



CITY OF GILLETTE

Administration

201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5203 • Fax 307.686.1593
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Patrick G. Davidson, City Administrator
RE: General Information
DATE: June 5, 2020

The following meetings are scheduled for the week of **June 6 – June 12, 2020**

Tuesday, June 9th

1:00 – 3:00 p.m. Kent Clark Retirement Party
• City West, Public Works Department

Tuesday, June 9th

5:30 p.m. City Council Special Meeting, Agenda Attached

- **ACTION ITEM:** An Ordinance Providing for the Annual Appropriation of Money for the Maintenance of the City of Gillette, Wyoming, for FY2020-2021. (Second Reading)
- FY2019-2020 Budget Amendment #3 Review
- Review June 16, 2020 Council Agenda
- Executive Session
- City Hall – 2nd Floor Community Room
- **Dinner Served at 5:00 p.m.**

1. **City Administrator Davidson** will be **Out of the Office** on **June 12**, **Utilities Director Cole** will serve as **Acting City Administrator** in his absence.
2. Attached please find a **press release** regarding **George Floyd Death** dated **June 1, 2020** provided by **Police Chief Hloucal**.
3. Attached please find a **memorandum** regarding **Energy Capital Sports Complex Tournaments** dated **June 2, 2020** provided by **Public Works Director Wilde**.
4. Attached please find a **community service announcement** regarding **Campbell County Parks & Recreation 4th of July Celebration Cancellation** dated **June 1, 2020** provided by **Campbell County Parks & Recreation**.
5. Attached please find a **press release** regarding **City of Gillette "Lights it up Green" in Observance of June as National Safety Month** dated **June 2, 2020** provided by the **Wyoming Montana Safety Council**.
6. Attached please find a **news release** regarding **Covid-19 Updates** dated **June 3, 2020** provided by **Wyoming Workforce Services**.
7. Attached please find a **press release** regarding **Census Self-Response Rate** dated **June 3, 2020** provided by the **United States Census Bureau**.

8. Attached please find the **Engineering Division Project Status Report** dated **June 4, 2020** provided by **Development Services Director Muzzarelli**.
9. Attached please find a **flyer** regarding **Kent Clark's Retirement Party** on **June 9, 2020** from **1:00 - 3:00 p.m.** at **City West Public Works Department**.
10. Attached please find the **agenda** for the **Board of Examiners** dated **June 9, 2020** and **meeting minutes** dated **May 12, 2020** provided by **Chief Building Official Rogers**.
11. Attached please find the **agenda** for the **Campbell County Public Land Board** dated **June 11, 2020** and **meeting minutes** dated **May 14, 2020** provided by **Cam-Plex**.
12. Attached please find **information** regarding **Gillette Area Leadership Institute** provided by the **Campbell County Chamber of Commerce**.

PGD/adw

	Special Meeting Tuesday, June 9, 2020 Meeting: 5:30 p.m. 2nd Floor Community Room

Dinner served at 5:00 p.m. in the 2nd Floor Community Room

Agenda Topics:

- **ACTION ITEM:** An Ordinance Providing for the Annual Appropriation of Money for the Maintenance of the City of Gillette, Wyoming, for FY2020-2021. (Second Reading)
- FY2019-2020 Budget Amendment #3 Review
- Review June 16, 2020 Council Agenda
- Executive Session

Upcoming Work Session Topics:

June 23 – Canceled

June 30 (2nd Floor Community Room)

- Review July 7th Agenda
- Executive Session

July 14

- Review July 21st Agenda
- Executive Session

July 28

- Review August 4th Agenda
- Executive Session

August 11

- Review August 18th Agenda
- Executive Session

August 25

- Review September 1st Agenda
- Executive Session

City/County/Town Meeting

Upcoming Council Pre-Meeting Topics

June 16

- Cam-Plex Special Events Account Review
- Snow Debrief
- Parking Violation Ordinance Discussion
- Franchise Extension Discussion
- Review June 16th Agenda
- Executive Session

July 7

- Introduction of New Citizen Advisory Board Members
- Review July 7th Agenda
- Executive Session

July 21

- Review July 21st Agenda
- Executive Session

August 4

- Review August 4th Agenda
- Executive Session

August 18

- Review August 18th Agenda
- Executive Session

Upcoming Activities

June 19 – League of Women Voters Forum, 6:00 p.m., Council Chambers

June 22 - League of Women Voters Forum, 6:00 p.m., Council Chambers

June 24 - League of Women Voters Forum, 6:00 p.m., Council Chambers

June 25 – Senior Center Luncheon, 12:00 p.m., Campbell County Senior Center

Agenda Items for June 16, 2020

1. Council Consideration of a Resolution for Amendment of the Cam-Plex Special Events Account.

(Other – Consent Agenda)

2. An Ordinance to Amend Chapter 3, Section 3-24(A)(7) of the Gillette City Code to Authorize Employees of Establishments Operating a Commercial Kitchen that are at Least Eighteen (18) Years of Age to Serve Alcohol or Malt Beverages in the Course of Their Employment.

(Ordinance – 2nd Reading)

3. An Ordinance to Amend Chapter 16, Section 12 of the Gillette City Code to Increase the Court Automation Fee to Forty Dollars.

(Unfinished Business – Ordinance 3rd Reading)

4. An Ordinance Amending Section 5-I-6. A. of the Gillette City Code to Adopt the 2020 Edition of the National Electrical Code for the City of Gillette.

(Unfinished Business – Ordinance 3rd Reading)

5. Council Consideration of a Resolution to Authorize the Mayor to Execute a Fifth Extension Agreement Between the City of Gillette, Wyoming, and Spectrum Pacific West, LLC.

(New Business – Minute Action)

6. Council Consideration of a Professional Services Agreement for Design Associated with the PAVER Pavement Management Condition Survey Update, with TR Consulting, in the Amount of \$59,800.00.

(New Business – Minute Action)

7. Council Consideration of a Bid Award for Annual Trenching and Boring Services to _____, of _____, Wyoming, in the Amount of \$_____.

(New Business – Minute Action)

8. Council Consideration of a Bid Award for One (1) New 2021 Tandem Axle Dump Truck and Body to Floyd's Truck Center of Gillette, Wyoming, in the Amount of \$132,706.00.

(New Business – Minute Action)

9. Council Consideration of a Bid Award for One (1) New 2021 Single Axle Dump Body/Spreader Truck to Floyd's Truck Center of Gillette, Wyoming, in the Amount of \$150,578.00.

(New Business – Minute Action)

10. An Ordinance to Amend Chapter 11, Sections Twelve and Fifteen of the Gillette City Code to Revise Parking Offenses and Fines.

(New Business – Ordinance 1st Reading)

11. A Public Hearing to Consider Amendments to the Gillette City Budget for FY2019-2020.

(Public Hearings and Considerations)

12. Council Consideration of a Resolution to Approve Amendments to the Gillette City Budget for FY2019-2020.

13. A Public Hearing to Consider the Gillette City Budget for FY2020-2021.

(Public Hearings and Considerations)

14. An Ordinance Providing for the Annual Appropriation of Money for the Maintenance of the City of Gillette, Wyoming, for FY2020-2021.

(Public Hearings and Considerations)

Gillette Police Department



P.O. Box 518
Gillette, WY 82717
Website: www.gillettewy.gov

Administration: (307) 686-5232
Non-Emergency: (307) 682-5155
Administration Fax: (307) 686-0396

Chief of Police
James A. Hloucal

PRESS RELEASE

On behalf of the Mayor, the Gillette City Council, and the Gillette Police Department, my sincerest condolences to the family of George Floyd. The video documenting the events that day are shocking to all that view it. I want the citizens of Gillette to know that your Police Department actively works to recruit, train, and educate officers that are skilled professionals. This is the community in which we all live - our community - and our Officers reflect the values and standards of this community. Our officers are strictly trained in the use of force, but more importantly on the appropriate use of force. They are also trained to de-escalate confrontations, verbally work through disagreements, and engage in true community policing. The use of force should only be used as a last resort for purposes of citizen and officer safety.

At the same time as our Country is hurting from what happened to Mr. Floyd, others have chosen to use this time of sorrow to commit acts of violence and destruction. This behavior cannot be condoned. The memory of Mr. Floyd, as a person, and of his loss, is now forever marred by looting, vandalism and rioting. It is clear that for many in our Country there remains a legitimate distrust of law enforcement. It is also clear that for many, events such as these are used to spark other agendas within society. Here in Gillette we strive to have the best police department that is available for our Citizens, and we strive every day to have positive interactions with our Citizens and to better our community.

Jim Hloucal
Chief of Police

Productivity **Service With P.R.I.D.E.** Enthusiasm
Responsibility Integrity Dedication



CITY OF GILLETTE

Public Works
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5320
www.gillettewy.gov

TO: Patrick G. Davidson, City Administrator
FROM: Sawley Wilde, Public Works Director *SW*
DATE: June 2, 2020
RE: ECSC Tournaments

As of today, we have had two tournaments at ECSC. The first tournament was hosted by the Gillette Girls Fast Pitch Association, and was held over Memorial Day weekend. The tournament consisted of 23 teams, with 18 of those teams coming to Gillette from out of town. There was an average of 14 members per team, and an average of four family members per player. With these conservative numbers, there were approximately 1,288 people staying in town for the tournament.

The second tournament was hosted by the Gillette Bulldogs Baseball Club, and was held last weekend. The tournament consisted of 17 teams, with 11 teams coming in from out of town. There were approximately 238 players and coaches and conservatively with four family members per player, there were 952 people staying in Gillette for the tournament.

I will provide these numbers to the Convention and Visitor's Bureau, to see if they are able to calculate the potential financial impact to our community.

There are at least two more large tournaments scheduled for June.

Please feel free to contact me if you have questions or would like further information.

SW/kk



RICK MANSUR • EXECUTIVE DIRECTOR

250 SHOSHONE AVENUE • GILLETTE, WY 82718
PHONE: 307-682-7406 • FAX 307-682-7050
HOME PAGE: www.ccprd.com

Community Service Announcement

Release Date: Immediately

Contact:

Adam Gibson

Title: Recreation Superintendent

Contact Phone Number: 307-682-8527

Contact Email: ajg77@ccgov.net or djd77@ccgov.net

CAMPBELL COUNTY PARKS AND RECREATION 4th of JULY CELEBRATION CANCELLATION

Gillette, WY, June 1, 2020 –

Due to the COVID-19 pandemic, Campbell County Parks and Recreation is canceling the 4th of July Celebration day activities.

Campbell County Parks and Recreation, along with other county agencies, have decided to cancel the 4th of July day activities to include the pancake feed, the 4-mile run, the parade, and the activities at Bicentennial Park. The fireworks will still take place at Cam-Plex Morningside Park in the evening.

This is by far the most difficult decision that the CCPR 4th of July Committee has ever had to make. We were looking forward to celebrating America's Independence with the entire community; but our primary concern continues to be the health, safety, and welfare of our residents, employees, and visitors.

Campbell County Parks and Recreation is hoping to hold an abbreviated celebration later in the year when large scale gatherings are allowed.



WYOMING MONTANA SAFETY COUNCIL

PRESS RELEASE - FOR IMMEDIATE RELEASE

June 2, 2020

CONTACT: Carole Boughton, MPA
Business Development and Public Relations Director

O: 307.635.4592 ext. 105 | C: 307.287.5085 | cboughton@wymt.org

City of Gillette "Lights it up Green" in Observance of June as National Safety Month

[CHEYENNE, Wyo.] – Unintentional injuries have been increasing for decades and are now the third leading cause of death in the U.S. They also cost our nation \$1,034.6 billion and cause great suffering among individuals and their families. The Wyoming Montana Safety Council, a chapter of the National Safety Council, is diligently working to change this startling reality.

City of Gillette Mayor, Louise Carter-King is designating June as National Safety Month by authorizing The Star in Gillette, Wyoming to be lit green for the month of June. National Safety Month is an annual safety observance led by the National Safety Council and locally led by the Wyoming Montana Safety Council.

"National Safety Month is a way to build awareness of everyday safety and simple steps we can take to reduce or eliminate our risk of injury," said Mayor Carter-King. "We should strive across the City of Gillette and in all facets of our community for zero-incidence of preventable injuries and deaths. National Safety Month focuses on different aspects of traffic, work and home safety. It offers important reminders for us all."

Safety is important not only in the workplace, but extends to when the employees punch out for the day and head home. "Since 2016, the City of Gillette has seen a drastic reduction not only in Workers' Compensation claims and premiums but also in the severity of the claims," said City of Gillette Safety Manager, Randy Milliron. "These steps in creating a culture of safety that does not stop when you leave work are imperative to ensuring the City workers are safe on and off the job."

