



# CITY OF GILLETTE

## Administration

201 E. 5th Street • Gillette, Wyoming 82716  
Phone 307.686.5203 • Fax 307.686.1593  
www.gillettewy.gov

### MEMORANDUM

TO: Mayor and Members of the City Council  
FROM: Patrick G. Davidson, City Administrator  
RE: General Information  
DATE: August 30, 2019

The following meetings are scheduled for the week of **August 31 – September 6, 2019**

#### Monday, September 2<sup>nd</sup>

Labor Day Holiday – **City Offices Closed**

#### Tuesday, September 3<sup>rd</sup>

##### 6:00 p.m. City Council Pre-Meeting, Agenda Attached

- Introduction of New Citizen Advisory Board Member
  - Campbell County Joint Powers Lodging Tax Board
- Edible Prairie Project Presentation – Megan McManamen & Erin Galloway
- Swimming Pool Debrief – Water Services Manager Monahan
- Review September 3, 2019 Council Agenda
- Executive Session
- City Hall – 3<sup>rd</sup> Floor Conference Room
- Dinner Served at 5:30 p.m.

##### 7:00 p.m. City Council Meeting

- City Hall – Council Chambers

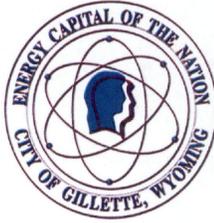
#### Wednesday, September 4<sup>th</sup>

##### 2:00 p.m. Mark Wernsmann Retirement Party

- City West Breakroom

1. Attached please find the **current monthly calendar** for **September 2019**.
2. Attached please find **information** regarding **City Offices Closed for Labor Day** dated **September 2, 2019** provided by **Communications Manager Palazzari**.
3. Attached please find a **news release** regarding **State, Federal Leaders Tout Future of Coal in Face of Declining Market** dated **August 26, 2019** provided by the **Wyoming Integrated Test Center**.
4. Attached please find **information** regarding **Upcoming Events at the Rockpile Museum** provided by the **Rockpile Museum**.
5. Attached please find the **agenda** for the **Campbell County Public Land Board** dated **September 12, 2019** and **meeting minutes** dated **August 8, 2019** provided by **Cam-Plex**.
6. Attached please find an **invitation** to **Mark Wernsmann's Retirement Party** on **September 4, 2019** at **2:00 p.m.** in the **City West Breakroom** provided by **Public Works Director Wilde**.
7. Attached please find an **invitation** to the **Installation of Reverend Lin Davenport as Rector of the Holy Trinity Episcopal Church** on **September 4, 2019** at **6:00 p.m.** at the **Holy Trinity Episcopal Church**.

PGD/adw



# CITY OF GILLETTE

Finance Department - City Clerk Division  
Cindy Staskiewicz, City Clerk  
201 E. 5th Street • Gillette, Wyoming 82716  
Phone 307.686.5210 • Fax 307.686.4081  
clerk@gillettewy.gov

**Pre-Meeting – 6:00 p.m.**  
**City Hall – 3rd Floor Conference Room**  
**Tuesday, September 3, 2019**  
**Dinner Served at 5:30 p.m.**

## Pre-Meeting Topic(s):

- Introduction of New Citizen Advisory Board Member
  - Campbell County Joint Powers Lodging Tax Board
- Edible Prairie Project Presentation – Megan McManamen & Erin Galloway
- Swimming Pool Debrief – Water Services Manager Monahan
- Review September 3, 2019 Council Agenda
- Executive Session

# SEPTEMBER 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 <b>Labor Day</b> City Offices Closed  <b>HAPPY LABOR DAY</b>	3 City Council Pre-Meeting, 6PM- 3rd FL Introduction of Citizen Advisory Board Member Edible Prairie Project Presentation Swimming Pool Debrief  City Council Meeting, 7PM, Council Chambers	4	5	6	7
8	9	10 City Council Work Session - 6PM - 2nd FL Behavioral Health Steering Committee Presentation Benefits Presentation Gurley Overpass Inspection Update	11	12	13	14
15	16	17 City Council Pre-Meeting, 6PM- 3rd FL NMPP Water Distribution Rates Discussion  City Council Meeting, 7PM, Council Chambers	18 Councilman Montgomery Birthday 	19	20 Gillette Main Street Community Dinner 5:30 pm - 3rd Street Plaza	21 NEWY Meeting 8AM - 3rd FL Conf Room
22	23	24 City Council Work Session - 6PM - 2nd FL Mowing Debrief & Snow Pre-Brief ACO Alternate Bid Discussion Employee Appreciation Day Discussion	25	26 Senior Center Luncheon 12PM - Senior Center	27	28
23	24	29 City Council Work Session - 6PM - 2nd FL Canceled	30			

## City Offices Closed for Labor Day

- Date: 09/02/2019



City offices will be closed on Monday, September 2nd for Labor Day. City offices will reopen for regular business on Tuesday, September 3rd.

