



CITY OF GILLETTE

Administration

201 E. 5th Street • Gillette, Wyoming 82716
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MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Patrick G. Davidson, City Administrator
RE: General Information
DATE: June 12, 2020

Patrick G. Davidson For: PGD

The following meetings are scheduled for the week of **June 13 – June 19, 2020**

Monday, June 15th

6:00 p.m. City Council Special Meeting, Agenda Attached

- Executive Session
- City Hall – **3rd Floor Conference Room**

Tuesday, June 16th

6:00 p.m. City Council Pre-Meeting, Agenda Attached

- Cam-Plex Special Events Account Update – Jeff Esposito
- Parking Violation Ordinance Discussion – City Attorney Reyes
- Franchise Extension Discussion – City Attorney Reyes
- Snow Debrief – Public Works Director Wilde
- Review June 16, 2020 Council Agenda
- Executive Session
- City Hall – **2nd Floor Community Room**
- Dinner Served at 5:30 p.m.

7:00 p.m. City Council Meeting

- City Hall – Council Chambers

1. Attached please find the **Sixth Continuation of Statewide Public Health Orders** regarding **Covid-19** dated **June 10, 2020** provided by the **Office of Governor Mark Gordon**.
2. Attached please find a **letter** regarding **Bringing the Vietnam Wall to Gillette** dated **June 5, 2020** provided by **Paul Woessner** with **The American Legion Campbell County Post 42**.
3. Attached please find **current sales tax data** provided by **Finance Director Henderson**.
4. Attached please find **Electrical Peak Reports** and **Water Consumption Reports** provided by **Utilities Director Cole**.
5. Attached please find a **news release** regarding **City Pool to Open June 22** dated **June 5, 2020** provided by **Communications Manager Palazzari**.
6. Attached please find a **news release** regarding **GPA-TV to Televisе and Stream High School Graduations Live** dated **June 11, 2020** provided by **Communications Manager Palazzari**.

7. Attached please find a **news release** regarding **Wyoming, Japan Coal Energy Center & Kawasaki Heavy Industries sign MOU for Carbon Capture Test Project** dated **June 9, 2020** provided by the **Office of Governor Mark Gordon**.
8. Attached please find **Wyoming Insight** dated **May 2020** provided by **Wyoming Department of Administration & Information Economic Analysis Division**.
9. Attached please find **Covid-19 Updates for Elected Officials** dated **June 11, 2020** provided by **Wyoming Workforce Services**.
10. Attached please find the **agenda** for the **Gillette, Wright, Campbell County Fire Protection Joint Powers Board of Directors** dated **June 10, 2020** and **meeting minutes** dated **May 12, 2020** provided by **Campbell County Fire Department**.

PGD/adw

	<p>Special Meeting Monday, June 15, 2020 Meeting: 6:00 p.m. 3rd Floor Conference Room</p>

Agenda Topics:

- Executive Session



CITY OF GILLETTE

Finance Department - City Clerk Division
Cindy Staskiewicz, City Clerk
201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5210 • Fax 307.686.4081
clerk@gillettewy.gov

Pre-Meeting – 6:00 p.m.
City Hall - 2nd Floor Community Room
Tuesday, June 16, 2020
Dinner Served at 5:30 p.m.

Pre-Meeting Topic(s):

- Cam-Plex Special Events Account Update – Jeff Esposito
- Parking Violation Ordinance Discussion – City Attorney Reyes
- Franchise Extension Discussion – City Attorney Reyes
- Snow Debrief – Public Works Director Wilde
- Review June 16, 2020 Council Agenda
- Executive Session

SIXTH CONTINUATION, AND MODIFICATION, OF STATEWIDE PUBLIC HEALTH ORDER REGARDING BARS, RESTAURANTS, THEATERS, GYMNASIUMS, CHILD CARE FACILITIES, K-12 SCHOOLS, COLLEGES, UNIVERSITIES, AND TRADE SCHOOLS

In an effort to stop the spread of the coronavirus (COVID-19), the Wyoming Department of Health finds it necessary to protect the health of the public by continuing certain restrictions as outlined in this Order. Additionally, this Order implements measures in line with the White House unveiling, on April 16, 2020, of certain guidelines for Opening Up America Again - a three-phased approach beginning with State or Regional Gating Criteria and continuing through three phases of removing restrictions when there is no evidence of resurgence of the virus.

Due in part to the vigilance of Wyoming residents, the metrics measuring outbreak progress and healthcare system capacity allow for the Wyoming Department of Health to continue the process of incrementally lifting restrictions in previous statewide public health orders through a measured and data-based approach. As with previous statewide public health orders, this Order continues to authorize countywide variances to the restrictions within this Order, in the form of a Countywide Variance Order, if approved by the County Health Officer and the State Health Officer. This Order also continues to authorize restaurants, bars, theaters, gymnasiums, and child care facilities to operate under certain conditions. This Order also authorizes K-12 schools, colleges, universities, and trade schools to provide on-site instruction to students and allow other use of their facilities under certain conditions.

This Order is effective on June 15, 2020, and shall remain in effect through June 30, 2020, unless the Wyoming Department of Health revokes or extends this Order before June 30, 2020.

FINDINGS

1. COVID-19 was first detected in Wuhan, China in 2019, and since then has spread to over 60 countries including the United States. There are 760 confirmed cases of COVID-19 in Wyoming as of June 9, 2020, as well as the presence of community spread. It is expected that more cases will be diagnosed. There have been 18 deaths in Wyoming related to COVID-19.
2. COVID-19 is a respiratory illness, transmitted through person-to-person contact or by contact with surfaces contaminated with the virus. Persons infected with COVID-19 may become symptomatic two to fourteen days after exposure. The symptoms of COVID-19 include fever, cough, and shortness of breath. In some cases, COVID-19 can result in severe disease including hospitalization, admission to an intensive care unit, and death, especially among older adults and persons with serious underlying health conditions. New information about the implications of this virus is ongoing.
3. The World Health Organization declared COVID-19 a worldwide pandemic as of March 11, 2020.
4. On March 13, 2020, the President of the United States declared a national emergency concerning the coronavirus, specifically stating that, in "December 2019 a novel (new) coronavirus known as SARS-CoV-2 ("the virus") was first detected in Wuhan, Hubei

Province, People's Republic of China, causing outbreaks of the coronavirus disease (COVID-19) that has now spread globally [...] The spread of COVID-19 within our Nation's communities threatens to strain our Nation's healthcare systems. [...] Additional measures [...] are needed to successfully contain and combat the virus in the United States."

5. On March 13, 2020, Wyoming Governor Mark Gordon declared a State of Emergency and Public Health Emergency in the State of Wyoming, stating that on March 11, 2020, an individual within the State of Wyoming tested presumptive positive for COVID-19 and the State of Wyoming is experiencing a public health emergency in response to the evolving COVID-19 outbreak.
6. Governor Gordon's Declaration of a State of Emergency and Public Health Emergency directs the Wyoming Department of Health to take all appropriate and necessary actions, and that in the judgment of the Director of the Wyoming Department of Health, any actions necessary should be taken to provide aid to those locations where there is a threat or danger to public health, safety, and welfare.
7. A significant number of Wyoming citizens are at risk of serious health complications, including death, from COVID-19. Although most individuals who contract COVID-19 do not become seriously ill, people with mild symptoms, and even asymptomatic persons with COVID-19, place other vulnerable members of the public at significant risk.
8. A large number of persons with serious infections may compromise the ability of healthcare systems in Wyoming to deliver the necessary healthcare to the public.
9. Wyoming Statute § 35-1-240(a)(i), (ii), and (iv) provides all the rights and powers for the Wyoming Department of Health, through the State Health Officer, Dr. Alexia Harrist, MD, PhD, or under her directive through other employees of the Wyoming Department of Health, to control the causes of communicable disease; to close theaters, schools, and other public places; and to forbid gatherings of people when necessary to protect public health.
10. In addition to the above findings, stopping the spread of COVID-19 includes washing your hands often, practicing social distancing by avoiding close contact with others, staying at least six feet away from someone who is ill or showing signs of illness, avoiding touching your face, eyes, nose and mouth, covering your cough or sneeze into your elbow or by using a tissue, and by wearing a face covering when in public.

ORDER

1. Pursuant to Wyo. Stat. Ann. § 35-1-240(a)(i), (ii), and (iv), beginning on June 15, 2020, and continuing through June 30, 2020, unless revoked or extended by the Wyoming Department of Health before June 30, 2020, restaurants, food courts, cafes, coffeehouses, bars, taverns, brew pubs, breweries, microbreweries, distillery pubs, wineries, tasting rooms, special licensees, clubs, cigar bars, and other places of public accommodation offering food, beverages, or alcoholic beverages for on-premises consumption may provide services (indoors and outdoors) under the following restrictions, to be enforced by the business owner:

- a. All patrons shall be seated at tables (for purposes of this Order, booths are included in the definition of tables);
- b. Tables must be limited to groups of 6, preferably of the same household, however, a business may make exceptions for groups greater than 6 if the group is solely comprised of members from the same household;
- c. Tables with patrons must be positioned such that patrons at different tables are at least 6 feet apart (and preferably 10 feet apart) on all sides when seated; the number of people in a confined area at any time must be limited in such a way as to allow for adequate distancing between tables;
- d. Signage must be positioned on premises reminding separate parties to stand at least 6 feet apart; designated waiting areas must have floor markers to indicate proper spacing;
- e. Physical distancing guidelines must be maintained while customers enter and remain on premises;
- f. Staff that come within 6 feet of customers or other staff shall wear face coverings; staff shall perform hand hygiene between interactions with each table;
- g. Cups, lids, napkins, and straws must be handed directly to customers by staff;
- h. Tables must not be set prior to customer arrival; staff shall avoid touching items that have been placed on the table; tables must be cleared by dedicated staff once all guests have left the table;
- i. Dedicated staff shall sanitize all areas occupied by customers upon customer departure, including tables, menus, pens, salt and pepper shakers, tables, chairs, etc. (consider the use of disposable items as necessary);
- j. The business shall not operate without appropriate protective equipment for staff (face coverings, gloves for serving and cleaning, etc.), EPA-approved disinfectants and sanitizers, soap and other necessary cleaning supplies;
- k. Hand sanitizer shall be available at the business entrance and immediately adjacent to all bathrooms;
- l. Cleaning and disinfecting shall be performed in the morning, afternoon, and evening; all tables, chairs, door handles, floors, and bathrooms, and any high-touch surfaces must be cleaned and disinfected;
- m. No self-serve food service or buffet options shall be available unless food is pre-packaged; drink refills are not allowed in the same containers;

- n. Gloves shall be worn when handling to-go boxes, pizza boxes, paper cups, and any other paper product that touches food;
 - o. Staff shall use gloves when handling ready-to-eat foods (including ice); gloves are not required when handling foods that have yet to be cooked;
 - p. Employees shall be screened for symptoms of COVID-19, or exposure to an individual with COVID-19, prior to each shift; employees who are ill shall not be allowed to work; employees who have been exposed to a COVID-19 positive person within the previous 14 days shall not be allowed to work; employee logs of the screening activity must be kept and made available for inspection by the local health officer;
 - q. Self-service condiments shall not be used, unless the condiments can be cleaned adequately between customers;
 - r. The business shall encourage contactless and non-signature payment; if not possible for the customer, card and payment stations must be sanitized after each use; staff shall sanitize hands between handling payment options and food containers;
 - s. The business shall maintain a record of staff working hours by date and time for purposes of COVID-19 contact tracing; if such recordkeeping is done manually, sanitizing measures must be taken on the instruments used for recordkeeping in between use;
 - t. Playgrounds at the business must remain closed;
 - u. No dances or karaoke may take place at the business; and
 - v. Signage must remind customers not to enter the business if they have symptoms of COVID-19 and must be displayed at the business entrance.
2. Gymnasiums may operate in a limited capacity, under the following restrictions, to be enforced by the owner of the facility:
- a. Staff that come within 6 feet of customers or other staff shall wear face coverings;
 - b. Employees shall be screened for symptoms of COVID-19, or exposure to an individual with COVID-19, prior to each shift; employees who are ill shall not be allowed to work; employees who have been exposed to a COVID-19 positive person within the previous 14 days shall not be allowed to work; employee logs of the screening activity must be kept and made available for inspection by the local health officer;
 - c. The business shall maintain a record of staff working hours by date and time for purposes of COVID-19 contact tracing; if such recordkeeping is done manually, sanitizing measures must be taken on the instruments used for recordkeeping in between use;

- d. Close-contact group activities, including close-contact sports, are prohibited; personal training is permitted;
 - c. Locker rooms may be open, provided that lockers are assigned by patron and are disinfected by staff after each use; showers may be open, provided that proper cleaning is performed; at all times, physical distancing must be maintained in locker rooms;
 - f. Workout equipment must be no less than 6 feet apart (and preferably 10 feet apart), enforced by staff during operation;
 - g. Workout equipment must be cleaned by staff in between each patron use;
 - h. Handwashing stations, or hand sanitizer, must be readily available for all patrons;
 - i. Group workout classes are permitted, provided that at all times, each participant can remain at least 6 feet away from other participants of the class; class sizes shall be limited to 50 participants;
 - j. Overall number of patrons in the entire facility must not exceed 1 person per 120 square feet, and patrons must maintain physical distancing during their workout;
 - k. Swimming pools may open so long as there is not more than 1 person per 120 square feet in the pool area;
 - l. Spas, steam rooms, and saunas may open so long as appropriate physical distancing measures are maintained between patrons that are not of the same household;
 - m. The business shall not operate without appropriate protective equipment for staff (face coverings, gloves for serving and cleaning, etc.), EPA-approved disinfectants and sanitizers, soap and other necessary cleaning supplies; and
 - n. Signage must be displayed reminding customers not to enter the business if they have symptoms of COVID-19, and the signage must be displayed at the business entrance.
3. Movie theaters, performance theaters, opera houses, concert halls, and music halls may operate in a limited capacity, under the following restrictions to be enforced by the owner of the facility:
- a. Groups of patrons seated together must be limited to 6, preferably of the same household, however, a business may make exceptions for groups greater than 6 if the group is solely comprised of members from the same household;
 - b. A 6-foot distance must be maintained between individual groups at all times, including in waiting areas and while seated in the facility;

- c. The number of people in a confined area at any time must be limited to allow for adequate distancing between groups;
- d. Close contact between members of different groups is prohibited before, during, and after each performance;
- e. Signage must remind patrons to remain at least 6 feet apart from other groups of people; waiting areas must have floor markers to indicate proper spacing;
- f. Staff shall perform hand hygiene between interactions with each customer or party;
- g. Staff that come within 6 feet of customers or other staff shall wear a face covering;
- h. Patrons should be encouraged to wear face coverings to the greatest extent practicable;
- i. Employees shall be screened for symptoms of COVID-19, or exposure to an individual with COVID-19, prior to each shift; employees who are ill shall not be allowed to work; employees who have been exposed to a COVID-19 positive person within the previous 14 days shall not be allowed to work; employee logs of the screening activity must be kept and made available for inspection by the local health officer;
- j. The business shall not operate without appropriate protective equipment for staff (face coverings, gloves for serving and cleaning, etc.), EPA-approved disinfectants and sanitizers, soap and other necessary cleaning supplies;
- k. Hand sanitizer must be available at the entrance to the facility and immediately adjacent to the bathrooms;
- l. The facility must be thoroughly cleaned and disinfected prior to and after each performance; all countertops, seating, armrests, door handles, floors, bathrooms, and any high-touch surfaces must be cleaned and disinfected according to CDC guidelines for cleaning;
- m. The business shall maintain a record of staff working hours by date and time for purposes of COVID-19 contact tracing; if such recordkeeping is done manually, sanitizing measures must be taken on the instruments used for recordkeeping in between use;
- n. The business shall encourage contactless and non-signature payment; if not possible for the customer, card and payment stations must be sanitized after each use; staff shall sanitize hands between handling payment options;
- o. Signage must remind customers not to enter the business if they have symptoms of COVID-19, and the signage must be displayed at the business entrance; and
- p. Food service must follow the provisions for restaurants in paragraph 1 above.