1002 S. GREELEY HIGHWAY
CHEYENNE, WYOMING 82007



PHONE: 307-635-4592
FAX: 307-635-0940
WMSAFETYCOUNCIL.ORG



WYOMING MONTANA SAFETY COUNCIL

National Safety Month 2020 will focus on five safety and health issues that matter to Wyoming and the nation: Mental Health, Ergonomics, Safety Culture, Driving, and SAFER – Safe Actions for Employee Returns.

“The Wyoming Montana Safety Council, a chapter of the National Safety Council, is on a mission to eliminate preventable deaths,” said Amy Thomas, Executive Director. “National Safety Month is one of the ways in which we educate the public about their safety risks and behavior changes that can help protect them and those they care about. The added support of leaders like Mayor Carter-King helps us get the word out and make a difference to residents of not only the City of Gillette, but in Wyoming as well. We urge our community's residents and employers to participate.”

More information about Wyoming Montana Safety Council and the National Safety Council can be found at www.wymt.org or nsc.org/nsm.

About the Wyoming Montana Safety Council

The Wyoming Montana Safety Council is a nonprofit organization whose mission is to prevent incidents and injuries at work, home and in the community by providing high quality safety related education and information. Founded in 1961 and commissioned by Wyoming Governor Jack Gage, WMSC advances this mission by partnering with businesses, government agencies, elected officials and the public in areas where we can make the most impact

-END-

Attached Photo Tagline: *The Star of Honor is Gillette, Wyoming shines green in honor of “Light it up Green”. A campaign with the National Safety Council observing June as National Safety Month. Photo Credit: Randy Milliron, City of Gillette*





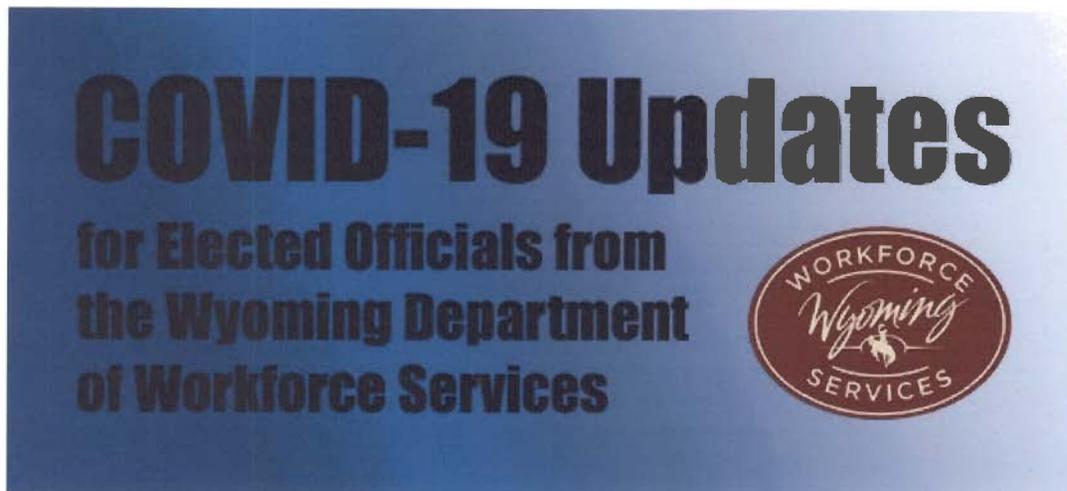
Angela Williams <angelaw@gillettewy.gov>

June 3 COVID-19 updates for elected officials from the Wyoming Department of Workforce Services

1 message

Wyoming Department of Workforce Services <Wy.dws@public.govdelivery.com>
Reply-To: Wy.dws@public.govdelivery.com
To: angelaw@gillettewy.gov

Wed, Jun 3, 2020 at 5:01 PM



Wednesday, June 3, 2020

Dear Wyoming Elected Officials,

The Department of Workforce Services (DWS) has seen an unprecedented number of Unemployment Insurance (UI) claims since the beginning of the COVID-19 pandemic. This has resulted in the highest volume of calls to our call center we've ever experienced. We have included a [dashboard](#) on our home page at WyomingWorkforce.org to show the number of claims we've processed; the number of calls to our call center and to our recently launched external call center; and other information, such as amounts of payments to UI claimants.

It is eye-opening to see that we had 15,219 visitors to our Workforce Centers in March, and 20,920 in April. Our average monthly traffic through the Workforce Centers was 9,841 in 2019. We have been able to keep our Workforce Centers open throughout the pandemic -- and we are the only state that has been able to do so. All

In the News

DWS warns against Unemployment Insurance scams

6/3/2020 -- The Wyoming Department of Workforce Services (DWS) warns unemployment insurance claimants about potential scams aiming to steal personal information. Be aware of potential fraud and only use the [official website](#) to file an online claim.

[See the release here >>](#)

Wyoming employers to receive Workers' Compensation premium credit

other states have been forced to close their Workforce Centers to in-person visitors during the COVID-19 crisis.

If you have any questions about the data included in the dashboard, we would be happy to answer them.

Server issues

Technology can be a great tool, as it has been for the most part during this historic increase in Unemployment Insurance claims. We launched our online, cloud-based Unemployment Insurance system (WYUI.wyo.gov) in June of 2018, and it was perfect timing. The WYUI system has been able to handle the tremendous increase in Unemployment Insurance claims and reduce the need for claimants to file their claims over the phone.

However, technology can also bring its own challenges. Last week, one of the servers handling the payments to claimants and initial claims failed. This happened immediately after the Memorial Day holiday, which had already delayed payments by a day. The server crash resulted in further delays in payments. Our technicians worked with Microsoft to solve the server issue, and we had the issue resolved by Friday. Unfortunately, that meant claimants' payments weren't available to the claimants until early this week.

On Tuesday morning, we experienced another server failure, again delaying payment to claimants. We escalated the issue to "critical" with Microsoft, and we pushed an update through at noon on Wednesday. We expect the majority of the claims that were affected by the most recent server issue will be available to the claimants within this week, but those payments also were delayed by a day or two. We remain vigilant of the servers, and Microsoft is working to prevent future failures.

Virtual Town Halls continue

Our Virtual Town Hall Series continues to answer questions and present important information each week. This week's Town Hall will focus on all Unemployment Insurance claims -- regular UI; Pandemic Unemployment Assistance (PUA) claims for self-employed, independent contractors, gig economy workers, etc.; and Pandemic Emergency Unemployment Compensation (PEUC), which is the 13-week extension for regular UI claimants.

The link to register for this Town Hall [can be found here](#).

5/21/2020 -- DWS will be issuing premium credits to eligible Wyoming employers enrolled in the Workers' Compensation program starting this July. [See the release here >>](#)

DWS enlists call center to assist with unemployment claims

5/18/2020 -- The Department of Workforce Services (DWS) is contracting with 30 additional call center agents in order to reduce the hold times and process the unprecedented number of Unemployment Insurance claims the agency has been receiving. [See the release here >>](#)

DWS now paying UI for self-employed, contractors & others

5/1/2020 -- DWS is now accepting UI applications from those individuals who do not qualify for regular Unemployment Insurance benefits, but do qualify for the Pandemic Unemployment Assistance program. [See the release here >>](#)

DWS hosts virtual town hall on PUA

4/27/2020 -- The Wyoming Department of Workforce Services (DWS) will hold a virtual town hall to provide information about Pandemic Unemployment Insurance programs, as well as answer questions from job seekers and employers. [See the release here >>](#)

Wyoming residents have received more than \$42M in UI aid during pandemic

4/24/2020 -- Since the coronavirus pandemic began in Wyoming, workers in the state have received more than \$42 million in Unemployment Insurance (UI)

And we have every Town Hall recorded, as well as the questions and answers from each of the Town Halls. All that information can be found [on our website here](#).

Staying vigilant for fraud

Our Unemployment Insurance representatives and our UI system have been able to catch fraudulent UI claims before they have been paid. Many of these fraudulent claims come from fraud artists who have stolen personal information from Wyoming residents and use that information illegally.

We have asked our residents to notify us if they receive letters or debit cards from our Unemployment Insurance division when those people have not filed for unemployment. This is often an indication that someone has used that person's information to file a fraudulent claim. Fraud can be reported by [filling out a form here](#).

We're in this together,

Robin Sessions Cooley
Director
Wyoming Department of
Workforce Services

benefits from a combination of federal emergency aid and the state UI fund.

[See the release here >>](#)

Resources

[Frequently Asked Questions](#)

[Virtual Town Hall Series](#)

[COVID-19-related Workforce Information](#)

[Wyoming Department of Health COVID-19 Information](#)

[Contact your local Workforce Center](#)

[Department of Labor resources](#)

[DWS COVID-19 News Archive](#)

Visit the DWS COVID-19 Resources Page at
WyomingWorkforce.org/COVID19-Resources

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This email was sent to angelaw@gillettewy.gov using GovDelivery Communications Cloud on behalf of: Wyoming Department of Workforce Services · Herschler Bulding · 122 West 25th Street, 2nd Floor East · Cheyenne, WY 82002 · (307) 777-8650

GOVDELIVERY 

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Angela Williams <angelaw@gillettewy.gov>

Fwd: 2020 Census: PRESS RELEASE: Multiple Wyoming Cities and Counties Surpassing National 2020 Census Self-Response Rate

1 message

Geno Palazzari <GenoP@gillettewy.gov>
To: Angela Williams <angelaw@gillettewy.gov>

Wed, Jun 3, 2020 at 2:15 PM

For GI

Geno Palazzari
Communications Manager
City of Gillette
(O) 307-686-5393
(C) 307-696-9088
(F) 307-686-1593
[facebook.com/CityofGillette](https://www.facebook.com/CityofGillette)
[@CityofGillette](https://www.instagram.com/cityofgillette)
Instagram: cityofgillette

----- Forwarded message -----

From: **Tammi Hanshaw (CENSUS/DN FED)** <tammi.hanshaw@2020census.gov>
Date: Wed, Jun 3, 2020 at 2:12 PM
Subject: 2020 Census: PRESS RELEASE: Multiple Wyoming Cities and Counties Surpassing National 2020 Census Self-Response Rate
To:

Good afternoon, partners!

Are you on the list? The list for beating the national average for self-response, that is...

Check out the list distributed in this week's press release from our media specialist, Jennifer Hillmann, below:



Multiple Wyoming Cities and Counties Have Met or Surpassed National 2020 Census Self-Response Rate

June 3, 2020 –Multiple Wyoming cities and counties are exceeding the national average for self-response rates to the 2020 Census. So far, more than 150,000 households in Wyoming have self-responded, many choosing the new [online](#) version of the questionnaire for its convenience, ease of use and quick access.

Wyoming marked its first major 2020 Census milestone on May 21st when it reached a 50 percent statewide self-response rate. The national response rate surged to 60.5 percent earlier this week; however, many [locations within Wyoming have already met or surpassed the national response rate.](#)

The following Wyoming Counties and Cities have met or exceeded the national 2020 Census Self-Response Rate of 60.5% (as of 06/1/20):

Counties that have met or exceeded the national self-response rate:

- Laramie - **66.0%**
- Park - **60.5%**

Cities that have met or exceeded the national self-response rate:

- Cheyenne - **69.8%**
- Rolling Hills - **68.9%**
- Bar Nunn - **68.3%**
- Buffalo - **68.0%**
- Sheridan - **67.8%**
- Green River - **67.7%**
- Bear River - **66.5%**
- Powell - **66.4%**
- Lander - **64.8%**
- Cody - **63.9%**
- Torrington - **63.6%**
- Casper - **63.6%**
- Worland - **62.2%**
- Laramie - **62.2%**
- Kemmerer - **60.6%**
- Lovell - **60.5%**

To date, **more than 89.5 million households** have now completed their 2020 Census questionnaire. The Census Bureau continues to encourage the public to respond online at 2020census.gov. Households can respond online [in English or 12 other languages](#) or by [phone](#). Wyoming residents can also respond by mail using the [paper questionnaire](#).

People are strongly encouraged to respond promptly to the 2020 Census using the ID number included in the questionnaire packet. Responding with your unique census ID online, by phone or on the paper questionnaire helps ensure the best count of your community.

Visit the Census Bureau's online [response rate map](#), which shows response rates by state, city, county and census tract. People still have time to respond [online](#), by [phone](#), or by [mail](#) - all without having to meet a census taker. Households in Wyoming who have yet to respond to the census by later this summer (mid-August) will receive a visit from a census taker, who will help them respond.

For more information, visit 2020census.gov.

