3/2019	6/15/2019	\$109.40	\$109.40
04053572	AMAZON	INV	5/23/2019	6/15/2019	\$139.34	\$139.34
04053574	AMAZON	INV	5/25/2019	6/15/2019	\$50.84	\$50.84
04053402	B&H PHOTO	INV	5/12/2019	6/15/2019	\$1,647.70	\$1,647.70
04053533	CANVA	INV	5/1/2019	6/15/2019	\$1.00	\$1.00
04053497	CIRCLE K	INV	5/9/2019	6/15/2019	\$21.99	\$21.99
04053491	DENVER INTERN'L AI	INV	5/8/2019	6/15/2019	\$125.00	\$125.00
04053444	EINSTEIN BROS BAG	INV	5/4/2019	6/15/2019	\$16.92	\$16.92
04053523	FACEBOOK	INV	5/20/2019	6/15/2019	\$130.89	\$130.89
04053551	GAMMARLY.COM	INV	5/24/2019	6/15/2019	\$139.95	\$139.95
04053455	GOAL LINE PUB	INV	5/5/2019	6/15/2019	\$23.84	\$23.84
04053485	GOAL LINE PUB	INV	5/6/2019	6/15/2019	\$14.63	\$14.63
04053479	GOAL LINE PUB	INV	5/7/2019	6/15/2019	\$14.58	\$14.58
04053477	GRUBHUB	INV	5/7/2019	6/15/2019	\$34.06	\$34.06
04053449	HELLO LIMOUSINES	INV	5/5/2019	6/15/2019	\$30.00	\$30.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
CAM-PLEX

04053447	HELLO LIMOUSONES INV	5/5/2019	6/15/2019	\$30.00	\$30.00
04053489	HOMEWOOD SUITES INV	5/8/2019	6/15/2019	\$617.16	\$617.16
04053493	HOMEWOOD SUITES INV	5/7/2019	6/15/2019	\$8.50	\$8.50
04053495	HOMEWOOD SUITES INV	5/7/2019	6/15/2019	\$20.75	\$20.75
04053499	LOAF N JUG INV	5/9/2019	6/15/2019	\$14.04	\$14.04
04053459	LYFT INV	5/6/2019	6/15/2019	\$19.24	\$19.24
04053461	LYFT INV	5/6/2019	6/15/2019	\$11.80	\$11.80
04053463	LYFT INV	5/6/2019	6/15/2019	\$18.95	\$18.95
04053469	LYFT INV	5/7/2019	6/15/2019	\$18.30	\$18.30
04053471	LYFT INV	5/7/2019	6/15/2019	\$18.66	\$18.66
04053473	LYFT INV	5/7/2019	6/15/2019	\$15.40	\$15.40
04053475	LYFT INV	5/7/2019	6/15/2019	\$17.09	\$17.09
04053485	LYFT INV	5/8/2019	6/15/2019	\$19.86	\$19.86
04053487	LYFT INV	5/8/2019	6/15/2019	\$49.48	\$49.48
04053457	MCKENZIE BREW HC INV	5/5/2019	6/15/2019	\$19.85	\$19.85
04053545	OLD CHICAGO INV	5/24/2019	6/15/2019	\$39.00	\$39.00
04053404	OLD DOMINION FREH INV	5/8/2019	6/15/2019	\$298.87	\$298.87
04053343	PAYPAL - BOCA SYS INV	5/8/2019	6/15/2019	\$1,007.50	\$1,007.50
04053442	PHILADELPHIA TAXIC INV	5/4/2019	6/15/2019	\$88.92	\$88.92
04053585	POP ART INV	5/7/2019	6/15/2019	\$3.75	\$3.75
04053601	RENAISSANCE HOTE INV	5/8/2019	6/15/2019	\$293.32	\$293.32
04053451	ROXY LIMOUSINE INV	5/5/2019	6/15/2019	\$29.50	\$29.50
04053453	ROXY LIMOUSINE INV	5/5/2019	6/15/2019	\$30.00	\$30.00
04053400	SEISMIC AUDIO INV	5/17/2019	6/15/2019	\$329.97	\$329.97
04053549	SKILLPATH INV	5/22/2019	6/15/2019	\$1,265.94	\$1,265.94
04053284	SPRING CREEK DESI INV	5/1/2019	6/15/2019	\$9.24	\$9.24
04053501	STARBUCKS INV	5/9/2019	6/15/2019	\$9.94	\$9.94
04053547	THE COOP INV	5/9/2019	6/15/2019	\$14.07	\$14.07
04053467	THE STONE TAVERN INV	5/6/2019	6/15/2019	\$22.02	\$22.02

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
CAM-PLEX

04053381	TOOL & HOIST SPEC INV	5/7/2019	6/15/2019	\$930.00		\$930.00			
04053541	WAYFAIR INV	5/20/2019	6/15/2019	\$2,886.41		\$2,886.41			
04053434	WESTERN ARTS ALL INV	5/20/2019	6/15/2019	\$1,190.00		\$1,190.00			
Voucher(s): 81				Aged Totals:	<u>Due</u>				
					\$15,079.48	\$0.00	\$13,910.25	\$1,169.23	\$0.00
				<u>Vendors</u>	<u>Due</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
Vendor Totals:				1	\$15,079.48	\$0.00	\$13,910.25	\$1,169.23	\$0.00



Campbell County Fair 2019
Contract Attachment

Event Set Up Dates: July 22 – 25, 2019

EVENT DATES: July 26 - August 4, 2019

Event Tear Down Dates: August 5 – 6, 2019

This attachment is part of the 2019 Contract, CAM-PLEX Property Use Agreement between Campbell County Public Land Board (CCPLB), referred to as CAM-PLEX, and Campbell County Fair Board, as referred to as USER for the specific dates outlined below, and for the sole purpose of producing and holding the Campbell County Fair at CAM-PLEX Multi-Event Facilities. In the event this Attachment conflicts with the Property Use Agreement, the terms and conditions of the Attachment shall be applicable.

Flat rate for the use of CAM-PLEX facilities, which includes RV sites, stall areas, plaza, grounds and buildings. Flat rate includes the following as available in CAM-PLEX inventory. USER will be responsible for paying RV sites 5% sales tax and 2% lodging tax.

Tables and chairs	3 CAM-PLEX Communication Radios
Livestock paneling	Park Benches/ Picnic Tables
Bleacher Seating	Cleaning/ Maintenance
Building Utilities	CAM-PLEX owned sound/lighting/stage
Portable Check-In Offices	Mobile Equipment and operators (i.e. tractors, forklifts, etc.)
Standard solid waste removal	Easels
Full time staff as available	

Flat rate: \$32,580.00

Services not included in above fee:

Audio visual equipment not in Cam-Plex Inventory	Stage hand labor for concert
Additional solid waste removal	ASCAP Music Licensing Fees
Ticket printing fees	Facility Damages
Concert security/Concert lighting/ sound/ audio visual/ stage	Bleacher Cleaning
Full time overtime (relating to C.C. Fair event only)	Part time staff

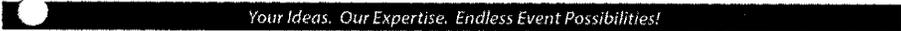
Total invoice not to exceed \$50,000.00

Any additions or changes to this agreement must be agreed to in writing by Campbell County Public Land Board and Campbell County Fair Board.


Campbell County Fair Board date

CCPLB Chairperson date

S:\Shelley \Agreements & Contracts\CC Fair 2019 Contract Attachment.docx



1635 Reata Drive • Gillette, WY 82718 • www.cam-plex.com
Phone (307) 682-0552 • Ticket Office 307-ARR-ARR2 • Fax (307) 682-0110



Campbell County Public Land Board (CAM-PLEX)
1635 Reata Drive, Gillette, WY 307-682-0552, www.cam-plex.com
PROPERTY USE AGREEMENT (Page 1 of 3)

This Agreement is dated May 21, 2019, by and between Campbell County Public Land Board, referred to as CAM-PLEX, and Campbell County Fair Board, referred to as USER. CAM-PLEX grants a permit for USER to occupy CAM-PLEX for the specified dates and times stated below and for no other purpose:

Campbell County Fair: Event Dates: July 26 – August 4, 2019

PAYMENTS: USER shall pay an upfront fee for facilities rent, minus any advance payments previously made, at the time this agreement is signed (unless other arrangements have been agreed upon by both parties in writing) which is:

S See Contract Attachment

After Event Payment: CAM-PLEX will provide USER with an invoice for additional services, fees, and equipment used and/or requested by USER. Prices are subject to change with additional use of facilities and furnishings. Final payment is due within 30 days. A finance charge of 1½ % per month will be charged on balances over 30 days upon billing plus collection costs, and reasonable attorney's fees, if required.

SETUP NEEDS: Two months prior to event, USER will provide CAM-PLEX with detailed facility/room needs. Modifications in set up can be made up to one (1) week prior to rental date. Requested changes after this time are subject to staff and equipment availability and charges may apply.

EXCLUSIVE POURING RIGHTS with Wyoming Beverage, Inc: CAM-PLEX has an exclusive pouring rights agreement with WY Beverage, Inc. (Pepsi-Cola Distributing), 2201 East Boxelder, Gillette, WY, 307-685-2404, that provides benefits to further CCPLB mission. USER agrees to purchase all beverages to be sold in and on the CAM-PLEX Facilities directly from WY Beverage, Inc. The USER also agrees to ensure all vendors or anyone using space shall follow this exclusive pouring rights policy. Beverages are defined as non-alcoholic drinks, including but not limited to carbonated & non-carbonated soft drinks, energy & juice drinks, mixers, teas, sport or isotonic drinks, & bottled waters. USER shall use only soft drink logos, cups, etc. for the above beverage products sold, promoted, or advertised at CAM-PLEX. If USER is giving away waters or drinks with no monetary benefit, these products do not need to be purchased from WY Beverage, Inc. USER shall pay any and all damages sustained by CAM-PLEX resulting from the breach of this clause.

CERTIFICATE OF INSURANCE: USER shall furnish a Certificate of Insurance in which waives all rights of subrogation against Campbell County Public Land Board (CCPLB), AND names CCPLB as an additional insured in the following amounts of Combined Single Liability (CSL): Performance/Public Event: \$1,000,000 (For Profit Users); \$500,000 (Non-Profit Users); or \$500,000 for Non-Performance Events (all Users). The CSL Certificate shall be submitted to CAM-PLEX no later than 10 days prior to the first date of use. CAM-PLEX reserves the right to cancel an event if CSL Certificate not received as required.

USER RESPONSIBILITIES:

- **Federal, State, City, & County Laws:** USER will provide, at its expense, all necessary licenses and permits for proper conduct of its event. USER will collect, report, and pay any federal or state taxes or admissions. USER will not conduct, nor permit to be conducted, any business, or permit or commit any act which is or may be contrary to, or in violation of any laws of the United States, State of Wyoming, City of Gillette, or Campbell County.
- **No Smoking (includes electronic cigarettes):** By Policy, all indoor CAM-PLEX facilities and the grandstands are non-smoking facilities which includes electronic cigarettes. USER agrees to assist in the enforcement of this policy including periodic announcements.
- **RESTRICTIONS:** The following are not allowed without the written approval of the General Manager. Enforcement is solely USER'S responsibility. Non-compliance may result in termination of agreement, loss of future privileges, or fines.
 - Dogs are not allowed in any building, with the exception of service animals as required by the American with Disabilities Act. Dogs can be on grounds if on a leash, and owners must clean up after their pets.
 - Rollerblades, scooters, bicycles, hard balls, kettle corn vending, grills, smokers, and confetti are not allowed in CAM-PLEX facilities. The sale of sunflower seeds & chewing gum is prohibited.
 - Propane bottles in CAM-PLEX Facilities must be no larger than one pound per State Fire Code Regulations.
 - Glass drinking containers and illegal substances are not allowed.
 - CAM-PLEX equipment cannot be taken off grounds.
 - Fireworks or pyrotechnics are strictly prohibited. Only fire-retardant decorations are allowed. Candles must be floating in water or hurricane style.
 - Painter's tape is the only adhesive item allowed in or on CAM-PLEX facilities and equipment. Gaff tape can be used on concrete floors. User is responsible for removal and damage.



