

CITY OF GILLETTE

Administration

201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5203 • Fax 307.686.1593
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Patrick G. Davidson, City Administrator
RE: General Information
DATE: March 13, 2020

The following meetings are scheduled for the week of **March 14-20, 2020**

Tuesday, March 17th

6:00 p.m. City Council Pre-Meeting, Agenda Attached

- Public Health Presentation – Jane Glaser, Campbell County Public Health Executive Director
- Review March 17, 2020 Council Agenda
- Executive Session
- City Hall – 3rd Floor Conference Room
- Dinner Served at 5:30 p.m.

7:00 p.m. City Council Meeting

City Hall – Council Chambers

1. Attached please find a **news release** regarding **Mayor Louise Carter-King Statement on City Operations** dated **March 12, 2020** provided by **Communications Manager Palazzari**.
2. Attached please find a **news release** regarding **WY Integrated Test Center Receives 2020 Climate Leadership Award** dated **March 6, 2020** provided by the **Wyoming Integrated Test Center**.
3. Attached please find **information** on the **2020 Census** provided by **Communications Manager Palazzari**.
4. Attached please find the **agenda** for the **Parks & Beautification Board** dated **March 12, 2020** and **meeting minutes** dated **February 27, 2020** provided by **Public Works Director Wilde**.
5. Attached please find the **agenda** for the **Campbell County Public Land Board** dated **March 12, 2020** and **meeting minutes** dated **February 13, 2020** and **February 26, 2020** provided by **Cam-Plex**.
6. Attached please find the **agenda** for the **Gillette, Wright, Campbell County Fire Protection Joint Powers Board** dated **March 11, 2020** and **meeting minutes** dated **February 12, 2020** provided by the **Campbell County Fire Department**.
7. Attached please find a **thank you card** from the **Gillette Wild 12U Hockey Teams**.

PGD/adw



CITY OF GILLETTE

Finance Department - City Clerk Division
Cindy Staskiewicz, City Clerk
201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5210 • Fax 307.686.4081
clerk@gillettewy.gov

**Pre-Meeting – 6:00 p.m.
City Hall – 3rd Floor Conference Room
Tuesday, March 17, 2020
Dinner Served at 5:30 p.m.**

Pre-Meeting Topic(s):

- Public Health Presentation – Jane Glaser, Campbell County Public Health Executive Director
- Review March 17th Council Agenda
- Executive Session

News

Mayor Louise Carter-King Statement on City Operations

Post Date: 03/12/2020 4:41 PM

With the recent announcement of a confirmed case of COVID-19 in Sheridan County, I would like to take a moment to encourage everyone to follow the guidelines set forth by Campbell County Public Health, Wyoming Department of Health and the CDC. Wash your hands, Clean common surfaces (including your cell phone), and stay home if you are sick. We also ask that you only share information from credible sources like the CDC, Wyoming Department of Health, and Campbell County Health. Please do not begin or pass along rumors about what someone may have heard happen somewhere.

If you think you may be infected, call your doctor or the hospital beforehand so that they can take the necessary precautions to prevent the spread to others already at the clinic. Testing is performed locally but the test is analyzed at the State lab. It takes between 48 hours and 72 hours for a result.

The City of Gillette has plans in place to make sure that we continue to provide first-class service to our residents. We will continue to make sure that you can turn on your water, flush your toilet, turn on the lights, and have your garbage picked up. Our dispatchers and police officers will continue to respond to all calls for assistance. Our streets and pathways will be plowed when it snows. We will sweep them whenever possible.

I am personally asking everyone to not only take care of themselves and their families but to also think about everyone in the community. It isn't necessary to hoard anything. There are plenty of supplies for everyone if everyone only buys what they need.

Gillette and Campbell County residents have always come through for each other when the chips are down. Let's do it again. Thank you.

###

[Return to full list >>](#)



Mayra Macias <mayram@gillettewy.gov>

Fwd: WY Integrated Test Center Receives 2020 Climate Leadership Award

1 message

ADMN ADMN <adm@gillettewy.gov>
To: Mayra Macias <mayram@gillettewy.gov>

Fri, Mar 6, 2020 at 10:32 AM

For GI

----- Forwarded message -----

From: **Integrated Test Center** <info@wyomingitc.org>
Date: Fri, Mar 6, 2020 at 9:12 AM
Subject: WY Integrated Test Center Receives 2020 Climate Leadership Award
To: <adm@gillettewy.gov>



CLIMATE
LEADERSHIP
AWARDS **2020**

Excellence in Greenhouse Gas Management
(Goal Setting Certificate) Recipient

NEWS RELEASE

March 6, 2020

Contact: Sarah Young
Sarah.young@wyo.gov
307.287.7160

WY Integrated Test Center Receives 2020 Climate Leadership Award *Initiative Recognized with 'Innovative Partnership Certificate'*

Detroit, Michigan – The Wyoming Integrated Test Center was awarded an 'Innovative Partnership Certificate' yesterday at the 2020 Climate Leadership Awards in Detroit, recognizing the pioneering initiative that has brought together private and public leaders to drive the next generation of clean energy technology in the heart of coal country.

“Tackling our world’s greatest challenges requires creativity, grit, courage and, perhaps most importantly, collaboration,” said Wyoming Governor Mark Gordon. “Wyoming recognizes the tremendous skill, expertise and shared commitment to reducing carbon emissions that our private sector partners bring to the table. I believe innovative partnerships, like the Wyoming ITC, will yield some of the most successful and significant breakthroughs in modern history – breakthroughs critical to ensuring the long-term viability of our nation’s energy resources and responsible stewardship of our planet.”

“Wyoming’s leadership is bringing the best minds together to advance energy technologies, reduce emissions and sustain the economy,” said Duane Highley, CEO of Tri-State Generation and Transmission Association. “The Wyoming ITC richly deserves recognition for its unique approach to meaningfully enable innovation and advance climate solutions.”

“Basin Electric supports the ITC because our cooperative believes in an all of the above energy generation strategy, utilizing multiple sources of fuel to serve our members. This critical research could help unlock a means to continue using an abundant and reliable fuel source while reducing our carbon footprint,” said Paul Sukut, Basin Electric CEO and general manager. “It’s exciting to see the ITC being recognized for their important research that will not only be a benefit to our members, but also the communities in which we live.”

“Electric cooperatives are proud to play a significant role in the ongoing energy evolution by supporting the development of new energy research and technologies,” said NRECA CEO Jim Matheson. “In many communities, affordable baseload energy sources like coal and natural gas will remain essential to ensuring reliable power for local families and businesses. The Wyoming ITC demonstrates the power of cooperation across the public and private sectors as it jumpstarts energy innovation and finds new ways to leverage existing resources.”

The ninth annual Climate Leadership Awards took place yesterday in Detroit, Michigan during the Climate Leadership Conference, which brings together forward-thinking leaders from business, government, academia, and the non-profit community to address climate change through policy, innovation, and business solutions. The Center for Climate and Energy Solutions (C2ES) and The Climate Registry (TCR) bestowed a total of 18 awards to 13 organizations, two partnerships, and three individuals. The Innovative Partnership Certificate recognizes organizations working collaboratively on leading edge climate initiatives that are above and beyond business as usual.

“Congratulations to the 2020 Climate Leadership Award winner the Wyoming Integrated Test Center for their stand-out achievements,” said Amy Holm, Executive Director of The Climate Registry. “At a time when the world urgently needs more climate ambition, these organizations and individuals demonstrate what is possible.”

Awardees are honored for exemplary corporate, organizational, and individual leadership in reducing carbon pollution and addressing climate change in their operations and strategies. This year's awardees represent a wide array of sectors, including manufacturing, technology, academia, local government, financial services and consumer goods.



Sarah Young (center), Director for Public Affairs and Communications for the Wyoming Infrastructure Authority, accepts the Climate Leadership Award on behalf of the Wyoming Integrated Test Center at the awards ceremony in Detroit, Michigan on Thursday, March 5. Young is joined by Bob Perciasepe, President of C2ES, and Amy Holm, Executive Director of the Climate Registry. Photo is free for use, courtesy C2ES.

More information about the Climate Leadership Award winners is available at <https://link.zixcentral.com/u/2a9c906f/eGYXTsVf6hGVAL6GgNRvyg?u=https%3A%2F%2Fwww.climateleadershipconference.org%2Fawards%2F>

Wyoming Integrated Test Center
c/o Wyoming Infrastructure Authority
325 W 18th Street, Suite 1
Cheyenne, WY 82001
307-635-3573 or info@wyomingitc.org
www.wyomingitc.org

STAY CONNECTED



Integrated Test Center | [325 W 18th Street, Suite 1, Cheyenne, WY 82001](#)

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Sent by info@wyomingitc.org in collaboration with



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2020 Census

What is the Census

The census is a count of every person who lives in the United States and its territories. It happens every 10 years. In early 2020, you will be asked to count everyone who lives in your home as of April 1. Responding to the 2020 Census is a chance to shape your future.

CENSUS 101: WHAT YOU NEED TO KNOW

The 2020 Census is one of the most important events in our nation's history. It's a chance to shape the future.

Everyone counts.

It's about fair representation.

It's in the constitution.

It's about \$675 billion.

It's about redistricting.

Taking part is your civic duty.

The 2020 Census and Confidentiality

Your responses to the 2020 Census are safe, secure, and protected by federal law. Your answers can only be used to produce statistics. They cannot be used against you by any government agency or court in any way—not by the FBI, not by the CIA, not by the DHS, and not by ICE.

Designed to help you shape the future:

1. **Safe:** Your responses are protected by federal law.

2. **Secure:** Your information is kept safe and secure.

3. **Confidential:** Your information is kept confidential.

4. **Accurate:** Your information is kept accurate.

5. **Reliable:** Your information is kept reliable.

6. **Timely:** Your information is kept timely.

7. **Useful:** Your information is kept useful.

8. **Easy to use:** Your information is kept easy to use.

9. **Simple:** Your information is kept simple.

10. **Clear:** Your information is kept clear.

11. **Concise:** Your information is kept concise.

12. **Complete:** Your information is kept complete.

13. **Consistent:** Your information is kept consistent.

14. **Coherent:** Your information is kept coherent.

15. **Correct:** Your information is kept correct.

16. **Comprehensive:** Your information is kept comprehensive.

17. **Comparable:** Your information is kept comparable.

18. **Compatible:** Your information is kept compatible.

19. **Compatible:** Your information is kept compatible.

20. **Compatible:** Your information is kept compatible.

Census 2020

How the 2020 Census will invite everyone to respond

Every household will have the option of responding online, by mail, or by phone.

Nearly every household will receive an invitation to participate in the 2020 Census from either a postal worker or a census worker.