###

Jennifer Hillmann, Media Specialist - Colorado/Wyoming/Kansas
Dallas Regional Census Office/Field Division/Denver Region
U.S. Census Bureau
Cell: 970-818-6549 
census.gov | [@uscensusbureau](https://twitter.com/uscensusbureau)
Shape Your Future. START HERE > 2020census.gov

As of 06/04/2020

ENGINEERING DIVISION PROJECT STATUS REPORT

PROJECT NAME & NUMBER	Hwy 50 - Lakeway to Southern Drive 16EN39	Dalbey Park to Gillette College Pathway Ph. II 17EN33	Boxelder/Garner Lake Traffic Signal 18EN12	PMS 2019 19EN02	General Drainage Improvements 2019 19EN09
PROJECT MANAGER	Josh Richardson	Josh Richardson	Josh Richardson	Todd Merchen	Todd Merchen
ENGINEER	WYDOT	HDR Engineering	Morrison Maierle	PCA Engineering	In-House
CONTRACTOR	Simon Contractors	Wyoming Earthworks	Modern Electric	Simon Contractors	GW Construction
CONSTRUCTION START DATE	March 1, 2019	June 2020		May 1, 2019	September 9, 2019
PROPOSED END DATE	June 1, 2020	TBD		Week of June 1	Week of June 8
PERCENT COMPLETE	70%	0%	100%	99%	90%
BID PRICE	\$245,970.00 (City's portion of the project)	\$394,223.47	\$467,762.00	\$2,949,480.25	\$332,231.50
CURRENT PROJECT HIGHLIGHTS	Highway 50 project is continuing. The bike path of the north side of Force Road is nearing completion, and the remaining work is to place a surface course of asphalt and to re-mark the road. The southern portion is nearing completion of the new curb and gutter, some base asphalt has been installed and the pathway is now under construction.	Project has been bid and awarded to Wyoming Earthworks. The paperwork is being submitted in order to begin construction. Due to the low bid on this work an additional project has been designed to use all of the grant funding. This project should go out to bid this summer.	The construction is complete and operating. Project has received Council's approval.	All roadway work is complete. Final grading with punch list items as well as seeding remain on both Gurley Avenue and Kluver road. Final Completion is due this week.	GW has completed the channel and is working on backfill and final punch items. It is anticipated that the work will be completed the week of June 8.
PROJECT DESCRIPTION	Widening of Hwy 50 from Lakeway Rd to Southern Dr. This is a state highway and the project is being managed by WYDOT. The city is paying for a new 10' wide pathway along Hwy 50. The city is involved in traffic lights, electrical components, pathway and the public relation aspect as this project affects quite a few city neighborhoods.	This pathway starts at the Highway 59 bridge and travels adjacent to Donkey Creek at College Park Court, including a bridge across Donkey Creek.	This is a WYDOT project to install a new traffic signal at the intersection of Boxelder and Garner Lake.	Reconstruction of: 5th Street from S. Emerson to Hwy 59, Kluver Rd. from Boysen Cr. to Garner Lake Rd., Gurley Ave. from Kluver Rd. to north corporate limits	Repair of Sage Bluff Park low flow channel and adjoining storm sewer inlets

As of 06/04/2020

ENGINEERING DIVISION PROJECT STATUS REPORT

PROJECT NAME & NUMBER	Sage Bluffs Irrigation Improvements 19PK11	City West Remodel Ph II 19EN30	City Hall 3rd Floor Remodel 19EN31	ECSC Proposed Improvements 19EN36	Asphalt Crack Seal 20EN02	2020 Alley Pavememnt Management System 20EN05
PROJECT MANAGER	Seth Morris	Nick Marty	Nick Marty	Nick Marty	Seth Morris	Kerwin Burton
ENGINEER	WAYNE E. ECKAS	Arete Design Group	Schutz Foss Architects	PCA Engineering	City of Gillette	Inberg-Miller
CONTRACTOR	G&G Landscaping	Van Ewing Construction	TBD	DRM	Highway Improvements, INC.	Mountain View Builders
CONSTRUCTION START DATE	5/18/2020	November 2019	TBD	TBD	May 4, 2020	TBD
PROPOSED END DATE	7/3/2020	June 1, 2020	TBD	November 1, 2020	June 30, 2020	TBD
PERCENT COMPLETE	25%	12%	0%	90%	0%	0%
BID PRICE	\$199,789.00	\$2,233,200.00	TBD	\$5,774,165.66	\$68,080.00	TBD
CURRENT PROJECT HIGHLIGHTS	Contractor has installed the mainline irrigation pipe and is preparing to start installing the branch lines.	Demolition completed. Van Ewing started installation of new floor slab week of January 6, 2020.	Layout and design finalized. Awaiting final design from AVI for Conference room connectivity.	Project is awarded and ready to begin construction pending weather.	Project is awarded and ready to begin construction pending weather.	The alley
PROJECT DESCRIPTION	Complete landscape irrigation system replacement for Sage Bluffs Park and the west side of the 4J Rd. ROW from Frontier Dr. to W. Lakeway Rd., and the renovation of the irrigation system on the west side of 4J Rd. ROW from W. Walnut St. to W. Lakeway Rd. Irrigation system is for approximately 6.2 acres of turf, planter, and shrub bed areas.	Interior renovations of the remainder of City West that was not remodeled in the 2015 project.	Renovation of the third floor of City Hall to provide a larger conference room and changes to make space more usable.	3 new multipurpose artificial turf fields, a new parking lot and lighting for the fields.	Asphalt Crack Sealing in verious locations within the city of Gillette.	The project reconstructs the alley between Warren and Ross Avenues from 3rd to 4th Street.

As of 06/04/2020

ENGINEERING DIVISION PROJECT STATUS REPORT

PROJECT NAME & NUMBER	2020 Pavement Management System 20EN06	2020 Large Patches 20EN07	2020 Pavement Maintenance 20EN08	2020 Sanitary Sewer Main Replacement 20EN09	Crestview Sanitary Sewer Improvements 20EN10
PROJECT MANAGER	Todd Merchen	Seth Morris	Seth Morris	Steven Peterson	Nick Marty
ENGINEER	KLJ Engineering	City of Gillette	City of Gillette	HDR	DOWL
CONTRACTOR	Simon Contractors	Creoll Inc.	Hardrives Inc.	TBD	DRM
CONSTRUCTION START DATE	April 27, 2020	6/1/2020	TBD	TBD	May 2020
PROPOSED END DATE	September 6, 2020	6/5/2020	TBD	TBD	August 2020
PERCENT COMPLETE	15%	0%	0%	0%	0%
BID PRICE	TBD	\$165,313.00	\$399,754.10	TBD	\$740,809.00
CURRENT PROJECT HIGHLIGHTS	The project is anticipated to bid on February 5, 2020	The project is anticipated to begin June 11th, 2020	Project has been accepted and the contractor will begin work on June 8th, 2020.	The project is anticipated to be bid in August or September of 2020.	Construction has begun on this project. Sewer is complete on Schoonover and Patty and water is underway on Gallery View.
PROJECT DESCRIPTION	Project includes the reconstruction of 6th Street from Gillette Ave. to Miller Ave., Brooks from 6th Street to 8th Street, Warren Ave. north of 10th Street, and Flying Circle east of Jack Plane Lane. Concrete panel replacement on Bunday Ave. and Gurley Ave. Pavement overlay on sections of Kendrick and W. 8th Street.	Project includes 554 SY of Asphalt Pavement repair at two locations in Gillette, along with 200 LF of sub-drain and a bid alternate of 296 SY of Portland cement concrete pavement at one location in Gillette	Project includes 73,350 SY of asphalt scrub seal with fog coat, 30,600 SY of asphalt chip seal with fog coat, and 2,100 SY of a double chip seal with fog coat.	This project will replace sanitary sewer mains in Lakeway Road, Emerson Street, KG Town Center, Edwards Street, and Sioux Avenue.	Extension of water and sanitary sewer and road improvements to provide services for the Barton Subdivision

As of 06/04/2020

ENGINEERING DIVISION PROJECT STATUS REPORT

PROJECT NAME & NUMBER	2020 Water Main Replacement 20EN11	ECSC Ph. IV Accessible Playground and Splash Park 20EN12	Hydrovac Pit 20EN14		
PROJECT MANAGER	Steven Peterson	Seth Morris	Seth Morris		
ENGINEER	Morrison-Maierle	KLJ	Inberg-Miller		
CONTRACTOR	Hot Iron, Inc.	PRC Inc.	PRC. Inc.		
CONSTRUCTION START DATE	6/1/2020	TBD	4/27/2020		
PROPOSED END DATE	11/10/2020	TBD	6/8/2020		
PERCENT COMPLETE	0%	0%	55%		
BID PRICE	\$3,420,928.51	\$2,498,101.99	\$201,527.00		
CURRENT PROJECT HIGHLIGHTS	The project was bid on March 4, 2020. Work started on 6th Street from Gurley Avenue to S. Douglas Hwy on June 1, 2020 and anticipate completion of the water main installation by June 20, 2020.	Project was bid and awarded. Waiting on project schedule and Pre-Construction meeting.	Contractor is preparing to Pour the concrete floor on June 2nd, 2020		
PROJECT DESCRIPTION	This project will replace water mains in 3rd Street, 4th Street, 5th Street, 6th Street, 7th Street from Hwy 59 to Gurley Avenue.	Construction of ADA accessible playground, splash pad, and restroom facilities at the Energy Capital Sports Complex.	Project includes the installation of a 105' x 55' two chamber hydrovac disposal pit, 233 SY of 12" PCC pavement, 1,100 SY of base and separation fabric, 206 SY 6" AC pavement and general grading of the area.		

KENT CLARK IS "EXITING" THE BUILDING!!!!



Please join us to congratulate Kent on his retirement and to thank him for his 35 years of service with the City of Gillette!!

WHEN: Tuesday, June 9th from 1:00—3:00 p.m.

WHERE: City West, Public Works Department



CITY OF GILLETTE

Development Services
Building Inspection Division
201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5260
www.gillettewy.gov

MEMORANDUM

TO: Board of Examiners – Chris Weight, Chairman; Todd Newlin, Vice-Chairman; Dale Phipps, Bill Currie, Dean Thompson, Chris Mittleider, Nate Sikkenga, Tony Holden, and Richard Cisneros

CC: Administration
Patrick Davidson, City Administrator
Anthony Reyes, City Attorney
Ry Muzzarelli, Development Services Director
Jim Brown, Deputy Building Official
Kim King, Administrative Assistant

FROM: Ken Rogers, Chief Building Official

SUBJECT: Board of Examiners Regular Meeting – June 9, 2020

DATE: June 4, 2020

The Regular Meeting is scheduled for 12:30 p.m. on Tuesday, June 9, 2020 at City Hall, in the Community Conference Room, 2nd Floor. Lunch will be served at 12:00 p.m.

Enclosed please find the Meeting Agenda and Packet.

If you have questions or concerns prior to the meeting, please contact me.

Thank you.

Agenda

BOARD OF EXAMINERS REGULAR MEETING

**June 9, 2020
12:00 p.m. to 2:00 p.m.
City of Gillette – City Hall
2nd Floor
Community Conference Room**

Call to Order	Chris Weight, Chairman
Approval of Minutes	Regular Meeting of May 12, 2020
New Business	
Unfinished Business	
Approval of Contractor License Applications	Individual Trade License Applications Contractor License Applications (Class A, B, C, D, F and R)
Announcements	The next Regular Meeting will be on Tuesday, July 14, 2020.
Adjournment	

BOARD OF EXAMINERS
MEETING MINUTES

Regular

May 12, 2020

12:30 p.m.

Board Members present: Vice Chairman Todd Newlin, Dale Phipps, Bill Currie, Dean Thompson, and Tony Holden.

Board Members absent: Chairman Chris Weight, Chris Mittleider, Nate Sikkenga, and Richard Cisneros.

Staff Members present: Ken Rogers, Chief Building Official; and Kim King, Administrative Assistant.

Staff Members absent: Ry Muzzarelli, Development Services Director; Jim Brown, Deputy Building Official.

Todd Newlin, Vice Chairman, called the meeting to order.

Approval of Minutes

Vice Chairman Newlin called for approval of the April 14, 2020, Regular Meeting Minutes. It was moved by Dean Thompson, seconded by Bill Currie to approve said Minutes. Roll was called on the motion with the following results. Board Members voting aye: Phipps, Thompson, Currie, Holden, and Vice Chairman Newlin. Motion carried.

New Business

There was none.

Unfinished Business

There was none.