4. For clarity, this Order does not apply to any of the following:
 - a. Places of public accommodation that offer food and beverage not for on-premises consumption, including grocery stores, markets, retail stores that offer food, convenience stores, pharmacies, drug stores, and food pantries;
 - b. Room service in hotels;
 - c. Health care facilities, residential care facilities, congregate care facilities, and juvenile justice facilities;
 - d. Crisis shelters or similar institutions;
 - e. Airport concessionaires; and
 - f. Any emergency facilities necessary for the response to the events surrounding the public health emergency and state of emergency caused by COVID-19.
5. In order to help protect the health and safety of children, child care centers or home daycares may operate under the following conditions:
 - a. The child care provider shall ensure that all people (children and providers) wash hands with soap and water upon arrival to the facility;
 - b. The child care provider shall ensure that staff and children are screened for symptoms of COVID-19 at the beginning of the day on arrival and may not allow any symptomatic individuals to enter the facility; logs of the employee screening activity must be kept and made available for inspection by the local health officer;
 - c. The business shall maintain a record of staff working hours by date and time for purposes of COVID-19 contact tracing; if such recordkeeping is done manually, sanitizing measures must be taken on the instruments used for recordkeeping in between use;
 - d. In the event of a confirmed case of COVID-19 within the facility, the provider shall close the facility and consult with their local county health officer on next steps and when to re-open;
 - e. Individuals dropping off or picking up children must stay 6 feet away from children that the individual is not dropping off or picking up; and
 - f. The child care provider shall ensure that surfaces and areas that are used and touched often are cleaned and sanitized after each use (e.g. shared toys, keyboards, desks, remote controls) or at least twice a day (e.g. doorknobs, light switches, toilet handles, sink handles, countertops).

6. In addition to the measures noted above, child care centers or home daycares are required to follow all health guidelines from the CDC and Wyoming Department of Health for limiting the risk of transmission of COVID-19, to the extent possible when caring for children.
7. As child care is a critical part of the infrastructure of Wyoming, allowing essential systems to function, in the event a County Health Officer closes a child care facility under the direction and supervision of the State Health Officer, the County Health Officer shall work with local child care providers to make available limited child care services.
8. K-12 schools, colleges, universities, and trade schools may provide on-site instruction to students and allow other use of their facilities under the following provisions:
 - a. Groups shall be limited to 50 people (students and teachers); the facility shall restrict groups of people to 50 in each separate room; the facility may allow more than 50 people in the facility only if each group of 50 is in a room separated by walls from other groups;
 - b. Spacing of at least 6 feet between people must be maintained whenever possible; face coverings shall be worn in situations where 6 feet of separation cannot be maintained;
 - c. Six foot spacing of students during transportation to and from the facility must be maintained as much as practicable; and
 - d. Hand hygiene must be performed frequently within the facility.
9. Specific exceptions to the restrictions in this Order may be granted, at the discretion of the County Health Officer, under the direction and supervision of the State Health Officer, if demonstrated, in writing, to the County Health Officer that effective cleaning and safety measures are implemented. Any specific exception under this paragraph must be approved in writing by the State Health Officer and may be modified or revoked by the County Health Officer under the supervision and direction of the State Health Officer.
10. Countywide variances to the restrictions in this Order may be granted in the form of a Countywide Variance Order if approved and signed by both the County Health Officer and the State Health Officer. Countywide Variance Orders may be less restrictive or more restrictive than the measures imposed in this Order.
11. This Order is entered in conjunction with the statewide public health orders titled "Sixth Continuation, and Modification, of Statewide Public Health Order #2: Regarding Gatherings of More Than Fifty (50) People", entered June 10, 2020, and "Sixth Continuation, and Modification, of Statewide Public Health Order #3 Regarding Nail Salons, Hair Salons, Barber Shops, Massage Therapy Services, Tattoo, Body Art and Piercing Shops, and Cosmetology, Electrology, and Esthetic Services", entered June 10, 2020.

12. This Order supersedes all individual county health orders currently in effect.

As the State Health Officer, I specifically deem this Order necessary to protect the public health. See Wyo. Stat. Ann. § 35-1-240(a)(i), (ii), and (iv). I will reassess the necessity of this Order as appropriate to do so and according to accepted epidemiological and medical standards. Any person or legal entity that violates this Order shall be subject to criminal prosecution under Wyo. Stat. Ann. §§ 35-1-105 and -106.

DATED THIS 10 DAY OF June, 2020.



Alexia Harrist
Wyoming State Health Officer

**SIXTH CONTINUATION, AND MODIFICATION, OF STATEWIDE PUBLIC HEALTH
ORDER #2: REGARDING GATHERINGS
OF MORE THAN FIFTY (50) PEOPLE**

In an effort to stop the spread of the coronavirus (COVID-19), the Wyoming Department of Health finds it necessary to protect the health of the public by continuing certain restrictions as outlined in this Order. Additionally, this Order implements measures in line with the White House unveiling, on April 16, 2020, of certain guidelines for Opening Up America Again - a three-phased approach beginning with State or Regional Gating Criteria and continuing through three phases of removing restrictions when there is no evidence of resurgence of the virus.

Due in part to the vigilance of Wyoming residents, the metrics measuring outbreak progress and healthcare system capacity allow for the Wyoming Department of Health to continue the process of incrementally lifting restrictions in previous statewide public health orders through a measured and data-based approach. As with previous statewide public health orders, this Order continues to authorize countywide variances to the restrictions within this Order, in the form of a Countywide Variance Order, if approved by the County Health Officer and the State Health Officer. This Order also authorizes gatherings of 50 people or less, authorizes certain other gatherings with conditions, and includes religious or faith based organizations, funeral homes, and parades within the gathering exemption.

This Order is effective on June 15, 2020, and shall remain in effect through June 30, 2020, unless the Wyoming Department of Health revokes or extends this Order before June 30, 2020.

FINDINGS

1. COVID-19 was first detected in Wuhan, China in 2019, and since then has spread to over 60 countries including the United States. There are 760 confirmed cases of COVID-19 in Wyoming as of June 9, 2020, as well as the presence of community spread. It is expected that more cases will be diagnosed. There have been 18 deaths in Wyoming related to COVID-19.
2. COVID-19 is a respiratory illness, transmitted through person-to-person contact or by contact with surfaces contaminated with the virus. Persons infected with COVID-19 may become symptomatic two to fourteen days after exposure. The symptoms of COVID-19 include fever, cough, and shortness of breath. In some cases, COVID-19 can result in severe disease including hospitalization, admission to an intensive care unit, and death, especially among older adults and persons with serious underlying health conditions. New information about the implications of this virus is ongoing.
3. The World Health Organization declared COVID-19 a worldwide pandemic as of March 11, 2020.
4. On March 13, 2020, the President of the United States declared a national emergency concerning the coronavirus, specifically stating that, in "December 2019 a novel (new) coronavirus known as SARS-CoV-2 ("the virus") was first detected in Wuhan, Hubei Province, People's Republic of China, causing outbreaks of the coronavirus disease (COVID-19) that has now spread globally [...] The spread of COVID-19 within our Nation's

communities threatens to strain our Nation's healthcare systems. [...] Additional measures [...] are needed to successfully contain and combat the virus in the United States."

5. On March 13, 2020, Wyoming Governor Mark Gordon declared a State of Emergency and Public Health Emergency in the State of Wyoming, stating that on March 11, 2020, an individual within the State of Wyoming tested presumptive positive for COVID-19 and the State of Wyoming is experiencing a public health emergency in response to the evolving COVID-19 outbreak.
6. Governor Gordon's Declaration of a State of Emergency and Public Health Emergency directs the Wyoming Department of Health to take all appropriate and necessary actions, and that in the judgment of the Director of the Wyoming Department of Health, any actions necessary should be taken to provide aid to those locations where there is a threat or danger to public health, safety, and welfare.
7. A significant number of Wyoming citizens are at risk of serious health complications, including death, from COVID-19. Although most individuals who contract COVID-19 do not become seriously ill, people with mild symptoms, and even asymptomatic persons with COVID-19, place other vulnerable members of the public at significant risk.
8. A large number of persons with serious infections may compromise the ability of healthcare systems in Wyoming to deliver the necessary healthcare to the public.
9. Wyoming Statute § 35-1-240(a)(i), (ii), and (iv) provides all the rights and powers for the Wyoming Department of Health, through the State Health Officer, Dr. Alexia Harrist, MD, PhD, or under her directive through other employees of the Wyoming Department of Health, to control the causes of communicable disease; and to forbid gatherings of people when necessary to protect public health.
10. In addition to the above findings, stopping the spread of COVID-19 includes washing your hands often, practicing social distancing by avoiding close contact with others, staying at least six feet away from someone who is ill or showing signs of illness, avoiding touching your face, eyes, nose and mouth, covering your cough or sneeze into your elbow or by using a tissue, and by wearing a face covering when in public.

ORDER

1. Gatherings of more than fifty (50) people are prohibited in order to help stop the spread of COVID-19 and protect the health of the public.
2. "Gatherings" are any planned or spontaneous event, public or private, bringing together, or likely bringing together, more than fifty (50) people in a single room or a single confined space (whether indoor or outdoor) at the same time.
3. Gatherings at the following are exempted from this Order:
 - a. Hotels and motels for lodging purposes;

- b. Livestock auctions;
 - c. Groups of workers being transported to a location for their jobs;
 - d. Government business, military and National Guard facilities, law enforcement, jails, secure treatment centers, and correctional facilities, including any facility operated by the Wyoming Department of Corrections, and any facility used to respond to natural disasters or public health emergencies;
 - e. Federal, State, and local government facilities, including government service centers;
 - f. Relief facilities, including food pantries and shelter facilities;
 - g. Residential buildings, excluding individual household residences;
 - h. Grocery stores, markets, convenience stores, pharmacies, drug stores;
 - i. Truck stops, gas stations, and auto-repair facilities;
 - j. Retail or business establishments, where more than fifty (50) people may be present but are generally not within six (6) feet of one another;
 - k. Healthcare facilities, including hospitals, medical facilities, home health agencies, personal care agencies, hospices, adult family homes, mental health centers, and pharmacies;
 - l. Alcohol and drug treatment centers;
 - m. Long-term care and assisted living facilities, including nursing homes and assisted living facilities, as long as the facility complies with guidance and directives from the CDC, the Wyoming Department of Health, and appropriate licensing and regulatory agencies;
 - n. Religious or faith based organizations and funeral homes; and
 - o. Parades.
4. Events not specifically identified by name or type within this Order may allow indoor and outdoor gatherings of more than 50 people but no more than 250 people subject to the following conditions, to be enforced by the host or organizer of the event. These events include by way of example but are not limited to rodeos, speedway motor races, outdoor concerts, sporting events, fairs, track and field races, farmer's markets, fireworks shows, weddings, and any other event of a similar nature not otherwise specifically identified herein.
- a. Groups of attendees seated or standing together must be limited to 6, preferably of the same household, however, an event may make exceptions for groups greater than 6 if the group is solely comprised of members from the same household;

- b. A 6-foot distance must be maintained between individual groups at all times, including but not limited to entrances, exits, concessions, ticket booths, and restrooms;
- c. The number of people in any confined area of the event must be limited to allow for adequate distancing between households;
- d. Close contact between members of different households is prohibited before, during, and after the event;
- e. Prior to the event, staff, hosts/organizers of the event, and event participants (not event attendees) must be screened for symptoms of COVID-19, or exposure to a person with COVID-19 during the previous 14 days. Staff, hosts/organizers, or event participants with symptoms of illness, or known exposure to a person with COVID-19 infection within the previous 14 days, shall not participate in the event; logs of the screening activity shall be kept and made available for inspection by the local health officer;
- f. The entire event facility, to the extent there are facilities, shall be cleaned thoroughly, including all high touch areas before and after each event, according to CDC guidelines for cleaning;
- g. Staff who come within 6 feet of event attendees or other staff must wear a face covering;
- h. In the event the required 6 feet of distance between individual groups cannot be maintained, face coverings must be worn during the event, to the greatest extent possible;
- i. The event shall not take place without appropriate protective equipment for staff (face coverings, gloves for serving and cleaning, etc.), EPA-approved disinfectants and sanitizers, soap and other necessary cleaning supplies;
- j. The event shall encourage contactless and non-signature payment, as applicable; if not possible for the attendee, card and payment stations must be sanitized after each use; staff shall sanitize hands between handling payment options;
- k. Signage must remind attendees not to enter if they have symptoms of COVID-19, and the signage must be displayed at the entrance of the event; signage must also be positioned on event premises reminding separate parties to stand at least 6 feet apart;
- l. Food and beverage service shall follow the provisions for restaurants in the Sixth Continuation, and Modification, of Statewide Public Health Order Regarding Bars, Restaurants, Theaters, Gymnasiums, Child Care Facilities, K-12 Schools, Colleges, Universities, and Trade Schools;
- m. Participants in sporting events shall not congregate in groups larger than 50 individuals;

- n. The event should follow the public health recommendations of the Centers for Disease Control and the Wyoming Department of Health, including washing hands often with soap and water, practicing social distancing by avoiding close contact with others, avoiding touching your face, eyes, nose and mouth, covering your cough or sneeze into your elbow or by using a tissue, and wearing a face covering when in public; and
 - o. For clarity, the 250 person limit is not calculated by adding participants and spectators/attendees together. That is, up to 250 attendees at an event may gather in addition to the participants in the event.
5. Additional specific gathering exceptions to the prohibitions in this Order may be granted, at the discretion of the County Health Officer, under the direction and supervision of the State Health Officer, if demonstrated, in writing, to the County Health Officer that people at the gathering will maintain at least six (6) feet of space between one another, and that effective sanitation will be performed before and after the gathering. Any specific exception under this paragraph must be approved in writing by the State Health Officer and may be modified or revoked by the County Health Officer under the supervision and direction of the State Health Officer.
 6. Countywide variances to the prohibitions mandated in this Order may be granted in the form of a Countywide Variance Order if approved and signed by both the County Health Officer and the State Health Officer. Countywide Variance Orders may be less restrictive (or more restrictive) than the measures imposed in this Order.
 7. This Order is entered in conjunction with the statewide public health orders titled "Sixth Continuation, and Modification, of Statewide Public Health Order Regarding Bars, Restaurants, Theaters, Gymnasiums, Child Care Facilities, K-12 Schools, Colleges, Universities, and Trade Schools", entered June 10, 2020, and "Sixth Continuation, and Modification, of Statewide Public Health Order #3 Regarding Nail Salons, Hair Salons, Barber Shops, Massage Therapy Services, Tattoo, Body Art and Piercing Shops, and Cosmetology, Electrology, and Esthetic Services", entered June 10, 2020.
 8. This Order supersedes all individual county health orders currently in effect.