95% of households will receive their census invitation in the mail.

Almost 5% of households will receive their census invitation when a census worker comes to visit in their area. The majority of households that receive mail will be invited to respond online.

Less than 1% of households will be invited in person by a census worker instead of being invited to respond online.

Census 2020

What's in it for me?

- Your responses inform where over \$675 billion is distributed each year to communities nationwide for clinics, schools, roads, and more.
- Census data gives community leaders vital information to make decisions about building community centers, opening businesses, and planning for the future.
- Responding also fulfills your civic duty because it's mandated by the U.S. Constitution. The United States has counted its population every 10 years since 1790.
- Your responses are used to redraw legislative districts and determine the number of seats your state has in the U.S. House of Representatives.

Is my information safe?

Your responses to the 2020 Census are safe, secure, and protected by federal law. Your answers can only be used to produce statistics. They cannot be used against you by any government agency or court in any way—not by the FBI, not by the CIA, not by the DHS, and not by ICE.

What will I be asked?

You will be asked a few simple questions, like age, sex, and the number of people who live in your home, including children.

What won't be asked?

The census will never ask for Social Security numbers, bank or credit card numbers, money or donations, or anything related to political parties.

When can I respond to the census?

In early 2020, every household in America will receive a notice to complete the census online, by phone, or by mail. In May, the U.S. Census Bureau will begin following up in person with households that have yet to respond.

Address Canvassing

Find out more about the U.S Census Bureau's [Address Canvassing](#) operations: What it is, why it's done, and how to confirm an Address Canvasser's credentials.



**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
AGENDA
MARCH 12, 2020 – 5:30 P.M.
CITY WEST – PARKS STAGING ROOM**

Members:

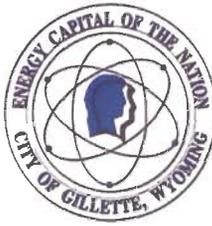
**Justin Lay - Chairperson
Megan McManamen - Vice-Chairperson
Mike Castellanos
Cathrine Gallilee
Angi Klamm
Wes Johnson
Justin Lay
Robin Voigt**

- I. MEETING CALLED TO ORDER**
- II. APPROVAL OF MINUTES**
 - A. February 27, 2020
- III. PUBLIC COMMENT**
- IV. NEW BUSINESS**

None
- V. OLD BUSINESS**
 - A. Trash A Thon
 - B. Goal Setting
- VI. STAFF REPORT**

None
- VII. CHAIRPERSON'S / BOARD REPORT**

None
- VIII. ADJOURNMENT**



CITY OF GILLETTE

Parks and Beautification Board
611 N. Exchange Ave. • Gillette, Wyoming 82716
Phone 307.686.5320
www.gillettewy.gov

**CITY OF GILLETTE
PARKS AND BEAUTIFICATION BOARD
MINUTES
FEBRUARY 27, 2020
5:30 P.M.
PARKS STAGING – CITY WEST**

MEMBERS:

	PRESENT	
	<u>(YES)</u>	<u>(NO)</u>
Justin Lay, Chairperson	(X)	()
Megan McManamen, Vice-Chairperson	(X)	()
Mike Castellanos	()	(X)
Cathrine Gallilee	()	(X)
Wes Johnson	(X)	()
Angi Klamm	(X)	()
Robin Voigt	()	(X)
Meeting Quorum:	(X)	()

STAFF:

Sawley Wilde, Public Works Director
Janie Kuntz, Parks Manager
Wendy Clements, City Arborist
Kim Klein, Senior Administrative Assistant

I. CALL MEETING TO ORDER

Chairperson Mr. Lay called the meeting to order at 5:30 p.m.

II. APPROVAL OF MINUTES

Ms. Klamm made a motion to accept the minutes from the January 23, 2020 meeting. Seconded by Ms. McManamen. All members voted Aye. Motion passed. Ms. McManamen made a motion to accept the minutes from February 13, 2020 meeting. Seconded by Ms. Klamm. All members voted Aye. Motion passed.

III. PUBLIC COMMENT

None

IV. NEW BUSINESS

A. Photo Contest - Addition - Ms. Clements

Ms. Clements spoke to the Board about wanting to add a tree category to the photo contest. The Board also decided the date of the next contest will be March 19th through June 21st.

V. OLD BUSINESS

A. Trash A Thon

Planning for Trash-A-Thon continued. A letter to the editor was discussed, as well as previous years flyers, and supplies. Discussion will continue.

B. Goal Setting

Various ideas were discussed; Adopt-A-Planter, ECSC, and beautification. Discussion will continue.

C. Budget

Mr. Wilde reported to the Board that he was in the process of budget submittal, and gave an update on projects.

VI. STAFF REPORT

A. Xeriscaping List

Ms. Kuntz showed the Board an updated xeriscaping guide she had completed.

B. New Planter

Ms. Kuntz advised the Board that a new planter is being installed in Dalbey Park near the Little League Fields. It will contain milkweed, and pollinator friendly plants.

VII. CHAIRPERSON'S / BOARD REPORT

A. Festival of Lights

Mr. Lay shared with the Board that he had spoken with a citizen concerning the Festival of Lights. The citizen was wondering as to what extent the Board was involved in the festival. Board advised Mr. Lay to tell the citizen that the festival is a county function, and that any concerns of the festival could be directed to the County Commissioners.

VIII. ADJOURNMENT

This meeting was adjourned at 6:27 p.m.

RESPECTFULLY SUBMITTED,

Sawley Wilde, Public Works Director
SW/kk



Campbell County Public Land Board Meeting

Agenda

DATE: Thursday, March 12, 2020

TIME: 6:30 PM

AGENDA

1. CALL TO ORDER/ATTENDANCE
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES
 - A. February 13, 2020 Board meeting (ATTACHMENT "A")
 - B. February 26, 2020 Major Hail Claim Special Meeting (ATTACHMENT "B")
4. CONSENT AGENDA
 - A. Approval of Warrants (ATTACHMENT "C")
5. CITIZEN INPUT
6. CONSTRUCTION REPORT/UPDATE
 - A. CMAR Report
7. BOARD PROCESS
 - A. Discussion of CMAR Proposals
8. OPERATIONS REPORT/UPDATE
 - A. Items GM Jeff Esposito and team will discuss:
 - i. General Managers Report (ATTACHMENT "D")
 - a. Events – Janell
 - b. Operations department update – Will
 - c. Finance – ReNae
9. MATTERS FOR NOTING
 - A. CORRESPONDENCE:
 - i. None
 - B. BOARD CALENDAR
 - i. Upcoming Board Meetings
 - d. April 9, 2020 at 6:30 PM (Workshop begins at 6 PM)
 - e. May 14, 2020 at 6:30 PM (Workshop begins at 6 PM)
 - ii. Other Meetings/Events
 - a. CCPLB/Manager budget meeting, March 19, 2020 at 5 PM (WC, Equality Hall Conf. Rm)
 - b. Budget Review (County/City), April 16, 2020 at 5:15 PM (GAMB, Cottonwood Rm)
10. Adjournment



CCPLB MEETING MINUTES: February 13, 2020

CALL TO ORDER

Campbell County Public Land Board Meeting was held on February 13, 2020, at CAM-PLEX. The meeting began at 6:30 PM. Meeting was presided over by Chairman Don Hamm, with Ms. Charlene Camblin as secretary.

ATTENDEES

MEMBERS PRESENT: Don Hamm, Robert Quintana, Troy Allee, Heidi Gross, Kevin Couch, Skyler Pownall

MEMBERS ABSENT: Charlene Camblin

LEGAL COUNSEL: Frank Stevens

STAFF: Brandi Brockmoller, Will Hastreiter, ReNae Keuck

GUESTS: Trevor Larson *Van Ewing*, Gregory Hashman *News Record*, Ryan Eastin *Bartlett Roofing*, Doug Bartlett *Bartlett Homes & Roofing*, Nathan McLeland *City Council CCPLB Liaison*

Meeting called to order @ 6:30 pm

1. APPROVAL OF CCPLB AGENDA

The January 9, 2020 agenda as presented.

Motion: To approve the agenda as presented

Moved: Ms. Gross

Second: Mr. Quintana

Vote: Motion passed unanimously

2. APPROVAL OF MINUTES

A. To approve the January 9, 2020 minutes.

Motion: To approve January 9, 2020 minutes as presented

Moved: Mr. Quintana

Second: Mr. Allee

Vote: Motion passed. Mr. Couch and Mr. Pownall abstain as they were absent from the January meeting.

B. To approve the February 5, 2020 Board/Staff Planning Meeting minutes.

Motion: To approve February 5, 2020 Board/Staff Planning Meeting minutes as presented

Moved: Ms. Gross

Second: Mr. Couch

Vote: Motion passed unanimously

3. CONSENT AGENDA; APPROVAL OF WARRANTS

The Warrants for the February 13, 2020 meeting were reviewed.

- February 2020 Accounts Payable Voucher Numbers 49344 - 49432 (General Fund/Special Events) in the amount of \$682,852.58

- February 2020 Manual Purchase Order Numbers 10397 - 10432 in the amount of \$234,120.57

- February 2020 Payroll Warrants in the amount of \$155,494.01 for the period of 12/15-1/25/2020.

Discussion: Mr. Pownall asked Comptroller, ReNae Keuck if the board could start receiving a Budget Vs. Actual report for the events. Ms. Keuck said she would speak with Mr. Esposito and return to the Board.

Motion: To approve the warrants as presented

Moved: Mr. Pownall

Second: Mr. Quintana

Vote: Motion passed unanimously

4. CITIZEN INPUT

DISCUSSION: Doug Bartlett, of Bartlett Homes and Roofing, spoke to the Board regarding his company's interest in repairing the damages incurred by our July 17th, 2019 hailstorm. He explained he feels his company is the best qualified. He prides himself on his reputation and is willing to put into writing all his promises. Mr. Bartlett took the liberty of contacting a local lawyer to assure the Board they can hire him without putting the project out to bid. His lawyer found a Wyoming state statute that allows it. He also assured the Board he could save them the \$500,000 by using a product on the roofs that are more cost-effective and is overall better. He recognized the Board's ideals and said he would also use local suppliers as much as possible and hire local crews keeping things as local as possible. Not only does the product come with a 20-year warranty, but he also warranties his companies work for 5 years.