Individual Trade License Applications

The Board reviewed the following Individual Trade License Applications:

ABBENHAUS, MIKE of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, BLACK HILLS GAS HOLDINGS, LLC Lic# 3817
ARAGONEZ, HECTOR of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, CLIMATE SOLUTIONS LLC Lic# 2138
ARAGONEZ, HECTOR of GILLETTE, WY • APPRENTICE HVAC TECH, CLIMATE SOLUTIONS LLC Lic# 2139
BECK, LARENCE C of MOUNTAIN VIEW, WY • MASTER ELECTRICIAN, UNION TELEPHONE COMPANY Lic# 2458
BREWER, JERAD of GILLETTE, WY • MASTER PLUMBER, CAMPBELL COUNTY SCHOOL DISTRICT Lic# 3143
BREWER, JERAD of GILLETTE, WY • MASTER GAS PIPEFITTER, CAMPBELL COUNTY SCHOOL DISTRICT Lic# 3170
COTE, DANIEL of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & A/C Lic# 2551

CULP, DANIEL of GILLETTE, WY • MASTER GAS PIPEFITTER, PROPERTY REHAB LLC Lic# 3821
 DAVIS, BRICE of GILLETTE, WY • JOURNEYMAN PLUMBER, JOE'S PLUMBING & HEATING INC Lic# 3178
 DICKINSON, ALEXANDER of MILLS, WY • MASTER ELECTRICIAN, 307 ELECTRIC LLC Lic# 3190
 DOERR, VINCENT of EVANSVILLE, WY • JOURNEYMAN HVAC TECH, JOHNSON CONTROLS Lic# 3600
 FISCHER, BRYAN of RAPID CITY, SD • JOURNEYMAN ELECTRICIAN, CONRAD'S BIG C SIGNS Lic# 2223
 HEIMANN, TRAVIS of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, ELECTRICAL SPECIALISTS Lic# 2327
 HENDERSHOT, BRYAN of GILLETTE, WY • MASTER PLUMBER, PLUMB TECH LLC Lic# 1728
 HENDERSON, BRADLEE of GILLETTE, WY • APPR GAS PIPEFITTER, BLACK HILLS GAS HOLDINGS, LLC Lic# 3815
 JESPERSEN, NORMAN of GILLETTE, WY • MASTER HVAC TECH, APEX MECHANICAL LLC Lic# 3616
 JOHNSON, MICHAEL of SAUK RAPIDS, MN • MASTER GAS PIPEFITTER, J-BERD MECHANICAL CONTR Lic# 2345
 JOHNSON, MICHAEL of SAUK RAPIDS, MN • MASTER PLUMBER, J-BERD MECHANICAL CONTRACTORS Lic# 2346
 KENNEDY, MATTHEW of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, BLACK HILLS GAS HOLDINGS, LLC Lic# 3356
 KENNEDY, MATTHEW of GILLETTE, WY • APPRENTICE HVAC TECH, BLACK HILLS GAS HOLDINGS, LLC Lic# 3357
 KENNEDY, MATTHEW of GILLETTE, WY • APPR REFRIGERATION TECH, BLACK HILLS GAS HOLDINGS, LLC Lic# 3358
 KINTZ, NATE of GILLETTE, WY • MASTER GAS PIPEFITTER, CLIMATE SOLUTIONS LLC Lic# 1702
 KINTZ, NATE of GILLETTE, WY • MASTER HVAC TECH, CLIMATE SOLUTIONS LLC Lic# 1703
 KOSMA, JOSEPH JR of SHERIDAN, WY • MASTER HVAC TECH, KOSMA HEATING & A/C INC Lic# 1496
 KOSMA, JOSEPH SR of SHERIDAN, WY • MASTER HVAC TECH, KOSMA HEATING & A/C INC Lic# 1495
 LINK, JEFF of BILLINGS, MT • MASTER HVAC TECH, NORPAC SHEET METAL INC Lic# 1667
 MASSIE, DREW of MOORCROFT, WY • APPRENTICE GAS PIPEFITTER, CLEARWATER X-SPURTS INC Lic# 3827
 MASSIE, DREW of MOORCROFT, WY • APPRENTICE PLUMBER, CLEARWATER X-SPURTS INC Lic# 3828
 MAXWELL, CURTIS of DOUGLAS, WY • MASTER ELECTRICIAN, H & H ELECTRIC LLC Lic# 2961
 OUZTS, RICHARD of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, CLIMATE SOLUTIONS LLC Lic# 1704
 OUZTS, RICHARD of GILLETTE, WY • APPRENTICE HVAC TECH, CLIMATE SOLUTIONS LLC Lic# 1705
 PETERSEN, MATTHEW of GILLETTE, WY • MASTER GAS PIPEFITTER, POWDER RIVER HEATING & A/C Lic# 2387
 PETERSEN, MATTHEW of GILLETTE, WY • MASTER HVAC TECH, POWDER RIVER HEATING & A/C Lic# 2388
 REIMERS, DOUGLASS of SHERIDAN, WY • JOURNEYMAN ELECTRICIAN, WYOMING ELECTRIC INC Lic# 3612
 RENKEN, CHAD of GILLETTE, WY • MASTER PLUMBER, JOE'S PLUMBING & HEATING INC Lic# 1793
 RENKEN, CHAD of GILLETTE, WY • MASTER GAS PIPEFITTER, JOE'S PLUMBING & HEATING INC Lic# 1794
 RENKEN, CHAD of GILLETTE, WY • MASTER HVAC TECH, JOE'S PLUMBING & HEATING INC Lic# 1795
 RHODES, WYATT of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, BLACK HILLS GAS HOLDINGS, LLC Lic# 3813
 RHODES, WYATT of GILLETTE, WY • APPRENTICE HVAC TECH, BLACK HILLS GAS HOLDINGS, LLC Lic# 3814
 SCHOENBERNER, KADE of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, CAMPBELL COUNTY SCHOOL DIST Lic# 1829
 SINNING, CHRISTOPHER of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, POWDER RIVER HEATING & AC Lic# 3410
 SINNING, CHRISTOPHER of GILLETTE, WY • APPRENTICE PLUMBER, POWDER RIVER HEATING & A/C Lic# 3411
 STALEY, JOSEPH of GILLETTE, WY • APPRENTICE HVAC TECH, POWDER RIVER HEATING & A/C Lic# 3402
 STALEY, JOSEPH of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, POWDER RIVER HEATING & A/C Lic# 3403
 STALEY, JOSEPH of GILLETTE, WY • APPRENTICE REFRIGERATION TECH, POWDER RIVER HEATING & A/C Lic# 3404
 STRUB, JUSTIN of GILLETTE, WY • MASTER ELECTRICIAN, JDS ELECTRIC LLC Lic# 1910
 STULTZ, MICHAEL of MOUNTAIN VIEW, WY • JOURNEYMAN ELECTRICIAN, UNION TELEPHONE COMPANY Lic# 2460
 SWAN, BRANDON of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, BLACK HILLS GAS HOLDINGS, LLC Lic# 3816
 TENNANT, BRIAN of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, BLACK HILLS GAS HOLDINGS, LLC Lic# 3428
 TENNANT, BRIAN of GILLETTE, WY • APPRENTICE PLUMBER, BLACK HILLS GAS HOLDINGS, LLC Lic# 3429
 TENNANT, BRIAN of GILLETTE, WY • APPRENTICE HVAC TECH, BLACK HILLS GAS HOLDINGS, LLC Lic# 3590
 WHITE, DAVID of LITTLETON, CO • MASTER ELECTRICIAN, **LICENSE ACTIVE ONLY** Lic# 2020
 WILSON, SCOTT of GILLETTE, WY • MASTER GAS PIPEFITTER, BLACK HILLS GAS HOLDINGS, LLC Lic# 2036
 WILSON, SCOTT of GILLETTE, WY • MASTER HVAC TECH, BLACK HILLS GAS HOLDINGS, LLC Lic# 2037
 WOFFORD, KRISTOPHER of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, ACTION ENERGY SERVICES LLC Lic# 2048

It was moved by Tony Holden, seconded by Dean Thompson, to approve the above Individual Trade License Applications. Roll was called on the motion with the following results. Board Members voting aye: Thompson, Currie, Holden, Phipps, and Vice Chairman Newlin. Motion carried.

Contractor License Applications

The Board reviewed the following Contractor License Applications (Class A, B, C, D, F and R):

307 ELECTRIC LLC of MILLS, WY • ALEX DICKINSON, ELECTRICAL
ADEN ENTERPRISES LLC of GILLETTE, WY • JOSHUA JORGENSEN, MISCELLANEOUS
APEX MECHANICAL LLC of GILLETTE, WY • NORMAN JESPERSEN, MECHANICAL
ASHER CONSTRUCTION LLC of GILLETTE, WY • STEVE ASHER, RESIDENTIAL CONTRACTOR
BARTON CONSTRUCTION INC of GILLETTE, WY • DAN BARTON, GENERAL CONTRACTOR
BLACK HILLS GAS HOLDINGS, LLC of GILLETTE, WY • SCOTT WILSON, GAS PIPEFITTER
BLACK HILLS GAS HOLDINGS, LLC of GILLETTE, WY • SCOTT WILSON, MECHANICAL
BLACKTOOTH HOME SERVICES of BUFFALO, WY • JEFFREY ALBRIGHT, GENERAL CONTRACTOR
BRODERSON BUILDERS INC of SPEARFISH, SD • AARON BRODERSON, RESIDENTIAL CONTRACTOR
BROKEN LINK CONSTRUCTION LLC of GILLETTE, WY • SETH POWNALL, NONSTRUCTURAL CONCRETE
BROKEN LINK CONSTRUCTION LLC of GILLETTE, WY • SETH POWNALL, EXCAVATION & GRADING
CAMPBELL COUNTY SCHOOL DISTRICT of GILLETTE, WY • RAYMOND ARBACH, ELECTRICAL
CAMPBELL COUNTY SCHOOL DISTRICT of GILLETTE, WY • JERAD BREWER, PLUMBING
CAMPBELL COUNTY SCHOOL DISTRICT of GILLETTE, WY • JERAD BREWER, GAS PIPEFITTER
CARR COATINGS LLC of BELLE FOURCHE, SD • CHAD CARR, MISCELLANEOUS
CLIMATE SOLUTIONS LLC of GILLETTE, WY • NATHAN KINTZ, MECHANICAL
CLIMATE SOLUTIONS LLC of GILLETTE, WY • NATHAN KINTZ, GAS PIPEFITTER
DAKOTA SEALANTS INC of RAPID CITY, SD • TIM VERMEULEN, MISCELLANEOUS
DRM INC of GILLETTE, WY • DON MCKILLOP, NONSTRUCTURAL CONCRETE
DRM INC of GILLETTE, WY • DON MCKILLOP, WATER & SEWER PIPELAYER
DRM INC of GILLETTE, WY • DON MCKILLOP, EXCAVATION & GRADING
GABRIEL CONTRACTING LLC of GILLETTE, WY • BRIAN GABRIEL, TRIM CARPENTRY PAINT FLOORING
GABRIEL CONTRACTING LLC of GILLETTE, WY • BRIAN GABRIEL, DRYWALL
HERNANDEZ SNOW REMOVAL of GILLETTE, WY • JULIA HERNANDEZ, NONSTRUCTURAL CONCRETE
HERNANDEZ SNOW REMOVAL of GILLETTE, WY • JULIA HERNANDEZ, TRIM CARPENTRY PAINT FLOORING
HIGH PLAINS BUILDERS LLC of BIG HORN, WY • TONY WILLE, GENERAL CONTRACTOR
HORIZON RETAIL CONSTRUCTION of STURTEVANT, WI • JON HENDERSEN, GENERAL CONTRACTOR
J-BERD MECHANICAL CONTRACTORS of SAUK RAPIDS, MN • MICHAEL JOHNSON, PLUMBING
J-BERD MECHANICAL CONTRACTORS of SAUK RAPIDS, MN • MICHAEL JOHNSON, GAS PIPEFITTER
JDP HANDY PEOPLE of GILLETTE, WY • JOSEPH PETTIT, LANDSCAPING & FENCING
JDS ELECTRIC LLC of GILLETTE, WY • JUSTIN STRUB, ELECTRICAL
JIMCO SALES AND MANUFACTURING INC of FT WORTH, TX • JAMES HENDRICKS, MISCELLANEOUS
JOE'S PLUMBING & HEATING INC of GILLETTE, WY • CHAD RENKEN, PLUMBING
JOE'S PLUMBING & HEATING INC of GILLETTE, WY • CHAD RENKEN, MECHANICAL
JOE'S PLUMBING & HEATING INC of GILLETTE, WY • CHAD RENKEN, GAS PIPEFITTER
JT SERVICES LLC of GILLETTE, WY • JONATHAN QUALM, GENERAL CONTRACTOR
KOSMA HEATING & A/C INC of SHERIDAN, WY • JOSEPH KOSMA JR, MECHANICAL
KRUEGER BROTHERS CONSTRUCTION of COLORADO SPRINGS, CO • MATTHEW KRUEGER, GENERAL ROOFING
KRUEGER BROTHERS CONSTRUCTION of COLORADO SPRINGS, CO • MATTHEW KRUEGER, WIND SIDING GUTTER GARAGE
KTK GENERAL CONTRACTING LIMITED of WESTMINSTER, CO • JOHN KOPPENHAFFER, BUILDING CONTRACTOR
KUSTOM HOME REPAIR LLC of GILLETTE, WY • DAVID NICKS, RESIDENTIAL CONTRACTOR
MILLER INSULATION CO INC of BISMARCK, ND • DWIGHT MILLER, INSULATION
MJT CONSTRUCTION INC of EAGLE, ID • MIKE TEETER, GENERAL CONTRACTOR
MOUNTAIN VIEW BUILDING INC of SHERIDAN, WY • JASON SPIELMAN, WATER & SEWER PIPELAYER
MOUNTAIN VIEW BUILDING INC of SHERIDAN, WY • JASON SPIELMAN, GENERAL CONTRACTOR
NORPAC SHEET METAL INC of BILLINGS, MT • JEFF LINK, MECHANICAL
OLD SCHOOL PAINTING of GILLETTE, WY • SERGIO ROBERTS, TRIM CARPENTRY PAINT FLOORING
PARADISE REMODELING & RENOVATION LLC of GILLETTE, WY • JACK BESEL, BUILDING CONTRACTOR
PEYROT BACKHOE SERVICE of GILLETTE, WY • ELDON PEYROT, EXCAVATION & GRADING
PLUMB TECH LLC of GILLETTE, WY • BRYAN HENDERSHOT, PLUMBING
POWDER RIVER CONSTRUCTION INC of GILLETTE, WY • DEAN THOMPSON, GENERAL CONTRACTOR
POWDER RIVER CONSTRUCTION INC of GILLETTE, WY • DEAN THOMPSON, WATER & SEWER PIPELAYER
PROGRESSIVE CONSTRUCTION INC of GILLETTE, WY • MATT TONN, GENERAL CONTRACTOR
PROPERTY REHAB LLC of GILLETTE, WY • DAN CULP, GAS PIPEFITTER
R & G ELECTRIC INC of GILLETTE, WY • RONALD WINTERHOLLER, SIGNAGE