As the State Health Officer, I specifically deem this Order necessary to protect the public health. See Wyo. Stat. Ann. § 35-1-240(a)(i), (ii), and (iv). I will reassess the necessity of this Order as appropriate to do so and according to accepted epidemiological and medical standards. Any person or legal entity that violates this Order shall be subject to criminal prosecution under Wyo. Stat. Ann. §§ 35-1-105 and -106.

DATED THIS 10 DAY OF June, 2020.



Alexia Harrist
Wyoming State Health Officer

SIXTH CONTINUATION, AND MODIFICATION, OF STATEWIDE PUBLIC HEALTH ORDER #3 REGARDING NAIL SALONS, HAIR SALONS, BARBER SHOPS, MASSAGE THERAPY SERVICES, TATTOO, BODY ART AND PIERCING SHOPS, AND COSMETOLOGY, ELECTROLOGY, AND ESTHETIC SERVICES

In an effort to stop the spread of the coronavirus (COVID-19), the Wyoming Department of Health finds it necessary to protect the health of the public by continuing certain restrictions as outlined in this Order. Additionally, this Order implements measures in line with the White House unveiling, on April 16, 2020, of certain guidelines for Opening Up America Again - a three-phased approach beginning with State or Regional Gating Criteria and continuing through three phases of removing restrictions when there is no evidence of resurgence of the virus.

Due in part to the vigilance of Wyoming residents, the metrics measuring outbreak progress and healthcare system capacity allow for the Wyoming Department of Health to continue the process of incrementally lifting restrictions in previous statewide public health orders through a measured and data-based approach. As with previous statewide public health orders, this Order continues to authorize countywide variances to the restrictions within this Order, in the form of a Countywide Variance Order, if approved by the County Health Officer and the State Health Officer. This Order also continues to authorize the businesses outlined in this Order to operate under certain conditions.

This Order is effective on June 15, 2020, and shall remain in effect through June 30, 2020, unless the Wyoming Department of Health revokes or extends this Order before June 30, 2020.

FINDINGS

1. COVID-19 was first detected in Wuhan, China in 2019, and since then has spread to over 60 countries including the United States. There are 760 confirmed cases of COVID-19 in Wyoming as of June 9, 2020, 2020, as well as the presence of community spread. It is expected that more cases will be diagnosed. There have been 18 deaths in Wyoming related to COVID-19.
2. COVID-19 is a respiratory illness, transmitted through person-to-person contact or by contact with surfaces contaminated with the virus. Persons infected with COVID-19 may become symptomatic two to fourteen days after exposure. The symptoms of COVID-19 include fever, cough, and shortness of breath. In some cases, COVID-19 can result in severe disease including hospitalization, admission to an intensive care unit, and death, especially among older adults and persons with serious underlying health conditions. New information about the implications of this virus is ongoing.
3. The World Health Organization declared COVID-19 a worldwide pandemic as of March 11, 2020.
4. On March 13, 2020, the President of the United States declared a national emergency concerning the coronavirus, specifically stating that, in "December 2019 a novel (new) coronavirus known as SARS-CoV-2 (the virus)" was first detected in Wuhan, Hubei Province, People's Republic of China, causing outbreaks of the coronavirus disease (COVID-19) that

has now spread globally [...] The spread of COVID-19 within our Nation's communities threatens to strain our Nation's healthcare systems. [...] Additional measures [...] are needed to successfully contain and combat the virus in the United States."

5. On March 13, 2020, Wyoming Governor Mark Gordon declared a State of Emergency and Public Health Emergency in the State of Wyoming, stating that on March 11, 2020, an individual within the State of Wyoming tested presumptive positive for COVID-19 and the State of Wyoming is experiencing a public health emergency in response to the evolving COVID-19 outbreak.
6. Governor Gordon's Declaration of a State of Emergency and Public Health Emergency directs the Wyoming Department of Health to take all appropriate and necessary actions, and that in the judgment of the Director of the Wyoming Department of Health, any actions necessary should be taken to provide aid to those locations where there is a threat or danger to public health, safety, and welfare.
7. A significant number of Wyoming citizens are at risk of serious health complications, including death, from COVID-19. Although most individuals who contract COVID-19 do not become seriously ill, people with mild symptoms, and even asymptomatic persons with COVID-19, place other vulnerable members of the public at significant risk.
8. A large number of persons with serious infections may compromise the ability of healthcare systems in Wyoming to deliver the necessary healthcare to the public.
9. Wyoming Statute § 35-1-240(a)(i), (ii), and (iv) provides all the rights and powers for the Wyoming Department of Health, through the State Health Officer, Dr. Alexia Harrist, MD, PhD, or under her directive through other employees of the Wyoming Department of Health, to control the causes of communicable disease; to close certain public places; and to forbid gatherings of people when necessary to protect public health.
10. In addition to the above findings, stopping the spread of COVID-19 includes washing your hands often, practicing social distancing by avoiding close contact with others, staying at least six feet away from someone who is ill or showing signs of illness, avoiding touching your face, eyes, nose and mouth, covering your cough or sneeze into your elbow or by using a tissue, and by wearing a face covering when in public.

ORDER

- I. Pursuant to Wyo. Stat. Ann. § 35-1-240(a)(i), (ii), and (iv), beginning on June 15, 2020, and continuing through June 30, 2020, unless revoked or extended by the Wyoming Department of Health before June 30, 2020, nail salons, hair salons, barber shops, cosmetology, electrology, and esthetic services, massage therapy services (excluding massages performed for medical purposes which are exempt from this Order) and tattoo, body art, and piercing shops may operate under the following conditions:
 - a. Patrons shall only receive services at stations with at least 6 feet of separation on all sides from other stations serving patrons;

- b. The number of people (patrons and staff) in a confined area at any time shall be limited in such a way as to allow for adequate spacing between stations;
 - c. Employees shall be screened for symptoms of COVID-19, or exposure to an individual with COVID-19, prior to each shift; employees who are ill shall not be allowed to work; employees who have been exposed to a COVID-19 positive person within the previous 14 days shall not be allowed to work; employee logs of the screening activity shall be kept and made available for inspection by the local health officer;
 - d. All patrons shall wear face coverings as much as possible when receiving service;
 - e. All staff must wear face coverings when within 6 feet of customers or other staff;
 - f. The business shall maintain a record of staff working hours by date and time for purposes of COVID-19 contact tracing; if such recordkeeping is done manually, sanitizing measures must be taken on the instruments used for recordkeeping in between use;
 - g. Patrons in waiting areas shall remain 6 feet apart; waiting areas must have floor markers to indicate proper spacing;
 - h. Cleaning and sanitizing shall be completed after each patron is served, including hand washing and surface sanitation;
 - i. The business shall not operate without appropriate protective equipment for staff (face coverings, etc.), EPA-approved disinfectants and sanitizers, soap and other necessary cleaning supplies;
 - j. The business shall encourage contactless and non-signature payment; if not possible for the customer, card and payment stations must be sanitized after each use; staff shall sanitize hands between handling payment options; and
 - k. Signage must remind customers to not enter the business if they have symptoms of COVID-19, and the signage must be displayed at the business entrance.
2. The restrictions imposed by this Order do not prohibit owners, employees, contractors, vendors, or suppliers of the services listed above from entering, exiting, or occupying that place of business in their professional capacity.
 3. Specific service provider exceptions to the restrictions within this Order may be granted, at the discretion of the County Health Officer, under the direction and supervision of the State Health Officer, if demonstrated, in writing, to the County Health Officer that effective cleaning and safety measures are implemented by the service provider. Any specific exception under this paragraph shall be approved in writing by the State Health Officer and may be modified or revoked by the County Health Officer under the supervision and direction of the State Health Officer.

4. Countywide variances to the restrictions in this Order may be granted in the form of a Countywide Variance Order if approved and signed by both the County Health Officer and the State Health Officer. Countywide Variance Orders may be less restrictive (or more restrictive) than the measures imposed in this Order.
5. This Order is entered in conjunction with the statewide public health orders titled “Sixth Continuation, and Modification, of Statewide Public Health Order Regarding Bars, Restaurants, Theaters, Gymnasiums, Child Care Facilities, K-12 Schools, Colleges, Universities, and Trade Schools”, entered June 10, 2020, and “Sixth Continuation, and Modification, of Statewide Public Health Order #2: Regarding Gatherings of More Than Fifty (50) People”, entered June 10, 2020.
6. This Order supersedes all individual county health orders currently in effect.

As the State Health Officer, I specifically deem this Order necessary to protect the public health. See Wyo. Stat. Ann. § 35-1-240(a)(i), (ii), and (iv). I will reassess the necessity of this Order as appropriate to do so and according to accepted epidemiological and medical standards. Any person or legal entity that violates this Order shall be subject to criminal prosecution under Wyo. Stat. Ann. §§ 35-1-105 and -106.

DATED THIS 10 DAY OF June, 2020.



Alexia Harrist
Wyoming State Health Officer



The American Legion Campbell County Post 42

PO Box 68, Gillette Wyoming

307 682 3232

"For God and Country"

TO: Gillette City Council

5 June 2020

RE: Bringing the Vietnam Wall to Gillette

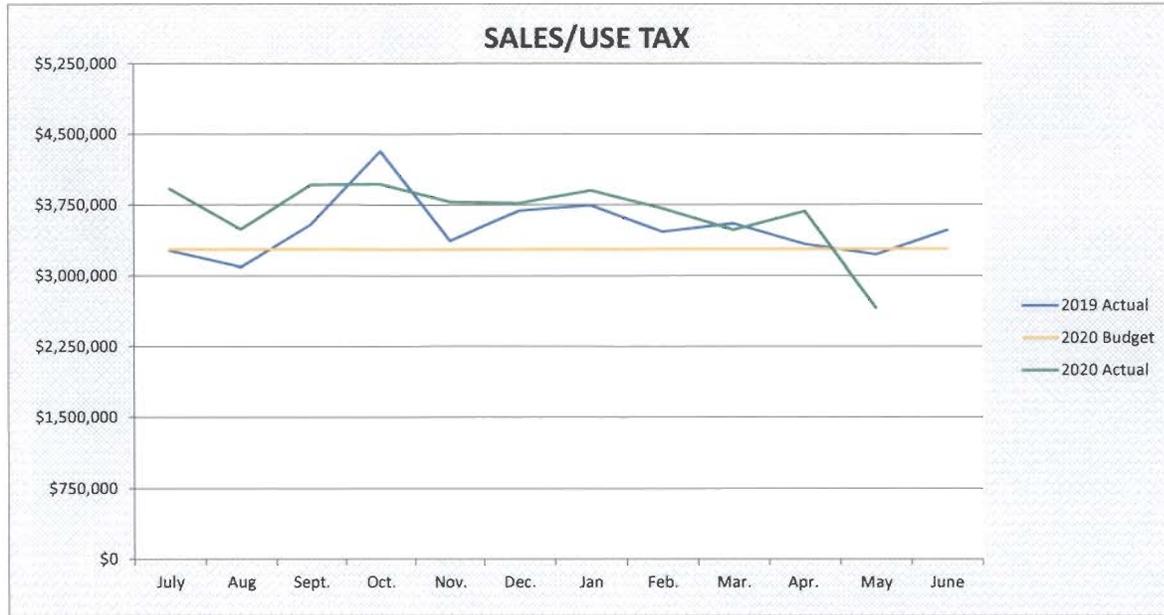
Bringing the Vietnam War Traveling Wall to Gillette Wyoming was scheduled for September 2020. Although Gillette and Campbell county has had few casualties during the Pandemic we are still faced with uncertainties from now until this September. The Committee met for one hour to discuss bringing the Wall to Campbell County in 2020 or delaying it until 2021. Due to uncertainties in bringing the wall from Texas, speakers, performers, parade and other events; the committee decided to completely cancel the all the 2020 events and bring them back in 2021.

We rescheduled the Vietnam War Traveling Wall for Campbell County on 8 to 12 September 2021. These dates are already on the on the AVTT calendar of events. The Committee appreciates the commitment Campbell County and Gillette Wyoming made to bringing the Vietnam War Wall to Campbell County. We would appreciate the same level of commitment for our September 2021 event.

Paul Woessner
pwoessner@bresnan.net
307 682 2769

GENERAL FUND SALES TAX ACTIVITY-FY 2019/20





	FY 2019 ACTUAL	FY 2020 ACTUAL	% CHANGE
July	\$3,261,749	\$3,917,305	20.10%
Aug	\$3,088,488	\$3,487,597	12.92%
Sept.	\$3,536,658	\$3,958,803	11.94%
Oct.	\$4,319,280	\$3,969,242	-8.10%
Nov.	\$3,367,186	\$3,778,574	12.22%
Dec.	\$3,684,281	\$3,764,583	2.18%
Jan	\$3,741,139	\$3,898,327	4.20%
Feb.	\$3,457,747	\$3,705,915	7.18%
Mar.	\$3,547,790	\$3,479,392	-1.93%
Apr.	\$3,326,785	\$3,677,321	10.54%
May	\$3,216,434	\$2,659,104	-17.33%
June	\$3,473,169		-100.00%
TOTAL	\$42,020,704	\$40,296,161	-4.10%

FY19 YTD	\$38,547,536	4.54%
FY18 YTD	\$33,093,800	21.76%
FY17 YTD	\$27,189,536	48.20%
FY16 YTD	\$34,777,874	15.87%
FY15 YTD	\$50,431,931	-20.10%

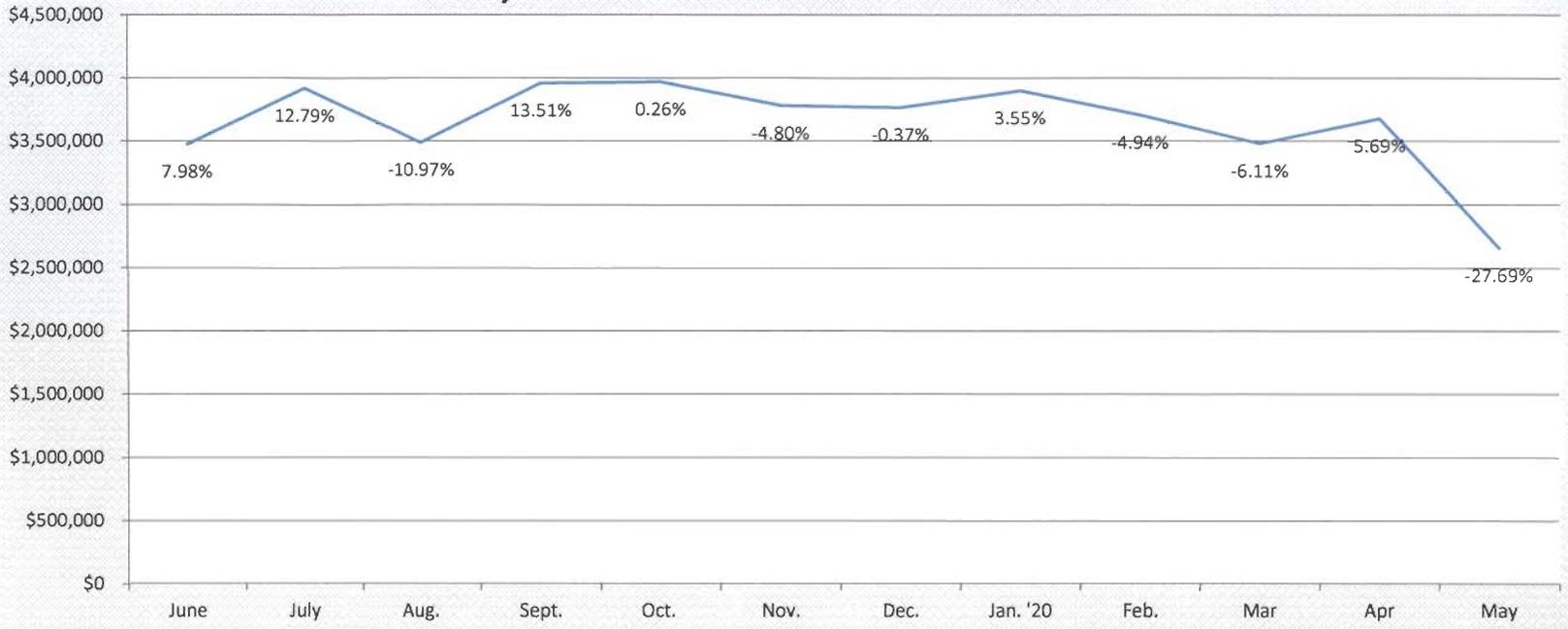
YEAR TO DATE SALES TAX RECEIPTS (May):