Campbell County Public Land Board (CAM-PLEX)
1635 Reata Drive, Gillette, WY 307-682-0552, www.cam-plex.com
PROPERTY USE AGREEMENT (Page 2 of 3)

USER RESPONSIBILITIES *Continued:*

- **CHILDREN SUPERVISION:** All children (age 12 and under) shall be supervised at all times. At no time will children be left unsupervised. It is recommended to have 1 chaperone per 25 children.
- **EVENT WORKERS:** USER will provide, at its expense, ticket sellers, ticket takers, and ushers, as well as parking attendants, security, and law enforcement desired or required by CAM-PLEX.
- **FOOD/BEVERAGE SERVICES:** CAM-PLEX retains exclusive rights to all concessions operated at CAM-PLEX except under special agreement between USER and CAM-PLEX. USER must inform CAM-PLEX of all food and liquor concession plans. All food operators must meet the WY Department of Agriculture Food Establishment License Requirements (State Health Permits), including caterers, concessionaires, and booth vendors. Cooking of fried foods outside of the concession rooms is not allowed. CAM-PLEX reserves the right to close any concession or liquor service area for cause.
- **LITTER:** USER is responsible to control and remove outside litter from their usage of CAM-PLEX Properties, including the parking lot and grass areas. If it appears excessive litter is present (at discretion of CAM-PLEX staff) an additional clean up fee will be charged.
- **NO REPAIRS, ALTERATIONS, ADDITIONS, OR IMPROVEMENTS** to CAM-PLEX properties will be made or work commenced without CAM-PLEX management's prior written approval.

CAM-PLEX RIGHTS:

- **Staff Right of Entry:** Any identified CAM-PLEX employee or official of CAM-PLEX will have free access to any and all parts of facilities leased or occupied by USER.
- **Event Cancellations:** If the USER cancels an event less than two months prior to the first usage day, the USER remains responsible for the full facility rent. In addition, all additional costs associated with the event may be the responsibility of the USER. If USER violates any terms or agreement violation, such violation may cause a forfeiture of all monies paid to CAM-PLEX in advance, and may result in the cancellation of this agreement by CAM-PLEX. Upon cancellation, CAM-PLEX reserves the right to require immediate vacation of facility.
- **Scheduling:** CAM-PLEX reserve the right to refuse, cancel, change room commitment or reassign space of any and all use contracts, where it is deemed necessary for the best interest of CAM-PLEX.
- **User's Equipment:** CAM-PLEX staff has the right to refuse the use of equipment brought in by the User that appears to be unsafe.
- **Abandoned Property:** Should any property remain in the facilities or on the grounds after termination, CAM-PLEX may consider the items as abandoned; and may charge User for costs incurred in the removal thereof. If items appear to have significant value, CAM-PLEX will notify User. Lost and found articles are kept for 15 days, after which time any unclaimed articles will be donated.
- **Non Waiver:** The failure of CAM-PLEX to enforce any term or condition of this agreement shall not be deemed a waiver of a subsequent violation of the agreement.
- **Videotaping:** CAM-PLEX may film 30 seconds of each event for archive & YouTube event compilation.

HORSE STALLS & RV SPACES: If USER rents horse stalls and/or RV spaces, the USER is responsible to coordinate check-in/out and collect the daily payments for the stalls/spaces used. CAM-PLEX will charge the USER for the spaces using the current rate structure, unless otherwise agreed upon by both parties in writing.

INDEMNIFICATION: User shall INDEMNIFY, SAVE, AND HOLD HARMLESS CAM-PLEX Management, Campbell County Public Land Board, City of Gillette, Campbell County Commissioners, and all employees, agents and volunteers from and against all liability, loss, damages, claims, costs and expenses (including attorney fees) arising out of injury to person or damages to property or any other injury, claim, damage, loss, cost or expense arising from the event. USER assumes all risk in the event of damage to property and loss by theft or otherwise of the fixtures, appliances, or other property of the USER, its exhibitors, contestants, performers, employees, and no claim will be made against CAM-PLEX, Campbell County Public Land Board, City of Gillette, Campbell County Commissioners, or all employees, agents and volunteers of each. This agreement may be terminated by CAM-PLEX if the premises leased shall be destroyed or become unusable because of fire, or any other cause. USER waives any claim, damages or compensation which might arise by reason of such termination.

PARKING LOTS are for attendee vehicle parking with no charge, unless the parking lots are used for event related activities including vehicle display/sales.

SCHEDULING OF FUTURE EVENTS: CAM-PLEX will not automatically reschedule events. USER is responsible for requesting future dates for events in accordance with the CAM-PLEX Rental Guide scheduling policies.

USE OF FACILITIES: USER leases the facilities in an "as is" condition. User may inspect the facilities with a CAM-PLEX Staff member prior to use to verify the facilities are in good order and repair. If the facilities are not returned in satisfactory condition as determined by CAM-PLEX management, the amount required to restore facilities to condition as originally received, ordinary wear and tear expected, will be paid by User or deducted from deposit.

VACATING THE PREMISES: USER is responsible to observe their time allowed and must vacate when usage time has ended. Entering facilities early or vacating late will result in USER being charged a minimum of double the rate per hour for any hour or fraction of an hour that USER occupies CAM-PLEX facilities in excess of this contract.



Campbell County Public Land Board (CAM-PLEX)
1635 Reata Drive, Gillette, WY 307-682-0552, www.cam-plex.com
PROPERTY USE AGREEMENT (Page 3 of 3)

This agreement cannot be assigned, pledged or encumbered without the written approval of CAM-PLEX Management. No verbal representation or promise of any nature, not covered by this agreement, has been made by either party to the other. Agreements not covered in the printed agreement will be covered by a contract attachment or addendum, which will be signed by both parties.
IN WITNESS WHEREOF the parties hereto have signed and agree to all terms and conditions stated on this three page agreement:

USER *Shawn Reed* 6/18/19 GENERAL MANAGER _____ OPERATIONS MGR: _____
Campbell County Fair Board Date

ADDRESS: PO Box 65, Gillette, WY Gillette PHONE: 307-687-0200

**BUSINESS READY COMMUNITY GRANT AND LOAN PROGRAM
GRANT AGREEMENT BETWEEN THE WYOMING BUSINESS COUNCIL AND
THE CAMPBELL COUNTY PUBLIC LAND BOARD**

1. **Parties.** The parties to this Grant Agreement (Agreement) are the Wyoming Business Council (Council), whose address is 214 West 15th Street, Cheyenne, Wyoming 82002, and the Campbell County Public Land Board (Grantee), whose address is 1635 Reata Drive, Gillette, Wyoming 82718.
2. **Purpose of Agreement.** The purpose of this Agreement is to set forth the terms and conditions by which the Council shall provide Business Ready Community Grant and Loan Program (BRC) Community Readiness funds to Grantee in an amount not to exceed one million, five hundred thousand dollars (\$1,500,000.00), to undertake and complete materials, projects and/or services (collectively, the Project) described in Attachment A, Project Summary, which is attached to and incorporated into this Agreement by this reference. Performance by Grantee of the requirements of this Agreement and compliance with all BRC program rules and regulations is a condition of this Agreement.
3. **Term of Agreement.** This Agreement is effective when all parties have executed it (Effective Date). All construction services shall be completed by June 30, 2020, unless an extension is approved by Council. This Agreement shall terminate on June 30, 2024, unless otherwise amended or terminated in accordance with the terms and conditions specifically provided herein. This Agreement may be extended by agreement of both parties in writing and subject to the required approvals. There is no right or expectation of extension and any extension will be determined at the discretion of the Council.
4. **Payment.**
 - A. The Council agrees to pay the Grantee for the work described in Attachment A, Project Summary. The total payment to Grantee under this Agreement shall not exceed one million, five hundred thousand dollars (\$1,500,000.00). Payment shall be made from Council's BRC budget pursuant to the schedule shown in Attachment A following Grantee's delivery to Council of invoices detailing services performed in connection with the Project. Payment shall be made within forty-five (45) days after submission of invoice pursuant to Wyo. Stat. § 16-6-602. Grantee shall submit invoices in sufficient detail to ensure that payments may be made in conformance with this Agreement.
 - B. No payment shall be made for work performed before the Effective Date of this Agreement. Should the Grantee fail to perform in a manner consistent with the terms and conditions set forth in this Agreement, payment under this Agreement may be withheld until such time as the Grantee performs its duties and responsibilities to the satisfaction of Council.

- C. Except as otherwise provided in this Agreement, the Grantee shall pay all costs and expenses, including travel, incurred by Grantee or on its behalf in connection with Grantee's performance and compliance with all of Grantee's obligations under this Agreement.
5. **Responsibilities of Grantee.** The Grantee agrees to:
- A. Provide the services described in Attachment A.
6. **Responsibilities of Council.** The Council agrees to:
- A. Pay Grantee in accordance with Section 4 above.
 - B. At its discretion, assist in providing Grantee access to information, including, without limitation, information concerning BRC program requirements, rules and regulations and other relevant and applicable statutes and regulations referred to herein, and cooperate with Grantee whenever possible.
 - C. Have no further obligations regarding the Project or its performance.
7. **Special Provisions.**
- A. **Assumption of Risk.** The Grantee shall assume the risk of any loss of state funds due to the Grantee's failure to comply with state requirements, including but not limited to misappropriation of state funds, fraud, or spending practices that unreasonably put state funds at risk of loss. The Council shall notify the Grantee of any state determination of noncompliance with state requirements.
 - B. **Budget.** The budget for the Project is described in the Project Grant Expenditure Schedule (Budget) in Attachment A.
 - (i) Grantee agrees it will not exceed any of the line item totals listed in the Budget in Attachment A by more than twenty percent (20%) without prior approval from Council. Such changes will not result in any change in the total Project costs, or a change in the Grant amount.
 - (ii) As used in the Budget, the term "Soft Costs" (non-construction costs) includes appraisal, architectural, engineering, and Project inspection fees, while "Hard Costs" (construction costs) include: site work, materials, labor, utilities, and contingencies.
 - (iii) In accordance with the budget schedule in Attachment A, Council will incrementally provide funds to Grantee as Grantee incurs reimbursable costs.
 - (iv) Grantee shall submit one (1) reimbursement request per monthly cycle or one (1) request every thirty (30) days. If more than one (1) request is

received during that monthly cycle, the Council may return each additional request to Grantee for submittal in the next appropriate monthly cycle.

- (v) The Council will release funds only after payment vouchers or invoices approved by the Grantee are submitted to the Council. After Council receives cash requests and billing documentation from Grantee, it will pay the amounts of invoices at thirty-three percent (33%). Verification of all in-kind contributions must be submitted to the Council.
- (vi) If actual costs of the Project are more than the Budget indicated in Attachment A, Grantee agrees to pay the difference in the amount of funds awarded through the BRC Program and the actual costs of the completed Project.