SCULL CONSTRUCTION SERVICE INC of RAPID CITY, SD • JOHNATHON NEISNER, GENERAL CONTRACTOR
SIGN BOSS LLC of GILLETTE, WY • DANA MILLER, SIGNAGE
SILVER NAIL CONSTRUCTION LLC of GILLETTE, WY • MONICA MORMAN, GENERAL CONTRACTOR
SINGH CONTRACTING INC of BILLINGS, MT • HARVEY SINGH, GENERAL ROOFING
SINGH CONTRACTING INC of BILLINGS, MT • HARVEY SINGH, WIND SIDING GUTTER GARAGE DOOR
SMALL TRACTOR ETC of GILLETTE, WY • DUWAYNE HEYING, LANDSCAPING & FENCING
TMI CORPORATION of DICKINSON, ND • TODD BRAUN, TRIM CARPENTRY PAINT FLOORING
TROYER BUILT CONSTRUCTION LLC of MOORCROFT, WY • WILBUR TROYER, RESIDENTIAL CONTRACTOR
TROYER BUILT CONSTRUCTION LLC of MOORCROFT, WY • WILBUR TROYER, WATER & SEWER PIPELAYER
TWIN PEAKS BUILDERS LLC of WINDSOR, CO • JAMES DROP, RESIDENTIAL CONTRACTOR
UNION TELEPHONE COMPANY of MOUNTAIN VIEW, WY • LARENCE BECK, ELECTRICAL
WEATHERCRAFT CO of GERING, NE • JEREMY RECHSTEINER, GENERAL ROOFING
WEATHERCRAFT CO of GERING, NE • JEREMY RECHSTEINER, WIND SIDING GUTTER GARAGE DOOR
WESTERN STATES FIRE PROTECTION of RAPID CITY, SD • ROSS BESTGEN, SPRINKLER SYSTEMS
WILLOW RIDGE LANDSCAPING & LAWN CARE LLC of GILLETTE, WY • ERIC SORENSEN, LANDSCAPING & FENCING
WYCAM CONSTRUCTION LLC of GILLETTE, WY • SHANE ROBINSON, GENERAL CONTRACTOR
WYCAM CONSTRUCTION LLC of GILLETTE, WY • SHANE ROBINSON, WATER & SEWER PIPELAYER
WYOMING CRANE AND RIGGING INC of WRIGHT, WY • TRAVIS STARKS, EXCAVATION & GRADING
WYOMING DEMOLITION INC of SHERIDAN, WY • RANDY WARNKE, EXCAVATION & GRADING

It was moved by Dale Phipps, seconded by Bill Currie, to approve the above Contractor License Applications. Roll was called on the motion with the following results. Board Members voting aye: Currie, Holden, Phipps, Thompson, and Vice Chairman Newlin. Motion carried.

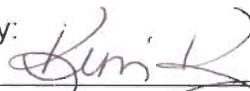
Announcements

The next regularly scheduled meeting will be Tuesday, June 9, 2020.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 12:44 p.m.

Prepared by:



Kim King, Administrative Assistant
Building Inspection Division

FOR REVIEW INDIVIDUAL LICENSE APPLICATIONS

JUNE 9, 2020

1	ALEXANDER, AARON of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, RMS INSTRUMENT & ELECTRIC LLC Lic# 2090
2	ANDERSON, DANIEL of RAPID CITY, SD • MASTER ELECTRICIAN, CONRAD'S BIG C SIGNS Lic# 2606
3	ANDERSON, WAYNE of MITCHELL, SD • JOURNEYMAN PLUMBER, LICENSE ACTIVE ONLY Lic# 2136
4	BAUGHMAN, MICHAEL of GILLETTE, WY • MASTER GAS PIPEFITTER, RENEGADE PLUMBING HEATING & A/C Lic# 2104
5	BAUGHMAN, MICHAEL of GILLETTE, WY • MASTER PLUMBER, RENEGADE PLUMBING HEATING & A/C Lic# 2105
6	BECKER, RYAN of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, ELECTRICAL SPECIALISTS Lic# 3841 **
7	BROWNING, ANTHONY of GILLETTE, WY • MASTER ELECTRICIAN, BROWNING ELECTRIC COMPANY INC Lic# 2178
8	CISNEROS, RICHARD of GILLETTE, WY • MASTER GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2614
9	CISNEROS, RICHARD of GILLETTE, WY • MASTER HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2615
10	CISNEROS, RICHARD of GILLETTE, WY • MASTER PLUMBER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2616
11	CONRAD, RICK of RAPID CITY, SD • JOURNEYMAN ELECTRICIAN, CONRAD'S BIG C SIGNS Lic# 2198
12	DRAKE, JAYE of GILLETTE, WY • MASTER GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2212
13	DRAKE, JAYE of GILLETTE, WY • MASTER PLUMBER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2213
14	FULCINITI, ANTHONY of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, DARYL'S ELECTRIC INC Lic# 2232
15	GAGLIANO, JARED of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, BLACK HILLS GAS HOLDINGS, LLC Lic# 2302
16	GAGLIANO, JARED of GILLETTE, WY • APPRENTICE HVAC TECH, BLACK HILLS GAS HOLDINGS, LLC Lic# 2303
17	GAGLIANO, JARED of GILLETTE, WY • APPRENTICE REFRIGERATION TECH, BLACK HILLS GAS HOLDINGS, LLC Lic# 2304
18	GIBSON, MICHAEL of MISSOULA, MT • JOURNEYMAN ELECTRICIAN, ANCHOR ELECTRIC CONTRACTING CORP Lic# 3184
19	GREEN, JOHN of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, BROWNING ELECTRIC COMPANY INC Lic# 3756
20	HARTMAN, GREGORY A of SPEARFISH, SD • JOURNEYMAN PLUMBER, WOLFF'S PLUMBING & HEATING INC Lic# 2321
21	HARTMAN, SCOTT C of SPEARFISH, SD • MASTER PLUMBER, WOLFF'S PLUMBING & HEATING INC Lic# 2322
22	HIEB, JASON of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2330
23	HOPKINS, MATTHEW of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, ELECTRICAL SPECIALISTS Lic# 2586
24	HYLES, TRAMPUS of GILLETTE, WY • JOURNEYMAN PLUMBER, LONG'S PLUMBING & HEATING INC Lic# 2957
25	LAMBERT, BRANDON of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, BROWNING ELECTRIC COMPANY INC Lic# 2360
26	LEAIR, SHAWN of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, RENKEN PLUMBING LLC Lic# 3154

FOR REVIEW INDIVIDUAL LICENSE APPLICATIONS

JUNE 9, 2020

27	LEAIR, SHAWN of GILLETTE, WY • APPRENTICE PLUMBER, RENKEN PLUMBING LLC Lic# 3155
28	LESOINE, DAVID of MISSOULA, MT • JOURNEYMAN ELECTRICIAN, ANCHOR ELECTRIC CONTRACTING CORP Lic# 3622
29	LUBOVINSKY, JOHN of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2370
30	LUBOVINSKY, JOHN of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2371
31	MADSEN, DALLEN of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, BROWNING ELECTRIC COMPANY INC Lic# 3757
32	MAGNUSON, RICK of GILLETTE, WY • MASTER GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2373
33	MAGNUSON, RICK of GILLETTE, WY • MASTER HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2374
34	MALONE, CURTIS of GILLETTE, WY • MASTER ELECTRICIAN, BROWNING ELECTRIC COMPANY INC Lic# 2375
35	MASSIE, CLAY of MOORCROFT, WY • MASTER GAS PIPEFITTER, CLEARWATER X-SPURTS INC Lic# 1570
36	MASSIE, CLAY of MOORCROFT, WY • MASTER PLUMBER, CLEARWATER X-SPURTS INC Lic# 1571
37	MAURER, MATTHEW of GILLETTE, WY • MASTER GAS PIPEFITTER, AIR-TECH HEATING & A/C INC Lic# 2600
38	MAURER, MATTHEW of GILLETTE, WY • MASTER HVAC TECH, AIR-TECH HEATING & A/C INC Lic# 2601
39	MCCLURE, JACOB of RAPID CITY, SD • JOURNEYMAN REFRIGERATION TECH, TESSIER'S INC Lic# 2464
40	MEEK, KIENAN of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, DARYL'S ELECTRIC INC Lic# 3436
41	MITTLEIDER, JIM of GILLETTE, WY • MASTER GAS PIPEFITTER, AIR-TECH HEATING & A/C INC Lic# 1621
42	MITTLEIDER, JIM of GILLETTE, WY • MASTER HVAC TECH, AIR-TECH HEATING & A/C INC Lic# 1622
43	NEMEC, JASON of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, EDGE ELECTRIC INC Lic# 3199
44	NETZLEY, TIMOTHY of MISSOULA, MT • MASTER ELECTRICIAN, ANCHOR ELECTRIC CONTRACTING CORP Lic# 3183
45	O'DOWD, TREVOR of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, R & G ELECTRIC INC Lic# 3425
46	ORBECK, DARYL of GILLETTE, WY • MASTER ELECTRICIAN, DARYL'S ELECTRIC INC Lic# 1697
47	OSMON, BRETT of GILLETTE, WY • MASTER GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2385
48	OSMON, BRETT of GILLETTE, WY • MASTER PLUMBER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2386
49	PFEIL, RYAN of GILLETTE, WY • MASTER ELECTRICIAN, POWER SOLUTIONS LLC Lic# 1741
50	POND, TY of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, ELECTRICAL SPECIALISTS Lic# 2585
51	RENKEN, RYAN of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, RENKEN PLUMBING LLC Lic# 3152
52	RENKEN, RYAN of GILLETTE, WY • JOURNEYMAN PLUMBER, RENKEN PLUMBING LLC Lic# 3153

FOR REVIEW INDIVIDUAL LICENSE APPLICATIONS

JUNE 9, 2020

53	RIVES, RANDALL of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 1797
54	SCHILZ, MATTHEW of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, DARYL'S ELECTRIC INC Lic# 1827
55	SCHWAB, TREVOR of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, BROWNING ELECTRIC COMPANY INC Lic# 3438
56	SMITH, JOSHUA of GILLETTE, WY • MASTER ELECTRICIAN, AMPED ELECTRIC LLC Lic# 1883
57	TAYLOR, BRADLEY of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 3197
58	TAYLOR, BRADLEY of GILLETTE, WY • APPRENTICE PLUMBER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 3198
59	VAN NORTRICK, STEPHEN of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, POWDER RIVER HEATING & A/C Lic# 3840 **
60	VANCE, JARED of GILLETTE, WY • MASTER ELECTRICIAN, DARYL'S ELECTRIC INC Lic# 3434
61	VIGNAROLI, RICHARD of CASPER, WY • MASTER ELECTRICIAN, MODERN ELECTRIC COMPANY Lic# 1676
62	WALKER, RYAN of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 1990
63	WALKER, RYAN of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 1991
64	WHITAKER, JEREMY of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, ACCURATE PLUMBING Lic# 3270
65	WHITAKER, JEREMY of GILLETTE, WY • APPRENTICE PLUMBER, ACCURATE PLUMBING Lic# 2853
66	ZAHN, TYRELL of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, DARYL'S ELECTRIC INC Lic# 3435
	**Indicates new licensee