Trash and recycling will not be picked up on Monday, September 2nd. They will run a double route on Tuesday, September 3rd to pick up Monday's and Tuesday's trash.



Angela Williams <angelaw@gillettewy.gov>

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## Fwd: ICYMI: State, federal leaders tout future of coal in face of declining market

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ADMN ADMN <adm@gillettewy.gov>  
To: Angela Williams <angelaw@gillettewy.gov>

Mon, Aug 26, 2019 at 11:33 AM

For GI

----- Forwarded message -----

From: **Integrated Test Center** <info@wyomingitc.org>

Date: Mon, Aug 26, 2019 at 11:00 AM

Subject: ICYMI: State, federal leaders tout future of coal in face of declining market

To: <adm@gillettewy.gov>



IN CASE YOU MISSED IT:

### State, federal leaders tout future of coal in face of declining market

*By Ramsey Scott, Wyoming Tribune Eagle*



*U.S. Department of Energy Assistant Secretary for Fossil Energy Steven Winberg, left, and Wyoming Gov. Mark Gordon hold a joint news conference to discuss carbon capture and new coal technologies Thursday, Aug. 22, 2019, inside the Idleman Mansion in downtown Cheyenne. Winberg is on a statewide tour of fossil fuel energy industry facilities and research facilities. Michael Cummo/Wyoming Tribune Eagle*

CHEYENNE – Gov. Mark Gordon and the Trump administration still see a place for coal in Wyoming’s economic future. But both state and federal leaders say roadblocks to export terminals on the West Coast must be removed, and investments in clean technology need to be increased.

Gordon and Steven Winberg, the U.S. Department of Energy’s Assistant Secretary for Fossil Energy, toured Wyoming the past few days to highlight the state’s coal industry, along with the research going on across the state in carbon capture and clean coal technologies.

And the pair took the opportunity at a Thursday news conference to tout a very optimistic take on the future of coal in Wyoming and across the country.

“Fossil energy is starting to pull together at the private sector level, and we’re seeing companies stepping up to the plate to commercialize this technology,” Winberg said.

Carbon capture, clean coal technology and coal-based products have the potential to increase the availability of coal as it faces steep declines in sales and market price, Winberg said.

While those technologies are at least a decade or two away from being viable, Winberg said he didn’t believe those technologies would come too late to help save the coal industry in Wyoming.

And given the reliance of the nation’s power grid on coal power to meet demand, he said he believes there will be plenty of demand to keep coal viable while new technologies are being developed.

“The Wyoming coal industry is going through a restructuring here, and as everyone knows, restructuring is painful,” Winberg said. “But at the end of the day, after that restructuring, we will still be producing and utilizing coal from Wyoming.”

Gordon said the decline in coal is not going at a rate that would indicate the industry is going away in the immediate future. And as subsidies for renewable energies are pulled back, and the market balances back out again, coal and other fossil fuels will see their markets level off.

But one of the biggest drivers for keeping coal a viable industry, even during the restructuring, Gordon said, is the need for it to meet those peak demands of energy usage. While renewables can supply power, power plants need a source of fuel on the ground they can use to ramp up production to meet significant demands.

“Ultimately, as you look at the grid and its ability to stay stable and provide reliable power, that’s going to enter the national discussion in a way that hasn’t so far,” Gordon said. “Now we’re going to start to see issues of supply and how you manage the grid, and how you’re going to be able to power this nation.”

Winberg also believes the market is being depreciated for Powder River Basin coal due to Washington state’s opposition to a proposed new coal export terminal.

“(This office) is doing a study on the limitations that we currently have in exporting coal, and natural gas, for this matter, out of the West Coast. There are markets in the Asia Pacific region of the world that very much want Wyoming coal,” Winberg said. “The value proposition (in exporting) is pretty clear for the resident of Wyoming. But it is also a value proposition for the Asian Pacific countries because they’re burning a higher-quality coal.”