5. CONSTRUCTION REPORT/UPDATE

A. Monthly update from Trevor Larson of Van Ewing Construction:

DISCUSSION: Mr. Trevor Larson of Van Ewing Construction provided an update on the construction. Crews have finished installing ceiling grid, can lighting, and tile in Energy Hall. Heritage Center drywall is complete in the galleria and two back bathrooms. The Arabia ceiling is taking shape in the galleria as well. Crews will be finishing up the handicap ramps in the auditorium to install the lift next week. The underground plumbing in the Heritage Center basement is complete. Crews have started in the Energy Hall kitchen. They have removed the equipment and are locating lines to start replacing. Fixtures for Energy Hall restrooms will be here next week. Most all the major colors have been selected. Dupree Building Systems was here to start the mobile wall replacements. Mr. Larson is just waiting for final shop drawings and then they can approve the order.

6. BOARD PROCESS

A. Major Insurance Claim

DISCUSSION: Legal Council, Frank Stevens told the board he has been looking at the processes and best practices as a joint powers board regarding our hailstorm. Mr. Stevens believes we owe it to our funding agencies and community to be diligent in how the Board proceeds with spending and with the project. He has spoken to City and County attorneys to see what we can legally do. The procedures for public bidding have things written into them so we can use anyone. We need to follow the right to legal process. It is ultimately the board decision but with public funds and we need to follow proper procedures. The County has CMAR requirements, the City just requires bidding processes. Mr. Stevens told the board he plans to come back to them with his recommendations. Chairman Hamm said we are on limited time so we will have a special meeting to make those decisions with this

the only item on the agenda. We also need to discuss how we will come up with the deductible and how do we approach this in the future as it changes to a percentage deductible

7. OPERATIONS REPORT/UPDATE

A. General Managers Report:

a. Mr. Esposito was absent.

b. Events – Janell

- Ms. Paris was absent.

c. Operations – Will

- Operations Manager, Mr. Will Hastreiter reported staff is busy quickly moving the Wyoming Center around with MSHA meetings and concerts. The staff has had to move events to other buildings, but the event promoters have been great to work with. Snow removal is always time-consuming but they have spread those duties with the maintenance and it is a more efficient way of doing it. The staff is preparing for the ARP Winter Series is this Sunday and the Marvin Garret Colt Challenge next week.

d. Finance - ReNae

- Comptroller, Ms. ReNae Keuck reported she is working on the budget. The board will receive it at the next board meeting in March and will approve it at the April board meeting. The staff is working on projections to see if we need to make adjustments. She and Gina are still working on the Tyler project and it is on schedule to go live in July.

8. MATTERS FOR NOTING

A. Correspondence:

Thank you from WY Reads and Open container permit.

B. Board Calendar:

- i. Upcoming Board Meetings:
 - a. March 12, 2020 (Quarterly Commissioners Meeting at 6:00 pm)
 - b. April 9, 2020, at 6:30 PM (Workshop begins at 6 PM)
- ii. Other meetings/events:
 - a. CCPLB/Manager Budget Planning meeting, March 19, 2020, at 5 PM (WC, Equality Hall Conf. Rm.)
 - b. Budget Review (County/City), April 16, 2020, at 5:15 PM (GAMB, Cottonwood Rm)

ADJOURNMENT

Meeting adjourned at 7:04 pm

MINUTES PREPARED BY

Brandi Brockmoller, February 14, 2020

MINUTES APPROVED BY

SECRETARY:
(Signature & Date)

[Campbell County Public Land Board]



CCPLB MAJOR INSURANCE CLAIM MEETING

MINUTES: February 26, 2020

CALL TO ORDER

Campbell County Public Land Board Meeting was held on February 26, 2020, at CAM-PLEX. The meeting began at 5:33 PM. Meeting was presided over by Chairman Don Hamm.

ATTENDEES

MEMBERS PRESENT: Don Hamm, Robert Quintana, Troy Allee, Heidi Gross, Kevin Couch, Skyler Pownall

MEMBERS ABSENT: Charlene Camblin

LEGAL COUNSEL: Frank Stevens

STAFF: Brandi Brockmoller, Jeff Esposito, Will Hastreiter

GUESTS: Gregory Hashman *News Record*, Nathan McLeland *City Council CCPLB Liaison*, Del Shelstad *County Commissioner*, DG Reardon *County Commissioner*, Susan Saunders *County Clerk*, Kory Hill *307 First*, Bob Maul *County Commissioner*

Meeting called to order @ 5:33 pm

1. APPROVAL OF CCPLB AGENDA

The February 26, 2020 agenda as amended to add public comment.

Motion: To approve the agenda as amended.

Moved: Mr. Quintana

Second: Mr. Couch

Vote: Motion passed unanimously

2. PUBLIC COMMENT

DISCUSSION: Committee Leader, Kori Hill of 307 First spoke to the board asking them to hire local contractors for the repairs needed from the July 2019 hailstorm. He feels as the community supports the CAM-PLEX, the board should also support local contractors and keep the funds here in Wyoming and Campbell County. Chairman Hamm assured Mr. Hill the board has made no consideration and his assumption otherwise is incorrect. The board will follow the guidelines set forth by our funding agencies and make a decision based on best practices and CAM-PLEX's best interest.

3. MAJOR INSURANCE CLAIM

DISCUSSION: Legal Counsel, Frank Stevens, reported to the board the options in proceeding forward with the repairs needed from the July 2019 hailstorm. Wyoming State Statute 15.1.113 requires entities of governing bodies to follow the strictest rules set forth by either your County or your City. As CAM-PLEX is a Joint Powers board, they are required to follow the City guidelines as they are more restrictive. The options before the board are, CM Agent, Construction Manager at Risk (CMAR), or Design-Build.

After a discussion between the board and guidance from attending City and County representatives, the board plans to ask for proposals for a Construction Manager at Risk. The board will advertise for proposals and each one will be presented to the board for review. If this option is not satisfactory or cost-effective, the board will seek other options.

Motion: To advertise for proposals for Construction Manager at Risk

Moved: Mr. Quintana

Second: Mr. Couch

Vote: Passes three yes from Mr. Allee, Mr. Couch, and Mr. Quintana. Two no from Ms. Gross and Mr. Pownall

ADJOURNMENT

Meeting adjourned at 5:57 pm

MINUTES PREPARED BY

Brandi Brockmoller, February 27, 2020

MINUTES APPROVED BY

SECRETARY:

(Signature & Date)

[Campbell County Public Land Board]



ATTACHMENT C

CCPLB MEMBERS WILL BE E-MAILED

WARRANTS

FOR THIS MONTH'S

APPROVAL

PRIOR TO MEETING.

Your Ideas. Our Expertise. Endless Event Possibilities!

1635 Reata Drive • Gillette, WY 82718 • www.cam-plex.com
Phone (307) 682-0552 • Ticket Office 307-682-8802 • Fax (307) 682-8418

CAM-PLEX MANAGEMENT REPORT

March 2020

EVENTS

- Keith booked the United States Cutting Horse Association Spring Fling Cutting. The event is April 24-25, 2020. Here is a link: <https://www.unitedstatescutting.com/>.
- Keith also booked the Rodear America Cowdog Trials. The event is April 26, 2020. <https://rodearamerica.com/>.
- The events listed above include space rental, stall rental, and approximately 125 hotel room nights this first year.
- Heather Kurt and Will gave the Wyoming Republican Convention a tour of the Wyoming center. They talked about all their setup needs and our capabilities to accommodate the state convention. They had many questions as to where they will be able to fit all the meetings, classes, and storage. Heather did an outstanding job explaining the layout and where each concern of theirs could be accommodated. They are very excited to be having the event here at Cam-plex, and they believe this will be one of the best facilities they have ever used for their event.
- The Pepsi Cup and Clash at CAM-PLEX indoor soccer tournaments rebooked for 2021. Both are excellent tournaments for Gillette and Campbell County. The events are growing in attendance which leads to increased economic impact.
- We booked five dates in Summer 2020 for 4-H Rodeo/Timed Events. We have scheduled thus far 13 events & 7 practice rides for 4-H kids.
- Black Hills North American Versatile Hunting Dog Association has requested another date in March.
- Thar's Ranch Sorting booked another weekend in October for a total of three ranch sorting events in 2020.

CONSTRUCTION

- Nothing to report.

MAJOR CLAIM

- We have solicited CMAR proposals per CCPLB instruction. The CMAR packet was reviewed by Kevin King and Clark Malinkovich of CC Public Works, and CCPLB Construction Committee, Troy Alee and Kevin Couch. Responses are due by 4 pm on March 11. Presentations by qualified candidates are scheduled to begin at 4 pm on March 12. Each group presenting will have up to 15 minutes plus time for questions. The City and County are informed of the timeline.

FACILITIES

- One of the two heaters in Barn 3 failed. Our operations team recognized there was a really large heater in the Energy Hall wall room that was never used. Instead of just getting something new, they repurposed an asset. This was really great problem solving.
- The maintenance staff met with Phoenix Lighting to measure the Lumens in Morningside Park arena. They are exploring a possible LED upgrade to the arena lighting.

HUMAN RESOURCES

- Campbell County annually offers training for Board Members. This year's training is March 25 from 5:30 – 8:30 pm or March 26 from 1 – 4 pm. Please contact Brandi if you are interested in attending.
- 28 of 35 full-time employees attended defensive driving. The remaining employees will be scheduled at a later date.
- We continue monthly staff training days. Topics include HR, teamwork, safety, etc. Some of the training is video based, other topics like CPR, fire extinguishers, bloodborne pathogens are in person.

FINANCIAL & PRODUCTIVITY

- ReNae and Gina continue working with the County on the Tyler Software implementation package.

COMMUNITY

- I reached out to the Rockpile Museum and asked if they were interested in occasionally placing an exhibit in our gallery space. I think this is a great way to drive business to the museum, especially if the exhibit coincides with an RV rally or other large event. I'll also reach out to the senior center and offer space for a senior art show.
- We continue to backfill unused space with Edge Soccer Practices, Roller Derby Practices, and local Pickleball Practices.

Thank you.



Gillette, Wright, Campbell County Fire
Protection Joint Powers
Board of Directors
March 11, 2020 Business Meeting
Station 1, Community Room

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Note: 🌀 Signifies a Decision Item

GWCCFPJPB Meeting

Meeting at 5:30 p.m.

MARCH 11, 2020

Gillette, Wright, Campbell County

Fire Protection Joint Powers Board of Directors

Business Meeting

MARCH 11, 2020 - Attendance

ATTENDANCE

Board Members:

_____ Cory Bryngelson

_____ Chris Beltz

_____ Bill Sims

_____ Joe Case

_____ Jason Hawk

_____ Jeff Boardman

_____ Trent Jones

INVITED STAFF MEMBERS:

_____ Fire Chief Jeff Bender

_____ Comptroller Juli Pierce

_____ Division Chief JR Fox

_____ Jerrica Sprague/Geneva Wickham

INVITED GUESTS:

_____ Joe Hallock (Stevens, Edwards, Hallock, & Carpenter, P.C.)

_____ DG Reardon (County Commissioner & Liaison to the Fire Board)

_____ Shay Lundvall (City Council & Liaison to the Fire Board)





Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors

CALL TO ORDER/INTRODUCTIONS/ADDITIONS & DELETIONS

MARCH 11, 2020

1. CALL TO ORDER

The Meeting was called to order at _____ hours
by _____.