FOR REVIEW CONTRACTOR LICENSE APPLICATIONS

JUNE 9, 2020

1	100 FLOORING of GILLETTE, WY • GUSTAVO CASTRO, TRIM CARPENTRY PAINT FLOORING **
2	360 SPLICING LLC of GILLETTE, WY • AARON VAN HORN, WIND SIDING GUTTER GARAGE DOOR **
3	ACCENT LANDSCAPES INC of GILLETTE, WY • RICK STASKIEWICZ, LOW VOLTAGE
4	AIR-TECH HEATING & A/C INC of GILLETTE, WY • JIM MITTLEIDER, MECHANICAL
5	AIR-TECH HEATING & A/C INC of GILLETTE, WY • JIM MITTLEIDER, GAS PIPEFITTER
6	AMPED ELECTRIC LLC of GILLETTE, WY • JOSH SMITH, ELECTRICAL
7	ANCHOR ELECTRIC CONTRACTING CORP of MISSOULA, MT • TIMOTHY NETZLEY, ELECTRICAL
8	ANDERSON PLUMBING LLC of GILLETTE, WY • BRANDON ANDERSON, GAS PIPEFITTER
9	ANDERSON PLUMBING LLC of GILLETTE, WY • BRANDON ANDERSON, PLUMBING
10	BIG HORN EXCAVATING LLC of GILLETTE, WY • WILL SMITH, EXCAVATION & GRADING
11	BRAZOS CONTRACTORS AND DEVELOPMENT INC of HOUSTON, TX • ROBERT CRANSHAW, GENERAL CONTRACTOR
12	BROWNING ELECTRIC COMPANY INC of GILLETTE, WY • ANTHONY BROWNING, ELECTRICAL
13	CAPITOL ROOFING INC of CHEYENNE, WY • DENNIS HUMPHREY, GENERAL ROOFING
14	CLEARWATER X-SPURTS INC of MOORCROFT, WY • CLAY MASSIE, PLUMBING
15	CLEARWATER X-SPURTS INC of MOORCROFT, WY • CLAY MASSIE, GAS PIPEFITTER
16	CNC CONSTRUCTION of PLEASANT VIEW, UT • BRENT CASTRO, GENERAL CONTRACTOR
17	COUNCIL OF COMMUNITY SERVICES of GILLETTE, WY • MIKEL SMITH, INSULATION
18	COUNCIL OF COMMUNITY SERVICES of GILLETTE, WY • MIKEL SMITH, TRIM CARPENTRY PAINT FLOORING
19	COUNCIL OF COMMUNITY SERVICES of GILLETTE, WY • MIKEL SMITH, WIND SIDING GUTTER GARAGE DOOR
20	DARYL'S ELECTRIC INC of GILLETTE, WY • DARYL ORBECK, ELECTRICAL
21	EARTH WORK SOLUTIONS of GILLETTE, WY • TYLER MILLER, EXCAVATION & GRADING
22	EARTH WORK SOLUTIONS of GILLETTE, WY • TYLER MILLER, WATER & SEWER PIPELAYER
23	EARTH WORK SOLUTIONS of GILLETTE, WY • TYLER MILLER, NONSTRUCTURAL CONCRETE
24	ECHO ENTERPRISES of GILLETTE, WY • MARK PALMER, LANDSCAPING & FENCING
25	ELECTRICAL SPECIALISTS of GILLETTE, WY • TATE SCHIPPOREIT, ELECTRICAL
26	ENGINEERED STRUCTURES INC of MERIDIAN, ID • NATALIE WALTMAN, GENERAL CONTRACTOR **

FOR REVIEW CONTRACTOR LICENSE APPLICATIONS

JUNE 9, 2020

27	FATHER & SONS of GILLETTE, WY • JESUS CERVANTES, NONSTRUCTURAL CONCRETE
28	FATHER & SONS of GILLETTE, WY • JESUS CERVANTES, LANDSCAPING & FENCING
29	FD CONSTRUCTION & PEST of GILLETTE, WY • FRANK DICKENSON, BUILDING CONTRACTOR **
30	FRONT RANGE WIRELESS INC of CENTENNIAL, CO • BOB THOMPSON, BUILDING CONTRACTOR
31	GEMINI ACOUSTICAL LLC of SIOUX FALLS, SD • TRICIA GARDNER, MISCELLANEOUS
32	GILLETTE CONSTRUCTION COMPANY LLC of GILLETTE, WY • CHRIS PARKS, TRIM CARPENTRY PAINT FLOORING
33	GILLETTE CONSTRUCTION COMPANY LLC of GILLETTE, WY • CHRIS PARKS, WIND SIDING GUTTER GARAGE DOOR
34	HB SERVICE of GILLETTE, WY • AMBER GILL, EXCAVATION & GRADING **
35	HB SERVICE of GILLETTE, WY • AMBER GILL, LANDSCAPING & FENCING **
36	HELVEY'S PAINTING LLC of GILLETTE, WY • DANIEL HELVEY, TRIM CARPENTRY PAINT FLOORING
37	HIGH COUNTRY TREE SERVICE LLC of ROZET, WY • DAVE SHARKEY, LANDSCAPING & FENCING
38	IMS MASONRY INC of LINDON, UT • RICHARD HOLDAWAY, MASONRY (STRUC)
39	INFINITY BUILDERS LLC of GILLETTE, WY • MICHAEL KUGLIN, GENERAL CONTRACTOR
40	INTERIOR IMAGES of SHERIDAN, WY • JEREMY BLAND, TRIM CARPENTRY PAINT FLOORING
41	ISEMAN HOMES INC of GILLETTE, WY • LISA ZAHN, MANUFACTURED HOME INSTALLATION
42	JAMES KELLER CONSTRUCTION LLC of SUNDANCE, WY • JAMES KELLER, EXCAVATION & GRADING **
43	JAMES KELLER CONSTRUCTION LLC of SUNDANCE, WY • JAMES KELLER, NONSTRUCTURAL CONCRETE **
44	JAMES KELLER CONSTRUCTION LLC of SUNDANCE, WY • JAMES KELLER, TRIM CARPENTRY PAINT FLOORING **
45	JAMES KELLER CONSTRUCTION LLC of SUNDANCE, WY • JAMES KELLER, WIND SIDING GUTTER GARAGE DOOR **
46	JERKE INC of GILLETTE, WY • GARY JERKE, EXCAVATION & GRADING
47	JIM'S WATER SERVICE, INC. of GILLETTE, WY • JOHN RODGERS, EXCAVATION & GRADING
48	JIM'S WATER SERVICE, INC. of GILLETTE, WY • JOHN RODGERS, WATER & SEWER PIPELAYER
49	JLC SIGNS & GRAPHIC WORKS of GILLETTE, WY • CHRISTIE ELLIOTT, SIGNAGE
50	JOHN'S CUSTOM CARPET & TILE of GILLETTE, WY • JONATHAN EHREDT, MASONRY (VNR)
51	JW SYNTHETIC GRASS of GILLETTE, WY • GARY BOYLE, LANDSCAPING & FENCING **
52	KENCO ENTERPRISES INC of OGDEN, UT • DIRK BAUWENS, FIRE ALARM SYSTEMS

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53	KENCO ENTERPRISES INC of OGDEN, UT • DIRK BAUWENS, LOW VOLTAGE
54	KOUNTERTOP CONNECTIONS of CASPER, WY • PATRICK CHRISTENSEN, TRIM CARPENTRY PAINT FLOORING **
55	LINDBERG MASONRY INC of SUNDANCE, WY • DENNY LINDBERG, MASONRY (STRUC)
56	MGM ENTERPRISES INC of GILLETTE, WY • MATTHEW GARLAND, GENERAL CONTRACTOR **
57	MILLER EXTERIORS LLC of GILLETTE, WY • JASON MILLER, WIND SIDING GUTTER GARAGE DOOR
58	N & N TILE of ENGLEWOOD, CO • NICK DIGESUALDO, TRIM CARPENTRY PAINT FLOORING
59	OAKWOOD CONSTRUCTION of OKEMOS, MI • CRAIG MOULTON, GENERAL CONTRACTOR
60	PARSON DRYWALL INC of GILLETTE, WY • DARIAS PARSON, DRYWALL
61	POWER SOLUTIONS LLC of GILLETTE, WY • RYAN PFEIL, ELECTRICAL
62	PRO BUILT HOMES INC of GILLETTE, WY • BRYAN MILLER, GENERAL CONTRACTOR
63	PRO PLUS CONSTRUCTION, ROOFING & SIDING of GILLETTE, WY • NATE SIKKENGA, GENERAL CONTRACTOR
64	QUARTER CIRCLE 8 CONST LLC of MOORCROFT, WY • JEREMI VON OLNHAUSEN, BUILDING CONTRACTOR
65	RAMOS CONSTRUCTION LLC of GILLETTE, WY • NOHE RAMOS, TRIM CARPENTRY PAINT FLOORING **
66	RON WINDER CARPENTRY of GILLETTE, WY • RON WINDER, WIND SIDING GUTTER GARAGE DOOR **
67	RON WINDER CARPENTRY of GILLETTE, WY • RON WINDER, TRIM CARPENTRY PAINT FLOORING **
68	SIGN PRODUCTS INC of BILLINGS, MT • TERRY REIMERS, SIGNAGE
69	SQUAW CREEK SERVICES LLC of GILLETTE, WY • FLOYD WILSON, EXCAVATION & GRADING **
70	SQUAW CREEK SERVICES LLC of GILLETTE, WY • FLOYD WILSON, LANDSCAPING & FENCING **
71	SQUAW CREEK SERVICES LLC of GILLETTE, WY • FLOYD WILSON, NONSTRUCTURAL CONCRETE **
72	SQUAW CREEK SERVICES LLC of GILLETTE, WY • FLOYD WILSON, WATER & SEWER PIPELAYER **
73	STREAMLINE MARKINGS INC of BILLINGS, MT • ROBERT DOWNING, NONSTRUCTURAL CONCRETE **
74	SUNDANCE ELECTRIC INC of SUNDANCE, WY • LAWRENCE BOCK, ELECTRICAL
75	TESSIER'S INC of RAPID CITY, SD • GEORG OLSON, MECHANICAL
76	THE GLASS SHOP LLC of SPEARFISH, SD • WADE BERINGER, WIND SIDING GUTTER GARAGE DOOR
77	THOSE ONE GUYS LLC of GILLETTE, WY • JUSTIN HOBBS, LANDSCAPING & FENCING
78	THYSSENKRUPP ELEVATOR CORP of BELGRADE, MT • MARK WESTERGAARD, ELEVATOR

**FOR REVIEW CONTRACTOR LICENSE APPLICATIONS
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79	TRITAN CONSTRUCTION INC of GILLETTE, WY • JASON ANGELOS, GENERAL CONTRACTOR
80	TWISTED PINYON LLC of GILLETTE, WY • ROD RICHARDSON, RESIDENTIAL CONTRACTOR
81	TWISTED WIRE FENCING LLC of ROZET, WY • WAYNE NOLT, LANDSCAPING & FENCING
82	WEST CONSTRUCTION LLC of GILLETTE, WY • CORY WEST, GENERAL CONTRACTOR
83	WESTERN FOAM TECHNOLOGIES of GILLETTE, WY • RYAN MCCAFFREY, NONSTRUCTURAL CONCRETE **
84	YOUNG GUNNERS SERVICES of GILLETTE, WY • JAKOB BARBER, LANDSCAPING & FENCING **
85	YOUNG GUNNERS SERVICES of GILLETTE, WY • JAKOB BARBER, TRIM CARPENTRY PAINT FLOORING **
	**Indicates new licensee **Indicates additional license for existing contractor



Campbell County Public Land Board Meeting

Agenda

DATE: Thursday, June 11, 2020

TIME: 6:30 PM

AGENDA

1. CALL TO ORDER/ATTENDANCE
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES
 - A. May 14, 2020 CCPLB Board Meeting (**ATTACHMENT "A"**)
4. CONSENT AGENDA
 - A. Approval of Warrants (**ATTACHMENT "B"**)
5. CITIZEN INPUT
6. CONSTRUCTION REPORT/UPDATE
 - A. CMAR Report
 - B. Major Hail Claim
7. BOARD PROCESS
 - A. Board Committee Assignments
 - i. **Governance Committee** – Board to appoint two members (in addition to the Vice- Chair)
 - ii. **Community Linkage Committee** – Board to appoint three members (including Chairperson)
 - B. Board Governing Policy Manual Update
 - C. Budget Amendments
8. OPERATIONS REPORT/UPDATE
 - A. Items GM Jeff Esposito and team will discuss:
 - i. General Managers Report (**ATTACHMENT "C"**)
 - a. Events – Janell
 - b. Operations department update – Will
 - c. Finance – ReNae
9. MATTERS FOR NOTING
 - A. CORRESPONDENCE:
 - i. None
 - B. BOARD CALENDAR
 - i. **Upcoming Board Meetings**
 - d. July 9, 2020 at 6:30 PM (Workshop begins at 6 PM)
 - e. August 13, 2020 at 6:30 PM (Workshop begins at 6 PM)
 - ii. **Other Meetings/Events**
 - a. None
10. Adjournment



CCPLB MEETING MINUTES: May 14, 2020

CALL TO ORDER

Campbell County Public Land Board Meeting was held on May 14, 2020, at CAM-PLEX and via ZOOM. The meeting began at 6:30 PM. Meeting was presided over by Chairman Don Hamm, with Ms. Charlene Camblin as secretary.