## IN THE NEWS

*U.S. Department of Energy Assistant Secretary of Fossil Energy Steven Winberg visited Wyoming last week at the request of Governor Mark Gordon to see firsthand the carbon tech research and testing being done across the Cowboy State. His tour included a visit to the Integrated Test Center.*

[High-level DOE official on the ground to see local innovations](#)

*Gillette News Record*

[Top Trump energy official advocates for coal technology during visit to Wyoming](#)

*Casper Star Tribune*

[US Fossil Fuel Official Says Tech Can Help Coal Industry](#)

*Associated Press*

[Dept. of Energy Official Has Hope for Coal](#)

*Wyoming Public Media*

### Wyoming Integrated Test Center

c/o Wyoming Infrastructure Authority

325 W 18th Street, Suite 1

Cheyenne, WY 82001

307-635-3573 or [info@wyomingitc.org](mailto:info@wyomingitc.org)

[www.wyomingitc.org](http://www.wyomingitc.org)

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Integrated Test Center | [325 W 18th Street, Suite 1, Cheyenne, WY 82001](#)

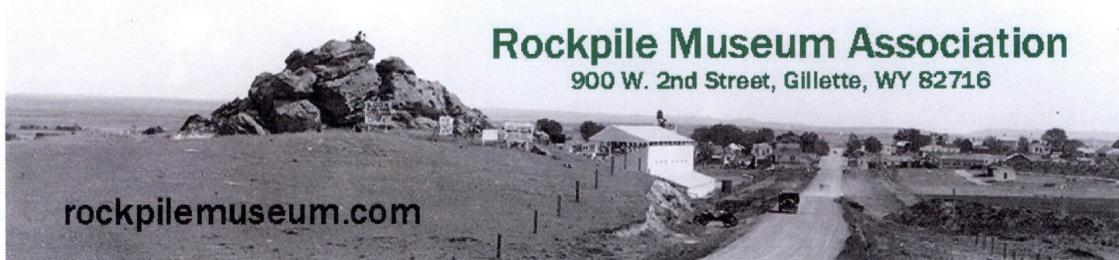
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The RMA's mission is to promote, support, and assist the Campbell County Rockpile Museum's offerings of cultural, educational, and recreational opportunities by providing volunteer assistance and financial support.

**Support Rockpile Museum Association.**  
 When you shop at [smile.amazon.com](https://smile.amazon.com), Amazon donates.  
[Go to smile.amazon.com](https://smile.amazon.com)  
**amazonsmile**  
 Shop on AmazonSmile to support the RMA!



## RMA Members and Friends,

*Saturday, August 31, 2019*

**Joyce Jefferson as Lucretia "Mahogany Lou"**

**Marchbanks**

11am & 2pm

Museum Annex, News-Record Print Shop Exhibit

In 1881 the New York Daily Stock Report put forth the question "Who is Aunt Lou?" in an article discussing the mining operations of the Black Hills, and the Black Hills Daily Times responded: "Aunt Lou is an old and highly respected colored lady who has charge of the superintendent's establishment of the DeSmet mine as housekeeper, cook and the superintendent of all superintendents who have ever been employed at the mine. Her accomplishments as a culinary artist are beyond all praise... The superintendent may be a big man in the mine or mill, but the moment he steps foot within her realm he is but a meek and ordinary mortal." Join us at the Rockpile Museum on Saturday, August 31, 2019 at 11am and 2pm to meet and hear from Ms. Lucretia "Mahogany Lou" Marchbanks presented by professional storyteller and Living Historian, Ms. Joyce Jefferson, a South Dakota Humanities scholar. Ms. Jefferson is appearing as part of the Rockpile Museum's Black & Yellow Theatre: Voices of the Powder River Basin From the Black Hills to Yellowstone programming.

900 W 2nd St Gillette, WY  
<https://www.facebook.com/events/607273216466026>

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**Smithsonian Museum Day 2019****Dear Folks: Letters Home From WWII - Closing Event**

Special Programming at 11am & 2pm

Always Free Admission

900 W 2nd St Gillette, WY

<https://www.ccgov.net/CivicAlerts.aspx?AID=1020>

*Saturday, September 28, 2019*

**1st Annual Northeast Wyoming Archaeology Fair**

Experience the science of archaeology in Wyoming and try your hand at prehistoric lifeways. Plans are underway to have an atlatl range, dig boxes, tool identification, flintknapping, buffalo hide tanning, earthen stone hearth cooking, and much more. Featured presentations will happen at 11:00 a.m. and 2:00 p.m. This program is made possible in part through funding from the Campbell County One Percent sales tax.