2. PLEDGE OF ALLEGIANCE

3. WELCOME AND INTRODUCTIONS

Guests:

4. AGENDA APPROVAL

4.1 Business Additions and Deletions

4.2 Approve the Agenda ☞

4.3 Approve the Amended Agenda (if needed) ☞

5. PUBLIC COMMENTS



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
 MARCH 11, 2020 - Discussion/Approval

6. CONSENT AGENDA APPROVAL ITEMS

6.1 Regular Board Meeting Minutes

JOINT POWERS FIRE BOARD
 MEETING MINUTES
 February 12, 2019

ATTENDANCE: Cory Bryngelson, Bill Sims, Joe Case, Trent Jones, Chris Beltz and Jason Hawk
 Absent: Jeff Boardman

STAFF and GUESTS: Chief Bender, Comptroller Juli Pierce, Chief JR Fox, Chief Bryan Borgialli, Chief Ryan Fox, Admin Assistant Jerrica Sprague, Attorney Joe Hallock, City Administrator Pat Davidson and Mayor Carter- King

1.0 CALL TO ORDER

Board Chairman Cory Bryngelson called the meeting to order at 1730 hours at the Campbell County Fire Department Station One in Gillette, Wyoming.

3.0 WELCOME AND INTRODUCTIONS

Chairman Bryngelson introduced the attendees who are listed above under the heading "Staff and Guests."

4.1 BUSINESS ADDITIONS AND DELETIONS

Cory would like to make note that there will be an Executive Session.

4.2 AGENDA APPROVAL

☛ Motion Bill Sims moved, seconded by Trent Jones, to approve the meeting agenda as presented.

Cory Bryngelson	yes	Chris Beltz	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	absent
Jason Hawk	yes		

The motion carried.

5.0 PUBLIC COMMENT

Board member Beltz addressed the room to share. He had gone to dinner with a couple who had been affected by structure fire on West Hills Loop. The couple come from California and have experience from departments back there. They were blown away by the professionalism of our department. Operations and the care given to salvage and moving of personal belongings. Chief Bender appreciated the report and will pass along to Department.

6.0 APPROVE CONSENT AGENDA

☛ Motion Chris Beltz moved, seconded by Bill Sims, to approve the Consent Agenda as presented.

Cory Bryngelson	yes	Chris Beltz	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	absent
Jason Hawk	yes		



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
MARCH 11, 2020 - Discussion/Approval

The motion carried.

7.1 MANUAL CHECKS

• Motion Joe Case moved, seconded by Bill Sims, to approve payment of the Manual Checks totaling \$64,243.94.

Cory Bryngelson	yes	Chris Beltz	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	absent
Jason Hawk	yes		

The motion carried.

8.1 FINANCIAL AND POLICY REVIEW

Chief JR Fox explained changes to three policies that committee has been working hard on. They are 103.02 Leave Selection, 104.01 Overtime and 105.03 Work Schedule. Chief JR Fox went into detail on each one of these with explanation of the cleanup and changes that are proposed. The Board was given each policy to review prior to next Board Meeting.

8.1.1 FY CASH POSITION

Comptroller Pierce we continue to do well on cash balance. In the month of January, we received the 3rd qtr. operating money from City and County. Misc. income is mostly part time pension contributions along with an insurance check for grass truck repair. We finished up cash balance at \$1,970,580.31.

8.1.2 BUDGET VS ACTUAL

Comptroller Pierce said we are doing well. We should have just shy of 42% left. We don't have any accounts that we haven't previously discussed that are below that number. Salary and Payroll Benefits were 48.7%. Administrative is below the 42% due to insurance being almost 100 percent paid. Training costs are still well above at 68%, Building & Utilities are at 54.29% but what you don't see in there 30k in boiler expense that has been paid for by the County but not billed to us yet so it will be about 50k what we pay next quarter, leaving us with only 14k in that account to get us through the rest of year. Operating Expenses are at 46.86% left so we have about 5% above that has not been spent.

8.2.1 ADMINISTRATIVE ITEMS: FIRE CHIEF CALL REVIEW

Chief Bender mentioned significant incidents have been three structure fires at Eagles Nest, Oregon and in Foothills. Otherwise we have had typical call distribution. Traffic collisions in south part of county with the road conditions. Today there was a snowplow that rolled over. Driver was not injured.

8.2.2 TRAINING REPORT

January Training Highlights

During January 167 training classes were held. 999 hours of training was recorded with 476 participants.

Department Wide trainings in January focused on Passport Accountability, Incident Reviews, and Air Management/Consumption Drills.

The Training Division implemented Target Solutions Online Training for the full-time staff in January. Topics covered were Bloodborne Pathogen Training, Ethics, Medical CME's, Ground Ladders, and Fire Hose.

The Rural Wildland Refresher was conducted with 17 rural firefighters participating in the four-hour course.



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
MARCH 11, 2020 - Discussion/Approval

An initial certification Ice Rescue Technician course was held with nine participants receiving the certification.

The 2020 EMT class began in January. The CCFD is sponsoring six personnel for this six-month certification course. There are three full-time firefighters and three part-time firefighters enrolled.

2020 Recruit Academy

The 2020 Recruit Academy began on January 23, 2020. Currently there are nine Recruit Firefighters. Topics instructed for the month of January were Orientation/Fire Service History, and Safety & Health.

State Certifications Issued

Firefighter Terry Thomas – Firefighter I

Firefighter Terry Thomas – Hazardous Materials Operations

Lieutenant John Gunnels – Apparatus Driver Operator - Pumper

February 2020 Training Schedule

February 1, 2020 – Recruit CPR Class – 0800 AMFTC

February 1, 2020 – EMT Class – Patient Assessment & Scene Size-up – 0800 Nursing Education Building Gillette College

February 3, 2020 – EMT Class – Patient Assessment – 1800 Nursing Education Building Gillette College

February 5, 2020 – Recruit Academy - Fire Department Communications – 1900 AMFTC

February 6, 2020 – Department Wide Training - Attack Packages (Classroom) – 1900 AMFTC (Please bring all structural engines)

February 10, 2020 – EMT Class – Trauma Overview – 1800 Nursing Education Building Gillette College

February 12, 2020 – EMT Class – Bleeding and Soft Tissue Injuries – 1800 Nursing Education Building Gillette College

February 12, 2020 – Recruit Academy – Building Construction – 1900 AMFTC

February 13, 2020 – Department Wide Training – Attack Packages (Practical) – 1900 AMFTC (Please bring all structural engines)

February 17, 2020 – EMT Class – Orthopedic Trauma – 1800 Nursing Education Building Gillette College

February 19, 2020 – EMT Class – Splinting – 1800 Nursing Education Building Gillette College

February 19, 2020 – Recruit Academy – Fire Behavior – 1900 AMFTC

February 20, 2020 – Station Training – Attack Packages – 1900 Assigned Stations

February 24, 2020 – EMT Class – Multi Systems Trauma – 1800 Nursing Education Building Gillette College

February 26, 2020 – EMT Class – Special Considerations in Trauma – 1800 Nursing Education Building Gillette College

February 26, 2020 – Recruit Academy – PPE & SCBA – 1900 AMFTC

February 29, 2020 – EMT Class – Spinal Immobilization – 0800 Nursing Education Building Gillette College

February 29, 2020 – S-131 – 0800 AMFTC

8.2.3 FACILITIES UPDATE/GENERAL INFORMATION

No major Building Maintenance items. Moving forward, we continue to be proactive rather than reactive. Things are going well with the County.

9.0 BOARD ACTION ITEMS

9.1 COUNTY COMPENSATION PLAN

☛ Motion Jason Hawk moved, seconded by Joe Case, to approve implementation of County Compensation Plan upon approval from funding entities.



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
MARCH 11, 2020 - Discussion/Approval

Cory Bryngelson	yes	Chris Beltz	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	absent
Jason Hawk	yes		

The motion carried.

9.2 FOREST SERVICE LEASE

☛ Motion Bill Sims moved, seconded by Trent Jones, to enter a lease at Station 9 with the Forest Service in the amount of \$1650 per month.

Cory Bryngelson	yes	Chris Beltz	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	absent
Jason Hawk	yes		

The motion carried.

9.3 PITNEY BOWES CONTRACT

☛ Motion Bill Sims moved, seconded by Trent Jones, to approve the renewal of Pitney Bowes Contract.

Cory Bryngelson	yes	Chris Beltz	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	absent
Jason Hawk	yes		

The motion carried.

RECESS

☛ Motion Chris Beltz moved, seconded by Bill Sims to recess at 1835 hours.

Cory Bryngelson	yes	Chris Beltz	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	absent
Jason Hawk	yes		

The motion carried.

10.1 EXECUTIVE SESSION

RECONVENE

☛ Motion Joe Case moved, seconded by Bill Sims to reconvene at 1913 hours.

Cory Bryngelson	yes	Chris Beltz	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	absent
Jason Hawk	yes		



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
 MARCH 11, 2020 - Discussion/Approval

The motion carried.

9.4 FIRE CHIEF INCREASE

☛ Motion Cory Bryngelson moved, seconded by Bill Sims, to approve Chief Bender of a 4% increase.

Cory Bryngelson	yes	Chris Beltz	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	absent
Jason Hawk	yes		

The motion carried.

11.0 EXECUTIVE SESSION MINUTES APPROVAL

☛ Motion Bill Sims moved, seconded by Trent Jones to accept Executive Session minutes from 1/8/2020.

Cory Bryngelson	yes	Chris Beltz	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	absent
Jason Hawk	yes		

The motion carried.

☛ Motion Joe Case moved, seconded by Trent Jones to accept Executive Session minutes from 1/15/2020.

Cory Bryngelson	yes	Chris Beltz	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	absent
Jason Hawk	abstain		

The motion carried.

12.0 ADJOURNMENT

☛ Motion Bill Sims moved, seconded by Trent Jones to adjourn meeting at 1919 hours.

Cory Bryngelson	yes	Chris Beltz	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	absent
Jason Hawk	yes		

The motion carried.