C. Default and Remedies. In the event Grantee or any subgrantee of Grantee under this Agreement defaults or is deficient in the performance of any term of this Agreement or any requirements of the BRC Program rules and regulations, Council may, at its discretion, exercise any and all applicable remedies provided by law or in equity. Such remedies may include, but are not necessarily limited to, the following:

- (i) Immediate termination of this Agreement without further liability or obligation of Council;
- (ii) Issuance of a letter of warning advising Grantee of the deficiency and putting the Grantee on notice that additional action will be taken if the deficiency is not corrected or is repeated;
- (iii) Recommendation to or request that Grantee submit proposals for corrective actions, including the correction or removal of the causes of the deficiency;
- (iv) Advising Grantee to suspend disbursement of funds for the deficient activity;
- (v) Advising Grantee to reimburse any amounts improperly expended and reprogram the use of the funds in accordance with applicable requirements;
- (vi) Changing the method of payment to Grantee; and
- (vii) Reducing, withdrawing, or adjusting the amount of the Grant.

D. Extension of Construction. Council may, at its discretion, by amendment to this Agreement, extend the construction services date if Grantee provides written justification for the extension and that the completion of construction services will not exceed six (6) months from the construction services date established herein. A construction services date extension of six (6) months or less will not change the termination date established herein unless specified.

- E. **Kickbacks.** The Grantee certifies and warrants that no gratuities, kickbacks or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Agreement. If the Grantee breaches or violates this warranty, the Council may, at its discretion, terminate this Agreement without liability to the Council, or deduct from the Agreement or consideration, or otherwise recover, the full amount of any gratuities, kickbacks or contingency fees.
- F. **Monitoring Activities.** The Council shall have the right to monitor all activities related to this Agreement that are performed by the Grantee or its subcontractors. This shall include, but not be limited to, the right to make site inspections at any time and with reasonable notice; to bring experts and consultants on site to examine or evaluate completed work or work in progress; to examine the books, ledgers, documents, papers, and records pertinent to this Agreement; and to observe personnel in every phase of performance of Agreement related work.
- G. **No Finder's Fees.** Neither party shall pay a finder's fee, employment agency fee, or other such fee related to the procurement of this Agreement.
- H. **Non-Supplanting Certification.** Grantee hereby affirms that BRC Grant funds will be used to supplement existing funds and will not replace (or supplant) other funds that have been appropriated to Grantee for the same purpose.
- I. **Operations and Maintenance.** Grantee will be required to provide an operations and maintenance plan for the Project in accordance with the Project Operations and Maintenance Plan attached hereto as Attachment C, commencing upon the completion of construction and shall include defined roles, projected expenses and project income sources for the life of the asset.
- J. **Performance Measures.** Grantee will be required to provide information as requested by the State of Wyoming, by and through the Council, about number of annual events held, number of visitors attending events, future event planning; increase in ticket sales, increase in annual lodging nights; increase in lodging tax, and sales tax; revenue recapture; additional investments; marketing efforts; job creation and business development efforts as a result of project. Performance Measures are more particularly described in Attachment A.
- K. **Procurement Requirements.** Grantee is required to provide a letter from a qualified engineer certifying the construction completion of the Project and that all required construction standards were adhered to during the construction of this Project. Upon completion of construction of this Project, Grantee shall provide the Council a letter from Grantee's attorney confirming:
 - (i) Grantee has followed all procurement standards per Wyo. Stat. § 15-1-113 and Wyo. Stat. § 16-6-101 *et seq.*;

(ii) Grantee has followed the Wyoming Preference Act (Wyo. Stat. § 16-6-201 through 16-6-206); and

- L. **Reporting.** Within fifteen (15) calendar days after the conclusion of each calendar quarter during the Term of this Agreement, Grantee shall furnish Council with a progress report. Each progress report shall set forth, in narrative form, the Project work accomplished under the Agreement during the quarter or any other information requested by Council. At the end of construction of the Project, Grantee shall furnish Council with annual reports for five (5) years of project outcomes against established measures. At the end of the term of this Agreement, Grantee shall furnish Council with a comprehensive report of the Project accomplishments, a cumulative detailed financial report reflecting total grant expenditures, cash and in-kind match expenditures, and private funds leveraged pursuant to this Agreement. Grantee shall provide a letter from a qualified engineer certifying the completion of the Project and that all required construction standards were adhered to relative to the construction of this Project.
- M. **Retention of Records.** Grantee agrees to retain all records related to the Project which are required to be retained pursuant to this Agreement or the BRC program rules and regulations for five (5) years following Council's date of notice to Grantee of closeout of the Grant, provided all audit requirements have been fulfilled.
- N. **Unused or Misused Funds.** The Council shall be entitled to recover from the Grantee any full or partial payment made under this Agreement for:
- (i) Any payments used for unauthorized purposes or for services performed outside this Agreement;
 - (ii) Any payments for services the Grantee is unable to provide; and
 - (iii) Any payments for services the Grantee did not provide but was required to provide under the terms of this Agreement.

8. **General Provisions**

- A. **Amendments.** Any changes, modifications, revisions or amendments to this Agreement which are mutually agreed upon by the parties to this Agreement shall be incorporated by written instrument, executed by all parties to this Agreement.
- B. **Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Agreement as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.

- C. Assignment Prohibited and Agreement Shall Not be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Agreement without the prior written consent of the other party. Grantee shall not use this Agreement, or any portion thereof, for collateral for any financial obligation, without the prior written permission of Council.
- D. Audit and Access to Records.** The Council and any of its representatives shall have access to any books, documents, papers, electronic data, and records of the Grantee which are pertinent to this Agreement.
- E. Availability of Funds.** Each payment obligation of the Council is conditioned upon the availability of government funds that are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for continued performance of the Agreement, the Agreement may be terminated by the Council at the end of the period for which the funds are available. The Council shall notify the Grantee at the earliest possible time of the services that will or may be affected by a shortage of funds. No penalty shall accrue to the Council in the event this provision is exercised, and the Council shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.
- F. Award of Related Agreements.** The Council may award supplemental or successor agreements for work related to this Agreement or may award contracts to other grantees for work related to this Agreement. The Grantee shall cooperate fully with other grantees and the Council in all such cases.
- G. Compliance with Laws.** The Grantee shall keep informed of and comply with all applicable federal, state and local laws and regulations in the performance of this Agreement.
- H. Confidentiality of Information.** Except when disclosure is required by the Wyoming Public Records Act or court order, all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Grantee in the performance of this Agreement shall be kept confidential by the Grantee unless written permission is granted by the Council for its release. If and when Grantee receives a request for information subject to this Agreement, Grantee shall notify Council within ten (10) days of such request and shall not release such information to a third party unless directed to do so by Council.
- I. Entirety of Agreement.** This Agreement, consisting of twelve (12) pages; and Attachment A, Project Summary, consisting of three (3) pages, represent the entire and integrated Agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral. In the event of conflict or inconsistency between the language of this Agreement and the language of any

attachment or document incorporated by reference, the language of this Agreement shall control.

- J. **Ethics.** Grantee shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*) and any and all ethical standards governing Grantee's organization.
- K. **Extensions.** Nothing in this Agreement shall be interpreted or deemed to create an expectation that this Agreement will be extended beyond the term described herein. Any extension of this Agreement shall be initiated by the Council and shall be accomplished through a written amendment between the parties entered into before the expiration of the original Agreement or any valid amendment thereto and shall be effective only after it is reduced to writing and executed by all parties to the Agreement.
- L. **Force Majeure.** Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event and takes all reasonable steps to minimize delays.
- M. **Indemnification.** Each party to this Agreement shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend or indemnify the other.
- N. **Independent Contractor.** The Grantee shall function as an independent contractor for the purposes of this Agreement and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Agreement, the Grantee shall be free from control or direction over the details of the performance of services under this Agreement. The Grantee shall assume sole responsibility for any debts or liabilities that may be incurred by the Grantee in fulfilling the terms of this Agreement and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing the Grantee or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or the Council or to incur any obligation of any kind on behalf of the State of Wyoming or the Council. The Grantee agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance or similar benefits available to State of Wyoming employees will inure to the benefit of the Grantee or the Grantee's agents or employees as a result of this Agreement.

- O. Nondiscrimination.** The Grantee shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105 *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Agreement.
- P. Notices.** All notices arising out of, or from, the provisions of this Agreement shall be in writing either by regular mail or delivery in person at the addresses provided under this Agreement.
- Q. Ownership and Return of Documents and Information.** Council is the official custodian and owns all documents, data compilations, reports, computer programs, photographs, data and other work provided to or produced by the Grantee in the performance of this Agreement. Upon termination of services, for any reason, Grantee agrees to return all such original and derivative information and documents to the Council in a usable format. In the case of electronic transmission, such transmission shall be secured. The return of information by any other means shall be by a parcel service that utilizes tracking numbers.
- R. Patent or Copyright Protection.** The Grantee recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license, or other similar restrictions, and warrants that no work performed by the Grantee or its subcontractors will violate any such restriction. The Grantee shall defend and indemnify the Council for any infringement or alleged infringement of such patent, trademark, copyright, license, or other restrictions.
- S. Prior Approval.** This Agreement shall not be binding upon either party, no services shall be performed, and the Wyoming State Auditor shall not draw warrants for payment, until this Agreement has been fully executed and approved as to form by the Office of the Attorney General.
- T. Insurance Requirements.**
- (i) During the term of this Agreement, the Grantee shall obtain and maintain, and ensure that each subcontractor obtains and maintains, each type of insurance coverage specified in Insurance Coverage, below.
 - (ii) All policies shall be primary over any insurance or self-insurance program carried by the Grantee or the State of Wyoming. All policies shall include clauses stating that each insurance carrier shall waive all rights of recovery under subrogation or otherwise against Grantee or the State, its agencies, institutions, organizations, officers, agents, employees, and volunteers.
 - (iii) The Grantee shall provide Certificates of Insurance to the Council verifying each type of coverage required herein. If the policy is a "claims made"

policy instead of an "occurrence" policy, the information provided shall include, but is not limited to, retroactive dates and extended reporting periods or tails.

- (iv) All policies shall be endorsed to provide at least thirty (30) days advance written notice of cancellation to the Council. A copy of the policy endorsement shall be provided with the Certificate of Insurance.
- (v) In case of a breach of any provision relating to Insurance Requirements or Insurance Coverage, the Council may, at the Council's option, obtain and maintain, at the expense of the Grantee, such insurance in the name of the Grantee, or subgrantee, as the Council may deem proper and may deduct the cost of obtaining and maintaining such insurance from any sums which may be due or become due to the Grantee under this Agreement.
- (vi) All policies required by this Agreement shall be issued by an insurance company with an A.M. Best rating of A- VIII or better.
- (vii) The Council reserves the right to reject any policy issued by an insurance company that does not meet these requirements.

U. **Insurance Coverage.** The Grantee shall obtain and maintain the following insurance in accordance with the Insurance Requirements set forth above:

- (i) Commercial General Liability Insurance. Commercial general liability insurance (CGL) coverage, occurrence form, covering liability claims for bodily injury and property damage arising out of premises, operations, products and completed operations, and personal and advertising injury, with minimum limits as follows:
 - (a) \$1,000,000.00 each occurrence;
 - (b) \$1,000,000.00 personal injury and advertising injury;
 - (c) \$2,000,000.00 general aggregate; and
 - (d) \$2,000,000.00 products and completed operations.

The CGL policy shall include coverage for Explosion, Collapse and Underground property damage. This coverage may not be excluded by endorsement.

- (ii) Workers' Compensation and Employer's Liability Insurance. Employees hired in Wyoming to perform work under this Contract shall be covered by workers' compensation coverage obtained through the Wyoming Department of Workforce Services' workers' compensation program, if statutorily required. Employees brought into Wyoming from Grantee's home state to perform work under this Agreement shall be covered by workers' compensation coverage obtained through the Wyoming Department of Workforce Services' workers' compensation program or

other state or private workers' compensation insurance approved by the Wyoming Department of Workforce Services, if statutorily required.