ATTENDEES

MEMBERS PRESENT: Don Hamm, Robert Quintana, Troy Allee (ZOOM), Heidi Gross (ZOOM), Kevin Couch (ZOOM), Skyler Pownall (ZOOM), Charlene Camblin

MEMBERS ABSENT: None

LEGAL COUNSEL: Frank Stevens

STAFF: Jeff Esposito, Brandi Brockmoller (ZOOM), Will Hastreiter (ZOOM), ReNae Keuck (ZOOM), Janell Paris (ZOOM)

GUESTS: Trevor Larson *Van Ewing*, Bob Maul *County Commissioner Liaison*, Nathan McLeland *City Council Liaison*

Meeting called to order @ 6:30 pm

1. APPROVAL OF CCPLB AGENDA

The May 14, 2020 agenda as amended to add Executive Session

Motion: To approve the agenda as amended

Moved: Ms. Camblin

Second: Ms. Gross

Vote: Motion passed unanimously

2. APPROVAL OF MINUTES

A. To approve the April 9, 2020, CCPLB Meeting Minutes

Motion: To approve April 9, 2020 Board Meeting minutes as presented

Moved: Mr. Quintana

Second: Ms. Camblin

Vote: Motion passed unanimously

3. CONSENT AGENDA; APPROVAL OF WARRANTS

The Warrants for the May 14, 2020 meeting were reviewed.

- May 2020 Accounts Payable Voucher Numbers 49565 - 49755 (General Fund/Special Events) in the amount of \$702,863.14

- May 2020 Manual Purchase Order Numbers 10474 - 10484 in the amount of \$116,329.73

- May 2020 Payroll Warrants in the amount of \$97,267.50 for the period of 3/22 – 4/18/2020

Discussion: Mr. Pownall asked general questions regarding payments to Arete and funds to elevator repair. ReNae explained there are still payments due to Arete and no repairs have been made on the elevator.

Motion: To approve the warrants as presented

Moved: Mr. Pownall

Second: Ms. Gross

Vote: Motion passed unanimously

4. CITIZEN INPUT

DISCUSSION: None

5. CONSTRUCTION REPORT/UPDATE

A. Monthly update from Trevor Larson of Van Ewing Construction:

DISCUSSION: Mr. Trevor Larson, of Van Ewing Construction, provided an update on the construction.

Construction is complete in the Energy Hall fair and staff offices. The restrooms will be done this upcoming Monday. The LED strip lighting is in Energy Hall. Crew is prepping floors for the carpet installation in Energy Hall next week. The last skylight has been removed, they are being framed and finished up now. The Galleria restroom painting is complete, the tile will be done next week. Various painting will be continuing until next week. The Heritage Center basement has miscellaneous items to finish, including some painting. All underground plumbing is complete. The administration office restrooms will be complete on May 25th. Carpet has been installed in the balcony of Heritage Center. Items to be complete this month are, the acoustic curtains will be installed, Galleria restrooms, concession area, and flooring in the Heritage Center. Most all of the items that were held up because of COVID have arrived except the patrician walls, chandeliers, waterfall lighting, and theater seating. The project is still on track for the end of June completion.

B. Major insurance claim update from Trevor Larson of Van Ewing Construction:

DISCUSSION: Mr. Trevor Larson, of Van Ewing Construction, provided an update on the insurance claim. On April 21-24 Van Ewing contracted RightLoss to come in and do full review of the building and generate an estimate. At this time, preliminary estimate is back. The purpose was to make sure the damages on site were in line with the insurance estimate. Van Ewing will be advertising for bid packages next week with a June 12th bid date. Mr. Larson has been working with CAM-PLEX management to make sure the construction does not compete or impede with upcoming events. Chairman Hamm asked that the board create a committee to help head the insurance claim, he appointed Mr. Pownall and Mr. Couch volunteered to join the committee. The board all agreed.

6. BOARD PROCESS

A. Election of Officers

- i. Chair
- ii. Vice Chair
- iii. Secretary
- iv. Treasurer

DISCUSSION: Mr. Pownall nominated Chairman Hamm to continue as board chair

Motion: To cast a unanimous ballot to have Chairman Hamm as board chair.

Moved: Mr. Allee

Second: Ms. Camblin

Vote: Motion passed unanimously

DISCUSSION: Ms. Camblin nominated Mr. Quintana as Vice Chair. Mr. Pownall nominated Mr. Allee to continue as Vice Chair. Mr. Allee declined nomination.

Motion: To approve to cast a unanimous ballot to vote Mr. Quintana as Vice Chair

Moved: Ms. Camblin

Second: Ms. Gross

Vote: Motion passed unanimously

DISCUSSION: Ms. Gross nominated Ms. Camblin to continue as Secretary

Motion: To approve unanimous ballot to vote Ms. Camblin as Secretary

Moved: Mr. Pownall

Second: Mr. Quintana

Vote: Motion passed unanimously

DISCUSSION: Mr. Pownall nominated Ms. Gross as board Treasurer. Mr. Pownall declined nomination by Mr. Allee.

Motion: To cast a unanimous ballot to vote Ms. Gross as Treasurer

Moved: Mr. Quintana

Second: Ms. Camblin

Vote: Motion passed unanimously

B. Resolution for Operations Reserve Fund:

DISCUSSION: Chairman Hamm looked to board Council Mr. Stevens for clarification on action. Does the board need to renew Operating Reserve Fund? Council suggested the board take action and the action will show the board has looked at the fund and agrees to its renewal.

Motion: To renew the resolution of Operating Reserve Fund as it is presented

Moved: Ms. Gross

Second: Mr. Allee

Vote: Motion passed unanimously

C. Appoint Legal Counsel:

DISCUSSION: Mr. Pownall moved to renew the contract with current legal counsel Mr. Stevens of Stevens, Edwards, Hallock, and Carpenter. Ms. Camblin moved to amend the original motion asking to move the discussion to executive session as personnel.

Motion: To move to renew the contract with current legal counsel Mr. Frank Stevens

Moved: Mr. Pownall

Second: Mr. Allee

Vote: No vote, motion was amended as above.

Motion: To amend the original motion and move the discussion to executive session as personnel

Moved: Ms. Camblin

Second: Mr. Quintana

Vote: Vote on motion as amended, passed unanimously

D. Designate Official Newspaper

DISCUSSION: None

Motion: To appoint the Gillette News Record as the official newspaper for the CCPLB from June 2020 to May 2021

Moved: Mr. Pownall

Second: Mr. Couch

Vote: Motion passed unanimously

E. Financial Institutions (By-Laws)

DISCUSSION: The list of financial institutions was not present at the meeting. The board asked legal council if they can approve the list as presented last year. The board designates the following institutions, ANB, Bank of Gillette-Branch of Buffalo Federal Savings Bank, Bank of the West, Campco Federal Credit Union, First Interstate Bank of Gillette, First National Bank of Gillette, First Northern Bank of Wyoming, High Mark Federal Credit Union, Pinnacle Bank, Security State Bank, State Farm Bank, US Bank, Wells Fargo Bank NA, the Wyoming Government Investment Fund, and the Wyoming Treasury as the official depositories for the Campbell County Public Land Board.

Motion: To approve the financial institutions as they were last year. Each board member will fill out and sign their financial statement.

Moved: Mr. Quintana

Second: Mr. Couch

Vote: Motion passed unanimously

F. Special Events Fund Addendum

DISCUSSION: The Special Events Fund Addendum asks the City and County to waive the requirements to match funds to the State if they are being used to pay off our loan.

Motion: To approve the Special Events Fund Addendum

Moved: Ms. Gross

Second: Ms. Camblin

Vote: Motion passed unanimously

G. Agenda Items for the June Quarterly Commissioner's Meeting

DISCUSSION: Mr. Maul asked that Trevor give his update at the beginning and give tours to the commissioners.

7. OPERATIONS REPORT/UPDATE

A. General Managers Report:

- a. Mr. Esposito, CAM-PLEX has had significant loss of revenue at almost \$175,000 lost. Staff has been volunteering to help operations and teamwork has been great. The construction and hail claim are moving along great and still on track. ReNae and Gina have still been working hard on Tyler training. We donated space to local churches for parking lot services and to the sheriff's department for maneuver trainings. The custodial team has been working hard to catch up cleaning and maintenance they have gotten behind due to event load. The County provided us with online training for staff to have continued education. Mr. Esposito met with Campbell County Public Health, and CAM-PLEX is taking steps to apply for variance that allows us to continue event activity. The first event is likely to be Thar's Ranch Sorting. Ms. Gross asked if the City and County will be applying for the CARES funding to absorb that loss. Mr. Couch explained CAMPLEX was not eligible for the loans, but staff should look into the CARES funding. Mr. Pownall wants us to move forward and try to get these funds on our own and not wait for the County. He also asked about the budgeted items if our staff can perform some of the items to save money since we're not having events. CAM-PLEX reached out to Wyoming Insurance and Risk Management for a policy and, unfortunately, we were not approved due to their risk and the

premium increase their current members would incur. Mr. Quintana gave kudos to Mr. Esposito and staff for submitting a variance and working hard to get our community up and events going again.

b. Events – Janell

- Marketing Manager, Ms. Janell Paris reported the marketing team is working hard to get events rescheduled. Most weddings have been rescheduled as well as the Razor City Derby, who chose to reschedule and use their rain date. Keith is working hard to reschedule the ag events that were affected by the COVID shut down. She wanted the board to be aware that other states are also turning down these events, so we are not alone. Keith has been talking to Eugene with Horse Racing and the gaming commission to see what they want to do about the upcoming horse races. The great thing is we do have a 5-year contract and hopefully they will just postpone. 2021 is starting to look fantastic for events. Theater items are looking great, 4H customers are waiting for the Governor orders to reschedule or cancel, and the Republican Convention moved their event to June. Many out of state events are looking at coming to Wyoming because our state is not as locked down as theirs. Jessica is looking for grants to help cover some losses due to COVID cancellations. Marketing team has been jumping in to help operations and building teamwork throughout.

c. Operations – Will

- Operations Manager, Mr. Will Hastreiter reported other department employees have been working with operations to fill in the part time staffing gap. Part-time staff has been eliminated to save money and no permanent/full-time staff have been furloughed or let go. Street repairs have started on Wrangler road, they should pour concrete next week. The team has been working on items that will benefit us in the future as time allows with no events. Custodial is getting deep cleaning done that was postponed due to high event load. Maintenance is also able to get things done that was postponed. Will joined Jeff and met with Campbell County Public Health to get events going and still provide social distancing. Ms. Camblin gave Kudos to operations for getting Betty's Corner up. He told her the apple trees will be planted shortly. Mr. Pownall asked about implementing a hiring freeze if employees leave. Mr. Esposito said we have sent in the first step to ask for the positions to be re-instated, but we will determine what best positions will be needed. Mr. Pownall suggested that we hold the line and keep these positions open for the sake of next year's budget.

d. Finance - ReNae

- Comptroller, Ms. ReNae Keuck reported to the board the management team has been keeping a real close eye on the budget and so far, with the loss of revenue, we will be fine through the end of the year. We made cuts to line items make that happen. She gave a financial summary to the board but will email it to the those who tuned in via ZOOM. At this time, all the grant funds for construction have been used and have now

started using the loan to fund that project. ReNae and Gina have been busy with the Tyler project and it is on track. Plan to go live in July.