FY 2018	FY 2019	FY 2020
\$33,093,800	\$38,547,536	\$40,296,161

YTD BUDGET
\$36,025,000

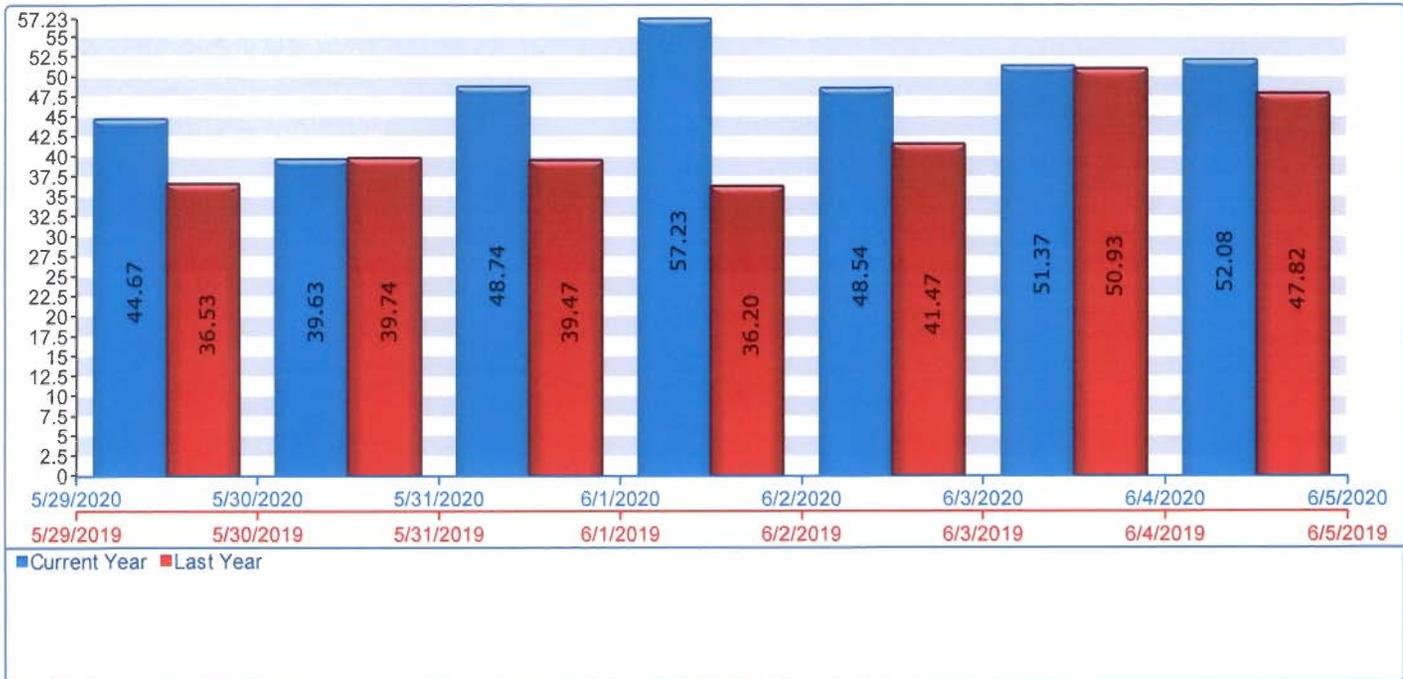
% Over/(Under) Budget: 11.86%

SALES/USE TAX - 12 MONTH CHANGE HISTORY





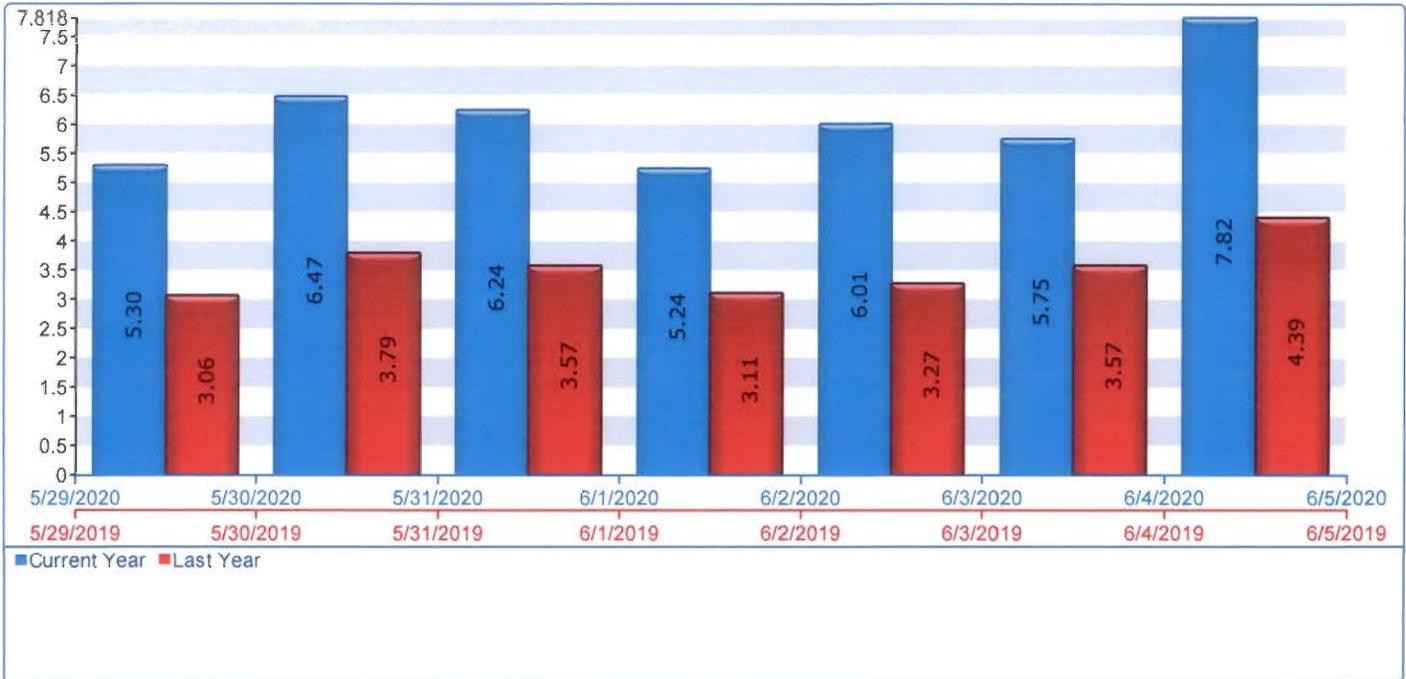
Electrical Peak Report June 2020



Day	Current Year	Last Year
29 May	44.67 MW	36.53 MW
30 May	39.63 MW	39.74 MW
31 May	48.74 MW	39.47 MW
01 June	57.23 MW	36.20 MW
02 June	48.54 MW	41.47 MW
03 June	51.37 MW	50.93 MW
04 June	52.08 MW	47.82 MW
Min	39.63	36.20
Max	57.23	50.93
Avg	48.89	41.74



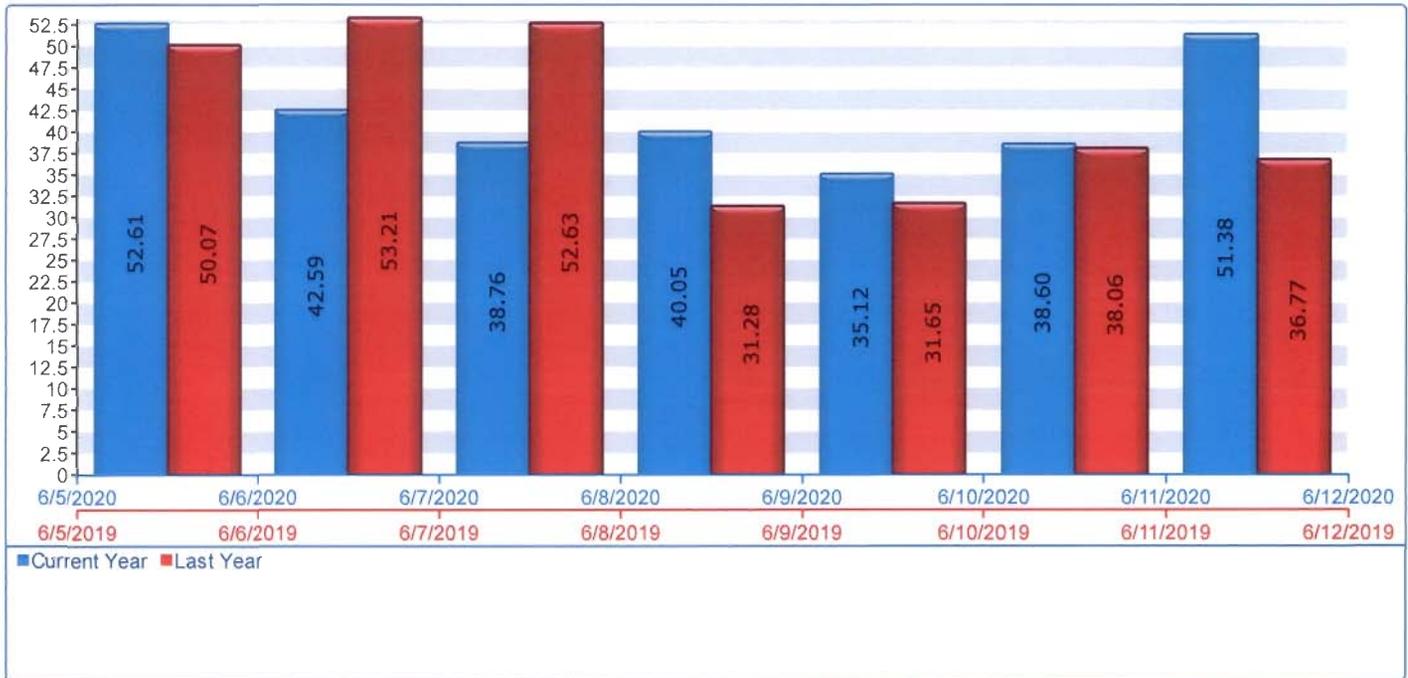
Water Consumption Report June 2020



Day	Current Year	Last Year
29 May	5.30 MGD	3.06 MGD
30 May	6.47 MGD	3.79 MGD
31 May	6.24 MGD	3.57 MGD
01 June	5.24 MGD	3.11 MGD
02 June	6.01 MGD	3.27 MGD
03 June	5.75 MGD	3.57 MGD
04 June	7.82 MGD	4.39 MGD
Min	5.24	3.06
Max	7.82	4.39
Avg	6.12	3.54
Sum	42.83	24.76



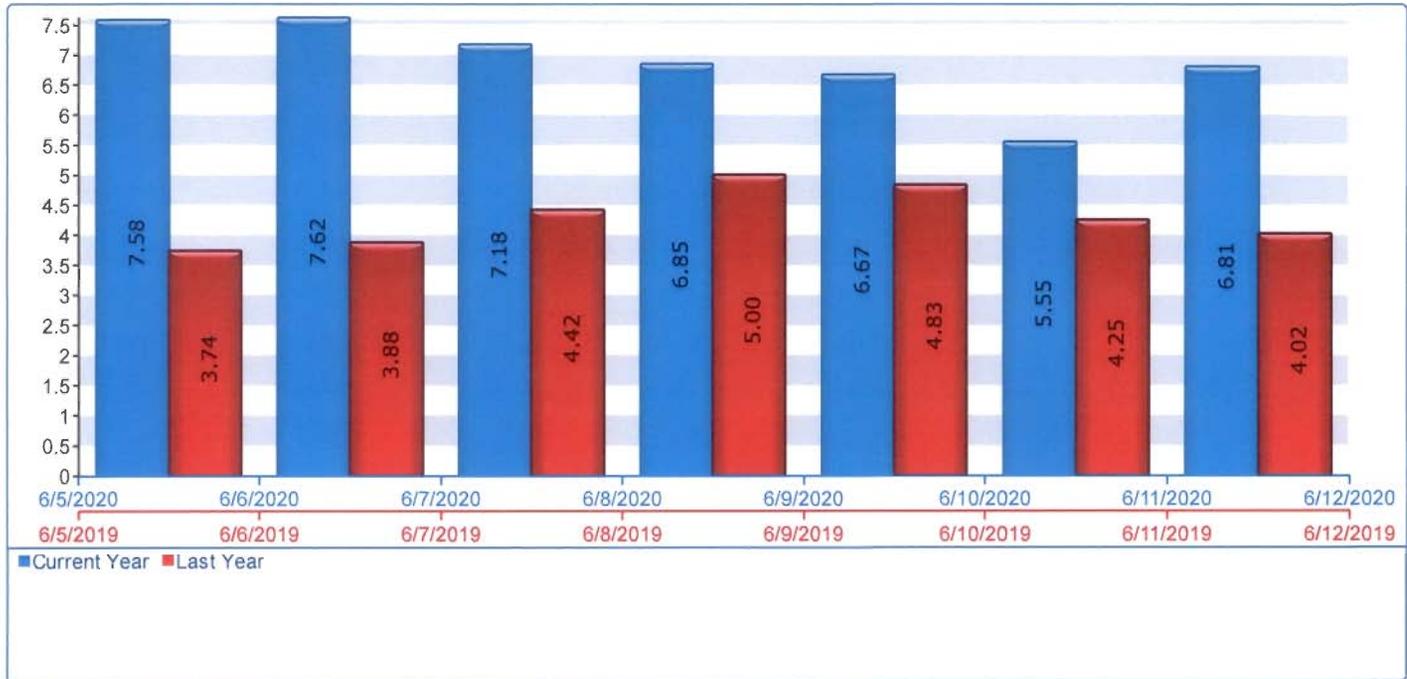
Electrical Peak Report June 2020



Day	Current Year	Last Year
05 June	52.61 MW	50.07 MW
06 June	42.59 MW	53.21 MW
07 June	38.76 MW	52.63 MW
08 June	40.05 MW	31.28 MW
09 June	35.12 MW	31.65 MW
10 June	38.60 MW	38.06 MW
11 June	51.38 MW	36.77 MW
Min	35.12	31.28
Max	52.61	53.21
Avg	42.73	41.95



Water Consumption Report June 2020



Day	Current Year	Last Year
05 June	7.58 MGD	3.74 MGD
06 June	7.62 MGD	3.88 MGD
07 June	7.18 MGD	4.42 MGD
08 June	6.85 MGD	5.00 MGD
09 June	6.67 MGD	4.83 MGD
10 June	5.55 MGD	4.25 MGD
11 June	6.81 MGD	4.02 MGD
Min	5.55	3.74
Max	7.62	5.00
Avg	6.89	4.31
Sum	48.26	30.14

News

City Pool to Open June 22nd

Post Date: 06/05/2020 11:50 AM

The City Pool will open on Monday, June 22nd at 10:00 a.m. Campbell County Parks and Recreation worked with Campbell County Public Health on a variance in accordance with the State Public Health Orders. Pool operations will change to follow the rules outlined in the approved variance. These include:

- Pool capacity will be limited to 150 patrons.
- There will be a separate entrance and exit.
- No toys, buckets, etc... will be allowed.
- Locker rooms will be available and will have an attendant disinfecting surfaces after each use.
- The waiting line will be marked to designate appropriate social distancing.
- Staff will perform COVID-19 tracing (recording patron contact information).
- The concession stand will not be open on June 22nd. Options will be explored to open the concession stand later in the season.