Always Free Admission

900 W 2nd St Gillette, WY

<https://www.facebook.com/events/3028422133866231/>

*Sunday, October 13, 2019*

**Dom Flemons presents Black Cowboys**

GRAMMY Award Winner & Two-Time EMMY Nominee, The American Songster, Dom Flemons comes to Gillette, Wyoming for one night only, as part of his Smithsonian Folkways Tour for his solo album titled "Dom Flemons presents Black Cowboys." This concert will shed light on the music, culture, and the complex history of the golden era of the Wild West. The songs and poems featured in this concert will take guests on an illuminating journey from the trails to the rails of the old west, following the footsteps of the thousands of African American pioneers that helped build the United States of America.

This concert is provided as a FREE event through the generous support of the Rockpile Museum Association.

6pm

Campbell County High School

1000 Camel Dr Gillette, WY



# Campbell County Public Land Board Meeting

## Agenda

**DATE:** Thursday, September 12, 2019

**TIME:** 6:30 PM

### AGENDA

1. CALL TO ORDER/ATTENDANCE
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES
  - A. August 8, 2019 Board meeting (**ATTACHMENT "A"**)
4. CONSENT AGENDA
  - A. Approval of Warrants (**ATTACHMENT "B"**)
5. CITIZEN INPUT
6. CONSTRUCTION REPORT/UPDATE
7. BOARD PROCESS
  - A. Vice Chair Election
8. OPERATIONS REPORT/UPDATE
  - A. **Items GM Jeff Esposito and team will discuss:**
    - i. General Managers Report (**ATTACHMENT "C"**)
      - a. Events – Janell
      - b. Storm Damage – Will
      - c. Finance - ReNae
9. MATTERS FOR NOTING
  - A. **CORRESPONDENCE:**
    - i. None
  - B. **BOARD CALENDAR**
    - i. **Upcoming Board Meetings**
      - a. October 10, 2019 at 6:30 PM (Workshop at 6:00 PM)
      - b. November 14, 2019 at 6:30 PM (Workshop at 6:00 PM)
    - ii. **Other Meetings/Events**
      - a. None
10. Adjournment



## CCPLB MEETING MINUTES: August 8, 2019

### CALL TO ORDER

Campbell County Public Land Board Meeting was held on August 8, 2019 at CAM-PLEX. The meeting began at 6:30 PM and was presided over by Mr. Don Hamm, with Ms. Charlene Camblin as secretary.

### ATTENDEES

**MEMBERS PRESENT:** Don Hamm, Charlene Camblin, Robert Quintana, Skyler Pownall, Heidi Gross, Troy Allee

**MEMBERS ABSENT:** Kevin Couch

**LEGAL COUNSEL:** Frank Stevens

**STAFF:** Jeff Esposito, Brandi Brockmoller, Will Hastreiter, Janell Paris, ReNae Keuck

**GUESTS:** Bob Maul *County Liaison*, Nathan McLeland *City Liason*, Gregory Hasman *News-Record*, Trevor Larson, *Van Ewing*, Carol Bohl, Ed Kirchoff, Matt Marynick, Ron Rye, Doug Camblin

Meeting called to order @ 6:30 pm

### 1. APPROVAL OF CCPLB AGENDA

The August 8, 2019 agenda was reviewed and revised to add discussion under Board Process; board Chairmanship and CCPLB meeting date change. Also move construction report up the agenda.

Motion: To approve revised August 8, 2019 agenda as revised.

Moved: Ms. Camblin

Second: Mr. Quintana

Vote: Motion passed unanimously.

### 2. APPROVAL OF MINUTES

No discussion of the July 11, 2019 minutes.

Motion: To approve the July 11, 2019 minutes as presented.

Moved: Mr. Pownall

Second: Ms. Camblin

Vote: Motion passes unanimously.

### 3. CONSENT AGENDA; APPROVAL OF WARRANT

The Warrants for the August 8, 2019 meeting were reviewed.

- July 2019 Accounts Payable Voucher Numbers 48810-48898 (General Fund/Special Events) in the amount of \$303,188.23.

- July 2019 Manual Purchase Order Numbers 10231-10266A in the amount of \$249,431.23.

- July 2019 Payroll Warrants in the amount of \$190,977.23 for the period of 6/16-7/27/2019.