The Grantee shall provide the Council with a Certificate of Good Standing or other proof of workers' compensation coverage for all of its employees who are to perform work under this Agreement, if such coverage is required by law. If workers' compensation coverage is obtained by Grantee through the Wyoming Department of Workforce Services' workers' compensation program, Grantee shall also obtain Employer's Liability "Stop Gap" coverage through an endorsement to the CGL policy required by this Agreement, with minimum limits as follows:

- (a) Bodily Injury by Accident: \$1,000,000.00 each accident;
- (b) Bodily Injury by Disease: \$1,000,000.00 each employee; and
- (c) Bodily Injury by Disease: \$1,000,000.00 policy limit.

(iii) Unemployment Insurance. The Grantee shall be duly registered with the Department of Workforce Services and obtain such unemployment insurance coverage as required. The Grantee shall supply Council with a Certificate of Good Standing or other proof of unemployment insurance coverage.

(iv) Automobile Liability Insurance. Automobile liability insurance covering any auto (including owned, hired, and non-owned) with minimum limits of \$1,000,000.00 each accident combined single limit.

V. **Publicity.** Any publicity given to the projects, programs or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices in whatever form, prepared by or for the Grantee, shall identify the Council as the sponsoring agency and shall not be released without prior written approval from the Council.

W. **Severability.** Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of this Agreement shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.

X. **Sovereign Immunity.** Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and Council expressly reserve sovereign immunity by entering into this Agreement and the Grantee expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to Wyo. Stat. § 1-39-101, et seq., and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties

agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.

- Y. Taxes.** The Grantee shall pay all taxes and other such amounts required by federal, state, and local law, including, but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.
- Z. Termination of Agreement.** This Agreement may be terminated, without cause, by the Council upon thirty (30) days written notice. This Agreement may be terminated by the Council immediately for cause if the Grantee fails to perform in accordance with the terms of this Agreement. If at any time during the performance of this Agreement, in the opinion of the Council, the work is not progressing satisfactorily or within the terms of this Agreement, then, at the sole discretion of the Council and after written notice to the Grantee, the Council may terminate this Agreement or any part of it.
- AA. Third Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.
- BB. Time is of the Essence.** Time is of the essence in all provisions of this Agreement.
- CC. Titles Not Controlling.** Titles of sections are for reference only and shall not be used to construe the language in this Agreement.
- DD. Waiver.** The waiver of any breach of any term or condition in this Agreement shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.
- EE. Counterparts.** This Agreement may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Agreement. Delivery by the Grantee of an originally signed counterpart of this Agreement by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the Council.

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**ATTACHMENT A TO THE
BUSINESS READY COMMUNITY GRANT AND LOAN PROGRAM
GRANT AGREEMENT BETWEEN THE WYOMING BUSINESS COUNCIL AND
THE CAMPBELL COUNTY PUBLIC LAND BOARD**

Campbell Co. Land Board CAM-PLEX Heritage Center & Energy Hall Renovations				
Purpose	The Campbell County Public Land Joint Powers Board is requesting a \$3 million BRC Community Development – Readiness grant for the renovation and remodel of the Energy Hall and Heritage Center at the CAM-PLEX Multi-Events Facility in Gillette.			
Project Budget	Projected Grant Expenditure Schedule			
	Description	BRC	Match	Total
			Cash	
	Non-Construction Costs	\$ 56,204	\$ 105,275	\$ 161,479
	Construction Costs	\$ 1,443,796	\$ 2,894,725	\$ 4,338,521
	Total Project Cost	\$ 1,500,000	\$ 3,000,000	\$ 4,500,000
	Percentage BRC of all cash:		33%	
Performance Measures	Measure	Quantity	Notes	
	Businesses Assisted	Multiple	Multiple businesses located near CAM-PLEX and hotel, retail, gas stations benefiting from events held.	
	Event Attraction - large-scale multi-day	5 per year	Attract 5 large reoccurring events per year.	
	Event Attraction - small multi-day	8 per year	Attract 8 smaller events.	
	Population Served	250,000 per year	Increase the number of people attending events.	
	Lodging tax	15%	Increase in lodging tax collected for new events.	
	Lodging nights	500 - 700	Increase in lodging nights for new events.	
	Project Infrastructure	Existing Building Construction	56,500	Total space to be renovated

Project Description

The Campbell County Public Land Joint Powers Board requests a \$3 million BRC Community Development – Readiness grant for the renovation and remodel of the Energy Hall and Heritage Center at the CAM-PLEX Multi-Events Facility in Gillette. Renovations will include replacement of flooring, skylights, wall and ceiling finishes, new doors and hardware, replacement of lighting and plumbing fixtures, ADA upgrades, mechanical system upgrades and other improvements as necessary to approximately 56,500 square-feet of the 75,000 square-foot footprint of both facilities. The city of Gillette and Campbell County have committed to providing \$1.5 million each toward the committed match for the project.

CAM-PLEX is an 1,100-acre site featuring a fine arts theater; convention and exhibition halls; two multi- purpose pavilions; rodeo grounds; covered stadium seating; a 21-acre park and forested picnic area and 1,785 recreational vehicle (RV) sites with services. CAM-PLEX contributes significantly to the economy of Campbell County through conferences, conventions, concerts, theater and dance productions, trade shows, livestock events, rodeos, RV rallies and much more.

Since the completion of the Energy Hall and The Heritage Center Theater in the 1980s, the facility has been well maintained. However, it has not necessarily been renovated or upgraded. Years of use have left both buildings in need of updates to prevent the loss of future events. Necessary renovations include safety and accessibility upgrades like fixing uneven stairs, low balcony railings for theater stairs, steep wheelchair ramps, adding more handicap-accessible bathroom stalls and generally making the facility more handicap accessible.

Regaining and maintaining a competitive edge in the event venue industry is a subject of concern. Attendees and event organizers complain about the disrepair and outdated buildings and how these facilities are costly to decorate over the deterioration. Renovations are necessary for CAM-PLEX to win bids on national, large-scale conferences, rallies, performing arts productions and other new events, as well as for retaining events that currently use the facilities.

Project Goals and Public Benefits

Project Goals include:

- Removing barriers so CAM-PLEX Multi- Events Facilities can win bids for national and large-scale events and performing arts productions.
- Bring more visitors and outside dollars to the community.
- Increase the number of events and participants attending, which creates higher economic impact through travel spending, lodging, food services, gas stations and retail.

Public Goals include:

- Improv quality of life and generate economic benefit for the region by hosting out-of-town visitors attending events.
- Leverage additional funding from the city of Gillette and Campbell County in the amount of \$3 million.
- Increase economic development in Campbell County and surrounding areas.

Objectives include:

- Submit 8 bid proposals a year for large-scale, national events and performing arts productions per year.
- Successfully book and host 2 large-scale, national events and performing arts productions per year.

Sources	
BRC amount	\$ 1,500,000
Cash Match	\$ 3,000,000
Total eligible project cost	\$ 4,500,000
BRC % of total eligible project costs	33%
Local % of total eligible project costs	67%
Uses	
Non-Construction Costs	
Architectural and Engineering fees	\$ 171,000
Other fees (surveys, tests, etc.)	\$ 35,000
Project inspection fees	\$ 4,550
Construction Costs	
Demolition and removal	\$ 245,000
<i>Building Components:</i>	
Electrical Systems	\$ 1,895,000
Mechanical, plumbing, HVAC systems	\$ 400,000
Foundation and/or Structural Framing system	\$ 50,000
Interior Finishes	\$ 2,297,000
Fire Protection	\$ 100,000
Remediation	\$ 250,000
Geotechnical recommendations, administrative costs	\$ 12,450
Contingencies (10%)	\$ 540,000
Total Uses	\$ 6,000,000

9. **Signatures.** The parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

The Effective Date of this Agreement is the date of the signature last affixed to this page.

WYOMING BUSINESS COUNCIL

Shawn Reese
Chief Executive Officer

Date

Julie Kozlowski, Director
Community Development Division

Date

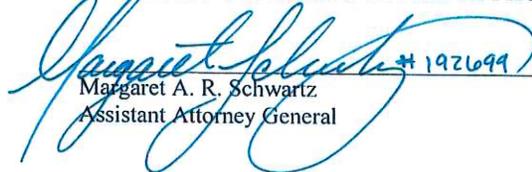
CAMPBELL COUNTY PUBLIC LAND BOARD

Kevin Couch, Chairman
Campbell County Public Land Board

Date



ATTORNEY GENERAL'S OFFICE APPROVAL AS TO FORM


Margaret A. R. Schwartz
Assistant Attorney General

5/17/19
Date

COUNTY ATTORNEY APPROVAL AS TO FORM

Ronald E. Wirthwein, Jr., County Attorney
Campbell County

Date



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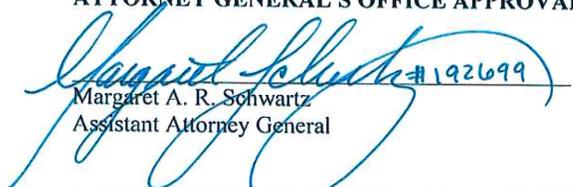
CAMPBELL COUNTY PUBLIC LAND BOARD

Kevin Couch, Chairman
Campbell County Public Land Board

Date



ATTORNEY GENERAL'S OFFICE APPROVAL AS TO FORM


Margaret A. R. Schwartz
Assistant Attorney General

5/17/19
Date

COUNTY ATTORNEY APPROVAL AS TO FORM

Ronald E. Wirthwein, Jr., County Attorney
Campbell County

Date



- Increase in hotel stays.
- Increase in travel spending in Campbell County.

WBC Deliberations

The board heard from Louise Carter-King, city of Gillette mayor; City Administrator Pat Davidson; and Micky Shober, Campbell County Commissioner. The CAM-PLEX is a premier event center hosting large events and bringing in outside dollars into the community.

Board members Easley and Wandler had both recently visited with the CAM-PLEX staff. Both agreed the CAM-PLEX facility was important to Gillette and northeast Wyoming and keeping it competitive on the national level would bring more dollars into Wyoming. This is particularly important as coal declines.

The board asked if the project could be phased. Commissioner Shober answered yes but phasing the project would be difficult to do because events are scheduled in advance. Phasing would add \$500,000 in costs.

WBC Recommendation

A motion was made and seconded to approve \$2 million dollars in funding. Motion failed due to a tie vote. A second motion was made and seconded to fund project as requested for \$3 million. Motion failed with a vote of 4 in favor and 10 opposed.

WBC does not recommend funding.

SLIB Decision: RECOMMENDED REDUCED FUNDING OF \$1,500,000 WITH THE SUGGESTION THE APPLICANT WORK WITH THE WBC FOR LOAN ON THE BALANCE OF \$1,500,000. MOTION CARRIED UNANIMOUSLY JANUARY 17, 2019.



CONSOLIDATED ENGINEERS, INC.

P.O. BOX 1035
GILLETTE, WYOMING 82717

316 SOUTH GILLETTE AVE.
PHONE: (307) 682-0768

June 7, 2019
Proposal No. 2019.09

CAM-PLEX
1635 Reata Drive
Gillette, WY 82718

ATTN: Mr. Greg Rook

**RE: 2019 – 2020 Street Repair Project
Civil Engineering Services Proposal**

Dear Greg:

Consolidated Engineers, Inc. proposes to provide Civil Engineering services for the Design Phase, Bidding Phase, and Construction Phase for the above referenced Project. The attached Letter Agreement describes the "Scope of the Project", the "Scope of Engineering Services", the "Fee Proposal", "Schedule of Fees", and the attached "Terms and Conditions of Agreement.