Pool Hours

Open Swimming

- Monday - Friday: 10:00 a.m. - 11:30 a.m. | 1:00 p.m. - 2:30 p.m. | 3:00 p.m. - 4:30 p.m. | 6:00 p.m. - 7:30 p.m.
- Saturday: 10:00 a.m. - 11:30 a.m. | 1:00 p.m. - 2:30 p.m. | 3:00 p.m. - 4:30 p.m. *Including July 4th
- Sunday: 1:00 p.m. - 2:30 p.m. | 3:00 p.m. - 4:30 p.m.
- The pool will be open on July 4th for regular Saturday hours.

Lap Swimming

- Monday - Friday: 12:00 p.m. - 1:00 p.m.

For more information, contact Communications Manager Geno Palazzari at (307) 686-5393.

[Return to full list >>](#)

News

CORRECTION: GPA-TV to Televisе and Stream High School Graduations Live

Post Date: 06/11/2020 12:10 PM

Gillette Public Access Television will again televise and web stream local high school graduations. We are very excited to provide this service to our community. The graduations will be on GPA-TV cable channel 189 and streaming on GPA's webpage. A complete schedule of live events and replays of the graduations is also available there.

Live Schedule

Westwood High School Graduation - Friday, June 12th at 2 P.M.

Campbell County High School Graduation - Saturday, June 13th at 11 A.M.

Thunder Basin High School Graduation - Saturday, June 13th at 1:00 P.M.

About Gillette Public Access Television

Gillette Public Access Television brings government & local programming to the people & provides the opportunity to individuals within the community to communicate ideas on public, educational, & governmental issues.

** A previous version of this story had an incorrect time for Thunder Basin High School's graduation.*

Return to full list >>

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1

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Wyoming, Japan Coal Energy Center & Kawasaki Heavy Industries sign MOU for Carbon Capture Test Project

Governor of Wyoming sent this bulletin at 06/09/2020 09:29 AM MDT



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FOR IMMEDIATE RELEASE

June 9, 2020

CONTACT: Michael Pearlman, Communications Director

Michael.Pearlman@wyo.gov.

Wyoming, Japan Coal Energy Center & Kawasaki Heavy Industries sign MOU for Carbon Capture Test Project

CHEYENNE, Wyo. – The State of Wyoming, Japan Coal Energy Center (JCOAL) and Kawasaki Heavy Industries (KHI) have signed a Memorandum of Understanding (MOU) to advance a Carbon Capture test project to be conducted at the Wyoming Integrated Test Center in Gillette.

The MOU signals Wyoming's intent to work with JCOAL and KHI on a joint project to test their novel solid sorbent capture technology at the Wyoming Integrated Test Center (ITC). KHI has been in the planning and design phases for this test since 2018, which included multiple trips to Wyoming. The project is now moving into the construction phase, with KHI expected to be onsite at the ITC in 2021.

The State of Wyoming and JCOAL have been working together since 2016, when former Wyoming Governor Matt Mead and Osamu Tsukamoto, President of JCOAL, signed an initial MOU committing to cooperation in coal research and development of technologies

and coal trade.

JCOAL operates under the supervision of the Ministry of Economy, Trade and Industry of Japan and is supported by more than 120 member coal-related businesses, including Kawasaki Heavy Industries, Ltd., Mitsubishi Hitachi Power Systems, Nippon Steel and Toshiba. The organization works to promote overall coal activities, from coal mining to the field of coal utilization, toward a stable energy supply, sustainable economic growth and the reduction of the global environment emissions.

--END--



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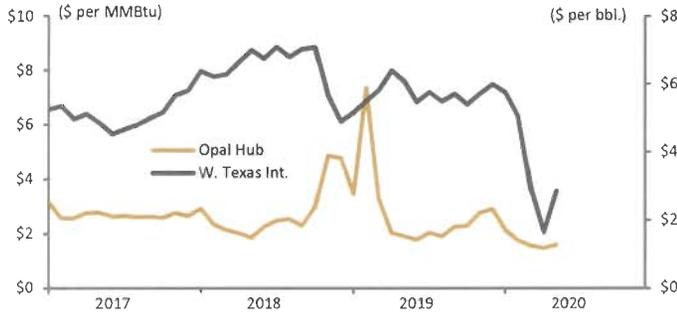
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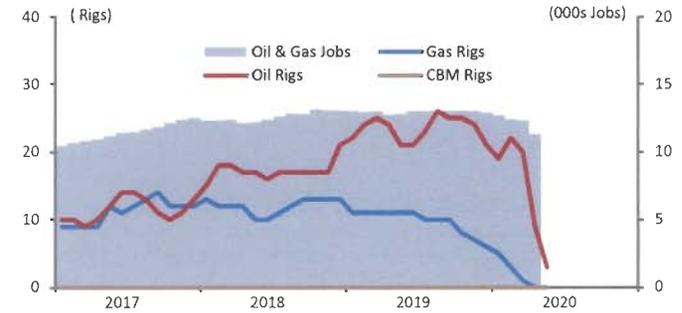
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ECONOMIC ANALYSIS DIVISION • MAY 2020

► Energy index: natural gas and crude oil prices, rig counts, and oil & gas employment. ^{1,8,11,13}



► The Opal Hub natural gas price averaged \$1.60 per MMBtu in May, an increase of 8.8% compared to April and was \$0.31 per MMBtu lower than a year ago. WTI crude oil price increased by 72.6% in May from the previous month, and was lower by \$32.27 per bbl. in a year-over-year comparison.

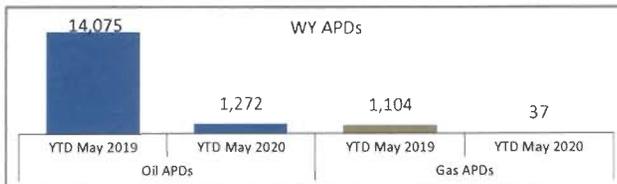


► Oil & gas jobs numbered 11,300 in April, a decrease of 1,400 when compared to a year ago. Active oil rigs were 3 in May while the conventional gas rig count was 0. Note: Oil & gas jobs includes both the NAICS 211 (oil and gas extraction) and NAICS 213 (support activities for mining) subsectors.

NATURAL GAS		[\$/MMBtu]		
Historical Spot Prices¹		May 2019	Apr 2020	May 2020
Opal Hub		\$1.91	\$1.47	\$1.60
Cheyenne Hub		\$1.88	\$1.40	\$1.58
Henry Hub		\$2.63	\$1.70	\$1.72
Futures² (As of 05.29.20)		July 2020	August 2020	July 2021
NYMEX - Henry Hub		\$1.85	\$1.94	\$2.57
May 2020 CREG⁵		CY 2019	CY 2020	CY 2021
CREG - All Gas (\$ per Mcf)		\$2.91	\$2.20	\$2.60

CRUDE OIL		[\$/bbl.]		
Historical Spot Prices		May 2019	Apr 2020	May 2020
WY Sour ¹⁴		\$48.18	\$2.78	\$8.61
WY Sweet ¹⁴		\$53.13	\$7.23	\$13.60
W.Texas Int. ¹¹		\$60.83	\$16.55	\$28.56
Futures² (As of 05.29.20)		July 2020	August 2020	July 2021
NYMEX - WTI		\$35.49	\$35.84	\$38.70
May 2020 CREG⁵		CY 2019	CY 2020	CY 2021
CREG - All Oil		\$52.06	\$30.00	\$35.00
Differential \$/bbl.		May 2019	Apr 2020	May 2020
WY Sour vs. WTI		(\$12.65)	(\$13.77)	(\$19.95)
WY Sweet vs. WTI		(\$7.70)	(\$9.32)	(\$14.96)

RIGS & APDs ^{3,13}		Mar 2020/2019	Apr 2020/2019	May 2020/2019
Oil Rigs		20/25	9/23	3/21
Conventional Gas Rigs		1/11	0/11	0/11
Oil APDs		271/3,274	305/2,426	185/2,830
Conventional Gas APDs		11/341	12/115	2/330



*Active conventional drilling rigs and applications for permits to drill (APDs).

COAL - PRB*		[\$/ton]		
Historical Spot Prices¹¹		May 2019	Apr 2020	May 2020
PRB* 8800 Btu		\$12.41	\$11.55	\$11.49
May 2020 CREG⁵		CY 2019	CY 2020	CY 2021
CREG Surface Coal		\$12.10	\$12.00	\$12.00
WY Coal Production¹¹		Feb 20/19	Mar 20/19	Apr 20/19
Millions of Tons		18.8/21.8	18.2/20.8	14.8/22.9

*Powder River Basin

► Business indicators: cost of living, unemployment rates, per capita and quarterly personal income, and ag price index.

COST OF LIVING		4Q-2018	2Q-2019	4Q-2019
Wyoming ⁵		2.5%	2.0%	2.2%
U.S. CPI ⁸		1.9%	1.6%	2.3%

Cost of living measured as the percent change from the preceding year.

JOBLESS RATES ⁸		Apr 2019	Mar 2020	Apr 2020
Wyoming - Seasonally Adj.		3.5%	3.8%	9.2%
U.S. - Seasonally Adj.		3.6%	4.4%	14.7%

PERSONAL INCOME ⁹		Wyoming	Rocky Mtn	U.S.
Year 2019* - Per Capita		\$63,316	\$54,769	\$56,663

*Preliminary Values

QUARTERLY PI ⁹		2Q-2019	3Q-2019	4Q-2019
Wyoming		2.8%	4.6%	1.5%
Rocky Mountain Region		5.2%	5.9%	2.4%
U.S.		4.4%	2.8%	3.0%

Personal income measured as the annualized percent change from the preceding quarter.

AG PRICE INDEX ¹²		Jan 2020/2019	Feb 2020/2019	Mar 2020/2019
U.S. - All Production		88.8/86.5	90.5/90.3	93.3/93.3
U.S. - Crop Production		82.3/78.7	86.0/85.1	88.7/87.7
U.S. - Livestock Production		98.5/97.8	94.7/95.2	97.4/98.1

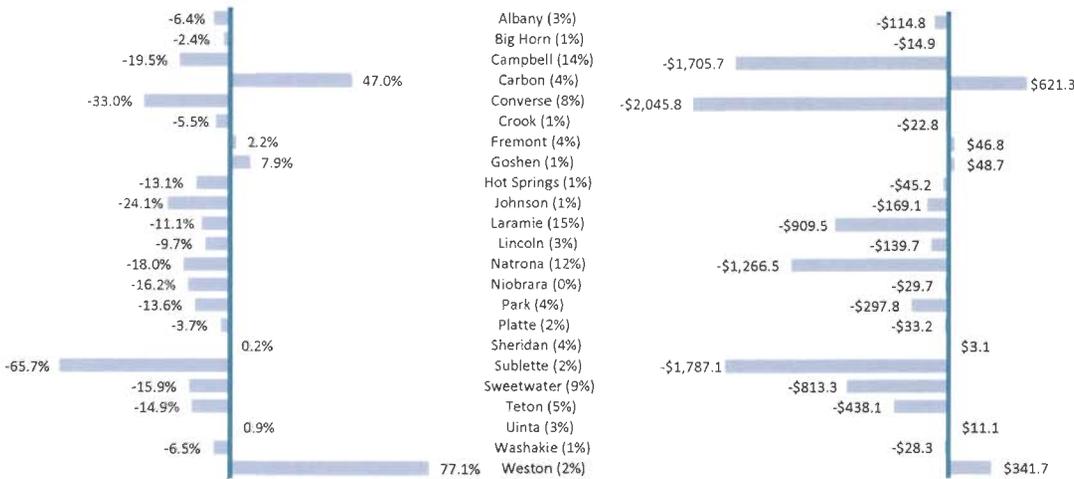
Prices received indexes; 2011 base.

► Energy benchmarks: for fiscal and calendar years to date.

SPOT PRICES [As of May 31, 2020]	FY 2020 TD	CY 2020 TD
Opal Hub (\$/MMBtu)	\$2.06	\$1.71
Henry Hub (\$/MMBtu)	\$2.13	\$1.81
W. Texas Int. (\$/bbl.)	\$47.50	\$36.48
Powder River Coal (\$/ton)	\$11.85	\$11.61
Uranium (\$/lb.) ⁴	\$26.86	\$28.79

Data sources: ¹Natural Gas Intelligence, ²CME Group, ³WY Oil & Gas Conservation Commission, ⁴Comcast, ⁵May 2020 CREG Forecast, ⁶WY Dept. of Admin. & Info.'s Economic Analysis Division, ⁷WY Dept. of Revenue, ⁸U.S. Bureau of Labor Statistics, ⁹U.S. Bureau of Economic Analysis, ¹⁰U.S. Bureau of Census, ¹¹U.S. EIA, ¹²USDA's National Agricultural Statistics Service, ¹³Baker Hughes, and ¹⁴Oil Monster.

► State & local shares of 4% sales and use tax collections.⁷ [Change by County: May 2019 vs. May 2020 by percent and dollars (in thousands)]

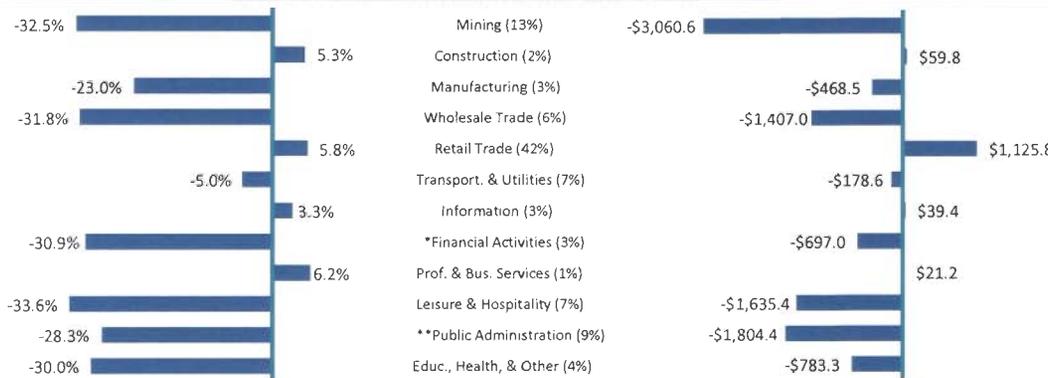


► In a year-over-year comparison (May 2019 vs. May 2020), sales and use tax collections statewide fell by \$8.8 million or 15.3%. Converse and Sublette counties saw the largest declines, both in dollars and percentage compared to May 2019. May collections for Carbon and Weston counties grew the most among all 23 counties compared to a year ago.