DISCUSSION: Mr. Pownall requested clarification on the following:

- Payments made to Wyoming Horse Racing and State High School Rodeo Finals. Ms. Keuck clarified those payments are the amounts that CAM-PLEX settled on and agreed to pay out to those events.
- CAM-PLEX paid PGI \$60,000 as a guarantee based on their contract.
- Basin Radio payment was listed under food and lodging after the WY State HS Rodeo finals was closed out. That line item was used as an alternate line item.

- Celestial stew was also listed in an alternate line item. This was the company used to aid in colors choices for the Heritage Center and Energy Hall construction.
- Public relations/promotion was a reimbursement to Mr. Esposito. He used his personal credit card to buy Gatorade for staff setting flagging around grounds for PGI.
- Pay outs to 1<sup>st</sup> Assembly of God for bleacher cleaning after Campbell County Fair. Line item is reimbursed after Fair contract has been paid.
- Refund to Roger Newburg is a PGI campsite refund after cancellation.
- Outliers Creative payment was listed under the food and lodging line item after WY State HS Rodeo finals was closed out.
- \$600 restricted artist fee was a payment for Lazy L Band, opening act for the John King concert.
- Tami Waldner (Home Fire Foods) is a payment for CCPLB meeting meals.

Motion: To approve the August 8, 2019 warrants as presented.

Moved: Mr. Quintana

Second: Mr. Allee

Vote: Motion passes unanimously. Mr. Pownall abstains as monies will be paid out to HUB where he is employed.

#### 4. CITIZEN INPUT

DISCUSSION: Members from the Gillette Speedway were invited, at the request of the board, for clarifications on a few items.

- What is the leadership structure of the Speedway: Mr. Kirchoff is the promoter and those in attendance are the board.
- How is event activity? Activity is varied and dependent on weather, other large community events, number of drivers, sponsors, purse(winnings). Sometimes there are 30-60 drivers.
- How would you describe the Speedways economic value to the community? Mr. Kirchoff used the East West Clash as an example. That event brings in 130-160 cars. Not only does the event help raise money for charity, it brings dollars to hotels, and creates an event for the whole family. Brings out our local community and visitors from Casper. Mr. Esposito suggested exploring CVB grant opportunities for said events.
- Mr. Esposito explained CCPLB/CAM-PLEX must be informed when the Speedway has big events to avoid any CAM-PLEX event interruption on grounds.
- Ms. Camblin asked the Speedway board how and if they rain affects their races? The explained it can and the gate numbers are really varied but getting better. Commissioner Maul reminded the community to come out and enjoy races.
- Mr. Esposito expressed interest in a combined event, with the Speedway, in Morningside Park.
- Mr. Quintana thanked the race group for coming.

ACTION TO BE TAKEN: None

## 5. BOARD PROCESS

### A. Chairmanship discussion

DISCUSSION: Current CCPLB Chairman, Kevin Couch was accepted to Leadership Wyoming. The commitment needed to this program will require missed board meetings. Chairman Couch reached out to CCPLB asking the board for a decision on his board position. Mr. Quintana asked Vice-Chairmen Hamm, per the bi laws, for the board to vote to remove Chairman Couch as Chairman. Mr. Pownall spoke to the board; he feels it is not fair or prudent of the board to strip him of his title. Ms. Gross asked Mr. Pownall if he felt the board should instead ask Chairman Couch to step down. Mr. Pownall feels it does not make the board look good if it is put to a vote to "oust him". Ms. Camblin said she repeatedly asked Chairman Couch to step down and he did not respond to her requests. Mr. Pownall repeated he does not feel it is prudent to vote at this time. Mr. Quintana told the board he and Chairman Couch spoke, and he had said he would step down; Mr. Quintana feels Chairman Couch's scheduled absences will not allow him to uphold his duties and responsibilities as Chairman. The board will need a chairman, it is bad timing for him and the board. Mr. Allee expressed he agrees with Mr. Pownall and if the consensus of the board is, he should step down, Chairman Couch should step down on his own. Ms. Gross expressed she wished Chairman Couch would have stepped down. Vice Chairman Hamm asked the board if they would like Chairman Couch to step down on his own.

ACTION: CCPLB asks that Chairman Couch step down as Chairman effective immediately. Vice Chairman Hamm asked Mr. Esposito to send an email, on his behalf and the board, they would like Chairman Couch to step down from the chairmanship.