Please let us know if you have any questions. If this proposal is acceptable, please sign and return a copy of this proposal, which will indicate notice to proceed.

Sincerely,

Consolidated Engineers, Inc.

A handwritten signature in blue ink, appearing to read 'Dennis G. Stillman', is written over a light blue horizontal line.

Dennis G. Stillman
Corporate Secretary / Treasurer

Accepted: _____

Date: _____

SCOPE OF THE PROJECT

June 7, 2019

The CAM-PLEX staff has expressed a desire to prepare final design drawings for their 2019 – 20120 Street Repair Project. They are to be based on the overall plan prepared previously by Consolidated Engineers, Inc. that delineated the maintenance, repairs, and possible reconstruction of the pavement infrastructure at their facility.

The primary area of focus will be Wrangler Drive, immediately south from Windmill Drive. The portion of Windmill Drive between where the 2018 – 2019 project ended and Wrangler Drive will be the secondary area of focus. This area also includes a regrading/reconfiguration of the entrance to the horse barns at the intersection of Windmill Drive and Wrangler Drive. Other areas may include patching at various locations throughout the site.

SCOPE OF ENGINEERING SERVICES

Consolidated Engineers, Inc. proposes to provide civil engineering services for the site design of this Project with in-house personnel. The following sections describe the scope of the engineering services, the deliverables of these services, and the project schedule.

I. Design Phase

- A. Confirm the budget for the Project, review the Project expectations and goals, anticipated problems, confirm the time schedules and establish lines of communication with the Owner's Representative.
- B. Conduct a detailed visual inspection and prepare notations on each of the streets to determine if there were any changes in conditions from those observed previously.
- C. Conduct a field survey of the area around the Windmill Drive/Wrangler Drive intersection for use in preparing plans to regrade and/or reconfigure the entrance to the horse barns.
- D. Obtain "locates" in the area around the Windmill Drive/Wrangler Drive intersection.
- E. Design and prepare computer produced "Design Drawings" for this Part of the overall Project that include the following elements, as required:
 1. Plan sheets for the new work areas showing the horizontal alignments of the pavement and miscellaneous concrete modifications. The sheets shall utilize actual field surveys to more accurately reflect the locations of the pavements and miscellaneous concrete items. These shall be supplemented with the City's electronic files as necessary. They shall also

utilize the City aerial photo electronic files to supplement them.

2. Plan sheets for the regraded and/or reconfigured intersection showing the horizontal and vertical alignments of the pavement and miscellaneous concrete modifications.
 3. Generalized cross-sections showing the replacement roadway section(s) that are to be utilized.
 4. Detail sheets showing construction details as relate to replacement paving, overlays, and miscellaneous concrete repairs.
 5. An overall quantity sheet showing totals for all of the Bid Items and the "additional quantities" added to each to obtain the Bid Totals.
- F. Prepare a "Project Manual" (bid documents) for the Project that includes the following:
1. Specifications that reference and utilize the City of Gillette's "Standard Construction Specifications – 2017" for applicable bid items, as much as practical.
 2. Work with Owner's staff to produce "Standard" type information included in bid documents including "Instructions to Bidders", "Bid Form", "Agreement Between the Owner and Contractor", "Standard Forms", and "General Conditions".
 3. A "Bid Form" for the overall Project. These will be arranged in a unit price format with estimated quantities. This format helps to optimize the Owner's funds for the Project and allow easier preparation of "Change Orders" in the event that field conditions dictate change.
 4. "Supplemental Conditions" and "Special Provisions" to cover items not addressed in the Owner's standard documents or the City of Gillette's "Standard Construction Specifications".
 5. Divide the work into separate schedules to accommodate available funding. This includes a "base bid" sized to fit the funding and smaller "alternate bids" that allow additional work to be awarded to utilize the full construction budget.
- G. Prepare an estimate of construction costs for each phase of the Project based on 2019 bid prices.
- H. Submit "Design Drawings", "Project Manual", and estimate of construction costs to Owner for review and comment.
- I. Review design documents with Owner and make agreed upon changes.

II. Bidding Phase

- A. Prepare an "Advertisement and Invitation to Bid" that will be published in the Gillette NewsRecord. (Engineer to pay for advertising costs.)
- B. Prepare electronic "Bid Discs" for distribution that contain "pdf" versions of the "Design Drawings" and "Project Manual", and an Excel spreadsheet of the "Bid Form" for distribution to potential bidders. Distribution will be made to bidders responding to the "Advertisement and Invitation for Bids" and up to ten (10) "Bid Discs" will be prepared.
- C. Develop and maintain a plan-holder's list during bidding.
- D. Answer questions posed by bidders and issue Addenda, if required.
- E. Arrange for and conduct a Pre-Bid Meeting with the Bidders. Prepare and distribute notes of the meeting.
- F. Review the bids submitted to the Owner for completeness and make a recommendation for award.
- G. Assist Owner's staff to prepare a contract for the construction based on "standard" Campbell County Public Land Board construction contracts.

III. Construction Phase

- A. Arrange and conduct the pre-construction meeting. Prepare notes of the meeting and distribute to all in attendance.
- B. Review shop drawings, schedules, mix designs, submittals and proposed alternatives.
- C. Provide general administration of the Construction Contract as outlined in the "Standard Conditions of the Construction Contract (EJCDC Document C-700)".
- D. Provide Resident Project Representative (RPR) services as outlined in "Exhibit A, A Listing of the Duties, Responsibilities and Limitations of Authority of the Resident Project Representative":
 - 1. Approximately one-half time, approximately five (5.0) hours per day in the field and one half (0.5) hours per day in the office, until Substantial Completion is achieved.
 - 2. Approximately one-quarter time, approximately two and one-half (2.5) hours per day in the field and one half (0.5) hours per day in the office, between Substantial Completion and Final Completion.
- E. Provide Project Engineer's services as outlined in "Standard Conditions of the Construction Contract (EJCDC Document C-700)".
- F. Provide limited construction staking services.

- G. Contract with a geotechnical engineering firm to provide materials testing services.
- H. Provide periodic Construction Reports that are to be submitted weekly on Monday following the previous week's work. These will include the following electronic forms:
 - 1. Daily construction reports with photographs incorporated into them (as needed to document construction progress and as needed to define "problem areas").
 - 2. Daily test reports.
 - 3. Weekly Quantity Report.
- I. Arrange project acceptance and prepare final contractor pay requests.
- J. Compile the survey data gathered to be included on the "Drawings of Construction Record". Draft, plot and submit the "Drawings of Construction Record" (two blackline sets). "Drawings of Construction Record" shall be submitted to the Owner within sixty (60) days following the issuance of the "Certificate of Final Completion" to the Contractor.
- K. Conduct limited warranty inspections during the eleventh month following the Owner's acceptance of the improvements.

IV. Design Phase Deliverables

Provide one (1) electronic PDF copy of the "Design Drawings" and "Project Manual" on a CD-ROM and two (2) paper copies of the "Design Drawings" and "Project Manual". Additional hard copies of the "Design Drawings" and "Project Manual" will be available at the cost of reproduction per the current Schedule of Fees.

V. Schedule

It is anticipated that the design services included under this Proposal can be completed in four to six (4 – 6) weeks after receipt of the Notice to Proceed and receipt of all required information. Bidding phase services can proceed immediately after the completion of the design services.

VI. Services Not Included.

This proposal does not include the following:

- 1. Preparation of easement documents, nor easement acquisition.
- 2. Design of a landscaping plan nor submittal to the City for approval.
- 3. Design review of existing underground water or sanitary sewer,
- 4. Design of external or internal fire protection improvements,
- 5. Design review of existing communication, electrical, or natural gas services,
- 6. Design review of existing storm water detention facilities,

7. CEI does not anticipate performing any duties for design or construction of previous work on the property, including any Preliminary Plan or Master Plan items, or Final Plat work that may be on file, for this project. This includes any of the following as they apply to the overall design intent of the property and the current construction of any previous work: the water system design report, sanitary sewer system design report, drainage study, traffic impact analysis report, earthwork/overlot grading including any current or previous SWPPP and WYPDES permits, geotechnical investigations, pavement design, or current and previous permit(s) to construct
8. Building permit application or fees,
9. Bidding phase services above those listed previously.
10. Construction phase services above those listed previously.

FEE PROPOSAL

The above stated civil engineering services will be provided on a **Time Plus Expenses** fee basis for a not to exceed maximum sum of **Sixty-Two Thousand Eighty-Four Dollars (\$62,084.00)**. These fees have been estimated as follows:

Design Phase	\$19,322.50
Bidding Phase	\$ 3,222.50
Construction Phase	<u>\$39,539.00</u>
Civil Engineering Services Total	\$62,084.00

The above construction phase estimate is based on an anticipated eight (8) week construction schedule to Substantial Completion. In the event that additional Contract Time is granted to the Contractor during construction, additional fees will need to be granted to the Engineer also.

Additional Services

Consolidated Engineers, Inc. will provide additional services, those not specifically detailed herein, on a Time and Expenses basis in accordance with the attached Schedule of Fees dated November 17, 2015.

Terms and Conditions

This proposal is valid, if accepted within sixty (60) days of the above date.

This agreement is governed by the attached Terms and Conditions of Agreement, dated January 15, 2013.



CONSOLIDATED ENGINEERS, INC.

P.O. BOX 1035
GILLETTE, WYOMING 82717

316 SOUTH GILLETTE AVE.
PHONE: (307) 682-0768

SCHEDULE OF FEES

November 17, 2015

PROFESSIONAL FEES (per hour):

Principal Engineer	\$150.00
Senior Engineer	\$148.00
Senior Project Engineer.....	\$130.00
Project Engineer/Manager	\$125.00
Sr. Design Engineer	\$114.00
Design Engineer	\$ 98.00
Sr. Construction Engineer.....	\$115.00
Construction Engineer	\$ 95.00
Resident Project Representative (RPR)	\$ 90.00
Sr. Engineering Technician	\$ 91.00
Engineering Technician	\$ 80.00
Clerical	\$ 50.00

CHARGEABLE EXPENSES:

Travel Expenses: Mileage (per mile)	\$ 0.75
Overnight Travel (meals & incidentals/per diem)	\$50.00
Lodging	actual cost
Blackline Prints, B&W, 24"x36"	\$ 3.00
Drafting Plots: Mylar (each)	\$11.00
Bond (each)	\$ 4.00
Photocopies, B&W, 8½ x 11 (each)	\$ 0.15
Photocopies, Color, 8½ x 11 (each)	\$ 0.30
Photocopies, B&W, 11 x 17 (each)	\$ 0.30
Photocopies, Color, 11 x 17 (each)	\$ 1.00
Special tests, services of sub-consultants, and equipment rental	Cost + 15%

TERMS AND CONDITIONS OF AGREEMENT

January 15, 2013

Consolidated Engineers, Inc, and Client agree as follows:

1.0 PROPOSAL VALIDITY, ACCEPTANCE

- 1.1 This offer of services ("Proposal") by Consolidated Engineers, Inc. ("Engineer") shall be open for acceptance by the addressee ("Client") for a period of thirty (30) days from its date, unless otherwise expressly stated in the Proposal.
- 1.2 This Proposal is conditional on acceptance of all the terms and provisions herein without changes or qualification by Client.