Note: Value in parentheses represents share of total collections.

Note: Collections in May primarily reflect sales in April.

► State & local shares of 4% sales and use tax collections.⁷ [Change by Industry Sector: May 2019 vs. May 2020 by percent and dollars (in thousands)]



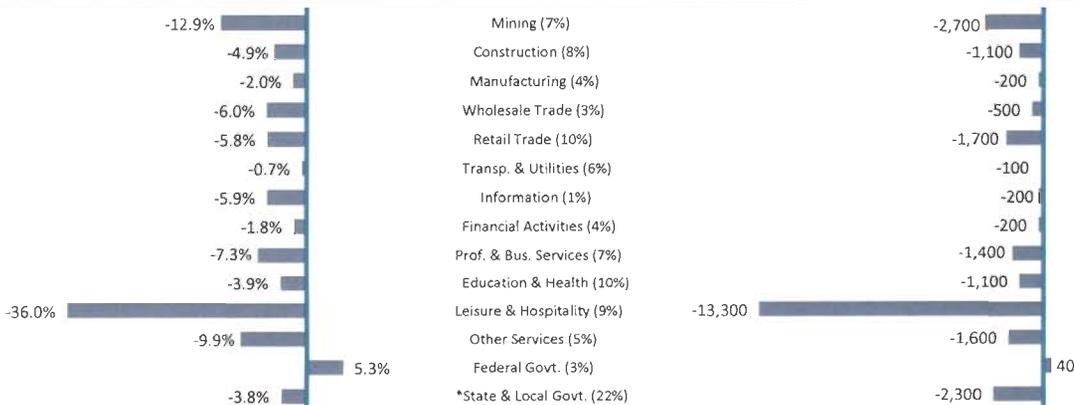
► In a year-over-year comparison (May 2019 vs. May 2020), six different industries saw declines in collections of approximately 30%. The leisure & hospitality (mostly restaurants and lodging) and mining sectors reported the largest percent declines in collections compared to May 2019.

Note: Value in parentheses represents share of total collections.

*Taxes are mostly from automotive, machinery, and equipment leasing and rental.

**Reflects taxes from automobile purchases.

► Nonfarm wage and salary employment.⁸ [Change by Industry Sector: May 2019 vs. May 2020 by percent and jobs; seasonally adjusted]

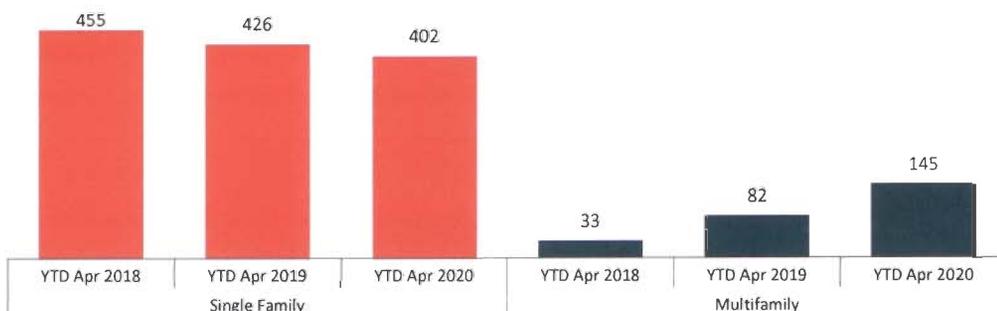


► Wyoming had 263,800 jobs in April 2020, 26,000 fewer compared to a year ago, a decrease of 9 percent. Primarily due to the Covid-19 virus, nearly every industry lost jobs compared to a year ago. The leisure and hospitality industry saw the sharpest decline in jobs (mostly from restaurants and lodging), losing 13,300 jobs in comparison to a year ago.

Note: Value in parentheses represents share of total jobs.

*Includes public education and hospitals.

► Residential building permits.¹⁰ [Comparisons: Single family and multifamily units]



► Single family housing units permitted through the end of April 2020 decreased by 24 compared to 2019. The number of multifamily units increased by 63 during the same period compared to 2019.



Angela Williams <angelaw@gillettewy.gov>

June 11 COVID-19 updates for elected officials from the Wyoming Department of Workforce Services

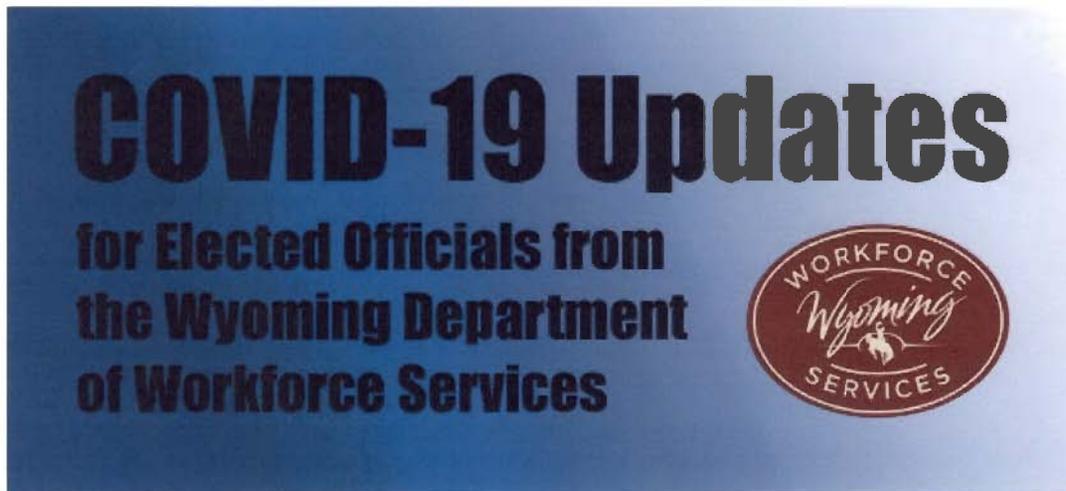
1 message

Wyoming Department of Workforce Services <Wy.dws@public.govdelivery.com>

Thu, Jun 11, 2020 at 7:38 PM

Reply-To: Wy.dws@public.govdelivery.com

To: angelaw@gillettewy.gov



Thursday, June 11, 2020

Dear Wyoming Elected Officials,

The Unemployment Insurance Division has been working around the clock to program the application system for the Pandemic Emergency Unemployment Compensation (PEUC) component of the CARES Act, and we are pleased to announce that it will be available tomorrow.

The PEUC adds a 13-week extension to the Unemployment Insurance (UI) benefits available to those who have regular UI claims. It is not available to Pandemic Unemployment Assistance (PUA) claimants. However, PUA is available to claimants for 39 weeks. Regular UI is normally available for 26 weeks, and with the 13-week extension, the total eligibility is 39 weeks.

PEUC extensions can be backdated to March 29, or to the date the claimant's UI benefits were exhausted, whichever is later.

PEUC claims also will be eligible for the Federal Pandemic Unemployment Compensation (FPUC), which is the \$600 additional payment per week made possible through the CARES Act.

After extensive testing, the PEUC system will be open to applicants at 8 a.m. Friday, June 12.

Claimants can file for PEUC through the same portal they use for all other Unemployment Insurance claims -- wyui.wyo.gov or by calling 307-473-3789.

Town Halls

Though most of our Virtual Town Halls have focused on Unemployment Insurance, we offered one on safety in the workplace on Thursday. It was presented by our occupational epidemiologist, Meredith Towle; our Labor Standards manager, Joshua Taylor; and our Wyoming OSHA program manager, Karen Godman. They presented information about ways to help prevent the spread of COVID-19 in the workplace, whether it is just reopening, has continued to operate throughout the pandemic, or anywhere in between. This Town Hall also served as a reminder for all that safety is always a top priority. It was an opportunity to refresh the messages about safety in the workplace at all times.

Please contact us

Our department has been in the news throughout this pandemic, and the recent reports about UI-related fraud in other states has resulted in more contact from the media. Our UI division is catching roughly 125 fraudulent claims per day, and very few of those cases are making it as far as the payment stage. The vast majority have been caught before any payment has been made. In the rare cases payment was made, the charges have been reversed before the fraudster received the money. We have requested \$87,258 be returned by the banks to the UI fund, and we've received \$12,971 so far.

The reason for our ability to catch these fraudulent cases is the diligence of our UI staff. Our system is not entirely automated, and UI representatives have several actions they have to perform for every claim. Among those actions are steps to prevent payment to claimants who do not qualify. Our UI staffers are working as quickly as they can, and being as diligent as possible, to make sure we do not send payments to fraudsters, yet at the same time are processing an unprecedented number of legitimate claims each week.

The numbers of legitimate claims, the unemployment rate, the existence of fraud, and other topics have been of interest to reporters since mid-March. We are receiving more calls from reporters than ever before, and we're happy to answer their questions.

We're happy to answer yours, too. If any of you have any questions for us, please feel free to contact our Communications Division at 777-6513.

We're in this together,

Robin Sessions Cooley
Director
Wyoming Department of
Workforce Services

In the News

DWS warns against Unemployment Insurance scams

6/3/2020 -- The Wyoming Department of Workforce Services (DWS) warns unemployment insurance claimants about potential scams aiming to steal personal information. Be aware of potential fraud and only use the [official](#)

[website](#) to file an online claim.

[See the release here >>](#)

Wyoming employers to receive Workers' Compensation premium credit

5/21/2020 -- DWS will be issuing premium credits to eligible Wyoming employers enrolled in the Workers' Compensation program starting this July.

[See the release here >>](#)

DWS enlists call center to assist with unemployment claims

5/18/2020 -- The Department of Workforce Services (DWS) is contracting with 30 additional call center agents in order to reduce the hold times and process the unprecedented number of Unemployment Insurance claims the agency has been receiving.

[See the release here >>](#)

DWS now paying UI for self-employed, contractors & others

5/1/2020 -- DWS is now accepting UI applications from those individuals who do not qualify for regular Unemployment Insurance benefits, but do qualify for the Pandemic Unemployment Assistance program.

[See the release here >>](#)

DWS hosts virtual town hall on PUA

4/27/2020 -- The Wyoming Department of Workforce Services (DWS) will hold a virtual town hall to provide information about Pandemic Unemployment Insurance programs, as well as answer questions from job seekers and employers.

[See the release here >>](#)

Wyoming residents have received more than \$42M in UI aid during pandemic

4/24/2020 -- Since the coronavirus pandemic began in Wyoming, workers in the state have received more than \$42 million in Unemployment Insurance (UI) benefits from a combination of federal emergency aid and the state UI fund.

[See the release here >>](#)

Resources

[Frequently Asked Questions](#)

[Virtual Town Hall Series](#)

[COVID-19-related Workforce Information](#)

[Wyoming Department of Health COVID-19 Information](#)

[Contact your local Workforce Center](#)

[Department of Labor resources](#)

[DWS COVID-19 News Archive](#)

Visit the DWS COVID-19 Resources Page at WyomingWorkforce.org/COVID19-Resources

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Questions? Contact Us





Gillette, Wright, Campbell County Fire
Protection Joint Powers
Board of Directors
June 10, 2020
Station 1, Community Room

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Note: ☞ Signifies a Decision Item

GWCCFPJPB Meeting
Meeting at 5:30 p.m.
June 10, 2020
Gillette, Wright, Campbell County
Fire Protection Joint Powers Board of Directors
Business Meeting
June 10, 2020 - Attendance

ATTENDANCE

Board Members:

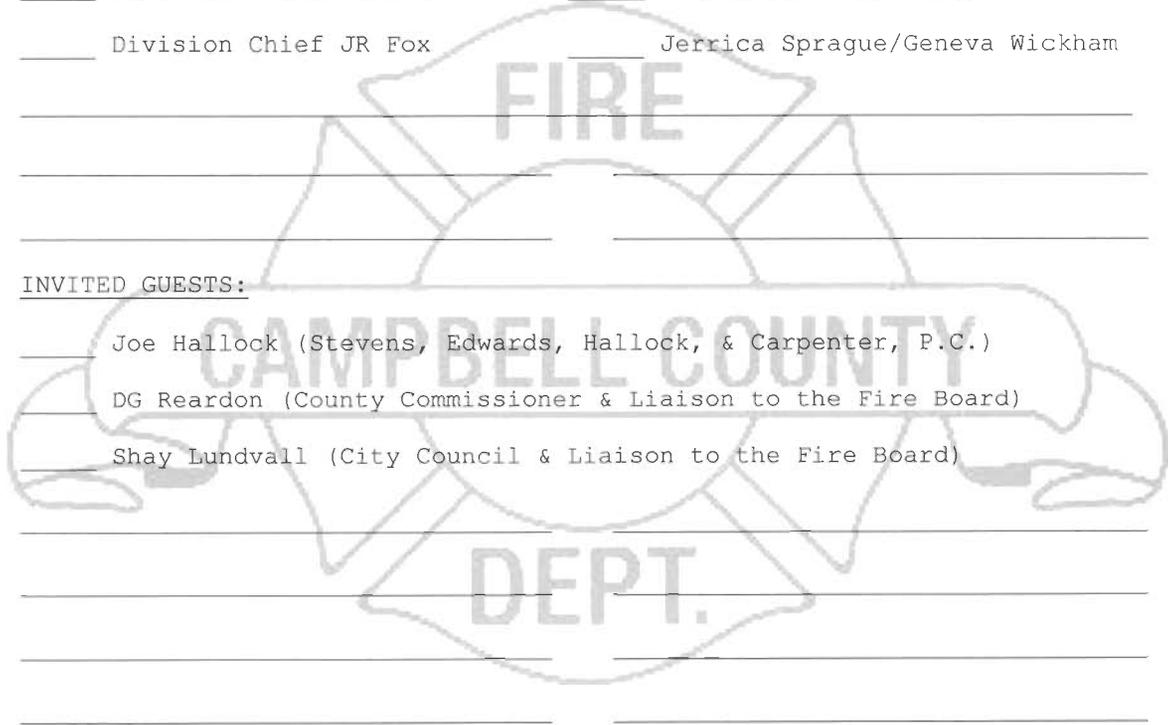
- | | |
|---------------------|-------------------|
| ___ Cory Bryngelson | ___ Chris Beltz |
| ___ Bill Sims | ___ Joe Case |
| ___ Jason Hawk | ___ Jeff Boardman |
| ___ Trent Jones | |

INVITED STAFF MEMBERS:

- | | |
|----------------------------|------------------------------------|
| ___ Fire Chief Jeff Bender | ___ Comptroller Juli Pierce |
| ___ Division Chief JR Fox | ___ Jerrica Sprague/Geneva Wickham |

INVITED GUESTS:

- ___ Joe Hallock (Stevens, Edwards, Hallock, & Carpenter, P.C.)
___ DG Reardon (County Commissioner & Liaison to the Fire Board)
___ Shay Lundvall (City Council & Liaison to the Fire Board)





Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
CALL TO ORDER/INTRODUCTIONS/ADDITIONS & DELETIONS
June 10, 2020

1. CALL TO ORDER

The Meeting was called to order at _____ hours
by _____.