Motion: Motion to remove Chairman Couch from his Chairman role

Moved: Mr. Quintana

Second: Ms. Camblin

Vote: Motion fails. Yes - Ms. Camblin and Mr. Quintana. No - Mr. Pownall, Mr. Allee, and Ms. Gross

### B. Change the meeting date

DISCUSSION: Mr. Pownall asked the board to consider adjusting the meeting dates for Chairman Couch as he is an asset and he brings good leadership. He asked that the board look at the dates and make consideration and not kick him off for absences. Vice Chairman Hamm stated CCPLB cannot kick a member off the board for attendance. The bi laws state the board is to notify the appointing agency as they would make the decision. Ms. Camblin expressed to the board, changing the meeting dates affects more than just the board. It involves staff, liaisons, press, and the community. Vice Chairman Hamm asked the Mr. Stevens, board legal counsel, if CCPLB can legally change meeting dates. Mr. Stevens advised yes but have an obligation to notify the press. Commissioner Maul said the board could offer a short leave of absence to Chairman Couch if the board so chooses. Chairman Hamm was in favor of the board offering Chairman Couch a leave of absence but would like to discuss it at the next CCPLB meeting. Mr. Quintana requested the board ensure Chairman Couch has stepped down as Chairman before he is offered a leave.

ACTION: Move leave of absence discussion to next month's agenda

## 6. OPERATIONS REPORT/UPDATE

### A. General Managers Report:

- Mr. Esposito says the old marquee will get parts and is still in a diagnostic faze. He is hopeful for a good outcome. If it works, he plans to approach the board with a recommendation to renovate the structure.
- Mr. Esposito asked the board to respond with an RSVP to the Equality Night.
- The SLIB board unanimously approved the construction loan request. Mr. Esposito recognized the help and support of the City, County, and CAM-PLEX staff for their help in the success of the loan approval.

#### a. Events – Janell

Marketing Manager, Ms. Janell Paris gave update to current and upcoming events.

- Fair is finished and PGI is about to begin.
- The board was given a Mt. Dew can which was produced with PGI information. Jenell explained whatever can is in production is the can our ad will go on and we get one can per every large event. The can is distributed in South Dakota, Montana, and Utah. Ms. Gross asked Janell if CAM-PLEX receives any proceeds from the sale of the can. Janell advised we its just a promotion and we do not.
- Heather Kuhrt has several proposals out for large events. The Methodists have signed contracts to have their convention here at CAM-PLEX. Ms. Gross asked if there are new events planned for families after the remodel. Janell said yes, it all depends on routing and show numbers, but staff is working toward that goal.

#### b. Operations – Will

Will explained the PGI traffic plan. Explanation included proper entrances for sponsors, general public, and PGI members. Staff have addressed signage and ways to prevent congestion with the City Police and Sheriff's office. Will also explained the Friday night highway and railroad closure. Will has worked with WYDOT and BNSF to close the old highway 51 and halt trains at exactly 10 to 10:45 pm. All highway traffic will be redirected to the interstate. The Campbell County Airport has also been notified to avoid any flight path over CAM-PLEX grounds during that time. Will advised the board the concussion from the large shell will not impact homes based on its firing method. Fox Park road will be closed when the shell is loaded, and residents have been informed. The goal is to have roads and railroad opened as soon as possible, so he (Will) plans to be right next PGI at the time of detonation so he can advise to open roads and send trains.

#### c. Finance - ReNae

ReNae presented the quarterly summary report. The report shows a net income of \$218,000. ReNae stated most of the net income is the result of vacant positions. Turnover and current staff watching overtime also contributed to the larger number. Ms. Gross asked why professional services is over budget. ReNae explained more shows came in than initially budgeted, but also brought in more revenue. We will be sending approximately \$40,000 from AIE ticket revenue to WYO-STAR. The average has been approximately \$22,000. Mr. Pownall asked where we are with investments. ReNae has the account with WGIF set up and she will be transferring funds from WYO-STAR Wyoming Center Reserve Trust Fund soon. \$2M will be invested in CD's and the remaining \$1.8M will be transferred to the WGIF account.

Mr. Pownall asked about the time frame for transferring funds from the other two (2) WYO-STAR Trust Funds. ReNae said that will take longer because the City and County will both need to sign off on that as well as the board. We won't be able to do that for a while because of a busy summer and the time needed for the Tyler project. ReNae said she also wants to look at moving those two (2) trust funds in to the WYO-STAR 11 instead of transferring them to CD's and WGIF. Mr. Pownall said he would be willing to go to the City and County to visit with them and Mr. Hamm asked Mr. Pownall to work with ReNae to complete.