2.0 AGREEMENT

- 2.1 The Agreement between Engineer and Client shall consist of the Proposal, these Terms and Conditions and any other attachment or exhibit as part of the Proposal, and shall constitute the sole and entire Agreement.
- 2.2 This Agreement shall not be assigned, nor modified or changed in any way, except with the prior written agreement of Engineer and Client.
- 2.3 The term of this Agreement shall be for so long as the duties in the Proposal specify. The obligations contained in paragraphs 12 & 13 of this Agreement shall survive termination of this Agreement for so long as the applicable statutes of limitations for claims have not run.

3.0 ENGINEER'S DUTIES AND STANDARD OF PERFORMANCE

- 3.1 Engineer shall perform the services described in the Proposal ("the Services") with that degree of care, skill and diligence ordinarily exercised by professional engineering firms in the same locality for services and projects, and under circumstances, similar to that contemplated by this Agreement ("the Professional Standard").
- 3.2 Engineer shall keep Client informed regarding the Services and the progress of the Services during the term of this Agreement.
- 3.3 Engineer shall adhere to the Professional Standard in recognizing and complying with all federal and local laws and regulations applicable to its performance of the Services.
- 3.4 Unless otherwise specified in the Proposal, the relationship of the parties is that of independent contractor. Engineer shall not have the right or the obligation of controlling the means or methods of work performed by Client, or Client's contractors.

4.0 WARRANTY OF ENGINEER

- 4.1 Engineer warrants to Client that if the Services or any portion thereof materially fail in any significant way to conform to the Professional Standard, and Client so notifies Engineer in writing of such matter within two years of completion or termination of the Services, Engineer shall re-perform at no cost to Client any portion of the Services which is actually not in accordance with the Professional Standard.
- 4.2 This warranty and Client's remedy stated in this Article are in lieu, and to the exclusion, of any and all other warranties (whether express or implied) and remedies. Client hereby acknowledges that all such other warranties are hereby expressly disclaimed by Engineer.

5.0 CLIENT'S INSTRUCTIONS AND APPROVALS

- 5.1 Engineer, in the performance of the Services, shall be subject to Client's reasonable instructions and approvals. Engineer shall be entitled to rely upon the accuracy and completeness of all information and documents furnished by or through Client. Client shall indemnify and hold harmless Engineer for any damages or liability which results from an error or omission in such information and documents.
- 5.3 Client shall designate in writing an individual to act as its representative, with complete and exclusive authority to transmit instructions, receive information and interpret and define Client's policies and decisions relating to the Services.

6.0 ADMINISTRATION AND COORDINATION

- 6.1 Responsibility and authority for general co-ordination of the Project shall reside in Engineer only to the extent specifically provided for in the Proposal, and Client retains responsibility to the extent not so specified. Unless otherwise stated in the Proposal, the Engineer's services will not include supervision of contractors or responsibility for ensuring quality of construction.
- 6.2 Client shall give timely consideration to all sketches, drawings, specifications, estimates, proposals, contracts and other documents relating to the Project provided by Engineer, and whenever prompt action is necessary, inform Engineer of its

decisions in such reasonable time as not to delay, disrupt or make more costly the Services.

- 6.3 Engineer shall not be responsible for the means, techniques, methods, sequences, procedures and use of equipment of any nature whatsoever, which are employed by the Contractor or Client's consultants in the performance of their obligations to Client, nor for any incidental safety precautions and programs.

7.0 CLIENT RESPONSIBILITIES

Client shall in a timely manner:

- 7.1 Make available to Engineer all relevant information or data pertinent to the Project which is required by Engineer, or reasonably necessary for the planning and provision of the Services;
- 7.2 Engage consultants directly to perform special services (to the extent such services are not included in the Proposal) which are reasonably necessary or prudent to enable Engineer to carry out its duties and responsibilities, such as all geotechnical reports, environmental reports and assessments, accurate surveys of the site, site services reports, and appropriate investigatory and testing services;
- 7.3 Retain all legal, audit, insurance counseling and special inspection services as may be required or prudent for the Project, and
- 7.4 Provide to Engineer all documents and information in Client's possession or control related to the nature and conditions of the Project as would affect Engineer's Services.

8.0 CERTIFICATION BY ENGINEER

Engineer shall issue certifications and perform certification and other monitoring and approval functions only if and to the extent that such functions are specifically agreed and described as part of the Services in the Proposal. Engineer shall not be required to sign or issue any document that would result in or embody Engineer's certification, warranty or representation of conditions or circumstances whose existence Engineer cannot reasonably or prudently ascertain.

9.0 ESTIMATES OF PROBABLE COST

Engineer's estimates of probable cost of the Project work and of work schedule and other estimates provided shall be made on the basis of Engineer's experience and qualifications and represent Engineer's opinion, provided in accordance with the Professional Standard; however, such opinion is contingent upon factors over which Engineer has no control, including the cost and availability of labor, materials and services of others, market conditions, changes in technology in Client's industry and the bidders', suppliers and contractors' methods of determining prices and performing their obligations regarding the Project or Client. Engineer does not guarantee or warrant that proposals, bids or actual cost or schedule will not vary from Engineer's opinion of probable costs, schedule or other estimates.

10.0 COMPENSATION TO ENGINEER

- 10.1 Client shall pay Engineer for:
- (a) the Services (in respect of Engineer's time charges and/or fees); and
 - (b) disbursements and reimbursable expenses, including the cost of transportation, accommodation and subsistence for Engineer's personnel, reproductions and related items, all pursuant to the payment terms set out in the Proposal.
- 10.2 Invoices shall be rendered monthly by Engineer and shall be due and payable by Client upon receipt. Any amounts unpaid after thirty (30) days from invoice date shall accrue interest until paid at one and one half percent (1.5%) per month.
- 10.3 If any item or part of an invoice is disputed by Client, Client shall not withhold payment of those items and portions of Engineer's invoice which are not disputed, and interest in accordance with 10.2, above, shall accrue on any such undisputed items or portions.
- 10.3 If Client fails to pay any invoice in full within thirty (30) days after invoice date, Engineer may elect to suspend and/or terminate performance of Services upon ten (10) days written notice.
- 10.4 The Client's obligation to pay for Services is in no way dependent upon the Client's ability to obtain financing, or upon

- the client's successful completion of the Project, or upon regulatory agencies decisions.
- 10.5 Engineer shall be entitled to collect its attorneys fees and reasonable costs of collection if Client fails to pay sums due to Engineer hereunder as agreed. Time is of the essence.
- 10.6 Engineer shall have all rights granted by Title 29 of Wyoming Statutes or any other similar law.
- 11.0 INSURANCE**
- 11.1 Engineer shall maintain during performance of the Services: (i) Workman's Compensation Insurance and/or Employers Liability Insurance; (ii) Commercial General Liability Insurance, including Completed Operations and Broad Form Property Damage coverage to an aggregate limit of \$1,000,000; (iii) Automobile Liability Insurance, and (iv) Excess Commercial General Liability Insurance, to a minimum coverage of \$2,000,000 in excess of the insurance described in item (ii), above.
- 11.2 If Client wishes, because of its particular circumstances or otherwise, to obtain additional or special insurance coverage, it shall notify Engineer in writing and Engineer shall co-operate with Client to obtain such additional or special insurance coverage at Client's expense.
- 12.0 LIABILITY OF ENGINEER**
- 12.1 Client and Engineer have considered the allocation of any risks and potential liabilities that may arise relating to the Project and the performance of the Services and, in consideration of benefit and value received by each and their mutual representations hereunder, hereby allocate all such risks and liabilities in accordance with this Article 12.0.
- 12.2 THE TOTAL AND AGGREGATE LIABILITY OF ENGINEER TO CLIENT OR ANY PERSON OR ENTITY CLAIMING THROUGH CLIENT FOR ANY AND ALL CLAIMS, LOSSES, COSTS OR DAMAGES WHATSOEVER ARISING OUT OF OR IN ANYWAY RELATED TO THE PROJECT OR THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDING BUT NOT LIMITED TO NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY AND BREACH OF CONTRACT OR WARRANTY (EXPRESS OR IMPLIED), SHALL NOT EXCEED THE GREATER OF THE FOLLOWING: (i) THE TOTAL AMOUNT RECEIVED BY ENGINEER PURSUANT TO ARTICLE 10.1(a); (ii) FIFTY THOUSAND DOLLARS (\$50,000).
- 12.3 ENGINEER SHALL NOT BE LIABLE TO CLIENT FOR ANY CONSEQUENTIAL, INDIRECT, SPECIAL OR INCIDENTAL DAMAGES WHATSOEVER ARISING OUT OF OR IN ANY WAY RELATING TO THE PROJECT, THE SERVICES OR THIS AGREEMENT FROM ANY CAUSE OR CAUSES, including but not limited to loss or damage caused by negligence, professional errors or omissions, strict liability, fundamental breach, breach of contract or warranty (express or implied), regardless of whether such loss or liability shall be claimed in contract, equity, tort or otherwise, and howsoever claimed, calculated or characterized.
- 13.0 INDEMNITY**
- 13.1 Comparative Negligence. Subject to the limitations contained herein, Engineer shall indemnify and hold harmless Client for legal liability arising from any claim, loss or damages alleged by a third party only to the extent such claim, loss or damages arises out of or is caused solely by the failure of Engineer to adhere to the Professional Standard or the negligence of those for whom Engineer is responsible at law. Client shall indemnify and hold harmless Engineer from and against legal liability arising from any such claim, loss or damages to the extent that Client's and all other parties' negligence is involved in or has contributed to such claim, loss or damages.
- 13.2 Project Party Claims. Client shall defend, hold harmless and indemnify Engineer against and in respect of all claims and legal proceedings in respect of the Services or the Project asserted against Engineer by bidders, suppliers, contractors and others involved in the Project.
- 13.3 Client shall defend, indemnify and hold Engineer harmless from any claims arising out of the Environmental laws or regulations of the United States or State of Wyoming.
- 14.0 TERMINATION AND SUSPENSION**
- 14.1 Client and Engineer shall each have the right to suspend or terminate the Services at any time prior to their completion by giving ten (10) calendar day written notice. If Client terminates
- the Services for its convenience, it shall pay to Engineer all amounts payable hereunder and the reasonable and actual costs and expenses incurred to terminate Engineer's subconsultants' contracts and to wind down the Services to the effective date of termination.
- 15.0 FORCE MAJEURE**
- Neither Party shall be in default of the performance of its obligations hereunder if such performance is prevented or delayed because of force majeure (being Acts of God, law, regulation, Court order, demand or failure to act or delay of any governmental authority, revolution, riot, civil commotion, native, environmental or other special interest or political pressure groups, malicious acts, theft, labor disputes, tornado, fire, explosion, floods, earthquake, contagious disease or risk of exposure to hazardous materials or toxic substances), or any other occurrence which was reasonably unforeseeable to and beyond the control of the party declaring force majeure.
- 16.0 OWNERSHIP AND USE OF DOCUMENTS**
- 16.1 All reports, drawings, field data, calculations, estimates and other documents prepared by the Engineer, as instruments of Service, shall be utilized solely for the intended purposes and site described in the Proposal, and shall remain the sole property of the Engineer. Conditional upon and after performance of Client pursuant to Article 10, Engineer shall transfer to Client ownership of copies of those drawings and specifications specifically related to the Services. The intellectual property shall remain the property of the Engineer subject to a license to Client to utilize the intellectual property for this specific project.
- 16.2 If the Services include the delivery to Client or others of any information, document, design or drawing in "CAD" or similar electronic media format, Engineers hard or original record copy of such file shall be the control or governing record of the data and contents in the file. Engineer makes no representations or warranties regarding the long term usability or compatibility of the commercial software or media upon which the file is recorded, delivered or stored.
- 17.0 BUILDING CODES AND LAWS AFFECTING THE WORK**
- Engineer shall adhere to the Professional Standard in its interpretation of building codes, laws and regulations as they apply to the Project and Services at the time of design. Client acknowledges that building codes, laws and regulations may change at any time, or their interpretation by any public authority or Court may differ from the interpretation of Engineer, and Client agrees that Engineer shall not be responsible for costs required or incurred to conform to such changes or differences in interpretation.
- 18.0 MISCELLANEOUS**
- 18.1 Confidential Data: Neither Party shall divulge (except as may be required by law or professional ethics) nor use information, business secrets, data, inventions, designs and intellectual property ("Proprietary Data") disclosed in writing and identified to it during the term of this Agreement by the other as confidential without the other's written approval provided, however, that such Proprietary Data is not already in the public domain or has not been disclosed on a non-confidential basis to third persons by the Party asserting or seeking to enforce this provision.
- 18.2 Applicable Law: This Agreement shall be interpreted, construed and enforced in accordance with the laws of the State of Wyoming. Venue shall be in the Sixth Judicial District, Campbell County, Wyoming.
- 18.3 Severability: Any provision (or part thereof) of this Agreement held to be void or unenforceable at law or in any proceeding shall be deemed to be stricken and the remainder of this Agreement shall continue to be valid and binding, and the parties agree that this Agreement shall thereupon be reformed to replace such stricken provision (or part thereof) with a valid and enforceable provision which is enforceable at law and as similar as possible in its language and effect to fulfil the Parties' intention in respect of the stricken provision or part thereof.
- 18.4 Survival: All indemnification and limitation of liability provisions of this Agreement shall survive completion of the Services and the termination or expiration of this Agreement.
- 18.5 Superceding Other Agreements: This Agreement supercedes all conflicting Agreements and shall be the controlling Agreement between the parties.