The Board went into Executive session for personnel at 7:31

DISCUSSION: Mr. Quintana and Ms. Camblin thanked Mr. Esposito for his service and expertise to CAM-PLEX

Motion: To approve the contract extension of General Manger, Jeff Esposito as presented

Moved: Mr. Quintana

Second: Ms. Gross

Vote: Motion passed unanimously

DISCUSSION: None

Motion: To approve the contract for the CCPLB legal counsel, Mr. Stevens of Stevens, Edwards, Hallock, and Carpenter

Moved: Ms. Camblin

Second: Mr. Pownall

Vote: Motion passed unanimously

8. MATTERS FOR NOTING

A. Correspondence:

None

B. Board Calendar:

i. Upcoming Board Meetings:

- a. June 11, 2020, at 6:30 PM (Quarterly Commissioners Meeting begins at 6 PM)
- b. July 9, 2020, at 6:30 PM (Workshop begins at 6 PM)

ii. Other meetings/events:

ADJOURNMENT

Meeting adjourned at 7:54 pm

MINUTES PREPARED BY

Brandi Brockmoller, May 19, 2020

MINUTES APPROVED BY

SECRETARY:
(Signature & Date)

[Campbell County Public Land Board]



ATTACHMENT B

CCPLB MEMBERS WILL BE E-MAILED

WARRANTS

FOR THIS MONTH'S

APPROVAL

PRIOR TO MEETING.

Your Ideas. Our Expertise. Endless Event Possibilities!

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Phone (307) 682-0552 • Ticket Office 307-682-8802 • Fax (307) 682-8418

CAM-PLEX MANAGEMENT REPORT

June 2020

EVENTS

- Cam-Plex, like the rest of the hospitality and tourism industry suffered cancellations as a result of COVID-19. The cancellations have stabilized. The result is \$244,000 in cancellations and a \$948,000 loss in estimated direct spending into the local economy. Events are rebooking in 2021.

CONSTRUCTION

- The end of the project is in sight. We are very excited to begin filling the space with a variety of events. This is a terrific time to tour the site!

MAJOR CLAIM

- There was a mandatory pre-bid meeting on June 3. Trevor will provide an update at the meeting.

FACILITIES

- There is a lot of activity right now. In addition to our regular duties, we have the renovation project, road construction, and the hail damage repair will begin soon.

FINANCIAL & PRODUCTIVITY

- ReNae and Gina continue working with the County on the Tyler Software implantation package.

Thank you.

Program Objectives

Gillette Area Leadership Institute:

- Brings together local leaders with diverse interests and backgrounds
- Serves as a catalyst for meaningful dialogue
- Provides current, practical, non-partisan, objective, hands-on understanding of a broad spectrum of public policy issues
- Develops an appreciation for trusteeship, with lasting commitments to civic involvement at the local and state level

The Program

Over a 9-month period, participants are confronted with issues that arise in our complex society. In addition, G.A.L.I. participants have the opportunity to observe and practice the skills required to deal with these issues. Part of the program involves learning more about the characteristics and techniques of current leaders in the community in face-to-face discussions. Equally important is the learning that takes place as each person gets to know their fellow participants. The lasting value of leadership programs such as G.A.L.I. comes from the building of relationships and the deepening of commitment to community service that the alumni take from this shared experience.



Application & Selection

An application can be obtained by visiting our website: gillettechamber.com/gali; emailing Business Development Manager Lori Jones, LoriJ@gillettechamber.com; calling the Chamber Office at 307-682-3673; or writing to us at 314 S. Gillette Avenue, Gillette WY, 82716.

The Gillette Area Leadership Institute accepts up to 20 applicants each year.

The selection process favors applicants who demonstrate:

- Personal concern about the future and quality of life in Campbell County
 - Success in their career or vocation
 - An interest in strengthening their leadership capabilities
 - A commitment to the continuation of leadership and trustee development in our community
- The application process begins in May and concludes on July 15.

Administration

The Gillette Area Leadership Institute is administered by a steering committee comprised of past G.A.L.I. Graduates.



Here's what the Class of 2018/2019 has to say:

"The GALI experience is outstanding. The guest speakers, chamber staff, and facilitators do an outstanding job presenting lots of information in an engaging way."

- Jeff Esposito, General Manager, CAM-PLEX Multi-Event Facilities

"I feel GALI was an invaluable learning experience. There's no other opportunity that can provide such exposure to the people and organizations in our community, county, and state."

- Lisa Vnoucek, Investment Specialist, First Interstate Wealth Management

"I really enjoyed the trip to Cheyenne. That part of the trip was something I never imagined I'd be able to see or do. It was very neat to see how major parts of our state work."

- Beth Raab, Grant Specialist, Campbell County Government



CHAMBER of COMMERCE
CAMPBELL COUNTY

Gillette Area Leadership Institute



G.A.L.I. is a community leadership program with the purpose to provide Gillette and Campbell County with informed, dedicated individuals well-prepared to assume leadership roles within the community, which enhances the quality of life for all.

Campbell County Chamber of Commerce
314 S. Gillette Ave.
Gillette, WY 82716
(307) 682-3673
www.gillettechamber.com
LoriJ@gillettechamber.com



G.A.L.I. sessions are held on the third Wednesday of every month, unless otherwise specified.

The program consists of a multi-faceted and fully integrated curriculum involving:

**Orientation / Retreat
September 25 & 26 (Friday & Saturday)**
This overnight session will give participants an overview of the program, while promoting group communication and team building skills.

**Planning (Agriculture & Energy)
October 21**
Participants will be shown a variety of agriculture and energy related businesses in Campbell County.

**Social Responsibility (Human Needs & Services)
November 18**
This session emphasizes values and volunteerism, and provides an understanding of the social issues facing our community, as well as the agencies involved in addressing them.

**Team Leadership (Local Government)
December 16**
Participants will become familiar with the functions of our City and County Governments.

**Managing Change (Healthcare)
January 20**
This session provides an overview of the healthcare system in Campbell County, and the issues facing our community and nation.

**Legislative (Cheyenne Trip)
February (Date TBD)**
The class will travel to the Wyoming State Capitol, visit the Legislature, and then tour aspects of our military. (Overnight session)

**Ethics (Judicial)
March 17**
Participants will be given an overview of the local court system, take part in a mock trial, and tour the Campbell County Detention Center.



**Communication (Education & Media)
April 21**
This session will provide an overview of the education system in Campbell County, as well as an inside look at the issues and operations of the media.

**Quality of Life (Campbell County)
May 19**
The group will be exposed to a variety of businesses and programs unique to Campbell County.

**Commencement Ceremony & Luncheon
June (Date TBD)**
The current G.A.L.I. class graduates, and receives their certificate of completion. An overview of the class's activities will be presented to Chamber members, participant employers, and other supporters in attendance.



Tuition
Tuition for each participant is \$1200. If accepted in to the program, total payment must be received in full by August 31, unless prior arrangements have been made with the Selection Committee. Tuition is non-refundable.

Tuition Assistance
The Wyoming Department of Workforce Services "Workforce Development Training Fund Grant Program" can be utilized for G.A.L.I. tuition, up to 60% of the total cost. Visit wyomingworkforce.org and click on "Businesses."

Attendance Policy
Attendance at G.A.L.I. sessions is a primary component of the program. Participants are expected to attend all sessions. They can miss no more than 12 session hours, total, during the year. While it is understood that work and personal obligations may sometimes conflict, both participants and their employers have, in writing, committed to the time requirements of the program. Participants should make every possible effort to be conscientious of the program dates and schedule other activities around these times.

Additional Requirements
Participants will be required to attend two board meetings not associated with their own organization, and complete four hours of community service, in addition to attending all ten G.A.L.I. sessions. The class is also responsible for planning and participating in a class project that promotes teamwork, leadership, and improves our community.

PARTICIPATION

To ensure a successful program, full participation by each applicant is necessary. Participation includes:

- Monthly sessions, normally held on the third Wednesday of each month, September through May, from 7:45 AM to 5:00 PM (there are two exceptions).
- **REQUIRED:** A two-day, one-night retreat in September and a three-day, two-night trip to the State Legislature in Cheyenne in February.
- Graduation ceremony to be held in June.
- Participants must attend two board meetings for an organization not affiliated with their own and complete four hours of community service in an area outside of their day-to-day operations. *Example:* If a participant is a United Way board member, he/she **cannot** fulfill this requirement by attending a United Way board meeting or working at a United Way fundraiser.
- The GALI Steering Committee may be in contact with the participants' sponsors/employers for the duration of the program. Employers will be notified of all absences.
- Applicants may be requested to participate in a personal interview.
- GALI facilitators reserve the right to ask participants to leave a session, at the participant's cost, for any behavior deemed inappropriate.
- GALI participants will be required to plan and participate in a class project that will promote teamwork and leadership.
- **INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED!!**

If selected as a participant, can you devote the required time to the program?

YES

NO

The policy concerning attendance is attached. Please review it with your sponsor/employer, sign and return with your application.

Nominees for the Gillette Area Leadership Institute must have the support and commitment of their sponsoring business or organization. The signature of the head of the sponsoring organization is necessary as an indication of support of the nominee's participation in the Gillette Area Leadership Institute.

If you find you must miss more than the allowed number of hours, you may appeal to the steering committee (in advance if possible). A decision will be made on a case-by-case basis.

I understand that should I miss more than 12 hours of the Gillette Area Leadership Institute for any reason, I may be dropped from the program.

Signature of Financial Sponsor

Title

Signature of Applicant

Date

Applications must be received at the Campbell County Chamber of Commerce, 314 South Gillette Avenue, Gillette, Wyoming 82716 no later than Wednesday, July 15, 2020.



**CHAMBER *of*
COMMERCE**
CAMPBELL COUNTY

CONFIDENTIAL GALI APPLICATION

Please fill in ALL the blanks below COMPLETELY!!

Title/Name (First, Middle Initial, Last)

Telephone Number (Home or Cell)

Home Address

Birth Date

City, State, Zip

DL # & Social Security # (Required for Session 6)

Sponsoring Company/Organization

Emergency Contact/Phone Number

Sponsor's Address (include city, state and ZIP)

Work Telephone Number

Fax Number

E-mail Address

Head of Sponsor Organization

Non-Profit? (Yes or No)

Please provide information for the enclosed questions. Additional pages may be included with your application, but please do not attach a resume.

EDUCATION

List your educational background including degrees awarded, fields of study, professional institutes, training programs, etc. Include special honors or awards.

EMPLOYMENT

List your current employer, including employer's address and telephone number (if different than sponsor's information). Include your title and a brief job description. Also, list past employers, length of employment and description of responsibilities.

CURRENT EMPLOYER INFORMATION:

PAST EMPLOYERS' INFORMATION:

ORGANIZATIONS/BUSINESS AND PROFESSIONAL ACTIVITIES

List the major civic, business and professional activities in which you have participated during the past five years. For each activity indicate the nature of your participation, including any offices you have held. Also, list any awards or special recognition that you have received.

If you have not been involved in any civic, business or professional activities, please explain why not.

REFERENCES

List no more than two persons who have knowledge of your qualifications as a **Gillette Area Leadership Institute** participant. (Note: the **Gillette Area Leadership Institute** Selection Committee may contact both individuals).

	Full Name and Title	Present Business or Home Address (Include city, state and ZIP)	Telephone Number
A.	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
B.	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>



Gillette Area Leadership Institute Dress Code and Code of Conduct

Dress Code – The dress code for the Gillette Area Leadership Institute is business attire, unless specifically told otherwise. Note that facilitators can require participants to change into more acceptable attire and meet up with the class at another point in the day, at the participant's cost. The hour(s) the participant is not in attendance will count towards the 12-hour limit.

Code of Conduct – Facilitators retain the right to ask a participant to leave for a portion or whole day, at the participant's cost, due to behavior they deem inappropriate. Hours the participant is not in attendance will count towards the 12-hour limit.

Appeals – Participants have the right to ask for an appeal from the Gillette Area Leadership Institute Steering Committee before the next scheduled Gillette Area Leadership Institute session, to receive credit for hours missed. The student must submit appeal by letter to the Campbell County Chamber of Commerce, 314 S. Gillette Avenue, Gillette, WY 82716, before the first Wednesday of the month and be ready to appear before the committee on the day of the meeting. Appeals will be considered on a case-by-case basis.

Decisions made by the steering committee are final.

If the participant misses more than 12 hours of the scheduled Gillette Area Leadership Institute Sessions, the participant may be dropped from the course and no refund will be given.

I have read and understand the Dress Code and Code of Conduct of the Gillette Area Leadership Institute.

Name (Printed): _____

Signature: _____

Date: _____