## 7. CONSTRUCTION REPORT/UPDATE

### A. Monthly update from Trevor Larson of Van Ewing Construction:

DISCUSSION: Mr. Trevor Larson of Van Ewing Construction provided an update on the construction. Energy Hall ceiling and bathroom demo is complete. The Heritage HVAC demo is complete, and the flooring demo is at 95%. Mr. Larson also noted they are on track with demo schedule and the underground plumbing will begin next week. They are currently waiting on equipment that does not put out fumes into the building. As construction is moving, the noise level inside will be greater. They are looking to utilize different times of day, so they are not disturbing the staff. Ms. Camblin asked about the fair office demo as the Energy Hall underground plumbing will go right through that office. Mr. Larson explained that demo will not start until after PGI and fair. They intend to work with staff to be the least disruptive.

## 8. MATTERS FOR NOTING

### A. Correspondence:

- i. None

### B. Board Calendar:

- i. Upcoming Board Meetings:
  - a. September 12, 2019 at 6:30 pm (Quarterly meeting with Commissioners at 6:00 pm)
  - b. October 10, 2019 (Workshop at 6:00 pm)
- ii. Other meetings/events:
  - a. None

## ADJOURNMENT

Meeting adjourned at 7:37 pm

## MINUTES PREPARED BY

Brandi Brockmoller, August 19, 2019 @ 1:30 pm

## MINUTES APPROVED BY

**SECRETARY:**  
(Signature & Date)



**ATTACHMENT B**

**CCPLB MEMBERS WILL BE E-MAILED**

**WARRANTS**

**FOR THIS MONTH'S**

**APPROVAL**

**PRIOR TO MEETING.**

*Your Ideas. Our Expertise. Endless Event Possibilities!*

1635 Reata Drive • Gillette, WY 82718 • [www.cam-plex.com](http://www.cam-plex.com)  
Phone (307) 682-0552 • Ticket Office 307-682-8802 • Fax (307) 682-8418

# MANAGEMENT REPORT – SEPTEMBER 2019

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August 28, 2019

## EVENTS

- Many groups contributed to the success of the Pyrotechnics Guild International event. We are grateful for the support of the County, City, Emergency Management, Road and Bridge, Police, Sheriff, Fire Department, and Airport.
- Rotary, Fur Kids Foundation, and Kiwanis helped with parking along with many individual volunteers from the community. The event would not be possible without their support.
- However, the event was not without incident. On Sunday, August 11, the first public display night, A rocket took an errant trajectory during the opening ceremony and damaged the Fare's home on University Road in the Collins Heights neighborhood. The Fare's have been remarkably gracious. From the information I have it appears both parties are working together and PGI is trying to make things right. Hopefully the relationship remains amicable.
- I received two additional reports from property damage at the Collins Heights neighborhood. The reports are damage to a gun display case that fell from a wall, and the other report is broken windows.
- I know PGI also repaired a car windshield. There was another complaint which PGI denied outright.
- The staff has done an outstanding job transitioning between large-scale events within a compressed period of time.

## CONSTRUCTION

- Our loan application is approved by the State Loan and Investment Board in the amount of \$2 million. The term is 0.05-percent for ten years.
- Construction is on schedule with an estimated completion date of June 20, 2020.

## FACILITIES

- We suffered hail damage with potential roof damage from the storm on August 17. The insurance adjuster will be here later this week for an inspection. I will continue to keep you updated as details become known.
- The work to install the traffic signal at the Boxelder and Garner Lake intersection for the City of Gillette will be starting soon. Modern Electric from

Casper is the contractor on the project. Prep work will start for the signal pole foundations and sidewalk next week. There will be lane closures as the work progresses around the intersection. We tentatively expect the project to continue through September and hopefully be complete by mid-October.

## HUMAN RESOURCES

- We conducted a board/staff event Monday, August 19. It's was a nice opportunity to get together after our two large summer events. We ordered a simple catered lunch, with the board handling the basic setup and teardown. We appreciate the Board's support.

## FINANCIAL & PRODUCTIVITY

- Tyler Update – Gina and ReNae have spent a significant amount of time on the software upgrade. The time away is necessary to the success of the project.
- ReNae closed our WYO-STAR Wyoming Center reserve fund and the balance of \$2,794,414.75 will be moved to WGIF on Friday, 8/22/19. \$1,000,000 will remain in our WGIG account and we will purchase CD's with the remaining \$1,794.414.75, laddering the funds so we will have a portion maturing each month. ReNae is working with Brian Quinn from PFM Asset Management LLC on the purchase of the CD's.