MANAGEMENT REPORT – JULY 2019

July 2, 2019

EVENTS

- CC Parks and Rec will again produce the annual 4th of July fireworks event at CAM-PLEX. Fireworks start at dark, approximately 10 p.m.
- The CAM-PLEX Pyrotechnics Guild International Golden Anniversary event was approved for \$10,000.00 in Grant Funding by the Campbell County Lodging Tax Joint Powers Board
- Christian Motorcycle Western Rally and the Energy Expo went great. Staff worked extremely well in making the changeover from the rally to make expo event happen.
- Wyoming Horse Racing finished the season.
- Sawyer Brown concert on September 26.

CONSTRUCTION

- The Wyoming Business Council Board approved our \$2 million loan request.
- The next and final step of our loan application is approval by the State Loan Investment Board. The meeting is in Cheyenne on August 8.
- The current construction timeline is posted in the Board Room. The timeline is a living document and changes throughout the process. The dates are estimates.

SERVICE

- Customer Satisfaction Survey Results (2019 to date), 34 respondents. Results include:
 - 97% - very satisfied, 2.94 % - somewhat satisfied.
 - Descriptive words: 85.29% - Reliable, 76.47% – High Quality, 73.53% – Useful, 52.94% - Good Value for the Money.
 - How well do services meet needs: 64.7%1 – Extremely well, 35.29% – very well.
 - Quality rating: 61.76% – Very high quality, 38.24% – High quality.
 - Value: 61.76% – Excellent, 32.35% – Above Average.

FACILITIES

- Road construction is complete. Planning for the next stage of asphalt repair is in process.

HUMAN RESOURCES

- Greg Rook resigned effective July 5.
- Will Hastreiter is promoted to Operations Director effective July 8.
- We hired Tony White as the new mechanic.

FINANCIAL & PRODUCTIVITY

- Tyler Software, the new County ERP system, update – the Project Management Team is working on the chart of accounts. ReNae and the committee filled out a “Current State/Future State” form for the County, one for CAM-PLEX and one for Fire Department to see how the accounts will be merged.
- ReNae and Gina are working on the year-end audit.

COMMUNITY

- Several Party-at-the-Plex events were rained out. It's a good community event and we will continue them going forward.

Thank you,

Jeff Esposito
General Manager



Stakeholders Meeting

* July 10, 2019

9:00 a.m.—11:00 a.m.

Cottonwood Room—GAMB

You are cordially invited to attend the Stakeholder's Meeting for the formal kickoff of the Tyler Technologies implementation. Campbell County, Cam-plex and the Fire Department have entered into an agreement with Tyler Technologies to implement a fully integrated, browser based state-of-the-art solution, which includes Finance and HR management functions, a land recording and title registrations solution for the Clerk's office, tax billing and revenue collection for the Treasurer's office and an electronic citation software for the Sheriff's office.

Please plan to enjoy refreshments after the presentation.

RSVP to bak23@ccgov.net on or before July 9, 2019



CITY OF GILLETTE

Finance Division
201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5208
www.gillettewy.gov

June 19, 2019

Mr. Kevin Couch
Chairman
Campbell County Joint Powers Public Land Board
1635 Reata Drive
Gillette, Wyoming 82716



Dear Chairman Couch:

On June 18th, 2019, the Gillette City Council approved the FY20 City of Gillette budget. Based upon the Joint Powers Public Land Board's (JPPLB) FY20 budget request, the City of Gillette approved appropriations for the JPPLB detailed as follows:

	<u>Requested</u>	<u>Approved</u>
Operating Expenses (20%)	\$ 702,136	\$ 702,136
Vehicle Depreciation Account (50%)	54,453	54,453
Vehicle Reserve Account Seed Matching	455,000	100,000
Capital Requests (50%)	<u>312,250</u>	<u>312,250</u>
Total:	\$1,523,839	\$1,168,839

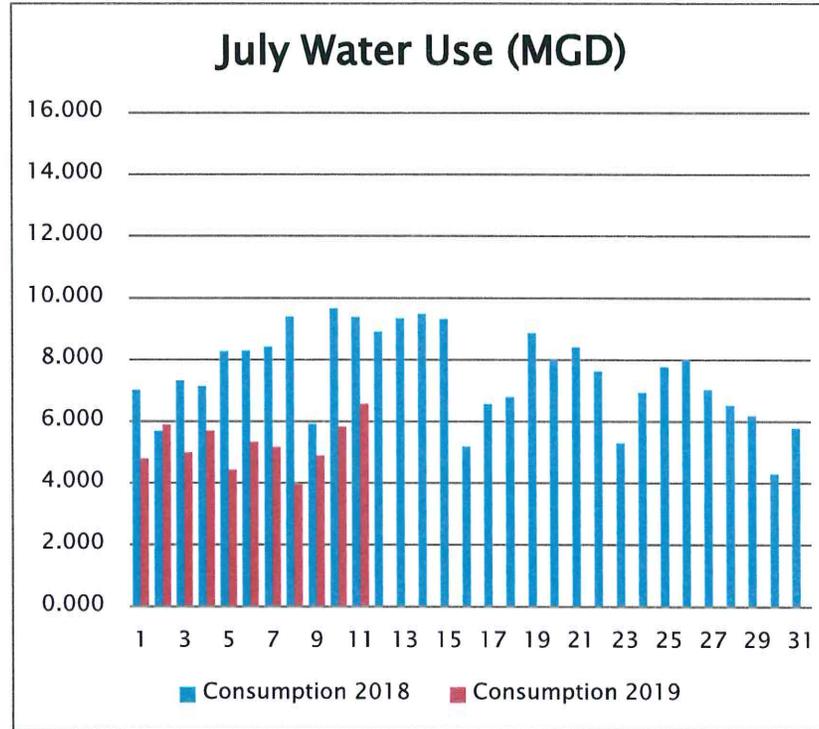
- The City's operating contribution is 20% of JPPLB's total proposed operating budget.
- The City has budgeted to contribute 50% of the Vehicle Depreciation fund request which equates to \$54,453; additionally, the City has budgeted an additional \$100,000 to the Vehicle Reserve account to begin to equalize the initial County contribution of \$455,000 which seeded the fund.
- The JPPLB has requested to utilize a portion of the \$1,500,000 City match for the Heritage Center Theatre and Energy Hall remodel in the current fiscal year, thus, the City of Gillette FY19 budget was amended up by \$1,500,000 and any unused budget for this purpose will carryover to FY20.
- In addition to the \$1,500,000, the JPPLB has requested \$624,500 for asphalt repairs, breezeway roof replacement, computer and video equipment upgrades for which the City has budgeted to fund 50% which equates to \$312,250. At the time the budget was presented, the Tyler upgrade was not built into these figures, the City will amend the budget in FY20 to increase capital by \$3,750.
- Disbursement of capital funds will be on a 50% reimbursement basis upon invoice submittal which is consistent with the practice of Campbell County. Once an invoice is received it will be processed with our next scheduled accounts payable payment run unless other arrangements have been made.
- We will continue to process the operational contributions on a quarterly basis as in the past and will require a pay request/invoice to remit payment for this as well as for the vehicle depreciation and reserve accounts.

Sincerely,

Michelle Henderson
City of Gillette, Finance Director

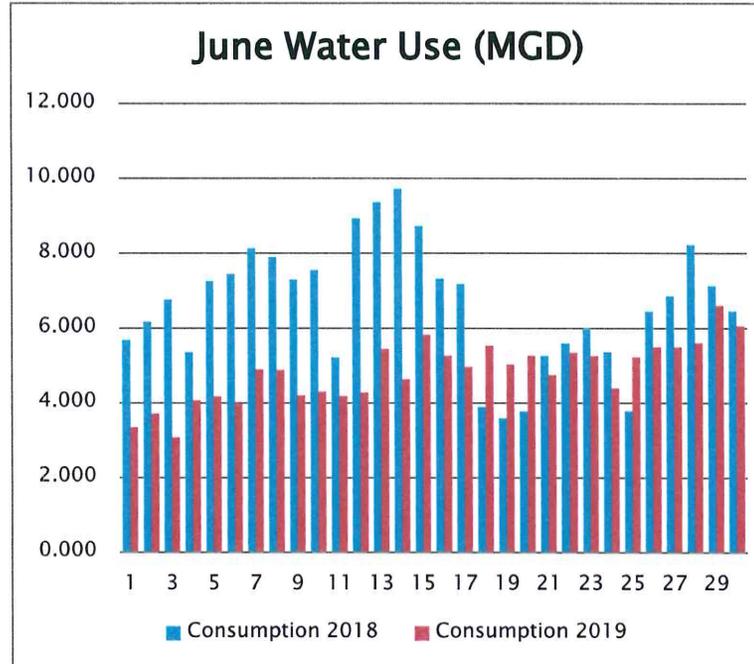
Water Daily Peaks

July 2019	July 2019 Water Use	July 2018 Water Use
1	4.784	7.014
2	5.890	5.696
3	4.987	7.327
4	5.695	7.142
5	4.423	8.271
6	5.327	8.292
7	5.168	8.415
8	3.949	9.389
9	4.890	5.916
10	5.820	9.653
11	6.566	9.382
12	0.000	8.909
13	0.000	9.339
14	0.000	9.480
15	0.000	9.320
16	0.000	5.181
17	0.000	6.572
18	0.000	6.794
19	0.000	8.876
20	0.000	7.996
21	0.000	8.406
22	0.000	7.629
23	0.000	5.299
24	0.000	6.936
25	0.000	7.767
26	0.000	7.968
27	0.000	7.026
28	0.000	6.529
29	0.000	6.182
30	0.000	4.298
31	0.000	5.775
Min	3.949	4.298
Max	6.566	9.653
Avg	5.227	7.509
Total	57.499	232.781