2. PLEDGE OF ALLEGIANCE

3. WELCOME AND INTRODUCTIONS

Guests:

4. AGENDA APPROVAL

4.1 Business Additions and Deletions

4.2 Approve the Agenda 🌀

4.3 Approve the Amended Agenda (if needed) 🌀

5. PUBLIC COMMENTS



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
 June 10, 2020 - Discussion/Approval

6. CONSENT AGENDA APPROVAL ITEMS

6.1 Regular Board Meeting Minutes

**JOINT POWERS FIRE BOARD
 MEETING MINUTES
 May 12, 2020**

ATTENDANCE: Cory Bryngelson, Bill Sims, Joe Case, Trent Jones, Chris Beltz, Jeff Boardman, and Jason Hawk

STAFF and GUESTS: Chief Bender, Comptroller Juli Pierce, Admin Assistant Geneva Wickham, Attorney Joe Hallock, (via Zoom); Chief JR Fox, Chief Bryan Borgialli, Chief Kate Eischeid, Chief Dale Izatt, Commissioner Chairman DG Reardon

1.0 CALL TO ORDER

Board Chairman Cory Bryngelson called the meeting to order at 1731 hours at the Campbell County Fire Department Station One in Gillette, Wyoming.

3.0 WELCOME AND INTRODUCTIONS

Chairman Bryngelson introduced the attendees who are listed above under the heading “Staff and Guests.”

4.1 BUSINESS ADDITIONS AND DELETIONS

4.2 AGENDA APPROVAL

• **Motion** Joe Case moved, seconded by Chris Beltz, to approve the meeting agenda as presented.

Cory Bryngelson	yes	Chris Beltz	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	yes
Jason Hawk	yes		

The motion carried.

5.0 PUBLIC COMMENT

6.0 APPROVE CONSENT AGENDA

• **Motion** Jeff Boardman moved, seconded by Bill Sims, to approve the Consent Agenda.

Cory Bryngelson	yes	Chris Beltz	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	yes
Jason Hawk	yes		

The motion carried.



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
 June 10, 2020 - Discussion/Approval

7.1 MANUAL CHECKS

• **Motion** Joe Case moved, seconded by Trent Jones, to approve payment of the Manual Checks totaling \$45,326.04.

Cory Bryngelson	yes	Chris Beltz	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	yes
Jason Hawk	yes		

The motion carried.

8.1.1 FY CASH POSITION

Comptroller Pierce said we continue to do well on cash balance. Ending Balance for April is \$1,805,611.69. We received the 4th quarter funds from our funding entities and continue to do well. May 15 will be our end of spending for the end of the year.

Fire Vehicle Depreciation account with unencumbered funds: \$4,348,645.57

Facility Maintenance account: \$50,583.42

Equipment Replacement: \$501,900.16

8.1.2 BUDGET VS ACTUAL

Comptroller Pierce said we are doing well. We should have 16.7% left. We continue to do well despite the Covid crisis cutting our spending down, and no training overtime has cut those expenses. Only two accounts are over budget as of right now: Project/Meeting Overtime and Board Expenses. 8.5% not spent yet, expecting about 4% left at the end of the year which equates to roughly \$200,000. We will be asking of reimbursements yet for some vehicles as well. We will also be moving money from insurance for the roofs, to deferred revenue to use next year.

8.1.3 WILDLAND COMPENSATION POLICY

This policy is driven for reimbursement sake. The Federal government wants to know that you are paying firefighters the same way all the time, not just when on the Federal Government is reimbursing. The federal government will request this, so better to have it done and not scrambling.

8.2.1 CALL REVIEW

Chief Bender mentioned that there was a little bit of increase in call volume with people beginning to move around with businesses opening back up and have thought a couple times maybe wildland season was starting. Comptroller Juli added that after the break down in calls on page 20, we have added a call log that includes all calls for the month, it includes the ones that are not on the other list due to the investigations still in process.

Cory asked what "calls not responded to" was and it was explained we were unable to help on a fire in Converse county as we were on an accident, we were able to assist with foam, which we will be reimbursed for.

8.2.2 TRAINING REPORT

Training Division Report – May 2020

April Training Highlights

During April 331 training classes were held. 1190 hours of training was recorded with 692 participants.

Department wide trainings for the month of March focused on RT-130. This is the required safety refresher for wildland qualifications.



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
June 10, 2020 - Discussion/Approval

2020 Recruit Academy

There are now eight participants in the 2020 recruit academy. All recruit academy classes have changed to an online platform where students participate in a virtual classroom. Through the virtual classroom all topic lectures were completed in April. During the month of May, we will meet weekly to conduct practical skills training while adhering to the COVID-19 social distancing requirements.

Department Wide Trainings

Throughout the first week of April all operational members of the fire department were assigned online classes to cover the health and hazard aspects of COVID-19. The second week of the month training was conducted performing and after-action review of the Coyote Trail Structure fire. On the third training fire department legal counsel Joe Hallock provided a training for all members on Wills & Trust considerations.

Officer Training

Due to the fifth Thursday in the month Officer Training was conducted with the full-time and part-time officers of the CCFD. Topics covered were related to wildland fire command and control and the use and application of the EFSA.

Certifications Issued

Lieutenant Jake Millard – State of Wyoming Fire Officer 1
Firefighter Pat Olson – State of Wyoming Fire Instructor 1
Captain Sam Clikeman – Pro Board Fire Officer II
Firefighter AC Bowlick – State of Wyoming Apparatus Driver Operator – Pumper

8.2.3 FACILITY UPDATE/ GENERAL INFORMATION

We lost one of our recruits due to job changes and will lose one of our volunteers out of Station 3 for the same reason as they are both being relocated.

We sent three of our Chief's down to Colorado to SVI to do a final inspection on Engine 5. There have been some issues with supply chain, but it sounds like that has been taken care of. There were some findings on the first day and it will be up to the manufacturer to remedy.

We have a pump motor that needs to be replaced on our boiler, it is being borrowed from the school district as we wait on one to arrive. The heat in the building has not been working since the temperatures sunk.

We will be bringing the crew back from Station 3 and the contracts for the part time firefighters are ending at the end of the month. It has been a good demonstration to see the coverage that two stations have on each side of the city.

We are set on PPE and did receive some Ebola suits as well. We submitted for grant money (\$20,000) for additional PPE and our share would be \$1,800. Our air barrier should be arriving and will allow us to open the station back up to the public.

Cory and Chief Bender discussed adding a permanent barrier to the front counter to make the station more secure. The Engineer recruitment position has closed, and the Firefighter position will close on the 23rd.

We are working on figuring out placement for our seasonal firefighters while working on maintaining social distancing. Luckily, some of them live close enough, they maybe able to stay at home.

We have also learned that our hand crews from Newcastle will not be able to be here as they are unable to comply with the social distancing recommendations. They are putting out contracts for additional aircraft and we are working on making sure they know we have the set up for that. Chief Fox says the BLM and Forest Service is holding smoke jumpers and hand crews in the region.



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
 June 10, 2020 - Discussion/Approval

9.0 BOARD ACTION ITEMS

9.1 Communicable Disease Policy (103.02)

☛ **Motion** Joe Case moved, seconded by Bill Sims, to approve the Communicable Disease Policy as presented.

Cory Bryngelson	yes	Chris Beltz	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	yes
Jason Hawk	yes		

The motion carried.

9.1.2 Engine 5 payment

☛ **Motion** Chris Beltz moved, seconded by Trent Jones, to approve Engine 5 payment, not exceed \$439,880.

Cory Bryngelson	yes	Chris Beltz	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	yes
Jason Hawk	yes		

The motion carried.

RECESS

☛ **Motion** Chris Beltz moved, seconded by Bill Sims to recess at 1812 hours.

Cory Bryngelson	yes	Chris Beltz	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	yes
Jason Hawk	yes		

The motion carried.

12.0 ADJOURNMENT

☛ **Motion** Chris Beltz moved, seconded by Bill Sims to adjourn meeting at 1840 hours.

Cory Bryngelson	yes	Chris Beltz	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	yes
Jason Hawk	yes		

The motion carried.

Respectfully Submitted,

 Chairman Cory Bryngelson

 Attest: Juli Pierce



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
APPROVAL OF EXPENDITURES
June 10, 2020 - Discussion/Approval

6.2 Monthly Expenditures

Campbell County Fire Department
Check Run **MONTH/YEAR**

(Will be submitted at the Board Meeting)



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
APPROVAL OF EXPENDITURES
June 10, 2020 - Discussion/Approval

7. EXPENDITURE APPROVAL

7.1 Approval of Manual Checks

MANUAL CHECKS:

IRS	\$866.54
IRS	\$12,183.77
IRS	\$925.75
IRS	\$12,181.05
	<hr/>
	\$26,157.11



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
BOARD REVIEW/FYI ITEMS
June 10, 2020 - Information/Review

8. BOARD REVIEW/FYI ITEMS

8.1 Financial and Policy Review

8.1.1 Cash Position

Campbell County Joint Powers Fire Board

Cash Balance
as of 05/31/2020

Beginning Balance as of 05/01/2020		<u>\$1,805,611.69</u>
Revenues:		
Misc: Income		\$1,927.18
MTHOMAS	\$201.00	
BORDER STATES	\$437.36	
CC SENIOR CENTER	\$1,200.00	
TOMER	\$7.00	
BLACK HILLS WYO GAS	\$81.82	
Rental Fees		\$0.00
Grants		\$0.00
Capital & Operating Funds		\$0.00
Interest	\$144.67	\$144.67
	Total Revenue	<u>\$2,071.85</u>
	Voided Check	\$141.46
	Balance before Disbursements	\$1,807,825.00
Disbursements:		
Accounts Payable Approved at 05/13/2020 Board Meeting		\$261,862.00
Manual Checks		\$26,157.11
Payroll		\$132,194.97
Total Disbursements		\$420,214.08
Ending Balance as of 05/31/20		<u>\$1,387,610.92</u>



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
BOARD REVIEW/FYI ITEMS
June 10, 2020 - Information/Review

**Joint Powers Fire Board
Vehicle Depreciation Account
FY2020**

Balance as of:	4/30/2020
7/1/2019 Wyostar Balance - Fire Vehicle Depreciation Account	\$ 4,643,522.89
Town of Wright Contribution to Wyostar Account	19,586.00
City of Gillette Contribution to Wyostar Account	850,000.00
Campbell County Contribution to Wyostar Account	969,508.00
Sale of Fire Vehicles	26,234.44
Payment to Fire Department	(843,061.00)
FY2020 Interest:	
July 2019	9,956.90
August 2019	11,559.56
September 2019	10,512.71
October 2019	11,225.51
November 2019	7,911.47
December 2019	8,562.01
January 2020	8,730.62
February 2020	7,841.04
March 2020	7,380.42
April 2020	4,660.18
4/30/2020 Ending Balance	<u>\$ 5,754,130.75</u>
Encumbered Funds	
Engine 5 - Final	(434,500.00)
Hazmat Truck - Bid Accepted	(875,000.00)
Command Vehicle for Chief Bender - ordered	(65,770.12)
	<u>\$ (1,375,270.12)</u>
5/30/2020 Unencumbered Funds	<u>\$ 4,378,860.63</u>

Joint Powers Fire Board



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 BOARD REVIEW/FYI ITEMS
 June 10, 2020 - Information/Review

**CCFD Facilities Maintenance
 FY2020**

Balance as of:	4/30/2020
7/1/2019 Wyostar Balance - CCFD Facilities Maintenance Account	\$ -
Town of Wright Contribution to Wyostar Account	500.00
City of Gillette Contribution to Wyostar Account	24,750.00
Campbell County Contribution to Wyostar Account	24,750.00
Payment to Fire Department	-
FY2020 Interest:	
July 2019	30.61
August 2019	51.80
September 2019	65.24
October 2019	86.06
November 2019	63.66
December 2019	75.33
January 2020	76.81
February 2020	68.98
March 2020	64.93
April 2020	41.00
4/30/2020 Ending Balance	\$ 50,624.42

**Joint Powers Fire Board
 CCFD Equipment Replacement
 FY2020**

Balance as of:	4/30/2020
7/1/2019 Wyostar Balance - CCFD Equipment Replacement Account	-
Town of Wright Contribution to Wyostar Account	2,500.00
City of Gillette Contribution to Wyostar Account	247,500.00
Campbell County Contribution to Wyostar Account	247,500.00
Payment to Fire Department	-
FY2020 Interest:	
July 2019	152.70
August 2019	259.01
September 2019	433.97
October 2019	642.88
November 2019	475.52



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 BOARD REVIEW/FYI ITEMS
 June 10, 2020 - Information/Review

December 2019	562.69
January 2020	573.77
February 2020	655.35
March 2020	644.27
April 2020	406.81
4/30/2020 Ending Balance	502,306.97

8.1.2 FY 2020-2020 Budget vs. Actual Statements

Budget Vs Actual - CCFD

CAMPBELL COUNTY FIRE DEPT

	Budget	2019	Variance	% LEFT
Appropriations:				
Campbell County Appropriation	3,547,406	3,547,406	0	(0.00%)
City of Gillette Appropriation	1,962,992	1,962,991	(1)	(0.00%)
Town of Wright	98,150	98,150	0	0.00%
Total Appropriations	5,608,548	5,608,547	(1)	(0.00%)
Fees, Donations & Misc:				
Training Center Rental Fees	6,000	3,600	(2,400)	(40.00%)
Total Fees, Donations & Misc	6,000	3,600	(2,400)	(40.00%)
Other Income:				
Interest Earned	700	1,788	1,088	155.50%
WYOSTAR Interest	0	78,141	78,141	0.00%
Miscellaneous Income	0	39,899	39,899	0.00%
Insurance Repair Reimbursements	0	288,645	288,645	0.00%
Cash Carry Over	186,712	0	(186,712)	(100.00%)
Total Other Income	187,412	408,474	221,062	117.96%
Total Revenues	5,801,960	6,020,621	218,661	3.77%
Gross Profit	5,801,960	6,020,621	218,661	3.77%
Salary Expenses:				
Salaries	2,034,668	1,742,847	291,821	14.34%
Wellness Incentive Payments	4,500	3,375	1,125	25.00%
Maintenance Overtime	5,000	1,530	3,470	69.40%
Suppression Overtime	70,000	36,418	33,582	47.97%
Project/Meeting Overtime	7,500	8,551	(1,051)	(14.02%)
Shift Coverage OT	100,000	91,392	8,608	8.61%



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 BOARD REVIEW/FYI ITEMS
 June 10, 2020 - Information/Review

Training Overtime	20,000	14,756	5,244	26.22%
Part-time Temporary (Seasonal)	90,000	61,425	28,575	31.75%
Part Time Pay	175,000	86,168	88,832	50.76%
Total Salary Expenses	2,506,668	2,046,463	460,205	18.36%
Employee Taxes & Benefits:				
Tax Expenditures	195,548	133,305	62,243	31.83%
Benefit Expenditures	1,104,863	972,910	131,953	11.94%
Part Time Retirement	12,000	8,292	3,708	30.90%
Total Employee Taxes & Benefits	1,312,411	1,114,508	197,903	15.08%
Other Employee Expenses				
Total Employee Salaries & Benefits	3,819,079	3,160,971	658,108	17.23%
Administration Expenses:				
Board Expenses - JPFB	2,200	2,456	(256)	(11.64%)
Legal Counsel	35,000	32,082	2,918	8.34%
Software Yearly Fees	15,000	6,838	8,162	54.41%
Computer Contract Fees	80,000	68,683	11,317	14.15%
Other Professional Services	5,000	2,362	2,638	52.75%
Criminal Background Checks	2,400	1,833	567	23.63%
Medical Physicals	35,000	28,838	6,162	17.61%
Wellness Program	3,500	2,458	1,042	29.79%
Legal Notices	1,500	390	1,110	74.00%
Postage and Freight	2,500	2,193	307	12.29%
Office Supplies - STA 1	21,500	16,022	5,478	25.48%
Supplies - Pub Ed	10,000	9,549	451	4.51%
Firefighter Recognition	15,000	9,788	5,212	34.75%
Volunteer Recruitment and Retention	10,000	6,274	3,726	37.26%
Staff Development - Administration	5,000	1,344	3,656	73.12%
Community Investment	500	312	188	37.69%
Insurance / General Liability	215,000	212,932	2,069	0.96%
Total Administration Expenses	459,100	404,353	54,747	11.92%
Training Expenses:				
Supplies - Training Audio Visual	5,000	4,603	397	7.94%
Supplies - AMFTC Classroom Expenses	8,000	6,193	1,807	22.59%
Staff Development - Training	60,000	48,893	11,107	18.51%
Cadet Program	1,500	0	1,500	100.00%
Recruit Academy	8,000	7,216	784	9.80%
Utilities - AMFTC	7,000	5,897	1,103	15.76%
Training Center Repairs	6,000	3,685	2,315	38.59%
Part Time Certification & Training	15,000	6,782	8,218	54.79%
Total Training Expenses	110,500	83,268	27,232	24.64%