Respectfully Submitted,

 Chairman Cory Bryngelson

 Attest: Juli Pierce



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
APPROVAL OF EXPENDITURES
MARCH 11, 2020 - Discussion/Approval

6.2 Monthly Expenditures

Campbell County Fire Department
Check Run **MONTH/YEAR**

(Will be submitted at the Board Meeting)



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
APPROVAL OF EXPENDITURES
MARCH 11, 2020 - Discussion/Approval

7. EXPENDITURE APPROVAL

7.1 Approval of Manual Checks

MANUAL CHECKS:

IRS	WDL000004024	\$12,541.65
IRS	WDL000004029	\$952.50
IRS	G/L	\$11,509.93
IRS	G/L	\$961.16
CAMPBELL CO TREASURER	58622	\$3,242.83
ORCHARD TRUST	58623	\$1,983.00
WYOMING CHILD SUPPORT ENFORCEMENT	58624	\$805.09
		<hr/>
		\$31,996.16



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
BOARD REVIEW/FYI ITEMS
MARCH 11, 2020 - Information/Review

8. BOARD REVIEW/FYI ITEMS

8.1 Financial and Policy Review

8.1.1 Cash Position

Campbell County Joint Powers Fire Board
Cash Balance
as of 02/29/2020

Beginning Balance as of 02/01/2020			\$1,970,580.31
Revenues:			
Misc: Income			\$230.45
	Darren Cope - Pension	\$180.00	
	FNB-Direct Deposit Return	\$50.45	
Rental Fees			\$300.00
	Life Line	\$300.00	
Interest		\$212.06	\$212.06
	Total Revenue		\$742.51
	Balance before Disbursements		\$1,971,322.82
Disbursements:			
Accounts Payable Approved at 01/08/2020 Board Meeting			\$381,056.72
Manual Checks			\$31,996.16
Payroll			\$131,152.75
Total Disbursements			\$544,205.63
Ending Balance as of 02/29/20			\$1,427,117.19



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 BOARD REVIEW/FYI ITEMS
 MARCH 11, 2020 - Information/Review

**Joint Powers Fire Board
 Vehicle Depreciation Account
 FY2020**

Balance as of:	1/31/2020
7/1/2019 Wyostar Balance - Fire Vehicle Depreciation Account	\$ 4,643,522.89
Town of Wright Contribution to Wyostar Account	19,586.00
City of Gillette Contribution to Wyostar Account	850,000.00
Campbell County Contribution to Wyostar Account	969,508.00
Sale of Fire Vehicles	26,234.44
Payment to Fire Department	(843,061.00)
FY2020 Interest:	
July 2019	9,956.90
August 2019	11,559.56
September 2019	10,512.71
October 2019	11,225.51
November 2019	7,911.47
December 2019	8,562.01
January 2020	8,730.62
1/31/2020 Ending Balance	<u>\$ 5,734,249.11</u>
Encumbered Funds	
Engine 5 - Final	(452,325.00)
Hazmat Truck - Bid Accepted	(875,000.00)
Command Vehicle for Chief Bender - ordered	(73,500.00)
	<u>\$ (1,400,825.00)</u>
2/12/2020 Unencumbered Funds	<u>\$ 4,333,424.11</u>

**Joint Powers Fire Board
 CCFD Facilities Maintenance
 FY2020**

Balance as of: 1/31/2020



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 BOARD REVIEW/FYI ITEMS
 MARCH 11, 2020 - Information/Review

7/1/2019	Wyostar Balance - CCFD Facilities Maintenance Account	\$ -
	Town of Wright Contribution to Wyostar Account	500.00
	City of Gillette Contribution to Wyostar Account	24,750.00
	Campbell County Contribution to Wyostar Account	24,750.00
	Payment to Fire Department	-
	FY2020 Interest:	
	July 2019	30.61
	August 2019	51.80
	September 2019	65.24
	October 2019	86.06
	November 2019	63.66
	December 2019	75.33
	January 2020	76.81
1/31/2020	Ending Balance	\$ 50,449.51
	Joint Powers Fire Board CCFD Equipment Replacement FY2020	
	Balance as of:	1/31/2020
7/1/2019	Wyostar Balance - CCFD Equipment Replacement Account	-
	Town of Wright Contribution to Wyostar Account	2,500.00
	City of Gillette Contribution to Wyostar Account	123,750.00
	Campbell County Contribution to Wyostar Account	247,500.00
	Payment to Fire Department	-
	FY2020 Interest:	
	July 2019	152.70
	August 2019	259.01
	September 2019	433.97
	October 2019	642.88
	November 2019	475.52
	December 2019	562.69
	January 2020	573.77
1/31/2020	Ending Balance	376,850.54



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 BOARD REVIEW/FYI ITEMS
 MARCH 11, 2020 - Information/Review

8.1.2 FY 2020-2020 Budget vs. Actual Statements

Budget Vs Actual - CCFD

CAMPBELL COUNTY FIRE DEPT

	Budget	2019	Variance	% LEFT
Appropriations:				
Campbell County Appropriation	3,547,406	2,707,325	(840,081)	(23.68%)
City of Gillette Appropriation	1,962,992	1,498,124	(464,868)	(23.68%)
Town of Wright	98,150	74,907	(23,243)	(23.68%)
Total Appropriations	5,608,548	4,280,356	(1,328,192)	(23.68%)
Fees, Donations & Misc:				
Training Center Rental Fees	6,000	3,600	(2,400)	(40.00%)
Total Fees, Donations & Misc	6,000	3,600	(2,400)	(40.00%)
Other Income:				
Interest Earned	700	1,420	720	102.90%
WYOSTAR Interest	0	61,486	61,486	0.00%
Miscellaneous Income	0	33,997	33,997	0.00%
Insurance Repair Reimbursements	0	288,645	288,645	0.00%
Cash Carry Over	186,712	0	(186,712)	(100.00%)
Total Other Income	187,412	385,548	198,136	105.72%
Total Revenues	5,801,960	4,669,504	(1,132,456)	(19.52%)
Gross Profit	5,801,960	4,669,504	(1,132,456)	(19.52%)
Salary Expenses:				
Salaries	2,034,668	1,209,793	824,875	40.54%
Wellness Incentive Payments	4,500	3,375	1,125	25.00%
Maintenance Overtime	5,000	1,426	3,574	71.47%
Suppression Overtime	70,000	28,161	41,839	59.77%
Project/Meeting Overtime	7,500	6,288	1,212	16.15%
Shift Coverage OT	100,000	52,496	47,504	47.50%
Training Overtime	20,000	8,996	11,004	55.02%
Part-time Temporary (Seasonal)	90,000	61,425	28,575	31.75%
Part Time Pay	175,000	59,669	115,331	65.90%
Total Salary Expenses	2,506,668	1,431,629	1,075,039	42.89%
Employee Taxes & Benefits:				
Tax Expenditures	195,548	90,204	105,344	53.87%
Benefit Expenditures	1,104,863	676,996	427,867	38.73%
Part Time Retirement	12,000	4,755	7,245	60.38%



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 BOARD REVIEW/FYI ITEMS
 MARCH 11, 2020 - Information/Review

Total Employee Taxes & Benefits	1,312,411	771,955	540,456	41.18%
Other Employee Expenses				
Total Employee Salaries & Benefits	3,819,079	2,203,585	1,615,494	42.30%

Administration Expenses:

Board Expenses - JPFB	2,200	1,875	325	14.78%
Legal Counsel	35,000	22,457	12,543	35.84%
Software Yearly Fees	15,000	6,227	8,773	58.48%
Computer Contract Fees	80,000	51,688	28,312	35.39%
Other Professional Services	5,000	2,315	2,685	53.71%
Criminal Background Checks	2,400	1,287	1,113	46.38%
Medical Physicals	35,000	21,285	13,715	39.19%
Wellness Program	3,500	2,149	1,351	38.59%
Legal Notices	1,500	390	1,110	74.00%
Postage and Freight	2,500	1,558	942	37.67%
Office Supplies - STA 1	21,500	11,916	9,584	44.58%
Supplies - Pub Ed	10,000	4,951	5,049	50.49%
Firefighter Recognition	15,000	5,008	9,992	66.61%
Volunteer Recruitment and Retention	10,000	6,200	3,800	38.00%
Staff Development - Administration	5,000	1,344	3,656	73.12%
Community Investment	500	312	188	37.69%
Insurance / General Liability	215,000	194,811	20,190	9.39%
Total Administration Expenses	459,100	335,773	123,327	26.86%

Training Expenses:

Supplies - Training Audio Visual	5,000	1,034	3,966	79.32%
Supplies - AMFTC Classroom Expenses	8,000	4,624	3,376	42.20%
Staff Development - Training	60,000	27,893	32,107	53.51%
Cadet Program	1,500	0	1,500	100.00%
Recruit Academy	8,000	5,105	2,895	36.18%
Utilities - AMFTC	7,000	4,836	2,164	30.92%
Training Center Repairs	6,000	2,526	3,474	57.90%
Part Time Certification & Training	15,000	5,514	9,486	63.24%
Total Training Expenses	110,500	51,532	58,968	53.36%

Maintenance Expenses:

Utilities - Shop	15,000	9,119	5,881	39.20%
Janitorial Services - Shop Coveralls	2,500	1,694	806	32.23%
Operating Supplies - Shop	7,000	4,725	2,275	32.50%
Shop Tools	5,000	3,447	1,553	31.06%
Vehicle Maintenance	130,000	50,208	79,792	61.38%
Total Maintenance Expenses	159,500	69,194	90,306	56.62%

Building & Utility Expenses:



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 BOARD REVIEW/FYI ITEMS
 MARCH 11, 2020 - Information/Review