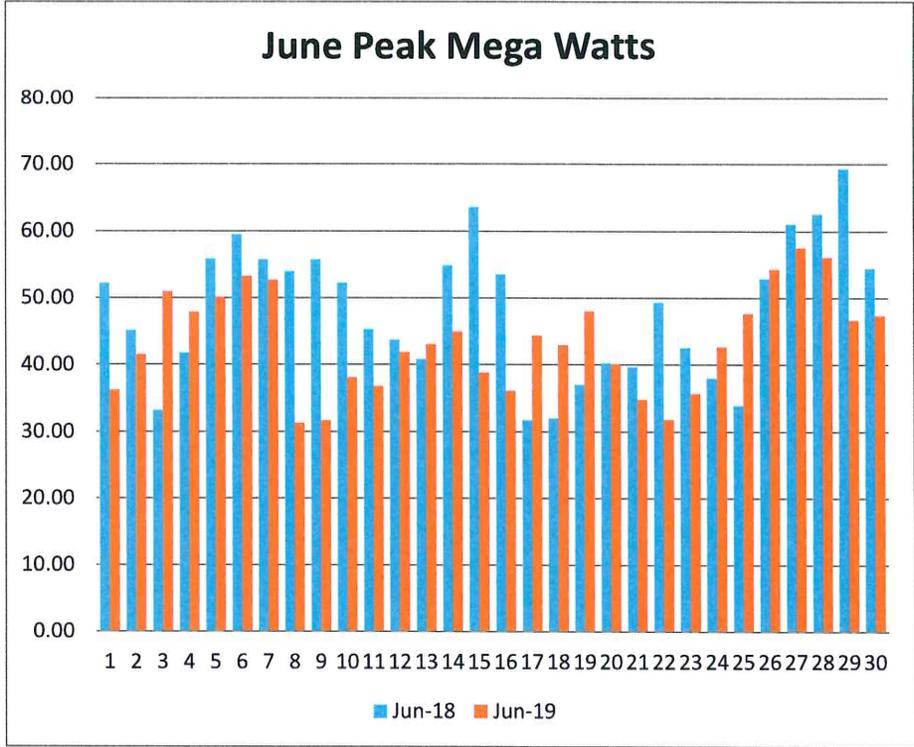


Water Daily Peaks

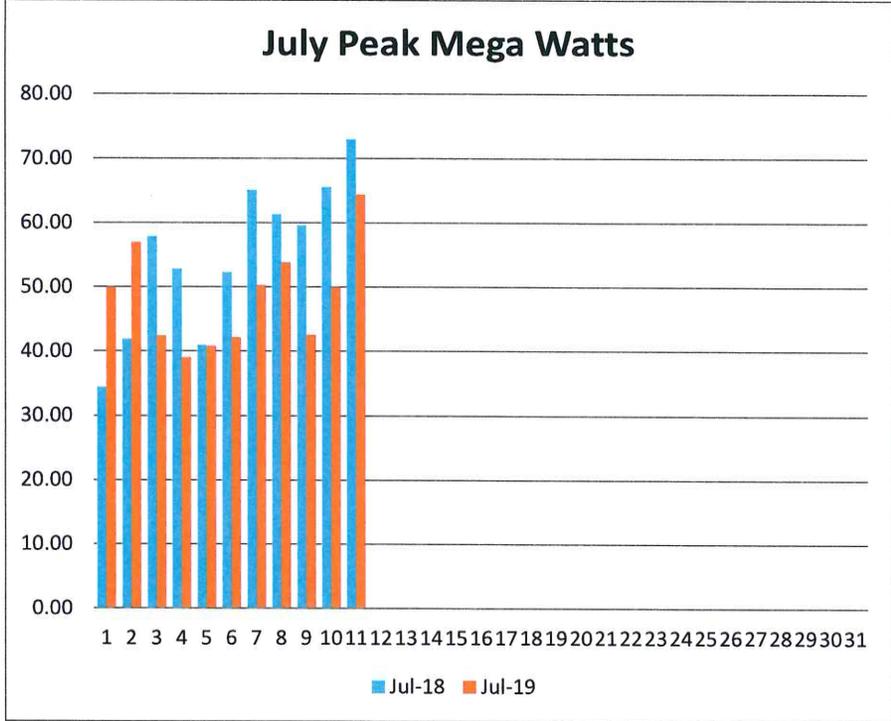
June 2019	June 2019 Water Use	June 2018 Water Use
1	3.350	5.682
2	3.699	6.173
3	3.075	6.771
4	4.064	5.360
5	4.167	7.258
6	4.003	7.452
7	4.893	8.149
8	4.868	7.904
9	4.193	7.307
10	4.297	7.562
11	4.175	5.215
12	4.267	8.927
13	5.445	9.366
14	4.629	9.724
15	5.824	8.738
16	5.267	7.322
17	4.963	7.179
18	5.530	3.894
19	5.027	3.586
20	5.263	3.765
21	4.748	5.271
22	5.344	5.592
23	5.258	5.981
24	4.394	5.367
25	5.221	3.780
26	5.489	6.452
27	5.491	6.863
28	5.601	8.240
29	6.609	7.144
30	6.067	6.461
Min	3.075	3.586
Max	6.609	9.724
Avg	4.841	6.616
Total	145.220	198.487



Electrical Daily Peaks		
June	MW - 2019	MW - 2018
1	36.20	52.20
2	41.47	45.10
3	50.93	33.22
4	47.82	41.74
5	50.06	55.82
6	53.21	59.49
7	52.63	55.75
8	31.28	53.97
9	31.65	55.75
10	38.05	52.27
11	36.77	45.30
12	41.85	43.77
13	43.06	40.87
14	44.94	54.87
15	38.76	63.61
16	36.09	53.56
17	44.39	31.78
18	42.96	32.04
19	48.01	37.05
20	40.15	40.28
21	34.75	39.69
22	31.83	49.31
23	35.63	42.54
24	42.65	38.01
25	47.66	33.89
26	54.26	52.86
27	57.52	61.02
28	56.09	62.56
29	46.66	69.27
30	47.37	54.45
Min	31.28	31.78
Max	57.52	69.27
Avg	43.49	48.40



Electrical Daily Peaks		
July	MW - 2019	MW - 2018
1	49.89	34.45
2	56.93	41.91
3	42.42	57.86
4	38.98	52.85
5	40.79	40.97
6	42.16	52.29
7	50.29	65.12
8	53.80	61.32
9	42.53	59.60
10	49.87	65.56
11	64.37	72.93
12	0.00	0.00
13	0.00	0.00
14	0.00	0.00
15	0.00	0.00
16	0.00	0.00
17	0.00	0.00
18	0.00	0.00
19	0.00	0.00
20	0.00	0.00
21	0.00	0.00
22	0.00	0.00
23	0.00	0.00
24	0.00	0.00
25	0.00	0.00
26	0.00	0.00
27	0.00	0.00
28	0.00	0.00
29	0.00	0.00
30	0.00	0.00
31	0.00	0.00
Min	38.98	34.45
Max	64.37	72.93
Avg	48.37	54.99





Mayra Macias <mayram@gillettewy.gov>

Fwd: Wyoming ITC Slated Projects Move Forward in DOE Funding Opportunity

1 message

Jennifer Toscana <jennifert@gillettewy.gov>
To: Mayra Macias <mayram@gillettewy.gov>

Thu, Jul 11, 2019 at 3:09 PM

For GI

----- Forwarded message -----

From: **Integrated Test Center** <info@wyomingitc.org>

Date: Thu, Jul 11, 2019 at 10:00 AM

Subject: Wyoming ITC Slated Projects Move Forward in DOE Funding Opportunity

To: <jennifert@gillettewy.gov>



IN CASE YOU MISSED IT:

Wyoming ITC Slated Projects Move Forward in DOE Funding Opportunity

This week, the U.S. Department of Energy's (DOE) Office of Fossil Energy (FE) announced six projects moving forward in a funding opportunity launched last year for large scale pilot projects aimed at enabling improvements in coal-powered systems. Two of these projects, **Membrane Technology and Research and the University of Kentucky's CAER have partnership agreements with the Integrated Test Center to test at the Gillette facility** should they receive construction/operation funding in the final phase of the DOE funding opportunity.



The six projects announced this will receive approximately \$14.7 million in federal funding for Phase II of the three phase funding opportunity. Projects in Phase II will complete a front-end engineering design study and complete the National Environmental Policy Act (NEPA) process. Two projects will then move to the final phase of construction and operation.

The two projects slated to test at the ITC, should they be selected for DOE funding are:

- *Large Pilot Testing of the MTR Membrane Post-Combustion:* Membrane Technology and Research Inc. (Newark, CA) will conduct a FEED study among other design preparations in Phase II of their membrane system tests. A successful

design would allow for reduction in construction time and costs and an increase in quality for large-scale commercial plants that use this membrane system.

- *UKy-CAER Heat-Integrated Transformative CO2 Capture Process in Pulverized Coal Power Plants*: University of Kentucky Research Foundation (Lexington, KY) will move forward with plans to apply its transformative CO2 capture approach to ensure continued utilization of abundant, low-cost coal while also affordably meeting and managing environmental concerns. Preparation for construction will begin in Phase II. The successful application of this system will provide a clear path to developing commercial-scale carbon capture and storage units.

For more information on the DOE Fossil Fuel Large-Scale Pilots funding opportunity, [click here.](#)

Wyoming Integrated Test Center

c/o Wyoming Infrastructure Authority

325 W 18th Street, Suite 1

Cheyenne, WY 82001

307-635-3573 or info@wyomingitc.org

www.wyomingitc.org

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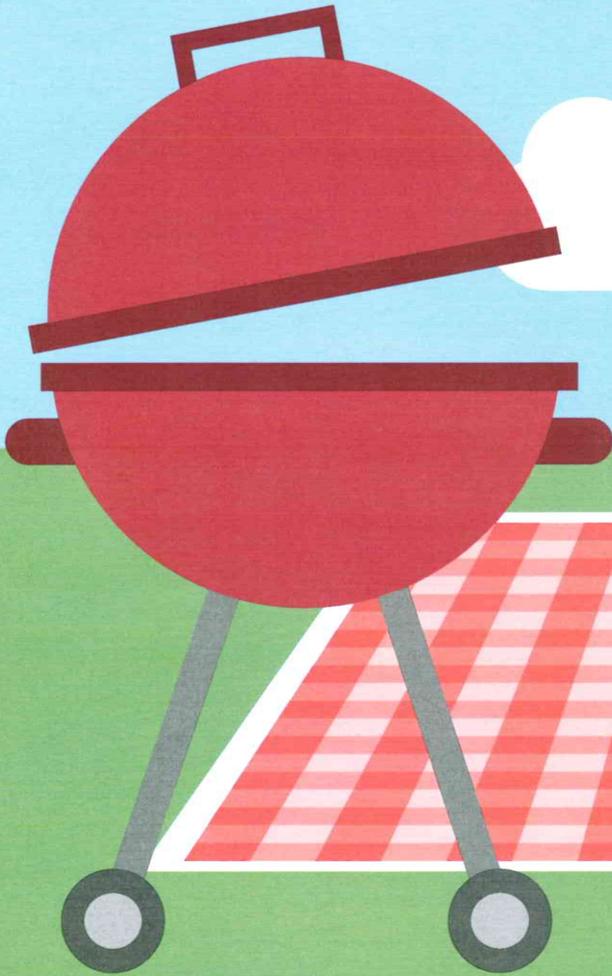
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Jennifer Toscana
Community & Governmental Relations
City of Gillette
307.686.5203

City of Gillette Annual Picnic

July 18, 2019

5:30 p.m.

Dalbey Park
Edwards Shelter



For City Employees, Advisory Board Members and Families



Fun on the Go
Face Painting & Glitter Tattoos
Snow to Go Snowcones
Fun for the whole family!