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 June 10, 2020 - Information/Review

Maintenance Expenses:

Utilities - Shop	15,000	13,263	1,737	11.58%
Janitorial Services - Shop Coveralls	2,500	2,292	208	8.34%
Operating Supplies - Shop	7,000	5,515	1,485	21.21%
Shop Tools	5,000	4,213	787	15.73%
Vehicle Maintenance	130,000	114,588	15,412	11.86%

Total Maintenance Expenses	159,500	139,871	19,629	12.31%
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Building & Utility Expenses:

Cleaning Supplies	8,000	7,473	527	6.58%
Utilities - STA 1	65,000	61,628	3,372	5.19%
Utilities - Sta 2	7,140	4,436	2,704	37.87%
Utilities - Sta 3	11,000	9,003	1,997	18.16%
Utilities - Sta 4	5,200	4,205	995	19.13%
Utilities - Sta 7	11,000	7,684	3,316	30.15%
Utilities - Sta 9	18,000	13,628	4,372	24.29%
Utilities - Sta 10	4,000	3,724	276	6.90%
Utilities - Sta 11	4,050	4,084	(34)	(0.84%)
Utilities - Sta 12	3,750	2,545	1,205	32.12%
Utilities - Sta 13	4,600	3,325	1,275	27.72%
Utilities - Rural	16,000	16,150	(150)	(0.94%)
Telephone Expense - STA 1	22,000	18,544	3,456	15.71%
Telephone Expense - Sta 3	2,000	1,679	321	16.06%
Telephone Expense - Sta 7	2,000	1,576	424	21.22%
Telephone Expense - Sta 9	4,100	3,736	364	8.87%
Building Maintenance	228,000	159,908	68,092	29.86%

Total Building & Utility Expenses	415,840	323,328	92,512	22.25%
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Suppression & Operations Expenses:

Board Expenses - Chief Officers	750	344	406	54.10%
Dispatch Fees	60,000	60,000	0	0.00%
Periodicals - Haz Mat	1,000	0	1,000	100.00%
Periodicals - Inspections /Code Manuals	1,526	1,526	0	0.00%
Association Fees - Inspections	693	640	53	7.65%
Association Fees - Investigations	1,000	560	440	44.00%
Supplies - Inspection	2,000	1,556	444	22.21%
Mobile Phones	10,000	8,712	1,288	12.88%
Personal Protective Gear	85,000	65,498	19,502	22.94%
Full Time Employees Uniforms	28,000	27,440	560	2.00%
Part-Time Uniforms	22,000	14,495	7,505	34.11%
Operating Supplies - Medical	9,500	7,277	2,223	23.40%
Operating Supplies - Wildland	18,000	998	17,002	94.46%
Operating Supplies - Haz Mat	10,000	6,404	3,596	35.96%
Operating Supplies - Flags	1,000	998	2	0.20%
Operating Supplies - Investigations	750	255	495	66.02%
Lab Processing - Investigations	1,000	0	1,000	100.00%



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Ladder - Aerial Apparatus Testing	5,439	3,388	2,052	37.72%
Radio Maintenance	13,000	10,606	2,394	18.41%
SCBA Maintenance	25,000	24,840	160	0.64%
Equipment Maintenance	33,000	11,332	21,668	65.66%
Gasoline/Fuel	75,000	59,534	15,466	20.62%
Saw Maintenance	3,500	569	2,931	83.73%
Fire Suppression	135,000	28,137	106,863	79.16%
Catastrophic Suppression	295,783	295,783	0	0.00%
Total Suppression & Operations Expenses	837,941	630,891	207,050	24.71%
Other Expenses:				
COVID-19 EXPENSES	0	4,935	(4,935)	0.00%
Total Other Expenses	0	4,935	(4,935)	0.00%
Total Operating Expenses	5,801,960	4,747,618	1,054,342	18.17%
Net Operating Income	0	1,273,003	1,273,003	0.00%
Vehicle Replacement Revenue:				
Vehicle Replacement Revenue	2,230,243	1,839,094	(391,149)	(17.54%)
Total Vehicle Replacement Revenue	2,230,243	1,839,094	(391,149)	(17.54%)
Vehicle Replacement Expenses:				
Vehicle Replacement Expenditures	(2,230,243)	(1,344,243)	886,000	(39.73%)
Total Vehicle Replacement Expenses	(2,230,243)	(1,344,243)	886,000	(39.73%)
Grant Revenue:				
Unanticipated Grant Revenue	0	30,000	30,000	0.00%
RRT Grant 17-GPD-RR1-HRT17	46,000	0	(46,000)	(100.00%)
18-SHSP-RRI-RR-HRT18	23,653	0	(23,653)	(100.00%)
Total Grant Revenue	69,653	30,000	(39,653)	(56.93%)
Grant Expenses:				
Volunteer Fire Assistance Grant Expenditure	0	(19,949)	(19,949)	0.00%
Unanticipated Grant Expenditures	0	(25,000)	(25,000)	0.00%
RRT Grant 17-GPD-RR1-HRT17	(46,000)	(27,047)	18,953	(41.20%)
18--SHSP-RRI-RR-HRT18	(23,653)	(4,905)	18,748	(79.26%)
19-SHSP-RR1-RR-HRT19 EXPENSES	0	(94,701)	(94,701)	0.00%
Total Grant Expenses	(69,653)	(171,602)	(101,949)	146.37%
Capital Revenue:				
Campbell County Capital	9,554	277,776	268,222	2807.58%



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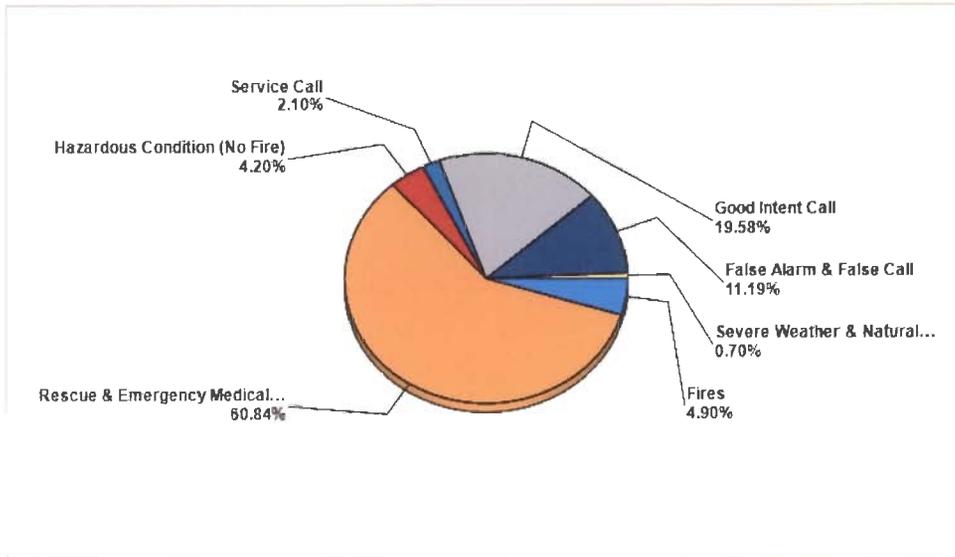
City of Gillette Capital	9,554	277,776	268,222	2807.58%
Town of Wright Capital	193	3,116	2,923	1514.34%
Total Capital Revenue	19,300	558,667	539,367	2794.65%
Capital Expenses:				
Computer Hardware	(7,500)	0	7,500	(100.00%)
Shop Tools & Equipment	(11,800)	(11,567)	233	(1.97%)
Total Capital Expenses	(19,300)	(11,567)	7,733	(40.07%)
Net Income	0	1,678,501	1,678,501	0.00%

1 Employee requested sick time donations due to Covid 19 quarantine. 7.05 hours were requested & donated. Chief Bender approved.



8.2 Administrative Items: Fire Chief

8.2.1 Call Reviews



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	4.90%
Rescue & Emergency Medical Service	87	60.84%
Hazardous Condition (No Fire)	6	4.20%
Service Call	3	2.10%
Good Intent Call	28	19.58%
False Alarm & False Call	16	11.19%
Severe Weather & Natural Disaster	1	0.70%
TOTAL	148	100.00%

MVA	Fire Alarm	Structure Fire	Other Fire	Hazmat	Agency Assist	EMS	Calls Not Responded to	Total
20	27	5	24	10	0	76	0	162



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 ADMINISTRATIVE ITEMS
 June 10, 2020 - Information/Discussion

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
114 - Chimney or flue fire, confined to chimney or flue	1	0.68%
118 - Trash or rubbish fire, contained	1	0.68%
142 - Brush or brush-and-grass mixture fire	1	0.68%
143 - Grass fire	1	0.68%
152 - Garbage dump or sanitary landfill fire	1	0.68%
154 - Dumpster or other outside trash receptacle fire	1	0.68%
171 - Cultivated grain or crop fire	1	0.68%
311 - Medical assist, assist EMS crew	71	47.97%
322 - Motor vehicle accident with injuries	7	4.73%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.68%
324 - Motor vehicle accident with no injuries.	8	5.41%
411 - Gasoline or other flammable liquid spill	1	0.68%
412 - Gas leak (natural gas or LPG)	2	1.35%
413 - Oil or other combustible liquid spill	1	0.68%
424 - Carbon monoxide incident	1	0.68%
445 - Arcing, shorted electrical equipment	1	0.68%
561 - Unauthorized burning	3	2.03%
611 - Dispatched & cancelled en route	15	10.14%
622 - No incident found on arrival at dispatch address	5	3.38%
631 - Authorized controlled burning	3	2.03%
651 - Smoke scare, odor of smoke	2	1.35%
671 - HazMat release investigation w/no HazMat	3	2.03%
700 - False alarm or false call, other	2	1.35%
733 - Smoke detector activation due to malfunction	1	0.68%
735 - Alarm system sounded due to malfunction	2	1.35%
736 - CO detector activation due to malfunction	1	0.68%
743 - Smoke detector activation, no fire - unintentional	4	2.70%
744 - Detector activation, no fire - unintentional	1	0.68%
745 - Alarm system activation, no fire - unintentional	5	3.38%
814 - Lightning strike (no fire)	1	0.68%
TOTAL INCIDENTS:	148	100.00%



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ADMINISTRATIVE ITEMS
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8.2.2 Training Report

Training Division Report – May 2020 **May Training Highlights**

During May 133 training classes were held. 1017 hours of training was recorded with 449 participants.

Department wide training for the month of March focused on wild land strategies and tactics.

The two additional training nights for the month of May were designated for structural apparatus hose testing.

Battalion Chief Eischeid conducted an online Fire Instructor 1 Academy. There were five participants.

2020 Recruit Academy

There are eight participants in the 2020 recruit academy. During the month of May we held practical training sessions to complete the hands-on job performance requirements for the NFPA 1001 Firefighter 1 standard.

The first two weeks of recruit academy in June will be the live fire training evolutions to complete their academy schedule.

Certifications Issued

Haz-Mat Operations – Recruit Botelho
Haz-Mat Operations – Recruit Muzzarelli
Haz-Mat Operations – Recruit Gunn
Haz-Mat Operations – Recruit Trujillo
Haz-Mat Operations – Recruit Johnson
Fire Instructor 1 – Firefighter Burton
Fire Instructor 1 – Firefighter Dobrovolny
Fire Instructor 1 – Firefighter McReynolds
Fire Instructor 1 – Firefighter Clemetson
Fire Instructor 1 – Firefighter Pafford
Fire Instructor 1 – Lieutenant Gunnels
Apparatus Driver Operator-Pumper – Firefighter Hunt
Fire Instructor 2 – Battalion Chief Eischeid
Fire Officer 2 – Battalion Chief Eischeid



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8.2.3 Facilities Update/General Information

Report will be presented at the meeting by Chief Bender.



Gillette, Wright, Campbell County Fire Protection
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ADMINISTRATIVE ITEMS
June 10, 2020 - Information/Discussion

8.2.4 Calendar of Upcoming CCFD/Fire Board Events

January 2020

- January 8, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.
- January 22, 2020: Quarterly Board Meeting W/County Commissioners at 5:30 p.m. at Commissioners Chambers.
- January 30, 2020: County-Wide Business Meeting - Swearing in Ceremony at 7:00 p.m. at Gillette College Tech Center.

February 2020

- February 10, 2020: Fire Board Budget Workshop at 7:00 a.m. at Station One Volunteer Room.
- February 12, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.

March 2020

- March 11, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.
- March 28, 2020: Awards Banquet at 5:00 p.m. at the Senior Center.

April 2020

- April 8, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.
- April 16, 2020: Budget Presentation to Funding Entities at 6:30 p.m. at GAMB-Cottonwood Room.
- April 22, 2020: Quarterly Board Meeting w/County Commissioners at 5:30 p.m. at Commissioners Chambers.

May 2020

- May 13, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.

June 2020

- June 10, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.



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July 2020

- July 8, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.
- July 9, 2020: County-Wide Business Meeting at 7:00 p.m. at Alan Mickelson Fire Training Center.
- July 22, 2020: Quarterly Board Meeting w/County Commissioners at 5:30 p.m. at Commissioners Chambers.

August 2020

- August 12, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.

September 2020

- September 9, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.
- September xx, 2020: Fire Board Fall Workshop

October 2020

- October 14, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.
- October 21, 2020: Quarterly Board Meeting w/County Commissioners at 5:30 p.m. at Commissioners Chambers.

November 2020

- November 11, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.

December 2020

- December 9, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
EXECUTIVE SESSION/ADJOURNMENT
June 10, 2020 - Discussion/Approval

9. BOARD ACTION ITEMS

9.1 WILDLAND COMPENSATION POLICY 🍷

See Attached



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
EXECUTIVE SESSION/ADJOURNMENT
June 10, 2020 - Discussion/Approval

10. EXECUTIVE SESSION 🌀:

- 10.1 Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access**
- 10.2 Appointment, Employment, or Dismissal of Public Officer, Employee, or Professional Person**
- 10.3 Litigation Matters**
- 10.4 National Security Matters**
- 10.5 Real Estate Purchases**
- 10.6 Attorney Client Privileged Information**

11. EXECUTIVE SESSION MINUTES APPROVAL 🌀

Motion to approve Executive Session Minutes for May 13, 2020 Meeting.

12. ADJOURNMENT 🌀

The meeting was adjourned at _____ hours.