Cleaning Supplies	8,000	3,217	4,783	59.79%
Utilities - STA 1	65,000	42,583	22,417	34.49%
Utilities - Sta 2	7,140	2,996	4,144	58.03%
Utilities - Sta 3	11,000	6,219	4,781	43.47%
Utilities - Sta 4	5,200	2,852	2,348	45.16%
Utilities - Sta 7	11,000	5,626	5,374	48.86%
Utilities - Sta 9	18,000	10,695	7,305	40.58%
Utilities - Sta 10	4,000	2,681	1,319	32.96%
Utilities - Sta 11	4,050	2,411	1,639	40.48%
Utilities - Sta 12	3,750	1,748	2,002	53.40%
Utilities - Sta 13	4,600	2,095	2,505	54.45%
Utilities - Rural	16,000	10,765	5,235	32.72%
Telephone Expense - STA 1	22,000	14,926	7,074	32.16%
Telephone Expense - Sta 3	2,000	1,053	947	47.35%
Telephone Expense - Sta 7	2,000	1,261	739	36.97%
Telephone Expense - Sta 9	4,100	3,027	1,073	26.18%
Building Maintenance	228,000	96,493	131,507	57.68%
Total Building & Utility Expenses	415,840	210,646	205,194	49.34%
Suppression & Operations Expenses:				
Board Expenses - Chief Officers	750	344	406	54.10%
Dispatch Fees	60,000	45,000	15,000	25.00%
Periodicals - Haz Mat	1,000	0	1,000	100.00%
Periodicals - Inspections /Code Manuals	1,526	0	1,526	100.00%
Association Fees - Inspections	693	540	153	22.08%
Association Fees - Investigations	1,000	220	780	78.00%
Supplies - Inspection	2,000	236	1,764	88.20%
Mobile Phones	10,000	6,383	3,617	36.17%
Personal Protective Gear	85,000	53,256	31,744	37.35%
Full Time Employees Uniforms	28,000	21,154	6,846	24.45%
Part-Time Uniforms	22,000	12,981	9,019	41.00%
Operating Supplies - Medical	9,500	4,399	5,101	53.70%
Operating Supplies - Wildland	18,000	769	17,231	95.73%
Operating Supplies - Haz Mat	10,000	2,882	7,118	71.18%
Operating Supplies - Flags	1,000	998	2	0.20%
Operating Supplies - Investigations	750	130	620	82.61%
Lab Processing - Investigations	1,000	0	1,000	100.00%
Ladder - Aerial Apparatus Testing	5,439	3,388	2,052	37.72%
Radio Maintenance	13,000	8,605	4,395	33.81%
SCBA Maintenance	25,000	16,975	8,025	32.10%
Equipment Maintenance	33,000	7,177	25,823	78.25%
Gasoline/Fuel	75,000	49,008	25,992	34.66%
Saw Maintenance	3,500	569	2,931	83.73%
Fire Suppression	135,000	13,885	121,115	89.72%
Catastrophic Suppression	295,783	295,783	0	0.00%
Total Suppression & Operations	837,941	544,680	293,261	35.00%



Gillette, Wright, Campbell County Fire Protection
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Expenses				
Total Operating Expenses	5,801,960	3,415,410	2,386,550	41.13%
Net Operating Income	0	1,254,094	1,254,094	0.00%
Vehicle Replacement Revenue:				
Vehicle Replacement Revenue	2,230,243	1,839,094	(391,149)	(17.54%)
Total Vehicle Replacement Revenue	2,230,243	1,839,094	(391,149)	(17.54%)
Vehicle Replacement Expenses:				
Vehicle Replacement Expenditures	(2,230,243)	(889,126)	1,341,117	(60.13%)
Total Vehicle Replacement Expenses	(2,230,243)	(889,126)	1,341,117	(60.13%)
Grant Revenue:				
Unanticipated Grant Revenue	0	30,000	30,000	0.00%
RRT Grant 17-GPD-RR1-HRT17	46,000	0	(46,000)	(100.00%)
18-SHSP-RRI-RR-HRT18	23,653	0	(23,653)	(100.00%)
Total Grant Revenue	69,653	30,000	(39,653)	(56.93%)
Grant Expenses:				
RRT Grant 17-GPD-RR1-HRT17	(46,000)	0	46,000	(100.00%)
18--SHSP-RRI-RR-HRT18	(23,653)	0	23,653	(100.00%)
19-SHSP-RR1-RR-HRT19 EXPENSES	0	(93,060)	(93,060)	0.00%
Total Grant Expenses	(69,653)	(93,060)	(23,407)	33.61%
Capital Revenue:				
Campbell County Capital	9,554	272,250	262,697	2749.74%
City of Gillette Capital	9,554	159,552	149,998	1570.09%
Town of Wright Capital	193	3,116	2,923	1514.34%
Total Capital Revenue	19,300	434,917	415,617	2153.46%
Capital Expenses:				
Computer Hardware	(7,500)	0	7,500	(100.00%)
Shop Tools & Equipment	(11,800)	(11,567)	233	(1.97%)
Total Capital Expenses	(19,300)	(11,567)	7,733	(40.07%)
Net Income	0	1,614,384	1,614,384	0.00%



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8.1.3 Employee Leave Policy Review

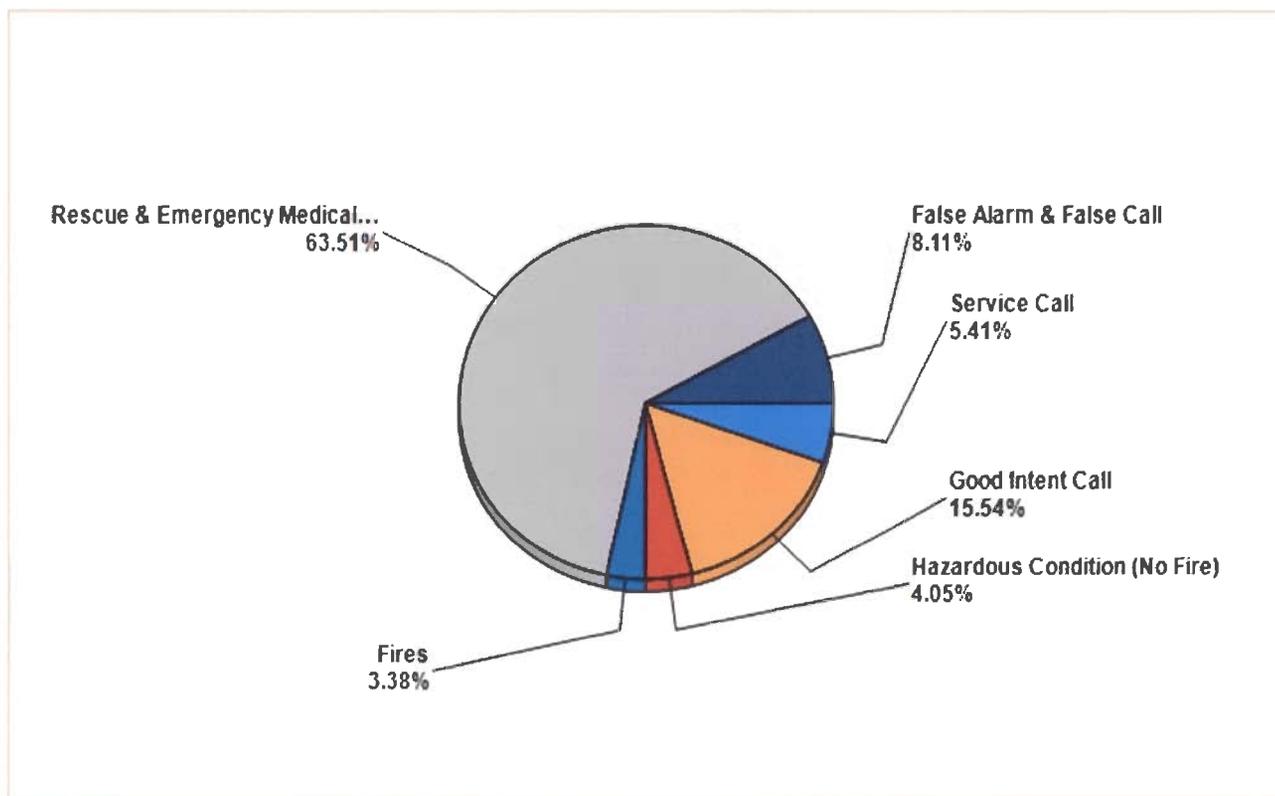
See Attached Policy for Review



8.2 Administrative Items: Fire Chief

8.2.1 Call Reviews

MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	3.38%
Rescue & Emergency Medical Service	94	63.51%
Hazardous Condition (No Fire)	6	4.05%
Service Call	8	5.41%
Good Intent Call	23	15.54%
False Alarm & False Call	12	8.11%
TOTAL	148	100.00%





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Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.68%
112 - Fires in structure other than in a building	1	0.68%
130 - Mobile property (vehicle) fire, other	1	0.68%
154 - Dumpster or other outside trash receptacle fire	1	0.68%
160 - Special outside fire, other	1	0.68%
311 - Medical assist, assist EMS crew	74	50.00%
322 - Motor vehicle accident with injuries	11	7.43%
324 - Motor vehicle accident with no injuries.	6	4.05%
352 - Extrication of victim(s) from vehicle	3	2.03%
411 - Gasoline or other flammable liquid spill	1	0.68%
413 - Oil or other combustible liquid spill	2	1.35%
424 - Carbon monoxide incident	2	1.35%
445 - Arcing, shorted electrical equipment	1	0.68%
550 - Public service assistance, other	1	0.68%
551 - Assist police or other governmental agency	2	1.35%
553 - Public service	4	2.70%
561 - Unauthorized burning	1	0.68%
611 - Dispatched & cancelled en route	14	9.46%
622 - No incident found on arrival at dispatch address	1	0.68%
651 - Smoke scare, odor of smoke	1	0.68%
671 - HazMat release investigation w/no HazMat	7	4.73%
731 - Sprinkler activation due to malfunction	1	0.68%
733 - Smoke detector activation due to malfunction	3	2.03%
734 - Heat detector activation due to malfunction	1	0.68%
736 - CO detector activation due to malfunction	2	1.35%
743 - Smoke detector activation, no fire - unintentional	3	2.03%
744 - Detector activation, no fire - unintentional	2	1.35%
TOTAL INCIDENTS:	148	100.00%



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8.2.2 Training Report

Training Division Report – February 2020

February Training Highlights

During February 186 training classes were held. 1,372 hours of training was recorded with 592 participants.

Department Wide trainings in February focused on apparatus and equipment standardization on structural engines.

S-131 Firefighter Type 1 was instructed with four personnel participating.

ICS-300 was offered by Campbell County Emergency Management. The CCFD had three personnel attend the course.

Firefighter Logan Tomer attended the National Fire Academy. He took the two-week course Hazardous Materials Site Operating Practices.

2020 Recruit Academy

There are still nine participants in the 2020 recruit academy. As of February 26, 2020, they are now able to respond to incidents in a support capacity.

March 2020 Training Schedule

- Wednesday March 4, 2020 – 1900 Hours AMFTC – Recruit Academy SCBA-2
- Thursday March 5, 2020 – 1900 Hours AMFTC – RT-130 Department Wide
- Wednesday March 11, 2020 – 1900 Hours AMFTC – Recruit Academy Fire Extinguishers / Ropes & Knots
- Thursday March 12, 2020 – 1900 Hours Station 9 – RT-130
- Thursday March 12, 2020 – 1900 Hours AMFTC – Benchmark Skills
- Wednesday March 18, 2020 – 1900 Hours AMFTC – Recruit Academy Hazardous Materials Awareness
- Thursday March 19, 2020 – 1900 Hours AMFTC – Benchmark Skills
- Friday – Sunday March 20-22 – AMFTC – Recruit Academy Hazardous Materials Operations
- Wednesday March 25, 2020 – 1900 Hours AMFTC – Recruit Academy Structural Search



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8.2.3 Facilities Update/General Information

Report will be presented at the meeting by Chief Bender.