## COMMUNITY

- Annually we send a letter to the editor of the News Record inviting the public to harvest the crabapples from the trees at Cam-Plex. The letter has been sent and was printed in the News Record.
- Following is a list of shows through the end of 2019. The marketing team did a terrific job of finding entertaining shows that work so well in the Wyoming Center, especially within the confines of available dates.

Thank you,

Jeff Esposito  
General Manager

## **2019 Shows**

### **Greatest Pirate Story (n)ever told**

October 15, 2019

6:30 pm Public Show

A crew of bumbling pirates have only one chance to get their hands on the framed treasure of the Sea Witch Sa'almanella: performing the greatest pirate epic ever seen on stage! There is only one problem: their script is missing! Help them fill in the blanks and laugh along as they improvise a brand new, musical adventure based on your suggestions.



<http://greatestpiratestory.com/>

### **Wartime Radio Revue**

November 11, 2019

7:00 pm Public Show

WARTIME RADIO REVUE is a live musical show that takes audiences back in time to experience a World War II U.S.O. show. This show is produced by Pete Jacobs and is full of entertaining and historical elements. It offers an authentic musical experience that will be nostalgic for audiences of all kind.



<https://www.wowattractions.com/wartimeradiorevue>

## **DRUMLine Holiday Spectacular**

November 26, 2019

6:30 pm Public Show

The "DRUMLine Live Holiday Spectacular" takes you on an unforgettable musical journey through the most beloved chart-topping holiday classics. Imagine the festive sounds of holiday

cheer combining Gospel, Jazz, Soul, Motown rhythms, and The Nutcracker Suite mixed with a hip-hop beat and the driving force of a Historically Black College and University (HBCU) marching band. You have to see the "DRUMLine Live Holiday Spectacular" to experience the magic and musicianship!

<https://www.drumlivelive.com/drumline-live-holiday-spectacular>



## **Pout Pout Fish The Musical**

December 10, 2019

6:30 pm Public Show

Turn the poutiest of frowns upside down in this new musical featuring whimsical puppets and live performers in a sweeping oceanic adventure. When Mr. Fish sets out on a quest to find Miss Clam's missing pearl,

he discovers there is more to him than his permanently plastered pout. This colorful adaptation of The New York Times bestseller is co-conceived, directed, and designed by the acclaimed puppeteers of AchesonWalsh Studios, whose work was featured in Broadway's The King And I, On the Town, and Radio City's New York Spectacular. Writing team includes New Victory LabWorks Residency recipients Christopher Anselmo, Jared Corak, Matt Acheson, and Fergus Walsh.

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# HAPPY RETIREMENT!



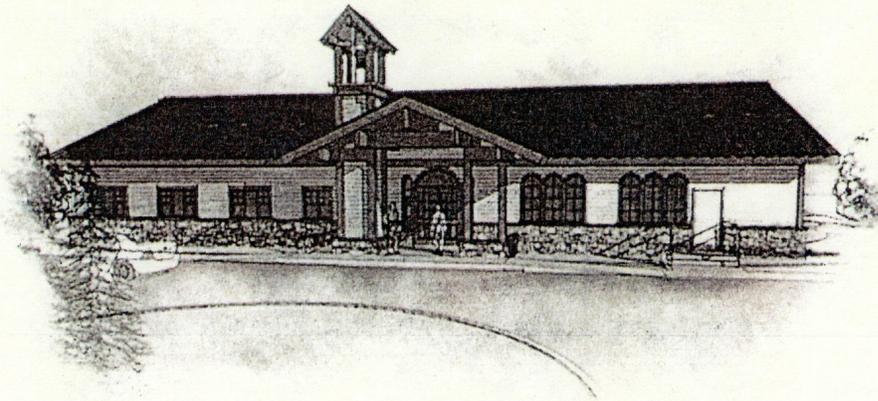
Please join us for a retirement party for

Mark Wernsmann

On Wednesday, September 4th, 2019,

at 2:00 p.m. in the

City West Breakroom



HOLY TRINITY EPISCOPAL CHURCH • GILLETTE, WY

To the Glory of God  
you are invited to help celebrate as  
Bishop John Smylie  
installs

The Reverend Lin Davenport  
as Rector of

Holy Trinity Episcopal Church

September 4, 2019

at 6:00 p.m.

a reception will follow the service

Please RSVP 307-682-4296