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8.2.4 Calendar of Upcoming CCFD/Fire Board Events

January 2020

- January 8, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.
- January 22, 2020: Quarterly Board Meeting W/County Commissioners at 5:30 p.m. at Commissioners Chambers.
- January 30, 2020: County-Wide Business Meeting - Swearing in Ceremony at 7:00 p.m. at Gillette College Tech Center.

February 2020

- February 10, 2020: Fire Board Budget Workshop at 7:00 a.m. at Station One Volunteer Room.
- February 12, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.

March 2020

- March 11, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.
- March 28, 2020: Awards Banquet at 5:00 p.m. at the Senior Center.

April 2020

- April 8, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.
- April 16, 2020: Budget Presentation to Funding Entities at 6:30 p.m. at GAMB-Cottonwood Room.
- April 22, 2020: Quarterly Board Meeting w/County Commissioners at 5:30 p.m. at Commissioners Chambers.

May 2020

- May 13, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.

June 2020

- June 10, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.



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July 2020

- July 8, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.
- July 9, 2020: County-Wide Business Meeting at 7:00 p.m. at Alan Mickelson Fire Training Center.
- July 22, 2020: Quarterly Board Meeting w/County Commissioners at 5:30 p.m. at Commissioners Chambers.

August 2020

- August 12, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.

September 2020

- September 9, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.

- September xx, 2020: Fire Board Fall Workshop

October 2020

- October 14, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.
- October 21, 2020: Quarterly Board Meeting w/County Commissioners at 5:30 p.m. at Commissioners Chambers.

November 2020

- November 11, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.

December 2020

- December 9, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.



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9. BOARD ACTION ITEMS

9.1 Leave Selection Policy

See Attached Policy



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9.2 Work Schedule Policy

See Attached Policy



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9.3 Overtime Policy

See Attached Policy



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9.4 Pension Contribution Increase

Pension Contribution Rates

Public Employee Pension Plan

Date	Employee Paid By Employer	Employee Paid By Employee	Total Employee	Total Employer	Total Contribution
7/1/2019 to 6/30/2020	5.57%	3.18%	8.75%	8.87%	17.62%
7/1/2020 to 6/30/2021	5.57%	3.43%	9.00%	9.12%	18.12%
7/1/2021 to	5.57%	3.68%	9.25%	9.37%	18.62%

Handwritten notes:
 } +.5% increase
 +.25 Employer
 +.25 Employee

Paid Fire B Pension Plan

Date	Employee Paid By Employer	Employee Paid By Employee	Total Employee	Total Employer	Total Contribution
7/1/2019 to 6/30/2020	9.745%		9.745%	13.00%	22.745%
7/1/2020 to 6/30/2021	10.245%		10.245%	14.00%	24.245%
7/1/2021 to 6/30/2022	10.745%		10.745%	15.00%	25.745%
7/1/2022 to tbd	11.245%		11.245%	16.00%	27.245%

Handwritten notes:
 } +1.5%
 1% Employer
 .5% Employee

Law Enforcement Pension Plan

Date	Employee Paid By Employer	Employee Paid By Employee	Total Employee	Total Employer	Total Contribution
7/1/2002 to Present	8.60%		8.60%	8.60%	17.20%

The Fire board currently pays all the Public Employee's pension contribution which is the 17.62% (8.87% employer & 8.75% employee) along with 6.2% of Social Security for Public Employees. Total paid of 23.82%.

The Fire board currently pays 18.7% of the Paid Fire B contributions (13% Employer & 5.7% of the Employee). The firefighters pay 4.045% themselves. Firefighters do NOT get social security. Total Paid of 18.7%.

Law Enforcement (Sheriff) is paid 100% by the County along with 6.2% Social Security. Total Paid of 23.4%.

Last budget year the Fire board picked up the full .5% increase of Public Employees & 1.5% increase of the Paid Fire B contributions.

This year the increases are the same. The fire board needs to decide what portion of the employee shares they are willing to pickup.

- .25% Public Employee
- .5% Paid Fire B



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9.5 2020-2020 Budget Approval

2020-2021 Proposed Budget CAMPBELL COUNTY FIRE DEPT

	2018-2019 Actual	2019-2020 Budget	2019-2020 YTD	2020-2021 Budget	Difference
Appropriations:					
Campbell County Appropriation	\$3,401,596	\$3,547,406	\$2,707,325	\$3,899,256	\$351,850
City of Gillette Appropriation	\$1,500,307	\$1,962,992	\$1,498,124	\$2,689,142	\$726,150
Town of Wright Appropriation	\$75,929	\$98,150	\$74,907	\$134,457	\$36,307
	<u>\$4,977,832</u>	<u>\$5,608,548</u>	<u>\$4,280,356</u>	<u>\$6,722,855</u>	<u>\$1,114,307</u>
Fees, Donations & Misc:					
Burlington Northern	\$7,264	\$0		\$0	\$0
Training Center Rental Fees	\$8,955	\$6,000	\$3,300	\$6,000	\$0
RRT Response Reimb Revenue		\$0		\$0	\$0
Total Fees, Donations & Misc	<u>\$16,219</u>	<u>\$6,000</u>	<u>\$3,300</u>	<u>\$6,000</u>	<u>\$0</u>
Other Income:					
Interest Earned	\$1,103	\$700	\$991	\$1,000	\$300
WYOSTAR Interest	\$129,904	\$0	\$33,023	\$0	\$0
Miscellaneous Income	\$4,790	\$0	\$13,453	\$0	\$0
Insurance Repair Reimbursement			\$288,645		
Capital Cash Carry Over		\$0	\$0	\$0	\$0
Catastrophic Suppression		\$0	\$0	\$0	\$0
Cash Carryforward		\$186,712	\$186,712	\$0	-\$186,712
Total Other Income	<u>\$135,797</u>	<u>\$187,412</u>	<u>\$522,823</u>	<u>\$1,000</u>	<u>-\$186,412</u>
Total Revenues	<u>\$5,129,848</u>	<u>\$5,801,960</u>	<u>\$4,806,479</u>	<u>\$6,729,855</u>	<u>\$927,895</u>



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Salary Expenses:

Salaries	\$1,805,113	2,034,668	\$1,054,197	\$2,288,125	\$253,457
Wellness Incentive Payments	\$3,300	4,500	\$3,375	\$4,500	\$0
Maintenance Overtime	\$1,367	5,000	\$1,426	\$5,000	\$0
Suppression Overtime	\$60,567	70,000	\$26,187	\$70,000	\$0
Project/Meeting Overtime	\$6,330	7,500	\$4,676	\$10,000	\$2,500
Shift Coverage OT	\$111,982	100,000	\$48,074	\$100,000	\$0
Training Overtime	\$23,573	20,000	\$7,359	\$20,000	\$0
Part-time - Seasonals	\$80,386	90,000	\$61,425	\$90,000	\$0
Part Time Pay	\$128,063	175,000	\$52,243	\$225,000	\$50,000
Total Salary Expenses	\$2,220,682	\$2,506,668	\$1,258,962	\$2,812,625	\$305,957

Employee Taxes & Benefits:

Tax Expenditures	\$175,990	195,548	\$85,870	\$221,569	\$26,021
Benefit Expenditures	\$879,254	1,104,863	\$607,031	\$1,451,043	\$346,180
Part Time Retirement	\$10,292	\$12,000	\$3,870	\$12,000	\$0

Total Employee Taxes & Benefits

	\$1,065,536	\$1,312,411	\$696,771	\$1,684,612	\$372,201
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Add't Requested Payroll/Taxes/Benefits				\$461,218	\$461,218
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Total Employee Salaries & Benefits	\$3,286,217	\$3,819,079	\$1,955,733	\$4,958,454	\$1,139,378
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Administration Expenses:

Board Expenses - JPFB	\$3,331	2,200	\$1,267	\$3,500	\$1,300
Legal Counsel	\$36,896	35,000	\$20,408	\$35,000	\$0
Software Yearly Fees	\$8,042	15,000	\$5,722	\$15,000	\$0
Computer Contract & Maint. Fees	\$69,432	80,000	\$46,688	\$80,000	\$0
Other Professional Services	\$29,145	5,000	\$2,290	\$5,000	\$0
Criminal Background Checks	\$1,131	2,400	\$1,287	\$2,400	\$0
Medical Physicals	\$40,645	35,000	\$15,404	\$35,000	\$0
Wellness Program	\$812	3,500	\$1,035	\$3,500	\$0
Legal Notices	\$363	1,500	\$390	\$1,000	-\$500
Postage and Freight	\$2,715	2,500	\$1,044	\$2,500	\$0
Office Supplies - STA 1	\$21,056	21,500	\$9,869	\$23,000	\$1,500
Supplies - Pub Ed	\$9,141	10,000	\$2,651	\$10,000	\$0
Firefighter Recognition	\$16,896	15,000	\$2,778	\$15,000	\$0
Volunteer Recruitment and Retention	\$6,884	10,000	\$5,883	\$30,000	\$20,000
Staff Development - Administration	\$4,585	5,000	\$1,187	\$6,000	\$1,000
Community Investment	\$555	500	\$312	\$1,000	\$500
Insurance / General Liability	\$199,471	215,000	\$194,330	\$215,000	\$0



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Total Administration Expenses	\$451,099	\$459,100	\$312,545	\$482,900	\$23,800
Training Expenses:					
Supplies - Training Audio Visual	\$2,286	\$5,000	\$1,034	\$5,000	\$0
Supplies - Training	\$1,473	\$8,000	\$3,098	\$8,000	\$0
Staff Development - Training	\$49,337	\$60,000	\$13,423	\$60,000	\$0
Cadet Program	\$0	\$1,500	\$0	\$0	-\$1,500
Recruit Academy	\$4,133	\$8,000	\$4,279	\$8,000	\$0
Utilities - AMFTC	\$6,263	\$7,000	\$4,283	\$7,000	\$0
Training Center Repairs & Props	\$10,201	\$6,000	\$2,526	\$6,000	\$0
Part Time Certification & Training	\$11,525	\$15,000	\$2,853	\$15,000	\$0
Total Training Expenses	\$85,218	\$110,500	\$31,496	\$109,000	-\$1,500
Maintenance Expenses:					
Utilities - Shop	\$16,347	\$15,000	\$6,806	\$17,000	\$2,000
Janitorial Services - Shop Coveralls	\$2,649	\$2,500	\$1,454	\$2,500	\$0
Operating Supplies - Shop	\$7,732	\$7,000	\$3,419	\$7,000	\$0
Shop Tools	\$4,506	\$5,000	\$2,772	\$5,000	\$0
Vehicle Maintenance	\$143,042	\$130,000	\$44,803	\$130,000	\$0
Total Maintenance Expenses	\$174,275	\$159,500	\$59,254	\$161,500	\$2,000
Building & Utility Expenses:					
Cleaning Supplies	\$7,948	\$8,000	\$3,217	\$8,000	\$0
Utilities - STA 1	\$77,109	\$65,000	\$38,284	\$67,000	\$2,000
Utilities - Sta 2	\$5,525	\$7,140	\$2,490	\$7,000	-\$140
Utilities - Sta 3	\$10,086	\$11,000	\$5,204	\$11,000	\$0
Utilities - Sta 4	\$4,862	\$5,200	\$2,365	\$5,200	\$0
Utilities - Sta 7	\$9,020	\$11,000	\$4,947	\$11,000	\$0
Utilities - Sta 9	\$19,007	\$18,000	\$9,273	\$19,000	\$1,000
Utilities - Sta 10	\$4,072	\$4,000	\$2,102	\$4,000	\$0
Utilities - Sta 11	\$5,640	\$4,050	\$1,638	\$4,050	\$0
Utilities - Sta 12	\$3,651	\$3,750	\$1,496	\$4,000	\$250
Utilities - Sta 13	\$5,276	\$4,600	\$1,539	\$4,600	\$0
Utilities - Rural	\$19,642	\$16,000	\$6,849	\$16,000	\$0
Telephone Expense - STA 1	\$22,385	\$22,000	\$12,018	\$22,000	\$0
Telephone Expense - Sta 2	\$371	\$0	\$0	\$0	\$0
Telephone Expense - Sta 3	\$1,441	\$2,000	\$899	\$2,000	\$0
Telephone Expense - Sta 4	\$464	\$0	\$0	\$0	\$0
Telephone Expense - Sta 7	\$2,402	\$2,000	\$946	\$2,000	\$0
Telephone Expense - Sta 9	\$4,679	\$4,100	\$2,316	\$5,000	\$900
Telephone Expense - Sta 11	\$464	\$0	\$0	\$0	\$0



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Telephone Expense - Sta 12	\$464	\$0	\$0	\$0	\$0
Telephone Expense - Sta 13	\$464	\$0	\$0	\$0	\$0
Building Maintenance	\$142,827	\$228,000	\$96,312	\$228,000	\$0
Total Building & Utility Expenses	\$347,799	\$415,840	\$191,895	\$419,850	\$4,010

Suppression

Board Expenses - Chief Officers	\$243	\$750	\$164	\$750	\$0
Dispatch Fees	\$60,000	\$60,000	\$45,000	\$60,000	\$0
Periodicals - Haz Mat	\$0	\$1,000	\$0	\$1,000	\$0
Periodicals - Inspections /Code Manuals	\$2,345	\$1,526	\$0	\$1,526	\$0
Association Fees - Inspections	\$365	\$693	\$310	\$693	\$0
Association Fees - Investigations	\$340	\$1,000	\$100	\$1,000	\$0
Supplies - Inspection	\$1,934	\$2,000	\$166	\$2,000	\$0
Mobile Phones	\$2,606	\$10,000	\$5,605	\$12,000	\$2,000
Personal Protective Gear & Maint.	\$69,819	\$85,000	\$44,170	\$85,000	\$0
Full Time Employees Uniforms	\$24,750	\$28,000	\$18,823	\$30,000	\$2,000
Part-Time Uniforms	\$12,565	\$22,000	\$12,349	\$22,000	\$0
Operating Supplies - Medical	\$10,131	\$9,500	\$2,961	\$9,500	\$0
Operating Supplies - Wildland	\$15,345	\$18,000	\$769	\$18,000	\$0
Operating Supplies - Haz Mat	\$8,831	\$10,000	\$1,723	\$10,000	\$0
Operating Supplies - Flags	\$932	\$1,000	\$998	\$1,000	\$0
Operating Supplies - Investigations	\$72	\$750	\$130	\$750	\$0
Ladder - Aerial Apparatus Testing	\$3,345	\$5,439	\$3,345	\$5,000	-\$439
Radio Maintenance	\$10,129	\$13,000	\$2,573	\$11,000	-\$2,000
SCBA Maintenance	\$17,703	\$25,000	\$16,582	\$20,000	-\$5,000
Equipment Maintenance & Replacement	\$5,519	\$33,000	\$5,464	\$28,000	-\$5,000
Saw Maintenance (& Replacement)	\$244	\$3,500	\$244	\$3,500	\$0
Lab Processing - Investigations	\$0	\$1,000	\$0	\$1,000	\$0
Gasoline/Fuel	\$63,973	\$75,000	\$44,780	\$75,000	\$0
Fire Suppression	\$41,046	\$135,000	\$22,128	\$100,000	-\$35,000
Catastrophic Suppression (State EFSA Acct)	\$0	\$295,783	\$295,783	\$99,432	-\$196,351

Total Suppression	\$352,236	\$837,941	\$524,167	\$598,151	-\$239,790
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Total Operating Expenses	\$1,410,626	\$1,982,881	\$1,119,357	\$1,771,401	-\$211,480
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Total Expenses	\$4,696,844	\$5,801,960	\$3,075,090	\$6,729,855	\$927,895
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Grant Revenue:

Volunteer Fire Assistance Grant	\$10,000	\$0	\$10,000	\$10,000	\$10,000
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Gillette, Wright, Campbell County Fire Protection

Joint Powers Board of Directors

BOARD ACTION ITEMS

MARCH 11, 2020 - Information/Discussion

State Fire Assistance Grant	\$5,000	\$0	\$5,000	\$5,000	\$5,000
Unanticipated Grant Revenue	\$8,493	\$0	\$25,000	\$50,000	\$50,000
RRT Grant 17-GDP-RR1-RR-HRT 17	\$71,368	\$53,248	\$53,248	\$0	-\$53,248
18-SHSP-RR1-RR-HRT18	\$66,601	\$5,456	\$5,456	\$0	-\$5,456
19-SHSP-RR1-RR-HRT19		\$0	\$97,046	\$0	\$0
20-SHSP-RR1-RR-HRT20				\$100,000	\$100,000
	\$161,461	\$58,704	\$195,750	\$165,000	\$106,296

Grant Expenses:

Volunteer Fire Assistance Grant	\$10,000	\$0	\$10,000	\$10,000	\$10,000
State Fire Assistance Grant		\$0	\$0	\$5,000	\$5,000
Unanticipated Grant Revenue	\$3,147	\$0	\$0	\$50,000	\$50,000
RRT Grant 17-GDP-RR1-RR-HRT 17	\$66,515	\$53,248	\$53,248	\$0	-\$53,248
18-SHSP-RR1-RR-HRT18	\$66,254	\$5,456	\$5,456	\$0	-\$5,456
19-SHSP-RR1-RR-HRT19		\$0	\$97,046	\$0	\$0
20-SHSP-RR1-RR-HRT20				\$100,000	\$100,000
	\$145,916	\$58,704	\$165,750	\$165,000	\$106,296

CAPITAL REQUESTS:

WYOSTAR Vehicle Replacement

Account	\$528,646	\$1,839,094	\$1,865,328	\$1,000,000	-\$839,094
WYOSTAR Facilities Maintenance					
Account		\$50,000	\$50,000	\$50,000	\$0
WYOSTAR - Equipment Acct	\$250,000	\$250,000	\$250,000	\$250,000	\$0
Regular Capital	\$40,464	\$11,800	\$11,567	\$9,900	-\$1,900
Capital Cash Carryover	\$544				\$0
Capital Construction/Repair Requests				\$160,000	\$160,000
	\$819,654	\$2,150,894	\$2,176,895	\$1,469,900	-\$680,994

Vehicle Purchase Requests:

Rescue Truck	\$ 400,000
Brush Truck	\$ 275,000
Brush Truck	\$ 275,000
	<u>\$ 950,000</u>



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
EXECUTIVE SESSION/ADJOURNMENT
MARCH 11, 2020 - Discussion/Approval

10. EXECUTIVE SESSION 🌀:

10.1 Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access

10.2 Appointment, Employment, or Dismissal of Public Officer, Employee, or Professional Person

10.3 Litigation Matters

10.4 National Security Matters

10.5 Real Estate Purchases

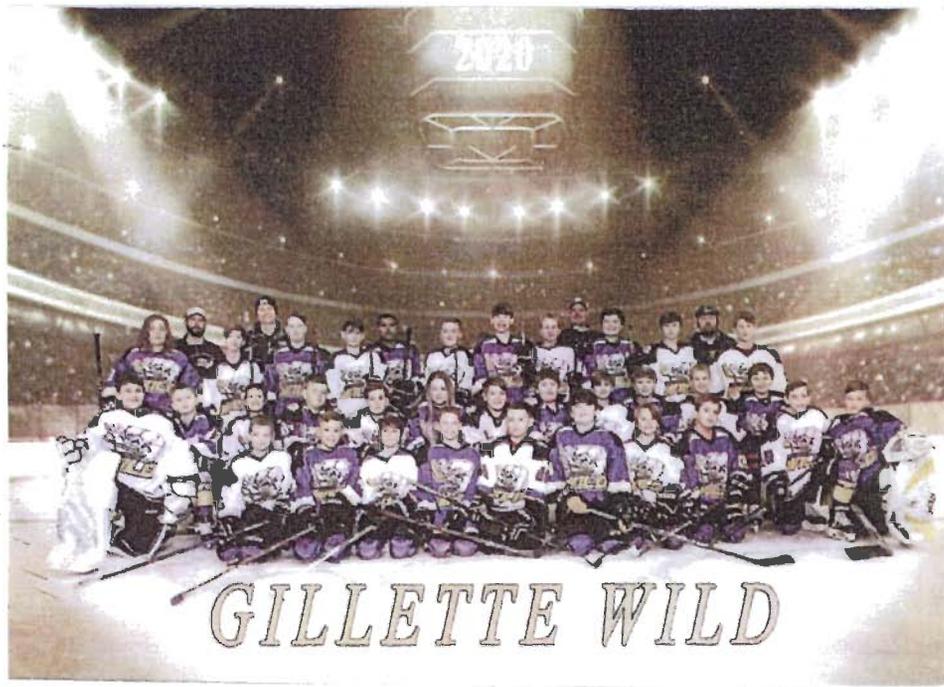
10.6 Attorney Client Privileged Information

11. EXECUTIVE SESSION MINUTES APPROVAL 🌀

Motion to approve Executive Session Minutes for February 12th.

12. ADJOURNMENT 🌀

The meeting was adjourned at _____ hours.



Palom Hardest #17

London Voff

Hayden

Thank You for Your Support!

Gillette Wild 12U Hockey Teams

Dylan

Archie Brodie